

The March 6, 2024, meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor - Excused  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk – Excused  
Kelly A. Catricala, Deputy Town Clerk

## PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

### COMMUNITY EVENTS:

The **“BUY A BRICK”** program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

**EASTER “EGG”STRAVAGANZA:** Saturday, March 23<sup>rd</sup> from 12-4:00 pm at the Town Hall Complex. Loads of FREE Activities and fun for the Kids! Pictures with the Easter Bunny, Pony Rides, Balloon Art, Face Painting with all of our Easter Friends!

**PAPER SHREDDING DAY -** Saturday, March 30<sup>th</sup> from 9:30 – 11:30 am at the Highway Department located at 322 Route 146. This is a FREE service to Halfmoon residents, but you are asked to bring at least one canned good for the Food Pantry for each box of shredding with a 3-box maximum. Please get your 2024 Permit Sticker at the Town Clerk’s Office.

**SPRING CLEANUP DATES –** at the Halfmoon Transfer Station  
Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required  
Dates: April 9, 12, 13, 16, 19 and 20.  
Hours of operation: Tues. 8-12 Friday 12-5 Sat. 8-3  
Fees: \$5 per Carload \$10 per Truck/Van \$10 per Trailer/U-Haul

**CANAL CLEAN SWEEP –** Saturday, April 20<sup>th</sup> from 10am – 1pm. Meet at the bottom of Terminal Road. Help keep the Erie Canal area clean & beautiful!

**2024 SUMMER CAMP REGISTRATION DATES –** April 22<sup>nd</sup> – May 3<sup>rd</sup> ONLINE ONLY. In office registration will begin May 6<sup>th</sup> by appointment only.

**SPRING FLING SHOPPING BAZAAR –** Saturday, May 4<sup>th</sup> from 10am to 4pm at Town Hall. Soooo many vendors to choose from for all your shopping pleasures!

### TOWN MEETINGS:

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00pm. Pre-meeting at 6:15 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm. Pre-meeting at 6:45pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month at 7:00 pm. Pre-meeting at 6:15 pm (If the Holiday falls on a Monday, the meeting will be held on the next day, Tuesday).**

**Trails & Open Space Committee: 3<sup>rd</sup> Monday of the 3<sup>rd</sup> month at 7:00 pm unless otherwise announced. (If the Holiday falls on that Monday, the meeting will be held on the next day, Tuesday). The 2024 dates are 1/16, 4/15, 7/15, and 10/21.**

**PUBLIC COMMENT (for discussion of agenda topics)**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor) Excused**

**Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Liaison to Trails and Open Space Committee (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (5) Co-Chair for Character Counts, (6) Liaison to Comprehensive Plan Update Committee**

I would like to highlight one thing in my report this evening. The Halfmoon Comprehensive Plan is going to have a survey coming out in the next week or two. So, please look out for that.

**John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.**

I have no report this evening. Thank you.

**Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee**

Thank you, Deputy Supervisor. I want to make a mention of the passing of two Life members of the Halfmoon-Waterford Fire Department, John Holland who had over 60 years of service for the department and his wife Sally Rickli. They were involved in an accident and tragically both lost their lives. A moment of silence for Skeet for all that he has done for our community.

One more thing, Deputy Supervisor, the Halfmoon Baseball League is accepting applications. If your son or daughter wishes to play baseball, go online and get them out on the field. That is all I have.

**Eric Catricala: (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee**

I have nothing this evening.

**Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives**

**Excused**

**Dana Cunniff (Receiver of Taxes): (1) Chair of Committee on Residents Relations  
Lyn Murphy, Esq., (Town Attorney)**

**RESOLUTION NO. 101-2024**

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution introduced by Town Attorney Murphy

**RESOLVED**, that the Town Board authorizes the Superintendent of Highways to provide millings to the Halfmoon-Waterford Fire District to enlarge the parking lot which will benefit the public and our residents at no cost to the fire department, subject to the review and approval of the Town Attorney.

Cathy Drobny, Esq. (Town Attorney)

**PUBLIC COMMENT (for discussion of agenda topics)** No one came forward.

**Supervisor Tollisen:** Department Reports and the monthly Department Manager Reports are listed and can be viewed in the Town Clerk's Office. We do ask our Department Managers to provide monthly reports in addition to having Department Manager monthly meetings where we all discuss the important things that go on in each of the offices.

**DEPARTMENT REPORTS –**

- |    |                |   |                     |
|----|----------------|---|---------------------|
| 1. | Senior Express | Total # Meals – 646                                 | Total # Rides – 543 |
| 2. | Town Clerk     | Total Fees Submitted to the Supervisor - \$5,364.87 |                     |

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office)**

Water Department, Receiver of Taxes, Town Clerk, Animal Control, Highway Department

**CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the February 26, 2024, meeting.  
*Received & Filed*
2. Received from the NYS Dept. of Taxation and Finance, Office of Real Property Tax Services their 2024 Tentative Telecommunications Ceilings – Roll Section 6 and the 2024 Tentative Special Franchise Full Values.  
*Received & Filed*
3. Received from the NYS Department of Taxation and Finance, the Tentative Special Franchise Full Values for the 2024 Assessment Roll.  
*Received & Filed*
4. Received from the U.S. Army Corps of Engineers a copy of the response to Greg Goldstein of GT Toyz. Their review of the project indicates that an individual permit is not required but it could be accomplished under the Dept. of the Army Nationwide General Permit #39  
*Received & Filed*

**NEW BUSINESS**

**RESOLUTION NO. 91-2024**

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, & Catricala  
Abstain: Connors  
**Resolution Introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the minutes of Town Board Meeting of February 21, 2023, as presented.

**RESOLUTION NO. 92-2024**

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board authorizes the Town Supervisor to enter into an Agreement with Mapco Enterprises Inc. to purchase, install layout, and install coatings for two shuffleboards pursuant to the proposal 24-4465 dated February 22, 2024, in the not to exceed amount of \$6,950.00, said project requires special and technical skills and expertise that does not lend itself to procurement through solicitation, and to authorize the Supervisor to execute any documentation necessary to effectuate the work detailed in the Agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 93-2024**

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Siena Fence to provide fencing for the softball fields located at 12 Woodin Road pursuant to the proposal dated February 23, 2024, in the not to exceed amount of \$14,910.00, said monies to come from the Recreation Fees located in the Special Revenue Fund and further authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**Deputy Supervisor Hotaling:** I would like to make a comment. This is one of the last upgrades on Woodin Road. Our Parks Department has done a fabulous job rebuilding there.

**RESOLUTION NO. 94-2024**

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor of Buildings and Grounds to purchase, without the approval of the Town Supervisor, materials for the department in the not to exceed amount of \$2,500.00. Any purchase made by the Supervisor of Buildings and Grounds between \$2,500.00 and \$4,999.00 will be subject to the review and approval of the Town Supervisor.

**RESOLUTION NO. 95-2024**

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Superintendent of Buildings & Grounds Maiello**

**RESOLVED**, that the Town Board hereby approves the transfer of Shane Liberty from the Highway Department as a Working Supervisor to Building Maintenance Mechanic with the understanding that he will continue to be responsible to plow when required by the Superintendent of Highways and to maintain his CDL, Grade 5, Base pay, to remain at his current salary, effective March 2, 2024, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 96-2024**

**Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution introduced by Superintendent of Water Tironi**

**RESOLVED**, that the Town Board hereby schedules a Public Hearing for the March 20, 2024, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$600,000 of Water Capital Reserve monies for the replacement of the water main located at the intersection of NYS Route 9 and 236, pursuant to §6-c of the General Municipal Law.

**Deputy Supervisor Hotaling:** The Town engineers have done a lot of work on this upgrade. It is much needed.

**RESOLUTION NO. 97-2024**

**Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Supervisor of Buildings and Grounds Maiello**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Lightmart to provide light poles and accessories pursuant to proposal QUO28739 dated March 1, 2024, to match the existing poles provided by Lightmart, therefore there is no possibility of competition, in the not to exceed amount of \$21,331.00, and hereby authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

**RESOLUTION NO. 98-2024**

**Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Highway Superintendent Bryans**

**RESOLVED**, that the Town Board hereby hires Jason Mass as a Highway Department MEO at Grade 5 Base Pay \$26.24/hr., subject to successful completion of pre-employment testing.

**Deputy Supervisor Hotaling:** I would like to welcome Mr. Mass to his new job. He submitted a letter to be read this evening:  
Thank you for offering me the town for the opportunity to work at the Town of Halfmoon as a motor equipment operator. I sincerely appreciate your time and consideration. I look forward to serving the town and its residents as well as working with the great crew Bill has told me about. I regret I was not able to be there in person but wanted to express my appreciation. Thank you again, Jason Mass

**RESOLUTION NO. 99-2024**

**Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board approves the proposal from Amsure Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the amount of \$190,317.58 for the renewal period of March 1, 2024, through March 1, 2025, subject to review and approval of the Town Attorney.

**RESOLUTION NO. 100-2024**

**Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Hotaling, Wasielewski, Connors, & Catricala  
Resolution introduced by Town Clerk Bryan**

**RESOLVED**, that the Town Board hereby hires Melissa Fulton Part-Time Clerk for the Senior Express at Grade 1 Base Pay \$20.43/hr., subject to successful completion of pre-employment testing.

**Deputy Supervisor Hotaling: Welcome Melissa.**

**PUBLIC COMMENT (for discussion of non-agenda items)**

**Ed Kilmartin, 116 Staniak Road:** I wanted to bring some concerns that my neighbors and I have. There is a 30-acre parcel of land that has just come up for sale which is directly across the street from my home and about 7 or 8 neighbors. We have lived there for 16 years. We moved to Halfmoon because of its rural qualities and location.

- Parcel zoned M-1, Industrial.
- The triangular parcel goes from Staniak Road to the railroad tracks.
- A large portion of the parcel are drainage areas, classified as wetlands.
- Buffers from the sound of the railyard are provided by the wildlife and foliage. Once the solar came, the noise intensified.
- 100+ home development off of Staniak

I ask that if/when there are questions about development in this area, take into consideration the people that have invested in their homes and properties and dedicated their lives to making this their home and improve the community. We don't want to see it become a trucking warehouse or a blight on the neighborhood. It would decrease the value of our homes, quality of life and the safety of our kids. Thanks for taking the time to listen.

**Councilman Wasielewski:** Thanks for coming before us. It is a duty that I think all of us take very seriously to try to keep the quality of life in town. I pulled up your address on Google Maps and am surprised that it's zoned industrial.

**Ed Kilmartin:** So were we. I do not know when that zoning may have changed, when there was an update. I know there was an update in 2019, but I do not know when the zoning changed.

**Councilman Connors:** The good thing is that our Director of Codes, Rich Harris is here tonight.

**Town Attorney Murphy:** Yes, he is saying that the zoning has not changed.

**Rich Harris:** (from the audience, hard to hear) It has been zoned that way from at least the early 1990's.

**Ed Kilmartin:** I think what I had found online was about 1995.

**Rich Harris:** Yes, I think it was about 1995 when that area was re-zoned. We have not received any applications for development or calls for that area.

**Ed Kilmartin:** It is a quaint, rural area and I hope that those things are taken into consideration for the residents that are there.

**Councilman Connors:** Absolutely, and to my colleague Councilman Wasielewski's comments, we take these things seriously to make sure things are right for the area and fit the demographic, it's important.

**Ed Kilmartin:** I would like to be more involved in the planning in the near future. I appreciate the consideration the town puts in for the residents.

**Councilman Connors:** It always helps us make decisions when we have feedback from the residents. On a rainy night like this, for you to be here, says a lot. Thank you.

**Ed Kilmartin:** Appreciate it. Thank you very much.

**Deputy Supervisor Hotaling:** We also have various boards that go through every project. It doesn't just stop here, it goes to the Planning & Town Boards, the engineers. Usually, the project starts a lot bigger than it winds up being.

**Ed Kilmartin:** It is impressive the amount of work that is done to take care of concerns about existing residents and thoughtful development. That is why I am bringing my concerns forward.

**Deputy Supervisor Hotaling:** It is well appreciated. Thank you.

**Ed Kilmartin:** Thank you.

There being no further business to discuss or resolve on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk



# MAPCO ENTERPRISES INC.

99 Cordell Road • Schenectady, NY 12304  
Phone (518) 346-4678 • Fax (518) 346-4796

- Industrial & Commercial Painting
- Sandblasting
- Protective Coatings
- Shop Finishing
- Industrial Floor Coatings
- Tank Lining
- Electrostatic Spray
- Steam Cleaning

PROPOSAL TO: Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065  
Attn: Matt Hickok

DATE: 02/22/24  
NO. 24-4465

FOR WORK TO BE PERFORMED AT: Shuffleboard Courts, Halfmoon, NY

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of the following work:

To purchase product, install layout and install coatings for two shuffleboard courts located in Halfmoon. Work to include:

- Prepare concrete (concrete installed by others).
- Buff with 36 grit to remove any laintance and create a profile to accept the epoxy shuffleboard coatings.
- Mapco to purchase 2 (two) official shuffleboard templates from Wolverine Sports. Template will be the standard shuffleboard dimensions (see attached).
- Coating system: Using 36 grit buffing paper and phosphoric acid create 3 to 4 mil profile on court surface. This creates an anchor for successive coatings to adhere to.  
First coat: Nova CP 761 primer applied at manufacturer's recommendation.  
Second coat: Novaplay Base Coat.  
Third and fourth coats: Novaplay II finish coat.
- Apply official shuffleboard stencil with boundary lines.
- Apply one coat of Nova Line Sealer (this is done to give the finish numerals and lines a sharp finish).
- Paint numbers and boundry lines with Nova Line Paint

Gentlemen,  
This is a multi-coat system from start to finish which requires a minimum of seven days, as successive coats require a minimum of 24 hours at 50° or higher to properly cure for the next coat. Therefore, it's important we wait until we get those types of temperatures so we will have a manufacturer's warranty. We want this work to last a long time.

**Total Labor and Material.....\$6,950.00**

(continued)





RE: PROPOSAL NO. 24-4465 – PAGE 2

Note: The owners of Nova Sports paint recommend the darker green color as it keeps its new appearance and hides the scuffs from shuffleboard longer than other colors. Also, not all colors are available for shuffleboard use.

You can research the information on all their products and at [colors@novasports.com](mailto:colors@novasports.com).

Also, you can call them. The owners themselves will answer the phone and are very good at answering any questions you might have.

Ask for Bill or Bob  
1-508-473-6540

Respectfully submitted,

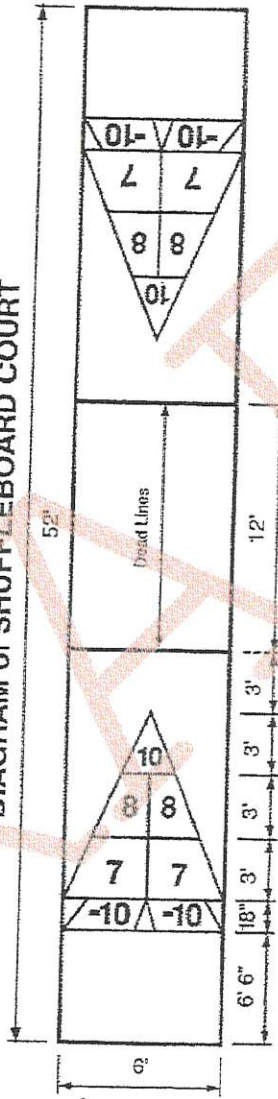
Michael J. Almond, President  
Mapco Enterprises Inc.



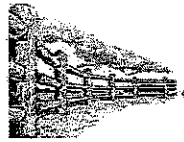
**MAPCO ENTERPRISES INC.**  
99 Cordell Road • Schenectady, NY 12304



DIAGRAM of SHUFFLEBOARD COURT



DRAFT



# Siena Fence Co. Inc.

PO Box 4893 Clifton Park, New York 12065 (518) 877-4362 fax: (518) 877-3316

## PROPOSAL

**SUBMITTED TO:**

TOWN OF HALFMOON  
2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
ATTN: MATT HICKOK

**WORK TO BE PERFORMED AT:**

12 WOODIN ROAD  
HALFMOON, NY 12065

**BACKSTOP FENCE MESH:** REMOVE AND REPLACE 60 +/- LINEAL FT. OF 16' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED.

**16' CHAIN LINK FENCE MESH:** REMOVE AND REPLACE 45 +/- LINEAL FT. OF 16' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED.

**12' CHAIN LINK FENCE MESH:** REMOVE AND REPLACE 95 +/- LINEAL FT. OF 12' HIGH, COMMERCIAL GRADE CHAIN LINK FENCE MESH. ALL EXISTING POSTS, FITTINGS AND RAILS TO REMAIN. NO GATES ARE INCLUDED. CHAIN LINK FENCE FABRIC TO BE #9 GAUGE. ALL MATERIALS TO HAVE A GALVANIZED FINISH. INCLUDED IS TO TAKE DOWN AND HAUL AWAY THE EXISTING FENCE FABRIC AS NEEDED. INCLUDED IS TO ADD 8' HIGH COMMERCIAL GRADE CHAIN LINK FENCE TO THE TOP OF THE DUGOUT ON THE EXISTING POSTS.

TOTAL INSTALLED: \$ 14,910.00

**LEAD TIME:** 10 - 12 WEEKS +/-

**EXCLUDED:** CLEARING, GRADING, CORE DRILLING, BUILDING PERMITS, LOCATION OF PRIVATE UNDERGROUND UTILITIES, SNOW REMOVAL, SURVEY OR LOCATION OF PROPERTY LINES, VINYL COATED MATERIALS, NEW POSTS, GATES, RAILS OR FITTINGS, TOP SOIL OR SEED, TRENCHING.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written change order, and will become an extra charge over and above the estimate. Customer is responsible for the location of all private underground utilities, all necessary building permits, tax exempt certificates, location of property lines and clearing not included in the estimate. Proposal subject to terms & conditions.

Submitted By: \_\_\_\_\_

Christopher Litchfield

A TWO YEAR WORKMANSHIP WARRANTY IS INCLUDED IN ADDITION TO ANY MANUFACTURERS WARRANTY ON MATERIALS.

Date: \_\_\_\_\_

## ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. SIENA FENCE Co., INC. IS AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

#96

**TOWN OF HALFMOON  
NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT  
SARATOGA COUNTY, NEW YORK**

MJ Project Number:  
964.XX

**DRAFT**

**Rough Order of Magnitude (ROM) Estimate**

**MJ Engineering & Land Surveying, P.C.  
21 Corporate Drive  
Clifton Park, NY 12065**



**February 16, 2024**

**Project:** NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT  
**Client:** TOWN OF HALFMOON  
**Project Phase:** Rough Order of Magnitude (ROM) Estimate  
**Prepared By:** MJ Engineering and Land Surveying, P.C.  
**MJ PN:** 964,XX

TECHNICAL ASSUMPTIONS

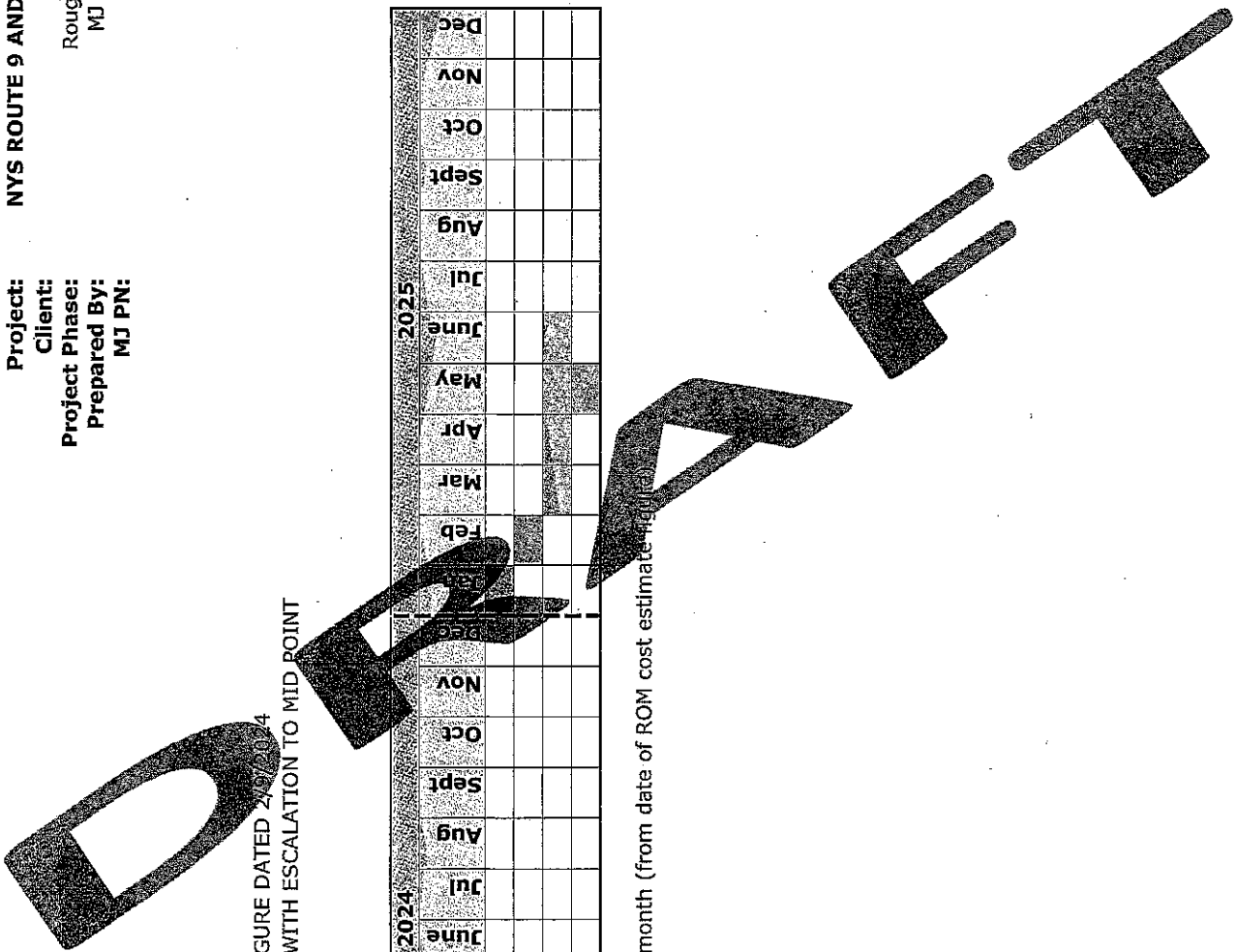
HAZARDOUS MATERIALS EXCLUDED  
 ESTIMATE IS BASED ON ROM COST ESTIMATE FIGURE DATED 2/9/2024  
 CONSTRUCTION PERIOD ASSUMED TO BE 2025, WITH ESCALATION TO MID POINT

ESCALATION

Task	2024												2025											
	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Bidding																								
Contract Execution																								
Construction																								
MidPoint																								

Escalation = 15 months @ 0.25% per month (from date of ROM cost estimate figure)

Escalation = 3.75%



**TOWN OF HALFMOON  
NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT**

**PROJECT ESTIMATE SUMMARY SHEET**

**Phase Report:** Rough Order of Magnitude (ROM) Estimate  
**Prepared By:** MJ Engineering and Land Surveying, P.C.  
**MJ PN:** 964.XX

CSI DIVISION	DIVISION TITLE	SUBTOTAL	TOTAL
<b>Base Bid Work</b>			
010000	General Conditions	\$ 85,000	
020000	Existing Conditions	\$ 2,800	
310000	Earthwork	\$ 27,775	
320000	Exterior Improvements	\$ 900	
330000	Utilities	282,850	
	<b>Subtotal</b>		<b>\$ 385,325</b>
		<b>TOTAL ESTIMATE</b>	<b>\$ 385,325</b>
PROJECT CONTINGENCY:		\$ 77,065	
ENGINEERING, LEGAL, FISCAL, ADMIN: 20%		\$ 77,065	
CONSTRUCTION OBSERVATION:		\$ 37,200	
ESCALATION 3.75%		\$ 14,450	
<b>TOTAL PROEJCT COST ESTIMATE</b>			<b>\$ 591,000</b>

<sup>1</sup>Assumes 240 hours of construction observation at \$155/hour for NICET Level IV Inspector

<sup>2</sup>Estimate is based on utilizing horizontal directional drill installation methods

<sup>3</sup>Estimate assumes this work is performed prior to S Route 236 and Guideboard Road roundabout construction.

DRAFT

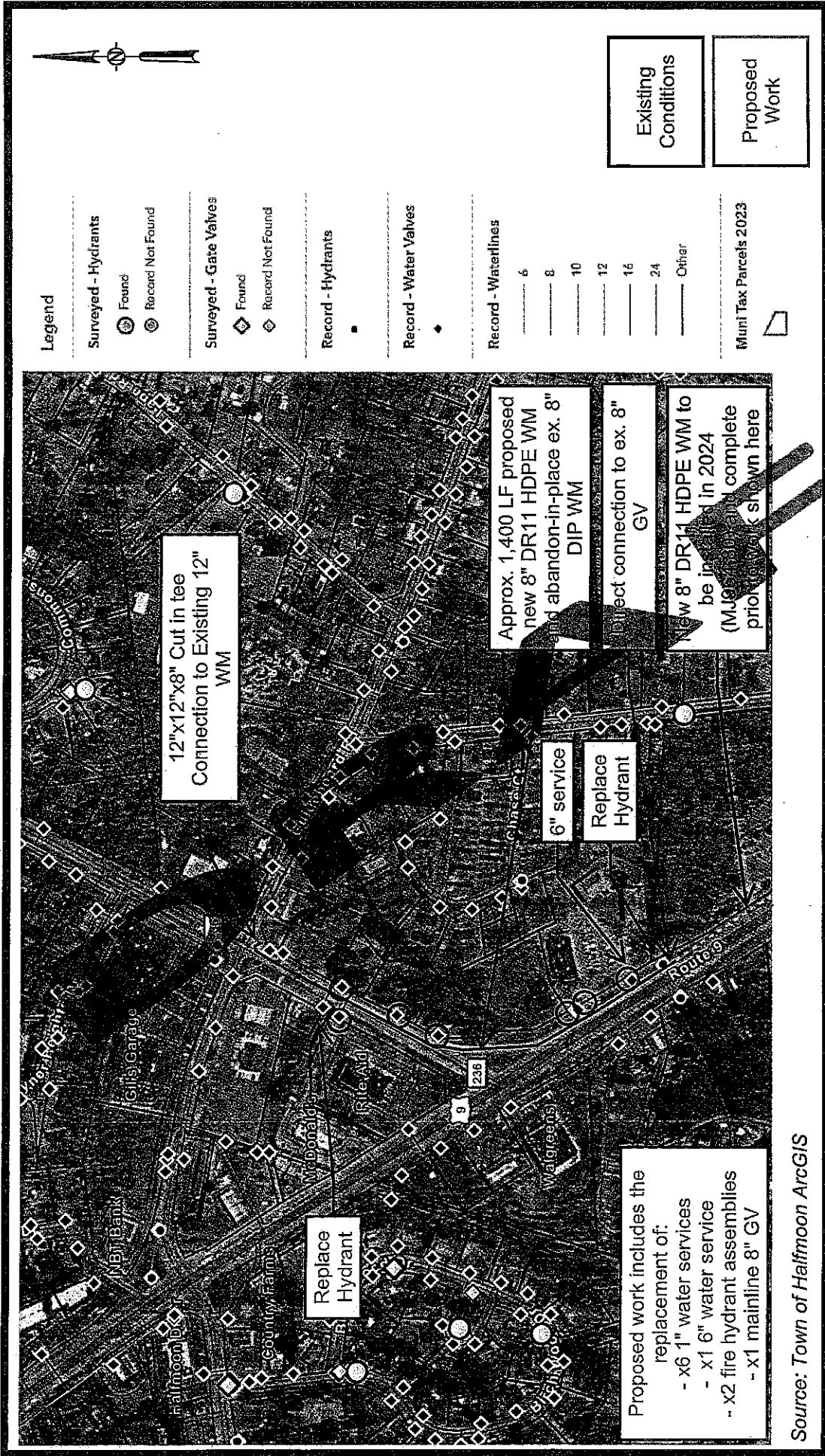
Project:  
 Client:  
 Project Phase:  
 Prepared By:  
 MJ PN:

NYS ROUTE 9 AND 236 WATER MAIN REPLACEMENT  
 TOWN OF HALFMOON  
 Rough Order of Magnitude (ROM) Estimate  
 MJ Engineering and Land Surveying, P.C.  
 964.XX

**DETAILED ESTIMATE**

Construction Contract

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
<b>010000 General Conditions</b>				
Mobilization and Demobilization	1	LS	\$ 25,000.00	\$ 25,000
Work Zone Traffic Control (NYSDOT and Town)	1	LS	\$ 55,000.00	\$ 55,000
Record Documentation	1	LS	\$ 5,000.00	\$ 5,000
<b>020000 Existing Conditions</b>				
Test Pit	3	EA	\$ 1,000.00	\$ 2,800
<b>310000 Earthwork</b>				
Unclassified Excavation (Directional Drill Installation)	135	CY	\$ 20.00	\$ 2,700
Suitable Excavation Backfill	135	CY	45.00	\$ 6,075
Stormwater and Erosion Control	1	LS	\$ 5,000.00	\$ 5,000
<b>320000 Exterior Improvements</b>				
Topsoil and Seeding	60	SY	\$ 15.00	\$ 900
<b>330000 Utilities</b>				
8" DR11 HDPE Watermain (Furnish and Install Only)	1,400	LF	\$ 120.00	\$ 168,000
12"x12"x8" Cut In Tee Connection to Existing 12" DIP Water Main at Guideboard Road			\$ 15,000.00	\$ 15,000
Direct Connection to Existing 8" GV on 8" DR11 HDPE Water Main at NYS Route 9		LS	\$ 10,000.00	\$ 10,000
12" Gate Valve (Furnish and Install)		EA	\$ 5,000.00	\$ 5,000
8" Gate Valve (Furnish and Install)		EA	\$ 4,500.00	\$ 9,000
Hydrant and Valve Assembly Replacement (Furnish and Install)	2	EA	\$ 12,500.00	\$ 25,000
Concrete Thrust Collar	2	EA	\$ 3,000.00	\$ 6,000
Miscellaneous MJ Fittings and B	1	LS	\$ 5,000.00	\$ 5,000
Water Service Disconnect	7	EA	\$ 300.00	\$ 2,100
1" Water Service Replacement (Same Side)	5	EA	\$ 3,250.00	\$ 16,250
1" Water Service Replacement (Opposite Side)	1	EA	\$ 5,500.00	\$ 5,500
6" Water Service Replacement (Same Side)	1	EA	\$ 8,000.00	\$ 8,000
Water Main Activation	1	LS	\$ 8,000.00	\$ 8,000
<b>TOTAL DIRECT COST</b>				<b>\$ 385,325</b>



**Legend**

**Surveyed - Hydrants**

- Found
- Record Not Found

**Surveyed - Gate Valves**

- Found
- Record Not Found

**Record - Hydrants**

**Record - Water Valves**

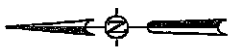
**Record - Waterlines**

- 6
- 8
- 10
- 12
- 16
- 24
- Other

Muni Tax Parcels 2023

Existing Conditions

Proposed Work



Source: Town of Halfmoon ArcGIS



[mjteam.com](http://mjteam.com)

**NYS ROUTE 9 AND ROUTE 236 WATER MAIN REPLACEMENT**  
 MJ PROJECT #: 964.XX  
 TOWN OF HALFMOON, NY

**COST ESTIMATE**  
**FIGURE**

Date: 2/9/2024

Not to Scale



#97



Lightmart  
1881 Rose Road  
Lake Zurich IL 60047 United States

Quote  
#QUO28739  
3/1/2024

Bill To

Paul  
Town Of Half Moon NY  
2 Half Moon Town Plaza  
Clifton Park NY 12065 United States  
(518) 339-0444

**TOTAL**  
**\$21,331.00**  
Expires 3/31/2024

Expires	Exp. Close	Sales Rep
3/31/2024	3/1/2024	1071 Mark Kuiper

QTY	Item	Options	Rate	Amount
10	<b>61060</b> Oxford Decorative Base Cover For 3-Inch Pole Color Black		\$235.00	\$2,350.00
12	<b>PKDEC06AB-14-100W</b> Stratford Anchor Base Decorative LED Pole Kit with Lantern Fixture With 100 Watt Bulb, 4 Inch Diameter, 14'		\$1,201.00	\$14,412.00
	COMPONENTS:			
12	<b>QS4ALAB-14-Tenon3</b> 14 Ft 4 Inch Round Aluminum Light Pole, Anchor Base, 3 Inch Tenon, No Base Cover, Black Powder Coat			
	COMPONENTS:			
12	<b>AL4-T300</b> Aluminum Tenon Reducer for 4 inch to 3 inch Round Poles, Color Black Powder Coat			
12	<b>QS4ALABY</b> 4 Inch Round Straight Aluminum Light Pole, 16 Foot, Anchor Base, Black Powder Coat			
36	<b>HHCS-M8-1.25 x 25mm - BO</b> Hex Head Cap Screw, M8 x 1.25 x 25 mm, FT (full thread), Din 933, 18-8 SS (stainless steel)			
12	<b>AB34-17</b> SET OF 4 3/4 x 17 x 3 Inch Galvanized Steel Anchor Bolt Set For Anchor Base Light Poles			
12	<b>HHC4-AL-BLK</b> Hand Hole Cover for 4 Inch Round Aluminum Light Poles, Black Powder Coat			
12	<b>61070</b> Stratford Decorative Base Cover For 4-Inch Pole			



QUO28739



Lightmart  
 1881 Rose Road  
 Lake Zurich IL 60047 United States

**Quote**  
 #QUO28739  
 3/1/2024

QTY	Item	Options	Rate	Amount
12	<b>DP1050-MOG</b> LED Lantern Light Fixture, Mogul Socket Base Only			
12	<b>CB100MOG4K</b> 100 Watt LED Retrofit Bulb - Corn Bulb - , Equivalent to 400 Watt HID – Mogul extended base (EX39)  -- Field Adjustable Watts - 63W / 80W / 100W CCT - 3000K/4000K/5000K			
12	<b>AABA-34-BLACK</b> Advanced Anchor Base Adapter with 3/4 Inch Mounting Bolts - Black Powder Coat  -- Optional Base Cover - see item 1829 -- .....		\$377.00	\$4,524.00
1	<b>AB34-17</b> SET OF 4 3/4 x 17 x 3 Inch Galvanized Steel Anchor Bolt Set For Anchor Base Light Poles		\$45.00	\$45.00
1	<b>FSH</b> Free Shipping		\$0.00	\$0.00
<b>NOTE</b> Ships in 1 week.....transit time is approximately 2 weeks to arrive after order ships				
			<b>Subtotal</b>	\$21,331.00
			<b>Tax Total (%)</b>	\$0.00
			<b>Total</b>	\$21,331.00

DRAFT

**DELIVERY INFORMATION:** Lightmart and its freight carriers do not unload products. Unloading is the sole responsibility of the recipient and/or customer and recipient and/or customer is required to provide all necessary equipment and/or manpower at the time of delivery. **DELIVERY CLAIMS:** Claims must be made within 7 days of delivery to avoid claim denial. Please make sure all items are received in good condition and that there is no concealed damage prior to signing for the delivery. Notation of damage must be made on the carrier's delivery document. **RETURNS:** New products with their packaging intact may be returned at customer's expense only if you notify us in writing within 14 days of receipt of product and you obtain a Return Authorization number. A minimum restocking fee of 25% will apply to all returns. All poles, brackets, and custom or built-to-order products are **NON-RETURNABLE** and **NON-REFUNDABLE**.



Res. 100

**TOWN OF HALFMOON**  
 2 Halfmoon Town Plaza  
 Halfmoon, New York 12065

(CLAIMANT - DO NOT WRITE IN THIS AREA)		VOUCHER NO. _____
DATE VOUCHER RECEIVED _____		
FUND - APPROPRIATION	AMOUNT	
TOTAL		

VOUCHER

DEPARTMENT \_\_\_\_\_

CLAIMANTS Amsure  
 NAME 31 Church Street 4th FL  
 AND PO Box 336  
 ADDRESS Saratoga Springs, NY 12866

Terms: \_\_\_\_\_

	Unit Price	Amount	
03/05/2024 Auto Renewal Policy			\$45,663.00
03/05/2024 Umbrella Renewal Policy			\$16,251.00
03/05/2024 OCP		\$	275.00
TOTAL			\$62,189.00

(See Instructions on Reverse Side)

CLAIMANTS CERTIFICATION

I, Ann T. Maher of Amsure, certify that the above account in the amount of \$ 62,189.00 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

03/05/2024      Ann T. Maher      Commercial Lines Account Manager  
 DATE                                  SIGNATURE                                  TITLE  
 (Space Below for Municipal Use)

**DEPARTMENT APPROVAL**

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

DATE \_\_\_\_\_ AUTHORIZED OFFICIAL \_\_\_\_\_

**APPROVAL FOR PAYMENT**

This claim is approved and ordered paid from the appropriations indicated above.

ABSTRACT DATE \_\_\_\_\_



# AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## ----- INVOICE -----

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Invoice Date 03/05/24  
Invoice No. 134002  
Bill To Code TOWNHAL  
Client Code TOWNHAL  
Inv Order No. 100\*143376

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package  NY Auto Fee - Commercial Package  Auto Renewal Policy  Invoice Number: 134002	45,033.00  630.00      Amount Due: 45,663.00

*Handwritten:* 45,663

\*Premiums Due and Payable on Effective Date



# AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## -----INVOICE-----

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Invoice Date 03/05/24  
Invoice No. 134003  
Bill To Code TOWNHAL  
Client Code TOWNHAL  
Inv Order No. 100\*143377

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package  Umbrella Renewal Invoice  Invoice Number: 134003	16,251.00
		Amount Due:	16,251.00

\*Premiums Due and Payable on Effective Date



# AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## -----INVOICE-----

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Invoice Date 03/05/24  
Invoice No. 134004  
Bill To Code TOWNHAL  
Client Code TOWNHAL  
Inv Order No. 100\*143378

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	NYMIR Policy No. MCATHALF002 *Renewal - Commercial Package  OCP Renewal Policy	275.00
		Invoice Number: 134004      Amount Due:	275.00

\*Premiums Due and Payable on Effective Date

**TOWN OF HALFMOON**  
 2 Halfmoon Town Plaza  
 Halfmoon, New York 12065

**VOUCHER**

DEPARTMENT \_\_\_\_\_

CLAIMANTS Amsure  
 NAME 31 Church Street 4th FL  
 AND PO Box 336  
 ADDRESS Saratoga Springs, NY 12866

Terms: \_\_\_\_\_

(CLAIMANT - DO NOT WRITE IN THIS AREA)		VOUCHER NO. _____
DATE VOUCHER RECEIVED _____		
FUND - APPROPRIATION	AMOUNT	
TOTAL		

		Unit Price	Amount	
02/29/2024	Cyber Policy Renewal			\$9,639.38
(See Instructions on Reverse Side)		TOTAL		\$9,639.38

**CLAIMANTS CERTIFICATION**

I, Ann T. Maher of Amsure, certify that the above account in the amount of \$ 9,639.38 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

02/29/2024  
 DATE

*Ann T. Maher*

SIGNATURE  
 (Space Below for Municipal Use)

Commercial Lines Account Manager  
 TITLE

**DEPARTMENT APPROVAL**

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

DATE AUTHORIZED OFFICIAL

**APPROVAL FOR PAYMENT**

This claim is approved and ordered paid from the appropriations indicated above.

ABSTRACT DATE



# AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## ----- INVOICE -----

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Invoice Date 02/29/24  
Invoice No. 133903  
Bill To Code TOWNHAL  
Client Code TOWNHAL  
Inv Order No. 100\*143234

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24 to 03/01/25	Lloyd's of London Underwriters Policy No. W31BCF230201 *Renewal - Cyber Liability	8,800.00
		Company Pol. Fee - Cyber Liability	250.00
		Ex. Lines Tax - Cyber Liability	325.80
		Ex. Lines Fee - Cyber Liability	13.58
		Agency Policy Fee - Cyber Liability	250.00
		Cyber Policy Renewal	
		Invoice Number: 133903	
		Amount Due:	9,639.38

\*Premiums Due and Payable on Effective Date



Adirondack Trust Co Financial Services Inc.  
31 Church Street  
Saratoga Springs, NY 12866

**NOTICE OF EXCESS LINE PLACEMENT**

Date: March 1, 2024

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Consistent with the requirements of the New York Insurance Law and Regulation 41, Town of Halfmoon is hereby advised that all or a portion of the required coverages have been placed by Adirondack Trust Co Financial Services Inc. with insurers not authorized to do an insurance business in New York and which are not subject to supervision by this State. Placements with unauthorized insurers can only be made under one of the following circumstances:

- a) A diligent effort was first made to place the required insurance with companies authorized in New York to write coverages of the kind requested; or
- b) NO diligent effort was required because i) the coverage qualifies as an "Export List" risk, or ii) the insured qualifies as an "Exempt Commercial Purchaser."

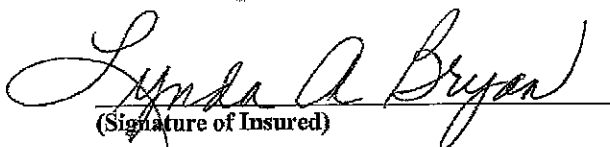
Policies issued by such unauthorized insurers may not be subject to all of the regulations of the Superintendent of Financial Services pertaining to policy forms. In the event of insolvency of the unauthorized insurers, losses will not be covered by any New York State security fund.

**TOTAL COST FORM (NON TAX ALLOCATED PREMIUM TRANSACTION)**

In consideration of your placing my insurance as described in the policy referenced below, I agree to pay the total cost below which includes all premiums, inspection charges<sup>(1)</sup> and a service fee that includes taxes, stamping fees, and (if indicated) a fee<sup>(1)</sup> for compensation in addition to commissions received, and other expenses<sup>(1)</sup>.

I further understand and agree that all fees, inspection charges and other expenses denoted by<sup>(1)</sup> are fully earned from the inception date of the policy and are non-refundable regardless of whether said policy is cancelled. Any policy changes which generate additional premium are subject to additional tax and stamping fee charges.

Re: Policy No.	TBD (reference # 3857802)	Insurer:	Lloyd's of London (CFC)
Policy Premium		\$	8,800.00
<u>Insurer Imposed Charges:</u>			
Policy Fees <sup>(1)</sup>		\$	250.00
Inspection Fees <sup>(1)</sup>		\$	
Total Taxable Charges		\$	9,050.00
<u>Service Fee Charges:</u>			
Excess Line Tax (3.60%)		\$	325.80
Stamping Fee		\$	13.58
Broker Fee <sup>(1)</sup>		\$	250.00
Inspection Fee <sup>(2)</sup>		\$	
Other Expenses (specify) <sup>(1)</sup>			
Total Policy Cost		\$	<u>9,639.38</u>

  
(Signature of Insured)

<sup>(1)</sup> = Fully earned

**TOWN OF HALFMOON**  
 2 Halfmoon Town Plaza  
 Halfmoon, New York 12065

VOUCHER

DEPARTMENT \_\_\_\_\_

CLAIMANTS Amsure  
 NAME 31 Church Street 4th FL  
 AND PO Box 336  
 ADDRESS Saratoga Springs, NY 12866

Terms: \_\_\_\_\_

(CLAIMANT - DO NOT  
 WRITE IN THIS AREA)

VOUCHER  
 NO. \_\_\_\_\_

DATE VOUCHER RECEIVED \_\_\_\_\_

FUND - APPROPRIATION	AMOUNT
<b>TOTAL</b>	

03/01/24

Renewal Package Policy  
 NY Fire Fee

Unit Price		Amount	
		118,271.00	
		218.20	
<b>TOTAL</b>		<b>\$118,489.20</b>	

(See instructions on Reverse Side)

CLAIMANTS CERTIFICATION

I, Ann T. Maher of Amsure, certify that the above account in the amount of \$ \$118,489.20 is true and correct; that the items, services and disbursements charged were rendered to or for the Town of Halfmoon on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

03/04/2024

Ann T. Maher

Commercial Lines Account Manager

DATE

SIGNATURE

TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE

AUTHORIZED OFFICIAL

ABSTRACT DATE



# AMSURE.

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## ----- INVOICE -----

Town of Halfmoon  
2 Halfmoon Town Plaza  
Halfmoon, NY 12065

Invoice Date 03/04/24  
Invoice No. 134000  
Bill-To Code TOWNHAL  
Client Code TOWNHAL  
Inv Order No. 100\*143374

Named Insured: Town of Halfmoon

Amount Remitted:

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
03/01/24	03/01/24	NYMIR	
	to	Policy No. MCATHALF002	
	03/01/25	*Renewal - Commercial Package	118,271.00
		NY Fire Fee - Commercial Package	218.20
		Renewal Package Policy	
		Invoice Number: 134000	
		Amount Due:	118,489.20

\*Premiums Due and Payable on Effective Date