

July 2, 2024



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, July 02, 2024 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Menzies, Seconded by Michniewicz, to approve the consent agenda, with the addition of items 12 & 13.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. 6.18.24 Regular Meeting Minutes
2. Bills List 7.2.24

APPROVAL OF THE AGENDA

Motion by Dolan, Seconded by Negri, to approve the agenda, as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

3. Administrative Fee Schedule 2nd Reading & Adoption – 24.25 FY Update
Motion by Dolan, Seconded by Hughes, to approve proposed updates/changes to the Administrative Fee Schedule as part of the budgetary approval process for the 24/25 FY, effective immediately.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

4. Police Officer Hiring Process
Motion by Hughes, Seconded by Hahn, to approve the establishment of a police officer hiring eligibility list.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
5. Purchase of Fire MCTs
Motion by Hohl, Seconded by Menzies, to approve the purchase of four (4) Panasonic F2-40AC Toughbook Mobile Computer Terminals (MCTs), with extended warranty, from Mobile Communications America of Plymouth, MI for a total cost of \$24,287.00.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
6. Purchase of Fire UTV Skids
Motion by Hohl, Seconded by Michniewicz, to approve the purchase of two QTAC skids from Mallory Safety & Supply, as outlined in the attached specifications, to outfit a 2007 Kawasaki Mule and a 2010 Polaris at a cost of \$17,944.05.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
7. Fire Station 11 Parking Lot
Motion by Hohl, Seconded by Hughes, to approve the hiring of Bailey Construction of Gregory, MI to repave the parking lot of Fire Station 11 in accordance with the specifications of the request for proposal at a total cost of \$111,500.00.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
8. Parking Lot Replacement Project
Motion by Dolan, Seconded by Michniewicz, to award D&H Asphalt the contract agreement for the parking lot replacement in both East and West Park, as budgeted.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

9. Independent Contractor Agreement
Motion by Negri, Seconded by Michniewicz, to approve the Independent Contractor Agreement between Hamburg Township and Residents Working Against Huron River Flooding (RWAHRE).
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
10. Re-purpose of Cemetery Niche
Motion by Dolan, Seconded by Menzies, to approve the buyback of Niche 31D in the amount of \$903.00 from Mr. Christopher Sauer.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
11. Road Millage Reduction
Motion by Negri, Seconded by Hohl, to approve the Board of Trustees levying only 0.5 of the rolled back 1 mill road millage authorized by the voters.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion by Hohl, Seconded by Nolan, to approve a press release regarding the millage levy.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
12. Holden Group Payment
Motion by Hohl, Seconded by Dolan, to approve the payment of \$6989.00 to the Holden Group.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes
13. MMRMA Insurance Payment
Motion by Dolan, Seconded by Hahn, to approve the payment of \$114,997.00 to MMRMA Insurance for the general fund and \$25,000.00 to MMRMA Insurance for the retention fund.
Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

None.

ADJOURNMENT

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 3:26 pm.

July 2, 2024

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Daniels", written in a cursive style.

Jennifer Daniels
Recording Secretary

A handwritten signature in blue ink, appearing to read "Mike Dolan", written in a cursive style.

Mike Dolan
Township Clerk