



TOWN BOARD MEETING

August 19, 2026

7:00 PM

A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

PUBLIC HEARING: TO DISCUSS EXTENDING THE MORATORIUM ON BATTERY ENERGY STORAGE SYSTEM FACILITIES

PUBLIC HEARING: TO DISCUSS ADOPTING THE PROPOSED FRANCHISE AGREEMENT FOR CABLE TELEVISION SERVICE WITH VERIZON NEW YORK, INC.

COMMUNITY EVENTS

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 3:00 pm to 6:00 pm outside at the Abele Park across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

TOWN OF HALFMOON HISTORICAL BUILDING: The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed and welcomed!

SUNSET CINEMA: Halfmoon Celebrations Association, Inc. in conjunction with the Town of Halfmoon, presents Sunset Cinema Friday, August 21 at the Halfmoon Town Park, 162 Route 236, Halfmoon, NY 12065 at the stage. This event is always free, and there will be free popcorn and water for all while supplies last. Bring your lawn chairs and blankets and enjoy the animated family movie about the charming lighthearted adventure of beloved blue characters to the real world on a rescue mission where they must outwit evil wizards. Visit www.halfmooncelebrations.org for more information.

CAPTAIN COMMUNITY HUMAN SERVICES: CAPTAIN CHS celebrates its' Care Links Volunteers and Participants at the most exciting social event of the year! Care Links presents "An Old Hollywood" Awards Show, Thursday, September 17, 2026 at 4:00 pm at St. Mary's Crescent Church, 86 Churchill Road, Waterford, NY 12188. Dinner, Dancing, Raffles and more! Music provided by Maddalone Entertainment. Tickets are \$55.00 per person. For more information, contact Terra at terra@captaincares.org or call 518-399-3262.

HARVEST FESTIVAL: Halfmoon Celebrations, in conjunction with the Town of Halfmoon hosts Harvest Fest on Saturday, September 26, 2026 from 12:00 pm to 5:00 pm at the Halfmoon Town Park, 162 Route 236, Halfmoon NY. Vendors, Carnival Games; Face Painting, Bounce Houses, Rock Climbing Wall, Balloon Artists, Hayrides, and so much more! For more information, please visit www.halfmooncelebrations.org. See you there!

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Eric Catricala (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Co-Liaison to Planning Board
- c. Co-Chair of Business and Economic Development Committee
- d. Chair for Parks and Athletics Organizations
- e. Liaison to Trails & Open Space Committee

Paul Hotaling (Town Board Member)

- a. Chair for Recreation & Character Counts
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Liaison to the Information Technology Department

John Wasielewski (Town Board Member)

- a. Co-Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Kelly L. Catricala (Town Clerk)

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

1. Town Justice Fodera Total # Cases 102

Total Fees Submitted to the Supervisor - \$12,082.75

2. Town Justice Suchocki Total # Cases 150

Total Fees Submitted to the Supervisor - \$21,295.00

3. Building Permits

Total # Permits - 96 Total Fees Submitted to the Supervisor - \$48,669.00

Fire Inspections - 42 Total Fees Submitted to the Supervisor - \$ 3,850.00

DEPARTMENT MANAGER MONTHLY REPORTS

Assessor's, Building, Planning & Development; Highway; Recreation & Senior Center

CORRESPONDENCE

- 1. Received** from Town of Waterford Town Clerk, Mary Shannon Carrigan, Notice of Public Hearing regarding Amending the Code of the Town of Waterford by deleting Section A166-3(B), entitled "Future Resubdivision, " from their Town Code. The Public Hearing will take place September 1, 2026 at 7:00 pm at Waterford Town Hall, 65 Broad Street, Waterford NY 12188.
- 2. Received** from the Mohawk Towpath Scenic Byway Coalition Inc their Annual Report for 2025.
- 3. Received** from the Saratoga County Animal Shelter Director Kelly DeVall, Notice of Temporary Intake Pause Due to Facility Capacity Limits. For additional information, please contact the Saratoga County Animal Shelter at 518-885-4113.

OLD BUSINESS

NEW BUSINESS

255. Resolution that the Town Board approves the Town Board Meeting Minutes of August 5, 2026 as presented.

Resolution Introduced by Town Clerk Catricala.

256. Resolution to hire MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.

Resolution authorizing the Supervisor to enter into an agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ Engineering) to provide supplemental professional services associated with the Ushers Road Water Main Extension Project consistent with the proposal submitted by MJ Engineering dated August 6, 2026, in the not to exceed amount of \$114,00.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

257. Resolution scheduling a Public Hearing for September 2, 2026.

Resolution that the Town Board hereby schedules a Public Hearing for the September 2, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adoption of changes to the current water regulations.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

258. Resolution authorizing the Town Supervisor to sign Change Order #1

Resolution that the Supervisor is hereby authorized to sign Change Order #1 to adjust the total amount for the Brookwood Road Water Main Replacement Project to increase the cost by \$103,500.00 to account for the installation of an additional 750 feet of 8" HDPE water main and appurtenances along Grange Road utilizing the funds from the Church Hill Road Project as prepared and recommended by the engineers for this Project subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water and Buildings Maintenance Supervisor Tironi

259. Resolution that the Town Board hereby accepts the monies from the New York State Department of State grant for the Local Waterfront Revitalization Program.

Resolution that the Town Board hereby acknowledges and accepts \$103,380.00 from the New York State Department of State through the Environmental Protection Local Waterfront Revitalization Program and authorizes the Supervisor to sign any necessary documentation to proceed with the project including but limited to the contract associated with the grant, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

260. Resolution authorizing the Town Supervisor to enter into an Agreement with SHI for Microsoft Office Licenses.

Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with SHI for the purchase of NYS Microsoft Office 365 licenses in the not to exceed amount of \$2,480.36 consistent with quote #27818266, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Tech Mikol

261. Resolution that the Town Board hereby authorizes the disposal of records in the possession of the Town Clerk that have met their minimum retention period.

Resolution that the Town Board hereby authorizes the disposal of records in the possession of the Town Clerk's Office in accordance with Records Retention & Disposition Schedule LGS-01, Section 185.11, 8NYCRR (Appendix H) adopted by the Town Board on January 18, 2023 with Resolution No. 64-2023. These records have met their minimum retention period and an inventory of these records will be kept, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Clerk Catricala

262. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Sullivan

263. Resolution authorizing the Superintendent of Highways to enter into an Agreement with Precision Trenchless, LLC.

Resolution that the Town Board authorizes the Superintendent of Highways to enter into an Agreement with Precision Trenchless, LLC. for CIPP lining and CCTV work for the Covington Drive Culvert Project in the not to exceed amount of \$6,312.50 utilizing the and Onondaga County Contract #0010984, and to authorize the Highway Superintendent to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

264. Resolution accepting grant funds from Saratoga County.

Resolution that the Town Board authorizes the Supervisor to accept \$8,000.00 pursuant to the 2026 Saratoga County Economic Development Grant, said funds to be utilized towards the community events to commemorate America's 250th Birthday, and authorizes the Town Supervisor to sign any necessary documentation to effectuate said celebration and the receipt of said funds, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

265. Resolution accepting grant funds from Saratoga County.

Resolution that the Town Board authorizes the Supervisor to accept \$6,600.00 pursuant to the 2026 Saratoga County Trails Grant Program, said funds to be utilized towards the resurfacing of stone dust trails in the Town's recreation park with asphalt with a match of \$1,650.00, and authorizes the Town Supervisor to sign any necessary documentation to effectuate the project and the receipt of said funds, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor Tollisen

266. Resolution that the Town Board approves the Comptroller's Report for July 2026.

Resolution Introduced By Comptroller Sullivan

267. Resolution that the Town Board authorizes expending additional money to complete paving of a portion of the Town Park Trails.

Resolution that the Town Board originally authorized paving of a portion of the Town Park Trails in the not exceed amount of \$100,152.00 and the price has increased \$20,000.00 for a new total cost of \$120,152.00 to be paid for with the recreation fees located in the special revenue fund, and to authorize the Supervisor to sign any and all documentation needed to proceed with this project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN

SENT VIA EMAIL ONLY



August 6, 2026

Kevin Tollisen, Town Supervisor
Town of Halfmoon
2 Halfmoon Town Hall Plaza
Halfmoon, NY 12065

Re: Ushers Road Water Main Extension
MJ Project No. 964.146
Supplemental Proposal for Engineering Services

Dear Supervisor Tollisen:

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is pleased to provide the Town of Halfmoon (Town) this proposal for supplemental professional services associated with the Ushers Road Water Main Extension Project (Project). MJ's project understanding and associated Scope of Services are included below.

PROJECT UNDERSTANDING

Based upon previous discussions and site visits with the Town, MJ understands the following:

- The Town is proposing to install approximately 11,000 linear feet of 12-inch HDPE water main, hydrants, valves, and water services on Ushers Road from the western end of Tabor Road to Cary Road.
- The proposed water main routing will cross railroad tracks in two locations owned and operated by Canadian Pacific Kansas City Railway (CPKC). Representatives from Genesee & Wyoming Railroad Service, Inc (GWRS), the current operator of Pan Am Southern Railway LLC, have verified that the railway is owned by CPKC and work within the railway is permitted through CPKC, not GWRS.
- The two railroad crossings are at Tabor Road (Milepost 0471.84) and Ushers Road (Milepost 0470.41).
- The railroad authorities stipulate the allowable angle of utility crossings (i.e. new water main) underneath the racks and the required permits for installation.

Tabor Road Railroad Crossing (Milepost 0471.84):

- The proposed water main must be installed within the Town of Halfmoon municipal boundary. The Town of Clifton Park border is adjacent to the Tabor Road railroad crossing.
- To achieve a crossing within the allowable angle range and stay within the Town of Halfmoon, the alignment must be on the north side of Tabor Road. The proposed water main alignment is proposed beyond the northern highway right-of-way and into adjacent private properties.
- To accommodate the proposed water main alignment, private easements (permanent utility and temporary construction easements) are required for the following properties:



21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL



- 260.-1-37 Gregoire, Kenneth A
- 260.9-1-4 Stiles, Michael E
- 260.9-1-5 Amoroso, Guy

Ushers Road Railroad Crossing (Milepost 0470.41):

- There are wetlands on both sides of Ushers Road. To meet the angle of crossing and minimize dewatering work in the wetlands, the water main alignment is proposed beyond the southern highway boundary into adjacent private properties.
- To accommodate the proposed water main alignment, private easements (permanent utility and temporary construction easements) are required for the following properties:
 - 260.-2-76.1 Floud, James W

CPKC Permitting and Geotechnical Protocol Requirements:

- MJ held a conference call on June 26, 2026, with the CPKC's Permit administrator Jones Lang Lasalle, Inc. (JLL) to discuss the requirements for obtaining a Utility Occupancy License for each railway crossing. JLL confirmed that a utility rail crossing, 12-inches in diameter and greater, requires an **"Intermediate" level permit review process**, subject to CPKC Geotechnical Protocol. This protocol is required to ensure the utility crossing does not cause rail settlement.
- CPKC Geotechnical Protocol for Crossing Construction on under Railway Tracks (CPKC Geotechnical Protocol) requires additional geotechnical design requirements and the applicant (Town) must designate a Geotechnical Engineer of Record (GER) to provide services during the design and construction phases of the project as follows:
 - Design Phase:
 - The GER must submit a Geotechnical Report for the project with a summary of subsurface exploration findings and a railway settlement monitoring plan.
 - The GER must be contracted by the applicant (Town) to ensure the utility crossing complies with CPKC Geotechnical Protocol.
 - Terracon Consultants-NY, Inc. is proposed as the GER.
 - Construction Phase:
 - On-site observation by the GER is required to document the field conditions and review settlement monitoring field measurements.
 - GER services during the construction phase will be incorporated into the bid documents to be paid under the general construction contract.
- CPKC Geotechnical Protocol also requires a third-party independent geotechnical review during the design (review of Geotechnical Report) and construction phase (review geotechnical related submissions and settlement monitoring data). The third-party review



consultant must be contracted by the applicant (Town) to provide services from project start-up to project closeout. GEI Consultants, Inc. is proposed as the third-party reviewer.

Based upon the above understanding, MJ offers the following Scope of Services for your consideration.

SCOPE OF SERVICES

Task 01: Easement Mapping Preparation

MJ will provide survey and mapping services required to prepare four (4) temporary and four (4) permanent easement acquisition maps in support of proposed water main construction, over the following privately owned parcels of land:

- Lands N/F Gregoire - TMP 260.0-1-37 (1 TE & 1 PE Map)
- Lands N/f Floud - TMP 260.0-2-76.1 (1 TE & 1 PE Map)
- Lands N/F Stiles - TMP 260.9-1-4 (1 TE & 1 PE Map)
- Lands N/F Amoroso - TMP 260.9-1-5 (1 TE & 1 PE Map)

The associated scope of services is as follows:

1. Perform record research at appropriate agencies to obtain current deeds of record and maps for the subject parcels, highways, and adjoining properties.
2. Perform field reconnaissance and survey to locate existing evidence of occupation and monumentation along boundary lines.
3. Perform office computations and analysis to reconcile record boundary information with the physical evidence located, resulting in a boundary line determination.
4. Prepare maps and descriptions suitable for use in developing the easements and filing with the Town of Halfmoon and Saratoga County.

Task 02: Supplemental Topographic Survey & Mapping

MJ will provide supplemental topographic survey and mapping services for the water main design at the two (2) railroad crossing locations within the project boundary. The total area of supplemental survey is approximately 1.2 acres as shown in Figures 1 and 2. Data will be merged into existing base mapping.

Task 03: Supplemental Geotechnical Investigation

MJ, through our subconsultant, Terracon, will complete supplemental subsurface exploration and geotechnical investigation services at each proposed rail crossing jack and bore pit, to address CPKC Geotechnical Protocol requirements. Geotechnical investigation locations are shown on Figures 3 (milepost 0470.41) and Figure 4 (milepost 0471.84). The scope of services includes:

1. Obtain a total of four (4) soil test borings, each to a depth of thirty (30) feet, to assess the soil properties, groundwater conditions, and presence of rock. Soil borings will be advanced



using standard rotary drill rig using continuous flight augers, wash boring techniques, or a combination of each as appropriate for the conditions encountered.

2. Split spoon samples and Standard Penetration Testing will be performed continuously through the upper 12 feet of each boring and at standard intervals thereafter. Sampling will be conducted in accordance with ASTM D 1586 "Standard Test Method for Penetration Test and Split-Barrel Sampling of Soils".
3. If bedrock or refusal-to-drilling conditions are encountered, rock coring may be performed using a NQ/NX rock core barrel, at the discretion of the GER. Where rock coring is performed, up to 10 feet of rock coring will be targeted.
4. Field boring logs will be completed as part of standard drilling operations, including sampling depths, penetration lengths, water level measurements and other relevant sampling information as applicable.
5. Recovery of soil samples from the boring locations will be obtained and taken to a soil laboratory for testing and visually classified the GER. Laboratory testing will be conducted to verify the engineering properties of soil (and rock) strata. Laboratory testing will include water content, grain size distribution, Atterberg limits, and unconfined compressive strength (rock samples).
6. Preparation of a field report, specific to the railroad crossings, will be prepared to summarize: Subsurface exploration procedures and conditions, soil stratification based on visual soil (and rock) classification, groundwater levels observed during and after the completion of drilling and results of laboratory testing.

Task 04: Geotechnical Engineer of Record Services

MJ, through our subconsultant, Terracon, will provide the Geotechnical Engineer of Record (GER) services per the CPKC Geotechnical Protocol for Crossing Construction under Railway Tracks. The information obtained in Task 03 will be used to prepare a project specific Geotechnical Engineering Report for the 12-inch watermain crossings at CPKC rail mileposts 0470.41 and 0471.84. The Geotechnical Engineering Report will include the following, for each location:

1. Geotechnical recommendations to assist in planning for the boring/receiving pit excavations and carrier pipe installations.
2. Temporary excavation support considerations.
3. Settlement monitoring plan and list of required observations during construction.
4. Applicable geotechnical drawings including plan, profile, and section views for the pipe sections.

The draft Geotechnical Engineering Report will be issued for review by a CPKC-approved third-party independent consultant (See Task 05). Based on review comments, the final Geotechnical Engineering Report will be issued. Up to two (2) virtual meetings will be held with the third-party review consultant and the selected contractor to review findings and discuss recommendations.



Task 05: Geotechnical Third-Party Review Services

MJ, through our subconsultant, GEI Consultants, Inc. (GEI), will provide the required third-party independent engineering peer review of GER-prepared documents (Task 04), per the CPKC Geotechnical Protocol for the two railway crossings.

A. Design Phase Services

This work will include:

1. An independent review of the Geotechnical Report along with the design plan and sections at each crossing.
2. An independent review of the surface and subsurface settlement calculations for each crossing.
3. An independent review of the track movement monitoring plan.
4. A cursory review of technical specifications pertaining to the railway crossings.
5. A cursory review of the proposed launching and receiving shafts, and if deemed necessary, a detailed review of the pertinent temporary support design calculations for the potential impact of the shaft construction on CPKC rail.
6. Limited independent calculations (such as estimated ground and track settlement magnitude), if necessary, to verify the geotechnical evaluation on result and recommendations by the project GER.
7. Preparation of a written report summarizing our findings and pertinent recommendations.
8. Participation in two (2) conference calls to clarify any issues or questions that may arise during our review work and to discuss findings.

B. Construction Phase Services

This work will include:

1. Review of Contractor's geotechnical submittals pertaining to the crossings.
2. Review of Contractor's pertinent shop drawings.
3. Review of Contractor's means and construction methods (i.e., work plan).
4. Review of Contractor's proposal for remedial or stabilizing works in case of failure or occurrence of excessive ground or track movements (i.e., recovery plan).
5. Review of geotechnical instrumentation and settlement monitoring readings.



Task 06: Supplemental Permit and Application Fees

MJ will submit the required fees to CPKC to obtain a Utility License Agreement for the two railway crossings, via the JIL application portal.

1. Based on the June 26, 2026, conference call, a \$3,000 review fee will be required to cover each CPKC Utility Crossing. A permit review fee of \$3,000 was included in the original proposal. Therefore, an additional \$3,000 permit fee is required.
2. Following review, a fee of \$9,375 per crossing will be required to issue the CPKC Utility Occupancy License (\$18,750 total).
3. Right of Entry License Fees (\$1,500) per crossing.

ASSUMPTIONS

The following assumptions were made in the development of this proposal:

1. Existing electric, gas, and telephone conduits and structures will be shown on the mapping based on record information.
2. NYS Prevailing Wage Rates apply for survey and geotechnical investigation services.
3. Payment of any fees, including applications, permits and other reviewing authority and municipal fees will be paid for by the Town.
4. No warranty, or guarantee, is expressed, or implied concerning the granting of permits or approvals required for this project, or timelines for review and action, by regulatory agencies.
5. Traffic control measures (signage or flaggers) required for the soil borings will be provided by Town. It is anticipated this will be required at boring location B1, shown on Figure 3.
6. Property access to collect soil borings will be coordinated by Town. It is anticipated this will be required at boring B2 (Figure 3), B3 (Figure 4), and B4 (Figure 4). It is anticipated that access will be required prior to obtaining easement agreements with these property owners.
7. During geotechnical field work, water will be used as a drilling fluid for rock coring, and the spent water will be discharged on site. It is assumed water suitable for drilling operations is available from the Town water system within 5 miles of the site.
8. The Utility Entry Agreement will apply to jack and bore installation of the watermain, within the CPKC right-of-way, and does not apply to any repair work required on the surface, within the CPKC right-of-way. No surface work within the CPKC right of way it anticipated at this time.
9. The JIL application portal notes that installation within 150 feet of a railroad bridge, culvert or switch may require variance approval. The crossing at milepost 0470.41 is less 25-feet from a 12-inch storm sewer that crosses the railway. Need for an additional waiver and fee will be determined during the railroad permit review process by the reviewing agency.



TASKS NOT INCLUDED IN THIS PROPOSAL

The following efforts are excluded from this scope of services:

1. Assessment of underground (buried) utilities
2. Construction-related survey services
3. Setting of boundary monumentation
4. Third-party geotechnical review fees for site observation and meeting attendance, beyond what is described above.
5. Review and permit fees, beyond what is described above.
6. GER services during the construction phase.
7. Daily construction observation (\$1,200/day) and railway flagging (\$1,500/day) fees during the installation of the water main in the CPKC right of way. CPKC inspection and flagging requirements during the construction phase will be incorporated into the bid documents.

SCHEDULE

Upon notice to proceed, MJ will perform the defined scope of work in coordination with the current project schedule.

FEE

MJ proposes to complete the above-listed services for the following fees.

Description	Billing Type	Fee
Task 01 – Easement Mapping Preparation (total of 4)	Lump Sum	\$8,600
Task 02 – Supplemental Topographic Survey & Mapping	Lump Sum	\$6,500
Task 03 – Supplemental Geotechnical Investigation	Not-to-Exceed (NTE)	\$26,150
Task 04 – Geotechnical Engineer of Record - Design	NTE	\$26,000
Task 05A – Geotechnical 3 rd Party Review - Design	NTE	\$10,000
Task 05B – Geotechnical 3 rd Party Review - Construction	NTE	\$12,000
Task 06 – Supplemental Permit and Application Fees	NTE	\$24,750
Total Fee		\$114,000

MJ will invoice the Town monthly based on percentage of work completed. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



SUMMARY

Thank you for the opportunity to provide a proposal for this project. If the above scope of work is acceptable, please execute and return the Authorization to Proceed below in accordance with the Agreement between MJ and the Town. We look forward to the opportunity to continue to work with the Town on this project. Please do not hesitate to contact Carrie Dooley at 518-371-0799 or via email at carriedooley@mjteam.com if you have questions or require additional information.

Sincerely,

Michael D. Panichelli, P.E.
President

Cc:

Ca. Dooley
File

Attachments:

- Figure 1 & 2 - Proposed Easement Supplemental Survey Locations
(Drawings C-300 and C-302)
- Figure 3 - Anticipated Soil Boring Location CPKC Rail (Milepost 0470.41)
- Figure 4 - Anticipated Soil Boring Location CPKC Rail (Milepost 0471.48)

AUTHORIZATION TO PROCEED

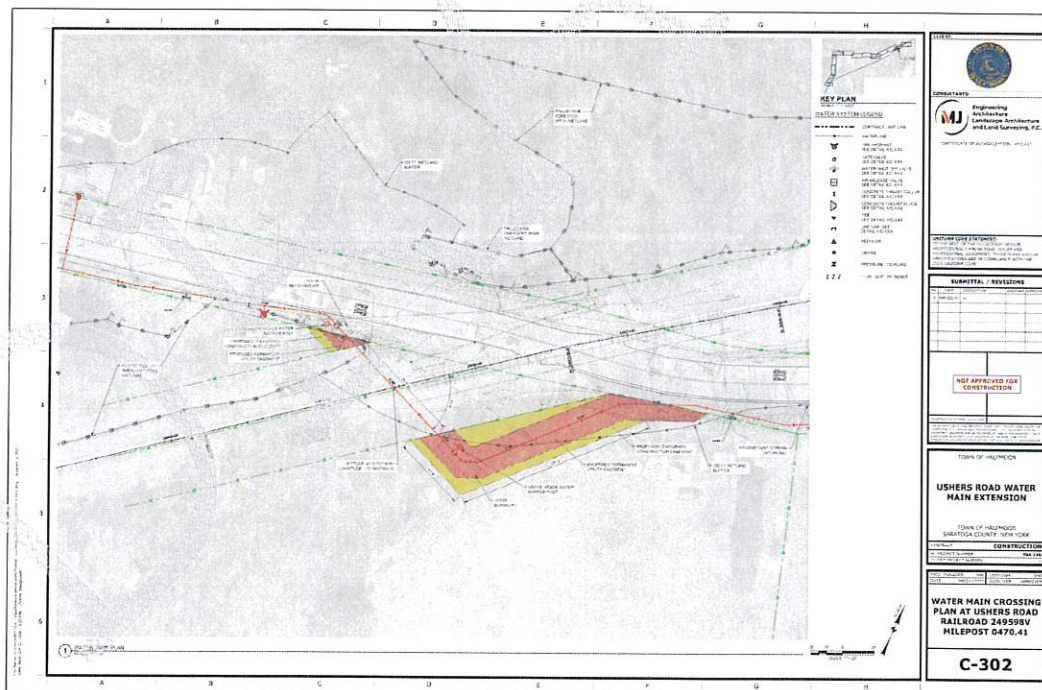
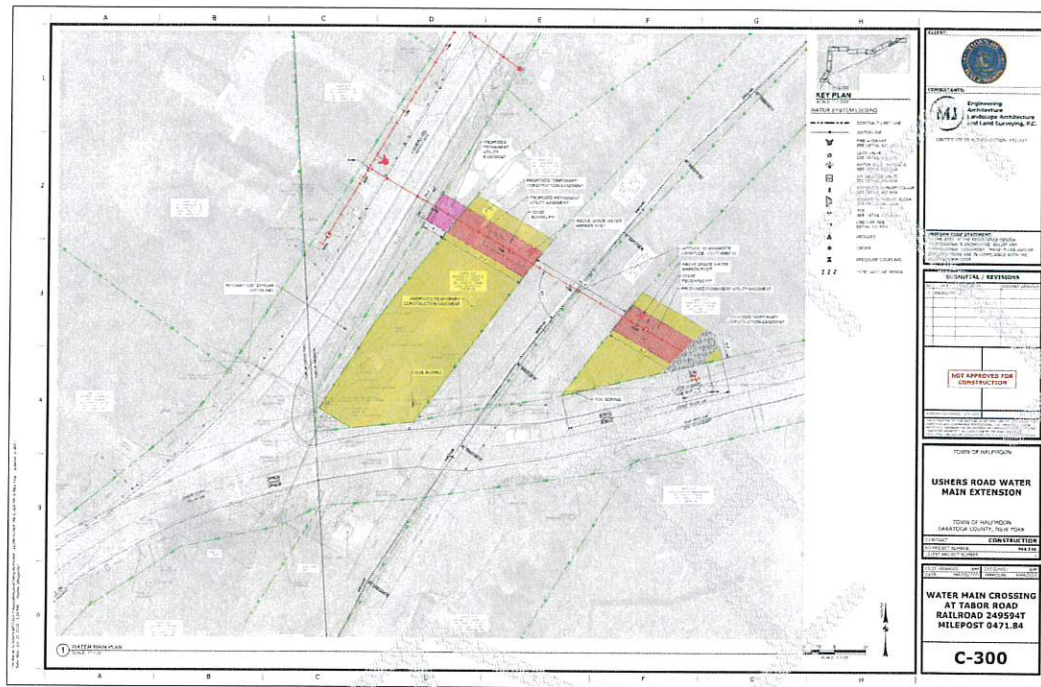
In accordance with the Agreement dated October 1, 2025, between MJ and the Town, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Printed Name

Title

Signature

Date



FIGURES 1 & 2
SUPPLEMENTAL SURVEY AND PROPOSED EASEMENT LOCATIONS
(DRAWINGS C-300 AND C-302)



FIGURE 3
ANTICIPATED SOIL BORING LOCATION CPKC RAIL (MILEPOST 0470.41)



FIGURE 4
ANTICIPATED SOIL BORING LOCATION CPKC RAIL (MILEPOST 0471.48)

TOWN OF HALFMOON
CHAPTER 160
WATER RULES, REGULATIONS AND CONSTRUCTION STANDARDS

AMENDMENT SUMMARY

I. INTRODUCTION

- No changes.

II. APPLICATION FOR WATER SERVICE

- No changes.

III. SERVICES

- “Part A: Household (One and Two Family Residential)” Revised pipe material between corporation stop and curb valve to be CTS HDPE as opposed to Type K seamless copper tubing.

IV. LIMITING CONDITIONS AND RESTRICTIONS

- No changes.

V. CONSTRUCTION STANDARDS

- “Part K: Water Services” Revised Part 2 to include CTS HDPE as the Town standard.
- “Part L: Copper Water Service Pipe & Fittings” Revised section to include CTS HDPE as the Town standard. Copper service piping only to be used at the Town’s discretion.
- “Part M: HDPE Water Service Pipe” Revised section to include CTS HDPE as the Town standard.

VI. ADMINISTRATION

- No changes.

VII. WATER RATES, FEES & SCHEDULE

- No changes.

APPENDIX A – STANDARD WATER DETAILS

- Revised water service detail based on the construction standards updates (Section V)

CHANGE ORDER NO.: 1

Owner: Town of Halfmoon Owner's Project No.: Bid Spec 3-2026
 Engineer: MJ Engineering, Architecture, Landscape
 Architecture, and Land Surveying, P.C. Engineer's Project No.: 964.139
 Contractor: Bellamy Construction Company Contractor's Project No.:
 Project: Brookwood Road WM Replacement
 Contract Name: 1 – General Construction
 Date Issued: August 12, 2026 Effective Date of Change Order: August 12, 2026

The Contract is modified as follows upon execution of this Change Order:

Description: This Change Order increases the Contract Price to account for the installation of an additional 750 linear feet of 8" HDPE water main and appurtenances along Grange Road, as requested by the Town. The increase in Contract Price associated with this Change Order (\$103,500), is intended to cover the estimated cost of the pipe installation only. The final cost of the pipe installation will be dependent upon the actual quantity of pipe installed, at a unit price of \$138 per linear foot. The Change Order also reallocates contingency allowance funds to cover all other items necessary for the pipe installation (mobilization, traffic control, fittings, hydrants, valves, water services, etc.). These items will be billed at the agreed upon unit prices provided by the Contractor. As with the additional pipe installation, payment to the Contractor will be based on the actual quantities installed.

Attachments: The attached spreadsheet presents a breakdown of the additional costs associated with Grange Road water main installation and how they will be incorporated into the current contingency allowance and Change Order No. 1 amounts.

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 1,175,300.00		Substantial Completion:	November 30, 2026
		Ready for final payment:	December 31, 2026
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. ____		[Increase] [Decrease] from previously approved Change Orders No.1 to No. ____:	
\$ N/A		Substantial Completion:	N/A
		Ready for final payment:	N/A
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 1,175,300.00		Substantial Completion:	November 30, 2026
		Ready for final payment:	December 31, 2026
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 103,500.00		Substantial Completion:	November 30, 2026
		Ready for final payment:	December 31, 2026
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 1,278,800.00		Substantial Completion:	November 30, 2026
		Ready for final payment:	December 31, 2026

EJCDC® C-941, Change Order.

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Page 1 of 2

Recommended by Engineer

Authorized by Owner

By: Bruce Bratt

Title: Design Engineer

Date: August 12, 2026

Accepted by Contractor

Approved by Funding Agency (if applicable)

By: _____

Title: _____

Date: _____

N/A

N/A

N/A

DRAFT

Contractor's Application for Payment No.

ENGINEER'S JOINT CONTRACT DOCUMENTS COMMITTEE		Application Date:	6/12/2025
Application Period:		5/11/25-6/12/26	
To (Owner):	Town of Halfmoon 2 Halfmoon Town Plaza, Halfmoon NY 12063	By (Engineer):	AD Engineering Architecture Landscape Architecture and Land Surveying P.C. 21 Corporate Drive, Clifton Park, NY 12063
Project:	Deerwood Road Water Main Replacement	Contract:	
Owner's Contract No.:	1 General Construction	Contractor's Project No.:	24-0209
		Engineer's Project No.:	954.139

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$193,500.00	
TOTAL \$	\$193,500.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$193,500.00	

- | | | |
|---|----|----------------|
| 1. ORIGINAL CONTRACT PRICE | \$ | \$1,175,300.00 |
| 2. Net change by Change Orders | \$ | \$103,500.00 |
| 3. Current Contract Price (Line 1 + 2) | \$ | \$1,278,800.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE | | |
| (Column E total on Progress Estimates + Line 3, c above) | \$ | \$1,278,800.00 |
| 5. RETAINAGE: | | |
| a. 5% Work on Progress | \$ | \$63,940.00 |
| b. 5% Stored Material | \$ | \$63,940.00 |
| c. Total Retainage (Line 5a + Line 5b) | \$ | \$127,880.00 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) | \$ | \$1,150,920.00 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) | \$ | \$63,940.00 |
| 8. AMOUNT DUE THIS APPLICATION | \$ | \$1,086,980.00 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE | | |
| (Column G total on Progress Estimates + Line 5, c above) | \$ | \$1,278,800.00 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or attached to the Contract Documents, shall pass to Owner at the time of payment of all or part of the Contract Price, together with all rights, claims, interests, and entitlements (except such as are covered by a third party acceptable to Owner indemnifying Owner against any such risks, security interests, or other claims); and
- (3) All the Work, covered by this Application for Payment is in compliance with the Contract Documents and is not defective.

Payment of \$ 50.00
(Line 8 or other - attach explanation of this other amount)

is recommended by: _____
(Engineer) (Date)

Payment of \$ 0.00
(Give date and brief explanation of the other amount)

Approved by: _____
(Owner) (Date)

Approved by: _____

 Funding or Financing Entity (if applicable) (Date)

Contractor Signature

By:

Contractor's Application

EJCDC® C-820 Contractor's Application for Payment © 2013 National Society of Professional Engineers for EJCDC. All rights reserved. Page 2 of 2



Pricing Proposal
Quotation #: 27818266
Created On: 8/3/2026
Valid Until: 8/31/2026

NY-Town of Halfmoon

Douglas Mikol

Phone: (518) 371-7410 ext. 2284
Email: admin@townofhalfmoon.org

Microsoft Inside Account Manager

Felice Leader

290 Davidson Avenue
Somerset, NJ 08873
Phone: 888-744-4084
Email: MSNorthEastGov@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 EMS G3 GCC ALng Sub Per User - 4 months (Year 2 of 3) Microsoft - Part#: AAD-32907 Contract Name: OGS IT Umbrella Contract Contract #: PM69723 Subcontract #: 24-02 Coverage Term: 9/1/2026 - 12/31/2026 Note: EA# 7514694	25	\$33.84	\$846.00
2 Entra ID P1 Gov Sub Per User - 4 Months (Year 2 of 3) Microsoft - Part#: MQM-00001 Contract Name: OGS IT Umbrella Contract Contract #: PM69723 Subcontract #: 24-02 Coverage Term: 9/1/2026 - 12/31/2026 Note: EA# 7514694	91	\$17.96	\$1,634.36
Total			\$2,480.36

Additional Comments

Please send vouchers to 290 Davidson Ave, Somerset NJ 08873

Year 2: 8/01/2026 – 12/31/2026:
Year 3: 1/01/2027 – 12/31/2027:
Total:

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Payment Schedule for EA# 7514694:

Year 2 – 8/01/2026 – 12/31/2026: \$5,260.15

Year 3 – 1/01/2027 – 12/31/2027: \$12,624.36

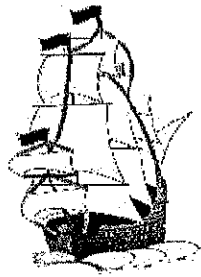
Total: \$17,884.51

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

DRAFT

Supervisor
Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

DATE: August 19, 2026

TO: Town Board
Town of Halfmoon

FROM: Laurie Sullivan
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on August 27, 2026, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$31,525.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$31,525.00
CREDIT:	Appropriations	25-960	\$31,525.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$31,525.00

<u>NAME</u>	<u>AMOUNT</u>
Creekview Estates	\$ 616.00
Mott Orchard	\$ 853.00
Trick Shots Billard Hall and Wicked Eatery	\$ 656.00
QuickChek Fuel	\$ 200.00
Hanks Hallow	\$ 17,716.00
One Four Six Marketplace	\$ 11,484.00
Total	<u>\$ 31,525.00</u>

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$20,000.00, per resolution 267-2026, dated 08/19/2026, to increase the budget for the paving of a portion of the Town Park Trails.

DEBIT:	Unappropriated Fund Balance	25-911	\$20,000.00
CREDIT:	Appropriations	25-960	\$20,000.00
	Subsidiary: Special Recreation Facilities-Town Park Trail		
	25-5-7180.22	\$20,000.00	

DRAFT

**THE
PRECISION
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
GROUP**

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for CIPP lining & CCTV work for the Covington Drive culvert project..

Work scope included in pricing

- CCTV with thumb drive videos and reports
- High pressure jetting and cleaning of all pipe prior to UV CIPP installation
- Installation of 12-inch UV CIPP approximately 32LF
- Bypass of all water throughout installation process up to 4" capacity.

Exclusions

- Any repairs to the host pipe needed to install the CIPP
- Water source to be provided by others
- Final billing will be done with post CCTV footages
- Traffic control beyond standard cones / signs
- Disposal of spoils / debris
- Permits
- Testing
- Additional Insurance beyond current coverage
- Access to both ends of the pipe must be given
- Anything not specifically mentioned in the proposal

Pricing per Onondaga Contract #0010984

**12 inch UV CIPP_x 32 LF CCTV,
Cleaning, Bypass & Traffic**

\$6,312.50

Please sign/date and send back if approved to begin work

Signature _____

Date _____

Please contact me with any questions

Sincerely,

Lawrence Curtis

Precision Trenchless LLC

Lcurtis@pim-inc.com



OFFICE OF THE COUNTY ATTORNEY

GEORGE P. CONWAY, ESQ., COUNTY ATTORNEY

518.884.4770

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

First Assistant Attorney
Ann Flower E. Stitt, Esq.
Assistant Attorneys
Michael E. DiPresso, Esq.
Petra A. Holden, Esq.
Colleen M. McMahon, Esq.

SERVICE BY EMAIL NOT ACCEPTED

MEMORANDUM

DATE: August 7, 2026

TO: Jason Kemper
Director, Department of Planning and Economic Development

FROM: George P. Conway
County Attorney *[Signature]*

SUBJECT: Town of Halfmoon – 2026 Economic Development Grant

- ☒ **For Vendor Signature & Return**
- ☒ **Per Resolutions No. 193 – 2026**
- ☐ For Your Approval
- ☐ Per Our Conversation
- ☐ For Your Information
- ☐ For Your Files
- ☐ For Your Review
- ☒ **For Appropriate Action**
- ☐ Comments/Recommendations
- ☐ Other: _____

MESSAGE/REMARKS: Attached, please find one (1) agreement with the above-named vendor. If this agreement meets your approval, please secure the signature of the contractor/vendor and return one (1) signed document to this office for further processing.

2026 ECONOMIC DEVELOPMENT GRANT PROGRAM AGREEMENT
BETWEEN
SARATOGA COUNTY AND TOWN OF HALFMOON

THIS AGREEMENT, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

TOWN OF HALFMOON, a municipal corporation duly organized under the laws of the State of New York, with principal offices at 2 Halfmoon Town Plaza, Halfmoon, New York 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Economic Development Grant Program was established to provide a fund grant program to assist local municipalities in funding economic development projects; and

WHEREAS, pursuant to Resolution 193 – 2026, the Saratoga County Board of Supervisors authorized the disbursement of funds to the TOWN in the amount not to exceed \$8,000; and

WHEREAS, all grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027, and any awarded funds not requested by such date shall be forfeited;

NOW, THEREFORE, IT IS AGREED:

1. **PROJECT**: The TOWN shall deliver a community-wide event that commemorates America's 250th birthday (the "Project").
2. **GRANT AWARD & MATCH**: The COUNTY agrees to provide a grant to the TOWN in an amount not to exceed \$8,000.
3. **REIMBURSEMENT**: The COUNTY shall issue a check from the Economic Development Grant Program funds payable to the TOWN in the amount of up to \$8,000 within 30 days of the receipt from the TOWN of a properly executed COUNTY voucher. The reimbursement request must be supported by documentation acceptable to the Saratoga County Auditor documenting total Project expenditures equaling or exceeding \$8,000, verifying the completion of the Project.

4. DEADLINE: All grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027. Any awarded funds not requested by such date shall be forfeited and this Agreement shall be void with no further obligation or liability remaining on the part of the COUNTY.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of the last signature affixed below.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____

Philip C. Barrett, Chair
Saratoga County Board of Supervisors
Pursuant to Resolution: 193 – 2026

Date: _____

TOWN OF HALFMOON

By: _____

Kevin J. Tollisen
Town Supervisor

Date: _____



BOARD OF SUPERVISORS

07/21/2026

RESOLUTION 193 – 2026

Introduced by Economic Development: Supervisors Brennan, Antoski, Burger, Butler, Grasso, Lalukota, and Wemple

AWARDING 2026 ECONOMIC DEVELOPMENT GRANTS

WHEREAS, the 2026 County Budget includes an Economic Development Grant Program to give matching grants to local municipalities to fund economic development projects; and

WHEREAS, the 2026 Economic Development Grant Program contains a pool of unallocated Economic Development Grant Reserve Funds to fund economic development projects in municipalities within Saratoga County; and

WHEREAS, our Economic Development Committee received fourteen (14) applications, totaling \$111,500, from Saratoga County municipalities requesting funds for economic development projects; and

WHEREAS, Resolution 87 – 2026 authorizes the County Administrator to transfer funds from certain reserve accounts for approved projects; and

WHEREAS, our Economic Development Committee and Law and Finance Committee have approved funding for all fourteen (14) submitted applications, utilizing unallocated Economic Development Grant Program funds, at a total cost of \$111,500; and

WHEREAS, to ensure the timely completion of municipal projects and the efficient administration of public funds, our Economic Development Committee has endorsed a firm deadline of December 1, 2027 for receipt of municipal reimbursement requests; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby authorizes the disbursement of \$111,500 under the 2026 Economic Development Grant Program to the following municipalities for the specific amounts and purposes stated below, upon the condition that each municipality provide matching funds or services in-kind that equal or exceed the following disbursements:

1. Town of Ballston:

Parks Assistance

Amount Requested: \$8,000

Funds will be used to improve access to the corner park in Burnt Hills.

2. Town of Charlton:

Air Conditioning at Charlton Community Center

Amount Requested: \$8,000

Adding air conditioning to the \$1.5M rehabilitation project at the Community Center will allow for more usage of the building by various community groups during the summer months, all which support economic development within the community.

3. Town of Corinth:

Public Bathrooms at Train Station

Amount Requested: \$8,000

The train depot area is Town owned. The tourist train that operates from there annually carries 35,000 riders a year. They are currently serviced by multiple portajons. The Town would like to assist the operator by installing a septic service to a public bathroom facility they will fabricate.

4. Town of Day:

Sidewalk Replacement

Amount Requested: \$8,000

Funds will be used to fix or replace broken sidewalks.

5. Town of Edinburg:

Saratoga Snowmobile Association Trail Development

Amount Requested: \$7,500

Funds will be used for the purchase and installation of needed culverts and crane mats on the snowmobile trails. Signage, fencing and trail construction and maintenance will also be performed. Improved terrain, wider trails and extensive signage make for a more attractive, safer and more enjoyable experience for riders.

6. Town of Hadley:

225th and 250th Celebration

Amount Requested: \$8,000

Funds will be used to purchase a wall sign (\$3,000) that will welcome visitors to the Town and for the celebration (\$5,000) of both the Town's 225th birthday and the Country's 250th.

7. Town of Halfmoon:

America's 250th Celebration

Amount Requested: \$8,000

The America's 250th Celebration project aligns strongly with the economic development objectives of the community by supporting local businesses, increasing tourism activity, and strengthening community identity through the America's 250th Celebration. This project will deliver a successful community-wide event that commemorates the community's heritage while generating economic and social benefits for residents, visitors, and local businesses.

8. Town of Malta:

Pamphlet: Connecting Residents to Economic Opportunity Amount Requested: \$8,000

The project will fund the design, printing, and mailing of one full-color edition of a pamphlet to Town households. The annual pamphlet supports the Town's economic development goals by promoting local businesses, community events, tourism assets, infrastructure investments, and development initiatives. Distributed directly to all households, the pamphlet increases awareness of opportunities within the Town, strengthens community engagement, supports local business visibility, and helps position Malta as an attractive place to live, work, visit, and invest.

9. City of Mechanicville:

Bucket Truck

Amount Requested: \$8,000

Funds will be used to purchase a used bucket truck to help hang banners during community events, to replace lighting in the business district, and for maintenance of traffic lights in the business district.

10. Town of Moreau:

Nolan Road Riverside Trail Gateway Project

Amount Requested: \$8,000

County funds will be matched with local funds to develop access to the Nolan Road Riverside Trail and Boat launch facility. An improved gateway for the Nolan Road Riverside Trail serves as a vital anchor for the Town's economic health by transforming underutilized waterfront space into

a high-capacity regional destination. Drawing from the Town's Comprehensive Plan as a framework, this project executes strategy to establish Moreau as a premier recreational hub.

11. Town of Providence:

Providence Bulk Waste Clean-up

Amount Requested: \$8,000

Town of Providence proposes to offer a household & bulk clean up service for the town residents to improve the quality of place while reducing cost to residents.

12. Town of Saratoga:

Audio Visual Equipment Replacement

Amount Requested: \$8,000

Funds will be used to replace broken audio equipment with a new A/V system, upgrading the meeting space to facilitate presentations to the Town Board and Planning Board for upcoming projects.

13. City of Saratoga Springs:

Public Art Mural

Amount Requested: \$8,000

Grant funds will be used to support the design, fabrication and installations of a large scale public art mural on the Putnam Street Parking Garage. Any remaining funds will be used for public art improvements along Spring Run Trail.

14. Town of Wilton:

Automatic Door Openers for Accessibility

Amount Requested: \$8,000

Adding automatic door openers expands resident visits through enhanced inclusivity, mitigating costly compliance risks and lowering municipal energy costs. These upgrades empower residents that might otherwise face barriers and improving the overall municipal environment, as 25% of all adults have some form of disability.

; and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all agreements and documents necessary to ensure the disbursement of said funds; and be it further

RESOLVED, that all grant reimbursement requests shall be submitted to the County for final reimbursement no later than December 1, 2027, and that any awarded funds not requested by such date shall be forfeited; and be it further

RESOLVED, that the form and content of all related agreements and documents shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

July 21, 2026 Regular Meeting

Motion to Adopt: Supervisor Butler

Second: Supervisor Lalukota

AYES (217,810): John Antoski (11831), Philip C. Barrett (19014.5), Ram mohan Lalukota (19014.5), C. Eric Butler (6500), Harry Brennan (819), Robert Anderson (1333), James D. Arnold (3525), Michael Gyarmathy (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott

Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Susan Wemple (2075), Ian Murray (5808), Sarah J. Burger (14245.5), Minita Sanghvi (14245.5), Edward D. Kinowski (9022), Toni Sturm (17361)

NOES (0):

ABSENT (17,699): Joseph Grasso (4328), Thomas Richardson (5163), David Ball (8208)

DRAFT



OFFICE OF THE COUNTY ATTORNEY

GEORGE P. CONWAY, ESQ., COUNTY ATTORNEY

518.884.4770

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

First Assistant Attorney
Ann Flower E. Stitt, Esq.
Assistant Attorneys
Michael E. DiPresso, Esq.
Petra A. Holden, Esq.
Colleen M. McMahon, Esq.

SERVICE BY EMAIL NOT ACCEPTED

MEMORANDUM

DATE: August 6, 2026

TO: Jason Kemper
Director, Department of Planning and Economic Development

FROM: George P. Conway *gpc*
County Attorney

SUBJECT: Town of Halfmoon – 2026 Trails Grant

- ☒ **For Vendor Signature & Return**
- ☒ **Per Resolutions No. 199 – 2026**
- ☐ For Your Approval
- ☐ Per Our Conversation
- ☐ For Your Information
- ☐ For Your Files
- ☐ For Your Review
- ☒ **For Appropriate Action**
- ☐ Comments/Recommendations
- ☐ Other: _____

MESSAGE/REMARKS: Attached, please find one (1) agreement with the above-named vendor.
If this agreement meets your approval, please secure the signature of the contractor/vendor and return one (1) signed document to this office for further processing.

2026 TRAILS GRANT PROGRAM AGREEMENT
BETWEEN
SARATOGA COUNTY AND TOWN OF HALFMOON

THIS AGREEMENT, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

TOWN OF HALFMOON, a municipal corporation duly organized under the laws of the State of New York, with principal offices at 2 Halfmoon Town Plaza, Halfmoon, New York 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the feasibility, planning, engineering, and construction of local trails; and

WHEREAS, pursuant to Resolution 199 – 2026, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant to the TOWN in the amount of up to \$6,600 upon the condition that the TOWN contribute a matching commitment from non-COUNTY sources; and

WHEREAS, all grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027, and any awarded funds not requested by such date shall be forfeited;

NOW, THEREFORE, IT IS AGREED:

1. **PROJECT**: The TOWN shall resurface approximately 12,000 linear feet of stone dust trails in the TOWN's recreation park with asphalt (the "Project").
2. **GRANT AWARD & MATCH**: The COUNTY agrees to provide a grant to the TOWN in an amount not to exceed \$6,600 subject to the terms of Resolution 199 – 2026. The TOWN shall contribute a minimum 25% match of the awarded amount, i.e., \$1,650, from non-COUNTY sources, consisting of cash, in-kind services, or a combination of both. Total project expenditures must equal or exceed \$8,250 to qualify for the maximum reimbursement.
3. **REIMBURSEMENT**: The COUNTY shall issue a check from the Trails Grant Program funds payable to the TOWN in the amount of up to \$6,600 within 30 days of the receipt from the

TOWN of a properly executed COUNTY voucher. The voucher must be supported by documentation acceptable to the Saratoga County Auditor documenting total Project expenditures equaling or exceeding \$8,250 verifying the completion of the Project and the fulfillment of the non-COUNTY matching requirement.

4. DEADLINE: All grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027. Any awarded funds not requested by such date shall be forfeited and this Agreement shall be void with no further obligation or liability remaining on the part of the COUNTY.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of the last signature affixed below.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____

Philip C. Barrett, Chair
Saratoga County Board of Supervisors
Pursuant to Resolution: 199 – 2026

Date: _____

TOWN OF HALFMOON

By: _____

Kevin J. Tollisen
Town Supervisor

Date: _____



BOARD OF SUPERVISORS

07/21/2026

RESOLUTION 199 – 2026

Introduced by Trails and Open Space: Supervisors Grasso, Ball, Gyarmathy, Kinowski, Lalukota, Ostrander, and Sanghvi

AWARDING 2026 TRAILS GRANTS

WHEREAS, the 2026 County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2026 Trails Grant Program provides a pool of up to \$80,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, our Trails and Open Space Committee received thirteen (13) applications for funding, totaling \$120,500, which the Committee recommended to be partially funded; and

WHEREAS, Resolution 87 – 2026 authorizes the County Administrator to transfer funds from certain reserve accounts for previously approved projects; and

WHEREAS, our Trails and Open Space Committee and Law and Finance Committee approved partial funding for all thirteen (13) applications submitted, at a cost of \$79,530, utilizing allotted 2026 Trails Grant Program funds; and

WHEREAS, to ensure the timely completion of municipal projects and the efficient administration of public funds, our Trails and Open Space Committee has endorsed a firm deadline of December 1, 2027 for receipt of municipal reimbursement requests; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby authorizes the payment under the 2026 Trails Grant Program, totaling \$79,530, to the following municipalities for the purposes stated, upon the condition that each municipality provide matching funds or services in-kind that equal or exceed the following amounts:

- 1. Town of Ballston:** The amount of up to \$6,600 to be applied toward a proposed approximately 700-ft access trail through vacant lands of Ballston Lake SD to connect Ballston Lake Fire Dept. Memorial Park ("BLFDMP") to Lakehill Drive.
- 2. Town of Charlton:** The amount of up to \$6,600 to be applied toward a proposed approximately one (1) mile of trails on a 114-acre property that will utilize former horse trails while constructing new trails for the "soon to be" town wildlife preserve.
- 3. Town of Clifton Park:** The amount of up to \$6,600 to be applied toward a proposed feasibility study to close an approximately 800-l.f. strategic gap in the town's trail network including wetland crossing.

4. **Town of Edinburg:** The amount of up to \$6,600 to be applied toward a proposal to rehabilitate existing playground equipment and to add additional equipment and resupply material around the playground.
5. **Town of Greenfield:** The amount of up to \$4,950 to be applied toward a proposal to continue to resurface 0.50 miles of the Brookhaven Ski trail with stone dust and add to the 1.5 miles of already resurfaced trails to make them accessible for all seasons.
6. **Town of Halfmoon:** The amount of up to \$6,600 to be applied toward a proposal to resurface approximately 12,000-l.f. of stone dust trails in the Town's recreation park with asphalt.
7. **Town of Malta:** The amount of up to \$6,600 to be applied toward a proposal to utilize engineered wood fiber to restore an approximately 0.75 miles of trail in need of repair inside the town park.
8. **Town of Milton:** The amount of up to \$6,600 to be applied toward a proposal to establish a dog park within the boundaries of the Town's 130-acre Woods Hollow Nature Preserve by providing a fenced off area with benches, waste bag dispensers, and informational signage.
9. **Town of Moreau:** The amount of up to \$6,600 to be applied toward a proposal to upgrade an existing graveled parking area at the end of Nolan Road to create trailhead parking for universal access and suitable parking for boat trailers, cars, and bikes.
10. **Town of Northumberland:** The amount of up to \$3,300 to be applied toward a proposal to restore the existing Missy K Overlook, a structure that resembles an old canal boat, by purchasing paint, cleaning and site prep materials, and tools. Funds will also be utilized for educational elements to support the canal boat narrative.
11. **Town of Saratoga:** The amount of up to \$5,280 to be applied toward improving the multi-use trail system within the Town and Villages with resurfacing, tree and stump removal, and a culvert replacement.
12. **Town of Stillwater (Saratoga PLAN):** The amount of up to \$6,600 to be applied toward a proposal to construct the parking area and site amenities that include vegetation clearing, grading, and sediment and erosion control with surfacing of gravel and asphalt.
13. **Town of Wilton:** The amount of up to \$6,600 to be applied toward the first phase for a proposed approximately 2.5-mile trail connecting Gavin Park and the Graphite Range Community Forest Trail Network. Grant funds will provide bicycle signage and bicycle racks at Gavin Park. The funds will also support a feasibility study and conceptual layout for a future multi-use path.

; and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all agreements and documents necessary to ensure the transfer of said funds; and be it further

RESOLVED, that all grant reimbursement requests shall be submitted to the County for final reimbursement no later than December 1, 2027, and that any awarded funds not requested by such date shall be forfeited; and be it further

RESOLVED, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

July 21, 2026 Regular Meeting
Motion to Adopt: Supervisor Butler
Second: Supervisor Lalukota

AYES (217,810): John Antoski (11831), Philip C. Barrett (19014.5), Ram mohan Lalukota (19014.5), C. Eric Butler (6500), Harry Brennan (819), Robert Anderson (1333), James D. Arnold (3525), Michael Gyarmathy (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Susan Wemple (2075), Ian Murray (5808), Sarah J. Burger (14245.5), Minita Sanghvi (14245.5), Edward D. Kinowski (9022), Toni Sturm (17361)

NOES (0):

ABSENT (17,699): Joseph Grasso (4328), Thomas Richardson (5163), David Ball (8208)