

**The October 15, 2025 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Deputy Town Supervisor  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Kelly L. Catricala, Town Clerk  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney-EXCUSED

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**Supervisor Tollisen:** The first item on our agenda this evening is a presentation, and I am going to ask the President of the Halfmoon Celebrations Association, Dave Maxfield to come forward.

**PRESENTATION: HALFMOON CELEBRATIONS ASSOCIATION 10 YEAR VOLUNTEER AWARD PRESENTED TO MARY WILCOX.**

**Dave Maxfield:** Dave Maxfield, 83 Guideboard Road, Waterford NY, 12188.

Good Evening, Everyone, my name is David Maxfield, and I'm a proud volunteer with the Halfmoon Celebrations Association. For those who may not be familiar with us, we're a not-for-profit organization made up entirely of volunteers who are dedicated to delivering free, family-friendly events in a safe, welcoming environment that brings our community together.

For more than 35 years, Halfmoon Celebrations have taken pride in creating events that celebrate community spirit and hometown pride.

I've personally been a volunteer since 2007, and over that time I've seen people come and go, events change, new ones added, and yes, a few that have been retired. But one thing that's never changed is Mary Wilcox's incredible dedication to this organization.

When Mary joined Halfmoon Celebrations in 2015, she came in full of energy, enthusiasm, and ideas. She was eager to help in anyway she can.

She's the kind of volunteer who doesn't just show up, she shows up with purpose. Whether she's running our large kids' craft room, handwriting the year on every angel ornament for our Holiday Memories Tree Lighting, or brainstorming new ways to make our events special, Mary is always right in the thick of it and of course with a smile.

In one of her early years on HCA, Mary brought up an idea at a meeting: "What if we hosted a dedicated shopping event?"

Now, I'll be honest, I was hesitant. I didn't know much about those kinds of events. But the committee trusted Mary's vision, and we hosted our very first Holiday Stop & Shop and it was a hit!

Fast forward to today, that single idea has grown into two major shopping events: the Spring Fling Shopping Bazaar and Marketplace on Candy Cane Lane.

Mary's idea has generated thousands of dollars in revenue along with our sponsorships and donations that help us continue offering free community events year after year.

But Mary is much more than a volunteer. She's kindhearted, welcoming, imaginative, selfless, and truly the definition of a team player. She has a way of thinking outside the box and sometimes even decorating the box while she has it. She even attended the Jingle Bell Bash one year as a winter fairy, which brought smiles to so many faces that day.

Mary was born at the former Cohoes Hospital, which, fun fact, is now a Price Chopper. Her father used to joke that she was born in the meat department... which, technically, was true since that's where the delivery room was at the time!

Mary moved to Waterford in 1984, later met the love of her life, Rhit and married on July 9, 2006, and together they created a wonderful, blended family with five children Kyra (Kir-a), Heather, Jon, Samantha and Sarah, and six grandchildren Stella, Mason, Sidney, Auggie, Everett & Everly. Mary's family loves her homemade Ukrainian kielbasa and her mother's special recipes including cabbage rolls and pierogis. Every summer, she hosts "Gram Camp" a week full of swimming, games, crafts, and creativity. And let me tell you, at Mary's home, even chores are fun thanks to the Garbage Elf!

Mary's home is full of laughter, music, and memories. When the family puts their boots on, they all sing "These Boots Are Made for Walking" and Mary has been known to rewrite lyrics on the spot just to include everyone's name. Some other special memories include the advent tree scavenger hunt, making dragons or Cinderella's colorful castle made out of snowbanks.

Throughout her life, Mary has received many honors including the DAR Good Citizen Award, PTA Service Award, New York State Fellowship Award for Science Teachers, and the YMCA Outstanding Educator Award. And tonight, we add one more to that list, the Halfmoon Celebrations 10 Year Award for Volunteerism. Professionally, Mary's career is just as inspiring. She began teaching early, worked multiple jobs through college, and earned both her Bachelor's and Master's Degrees in Education and Biology from The College of Saint Rose. She's taught every level from preschoolers to college students, spending over 30 years teaching science in Lansingburgh, followed by years at St. Mary's in Waterford and supervising student teachers for St. Rose.

She's even been nominated twice for New York State Teacher of the Year and interviewed twice for the NYS Board of Regents.

Mary's passion for education, her love for her community, and her ability to bring people together make her truly one of a kind. Halfmoon is a better place because of people like Mary.

Mary's spirit of volunteerism began early, all the way back in **third grade**, when she started an after-school program and helped neighborhood kids and her sisters with math and spelling. Mary has also volunteered for the past **30 years** at **Pyramid Life Center** where she helped create over **150 dresses** for underprivileged girls worldwide through the **Dress-A-Girl Program** and spent the last **10 years** at **Guan (Gwan) Ho Ha Sportsman Club**, supporting youth programs, cancer fundraisers, and fire relief efforts. Along with volunteering with **St. Mary's PTO, Lansingburgh and Shenendehowa PTAs** and she chaired events from back-to-school barbecues and carnivals to prom fashion shows, creating countless memories for students and families and so much more.

When I became President of Halfmoon Celebrations, I wanted to find a meaningful way to thank those who have dedicated so much of their time to our mission. After some conversations with Town Supervisor Kevin Tollisen, we agreed that volunteers who have achieved 10 years of service should be recognized publicly by both the Town Board and their peers.

So, with that said, Mary, on behalf of Halfmoon Celebrations, thank you for your years of commitment, creativity, and heart. You are someone I deeply respect, admire, and am proud to call my friend.

Please join me in congratulating Mary Wilcox, recipient of the Halfmoon Celebrations 10 Year Volunteer Award!

Thank you.

**Supervisor Tollisen:** So, Mary, let's just say wow! What a lifetime of service for so many people and think of the thousands and thousands of volunteer hours you have committed to for the betterment of the community, another person, or child. It is truly amazing On behalf of the Town Board; we have a Proclamation we would like to present to you.

**PROCLAMATION HONORING MARY WILCOX**  
**FOR HER VOLUNTEER SERVICE TO OUR COMMUNITY**

**WHEREAS**, the Town Board of the Town of Halfmoon recognizes the time and effort put forth by Mary Wilcox as a volunteer for the Halfmoon Celebrations Association; and

**WHEREAS**, the Town Board of the Town of Halfmoon commends her willingness to volunteer and utilize her abilities and unique talents to serve our community by volunteering for the Halfmoon Celebrations Association for ten (10) years; and

**WHEREAS**, Mary Wilcox has been an active volunteer for many groups and organizations since she was in the Third (3<sup>rd</sup>) grade; and

**WHEREAS**, the Board wishes to recognize and express gratitude to Mary Wilcox who demonstrates extraordinary dedication to our community through her willingness to volunteer for the Halfmoon Celebrations Association and serve the residents of the Town of Halfmoon and for volunteering at the Schuyler House as a tour guide and living history interpreter, the elementary school library helping students choose books, serving on the welcoming committee at St. Rose, serving as a member of the Lansingburgh PTA for 30 years, and the Shenendehowa PTA for 12 years, an 8 year member of the St. Mary's PTO, for the Pyramid Life Center, the Women's International Program Dress a Girl and for the GuanHoHa Sportsman Club; and

**WHEREAS**, Mary Wilcox earned a Bachelor's degree in Elementary Education and Biology and a Master's degree in Education and Biology from the College of St. Rose and has taught every grade level; and

**WHEREAS**, Mary Wilcox is always working to devote the extra time and energy necessary to make sure that Halfmoon Celebrations and the Town of Halfmoon work together to provide family fun activities for our residents and those of the surrounding communities; and

**WHEREAS**, Mary Wilcox moved to the area in August of 1984 and has continued to volunteer for the benefit of our community; and

**WHEREAS**, Mary Wilcox married her husband Rhit on July 9, 2006, creating a blended family with 5 children and 6 grandchildren; and

**WHEREAS**, the Halfmoon community, and the communities around us benefit greatly from Mary's choice to provide such exemplary service to our community and her willingness to volunteer in any capacity to ensure our residents enjoy the creative family fun events sponsored by Halfmoon Celebrations Association and Town of Halfmoon; and

**WHEREAS**, such service, which is truly the lifeblood of our community;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Mary Wilcox for her years of volunteer service to the Halfmoon Celebrations Association and for all the contributions she has made to our Town and surrounding communities.
2. That this 15<sup>th</sup> day of October, 2025, is designated as a day to remember and honor Mary Wilcox for her extraordinary dedication;
3. A framed copy of this Resolution be presented to Mary Wilcox as an “Outstanding Citizen” of the Town of Halfmoon.

DATED: October 15, 2025

KEVIN J. TOLLISEN, TOWN SUPERVISOR  
TOWN OF HALFMOON

## **RESOLUTION NO.279-2025**

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Supervisor Tollisen**

**RESOLVED**, that the Town Board recognizes and commends Mary Wilcox for her years of volunteer service to the Halfmoon Celebrations Association and for all the contributions she has made to our Town and surrounding communities.

## **COMMUNITY EVENTS:**

**The “BUY A BRICK” Program:** for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER’S MARKET:** Every Wednesday from 3:00 pm to 6:00 pm in the Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

**TOWN OF HALFMOON HISTORICAL BUILDING:** The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or [lbryan@townofhalfmoon.org](mailto:lbryan@townofhalfmoon.org). Volunteers are needed for upcoming events: 250th Anniversary of the Revolutionary War, more information to come.

**THANKSGIVING FOOD DRIVE:** Donations are being accepted through November 21, 2025 and will be collected and made into baskets and delivered to local seniors and families in need. Items needed are: Instant Potatoes, Stuffing Mix; Dessert Mix; Canned Cranberries and Vegetables; Soup/Soup Mix; Gravy/Gravy Mix. Deliveries will be made November 22, 2025. For more information please contact Jim Hayes, Recreation Director at 518-371-7410 Ext. 2272.

**8TH ANNUAL VETERAN'S MEMORIAL CEREMONY:** Saturday, October 18, 2025, 10:00 am at the Halfmoon Town Park, 162 Route 236, Halfmoon. Join us for a special luncheon following the ceremony that honors the veterans, their families, and residents. The luncheon will be held at the Town Park Clubhouse-limited seating. Please RSVP to Supervisor Kevin Tollisen at 518-371-7410 Ext. 2200 by Wednesday, October 15, 2025.



**SONS OF THE AMERICAN LEGION SQUADRON 1450:** Will be having a Breakfast Buffet on Sunday, October 19, 2025 8:00 am to 11:30 am. Adults \$12.00, Children (Under 12) \$3.00 and buffet includes: Scrambled Eggs, Home Fries, Pancakes, Bacon, Sausage, Toast, Coffee and Orange Juice. Please contact the American Legion Post#1450 275 Grooms Road, Halfmoon at 518-371-4463 for more information.

**DUCK HUNTING VISCHER FERRY NATURE PRESERVE:** The Preserve in Clifton Park will be officially closed to recreational users but open for duck hunters in designated areas from October 13th to October 19th, 2025. Hunters must register prior to entering the preserve at the Clifton Park Town Clerk's Office at the corner of Clifton Park Center & Vischer Ferry Roads. Hunters must show their driver's license, hunting license, duck stamp, and vehicle registration. Any questions, please call the Clifton Park Town Clerk's office at 518-371-6681 during business hours Monday - Friday 9:00 am to 5:00 pm and Thursdays until 7 pm.

**TRUNK OR TREAT:** Saturday, October 25, 2025 4:00 pm to 6:00 pm at the Halfmoon Town Park, 162 Route 236, Halfmoon. Local businesses and community groups will provide Treats from decorated trunks. Trick or Treaters will stay in the car and drive around the decorated park. Dress up in your favorite costume and join us for Halloween Family Fun! For more information contact: Jim Hayes, Director Halfmoon Recreation 518-371-7410 Ext. 2272.

**TRAILS AND OPEN SPACE COMMITTEE MEETING:** Monday, October 27, 2025 at 7:00 PM.. The Trails and Open Space Committee is a volunteer working group appointed by the Town Board. Its purpose is to allow for continuing citizen input and advisory commentary for future trail and open space plans or projects for the Town of Halfmoon. Please Visit the Town website at [townofhalfmoon.ny.gov](http://townofhalfmoon.ny.gov) for further information.

**LETTERS TO SANTA:** November 23rd through December 17th 2025 Santa's Mailbox will be outside the front door of the Halfmoon Town Hall. Children who drop off their letters will receive a response from Santa, and a special surprise just for them! A self-addressed, stamped legal envelope must be included for the child to receive their special gift! For more information, please contact Jim Hayes, Director, Halfmoon Recreation at 518-371-7410 Ext. 2272.

**HOLIDAY MEMORIES TREE LIGHTING:** Sunday, November 30, 2025 5:00 pm to 7:00 pm at the Abele Memorial Park, off Harris Road. Remembering our departed loved ones for the holiday season. Applications are now available. Please contact Halfmoon Celebrations Association at [www.halfmooncelebrations.org](http://www.halfmooncelebrations.org) for further information.

**JINGLE BELL BASH:** Saturday, December 6, 2025 from 12:00 pm to 4:00 pm at the Halfmoon Town Complex, 2 Halfmoon Town Plaza. A fun event for the children with Face Painters, Balloon Artists; Child ID; Photo Mirror; Stilt Walker; Pictures with Santa & Mrs. Claus; Horse Drawn Sleigh Rides, and much much more! Frosty, Rudolph, the Grinch will be on hand to add to this fun event! For more information, please contact [www.halfmooncelebrations.org](http://www.halfmooncelebrations.org).

**AN EVENING WITH MRS. CLAUS:** Friday, December 12, 2025 6:00 pm to 7:30 pm at the Halfmoon Town Hall, 2 Halfmoon Town Plaza. Limited to 50 Children ages 5-10 years old. Reservations begin in early December. Please contact [www.halfmooncelebrations.org](http://www.halfmooncelebrations.org) for more information.

**MARKETPLACE ON CANDY CANE LANE:** Saturday, December 13, 2025 from 10:00 am to 3:00 pm at the Halfmoon Town Hall, 2 Halfmoon Town Plaza. Holiday shopping from local vendors and crafters that have much to offer!

## **TOWN MEETINGS:**

**\*If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM  
Pre-meeting at 6:15 PM**
- **Zoning Board of Appeals: 1st Monday\* of the month at 7:00 PM  
Pre-meeting at 6:45 PM**
- **Planning Board: 2nd and 4th Monday\* of the month at 7:00 PM  
Pre-meeting at 6:15 PM**
- **Trails & Open Space Committee: 3rd Monday\* of the 3rd month at 7:00 PM,  
unless otherwise announced.**

## **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor) :** The next item, I am going to discuss the Budget Highlights for 2026. Each year we meet with our Department Managers, and we go through the budget, and when we meet with our Department Managers we start with zero. It's not what you got last year and add to it, but please justify for us what exactly is needed. I will tell you from years of doing this that our Department Managers do a fantastic job; they do not ask for things that they do not need, only things that are necessary. This is the 47<sup>th</sup> year and there is no General Fund Town Tax to be levied on the residents. Included in the General Fund there is a rather large raise; \$1.68 raise for all of our Town employees, and this raise is designed to compensate the employees for their dedication, hard work and service to our Town residents, and to keep with the current state of the economy. It is intended to insure that the Town retains its workforce, and remains competitive with wages, and we want the best possible team that we have, and I do think we have an incredible workforce team. The continued increases to the Town's health Insurance Premium also plays a significant role in the Town's decisions. The Town's 2026 budget is a realistic budget increasing only 2.12% from the 2025 Budget. The General Fund portion of it is only increasing \$73,621.00 from the 2025 Adopted Budget. The Town has made substantial investments to protect and grow our Town reserves. In 2024, the Town earned 1.849 million dollars in interest and is projected to be over 1.6 million dollars for 2025. Our Comptroller is here this evening, and I want to say thank you to our Comptroller for the great work that she does as our Comptroller. Our Bond Rating, I am very pleased that the Town, due to our strong financial fiscal strength, we increased our S & P Global Rating from AA to AA+. Overall, the budget is a conservative budget, and the Town is financially and fiscally in great condition, and I am very proud of that. Again, thank you to our Comptroller who is very on top of investing every dollar we can and making sure that the Town is protected at all costs, so thank you. Are there any questions of the Board? Hearing none, I am going to schedule a Budget Workshop for the next Town Board Meeting on November 5, 2025 at 6:30 pm for anyone who has questions on the budget.

# **TOWN OF HALFMOON** **2026 BUDGET HIGHLIGHTS**

## **TOWN BUDGET HIGHLIGHTS**

Historically, the Town of Halfmoon relies on three major sources of revenue for the Town budget, (1) mortgage tax, (2) sales tax and (3) a Highway tax.

This year's Town budget figures are the result of a number of different statistical data and analysis. The Saratoga County Treasurer provides a Sales Tax Distribution Analysis that uses projected changes in assessment values and

equalization rates. The Town Supervisor and Town Budget Officer review actual statistical data of the Town budgets over the past five-year period and then compare it with recent trends to formulate the budget.

#### NO GENERAL FUND TOWN PROPERTY TAX

This budget marks the 47th consecutive year there is no General Fund Town tax to be levied with the residents of the Town of Halfmoon.

#### GENERAL, HIGHWAY and WATER FUND

There is a \$1.68/hr. raise budgeted for all-year-round Town employees. There are several fiscal and financial reasons for the decision. This raise is designed to compensate employees for their service, hard work, dedication and to help with the current state of the economy. It is intended to ensure the Town remains competitive with wages and to ensure the Town recruits the best possible candidates for open positions. The continued larger increases to the Town's health insurance premiums also played a significant factor in the Town's decision to increase. Lastly, this raise considers the continued increase in minimum wage which has affected the Town in hiring for entry level positions.

The 2026 budget reflects a realistic budget for the Town of Halfmoon, increasing only 2.12 percent from the 2025 adopted budget.

The General Fund portion of the 2026 budget increased \$73,621, which is less than 1 percent from the 2025 adopted budget. The Town continues to budget conservatively and remains fiscally responsible in this uncertain economy.

Note the Town has made substantial investments to protect and grow our Town reserves. In 2024, the Town earned just over \$1.849 million in interest, and it is projected that by year end, the Town interest earnings are expected to be over \$1.6 million. The Town will continue to invest funds for the long-term stability and fiscal health of the Town for as long as possible.

The Highway Fund 2026 revenue increased by \$405,977 over the 2025 budget; of which \$151,297 is from the highway tax and \$200,000 is from sales tax. The Highway Tax rate will increase to \$1.54 per \$1,000 of assessed value up from \$1.47 but will stay under the New York State's property tax cap threshold. This increase for the median price homeowner is approximately \$12 per year (\$1.00 per month). The Town will have a total highway tax levy of \$2,557,237 in 2026. The Highway Budget will be supplemented with revenue that will be generated by sales tax, interest and State monies received from DOT programs.

The Highway Fund appropriations increased 8.5 percent from the 2025 adopted budget. The budget includes \$606,000 to purchase a Truck Mounted Single Engine Combination Sewer Cleaner which is necessary due to the new MS4 requirements set forth by New York State. Extensive investment in infrastructure will continue in 2026 to help ensure the Town roads continue in accordance with the Town's 20-year capital plan.

The Water Fund portion of the budget will increase less than 1 percent over the 2025 adopted budget. The aging water infrastructure continually needs repair or replacement, so the Town has committed to investing in the replacement of old existing water lines and installing new lines. The water rate will increase 15 cents to \$5.60 per 1,000 gallons for residential use and \$6.60 per 1,000 gallons for commercial use. The Water Fund Debt Reserve amount of \$57,041 in the 2026 budget, is a portion of the 2020 bond premium for the water main extension that is required to be utilized over the ten-year life of the bond. There will be no increase

to the residents for debt retirement which will continue at \$156 per equivalent domestic unit (EDU). The net result will be an estimated \$183,700 that will be transferred to Capital Reserve to help replenish the drawdown for infrastructure improvements to enhance the Town’s water system.

Overall, the Town budget for 2026 increased \$481,036 over the adopted 2025 budget (see categories below). As stated above, this increase is due to many factors, including inflation driving up the cost of essential goods and services. The last three years budgets have been kept to a minimum without loss of services which has enabled the Town to increase fund balances substantially, setting a good foundation for what the unforeseen future may bring.

Estimated revenue budget increases/decreases by category

|                                  | 2025         | 2026         | Difference | % change |
|----------------------------------|--------------|--------------|------------|----------|
| Property Tax and Tax Items       | \$5,693,053  | \$5,873,088  | \$180,035  | 3.16%    |
| Non Property Tax Items           | \$9,576,000  | \$9,740,760  | \$164,760  | 1.72%    |
| Departmental Income              | \$4,727,800  | \$4,830,700  | \$102,900  | 2.18%    |
| Interest and Miscellaneous       | \$797,250    | \$876,024    | \$78,774   | 9.88%    |
| Licenses, Permits, Fines & Sales | \$645,000    | \$585,600    | -\$59,400  | -9.21%   |
| State and Federal Aid            | \$1,133,296  | \$1,158,379  | \$25,083   | 2.21%    |
| Reserves                         | \$68,157     | \$57,041     | -\$11,116  | -16.31%  |
| TOTAL                            | \$22,640,556 | \$23,121,592 | \$481,036  | 2.12%    |

Appropriations budget increases/decreases by category

|                   | 2025         | 2026         | Difference | % change |
|-------------------|--------------|--------------|------------|----------|
| Personal Services | \$6,218,900  | \$6,864,200  | \$645,300  | 10.38%   |
| Equipment         | \$3,421,907  | \$2,512,920  | -\$908,987 | -26.56%  |
| Contractual       | \$6,974,456  | \$7,190,889  | \$216,433  | 3.1%     |
| Benefits          | \$2,298,583  | \$2,819,200  | \$520,617  | 22.65%   |
| Debt Service      | \$3,559,730  | \$3,550,683  | -\$9,047   | -.250%   |
| Water Reserves    | \$166,980    | \$183,700    | \$16,720   | 10.01%   |
| TOTAL             | \$22,640,556 | \$23,121,592 | \$481,036  | 2.12%    |

PROVIDING NEEDED SERVICES

Our residents continue to use needed services provided by the Town. For example, over 800 seniors actively participate in the Senior Center’s educational and recreational programs, along with other services. Nutrition program, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled 385 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants who range from first to eighth grade.

The Town partners, with several non-profit organizations to provide support to Halfmoon children, seniors and families in need. These partnerships include Mechanicville Area Community Services Center, CAPTAIN, YMCA, Center for the Family and Care-Links. The programs offered by these organizations are essential



components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

### ECONOMIC UNCERTAINTY CONTINUES TO AFFECT HALFMOON

The national economy continues to present realistic challenges to the Town and our employees. Sales tax figures for the calendar year 2025 to date have been higher than budgeted, therefore the Town has implemented a wage increase to help our employees with this economic downturn. The Town is having supply issues with some equipment and will continue to watch budget numbers as the national economy continues to be uncertain during this time.

### GRANT FUNDING

The Town continues to aggressively pursue federal, state and other grants. These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds.

### BOND RATING

The Town of Halfmoon is proud that it continues to show fiscal strength through responsible and conservative planning. The Town to have a very strong credit rating and its bond rating was recently increased by S&P Global Rating Action from "AA" to "AA+".

*"S&P Global Ratings raised its rating on Halfmoon Town, N.Y.'s general obligation (GO) debt one notch to 'AA+' from 'AA'. At the same time S&P Global Ratings assigned its 'AA+' rating to Halfmoon's \$2.4 million series 2024 GO public improvement bonds. The outlook is stable. The rating action reflects our opinion of the town's growing and sizable assigned fund balance, supported by the growing local economy, coupled with improvement in our view of Halfmoon's management policies and practices."*

*"The rating reflects our view of Halfmoon's:*

- Very strong economy, with access to a broad, diverse Albany metropolitan statistical area (MSA), with ongoing industrial, residential, and commercial development townwide;*
- Focus on monitoring budgetary performance with good financial management policies and practices under our Financial Management Assessment (FMA) methodology and strong Institutional Framework score;*
- Strong budgetary performance, anchored by sales tax collections and sizeable reserves (in our view a credit positive), and very strong liquidity; and*
- Manageable debt albeit with a sizable other postemployment benefits (OPEB) liability compared with the budget.*

Respectfully submitted,

Kevin J. Tollisen  
Town of Halfmoon Supervisor

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Co-Liaison to Comprehensive Plan Update Committee.

**Councilman Hotaling:** I would like to highlight the Thanksgiving Food Drive, November 22<sup>nd</sup> we will be delivering food to needy families in Town, donations are being accepted now. We have a lot of people that come together to make this happen, but anyone who would like to help, are welcome.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

**Councilman Wasielewski:** I would just like to remind everyone October is Fire Prevention Month, every department in town has had an open house, and fire prevention activities, and recruitment events at the same time to join the local fire departments. Before our next Board Meeting, we will be changing the clocks back, so please change the batteries in your smoke detectors. Thank you.

**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

**Councilman Connors:** Thank you Mr. Supervisor, as you and many of the Town Elected Officials were in attendance today at the Canal Park where the replica of the Seneca Chief, a boat that travelled through the Erie Canal a very long time ago docked for a short time for our halfmoon residents to see it. Thank you to the Town staff for working on the event, that had to have several hundred in attendance; the event was very well attended. A special thank you to our Town Historian, Lynda Bryan, who worked so diligently to make sure the Seneca Chief did stop here in Halfmoon; it was not planned on, but Lynda worked hard to make it happen. She had Commemorative Coins made that were given to those who attended the event.

On October 21<sup>st</sup>, the Seniors will be having a breakfast at the Senior Center from 9:00 am to 11:00 am Thank you.

**Eric Catricala: (Town Board Member):** (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee.

**Councilman Catricala:** I have nothing this evening, thank you.

**Kelly L. Catricala: (Town Clerk):** Thank you. Just to piggyback on Councilman Connors, It was a very nice event today, and kudos to our Town Historian, Lynda Bryan, she did a wonderful job, and to those who worked behind the scenes to help make this event a success. Many people attended, and it was really kind of cool to see the boat. I wish we were able to board the boat as I understand there is a display inside.

**Councilman Connors:** They did get water from Halfmoon to put in the barrel that will travel to NYC.

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney):** At this time, I would ask the Board's indulgence to consider a resolution to pay Big Drop who is currently re-writing our website an additional not to exceed amount of \$9,400.00 for additional project

deliverables that fall outside of what originally we thought we were going to do on the project; such as a mega menu, Spell Check and Plug-in integration, and subscribe functionality.

#### **RESOLUTION NO.280-2025**

**Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors &. Catricala. Resolution Introduced by Personal Computer Tech Mikol**

**RESOLVED**, that the Town Board authorizes the Supervisor to sign Change Order #1 to the agreement with BigDrop, Inc. to upgrade the website design and development pursuant to Change Order #1 submitted by BigDrop dated September 24, 2025, in the not to exceed amount of \$9,400.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

**Cathy Drobny, Esq. (Deputy Town Attorney): EXCUSED**

**PUBLIC COMMENT (For discussion of agenda items) No one came forward.**

#### **DEPARTMENT REPORTS**

**1. Town Justice Fodera**

**Total # Cases 137 Total Fees Submitted to the Supervisor - \$18,176.00 2**

**2. Town Justice Suchocki**

**Total # Cases 157 Total Fees Submitted to the Supervisor - \$24,848.00**

**3. Building Permits**

**Total # Permits - 102 Total Fees Submitted to the Supervisor - \$34,882.00**

**Fire Inspections - 45 Total Fees Submitted to the Supervisor - \$ 4,150.00**

**DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office) Animal Control, Assessor, Building, Planning & Development; Buildings and Grounds; Highway; Receiver of Taxes; Recreation, Town Clerk**

#### **CORRESPONDENCE**

**1. Received from NYS Department of State, notification of their filing of Town of Halfmoon Local Law 2-2025 (Establishing a Moratorium on Battery Energy Storage Facilities) and Local Law 3-2025 (Amending Town Code Regarding Building Permits Through Road Dedication Process).**

**Received & Filed**

**2. Received from the NYS Department of Transportation, their notification of Traffic Signal rebuilds in the Town of Halfmoon, specifically Route 9 Halfmoon Parkway and Crescent Vischer Ferry, and Road CR 99 Churchill Road-Town of Halfmoon, Saratoga County. The project scope involves the traffic signal rebuilds of select locations to bring up to current standards. As the project progresses, the Town of Halfmoon will be notified by NYS DOT of the project schedule.**

**Received & Filed**

**3. Received from the State of New York Public Service Commission, their notification of a proceeding on Motion of the Commission to Examine the Safety of Electronic Transmission and Distribution systems, issued and effective September 22, 2025.**

**Received & Filed**

4. Received from the Saratoga County Department of Aging & Youth Services, their notification of a Public Hearing on Thursday, October 16th 2025 from 1:00 pm to 2:00 pm at the Galway Town hall, 5910 Sacandaga Road, Galway, NY 12074. The purpose of the hearing shall be to obtain input, suggestions and comments relative to programs for the aging for the year 2026. Please contact the Saratoga County Department of Aging & Youth Services at 518-884-4100 for further information.  
**Received & Filed**

5. Received from the Town of Halfmoon Zoning Board of Appeals, their resolutions passed at the October 6, 2025 ZBA Meeting.  
**Received & Filed**

6. Received from Town of Halfmoon Resident (20 + years ), John Niedbalec, Jr. of 14 Outlook Dr So., his letter of thanks to the Town of Halfmoon Team for making Halfmoon a wonderful place to live.  
**Received & Filed**

7. Received from the Comptroller's Office, the 2026 Preliminary Budget, filed in the Town Clerk's Office.  
**Received & Filed**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### **RESOLUTION NO.271-2025**

**Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala.**  
**Resolution Introduced by Town Clerk Catricala**

**RESOLVED**, that the Town Board approves the Minutes of the Town Board Meeting of October 1, 2025.

#### **RESOLUTION NO.272-2025**

**Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen Hotaling, Wasielewski, Connors, & Catricala**  
**Resolution Introduced by Comptroller Sullivan**

**Resolved** that the Town Board authorizes scheduling a Public Hearing for the Town of Halfmoon 2026 Preliminary Budget for November 5, 2025 at 7:00 pm in the A. James Bold Meeting Room or as soon as the agenda allows.

#### **RESOLUTION NO.273-2025**

**Offered by Councilman Catricala, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala**  
**Resolution Introduced by Personal Computer Tech Mikol**

**RESOLVED**, the Town Board authorizes the purchase of a new server from SHI pursuant to quote #26712609 dated 10/3/2025 in the not to exceed amount of \$8,603.07 pursuant to NYS Contract #PM20820 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.



#### **RESOLUTION NO. 274-2025**

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Comptroller Sullivan**

**RESOLVED**, that the Town Board approves the Comptroller's Report for September, 2025.

#### **RESOLUTION NO.275-2025**

**Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala**

**Resolution Introduced by Superintendent of Water & Building Maintenance  
Supervisor Tironi**

**RESOLVED**, that the Town Board approves the September 2025 Bi-annual Water Report for usage as submitted.

**Councilman Hotaling:** I would like to highlight that one of the Town's improvements over the last several years is that we have two water sources. Not many Towns can say that.

#### **RESOLUTION NO.276-2025**

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Superintendent of Water & Building Maintenance  
Supervisor Tironi.**

**RESOLVED**, that the Town Board authorizes the Supervisor to enter into an agreement with General Control Systems, Inc. to provide upgrades to the SCADA system for the Town's potable water system, in accordance with the proposal submitted by General Control Services dated September 30, 2025, in the not to exceed amount of \$54,759.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO.277-2025**

**Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala**

**Resolution Introduced by Personal Computer Tech Mikol**

**RESOLVED**, that the Town Board authorizes the purchase of a Microsoft Operating System from SHI pursuant to quote #26722285 dated 10/7/2025 in the not to exceed amount of \$6,369.94 pursuant to NYS Contract #PM60723 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

#### **RESOLUTION NO.278-2025**

**Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala**

**Resolution Introduced by Comptroller Sullivan**

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

**PUBLIC COMMENT (For discussion of non-agenda items)**

**Richard Harris, Building, Planning & Development Coordinator:** Very briefly, I wanted to announce that next Wednesday October 22, 2025 from 5 pm to 7 pm at the Clifton Park Halfmoon Library on Moe Road, there will be a presentation and workshop by consultants analyzing the County Route 109 corridor which in Halfmoon is Farm to Market Road, it also includes a portion of Kinns Road in Clifton Park under a \$120,000.00 Federal Grant administered through Capital Region Transportation Council. They will be presenting their draft findings to date regarding potential avenues for connectivity, access, and safety improvements. They focus in Halfmoon on Farm to Market will be connectivity between neighborhoods for pedestrians and bicyclists and improving traffic safety through that corridor. So come out next Wednesday the 22<sup>nd</sup> from 5-7, it will be more of a hands-on workshop where people can give feedback to the consultants, where they will then analyze that and include in future discussions with the committee from both Towns. Thank you.

**ADJOURN**

There being no further business to discuss or resolve on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at 7:28 pm.

Respectfully Submitted,

Kelly L. Catricala Town Clerk



Pricing Proposal  
Quotation #: 26712609  
Created On: 10/3/2025  
Valid Until: 11/2/2025

NY-Town of Halfmoon

Inside Account  
Executive

Douglas Mikol  
2 Halfmoon Town Plaza  
Waterford, NY 12188  
United States  
Phone: (518) 371-7410 ext. 2284  
Fax:  
Email: admin@townofhalfmoon.org

Andrew Mehring  
300 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-684-4476  
Fax:  
Email: andrew\_mehring@shi.com

All Prices are in US Dollar (USD)

| Product  | Qty | Your Price | Total      |
|--|-----|------------|------------|
| 1 PowerEdge R760 Server<br>Dell - Part#: 210-BDZY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD  | 1   | \$1,387.88 | \$1,387.88 |
| 2 Trusted Platform Module 2.0 V6<br>Dell - Part#: 461-AAIG<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1   | \$26.61    | \$26.61    |
| 3 3.5" Chassis with up to 12 SAS/SATA Drives -LP Adapter PERC 11<br>Dell - Part#: 404-BBDS<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                     | 1   | \$90.84    | \$90.84    |
| 4 Intel Xeon Gold 5412U 2.1G, 24C/48T, 16GT/s, 45M Cache, Turbo, HT (185W) DDR5-4400<br>Dell - Part#: 338-CHTQ<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 1   | \$783.68   | \$783.68   |
| 5 No Additional Processor<br>Dell - Part#: 374-BBBX<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD  | 1   | \$0.00     | \$0.00     |
| 6 No HBM<br>Dell - Part#: 379-BFFD<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1   | \$0.00     | \$0.00     |

|    |  |   |          |            |
|----|--|---|----------|------------|
| 7  | Heatsink for 1 CPU configuration (CPU greater than 165W)<br>Dell - Part#: 412-ABCR<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 1 | \$40.00  | \$40.00    |
| 8  | Performance Optimized<br>Dell - Part#: 370-AAIP<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                    | 1 | \$0.00   | \$0.00     |
| 9  | 5600MT/s RDIMMs<br>Dell - Part#: 370-BBRX<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD  | 1 | \$0.00   | \$0.00     |
| 10 | 32GB RDIMM, 5600MT/s, Dual Rank<br>Dell - Part#: 370-BBRY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                          | 4 | \$566.79 | \$2,267.16 |
| 11 | RAID 5<br>Dell - Part#: 780-BCDP<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$0.00   | \$0.00     |
| 12 | PERC H755 Adapter, Low Profile<br>Dell - Part#: 405-AAYY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                           | 1 | \$885.61 | \$885.61   |
| 13 | 4TB 7.2K RPM SATA 6Gbps 512n 3.5in Hot-plug Hard Drive<br>Dell - Part#: 400-ASIE<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 4 | \$187.10 | \$748.40   |
| 14 | Performance BIOS Settings<br>Dell - Part#: 384-BBBL<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                | 1 | \$0.00   | \$0.00     |
| 15 | UEFI BIOS Boot Mode with GPT Partition<br>Dell - Part#: 600-BBDM<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                   | 1 | \$0.00   | \$0.00     |
| 16 | No Energy Star<br>Dell - Part#: 387-BBEY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$0.00   | \$0.00     |



|    |  |   |          |          |
|----|--|---|----------|----------|
| 17 | Very High Performance Fan x6<br>Dell - Part#: 750-ADGJ<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$80.36  | \$80.36  |
| 18 | Dual, Hot-Plug, Power Supply, 1100W MM (100-240Vac) Titanium, Redundant (1+1)<br>Dell - Part#: 450-AKKS<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                      | 1 | \$384.05 | \$384.05 |
| 19 | Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)<br>Dell - Part#: 450-AALV<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 2 | \$0.00   | \$0.00   |
| 20 | Riser Config 8, 2x8 FH Slots (Gen4), 1x16 LP Slot (Gen4)<br>Dell - Part#: 330-BBYD<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$143.38 | \$143.38 |
| 21 | Motherboard supports ONLY CPUs below 250W (cannot upgrade to CPUs 250W and above), MLK<br>Dell - Part#: 329-BKCH<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD             | 1 | \$0.00   | \$0.00   |
| 22 | Broadcom 57454 Quad Port 10GbE Base-T Adapter, OCP N13 3.0<br>Broadcom - Part#: 540-BDOT<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                     | 1 | \$241.61 | \$241.61 |
| 23 | Broadcom 5720 Dual Port 1GbE LOM<br>Dell - Part#: 540-BDKD<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$37.36  | \$37.36  |
| 24 | No Cables Required<br>Dell - Part#: 470-AEYU<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$0.00   | \$0.00   |
| 25 | Dell Luggage Tag<br>Dell - Part#: 321-BHMY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$0.00   | \$0.00   |
| 26 | No Bezel<br>Dell - Part#: 350-BBBW<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD   | 1 | \$0.00   | \$0.00   |

|    |   |   |            |            |
|----|---|---|------------|------------|
| 27 | BOSS-N1 controller card + with 2 M.2 960GB (RAID 1)<br>Dell - Part#: 403-BCRZ<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 1 | \$1,064.25 | \$1,064.25 |
| 28 | BOSS Cables and Bracket for R760 (Riser 1)<br>Dell - Part#: 470-AFMF<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD          | 1 | \$13.44    | \$13.44    |
| 29 | No Quick Sync<br>Dell - Part#: 350-BBYX<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                       | 1 | \$0.00     | \$0.00     |
| 30 | iDRAC, Legacy Password<br>Dell - Part#: 379-BCSG<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                              | 1 | \$0.00     | \$0.00     |
| 31 | iDRAC Group Manager, Disabled<br>Dell - Part#: 379-BCQY<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                       | 1 | \$0.00     | \$0.00     |
| 32 | No Operating System<br>Dell - Part#: 611-BBBF<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                 | 1 | \$0.00     | \$0.00     |
| 33 | No Media Required<br>Dell - Part#: 605-BBFN<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                   | 1 | \$0.00     | \$0.00     |
| 34 | iDRAC9, Enterprise 16G<br>Dell - Part#: 528-CTIC<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                              | 1 | \$223.34   | \$223.34   |
| 35 | Dell Connectivity Client - Enabled<br>Dell - Part#: 379-BFXS<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                  | 1 | \$0.00     | \$0.00     |
| 36 | Dell Connectivity Module<br>Dell - Part#: 634-CYDF<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                            | 1 | \$0.00     | \$0.00     |

|    |   |   |         |         |
|----|---|---|---------|---------|
| 37 | Dell Secure Onboarding Client Disabled<br>Dell - Part#: 634-CZRQ<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD              | 1 | \$0.00  | \$0.00  |
| 38 | Cable Management Arm, 2U<br>Dell - Part#: 770-BDRQ<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                            | 1 | \$22.60 | \$22.60 |
| 39 | ReadyRails Sliding Rails (B21)<br>Dell - Part#: 770-BEKK<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                      | 1 | \$41.35 | \$41.35 |
| 40 | Fan Foam, HDD 2U<br>Dell - Part#: 750-ACOM<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                    | 1 | \$0.00  | \$0.00  |
| 41 | No Systems Documentation, No OpenManage DVD Kit<br>Dell - Part#: 631-AACK<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD     | 1 | \$0.00  | \$0.00  |
| 42 | PowerEdge R760 Shipping<br>Dell - Part#: 340-DCEP<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                             | 1 | \$13.18 | \$13.18 |
| 43 | PowerEdge R760 Shipping Material<br>Dell - Part#: 340-DJG<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                     | 1 | \$40.05 | \$40.05 |
| 44 | PE R760 CCC Marking, No CE Marking<br>Dell - Part#: 343-BBST<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                  | 1 | \$0.00  | \$0.00  |
| 45 | None Required<br>Dell - Part#: 812-BBBP<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD                                       | 1 | \$0.00  | \$0.00  |
| 46 | Dell Hardware Limited Warranty Plus On-Site Service<br>Dell - Part#: 886-5653<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 1 | \$66.92 | \$66.92 |
| 47 | On-Site Installation Declined   | 1 | \$0.00  | \$0.00  |

Dell - Part#: 900-9997  
Contract Name: OGS IT Umbrella Contract - Dell Direct  
Contract #: PM20820  
Subcontract #: 38AHD

|   |   |        |        |
|---|---|--------|--------|
| 48 Basic Hardware Services Business Hours 5x10 Next Business Day Onsite<br>Hardware Warranty Repair 3 years<br>Dell - Part#: 872-5312<br>Contract Name: OGS IT Umbrella Contract - Dell Direct<br>Contract #: PM20820<br>Subcontract #: 38AHD | 1 | \$0.00 | \$0.00 |
|---|---|--------|--------|

Total \$8,603.07

Additional Comments

Please Note, Broadcom product lines have the following reinstatement fee policy:

- o Effective immediately, late orders will be charged a 25% reinstatement fee.
- o Every additional week late will result in an incremental 10% fee added.

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 20 days.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Maximize your technology's lifecycle with SHI's services to recover, redeploy, remarket, and recycle your devices. For more information, contact: [AssetRecoveryServices@SHI.com](mailto:AssetRecoveryServices@SHI.com)

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPf orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.





General Control Systems, Inc.  
17 Corporate Circle  
Albany, New York 12203  
(518) 270-8045 Fax (518) 270-8042



Page 1 of 2

September 30, 2025

ATTEN: Estimation

SUBJECT: Town of Halfmoon Water SCADA Upgrades  
PROJECT #: GCS Scope Number NYQ25-0184

We propose to furnish quality labor, materials and supervision to develop the control system as discussed. All work will be done in accordance with the following scope of work, and includes the quantities as listed below.

#### SCOPE OF WORK:

##### SCADA COMPUTERS:

- (2) Dell workstations
- (2) 27" Monitors
- (1) 43" Monitor
- (1) Printer
- (1) XLReporter license
- (1) Sentinel Pro alarm dialer with 1 year ethernet subscription (to be picked up by the town after expiring)
- (2) UPS
- Upgraded Aveva SCADA software

##### SPARES:

- (1) Moxa remote IO device
- (1) MDS Orbit radio
- (1) Pressure transmitter

Pricing includes installation of SCADA computers, monitors, printer, alarm dialer, UPS' and software.

Pricing does not include installation of any spare devices.

Total Price ..... \$54,759.00

*All information contained within this quotation is confidential. This information may not be copied and/or distributed, in part or whole, without obtaining written permission from General Control Systems, Inc.*

Payment terms - net 30 Days from invoice date, 1.5% interest will be applied to payments in excess of our terms.

**CLARIFICATIONS:**

- C-1 Proposal is based on GCS Standard Terms & Conditions.
- C-2 Submittals will be sent for approval by the Engineer.
- C-3 All wiring diagrams will be done using AutoCAD Electrical and submitted in written form or PDF format "dwg" files will remain in title to General Control Systems, Inc.
- C-4 Unless expressly noted above, all valving, tubing, fittings, or hardware required to connect instruments is provided by others.
- C-5 All device takeoffs are based on the current P&ID drawings at the time of bid.
- C-6 Shipping: FOB Albany, New York, pre-pay and add.

**EXCLUSIONS:**

- E-1 Overtime or Premium time labor outside of scope.
- E-2 Material and Equipment other than mentioned above.
- E-3 Sales or Use Taxes.
- E-4 Cutting and Patching of existing structures.
- E-5 Temporary Facilities.
- E-6 Concrete Mounting Pads.
- E-7 Field wiring or conduit installation.
- E-8 Instrument stands, instrument brackets, tubing, brackets, or any custom items necessary for field mounting.
- E-9 Mechanical mounting of instruments, instrument stands, instrument brackets, control panels.
- E-10 Manual valves.
- E-11 Instrument and control panel receiving, storage, unpacking, and delivery to installation area at the site, General Contractor is to provide a secure area for storage.

We hope you find our proposal satisfactory. If you should have any questions, please do not hesitate to call our office. This proposal is valid for a period of thirty (30) days after bid date.

Respectfully,  
**GENERAL CONTROL SYSTEMS, INC.**

Jordan Mantello  
Sales

File: NYQ25-0184 Town of Halfmoon Water SCADA Upgrades

Document Rev 1.4 - 7/27/2021 - F130-SALES-01



*Please note that our bid is predicated on the understanding that our work is fully set forth above, that we shall be entitled to the rights, remedies and redress as well as subject to the obligations of the general contract documents with the Owner as they relate to our bid and/or our portion only of the work and any resulting subcontract, and that any resulting subcontract shall be subject to the terms of the current edition of AIA Document A401 "Agreement between Contractor and Subcontractor", or is contingent upon mutual agreement on written subcontract language prior to there being any binding obligation on the part of either party, and use of this bid or reliance upon it will result in acceptance of this bid should you be awarded the contract.*

*All information contained within this quotation is confidential. This information may not be copied and/or distributed, in part or whole, without obtaining written permission from General Control Systems, Inc.*



Pricing Proposal  
Quotation #: 26722285  
Reference #: NNSP  
Created On: Oct-07-2025  
Valid Until: Oct-31-2025

NY-Town of Halfmoon

Microsoft Inside Account Management

Douglas Mikol  
Phone: (516) 371-7410 ext. 2284  
Fax:  
Email: admin@townofhalfmoon.org

Sean Galvin  
290 Davidson Ave.  
Somerset, NJ 08873  
Phone: 732-584-8415  
Fax:  
Email: MSNorthEastGov@shi.com

All Prices are in US Dollar (USD)

| Product  | Qty | Your Price | Total      |
|--|-----|------------|------------|
| 1 Win Server Standard Core 2025 SLng 2L<br>Microsoft - Part#: EP2-24970<br>Contract Name: OGS IT Umbrella Contract<br>Contract #: PM69723<br>Subcontract #: 24-02          | 24  | \$96.96    | \$2,327.04 |
| 2 Win Server CAL 2025 SLng DCAL<br>Microsoft - Part#: EP2-24897<br>Contract Name: OGS IT Umbrella Contract<br>Contract #: PM69723<br>Subcontract #: 24-02                  | 70  | \$25.39    | \$1,777.30 |
| 3 Win Remote Desktop Services CAL 2025 SLng DCAL<br>Microsoft - Part#: EP2-25062<br>Contract Name: OGS IT Umbrella Contract<br>Contract #: PM69723<br>Subcontract #: 24-02 | 20  | \$113.28   | \$2,265.60 |
| Total  |     |            | \$6,369.94 |

Additional Comments

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

DRAFT



RES 280

# BIGDROP

111 John Street, Suite 450  
New York, NY 10038  
(212) 858-9580  
www.bigdropinc.com

Change Order # 01

September 24, 2025

**SUMMARY OF CHANGES REQUESTED:**

This Change Order [CO] to the Town of Halfmoon Service agreement, dated December 3rd, 2024, between Town of Halfmoon (Client) and Big Drop Inc is entered into between the parties and effective on September 26th, 2025. This CO is subject to all terms and conditions in the Master Services Agreement or Terms of Engagement and Scope of Work [SOW].

**THE PARTIES AGREE AS FOLLOWS:**

This CO covers additional project deliverables that fall outside of the original project scope, as described in the NEW DELIVERABLES section.

**NEW DELIVERABLES:**

- Custom homepage design
- Mega menu
- Spellcheck plugin integration
- Subscribe functionality

**TOTAL COST:** \$8,460

**PAYMENT TERMS ADJUSTMENT**

|                    |             |
|--------------------|-------------|
| Original SOW Cost: | \$9,800.00  |
| CO #1              | \$9,400.00  |
| 10% Discount       | \$940.00    |
| Adjusted Total:    | \$28,260.00 |

| INVOICE TERMS                                   | ADJUSTED MILESTONE TOTAL |
|---|--------------------------|
| Payment 01 (\$4,230): Due with design milestone | \$9,180.00               |
| Payment 02(\$4,230): Due with final milestone   | \$9,180.00               |

[ CONTINUED BELOW ]

**APPROVED AND ACCEPTED**

By signing below, I acknowledge that I have read the entire contents of this document and accept that it reasonably represents all issues, goals and tasks intended for the scope of this project.

**Client**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Date

**Big Drop INC**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Date

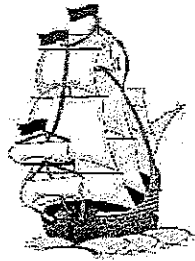
DRAFT

APPENDIX - Itemized Hourly Estimate for CO 1

| Service      | Hours | Rate     | Sub-total  |
|--------------|-------|----------|------------|
| Design       | 20    | \$100.00 | \$2,000.00 |
| Development  | 74    | \$100.00 | \$7,400.00 |
| 10% Discount | -     | -        | (\$940.00) |
| Total        | 94    |          | \$8,460.00 |

Supervisor  
Kevin Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Jeremy W. Connors  
Eric Catricala



## TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

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DATE: October 15, 2025

TO: Town Board  
Town of Halfmoon

FROM: Laurie Sullivan  
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the project budgetary accounts within the Capital Projects Fund for the Ushers Road Water Main Extension. This project will include installation of approximately 11,000 linear feet of 12-inch DR11 high-density polyethylene (HDPE) water main, twenty-two (22) hydrants, and eleven (11) valves. A total of fifty-one (51) 1-inch water services will be installed from the new HDPE water main to serve the properties in this area.

|         |  |        |             |
|---------|--|--------|-------------|
| DEBIT:  | Estimated Revenues   | 35-510 | \$4,014,000 |
|         | Subsidiary: Serial Bonds   |        |             |
|         | 35-4-5710.00   |        | \$4,014,000 |
| CREDIT: | Appropriations   | 35-960 | \$4,014,000 |
|         | Subsidiary: Transmission & Distribution-Ushers Rd WTR Main Extension |        |             |
|         | 35-5-8340.31   |        | \$4,014,000 |