



TOWN BOARD MEETING
September 18, 2024
7:00 PM
A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

PUBLIC HEARING TO DISCUSS AUTHORIZING AN AMENDMENT TO THE CODE OF THE TOWN OF HALFMOON AND REGULATIONS REGARDING SEWER INSTALLATION AND THE ISSUANCE OF BUILDING PERMITS FOR THE DEMOLITION OF HISTORICAL BUILDINGS.

COMMUNITY EVENTS

The "BUY A BRICK" Program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 3pm-6pm at Abele Park, across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

HALFMOON COMPREHENSIVE PLAN UPDATE PAGE is live at <https://www.planhalfmoon.com>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

FALL CLEAN UP DATES: September 17, 20, 21, 24, 27 and 28. Cleanup is limited to Town Residents only. Tuesday 8 am - Noon Friday Noon - 5 pm Saturday 8 am -3 pm The fees are as follows: \$ per carload, \$10 per truck or vanload, \$10 per trailer load ,U-Haul type vehicles will be charged accordingly.

HALFMOON COMPREHENSIVE PLAN UPDATE COMMITTEE-PUBLIC HEARING THURSDAY, 9/19/2024. PLEASE VISIT : Comprehensive Plan Update Website Comprehensive Plan Update Public Review Draft

HARVEST FESTIVAL: September 20th, 21st, and 22nd. Presented by Halfmoon Celebrations Association, Inc. and the Town of Halfmoon. Three Day Event for all to enjoy!

Friday September 20th Concert and Dinner 6:30pm-9:00pm at the Halfmoon Town Park, 162 Route 236. Come out to hear music by That 80's Band, taking you back in time to re-live the BEST decade of music! Dinner of Half Chicken, Pulled Pork, Corn on the Cob, Coleslaw & Honey Biscuit all for \$15.00 per person.

Saturday September 21st Harvest Festival 12:00 pm to 4:00 pm at the Halfmoon Town Park, 162 Route 236. Family Fun filled day with Vendors, Crafters; Hayrides; Petting Zoo; Kids Zone, Pumpkin Decorating; Face Painting; Raffles, and much more. Food available to purchase.

Sunday September 22nd Breakfast Bonanza 8:00 am to 10:30 am at the Halfmoon Senior Center 287 Lower Newtown Road. Pancakes, Eggs; Home Fries; Bacon; Sausage; Toast & Coffee. \$10.00 per person.

PAPER SHREDDING DAY: Saturday, October 5th from 9:30 am to 11:30 am at the Halfmoon Highway Department located at 322 Route 146. Town Residents are encouraged to bring up to a maximum of 3 bags/boxes of sensitive documents. There is no cost for shredding although; residents are asked to bring one canned item for donation to a local pantry for each box or bag of documents they bring to be shredded.

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Co-Chair for Character Counts

John Wasielewski (Town Board Member)

- a. Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Eric Catricala (Town Board Member)

- a. Co-Liaison to Planning Board
- b. Co-Chair of Business and Economic Development Committee
- c. Chair for Parks and Athletics Organizations
- d. Chair for Recreation
- e. Co-Chair for Character Counts
- f. Liaison to Trails & Open Space Committee

Kelly L Catricala (Town Clerk)

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

1. Town Clerk

Total Fees Submitted to the Supervisor - \$7,745.67

2. Senior Express

Total # Rides - 507 Total # Meals - 1,049

3. Building Permits

Total # Permits - 76 Total Fees Submitted to the Supervisor - \$22,414.00

Fire Inspections - 21 Total Fees Submitted to the Supervisor - \$ 1,800.00

4. Town Justice Fodera

Total # Cases 167 Total Fees Submitted to the Supervisor - \$18,833.00

5. Town Justice Suchocki

Total # Cases 149 Total Fees Submitted to the Supervisor - \$21,391.00

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at Town Clerk's Office)

**Highway, Building, Planning & Development, Recreation, Assessor, Buildings & Grounds,
Receiver of Taxes**

CORRESPONDENCE

- 1. **Received** from the Town Planning Board, Resolutions approved at the August 26, 2024 meeting.
- 2. **Received** from New York State Department of Transportation a letter dated 08/13/2024 regarding speed limit posting Upper Newtown Road determined that a reduction of the speed limit is not warranted.

3. **Received** from the Halfmoon-Waterford Fire District their 2025 Proposed Budget approved at the district meeting on September 9, 2024.
4. **Received** from Zoning the Zoning Board, Resolutions from the 09-03-2024 Meeting.
5. **Received** from the Town Planning Board, Resolutions approved at the September 9, 2024 meeting.

OLD BUSINESS

NEW BUSINESS

273. **Resolution** to approve Town Board Meeting Minutes of September 4, 2024.

Resolution that the Town Board approves the minutes of the Town Board Meeting of September 4, 2024.

Resolution Introduced by Town Clerk Catricala

274. **Resolution** authorizing the Town Supervisor to apply for a grant.

Resolution that the Town Board authorizes the Supervisor to apply for and to execute any documents associated with the Hudson River Valley Greenway Trails Conservancy in the amount of \$110,000.00 for the Crescent Road Bike and Pedestrian Path Extension Feasibility Study, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Supervisor Kevin Tollisen

275. **Resolution** to hire MJ Engineering and Land Surveying, P.C.

Resolution authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide architectural and engineering services related to the Town Parks Garage Addition feasibility study consistent with the proposal submitted by MJ Engineering dated July 26, 2024, in the not to exceed amount of \$12,500.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

276. **Resolution** to hire MJ Engineering and Land Surveying, P.C.

Resolution authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide engineering services associated with modifications to the existing sanitary sewer systems at the Town Hall Complex consistent with the proposal submitted by MJ Engineering dated August 28, 2024, in the not to exceed amount of \$78,800.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

277. **Resolution** to place equipment on Auctions International.

Resolution that the Superintendent of Highways has determined that 12 road sign brackets, 4 truck spinners and deflector plates, and a tail gate from a rugby dump body, owned by the

Town of Halfmoon, are equipment that should be sold or otherwise disposed of on Auctions International as separate items as they are no longer of use to the Town, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

278. Resolution scheduling a Public Hearing for October 2, 2024

Resolution that the Town Board hereby schedules a Public Hearing for the October 2, 2024, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon and regulations regarding permitting recreational uses in C-1 Commercial, LI-C Light Industrial, M-1 Industrial, and W-1 Waterfront mixed use District.

Resolution Introduced by the Coordinator of Building, Planning and Development Harris

[279. Resolution to hire MJ Engineering and Land Surveying, P.C.](#)

[Resolution](#) authorizing the Supervisor to enter into an agreement with MJ Engineering and Land Surveying, P.C. to provide architectural and engineering services related to the Town Municipal Parking Garage feasibility study consistent with the proposal submitted by MJ Engineering dated July 26, 2024, in the not to exceed amount of \$15,00.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

[Resolution Introduced by Supervisor of Buildings and Grounds Maiello](#)

[280. Resolution](#) hiring Midstate Heating and Cooling.

[Resolution](#) authorizing the Supervisor to hire Midstate Heating and Cooling to replace two Geostar water heat pumps in the Town Hall in the not to exceed amount of \$48,960.00 utilizing their unique knowledge, technical skills, training and expertise regarding our existing systems and to authorize the Supervisor to execute any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

[Resolution Introduced by Supervisor of Buildings and Grounds Maiello.](#)

281. Resolution that the Town Board hereby appoints Carol Cooper as Human Resources Coordinator.

Resolution that the Town Board hereby appoints Carol Cooper as Human Resources Coordinator effective September 21, 2024, at Grade 7, Step 3/ Base \$65,664, prorated.

Resolution Introduced by Comptroller Hatter

282. Resolution that the Town Board hereby appoints Paula Wait as a Bookkeeper effective September 21, 2024, at Grade 9/Base \$71,343, prorated.

Resolution Introduced by Comptroller Hatter

283. Resolution that the Town Board hereby appoints Paul Buckley as Senior Code Enforcement Officer.

Resolution that the Town Board hereby appoints Paul Buckley as Senior Code Enforcement Officer effective September 21, 2024, at Grade 7/Step 1 \$30.24/hr.

Resolution Introduced by Building, Planning Development Coordinator Harris

284. Resolution to hire Mark Charbonneau.

Resolution that the Town Board appoints Mark Charbonneau as a Code Enforcement Officer at Grade 6 Base Pay \$28.21/hr, effective September 21, 2024, pending successful completion of all pre- employment testing.

Resolution Introduced by Building, Planning Development Coordinator Harris.

285. Resolution to purchase a new 2024 Production Model Cab and Chassis.

Resolution awarding the bid for a purchase of a 2024 Production Model Cab and Chassis to Gabrielli Truck Sales of Albany in the not to exceed amount of \$158,273.89 and authorizing the Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

286. Resolution authorizing the Supervisor to enter into an Agreement with Brady Cooper to fund his training to enable him to obtain his Commercial Driver’s License.

Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Brady Cooper to pay for the education and training necessary to obtain a Commercial Driver’s License on the condition that Brady Cooper commit to remaining a Town Employee for a period of 5 years after obtaining his Commercial Driver’s License, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

287. Resolution that the Town Board hereby appoints Glenn Hebert as Senior Code Enforcement Officer.

Resolution that the Town Board hereby appoints Glenn Hebert as Senior Code Enforcement Officer effective immediately to be paid at current grade and step.

Resolution Introduced by Building, Planning Development Coordinator Harris

288. Resolution to award bid to T & T Sales, Inc.

Resolution awarding the bid for swapping of plow and dump body equipment and necessary wiring and any other related equipment from a 2000 Freightliner and installing on a 2024 cab and chassis to T & T Sales, Inc. in the not to exceed amount of \$31,500.00 and authorizing the Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

289. Resolution that the Town Board authorizes the purchase of a R-60 RC Slope Mower.

[Resolution that the Town Board authorizes the purchase of a R-60, RC Mower in the not to exceed amount of \\$70,325.50 from Stephenson Equipment, Inc. pursuant to HGAC Contract #GR01-20 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.](#)

[Resolution Introduced by Superintendent of Highways Bryans.](#)

[290. Resolution that the Town Board authorizes the purchase of a Chevrolet Silverado 3500HD.](#)

[Resolution that the Town Board authorizes the purchase of a Chevrolet Silverado 3500HD in the not to exceed amount of \\$77,540.50 from DeNooyer Chevrolet, Inc. pursuant to Franklin County Contract #23-0908-1 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.](#)

[Resolution Introduced by Superintendent of Highways Bryans.](#)

291. Resolution to accept for Road Dedication a portion of Creekview Estates.

Resolution to accept for Road Dedication a portion of Sally St, Jenelle Court and a portion of Jack Drive and related easements in the Creekview Estates (Phase 2) Residential Subdivision. The standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, with minor conditions. All roads are public roads and are open to the public 24 hours a day. The Town of Halfmoon accepts the legal responsibility and the Town of Halfmoon Highway Department will be responsible for all maintenance and repair of the above designated roads. The maintenance of the undeveloped island formed by Sally Street and Jenelle Court shall be the responsibility of the applicant, subject to delegation to the homeowner's association, and subject to the submittal of all documentation required by the Town Attorney. The Town shall not issue more than one (1) certificate of occupancy or maintain, plow or otherwise care for the roads in Phase 2 until proof of recording of the documents with the County Clerk's office are received.

Resolution Introduced by Building, Planning Development Coordinator Harris

292. Resolution that the Town Board approves Comptroller's Report for August 2024.

Resolution that the Town Board approves the Comptroller's Report for the Month of August 2024, as presented.

Resolution Introduced by Comptroller Hatter.

[293. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.](#)

[Resolution Introduced by Comptroller Hatter](#)

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN



July 26, 2024 (REVISION 2)

Mr. Paul Malello
Supervisor of Buildings & Grounds
Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, New York 12065

RE: Parks Garage Addition Feasibility Study
Town of Halfmoon, New York
Proposal for Architectural and Engineering Services

Dear Mr. Malello:

M.J. Engineering and Land Surveying, P.C. (MJ) is pleased to provide the Town of Halfmoon (Town) with this proposal for architectural and engineering services related to the Town Parks Garage Addition feasibility study. MJ's project understanding and associated Scope of Services are included below.

BACKGROUND

The existing single-story Town Parks Department building is currently located at 162 NY-236 in the Town of Halfmoon. The Town currently has a need for additional garage space to house their Parks Department vehicles and is interested in exploring alternatives to expand the building. Subsequently, the Town is interested in contracting with MJ to perform a feasibility study and provide an option for an addition to the current Parks Department building in an effort to increase enclosed parking capacity for the department.

The project would include an addition on the northeast side of the existing building with four (4) vehicle bays. The concept design will include automatic garage doors, natural gas or electric heating, interior lighting and outlets, as well as a dry storage area and storage shelving.

MJ offers the following Scope of Services:

SCOPE OF SERVICES

- 1) Attend a kickoff meeting to review scope, schedule, and deliverables.
- 2) Review available information including as-built drawings of the existing Parks Department building, record utility and topographic site mapping and previous engineering reports, if available.
- 3) Conduct one (1) meeting to verify the programming needs for the additional garage space.
- 4) Conduct one (1) site visit to verify the existing building dimensions and existing conditions of the existing Parks Department building components at the interface of the proposed addition with the existing structure.
- 5) Develop a draft preliminary programming floor plan for the Parks Department Garage for the proposed addition.
- 6) Develop a draft preliminary site layout indicating sidewalk, utility relocations, drainage and landscaping modifications to the existing site.



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Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL



- 7) Conduct one (1) meeting with the Town to review the draft preliminary programming floor plan and site layout.
- 8) Provide the final preliminary programming floor plan and site layout based on the Town's comments.
- 9) Develop a budgetary construction cost estimate for the project.

ASSUMPTIONS AND TASKS NOT INCLUDED IN THIS PROPOSAL

This proposal has been prepared assuming the following:

- Access to the existing Parks Department building and project site will be provided by the Town.
- Topographic and utility survey services are not included.
- Hazardous material testing is not included.
- Geotechnical testing and engineering services are not included.
- Preliminary mechanical, electrical and plumbing design is not included.
- Architectural and structural design of the preliminary floor plan options are not included.
- Civil/site design of the site layout options are not included.
- Design of structural repairs to the existing Parks Department building, if required, is not included.

SCHEDULE

MJ will provide the draft preliminary program and site layout drawings to the Town within eight (8) weeks of receipt of written authorization to proceed and provide the final program and site layout drawings within two (2) weeks of receipt of comments on preliminary program and site layout drawings.

FEE

MJ will complete the above scope of services for an Hourly Not-to-Exceed Fee = \$12,500.00. MJ will invoice the Town monthly based on our current hourly rate schedule.

The estimated fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



SUMMARY

Thank you for the opportunity to present this proposal. We look forward to the opportunity to work with the Town of Halfmoon. Should you have any questions regarding this proposal please contact us at 518.371.0799.

Sincerely,

Michael D. Panichelli, P.E.
President

Cc. File
Chris Dooley - MJ

AUTHORIZATION TO PROCEED

I hereby authorize M.J. Engineering and Land-Surveying, P.C. to proceed with the scope of services as described above, and in accordance with the Town Designated Engineer Master Services Agreement between MJ and the Town of Halfmoon.

Printed Name

Title

Signature Date



August 28, 2024

Kevin Tollisen, Town Supervisor
Town of Halfmoon
2 Halfmoon Town Hall Plaza
Halfmoon, NY 12065

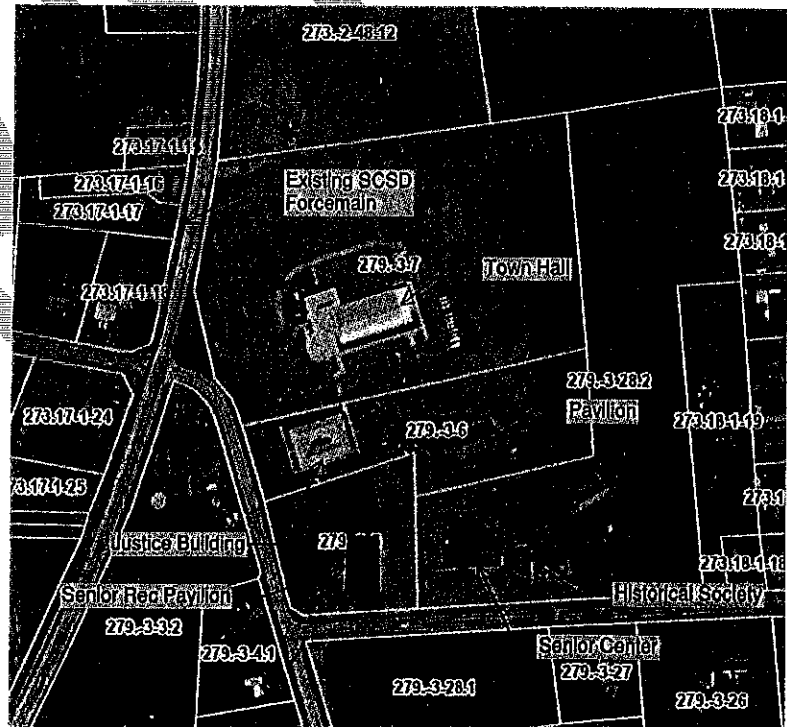
Re: Town Hall Complex Sewer Modifications
MJ Proposal No. 2024355 for Engineering Services

Dear Supervisor Tollisen:

M.J. Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is pleased to provide the Town of Halfmoon (Town) this proposal for engineering services associated with modifications to the existing sanitary sewer systems at the Town Hall Complex. Based on previous discussions with the Town, MJ's project understanding, and associated Scope of Services are included below.

PROJECT UNDERSTANDING

The Town Hall Complex is located at 2 Halfmoon Town Hall Plaza, east of the intersection with NYS Route 236 and Harris Road, and north of Lower Newtown Road. The complex consists of Tax Parcel ID Nos. 279.3-5, 279.-3-6, 279.-3-7, and 279.-3-28.2. There are multiple buildings on the complex, including the Town Hall, Justice Building, Senior Center, Historical Society, Rec Pavilion, and new Senior Rec Pavilion. Aside from the Town Hall, wastewater from the remaining buildings is treated by on-site septic systems. The Town Hall is currently connected to the existing forcemain owned and operated by the Saratoga County Sewer District No. 1 (SCSD) on the west side of NYS Route 236.



The Town has expressed interest in connecting the remaining buildings on the Town Complex to the SCSD system. The existing septic systems would be abandoned following connection to the SCSD system. To facilitate connection of the remaining buildings to the SCSD system, detailed construction documents will be required for layout of the new sanitary sewer infrastructure from the existing buildings to the SCSD connection.



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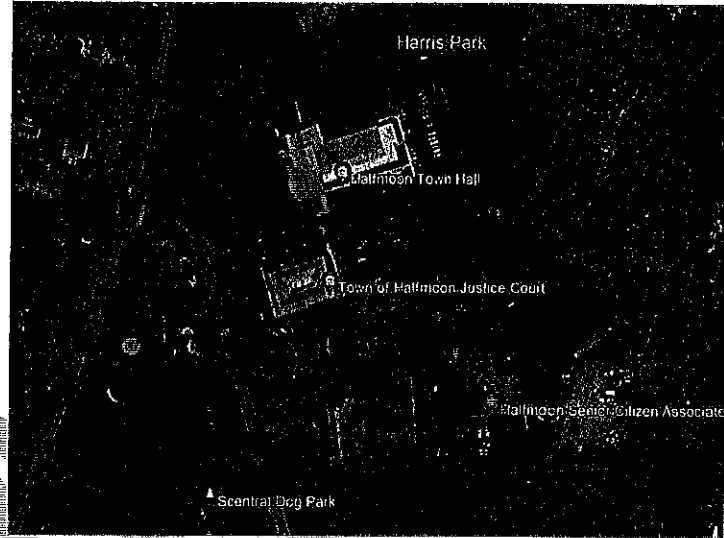


SCOPE OF SERVICES

Task 01: Survey and Mapping

MJ will obtain topographical survey data in support of the project which will include the following:

- Collect topographic survey data through conventional survey over the entirety of the project site (approximately 15 acres – see project limits in figure). Sufficient data will be collected to prepare mapping with 1-foot contours.
- Establish control points throughout the project corridor to act as tie points for the photogrammetric survey, and elevation verification of the 2014 aerial LIDAR per Code of Practice for Land Surveys, NYSAPLS July 18, 1997, and ASPRS Map Accuracy standards. Horizontal datum will be NAD 83 and vertical datum will be NAVD 88.
- Place a utility one call to identify utility owners in the area and request existing record plans and mark-outs. Review any existing utility records in possession of the Town.
- Road rights-of-way, property boundaries, existing easements, and zoning setbacks will be shown on the mapping, as defined by tax maps and/or record maps provided by the Town and correlated to any property monumentation recovered during a field survey, and/or surveyed features that correspond to record mapping. MJ will not be completing a formal boundary survey of the project work areas.
- Locate all physical features within the project corridor including, but not limited to curbing, sidewalks, utility poles, culverts, manholes, streetlights, curb cuts, driveways and catch basins. Sanitary and storm structures will depict the elevations of the rims along with inverts and the size and directions of pipes. Underground utilities will be determined from observed surface evidence, record drawings obtained from the Town, and any mark out provided by contacting Dig Safe (Level C).
- Existing electric, gas, and telephone conduits and structures will be shown on the mapping based on record information.
- Compile a base plan in AutoCAD Civil 3D 2022 format with 1' contours at a scale of 1" = 30' utilizing the data collected in the field and correlating utility records. Plan will also include publicly available datasets such as, aerial imagery, and tax parcels.





Task 02: Design Phase Services

A. Preliminary Design

- Conduct a site walkthrough with the Town to review the project area and identify site features, conditions, and/or constraints that will affect the performance of the work to be completed, and as needed to develop design plans for bidding purposes.
- Collect and review available existing information for the septic systems on the Town Hall Complex, including available record mapping.
- Review the results of the topographical survey to identify critical features and/or constraints that may affect the design of the project.
- Calculate the estimated flows for the Justice Building, Senior Center, Historical Society, Rec Pavilion, and new Senior Rec Pavilion based on water meter readings and/or fixture counts.
- Review capacity of the existing sewer pump station and force main currently serving the Town Hall to determine if there is available capacity for additional building connections. Shop drawings and design documents from the Town Hall project will be reviewed (if available).
- Review existing electrical infrastructure throughout the Town Hall Complex and determine where the most appropriate location would be to connect a new sewer pump station.
- Prepare preliminary design drawings (30%) for review and approval by the Town. The drawing set will include preliminary plan sheets for the proposed sewer improvements and miscellaneous sewer and civil details, as applicable.
- Develop an opinion of probable cost for the proposed sewer improvements.

B. Final Design

Following Town approval of the preliminary design drawings, MJ will prepare final bid and contract documents, including construction drawings, contract front-end documents, Division 1 specifications, and technical specifications. The bid and contract documents will include information required for the contractors to bid, procure, install, and properly test equipment and components of the project. Design documents will conform to applicable State, County, and Local laws and codes for construction and bidding. It is assumed the work will be bid under two (2) contracts: General Construction and Electrical for the sewer improvements. The anticipated plan set will include:

- Title Sheet
- General Notes, Legend and Index
- Existing Conditions and Removals Plans
- Sewer Main Plans and Profiles
- Sewer Pump Station Plans, Sections and Details



- Miscellaneous Sewer and Construction Details
- Electrical Site Plan and Details

MJ will also prepare a revised opinion of probable construction cost for the sewer improvements based on the final documents prior to project bidding to ensure conformance with the project budget.

Task 03: Regulatory Agency Coordination

A. Permits and Approvals

Based on a preliminary review of the project area and proposed scope of work, it is anticipated that the following permits and approvals will be required.

- **Saratoga County Sewer District (SCSD)** - MJ will assist the Town in obtaining a sewer lateral permit for connection of the new sewer line to SCSD's existing force main to convey sanitary sewer from the Justice Building, Senior Center, Historical Society, and the two (2) pavilions. It is assumed that the existing sewer line and pump station for the Town Hall does not have capacity and cannot be reused.
- **New York State Department of Transportation (NYSDOT)** - MJ will assist the Town in obtaining NYSDOT approval of the project, specifically the sewer main connection to the SCSD forcemain in the State right-of-way along NYS 236. The final contract documents will be submitted to the NYSDOT for review and approval prior to soliciting bids for construction. Comments provided by the NYSDOT will then be incorporated into the final contract documents.

Task 04: Bid Phase Services

- Provide complete contract documents to the Town in digital (PDF) format.
- Assist the Town with the bid process by preparing instructions to bidders and bid advertisement to be published using BidNet Direct, in accordance with General Municipal Law.
- Notify potential bidders of advertisement publication and provide electronic contract documents (plans and specifications) to prospective bidders and contractor clearinghouses.
- Respond to prospective bidder's questions and prepare addenda to the contract documents, as required, to clarify bidder questions.
- Tabulate and evaluate the bids, review professional and financial references of low bidders and prepare a recommendation letter to the Town for contract award.

Task 05: Contract Administration Services

- Prepare and issue Notice of Award to the awarded Contractor. Compile and review the contractual submittals, including bonds, insurance, and agreement and forward to the Town for execution.



- Coordinate, schedule, and attend a pre-construction conference, and prepare and distribute meeting minutes to attending parties.
- Review and process construction shop drawings and specifications submitted by Contractor for compliance with the design concept.
- Respond to construction-related questions raised by the Contractor.
- Progress minor design revisions, as required, to adjust the proposed construction to site-specific conditions. Major design changes, due to unforeseen conditions, are not included.
- Review and certify the Contractor's monthly and final payment applications. Payment applications will be prepared and submitted to the Town as needed.
- Conduct up to two (2) progress meetings at the site to assure schedule conformance. Prepare and distribute meeting minutes as needed.
- Receive, review, and prepare change orders as required. Provide the Town with recommendations on the validity of the change orders.
- Conduct a final on-site project review, issue punch list, Notice of Substantial Completion, and Notice of Final Completion for the contract.
- Compile equipment operation and maintenance manuals, start-up reports, warranty information, shop drawings and record plans as provided and developed by the Contractor, into a single final document package for delivery to the Town.

Task 06: Construction Observation Services

MJ will provide up to 120 hours of construction observation during critical phases of construction by a NICET Level III inspector. Critical phases will include, but may not be limited to, sewer main installation, connections to the existing sewer system, and testing and disinfection. It is noted that the level of construction observation may vary and will be dependent upon the contractor's specific work schedule. MJ will provide construction observation on an hourly rate basis such that only the hours spent will be billed, which may result in cost savings to the Town depending on the contractor's schedule.

As part of our construction observation services, MJ will perform the following tasks:

- Verify that the construction work observed is in conformance with the Contract documents.
- Perform a detailed inspection of materials and items of work required by the Contract documents to support the Contractor's payment request.
- Coordinate the Contractor's construction activities with the Town.
- Inform the Town, in writing, of operations and procedures that may lead to a delay in the construction.
- Maintain a construction observation log describing progress, problems encountered and other pertinent information relative to the project. Any meetings conducted will also be documented.



- Inspect manufactured and shop-fabricated materials to ensure conformance with approved shop drawings.
- Supervise any on-site testing and maintain a log and file of tests and related reports.
- Maintain a set of record documents based upon redline mark-ups provided by the Contractor.

SCHEDULE

MJ is prepared to initiate the work identified in this proposal within 2 weeks of Notice to Proceed. MJ will perform the outlined tasks as follows:

Task 01: Survey and Mapping	September - October 2024
Task 02: Design Phase Services	November - December 2024
Task 03: Regulatory Agency Coordination	January 2025
Task 04: Bid Phase Services	February 2025
Task 05: Contract Administration Services	TBD
Task 06: Construction Observation Services	TBD

Projected start and end dates are subject to change and are based on date from authorization to proceed. As certain aspects of the project are outside of MJ's control (e.g., review agency schedules, actions, and approvals), MJ cannot guarantee completion of the project within these proposed schedules.

FEE

MJ proposes to complete the above-listed services for the following lump sum fees.

Task 01: Survey and Mapping	\$16,000
Task 02: Design Phase Services	\$30,900
Task 03: Regulatory Agency Coordination	\$2,100
Task 04: Bid Phase Services	\$2,000
Task 05: Contract Administration Services	\$11,600
Task 06: Construction Observation Services	\$16,200
Total Estimated Fee: \$78,800	

**The fee for construction observation services assumes 120 hours (based on a 3-week construction duration) at \$135/hour. To be billed as hourly not-to-exceed.*

MJ will invoice the Town in accordance with the contract requirements. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



ASSUMPTIONS

The following assumptions were made in the development of this proposal:

1. Town will provide access to the project site and associated buildings within the Town Hall Complex.
2. Project requires current NYS Prevailing Wage Rates for survey field crew.
3. Existing utility and record mapping will be made available to MJ by the Town.
4. Right-of-way survey is not required. Property lines to be established via tax maps provided by the Town. Property boundaries shown on the survey will be approximate, and for orientation purposes only based on tax maps and evidence of possession located in the field. The survey will indicate tax map section, block and lot numbers and will note current owners and street addresses.
5. Contact will be made with UDig NY prior to performing the ground survey. Note utility identification by UDig NY is limited to publicly owned lands only.
6. The Contractor will be required, as part of the construction contract, to prepare record drawings for submission to the Town. Preparation of additional record drawings is not included.
7. Payment of any fees, including applications, permits and other reviewing authority will be paid for by the Town.
8. No warranty, or guarantee, is expressed, or implied concerning the granting of permits or approvals required, or timelines for review and action, by regulatory agencies.

TASKS NOT INCLUDED IN THIS PROPOSAL

The following efforts are excluded from this scope of services:

1. Underground utility locating.
2. Geotechnical investigation.
3. Cultural / archeological investigations.
4. Habitat assessments, wetlands delineation and permitting.
5. Threatened / endangered species investigations.
6. Preparation of temporary and/or permanent construction easements.
7. Materials testing and special inspections.
8. Construction survey stakeout and field survey verification.
9. Preparation of a Storm Water Pollution Prevention Plan (SWPPP).



SUMMARY

Thank you for the opportunity to provide a proposal for this project. We look forward to the opportunity to work with the Town on this project. Please do not hesitate to contact Carrie Dooley at 518-371-0799 or via email at carriedooley@mjteam.com. If you have questions or require additional information.

Sincerely,

Michael D. Panichelli, P.E.
President

Cc: Ca. Dooley
File

AUTHORIZATION TO PROCEED

I hereby authorize M.J. Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described in this proposal.

Printed Name

Title

Signature

Date



July 26, 2024 (REVISION 2)

Mr. Paul Maiello
Supervisor of Buildings & Grounds
Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, New York 12065

RE: Town Municipal Parking Garage Feasibility Study
Town of Halfmoon, New York
Proposal for Architectural and Engineering Services

Dear Mr. Maiello:

M.J. Engineering and Land Surveying, P.C. (MJ) is pleased to provide the Town of Halfmoon (Town) with this proposal for architectural and engineering services related to the Town Municipal Parking Garage feasibility study. MJ's project understanding and associated Scope of Services are included below.

BACKGROUND

Currently, the Town parks fourteen (14) municipally owned vehicles outdoors along the east side of the Town Hall parking lot. Subsequently, the Town is interested in contracting with MJ to perform a feasibility study for a Municipal Parking Garage and adjacent parking lot in an effort to increase the parking capacity and provide an enclosed space to house some of the Town vehicles.

The project would include the Municipal Parking Garage and a single row of twenty (20) employee parking stalls and a garage structure with fourteen (14) 12-foot-wide garage bays, powered garage doors, interior lights and outlets, natural gas or electric heating, and appropriate site lighting for the parking lot. This concept will be developed to provide additional parking facilities for the Town staff as well as protecting some of the Town vehicles from the weather.

MJ offers the following Scope of Services:

SCOPE OF SERVICES

- 1) Attend a kickoff meeting to review scope, schedule, and deliverables.
- 2) Review available information including previous conceptual drawings of the proposed garage, record utility and topographic site mapping and previous engineering reports, if available.
- 3) Conduct one (1) meeting to verify the program spaces with the Town staff.
- 4) Conduct one (1) site visit to verify the existing site dimensions and conditions.
- 5) Develop a draft preliminary programming floor plan for the Municipal Parking Garage including the proposed parking lot with a single row of parking.
- 6) Develop a draft preliminary site layout indicating roadway, parking lot area, utility, drainage and landscaping modifications to the existing site.



21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL



- 7) Conduct one (1) meeting with the Town to review the draft preliminary programming floor plan and site layout.
- 8) Provide the final preliminary programming floor plan and site layout based on the Town's comments.
- 9) Develop a budgetary construction cost estimate for the project.

ASSUMPTIONS AND TASKS NOT INCLUDED IN THIS PROPOSAL

This proposal has been prepared assuming the following:

- Access to the project site will be provided by the Town.
- Topographic and utility survey services are not included. The preliminary site design will be based on existing site and record utility mapping.
- Geotechnical testing and engineering services are not included.
- Preliminary mechanical, electrical and plumbing design is not included.
- Architectural and structural design of the preliminary floor plan options are not included.
- Civil/site design of the site layout options are not included.
- Design of structural repairs to the existing parking lot, if required, is not included.

SCHEDULE

MJ will provide the draft preliminary program and site layout drawing to the Town within eight (8) weeks of receipt of written authorization to proceed and provide the final program and site layout drawing within two (2) weeks of receipt of comments on preliminary program and site layout drawings.

FEE

MJ will complete the above scope of services for an Hourly Not-to-Exceed Fee = \$15,000.00. MJ will invoice the Town monthly based on our current hourly rate schedule.

The estimated fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.

SUMMARY

Thank you for the opportunity to present this proposal. We look forward to the opportunity to work with the Town of Halfmoon. Should you have any questions regarding this proposal please contact us at 518.371.0799.

Sincerely,

Michael D. Panichelli, P.E.
President

Cc. File
Chris Dooley - MJ



AUTHORIZATION TO PROCEED

I hereby authorize M.J. Engineering and Land Surveying, P.C. to proceed with the scope of services as described above, and in accordance with the Town Designated Engineer Master Services Agreement between MJ and the Town of Halfmoon.

_____	_____
Printed Name	Title
_____	_____
Signature	Date

DRAFT

Quote

midstate heating and cooling
 153 Hudson Ave Mechanicville NY, 12118
 5183657109

Date: 09/03/2024
 Quote No.: 10053

Bill To:
 Town of Halfmoon
 2 Halfmoon plaza
 Halfmoon NY 12065

Qty	Item	Description	Unit Price	Total
1		replace heatpump.		
1		remove 2 existing ceiling heatpumps in board room		
1		remove ceiling grid from 2 areas to accommodate existing units to be removed .		
1		remove ductwork to existing units.		
1		remove all electrical going to the old units.		
1		install 2 new geostar water to air heat pumps		
1		refit supply ductwork and reinstall electric to the new units.		
1		install 2 new t-stats		
1		reinstall ceiling grid .		
1		check test and start new units.		
1		total cost	\$48,960.00	\$48,960.00

Total \$48,960.00

Please contact us for more information about payment options.

Thank you for your business.

SPEC. NO. 5-2024

ITEM: Swap all plow and dump body equipment and necessary wiring as well as hydraulic and any other related equipment from a 2000 Freightliner and installing on a 2024 cab and chassis.

BIDDERS ARE REQUESTED TO RETAIN THIS SPECIFICATION FOR FUTURE REFERENCE IN CONNECTION WITH THE ITEMS LISTED HEREIN

GENERAL INFORMATION

TAX: PURCHASES BY THE TOWN BOARD ARE NOT SUBJECT TO ANY SALES OR FEDERAL EXCISE TAXES. EXEMPTION CERTIFICATIONS WILL BE FURNISHED UPON REQUEST BY THE ORDERING AGENCY.

THE TOWN BOARD IS ALSO EXEMPT FROM THE TRANSPORTATION TAX AND NO EXEMPTION CERTIFICATES ARE REQUIRED FOR THIS TAX.

THERE IS NO EXEMPTION, HOWEVER, FOR SOCIAL SECURITY UNEMPLOYMENT INSURANCE AND LIKE TAXES.

PROPOSALS: EACH PROPOSAL MUST BE SUBMITTED ON THE OFFICIAL FORM FURNISHED BY THE TOWN. ALL BLANK SPACES IN THE PROPOSAL FORM MUST BE FILLED IN AND NO CHANGE SHALL BE MADE IN THE PHRASEOLOGY OF THE PROPOSAL.

PROPOSALS THAT ARE ILLEGIBLE OR THAT CONTAIN ANY OMISSIONS, ERASURES, ALTERATIONS, ADDITIONS, OR ITEMS NOT CALLED FOR IN THE ITEMIZED PROPOSAL OR THAT CONTAIN IRREGULARITIES OF ANY KIND, MAY BE REJECTED AS INFORMAL. EACH PROPOSAL, IF MORE THAN ONE IS SUBMITTED, SHALL BE SEALED IN A SEPARATE ENVELOPE.

AWARD: AWARD WILL BE MADE BY ITEM OR AS OTHERWISE INDICATED IN THE PROPOSAL.

QUANTITIES

QUANTITIES SPECIFIED ARE UNITS AND ARE THE ACTUAL QUANTITIES OF PROPOSED PURCHASE.

INFORMATION TO BE FURNISHED WITH BID:

BIDDER MUST SUBMIT WITH BID, DETAILED SPECIFICATIONS, CIRCULAR AND ALL NECESSARY DATA ON EQUIPMENT HE PROPOSED TO FURNISH. IF EQUIPMENT OFFERED DIFFERS FROM THE PROVISIONS CONTAINED IN THIS SPECIFICATION, SUCH DIFFERENCES MUST BE EXPLAINED IN DETAIL, AND BID WILL RECEIVE CAREFUL CONSIDERATION IF SUCH DEVIATIONS DO NOT DEPART FROM THE INTENT OF THIS SPECIFICATION AND ARE TO THE BEST INTEREST OF THE TOWN BOARD.

BIDDER ACKNOWLEDGES RESPONSIBILITY, IF ANY, TO PAY PREVAILING WAGE IN ACCORDANCE WITH ANY PUBLIC WORKS PROJECTS AND ALSO ACKNOWLEDGES BEING ADVISED THAT THE CURRENT PREVAILING WAGE SCALE AND CORRESPONDING REQUIREMENTS MAY BE FOUND AT THE NEW YORK STATE DEPARTMENT OF LABOR WEBSITE <http://www.labor.state.ny.us>

PRICE:

PRICE QUOTED SHALL BE NET AND SHALL INCLUDE DELIVERY OF NEW EQUIPMENT, ALL TRANSPORTATION AND DELIVERY CHARGES PREPAID TO THE POINTS OF DELIVERY INDICATED IN THE PROPOSAL FULLY EQUIPPED AS INDICATED HEREIN AND IN THE PROPOSAL.

TECHNICAL SPECIFICATIONS FOR VEHICLE EQUIPMENT SWAP

It is the intent of these specifications to describe removing equipment and necessary wiring from a 2000 Freightliner FL 80 truck and installing them on a new 2024 cab and chassis.

MINIMUM REQUIREMENTS:

EQUIPMENT:

Remove existing dump body, cylinder, plow frame, wing slide, and related equipment.

WIRING COMPONENTS:

Remove all related electrical equipment and components.

INSTALLATION:

The dump body and plow equipment shall be re-painted prior to being installed on the new cab and chassis.

AWARD:

Equipment is for use by the Town of Halfmoon Highway department and must meet the requirements of that agency as interpreted by the Highway Superintendent.

APPROVED EQUAL:

These specifications are not intended to be restrictive but are meant to describe the kind and size of unit desired to be purchased in detail. If a bidder is basing his proposal on other equipment than what is specified in these bid documents and wishes the equipment he proposed to be considered as an "approved equal" he shall submit on a separate sheet, attached to the Technical Specifications contained herein, an item-by-item description of that which he proposes. The bidder's specifications must be complete and of sufficient detail to cover all items included in this bid specification and in a manner that allows a direct comparison. Any item not covered will be considered as not meeting specifications. Such bidder shall also include, but not as a substitute for the above, any manufacturer's literature or specifications. In addition, if the bidder takes exception to any item, he or she shall note same and describe in detail the exception and how his proposal is an "approved equal". Failure to carry out the provisions noted herein may be deemed sufficient reason to reject the bidder's proposal.

TOWN BOARD-TOWN OF HALFMOON

SPEC. NO.: 5-2024

PROPOSAL: To swap all plow and dump body equipment and necessary wiring as well as hydraulic and any other related equipment from a 2000 Freightliner and installing on a 2024 cab and chassis.

ITEM:

DATE OF BID OPENING: September 13, 2024

TIME: 1:15 pm

PURSUANT TO CHAPTER 861 OF THE LAWS OF 1953, SEALED PROPOSALS WILL BE RECEIVED BY THE TOWN BOARD OF THE TOWN OF HALFMOON FOR FURNISHING THE ITEM(S) HEREIN LISTED.

INSTRUCTIONS

1. THIS PROPOSAL IS SIGNED BY THE BIDDER WITH THE FULL KNOWLEDGE AND ACCEPTANCE OF ALL PROVISIONS OF THE GENERAL SPECIFICATIONS, THE PROPOSAL AND THE ITEM SPECIFICATION.
2. BIDS MUST BE SUBMITTED ON THIS FORM (ONLY ONE COPY OF BID REQUIRED)
3. THIS FORM MUST BE MADE OUT IN THE CORPORATE OR OTHER NAME OF THE BIDDER AND MUST BE FULLY AND PROPERLY EXECUTED BY AN AUTHORIZED PERSON OF THE COMPANY.

BID PERIOD:

BID OF: TTT sales INC.

ADDRESS: 44 old Hickory Rd Leatham N.Y. 12110
Street City State Zip

SIGNATURE OF BIDDER: Bernard F Redtke

OFFICIAL TITLE: PRES

PRINTED SIGNATURE: Bernard F Redtke JR.

BID FORM

SPBC. NO. 5-2024

TOWN OF HALFMOON

PROPOSAL FOR: Swap all plow and dump body equipment and necessary wiring as well as hydraulic and any other related equipment from a 2000 Freightliner and installing on a 2024 cab and chassis.

WE AGREE TO FURNISH, AS PER SPECIFICATION NO. 5-2024

\$ 31500.00

NAME: TNT Sales, INC.

ADDRESS: 411 old Niskayona Rd Latham NY 12110

AUTHORIZED SIGNATURE: Bernard Ruddick

TITLE: PRES.

DATE: 9-10-24

DRAFT

NON-COLLUSIVE BIDDING CERTIFICATION

Section 103-d of the General Municipal law

"BY SUBMISSION OF THIS BID, EACH BIDDER AND EACH PERSON SIGNING ON BEHALF OF ANY BIDDER CERTIFIES, AND, IN THE CASE OF A JOINT BID, EACH PART THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF KNOWLEDGE AND BELIEF;

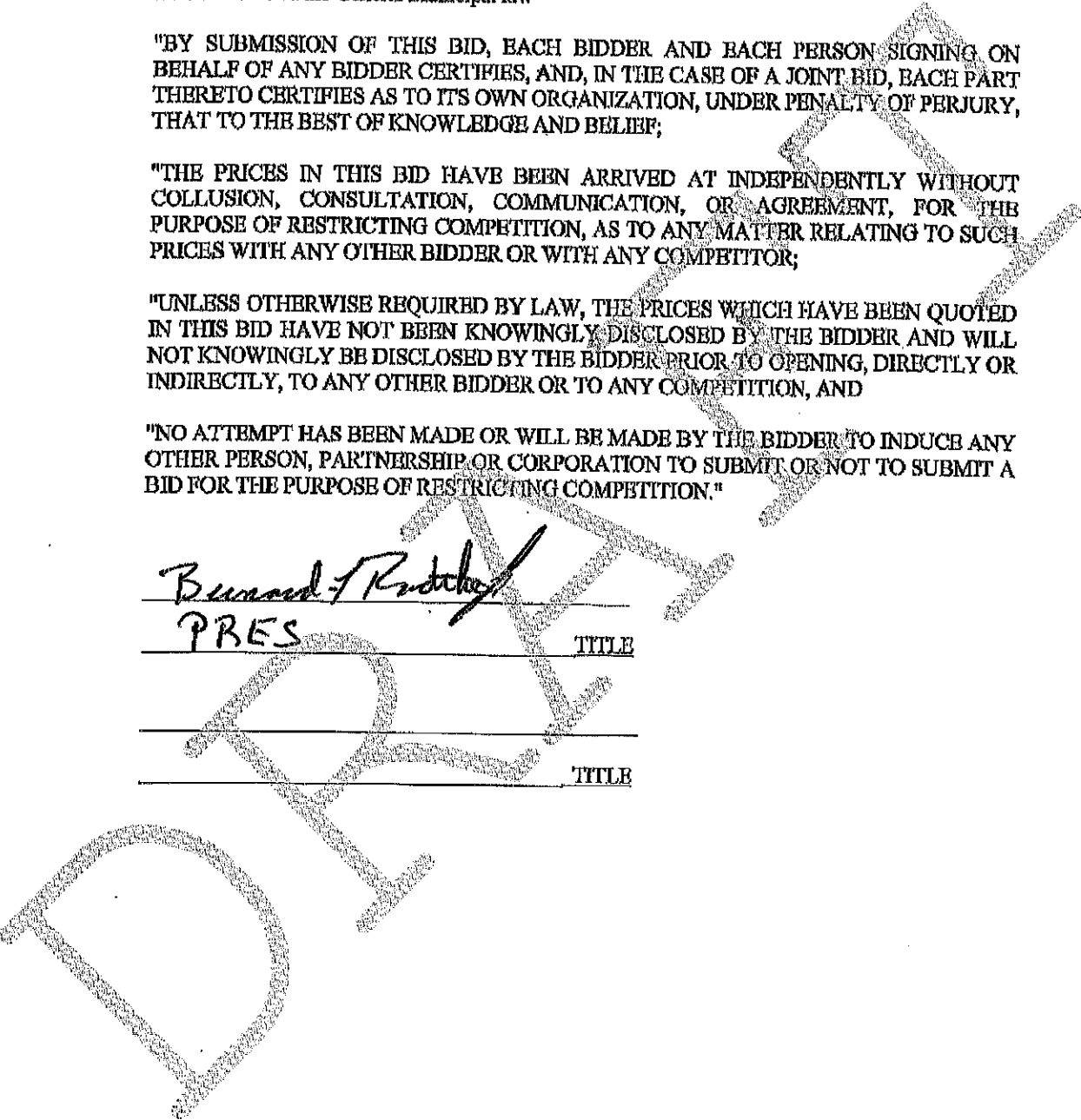
"THE PRICES IN THIS BID HAVE BEEN ARRIVED AT INDEPENDENTLY WITHOUT COLLUSION, CONSULTATION, COMMUNICATION, OR AGREEMENT, FOR THE PURPOSE OF RESTRICTING COMPETITION, AS TO ANY MATTER RELATING TO SUCH PRICES WITH ANY OTHER BIDDER OR WITH ANY COMPETITOR;

"UNLESS OTHERWISE REQUIRED BY LAW, THE PRICES WHICH HAVE BEEN QUOTED IN THIS BID HAVE NOT BEEN KNOWINGLY DISCLOSED BY THE BIDDER AND WILL NOT KNOWINGLY BE DISCLOSED BY THE BIDDER PRIOR TO OPENING, DIRECTLY OR INDIRECTLY, TO ANY OTHER BIDDER OR TO ANY COMPETITION, AND

"NO ATTEMPT HAS BEEN MADE OR WILL BE MADE BY THE BIDDER TO INDUCE ANY OTHER PERSON, PARTNERSHIP OR CORPORATION TO SUBMIT OR NOT TO SUBMIT A BID FOR THE PURPOSE OF RESTRICTING COMPETITION."

Bernard F. Rutchey
PRES TITLE

TITLE



IRANIAN ENERGY DIVESTMENT CERTIFICATION

**Pursuant to Section 103-g
Of the New York State
General Municipal Law**

A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.

B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons, therefore. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:

- 1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or**
- 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.**


Signature

PREs
Title

9-10-24 T-T Sales INC.
Date Company Name



STEPHENSON EQUIPMENT, INC.
www.stephensorequipment.com

Harrisburg, PA Pittston, PA Prospect Park, PA
800-325-6455 866-667-6756 800-220-4033
Syracuse, NY Albany, NY
800-368-6455 518-357-2200

T/O Halfmoon Bill Bryans 322 Rte 146 Clifton Park, NY 12065	Date: 9/17/2024 Rep.: Jeffrey Lantz C#518-491-8598 jlantz@stephensorequipment.com
--	--

Qty	Item #	Name	Price	Total
1	New	R-60, RC Slope Mower Tracked, 60" rotary mower, 38.5hp EFI - kawasaki gas eng 50deg. Max slope, remote controlled 4500lb winch Fire extinguisher LED work lights All standard features Warranty: 2-year/400hr's performed @ Sei		\$69,075.50
1		Inbound freight to Waterford, NY HGAC Contract (#GR01-20) pricing		\$1,250.00
	Note:	(1) machine in stock @ Sei Waterford Subject to availability		
			Sub Total	\$70,325.50
			Shipping & Handling	
			Taxes	\$.00
			TOTAL	\$70,325.50

Comments: Quote valid for 60 days

Office Use Only:

Driven By Customer Satisfaction Since 1957



127 Wolf Road
 Albany, New York 12205
 NYS DMV REG. No. R301-0116
 (518) 458-7700

Bill Asprion SALESPERSON
 Steve Gordon
 Town Of Halfmoon
 BUYER'S NAME
 2 Halfmoon Town Plz
 STREET ADDRESS NY 12065
 Halfmoon
 CITY STATE ZIP
 (518) 371-7410 (518) 339-5225 (518) 858-1186
 RES. PHONE BUS. PHONE
 ftironi@townofhalfmoon.org
 DRIVER'S LIC. NO. EMAIL ADDRESS

THE TRANSACTION

I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT, THE FOLLOWING VEHICLE (READ OTHER SIDE)

THE VEHICLE

NEW USED DEMO YEAR 2025 STOCK # TBD
 MAKE Chevrolet MODEL Silverado 3500HD
 BODY TYPE Reg Cab # 8 AUTO SP. 4 WD
 BODY COLOR Summi tWhite TRIM WT
 V N
 DEL TBD

DATE MILEAGE
 ESTIMATED DELIVERY DATE / PLACE OF DELIVERY

If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel this contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.

PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle were as a police vehicle, taxicab, driver education vehicle, rental vehicle or if the vehicle was repurchased under New York "lemon laws" or returned for nonconformity of its warranty). The principal prior use of the vehicle was as: a police vehicle _____, a taxicab _____, a driver education vehicle _____, or a rental vehicle _____. The vehicle was repurchased under New York "lemon laws" _____; returned for nonconformity of its warranty _____

THE TRADE

YEAR MAKE BODY TYPE
 MODEL TYPE
 COLOR MILEAGE
 V N
 W
 PLATE EXP. NEED
 NO. DATE PLATES

THE CLOSEOUT

BAL. OWING TO: ADDRESS
 AMOUNT GOOD UNTIL WHEN CONTACTED WHOM
 \$ ACCT PHONE
 NO.

INSURANCE

INS. AGT. PHONE
 ADDRESS
 INS. CO.
 POL. NO.
 EFF. DATES

DEPOSITS

DEPOSIT WITH ORDER NO.
 ADDITIONAL DEPOSIT
 TOTAL DEPOSITS (TRANSFER TO RIGHT COLUMN) \$0.00

* NOTICE TO USED VEHICLE BUYER: If you should be entitled to a refund pursuant to section 198-b of the NYS General Business Law, instead of returning your trade in, the dealer may pay you its wholesale value as determined by reference to the National Automobile Dealers Association Used Car Guide, or such other guide as may be approved by the Commissioner of Motor Vehicles as adjusted for mileage, improvements, and any major physical or mechanical defects rather than the value listed in this agreement. THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.

DEPOSITS ARE NON-REFUNDABLE ON ALL APPROVED SALES.

I HAVE READ THE TERMS ON THE FRONT AND BACK OF THIS AGREEMENT AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT, AND I UNDERSTAND THAT THE FINAL PAYMENT MUST BE MADE PRIOR TO

ANY MOTOR VEHICLE TRANSACTIONS AND MUST BE IN CASH OR CERTIFIED CHECK ONLY.
 BUYER'S SIGNATURE DATE
 ACCEPTED BY DATE

THE PRICE

VEHICLE PRICE + \$63,805.00

TRANSPORTATION (IF NOT INCLUDED IN VEHICLE PRICE) +

FACTORY INSTALLED EQUIPMENT +

OPTION CODE

INSTALL FISHER 9'6" S/S V-PLOW

INSTALL BACK RACK

INSTALL 23" LED ROOF BAR ON RACK

INSTALL RUNNING BOARDS

ALL INSTALLED \$13,538.00

** We will need a letter of intent to get this vehicle on order ASAP. Letter can state "subject to approval" **

DEALER INSTALLED EQUIPMENT AND SERVICES +

*NYS WASTE TIRE MANAGEMENT AND RECYCLING FEE \$2.50 PER NEW TIRE

THE AMOUNT INDICATED ON THIS SALES CONTRACT OR LEASE AGREEMENT FOR REGISTRATION AND TITLE FEES IS AN ESTIMATE. IN SOME INSTANCES, IT MAY EXCEED THE ACTUAL FEES DUE THE COMMISSIONER OF MOTOR VEHICLES. THE DEALER WILL AUTOMATICALLY, AND WITHIN SIXTY DAYS OF SECURING SUCH REGISTRATION AND TITLE, REFUND ANY AMOUNT OVERPAID FOR SUCH

FEES. 08/05/2024 Purchaser's Initials: _____ Date:

*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee(\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificates of title or for a special or distinctive plate to any motor vehicle issuing office.

TAXES AND OTHER FEES

SUBTOTAL OF VEHICLE AND OPTIONS \$77,343.00

TRADE-IN ALLOWANCE -

OTHER (ITEMIZE) +

TAXABLE CASH DIFFERENCE

COUNTY Saratoga TAXES AT 0 %

*TIRE FEE \$12.50

N.Y.S. INSPECTION FEE \$10.00

REGISTRATION FEES (ESTIMATE)

Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable). THIS IS NOT A DMV FEE ** \$175.00

TOTAL SELLING PRICE \$77,540.50

PLUS BALANCE OWING ON TRADE-IN +

NET

LESS DEPOSITS SUBMITTED (TRANSFER FROM LEFT COLUMN) -

CASH DUE ON DELIVERY \$77,540.50

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER. SEE THE OTHER SIDE FOR ADDITIONAL TERMS.



Order Workbench

Order Details - Order #DRSQ9T

Displayed: 8/5/24 at 02:29:55 PM EDT
Printed By: Durocher, Leonard

BAC Information

Contact Name DAN
Contact Phone Stock No. HALF

Model/Order Information

Configuration Description Bill Byrons Clifton Park
Model Year 2025
Division CHEVROLET
Distribution Entity FLT
Order Type FNR - Fleet Commercial
Allocation Group CHDREG
Model CK30903 - 3500HD Silverado:
LWB, 4WD, Reg Cab
Request ID DRSQ9T
VIN
Request ID DRSQ9T
TPW
Requested TPW 8/26/24

Vehicle Specifications

PEG 1WT - Work Truck Preferred
Color GAZ - Summit White
Trim H2G - 1WT-Vinyl, Jet Black, Interior
Engine L5P - Engine: 6.6L V8 DuraMax Diesel, Turbo
Emissions NE1 - CT/MA/MD/ME/NJ/NY/OR/PA/R/VT/WA Emissions
A/R/VT/WA Emissions
Ordered Options
1WT Work Truck Preferred Equipment Group
AKO Glass, Deep Tinted
AQQ Keyless Remote Entry
AZ3 Seats: Front 40/20/40 Split-Bench, Full Feature
BG9 Floor Covering: Rubberized Vinyl, Black
BHP Diesel Engine Winter Cover
C49 Defogger, Rear Window, Electric
CGN Chevytec Spray-on Liner
L5P Engine: 6.6L V8 DuraMax Diesel, Turbo
MGM 10-Speed Automatic
NE1 CT/MA/MD/ME/NJ/NY/OR/PA/R/VT/WA Emissions
NQF Transfer Case: w/ Rotary Dial Control, Electronic Shift
NZZ Skid Plate
PCV 1WT Convenience 1 Package
PYT Wheels: 18" Steel, Painted
QF6 Tires: LT275/70 R18 All Terrain, Blackwall
MGM - 10-Speed Automatic
NE1 - CT/MA/MD/ME/NJ/NY/OR/PA/R/VT/WA Emissions
A/R/VT/WA Emissions

DLN	Mirrors, O/S: Power, Heated	QK1	Standard Tailgate
E63	Durabed	QT5	Tailgate Function--EZ Lift, Power Lock & Release
G80	Auto Locking Differential, Rear	SAF	Spare Tire Lock
GAZ	Summit White	TQ5	Headlamps, Intellibeam
GU6	Rear Axle: 3.42 Ratio	UE1	OnStar Communication System
H2G	1WT-Vinyl, Jet Black, Interior Trim	UE4	Following Distance Indicator
IOR	Chevrolet Infotainment, 7" Color Screen	UEU	Sensor, Forward Collision Alert
JGQ	GVW Rating 11,800 Lbs, Single Rear Wheels	UHY	Automatic Emergency Braking
JL1	Integrated Trailer Brake Controller	UKJ	Sensor, Front Pedestrian Braking
K05	Engine Block Heater	V46	Bumper, Front, Chrome
K34	Cruise Control	V76	Recovery Hooks
K40	Diesel Engine Exhaust Brake	VJH	Bumper, Rear, Chrome Step
K47	Heavy Duty Air Filter	VK3	Front License Plate Mounting Provisions
KC4	Cooler, Engine Oil	VYU	Snow Plow Prep / Camper Package
KNP	Transmission Cooling System	Z82	Trailer Package
KW5	Alternator, 220 AMP	ZYG	Tire, Spare: LT275/70 R18 All Terrain, Blackwall

Fleet Information

Email	City	Country
Daytime Phone	Zip/Postal Code	
Address	Province/State/Territory	

Event History

Event Code	Event Description	Effective Date	Timestamp	End Date	System	User ID
0500	Order Configuration Accepted	08/05/2024	08/05/2024 02:23:33.270 PM		NAOWB	Idurocher127
0501	Order Configuration Added	08/05/2024	08/05/2024 02:23:33.270 PM		NAOWB	Idurocher127

Change History

Effective Date	Timestamp	Data Element	Before Value	After Value	User ID
No data found.					



T&T SALES INC.
 411 OLD NISKAYUNA ROAD
 LATHAM, NY 12110
 PHONE: 518.785.5591
 EMAIL: SALES@TNTBODYKING.COM

Quote
 #Q1164
 8/5/2024

CUSTOMER INFO:

DENOYER CHEVROLET INC
 127 WOLF RD
 ALBANY NY 12205
 United States

SALES REP	REFERENCE	YEAR	MAKE	MODEL	GVW
DANIEL R RADTKE	TOWN OF HALFMOON				

Item

WE ARE PLEASED TO SUBMIT A QUOTE FOR THE FOLLOWING EQUIPMENT:

FURNISH AND INSTALL

- FISHER 9'6" XV2 S/S SNOW PLOW
- HAND HELD CONTROLLER
- HALOGEN PLOW LIGHTS
- WEATHERGUARD CAB PROTECTOR
- LIGHT BASE WITH 23" ROOF LIGHT

IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO GIVE ME A CALL. THANK YOU FOR THE OPPORTUNITY TO QUOTE YOU ON THIS EQUIPMENT.

Prices may not reflect any applicable federal or state taxes. All special orders may require a non-refundable deposit. Due to supplier price changes and (or) product availability, this quote is subject to change at any time. Giving your approval assumes agreement to these terms.

Customer Signature: _____



Q1164

Supervisor
Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

DATE: September 18, 2024
TO: Town Board
Town of Halfmoon
FROM: Bonnie Hatter
Comptroller
SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$2,886.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$2,886.00
CREDIT:	Appropriations	25-960	\$2,886.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$2,886.00

Information Only: The above was derived from the following breakdown of charges to be paid on September 26, 2024, Abstract for engineering and related fees.

<u>NAME</u>	<u>AMOUNT</u>
Fairway Meadows & Hank Hollow	\$330.00
King PDD	\$190.00
Murray Auto Sales	\$665.00
Creekview Estates	\$1,701.00
Total	\$2,886.00