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Supervisor Jason Negri Clerk Mike Dolan Treasurer Jennifer Daniels Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## TOWNSHIP BOARD WORK-STUDY SESSION

Tuesday, February 03, 2026 at 12:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Negri called the meeting to order at 12:05 pm

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

##### PRESENT

Jason Negri  
Mike Dolan  
Jennifer Daniels  
Joanna Hardesty  
Patricia Hughes

##### ABSENT

Chuck Menzies  
Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

None.

#### APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Dolan, to approve the agenda moving the Park Ranger Position to the top of the order, doing the APPM in reverse order and with the reminder that the attorney is calling at 2:00 pm.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

#### UNFINISHED BUSINESS

1. APPM – updates

The Board made updates to the Administrative Policies and Procedures Manual.

2. APPM Edit Section 3.16

Randazzo reviewed his edits to section 3.16 of the APPM.

3. APPM - Insurance Waiver

Dolan discussed adding Insurance Waiver to the APPM.

4. APPM - Fund Balance Policy

Dolan discussed adding the Fund Balance Policy to the APPM.

5. Building Update

Dolan briefed the Board on the progress of the Township Building Updates.

**CURRENT BUSINESS**

6. Park Ranger Position

Public Safety Director Duffany talked about the benefits of adding a part-time seasonal park ranger position.

7. Closed Session - Attorney Opinion (2:00 pm)

Recessed meeting at 1:32 pm

Returned from Recess at 2:03 pm

Motion made by Negri, Seconded by Daniels, to go into closed session to meet with Township counsel about a legal opinion.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

Closed Session began at 2:03 pm

Open Session reopened at 2:40 pm

No Action Taken

**CALL TO THE PUBLIC**

**BOARD COMMENTS**

**ADJOURNMENT**

Motion made by Dolan, Seconded by Daniels, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes

Meeting Adjourned at 2:40 pm

Respectfully submitted,



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Courtney Paton  
Recording Secretary



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Mike Dolan  
Township Clerk