



# CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING

Monday, October 20, 2025 at 5:00 PM  
Gustavus City Hall

## COUNCIL MEMBERS

Mayor Sally McLaughlin  
Vice Mayor Lucas Beck  
Council Members: Renee Patrick,  
Karen Hutten, Jim Kearns, Mike Taylor

## CITY HALL

City Administrator – Kathy Leary  
City Clerk – Liesl Barker  
City Treasurer – Ben Sadler  
Phone: 907-697-2451 | [clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

## AGENDA

### VIRTUAL MEETING INFORMATION

<https://tinyurl.com/2jam4u2u>  
**ID:** 515 501 9406    **PASSCODE:** 9921    **TEL:** 253-215-8782

### ROLL CALL

**Reading of the City of Gustavus Mission Statement**

### APPROVAL OF MINUTES

1. 10-13-2025 General Meeting Minutes

### ORDINANCE FOR PUBLIC HEARING

2. FY26- 07NCO An ordinance providing for the amendment of city held accounts in fiscal year 2026 - Firefighter 1 Training (Introduced 10-13-2025)

### NEW BUSINESS

3. Declaration of vacancy of City Council Seat B which shall be filled by appointment

### ADJOURNMENT

**POSTED ON:** October 15, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

### ADA NOTICE

*Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.*

### MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



# CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, October 13, 2025 at 7:00 PM  
Gustavus City Hall

Item 1.

## COUNCIL MEMBERS

Mayor Sally McLaughlin  
Vice Mayor Shelley Owens  
Council Members: Susan Warner, Geoff Fosse,  
Jim Kearns, Lucas Beck, Mike Taylor

## CITY HALL

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## MINUTES - PENDING

### VIRTUAL MEETING INFORMATION

<https://tinyurl.com/yskedfs6>

**ID:** 515 501 9406      **PASSCODE:** 6776      **TEL:** 253-215-8782

### ROLL CALL

#### PRESENT

Mayor Sally McLaughlin  
Vice Mayor Shelley Owens  
Council Member Susan Warner  
Council Member Mike Taylor  
Council Member James Kearns  
Council Member Geoff Fosse  
Council Member Lucas Beck (late arrived at 7:28pm)

#### Sworn in

Council Member Renee Patrick  
Council Member Karen Hutten  
Council Member James Kearns

### Swearing in of New Council Members

City Clerk, Liesl Barker conducted the swearing in of the newly elected council members; Renee Patrick - Seat A, Karen Hutten - Seat B, James Kearns - Seat D.

### Council Election of Mayor

Mayor McLaughlin opened the floor for Mayor nominations  
Council Member Taylor nominated Sally McLaughlin as Mayor

Seconded by Council Member Hutten

Sally McLaughlin accepted the nomination.

There were no further nominations.

Hearing no objections to Sally McLaughlin serving the 2025-2026 term as mayor was accepted by unanimous consent.

## **Council Election of Vice Mayor**

Mayor McLaughlin opened the floor for Vice Mayor nominations.

Council Member Patrick nominated Council Member Kearns

Seconded by Council Member Taylor

Council Member Taylor nominated Council Member Beck

Seconded by Mayor McLaughlin

There were no further nominations.

Council Member Kearns declined the nomination

Mayor McLaughlin made a motion to postpone until time certain when Council Member Beck arrives in building.

\*clerk note: Item was postponed at 7:11PM.

\*clerk note: Item was picked back up from postponement at 7:20 PM

Back from postponement

Council Member Beck accepted the nomination of vice mayor

Hearing no objections to Lucas Beck serving the 2025-2026 term as vice mayor was accepted by unanimous consent.

## **Reading of the City of Gustavus Mission Statement**

Mission Statement read by Council Member Kearns.

## **APPROVAL OF MINUTES**

1. 09-08-2025 General Meeting Minutes
2. 09-22-2025 Special Meeting Minutes

Motion made by Council Member Kearns to approve by unanimous consent the 09-08-2025 General Meeting minutes and the 09-22-2025 Special Meeting minutes.

Seconded by Council Member Taylor

Public Comment: None

Council Comment: None

Hearing no objections, the 09-08-2025 General Meeting minutes and the 09-22-2025 Special Meeting minutes were approved by unanimous consent.

## **MAYOR'S REQUEST FOR AGENDA CHANGES**

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

## **COMMITTEE / STAFF REPORTS**

3. Gustavus Volunteer Fire Department Quarterly Report  
Fire Chief, Sol Martinez submitted a written report.  
Council Clarifying Questions: None
4. City Clerk Quarterly Report  
City Clerk, Liesl Barker submitted a written report and provided an oral summary.  
Council Clarifying Questions: None

\*Clerk note back to Vice Mayor Elections.

5. City Treasurer Monthly Report  
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.  
Clarifying Questions: None
6. City Administrator Monthly Report  
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.  
Clarifying Questions:  
Council Member Kearns

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

#### **CONSENT AGENDA**

None

#### **ORDINANCE FOR PUBLIC HEARING**

7. FY26-05NCO Providing for the amendment of the city held accounts in fiscal year 2026 for the wildlands fire truck funding not covered by 2024 legislative grant (Introduced 09-08-2025)  
Mayor McLaughlin opened the public hearing at 7:40 PM.  
Public Testimony: None  
Mayor McLaughlin closed the public hearing at 7:40 PM.  
Motion made by Council Member Kearns to approve FY26-05NCO providing for the amendment of the city held accounts in fiscal year 2026 for the wildlands fire truck funding not covered by 2024 legislative grants.  
Seconded by Council Member Taylor  
Council Debate: Council Member Kearns  
Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck  
6 yea 0 nay  
Motion Passed

8. FY26-06NCO Providing for the amendment of the city held accounts in fiscal year 2026 for the City Council and GVFD Fire Chief computer replacement project. (Introduced 09-08-2025)

Mayor McLaughlin opened the public hearing at 7:43 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:43 PM.

Motion made by Council Member Hutten to approve FY26-06NCO Providing for the amendment of the city held accounts in fiscal year 2026 for the City Council and GVFD Fire Chief computer replacement project.

Seconded by Council Member Kearns

Council Debate: None

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

## UNFINISHED BUSINESS

9. Approve scoping document for the 2025 Department wide Firefighter 1 Training

Motion made by Vice Mayor Beck to approve scoping document for the 2025 Department wide Firefighter 1 training.

Seconded by Council Member Taylor

Public Comment: None

Council Debate:

Council Member Hutten

EMS Coordinator Okin

Council Member Patrick

Council Member Kearns

Council Member Patrick

Council Member Kearns

Council Member Taylor

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

## NEW BUSINESS

10. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the renewal of the Gustavus Holdings, LLC Restaurant or Eating Place liquor license.

There were zero Council Member conflicts of interest of Ex Parte communication declare.

Mayor McLaughlin opened the Public Hearing at 7:54pm.

Public Testimony: None

Mayor McLaughlin closed the Public Hearing at 7:54pm

Motion made by Council Member Kearns that the City of Gustavus waives the right to file protest of the renewal of the Gustavus Holding, LLC Restaurant or Eating Place liquor license.

Seconded by Vice Mayor Beck

Council Debate: None

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

11. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the ARAMARK Sports and Entertainment Services, LLC, DBA Glacier Bay Lodge LLC Alcohol Beverage Dispensary - seasonal with a new endorsement of Large Resort Endorsement

There were zero Council Member conflicts of interest of Ex Parte communication to declare.

Mayor McLaughlin opened the Public Hearing at 7:56 pm

Public Testimony: None

Mayor McLaughlin closed the Public Hearing at 7:57 pm

Motion made by Council Member Kearns that the City of Gustavus waives the right to file a protest of the ARAMARK sports and Entertainment Services, LLC, DBA Glacier Bay Lodge LLB Alcohol Beverage Dispensary-seasonal with a new endorsement of Large Resort Endowment.

Seconded by Council Member Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

12. Merit based increase of \$1 per hour for the Library Administrative Director

Motion made by Vice Mayor Beck to approve the merit based increase of \$1 per hours for the Library Administrative Director.

Seconded by Council Member Hutton

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns  
Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

13. CY25-21 Certify the annual certified financial statement of revenues and authorized expenditures for the year ending in June 30,2025

Motion made by Council Member Kearns to approve CY25-21 Certify the annual certified financial statement of revenues and authorized expenditures for the year ending in June 30, 2025.

Seconded by Council Member Taylor

Public Comment: None

Council Debate:

Council Member Kearns

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns,  
Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

14. Approve the appointments of the 2025 Endowment Fund Grant Committee; Stacey Proctor, Larry Landry, and Kim Ney

Motion made by Council Member Hutten to approve the appointments of the 2025 Endowment Fund Grant Committee; Stacey Proctor, Larry Landry, and Kim Ney.

Seconded by Council Member Patrick

Public Comment: None

Council Debate:

Council Member Kearns

Council Member Patrick

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Patrick,  
Council Member Hutten, Vice Mayor Beck

Voting Nay: Council Member Kearns

5 yea 1 nay

Motion Passed

15. Approve scoping document for the Old Post Office Building Renovation Phase 2

Motion made by Council Member Taylor to approve the scoping document for the Old Post Office Building Renovation Phase Two.

Seconded by Council Member Hutten

Public Comment: None

Council Debate:

Council Member Kearns

Council Member Taylor

Mayor McLaughlin

Motion made by Mayor McLaughlin to amend this document by removing line items f and g for a total of a \$4,500 reduction.

Seconded by Council Member Taylor

Council Debate:

Council Member Taylor

Council Member Patrick

Mayor McLaughlin

Council Member Taylor

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

Back to council debate on main motion as amended

Council Member Taylor

Council Member Patrick

Council Member Taylor

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

16. FY26- 07NCO Introduction providing for the amendment of city held accounts in fiscal year 2026 - Firefighter 1 Training (Public Hearing 11-10-2025)

Motion made by Council Member Hutten to introduce FY26-07NCO Introduction providing for the amendment of city held accounts in fiscal year 20206- Firefighter 1 Training.

Seconded by Council Member Kearns

Public Comment: None

Council Debate:

Council Member Kearns

Council Member Beck

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

17. CY25-22 Resolution approving submission of an application to the Alaska Federal Lands Access Program for a grant to design and construct a pedestrian/bicycle/side path along Mountain View Road between Good River Road Corner and the boundary of Glacier Bay National Park and to authorize a local contribution to that project.

Motion made by Council Member Taylor to CY25-22 Resolution approving submission of an application to the Alaska Federal Lands Access Program for a grant to design and construct a pedestrian/bicycle/side path along Mountain View Road between Good River Road Corner and the boundary of Glacier Bay National Park and to authorize a local contribution to that project.

Seconded by Mayor McLaughlin

Public Comment:

Jim Mackovjak- in support

Charlie Rice - in support

Leah Okin (GVFD and GVA) - in support

Jess Mulligan - in support

Council Debate:

Council Member Hutten

Council Member Kearns

Council Member Patrick

Mayor McLaughlin

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

## **CITY COUNCIL REPORTS**

18. Mayor Monthly Report

Mayor McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions: None

## **CITY COUNCIL QUESTIONS AND COMMENTS**

Mayor McLaughlin - Planning on having a Special Meeting for FY26-07NCO public hearing on Monday 10-20-2025 at 5pm

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

Mayor McLaughlin moved to take a 5 minute recess.

Seconded by Council Member Kearns.

Hearing no objections the motion passed by unanimous consent.

\*Clerk Note: Council started recess at 8:49 pm.

Council ended recess at 8:57 pm.

## EXECUTIVE SESSION

19. To discuss subjects that may tend to prejudice the reputation and character of a person; City Administrator merit-based increase.

Motion made by Council Member Kearns to convene an executive session to discuss subjects that may tend to prejudice the reputation and character of a person; City Administrator merit-based increase.

Seconded by Vice Mayor Beck

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

Mayor McLaughlin closed the General Meeting and opens the Executive Session at 8:59 PM.

Motion made by Council Member Taylor to end executive session by unanimous consent.

Seconded by Council Member Kearns

Hearing no objects the motion passed by unanimous consent.

Mayor McLaughlin closed the Executive Session and opened the General Meeting at 9:31 PM.

Motion made by Council Member Taylor to offer the City Administrator a 2.5% wage increase to take effective October 1st, 2025.

Seconded by Council Member Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten, Vice Mayor Beck

6 yea 0 nay

Motion Passed

## ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 9:32 PM.

**POSTED ON:** October 8, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

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### MISSION STATEMENT

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\_\_\_\_\_  
Sally A. McLaughlin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Liesl M. Barker, City Clerk

\_\_\_\_\_  
Date

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY26-07NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

**Section 3.** For the current fiscal year, City held accounts are amended to reflect the changes as follows:

| CITY HELD ACCOUNTS                                                                           | Amounts                               |               | Amended Balance | Change  |
|----------------------------------------------------------------------------------------------|---------------------------------------|---------------|-----------------|---------|
|                                                                                              | Account Balance*                      |               |                 |         |
|                                                                                              | *Approximate, this is a dynamic value |               |                 |         |
| CP-26-01 Firefighter 1 Training<br><i>Funding to be transferred to AMLIP Capital Current</i> | \$ 0.00                               | \$ 32,000.00  | \$ 32,000.00    |         |
| AMLIP Capital Improv Long-Term                                                               | \$ 733,936.13                         | \$ 701,936.13 | \$ 32,000.00    |         |
| Total Change in City Held Account Balances                                                   |                                       |               |                 | \$ 0.00 |

**Section 4.** The City held accounts are hereby amended as indicated.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *October 13, 2025*

**DATE OF PUBLIC HEARING:** *October 20, 2025*

**PASSED** and **APPROVED** by the Gustavus City Council this \_\_<sup>th</sup> day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Sally A McLaughlin, Mayor

\_\_\_\_\_  
Attest: Ben Sadler, City Treasurer

\_\_\_\_\_  
Attest: Liesl M. Barker, City Clerk

Item 3.

Renee Patrick  
PO Box 287  
Gustavus, AK 99826  
(907)209-9416  
[reneepatrick8@gmail.com](mailto:reneepatrick8@gmail.com)

10/13/2025

Liesl Barker  
City Clerk  
City of Gustavus  
PO Box 1  
Gustavus, AK 99826

Dear City Clerk,

This letter is my official request to have my name withdrawn from city council seat B. I am grateful to all community members who voted for me to fill this seat.

Sincerely,



Renee Patrick