

The January 02, 2025 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Kelly L. Catricala, Town Clerk
Lyn A. Murphy, Town Attorney
Cathy L. Drobný, Deputy Town Attorney

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 2:00 pm to 5:00 pm inside the Town Hall starting in October. Come visit our local farms, crafters, and vendors that will be on hand every week.

HALFMOON COMPREHENSIVE PLAN UPDATE PAGE: is live at <https://www.planhalfmoon.com>. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

HALFMOON RECREATION 2025 LEARN TO SKI/SNOWBOARD

PROGRAM: Saturday mornings starting January 4, 2025, six consecutive weeks 9:30 am-11:00 am. Everyone ages 8 and up are welcome to participate. For more information contact Jim Hayes, Halfmoon Recreation Director at 518-371-7410 Ext. 2272 or email at: jhayes@townofhalfmoon.org

2025 WINTER CAMP: Tuesday - Friday February 18th through February 21st 2025. Registration January 13th - January 31st. All registration will be held in the Recreation Office by appointment only. For more information contact Jim Hayes, Halfmoon Recreation Director at 518-371-7410 Ext. 2272 or email at: jhayes@townofhalfmoon.org

TOWN MEETINGS:

*If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).

- Town Board: 1st and 3rd Wednesday of the month at 7:00 PM
Pre-meeting at 6:15 PM
- Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM
Pre-meeting at 6:45 PM
- Planning Board: 2nd and 4th Monday* of the month at 7:00 PM
Pre-meeting at 6:15 PM
- Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Supervisor Tollisen: I will take note that at the next board meeting, and we will make sure that we get this out to the Comprehensive Plan Committee as well, that

we will be having a presentation by MJ about where we have been and where we are now with the Comp Plan Committee. We will be doing a short presentation and then we will be setting a Public Hearing to start the process for Town Board approval.

Thank you to the Comprehensive Plan Committee, and I do think it is important to invite them to the next Town Board Meeting so that they know things will be moving toward the Town Board level.

Special thanks over the holiday season with the Thanksgiving Food Drive and continued through the Christmas holiday season. Thank you to those who donated to the food pantry. There are a number of families that we were able to assist during the holiday season, but there are also families that we help every week here in the Town of Halfmoon. Thank you again to all who have provided donations throughout the season. In 2025 we will be implementing a small food pantry down at the Senior Center so that it will be more readily available to our seniors to get items when needed. Thank you to the Board for their unwavering support on this as well.

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee.

Councilman Hotaling: Seems like the whole holiday season, the Highway Department got called out due to the weather. Kudos to the whole team, great job! Thank you.

John Wasielewski (Town Board Member): (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Councilman Wasielewski: Thank you Mr. Supervisor. I would like to just note that 2024 was a busy year for the fire service for the four departments in the Town of Halfmoon. We were close to 3,000 calls between the four departments, so it has been a very busy year. Thank you to all of our volunteers who give up their time and energy to keep us all safe. That is all I have this evening, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Councilman Connors: Thank you, Mr. Supervisor. Just to highlight an item on the agenda, the 2025 Winter Camp that starts February 18th and runs through the 21st. Registration is now open, so get your young one registered if they would like to participate. The Shenendehowa Girl's Lacrosse are a couple of weeks away to having their Lead Academy, and it's a great opportunity for girls, 7th -12th grades to work with great college and high school coaches and hone their skills as a Lacrosse player.

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee.

Councilman Catricala: I have no report this evening, thank you.

Kelly L. Catricala: (Town Clerk)

Town Clerk Catricala: Happy New Year to everyone and looking forward to another successful year in 2025.

**Dana Cunniff (Receiver of Taxes): Chair of Committee on Residents Relations
Lyn Murphy, Esq., (Town Attorney)**

I have no report this evening, thank you.

Cathy Drobny, Esq. (Deputy Town Attorney)

I have no report this evening, thank you.

PUBLIC COMMENT (For Discussion of Agenda Items) No one came forward.

DEPARTMENT REPORTS

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office) Water

CORRESPONDENCE

1. Received from the Halfmoon Fire District #1, their notice of Organizational Meeting on January 6, 2025 at 7 pm, and Notice of regular meetings for the year 2025, that will be held on the third Monday of each month at 7:00 pm at the Hillcrest Fire Department, 145 Pruyn Hill Road, Mechanicville, NY 12118. All meetings are open to the public.

Received & Filed

2. Received from the Town of Halfmoon Planning Board, Resolutions approved at the December 09, 2024 meeting.

Received & Filed

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO.55-2025

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, Wasielewski & Catricala.

Resolution Introduced by Resolution Introduced by Town Clerk Catricala

RESOLVED, that the Town Board approves the minutes of the Town Board Meeting of December 18, 2024.

RESOLUTION NO.56-2025

Offered by Councilman Hotaling, seconded by Councilman Catricala.: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Personal Computer Tech Mikol

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with SHI for the purchase of NYS Microsoft Office 365 licenses in the not to exceed amount of \$22,236.48, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 57-2025

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

RESOLVED, that the Town Board hereby authorizes the Water Department to purchase from DeNooyer a 2025 Chevrolet Silverado 6500MD in the not to exceed amount of \$93,623.50 and a Chevrolet Silverado 2500HD in the not to exceed amount of \$56,057.50 utilizing the Franklin County bid #23-0908-1 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchases, subject to the review and approval of the Town Attorney.

RESOLUTION NO.58-2025

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Town Justice Fodera

RESOLVED, that the Town Board hereby appoints Ryan Smith as a part time Court Guard at Grade 6 Base Pay \$25.95/hr., subject to successfully completing pre-employment testing.

Supervisor Tollisen: I will note that we have a new employee here with us this evening; Hanifa Khatibi, she is a Planning and Storm Water Management Technician. Welcome to our team, I'm happy that you are with us.

PUBLIC COMMENT (for discussion of non-agenda items) Hearing from no one, The meeting was adjourned.

ADJOURN

There being no further business to discuss or resolve on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:07 pm.

Respectfully Submitted,

Kelly L. Catricala Town Clerk



217 Wolf Road
Albany, New York 12205
NYS DMV REG. No. R301-0116
(518) 458-7700

Bill Asprion

Steve Gordon

Town Of Halfmoon SALES PERSON

BUYER'S NAME
2 Halfmoon Town Plz

STREET ADDRESS
Halfmoon NY 12065

CITY STATE ZIP
(518) 371-7410 (518) 339-5225 (518) 858-1186

RES. PHONE BUS. PHONE
Frank Tironi fironi@townofhalfmoon.org

DRIVER'S LIC. NO. EMAIL ADDRESS

THE TRANSACTION

I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT, THE FOLLOWING VEHICLE (READ OTHER SIDE)

THE VEHICLE

NEW USED DEMO YEAR STOCK #
MAKE Chevrolet MODEL Silverado 2500HD 2025

BODY TYPE Crew Cab Cyl. Automatic AUTO SP. 4WD

BODY COLOR Summit White TRIM WT

DEL. DATE MILEAGE

ESTIMATED DELIVERY DATE PLACE OF DELIVERY

If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel this contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.

PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle was as a police vehicle, taxicab, driver education vehicle, rental vehicle or if the vehicle was repurchased under New York "lemon laws" or returned for nonconformity of its warranty). The principal prior use of the vehicle was as: a police vehicle, a taxicab, a driver education vehicle, or a rental vehicle. This vehicle was repurchased under New York "lemon laws" returned for nonconformity of its warranty

THE TRADE

YEAR MAKE
MODEL BODY
COLOR TYPE
MILEAGE

PLATE EXP. DATE NEED PLATES

THE CLOSEOUT

BAL. OWNS TO: ADDRESS
AMOUNT GOOD UNTIL WHEN CONTACTED ROOM
ACCT. NO. PHONE

INSURANCE

INS. AGT. PHONE

ADDRESS
INS. CO.
POL. NO.
EFF. DATES

DEPOSITS

DEPOSIT WITH ORDER NO.
ADDITIONAL DEPOSIT
TOTAL DEPOSITS (TRANSFER TO RIGHT COLUMN) \$0.00

* NOTICE TO USED VEHICLE BUYER: If you should be entitled to a refund pursuant to section 198-b of the NYS General Business Law, instead of returning your trade in, the dealer may pay you its wholesale value as determined by reference to the National Automobile Dealers Association Used Car Guide, or such other guide as may be approved by the Commissioner of Motor Vehicles, as adjusted for mileage, improvements, and any major physical or mechanical defects rather than the value listed in this agreement. THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.

DEPOSITS ARE NON-REFUNDABLE ON ALL APPROVED SALES.

I HAVE READ THE TERMS ON THE FRONT AND BACK OF THIS AGREEMENT AND HAVE RECEIVED A COMPLETED COPY OF THIS AGREEMENT, AND I UNDERSTAND THAT THE FINAL PAYMENT MUST BE MADE PRIOR TO ANY MOTOR VEHICLE TRANSACTIONS AND MUST BE IN CASH OR CERTIFIED CHECK ONLY.

BUYER'S SIGNATURE DATE

ACCEPTED BY *Kyla Maash* DATE

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER. SEE THE OTHER SIDE FOR ADDITIONAL TERMS.

THE PRICE

VEHICLE PRICE	\$55,860.00
TRANSPORTATION (IF NOT INCLUDED IN VEHICLE PRICE)	
FACTORY INSTALLED EQUIPMENT	
OPTION CODE	2025 BUDGET QUOTE CK20743 1WT 4WD
DEALER INSTALLED EQUIPMENT AND SERVICES	
*NYS WASTE TIRE MANAGEMENT AND RECYCLING FEE \$2.50 PER NEW TIRE	
THE AMOUNT INDICATED ON THIS SALES CONTRACT OR LEASE AGREEMENT FOR REGISTRATION AND TITLE FEES IS AN ESTIMATE. IN SOME INSTANCES, IT MAY EXCEED THE ACTUAL FEES DUE THE COMMISSIONER OF MOTOR VEHICLES. THE DEALER WILL AUTOMATICALLY, AND WITHIN SIXTY DAYS OF SECURING SUCH REGISTRATION AND TITLE, REFUND ANY AMOUNT OVERPAID FOR SUCH FEES.	
Date: 08/07/2024 Purchaser's Initials: _____	
*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded on the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.	
TAXES AND OTHER FEES	
SUBTOTAL OF VEHICLE AND OPTIONS	\$55,860.00
TRADE-IN ALLOWANCE	
OTHER (ITEMIZE)	
TAXABLE CASH DIFFERENCE	
COUNTY Saratoga TAXES AT EXEMPT%	
*TIRE FEE	\$12.50
N.Y.S. INSPECTION FEE	\$10.00
REGISTRATION FEES (ESTIMATE)	N/A
Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable). THIS IS NOT A DMV FEE. *	\$175.00
TOTAL SELLING PRICE	\$56,057.50
PLUS BALANCE OWING ON TRADE-IN	
NET	
LESS DEPOSITS SUBMITTED (TRANSFER FROM LEFT COLUMN)	
CASH DUE ON DELIVERY	\$56,057.50



127 Wolf Road
 Albany, New York 12205
 NYS DMV REG. No. R301-0116
 (518) 458-7700

Bill Asprion Steve Gordon
 SALES PERSON
 Town Of Halfmoon
 BUYER'S NAME
 2 Halfmoon Town Plz
 STREET ADDRESS NY 12065
 Halfmoon
 CITY STATE ZIP
 (518) 371-7410 (518) 339-5225 (518) 858-1186
 RES. PHONE BUS. PHONE
 Frank Troni ffroni@townofhalfmoon.org
 DRIVER'S LIC. NO. EMAIL ADDRESS

THE TRANSACTION

I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT, THE FOLLOWING VEHICLE (READ OTHER SIDE)

THE VEHICLE

NEW USED DEMO YEAR STOCK #
 MAKE Chevrolet MODEL Silverado 6500MD
 BODY TYPE Reg Cab Cyl Automatic AUTO SP. 4 WD
 BODY COLOR Summit White TRIM WT
 DEL. DATE MILEAGE
 ESTIMATED DELIVERY DATE 7 PLACE OF DELIVERY

If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel this contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.
 PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle was as a police vehicle, taxicab, driver education vehicle, rental vehicle or if the vehicle was repurchased under New York "lemon laws" or returned for nonconformity of its warranty). The principal prior use of the vehicle was as: a police vehicle, a taxicab, a driver education vehicle, or a rental vehicle. The vehicle was repurchased under New York "lemon laws" returned for nonconformity of its warranty

THE TRADE

YEAR MAKE
 MODEL BODY TYPE
 COLOR MILEAGE
 PLATE EXP. DATE NEED PLATES

THE CLOSEOUT

BAL. OWING TO: ADDRESS
 AMOUNT GOOD UNTIL WHEN CONTACTED IN WHOM
 ACCT. NO. PHONE
 INS. AGT. PHONE
 ADDRESS
 INS. CO.
 POL. NO.
 EFF. DATES

DEPOSITS

DEPOSIT WITH ORDER NO.
 ADDITIONAL DEPOSIT
 TOTAL DEPOSITS (TRANSFER TO RIGHT COLUMN) \$0.00

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 IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION 22 (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.

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BUYER'S SIGNATURE DATE
 ACCEPTED BY *Kyle Marsh* DATE

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER. SEE THE OTHER SIDE FOR ADDITIONAL TERMS.

THE PRICE

VEHICLE PRICE	\$93,426.00
TRANSPORTATION (IF NOT INCLUDED IN VEHICLE PRICE)	
FACTORY INSTALLED EQUIPMENT	
OPTION BOOT	2025 BUDGET QUOTE
	CK56403-4WD HD Chassis Regular Cab
	9' S/S DUMP BODY INSTALLED
DEALER INSTALLED EQUIPMENT AND SERVICES	
	*NYS WASTE TIRE MANAGEMENT AND RECYCLING FEE \$2.60 PER NEW TIRE
	THE AMOUNT INDICATED ON THIS SALES CONTRACT OR LEASE AGREEMENT FOR REGISTRATION AND TITLE FEES IS AN ESTIMATE. IN SOME INSTANCES, IT MAY EXCEED THE ACTUAL FEES DUE THE COMMISSIONER OF MOTOR VEHICLES. THE DEALER WILL AUTOMATICALLY, AND WITHIN SIXTY DAYS OF SECURING SUCH REGISTRATION AND TITLE, REFUND ANY AMOUNT OVERPAID FOR SUCH FEES.
	08/02/2024 Purchaser's Initials: _____ Date
	*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a firm is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.
TAXES AND OTHER FEES	
SUBTOTAL OF VEHICLE AND OPTIONS	\$93,426.00
TRADE-IN ALLOWANCE	
OTHER (ITEMIZE)	
TAXABLE DASH DIFFERENCE	
COUNTY Saratoga TAXES AT EXEMPT%	
TIRE FEE	\$12.50
N.Y.S. INSPECTION FEE	\$10.00
REGISTRATION FEES (ESTIMATE)	N/A
Dealer's optional fee for processing application for registration and/or certificate of title, and for issuing special or distinctive plates (if applicable). THIS IS NOT A DASH FEE.	\$175.00
TOTAL SELLING PRICE	\$93,623.50
PLUS BALANCE OWING ON TRADE-IN	
NET	
LESS DEPOSITS SUBMITTED (TRANSFER FROM LEFT COLUMN)	
CASH DUE ON DELIVERY	\$93,623.50