



10405 Merrill Road
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Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES SPECIAL MEETING

Wednesday, November 12, 2025 at 3:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Negri called the meeting to order at 3:02 pm

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Jason Negri
Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Chuck Menzies
Nick Miller

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion made by Dolan, Seconded by Hardesty, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

1. Email from Cindy Michniewicz

APPROVAL OF THE AGENDA

Motion made by Dolan, Seconded by Hardesty, to approve the Agenda with the addition of the Administrative Policies and Procedures.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

2. Closed Session - Discuss Legal opinion MCL 15.268(h) and MCL 15.243(1)(g)

Motion made by Dolan, Seconded by Hardesty, to go into Closed Session to discuss a written opinion from Township Counsel regarding MCL 15.268(h) and MCL 15.243(1)(g).

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Closed Session started 3:05 pm

Closed Session ended 4:12 pm

No Action taken

3. Personnel Committee By-Laws

Motion made by Dolan, Seconded by Miller, to table the Personnel Committee By-Laws.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

4. Fire Department Invoice

Discussion Only - No Action Taken.

5. Emergency Sewer Repair - Hamburg Rd. Pump Station

Discussion Only - No Action Taken.

6. Regular Board Meeting Schedule Update

Motion made by Dolan, Seconded by Hardesty, to approve the Regular Board Meeting Schedule with the changes presented, moving November 18, 2025 Work-Study Meeting to 5:00 pm and moving January 6, 2026 at 2:30 to January 8, 2026 at 2:30 and the packet to be sent out by January 5.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Added at the Table – Administrative Policies and Procedures Manual

Motion made by Dolan, Seconded by Hardesty, to table the Administrative Policies and Procedures Manual.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

ADJOURNMENT

Motion made by Miller, Seconded by Hughes, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Menzies, Miller

Meeting Adjourned at 4:37 pm

Respectfully submitted,



Mike Dolan
Township Clerk