

May 4, 2024



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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, June 04, 2024 at 2:30 PM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

ABSENT

Mike Dolan

ALSO PRESENT

Mary Kuzner

CONSENT AGENDA

Motion by Menzies, Seconded by Michniewicz, to approve the consent agenda.

Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

1. 5-7-24 130 Township Board Work-Study Session Minutes
2. 5-21-24 700 Board of Trustees Regular Meeting Minutes
3. DPW Monthly Report - March-April 2024
4. Approved MUC Minutes - March 13, 2024
5. Parks and Recreation - Approved Minutes - May 2024

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6. Township Coordinator - Monthly Report - May 2024
7. Senior Center - Monthly Report - May 2024
8. Bills List 06.04.2024

CALL TO THE PUBLIC

Sarah Bennett, 10582 Livingston St, is concerned about the apartment complex proposed at the old Hamburg Elementary property. Her concerns are the density it will bring, the traffic volume, the size of the proposed buildings, the landscaping, the location of the sanitary lift station, and the possibility of low income subsidies.

Brenda Vibbart, 10564 Hall Road, would like specifics of the utilities planned and has concerns with the lack of fencing to keep people and dogs on their own property, the increased traffic problems the proposed apartments will bring and how MDOT will manage it.

Makenzie Johnson, 10603 Livingston St, has many of the same concerns mentioned by others and wants to be sure all zoning ordinances are followed by the developer, including the 20 foot buffer zone and open space requirements.

Erin Gottbreht, 7930 Forest Creek Court, is concerned with the magnitude of a development of this size, the disregard for the township ordinances, the landscaping and open space ordinances. This will impact homeowners on Hamburg Lake due to the traffic increase and residents needing alternative driving routes.

Lisa Wack, 7860 Forest Creek Court, would like to know the cost of the proposed apartments compared to the benefits the township will see. Increased traffic on the Lakeland Trail will also bring the possibility of trash and problems.

APPROVAL OF THE AGENDA

Motion by Negri, Seconded by Hahn, to approve the agenda as presented, with items 9 & 13 to be tabled.

Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

9. Employee Evaluation Review form changes
Tabled.
10. Utilities & Special Projects Coordinator job description update
Motion by Hohl, Seconded by Michniewicz, to approve the changes to the job description, noting that we need to add the pay grade level to the job description header.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
11. Accounting & Benefits Coordinator job description update
Motion by Negri, Seconded by Hahn, to approve the changed job description of the Accounting & Benefits Coordinator, as presented in the packet.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

12. ARPA Update - May 22, 2024
Motion by Hohl, Seconded by Hughes, to receive and file the ARPA summary and to request the Clerk to schedule an update on the next board meeting for formal discussion.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

CURRENT BUSINESS

13. Deputy Clerk & Elections Coordinator Recognition
Tabled.
14. Updated Public Safety SOP
Motion by Hughes, Seconded by Negri, to approve the change to the Public Safety SOP 300-16, as updated in the packet.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
15. Preliminary Site Plan Review (GPUD24-0001) - The Crossing at Lakelands Trail
Motion by Negri, Seconded by Michniewicz, to approve the preliminary site plan application for GPUD24-0001, for the proposed project proposing a 208 unit apartment complex with a clubhouse with conditions 1-6 inclusive. The project does meet the site plan review standards A-L of section 36-73,7 of the zoning ordinance as discussed at the May 15, 2024 Planning Commission Meeting and as discussed here today and as presented in the staff report.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion by Negri, Seconded by Michniewicz, to amend the original motion with the amendment to urge the Planning Commission to expand the buffer zone required.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
16. Treasury Department Personnel
Motion by Negri, Seconded by Hahn to approve the promotion of Susan Deadman, Senior Treasurer's Assistant, pay grade 4 to Assistant Deputy Treasurer, grade 5, step 8, effective July 1, 2024.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Hughes, Negri

Motion by Negri, Seconded by Hughes to approve the monetary recognition for the over-the-top work that Susan did during the transition for Deputy Treasurers in the amount of \$1400.00 for Susan Deadman, to be processed on payroll June 10, 2024.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Hughes, Negri
17. Community Drive SAD - Road Maintenance Bid Results
Motion by Hohl, Seconded by Negri, to award the 2 year contract to Bob Meyers Excavating and Big Barney's beginning on Jun 22, 2024 - June 21, 2026 for the maintenance of Community Drive. This bid was sent out to 14 contractors.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

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18. Purchase Policy Update
Motion by Hughes, Seconded by Negri, to update the Hamburg Township purchase policy as presented in the packet.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
19. PTA waiver of penalties resolution
Motion by Negri, Seconded by Hughes, to adopt Resolution #240601, PTA Waiver of fines for not filing a Property Transfer Affidavit within 45 days of property transfer.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
20. Township Complex Survey
Motion by Hohl, Seconded by Hughes, to approve the endorsement of the agreement with Alpine Survey, and pay the \$5000.00 deposit and get the Hamburg Township property surveys done & recorded.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
21. Grinder Pump Station Purchase Request
Motion by Hohl, Seconded by Michniewicz, to authorize the purchase of the 55 simplex and 1 duplex pump. The cost is \$317,100.00.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
22. Township Board 2024-2025 Fiscal Year Meeting Dates
Motion by Negri, Seconded by Menzies, to adopt, file and publish the Regular Board Meeting schedule dates for the 24/25 fiscal year, as proposed in the packet.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes
23. DPW Technician - On call
Motion by Hohl, Seconded by Hahn, to approve the hiring of a part-time, on-call DPW Tech as outlined in Tony Randazzo's memo dated May 30, 2024, contingent upon all pre-employment prerequisites.
Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

Bob Langan, 128 North Center St, Northville, partner at Elevate Property Partners, thanked the Board and Planning Committee for their work on the townhome and apartment complex. He said Elevate Property Partners is a market driven company with no intention of ever having any subsidies or government grants for this or any developments. They intend to increase the buffers for the community.

BOARD COMMENTS

Updated sound system for the boardroom is targeted to be done by Labor Day.

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ADJOURNMENT

Motion by Negri, Seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Hahn, Menzies, Michniewicz, Negri, Hughes

The meeting was adjourned at 3:47 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk