

February 22, 2024



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**Supervisor** Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

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## **BOARD OF TRUSTEES REGULAR MEETING**

**Tuesday, February 20, 2024 at 7:00 PM**  
**Hamburg Township Hall Board Room**

### **MINUTES**

#### **CALL TO ORDER**

Hohl called the meeting to order at 7:00 pm.

#### **PLEDGE TO THE FLAG**

#### **ROLL CALL OF THE BOARD**

##### **PRESENT**

Pat Hohl  
Mike Dolan  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

##### **ABSENT**

Bill Hahn

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **CONSENT AGENDA**

Motion by Dolan, Seconded by Menzies, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. Cemetery Committee Meeting Minutes December 12, 2023
2. Approved MUC Minutes - January 10, 2024

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3. 2-6-2024 Board of Trustees Regular Meeting
4. 1-29-2024 Board of Trustees Special Meeting
5. 12-18-2024 Elections Commission Minutes
6. DPW Monthly Report - January 2024
7. Public Safety Monthly Report January, 2024
8. DuBois Cooper Invoice
9. Biotech Invoice 3605
10. Bills List 02-20-24

#### **APPROVAL OF THE AGENDA**

Motion by Negri, Seconded by Dolan, to approve the agenda with the tabling of Agenda #22, Budget Amendments.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **UNFINISHED BUSINESS**

11. Margaret Drive - Road Improvement SAD Resolutions #3 & #4  
Motion by Negri, Seconded by Menzies, to approve Margaret Drive - Road Improvement SAD Resolution #3.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes  
Motion by Negri, Seconded by Michniewicz, to approve Margaret Drive - Road Improvement SAD Resolution #4.  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **CURRENT BUSINESS**

12. Shoreline Woody Structures  
Presentation by Craig Kivi.
13. Downing Drive - Road Maintenance Bid Results & Recommendation  
Motion by Hohl, Seconded by Menzies, to award a two year service agreement with Alan's Asphalt, for Downing Drive road maintenance.  
  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes
14. Washtenaw Mutual Aid  
Motion by Dolan, Seconded by Hohl to authorize the Supervisor and the Clerk to enter into the inter-local agreement for the Washtenaw Mutual Aid Council, as presented in the meeting packet.  
  
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Hughes  
Voting Nay: Negri

15. River Run Subdivision - Request to Establish Road Improvement SAD  
Motion by Negri, Seconded by Menzies, to approve Road Improvement SAD Resolution #1, River Run Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Michniewicz, to approve Road Improvement SAD Resolution #2, River Run Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

16. Zukey & Redding Drive - Request to Establish Road Improvement SAD  
Motion by Negri, Seconded by Hughes, to approve Road Improvement SAD Resolution #1, Zukey & Redding Drive.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Menzies, to approve Road Improvement SAD Resolution #2, Zukey & Redding Drive.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

17. Crystal Drive & Crystal Beach Subdivision - Request to Establish Road Improvement SAD  
Motion by Negri, Seconded by Michniewicz, to approve Road Improvement SAD Resolution #1, Crystal Drive & Crystal Beach Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Hughes, to approve Road Improvement SAD Resolution #2, Crystal Drive & Crystal Beach Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

18. Teahen Meadows Subdivision - Request to Establish Road Improvement SAD  
Motion by Negri, Seconded by Michniewicz, to approve Road Improvement SAD Resolution #1, Teahen Meadows Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Hughes, to approve Road Improvement SAD Resolution #2, Teahen Meadows Subdivision.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

19. River Run Subdivision - Road Improvement SAD Updated Petition Support  
Motion by Dolan, Seconded by Negri, to receive, file & update River Run Subdivision - Road Improvement SAD, and to include it with the rest of the original SAD documents.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

20. Municipal Water Tap Fee Pricing Recommendation - 2024  
Motion by Hohl, Seconded by Michniewicz, to adopt the document on packet page 317 as our adopted municipal water fee charges based on the amount of taps.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

21. Finance Control Book - November 2023  
Motion by Negri, Seconded by Menzies, receive, file and publish the Finance Control Book - November 2023.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

22. Budget Amendments  
Tabled to next Board Meeting.

23. ARPA Update  
Motion by Hohl, Seconded by Negri, receive, file & retain the ARPA Grant summary ledger as presented.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

24. AED Purchase Request  
Motion by Hohl, Seconded by Negri to approve the purchase of nine additional AED, cost not to exceed \$17,025.00.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

25. Elections Coordinator Grade  
Motion by Dolan, Seconded by Menzies, to change the Elections Coordinator position to a grade 5 and for the changes be effective the next pay period, and for the current Elections Coordinator to be placed at that grade 5, Step 4. And also recognize eligibility for ECI increase that the board sets in July 2024.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

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26. DPW Field Superintendent  
Motion by Hohl, Seconded by Michniewicz, to approve both of Tony Randazzo's requests as presented in his outline and memo, to be implemented in the next payroll.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

27. Cemetery Clean Up Proposal  
Motion by Hohl, Seconded by Negri, to authorize Myers Excavating, at a cost not to exceed \$9700.00 to perform clean up work in the Strawberry Lake Road Cemetery, as outlined in their proposal, 2024-238.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

28. A to Z Landscaping Contract  
Motion by Dolan, Seconded by Negri, to enter into the three year contract with A2Z Lawn Maintenance for the North Hamburg, South Hamburg and Placeway Cemeteries.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

#### **CALL TO THE PUBLIC**

A call was made with no response.

#### **BOARD COMMENTS**

None.

#### **ADJOURNMENT**

Motion by Menzies, Seconded by Michniewicz, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Meeting was adjourned at 8:44 pm.

Respectfully submitted,



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Jenna Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk