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Supervisor Pat Hohl **Clerk** Mike Dolan **Treasurer** Jason Negri **Trustees** Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

CEMETERY COMMITTEE MEETING

Tuesday, January 21, 2025 at 11:30 AM
Hamburg Township Hall Board Room

MINUTES

CALL TO ORDER

The meeting was called to order at 11:30 am.

PLEDGE TO THE FLAG

ROLL CALL OF THE COMMITTEE

PRESENT

Pat Hohl
Mike Dolan
Jason Negri

ALSO PRESENT

Mary Kuzner
Duane Hoepfner
Jennifer Daniels

CALL TO THE PUBLIC

A call was made with no response.

CONSENT AGENDA

Motion by Dolan, seconded by Negri, to approve the consent agenda, adding approval for winter burial fees to the 6-18-2024 Cemetery Committee Meeting Minutes.

Voting Yea: Hohl, Dolan, Negri

1. 06-18-2024 Cemetery Committee Meeting Minutes

APPROVAL OF THE AGENDA

Motion by Hohl, Seconded by Dolan, to approve the agenda, as presented.

Voting Yea: Hohl, Dolan, Negri

UNFINISHED BUSINESS

None.

CURRENT BUSINESS

2. Year In Review

Sexton Hoeppner updated the committee with the 2024 cemetery stats.

Motion by Hohl, seconded by Negri, to receive and file the 2024 Cemetery Year in Review.

Voting Yea: Hohl, Dolan, Negri

3. Hamburg South Mapping

Presentation by Sexton Hoeppner regarding the need for cemetery mapping and software.

The Committee asked for a formal request to be made at the Strategic Planning meeting and to be presented at the budget hearing meeting.

4. Burials On Existing Graves

Motion by Hohl, seconded by Negri, to create an ordinance requiring burial decisions to be made by a court-designated representative, once original plot owner is deceased.

Voting Yea: Hohl, Dolan, Negri

5. Foundations/Headstones - Heaving & Sinking

Motion by Hohl, seconded by Dolan, for Cemetery Sexton Hoeppner to submit quotes comparing an excavator mounted soil compactor rental vs. purchase as a budget request.

Voting Yea: Hohl, Dolan, Negri

Motion by Hohl, Seconded by Dolan, to purchase five Monugrid implements for headstones, on a trial basis, to prevent heaving & sinking of monuments, using Cemetery Sundries G/L.

Voting Yea: Hohl, Dolan, Negri

6. Maintenance Needs

Sexton Hoeppner to do annual inspections on all Hamburg Township Cemeteries and contact ColdSpring regarding annual maintenance on the Hamburg South Mausoleum.

7. Cemetery Rules Signage

Cemetery rules signage will be completed this spring at all Hamburg Township Cemeteries.

8. 2025/2026 Budget

Motion by Hohl, seconded by Negri, to direct the Clerk to review past and future proposed purchases for 2024/2025 expenditures, and submit an anticipated budget to the Director of Accounting.

Voting Yea: Hohl, Dolan, Negri

CALL TO THE PUBLIC

A call was made with no response.

BOARD COMMENTS

Clerk Dolan to pursue the cost of fencing for the Southwest corner of the South Hamburg Cemetery.

ADJOURNMENT

Motion by Hohl, seconded by Negri, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Negri

The meeting was adjourned at 12:15 pm.

Respectfully submitted,



Jennifer Daniels
Recording Secretary



Mike Dolan
Township Clerk