

**The November 19, 2025 meeting was called to order at 7:00 pm by Town Supervisor Tollisen in the A. James Bold Meeting Room with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Deputy Town Supervisor  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Eric A. Catricala, Councilman  
Kelly L. Catricala, Town Clerk  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney

**WORKSHOP - BOARD ROOM - 6:15 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**Supervisor Tollisen:** The first item on the agenda this evening is a presentation by the Halfmoon Celebrations Association, so I would like to call on the President of the Association, David Maxfield.

**PRESENTATION: HALFMOON CELEBRATIONS ASSOCIATION, INC.**

**David Maxfield, President of Halfmoon Celebrations Association, Inc.:** Good evening, everyone. My name is Dave Maxfield, and I am a proud volunteer with Halfmoon Celebrations. For those who may not be familiar with our organization, we are a not-for-profit group of dedicated town volunteers committed to providing free, family-friendly events for our residents and surrounding communities. I've had the honor of serving on this committee since 2007, and during that time I've watched volunteers come and go, events evolve, new ideas form, and traditions grow. But one thing that has never changed is the remarkable dedication and spirit of Annie Nickerson.

Tonight, we are here to honor a woman whose service, heart, and commitment truly reflect what community volunteerism is all about.

Annie was born on July 5, 1936, in Rome, New York, to Anthony and Rose Gullo (Goo-Low). She is the youngest and the last surviving of four children: her sister Rose, and her brothers Charles and Joseph.

She has lived a life filled with hard work and love. She worked at the Beeches (Beaches) Manor Banquet Hall in Rome, NY and later retired from Shadi's (Shadee) Mediterranean Restaurant in Methuen (Me-thew-en), Massachusetts.

Family has always been at the heart of her world. She has one son, Danny and his wife Sandy, and two granddaughters Shawna (Shawn-nah) & Brianna who adore her. Along with her grandson-in-law Aaron.

In 1969, Annie met Frank, the love of her life. They married in July of 1970, proof that sometimes when you meet the right person, everything simply falls into place. After moving to Halfmoon, Annie became deeply involved in the community: She joined the Halfmoon Senior Center in 2004, and she joined Halfmoon Celebrations in 2005.

Annie enjoys volunteering, Bingo trips, scratch-off tickets, visiting family, chocolates, real fruit slices, and being involved anywhere she can lend a hand. From the very first day I met her, Annie was warm, welcoming, and instantly a friend. When I became President of Halfmoon Celebrations in 2012, Annie quickly became one of my biggest cheerleaders, always offering support, encouragement, and a helping hand.



Even when life became difficult, Annie never wavered. When she was diagnosed with breast cancer, she told me: "Dave, as long as I feel good, I'll be there. I love Celebrations."

And she meant it. She showed up. She helped. She inspired all of us with her strength and perseverance.

We are all grateful that Annie beat that terrible disease, and we are blessed to have her here with us today. Annie is the person who always asks: "What can I do?" or "Do you want me to handle that?"

One of her favorite roles is managing the 50/50 raffle at our concert nights and Harvest Festival. Annie takes this job very seriously. Every year she tries to beat the previous year's numbers, and frankly, she usually succeeds. Her dedication helps keep our events free through the 50/50 proceeds and community support. She also folds every brochure to promote all our events. She attends every meeting. She helps decorate the Town Complex for holiday events. She hands out flyers, shares ideas, and brings a burst of enthusiasm wherever she goes. Simply put, Annie is the definition of contributive. For many years, I wanted a way to recognize volunteers who have given ten years or more of service. With the support of Town Supervisor Kevin Tollisen, we created a special award to celebrate these extraordinary individuals.

A single day of volunteering is commendable, but ten years or more is truly remarkable and deserves recognition. And now here we are 10 more years later for Annie's 20-year monumental award which shows Annie profound commitment and loyalty to Halfmoon Celebrations and her community.

So, Annie, on behalf of Halfmoon Celebrations and everyone who has been fortunate enough to work alongside you: Thank you. Thank you for your kindness, your strength, your passion, and your unwavering commitment to this community.

You are strong, selfless, thoughtful, and incredibly devoted. You continue to make every event better, every meeting brighter, and every volunteer feel welcomed. I am honored to call you my friend, and I look forward to working with you for many more years to come. Annie, please come forward to accept this very well-deserved award. Thank you.

**Supervisor Tollisen:** If you know Annie, she was honored a few months back by the Town as a Halfmoon Hero for her extraordinary service to our community. If you look at twenty years of volunteer service, truly think of all the lives she has touched and made an impact, and made their lives better. You cannot calculate the amount of time and effort that Annie has put in, and she does it for no other reason than she loves people and loves to serve others. Yesterday, we had our Thanksgiving feast at the Senior Center, and Annie came up to me and asked if she could do a 50/50. At the end of the night, she was so happy, she told me they made big bucks, and the Seniors made some money! Annie loves to do whatever to help others and thank you from all of us at the Town, and we have a Proclamation that we would like to present to you this evening. Annie, on behalf of the Town of Halfmoon, Thank you for your service, and I present to you this plaque and Proclamation.

## PROCLAMATION

**WHEREAS**, the Town Board of the Town of Halfmoon recognizes the time and effort put forth by Annie Nickerson as a volunteer for Halfmoon Celebrations association and applaud her willingness to volunteer and utilize her abilities and unique talents to serve our community by volunteering for Halfmoon Celebrations Association for 20 years; and

**WHEREAS**, the Board wishes to recognize and express gratitude to Annie Nickerson who demonstrates an extraordinary dedication to the future of our community together with a willingness to put the needs of the community first by not only volunteering for the Halfmoon Celebrations Association and the Town of Halfmoon, but also being an active member of the Halfmoon Senior Center since 2004; and

**WHEREAS**, Annie Nickerson is always working to put in the extra time and energy necessary to make sure that Halfmoon Celebrations and the Town of Halfmoon work together to provide fun family activities for our residents and those of the surrounding communities; and

**WHEREAS**, Annie Nickerson moved to the Town of Halfmoon 25 years ago with her extended family choosing to remain a member of our community when most of her family relocated to Florida; and

**WHEREAS**, the Halfmoon community, and the communities around us benefit greatly from your choice to provide such exemplary service to our community and your willingness to volunteer in any capacity to ensure our residents enjoy the creative family fun events sponsored by Halfmoon Celebrations Association and the Town of Halfmoon; and

**WHEREAS**, such service, which is truly the lifeblood of the community and the Town;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Town Board of the Town of Halfmoon hereby recognizes and commends Annie Nickerson for her willingness to volunteer for the Halfmoon Celebrations Association demonstrating her service and dedication to our community.
2. That a copy of this Resolution be presented to Annie Nickerson as an “Outstanding Citizen” of the Town of Halfmoon.

DATED: November 19, 2025

KEVIN J. TOLLISEN, TOWN SUPERVISOR,  
TOWN OF HALFMOON

**RESOLUTION NO.308-2025**

**Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors &. Catricala. Resolution Introduced by Supervisor Tollisen**



**RESOLVED**, that the Town Board recognizes and commends Annie Nickerson for her willingness to volunteer for the Halfmoon Celebrations Association demonstrating her service and dedication to our community.

**Supervisor Tollisen:** I would now like to call up Assemblywoman Mary Beth Walsh, who just flew in from her trip to make it here because of you Annie! Assemblywoman, thank you for joining us.

**Assemblywoman Mary Beth Walsh:** I had a chance to go to Washington for a couple of days, it was really cool, and I'll tell you about it some other time. I really wanted to be here for you Annie, because, well, I need to throw Paul O'Keefe a bone too. Both you and he are my favorite Seniors in Halfmoon. Annie, I got to know you in the beginning when I started nine years since I came into office, you were one of the first people who I met. You welcomed me with open arms, and you told me you would let me know if there was ever something I needed to be at, you would keep in touch with keeping my calendar full, and you always gave me a warm hug. It is such an honor for me to represent the whole 112<sup>th</sup>, but I love Halfmoon, and you are a big reason for that! I also brought a citation for you, I won't read it because it will sound similar to what has already been read out loud, but from my heart, I wanted to say thank you, because our communities are strong because of people like you Annie, who give back. Lots of people stay home and don't do anything, but then there is always that handful of people that volunteer with love and care, and you can really feel it. I am so glad I could congratulate you and honor you this evening. Thank you.

**Supervisor Tollisen:** Annie, congratulations from a grateful Town. David, I will turn it back to you.

#### **Halfmoon Celebrations Association, Inc. Year End Report:**

**David Maxfield, President of Halfmoon Celebrations Association, Inc.:** Good evening, everyone. As previously introduced, I'm Dave Maxfield, the current President of Halfmoon Celebrations. We are a dedicated not-for-profit organization run entirely by volunteers and yes, every single event you see magically appear is powered by caffeine, teamwork, and a volunteer crew patient enough to put up with my "Dave-level" attention to detail.

Our mission is simple: to bring free, high-quality, family-friendly events to our community in a safe, welcoming, and fun environment. And let's be honest, Halfmoon knows how to have fun.

But none of this happens by accident. The success of every shopping event, concert, movie night, and festival is the direct result of our incredible volunteers. These are the people who show up early, stay late, and somehow still smile when we come back the day after an event to clean up.

Please join me in recognizing our outstanding volunteers:

Kristen Woodworth, Sandy McAlonie, Francyne Cunningham, Mara Sweeter, Annie Nickerson, Eric Clark, Traci McCumber, Erin Palmer, Mary Wilcox, Barbara Atwell, Margaret Kugler (Ku-Gler), Mary Jo Lais (Lay-S), Alina LaMere, Michelle Davies, Marilyn Sehgal (Cig-Gel), Susan Olszewski (O-Chef-Ski), Donna DeVoe, and Pam Wilbur.

We also want to thank the heroes who jump in whenever we need additional assistance, which is basically every event, you know the "volunteer reinforcements," if you will, these wonderful folks are:

Terri Russel, Kate Jeanson, PJ Maiello, Matt Hickok and the Character Counts Program Team.

A special thank you goes to Supervisor Kevin Tollisen and the entire Parks and Buildings Department. Without their support, equipment, and "Yeah, sure, we can make that happen," our events would be... well, a lot less possible.



And of course, we extend our deepest appreciation to our 32 generous sponsors. They help keep our events free for the community, so please support the businesses that help support our town.

These contributors are:

1. 1st National Bank of Scotia
2. Kevin Koval Adirondack Basement Systems Inc
3. Architectural Glass and Metal
4. Bast Hatfield
5. Belmonte Builders
6. Carola, Bagnoli, Tollisen PLLC
7. Capital Region Chamber
8. Crisafulli Brothers
9. Clifton Park & Halfmoon Emergency Corps. Inc EMS
10. Connors Agency
11. CT Male Associates
12. DeCrescente Distributing
13. DelSignore Blacktop
14. Evolution Construction Services
15. Goldstein Enterprises
16. KeyBank
17. Lansing Engineering
18. LifeWorks Community
19. Lutz, Selig & Zeronda, LLP
20. MJ Engineering and Land Surveying
21. Next Generation Roofing
22. Petuske Produce
23. Pioneer
24. Price Chopper/Market 32
25. Stewart's
26. Town Attorney Lyn Murphy
27. Town of Halfmoon
28. Toyota of Clifton Park
29. Trick Shot Billiards & Wicked Eatery
30. Troy Sand and Gravel Inc
31. Trustco
32. Waste Connections

Although 2025 is winding down, we still have plenty of holiday spirit left, and several wonderful events to share with you.

Our first event is our Holiday Memories Memorial Tree Lighting Program which will be held on Sunday, November 30th at 5 PM located at the Abele Memorial Park. This touching ceremony illuminates both the Town Tree and individual memorial trees in honor of our loved ones that have passed but are forever in our hearts. Now in our 23rd year, this tradition brings comfort, connection, and togetherness during the holiday season.

Then on Saturday, December 6th from 12 PM–4 PM we will be hosting our Jingle Bell Bash!

Thanks to an army of volunteers who decorated last Saturday (and who now officially never want to see another strand of lights again), we are ready for one of our biggest events of the year.

This FREE event includes:

- Santa and Mrs. Claus photos
- Face painting, balloon artists & a photo mirror
- Horse-drawn wagon rides
- Child ID cards from the Saratoga County Sheriff's Office



- Two children's craft rooms
- Refreshments sold by the Town Team to support Halfmoon Character Count and Halfmoon Celebrations
  - And visits from some of the North Poles favorite Characters, like Frosty, Rudolph the Grinch and a few other holiday friends!

Please join us for this festive, fun, and guaranteed to tire your kids out event, So parents, you're welcome.

Then on Friday, December 12th from 6 PM–7:30 PM we will be hosting An Evening with Mrs. Claus's Right here in Town Hall. This cozy, reservation only event is limited to the first 50 children ages 5–10. It includes story readings in Mrs. Claus's living room, caroling with her North Pole friends, and Mrs. Claus's famous cookies and milk to enjoy.

Lastly, on Saturday, December 13th from 10 AM–3 PM we will be hosting our Marketplace on Candy Cane Lane right here in the Town Hall. We will be featuring 48 local vendors and crafters; this is your chance to finish your holiday shopping or start it if you are a proud last-minute shopper. The first 50 guests will receive a complimentary Halfmoon Celebrations shopping bag, and we will have over 48 raffle items to win. So please come and support our local small businesses!

On behalf of the entire Halfmoon Celebrations Association team, thank you for your continued support and trust in us. We wish you a happy, healthy, safe, and joy-filled holiday season. But most importantly, bring your holiday spirit. We'll handle the rest. Thank you for your time!

**Supervisor Tollisen:** Thank you David. I would like the Halfmoon Celebrations volunteers to raise their hands; Thank you to all of you for ALL that you do! We talked about twenty years plus of volunteer service with Annie this evening, but looking at all the people in this room, there are so many people in this room that have volunteered and given of themselves for nothing other than to make halfmoon a better place and to brighten someone's day. From the bottom of our hearts at the Town Board level, thank you all for the great work that you do.

## COMMUNITY EVENTS:

**The "BUY A BRICK" Program:** for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov).

**FARMER'S MARKET:** Every Wednesday from 3:00 pm to 6:00 pm in the Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

**TOWN OF HALFMOON HISTORICAL BUILDING:** The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or [lbryan@townofhalfmoon.org](mailto:lbryan@townofhalfmoon.org). Volunteers are needed for upcoming events: 250th Anniversary of the Revolutionary War, more information to come.

**THANKSGIVING FOOD DRIVE:** Donations are accepted through November 21, 2025 and will be collected and made into baskets and delivered to local seniors and families in need. Items needed are: Instant Potatoes, Stuffing Mix; Dessert Mix; Canned Cranberries and Vegetables; Soup/Soup Mix; Gravy/Gravy Mix. Deliveries will be made November 22, 2025. For more information, please contact Jim Hayes, Recreation Director at 518-371-7410 Ext. 2272.

**LETTERS TO SANTA:** November 23rd through December 17th 2025 Santa's Mailbox will be outside the front door of the Halfmoon Town Hall. Children who drop off their letters will receive a response from Santa, and a special surprise just for them! A self-addressed, stamped legal envelope must be included for the child to



receive their special gift! For more information, please contact Jim Hayes, Director, Halfmoon Recreation at 518-371-7410 Ext. 2272.

**HOLIDAY MEMORIES TREE LIGHTING:** Sunday, November 30, 2025 5:00 pm to 7:00 pm at the Abele Memorial Park, off Harris Road. Remembering our departed loved ones for the holiday season. Applications are now available. Please contact Halfmoon Celebrations Association at <http://www.halfmooncelebrations.org> for further information.

**JINGLE BELL BASH:** Saturday, December 6, 2025 from 12:00 pm to 4:00 pm at the Halfmoon Town Complex, 2 Halfmoon Town Plaza. A fun event for the children with Face Painters, Balloon Artists; Child ID; Photo Mirror; Stilt Walker; Pictures with Santa & Mrs. Claus; Horse Drawn Sleigh Rides, and much more! Frosty, Rudolph, the Grinch will be on hand to add to this fun event! For more information, please contact [www.halfmooncelebrations.org](http://www.halfmooncelebrations.org).

**AN EVENING WITH MRS. CLAUS:** Friday, December 12, 2025 6:00 pm to 7:30 pm at the Halfmoon Town Hall, 2 Halfmoon Town Plaza. Limited to 50 Children ages 5-10 years old. Reservations begin in early December. Please contact <http://www.halfmooncelebrations.org> for more information.

**MARKETPLACE ON CANDY CANE LANE:** Saturday, December 13, 2025 from 10:00 am to 3:00 pm at the Halfmoon Town Hall, 2 Halfmoon Town Plaza. Holiday shopping from local vendors and crafters that have much to offer!

#### **TOWN MEETINGS:**

**\*If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).**

- Town Board: 1st and 3rd Wednesday of the month at 7:00 PM  
Pre-meeting at 6:15 PM
- Zoning Board of Appeals: 1st Monday\* of the month at 7:00 PM  
Pre-meeting at 6:45 PM
- Planning Board: 2nd and 4th Monday\* of the month at 7:00 PM  
Pre-meeting at 6:15 PM
- Trails & Open Space Committee: 3rd Monday\* of the 3rd month at 7:00 PM, unless otherwise announced.

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor) :** I would like to make note of A town Board Meeting Change. The Town Board Meeting scheduled for Wednesday, December 17<sup>th</sup>, will take place on Tuesday, December 16<sup>th</sup> at 7 pm. this will be noted on the website and the next agenda.

**Paul Hotaling (Deputy Town Supervisor):** (1) Chair of Personnel Committee (2) Ethics Committee, (3) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance) (4) Co-Chair for Character Counts, (5) Co-Liaison to Comprehensive Plan Update Committee.

**Councilman Hotaling:** I would like to mention the Holiday Food Drive that will take place in the Bold Room this Saturday at 10:00 am. We have over 35 families, which is a new high, that are receiving a holiday food basket. We can use all the hands we can get for deliveries, so please consider joining us on Saturday. Thank you.

**John Wasielewski (Town Board Member):** (1) Liaison to Planning Board, (2) Chair of Committee of Emergency Services and Public Safety, (3) Liaison to Animal Control and related services.

**Councilman Wasielewski:** I have no report this evening, thank you Mr. Supervisor.



**Jeremy Connors (Town Board Member):** (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations, (4) Liaison to Comprehensive Plan Update Committee

**Councilman Connors:** No report this evening, thank you Mr. Supervisor.

**Eric Catricala: (Town Board Member):** (1) Co-Liaison to Planning Board, (2) Co-Chair of Business and Economic Development Committee (3) Chair for Parks and Athletic Organizations, (4) Chair for Recreation (5) Co-Chair for Character Counts, (6) Liaison to Trails and Open Space Committee.

**Councilman Catricala:** I have nothing this evening, thank you.

**Kelly L. Catricala: (Town Clerk):**

**Town Clerk Catricala:** I have no report this evening, thank you.

**Dana Cunniff (Receiver of Taxes):** Chair of Committee on Residents Relations

**Lyn Murphy, Esq., (Town Attorney):**

**Attorney Murphy:** At this time, I would ask the Board to pass a resolution setting a Public Hearing for the January 21, 2026 the Town Board Meeting at 7:00 pm or as soon thereafter as the agenda allows to discuss the proposed Town Code amendments; they are very slight in nature, but it makes our Code easier to process and makes more convenient for our residents.

**RESOLUTION NO.309-2025**

**Offered by Councilman Connors, seconded by Councilman Wasielewski:** Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors & Catricala.

**Resolution Introduced by Coordinator, Building, Planning & Development Harris**

**RESOLVED,** that the Town Board hereby schedules a Public Hearing for the January 21, 2026 Town Board Meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an amendment to the Code of the Town of Halfmoon in relation to Zoning, Subdivisions, Mobile Homes & Building Permits.

**Supervisor Tollisen:** Anything further Ms. Murphy?

**Attorney Murphy:** I have nothing further, thank you.

**Cathy Drobny, Esq. (Deputy Town Attorney):** I have no report, thank you.

**PUBLIC COMMENT (For discussion of agenda items)** No one came forward.

**DEPARTMENT REPORTS**

- 1. Town Justice Fodera  
Total # Cases 109      Total Fees Submitted to the Supervisor- \$13,951.00
- 2. Town Justice Suchocki  
Total # Cases 203      Total Fees Submitted to the Supervisor- \$23,507.00

**DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office)** Building and Grounds; Building, Planning & Development; Receiver of Taxes



**CORRESPONDENCE**

- 1. Received from Halfmoon Zoning Board of Appeals, a resolution that was passed at the November 3, 2025 meeting regarding an extension/enlargement of a pre-existing/non-conforming use, 2 Church Hill Road in the Town of Halfmoon, NY.  
Received & Filed
- 2. Received from Halfmoon District #1 their Notice of Annual Fire District Election.  
Received & Filed
- 3. Received from William Bryans, Town of Halfmoon Superintendent of Highways, notice of the Highway Department returning to winter hours starting November 24, 2025 Monday through Friday 7 am to 3 pm.  
Received & Filed
- 4. Received. from own of Halfmoon Planning Board, their resolutions passed at the November 10, 2025 Planning Board Meeting.  
Received & Filed

**OLD BUSINESS**

**RESOLUTION NO.300-2025**

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors &. Catricala.  
Resolution Introduced by Comptroller Sullivan

**RESOLVED**, that the Town Board adopts the Preliminary Budget of the Town of Halfmoon as the 2026 Budget as presented.

**POLL OF THE BOARD**

Councilman Catricala	Aye
Councilman Connors	Aye
Councilman Wasielewski	Aye
Councilman Hotaling	Aye
Supervisor Tollisen	Aye

**NEW BUSINESS**

**RESOLUTION NO.301-2025**

Offered by Councilman Catricala, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors &. Catricala.  
Resolution Introduced by Town Clerk Catricala

**RESOLVED**, that the Town Board approves the Minutes of the Town Board Meeting of November 5, 2025.

**RESOLUTION NO.302-2025**

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen Hotaling, Wasielewski, Connors, & Catricala  
Resolution Introduced by Comptroller Sullivan



**RESOLVED**, that the Town Board approves the Comptroller's Report for October, 2025.

**RESOLUTION NO.303-2025**

**Offered** by Councilman Catricala, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Deputy Supervisor Hotaling**

**RESOLVED**, the Town Board hereby appoints Judy Dahoda as a member of the Ethics Board.

**RESOLUTION NO. 304-2025**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi**

**RESOLVED**, that the Superintendent of Water & Building Maintenance Supervisor has determined that a Rugby 9' steel dump body owned by the Town of Halfmoon is equipment that should be sold or otherwise disposed of on Auctions International as it is no longer of use to the Town, subject to the review and approval of the Town Attorney.

**RESOLUTION**

**WHEREAS**, the Town Board of the Town of Halfmoon is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment that is no longer of use to the Town; and

**WHEREAS**, the Town has consistently sought an effective way to ensure that obsolete equipment is disposed of in a manner that garners the most return on the original investment made to obtain the equipment; and

**WHEREAS**, the Superintendent of Water & Building Maintenance Supervisor has determined that a Rugby 9' steel dump body currently owned by the Town of Halfmoon should be sold or otherwise disposed of as it is no longer of use to the Town; and

**WHEREAS**, the Town has an Agreement with Auctions International to place material that is no longer of use to the Town out for bid; and

**WHEREAS**, the Superintendent of Water & Building Maintenance Supervisor has the training and experience to determine what items should be placed on the Auction website and what items should be otherwise disposed; and

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Superintendent of Water & Building Maintenance Supervisor may dispose of a Rugby 9' steel dump body by placing it on Auctions International.

2. That this Resolution shall take effect immediately.

DATED: November 19, 2025

KELLY CATRICALA TOWN CLERK  
TOWN OF HALFMOON

**RESOLUTION NO.305-2025**

**Offered** by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala  
**Resolution Introduced by Judge Joseph Fodera**



**RESOLVED**, that the Town Board appoints Edith Walker as a part time Clerk at Grade 1 Base Pay \$21.04/hour, effective December 16, 2025, pending successful completion of all pre- employment testing.

**RESOLUTION NO.306-2025**

**Offered** by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Judge Joseph Fodera**

**RESOLVED**, that the Town Board appoints La Shay Adamson as a part time Clerk at Grade 1 Base Pay \$21.04/hour, effective November 24, 2025, pending successful completion of all pre- employment testing.

**RESOLUTION NO.307-2025**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Connors, & Catricala

**Resolution Introduced by Comptroller Sullivan**

**RESOLVED**, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

**PUBLIC COMMENT (For discussion of non-agenda items)** Hearing none, motion to adjourn.

**ADJOURN**

There being no further business to discuss or resolve on a motion by Councilman Wasielewski and seconded by Councilman Connors, the meeting was adjourned at 7:29 pm.

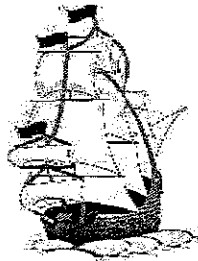
Respectfully Submitted,

Kelly L. Catricala Town Clerk



Supervisor  
Kevin Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Jeremy W. Connors  
Eric Catricala



**TOWN of HALFMOON**

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

DATE: November 19, 2025

TO: Town Board  
Town of Halfmoon

FROM: Laurie Sullivan  
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer’s monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on November 20, 2025, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$9,760.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$9,760.00
CREDIT:	Appropriations	25-960	\$9,760.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$9,760.00

<u>NAME</u>	<u>AMOUNT</u>
Juniper Ridge/Betts Farm	\$ 6,932.50
Creekview Estates	\$ 42.50
Dawson Senior Center	\$ 420.00
Hanks Hollow	\$ 840.00
Summit Ridge/Tribley	\$ 1,215.00
Pinebrook Hills	\$ 310.00
Total	\$ 9,760.00