



TOWN BOARD MEETING DRAFT AGENDA

March 04, 2026

7:00 PM

A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

PUBLIC HEARING: DISCUSS EXTENDING THE MORATORIUM ON BATTERY ENERGY STORAGE FACILITIES

PRESENTATION: HALFMOON CELEBRATIONS ASSOCIATION, INC.

COMMUNITY EVENTS

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 2:00 pm to 5:00 pm in the Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

TOWN OF HALFMOON HISTORICAL BUILDING:

HENRY KNOX: RESOLVE FORGED BY REVOLUTION: Tuesday, March 24th 6:30 pm in the A. James Bold Meeting Room at Town Hall, 2 Halfmoon Town Plaza, Halfmoon, NY 12065. A screening of a new short film honoring the story of Henry Knox's Noble Train Artillery and its 250th Commemoration. Come join us for this free event!

TAVERN NIGHT: Join Halfmoon Town Historian, Lynda Bryan on Thursday, April 23rd at 4:30 pm at the Halfmoon Senior Center, 287 Lower New Town Road, Halfmoon, NY 12188, as we travel back in time to enjoy an 18th Century inspired feast featuring a 3-course meal and a spirited conversation between Mrs. Elizabeth Peebles and Mrs. John Flynn who opened their homes as a tavern during the Revolutionary War. Hear them speak about the soldiers marching past their front doors and the prestigious guests that stayed at their establishments. Tickets are \$15.00 and will go on sale Tuesday, March 17th 2026 at the Senior Center.

TWO TOWNS ONE BOOK EVENT: Liz Moore, author of the 2026 Community Read "God of the Woods" will join us for a special evening on April 28th, 2026 at the Shen High School West at 7:00 pm. Go to friendsofthelibrary.org to register.

The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed for upcoming events: 250th Anniversary of the Revolutionary War, more information to come.

SONS OF THE AMERICAN LEGION MOHAWK SQUADRON 1450: Will hold a breakfast buffet on Sunday, March 22, 2026 from 8 am to 11:30 am at the American Legion Post#1450, 275 Grooms Road, Halfmoon. Adults \$12.00, Children (Under 12) \$3.00. Buffet included: Scrambled Eggs, Home Fries, Pancakes, Bacon, Sausage, Toast, Coffee and Orange Juice. The Mohawk Post 1450 Auxiliary will also be holding a Bake Sale in the lobby from 8:30 am to 11:30 am.

HALFMOON CELEBRATIONS ASSOCIATION, INC. IN CONJUNCTION WITH THE TOWN OF HALFMOON:EASTER "EGGSTRAVAGANZA" : Saturday, March 28, 2026 at the Halfmoon Town Complex, 2 Halfmoon Town Plaza, Harris Road 12:00pm to 4:00 pm. Free activities such as Picture with the Easter Bunny, Crafts, Face Painting, Balloon Artists, and so much more! Join us for a fun-filled day, and meet some of the Easter Bunny's Friends! Refreshments available to purchase that benefits the Halfmoon Celebrations Association and Character Counts. Please visit www.halfmooncelebrations.org for more information.

HALFMOON CELEBRATIONS ASSOCIATION, INC. IN CONJUNCTION WITH THE TOWN OF HALFMOON SPRING FLING: Join us on Saturday, April 25, 2026 at the Halfmoon Town Complex, 2 Halfmoon Town Plaza, Harris Road 10:00 am to 3:00 pm for a Shopping Bazaar that features local vendors & crafters who will offer many items for your shopping pleasure! Jewelry, Skin Care, Candy, Candles, Custom Made Items, and so much more. Free reusable shopping bag to the first 50 shoppers! Light refreshments are available for purchase. For more information, please visit www.halfmooncelebrations.org.

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Eric Catricala (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Co-Liaison to Planning Board
- c. Co-Chair of Business and Economic Development Committee
- d. Chair for Parks and Athletics Organizations
- e. Liaison to Trails & Open Space Committee

Paul Hotaling (Town Board Member)

- a. Chair for Recreation & Character Counts
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee

- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Liaison to the Information Technology Department

John Wasielewski (Town Board Member)

- a. Co-Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Kelly L. Catricala (Town Clerk)

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

DEPARTMENT MANAGER MONTHLY REPORTS

Receiver of Taxes

CORRESPONDENCE

1. **Received** from the Town of Halfmoon Planning Board, their resolutions passed at the February 09, 2026 Planning Board Meeting.
2. **Received** from the Erie Canalway National Heritage Corridor, their Annual Report for 2025.
3. **Received** from Edward Kilmartin, 116 Staniak Road, Halfmoon, NY 12065, his letter of concern regarding the Sweeney Residential PDD (Project #25.191), 99 Staniak Road, Halfmoon.
4. **Received** from the New York State Department of Transportation, their letter acknowledging The Town of Halfmoon's designation as Lead Agency pursuant to SEQRA for the Intersection Improvements at NYS Route 236 and Guideboard Road in the Town of Halfmoon.
5. **Received** from NYSEG, their letter to the Town of Halfmoon regarding upgraded smart meters and information on changes to the billing.

OLD BUSINESS

NEW BUSINESS

109. Resolution that the Town Board approves the Town Board Meeting Minutes of February 18, 2026 as presented.

Resolution Introduced by Town Clerk Catricala

110. Resolution that the Town Board hereby authorizes the disposal of records in the possession of the Town Clerk's Office.

Resolution that the Town Board hereby authorizes the disposal of records in the possession of the Town Clerk's Office in accordance with Records Retention & Disposition Schedule LGS-01, Section 185.11, 8NYCRR (Appendix H) adopted by the Town Board on January 18, 2023 with Resolution No. 64-2023. These records have met their minimum retention period and an inventory of these records will be kept, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Clerk Catricala

111. Resolution to let bids to replace the existing water mains on Brookwood Road and Halfmoon Drive.

Resolution, that the Town of Halfmoon is hereby letting bids and will be accepting sealed bids to replace the existing water mains on Brookwood Road and Halfmoon Drive until 9:30 am on April 8, 2026, in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

112. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Sprague Operating Resources, LLC.

Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Sprague Operating Resources, LLC

for gas service for a 36 month period per the recommendation of Troy & Banks, the Town Energy Auditor/Adviser, subject to the review and approval of the Town Attorney.

Resolution Introduced by Comptroller Sullivan

113. Resolution authorizing the Town Supervisor to apply for a grant from the NYS Department of Transportation Alternatives Program in the amount of \$1,256,624.00.

Resolution that the Town Board authorizes the Supervisor to apply for and to execute any documents associated with the NYS Department of Transportation Alternatives Program in the amount of \$1,256,624.00 for the Sitterly Road Crosstown Pedestrian Safety Project to improve pedestrian access along Sitterly Road by incorporating ADA-compliant sidewalks with a 20% match by the Town, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Supervisor Kevin Tollisen

114. Resolution to let bids to replace the existing water mains on Devitt Road and Sunset Boulevard.

Resolution, that the Town of Halfmoon is hereby letting bids and will be accepting sealed bids to replace the existing water mains on Devitt Road and Sunset Boulevard until 9:00 am on April 8, 2026, in accordance with the bid package available at the Town Clerk's Office in the Town of Halfmoon and on BidNet operated through SourceSuite, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

115. Resolution that the Town Board hereby appoints Joseph Manfred as Lead Emergency Management Coordinator.

Resolution that the Town Board hereby appoints Joseph Manfred as Lead Emergency Management Coordinator from March 1, 2026, through December 31, 2026, with a pro-rated stipend of \$2,500.00.

Resolution Introduced by Building, Planning and Development Coordinator Harris

116. Resolution that the Town Board hereby appoints Mark Charbonneau as Senior Code Enforcement Officer.

Resolution that the Town Board hereby appoints Mark Charbonneau as a Permanent Senior Code Enforcement Officer Grade 7, Base, \$32.39/hour effective March 9, 2026.

Resolution Introduced by Building, Planning and Development Coordinator Harris

117. Resolution to hire Tomas Austro as a Parks Laborer.

Resolution that the Town Board hereby hires Tomas Austro as a full time Parks Laborer at Grade 1, Base Pay \$24.33/hr, subject to successful completion of all pre-employment testing.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

118. Resolution to schedule a Public Hearing for March 18, 2026, to expend General Fund Capital Reserves in the not to exceed amount of 1.5 million dollars to design and construct a Fire Training Center.

Resolution that the Town Board hereby schedules a Public Hearing for the March 18, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$1,500,000.00 from the General Fund Capital Reserve monies for the design and construction of a Fire Training Center pursuant to §6-c of the General Municipal Law.

Resolution Introduced by Councilman Wasielewski

119. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Sullivan

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN