



TOWN BOARD MEETING
September 03, 2025
7:00 PM
A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

COMMUNITY EVENTS

The “BUY A BRICK” Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3:00 pm to 6:00 pm outside at Abele Park, across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

HALFMOON COMPREHENSIVE PLAN UPDATE PAGE: is live at www.planhalfmoon.com. Visit the website to find out more about the Halfmoon Comprehensive Plan Update.

ERIE CANAL HISTORY WALK: Saturday, September 6, 2025, meet at 10 am at the Halfmoon Senior Center to take the shuttle and join the Town of Halfmoon Trails and Open Space Committee, as they take a walk along the Mohawk River and the old Erie Canal. Golf carts will be available.

HAZARDOUS WASTE DAY: The Town of Clifton Park will host a household hazardous waste day on Saturday, September 6, 2025. You MUST register for this event, and registration closes on Wednesday, September 3, 2025. Online registration at www.cliftonpark.org or call 518-371-6054 for further information.

HALFMOON BUSINESS AND ECONOMIC DEVELOPMENT: Will hold a breakfast Tuesday, September 9, 2025 at 8:00 am in the Halfmoon Senior Pavilion. This gathering provides an opportunity for local businesses to connect, share ideas, and foster growth. All Halfmoon businesses are invited to attend. RSVP by contacting Terri Russell in the Supervisors Office at trussell@townofhalfmoon.org or by calling 518-371-7410 Ext. 2210.

PATRIOT DAY CEREMONY: Thursday, September 11, 2025 6 pm at the Abele Memorial Park. Military and Emergency Services Members will be participating. For further information, please visit www.townofhalfmoon-ny.gov.

THE CLIFTON PARK-HALFMOON PUBLIC LIBRARY: Budget Vote and Trustee Election is scheduled for Thursday, September 11, 2025 from 7:00am to 9:00 pm. Registered voters who live in the library district are eligible to vote. For more information, visit cphlibrary.org.

TOWN OF HALFMOON'S FIRST RESPONDERS PICNIC: As part of our ongoing appreciation for those who serve and protect our community, the Town of Halfmoon is proud to host a First Responders Picnic, Saturday, September 13, 2025 at the Halfmoon Senior Pavilion. We look forward to celebrating the men and women who are committed to bravery and public safety in Halfmoon with an afternoon of food, fellowship, and a heartfelt Thank you for all that they do!

PAPER SHREDDING DAY: Saturday September 13, 2025 from 9:30 am to 11:30 am at the Town of Halfmoon Highway Garage, located at 322 Route 146, Halfmoon, NY 12065. This is a FREE service to Town Residents, but you are encouraged to bring canned items for donation to a local food pantry with a maximum of 3 bags/boxes to be shredded. Registration not required.

FALL CLEAN-UP: Tuesday, September 16th from 8 am to noon, Friday, September 19th from Noon to 5 pm, and Saturday, September 20th from 8 am to 3 pm, Tuesday, September 23rd from 8 am to noon, Friday, September 26th from Noon to 5 pm, and Saturday, September 27th from 8 am to 3 pm at the Town of Halfmoon Transfer Station, located at 322 Route 146, Halfmoon, NY 12065.

HARVEST FESTIVAL: Presented by Halfmoon Celebrations Association, Inc. and the Town of Halfmoon. Join us for this two day, fun-filled event, Friday September 19, 2025. Festivities begin with our popular and delicious Chicken Parmesan Dinner from 4:30 pm to 7:00 pm at the Halfmoon Town Park Clubhouse. To purchase tickets in advance for the Chicken Parmesan Dinner, please stop by the Halfmoon Town Clerk's Office or the Halfmoon Recreation Office at the Town Hall, 2 Halfmoon Town Plaza, Halfmoon NY 12065. Enjoy live music by "Stirred Up". Delicious treats from the concession stand will be available for purchase (Cash Only) and the proceeds benefit the Character Counts Program, and the Halfmoon Celebrations Association. There will be many vendors open for your shopping enjoyment from 5:00 pm to 8:00 pm.

Saturday September 20, 2025 join us for part two of the Town of Halfmoon Harvest Festival, starting at noon through 7:30pm. There will be vendors, Crafters, Bounce Houses, Rock Climbing Wall, Juke Box Rebellion Band, (starting at 4 pm) and Fireworks at dusk! The 2025 Town of Halfmoon Harvest Festival promises to be a memorable one!

CARE LINKS, A PROGRAM OF CAPTAIN COMMUNITY HUMAN SERVICES: is hosting an Interactive Senior Resource Fair, Tuesday, September 23rd at the Clifton Park Center (Food Court), 22 Clifton Country Road, Clifton Park, NY 12065 from 11 am to 2 pm. Local businesses and organizations will be present to share resources they offer, as well as members of Care Links to answer questions about serving the needs of the senior citizens in Southern Saratoga County. This is a free event. For more information please contact Terra Maddalone-Ristau at 518-399-3262 or at Terra@CaptainCares.org.

TOWN OF HALFMOON HISTORICAL BUILDING: Historian Lynda Bryan, invites all to visit and view the current display at the Town Hall, which features the Commemoration of the 200th Anniversary of the opening of the Erie Canal.

On September 24, 2025, the replica of the Erie Canal Boat the Seneca Chief, will embark on its Bicentennial voyage, commemorating the historic journey from Buffalo to New York Harbor.

On October 15, 2025, the Seneca Chief will be stopping in the Town of Halfmoon at the Crescent Park on the banks of the Mohawk. More information will be coming on this exciting event!

The Historical Building is also open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed for upcoming events: 200th Anniversary of the Erie Canal and 250th Anniversary of the Revolutionary War.

TRAILS AND OPEN SPACE COMMITTEE MEETING: Monday, October 27, 2025 at 7:00 PM.. The Trails and Open Space Committee is a volunteer working group appointed by the Town Board. Its purpose is to allow for continuing citizen input and advisory commentary for future trail and open space plans or projects for the Town of Halfmoon. Please Visit the Town website at town of halfmoon-ny.gov for further information.

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Co-Chair for Character Counts

John Wasielewski (Town Board Member)

- a. Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Eric Catricala (Town Board Member)

- a. Co-Liaison to Planning Board
- b. Co-Chair of Business and Economic Development Committee
- c. Chair for Parks and Athletics Organizations
- d. Chair for Recreation

- e. Co-Chair for Character Counts
- f. Liaison to Trails & Open Space Committee

Kelly L. Catricala (Town Clerk)

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

DEPARTMENT MANAGER MONTHLY REPORTS

CORRESPONDENCE

1. **Received** from the Saratoga County Planning Board, their notification that they have reviewed and approved the Town of Halfmoon's proposal of a 6-month moratorium on proposed Battery Energy Storage Systems (BESS), to study the establishment of proper regulations regarding zoning, environmental impacts, public safety and economic implications.
2. **Received** from Nicholas Castracani, his Letter of Resignation as Seasonal Parks Laborer effective September 05, 2025.
3. **Received** from US Army Corps of Engineers letter dated August 28, 2025 Subject Permit Application No NAN-2025-00760-ULA by Scannell Properties with attached drawing for Liebich Lane Site Plan.
4. **Received** from the Town of Halfmoon Planning Board, their resolutions passed at the August 25, 2025 Planning Board Meeting.

OLD BUSINESS

NEW BUSINESS

235. Resolution to approve Town Board Meeting Minutes of August 20, 2025.

Resolution that the Town Board approves the Town Board Meeting Minutes of August 20, 2025.

Resolution Introduced by Town Clerk Catricala

236. Resolution to place equipment on Auctions International.

Resolution that the Superintendent of Water & Building Maintenance Supervisor has determined that a 2020 Dodge Durango, owned by the Town of Halfmoon, is equipment that

should be sold or otherwise disposed of on Auctions International as it is no longer of use to the Town, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

237. Resolution that the Town Board hereby authorizes the purchase of a 2025 Felling 14' Trailer.

Resolution that the Town Board authorizes the Water Department to purchase a 2025 Felling 14' Trailer in the not to exceed amount of \$19,266.04 from the Sourcewell contract with the Tracey Road Company and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

238. Resolution that the Town Board hereby appoints Nicholas Castracani as a full-time Parks Laborer.

Resolution that the Town Board hereby appoints Nicholas Castracani as a full time Parks Laborer, Grade 1, Base \$22.65, effective September 6, 2025.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

239. Resolution that the Town Board authorizes the purchase of a Toro Multiforce with Debris Blower and Plow.

Resolution that the Town Board authorizes the Parks and Town Property Department to purchase a Toro Multiforce with Debris Blower and Plow in accordance with the proposal dated August 18, 2025, in the not to exceed amount of \$22,045.84.00 from Grassland Equipment and Irrigation Corp. and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

240. Resolution hiring Midstate Heating and Cooling.

Resolution authorizing the Supervisor to hire Midstate Heating and Cooling to install new Carrier units to replace the geothermal unit in the lobby of the Town Hall in the not to exceed amount of \$48,700.00 utilizing their unique knowledge, technical skills, training and expertise regarding our existing systems and to authorize the Supervisor to execute any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello.

241. Resolution that the Town Board authorizes the purchase of a 2026 Dodge Durango.

Resolution that the Town Board authorizes the Building, Planning and Development Department to purchase a 2026 Dodge Durango pursuant to New York State Contract PC66680 in the not to exceed amount of \$42,750.00 from Main Motorcar said pricing includes

monies for a radio and lettering and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning and Development Coordinator Harris

242. Resolution to extend the Kensington at Halfmoon Phase II Planned Development District.

Resolution that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one-year period, to commence development by September 21, 2026.

Resolution Introduced by Town Supervisor Tollisen

243. Resolution that the Town Board authorizes the purchase of a 2026 Dodge Durango.

Resolution that the Town Board authorizes the Animal Control Department to purchase a 2026 Dodge Durango pursuant to New York State Contract PC66680 in the not to exceed amount of \$54,550.00 from Main Motorcar said pricing includes monies for a radio, Kennel Insert Package, Laptop Bracket and lettering and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by the Department Manager for Animal Control Victoria Hanna

244. Resolution authorizing the Town Supervisor to enter into a Service Agreement Addendum with Paychex.

Resolution that the Supervisor is hereby authorized to enter into a Service Agreement Addendum with Paychex extending the Town's current rates for an additional three (3) year period and to authorize the Supervisor to execute any necessary documentation to effectuate the Agreement Addendum, subject to the review and approval of the Town Attorney.

Resolution Introduced by Comptroller Sullivan

245. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Sullivan

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN



Count on It.



4536 Morgan Place
Liverpool, New York
Phone: 1-315-457-0181
Parts Fax: 1-800-950-4342
Office Fax: 1-315-457-0312

892-898 Troy Schenectady Rd
Latham, New York
Phone: 1-518-785-5841
Parts Fax: 1-800-950-4342
Office Fax: 1-518-785-5740



QMS Quote #	
Date:	18-Aug-25
Inquiry Date:	
Prices Subject to Change	Quote Expires in 30 Days
Estimated Delivery:	2-3 Weeks
Terms:	
Shipped Via:	Truck
Height of Cut:	
Purchase Order #	
Ship to Zip Code	

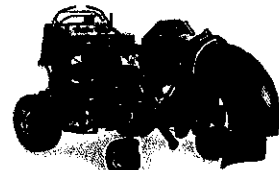
To: Customer Name: Town of Halfmoon- Parks
Address:
City State Zip: Halfmoon, NY
Attn: Matt Hickok
Phone: 518-527-3292
Email Contact: mahickok@townofhalfmoon.org

In Response to your inquiry, we submit the following Quotation;
Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Salesman	Brett Beldor
Cell Phone	518-857-9870
Email	bbeldor@grasslandcorp.com

Group 40625 Heavy Equipment, Award PGB-22792,
NYS Contract: PC69682 Now to April 30, 2026

Qty	Model Number	Description	2025 Sugg. Retail Price	Contract Price	Extension
1	72524	60IN MULTI FORCE 26.5HP KOH EFI,LW FLW	\$17,999.00	\$13,139.27	\$13,139.27
1	stb13567b	5 Foot BOSS Plow	\$640.00	\$467.20	\$467.20
1	msc13960	5' Plow Side Mount Kit (BOSS) [order with STB13567B]	\$1,640.00	\$1,197.20	\$1,197.20
1	140-4310	Winter Tires	\$390.99	\$390.99	\$390.99
1	133-1437	Light Kit	\$641.99	\$641.99	\$641.99
1	133-5386	Wheel Weights	\$593.99	\$593.99	\$593.99
1	136-0513	Quick Attach	\$296.99	\$296.99	\$296.99
1	133-1495	Flasher Kit	\$213.99	\$213.99	\$213.99
1	78593	Pro Force Debris Blower (requires Low Flow)	\$5,554.00	\$4,054.42	\$4,054.42
1	101-SETUP-S	LCE Commercial Set Up	\$ 1,049.80	\$ 1,049.80	\$1,049.80



NOTES		TOTALS	
Delivery Contact Name		Equipment Total @ MSRP	\$27,970.95
Delivery Contact Phone Number		Discount	(\$6,974.91)
Due to the global supply chain, lead times may be substantially longer than normal. Grassland will strive to deliver products in a timely manner, but cannot guarantee lead times. Product pricing for this quote is based off of current manufactures list pricing, which may change prior to delivery. Grassland agrees to maintain the quoted discount percentages in the event MSRP increases. You will be notified of any price changes prior to delivery and may cancel the order without penalty at that time.		Total Equipment	\$20,996.04
		Toro Protection Plus	\$ -
		Trade Ins	\$ -
		Set Up	\$ 1,049.80
		Total	\$22,045.84
Customer Acceptance	Date:	\$22,045.84	

Quote

Midstate Heating & COOLING
7947281490650
153 hudson ave
mechanicville ny 12118

Date: 07/21/2025
Quote No.: 10000

Bill To:
town of halfmoon
2 halfmoon plaza
halfmoon ny 12065

Qty	Item	Description	Unit Price	Total
1		install 2 new carrier 3 ton ductless split wall units in lobby area.		
1		install 2 3 ton ac heat pumps units on the ground outside .		
1		mount units on a stand and lag to the ground.		
1		install 2 indoor units on the inside wall area.		
1		install new linesets to the new units and required drain lines.		
1		install required power to the new units.		
1		total cost	\$48,700.00	\$48,700.00

Total \$48,700.00

Please contact us for more information about payment options.

Thank you for your business.

CODE -

MAIN MOTORCAR
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Priced Order Confirmation (POC)

Date Printed: 2025-08-18 1:07 PM VIN: 1G4RDJFG6TC158813 Quantity: 01
Estimated Ship Date: 2025-08-22 1:59 AM VON: 62081837 Status: JB - Shipped to body vendor
Date Ordered: 2025-08-08 3:05 PM Ordered By: S28579A FAN 1: 00LGY Town of Colonie Police Dept
FAN 2:
Client Code:
Bid Number: TB6130
PO Number:

Sold to:
MAIN MOTORCAR (54827)
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Ship to:
MAIN MOTORCAR (54827)
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Vehicle: 2026 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	44,879
Package:	2BZ	Customer Preferred Package 2BZ	0
	ERC	3.6L V6 24V VVT Engine Upg 1 w/ESS	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monochrome Paint	0
	*A7	Cloth Bucket Seats w/Rear Vinyl	180
	*X9	Black	0
Options:	NAS	50 State Emissions	0
	ADL	Skid Plate Group	370
	XEE	Fuel Tank Skid Plate Shield	0
	XEF	Transfer Case Skid Plate Shield	0
	XEU	Front Suspension Skid Plate	0
	XF3	Underbody Skid Plate	0
	3AH	Price Protection - Code H	0
	LNF	Black Left LED Spot Lamp	695
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	4ES	Delivery Allowance Credit	0
	2SQ	FCA Fleet Powertrain Care	0
	YG1	7.5 Additional Gallons of Gas	0
	4ET		0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4EA	Sold Vehicle	0
Non Equipment:	4KA	Special Bid Handling	0
	4FA	Special Bid-Ineligible For Incentive	0
	4DH	Prepaid Holdback	0
	MAF	Fleet Purchase Incentive	0
Bid Number:	TB6130	Government Incentives	0
Special Equipment:	99595A		0
Destination Fees:			1,995

TOWN OF
HALFMOON

40,969.95

NYS BID:
NYS DIVISION OF
HOMELAND SECURITY

Bid #
DHSES-OFPC-0621-D

PO # 13783

CONTRACT # PC66680

PER CUSTOMER REQUEST
DELIVERY BY OCTOBER 10th

Total Price: 48,089

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

ANIMAL CONTROL

REPLACING minivan

Priced Order Confirmation (POC)

MAIN MOTORCAR
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Date Printed: 2025-08-18 1:07 PM VIN: 1G4RDJFG6TC158813 Quantity: 01
Estimated Ship Date: 2025-08-22 1:59 AM VON: 62081837 Status: JB - Shipped to body vendor
Date Ordered: 2025-08-30 3:05 PM Ordered By: S28579A FAN 1: 00LGV Town of Colonie Police Dept
FAN 2:
Client Code:
Bid Number: TB6130
PO Number:

Sold to:
MAIN MOTORCAR (54827)
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Ship to:
MAIN MOTORCAR (54827)
224-228 W MAIN ST
JOHNSTOWN, NY 120952395

Vehicle: 2025 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	44,879
Package:	2BZ	Customer Preferred Package 2BZ	0
	ERC	3.6L V6 24V VVT Engine Upg I w/ESS	0
	DET	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats w/Rear Vinyl	160
	-X9	Black	0
Options:	NAS	50 State Emissions	0
	ADL	Skid Plate Group	370
	XEB	Fuel Tank Skid Plate Shield	0
	XEF	Transfer Case Skid Plate Shield	0
	XEU	Front Suspension Skid Plate	0
	XF3	Underbody Skid Plate	0
	3AH	Price Protection - Code H	0
	LNF	Black Left LED Spot Lamp	595
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	4ES	Delivery Allowance Credit	0
	2SQ	FCA Fleet Powertrain Care	0
	YG1	2.5 Additional Gallons of Gas	0
	4FT		0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4FA	Sold Vehicle	0
Non Equipment:	4KA	Special Bid Handling	0
	4FA	Special Bid-Ineligible For Incentive	0
	4DH	Prepaid Holdback	0
	MAF	Fleet Purchase Incentive	0
		Government Incentives	0
Bid Number:	TB6130		0
Special Equipment:	99595A		0
Destination Fees:			1,995

TOWN OF
HALFMOON
40,969.00

NYS BID:
NYS DIVISION OF
HOMELAND SECURITY

Bid #
DHSES-OFPC-0621-D

PO # 13783
CONTRACT # PC66680

PER CUSTOMER REQUEST
DELIVERY BY OCTOBER 10th

Total Price: 48,099.

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Please read and sign this form.

PAYCHEX

Paychex Service Agreement Addendum

Company Name _____

Federal ID Number _____

The Parties hereby agree to amend the Paychex Service Agreement between Client and Paychex ("Agreement") by deleting the first paragraph of Section 4 - Fees and Reimbursement Amounts and Section 11 - Termination of Part B of the Agreement in their entirety and replacing them as specified below. This Addendum only applies to the Paychex Flex® Enterprise, Paychex Flex® Pro or Paychex HR Pro Services and is not applicable to any other services Client receives. This Addendum shall be applicable to the Company identified above and each Company identified on Part D to the Agreement ("Client").

4. **Fees and Payment Amounts.** Client agrees to pay fees for all Paychex and third-party Services selected by Client ("Fees") and remit funds to Paychex representing the amount due to pay or reimburse Paychex or Vendor for any amount remitted by Paychex on behalf of Client ("Payment Amounts") (collectively, Fees and Payment Amounts shall be "Amounts Due") through an Electronic Funds Transfer ("EFT") or such other method as required by Paychex when due. Client agrees to provide Paychex with all information necessary to confirm receipt of the payment prior to the due date ("Funding Deadline"). Payment Amounts include all amounts due to pay Client's Workers, remit taxes, pay garnishments, or otherwise fund Client's payment obligations for Services provided pursuant to this Agreement. Fees may include administration fees; per pay run fees; per check fees; Worker and/or participant fees; set-up fees; minimum monthly fees; insufficient fund fees; late fees; premium processing fees; termination or transfer fees and any additional fees as described in Part C to this Agreement, on your invoice, fee schedule or the equivalent. For Fees based only on active Workers, Client understands and acknowledges that it is solely responsible for designating the status of each Worker, and for keeping the designation current at all times. A Worker designated as active shall remain in active status until Client changes the designation. Paychex' Fees as set forth on the fee schedule and/or pricing proposal will not be increased for a period of three (3) years from the date that Paychex first processes Client's payroll under the Agreement provided that Client continues to receive either the Paychex Flex Enterprise, Paychex Flex Pro or Paychex HR Pro Services. After three (3) years, Fees are subject to change upon thirty (30) days written notification to Client. Paychex may, in its sole discretion, require a security deposit from Client. Sections 4.1- 4.5 of Part B of the Agreement are not amended by this Addendum.

11. Termination.

11.1 The term of the Agreement will commence on the date that Paychex first processes Client's payroll under the Agreement and will continue for a period of three (3) years ("Initial Term"). After the Initial Term, the Agreement will remain in effect until terminated by either Party in accordance with the Agreement.

11.2 If (i) Client becomes subject to receivership, bankruptcy, or is insolvent; or (ii) Paychex, in its sole discretion, determines that a material adverse change has occurred to Client; or (iii) Paychex determines, in its sole discretion, that any laws, regulatory action, or judicial decision adversely affects its interests under the Agreement; Paychex may terminate this Agreement or a portion thereof effective upon receipt by Client of written notice of termination.

11.3 Paychex may immediately terminate the Agreement, or a portion thereof, if (i) Client fails to have sufficient funds on the Funding Deadline; or (ii) Client otherwise materially breaches the terms or duties imposed upon it by the Agreement, and fails to cure such breach within fifteen (15) days after receipt of written notice reasonably identifying the breach.

11.4 In addition to the provisions of Section 11.2 and 11.3, either Party may terminate the Agreement, at any time, upon providing thirty (30) days prior written notice.

11.5 If the Agreement is terminated prior to expiration of the Initial Term (i) by Client pursuant to section 11.4; or (ii) by Paychex pursuant to section 11.3, Client shall pay a termination fee in an amount equal to the average monthly Fees multiplied by the lesser of (i) the number of months remaining in the Initial Term; or (ii) three (3) months ("Termination Fee"). Client shall pay the Termination Fee within thirty (30) days after the effective date of termination.

11.6 Termination of the Agreement will not relieve Client of any obligations set forth herein, including but not limited to its payment obligations existing at the time of termination. Client acknowledges that it is required to terminate the Agreement for each Client listed in Part D individually, and that termination of the Agreement between Paychex and any one Client shall not act to terminate the Agreement between Paychex and any other Client identified in Part D, unless notice is provided as set forth herein. If a Service selected by Client is provided by a third-party Vendor pursuant to a separate agreement, and the separate agreement is terminated for any reason, Paychex may immediately terminate such Service.

This Addendum is not intended to modify or replace any provision of the Agreement, other than as expressly set forth above. The individual signing this Addendum represents and acknowledges that he or she has the authority to (i) execute this Addendum on behalf of the Client identified above and each Client identified in Part D of the Agreement, if applicable, and (ii) bind each identified Client to this Addendum. Client warrants that it possesses full power and authority to enter into this Addendum and each part, and has read and agrees to the terms and conditions set forth in this Addendum and the Agreement. Client acknowledges that it has received this Addendum, the Agreement and each referenced Part to the Agreement and has reviewed the Services selected in Part A of the Agreement. The Parties agree that Client's signature on this Addendum (Rev. 12/2024) may be transmitted to Paychex electronically or by facsimile. The Parties further agree that such signature will have the same force and effect as if the original signature had been provided and received.

Client Authorized Officer's Name _____ Title _____

PRINT

Client Authorized Officer's Signature _____ Date _____

Supervisor
Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
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TOWN of HALFMOON

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COUNTY OF SARATOGA

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DATE: September 3, 2025

TO: Town Board
Town of Halfmoon

FROM: Laurie Sullivan
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on September 11, 2025, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$15,420.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$15,420.00
CREDIT:	Appropriations	25-960	\$15,420.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$15,420.00

<u>NAME</u>	<u>AMOUNT</u>
Dawson Senior Center PDD	\$ 5,740.00
Paar Estates	\$ 3,190.00
Summit Ridge/Tribley	<u>\$ 6,490.00</u>
Total	\$15,420.00