



10405 Merrill Road
P.O. Box 157
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(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, February 21, 2023 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

ABSENT

Bill Hahn

CALL TO THE PUBLIC

Katherine Michalski, 7827 Spring Trace Road, introduced herself as a Field Representative for Elissa Slotkin.

CONSENT AGENDA

Motion to approve the consent agenda as presented with the addition of the Work Study Session minutes from February 07, 2023 2:00pm.

Motion made by Menzies, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

1. Approved MUC Minutes - December 14, 2022
2. DPW Monthly Report - December 2022 & January 2023
3. Public Safety Monthly Report January, 2023
4. Parks & Rec - 2023 Community Clean Up Event - Updated Flyer

5. AP Bills List February 21, 2023
6. Community Information
7. Board of Trustees Regular Meeting Minutes February 07, 2023 2:30pm

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented with current business #10 New Police Officer Hiring moved to the first order of business.

Motion made by Dolan, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

8. Update to Administrative Policy & Procedures, Section 4.9

Motion to approve the Administrative Policy & Procedures, Section 4.9 as presented.

Motion made by Dolan, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

9. Police Station Expansion

Motion to approve the recommendation of Architect Karl Vollmar to enter into the agreement with Midwest Contracting for construction of the addition to the police station at a cost of \$990,000 and direct the Clerk to forward the site plan to the Zoning Department to initiate the site plan approval process for said police station expansion.

Motion made by Hohl, Seconded by Negri.

Roll Call Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

10. New Police Officer Hiring

Motion to approve the hiring of Steven Boussie for the position of full-time Police Officer.

Motion made by Negri, Seconded by Hohl.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

11. Parks & Rec - HERO - Over the Road Banner & Speed Limit Reduction (2 Resolutions)

Motion to move the resolution to, on behalf of HERO, request a permit request for the hanging of their banner over Merrill Road advertising the 2023 Family Fun Fest.

Motion made by Dolan, Seconded by Menzies.

Roll Call Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion to move the resolution to reduce the speed limit on Merrill Road to 35 m.p.h. during the 2023 Family Fun Fest.

Motion made by Dolan, Seconded by Michniewicz.
Roll Call Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

12. Parks & Rec - Park Use App - HERO Family Fun Fest 2024-2026

Motion to approve the 2024, 2025 & 2026 agreement with HERO for the 2024, 2025 & 2026 Family Fun Fest as prepared by Township General Council as provided in the packet.

Motion made by Dolan, Seconded by Hughes.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

13. Grant Request - Parks & Rec - MDNR Spark - Concept for Trailhead Restrooms/Amenities – Discussion

Motion to authorize Clerk Dolan to oversee and expedite the development of grant applications for the Spark Grants for up to 3 public restrooms located adjacent to the Lakelands Trail at the Winklehouse Trailhead, the Hamburg Township Disc Golf Trailhead and the Pettysville Trailhead with Hamburg Township being responsible for the costs and installation for the sewer grinder pump, laterals and taps and all other associated expenses for the installation of municipal sewers at these facilities to include the pavilion in addition of the restrooms.

Motion made by Hohl, Seconded by Michniewicz.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

14. Biosolids Contract Renewal

Motion to approve the three-year contract with Biotech Agronomics to provide disposal of biosolids from the wastewater treatment plant as contained in the agreement and direct the Supervisor and Clerk to sign the agreement as presented in the packet.

Motion made by Hohl, Seconded by Michniewicz.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

15. Finance Control Book January 2023

Motion to receive, file and publish the Finance Control Book for January 2023.

Motion made by Negri, Seconded by Hughes.
Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

16. Request to fill Treasury Position

Motion to approve Treasurer Negri to advertise and interview and make a conditional offer based on pre-employment requirements and Board approval for the Treasurer Assistant position.

Motion made by Negri, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

17. Purchase of Planning Department rolling filing system

Motion to approve the proposal as presented in the packet for the rolling file system from Space File at a cost of \$17,500.00.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Motion to authorize up to an additional \$500 if outside labor is needed to get the files moved.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

18. Blackwell v Hamburg Facilitation

Motion to approve Supervisor Hohl to attend the settlement discussion on June 02, 2023 on behalf of the Township and come back to the Township with any reasonable settlement proposal that may be tendered and that Clerk Dolan will make all relevant case files to this case available to Board Members for inspection.

Motion made by Negri, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Supervisor Hohl mentioned the passing of long-time employee Brenda Richardson.

Tax collection is exceeding collection from last time this year.

Tax bills will be increased 5% due to inflation.

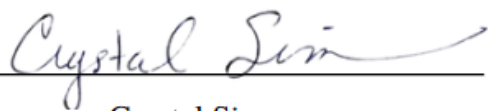
ADJOURNMENT

Motion to adjourn at 8:00 p.m.

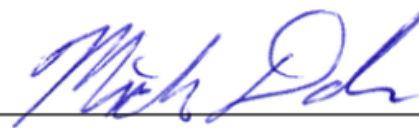
Motion made by Negri, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,

A handwritten signature in blue ink that reads "Crystal Simmons". The signature is written in a cursive style with a long, sweeping tail on the "s" of "Simmons".

Crystal Simmons
Recording Secretary

A handwritten signature in blue ink that reads "Mike Dolan". The signature is written in a cursive style with a large, looped "M" and a long, sweeping tail on the "n" of "Dolan".

Mike Dolan
Township Clerk