

TOWN BOARD MEETING MINUTES

April 17, 2024

7:00 PM

A. James Bold Meeting Room

WORKSHOP - Board Room - 6:15 PM

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

COMMUNITY EVENTS

The “BUY A BRICK” program for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER’S MARKET: Every Wednesday from 2-5 in the Town Hall Foyer. Come visit our local farms, crafters, and vendors that will be on hand every week.

Halfmoon Comprehensive Plan Update page is now live at <https://www.planhalfmoon.com/> . Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

SPRING CLEANUP DATES – at the Halfmoon Transfer Station
Residents Only, No Contractors or Businesses. 2024 Permit Sticker Required
Last Days: April ,19th and 20th.
Hours of operation: Tues. 8-12Friday 12-5Sat. 8-3
Fees: \$5 per Carload\$10 per Truck/Van\$10 per Trailer/U-Haul

CANAL CLEAN SWEEP – Saturday, April 20th from 10am – 11am. Meet at the bottom of Terminal Road. Help keep the Erie Canal area clean & beautiful!

HALFMOON HISTORICAL SOCIETY OPEN HOUSE – Saturday, April 20th from 10am to 1:00pm. Come see the new display “NAVIGATING THE MOHAWK” with an emphasis on donated newspaper articles from 1955-1960 on the building of the Crescent Bridge. Stop by and see us!

SARATOGA COUNTY DEPARTMENT of HEALTH, SARATOGA COUNTY SHERIFF'S OFFICE and THE TOWN OF HALFMOON PROUDLY PRESENT NARCAN TRAINING.
Monday April 29, 2024 4pm-6pm at the Halfmoon Town Hall, 2 Halfmoon Town Plaza, Halfmoon, NY 12065. Participants will be trained in the how to recognize an opioid overdose and administer nasal Narcan. Free Narcan kits will be provided.
This is free and open to the public.

SPRING FLING SHOPPING BAZAAR – Saturday, May 4th from 10am to 4pm at Town Hall. So many vendors to choose from for all your shopping pleasures!

CONCERT IN THE PARK – Friday, June 14th from 6:30 – 9:00pm at the Stage in the Town Park. Joe Adey & the Lug Nuts will be playing under the stars!

TOWN MEETINGS:

***If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- **Town Board: 1st and 3rd Wednesday of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM**
Pre-meeting at 6:45 PM
- **Planning Board: 2nd and 4th Monday* of the month at 7:00 PM**
Pre-meeting at 6:15 PM
- **Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.**

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor)

- a. Chair of Personnel Committee
- b. Ethics Committee
- c. Liaison to Trails & Open Space Committee
- d. Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance)
- e. Co-Chair for Character Counts

John Wasielewski (Town Board Member)

- a. Liaison to Planning Board
- b. Chair of Committee of Emergency Services & Public Safety
- c. Liaison to Animal Control and related services

Jeremy Connors (Town Board Member)

- a. Liaison to Zoning Board
- b. Chair of Business and Economic Development Committee
- c. Chair for Not-for-Profit Organizations
- d. Liaison to Comprehensive Plan Update Committee

Eric Catricala

- a. Co-Liaison to Planning Board
- b. Co-Chair of Business and Economic Development Committee
- c. Chair for Parks and Athletics Organizations
- d. Chair for Recreation
- e. Co-Chair for Character Counts
- f. Liaison to Trails & Open Space Committee

Lynda Bryan (Town Clerk)

- a. Chair of Senior Programs
- b. Chair of Committee on Historical Archives

Dana Cunniff (Receiver of Taxes)

- a. Chair of Committee on Resident Relations

Lyn Murphy, Esq. (Town Attorney)

Cathy Drobny, Esq. (Deputy Town Attorney)

PUBLIC COMMENT (For discussion of agenda items)

DEPARTMENT REPORTS

1. Town Justice Fodera
Total # 162 Total Fees Submitted to the Supervisor - \$16,169.00
2. Town Justice Suchocki
Total #146 Total Fees Submitted to the Supervisor - \$18,897.00

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office)
Animal Control, Receiver of Taxes

CORRESPONDENCE

1. Letter from Saratoga Economic Development Corporation thanking the Town of Halfmoon for their continued commitment and investment in their organization to promote Saratoga County and the Capital Region as an international destination for investment and economic opportunity.
2. Halfmoon-Waterford Fire District No. 1 Board of the Fire Commissioners their resolution pursuant to Real Property Tax Law to provide tax relief to Volunteer Firefighters and Ambulance Workers for life.
3. Received from State of New York Department of Taxation and Finance, Office of Real Property Tax Services Certification of School Tax Relief (STAR) Exemptions for the 2024-2025 School Levy.
4. Received from Amsure, their Governmental Insurance Disclosure Statement filed for the 2023 calendar year.
5. Received from the Town Planning Board Resolutions approved at the April 8, 2024 meeting.

OLD BUSINESS

NEW BUSINESS

128. Resolution that the Town Board approve the minutes of the regular Town Board Meeting of April 3, 2024, as presented.

Resolution Introduced by Town Clerk Bryan

129. Resolution authorizing the Town Supervisor to execute an easement granting County Sewer District #1 access for placement and maintenance of sewer lines on Town owned property filed in the Saratoga County Clerk's Office in Book 2015 at Page 6203, , subject to the review and approval of the Town Attorney

Resolution Introduced by Coordinator of Building, Planning & Development Harris

130. Resolution that the Town Board hereby authorizes Recreation fees for the full day summer program for non-residents in the amount of \$700.00 per child, said fees shall include three trips offered through the recreation program, subject to the review and approval of the Town Attorney.

Resolution Introduced by Recreation Director Department of Aging and Youth Hayes

131. Resolution that the Town Board approves the Comptroller's Report for the month of March 2024.

Resolution Introduced by Comptroller Hatter

132. Resolution that the Town Board hereby authorizes the Supervisor to enter into an agreement with Durham School Services to provide buses with qualified drivers for the Recreation Program on July 10, 2024 (4 buses) and on July 17, 2024 (3 buses) at a cost of \$500.00 per bus, on July 24, 2024 (4 buses) and July 31, 2024 (4 buses) at a cost of \$300.00 per bus for a total not to exceed amount of \$5,900.00 and authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

Resolution Introduced by Recreation Director Department of Aging and Youth Hayes

133. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Constellation Energy for electric service for a 24 month period per the recommendation of Troy & Banks, the Town Energy Auditor/Adviser, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

134. Resolution that the Town Board authorizes the Supervisor to enter into an Agreement with Sprague Energy for gas service for a 24 month period per the recommendation of Troy & Banks, the Town Energy Auditor/Adviser, subject to the review and approval of the Town Attorney.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

135. Resolution that the Town Board intends to adopt lead agency status for the Local Law updates relating to expanding the use in the C-1 Commercial, LI-C Light Industrial, and W-1 Waterfront mixed use District to include uses, and authorizes the Supervisor to execute any necessary documentation to remain in compliance with SEQRA, subject to the review and approval of the Town Attorney.

Resolution Introduced by Coordinator of Building, Planning & Development Harris

136. Resolution that the Town Board of the Town of Halfmoon hereby awards the bid for the furnishing and delivery to the Town of American Made Brass Fittings and Mueller Brass to Ferguson Enterprises, LLC and authorizes the Supervisor to execute any and all necessary documents to proceed with this purchase, subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

137. Resolution that the Town Board authorizes the Town Supervisor to solicit bids for Truck Ultra Low Sulfur Diesel Fuel, Unleaded Regular Gasoline and Kerosene (Diesel/Kerosene Blend) for Town departments for fuel contract period of June 1, 2024 through May 31, 2025 to be received in the Town Clerk's Office by 11:00 am on May 9, 2024,

the sealed bids received shall be publicly opened and read aloud at that time. Subject to the review and approval of the Town Attorney.

Resolution Introduced by Superintendent of Highways Bryans

138. Resolution that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

Resolution Introduced by Comptroller Hatter

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$795.50
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$795.50
CREDIT:	Appropriations	25-960	\$795.50
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.00	\$795.00

Information Only: The above was derived from the following breakdown of charges to be paid on April 25, 2024, Abstract for engineering and related fees.

<u>NAME</u>	<u>AMOUNT</u>
Creekview Estates	\$795.50
Total	\$795.50

PUBLIC COMMENT (For discussion of non-agenda items)

ADJOURN