



CITY OF GUSTAVUS CITY COUNCIL REGULAR WORK SESSION

Monday, November 04, 2024 at 6:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://shorturl.at/G3Wdx>

ID: 515 501 9406 **PASSCODE:** 907697 **TEL:** 253-215-8782

SUBJECTS INCLUDE:

- i. Executive Session: Discuss matters with Structured Communication Systems Inc. and Alaska Technical Solutions to receive an overview of the City of Gustavus Information Technology Risk Assessment - the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- ii. Set Endowment fund grant work group - 3 council members
- iii. Endowment Fund work group discuss availability for Special Work Session meeting prior to December's General Meeting
- iv. Review General Meeting draft agenda
- v. Ordinance updates for February 2025 and 2026

POSTED ON: October 30, 2024 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

The public is invited to attend Public comment is not typically taken at Work Sessions. Public comment is taken at Special and General Meetings or an e-mail may be sent to the clerk for distribution to City Council clerk@gustavus-ak.gov.

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

VISION STATEMENT

We envision a distinctive community:

- *That prospers while and by protecting its natural resources;*
- *With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- *Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- *In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, November 11, 2024 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
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Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://us02web.zoom.us/j/89652740273>
ID: 896 5274 0273 **PASSCODE:** XXXXXXXX **TEL:** 253-215-8782

ROLL CALL

Reading of the City of Gustavus Vision Statement

APPROVAL OF MINUTES

1. 10-4-2024 Special Meeting Election Review Committee Minutes
2. 10-07-2024 Special Meeting Minutes
3. 10-14-2024 General Meeting Minutes
4. 10-22-2024 Special Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

5. Disposal and Recycling Center Quarterly Report
6. Marine Facilities Quarterly Report
7. Conservation Lands Advisory Committee Quarterly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

8. 10-14-2024 Certificate of Records Destruction
9. FY25-XXNCO Endowment Fund Grant Transfer

ORDINANCE FOR PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

10. CY24-XX A Resolution Supporting the City of Gustavus' Application for a Safe Streets for All Planning Grant
11. Approve postponement of December 2024 General Meeting

CITY COUNCIL REPORTS

12. Coffee with Council Update
13. Mayors Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS**EXECUTIVE SESSION****ADJOURNMENT****POSTED ON:** Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>**ADA NOTICE**

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CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING - ELECTION REVIEW COMMITTEE

Friday, October 04, 2024 at 6:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://rb.gy/ujz9ii>
ID: 824 5369 2255 **PASSCODE:** 99826 **TEL:** 253-215-8782

ROLL CALL (18 seconds)

PRESENT

Mayor Shelley Owens
Council Member Rachel Patrick
Council Member Jim Mackovjak
Council Member Kyle Bishop
Council Member Mike Taylor

ABSENT

Vice Mayor Brian Taylor (excused)



Reading of the City of Gustavus Vision Statement (1 minute 5 seconds)

Vision Statement read by Council Member M. Taylor.

NEW BUSINESS

1. Canvass Absentee, Special Needs, Questioned, Defective, and Spoiled Ballots cast in the October 1st, 2024 General Election (55 minute 40 seconds)

Motion made by Council Member Bishop that the Election Review Committee accept question ballot (was absentee) ballots A through Y minus ballot K who was not filled out properly.

Seconded by Council Member Patrick

Voting Yea: Mayor Owens, Council Member Patrick, Council Member Mackovjak, Council Member Bishop

Voting Abstaining: Council Member Taylor

Motion Passed.

Motion made by Council Member Patrick that the Election Review Committee accept question ballot A that has been properly cast by a registered voter in the City of Gustavus. *59 minute 55 seconds*

Seconded by Council Member Mackovjak

Voting Yea: Mayor Owens, Council Member Patrick, Council Member Mackovjak, Council Member Bishop

Voting Abstaining: Council Member Taylor

Motion Passed.

2. Certify Reports of Election for October 1st, 2024 Results

(1 hour 55 minutes 30 seconds)

Motion made by Council Member Mackovjak that the Election Review Committee accept the tally of ballots as tallied and certified the Report of election results.

Seconded by Council Member Bishop

Voting Yea: Mayor Owens, Council Member Patrick, Council Member Mackovjak, Council Member Bishop

Voting Abstaining: Council Member Taylor

Motion Passed.

3. Signing of Certificates of Election by Mayor and City Clerk

(1 hour 59 minutes 00 seconds)

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:00PM.

POSTED ON: September 26, 2024 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

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Sally A McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date



CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING

Monday, October 07, 2024 at 5:30 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://rb.gy/vnweu5>

ID: 515 501 9406

PASSCODE: 99826

TEL: 253-215-8782

ROLL CALL (3 minutes 11 seconds)

PRESENT

Mayor Shelley Owens
Vice Mayor Brian Taylor (via Zoom)
Council Member Rachel Patrick
Council Member Jim Mackovjak (end of term)
Council Member Kyle Bishop (end of term)
Council Member Mike Taylor (end of term)

Sworn in:

Council Member Susan Warner
Council Member Sally McLaughlin
Council Member Mike Taylor



Reading of the City of Gustavus Vision Statement (3 minutes 31 seconds)

Vision Statement read by Council Member Patrick.

NEW BUSINESS

1. Swearing in of new City Council members seats B, E, F, and G (5 minutes 41 seconds)

City Clerk, Liesl Barker conducted the swearing in of the newly elected council members; Susan Warner- seat B, Sally McLaughlin - Seat E, Mike Taylor- seat G.

2. Election of Mayor (8 minute 48 seconds)

Mayor Owens opened the floor for Mayor nominations.

Council Member Patrick nominated Brain Taylor as Mayor

Seconded by Council Member M. Taylor

Mayor Owens nominated Sally McLaughlin as Mayor

Seconded by Susan Warner

Both Mayor candidates accepted the nomination for Mayor

Sally McLaughlin received 5 votes, Brian Taylor received 1 vote

Sally McLaughlin was elected as Mayor of the City of Gustavus to serve the 2024-2025 term.

3. Election of Vice Mayor *(15 minutes 57 seconds)*

Mayor McLaughlin opened the floor for Vice Mayor nominations.

Council Member Rachel Patrick nominated Shelley Owens for Vice Mayor.

Seconded by Council Member M. Taylor

Council Member Susan Warner nominated Brian Taylor for Vice Mayor

Seconded by Council Member Patrick

Both Shelly Owens and Brian Taylor accepted the nomination.

Shelley Owens received 4 votes, Brian Taylor received 2 votes

Shelley Owens was elected as Vice Mayor of the City of Gustavus to serve the 2024-2025 term.

CITY COUNCIL QUESTIONS AND COMMENTS *(18 minutes 03 seconds)*

Council Member M. Taylor

Vice Mayor Owens

ADJOURNMENT *(19 minutes 30 seconds)*

With no further business and hearing no objections, the meeting was adjourned at 7:53PM.

POSTED ON:October 2, 2024 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, October 14, 2024 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://us02web.zoom.us/j/5155019406?pwd=bMGtwxxCeLflbaRvaWlVHoVfb89hGu.1&omn=89919951918>

ID: 515 501 9406 **PASSCODE:** 99826 **TEL:** 253-215-8782

ROLL CALL *(10 seconds)*

PRESENT

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Member Susan Warner
Council Member Rachel Patrick
Council Member Brian Taylor

ABSENT

Council Member Lucas Beck (excused/not sworn in yet)
Council Member Mike Taylor (excused)



Reading of the City of Gustavus Vision Statement *(1 minute 20 seconds)*

Vision Statement read by Council Member Warner.

APPROVAL OF MINUTES *(2 minutes 39 seconds)*

1. 9-9-2024 General Meeting Minutes

Motion made by Council Member B. Taylor to approve by unanimous consent the 09-09-2024 Meeting Minutes.

Seconded by Council Member Warner

Public Comment: None

Council Comment: None

Hearing no objections, the 09-09-2024 General Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES *(3 minutes 40 seconds)*

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

2. Gustavus Volunteer Fire Department Quarterly Report *(4 minutes 40 seconds)*

Fire Chief, Sol Martinez submitted a written report and provided an oral summary.

Council Clarifying Questions: None

3. City Clerk Quarterly Report *(8 minutes 40 seconds)*

City Clerk, Liesl Barker submitted a written report and provided an oral summary.

Council Clarifying Questions:

Council Member Warner

4. City Treasurer Monthly Report *(15 minutes 39 seconds)*

City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.

Clarifying Questions: None

5. City Administrator Monthly Report *(18 minutes 25 seconds)*

City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.

Clarifying Questions:

Council Member Warner

PUBLIC COMMENT ON NON-AGENDA ITEMS *(27 minutes 07 seconds)*

Jim Kearns - Wilson Rd. paved and Break wave barrier at dock

Jim TenCate - ladder at end of the float system is broken

CONSENT AGENDA *(32 minutes 22 seconds)*

This item was missing a motion so the action that was intended to be taken will not be approved. This item will be carried over to the November 11, 2024

6. 10-14-2024 Certificate of Records Destruction

ORDINANCE FOR PUBLIC HEARING *(35 minutes 08 seconds)*

7. FY25-05NCO Capital Project Funding - AFG FEMA (Introduced 9-9-2024) (for Water Tender)

Mayor McLaughlin opened the public hearing at 7:36PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:36PM.

Motion made by Council Member Patrick to approve FY25-05NCO Capital Project Funding - AFG FEMA

Seconded by Council Member Warner

Council debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick

Voting Abstaining: Council Member Taylor (zoom connection issue)

Motion Passed

UNFINISHED BUSINESS

None

NEW BUSINESS

8. Approve updated job description for the Library Administrative Director
(38 minutes 40 seconds)

Motion made by Council Member Warner to approve the updated job description for the Library Administrative Director.

Seconded by Council Member Patrick

Public Comment: None

Council Debate:

Council Member Warner

Motion made by Council Member Warner to an amendment that we strike the word in the first sentence "include" and replace it with the word "supervise", so that it would read "and may also supervise interns."

Seconded by Vice Mayor Owens

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B Taylor

Motion Passed.

Back to main motion as amended.

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner,
Council Member Patrick, Council Member B. Taylor
Motion passed.

9. CY24-17 Resolution Approving the Certified Financial Statement

(44 minutes 50 seconds)

Motion made by Vice Mayor Owens to approve CY24-17 Resolution approving the Certified Financial Statement

Seconded by Council Member B. Taylor

Resolution read by Vice Mayor Owens

Public comment: None

Council debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner,
Council Member Patrick, Council Member B. Taylor

Motion Passed.

CITY COUNCIL REPORTS *(49 minutes 15 seconds)*

Coffee with Council Update - Council Member Patrick

10. Mayor's Monthly Report

Previous Mayor Owens submitted a written report and provided an oral summary providing an overview of her term as Mayor October 2023- October 2024.

Current Mayor McLaughlin submitted a written report and provided an oral summary.

CITY COUNCIL QUESTIONS AND COMMENTS *(49 minutes 53 seconds)*

Council Member Warner

PUBLIC COMMENT ON NON-AGENDA ITEMS *(51 minutes 10 seconds)*

Jim Kearns - Thank you to all City Council Members

EXECUTIVE SESSION *(51 minutes 57 seconds)*

None

ADJOURNMENT *(52 minutes 52 seconds)*

With no further business and hearing no objections, the meeting was adjourned at 7:53PM.

POSTED ON: October 9, 2024 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

AFFIRMED BY: _____

DATE _____

DRAFT General Meeting Agenda and Packet

**CITY OF GUSTAVUS, ALASKA
RESOLUTION NO. CY24-XX**

**A RESOLUTION SUPPORTING THE CITY OF GUSTAVUS'S APPLICATION FOR A
SAFE STREETS FOR ALL PLANNING GRANT TO DEVELOP A SAFETY ACTION
PLAN AND COMMITTING TO ZERO ROADWAY FATALITIES BY 2050**

WHEREAS, Safe Streets for All is a discretionary grant program funded through the Infrastructure Investment and Jobs Act to support planning, infrastructure, behavior, and operational initiatives to prevent death and serious injury on roads and streets for all roadway users; and,

WHEREAS, the City of Gustavus's 2024 grant application was successful, and the required 20 percent local match will be provided by an appropriation by the Gustavus City Council and in-kind contributions by the City of Gustavus; and,

WHEREAS, a Safety Action Plan will develop a comprehensive set of projects and strategies to address safety concerns based on an analysis of existing conditions and historical trends, crash severity and contributing factors, assessment of current policy, plans, and guidelines; and,

WHEREAS, the Safety Action Plan will be developed under the guidance of the City of Gustavus with collaboration from the state and federal governments, and robust public and stakeholder engagement taking into consideration equity and inclusion of underserved communities; and,

WHEREAS, the Safety Action Plan will help the City of Gustavus to effectively advocate to the State Department of Transportation for federally funded infrastructure projects; and,

WHEREAS, every roadway-related death or serious injury is a tragedy that has a devastating impact on our community and should be avoided; and,

WHEREAS, the City of Gustavus is committed to taking actions large and small to ensure our roadways are safe for all users including pedestrians, bicyclists, motorists, and commercial vehicle operators.

NOW THEREFORE BE IT RESOLVED, that the City of Gustavus supports the use of the Safe Streets for All grant to develop a Safety Action Plan for the City of Gustavus.

AND BE IT FURTHER RESOLVED, that the City of Gustavus commits to a goal of zero roadway fatalities or serious injuries by 2050.

AND BE IT FURTHER RESOLVED, that this resolution shall be effective immediately after its adoption.

PASSED and **APPROVED** by the Gustavus City Council this ____ day of _____, 2024, and effective upon adoption.

Sally A, McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

DRAFT General Meeting Agenda and Packet