



10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139
(810) 231-1000
www.hamburg.mi.us

Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 06, 2022 at 2:30 PM

Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

Hohl called the meeting to order at 2:30 pm.

PLEDGE TO THE FLAG

ROLL CALL OF THE BOARD

PRESENT

Pat Hohl
Mike Dolan
Bill Hahn
Chuck Menzies
Cindy Michniewicz
Jason Negri
Patricia Hughes

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion to approve as presented.

Motion made by Menzies, Seconded by Michniewicz.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes November 15, 2022 7:00 pm
2. Parks & Recreation - Approved Committee Meeting Minutes - October 25, 2022
3. Parks & Recreation - Park Coordinator Report - November 2022
4. Public Information - Livingston County Road Commission Board Meetings for 2023
5. 2023 Hamburg Township Meeting Schedules
6. 2023 Hamburg Township Holiday Schedule
7. Parks & Recreation - Senior Center Report - November 2022

8. Parks & Recreation - December 2022 Meeting Notice
9. AP BILLS LIST 12-06-2022
10. Additions to AP Bills List December 06, 2022

APPROVAL OF THE AGENDA

Motion to approve as presented and move the Fire Captain Promotion to the top of the agenda.

Motion made by Dolan, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

UNFINISHED BUSINESS

CURRENT BUSINESS

11. Discussion of Board and Department Head Interaction

Motion for the Board to establish that at 2:00pm on the first Tuesday of each month to be set up as a discussion / work session, that the Board direct any elected official or department head to email to the Clerk by 5:00pm the Wednesday before the board meeting occurring on the first Tuesday of the month a topic including requests as to who is to attend and should no one email the Clerk the meeting will still take place and the board will be seated at 2:00pm n the first Tuesday of every month to discuss interact and have an open exchange of ideas with no actions taking place during these sessions.

Motion made by Hohl, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

12. Fire Captain Promotion

Motion to approve the hiring and promotion of Lieutenant Salvatore Vultaggio to Captain effective the first day of the pay period which was 12/5/2022.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

13. Police Boat Refurbishment

Motion to approve the hiring of Nowak Boats of Morrice, MI for the purpose of refurbishing the Hamburg Township Police boat as outlined in the provided quote at a cost of \$8,188.00.

Motion made by Negri, Seconded by Hughes.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

14. Final Site Plan Application 22-003: 7878 M-36 (Carpet Depot)

Motion to approve the final site plan 22-003: 7878 M-36 as presented at the meeting today with the 9 conditions recommended by the Township Planning Commission be incorporated into this motion verbatim because as conditioned and with the waiver to the landscaping standards meets the site plan review standard AL in section 36737 and that the additional approvals for the Village Center District under 36187I2AG as discussed today and as previously discussed at the November 16, 2022 planning commission meeting and as outlined in the staff report.

Motion made by Hohl, Seconded by Michniewicz.

Roll Call Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

15. DPW On Call Hires

Motion to authorize Director Tony Randazzo to employ two part time technicians at \$26.30 per hour with authorization to proceed hiring those individuals once they pass all pre-employment qualifications, not to come back to the Board with names.

Motion made by Hohl, Seconded by Dolan.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

16. Planning and Zoning Director

Motion to amend the Planning and Zoning Director job description as presented in the packet.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Motion to offer Amy Steffens this full-time position with a starting date of Jan 3, 2023 with a salary at grade 10 step 8 to include an additional 40 hours vacation in the first year.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

17. USGS River Gage

Motion to direct Supervisor Hohl to sign the agreement and direct accounting to issue invoices to the Livingston County Drain Commission and Green Oak Charter Township for the balance of the cost, \$12,318.00 per entity, and for Hamburg Township at this time to pay the amount of the invoice due.

Motion made by Hohl, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

18. ARPA Reallocation

Motion to redirect \$145,000.00 in ARPA funds to the building construction at the Building and Grounds site and to direct \$110,000.00 to the bathroom renovation with a total reallocation of \$255,000.00 in ARPA funding.

Motion made by Hohl, Seconded by Menzies.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

19. Finance Control Book October 2022

Motion to receive, file and publish the Finance Control Book for October 2022.

Motion made by Negri, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

20. Restroom Renovations

Motion to authorize the entering into the construction agreement with Advantage Construction Company at a cost of \$110,180.00 and to authorize Hohl, Dolan and Randazzo with the assistance of staff to determine color, materials and fixtures, this will be financed through ARPA as it much easier to track than other proposed projects that the Board had earmarked those funds for.

Motion made by Hohl, Seconded by Negri.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Dolan stated the Clerk's department is participating in a Statewide recount and a Hartland School Board recount.

Dolan mentioned the new playground construction that has started at the baseball fields.

Hohl asked the board to think of having a mid-year strategic meeting.

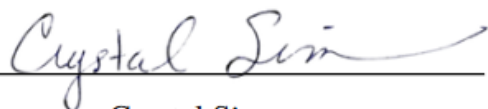
ADJOURNMENT

Motion to adjourn at 3:37pm

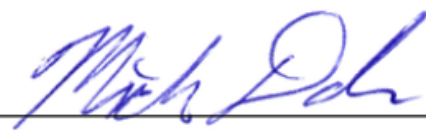
Motion made by Menzies, Seconded by Hahn.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Respectfully submitted,

A handwritten signature in black ink, reading "Crystal Simmons", written over a horizontal line.

Crystal Simmons
Recording Secretary

A handwritten signature in blue ink, reading "Mike Dolan", written over a horizontal line.

Mike Dolan
Township Clerk