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Supervisor Jason Negri **Clerk** Mike Dolan **Treasurer** Jennifer Daniels **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, April 07, 2026 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Negri called the meeting to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Jason Negri
Mike Dolan
Jennifer Daniels
Joanna Hardesty
Patricia Hughes
Nick Miller

ABSENT

Chuck Menzies

CALL TO THE PUBLIC

Pat Hohl, 8199 Chambers Rd, encouraged the Board to renew the Road Millage.

Bill Rittinger, 8830 Redstone Dr, spoke about his proposal to the Board for Bike Medic to be free and available on the Lakelands Trail.

CONSENT AGENDA

Motion made by Hardesty, Seconded by Daniels, to approve the Consent Agenda as presented.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

1. Township Coordinator's Report - March 2026

2. September 17, 2025 Cemetery Meeting Minutes
3. Senior Center Report - March 2026
4. Parks & Rec - Approved Meeting Minutes - February 24, 2026
5. October 2, 2025 Cemetery Meeting Minutes
6. Hamburg Township Community Clean-Up - April 11, 2026 - 9AM-3PM (Doc Shredding 9AM-Noon)
7. Bills List(s) 04.07.2026

APPROVAL OF THE AGENDA

Motion made by Hardesty, Seconded by Hughes, to approve the Agenda as amended with the addition of item #21 DNR - Mute Swan Resolution and #22 Budget Amendment and the tabling of #10 Hamburg Township Road Millage.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

UNFINISHED BUSINESS

CURRENT BUSINESS

8. Community Drive - Road Maintenance S.A.D. Renewal

Motion made by Hardesty, Seconded by Negri, to approve Resolution #1 to re-establish the Community Drive road maintenance special assessment district (S.A.D.) for an additional 10-year period. The first public hearing to re-establish the S.A.D. should be scheduled for Thursday, May 7th, 2026, beginning at 2:00 p.m. with the Notice of the public hearing to be published in the local newspaper prior to the hearing date as well as a copy to be mailed out to the property owners pursuant to Public Act 188 of 1954, as amended.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

Absent: Menzies

9. Managed Print Services

Motion made by Negri, Seconded by Miller, to approve the three-year contract with Toshiba Business Solutions to provide managed print services maintenance.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

10. Hamburg Township Road Millage

Tabled.

11. Community Service Day – Lakelands Trail Clean-Up – April 24, 2026 – 8AM-Noon

Motion made by Negri, Seconded by Daniels, To approve the scheduling and coordinating of a Community Service Day coinciding with Earth Day (April 24, 2026) to clean up the Mike Levine Lakelands Trail Linear State Park, along with our neighboring townships, Putnam and Green Oak. To direct Henneman to coordinate with Kensington Woods Schools who have offered some man power for this event. Expected budget not to exceed \$1,000 and should include payroll for key

staff. Proposing to make this an annual event, providing each Township coordinates and funds efforts for their own portion of the trail.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

12. Parks & Rec - LT - Vendor - Free Bicycle Clinic – Rittinger

Motion made by Miller, Seconded by Hardesty, to approve the proposal by Bill Rittinger to operate a pop-up bicycle clinic on any one of three (3) Hamburg Township Trailhead Parking locations, for up to 6 clinics in the 2026 season, contingent on the applicant providing Certificate of Insurance naming Hamburg Township as Additional Insured, and coordinating locations and dates with Township Coordinator and to encourage the use and inclusion of the trailhead access behind Fire Station #11. Use will require a temporary Land Use through Zoning and that a waiver in fees be approved.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

13. Parks & Rec - Park Use - Michigan Jaguar Tournament - May 8-10, 2026

Motion made by Dolan, Seconded by Miller, to approve the Park Use application for the Michigan Jaguars Spring Invitational Tournament, submitted 2/1/26, following all the contingencies listed in the Memo from Henneman dated March 31, 2026.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

14. Parks & Rec - Park Use - Jogging For Jakey 5K - August 29, 2026

Motion made by Dolan, Seconded by Miller, to approve the Park Use application for the Jogging for Jakey 5K Fundraising Event, submitted 2/21/26, with all of the contingencies listed in the Memo from Henneman dated March 31, 2026 and the waiver of fees as traditionally done.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

15. Parks & Rec - Policies & Procedures - Trail Use Addition - First Reading

First Reading.

16. Parks & Rec - Park Use LT - No Minds Left Behind 5K - May 2, 2026

Motion made by Miller, Seconded by Daniels, To approve the application, submitted by Genesis House/Livingston County Community Mental Health, as provided for the 2026 No Minds Left Behind 5K Run/Walk, contingent on all requested information being provided to the Clerk's Department to their satisfaction, that Park fees, if any, be waived due to the nature of the event and proposed route, and that public safety and the MDNR be made aware of the event.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

17. Hiring for Clerk/Elections Assistant

Motion made by Dolan, Seconded by Negri, to approve the hiring of Marie McIntyre for the position of full-time Clerk/Elections Assistant, with all the set fringe benefits, at a starting rate of pay equal to Grade 4, Step 4 (\$26.19 per hour), and with 40 hours of vacation time, effective April 13, 2026. Marie has completed all our pre-employment requirements.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

18. Temporary Part-time Election Assistants

Motion made by Dolan, Seconded by Hardesty, to update the Salary Step Progression Plan to include the hourly rate range of \$19.00 - \$23.00 for the position of temporary election assistant.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

19. Cell Phone Stipend

Motion made by Dolan, Seconded by Hardesty, to approve a monthly phone stipend for Jessica Kraft in the amount of \$35.00 beginning immediately.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

20. Planning Commission and Zoning Board of Appeals Appointments

Motion made by Negri, Seconded by Miller, to appoint Mark Venuto to the Planning Commission effective immediately and that we recognize and appoint Ron Muir as the Planning Commission representative to the ZBA, and that we appoint Craig Masserant and Kevin Galbraith as the alternates for our ZBA, as per the memo in the packet dated April 7, 2026 from David Rohr.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Miller

Voting Nay: Hughes

Added at Table – Mute Swan Resolution

Motion made by Negri, Seconded by Dolan, to approve the Resolution for nest and egg destruction of mute swans specific to the application submitted by resident Sophie Poston, specific to her neighborhood on Zukey Lake.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

Absent: Menzies

Added at Table – Budget Amendment

Motion made by Dolan, Seconded by Hughes, to approve the budget amendment in the amount of \$15,560.36 from the Fund Balance to the Recreation Board Special Project account, to correct a prior error journal entry that was mistakenly recorded in the fiscal year 2025/26 instead of the fiscal year 24/25.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

CALL TO THE PUBLIC

BOARD COMMENTS

Miller expressed his satisfaction that the Boardwalk will be reopened and asked about the claim with MMRMA.

Dolan asked the Boards interest in the possibility of purchasing our portion of the Lakelands Trail, and that he submitted for a grant for the Lakelands Trail Bridge to go over the Huron River.

Negri urged everyone to come out for the Hamburg Township Clean-up day this Saturday, April 11, 2026.

Hughes expressed that she would like documentation to show how the budget reserves are going to be handled going forward so new staff understands and about how much the Fire Truck that needed repairs, how that turned out.

ADJOURNMENT

Motion made by Hardesty, Seconded by Hughes, to adjourn.

Voting Yea: Negri, Dolan, Daniels, Hardesty, Hughes, Miller

Meeting adjourned at 3:53 pm.

Respectfully submitted,



Courtney Paton
Recording Secretary



Mike Dolan
Township Clerk