



TOWN BOARD MEETING

August 05, 2026

7:00 PM

A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

PRESENTATION: CHRIS CORNWELL, P.E. AND TYLER VYCE, P.E. FROM GPI ON CRESCENT TRAIL FEASIBILITY STUDY.

COMMUNITY EVENTS

The “BUY A BRICK” Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 3:00 pm to 6:00 pm outside at the Abele Park across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

TOWN OF HALFMOON HISTORICAL BUILDING: The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed and welcomed!

HALFMOON CELEBRATIONS PRESENTS: Groovin' on the Green featuring Joe's Boys, Friday, August 7, 2026 6:00 pm to 8:00 pm at the Halfmoon Town Park, 162 Route 236, Halfmoon, NY. Bring lawn chairs, blankets; dinner, snacks, non-alcoholic drinks, and your dancing shoes! There will be a 50/50 raffle to benefit Halfmoon Celebrations. for more information, please visit www.halfmooncelebrations.org

AN EVENING IN THE UNLIMITED GARDEN FUNRAISER EVENT: Saratoga County Suicide Prevention and Awareness Program in partnership with Cornell Cooperative Extension of Saratoga County will host this event on Friday, August 14, 2026 at 556 Middleline Road, Ballston Spa, NY 12020, with cocktails, mocktails, and appetizers along with a garden tour from 6 pm to 7 pm. Dinner will be served at 7 pm. Price per ticket is \$70.00 and includes dinner and a drink. For more information or to register, please contact Jessica Holmes at 518-885-8995 or email jmh452@cornell.edu.

SUNSET CINEMA: Halfmoon Celebrations Association, Inc. in conjunction with the Town of Halfmoon, presents Sunset Cinema Friday, August 21 at the Halfmoon Town Park, 162 Route 236, Halfmoon, NY 12065 at the stage. This event is always free, and there will be free popcorn and water for all while supplies last. Bring your lawn chairs and blankets and enjoy the animated family movie about the charming lighthearted adventure of beloved blue

characters to the real world on a rescue mission where they must outwit evil wizards. Visit www.halfmooncelebrations.org for more information.

CAPTAIN COMMUNITY HUMAN SERVICES: CAPTAIN CHS celebrates its' Care Links Volunteers and Participants at the most exciting social event of the year! Care Links presents "An Old Hollywood" Awards Show, Thursday, September 17, 2026 at 4:00 pm at St. Mary's Crescent Church, 86 Churchill Road, Waterford, NY 12188. Dinner, Dancing, Raffles and more! Music provided by Maddalone Entertainment. Tickets are \$55.00 per person. For more information, contact Terra at terra@captaincares.org or call 518-399-3262.

HARVEST FESTIVAL: Halfmoon Celebrations, in conjunction with the Town of Halfmoon hosts Harvest Fest on Saturday, September 26, 2026 from 12:00 pm to 5:00 pm at the Halfmoon Town Park, 162 Route 236, Halfmoon NY. Vendors, Carnival Games; Face Painting, Bounce Houses, Rock Climbing Wall, Balloon Artists, Hayrides, and so much more! For more information, please visit www.halfmooncelebrations.org. See you there!

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Eric Catricala (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Co-Liaison to Planning Board
- c. Co-Chair of Business and Economic Development Committee
- d. Chair for Parks and Athletics Organizations
- e. Liaison to Trails & Open Space Committee

Paul Hotaling (Town Board Member)

- a. Chair for Recreation & Character Counts
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Liaison to the Information Technology Department

John Wasielewski (Town Board Member)

- a. Co-Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Kelly L. Catricala (Town Clerk)

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

- 1. **Town Clerk Total Fees Submitted to the Supervisor - \$9,709.80**
- 2. **Senior Express Total # Rides – 836 Total # Meals – 657**

DEPARTMENT MANAGER MONTHLY REPORTS

Animal Control, IT Department, Receiver of Taxes, Water Department

CORRESPONDENCE

- 1. **Received** from William & Ann Murtha, 10 Delta Way, Halfmoon, their letter of appreciation to both Bill Bryans, Halfmoon Highway Superintendent, and Frank Tironi, Halfmoon Superintendent of Water & Building Maintenance Supervisor, and their teams for the quick response for the removal of large branches and repair to a water drain.
- 2. **Received** from Lemery, Greisler LLC, Attorneys at Law, an executed RP-412-a and the corresponding Payment In Lieu of Tax Agreement with respect to the County of Saratoga Industrial Development Agency, TCF II, LLC Project at Cemetery Road, Halfmoon , NY, filed in accordance with Section 412-a of the Real Property Tax Law and Section 874 of the General Municipal Law.
- 3. **Received** from Arthur Kling & Shelia McKeon, 111 Cemetery Road, Halfmoon, NY, their letter of appreciation to the Town of Halfmoon Highway Department for the excellent paving work that was completed recently on Cemetery Road, stating that the road is well maintained and smooth.
- 4. **Received** from the Office of Energy Projects, Federal Energy Regulatory Commission, their notification to James Besha regarding the license transfer application filed October 31, 2025 for the Green Island Hydroelectric Project, Hoosick Falls Hydroelectric Project, Stuyvesant Falls Hydroelectric Project, and Mechanicville Hydroelectric Project from Albany Engineering Corporation to Albany Electric Corporation.
- 5. **Received** from the Town of Halfmoon Planning Board, Resolutions approved at the July 27, 2026 meeting.

6. **Received** from BST & Co. CPA'S, LLP, their Financial Report of the Town of Halfmoon for the Year Ending December 31, 2025.

OLD BUSINESS

NEW BUSINESS

246. Resolution that the Town Board approves the Town Board Meeting Minutes of July 15, 2026 as presented.

Resolution Introduced by Town Clerk Catricala

247. Resolution to amend the dog license applications for the Town of Halfmoon.

Resolution that the Town Board hereby amends the Town's dog license application to include an option to make a voluntary contribution to the Saratoga County Animal Shelter, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Clerk Catricala

248. Resolution authorizing the Supervisor to enter into an Agreement with Tyler Technologies.

Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Tyler Technologies to provide e-check services for the Water Department in accordance with the proposal submitted by Tyler Technologies for e-checks at no cost to the Town, utilizing the software system currently utilized by the Water Department, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Receiver of Taxes Cunniff

249. Resolution to hire ABS Solutions, LLC.

Resolution that the Town Board authorizes the Supervisor to enter into an agreement with ABS Solutions, LLC. in the not to exceed amount of \$16,070.00 for Cisco Core switch upgrades as detailed in the proposal dated July 9, 2026, and authorize the Supervisor to execute any documents necessary to effectuate the Agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Personal Computer Tech Mikol

250. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Sullivan

251. Resolution to approve a SEQRA Negative Declaration.

Resolution that the Town Board approves a SEQRA Negative Declaration for the intersection at NYS Route 236 and Guideboard Road project and authorizes the Supervisor to complete the Environmental Assessment form and any other documentation associated with the project, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning and Development Coordinator Harris

252. Resolution scheduling a Public Hearing for September 2, 2026.

Resolution that the Town Board hereby schedules a Public Hearing for the September 2, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adoption of the proposed Sweeney Planned Development District. **Resolution Introduced by Deputy Supervisor Catricala**

253. Resolution scheduling a Public Hearing for August 19, 2026.

Resolution that the Town Board hereby schedules a Public Hearing for the August 19, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adoption of the proposed Franchise Agreement for cable television service with Verizon New York Inc.

Resolution Introduced by Supervisor Tollisen

254. Resolution to pay Snyder Printer for the Fall edition of the 2026 Navigator.

Resolution authorizing the Supervisor to enter into an Agreement with Snyder Printer to provide printing services for the 2026 Fall edition of the Halfmoon Navigator in the not to exceed cost of \$7,850.00, subject to the review and approval of the Town Attorney. Resolution Introduced by Supervisor Tollisen

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN



Billing Address:
Halfmoon, NY
2 Halfmoon Town Plaza
Halfmoon NY 12065
Dana Cunniff
+1 (518) 371-7410,,2251
dcunniff@townofhalfmoon.org

Quoted By Ethan Reynolds
Quote Expiration 1/10/27
Quote Name eChecks

Payments

Payments - Other Fees			Basis				
	List Price	Service %	Min	Points	Rate	Cap	POS Online IVR
Tyler One							
Payer eCheck Cost	\$ 1.95						
eCheck Reject	\$ 5.00						

When an eCheck transaction comes back as declined (e.g bounced check)
Per electronic check transaction.

Your use of Payments and any related items included on this order is subject to the terms found at: <https://www.tyler tech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Payments fee schedule.

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DRAFT

Summary	One Time Fees	Recurring Fees
Total Tyler Services		
Summary Total	\$ 0	

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CONFIDENTIAL

Comments

Work will be delivered remotely unless otherwise noted in this agreement. Expenses associated with on-site services are invoiced according to Tyler's standard business travel policy. SaaS is considered a term of one year unless otherwise indicated.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, unless otherwise indicated in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees are first payable when Tyler makes the software accessible to the Client, and SaaS fees, Hosting fees, and Subscription fees are first payable on the first day of the first month following the date this quotation was signed (or if later, the commencement of the agreement's initial term). Any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.

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- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____

Date: _____

Print Name: _____

P.O. _____

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ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
7/19/2026	47890

Name / Address
Town of Halfmoon Douglas Mikol 2 Halfmoon Town Plaza Halfmoon, NY 12065

Ship To
Town of Halfmoon Douglas Mikol 2 Halfmoon Town Plaza Halfmoon, NY 12065

P.O. No.	Terms	Project
	Net 30	Cisco Core Switch Upgrade

Description	Qty	Rate	Total
PEPPM Wholesaler Technology Catalog - 542242 - 001			
Cisco Catalyst C1300-48MGP-4X Layer 3 Switch - 48 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T, 1000Base-X, 2.5GBase-T - 3 Layer Supported - 4 SFP Slots - 740 W PoE Budget - Rack-mountable	4	2,755.00	11,020.00
Cisco Smart Net Total Care - extended service agreement 8x5 NBD for Cisco Catalyst 1300 48 Port MG Switch - 3 Year	4	972.00	3,888.00
Cisco SFP+ Copper Twinax Cable - direct attach cable - 1 meter	3	80.00	240.00
Cisco SFP+ Copper Twinax Cable - direct attach cable - 3 meter	1	82.00	82.00
AddOn - Network Upgrades Cisco SFP-10G-SR Compatible 10GBase-SR SFP+	4	200.00	800.00
Tripp Lite 10Gb Duplex Multimode 50/125 OM3 - LSZH Fiber Patch Cable (LC/LC) - Aqua, 5M (16-ft.) 50/125 LSZH AQUA PATCH	2	20.00	40.00
* Pricing valid through 7/24/2026			
* All orders are final. No returns, exchanges or cancellations will be honored.			
* Installation and configuration not included.			

Thank you for your business.

Subtotal \$16,070.00

I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808

Sales Tax (0.0%) \$0.00

Signature _____

Total \$16,070.00

Supervisor
Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

DATE: August 5, 2026

TO: Town Board
Town of Halfmoon

FROM: Laurie Sullivan
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on August 13, 2026, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$28,074.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$28,074.00
CREDIT:	Appropriations	25-960	\$28,074.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$28,074.00

<u>NAME</u>	<u>AMOUNT</u>
Al Arqam Center	\$ 348.00
Fay Inovlotska Bakery	\$ 174.00
Hanks Hollow	\$ 3,180.00
Northway 8 Athletic Complex	\$ 200.00
One Four Six	\$ 4,930.00
QuickChek Fuel	\$ 1,044.00
Scannell Properties Warehouse	\$ 16,288.00
Smith-Pettes Subdivision	\$ 164.00
Sweeney PDD	\$ 1,746.00

Total	\$ 28,074.00
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A resolution is necessary to create the project budgetary accounts within the Capital Projects Fund for the Champlain Canalway Trail and Pedestrian Bridge Project, in the not exceed amount of \$440,000 of which \$127,280 of the construction will be funded by the New York State Office of Parks, Recreation and Historic Preservation. This project will include trail extension, bridge installation, and improvements to increase accessibility and sustainability, further supporting public engagement with the historic landscape.

DEBIT :	Revenues	35-980	\$440,000.00
	Subsidiary: Interfund Transfers		
	35-4-5031.00		\$440,000.00

CREDIT:	Appropriations	35-960	\$440,000.00
	Subsidiary: Special Recreation-Champlain Canal Pedestrian Bridge		
	35-5-7150.28		\$440,000.00

Create budgetary accounts from Special Revenue Fund

DEBIT:	Unappropriated Fund Balance	25-911	\$312,720.00
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CREDIT:	Appropriations	25-960	\$312,720.00
	Subsidiary: Transfer to Capital Projects		
	25-5-9950.90		\$312,720.00

Town of Halfmoon New York
324 Route 146
2 Halfmoon Town Plaza
Halfmoon, NY 12065

07/30/26

Estimate: **70042**

Dear Kate,

We are pleased to provide you with the following quotation:

Description: Navigator Newsletter - 24 Page Self Cover - **Fall 2026**

Size: 17 x 11 (Flat) - 8.5 x 11 (Finished)

Number of Pages: 24 Page Self Cover

Artwork: Electronic File Supplied (Press Ready PDF)

Bleeds: NO

Proofs: PDF Proof for Approval

Text Stock: 70# Satin Text - White

Inks Cover: 4 Color Process Throughout

Inks Text: Printing 20 Micron Staccato Screening

Bindery: Fold Signatures

Bindery: Saddle Stitch & Trim to 8.5 x 11

Other: Pack for Mailing (Everyday Door Direct Mail - EDDM)

Other: Process and Mail 14,520 (Residential ONLY) - 3 Zip Codes - 19 Routes

Other: This # may change when we run the lists again the week of 9/21/26.

Other: Postage Additional - **\$3,537.19**

Mailing: 150 to: Supervisor's Office - Town of Halfmoon (Via: Snyder Van)

Delivery: 14,520 to: USPS

Quantity: 14,750

Price: \$7,850.00

Thank you for this opportunity.

Sincerely,

Dean Snyder