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Supervisor Pat Hohl Clerk Mike Dolan Treasurer Jason Negri Trustees Chuck Menzies, Patricia Hughes, Nick Miller, Joanna Hardesty

## BOARD OF TRUSTEES REGULAR MEETING

Tuesday, January 21, 2025 at 7:00 PM  
Hamburg Township Hall Board Room

### MINUTES

#### CALL TO ORDER

The meeting was called to order at 7:00 pm.

#### PLEDGE TO THE FLAG

#### ROLL CALL OF THE BOARD

#### PRESENT

Pat Hohl  
Mike Dolan  
Jason Negri  
Joanna Hardesty  
Patricia Hughes  
Chuck Menzies  
Nick Miller

#### CALL TO THE PUBLIC

A call was made with no response.

#### CONSENT AGENDA

Motion by Menzies, seconded by Miller, to approve the consent agenda, as presented.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

1. 01-08-2025 1:30 pm Township Board Work Study Session Minutes
2. 01-08-2025 2:15 pm Buhl Drive Rd Improvement SAD - 2nd Public Hearing Minutes
3. 01-08-2025 2:30 Board of Trustees Regular Meeting Minutes
4. Bills List 01.21.2025
5. Public Safety Monthly Report December, 2024

## APPROVAL OF THE AGENDA

Motion by Dolan, seconded by Hardesty, to approve the agenda as presented, with the addition of setting a Special Board Meeting and to also set committee assignments.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

## UNFINISHED BUSINESS

6. Township Manager Position

Motion by Negri, seconded by Hardesty, to cease the search for a Township Manager.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

## CURRENT BUSINESS

7. 2025/2026 Budget Process

Motion by Hohl, seconded by Hughes, to approve the budget process as outlined in the packet.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

8. Budget Amendments 2nd QT FY 24-25

Motion by Hohl, seconded by Miller, to approve the budget amendments as presented in the packet.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

9. IT - New Server

Motion by Miller, seconded by Hardesty, to approve purchasing a Dell T560 Poweredge server in the amount of \$12,918.20.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

10. Buildings & Grounds Trailer

Motion by Hardesty, seconded by Negri, to approve the purchase of a new trailer to haul the mini excavator for \$15,500.00.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

10. Committee Assignments

Motion by Dolan, seconded by Negri, to approve the Committee Assignments.

MUC: Menzies, Negri, Hohl

Planning Commission: Hughes

ZBA: Hardesty

Portage Base Sewer Authority: Hughes

Public Safety: Menzies, Hughes, Hohl

LCWA: Hohl, Hughes Alternate: Dolan

Senior Center: Hardesty

Parks: Dolan, Miller

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

10. Board of Trustees Special Meeting

Motion by Hohl, seconded by Negri, to hold a Special Board Meeting on February 4, 2025 at 11:30 am, agenda items will include, but are not limited to Employee Handbook Changes, Parliamentary Procedures, Bylaws of Township Committees, Contract Negotiations Committee, and Organizational Chart.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

**CALL TO THE PUBLIC**

A call was made with no response.

**BOARD COMMENTS**

None.

**ADJOURNMENT**

Motion by Dolan, seconded by Menzies, to adjourn the meeting.

Voting Yea: Hohl, Dolan, Negri, Hardesty, Hughes, Menzies, Miller

The meeting was adjourned at 7:24 pm.

Respectfully submitted,



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Jennifer Daniels  
Recording Secretary



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Mike Dolan  
Township Clerk