



TOWN BOARD MEETING

February 04, 2026

7:00 PM

A. James Bold Meeting Room

AGENDA

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

PRESENTATION: SWEENEY PDD

COMMUNITY EVENTS

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 2:00 pm to 5:00 pm in the Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

TOWN OF HALFMOON HISTORICAL BUILDING: The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed for upcoming events: 250th Anniversary of the Revolutionary War, more information to come.

HALFMOON RECREATION WINTER CAMP: For grades 1st through 5th, Winter Camp Tuesday-Friday, February 17, 2026 to February 20, 2026 8:30 am to 3:30 pm. \$175.00 per child. Camp will be held at the Halfmoon Town Hall, with daily field trips! Registration dates: January 6, 2026 through February 5, 2026 Monday through Friday. Registration will be held in the Recreation Office at Town Hall by appointment only. Registration can also be completed online at myrec.com. For further information, please contact Jim Hayes, Director at 518-371-7410 Ext. 2274.

FUNDRAISER BREAKFAST: The Halfmoon Senior Citizens Association will hold a breakfast fundraiser, offering Pancakes, Eggs, Bacon, Sausage & Homefries, on Saturday, February 7, 2026 from 8:00 am to 10:30 am at the Halfmoon Senior Center, 287 Lower Newtown Road, Halfmoon, NY 12188. Cost is \$12.00 per person and proceeds go to benefit the Halfmoon Senior Citizens Association.

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**

Pre-meeting at 6:15 PM

- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Eric Catricala (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Co-Liaison to Planning Board
- c. Co-Chair of Business and Economic Development Committee
- d. Chair for Parks and Athletics Organizations
- e. Liaison to Trails & Open Space Committee

Paul Hotaling (Town Board Member)

- a. Chair for Recreation & Character Counts
- b. Ethics Committee
- c. Co-Liaison to Comprehensive Plan Update Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Liaison to the Information Technology Department

John Wasielewski (Town Board Member)

- a. Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Kelly L. Catricala (Town Clerk)

Lynda Bryan (Historian)

- a. Senior Center Liaison

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

1. Building Permits

Total # Permits - 44 Total Fees Submitted to the Supervisor - \$23,866.00
Fire Inspections - 44 Total Fees Submitted to the Supervisor - \$ 3,250.00

DEPARTMENT MANAGER MONTHLY REPORTS

Animal Control, Highway, Town Clerk, Senior Express, Water

CORRESPONDENCE

1. **Received** from the Halfmoon Celebrations Association, Inc., a card of thanks to the Town of Halfmoon for their generous support for the year 2025.
2. **Received** from the Town of Halfmoon Planning Board, their resolutions passed at the January 12, 2026 Planning Board Meeting.
3. **Received** from the Town of Halfmoon Planning Board, their notice of receipt of a Special Use Permit Application for the following project:
Moore's Tree Service, 1000 Hudson River Road-Site Plan & Special Use (25.188 & 25.189).
4. **Received** from Paul Buckley, his resignation as Assistant Coordinator of Building, Planning and Development for the Town of Halfmoon, effective February 20, 2026.
5. **Received** from the Town of Halfmoon Planning Board, their resolutions passed at the January 26, 2026 Planning Board Meeting.
6. **Transmitted** from the Town of Halfmoon Supervisor, a letter to the following persons regarding the Town's desire to acquire lead agency status in regard to PIN 1762.50 Intersection Improvements at NYS Route 236 and Guideboard Road:

Mr. Randy Simmons, Commissioner, NYS Office of Parks, Recreation and Historic Preservation
Ms. Beth Magee, Deputy Regional Permit Administrator, Division of Environmental Permits, NYSDEC
Mr. Mike Arthur, P.E., Regional Director, NYSDOT Region 1
7. **Received** from the New York State Department of Environmental Conservation, their notice of Complete Application DEC ID #5-4138-00275/00001: Mine File #51097 from Warren W. Fane.

OLD BUSINESS

NEW BUSINESS

88. **Resolution** that the Town Board approves the Town Board Meeting Minutes of January 21 2026.

Resolution Introduced by Town Clerk Catricala

[89. Resolution authorizing the Supervisor to enter into an Agreement with the Village of Round Lake.](#)

[Resolution that the Town Board hereby authorizes the Supervisor to renew the agreement with the Village of Round Lake to offer municipal aid to one another and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.](#)

[Resolution Introduced by Superintendent of Highways Bryans](#)

90. Resolution that the Town Board hereby withdraws their request for bids for household garbage, construction, recyclables, and demolition material.

Resolution that the Town Board hereby withdraws their request for bids for disposal privileges for household garbage, construction, recyclables, and demolition material collected at the Town of Halfmoon Residential Transfer Station on roll off containers, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

91. Resolution authorizing the Town Supervisor to apply for a grant from the New York State Department of State in the not to exceed amount of \$250,000.

Resolution that the Town Board authorizes the Supervisor to apply for and to execute any documents associated with the Local Government Efficiency Grant from the New York State Department of State in the not to exceed amount of \$250,000.00 with a 10% match in collaboration with the Town of Stillwater and the City of Mechanicville, with each community having a maximum grant amount of \$250,000, subject to the review and approval of the Town Attorney.

Resolution Introduced by Town Supervisor Kevin Tollisen

92. Resolution to hire MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.

Resolution authorizing the Supervisor to increase the not to exceed amount authorized to be spent pursuant to project No. 964.1333 by \$2,880.00 pursuant to the agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to provide professional services associated with MS4 technical and regulatory support consistent with the proposal submitted by MJ Engineering dated June 5, 2025, and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Resolution Introduced by Building, Planning Development Coordinator Harris.

93. Resolution to appoint Joseph Manfred.

Resolution that the Town Board appoints Joseph Manfred as a Permanent Code Enforcement Officer, non-competitive, at Grade 6 Base Pay \$30.85/hr, effective February 4, 2026.

Resolution Introduced by Building, Planning Development Coordinator Harris.

94. Resolution that the Town Board hereby approves the extension of the contract with [Casella Waste Management of NY, Inc.](#)

Resolution that the Town Board of the Town of Halfmoon hereby extends the contract for the disposal privilege for household garbage, construction and demolition materials, collected at

[the Town of Halfmoon Transfer Station with Casella Waste Management of NY, Inc. and authorizes the Supervisor to execute any and all necessary documents to extend the contract, subject to the review and approval of the Town Attorney.](#)
[Resolution Introduced by Superintendent of Highways Bryans](#)

95. Resolution scheduling a Public Hearing for February 18, 2026.

Resolution that the Town Board hereby schedules a Public Hearing for the February 18, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss adoption of a local law to amend the low income Senior Property Tax Exemption rates and income levels.

Resolution Introduced by Sole Assessor Zarelli.

96. Resolution that the Town Board hereby appoints Debra Franza.

Resolution that the Town Board appoints Debra Franza as a part time Clerk to the Town Court at Grade 1 Base Pay \$22.72/hr effective February 9, 2026, subject to successfully passing all pre-employment testing, in the not to exceed amount of 19.5 hours per week.

Resolution Introduced by Town Justice Fodera

97. Resolution that the Town Board hereby appoints Jillian DePatie.

Resolution that the Town Board appoints Jillian DePatie as a part time Clerk to the Town Court at Grade 1 Base Pay \$22.72/hr effective February 9, 2026, subject to successfully passing all pre-employment testing, in the not to exceed amount of 19.5 hours per week.

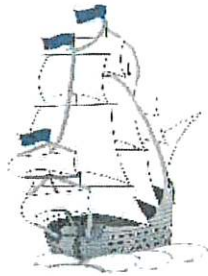
Resolution Introduced by Town Justice Fodera

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN

Town Supervisor
Kevin J. Tollisen

Town Board
Paul Hotaling
John Wasielewski
Eric Catricala
Jeremy W. Connors



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 • 2200 Fax (518) 371-0936

January 21, 2026

Village of Round Lake
49 Burlington Ave
PO Box 85
Round Lake, New York 12151

Dear Mayor Putnam:

As you know, our communities entered into a Mutual Aid Agreement in 2020. Pursuant to section VIII of that Agreement, the Agreement may be extended for an additional five (5) year term by written Agreement of the parties thereto. Please execute this letter to indicate the Village's consent to extend the Agreement and I will execute on behalf of the Town of Halfmoon. Thank you in advance for your anticipated cooperation regarding this matter.

Dated: _____

Kevin Tollisen
Halfmoon Town Supervisor

Dated: _____

Gary Putnam
Mayor, Village of Round Lake

AGREEMENT

TOWN of HALFMOON

DISPOSAL PRIVILEGE FOR HOUSEHOLD GARBAGE, CONSTRUCTION AND DEMOLITION MATERIALS, RECYCLABLES

This is an Agreement to exercise the 1-year renewal Option as per the contract approved by the Town Board by resolution dated 1/17/2024 for the Disposal Privilege for Household Garbage, Construction and Demolition Materials and Recyclables between the Town Board of the Town of Halfmoon and Casella Waste Management of NY, Inc. entered into on March 1, 2024, with renewal to start on the 1st day of March 2025 between the Town Board of the Town of Halfmoon, in the County of Saratoga, New York, and the Vendor, Casella Waste Management LLC, P.O. Box 442, Clifton Park, New York 12065, at the contract prices of:

HOUSEHOLD GARBAGE: \$70.50 per ton

CONSTRUCTION & DEMOLITION MATERIAL: \$70.50 per ton

VEHICLE TIRES: \$130.00 (car) \$130.00 (truck) per ton

HOURLY RATE TRUCK/DRIVER: \$90.00 per hour

EMPTY 30 YARD DUMPSTER RENTAL: \$0.00 per day used

The contract was awarded to the Vendor in accordance with the provisions of Article 5-A of the General Municipal Law.

A resolution authorizing this Agreement was adopted by the Town Board on February 19th, 2025.

The resolution directed that when this contract has been signed by the Town Board, the Vendor or his agent, and approved by the Town Board, it becomes effective and that upon completion of the specified services and its acceptance by the Town Board, the Supervisor shall pay for it by payment from current appropriations. This Agreement shall be for a 1-year period, starting March 1, 2025 with an option to renew.

The Vendor hereby agrees to the provisions of Section 103-A of the General Municipal Law which requires that upon the refusal of a person, when called before a grand jury to testify

concerning any transaction or contract had with any public department, agency or official of the state or of any political subdivision thereof or of a public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract:

(a) such person, any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or any public department, agency or official thereof, for goods, work or services, for a period of five years after such refusal; and

(b) any and all contracts made with any municipal corporation or any public department, agency or official thereof, since the effective date of this law, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation without incurring any penalty or damages on account of such cancellation or termination.

(c) The Party of the first part hereby acknowledges their responsibility, if any, to pay prevailing wage in accordance with any public works projects done on behalf of the party of the second part. The Party of the first part also acknowledges being advised by the party of the second part that the current prevailing wage scale and corresponding requirements may be found at the New York State Department of Labor website: <http://www.labor.state.ny.us/>.

The Vendor hereby agrees not to assign this contract, or his right therein, to any other person or corporation without the previous consent, in writing, of the Town of Halfmoon.

The Vendor hereby certifies that there are no Federal or State taxes included in the above purchase price and that he is the only intermediary between the manufacturer and the purchaser.

This comprises the entire contract between the parties and supersedes any and all other agreements respecting the property described.

DATED:

1-23-2026

Casella Waste Management of NY, Inc.

Martin D. Golubski Jr.

Print Name

Martin D. Golubski Jr

Kevin J. Tollisen, Town Supervisor, Town of Halfmoon

DRAFT