The September 03, 2025 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Deputy Town Supervisor
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Kelly L. Catricala, Town Clerk
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

<u>FARMER'S MARKET:</u> Every Wednesday from 3:00 pm to 6:00 pm outside at Abele Park, across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

<u>HALFMOON COMPREHENSIVE PLAN UPDATE PAGE:</u> is live at www.planhalfmoon.com. Visit the website to find out more about the Halfmoon Comprehensive Plan Update.

ERIE CANAL HISTORY WALK: Saturday, September 6, 2025, meet at 10 am at the Halfmoon Senior Center to take the shuttle and join the Town of Halfmoon Trails and Open Space Committee, as they take a walk along the Mohawk River and the old Erie Canal. Golf carts will be available.

<u>HAZARDOUS WASTE DAY:</u> The Town of Clifton Park will host a household hazardous waste day on Saturday, September 6, 2025. You MUST register for this event, and registration closes on Wednesday, September 3, 2025. Online registration at www.cliftonpark.org or call 518-371-6054 for further information.

HALFMOON BUSINESS AND ECONOMIC DEVELOPMENT: Will hold a breakfast Tuesday, September 9, 2025 at 8:00 am in the Halfmoon Senior Pavilion. This gathering provides an opportunity for local businesses to connect, share ideas, and foster growth. All Halfmoon businesses are invited to attend. RSVP by contacting Terri Russell in the Supervisors Office at trussell@townofhalfmoon.org or by calling 518-371-7410 Ext. 2210.

<u>PATRIOT DAY CEREMONY:</u> Thursday, September 11, 2025 6 pm at the Abele Memorial Park. Military and Emergency Services Members will be participating. For further information, please visit <u>www.townofhalfmon-ny.gov.</u>

<u>THE CLIFTON PARK-HALFMOON PUBLIC LIBRARY:</u> Budget Vote and Trustee Election is scheduled for Thursday, September 11, 2025 from 7:00am to 9:00 pm. Registered voters who live in the library district are eligible to vote. For more information, visit cphlibrary.org.

TOWN OF HALFMOON'S FIRST RESPONDERS PICNIC: As part of our ongoing appreciation for those who serve and protect our community, the Town of Halfmoon is proud to host a First Responders Picnic, Saturday, September 13, 2025 at the Halfmoon Senior Pavilion. We look forward to celebrating the men and women who

are committed to bravery and public safety in Halfmoon with an afternoon of food, fellowship, and a heartfelt Thank you for all that they do!

PAPER SHREDDING DAY: Saturday September 13, 2025 from 9:30 am to 11:30 am at the Town of Halfmoon Highway Garage, located at 322 Route 146, Halfmoon, NY 12065. This is a FREE service to Town Residents, but you are encouraged to bring canned items for donation to a local food pantry with a maximum of 3 bags/boxes to be shredded. Registration not required.

<u>FALL CLEAN-UP:</u> Tuesday, September 16th from 8 am to noon, Friday, September 19th from Noon to 5 pm, and Saturday, September 20th from 8 am to 3 pm, Tuesday, September 23rd from 8 am to noon, Friday, September 26th from Noon to 5 pm, and Saturday, September 27th from 8 am to 3 pm at the Town of Halfmoon Transfer Station, located at 322 Route 146, Halfmoon, NY 12065.

HARVEST FESTIVAL: Presented by Halfmoon Celebrations Association, Inc. and the Town of Halfmoon. Join us for this two-day fun-filled event, Friday September 19, 2025 festivities beginning with our popular and delicious Chicken Parmesan Dinner from 4:30 pm to 7:00 pm. Enjoy a live music band (To Be Announced) to round out the evening. Delicious treats from the concession stand will be available for purchase and the proceeds benefit the Character Counts Program, and the Halfmoon Celebrations Association. To purchase tickets in advance for the Chicken Parmesan Dinner, please stop by the Town Clerk's Office or the Recreation Office at Town Hall.

Saturday September 20, 2025 join us for part two of the Town of Halfmoon Harvest Festival, starting at noon through 7:30pm. There will be vendors, Crafters, Bounce Houses, Rock Climbing Wall, Juke Box Rebellion Band, (starting at 4 pm) and Fireworks at dusk! The 2025 Town of Halfmoon Harvest Festival promises to be a memorable one!

CARE LINKS, A PROGRAM OF CAPTAIN COMMUNITY HUMAN SERVICES: is hosting an Interactive Senior Resource Fair, Tuesday, September 23rd at the Clifton Park Center (Food Court), 22 Clifton Country Road, Clifton Park, NY 12065 from 11 am to 2 pm. Local businesses and organizations will be present to share resources they offer, as well as members of Care Links to answer questions about serving the needs of the senior citizens in Southern Saratoga County. This is a free event. For more information please contact Terra Maddalone-Ristau at 518-399-3262 or at Terra@CaptainCares.org.

TOWN OF HALFMOON HISTORICAL BUILDING: Historian Lynda Bryan invites all to visit and view the current display at the Town Hall, which features the Commemoration of the 200th Anniversary of the opening of the Erie Canal.

On September 24, 2025, the replica of the Erie Canal Boat the Seneca Chief, will embark on its Bicentennial voyage, commemorating the historic journey from Buffalo to New York Harbor.

On October 15, 2025, the Seneca Chief will be stopping in the Town of Halfmoon at the Crescent Park on the banks of the Mohawk. More information will be coming on this exciting event!

The Historical Building is also open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed for upcoming events: 200th Anniversary of the Erie Canal and 250th Anniversary of the Revolutionary War.

TRAILS AND OPEN SPACE COMMITTEE MEETING: Monday, October 27, 2025 at 7:00 PM. The Trails and Open Space Committee is a volunteer working group appointed by the Town Board. Its purpose is to allow for continuing citizen input and advisory commentary for future trail and open space plans or projects for the

Town of Halfmoon. Please Visit the Town website at town of halfmoon-ny.gov for further information.

TOWN MEETINGS:

- *If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).
- Town Board: 1st and 3rd Wednesday of the month at 7:00 PM Pre-meeting at 6:15 PM
- Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM
 Pre-meeting at 6:45 PM
- Planning Board: 2nd and 4th Monday* of the month at 7:00 PM
 Pre-meeting at 6:15 PM
- Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Co-Liaison to Comprehensive Plan Update Committee.

Councilman Hotaling: I have nothing to report this evening, thank you.

John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

Councilman Wasielewski: Yes, two items this evening. The Patriot Day Ceremony, a great ceremony where the Town recognizes the sacrifices of those that were made on September 11th. The ceremony will be Thursday, September 11th at 6 pm at the Abele Park. I would also like to inform all of the first responders in the Town of the picnic we will hold on Saturday, September 13th for our first responders to thank them all for all that they do for us in the community. That is all I have tonight, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Councilman Connors: The Halfmoon Business and Economic Development will be holding a breakfast for businesses to connect and share their ideas and foster growth. The breakfast will take place on Tuesday, September 9th at the Senior Pavilion on Lower Newtown and Harris. Thank you.

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee.

Councilman Catricala: I have nothing this evening, thank you.

Kelly L. Catricala: (Town Clerk): I have no report this evening, thank you.

Dana Cunniff (Receiver of Taxes): Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney): At this time, I would respectfully ask for the Town Board to pass a resolution setting a public hearing for September 17, 2025 at

7 pm or soon thereafter as the agenda allows to discuss amending the Town Code as it relates to the number of Building Permits issued prior to the road dedication.

RESOLUTION NO.246-2025

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala Resolution Introduced by Building, Planning and Development Coordinator Harris

RESOLVED, that the Town Board authorizes setting a public hearing for September 17, 2025 at 7 pm or soon thereafter as the agenda allows to discuss amending the Town code as it relates to the number of Building Permits issued prior to the road dedication.

Cathy Drobny, Esq. (Deputy Town Attorney): I have no report this evening, thank you.

PUBLIC COMMENT (For discussion of agenda items) No one came forward.

DEPARTMENT REPORTS

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office)

CORRESPONDENCE

1. Received from the Saratoga County Planning Board, their notification that they have reviewed and approved the Town of Halfmoon's proposal of a 6-month moratorium on proposed Battery Energy Storage Systems (BESS), to study the establishment of proper regulations regarding zoning, environmental impacts, public safety and economic implications.

Received & Filed

2. Received from Nicholas Castracani, his Letter of Resignation as Seasonal Parks Laborer effective September 05, 2025.

Received & Filed

3. Received from US Army Corps of Engineers letter dated August 28, 2025 Subject Permit Application No NAN-2025-00760-ULA by Scannell Properties with attached drawing for Liebich Lane Site Plan.

Received & Filed

4. **Received** from the Town of Halfmoon Planning Board, their resolutions passed at the August 25, 2025 Planning Board Meeting.

Received & Filed

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO.235-2025

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors &. Catricala.

Resolution Introduced by Town Clerk Catricala

RESOLVED, that the Town Board approves the Minutes of the Town Board Meeting of August 20, 2025.

RESOLUTION NO.236-2025

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

Resolved that the Superintendent of Water & Building Maintenance Supervisor has determined that a 2020 Dodge Durango, owned by the Town of Halfmoon, is equipment that should be sold or otherwise disposed of on Auctions International as it is no longer of use to the Town, subject to the review and approval of the Town Attorney.

RESOLUTION NO.237-2025

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

RESOLVED, the Town Board authorizes the Water Department to purchase a 2025 Felling 14' Trailer in the not to exceed amount of \$19,266.04 from the Sourcewell contract with the Tracey Road Company and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO. 238-2025

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board appoints Nicholas Castracani as a full-time Parks Laborer, Grade 1, Base \$22.65, effective September 6, 2025.

Supervisor Tollisen: Nicholas is here, congratulations! Nicholas has done a great job for us this year, thank you and we are glad you are now permanently part of the team.

RESOLUTION NO.239-2025

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board authorizes the Parks and Town Property Department to purchase a Toro Multiforce with Debris Blower and Plow in accordance with the proposal dated August 18, 2025, in the not to exceed amount of \$22,045.84 from Grassland Equipment and Irrigation Corp. and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO.240-2025

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Supervisor of Buildings and Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to hire Midstate Heating and Cooling to install new Carrier units to replace the geothermal unit in the lobby of the Town Hall in the not to exceed amount of \$48,700.00 utilizing their unique knowledge, technical skills, training and expertise regarding our existing systems and to authorize the Supervisor to execute any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO.241-2025

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Building, Planning and Development Coordinator Harris

RESOLVED, that the Town Board authorizes the Building, Planning and Development Department to purchase a 2026 Dodge Durango pursuant to New York State Contract PC66680 in the not to exceed amount of \$42,750.00 from Main Motorcar said pricing includes monies for a radio and lettering and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO.242-2025

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Town Supervisor Tollisen

RESOLVED, that the Town Board hereby approves extending the Kensington at Halfmoon Phase II Planned Development District for an additional one-year period, to commence development by September 21, 2026.

RESOLUTION NO.243-2025

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Department Manager for Animal Control Victoria Hanna

RESOLVED, that the Town Board authorizes the Animal Control Department to purchase a 2026 Dodge Durango pursuant to New York State Contract PC66680 in the not to exceed amount of \$54.550.00 from Main Motorcar said pricing includes monies for a radio, Kennel Insert Package, Laptop Bracket and lettering and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO.244-2025

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala Resolution Introduced by Comptroller Sullivan

RESOLVED, that the Town Board authorizes the Supervisor to enter into a Service Agreement Addendum with Paychex extending the Town's current rates for an additional three (3) year period and to authorize the Supervisor to execute any necessary documentation to effectuate the Agreement Addendum, subject to the review and approval of the Town Attorney.

RESOLUTION NO.245-2025

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

Resolution Introduced by Comptroller Sullivan

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

PUBLIC COMMENT (For discussion of non-agenda items) No one came forward.

ADJOURN

There being no further business to discuss or resolve on a motion by Councilman Connors and seconded by Councilman Hotaling, the meeting was adjourned at 7:08 pm.

Respectfully Submitted,

Kelly L. Catricala Town Clerk





Count on It.



4536 Morgan Place Liverpool, New York Phone: 1-315-457-0181 Parts Fax: 1-800-950-4342 Office Fax: 1-315-457-0312 892-898 Troy Schenectady Rd Latham, New York Phone; 1-518-785-5841 Parts Fax: 1-800-950-4342 Office Fax: 1-518-785-5748



QMS Quote #	
Date:	18-Aug-25
Inquiry Date:	
Prices Subject to Change	Quote Expires in 30 Days
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Terms:	
Shipped Vie:	Truck
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To: Customer Name:

Address:

Town of Halfmoon- Parks

City State Zip Attn: Halkmoon, NY Matt Hickok 518-527-3292

Phone: Email Contact:

mahickok@townofhalfmoon.org

In Response to your inquiry, we submit the following Quotation;

Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Salesman	
Cell Phone	A Brett Beldere
	518-857-9870
Email	∠dbei/den@grasslandcorp.com
Gı	oup 40525 Heavy Equipment, Award PGB-22792, NYS Contract: PC69682 Now to April 30, 2026
	NYS Contract: PC69682 Now to April 30, 2026

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the order without penalty at that time.	Total		\$22,045.84
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Quote

Midstate Heating & COOLING

7947281490650 153 hudson ave mechanicville ny 12118

Bill To: town of halfmoon 2 halfmoon plaza halfmoon ny 12065 Date: 07/21/2025 Quote No.: 10000

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Total \$48,700.00

Please contact us for more information about payment options.

Thank you for your business.



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Note: This is not an invoice. The prices and equipment shown on this priced criter continuent to be under the content of the content listed of prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Page 1 of 2

Please read and sign this form.



Paychex Service Agreement Addendum

Company Name	
Pederal IO Number	

The Parties hereby agree to amend the Paychex Service Agreement between Client and Paychex ("Agreement") by deleting the first paragraph of Section 41. Fees and Reliablins ment Amounts and Section 11. Termination of Ract E of the Agreement in their patiety and replacing them as specified below. This Addendum only applies to the Paychox Flex® Enterprise, Paychox Flex® Pro or Paychex HR Pro Services and is not applicable to any other services Clear receives. This Addendum shall be applicable to the Company identified above and each Company identified on Part D to the Agreement

Fees and Payment Amounts. Client agrees to pay fees for all Paychex and third-party Services selected by Client ("Figer") and remit funds Fees and Payment Amounts. Client agrees to pay fees for all bayches and third-party Services selected by Client ("Fees") and remit funds to Payches representing the amount due to pay or reinburse Payches no Vendor for any amount remitted by Payches on behalf of Client ("Payment Amounts") (collectively, Regand Enyment Amounts shall be "Amounts Due") through an Electronic Plants Transfer ("PayTe) or such or behalf of the payment prior to the due date ("Paydlag Deadling"). Payment Amounts include all amounts in the due date ("Paydlag Deadling"). Payment Amounts include all amounts in the due date ("Paydlag Deadling"). Payment Amounts include all amounts for pay Client's Workers, reinit faxes, pay gandstmens, as enterwise fund Client's payment obligations for Services provided prosonant to the Agreement. Pees may include an interminant fees, per pay fund fees pay run fees; per sufficient and fees has been premium processing these payment obligations for Services provided prosonant to the Agreement. Pees may include a fees premium processing these payment of passer fees and any additional fees as described in Part Cro this Agreement, on your involve, fee schedule arthropy of the fees that it is solely responsible for designation are contained for the schedule and the designation of each Worker and for keeping the designation content at all little A Worker designated as active shall reingin in active annual until Client changes the designation, Paycher Fees as set for the on the Agreement provided that Client continues to control the Client changes the designation to Client Paycher first processes ellents payed under the Agreement provided that Client continues to control the Client Enycles flex Enterpies, Paycher flex Prop English and according to the Agreement flex and the Client Paycher flex properties and described as active shall reinigh the continues to control the Agreement stee dorant ended by flits Addending.

扎 Termination.

Termination.

11.1 The term of the Agreement will confinence of the third large his Paychex first place see Client's paycoll under the Agreement and will continue for a period of three (5) years ("Initial Term"). After the Initial Term, the Agreement will kennium a effect until meaninated by either Party in accordance with the Agreement.

11.2 If (Client becomes adolest to receive the bouldarder, or is insolvent; or (3) Paychex, in its sole discretion, determines that a material sulverse change has occurred to Citout or (iii) Paychex distributes, but adjusted discretion, in its sole discretion accordance to Citout or (iii) Paychex distributes, but adjusted discretion, in its appropriate the Agreement, Paychex play terminate this Agreement of a period thereof effective upon receipt by Client of written notice of terminations.

11.3 Paychex mily immediately farminate the agreement, or a position thereof type (1) Client falls to have sufficient funds on the funding Deadling or (ii) Client otherwise materially farminate the agreement, or a position thereof upon it by the Agreement, and falls to our such beach within fifteen (15) days after receipt of withen applied reasonably dentifying the breach.

11.4 It is addition to the provisions of Section 11. 2 and 11.3, either Party may reminate the Agreement at any time, upon providing thirty (30) days processful to the provisions of Section 11. 2 and 11.3, either Party may reminate the Agreement at any time, upon providing thirty (30) days processful to the provisions of the provisions of Section 11. 2 and 11.3, either Party may reminate the Agreement at any time, upon providing thirty (30) days processful to the provisions of the pro

days prior written notice.

11.8 If the Assessment is reminated policity explained by the legical Term (b) by Client pursuant to section 11.4; or (i) by Psyches pursuant to section 11.3; or (ii) by Psyches pursuant to section 11.4; or (ii) by Psyches pursuant to section 11.3; or (iii) by Psyches pursuant to section 11.4; or (ii) by Psyches of months remained by the lesset of (i) the intriber of months remained in the formulation of the Agreement will not reflect the payment obligations existing at the large of months on. Clear acknowledges that it is required to turninate the Agreement for such Clear lessed in Fact D individually, and that termination of the Agreement between Jaychex and any one Client shall not act to terminate the Agreement between Psychex and any one of the Agreement is the Client is provided by a three-pany wondor pursuant to a squarme agreement is terminated for any reason, Psychex may immediately terminate such Service. terminate such Services

This Addendum is nor intended to modify determine any provision of the Agreement, other than as expressly set forth above. The individual signing this Addendum is no clear to the client identified above and each Chent identified in Part D of the Agreement, if applicable, and fill blad each identified in Part D of the Agreement, if applicable, and fill blad each identified Client to this Addendum. Client variants that It possesses full power and authority to enter into this Addendam and each part, and has read and agrees to the terms and conditions set forth in this Addendam and the Agreement. Client acknowledges that it has received the Agreement and each referenced Part to the Agreement and has reviewed the Services selected in Part A of the Agreement. The Panies agree that Client's signature on this Addendam files. 12/2024 may be transmitted to Payches electionically or by firstinile. The Racties friether agree that such signature will have the same force and effect as if the carginal signature and been provided and received.

Client Authorized Officer's Name		Title
	PRINT	<u> </u>
Client Authorized Officer's Signature		Dafe

Supervisor Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA HALFMOON, NY 12065 COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

DATE:

September 3, 2025

T0:

Town Board

Town of Halfmoon

FROM:

Laurie Sullivan

Comptroller

SUBJECT:

Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on September 11, 2025, Abstract for engineering and related fees.

DEBIT:

Revenues

25-980

\$15,420.00

Subsidiary: Home & Community Services

25-4-2189.00

\$15,420.00

CREDIT:

Appropriations

25-960

\$15,420.00

Subsidiary: Engineering Contractors Inspections

25-5-1440.40

\$15,420.00

NAMEAMOUNTDawson Senior Center PDD\$ 5,740.00Paar Estates\$ 3,190.00Summit Ridge/Tribley\$ 6,490.00Total\$15,420.00