

The October 01, 2026 meeting was called to order at 6:15 pm by Deputy Town Supervisor Catricala in the A. James Bold Meeting Room with the following members present:

Kevin J. Tollisen, Supervisor- RECUSED FOR EXECUTIVE SESSION
Eric A. Catricala, Deputy Town Supervisor
Jeremy W. Connors, Councilman
Paul L. Hotaling, Councilman
John P. Wasielewski, Councilman
Kelly L. Catricala, Town Clerk
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Deputy Town Supervisor Catricala: At this time, the Town Board will go into Executive Session to discuss a matter regarding a personnel matter. May I have a motion?

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen-RECUSED, Catricala, Hotaling, Wasielewski, & Connors.

The Town Board entered into Executive Session at 6:16 pm

At 6:53 pm the Town Board returned to the A. James Bold Room.

Deputy Supervisor Catricala: We have just come back from executive session to discuss a personnel matter, and are going to request an investigation and take disciplinary action pending the investigation and outcome.

We are now going to go directly to the item under Old Business to discuss the adoption of the proposed Sweeney PDD that was previously tabled pending the County's referral. Are there any questions of the Board? Hearing from no one, can I have a motion for the Town Board to declare Negative Declaration pursuant to SEQRA?

OLD BUSINESS:

DISCUSS ADOPTION OF PROPOSED SWEENEY PDD - TABLED FROM TB MEETING 9-02-2026 PENDING COUNTY REFERRAL

RESOLUTION NO.306-2026

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen-RECUSED, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Building, Planning and Development Coordinator Harris

RESOLVED, that the Town Board as Lead Agency, adopts a Negative Declaration for SEQRA for the proposed Sweeney PDD.

Deputy Town Supervisor Catricala: May I have a motion to adopt the Sweeney PDD?

RESOLUTION NO.307-2026

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen-RECUSED, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Building, Planning and Development Coordinator Harris

RESOLVED, that the Town Board adopts the Sweeney PDD as presented, subject to the review and approval of the Town Attorney.

Supervisor Tollisen joined the Town Board meeting introducing the presentation from the Southern Saratoga County Quilters for Quilts of Valor.

Presentation: Southern Saratoga County Quilters for Quilts of Valor

Sandy Charette, leader of the Southern Saratoga County Quilters for Quilts of Valor, Chapter of the Quilts of Valor Foundation: Good evening Supervisor Tollisen, Deputy Town Supervisor Catricala, Town Councilmen Wasielewski, Hotaling, and Connors, and the other members of the Town Board. For those of you who may not know me my name is Sandy Charette and I'm the leader of the Southern Saratoga County Quilters for Quilts of Valor chapter of the Quilts of Valor Foundation.

Joining me this evening are several members of the Quilts of Valor family we have Betsy Shepherd McCormick, Eileen Pettis, Kimberly Paulson, Barbara Wood and Sharon Pingelski.

We're here tonight for a very simple reason. Say thank you. The mission of the Quilts of Valor Foundation is to cover our service members and veterans who've been touched by war with comforting and healing quilts. Our mission is also about connection; connecting our community with the men and women who served our country, and making sure they know their service and sacrifice have not been forgotten. The Town of Halfmoon has been an important part of that mission.

We are extremely grateful for the opportunity to participate in the Town's annual veteran ceremonies, where we have the privilege of presenting Quilts of Valor to local Veterans. We are equally grateful for the financial support the town has provided, which helps us continue to making and presenting these quilts.

We also appreciate the opportunities to introduce our organization to the community at Town events such as the Halfmoon Harvest Festival.. Every conversation, every nomination and every opportunity to tell someone about Quilts of Valor helps us reach another veteran who may deserve to be recognized.

This year, however, makes our gratitude feel even more meaningful. As our nation celebrates America's 250th birthday, we thought what better way to commemorate this milestone than with something that represents our love of country and our gratitude for those who have defended it, and the importance of community. So, the members of the Southern Saratoga County Quilters for Quilts of Valor created a very special patriotic quilt- one that we hope will serve as a lasting reminder of this extraordinary year and the Town of Halfmoon's commitment to honor its veterans.

Tonight, we are honored to present this quilt to the Town of Halfmoon in celebration of America's 250th birthday, and with our sincere appreciation for your support of Quilts of Valor, and most importantly, for your continued support of the men and women who have worn the uniform of our country.

On behalf of all of us at Southern Saratoga County Quilters for Quilts of Valor, thank you for standing with us, thank you for standing with our veterans, and thank you for helping us keep the spirit of service and patriotism alive in our community.

Supervisor Tollisen: The quilt is amazing, beautiful. Let's take a picture with all of you and the Town Board with the Quilt. Sandy and team, thank you guys for what you do in your community our little contribution to all of you monetarily is nothing compared to what you guys have done for our veterans. And truly it's remarkable to see the smile on the veteran's faces, the absolute joy that they feel from the warmth of that quilt and to think about the hours upon hours upon hours for every single piece of that quilt to be made I've been at the Senior Center when little pieces of it are being put together or something once in a while but the amount of hours and time and effort is truly your love for our community and your love for our veterans, and there's nothing better than that and with our sincere appreciation we genuinely thank you that is just an amazing piece of art for sure and we'll gladly hang that in Town Hall as a lasting remembrance of our 250 years of America. But let's get a picture together and with our thanks and appreciation.

Sandy Charette: Just so you know, there is a label on the back of the quilt that has a certificate of appreciation with a few words and the names of all our current members of the Quilts of Valor on it.

COMMUNITY EVENTS:

The "BUY A BRICK" Program: for the Halfmoon Veterans Walk of Honor at the Halfmoon Veterans Memorial in the Town Park is now accepting orders. Create a lasting tribute for your veteran. For more information, please call 518-371-7410 ext. 2200 or visit our website www.townofhalfmoon-ny.gov.

FARMER'S MARKET: Every Wednesday from 3:00 pm to 6:00 pm outside at the Abele Park across from Town Hall. Come visit our local farms, crafters, and vendors that will be on hand every week.

TOWN OF HALFMOON HISTORICAL BUILDING: The Historical Building is open by appointment. Please contact Lynda Bryan, Historian at 518-371-7410 Ext. 2331 or lbryan@townofhalfmoon.org. Volunteers are needed for upcoming events: 250th Anniversary of the Revolutionary War, more information to come.

FALL CLEAN-UP: Friday, October 2nd from Noon to 5 pm, and Saturday, October 3rd from 8 am to 3 pm, Tuesday, October 6th from 8 am to noon, Friday, October 9th from Noon to 5 pm, and Saturday, October 10th from 8 am to 3 pm at the Town of Halfmoon Transfer Station, located at 322 Route 146, Halfmoon, NY 12065.

ZIM SMITH TRAIL WALK: Saturday, October 3rd. The Town of Halfmoon and Halfmoon Trails and Open Space Committee invite you to Zim Smith Trail Walk. The trail walk will begin at 10:00 am at the Zim Smith Trail Head at Coons Crossing. Please register for the walk online at halfmoon.ny.myrec.com OR call 518-371-7410 extension 2272.

POLKA FEST: Thursday, October 15th from 4 pm to 7 pm at the Halfmoon Senior Pavilion on 287 Lower Newtown Road, Waterford. Special appearance from Tony's Polka Band. Menu-Golumpkis, Kielbasa, Sauerkraut, Pierogis & Rye Bread. Presale only \$20.00 Proceeds to benefit Character Counts. Questions, please call 518-371-7410 extension 2272, Recreation Office.

TRUNK OR TREAT: Saturday, October 24th from 5 pm to 7 pm at the Halfmoon Town Park at 162 Route 236, Halfmoon. Trick or Treaters will stay in the car and drive around the decorated Halfmoon Town Park. For more information contact Jim Hayes at 518-371-7410 extension 2272.

THANKSGIVING FOOD DRIVE: Donations will be collected through Saturday, November 21st. Donation boxes are located in the entrance of the Town Hall and Recreation Office. Items needed: Instant Potatoes; Stuffing Mix; Dessert Mix; Canned Cranberries; Muffin Mix; Gravy/Gravy Mix; Soup/Soup Mix and canned vegetables. Donations will be made into baskets and delivered to local seniors & families in need.

TOWN MEETINGS:

*If a Monday meeting falls on a holiday, the meeting will be held the next day (Tuesday).

- Town Board: 1st and 3rd Wednesday of the month at 7:00 PM
Pre-meeting at 6:15 PM
- Zoning Board of Appeals: 1st Monday* of the month at 7:00 PM
Pre-meeting at 6:45 PM
- Planning Board: 2nd and 4th Monday* of the month at 7:00 PM
Pre-meeting at 6:15 PM
- Trails & Open Space Committee: 3rd Monday* of the 3rd month at 7:00 PM, unless otherwise announced.

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) :

Eric Catricala: (Deputy Town Supervisor): (1) Chair of Personnel Committee, (2) Co-Liaison to Planning Board, (3) Co-Chair of Business and Economic Development Committee, (4) Chair for Parks and Athletics Organizations, (5) Liaison to Trails & Open Space Committee.

Councilman Catricala: I have nothing this evening, thank you.

Paul Hotaling (Town Board Member): (1) Chair for Recreation & Character Counts, (2) Ethics Committee, (3) Co- Liaison to Comprehensive Plan Update Committee, (4) Chair of Infrastructure & Safety (Water, Highway, Building & Maintenance), (5) Liaison to the Information Technology Department.

Councilman Hotaling: I would just like to piggy-back on the Quilts of Valor. I have been to some of the events that Supervisor Tollisen could not make, and these quilts presented made the days brighter for the recipients of these quilts. Hats off to the volunteers of the Quilts of Valor for their hard work.

John Wasielewski (Town Board Member): (1) Co- Liaison to Planning Board, (2) Chair of Committee of Emergency Services & Public Safety, (3) Liaison to Animal Control and related services.

Councilman Wasielewski: Thank you Mr. Supervisor I have no report this evening.

Jeremy Connors (Town Board Member): (1) Liaison to Zoning Board; (2) Chair of Business and Economic Development Committee (3) Chair for Not-for-Profit Organizations (4) Liaison to Comprehensive Plan Update Committee.

Councilman Connors: Thank you Mr. Supervisor, I have no report this evening.

Kelly L. Catricala: (Town Clerk): No report, thank you.

Dana Cunniff (Receiver of Taxes): Chair of Committee on Residents Relations

Lyn Murphy, Esq., (Town Attorney): I have nothing, thank you.

Cathy Drobny, Esq. (Deputy Town Attorney): I have no report, thank you.

PUBLIC COMMENT (For discussion of agenda items) No one came forward, no one online.

Supervisor Tollisen: Department Reports and Department Manager Reports; our Department Managers meet with me and the entire team monthly to provide reports of what is going on in their departments each month, and those reports are available always for review in the Town Clerk's Office.

DEPARTMENT REPORTS

DEPARTMENT MANAGER MONTHLY REPORTS (Can be viewed at the Town Clerk's Office) Building, Planning & Development, Highway; Senior Express; Town Clerk

CORRESPONDENCE

1. **Received** from the Town of Halfmoon Comptroller, Laurie Sullivan, the filing of the 2027 Tentative Town of Halfmoon Budget documentation and transmitted to the Town Board.

Received & Filed

2. **Received** from the Clifton Park Halfmoon Fire District #1 their Public Hearing on 10/22/2026 at 7:00 pm on the proposed 2027 Fire District Budget with their 2027 Proposed Budget.

Received & Filed

3. **Received** from the Town of Halfmoon Planning Board, Resolutions passed at the September 14, 2026 meeting.
Received & Filed
4. **Received** from Town Board of the Town of Malta a Public Notice regarding an application from Cellco Partnership d/b/a Verizon Wireless.
Received and Filed
5. **Received** from the West Crescent Fire District their Public Hearing on 10/22/2026 at 7:00 pm on the proposed 2027 Budget with their 2027 Proposed Budget.
Received and Filed
6. **Received** from the Halfmoon Fire District #1 (Hillcrest) their Public Hearing on 10/13/2026 at 7:00 pm on the proposed 2027 Budget with their 2027 Proposed Budget.
Received and Filed
7. **Received** from the Halfmoon-Waterford Fire District No.1 their Public Hearing on 10/19/2026 at 6:00 pm on the proposed 2027 Budget with their 2027 Proposed Budget.
Received and Filed

Supervisor Tollisen: I will note that Old Business was already taken care of, and note my recusal on the record for that.

NEW BUSINESS

RESOLUTION NO.295-2026

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Town Clerk Catricala

RESOLVED, that the Town Board approves the Minutes of the Town Board Meeting of September 16, 2026 as presented.

RESOLUTION NO.296-2026

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Comptroller Sullivan

RESOLVED, that the Town Board approves the September 2026 Bi-annual Water Report for usage as submitted.

RESOLUTION NO.297-2026

Offered by Councilman Wasielewski, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Comptroller Sullivan

RESOLVED, that the Town Board authorizes the Comptroller to make the attached Creation of Appropriations.

RESOLUTION NO.298-2026

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

RESOLVED, that the Town Board authorizes the Supervisor to enter into a supplemental agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to add 280 hours of full-time Construction Inspection services in the not to exceed amount of \$37,800.00 based upon the extended construction duration of the Brookwood Road water main replacement project, and to authorize the Supervisor to sign the supplemental agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO.299-2026

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

RESOLVED, that the Town Board authorizes the Supervisor to enter into a supplemental agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to add 280 hours of full-time Construction Inspection services in the not to exceed amount of \$37,800.00, based upon the extended construction duration of the Devitt Road/Sunset Boulevard water main replacement project, and to authorize the Supervisor to sign the supplemental agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

RESOLUTION NO.300-2026

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the Superintendent of Highways to hire Cyncon Equipment, LLC. to repair the EnviroSight RCX90 Camera head in the not to exceed amount of \$5,482.72 consistent with estimate #10656 dated 9/4/2026, acknowledging that EnviroSight is the sole source provider of this service and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

RESOLUTION NO.301-2026

Offered by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Superintendent of Highways Bryans

RESOLVED, that the Town Board authorizes the Supervisor to enter into an Agreement with New Country Toyota to facilitate traffic improvements in the area of New Country Toyota of Clifton Park, subject to the review and approval of the Town Attorney.

RESOLUTION NO.302-2026

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Supervisor of Buildings & Grounds Maiello

RESOLVED, that the Town Board hereby hires Jacob Thomas as a full-time Parks Laborer at Grade 1, Base Pay \$24.33/hr, subject to successful completion of all pre-employment testing.

RESOLUTION NO.303-2026

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Town Supervisor Tollisen

RESOLVED, that the Town Board authorizes the Town Supervisor to purchase a N2026 Chevy Express pursuant to Sourcewell contract #032824-OLA in the not to exceed amount of \$121,675.00 from Don Brown Bus Sales consistent with the proposal dated 8/26/2026 utilizing \$90,000.00 provided by Saratoga County with the remainder paid by the Town and to authorize the Town Supervisor to execute any documentation necessary to effectuate the purchase, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: I'll highlight that we are receiving a \$90,000.00 grant from Saratoga County. This is good news for the Town of Halfmoon.

RESOLUTION NO.304-2026

Offered by Councilman Connors, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Superintendent of Water & Building Maintenance Supervisor Tironi

RESOLVED, that the Town Board authorizes hereby schedules a Public Hearing for the October 21, 2026, Town Board meeting, in the A. James Bold Room, at 7:00 p.m. or as soon thereafter as their agenda allows, to discuss authorizing an expenditure of \$350,000.00 from the Water Fund Capital Reserve monies for the design, construction, and installation of a watermain on Belleard Lane together with any other reasonable and necessary water expenditures pursuant to §6-c of the General Municipal Law, subject to permissive referendum.

RESOLUTION NO.305-2026

Offered by Councilman Wasielewski, seconded by Councilman Catricala: Approved by the vote of the Board: Ayes: Tollisen, Catricala, Hotaling, Wasielewski, & Connors.

Resolution Introduced by Building, Planning and Development Coordinator Harris

RESOLVED, that the Town Board authorizes the Supervisor to enter into an agreement with MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to provide professional survey services for topographic and right-of-way boundary mapping of the Upper Newtown Road area at the intersection with NY Route 146 in the not to exceed amount of \$17,000 and to authorize the Supervisor to sign the agreement and any documentation necessary to complete the work, subject to the review and approval of the Town Attorney.

Supervisor Tollisen: I will note that the submission of the 2027 tentative budget has been made to the board. Does the board have any questions on that?

Councilman Wasielewski: Not at this time.

Supervisor Tollisen: Ok. The budget is balanced, thank you to our Comptroller who for the you know extended hours of work and effort to get this budget in but it's a budget that reflects the growing increases in health insurance taking care of our town staff with proper raises but also making sure that we are continuing to make improvements to our water infrastructure and our roads and making sure that the Town staff and Town team have the tools and everything that they need to do the best they can for the Town of Halfmoon, so I think the budget is a reflection of continued conservative budgeting but also taking into account the needs of the town as we continue to grow and continue to you know, make every effort to meet the needs of all of our residents. So, we'll have a further meetings on the budget and we'll have some budget sessions with respect to it but again thanks to our Comptroller and her entire office for the great work they do. I have one question so on the quilts of valor there are requests for funding for the \$1,000.00, does anybody remember if we already approved that funding?

Councilman Connors: I believe we did, I thought in the beginning of the year.

Councilman Wasielewski: It was a resolution earlier this year.

Supervisor Tollisen: Ok, well we'll just double check that and then assuming that's done then we can cut that check and move forward OK very good anybody last is public comments anyone have any questions regarding any items on the agenda or anything at all. Hearing from no one, motion to adjourn.

PUBLIC COMMENT (For discussion of non-agenda items) No one came forward, no one online.

ADJOURN

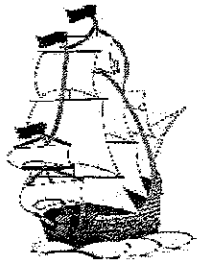
There being no further business to discuss or resolve on a motion by Councilman Connors seconded by Councilman Wasielewski, the meeting was adjourned at 7:19 pm.

Respectfully Submitted,

Kelly L. Catricala Town Clerk

Supervisor
Kevin Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 · Fax (518) 371-0936

DATE: October 1, 2026

TO: Town Board
 Town of Halfmoon

FROM: Laurie Sullivan
 Comptroller

SUBJECT: Creation of Appropriations

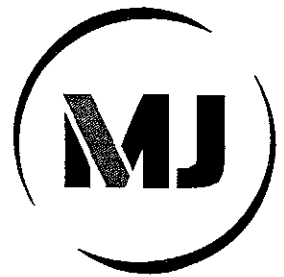
A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on October 8, 2026, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$12,659.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$12,659.00
CREDIT:	Appropriations	25-960	\$12,659.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$12,659.00

<u>NAME</u>	<u>AMOUNT</u>
Creekview Estates	\$ 1,001.00
One Four Six Marketplace	\$ 11,658.00
Total	<u>\$ 12,659.00</u>

VIA EMAIL ONLY



September 23, 2026

Kevin Tollisen, Town Supervisor
Town of Halfmoon
2 Halfmoon Town Hall Plaza
Halfmoon, NY 12065

Re: Brookwood Road Water Main Replacement
MJ Project No. 964.139
Supplemental Proposal No. 2 for Engineering Services

Dear Supervisor Tollisen:

Based on previous conversations with the Town of Halfmoon (Town) and Bellamy Construction (Bellamy), construction work for the Brookwood Road Water Main Replacement Project experienced delays thereby resulting in an extended construction duration and need for supplemental full-time construction inspection (CI) services. A summary of the project progress and delays follows:

- Bellamy mobilized the week of 06/08/2026 and construction activities were projected to take approximately 12 weeks.
- Construction activities exceeded the 12-week projection due to slowdowns related to thirty (30) additional utility locates for undocumented storm sewer infrastructure, two (2) utility repairs for undocumented utilities that were damaged, and modifications to the Middletown Road intersection with an additional crossing, valves, and connection.
- Bellamy is projected to achieve final completion by 10/31/2026.

MJ is currently providing full-time CI based on the original contract executed with the Town on 07/07/2025. The original contract included 480 hours of full-time CI, which was an estimate based on an assumed 12-week construction duration. Supplemental No. 1 was also executed on 09/02/2026, for the addition of the Grange Road water main replacement. This supplemental increased the total number of hours for full-time CI for the original project area and Grange Road to 640 hours. As of 09/11/2026, the budgeted number of CI hours was expended.

Based on the extended construction duration and projected completion date, an additional 280 hours of full-time CI services is projected. At the current CI rate of \$135/hr, the supplemental CI services equate to \$37,800. CI is only provided when Bellamy is actively working onsite, and the additional CI work continues to be billed on an hourly not-to-exceed basis, consistent with the contract. Should the construction duration vary (shorter/longer) from that estimated, only the hours actually spent will be billed. It should be noted that the contract administration services budget included in the original proposal and Supplemental No. 1, appears sufficient to carry the project through completion.

Following your approval and signature below, we will consider the contract formally modified for the additional construction phase support services. If you have any questions or need additional information, please feel free to contact me at 518-371-0799.

Sincerely,


Michael D. Panichelli, P.E.
President

/cld



21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL



AUTHORIZATION TO PROCEED

In accordance with the Agreement dated July 7, 2025, between MJ and the Town, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Kevin Tollisen, Town Supervisor

Date

VIA EMAIL ONLY



September 23, 2026

Kevin Tollisen, Town Supervisor
Town of Halfmoon
2 Halfmoon Town Hall Plaza
Halfmoon, NY 12065

Re: Devitt Road / Sunset Drive Water Main Replacement
MJ Project No. 964.141
Supplemental Proposal No. 1 for Engineering Services

Dear Supervisor Tollisen:

Based on previous conversations with the Town of Halfmoon (Town) and Bellamy Construction (Bellamy), construction work for the Devitt Road – Sunset Boulevard Water Main Replacement Project experienced delays, thereby resulting in an extended construction duration and need for supplemental construction inspection (CI) services. A summary of the project progress and delays follows:

- Bellamy mobilized the week of 07/06/2026 and construction activities were projected to take approximately 10 weeks.
- Construction activities exceeded the 10-week projection due to slowdowns related to twenty-five (25) additional utility locates for undocumented fiber lines and drilling equipment issues.
- Bellamy is projected to achieve final completion by 10/31/2026.

MJ is currently providing full-time CI based on the original contract executed with the Town on 07/07/2025. The original contract included 400 hours of full-time CI, which was an estimate based on an assumed 10-week construction duration. As of 09/11/2026, the budgeted number of CI hours was expended.

Based on the extended construction duration and projected completion date, an additional 280 hours of full-time CI services is projected. At the current CI rate of \$135/hr, the supplemental CI services equate to \$37,800. CI is only provided when Bellamy is actively working onsite, and the additional CI work continues to be billed on an hourly not-to-exceed basis, consistent with the contract. Should the construction duration vary (shorter/longer) from that estimated, only the hours actually spent will be billed. It should be noted that the contract administration services budget included in the original proposal appears sufficient to carry the project through completion.

Following your approval and signature below, we will consider the contract formally modified for the additional construction phase support services. If you have any questions or need additional information, please feel free to contact me at 518-371-0799.

Sincerely,

Michael D. Panichelli, P.E.
President

/cld



21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL



AUTHORIZATION TO PROCEED

In accordance with the Agreement dated July 7, 2025, between MJ and the Town, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Kevin Tollisen, Town Supervisor

Date

Cyncon Equipment, LLC
7494 West Henrietta Road
P.O. BOX 30
Rush, NY 14543

Estimate

10656

Bill To: 3545
Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065

Ship To: 3545
Town of Halfmoon Highway Dept.
322 Route 46
Halfmoon, NY 12065

Date	Ship Via		F.O.B.	Terms		
09/04/2026	Customer Pick Up			Net 30		
Purchase Order Number		Required Date	Sales Person		Description	
		09/04/2026	Emma Miles		S23038	
Quantity			Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.				

Repairs to Envirosight RCX90 Camera head SN:5613229.

Camera Complaint: Camera head loses air quickly.

Tech Diagnosis: Found air to be leaking from all around the glass and around the edges of the casing. Unfortunately we cant get the lens cover parts for this current round window lens as it has been discontinued, and upgraded to a newer model. The software version of this camera is out of date and will need an update. All other camera components will need to be brought to Cyncon for a software update in order to be compatible with the camera head.

***Estimate includes the cost of the software updates to the following peices, to be brought to Cyncon.
Elevator, Cable Reel, Controller and Crawler

1	E-561-3120-02-AO	FRONT COVER ASSY	3623.03	3623.03
10.000	LABOR - TECH JR	LABOR PER HOUR - TECH JR	170.00	1700.00

Please note that we try to issue an accurate quote based on diagnosis of visible repairs needed and equipment tests. Unfortunately, sometimes upon our final check after performing work quoted, other issuesmay manifest themselves. In those cases, you may notice a difference in the final invoice if the amount is minimal or we will issue a final quote for larger amounts.

Order Subtotal	5323.03
Misc Hardware/Materials	159.69
Order Total	5482.72

Thank You

1271



Name: Bill Bryans
Phone: (518) 362-4742
Sales Manager:
Sales Person: Jarred Brown
DMS Number:

Finance

Term	48 mo.	60 mo.	72 mo.
\$ 0.00 Cash Down	\$ 2,980.33	\$ 2,475.34	\$ 2,140.46
\$ 10,000.00 Cash Down	\$ 2,735.39	\$ 2,271.90	\$ 1,964.54
\$ 20,000.00 Cash Down	\$ 2,490.44	\$ 2,068.46	\$ 1,788.62

Lease

Term	36 mo.	60 mo.
Miles/Yr	12,000 mi.	12,000 mi.
\$ 0.00 Customer Cash	\$ 1,740.44	\$ 1,763.47

* All payments and terms subject to credit approval



N 2026 Chevrolet Express
Commercial Cutaway 4500 Van 159"

Stock: TN008878
VIN: 1HA6GUB74RN008878
Odometer: 798
Color: Summit White / Medium Pewter
Engine: 8 Cylinder Engine
Transmission: Automatic
MPG:
Style: Commercial Vehicles

FINANCE DETAILS

Retail Price	\$ 125,995.00
Discount	(\$ 4,495.00)
NET SELLING PRICE	\$ 121,500.00
Doc Fee	\$ 175.00
TOTAL FEES	\$ 175.00
SALES SUB TOTAL	\$ 121,500.00

TOTAL AMOUNT DUE \$121,675.00

YOU'RE SAVING \$4,495.00
\$4,495.00 off MSRP

Sourcewell Contract # 032624-OLA
Customer Sourcewell Acc # 8204

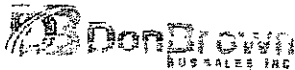
X
Customer Signature

Prepared by Matthew Strick

X
Sales Signature

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Name: Bill Bryans
Phone: (518) 362-4742
Sales Manager:
Sales Person: Jarred Brown
DMS Number:

1012

Finance

Term	48 mo.	60 mo.	72 mo.
\$ 0.00 Cash Down	\$ 3,081.73	\$ 2,559.56	\$ 2,213.29
\$ 10,000.00 Cash Down	\$ 2,836.79	\$ 2,356.13	\$ 2,037.37
\$ 20,000.00 Cash Down	\$ 2,591.85	\$ 2,152.69	\$ 1,861.45

Lease

Term	36 mo.	60 mo.
Miles/Yr	12,000 mi.	12,000 mi.
\$ 0.00 Customer Cash	\$ 1,963.31	\$ 1,823.44

* All payments and terms subject to credit approval



New 2027 Ford E-Series Cutaway

Stock: 926-50232
VIN: 1FDFE4FN2TDD34724
Odometer:
Color: White
Engine:
Transmission: Automatic
MPG:
Style:

FINANCE DETAILS

Retail Price	\$ 129,995.00
Discount	(\$ 4,355.00)
NET SELLING PRICE	\$ 125,640.00
Doc Fee	\$ 175.00
TOTAL FEES	\$ 175.00
SALES SUB TOTAL	\$ 125,640.00
TOTAL AMOUNT DUE	\$ 125,815.00

YOU'RE SAVING \$4,355.00
\$4,355.00 off MSRP

Sourceswell Contract # 632824-02A
Customer Sourceswell Acc #8204

X
Customer Signature

Prepared by Matthew Szueh

X
Sales Signature

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HIGH LEVEL ENTERPRISES, INC.
1060 E WATERFORD ROAD ~ WAKARUSA IN 46573

WARRANTY			
HLE 5 Year / 100,000 Mile Limited Warranty	ST	1	
CHASSIS			
Front Mud Flaps, pair	O	1	
Rear Mud Flaps, Pair	ST	1	
OEM Running Board on Driver Side - Ford Only	O	1	
Reroute Chassis Exhaust Tailpipe to Driverside Rear Corner	ST	1	
Heat Shield/Guard Between Exhaust and Fuel Tank - Ford Only	O	1	
PRODUCTION NOTE: FUEL TANK HEAT SHIELD BETWEEN EXHAUST AND FUEL TANK EVERYWHERE EXHAUST IS WITHIN 8" OF FUEL TANK	O	1	
Front End Alignment	O	1	
Exterior Mirror Set, Remote/Heated - Ford	O	1	
Powdercoated Steel Rear Bumper with Filler Panel	ST	1	
Stainless Steel Wheel Insert, set of 4 for (16") Wheels (front & rear)	O	1	
Aluminum Rear Fender Flares	ST	1	
PRODUCTION NOTE: DRIVESHAFT LOOPS AT EVERY BREAK POINT	O	1	
EXTERIOR PAINT & GRAPHICS			
ALL FIBERGLASS/COMPOSITE EXTERIOR	ST	1	
EXTERIOR LIGHTS			
DOT Exterior LED Lighting and Reflectors	ST	1	
Recessed Mount LED Entry Door Exterior Light	O	1	
LED Rear Center Mount Brake Light, 6" Oval	ST	1	
LED Mid-Ship Turn / Marker Lights	O	1	
Independent RED Brake & AMBER Turn Signal Lights	ST	1	
LED Light in Engine Area	ST	1	
INTERIOR SIDEWALL / REARWALL / CEILING			
Powdercoat Body Structure	ST	1	
Cove Flooring on Sidewall to Seat Track - Flooring Covering	ST	1	
Driver Area: Gray Padded Vinyl	ST	1	
Sidewall: Gray FRP Anti-Microbial	ST	1	
Rearwall: Gray FRP Anti-Microbial	ST	1	
Ceiling: Gray FRP Anti-Microbial	ST	1	
Carpeted Rear Wall Only	GRAY OR CHARCOAL?	GRAY	O 1
****INTERIOR OPTIONS PRICED PER FOOT (BODY MODEL LENGTH)****			
Carpeted Ceiling Only	GRAY OR CHARCOAL?	GRAY	O 24
DOORS / HATCH / WINDOWS			
Passenger Door Electric (STANDARD); Interior Light; (1) Step Light	ST	1	
Passenger Door 36" ROUGH OPENING (STANDARD)	ST	1	
Steel Entry Door Portal with Step Well	ST	1	
Rear Door, (2) Windows - Standard Left Hand Hinge - Must Include Interlock Option	O	1	
Twin Windows On Each Side of Rear Door	O	1	
Roof Hatch - Emergency Exit Hatch w/ Pre-Wire - BLACK/WHITE/GRAY: WHITE	O	1	
Solid/Fixed Windows Glass Windows - Lippert Supplied, Each	ST	1	
FLOORING			
Standard Flooring: Altro Storm (Gray)	ST	1	
Sub-Floor - PerformMAX 500 Panel Flooring	ST	1	

Foldaway Seat, Double AM Benchback	O	2
PASSENGER SEAT FABRICS		
Seat Cover - Level 1	O	1
SEAT OPTIONS		
Anti-Vandal Grab Handle, N/A with H8 Seats, Black - Each LOCATION: AISLE	O	6
Black US Armrest - Each LOCATION: AISLE	O	6
SEAT BELTS		
Seat Belt, Non-Retractable - Per Position	ST	12
FREEDMAN SEATING UPHOLSTERY COLOR		
Driver / Co-Pilot Seats: OEM - NO ACTION TAKEN	99	1
Passenger Seats: LEVEL 1 - OXEN GRAY VINYL #62000692	99	12
SEAT OPTIONS		
PARATRANSIT OPTIONS		
WHEELCHAIR LIFT DOOR		
Double W/C Doors w/ Windows, (1) LED Interior Light, (1) LED 4" Exterior Grommet Light, Gas Shocks, Warning Light and Buzzer in Driver Area	O	1
Additional LED 4" Exterior Grommet Light	O	1
Door Hold-Open Strap, Each - In Addition to Gas Shock	O	2
PURCHASING / PRODUCTION NOTE: WHEELCHAIR DOOR EXTERIOR LATCH --- NON-LOCKING ONLY	O	1
BRAUN LIFTS		
Braun Century NCL917-2 800# Lift (34"x54") With Timbren Rear Only Suspension Kit and Installed Braun Seat Belt	O	1
IS THE LIFT IN THE FRONT OR REAR OF THE UNIT? REAR	99	1
LIFTS CANNOT BE INSTALLED AS A FRONT LIFT WITH A 138/139" WB BUS.	99	
WHEELCHAIR SECUREMENT KITS AND ACCESSORIES		
L-TRACK STYLE SECUREMENTS		
Q-STRAINT SECUREMENT		
Q-8100-A1-L - 4 QRT Deluxe Retractors with L-Track Fittings (Q8-6200-L) & Wall Mount Retractable Comb-Lap/Shldr Belt (Q8-6326-A1)	O	4
Q-Straint Belt Cutter with Velcro - Shipped Loose	O	1
Q5-8522 Q Straint Belt Storage Pouch, Nylon	O	2
PRODUCTION NOTE: INSTALL Q-STRAINT POUCHES REAR DR SIDE WALL	O	1
PRODUCTION NOTE: REAR WC TRACK AS CLOSE TO SIDE WALL AS POSSIBLE MUST MAINTAIN APPROXIMATELY 16 INCHES IN BETWEEN LIFT AND TIE DOWN POSITIONS / TRACK	O	1
ACCESSORIES		
Priority Seating Sign **Required for ADA Compliance for Fixed-Route Systems**	O	1
Additional International Symbol of Accessibility Decal (1 Decal with Lift is Standard) - Each	O	1
SAFETY OPTIONS		
5 Lb Fire Extinguisher	ST	1
16 Unit First Aid Kit	ST	1
Emergency Triangle Kit	ST	1
Back-Up Alarm SAE Type C 97 db(A)	ST	1
LCD Combo Rearview Mirror/Monitor Backup Camera Kit	ST	1
Interior Flat Mirror, 6" x 15" (N/A ON DUAL DOOR CHASSIS)	O	1
Yellow "Standee" Line	O	1
Decal "Watch Your Step" - At Entry Steps and Additional at Raised Floor If Equipped	ST	1

**TOWN OF HALFMOON
BELLEARD LANE WATERMAIN REPLACEMENT**

MJ Project Number:
964.140

Rough Order of Magnitude (ROM) Estimate



**Engineering
Architecture
Landscape Architecture
and Land Surveying, P.C.**

21 Corporate Drive, Clifton Park, NY 12065

September 2026

TOWN OF HALFMOON
BELLEARD LANE WATERMAIN REPLACEMENT

Rough Order of Magnitude (ROM) Estimate
SUMMARY SHEET

Phase Report: Rough Order of Magnitude (ROM) Estimate
Prepared By: MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
MJ PN: 964.140

CONSTRUCTION CONTRACT		
CSI Division	DIVISION TITLE	TOTAL
010000	General Requirements	\$ 25,600.00
020000	Existing Conditions	\$ 12,000.00
310000	Earthwork	\$ 1,750.00
320000	Exterior Improvements	\$ 600.00
330000	Utilities	\$ 148,840.00
SUB TOTAL ESTIMATE		\$ 188,790
DESIGN CONTINGENCY : 10.00%		\$ 18,879.00
SUB TOTAL W/ MARKUPS		\$ 207,669
ENGINEERING, LEGAL, FISCAL, ADMIN:		\$ 20,200.00
CONSTRUCTION OBSERVATION:		\$ 27,000.00
TOTAL CONSTRUCTION COST ESTIMATE		\$ 255,000

- Notes:
- 1. Cost estimate is as of September 2026 and is based on Crescent Vischer Ferry Project bid prices. Costs for equipment and materials are subject to change based on market conditions.
 - 2. The fee for construction observation services assumes 200 hours (based on a 5-week construction duration). Construction observation services to be billed as hourly not-to-exceed at \$135/hour.

Project: BELLEARD LANE WATERMAIN REPLACEMENT
Client: TOWN OF HALFMOON
Project Phase: Rough Order of Magnitude (ROM) Estimate
Prepared By: MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
MJ PN: 964.140

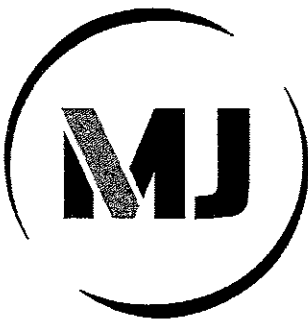
DETAILED ESTIMATE
Construction Contract

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
010000 General Requirements				
Mobilization and Demobilization	1	LS	\$ 14,000.00	\$ 14,000
Town Road Traffic Control	1	LS	\$ 10,000.00	\$ 10,000
Record Documentation	1	LS	\$ 1,600.00	\$ 1,600
020000 Existing Conditions				
Test Pit	12	EA	\$ 1,000.00	\$ 12,000
310000 Earthwork				
Stormwater Erosion and Sediment Control	1	LS	\$ 1,750.00	\$ 1,750
320000 Exterior Improvements				
Topsoil and Seeding	30	SY	\$ 20.00	\$ 600
330000 Utilities				
8" DR11 HDPE (Drilled via HDD)	860	LF	\$ 84.00	\$ 72,240
Connection to Existing 8" Water Main at Dunsbach Rd	1	LS	\$ 12,500.00	\$ 12,500
Fire Hydrant & Valve Assembly (Installation Only)	2	EA	\$ 8,400.00	\$ 16,800
8" Gate Valve (Installation Only)	1	EA	\$ 2,000.00	\$ 2,000
1" Water Service Installation (Same Side)	3	EA	\$ 3,500.00	\$ 10,500
1" Water Service Installation (Opposite Side)	4	EA	\$ 7,500.00	\$ 30,000
Miscellaneous MJ Fittings and Bends	1	LS	\$ 2,500.00	\$ 2,500
Water Main Activation	1	LS	\$ 2,300.00	\$ 2,300
TOTAL DIRECT COST				\$ 188,790

SENT VIA EMAIL

September 25, 2026

Kevin Tollisen, Supervisor
Town of Halfmoon
2 Halfmoon Plaza
Halfmoon, NY 12065
ktollisen@townofhalfmoon.org



RE: Upper Newtown Road Realignment & Right-of-Way
Town of Halfmoon, Saratoga County, New York
MJ Proposal No. 964.84 for Professional Survey Services

Dear Supervisor Tollisen:

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is pleased to submit this proposal to the Town of Halfmoon (Town) for professional survey services for topographic and right-of-way boundary mapping of the Upper Newtown Road (CR-86) area at the intersection with NY Route 146.

BACKGROUND

The Town is advancing a concept to convert the signalized NY Route 146 / NY Route 236 three-leg intersection into a multi-lane roundabout, that includes installation of a proposed Fellows Road Extension constructed as a Town-owned road across the New Country Toyota of Clifton Park property to serve as the fourth leg to the intersection. Once the proposed Fellows Road Extension is open and operational, the existing Upper Newtown Road intersection at NY Route 146 would be closed and the Upper Newtown Road right-of-way transferred from Saratoga County to the Town.

Under the roundabout project, the Town will transfer a portion of the newly acquired Upper Newtown Road to New Country Toyota, and in exchange, New Country Toyota will transfer the land required for the installation of the new Fellows Road Extension connection to the new proposed roundabout intersection.

The improvements and intended property transfers are shown on MJ’s Concept Plans dated July 23, 2026 (Sheets GNP-01 through GNP-04) and are described in MJ’s Concept Traffic Analysis and HSIP Benefit-Cost Ratio Analysis Memo dated July 31, 2026.

The existing highway boundaries shown on the Concept Plans are currently depicted at a tax-map level accuracy. The proposed survey will provide the topographic base mapping and right-of-way determination necessary to advance the maps and legal descriptions needed for the requested right-of-way transfers. As agreed upon with the Town, the survey limits are confined to the Upper Newtown Road area for this proposal.

The associated scope of services, proposal assumptions and fees for the services requested above are as follows:



SCOPE OF SERVICES

The survey limits will encompass the Upper Newtown Road (CR-86) area from NY Route 146 to the Fellows Road intersection as shown on the Project Site map.

Task 1: Topographic Survey and Mapping

MJ will perform the following:

1. Establish a minimum of two (2) horizontal control points and two (2) benchmarks within the project boundary to serve as project control. Horizontal survey control will be referenced to the New York State Plane Coordinate System, East Zone, on the North American Datum of 1983 (NAD83), elevations will be referenced to the North American Vertical Datum of 1988 (NAVD88). The location of the control points will be positioned with the intent that they can be utilized throughout the life of the project.
2. Prepare baseline control tie sheets.
3. Coordinate, prepare, and submit a design-ticket request to document site utilities. Site utilities will be investigated and documented based on visual identification and in conjunction with any information received from the design-ticket request (utility as-built information) that will be incorporated into the project base mapping deliverable with the label Record.
4. Map project utilities in accordance with ASCE Quality Level C (QLC) Standards. The quality level definitions will be provided in the general notes section of the plans.

Quality Level C (QLC): The information shown on the plans has been obtained by surveying and plotting visible above-ground utility features and by using professional judgment in correlating this information to existing utility company records (shown as **QLC**).

5. Conduct a topographic survey of the above referenced project site. Site features located will typically include, but not be limited to, roads, buildings, driveways, parking areas, visible utilities, drainage structures, traffic signal equipment, signs, pavement markings, curb lines, walkways, tree lines, fences, streams/ponds, and pavement limits. Spot elevations will be collected at an interval sufficient to generate one-foot contours for the site. Project base mapping will be prepared in Microstation format at a suitable scale.

Task 2: Right-of-Way Survey and Mapping

MJ will perform the following:

1. Compilation of record research at appropriate agencies to obtain current deeds of record and maps for the subject parcels, and adjoining highways and properties. Research is anticipated to include deeds and maps on file with the office of the Saratoga County Clerk and the Town of Halfmoon, NYSDOT Region 1 highway right-of-way and



Upper Newtown Rd ROW Survey

Town of Halfmoon

MJ964.84

September 25, 2026

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acquisition maps for NY Route 146, and Saratoga County Highway Department records for Upper Newtown Road (CR-86).

2. Field reconnaissance and survey to locate existing evidence of occupation and monumentation along boundary lines.
3. Prepare office computations and analysis to reconcile record boundary information to the physical evidence located and prepare a boundary determination of the existing highway boundaries of Upper Newtown Road, and Fellows Road, and of the New Country Toyota of Clifton Park property and adjoining parcels within the survey limits.
4. Map any visual evidence of easements observed during the field survey, recovered property markers, and any lot line defects, while correlating easements and/or rights-of-way (ROW) identified in the current deed of record within the survey limits to the record property boundary.
5. Notify the Town should any lot line discrepancies be discovered.
6. Prepare right of way acquisition / transfer maps and descriptions.

DELIVERABLES

A survey map signed and sealed by a Professional Land Surveyor, licensed to practice in the State of New York and certified to the Town of Halfmoon. Mapping will be delivered in PDF format. Hard copies will be made available upon request. A topographic 3D surface model (TIN / DTM) will also be included with the base mapping.

Right-of-way maps and associated legal boundary descriptions as listed in **Task 2**, signed and sealed by a Professional Land Surveyor licensed to practice in the State of New York.

PROPOSAL ASSUMPTIONS

This proposal has been prepared with the following assumptions:

1. **The Town will provide the following:**
 - a. Any mapping or any right-of-way boundary record information, if available.
 - b. Underground utility record plans for on-site utilities, if available.
 - c. Request through New Country Toyota's Engineer of Record, any existing survey mapping, right-of-way and utility information for the New Country Toyota of Clifton Park property that has been prepared for its pending site plan application.
 - d. Coordination of access for MJ field staff onto the New Country Toyota of Clifton Park property and any adjoining private parcels within the survey limits.
2. **MJ has assumed the following:**
 - a. The project survey area is approximately 2 (+/-) acres.



Upper Newtown Rd ROW Survey

Town of Halfmoon

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September 25, 2026

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- b. Two (2) Right-of-Way Acquisition and/or Transfer Maps will be required.
- c. The survey limits are based on the Upper Newtown Road area identified with the Town, and the right of way transfer areas are based on the Concept plans dated July 23, 2026 (Sheet GNP-03). Any changes requested to the concept layout after the start of field survey activities may require additional survey effort, and an additional fee will be requested for that effort.
- d. MJ field employees will be granted free and clear access to all areas where entry is required to complete the fieldwork.
- e. A minimum of forty-eight (48) hours' notice is required in order to mobilize to the project site.

3. Not Required/Included:

- a. Lot consolidation, easement, or subdivision mapping.
- b. Survey of the NY Route 146 / NY Route 236 intersection, the existing Fellows Road corridor, and the New Country Toyota of Clifton Park parking lot improvement areas.
- c. ALTA/NSPS Land Title Survey.
- d. Construction survey services.
- e. Wetland boundary delineation services.
- f. Location of any soil borings.
- g. Work zone traffic control.
- h. Setting and/or marking of property boundary monumentation.
- i. Services required to resolve any found or disclosed boundary discrepancies.
- j. Subsurface utility designation (ASCE QLB) and test pits (ASCE QLA).
- k. Engineering services are not included in this proposal but can be provided upon request under a separate proposal.

4. Fee Structure:

- a. If additional control points are requested beyond the stated quantity in this proposal or existing control points need to be reset due to disturbance, an additional fee will be requested for that effort.
- b. Payment of NYS Prevailing Wage Rates for survey services does apply.
- c. Work is not to be performed during overtime hours, holidays, or weekends. If work is required during these times, extra costs incurred by MJ will be paid by the Town.



Upper Newtown Rd ROW Survey

Town of Halfmoon

MJ964.84

September 25, 2026

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5. **Contractual:**

- a. Survey services not explicitly included in the above-referenced Scope of Services are excluded.

SCHEDULE

Upon receipt of notice to proceed, MJ is prepared to coordinate the schedule and begin the project. MJ will work with the Town to coordinate logistics of field activities in support of the project.

FEE

MJ proposes completing the above-listed scope of services for the following Lump Sum fee of **\$17,000**. Additional scope of services, if requested, that is not specified in or arising out of this proposal will be completed under a separate or supplemental agreement.

If work is expected or estimated to continue beyond the original estimated Lump Sum fee limit, a supplemental fee proposal will be prepared by MJ and submitted to the Town for that work. The estimated fee assumes no significant changes resulting from decisions, conditions and/or events beyond MJ's control.

SUMMARY

We look forward to the opportunity to work with the Town to meet the goals of this important project. Please do not hesitate to contact me or Corey Reid (creid@mjteam.com) at (518) 371-0799 Ext. 316 with any questions related to this proposal, we are immediately available to discuss.

Sincerely,

Brian J. Cooper, P.E.

Principal | Sr. Vice President of Transportation Engineering

Cc: file



AUTHORIZATION TO PROCEED

In accordance with the Consultant Agreement between MJ and the Client, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Printed Name	Title
Signature of Authorized Representative	Date

PROJECT SITE

