



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, December 13, 2021 at 7:00 PM
via Zoom

COUNCIL MEMBERS

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Members: Tania Lewis, Joe Vanderzanden
Lewis Sharman, Bella Furr, Jim Mackovjak

CITY HALL

City Administrator - Tom Williams Ph.D.
City Clerk, CMC - Karen Platt
City Treasurer - Eduarda Loggins
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://us02web.zoom.us/j/82929330900?pwd=ZnpFSThnd0xVL1liNFYxRUVsYjkwQT09>

ID: 829 2933 0900 **PASSCODE:** 900057 **TEL:** 1 253 215 8782

ROLL CALL

Reading of the City of Gustavus Vision Statement

APPROVAL OF MINUTES

- [1.](#) 11-08-2021 General Meeting
- [2.](#) 11-23-2021 Special Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

- [3.](#) Gustavus Public Library Quarterly Report
- [4.](#) Gustavus Marine Facilities Coordinator Report
- [5.](#) City Treasurer Monthly Financials
- [6.](#) City Administrator General Meeting Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

- [7.](#) Certificate of Records Destruction
- [8.](#) FY22-10NCO Introduction of Departmental Budgets (Public Hearing 01-17-2022)

ORDINANCE FOR PUBLIC HEARING

- [9.](#) FY22-09NCO Endowment Fund Transfer (Introduced 11-08-2021)

UNFINISHED BUSINESS

NEW BUSINESS

- [10.](#) CY21-13 To Award Endowment Fund Earnings for 2022
- [11.](#) CY21-14 Adopting an Alternative Allocation Method for the FY22 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 17: Northern Southeast Area

12. CY21-15 A Resolution of the City of Gustavus Comments on USFS Roadless Rule Final

CITY COUNCIL REPORTS

13. Mayor Quarterly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

VISION STATEMENT

We envision a distinctive community:

- That prospers while and by protecting its natural resources;*
- With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

CITY OF GUSTAVUS
CITY COUNCIL GENERAL MEETING
NOVEMBER 08, 2021

MINUTES - PENDING

ROLL CALL

PRESENT

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Member Joe Vanderzanden
Council Member Tania Lewis
Council Member Bella Furr
Council Member Jim Mackovjak
Council Member Lewis Sharman

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Mayor Taylor

APPROVAL OF MINUTES

1. 10-08-2021 Special Meeting Minutes
2. 10-11-2021 General Meeting Minutes

Motion made by Vice Mayor Bishop to approve the 10-08-2021 Special Meeting Minutes and the 10-11-2021 General Meeting Minutes.

Seconded by Council Member Lewis.

Hearing no objections, the motion is passed as amended by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no requests for agenda changes.

Hearing no objections, Mayor Taylor announced the agenda as set.

COMMITTEE / STAFF REPORTS

3. Gustavus Visitors Association Quarterly Report
Gustavus Visitors Association President, Leah Okin submitted and presented the quarterly report.
4. Gustavus PFAS Action Coalition Quarterly Report
Gustavus PFAS Action Coalition Secretary, Sally McLaughlin submitted and presented the quarterly report.
5. Gustavus Disposal and Recycling Center Quarterly Report
Gustavus Disposal and Recycling Center Manager / Operator, Paul Berry submitted and presented a quarterly report.
6. City Treasurer Monthly Financials and Quarterly Report
City Treasurer, Eduarda Loggins submitted and presented the monthly financials and quarterly report.
7. City Administrator General Meeting Report
City Administrator, Tom Williams submitted and presented a written report and provided an update regarding the APC Rate Case.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Susan Warner
Whitney Rapp

CONSENT AGENDA

8. Certificate of Records Destruction
9. City of Gustavus waives the right to file a protest of the New Alcohol License Application for the Sunnyside Market License
10. FY22-09NCO Endowment Fund Grant transfer

Motion made by Council Member Lewis to adopt the Consent Agenda by unanimous consent as presented.

Seconded by Council Member Furr.

Hearing no objections, Mayor Taylor announced the Consent Agenda by unanimous consent.

ORDINANCE FOR PUBLIC HEARING

None

UNFINISHED BUSINESS

None

NEW BUSINESS

11. Award RFQ FY22-03RM for FY22 Snowplowing

Motion made by Council Member Vanderzanden to award the contract for snowplowing of city roads as described in the RFQ FY22-03RM to Glacier Bay Construction. In accordance with their quotation dated 10-25-2021 in the amount of \$2875.00 per plowing event.

Seconded by Mayor Taylor.

Public Comment: None

Council Comment:
Mayor Taylor

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak, Council Member Sharman

12. Accept RFP FY22-01COG Civil Engineering Evaluation and Recommendations for the Good River Bridge Repair

Motion made by Council Member Sharman to accept the response to RFP FY22-01COG Civil Engineering Evaluation and Recommendations for the Good River Bridge Repair as submitted by PND Engineers, Inc. dated 10-14-2021 in the amount of \$15,500.00.

Seconded by Council Member Vanderzanden.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak, Council Member Sharman

13.Appointment of Gustavus Volunteer Fire Department Chief

Motion made by Council Member Furr to appoint Sol Martinez to the Gustavus Volunteer Fire Department, Fire Chief position.

Seconded by Council Member Sharman.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak, Council Member Sharman

14.Swearing in of Gustavus Volunteer Fire Department Chief

City Clerk, Karen Platt administered the Oath to Sol Martinez.

CITY COUNCIL REPORTS

Mayor Taylor - Provided an update on moving the steel float from the outer dock, the FEMA flood recovery reimbursement, and the Gustavus Beach Cooperative Management Agreement.

CITY COUNCIL QUESTIONS AND COMMENTS

Council Member Sharman

Council Member Lewis

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:28PM.

Mike Taylor, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

**CITY OF GUSTAVUS
CITY COUNCIL SPECIAL MEETING
NOVEMBER 23, 2021**

Item #2.

MINUTES - PENDING

ROLL CALL

PRESENT

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Member Joe Vanderzanden
Council Member Tania Lewis
Council Member Bella Furr
Council Member Jim Mackovjak

ABSENT

Council Member Lewis Sharman

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Vice Mayor Bishop

APPROVAL OF MINUTES

None

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no requests for agenda changes.

Hearing no objections, Mayor Taylor announced the agenda as set by unanimous consent.

COMMITTEE / STAFF REPORTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

None

ORDINANCE FOR PUBLIC HEARING

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Award RFQ FY22-04RM Wilson Road Drainage Rehabilitation

Motion made by Mayor Taylor to award the contract for Wilson Road Drainage Rehabilitation as described in RFQ FY22-04RM to Glacier Bay Construction Inc. in accordance with their quotation dated 11/16/21 in the amount of \$22,813.00

Seconded by Council Member Mackovjak.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak

2. Award RFQ FY22-05RM Wilson / Creek Rd Culvert Riprap

Motion made by Council Member Furr to award the contract for Wilson / Creek Rd Culvert Riprap as described in RFQ FY22-05RM to Glacier Bay Construction Inc. in accordance with their quotation dated 11/16/21 in the amount of \$11,799.00.

Seconded by Council Member Vanderzanden.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak

3. CY21-12 ARPA Local Government Lost Revenue Relief Program

Motion made by Mayor Taylor to adopt Resolution CY21-12 Confirming Application for the ARPA Local Government Lost Revenue Relief Program from the Alaska Department of Commerce, Community and Economic Development to Offset Significant Revenue Loss Due to The Covid-19 Public Health Emergency.

Seconded by Council Member Furr.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak

CITY COUNCIL REPORTS

Mayor Taylor provided an update on snowplowing of city roads.

CITY COUNCIL QUESTIONS AND COMMENTS

Council Member Furr

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 6:26 PM

Mike Taylor, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

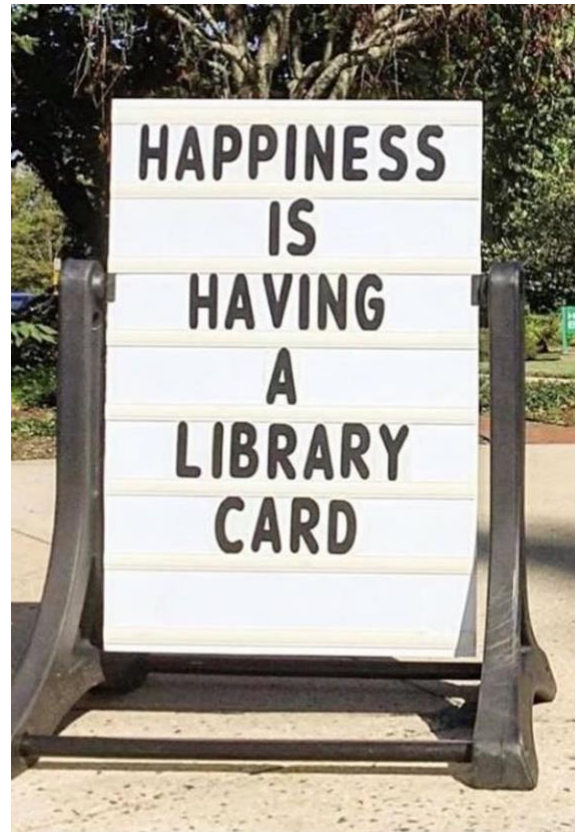


Quarterly Staff Report—December 2021

Gustavus Public Library

1. General Library Statistics October-December 2021

	October	November	December (as of 12/7/21)
Library Visitors	275	193	58
Books Checked Out	597	584	116
Movies Checked Out	185	217	45
Other Materials Checked Out	12	16	3
Events/Meetings Hosted at Library	10	9	3



Past, Current, and Upcoming Programming for Fall 2021

- Harvest Fest (October 16th, in collaboration with GCC)
- Halloween—Trick or Treating with Photo Booth
- Veteran's Day White Table Display
- Weekly School Groups (Pre-School, K-2 Class, Middle School Pleasure Reading Class)
- Story Time (Thursdays at 10am, outside)
- Gustavus Virtual Book Club (new books chosen monthly)
- Fall in Love with Alaska (a reading challenge for all ages, sign up at library)
- Silent Book Club (starts December 8th, 4-7pm, middle school to adults)
- Puzzle Club (starts December 9th, 4-7, all ages)
- Books for Babies and 1000 Books Before K (starts January 8th)
- Test Proctoring
- Curbside Services 5 days/week
- Grab and Go Monthly Activity Kits
- Custom-made book boxes
- Library Friends Monthly Meetings

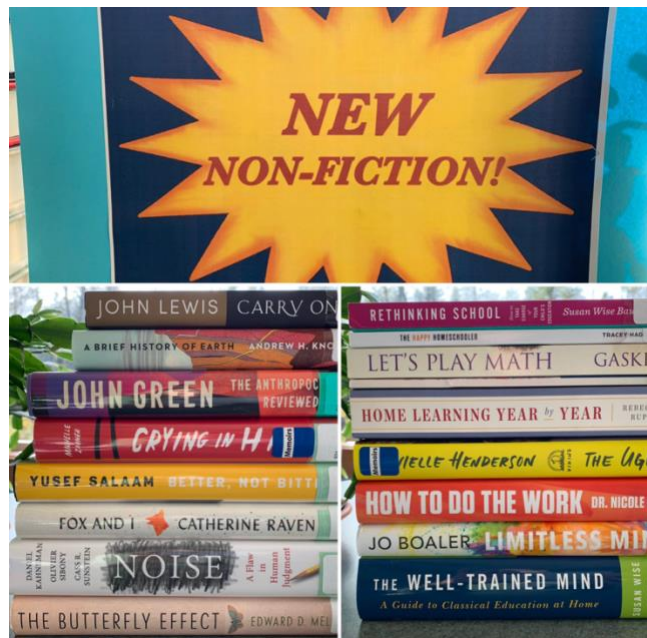


Halloween 2021 Photos



2. Status of Active or Upcoming Grants

We have spent about half of our FY22 PLA (Public Library Assistance) Grant. This grant gives us a total of \$7,000 which we budget for materials (books, DVDs, etc.). We purchase approximately 50 books/DVDs per month using funds from this grant. Please let us know if you have a book or DVD request!



In November we received about \$6000 from an ARPA (American Rescue Plan Act) grant! A requirement of the grant was to use \$3,500 to buy supplies and equipment to respond to COVID impacts within the community. When planning for this grant we felt we should offer opportunities for our patrons to access materials and literature outside of our physical library, so we requested funds through this grant to buy materials to build an outdoor Story Book Trail and to create STEM kits that patrons can check out. Additionally, libraries could ask for an additional \$2,500 to buy materials for their collection, which we did.



3. Existing Projects

In November, Melisa Gomb was hired to fill a temporary Library Assistant position. This position was created to address issues we have with our cataloguing system. Jessie, LeAnn, and Melisa developed a list a goals for the position.

Goals for Position:

- Complete re-cataloging the full collection for ease of use in locating items
- Correct spine labels for consistency
- Create a guide to cataloging
- Create a guide to front desk volunteer tasks such as in-depth searching and better understanding of the catalog
- Train volunteers
- Create a library map wall chart
- Integrate some collections for better browsing and to increase checkouts
- Shift some collection locations for better browsing, to encourage open reading space use and increase checkouts



We are also moving ahead with a plan for a covered bike shed for the library. We plan to submit a scoping document to the City Council soon.

4. Past, Current, or Upcoming Trainings

Jessie and LeAnn are both registered for a free *Leap into Science* training through the Alaska Afterschool Network and Franklin Institute Science Museum. This program integrates open-ended science activities with children's books and is designed for libraries, museums, and afterschool programs. The first training was on September 17, and the second training was on November 17. The third training will be on January 21. Jessie and LeAnn plan offer programs to children and families to teach the activities in January and February 2022.

Looking ahead, both Jessie and LeAnn would like to attend the Alaska Library Association Virtual Conference in Feb. 2022.

5. Budget

We are about halfway through FY2022 and are operating within our budget.

Thank you to our Council! We appreciate all of your efforts on behalf of Gustavus.



Marine Facilities Coordinator (MFC) Quarterly Staff Report

Ben Sadler, Marine Facilities Coordinator / Harbormaster

Monday, December 13th, 2021

My last quarterly report was at the October 11th General Meeting, and my next report will be at the April 11th General Meeting.

General Day to Day

In this report, I won't be separating the Harbormaster position from the MFC portion.

For the most part this quarter I have spent my time trying to find a solution to the Steel float problem. As of this writing we still have not secured a contract or a company to move the float to its winter location in Bullmoose Cove.

Fairweather Construction and I were able to get the wooden floats moved in two trips in October.

We (Joe Vanderzanden and myself) were able to secure the gangway leading to the float on December 1st.

And I have been able to maintain the restrooms and the trash at the beach, while monitoring activity at the Dock and the Boat Harbor.

Completed by BPS 12/07/2021

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Business License Fees	475.00	3,000.00	-2,525.00	15.8%
Donations	0.00	800.00	-800.00	0.0%
DRC Income	53,055.93	86,100.00	-33,044.07	61.6%
Federal Revenue				
American Rescue Plan Act	102,543.96	107,902.33	-5,358.37	95.0%
Nat'l Forest Receipts-Encumbered	0.00	35,000.00	-35,000.00	0.0%
Payment In Lieu of Taxes	121,077.95	121,077.95	0.00	100.0%
Total Federal Revenue	223,621.91	263,980.28	-40,358.37	84.7%
Fundraising	200.00	600.00	-400.00	33.3%
GVFD Income	713.20	9,750.00	-9,036.80	7.3%
Interest Income	105.72	350.00	-244.28	30.2%
Lands Income	20,250.00	25,000.00	-4,750.00	81.0%
Lease Income	7,190.32	13,125.67	-5,935.35	54.8%
Library Income	0.00	500.00	-500.00	0.0%
Marine Facilities Income	5,995.00	15,700.00	-9,705.00	38.2%
State Revenue				
Community Assistance Program	77,370.21	77,370.21	0.00	100.0%
Shared Fisheries Business Tax	341.02	500.00	-158.98	68.2%
Total State Revenue	77,711.23	77,870.21	-158.98	99.8%
Tax Income				
Retail Tax Income	311,053.77	325,000.00	-13,946.23	95.7%
Remote Sellers Retail Tax	24,081.53	20,000.00	4,081.53	120.4%
Room Tax Income	64,691.51	40,000.00	24,691.51	161.7%
Fish Box Tax	8,860.00	7,500.00	1,360.00	118.1%
Penalties & Interest	1,096.95	0.00	1,096.95	100.0%
Tax Exempt Cards	30.00	300.00	-270.00	10.0%
Total Tax Income	409,813.76	392,800.00	17,013.76	104.3%
Total Income	799,132.07	889,576.16	-90,444.09	89.8%
Gross Profit	799,132.07	889,576.16	-90,444.09	89.8%
Expense				
Administrative Costs	1,288.95	2,000.00	-711.05	64.4%
Advertising	358.67	100.00	258.67	358.7%
Bank Service Charges	3,118.60	4,750.00	-1,631.40	65.7%
Building	16,162.18	22,344.48	-6,182.30	72.3%
Contractual Services	18,546.01	72,800.00	-54,253.99	25.5%
Dues/Fees	6,962.97	9,900.00	-2,937.03	70.3%
Economic Development Services				
GVA	30,000.00	30,000.00	0.00	100.0%
Total Economic Development Services	30,000.00	30,000.00	0.00	100.0%
Election Expense	329.92	350.00	-20.08	94.3%
Equipment	11,088.25	21,985.99	-10,897.74	50.4%
Events & Celebrations	3,430.70	3,925.00	-494.30	87.4%
Freight/Shipping	12,813.40	26,250.00	-13,436.60	48.8%
Fundraising Expenses	0.00	250.00	-250.00	0.0%
General Liability	20,303.44	17,480.61	2,822.83	116.1%
Gravel Pit Fund	6,000.00	6,000.00	0.00	100.0%

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
Library Materials	589.25	2,700.00	-2,110.75	21.8%
Marine Facilities	4,186.20	5,486.20	-1,300.00	76.3%
Occupational Health	0.00	500.00	-500.00	0.0%
Payroll Expenses	173,482.15	460,401.85	-286,919.70	37.7%
Professional Services	4,307.50	15,000.00	-10,692.50	28.7%
Public Relations	0.00	250.00	-250.00	0.0%
Repair & Replacement Fund	16,545.71	16,545.71	0.00	100.0%
Road Maintenance	101,172.60	150,000.00	-48,827.40	67.4%
Stipend	0.00	3,000.00	-3,000.00	0.0%
Supplies	6,462.56	20,000.00	-13,537.44	32.3%
Telecommunications	9,776.95	21,540.00	-11,763.05	45.4%
Training	6,729.99	10,525.00	-3,795.01	63.9%
Travel	0.00	5,000.00	-5,000.00	0.0%
Utilities	9,504.55	17,200.00	-7,695.45	55.3%
Vehicle	6,615.20	7,985.67	-1,370.47	82.8%
Total Expense	469,775.75	954,270.51	-484,494.76	49.2%
Net Ordinary Income	329,356.32	-64,694.35	394,050.67	-509.1%
Other Income/Expense				
Other Income				
Encumbered Funds				
Other Savings for Road Maint	65,000.00	65,000.00	0.00	100.0%
Total Encumbered Funds	65,000.00	65,000.00	0.00	100.0%
Total Other Income	65,000.00	65,000.00	0.00	100.0%
Net Other Income	65,000.00	65,000.00	0.00	100.0%
Net Income	394,356.32	305.65	394,050.67	129,022.2%

City of Gustavus
Balance Sheet
As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
AMLIP Capital Improv Current (0630598.1)	5,000.74
AMLIP Capital Improv Long-Term (0630598.2)	388,881.36
AMLIP Repair & Replacement (0630598.3)	327,458.06
AMLIP Road Maint - Unencumbered (0630598.4)	132,160.56
AMLIP Gravel Pit Fund (0630598.8)	12,000.00
AMLIP Reserve (0630598.12)	884,460.91
APCM.Endowment Fund	1,662,612.31
FNBA - Checking	952,204.25
FNBA Endowment Fund - Checking	38,441.73
Petty Cash	138.18
Total Checking/Savings	4,403,358.10
Accounts Receivable	
Accounts Receivable	33,550.52
Total Accounts Receivable	33,550.52
Total Current Assets	4,436,908.62
TOTAL ASSETS	4,436,908.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of America Alaska Air Visa	2,532.56
Total Credit Cards	2,532.56
Other Current Liabilities	
Deferred Income	7,110.00
Payroll Liabilities	
State Unemployment	857.80
Total Payroll Liabilities	857.80
Total Other Current Liabilities	7,967.80
Total Current Liabilities	10,500.36
Total Liabilities	10,500.36
Equity	
Fund Balance	3,078,606.78
Opening Bal Equity	1,084,743.57
Net Income	263,057.91
Total Equity	4,426,408.26
TOTAL LIABILITIES & EQUITY	4,436,908.62

Accounts Receivable Detail**As of 11/30/21**

\$12,160.00	Airport Screeners Contract -Oct/Nov invoice to DHSS
\$8,026.44	State of Alaska MOA - July/Aug/Sept/Nov invoices
\$3,612.56	Delinquent Sales Tax
\$2,659.00	Ambulance Transport Billing - In Progress
\$7,110.00	Fish-Box Tax Deferred Income
(\$17.48)	Net of Other Customer Account Balances
\$33,550.52	Total

FNBA Checking Account - Unrestricted Funds Balance**As of 11/30/21**

FDIC: The standard deposit insurance coverage limit is \$250,000 per depositor, per FDIC-insured bank, per ownership category.

City of Gustavus has a tri-party agreement in place that collateralizes our account, providing protection for the full value of our account balances.

FNBA Checking Account Balance: \$952,204.25

Obligated Funds Currently in Checking Account:

	CARES Act remaining funds	(\$33,994.72)
MF	CP18-01 Salmon River Harbor	(\$9,856.96)
Roads	CP18-02 Wilson Rd Drainage	(\$40,000.00)
DRC	CP18-05 DRC Pre-Processing	(\$12,815.63)
DRC	CP18-07 Household Haz Waste Fac.	(\$10,597.49)
Admin	CP19-03 Gustavus Beach Improv.	(\$10,389.89)
DRC	CP19-06 DRC Composting Facility	(\$106,050.00)
Library	CP19-08 Library Roof/Awning/Shed	(\$10,000.00)
Admin	CP21-02 Refurbish Old P.O.	(\$10,000.00)
Roads	CP21-03 Good River Bridge Repairs	(\$15,000.00)
MFC	CP21-04 MFC Building at SRBH	(\$3,261.48)
DRC	CP21-05 DRC Main Bldg Replacement: Design	(\$30,000.00)
MF	CP21-06 Fish Waste Disposal	(\$5,000.00)
Library	FY22 PLA Grant	(\$4,095.51)
Library	SoA OWL Internet Subsidy	(\$800.00)
Roads	USFWS Chase Drwy	(\$251.02)

Unrestricted Funds: \$650,091.55

Pending Transfers:

Per the Unrestricted Fund Balance Policy (Res. CY18-18), the unrestricted fund balance should be 17-35% of the current fiscal year's operating expenses, with a target of 25%.

FY22 budgeted operating expenses:	\$954,270.51
25% =	\$238,567.63
17% =	\$162,225.99
35% =	\$333,994.68

Capital Projects 2021-2025

Item #5.

Capital Projects	Budget Requested	Amount Funded	Funded Project QuickBooks Class Name	Dept.	Short Form Complete	Full Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Proposed Funding Source
Ongoing, already funded:											
Household Hazardous Waste Facility	\$ 59,450	\$ 59,450	CP18-07 Household Haz Waste Fac	DRC	N/A	12/5/2016	12/12/2016	5/13/2019		in progress	CIP, or AMLIP
Salmon River Harbor Clean-up & Kiosk	\$ 27,000	\$ 27,000	CP18-01 Salmon River Harbor	MF	N/A	1/3/2017	1/9/2017	6/11/2018		in progress	AMLIP
Wilson Rd. drainage improvement	\$ 40,000	\$ 40,000	CP18-02 Wilson Rd Drainage	Roads	N/A	1/26/2018	5/14/2018	6/11/2018 then returned; again 9/20/21		in progress	AMLIP
LIDAR	\$ 28,400	\$ 28,400	CP18-04 LIDAR of Gustavus		4/5/2018	n/a	4/9/2018	6/11/2018		Done	AMLIP
Library Roof Repair	\$ 50,000	\$ 150,000	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19; revised 8/3/20	7/22/2019; revised 8/5/19; revised 8/10/20	8/12/2019; 9/21/20		Done	AMLIP CP and R&R
Gustavus Beach Improvements: Phase 1	\$ 65,800	\$ 53,150	CP19-03 Gustavus Beach Improv.	Admin	N/A	3/11/2019	3/11/2019	4/8/2019		in progress	AMLIP
Compost Yard Improvement	\$ 111,585	\$ 111,585	CP19-06 DRC Composting Facility	DRC	N/A	1/2/2018, revised 3/11/19	1/15/2018, revised 3/11/19	5/13/2019		in progress	CIP, or AMLIP CP and R&R
Inflow Storage & HHW Facility Storage Area	\$26,400, then \$62,000	\$ 62,000	CP18-05 DRC Pre-Processing	DRC	N/A	9/16/2016, revised 3/11/19	9/16/2016, revised 3/11/19	5/13/2019	6/11/18 amended scoping document; 3/11/19 amended	in progress	CIP, or AMLIP CARES Act
Fire Hall Rain Cistern System	up to \$25,000			GVFD						in progress	
Good River Bridge Repairs, Phase 1 engineering	\$ 15,000	\$ 15,000.00	CP21-03 Good River Bridge Repair	Roads	6/19/2021		7/19/2021	8/9/2021		in progress	
City Road Improvements, Phase 1 road engineer	\$ 30,000			Roads					use \$40K from Wilson Rd. CP, if FEMA reimburses	Near-term	
Main Building Replacement, Phase 1 design/eng.	\$ 30,000		CP21-05 DRC Main Bldg Replacement	DRC	N/A	2/3/2020	2/10/2020	10/11/2021		in progress	CIP
Old P.O./Preschool building refurbish	\$ 10,000	\$ 10,000.00	CP21-02 Refurbish Old P.O.	Admin	7/6/2021		7/19/2021	8/9/2021		Near-term	
MFC Building at Salmon River Boat Harbor	\$ 8,000	\$ 8,000.00	CP21-04 MFC Building at SRBH	MFC	6/26/2021		7/19/2021	8/9/2021		in progress	
Tsunami Siren Power Installation at SRBH	\$ 4,112	\$ 4,112.45	CP21-01 Tsunami Siren Power Ins	GVFD	7/6/2021		7/19/2021	8/9/2021		done	
Library Bike Shelter/Shed, Phase 1 design/eng.	\$ 15,000	\$ 15,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019	only \$10,000 moved 8/12/19; \$5000 still to transfer	Near-term	AMLIP
Flood Mitigation and Recovery	\$ 105,000								Operating Budget see Wilson Rd. drainage imp.	in progress	FEMA
Gustavus Fish Waste Disposal Station	\$ 5,000		CP21-06 Fish Waste Disposal	MF/DRC	8/25/2021		9/20/21	10/11/2021		Near-term	
Quick Attack/Wildland Firefighting Truck	\$ 80,000			GVFD	1/28/2020	N/A	2/10/2020			Near-term	CIP, or grants CIP, or AMLIP
Gravel Pit Improvements	pending		CP19-07 Gravel Extraction Improv.	Lands	N/A	4/25/2019	5/13/2019	postponed		Near-term	
Main Building Replacement, Phase 2 build	\$ 257,500			DRC	N/A	2/3/2020	2/10/2020			Mid-range	CIP
Roof/Building Exp. - Architectural & Engineering	\$ 30,000			GVFD	N/A	2/9/2018	2/12/2018			Mid-range	CIP
Library Expansion - Architectural & Engineering	\$ 30,000			Library	3/1/2018		2/11/2019			Mid-range	CIP
Drinking Water Point-Source Project Dev.	pending									Mid-range	
Structural Firefighting Gear (expire 2022)	\$ 82,500			GVFD						Mid-range	
Good River Bridge Repairs, Phase 2 construction				Roads						Mid-range	
Three Phase Power Installation				DRC						Mid-range	
Library Bike Shelter/Shed, Phase 2 construction			CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019		Mid-range	AMLIP
Baler Purchase	\$ 166,630			DRC	N/A					Mid-range	
City Road Improvements, Phase 2 implementation				Roads						Mid-range	
Library Ventilation Fans Replacement	\$ 7,000			Library						Mid-range	
Refurbish/Repurpose Composting Quonset	\$ 15,000			DRC						Mid-range	
Salmon River Boat Harbor Barge Ramp Improvement				MF	N/A	9/2/2020	9/21/2020			Mid-range	AMLIP R&R
City Hall front room - carpeting, painting, windows	\$ 15,000			Admin	2/14/2018					Mid-range	
Landscape Design consultation				-split-	2/20/2018					Mid-range	
Utility Pick-up Truck	\$15-60,000.00			GVFD	2/15/2018					Mid-range	
Water Tender / Road Water Truck				GVFD	2/15/2018					Mid-range	
Grandpa's Farm Road Bridge & Culvert	\$ 250,000			Roads						Mid-range	USFWS and/or AKSSF
DRC Groundwater Monitoring Well Replacements	\$ 12,000			DRC						Mid-range	
DRC Glass Pulverizer - refurbish or replace	\$ 50,000			DRC						Mid-range	
City Buildings Air-Source Heat Pump Conversion	\$ 9,000.00									Mid-range	
Firehall Roof/Building Expansion, Phase 2 constr.	\$700,000			GVFD	N/A	2/9/2018	2/12/2018, revised 2/11/2019			Long-range	CIP - state, federal grant
Driveway Relocation or River Bank Stabilization				Admin	N/A					Long-range	AMLIP
City Hall & Fire Hall Energy Audit Repairs				GVFD & Admin	3/1/2018	Res. CY18-12				Long-range	
Edraulic Extrication Equipment	\$35,000			GVFD	2/15/2018					Long-range	AFG
911 System Upgrade				GVFD						Long-range	
GVFD Electric Meter Installation				GVFD						Long-range	
Library Expansion, Phase 2 constr.				Library	3/1/2018					Long-range	
DRC Shredder				DRC						Long-range	
DRC "Waste to Energy" Equipment				DRC						Long-range	
DRC Drive-on/Vehicle Scale				DRC						Long-range	
DRC Equipment Garage				DRC						Long-range	
DRC Sytrofoam Densifier				DRC						Long-range	
Landfill Closure 4-8 years	long-term			DRC	N/A					Long-range	
City Vehicle				-split-	2/20/2018					Long-range	
Salmon River Harbor Waterless Restrooms	\$70-90,000.00			MF						Long-range	
Salmon River Harbor Public Floats				MF						Long-range	
CAPGIS 2018 submission											
CAPGIS 2019 submission											
CAPGIS 2020 submission											
CAPGIS 2021 submission											

Incoming Grants/Scholarships/Contracts to City of Gustavus FY22

Dept.	Purpose	Date Received	Amount Awarded	QB Class Name	Amount Spent to Date	Remaining Funds	Notes
Multi	COVID-19 Response	multiple	\$567,579.85	CARES (CFDA# 21.019)	\$533,585.13	\$33,994.72	most funds were received/expended in FY20-FY21
	COVID-19 Response	11/4/2021	\$9,373.34	FEMA COVID-19	\$9,373.34	\$0.00	
	COVID-19 Response	7/1/2021	\$1,500.00	HIA COVID-19 Vaccine Incentive	\$1,500.00	\$0.00	Hoonah Indian Assoc. AK Chamber Grant for Vaccine Incentive Program
Library	Telecommunications	N/A	\$16,200.00	---	N/A	N/A	USAC E-Rate federal internet subsidy paid directly to library internet vendor through monthly billings
	Reading with Rachel	8/4/2021	\$579.00	Reading with Rachel	\$579.00	\$0.00	Grant from Jon & Julie Howell
	Library Materials	8/5/2021	\$7,000.00	FY22 PLA Grant	\$2,904.49	\$4,095.51	State of AK Public Library Assistance (PLA) grant
	Telecommunications	8/11/2021	\$1,200.00	SoA OWL Internet Subsidy	\$400.00	\$800.00	Alaska OWL monthly internet subsidy
MF	MF Equipment	10/30/2021	\$1,100.00	--	\$1,100.00	\$0.00	APEI Safety Grant used toward purchase of AED
GVFD	GVFD Equipment	Fall 2021	in-kind	Tsunami Siren Grant CY20	\$36,000.00	\$0.00	State of AK Div. of Homeland Sec. & Emergency Mgmt.
	Point-of-Entry COVID-19 Testing	monthly	\$40,700.00	COVID-19 Screeners (C0620-525)	\$52,860.00	(\$12,160.00)	State of AK DHSS - invoiced monthly for reimbursement
	GVFD Training	2021	\$1,500.00	---	\$1,200.00	\$300.00	SEREMS Mini-Grant used for ETT online class
	GVFD Training	11/16/2021	\$691.00	---	\$691.00	\$0.00	ASFA training bonus disbursement
	Community Testing/Vaccines	2021	\$10,055.52	COVID-19 MOA#C0621-570-B	\$8,026.44	\$2,029.08	State of AK DHSS Community Funding for COVID-19

\$657,478.71

Outgoing Grants from City of Gustavus - Endowment Fund Grant (EFG)

Resolution	Grantee	Date Awarded	Amount Awarded	QB Class Name	Amount Disbursed to Date	Remaining Funds	Notes
CY20-27	Tidelines Institute (formerly The Arete Project)	12/14/2020	\$38,316.17	2021 EFG - Tidelines Institute	\$0.00	\$38,316.17	grant ends 7/31/22 per extension granted 7/19/21

CARES Act Funds for City of Gustavus (COG)

Original spending deadline December 30, 2020. Extended to 12/31/21.

CARES Act Income

deposited 6/18/20	\$381,144.53	first payment
deposited 11/10/20 (available after 80% of 1st payment spent)	\$125,268	second payment
deposited 11/19/20 (available after 80% of first 2 payments used)	\$125,268	third payment
interest earned on deposits	\$16.76	
Total CARES Act funds available	\$631,697.29	

CARES Act Expenditures

March 1, 2020 - November 30, 2021 actual expenditures	\$597,703	
The total highlighted in green *includes* the following subitems:	---	
REESP: direct distribution to Gustavus residents	---	\$199,998
COG eligible payroll & benefits (Fire Chief plus eligible hours of other staff)	---	\$128,681
economic assistance grants to local businesses/non-profits	---	\$53,899
Gustavus Visitors Association	---	\$38,266
generator for testing/emergency tent	---	\$29,257
Marketing Gustavus: Small Business Web Development grants	---	\$18,473
Gustavus School cleaning equipment, cleaning supplies, PPE	---	\$16,500
stipend for emergency responders during pandemic	---	\$2,800
winter food supply: root cellar construction at Gustavus Community Center	---	\$5,000
winter food supply: community food distribution (vacuum sealer & bags)	---	\$1,542
winter food supply: community food distribution (meat grinder & attachments)	---	\$853
winter food supply: community food distribution (halibut)	---	\$162
other COG eligible purchases, including facility improvements	---	\$102,271
Earmarked but unspent:		
remaining COG facility improvements	\$24,621	
available for reallocation	\$9,373	
Total of Actual + Earmarked Expenses:	\$631,697	

CITY ADMINISTRATOR'S REPORT DECEMBER GENERAL MEETING

COUNCIL MEMBER INFORMATION

We have begun our information sharing with the Council on departments and general local government. Thanks to all for the presentations and participation. Below is a summary and schedule for the remainder of the events.

On November 22 the Council received information concerning parliamentary procedures and Clerk duties. In addition, the Mayor and City Administrator provided an overview of local government powers and duties.

On November 30, the Treasurer(s) provide information to the Council on budgeting (General Operating Budget and CIP), and the monthly financial reports. The Marine Facilities Coordinator also provide an overview of the plethora of duties and activities within his responsibilities.

As part of our Work Session on December 6th we heard from the library and fire department. I hope you are finding the information useful and encourage reaching out to any department that you would like more information on. In addition, I am always available if you have additional questions, comments, or suggestions.

The following schedule is fluid and changes in dates or content can be made.

- On Jan 24 the Treasurer(s) will discuss budget and CIP development in preparation for the upcoming FY23 budget.
- On Feb 7, if the agenda allows, the DRC will provide an overview of the operations, maintenance, and needed improvements for sustainability.
- On Feb 28 we will hear from the DRC if Feb 7 doesn't work. If it does, we will hear from the Mayor and City Administrator on a variety of community centric issues.

ROADS UPDATE

A big THANKS to Glacier Bay Construction for the snowplowing. The City had intended to contract with snowplowing providers but was notified that municipal snowplowing insurance was too expensive to make the work profitable; therefore, a contractual agreement couldn't be reached. GBC was able to amend its contract to include service to our side roads just in time for our first significant accumulation. THANKS JUSTIN!

If you believe your road needs service, contact City Hall.

FEMA REIMBURSEMENT RECEIVED FOR COVID-19 DISASTER

The received approximately \$9,300 for reimbursement for costs under the COVID-19 disaster declaration. The FEMA funds reimbursed us for costs initially paid for under the CARES Act funds, these funds must be used for costs allowed under the CARES ACT and spent by the end of the year. As approved by the Council at the December Work Session, staff will utilize the funds for purchases of hepa filters for the back room of City Hall, the upstairs of the Fire Hall, funding for existing CARES Act projects at the Fire Department, and salary offset of the Fire Chief. Also, as directed by the Mayor, the City has given the Gustavus Community Center funds (NTE \$500) to continue food security program from 2020. In this year's program, the GCC will only provide halibut, assuming the fisher is successful, as no illegal moose were taken.

A HUGE thanks to Phoebe Vanselow for the work getting the reimbursement. The amount of documentation and the number of meetings was insane. **GREAT WORK PHOEBE!!!**

RAPIDS TESTING FUNDS

Payment for the City's RAPIDS and PCR testing now comes from one source, leaving approximately \$2,000 of funds identified for RAPIDS testing which must be used by the end of March 2022.

Because of the restrictions of the grant, no substitute expenses have been identified as of yet. In response to Council member Sharman's question at the Work Session, the RAPIDS testing program averages 30 tests per week. Although we haven't received actual costs per test, it is estimated that the tests cost approximately \$10.

ARPA FUNDING OPPORTUNITIES

Hello: You may remember my discussion about different funding opportunities under the ARPA. Below is general information about each category, just hit the link

<https://eda.gov/arpa/>. The EAA category has to do with infrastructure grants for projects like public works, solid waste, ports and harbors, trails, etc. The match is 20% but there is the ability to fund 100% - however, without the match the application is likely not as competitive which translates to *won't get funded...*

Anyway, to be competitive, we need to prioritize what projects we want to submit for and then do things to score higher. For example, resolutions in support of projects. Community letters of support. Identify documents that show the project is a priority, such as the CIP; city-wide survey; strategic plan and the draft update to the strategic plan; etc. The deadline is March 2022, so it isn't that much time to get public input and conduct public meetings, and all the rest of it.

If you have any ideas for a project(s) please begin to outline it so that we can collect all of them and the Council can determine if it wants to submit an application. Below are links from EDA for ARP Programs:

- Information on each of EDA's six ARPA Opportunities is available here: <https://eda.gov/arpa/>. There are links to one-pagers, NOFO (Notice of Funding Opportunity), recorded webinars, FAQs for each program <https://eda.gov/arpa/resources/>. Deadlines for applicants vary by program. There will be high demand for the competitive programs, and EDA has to obligate all \$3B ARP funds by September 2022.
- Questions about projects that may be eligible for EDA's Build Back Better Regional Challenge, Economic Adjustment Assistance, Indigenous, and Travel, Tourism and Outdoor Recreation should be directed to the EDA Regional Office and the Economic Development Representative; their POC contact info is: <https://eda.gov/contact/>.
- Questions about the Good Jobs Challenge, for those interested in developing industry led, sectoral workforce systems, can be directed to EDA HQ at: GoodJobsChallenge@eda.gov.
- Questions about the Research and Networks of Practice NOFO, such as for the University Consortia on ocean economies, can be directed to: research@eda.gov
- EDA Investment Priorities guide the ARP and other EDA investments, including Recovery and Resilience. This program highlights Equity, and Environmentally Sustainable economic development.

CERTIFICATE OF RECORDS DESTRUCTION

This form documents the destruction of public records in accordance with Alaska Statute 40.25,
Gustavus Municipal Code 2.70.030 and City of Gustavus Policy and Procedure for Public Records Management

1. Agency/Locality City of Gustavus	2. Division/Department Desk of the City Clerk	3. Person Completing Form Karen Platt CMC, City Clerk
4. Address, City, State & Zip P.O. Box 1, Gustavus, AK 99826	5a. Telephone Number 907-697-2451	5b. E-mail Address clerk@gustavus-ak.gov

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
A-25, 4yrs	Business Permits, Reseller Certs	FY2017	City Hall	1bx	Recycle
A-15, 4yrs	Room, retail and fish bx tax	FY2015-2017	City Hall	1 bx	Shred
A-4, 4yrs	Accounts Receivable/Payable	FY2017	City Hall	1bx	Recycle

DESTRUCTION APPROVALS

Note: Public records may not be destroyed without receiving prior authorization from the Mayor and/or City Council.

We certify that the records listed above have been retained for the scheduled retention period, as per the City of Gustavus Records Retention Schedule, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. MAYOR _____ **DATE** _____

8. CITY CLERK/TREASURER _____ **DATE** _____

9. RECORDS DESTRUCTION
AFFIRMED BY: _____ **DATE** _____

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY22-10NCO
AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
DEPARTMENT BUDGETS FOR FISCAL YEAR 2022**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2022 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Tax Income: Retail Tax Income	\$ 325,000.00	\$ 400,000.00	\$ 75,000.00
Tax Income: Remote Sellers Retail Tax	\$ 20,000.00	\$ 30,000.00	\$ 10,000.00
Tax Income: Room Tax Income	\$ 40,000.00	\$ 65,000.00	\$ 25,000.00
Tax Income: Fish Box Tax	\$ 7,500.00	\$ 8,860.00	\$ 1,360.00

Total Change in Income			\$ 111,360.00
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EXPENSE	Amounts		
	Original Budget	Amended Budget	Change
Marine Facilities: Advertising	\$ 0.00	\$ 260.00	\$ 260.00
<i>Advertising for movement of the steel mooring float to its winter location.</i>			
DRC: Contractual Services	\$ 7,700.00	\$ 37,700.00	\$ 30,000.00
<i>Adding funds for Household Hazardous Waste Event for spring 2022.</i>			
GVFD: Equipment: Fuel	\$ 0.00	\$ 300.00	\$ 300.00
<i>Fuel for snowblower.</i>			
Marine Facilities: Equipment	\$ 100.00	\$ 475.00	\$ 375.00
<i>Automatic external defibrillator (AED) for Marine Facilities Coordinator to carry. \$1100 of AED cost paid by Alaska Public Entity Insurance safety grant.</i>			
DRC: Payroll Expenses	\$ 88,644.66	\$ 93,944.66	\$ 5,300.00
<i>Adding funds for winter operations and Household Hazardous Waste Event for spring 2022.</i>			
Marine Facilities: Utilities: Electricity	\$ 0.00	\$ 160.00	\$ 160.00
<i>Electricity for the new Marine Facilities building in the boat harbor.</i>			

Total Change in Expense			\$ 36,395.00
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Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *December 13, 2021*

DATE OF PUBLIC HEARING: *January 17, 2022*

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2022.

Michael Taylor, Mayor

Attest: Eduarda Loggins, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY22-09NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2022**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. In Fiscal Year 2022, the following City held account balance transfers to be made for reasons stated.

Section 3. The budget is amended to reflect the changed estimates as follows:

Amounts

ACCOUNTS	Account Balance*	Amended balance	Change
<i>*Approximate, this is a dynamic value.</i>			
APCM – Endowment Account	\$1,626,310.62	\$ 1,581,649.33	<\$ 44,661.29>
<i>2022 Endowment Funds for disbursement through grant application process, per motion in August 9, 2021 meeting. This is \$12.53 less than the approved grant program amount to correct an error in last year's withdrawal, which withdrew the full amount for the grant program but should have been \$12.53 less due to unspent awarded funds from the prior year (2019 EFG-GHH) being a portion of the total 2021 grant program amount.</i>			
FNBA Endowment Fund			
Checking account	\$ 38,441.73	\$ 83,103.02	\$ 44,661.29
<i>2022 Endowment Fund Grant Checking account for disbursement</i>			
<hr/> Total Change in Account Balances			\$ 0.00

Section 4. The City Held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 8, 2021

DATE OF PUBLIC HEARING: December 13, 2021

PASSED and **APPROVED** by the Gustavus City Council this __th day of December, 2021.

Michael Taylor, Mayor

Attest: Eduarda Loggins, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY21-13**

RESOLUTION TO AWARD ENDOWMENT FUND EARNINGS FOR 2022

WHEREAS, upon closure of some commercial fisheries in Glacier Bay National Park, the City of Gustavus was awarded approximately \$963,000 as compensation for reduced economic activity resulting from this action; and,

WHEREAS, City Ordinance Section 4.13.090 states, “up to three percent of the average annual market value ... of the fund over the previous five years may be appropriated to provide funding for capital outlays, grant matching funds, and community projects, ... provided that the original inflation adjusted principal of the fund is maintained”; and,

WHEREAS, the amount available for disbursement according to the above formula is \$44,673.82; and,

WHEREAS, unused funds from previously awarded grants that are now closed shall be retained in the Endowment Fund Grant checking account and re-designated as available for future awards; and,

WHEREAS, there are no unused funds from previous years, making the total amount available for disbursement this grant cycle \$44,673.82; and,

WHEREAS, five applications for funding under this program were received for a total of \$151,736.82 requested; and,

WHEREAS, all applications appeared to have merit and qualify for consideration under the criteria set out in City policy and procedure; and,

WHEREAS, the Gustavus Historical Archives & Antiquities’ request for funds will be partially funded at \$17,336.91 toward expanding their museum building; and,

WHEREAS, the Gustavus Community Center’s request for funds will be partially funded at \$17,336.91 toward creation of a Gateway Gallery and equipment for the Main Hall; and,

WHEREAS, the Gustavus PFAS Action Coalition’s request for funds will be fully funded at \$10,000.00 toward further advocacy for PlumeStop; and,

NOW, THEREFORE, BE IT RESOLVED, that the City of Gustavus grants \$17,336.91 to the Gustavus Historical Archives & Antiquities, and \$17,336.91 to the Gustavus Community Center, and \$10,000.00 to the Gustavus PFAS Action Coalition, for a total of \$44,673.82.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this __th day of December, 2021, and effective upon adoption.

Michael Taylor, Mayor

Attest: Karen Platt, CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY21-14**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY22
SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS
ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT
EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 17: NORTHERN SOUTHEAST AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY22 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar 2020 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, the Gustavus City Council proposes to use an alternative allocation method for allocation of FY22 funding available within the FMA 17: Northern Southeast Area in agreement with all other municipalities in this area participating in the FY22 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of the significant effects during 2020 of fisheries business activity in FMA 17: Northern Southeast Area:

All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this __th day of December, 2021.

Michael Taylor, Mayor

Attest: Karen Platt, CMC
City Clerk

**CITY OF GUSTAVUS
RESOLUTION CY21-15**

A RESOLUTION CITY OF GUSTAVUS COMMENTING ON THE USFS ROADLESS RULE

WHEREAS, The City of Gustavus is a distinctive community that prospers by and through protection of its natural resources; and

WHEREAS, the sustainability and resilience of our Gustavus economy and our lifestyles depend upon nurturing and sustaining the natural resources of our forests, rivers, and ocean, locally and regionally in Southeast Alaska; and

WHEREAS, many Gustavus residents obtain their livelihood from environmentally dependent tourism and fishing activities; and

WHEREAS, the Roadless Rule was first adopted in 2001 to protect over 50 million acres of our nation's most essential and intact roadless areas in national forests throughout the United States; and

WHEREAS, roadless areas on the Tongass National Forest represent some of the most spectacular and unique lands anywhere in the national forest system and support hunting, fishing, customary and traditional uses, unparalleled outdoor recreation opportunities, and opportunities for businesses; and

WHEREAS, the amount of stored carbon in our intact old-growth forest and soils of the Tongass represents one of the highest carbon stores in the world, and the conservation of intact inventoried roadless areas on the Tongass is essential for maintaining America's resilience and slowing climate change throughout the world; and

WHEREAS, the Tongass provides a wide range of ecosystem services beyond carbon sequestration to residents and visitors alike on a 24/7 basis naturally and at no cost to the taxpayer; and

WHEREAS, increased logging of mature forest in the existing roadless areas of the Tongass will seriously impact the ability of the forest to provide these vital ecosystem services; and

WHEREAS, the community of Gustavus in the 1980s successfully advocated for wilderness status for Icy Strait islands and for the designation of the Chicken Creek watershed and much of northwest Chichagof Island as roadless wildlands; and

WHEREAS, the community of Gustavus has opposed the large-scale roading and logging at Homeshore (Point Couverden); and

WHEREAS, timber from the Tongass has primarily been sold at a significant loss to US taxpayers; and

WHEREAS, the 372 timber-related jobs in Southeast Alaska in 2019 (the year before the COVID19 pandemic) represented only 0.81 percent of total Southeast Alaska employment; and

WHEREAS, timber cut on the Tongass National Forest is primarily exported to China as round logs, inhibiting the development of a regional value-added wood-products industry; and

WHEREAS, if the USFS and the State of Alaska are interested in increasing employment on the Tongass, there are numerous opportunities to employ forest workers to restore forest ecosystems damaged by past logging activities;

THEREFORE BE IT RESOLVED, that, given the serious and long-lasting negative impacts of the exemption from Alaska of Roadless Rule protections on the Tongass, the City of Gustavus strongly supports lasting protection for all inventoried roadless areas on the Tongass National Forest as provided for in the 2001 Roadless Rule, and it requests that the exemption of Alaska from the Roadless Rule be eliminated; and

BE IT FURTHER RESOLVED, that the City of Gustavus urges that sustainable timber-production opportunities be identified on federal, state, and private forest lands, particularly focusing on second-growth timber, outside the existing roadless areas, in support of a regional wood-products industry suitable in scale to the demand for products from this region; and

BE IT FINALLY RESOLVED, that the City of Gustavus urges the USFS to invest in programs and employment opportunities for Southeast residents to restore the health and productivity of Tongass forests and streams as a means of supporting vital ecosystem services such as carbon sequestration, small-scale timber production, fish and wildlife populations, natural vistas, visitor amenities, subsistence, hydrological resources, and more.

The City of Gustavus submits the attached letter with expanded and specific comments for our local area.

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 20XX.

Mike Taylor, Mayor

Karen Platt CMC, City Clerk



City of Gustavus, Alaska

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December 14, 2021

Tongass National Forest
Earl Stewart, Forest Supervisor
648 Mission Street
Federal Building
Ketchikan, AK 99901-6591

Subject: Roadless Rule Exemption Proposal for Alaska

Reference: City of Gustavus Resolution CY21-15 Commenting on the USFS Roadless Rule Proposal

Dear Mr. Stewart,

The City of Gustavus strongly supports the proposed rule to eliminate the Tongass National Forest's exemption from the 2001 Roadless Rule.

The City, and our community generally, have long advocated for thoughtful, conservative forest management on the Tongass and for protecting the lands in our proximity in the Icy Strait region. In our view, timber should be made available for regional use, but on a small, sustainable scale that fully protects other forest uses and values.

We are proud to say that our efforts, in concert with other Alaskans, have resulted in a framework of protection and use that makes our region an example of sustainability. Part of the reason is that Congress in the late-1980s, with input from Gustavus, designated Pleasant Island, Lemesurier Island, the Inian Islands, and the Point Adolphus area as wilderness. It should be noted, however, that our advocacy was in response to the Forest Service planning a timber sale that would have clearcut seven miles of Pleasant Island's shoreline.

But one does not have to go far from Gustavus to find examples of destructive forestry. Consider the Forest Service's 55-million-board-foot Couverden Timber Sale, east of Gustavus. There, in the mid-1980s, the Forest Service spent over \$5.5 million building almost 30 miles of roads and eight bridges in advance of a timber sale that drew no bidders. When the Forest Service finally found a buyer for the timber (the now-defunct Alaska Pulp Company), its price was reduced to rock-bottom "base rates"—the lowest price for which the Forest Service could legally sell timber—which put its total value at about \$113,000, barely two percent of what the Forest Service spent building roads. The sale ultimately resulted in 1,700 acres of clearcuts laced by a deteriorating road system. Nearly 40 years later, regrowth in the area is sketchy.

Reversing the Roadless Rule exemption offers the best chance for protecting the last remaining large stands of old-growth forest in our nation. Old-growth trees are more than just pretty,

ancient, and awe-inspiring. At no cost to taxpayers (unlike the subsidized clearcut logging that has characterized the Tongass National Forest's management for decades), the Tongass 24/7 provides ecosystem services—clean water, clean air, fish and animal habitat, etc.—that are a major contribution to the health of our region. On a global scale, the Tongass's impact on climate change is significant. It is the world's largest relatively intact rainforest and represents one of the greatest carbon stores in the world. The urgency of slowing and eventually stopping the drivers of climate change was made very clear at the recent COP26 World Leaders Summit in Glasgow, Scotland. Protecting the Tongass and allowing it to do its work of storing and absorbing carbon is critical to maintaining America's resilience and to help slow climate change.

But there is more, far more. The Tongass provides important, irreplaceable habitat for many species of wildlife, including key subsistence species such as Sitka black-tailed deer. The watersheds in our old-growth forest are nutrient-rich and contribute to the natural wealth that surrounds us. By reinstating the protection of the Roadless Rule, the Forest Service can provide the best opportunity for these precious stands of old-growth timber to stay on the stump, doing what they do best: enriching and strengthening the natural environment of Southeast Alaska and helping slow climate change.

Reinstating the Roadless Rule will also help ease the transition away from large-scale old-growth logging in the region. Outside of roadless areas, there are still stands of old-growth under threat; we would like to express our support for a forest-management transition that moves swiftly away from any large-scale logging of old-growth timber.

We would also like to express our support for the new forest management direction outlined in the USDA's Southeast Alaska Sustainability Strategy (SASS). Primarily, we support the transition in management from a timber-producing forest to a forest that is being restored and managed primarily for recreation and ecological resilience. A conservative, relatively small local timber industry that is based primarily on the harvest of young-growth timber and produces value-added products should be a part of this transition.

The visitor/recreation industry is Southeast Alaska's largest private employer, accounting in 2019 for almost twenty percent of the region's employment. In the years immediately preceding the COVID19 pandemic, more than a million tourists visited Southeast Alaska annually. They didn't come here to see clearcuts; they came to experience a beautiful, wild landscape. Another approximately twenty percent of Alaska's revenue comes from the fishing/seafood industry. Some 5,000 streams in Southeast Alaska host salmon populations, and their health is critical to the health of the salmon fishery and the families and communities that depend on it. The timber industry currently accounts for less than one percent of Southeast Alaska's economy. It's time to focus on activities that are compatible with keeping our forest intact and healthy.

As we move through the transition, restoration work in the region's most heavily impacted locations—consider the damage logging did to salmon streams—will be critical, and local workforces can and should be developed to facilitate both restoration goals and recreation maintenance in forest management. Through this important work, many of the ecological services and the amenities that the forest provides can be restored and improved despite decades of damaging timber harvests.

Southeast Alaska's Indigenous peoples—the Tlingit, Haida, and Tsimshian—have inhabited this land for millennia. Their culture evolved around and depends upon a vibrant, healthy environment. Opportunities for customary and traditional uses by the Native community help

preserve the region's Native culture. We are encouraged that the new Tongass management direction (SASS) mandates a more meaningful engagement and consultation with the region's Native community.

Again, the City of Gustavus strongly supports the Forest Service's 2021 proposal to reverse the Roadless Rule exemption for the Tongass National Forest.

Sincerely,

Mike Taylor, Mayor

Encl: City of Gustavus Resolution CY21-15 Commenting on the USFS Roadless Rule Proposal

Mayor's Report December 13, 2012

1. Staff Visits. My top priority was to meet with staff in all our departments. We are lucky to have such dedicated, motivated, and competent employees serving our community! My job is to ensure they have what they need to accomplish the work they do for all of us. In my view a manager's job is to carry water for the troops. It's my pleasure to do so.

Road projects and the Beach Park CRMA have kept me busy since October. Tom Williams, Lewis Sharman, Todd Boris, and I comprise the Road maintenance Team. Here are highlights:

2. Good River Road ditch cleaning and drainage improvement. We cleaned and improved the ditch on the north side of Good River Road from Meadow Ln to the Good River to improve flow and prevent flooding of Good River Road and adjacent properties after heavy rainstorms. We armored the ditch where it slopes down to the Good River to prevent erosion. That ditch is a continuously flowing stream with an origin in the willow swales north of Meadow Ln and Berry Drive. We upgraded the culvert under the Fredell Driveway to relieve a flow restriction at that point. I'm pleased with the results and thank our contractor Glacier Bay Construction for executing the project effectively and efficiently.

3. Good River Bridge repairs. Thanks to Chief Sol Martinez and Assistant Chief Jeff Jarvis, and firefighter Dena Bruchu for hosing off decades of accumulated sand on the deck of the Good River Bridge. That makes inspection and repairs much easier! After the council's award of the consulting engineering contract to PND Engineers I issued a notice to proceed to PND to begin evaluation of the embankment at the northwest corner of the bridge where a side stream is incising deeply next to the bridge approach. Shortly after the project was awarded, heavy snow forced postponement of the engineering inspection of the embankment. PND will evaluate it when snow is gone in the spring.

4. Wilson and Rink Creek Road Culvert Riprap. This project awarded in November to Glacier Bay Construction will stabilize the big culvert at the bend of Wilson/Rink Creek Roads at the Gravel Pits against high water flow when the Salmon River overflows into the pits. In the August 12, 2021 flood a large sink hole developed in the culvert embankment and the culvert could have been washed out if the road contractor had not been on site to fill the sink hole. The project will riprap both ends of the culvert to armor it against future floods. This work is vital to our flood diversion work intended to keep flood water off Wilson Road and out of adjacent residential subdivisions. After award I issued a notice to proceed (NTP) to Glacier Bay Construction to install the riprap, but the heavy snow that followed immediately has caused us to postpone. I thank Todd Boris for design work and help with project specs.

5. Wilson Road Drainage Rehabilitation. This project, also awarded to Glacier Bay Construction in November, is another vital part of the flood diversion effort. It will improve ditches along Wilson Rd to control any flood water escaping the primary control system at the gravel pits and flooding onto Wilson Road. This first phase extends the deep ditch on the east side of Wilson Rd from the Chase Drive intersection north about 200 ft past the ADF&G cabin and installs a culvert under the driveway to the ADF&G cabin. The project will also install a new culvert under Wilson Road just north of the Chase Drive intersection to carry water from the west side ditch to the deeper east side ditch. Todd Boris also contributed design work for this project. I issued the NTP to Glacier Bay Construction after the council award and the contractor cleared brush and trees for the ditch extension. However heavy snow has caused postponement of further work until snow melt.

We are designing later project phases to continue ditching and install culverts on both sides of Wilson Rd nearly to the big culvert at the road bend near the pits. When flood control work is complete, we hope to prevent future flooding of the road and the adjacent subdivisions.

6. Other drainage and flood control projects under design inhouse. The Road Maintenance Team is designing further drainage improvements along Rink Creek Road, including replacing culverts under several driveways and the entrance to the Woodlands Court subdivision, and at least one culvert crossing under Rink Creek Road, plus ditch and culvert improvements for Tong Road, Fairweather Road, and Same Old Road. We are evaluating these projects for possible Federal funding. The Tong Road project already is qualified for FEMA flood recovery funding.

7. FEMA Flood Recovery Application. Tom Williams and I have met weekly online with FEMA representatives to document the December 2, 2020 nearly \$100,000 in flood recovery repairs expenses for reimbursement. It's a long and tedious process to enter the diverse site work and billing documentation into the federal grants portal, but the FEMA staff have been very helpful in getting us through their complicated process. Some portions of the work have already been reviewed by the payment section and we will soon have an idea of what we will receive. We hope to finalize all the documentation this month.

8. Beach CRMA. I have been working directly with Bruce Weyrauch of DNR to finalize our requested update to the Beach Park Cooperative Resource Management Agreement. Two years ago, the council authorized Tom Williams, Shelley Owens, and me to negotiate improvements to the original CRMA that was signed in early 2020. The council approved a set of negotiating points, including corrections to the tract legal descriptions, clarification of the limits to motorized vehicle use, confirmation of the City's authority to manage the beach park under its code of ordinances, and our proposal not to provide for camping in the beach park area.

With input from Shelly and Tom, I re-wrote the Beach Park Development Plan and Whitney Rapp created a beautiful new map to accompany the plan. DNR representatives in late 2020 approved our requested provisions except that the camping must still be provided for in a designated area of the park, in accordance with the Quieting Title agreement with the DeBoer family regarding lands accreted to their family homestead. We accepted that required compromise.

Bruce Weyrauch took over the CRMA update task at DNR in October and has written a new legal amendment to the CRMA, greatly improving the original text. His long legal experience is evident in the quality of the agreement. The next step is for the regional director to approve before DNR puts it out for public comment. The DeBoer family, as covenant holders, must also review and sign their approval. The City council will put it on the agenda for public hearing locally before council approval. Once approved by the council, I will sign it as Mayor finalizing the process. As we implement the agreement, I don't expect much in the way of visible changes at the park, other than posting a designated camping area. Developments such as a hardened pathway for wheelchair use, as provided for in the original and updated CRMA, will be the subject to public input and acceptance before any construction. Thanks to Tom Williams, Shelley Owens, Whitney Rapp, and local beach advocates as we reach a milestone toward a functioning park for all the community. Thanks also to Chris Carpeneti and Bruce Weyrauch at DNR.

9. Pandemic protective measures. Since October, we have improved outside air ventilation rates at the library and maximized use of three portable HEPA-filtered air cleaners there. The library staff has

reviewed their procedures with my input. We have purchased additional portable HEPA-filtered air cleaners for City Hall and the Firehall. We are looking into a heat recovery outside air ventilation system for City Hall.

In accordance with past council direction I support department and staff requirements for mask use in our facilities as part of a layered pandemic protective program in accordance with the recommendations of the Federal CDC and the Alaska Division of Public Health. We will continually evaluate changing pandemic conditions, regional risk, and State health recommendations for opportunities to adjust provisions, so long as health protection for staff, volunteers, and public members using our facilities is not compromised. Thanks to City Clerk, Karen Platt, for getting our council chambers set up for hybrid zoom council meetings!

10. Snow plowing. We jumped through hoops to get a snowplowing contract fully into operation. We owe a big thanks to Glacier Bay Construction for agreeing to plow all our roads and lots for the winter, when they would have preferred only to plow a few. Their public spirit shines brightly!

It's shaping up to be a very heavy snow year. I don't recall seeing so much snow so early in the season. It means postponing road improvement projects to keep up with the snow removal. "First things, first!" For now, the first thing is snow removal. We may need additional budgeted road maintenance if this month is indicative. That said, we hope for a good return from FEMA for the expenses for flood recovery, so that may come in time to refill the budget line.

11. Comments to NPS on Project to Replace Lodge Employee Housing. I submitted on Dec 7, 2021, comments on behalf of the city supporting the Park's preferred alternative to construct a new employee housing unit and remove the existing outdated and deteriorated facility.

I wish all our community a safe, healthy, and happy holiday season!

Mayor Taylor