November 06, 2024 Town of Halfmoon 2025 Budget Workshop 6:00 pm

Supervisor Tollisen: Good evening, everyone. This is the Budget Workshop for the 2025 Town Budget. I'll note that our Comptroller Bonnie Hatter, and Deputy Comptroller Laurie Sullivan are here with us this evening to answer questions regarding the budget. Let's go over the budget highlights. I would like to note that this is the 46th consecutive year that there is no General Town Tax, there is a highway tax which is used for heavily investing in our infrastructure, in our roads. In 2013 when I started, we paved one mile of road, proudly, this past year in 2024, we have paved 10 miles of road.

TOWN OF HALFMOON 2025 BUDGET HIGHLIGHTS

TOWN BUDGET HIGHLIGHTS

Historically, the Town of Halfmoon relies on three major sources of revenue for the Town budget, (1) mortgage tax, (2) sales tax and (3) a Highway tax.

This year's Town Budget figures are the result of a number of different statistical data and analysis. The Saratoga County Treasurer provides a Sales Tax Distribution Analysis that uses projected changes in assessment values and equalization rates. The Town Supervisor and Town Budget Officer review actual statistical data of the Town budgets over the past five-year period and then compare it with recent trends to formulate the budget.

NO GENERAL FUND TOWN PROPERTY TAX

This budget marks the 46th consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon.

GENERAL, HIGHWAY and WATER FUND

There is a 3% raise budgeted for all year-round Town employees. There are a number of fiscal and financial reasons for the decision. This raise is designed to compensate employees for their service, hard work, dedication and to help with the current state of the economy. It is intended to ensure the Town remains competitive with wages and to ensure the Town recruits the best possible candidates for open positions The continued larger increases to the Town's health insurance premiums also played a significant factor in the Town's decision for an increase. Lastly, this raise takes into account the continued increase in minimum wage which has affected the Town in hiring for entry level positions.

The 2025 budget reflects a substantial increase in the General Fund revenue of \$1.1 million over the 2024 adopted budget amount, the largest increases are the sales tax revenue and interest earnings on reserve accounts. We have boosted sales tax revenue for this budget after keeping it rather low in previous budget years due to COVID-19 and the unknown future state of the economy. This in fact has led to large increases to the fund balance which will help maintain the Town's long term financial security and strength.

The Highway Fund 2025 revenue increased by \$60,000 over the 2024 budget; The Highway Tax rate will increase to \$1.47 per \$1,000 of assessed value up from \$1.40 but will stay under the New York State's property tax cap threshold. This increase for the median price homeowner is approximately \$12 per year (\$1.00 per month). The Town will have a total highway tax levy of \$2,405,940 in 2025. The Highway Budget will be supplemented with revenue that will be generated by sales tax, interest and State monies received from DOT programs.

The Water Fund 2025 revenue will increase \$284,300 over the 2024 adopted budget. The increase includes \$100,000 each for both expected metered sales and a water district extension fee payment. The Water Fund Debt Reserve amount of \$68,157 in the 2025 budget, is a portion

of the 2020 bond premium for the water main extension that is required to be utilized over the ten-year life of the bond.

The general fund appropriation portion of the budget increased \$1.06 million or 11 percent from the 2024 adopted budget. The 2024 budget was conservative at the time of completion last year as the Town was facing continued uncertain financial times. As the Town has seen sales tax continue with substantial increases in 2024 and large interest income from investing in Treasury Bills, the Town is in a good financial position to increase the budget for critical and necessary operations in 2025. Some of the larger increases include an additional \$500,000 to Buildings Capital Outlay to fund much-needed upgrades to the Town Complex; a Senior Van; health insurance; employee raises along with NYS pension contributions.

The Highway fund appropriations increased \$60,000 or 1.2 percent from the 2024 adopted budget. Extensive investment in infrastructure will continue in 2025 to help ensure the Town roads continue in accordance with the Town's 20-year capital plan.

The Water fund portion of the budget will increase \$157,656 or 2.3 percent over the 2024 adopted budget. The aging water infrastructure continually is in need of repair or replacement putting a strain on the operating and maintenance portion of the budget. There will be no increase to the residents for debt retirement which will continue at \$156 per equivalent domestic unit (EDU). The net result will be an estimated \$166,980 that will be transferred to Capital Reserve to help replenish the drawdown for infrastructure improvements to enhance the Town's water system.

Overall, the Town budget for 2025 increased \$1,282,226 over the adopted 2024 budget (see categories below). As stated above, this increase is due to many factors, including inflation driving up the cost of essential goods and services. The last three years budgets have been kept to a minimum without loss of services which has enabled the Town to increase fund balances substantially, setting a good foundation for what the unforeseen future may bring.

Estimated revenue budget increases/decreases by category

	2024	2025	Difference	% change
Property Tax and Tax Items	\$5,491,978	\$5,693,053	\$201,075	3.66%
Non Property Tax Items	\$8,745,000	\$9,576,000	\$831,000	9.50%
Departmental Income	\$4,473,800	\$4,727,800	\$254,000	5.68%
Interest and Miscellaneous	\$607,500	\$797,250	\$189,750	31.23%
Licenses, Permits, Fines & Sales	\$689,350	\$645,000	-\$44,350	-6.43%
State and Federal Aid	\$1,121,884	\$1,133,296	\$11,412	1.02%
Reserves	\$228,818	\$68,157	-\$160,661	-70.21%
TOTAL	\$21,358,330	\$22,640,556	\$1,282,226	%6.00

Appropriations budget increases by category

Appropriations budget increases by category				
	2024	2025	Difference	% change
Personal Services	\$5,871,900	\$6,218,900	\$347,000	5.91%
Equipment	\$2,852,682	\$3,421,907	\$56 9 ,225	19.95%
Contractual	\$6,739,762	\$6,974,456	\$234,694	3.48%
Benefits	\$2,192,390	\$2,298,583	\$106,193	4.84%
Debt Service	\$3,255,643	\$3,559,730	\$304,087	9.34%
Water Reserves	\$445,953	\$166,980	-\$278,973	-62.56%
TOTAL	\$21,358,330	\$22,640,556	\$1,282,226	%6.00

PROVIDING NEEDED SERVICES

Our residents continue to use needed services provided by the Town. For example, over 750 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Nutrition program, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors.

For our youth, the Summer Recreation Program enrolled 388 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants who range from first to eighth grade.

The Town partners, with several non-profit organizations, to provide support to Halfmoon children, seniors and families in need. These partnerships include: Mechanicville Area Community Services Center, CAPTAIN, YMCA, Center for the Family and Care-Links. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

ECONOMIC UNCERTAINTY CONTINUES TO AFFECT HALFMOON

The national economy continues to present realistic challenges to the Town and our employees. Sales tax figures for the calendar year 2024 to date have been higher than budgeted, therefore the Town has implemented a wage increase to help our employees with this economic downturn. The Town is having supply issues with some equipment and will continue to watch budget numbers as the national economy continues to be uncertain during this time.

GRANT FUNDING

The Town continues to aggressively pursue federal, state and other grants. These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds.

BOND RATING

The Town of Halfmoon continues to have a very strong credit rating as reflected by S&P Global Rating Action:

"S&P Global Ratings raised its rating on Halfmoon Town, N.Y.'s general obligation (GO) debt one notch to 'AA+' from 'AA'. At the same time S&P Global Ratings assigned its 'AA+' rating to Halfmoon's \$2.4 million series 2024 GO public improvement bonds. The outlook is stable. The rating action reflects our opinion of the town's growing and sizable assigned fund balance, supported by the growing local economy, coupled with improvement in our view of Halfmoon's management policies and practices."

"The rating reflects our view of Halfmoon's:

- Very strong economy, with access to a broad, diverse Albany metropolitan statistical area (MSA), with ongoing industrial, residential, and commercial development townwide;
- Focus on monitoring budgetary performance with good financial management policies and practices under our Financial Management Assessment (FMA) methodology and strong Institutional Framework score;
- Strong budgetary performance, anchored by sales tax collections and sizeable reserves (in our view a credit positive), and very strong liquidity; and
- Manageable debt albeit with a sizable other postemployment benefits (OPEB) liability compared with the budget.

Respectfully submitted;

Kevin J. Tollisen Town of Halfmoon Supervisor **Supervisor Tollisen:** I would like to thank the Comptroller, Deputy Comptroller, and the Deputy Supervisor, who was involved in the process for their hard work on the budget process. Are there any questions of the Board?

Councilman Connors: Mr. Supervisor, I would like to thank everyone who was part of the crafting the 2025 Budget. When you drive around town, you see the significant upgrades in our highways and our equipment; you go through our parks, and they look fantastic. All the tools and equipment our employees have is up to date and compliant and safe. It is truly a testament to everyone who is in volved in the budget process every year to ensure that we provide our residents the utmost in services, and in quality of life that we can provide. Look at the water improvements for the year as well, as we have done significant water upgrades. This is a testament to your leadership, and vision, so thank you.

Councilman Wasielewski: Second that.

Councilman Catricala: Absolutely.

Supervisor Tollisen: I would like to comment briefly on the Bond Rating. The Town of Halfmoon rating was increased from Double A to Double A Positive, which is a tremendous positive for the Town. *The rating was read by Supervisor Tollisen*. If there are no other questions, we will end the Budget Workshop and begin our regular Town Board Meeting at 7:00 pm.

The November 06, 2024 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Jeremy W. Connors, Councilman
Eric A. Catricala, Councilman
Kelly L. Catricala, Town Clerk
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney-EXCUSED

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PUBLIC HEARING: 2025 TOWN OF HALFMOON PRELIMINARY BUDGET.

Supervisor Tollisen: At 6:00 pm we did have our Workshop with respect to the 2025 Budget. Would anyone like the Public Notice read? Hearing from no one, the Public Hearing was opened at 7:02 pm.

Supervisor Tollisen: Any questions of the Board? Would anyone like a copy of the Budget Highlights? No one requested. Budget has been posted online and if anyone has any questions and would like to meet with me, I'd be happy to do that and go over the budget. Please see my secretary after.

Supervisor Tollisen: Any questions from the Public? No one came forward. Supervisor Tollisen closed the Public Hearing at **7:03 pm**

Attorney Murphy: No action by the Board at this meeting A filing with the State must be done to show we are not exceeding the 2% tax cap, and that cannot be done until the Public Hearing has been held, which was this evening.

COMMUNITY EVENTS:

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

<u>FARMER'S MARKET</u>: Every Wednesday from 2:00 pm to 5:00 pm inside the Town Hall starting in October. Come visit our local farms, crafters, and vendors that will be on hand every week.

HALFMOON COMPREHENSIVE PLAN UPDATE PAGE: is live at https://www.planhalfmoon.com. Visit the website to find out more about the Halfmoon Comprehensive Plan Update, learn about upcoming meetings, review draft documents, get added to email announcements and to share your own comments about the future of Halfmoon.

TOWN BUDGET WORKSHOP: 2025 Budget Workshop, Wednesday November 06, 2024 at 6:00 pm in the A. James Bold Meeting Room.

SONS OF THE AMERICAN LEGION SQUADRON #1450: Chicken BBQ Dinner, Saturday, November 09, 2024 4pm to 6pm. \$16.00 per person, eat in or take-out. Tickets available October 19th. at the Legion. Dinner includes: 1/2 Chicken, baked Potato; dinner roll; vegetable; dessert and coffee/soda. Dinners prepared and served by Sons of American Legion Post 1450.

<u>HALFMOON HISTORICAL SOCIETY</u>: Building will be open Saturday, November 16th from 10:00 am to 1:00 pm.

THANKGIVING FOOD DRIVE: The Town of Halfmoon will be accepting food donations for baskets to be delivered to local seniors and families in need. Donations will be collected until Friday, November 22nd at the Halfmoon Town Hall. Items needed are: Instant Potatoes, Stuffing Mix: Dessert Mix: Canned Cranberries; Gravy/Gravy Mix, and Canned Vegetables. If you would like to help or if you need a Holiday Basket, please contact the Supervisor's Office at 518-371-7410 Ext. 2210

HOLIDAY MEMORIES MEMORIAL TREE LIGHTING CEREMONY: Sunday, December 1st at 5:00 pm at the Abele Memorial Park, Harris Road. Remembering our departed loved ones for the holiday season. Applications will be available in mid-October. Please contact Halfmoon Celebrations Association, Inc. at www.halfmooncelebrations.org for additional information.

<u>LETTERS TO SANTA</u>: Begins Monday, December 2nd. Drop off your letter to Santa at the Town Hall in the "Special" Mailbox just for letters to Santa. You can mail your letter to Santa until Monday December 16th, so don't wait too long to tell Santa how good you were this year!

JINGLE BELL BASH: Saturday, December 7th from 12:00 pm to 4:00 pm at the Town Complex. Fun filled day for the kids with pictures with Santa & Mrs. Claus, Sleigh Rides; Craft Making; Balloon Artist; Face Painting & so much more!

AN EVENING WITH MRS. CLAUS: Friday, December 13th at 6:00 pm at the Town Hall. Limited to 50 children under the age of 10. Reservations begin early December. Please contact Halfmoon Celebrations Association, Inc. at www.halfmooncelebrations.org for additional information.

MARKETPLACE ON CANDY CANE LANE: Saturday, December 14th from 10:00 am to 4:00 pm for all of your holiday shopping at the Town Hall! So many vendors will be on hand with exciting gift ideas for you!

TOWN MEETINGS:

*If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).

- Town Board: 1st and 3rd Wednesday of the month at 7:00 PM
 Pre-meeting at 6:15 PM
- Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM
 Pre-meeting at 6:45 PM
- Planning Board: 2nd and 4th Monday* of the month at 7:00 PM
 Pre-meeting at 6:15 PM
- Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Town Supervisor): (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Liaison to Comprehensive Plan Update Committee.

I would like to highlight the Thanksgiving Food Drive. The Rec Department is accepting donations up until November 22^{nd} , we will be meeting here on November 23^{nd} at 10 am to pack and deliver baskets to needy families in town. All are welcome to attend. Thank you.

.John Wasielewski (Town Board Member); (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

I have no report this evening Mr. Supervisor, thank you.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

Thank you, Mr. Supervisor. I know it's fall, and we are thinking about snow, but the Halfmoon Girl's Softball is looking to pre-register. You can go on their website or Facebook page and get your softball player signed up.

Eric Catricala: (Town Board Member): (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee

It's been a long time coming, and it takes a long time to get a project going, but I am glad to see Churchill Road getting its new waterline, and just in time before bad weather. Thank you.

Kelly L. Catricala: (Town Clerk)

I have no report this evening, thank you,

Dana Cunniff (Receiver of Taxes): Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney)

The only thing I have is that Ms. Drobny is excused for this evening's meeting.

Cathy Drobny, Esq. (Deputy Town Attorney) EXCUSED

PUBLIC COMMENT (For Discussion of Agenda Items) No one came forward.

DEPARTMENT REPORTS

- 1. Town Justice Fodera Total # Cases 160 Total Fees Submitted to the Supervisor \$16,870.00
- 2. Town Justice Suchocki Total # Cases 164 Total Fees Submitted to the Supervisor $\$22{,}718.00$
- 3. Building Permits

Total # Permits - 60 Total Fees Submitted to the Supervisor - \$19,338.70 Fire Inspections - 38 Total Fees Submitted to the Supervisor - \$2,150.00

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office) Buildings and Grounds Department, Highway, Recreation, Town Clerk, Water

Supervisor Tollisen: I say this every meeting, but our Department Managers are required monthly to submit reports to me and the Town Clerk, and our Department Managers meet monthly, and we go through what is going on in the individual departments. We did have a Department Manager Meeting this morning and it was good for everyone to get together. It was our Comptroller's - Bonnie's last Department Manager's Meeting; she will be retiring from us shortly, so Congratulations to Bonnie!

CORRESPONDENCE

1.Received from the Town of Halfmoon Planning Board, Resolutions approved at the October 15, 2024 meeting.

Received & Filed

- **2.Received** from the Halfmoon-Waterford Fire District, their 2025 Proposed Budget approved at the October 21, 2024 District Meeting. **Received & Filed**
- **3.Received** from the Clifton Park-Halfmoon Fire District #1, their 2025 Adopted Budget Summary approved by the Fire Commissioners October 16, 2024. **Received & Filed**
- **4. Received** from the Halfmoon Fire District #1 (Hillcrest), their 2025 Budget Summary that was approved by the Fire Commissioners on October 15, 2024. **Received & Filed**
- **5.Received** from NYS Department of State, their confirmation of the filing of Local Law 5-2024.

Received & Filed

6.Received from Saratoga County Office of the Aging, a check in the amount of \$23,750.00 to be used toward the purchase of a Senior Transport vehicle for the Town of Halfmoon.

Received & Filed

7.Received from West Crescent Fire District, their 2025 Budget Summary approved by the Fire Commissioners on November 4, 2024

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO.324 -2024

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Connors, & Catricala. Wasielewski-Abstain

Resolution Introduced by Town Clerk Catricala

RESOLVED, that the Town Board approves the minutes of the Town Board Meeting of October 16, 2024.

RESOLUTION NO.325 -2024

Offered by Councilman Hotaling: seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala. **Resolution Introduced by Supervisor of Buildings & Grounds Maiello**

RESOLVED, that the Town Board authorizes the purchase of four K1 Blue Light Emergency Towers in accordance with proposal dated September 13, 2024, in the not to exceed amount of \$42,140.00 as a sole source provider after attempting to solicit bids and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: This is part of the Town's Emergency Management Plan to make sure our town parks and different have special emergency response equipment in designated areas. Thank you to our Emergency Management Department and our Planning Department for handling this.

RESOLUTION NO.326-2024

Offered by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) to provide professional services associated with the preparation of a Transportation Improvement Program (TIP) application for the I-87 Exit 8A Interchange, consistent with the proposal submitted by MJ dated October 31, 2024, in the not to exceed amount of \$5,400.00 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO.327-2024

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala. Resolution Introduced by Resolution Introduced by Building, Planning Development Coordinator Harris.

RESOLVED, that the Town Board authorizes MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to provide professional services associated with the evaluation for a potential crosswalk on Werner Road in accordance with the proposal submitted by MJ Engineering via email on May 16, 2024, in the not to exceed amount of \$4,165.00, increased from \$3,500.00, subject to the review and approval of the Town Attorney.

RESOLUTION NO.328-2024

Offered by Councilman Wasielewski ,seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Building, Planning Development Coordinator Harris.

RESOLVED, that the Town Board accepts for Road Dedication portion of Sagebrook Drive, a portion of Silver Oak Drive and all of Clover Leaf Drive and related easements in the Betts Farm PDD/Juniper Ridge (Phase 2) Residential Subdivision. The standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, with minor conditions. All roads are public roads and are open to the public 24 hours a day. The Town of Halfmoon accepts the legal responsibility, and the Town of Halfmoon Highway Department will be responsible for all maintenance and repair of the above designated roads. The Town shall not issue more than one (1) certificate of occupancy or maintain, plow or otherwise care for the roads in Phase 2 until proof of recording of the documents with the County Clerk's office are received.

WHEREAS, the developer of Betts Farm PDD/Juniper Ridge, a residential project, would like to dedicate certain roads, infrastructure and related easements in Phase 2 of the project, to the Town of Halfmoon; and

WHEREAS, all roads are public roads and are open to the public 24 hours a day and:

WHEREAS the Town of Halfmoon will accept the roads, infrastructure and easements with conditions; and

WHEREAS, the Town of Halfmoon will accept the legal responsibility; and

WHEREAS, the Town of Halfmoon Highway Department will be responsible for all maintenance and repair of the roads designated below;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

RESOLVED, that the duly convened Town Board hereby accepts for road dedication consisting of a portion of Sagebrook Rd., SBL#273.14-1-98 (1615' long)(Phase 2), and a portion of Silver Oak Dr., SBL#273.14-2-99 (260' long)(Phase 2), all of Cloverleaf Dr., SBL#273.14-2-99 & SBL#273.14-3-99 (1857' long), said roads having a width of 60' of the Betts Farm PDD/Juniper Ridge Residential Subdivision with conditions; and it is further

RESOLVED, that all the other standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit, proof of payment of all taxes due; and it is further

RESOLVED, that the Town Attorney be and is hereby authorized to execute all necessary and related documents in connection with the road dedication and easements; and it is further

RESOLVED, that the Town of Halfmoon shall not issue more than one (1) certificate of occupancy or maintain, plow or otherwise care for the roads in Phase 2 until proof of recording of all necessary documents with the County Clerk's office are received; and it is further

RESOLVED, this Resolution shall take effect immediately.

RESOLUTION NO.329-2024

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala. Resolution Introduced by Superintendent of Water and Buildings Maintenance Supervisor Tironi.

RESOLVED, that the Town Board authorizes the purchase of a Kubota Loader pursuant to New York State Contract #PC69404 in the not to exceed amount of \$89,730.69 and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO.330-2024

Offered by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Town Supervisor Tollisen.

RESOLVED, that the Town Board appoints Victoria Hanna as a full time Animal Control Officer at Grade 4, Step 4, Salary \$56,045.00 Pro-rated, effective November 18, 2024, pending successful completion of all pre- employment testing.

Supervisor Tollisen: Just so the Resolution is clear and the agenda, the Resolution will be to appoint Victoria Hanna Grade 4, Step 4, \$56,045.00, it will be pro-rated obviously, and pending completion of successful all pre-employment testing. Victoria is here with us this evening, congratulations Victoria, welcome aboard.

RESOLUTION NO.331-2024

Offered by Councilman Hotaling, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala. **Resolution Introduced by Superintendent of Highways Bryans**

RESOLVED, that the Town Board hereby hires Benjamin Ildefonso as a Laborer for the Highway Department at Grade 2 Base Pay \$22.61/hr., subject to successful completion of pre-employment testing.

Supervisor Tollisen: Benjamin is here with us tonight, welcome aboard.

RESOLUTION NO.332-2024

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into an agreement with Alarm & Suppression, Inc. to provide a panel replacement at the Water Treatment Plant together with other necessary upgrades pursuant to quote #8631 dated October 25, 2024, in the not to exceed amount of \$16,770.00 for professional services requiring special or technical skills based upon the their extensive knowledge of the systems currently in place in the Water Treatment Plant and further authorizes the Supervisor to execute said agreement, subject to the review and approval of the Town Attorney.

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

ADJOURN

There being no further business to discuss or resolve on a motion by Councilman Connors and seconded by Councilman Wasielewski, the meeting was adjourned at $7:11~\mathrm{pm}$.

Respectfully Submitted,

Kelly L. Catricala Town Clerk



KI Blue Light
Emergency Phones

Proposal ID: TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

Client Email: parks@townofhalfmoon-ny.gov

Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065

Dear Paul,

Thank you for your interest in Knightscope!

Knightscope acquired CASE Emergency Systems, a provider of leading-edge communications and safety technologies, in October 2022. Our mission is to make the United States the safest country in the world with innovative and reliable products and services for public safety at educational campuses, office parks transportation centers, and anywhere security, physical guard services and emergency communications are needed. We strive to build long-term relationships that help protect the places people live, work, play, and visit by ensuring that access to information and help is right at their fingertips.

Our fully integrated, solar-powered cellular emergency phones with modular features offer the latest in wireless technology on the Verizon and AT&T.4G and Iridium Satellite Wireless network.

Once you have reviewed the following information, please let me know if I can answer any questions or provide additional details.

I welcome the opportunity to work with you and appreciate you giving Knightscope the opportunity to serve your specific needs.

Autonomously,

Chrisann Dawson

Sr. Director of Client Development
Knightscope, Inc.

949-378-3124 mobile

Nasdaq: KSCP

🤾 KNIGHTSCOPE

Proposal ID: TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

Client Email: parks@townofhalfmoon-ny.gov

Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065

SCOPE:

Engineered to be a robust wireless communication solution, Knightscope's K1 Blue Light Phones are ideal for enhancing public security on college campuses, parking lots, transit stations, bike paths and trails, and anywhere where additional lighting, safety and security are needed. The K1s include the following features:

- A Knightscope designed, AT&T or Verizon certified 4G cellular calling module
- AC or Solar power with battery back-up to provide uninterrupted operation
- ADA-compliant
- Knightscope's exclusive, self-diagnostic, alarm monitoring system firmware that provides system owners daily email reports on the operational status of their system
- Technical support to monitor and help maintain your system
- Each phone requires a mobile number and activation on the AT&T or Verizon Wireless account
- Knightscope Blue Light Phones are covered by 1-year limited parts warranty against defects



KNIGHTSCOPE

Proposal ID: TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

Client Email: parks@townofhalfmoon-ny.gov

Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065



KNIGHTSCOPE

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PRICING

KNIGHTSCOPE

Name	SKU	Price	QTY	Subtotal
	K1 Blue Ligi	nt Towers		
K1 Blue Light Emergency Tower Solar Powered Blue Light Tower Housing Including: 45W Solar Panel, 40Ah Back-Up Battery with Area Light, Face Light, Down Light.	6000-0355-01	\$8,900.00	4	\$35,600.00
K1 Faceplate, 1 Button LX200 Verizon Wireless Stainless Steel Electronics Faceplate includes One button Call Connect Light Location Description Plate GWireless radio activated on the 4G Verizon Wireless Network with caller identification Preprogrammed for direct dial to 10 digit answer point	6040-0770-01	\$0.00	4	\$0.00
K1 BLT/K1BLE Service Kit Tower CB Service Kit	6000-0481	\$0.00	1	\$0.00
Freight/Shipping Estimate For Delivery to: To be Determined	9900-0002	\$0.00	0	\$0.00
Knightscope Installation Towers & E-Phones Knightscope Installation of Blue Light Emergency Phone Installation not required	7000-0201	\$0.00	0	\$0.00

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			, A	\$35,600.00
	K1 Blue Light To	wer Options		
K1 BLT Wireless Mass Notification Speaker PA Speaker System for Tower CB (Add On to Towers)	6000-0320	\$2,200.00	0	\$0.00
Upgrade to K1 Dual Button Faceplate, LX200 (Verizon)	6040-0770-02	\$250.00	0	\$0.00
K1 Single Button Faceplate with Faceplate Camera Verizon K1 CB Faceplate, 1B, LX200, Camera	6040-0770-03	\$400.00	0	\$0.00
K1BLT Rebar Cage, Foundation 30" x 15" K1BLT Cage, Foundation 30" x 15" Requires additional part # 6040-0735	5870-0084	\$225.00	4	\$900.00
K1BLT Concrete Install Kit K1BLT Concrete Install Kit. Includes: 4 J bolts, nuts, washers, and wood template. Requires additional part # 5870-0084	6040-0735	\$100.00	4	\$400.00
	July 1		and the second section of the second section of the second section of the second secon	\$1,300.00

Total Products

\$36,900.00

KEMS Annual Subscription Per Unit

Name		SKU	Price	QTY	Subtotal
KEMS Prof	fessional	KEMS-PRO	\$290.00	4	\$1,160.00
-Includes Ess -Realtime Ma	sential capabilities				
-Realtime Ale	erts Report Message notification				

31, 20XX

Term: January 1, 20XX to December

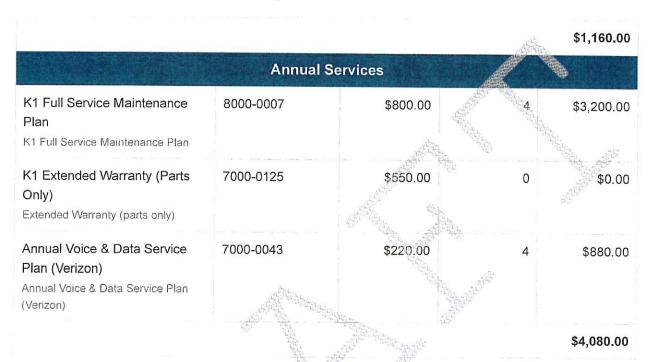
Proposal ID: TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

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Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065



Total Annual Subscriptions & Services \$5,240.00

Total \$42,140.

KNIGHTSCOPE

This price is valid for 60 days. Final shipping rates may change based on quantity and date of shipment. (Customer will be notified when applicable.)

Proposal ID, TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

Client Email: parks@townofhalfmoon-ny.gov

Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065

Signed Agreement:

Thank you for choosing Knightscope!

AGREED BY: Town of Halfmoon	AGREED BY: KNIGHTSCOPE, INC.
v.	
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:
Ship To Instructions:	
Delivery and Installation Contact:	
Name: Title: Phone: Email:	

"KNIGHTSCOPE

Proposal ID: TU9K8-PE6SR-7HHJ3-XBBBA

Client Name: Paul Maiello

Client Company: Town of Halfmoon

Client Email: parks@townofhalfmoon-ny.gov

Client Legal Address: 2 Halfmoon Town Plaza, Halfmoon NY 12065

General Terms and Conditions

KNIGHTSCOPE

Prices do not include any sales tax or customs duties / taxes.

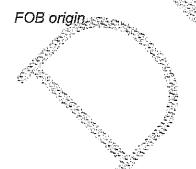
30% deposit is required on equipment orders at time of purchase with the remaining balance due **NET 30**. Upon satisfactory credit review, payment terms are Net 30 days from date of invoice. Confirmed orders are non-cancellable. This proposal is valid for 60 days.

At the expiration of the initial one-year (1) term, the Full Service Maintenance (FSM), Annual Voice and Data Service, and KEMS Subscription will automatically renew for successive additional one-year (1) periods ("Renewal Term"), unless cancelled in writing by either party 30 days in advance. Each third-year renewal will include a 4% Consumer Price Index (CPI) rate adjustment.

Equipment/Materials/Freight Charges

Knightscope will invoice upon shipment of equipment and materials, plus freight charges.

Confirmed orders are non-cancellable.

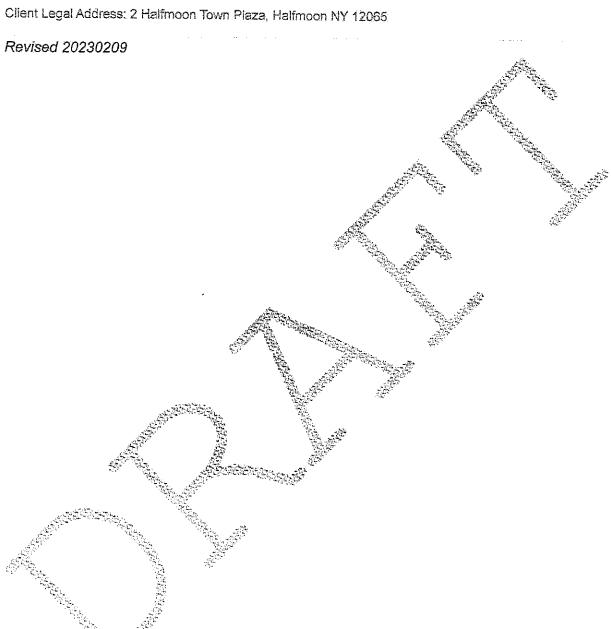


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KNI6HTSCOPE

SENT VIA EMAIL ONLY

October 31, 2024

Supervisor Kevin Tollisen Town of Halfmoon 2 Halfmoon Town Hall Plaza Halfmoon, NY 12065

Email: ktollisen@townofhalfmoon.org

Re: Proposal for Engineering Services

I-87 Exit 8A Interchange TIP Application Preparation

Town of Halfmoon/Clifton Park, NY 12065

MJ Proposal No. 2024533

Dear Supervisor Tollisen,

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is pleased to provide the Town of Halfmoon (Town) with this proposal for professional services associated with the preparation of a Transportation Improvement Program (TIP) application for the subject project per the Town's request. MJ's project understanding and associated Scope of Services are included below.

PROJECT UNDERSTANDING

MJ understands the Town is requesting MJ to provide coordination and preparation of an application for the 2025-2030 TIP Solicitation, Evaluation and Selection Process. The submission of the project application to the Capital Region Transportation Council (CRTG) is due on December 6, 2024 by 5:00 pm.

Eligible project types for the 2025-2030 TIP Solicitation include, but are not limited to, safety, the repair and reconstruction of roads and bridges, and the maintenance and construction of public transit systems, sidewalks, and trail systems.

The project application and design will consider pedestrian safety and vulnerable roadway users when developing project proposals by incorporating pedestrian countdown timers, crosswalks, median refuges, leading pedestrian intervals, accessible pedestrian signals, and other pedestrian safety strategies whenever possible. The project must be consistent with the adopted planning and investment principles in the Transportation Council's New Visions 2050 Metropolitan Transportation Plan. Projects programmed in the FIP usually receive 80% of their funding from federal fund sources and the remaining 20% from state and local fund sources. All applications will be prepared and submitted on the 2025-2030-FIP webpage via fillable forms.

Based upon the above understanding, MJ offers the following Scope of Services for your consideration.



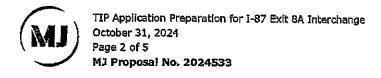












SCOPE OF SERVICES

Task 01: Project Coordination

MJ will review the CRTC TIP Application document for project requirements and coordinate information needed from the Town. The TIP Project Application type will fall under the Congestion, Freight, and Air Quality section of the application as identified below:

Congestion, Freight, and Air Quality

Eligible projects must support strategies identified in the transportation Council Congestion Management Process (CMP) (i.e. Intelligent Transportation Systems (ITS), Transportation Systems Management and Operations (TSMO), Access Management, Roadway Capacity), on-road freight and air quality improvement, and/or Alternative Fuel Vehicle Infrastructure Example projects include intersection improvements (including dedicated turn lanes and roundabours), ITS projects, traffic signal upgrades or optimization, access management improvements, demand management projects, intermodal freight projects, electric vehicle charging, and more

The Town will provide a signed cover letter (pdf format) from the chief elected official or equivalent committing the sponsor to the project and local match requirement. The Town will also provide any letters of support that are required for the application.

Task 02: Safety/Crash Analysis:

MJ will analyze safety/crash data for the project corridor to include the most recently available data. MJ will obtain the updated crash data via the Crash Location and Engineering Analysis Repository (CLEAR) system within the project limits. A crash analysis will be performed to update crash severity and if there are any safety issues within the project limits. Any potential project safety benefits will be provided.

Task 03: Project Costs/Schedule:

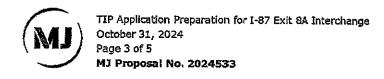
MJ will update the cost estimate provided previously under the TAP/CMAQ application. MJ will review current NYSDOT unit-price costs and update the project estimate accordingly. The project estimate will be escalated for an assumed 2026 construction.

MJ will prepare estimates for design, Right-of-Way, Construction Support Services and Construction Inspection costs as required in Part C of the TIP application.

An anticipated project schedule will be prepared to assist with the planning and implementation of the project funding as required in Part C of the TIP application.

Task 04: Prepare TIP Application Information:

MJ will review all supporting documentation that was provided in the previous TAP/CMAQ application and coordinate the need for additional support documents or updates to existing documentation with the Town.



MJ will prepare a TIP application document (In MS Word format) for use in coordinating the required TIP application input data. MJ will prepare the DRAFT information for the TIP application and will provide this information to the Town for review. The document will be finalized and sent to the Town for final review. The Town will be responsible for inputting the data into the TIP application on the CRTC website and will submit the application on-line.

Project concept sketches that were prepared for the previous TAP/CMAQ application will be updated/provided as needed for the Town to upload with the application.

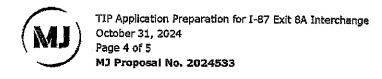
The following requirements, that are identified in the TIP application, have been identified below with responsibility assigned for preparation of the documents.

Des	cription	Responsibility/Review
1	Application document and required input	MJ/Town
2	Letters of Support	Town
3	Description of Primary Maintenance-Responsibilities	MJ/Town
4	Estimated project cost	MJ/Town
5		MJ/Town
6	Project Schedule (Preferred-Schedule)	MJ/Town
7	Signed cover letter from chief elected official	Town
8	Additional supporting documents	MJ/Town

The scope-and fee presented in this proposal is applicable only to the information required to prepare for the CREC TIP Application process.

TASKS NOT INCLUDED IN THIS PROPOSAL

- 1. Work requested that is not specifically included in the Scope of Work will be considered extra work.
- Utility design and coordination.
- 3. Traffic data collection and traffic capacity analysis.
- 4. Soil Investigations.
- 5. Stakeholder meetings.
- 6. Environmental investigations. Effort will be limited to desktop screenings, only.
- 7. Material testing.



SCHEDULE

MJ will perform the outlined tasks within the following durations in advance of the required TIP application date:

Description	Completion
Assumed NTP (approval at Town Board Meeting)	11/06/24
Preparation & coordination of DRAFT TIP application information	11/27/24
Town review of DRAFT TIP information	12/03/24
Submit FINAL TIP application information to Town	12/04/24
Town to input TIP application data into CRTC website	12/05/24

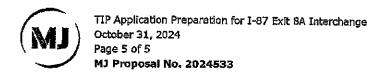
The schedule assumes there are no significant changes or delays resulting from decisions, conditions and/or events beyond MJ's control.

FEE

MJ proposes to complete the above-listed services for the following Lump Sum (LS) fees.

Description	The state of the s	Valley of the second of the se	Billing Type	Fee
Task 1: Project		Constant Con	LS	\$ 1,000
	Crast Analysis	COLLAND COLLAN	LS	\$ 1,200
Task 3: Project (Costs/Schedule		LS	\$ 800
Task 4 Prepare	THR Application Info	ormation.	LS	\$ 2,400
Total Fee	Tanana Ta	The state of		\$ 5,400

MJ will provide an invoice once the work has been completed and after the TIP application is submitted by the lown. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



SUMMA	R	γ
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Thank you for the opportunity to provide a proposa acceptable, please execute and return the Authoriza opportunity to continue to work with you on this part (518) 371-0799 or via email at bcooper@doi.org/10.2007/journal.org/ additional information.	ation to Proceed below. We look forward to the roject. Please do not hesitate to contact Brian
Sincerely, Bian J. Cooper	
Brian J. Cooper, P.E. Principal / Sr. Vice President of Transportation Engin	eering
Cc; File	
AUTHORIZATION TO PROCEED	
I hereby authorize MJ Engineering, Architecture, Lanco to proceed with the scope of services as described at	dscape Architecture, and Land Surveying, P.C.
	TOTAL STATE OF THE PARTY OF THE
Printed wine	Title
Signature	Date

New York State Contract PC# 69404

R640R43 WEB QUOTE #2801298 Date: 8/5/2024 6:36:31 AM - Customer information -TIRONI, FRANK HALFMOON WATER DEPT. filroni@iownofhalfmoon.org 518-371-7410 EXT

DALE

853-4500

- Standard Features -

Quote Provided By Randall implement Co., Inc. **Ned Ostrander** 2991 NY-5S Fultonville, NY 12072 email: ned@randallimpis.com phone: 5188609918

- Custom Options -



R640R43

***EQUIPMENT IN STANDARD MACHINE ***

ENGINE V2607 Tier 4 Final Kubota Diesal Engine 4 Cyfinders, 4 Cycle, Turbocharged 61,1 Net HP @ 2400 rpm (SAE J1349) Peatures; Peatures: 5 Second Quick Preheat System Automatic Regeneration Dual Element At Cleaner Fuel / Water Separator Refueling Assistant Self-Bleed Fuel System

BASIC UNITS R640R43 with: ROPS/FOPS A/C Cab 160% On-Demand Diffe d Differential Lock Rear Counter Weight

Attrout Quick Coupler Buckets Options

OPERATIONAL DIMENSIONS WI SSL Coupler SSL Coupler
Bucket Capacity (SAE J742) 1,0 cu yd,
Tipping Load Straight w/ Bucket
(SAE Rating) 7,750 bs,
Tipping Load Straight w/ Pathet-Eories
(SAE Rating) 6,083 liss
Hinge Pin Height 10,45
Dump Height at Eully-Relised
Position 7 9*
Madrizum Dumo Ander-Affa 708mon 7 9 Vlaximum Dump Angle 45° Reach Fully Raised at Maximum Dump Angle 29

Maximum Dump Angle 29

Loader Bucket Breakout Force 9,869 lbs.
Steering Angle (each way) 409

Frame Oscillation Angle (Total) 8

Standard Tire Size (Bridgeslone) 405/70-

R16 8 ply Traction Force 8,588 lbs Auditary Hydraufic Flow 17.8 gpm @ 3,000 psi

FEATURES ±40° Articulated Stearing, 8° Frame Oscillation 2 Head Lights, Front and Rear Signal 2 Head Lights, From and rock on Lights
Articulation Transport Lock
Auxiliary Hydraulics @ 17.8 gpm Digital Control Panel w Diagnosti FOPS (Falling Object Protective Structure, Level 1, ISO 3449)
Greass Gun Holder
Libert I but I mater Systemsfibad Hybrid Link Loader System Floader Arm Support
Hydracilic Oxick Coupler In Cabi Control
Hydracilic Oxick Coupler In Cabi Control
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Lockouts Lockouts, Float Mechanical Linkage, Direction Peniand, 100% Differential Lock
King Brake, Spring Applied, Hydraufic
Size

Ver Sleering, Tilt Steering Wheel W Steering (Only)
Radio Ready (Cab Model Only)
Retractable Seat Bell Retractable Seat Belt. ROPS (Roll-over Protective Structure ISO Service Brakes, Well type Disk Brakes, Endosed Stde Mirrors 12V Power Outlet Couplers Sts. Type Of Euro, Type Quick Couplers Suspension Seat W. Headrest Cup Hotler Towing Pin. Well.

Towing Pin, Wilst Rest, Right Side, Adjustable

R640R43 Base Price: \$103,845,00 (1) 74" GENERAL PURPOSE BUCKET/R530/R630 K7174-74" GENERAL PURPOSE BUCKET/R530/R630 \$3,193,00 (1) HYDRAULIC SKIDSTEER, STYLE QUICK COUPLER/ R540 & R640 K7644YDRAULIO SKIDSTER STYLE QUICK COUPLER/ R540 & R640 \$3,702.00 R540 & R540

(1) 45" PALLET FORKS FOR SKID STEER
LOADER CHICK COUPLER,
KC177-46" PALLET FORKS FOR SKID STEER LOADER CUICK
COUPLER \$2,759.00 COLFEE (1) GOVINEATER KIT ROAD (1) GOVINEATER KIT ROAD \$385,00 TURBAR WORKING LIGHT-CABIN R540/R640 \$331.00 (H)AT&T TELEMATICS MODEM 0:00:00-41&TTELEMATICS MODEM \$449.00 (1) EXGÂVATOR & W. TELEMATICS HARNES
KOTMA EXCAVATOR & WETERFINATICS HARNESS
Configured Price \$162.00 \$114827.00 State of New York Discount: (\$27,558,48) SUBTOTAL: \$87,268,52 Dealer Assembly: \$399.67 Freight Cost: \$962.50 PDI: \$400.00 Install of worklights accylopater, and quick hitch \$700.00 Total Unit Price: \$89,730.69 Quantity Ordered: Final Sales Price: \$89,730,69

> Purchase Order Must Reflect the Final Sales Price

To order, place your Purchase Order directly with the quoting Jealer

"Alf equipment specifications are as complete as possible as of the date on the quote, Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are socied to change. Taxes are not included. The PDI fines and finight for attachments and accessories quoted may have additional changes added by the delivering dealer. These changes will be billed separately. Prices for product quoted for 60 days from the date shown on the quote, All equipment as quoted is subject to availability.

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> Licensed by the State of Vermont icense No.: ES-949



We support and Encourage NICET certification

331 Ushers Road, Suite #3, Ballston Lake, New York 12019
Phone: 518.399.5110 - Fax: 518.399.8702 - www.alarmandsuppression.com

TO: Town of Halfmoon, Water Treatment Plant

ATTN: Paul Maiello PHONE: 518-233-7489

EMAIL: grounds@townofhalfmoon.org

DATE: October 25, 2024

FROM: Jay Benoit (518)399-5110 ex123

PAGES: 1 (including this page)

RE: Panel replacement at Water Treatment Plant A&S Quote # 8631

Thank you for the opportunity to provide a quote for the Fire system at the above location.

FIRE ALARM SYSTEM

- 1 NFW-100X Fire Panel
- 13 FSP-951 Smoke Detector
- 43 FST-951 Heat Detector
- 12 NBG-12LX Pull Station
- 1 DNR Detector with remote test switch
- 2 FMM-1 Monitor Modules
- 1 Lot Labor Programing/Testing/Certification.

Total Price \$16,770.00

Exceptions are:

Sales Tax

Permits

Prices are subject to change, without notice, after 90 days.

Please do not hesitate to contact us if there are any questions, or if we may be of further assistance.

Signature

Printed Name

Date

PO Number

Licensed by the NYS Dept. of State and the Vermont Division of Public Safety

AUTHORIZED DISTRIBUTORS FOR FIKE & NOTIFIER AMERICAN EXPRESS, MASTER CARD & VISA ACCEPTED