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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Bill Hahn, Patricia Hughes, Chuck Menzies, Cindy Michniewicz

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, August 15, 2023 at 7:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

Supervisor Hohl called the meeting to order at 7:00 p.m.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Bill Hahn  
Chuck Menzies  
Cindy Michniewicz  
Jason Negri  
Patricia Hughes

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion made by Menzies, Seconded by Michniewicz, to approve the Consent Agenda as presented.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

1. Board of Trustees Regular Meeting Minutes - August 1, 2023
2. Public Safety Monthly Report July, 2023
3. Bills List 8.15.2023

## APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Hahn, to approve the Agenda with the addition of number 7 Buildings and Grounds Seasonal Hire.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

## UNFINISHED BUSINESS

## CURRENT BUSINESS

### 4. Public Safety SOPs

Motion by Hughes, Seconded by Michniewicz, to approve Hamburg Township Public Safety SOP# 100-18: Department Credit Card Policy and SOP# 100-19: Department Fuel Cards.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### 5. Board Of Review - Alternate Date Resolution

Motion by Hohl, Seconded by Negri, to move the Resolution as drafted here in the packet, Resolution #230801.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### 6. Appeal of Utilities Fee Waiver Request

Motion by Hohl, Seconded by Hahn, to deny the request to waive the fees and issue the invoice as originally presented, and provided in the packet from Brittany Campbell dated May 8, 2023.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

### 7. Building and Grounds Seasonal Hire

Motion by Hohl, Seconded by Hahn, with the consensus of Tony Randazzo, Michelle DeLancey, Dwayne Hoepfner, Pat Hohl and Mike Dolan, to authorize that group to hire a Seasonal Building and Grounds person, in that the season ends in November and we need to get the person on board to get the work done.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

## CALL TO THE PUBLIC

A call was made with no response.

## BOARD COMMENTS

No Board comments were made.

**ADJOURNMENT**

Motion by Menzies, Seconded by Michniewicz, to adjourn the Board meeting.

Voting Yea: Hohl, Dolan, Hahn, Menzies, Michniewicz, Negri, Hughes

Meeting adjourned at 7:09 p.m.



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Karen L. Vermillion  
Recording Secretary



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Mike Dolan  
Township Clerk