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Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 17, 2025 at 7:00 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Jason Negri
Joanna Hardesty
Patricia Hughes
Chuck Menzies

ABSENT

Nick Miller

CALL TO THE PUBLIC

Amber Bismack, 8000 Branch Dr, thanked Pat for all of his years of service.

Dave Wilutis, 2348 Baseview Dr, thanked Pat for all of his years of service.

Cindy Michniewicz, 3140 Shehan Rd, thanked Pat for all of his years of service.

Maureen Molloy, 8008 Branch Dr, thanked Pat for all of his years of service.

Diana Henry, 8024 Branch Dr, thanked Pat for all of his years of service.

Tom Butts, 5210 Edge Lake Dr, thanked Pat for all of his years of service.

Bonnie Swanson, 11463 Lauderdale Ct, thanked Pat for all of his years of service.

Dolan read in a letter from Progressive Properties, Marshall Blough, thanking Pat for all of his years of service.

CONSENT AGENDA

Motion made by Menzies, Seconded by Hardesty, to approve the consent agenda as presented.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

1. 06-03-2025 1:30 Township Board Work-Study Session Minutes
2. 06-03-2025 2:00 Board of Trustees Special Meeting - Budget Public Hearing Minutes
3. 06-03-2025 2:30 Board of Trustees Regular Meeting Minutes
4. DPW Monthly Report - May 2025
5. Approved MUC Meeting Minutes - May 13, 2025
6. Public Safety Monthly Report, May 2025
7. Bills List(s) 06.17.2025

APPROVAL OF THE AGENDA

Motion made by Dolan, Seconded by Hardesty, to approve the agenda with the addition of Deputy Treasurer Compensation.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

UNFINISHED BUSINESS

8. FY 25/26 Draft Budget

Motion made by Dolan, Seconded by Hughes, to approve Fiscal Year 2025/2026 Budget as outlined in today's packet.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Hohl, Seconded by Hughes, to request that the Clerk's Office circulate, publish, distribute, have copies available and post on the website the Budget.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

CURRENT BUSINESS

9. Lake Shan-Gri-La Aquatic Weed SAD - Resolution #2 to Set 2nd Public Hearing

Motion made by Hardesty, Seconded by Menzies, to approve the resolution # 2 to set the 2nd Public Hearing to July 15, 2025 at 6:30 pm, direct preparation of the assessment roll for the re-establish the lake shan-gri-la aquatic weed control special assessment district..

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

10. Board of Trustees 25/26 FY Regular Meeting Dates

Motion made by Hardesty, Seconded by Hughes, to approve the Board of Trustee 2025/2026 Fiscal Year Regular Meeting Dates.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

11. FCB - January 2025

Motion made by Negri, Seconded by Hardesty, to receive, file, and publish the Finance Control Book for January 2025.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

12. FCB - February 2025

Motion made by Negri, Seconded by Hardesty, to receive, file, and publish the Finance Control Book for February 2025.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

13. New Committee Assignments

Motion made by Dolan, Seconded by Negri, to appoint Negri, to fill the future vacancy of Hohl on LCWA with the continuation of Hughes as secondary and Dolan as alternate.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

14. Administrative Fee Schedule proposed changes - 1st reading

Motion made by Dolan, Seconded by Negri, to recognize the publication in tonight's packet for the Hamburg Township Administrative Fee Schedule part 2 appendix A to serve as the first reading and that for any comments from the Board or from the public to be directed to Accounting Director Delancy prior to the second reading.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

15. Sewer rate change and allocation FY 25/26

Motion made by Negri, Seconded by Hughes, to set the Hamburg Township sewer rate at \$171.00 per quarter per REU effective July 1, 2025, with an allocation of \$128.79 towards operation and maintenance, and \$42.21 towards debt service and to set the late penalty at \$5.00 per quarter.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

16. FY 25/26 Compensation Resolutions

Motion made by Dolan, Seconded by Hardesty, to approve the Township Supervisor salary with the effective date of July 1, 2025 in the amount of \$ 88,277.02 which is a 4.5% ECI increase.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Hardesty, Seconded by Negri, to approve the Township Clerk salary with the effective date of July 1, 2025 in the amount of \$ 88,277.02 which is a 4.5% ECI increase.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Hardesty, to approve the Township Treasurer salary with the effective date of July 1, 2025 in the amount of \$ 88,277.02 which is a 4.5% ECI increase with the understanding that this is a change from part-time to full-time and of the staffing changes taking place in the department that will result in a savings.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Negri, Seconded by Hughes, to approve the Township Trustee annual salary with the effective date of July 1, 2025 in the amount of \$ 8,302.56.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Dolan, Seconded by Negri, to approve the Township Compensation Resolution as published in the packet.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

17. 2025 MERS HCSP contribution

Motion made by Negri, Seconded by Dolan, to direct the Accounting Department to submit the 2025 annual contribution to the MERS HCSP in the amount of \$110,500.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

18. Resolution opting out of the publicly funded health insurance

Motion made by Hardesty, Seconded by Negri, to approve the resolution to opt-out of the publicly funded health insurance.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

19. Budget Amendments 4th qt FY 24/25

Motion made by Dolan, Seconded by Menzies, to approve the fourth quarter budget amendments as presented.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Hohl, Seconded by Dolan, that all Fiscal Year 24/25 expenditures must be submitted to Accounting by August 1, 2025 .

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

20. SPARK Annual Invoice

Motion made by Dolan, Seconded by Hughes, to not recognize this Invoice from Economic Development Council of Livingston County.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

21. DeLancey Grade Change

Motion made by Hohl, Seconded by Menzies, for the approval of the job description as presented in the packet for Network Administrator at a pay grade of 8.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Hohl, Seconded by Dolan, effective July 1, 2025 of a transition for Michael Delancy from his scheduled grade 7 step 8 to fulfilling the job description previously approved by the Board and his compensation to go to grade 8 step 5.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

Motion made by Hohl, Seconded by Negri, to appoint Michael Delancy to fulfill the position of Network Administrator as approved here tonight and to be compensated as previously approved by the Board.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

22. Addition – Deputy Treasurer Compensation

Motion made by Negri, Seconded by Hardesty, to extend severance compensation to former Deputy Treasurer Mariani at her regular pay and benefits through to the end of the month June 30, 2025.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Hohl talked about Road SAD's and if the Board will be doing another round of neighborhood road improvements and to implement a hiring policy.

Dolan thanked Hohl for his service and everything that he has learned from him and presented Hohl with an engraved gavel and plaque.

ADJOURNMENT

Motion made by Negri, Seconded by Menzies, to adjourn.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies

The meeting was adjourned at 8:15 pm.

Respectfully submitted,



Courtney Paton
Recording Secretary



Mike Dolan
Township Clerk