



Hamburg Township Parks & Recreation

Hamburg Township Offices
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Hamburg Township
Parks & Recreation Committee
Regular Meeting
Hamburg Township Hall
Tuesday, January 27, 2026
3:30 p.m.

1. Call to Order

Dolan called the meeting to order at 3:41 p.m.

2. Pledge to the Flag

3. Roll Call of the Parks & Recreation Committee

Board Members Present: Dolan, Miller, Muck, McCabe, Michniewicz
Board Members Absent: None

4. Call to the Public

A call was made with no response.

5. Approval of the Agenda

Motion by Miller, supported by Michniewicz, to approve the agenda as amended.

VOICE VOTE: Ayes: 5

MOTION CARRIED

6. Approval of the Minutes

Motion by Michniewicz, supported by McCabe, to approve the minutes from the November 25, 2025 Regular Meeting as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

7. Correspondence

A. Hamburg Museum Newsletter – Received and filed.

8. New Business

A. Park Use Application – East MI Panthers – 2026 Season

Motion by Dolan, supported by Miller, to approve application as presented.

VOICE VOTE: Ayes: 5

MOTION CARRIED

B. Park Use Application – Livingston County Catholic Charities 5K

Motion by Dolan, supported by Miller, to approve application as presented, with the contingency that all additional services required for the event be paid for by the applicant, that HERO approves the use of West Park during their Blackout, and that the Township Board consider a waiver of park fees due to the nature of the event.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Hardesty stated that HERO will work around this event and put their signage up after the conclusion to avoid any event confusion.

9. Old Business

A. Master Plan/Pending Grants/ Trails

No update.

B. Pending Grant Applications/Projects

- MDNR Manly Bennett Park & Water Trail Access Improvements #TF22-0107
 - First round of reimbursements submitted
- MDNR Zukey Footbridge – TF25-0213
 - Awarded the grant - pending agreement issuance
- MDNR Village Trailhead Improvements – RP25-0097
 - Not awarded, closing file

C. Park & Trail Special Projects (Non-grant)

- West Park Field Repairs – H3 – Pending repair in spring 2026.
- Great Start Livingston Story Walk – West Park – Awaiting word on funding.
- Intergenerational Play Area – TBD
- Play Area Interactive Art – East Park Pavilion – Pending.
- Wayfinding & Safety Signage – Awaiting installation.
- Boardwalk in WP/Disc Golf – Boardwalk is closed. Hoepfner to follow up with Randazzo to find out status of quote/repair and get copy of the Engineer's Report.
- Huron River Bridge – Discussed necessary repairs and funding options.
- Water Trail clean-up will occur in spring 2026.

D. Administrative Services & Reports

- Township Coordinator's Report – January 2026 – received and filed
 - Parks & Rec – Policy and Procedure Manual – Memo will be going to the Township Board to limit Tournament use to 4 playable fields.
 - MParks Meeting – March 3-6, 2026
- Senior Center Report – January 2026 – received and filed
- Community Resource Officer Report – None
 - Hoepfner stated perhaps the Park Rangers could be helping more with B&G items such as filling Doggie Pot bags, filling information kiosks, etc.
 - If the portable toilet becomes “unusable” could have signs to put up and tape around until it can be serviced.
- Building & Grounds Report – Verbal
 - Fence Toppers around infields have all been replaced in baseball.
 - The cornhole game is out in Winkelhaus Park.
 - There is some signage that will need to be replaced due to graffiti.
 - Bike racks will be installed with wayfinding signage.
 - Department will be hiring full-time help.
 - Maintenance will be scheduled soon for cutting on the L. Trail.

E. ADA Compliance in Parklands/Trail/Township

- Kress Road Bridge – Concrete work on approach will be done in the spring.
- Township-wide door inspection/maintenance – will be added to Strategic Planning Session
- Website Compliance Update – Pending
- Assistive Listening Device for Board Rooms – will be added to Strategic Planning Session

F. Scholarship – Discussion

No discussion.

G. Sponsorships/Volunteerism

No discussion.

H. Township Events

- **Confirmed:**
 - Community Clean-Up Event – Saturday, April 11, 2026 – 9AM-3PM
 - 1. Shredding 9AM-Noon
- **Proposed:**
 - 250th Birthday of the US Celebration - TBD
 - 1. 7/4/26 Date being considered
 - 2. Possible coordination with HERO and/or Freedom River
 - 2026 Christmas In The Village – December 12, 2026 – 10AM-6PM
 - 1. Final Project Report will be given to Township Board in Feb.
 - 2. Request for funding/budget for 2026 event will accompany request.

Dolan stated he would like the Flyers RC Auto/Truck Track Project added to the Agenda in February. He stated he had to leave for another meeting at this time.

Motion by Dolan, supported by Michniewicz, to appoint Muck to chair the remainder of the Parks & Recreation Committee meeting.

VOICE VOTE: Ayes: 5

MOTION CARRIED

Dolan left the meeting at 4:39 p.m.

10. Call to the Public

Hardesty addressed the committee. She stated a walkway should be developed between the parking lot and the SE exit.

Henneman stated it is currently reflected on the approved Master Design Plan, drawn by McKenna on 4/1/19. The Master Plan renewal process will be starting up in 2027 and this item should remain in the plan in order to qualify for future grant funding.

Hardesty advised the committee that HERO will be attempting the world record for the largest number of “Supermans” in one place during the 2026 Hamburg Family Fun Fest. All present are encouraged to wear a shirt with the Superman “S” and a cape.

11. Committee Comments

Miller asked about the feasibility of a “robot” to do the striping of the fields.

Muck stated Novi has had one for 2 years and have had good experience with it.

Henneman stated it was looked into but was cost prohibitive at the time.

Miller suggested putting it on the “wish list” for Parks & Rec.

Michniewicz asked if the Township has considered a millage for bike lanes or linking trails.

Muck stated sidewalks for the Village could also be considered.

Muck stated the Road Commission has said they would help with Engineering and Design.

12. Adjourn Meeting

Motion by Miller, supported by Michniewicz, to adjourn the meeting.

VOICE VOTE: Ayes: 4

MOTION CARRIED

Meeting adjourned at 5:08 p.m.

Respectfully submitted,

Deby Henneman, ADAC
Township Coordinator
Parks, ADA, Grants, Ordinances