



CITY OF GUSTAVUS CITY COUNCIL REGULAR WORK SESSION

Monday, March 02, 2026 at 6:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Justin Marchbanks, Karen Hutten,
Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451
clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/3v894y8z>

ID: 515 501 9406 **PASSCODE:** 5589 **TEL:** 253-215-8782

SUBJECTS INCLUDE:

- [i.](#) RESPEC presentation on a Master Services Agreement
- ii. Discussion regarding riverbank stabilization
- [iii.](#) Continue discussion on Long Term Storage at Salmon River Harbor
- [iv.](#) Discuss proposal to obtain grant management services with Alcyon Consulting
- [v.](#) Review Draft General Meeting Agenda 03-09-2026
- vi. New additions to General Meeting Agenda
- vii. Council request for future agenda items

POSTED ON: February 25, 2026 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

The public is invited to attend Public comment is not typically taken at Work Sessions. Public comment is taken at Special and General Meetings or an e-mail may be sent to the clerk for distribution to City Council clerk@gustavus-ak.gov.

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.

MASTER SERVICES AGREEMENT

THIS Master Services Agreement effective this 23 day of January 2023, by and between the City of Gustavus (hereinafter referred to as the "Client"), and RESPEC Company, LLC a limited liability company organized and existing under the laws of the state of Alaska with an office at 9109 Mendenhall Mall Rd, Suite 4, Juneau, AK 99801 (hereinafter referred to as the "Consultant").

WITNESSETH:

This Master Services Agreement is agreed such that the Consultant can provide design, permitting, reviews of construction documents, bidding support, and construction administrative services in support of the Client's Operations.

NOW, THEREFORE, the parties hereby agree as follows:

1. Scope and Performance of the Work.

The Consultant shall provide design, permitting, reviews of construction documents, bidding support, and construction administrative services, as requested by Client, in support of the Client's Operations. The Consultant shall provide all labor and materials necessary for this scope of work (the "Services") as more fully described in any Task Orders associated with this Master Agreement (hereinafter referred to as the "Work"). Any change in the Work shall be authorized in writing by a Separate Task Order or Change Order and the adjustment to the consideration to be paid Consultant and/or the time for completion of the Work as determined by mutual acceptance.

2. Commencement and Term of the Agreement.

The Master Services Agreement shall commence on March 9, 2026, and shall end on March 9, 2029, unless earlier terminated or renewed in writing by the parties.

Any work associated with Task Orders shall identify specific schedules and the cost of the related work activities. The Consultant shall perform the work in conformance with the cost and specifications provided by the Task Order.

3. Consideration.

- a. For the successful completion of the Scope of Work, the Consultant shall be paid amounts on a time and materials basis or on a fixed-price lump sum basis as more fully described and agreed to in the related Task Orders.
- b. Unless otherwise specified and agreed in a Task Order, hourly rates will be invoiced at the hourly rates provided in Attachment C. Billing rates shown in Attachment C are subject to annual increase. Any increase in Consultants hourly rates shall be provided 60 days in advance of Consultant performing any work utilizing the new rates.
- c. Payment to the Consultant shall be thirty (30) days after receipt of an invoice from the Consultant. The invoice will be in the format specified by the Client and shall contain at a minimum the time period, time spent on each discrete task (for Time and Materials based contracts), and description of services provided. The invoice shall be submitted to the Client's Delegated Representative.

- d. In the event the Work will go beyond the scope of Services originally stated in this Agreement or any Task Order, Consultant and Client may sign a mutually acceptable amendment to the Agreement in writing and executed by both Parties. If the parties cannot agree to an amendment to accommodate additional services, the contract, or any Task Order issued thereunder, may be terminated by the Client upon the conclusion of such amendment discussions. No work shall be performed by Consultant, or paid for by client, beyond that agreed to, in advance and in writing, by the parties.
- e. Upon Consultant's completion of Work or delivery of Work Product as set forth in the Task Orders, Client shall have sixty (60) days to notify Consultant in writing of any nonconformance of the Work or Work Product under this Agreement. If Client does not notify Consultant in writing within sixty (60) days of completion or delivery of the Work or Work Product of any nonconformance, the Client shall have accepted delivery of the Work or Work Product. In the event Client notifies Consultant of nonconformance within sixty (60) days of completion or delivery of the Work or Work Product, Consultant shall have sixty (60) days to remedy the nonconformance. This paragraph shall not limit Client's legal rights other than the right to reject nonconforming work.
4. Delegation of Authority. The following personnel are hereby authorized to act as official representatives for the specific purposes shown.

Client's Contracting Representative

Sally McLaughlin, Mayor
 PO Box 1
 Gustavus, AK 99826
 907-697-2451
 Sally.McLaughlin@gustavus-ak.gov

Authority

Approve and issue change orders but only when within the spending authority of the Mayor. All other agreements/change orders must be approved by the City Council.

Client's Delegated Representative

Kathy Leary, City Administrator
 PO Box 1
 Gustavus, AK 99826
 907-697-2451
 Kathy.Leary@gustavus-ak.gov

Authority

Assign work, approve invoices and time records, inspect and accept work in process or completed, furnish technical operating procedures and liaison.

Consultant's Contracting Representative

Philip Welling
 3824 Jet Drive
 Rapid City, SD 57703
 (605) 394-6400
Phil.welling@respec.com

Authority

Approve and issue change orders.

Consultant's Delegated Representative

Karen Brady
 1028 Aurora Drive
 Fairbanks, AK 99709
 907-322-5720
 Karen.Brady@respec.com

Authority

Assign work, approve invoices and time records, inspect and accept work in process or completed, furnish technical operating procedures and liaison.

5. Safety Precautions. In performing the Work, the Consultant shall comply with all applicable laws, ordinances, rules, regulations, and lawful authorities or any public authority having jurisdiction for the safety of persons or property.
6. Proprietary Information. The Consultant shall not directly or indirectly disclose to any third person or use for the benefit of the Consultant or any other party, either during or after the term of the Contract, any secret or proprietary information of the Client, whether relating to the work performed hereunder or to the business and affairs of the Client, or any client of the Client, including the Client's manuals or procedures, without the prior written consent of the Client.
7. Intellectual Property Rights. The Consultant is and will be the sole and exclusive owner of all right, title, and interest throughout the world in and to all Pre-Existing Materials, including Intellectual Property Rights therein. All Work Product shall become the property of Client, provided that Client performs all duties and obligations under this Agreement, including but not limited to prompt payment of all sums due under this Agreement. For purposes of this Agreement:
- a. "Intellectual Property Rights" means any and all rights arising in the US or any other jurisdiction throughout the world in and to (a) patents, patent disclosures, and inventions (whether patentable or not), (b) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, and other similar designations of source or origin, together with the goodwill symbolized by any of the foregoing, (c) copyrights and works of authorship (whether copyrightable or not), including computer programs, and rights in data and databases, (d) trade secrets, know-how, and other confidential or proprietary information, and (e) all other intellectual property, in each case whether registered or unregistered, and including all registrations and applications for such rights and renewals or extensions thereof, and all similar or equivalent rights or forms of protection in any part of the world. The parties acknowledge and agree that Consultant shall retain ownership of all preexisting Intellectual Property Rights, inclusive of but not limited to all materials, proprietary methodologies and other creative tangible forms of expression created or owned by Consultant prior to commencement of this Agreement and used in connection with this Agreement and/or incorporated into the services the "Pre-Existing Materials" including but not limited to drawings, specifications, calculations, maps, reports, photographs, samples and other documents whether existing in tangible or electronic form. Consultant retains ownership of its Pre-Existing Materials processes, procedures, know-how and other Intellectual Property Rights pertaining to its ability to continue the same or similar work with existing and future clients and customers.
 - b. "Work Product" means the deliverables and all other writings, technology, inventions, discoveries, processes, techniques, methods, ideas, concepts, research, proposals, and materials, and all other work product of any nature whatsoever, that are created, prepared, produced, authored, edited, modified, conceived, or reduced to practice by, or on behalf of, Client solely or jointly with the Company or others (i) in the course of performing the Services or other work performed by or on behalf of Client in connection with the Services, the Work, or this Agreement or (ii) at any time during the Term or the six month period after expiration or termination of this Agreement based on, derived from, or otherwise using the Client's Confidential Information or Client Materials or resulting from any use of the Client's facilities, personnel, or other resources, and all printed, physical, and electronic copies and other

tangible embodiments of any of the foregoing. Consultant shall be entitled to retain copies of such materials for its files and records.

- c. Any unauthorized use, reuse, or any alteration of the Consultants designs, drawings and specifications, without written verification, completion, or adaptation by the consultant, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Consultant.
8. **Standard of Care.** Consultant shall provide professional services necessary to complete the Work consistent with that level of skill and care ordinarily exercised by members of the Consultant's profession for a project of a similar size, scope, and complexity in a similar geographic location at the time the services are provided and consistent with all applicable local, state, and federal laws and regulations. No other warranty or representation about the performance of the Work, express or implied, is intended or included in this Agreement or in any other document or report furnished by Consultant.
 9. **Publications.** The Consultant shall not publish or publicly disseminate any information or data derived or obtained from or in connection with any services rendered hereunder, except with the prior written consent of the Client.
 10. **Technical Data.** All evaluations, reports, records, and other work products relating hereto or produced by the Consultant pursuant to this Contract shall be considered technical data and subject to the provisions of the Proprietary Information clause of this Contract.
 11. **Insurance.** The Consultant shall purchase and maintain such insurance as shown in Attachment A.
 12. **Mutual Waiver.** To the fullest extent permitted by Laws and Regulations, Client and Consultant waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Services, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.
 13. **Indemnification.**
 - a. *Indemnification of Client.* Consultant agrees to indemnify Client and hold Client harmless from any third party claims, judgments, losses and damages (including reasonable attorneys fees where recoverable by law), to the extent caused by:
 - i. any personal injury, including death, or property damage to the extent caused by the negligence and/or willful misconduct of Consultant or its employees or agents; and/or
 - ii. breach of this Agreement by Consultant or its employees or agents.

Nothing in the Agreement shall be construed to require the Consultant to indemnify, and hold harmless the Client from and against any and all costs, suits, claims, losses, damages, and expense (including reasonable attorney fees) arising out of any of the negligence and/or willful misconduct of Client.

14. **Non-Solicitation of Employees.** Client hereby agrees that during the Term and for a period of one (1) year after the expiration or earlier termination of the Term, without obtaining the prior

written consent of the Consultant, Client, nor any of Client's affiliates or representatives shall directly or indirectly, for itself or on behalf of another person or entity ("Restricted Person"), solicit for employment or otherwise induce, influence, or encourage to terminate employment with the Client or any of its affiliates or subsidiaries, any of Consultant's employees with whom the Restricted Person had contact or who became known to the Restricted Person in connection with this Agreement.

15. Disputes. Any dispute arising hereunder shall first be resolved by taking the following steps where a successive step is taken if the issue is not resolved at the preceding step: (1) by the technical and contractual personnel for each party performing this Agreement, (2) by executive management of each party, (3) by mediation, or (4) by litigation. Notwithstanding the dispute, Consultant shall continue to perform its obligations and shall be entitled to payment therefor, unless Client terminates or otherwise suspends performance hereunder.

The parties shall bear the cost of their own attorneys' fees (including those incurred prior to the action being filed), court costs and any costs incurred in enforcing a judgment or settlement.

16. Force Majeure. Neither party shall be held responsible for any delay or failure in performance hereunder to the extent such delay or failure is caused by fire, flood, explosion, war, strike, embargo, civil or military authority, act of God, act or omission of carriers or similar causes beyond its control ("force majeure conditions"). If any force majeure condition occurs, the party delayed or unable to perform shall give immediate notice to the other party.
17. Conflicts of Interest. Consultant represents that it has full authority to enter into this Agreement, and that Consultant has no contractual obligation with third parties in conflict herewith.
18. Time. The performance of this work is required on a timely basis to meet the Client's time schedule.
19. Applicable Law. This Contract shall be governed by the laws of the state of Alaska. Consultant has no authority to enter into any agreement or to incur any obligation on behalf of Client or commit Client in any manner. As an independent contractor, the Consultant is responsible to provide Client with a valid Federal Tax Identification.
20. Integration. The Consultant shall perform the work in accordance with the specific requirements and any specifications set forth in the clauses and provisions listed herein, attached hereto, incorporated herein, and considered a firm part of the Contract.
1. Attachment A—Insurance Requirements
 2. Attachment B- General Provisions
21. Entire Agreement/Contract Interpretation. This Contract constitutes the entire understanding between the parties with respect to the subject matter hereof. This Contract may be modified by subsequent written addenda mutually agreeable to both parties. This agreement shall not be construed against the drafting party.
22. Assignment. Neither party to this Agreement shall assign this Agreement without the written consent of the other.

IN WITNESS WHEREOF, the parties hereto have signed their respective names on the date first above written.

City of Gustavus

RESPEC Company, LLC

By _____
Signature

By _____
Signature

Printed Name Sally McLaughlin

Printed Name Karen Brady

Title Mayor

Title Vice President

Date _____

Date _____

DRAFT

ATTACHMENT A

INSURANCE REQUIREMENTS

Prior to starting work, the Consultant shall purchase and maintain at its expense commercial general liability and other insurance as set forth below from a responsible insurer authorized to do business in the state where the Project is located and having an A.M. Best rating of at least A VII. Consultant shall furnish satisfactory evidence to the City that the Consultant has complied with the requirements in the form of an insurance certificates and all policies shall be written on an occurrence basis, shall (except Workers Compensation) include the City, and Consultant ' policies shall be primary over any insurance or self-insurance program of any such party. Consultant shall ensure that its subcontractors, at a minimum carry insurance equivalent to the coverages set forth below. The insurance required shall be written for not less than any limits of liability stated in this Contract, in the Contract Documents or as required by law, whichever is greater. The Consultant is solely responsible for determining whether additional coverage or greater limits are required to protect its interests from hazards or claims in excess of the specified minimum insurance. Where special or unusual hazards peculiar to this project are foreseeable, the Consultant shall take such steps as are necessary to insure it against such hazards.

All deductibles and self-insured retentions will be Consultant's sole responsibility.

Commercial General Liability: Consultant will maintain commercial general liability insurance covering all operations by or on behalf of Consultant on an occurrence basis against claims for personal injury, bodily injury, death and property damage (including loss of use). Such insurance will have these minimum limits and coverage:

- A. Minimum limits:
- / \$1,000,000 each occurrence
 - / \$1,000,000 personal & adv injury
 - / \$2,000,000 general aggregate
 - / \$2,000,000 products and completed operations aggregate
- B. Coverages
1. The policy shall be written on ISO form CG 00 01 12 07 or equivalent.
 2. Contractual Liability Coverage shall be as provided in CG 00 01 12 07. The policy shall be free from any endorsement or language limiting contractual liability coverage beyond the limitations of CG 00 01 12 07.
 3. The policy shall be free from ISO endorsements CG 22 94, CG 22 95 or any equivalent endorsement or language.
 4. They policy shall provide for severability of interests.
 5. The policy shall be free from ISO endorsement CG 21 42 or CG 21 43 or any similar endorsement limiting or excluding coverage for Explosion, Collapse and Underground exposures.
 6. The general aggregate shall apply on a "per project" basis.
 7. The policy shall provide for a waiver of subrogation in favor of the additional insured parties.
 8. The policy shall contain additional insured endorsement CG 20 10 04 13 and CG 20 37 04 13 or equivalent as approved by Owner.
 9. The policy shall be written to provide coverage on a primary and non-contributory basis.

Automobile Liability: CONTRACTOR will maintain business auto liability insurance covering liability arising out of any auto (including owned, hired, and non-owned autos).

- / Minimum Limits: \$1,000,000 combined single limit each accident
- / Coverages:
 - o Additional insured endorsement
 - o Waiver of subrogation
 - o Contractual liability

Workers' Compensation: CONTRACTOR will maintain workers' compensation and employer's liability insurance.

1. Minimum Limits
 - o Workers' compensation- statutory limit
 - o Employer's liability:
 - \$1,000,000 bodily injury for each accident
 - \$1,000,000 bodily injury by disease for each employee
 - \$1,000,000 bodily injury disease aggregate
2. Coverages:
 - o The policy shall provide for a waiver of subrogation in favor of the parties required to be named additional insured under the CONTRACTOR'S General Liability policy.

Pollution Liability: CONTRACTOR will purchase pollution liability insurance coverage with all coverage retroactive to the earlier of the date of this Contract and the commencement of CONTRACTOR'S services in relation to the Project as follows:

1. Minimum Limits: \$2,000,000 each occurrence/\$4,000,000 aggregate
2. Coverages:
 - o Contractual Liability
 - o Personal Injury
 - o Bodily Injury
 - o Property Damage
 - o Contractor named Loss Payee
 - o Primary and noncontributory coverage

Waivers of Subrogation: The Consultant waives all rights against the Owner for recovery under subrogation or otherwise to the extent covered by insurance required under this contract or other insurance applicable to the Work, except such rights as the Consultant may have to proceeds of any insurance held by the Owner as fiduciary, if any. The Consultant shall require of the Subcontractor's, Sub-subcontractors, agents and

employees, by appropriate agreements, written where legally required for validity, similar waivers in favor of the parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether the person or entity had an insurable interest in property damaged.

Duration of Coverage: All required coverages will be maintained without interruption during the entire term of this Subcontract plus an additional two (2) years in products and completed operation coverage following final acceptance of the Project by the Owner and at all times thereafter when Consultant may be correcting, removing, or replacing defective Work.

Notice of Cancellation: Consultant will provide prompt written notice to the city prior to any change in or cancellation of any policy required herein such that the insurance requirements herein are no longer materially met. Should any coverage expire prior to completion of Work, proof of renewal of said policy shall be provided to city prior to the expiration date of the policy.

ATTACHMENT B

GENERAL PROVISIONS

1. The price or prices in this Agreement are not subject to change by the Consultant, and no additional charges may be added to the price or prices in this Agreement unless agreed to by the Client in writing.
2. All material, equipment, merchandise, and services furnished under this Agreement shall be subject to the approval of the Client, and the Consultant shall furnish any required submittal data, material, and equipment for such approval. All material, equipment, merchandise, and services furnished hereunder shall be in accordance with the Contract documents, including plans, specifications, general and special conditions, applicable to the Client, and such specifications or technical data shall be deemed incorporated herein by this reference as if fully set forth. Consultant will comply with said specifications and technical data and agrees to be bound thereby in furnishing the material, equipment, merchandise, and services under this Agreement. The Consultant shall, upon the Client's request, promptly submit a copy of all drawings, data, and specifications to the Client.
3. The Client reserves the right to cancel without liability all or any part of the undelivered portion of this Agreement for its convenience, upon giving thirty (30) days written notice and this termination right shall not be limited by any other provision of this agreement. Any contract termination shall be without prejudice to Consultant's right of payment for authorized services performed prior to termination
4. If the Consultant for any reason does not substantially comply with the Client's delivery schedule, the Client, at its option, may either approve a revised schedule or terminate this Agreement without liability to Consultant on account thereof except for services previously performed by the Consultant and without prejudice to any other rights the Client may have on account of the Consultant's default.
5. The Client reserves the right to suspend or cancel services under this Agreement in the event of fire, strikes, or accidents at the Client's plants, discontinuance or substantial reduction in funding or work effort related to this Agreement from the Client's contracting agency or entity, or any other contingency of like or different nature beyond the Client's control.
6. The Consultant will comply with all federal, state, county, and municipal laws, regulations, ordinances, and enactments, existing on the date of this Agreement or which may become effective during the period of performance under this Agreement.
7. If the Consultant ceases to conduct its operations in the normal course of business, including liability to meet its obligations as they mature, or if any proceeding under the bankruptcy or insolvency laws is brought by or against the Consultant, or a receiver for the Consultant is appointed or applied for, or an assignment for the benefit of creditors is made by the Consultant, the Client may terminate this Agreement without liability except for services previously performed by the Consultant.

8. All prior representations, conversations, or preliminary negotiations shall be deemed to be merged in this Agreement, and no changes will be considered or approved unless this Agreement is modified by an authorized representative of the Client in writing.
9. Acceptance of this Agreement is expressly limited to the terms hereof and no additional or different terms and conditions shall apply unless assented to in writing and signed by the Consultant and the Client.
10. The Consultant shall have the right to make public announcements or disclosures to third parties concerning the general project objectives and the name of the Client as a Client. The Consultant may not make public announcement or disclose information contained in or developed under this Agreement except as authorized in writing by the Client.
11. It is expressly understood that the Consultant is an independent contractor. The actual performance and superintendence of all work hereunder shall be by the Consultant and its Professional Associates, provided, however, the Client, being interested in the results to be obtained, is authorized to designate a representative or representatives, who shall at all times have access to the location where the work is to be performed for the purposes of observing and inspecting same and provided further that such work shall be performed in accordance with this Agreement.
12. If required by the Client, the Consultant shall furnish releases and waivers of liens in such form as may be designated by the Client arising out of the performance of the Agreement. The Client may, if Client has paid the Consultant and if Consultant defaults in its obligation provide lien waivers, procure the release, satisfaction, and discharge of any such claim or lien and deduct all costs and expenses incurred in so doing from any money due or to become due hereunder; or if final payment has been made, the Consultant shall reimburse the Client for all monies paid to discharge any such claim or lien, including the cost and expense thereof.
13. The Consultant shall not assign this Agreement or the whole or any part of any work performed hereunder without the Client's prior written consent.
14. The price for each item covered by this Agreement is inclusive of taxes, permit fees, excises, reproduction expenses, and/or changes which are now or may hereafter be imposed (whether by federal, state, municipal, or other local public authority) with respect to the manufacture and sale of such items or any services to be rendered by Consultant hereunder.
15. EQUAL EMPLOYMENT OPPORTUNITY. Unless exempt by the provisions of Executive Order 11246, as amended, and FAR Section 22.810, the Consultant shall comply with paragraphs (1) through (7) of Section 202 of Executive Order 11246 and the clause set forth in FAR Section 52.222-26.
16. AFFIRMATIVE ACTION FOR REPORTING FOR SPECIAL DISABLED AND VIETNAM ERA VETERANS. Consultant agrees to comply with the rules regulations and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended, and the clauses set forth in FAR Sections 52.222-35 and 52.222-37.
17. AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS. Consultant agrees to comply with the rules regulations and relevant orders of the Secretary of Labor issued under the Rehabilitation Act of 1973, as amended, and the clause set forth in FAR Section 52.222-36.

ATTACHMENT C

HOURLY RATES AND/OR SUBSEQUENT SCOPE OF WORK

RESPEC Alaska 2026 Standard Rates as of 01-01-2026

Civil

Principal Engineer (PE)	\$ 280.00
Senior Engineer (PE)	\$ 240.00
Project Engineer (PE)	\$ 200.00
Staff Engineer (PE)	\$ 180.00
Engineer (PE)	\$ 165.00
Designer	\$ 160.00
EIT	\$ 145.00

Geotechnical & Materials Testing

Senior Engineer (PE)	\$ 230.00
Project Geologist	\$ 185.00
EIT	\$ 145.00
Lab Technician	\$ 140.00

Controls

Senior Engineer (PE)	\$ 245.00
Designer	\$ 185.00

Mechanical

Principal Engineer (PE)	\$ 280.00
Senior Engineer (PE)	\$ 240.00
Project Engineer (PE)	\$ 200.00
Staff Engineer (PE)	\$ 180.00
Engineer (PE)	\$ 160.00
Designer	\$ 155.00
EIT	\$ 145.00

Land Survey Services

Principal (PLS)	\$ 265.00
Senior (PLS)	\$ 230.00
Project (PLS)	\$ 190.00
Staff (PLS)	\$ 175.00
Land Surveyor (PLS)	\$ 155.00
LSIT/Instrument Person	\$ 135.00

Technician/Designer

Production Manager/Lead Designer	\$ 190.00
Senior Technician/Designer	\$ 165.00
Project Technician/Designer	\$ 140.00
Staff Technician/Designer	\$ 130.00
Technician/Designer	\$ 120.00
Junior Technician/Designer	\$ 110.00

Sub & Expenses marked up at no less than 10% above cost

Billing rates above are subject to annual increase

Structural

Principal Engineer (PE)	\$ 280.00
Senior Engineer (PE)	\$ 230.00
Project Engineer (PE)	\$ 195.00
Staff Engineer (PE)	\$ 180.00
Engineer (PE)	\$ 165.00
Designer	\$ 155.00
EIT	\$ 145.00

Electrical

Principal Engineer (PE)	\$ 280.00
Senior Engineer (PE)	\$ 245.00
Project Engineer (PE)	\$ 210.00
Staff Engineer (PE)	\$ 185.00
Engineer (PE)	\$ 165.00
Designer	\$ 160.00
EIT	\$ 145.00

Fire Protection

Principal Engineer (PE)	\$ 280.00
Senior Engineer (PE)	\$ 210.00
Project Engineer (PE)	\$ 195.00
Staff Engineer (PE)	\$ 175.00
Engineer (PE)	\$ 160.00
Designer	\$ 155.00
EIT	\$ 145.00

Project Management

Senior Principal	\$ 300.00
Senior Project Manager	\$ 260.00
Project Manager	\$ 225.00

Word Processing Services

Technical Editor	\$ 135.00
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Planning/GIS Services

Principal Planner/GIS	\$ 250.00
Senior Planner/GIS	\$ 185.00
Project Planner/GIS	\$ 165.00
Planner/GIS	\$ 140.00

In-House Equipment

FARO Lidar Scanner	\$1,000/Day
Matterport Lidar Scanner	\$300/Day
Land Survey GPS Unit Rate	\$200/Day
Hydrolite Echosounder	\$250/Day
Land Survey Scanner	\$1,650/Day

Other nearby storage rates – information gathered in February 2026

Toshco storage rates (indoors unheated) \$45 - \$115 per month depending on size.

Al Vetter storage rates (covered) \$99 - 129 per month depending on size.

Hoonah (City) storage (outdoors) starts @ \$100 per month.

Juneau (City) storage (outdoors) \$.63 per sqft per month. Equivalent to \$472.50 @ 750 sqft in Gustavus.

Haines (City) storage (outdoors) \$.50 per sqft per month. Equivalent to \$375 @ 750 sqft in Gustavus - \$55 minimum per month.

GRANT CONSULTING AGREEMENT

This GRANT CONSULTING Agreement ("Agreement") is made by and between the Contractor "Alcyon Consulting" and the Client "City of Gustavus" (collectively referred to as the "Parties") with an effective date of _____, 2026 ("Effective Date").

1. Services.

The Contractor agrees to provide the following grant and project planning services:

- Task 1: Grant & Project Matrix

The Contractor will build a comprehensive master spreadsheet covering all active and pending City of Gustavus projects. For each project, the matrix will capture:

- Project name, description, and current status
- Funding secured to date and remaining funding gap
- Grant programs pursued, amounts requested, and outcomes
- Active grant agreements, reporting deadlines, and compliance requirements
- Recommended priority level and identified next steps
- Notes and contacts for key partners (e.g., DOT, AML, Denali Commission)

- Task 2: Grant Calendar

The Contractor will build a 12-month grant calendar that includes:

- Upcoming grant deadlines relevant to the City's priority projects as identified in the CIP Analysis conducted by HDR
- Reporting due dates for all active awards
- Projected NOFO dates for future funding opportunities

- Task 3: Deliverable Review Session

The Contractor will conduct one virtual review session (approximately 60 minutes) to walk the Client through the completed deliverables and answer questions.

2. Deliverables.

Upon completion, the Contractor will provide the Client with:

- One completed Grant & Project Matrix (Excel or Google Sheets format)
- One 12-month Grant Calendar (Excel or Google Sheets format)
- One written executive summary of recommended next steps and top funding priorities
- One 60-minute virtual review session

3. Term. This Agreement shall be effective as of the Effective Date and will continue until all deliverables have been accepted by the Client, unless otherwise terminated in accordance with Section 10. The project is anticipated to be completed within six (6) weeks of commencement. The fees specified in this Agreement are valid through March 15, 2026.

4. Fees. The total fixed fee for services is Six Thousand Five Hundred Dollars (\$6,500.00), payable in two equal installments: (1) \$3,250.00 due upon execution of this Agreement to initiate work; and (2) \$3,250.00 due upon delivery of all final deliverables. The Contractor will provide a written invoice for each installment. The Subcontractor shall be solely responsible for paying all income, revenue, or other taxes incurred in connection with the compensation received under this Agreement.

5. Payment. The Client shall not make any payment to the Contractor unless and until it verifies that all services for which payment is requested have been fully and satisfactorily performed. Approved payments shall be made within fifteen (15) days following receipt of invoice from the Contractor. There are no travel costs associated with this Agreement. All work will be performed remotely. Should in-person travel be requested by the Client, all travel, per diem, lodging, and ground transportation will be billed at cost and must be approved in writing by the Client in advance.

6. Client Responsibilities.

The Client will ensure that the Contractor has access to necessary systems and documents to complete the Services. Specifically, the Client agrees to:

- Provide relevant documents within five (5) business days of the kick-off call, including the Capital Improvement Plan (CIP), monthly administrator grant update reports, and prior grant applications and grant reports for active grants
- Designate a primary point of contact for communications and document review
- Make the designated point of contact available for a kick-off call and a final review session
- Share documents via Google Drive or a mutually agreed file-sharing platform
- Provide written feedback on draft deliverables within seven (7) business days of receipt

It is the sole responsibility of the Client to provide appropriate, accurate information to the Contractor. Should the information not be accurate, the Contractor bears no liability.

7. Contractor Representations and Warranties. The Contractor represents and warrants that they are fully qualified to complete the Services through education and experience, including extensive background in Alaska state and federal grant programs, grant writing, and project management.

8. Confidentiality.

The Contractor agrees that all Confidential Material, as defined below, is the exclusive and confidential property of the Client and must be protected as such. "Confidential Material" includes, without limitation, internal financial information, grant applications and supporting documentation, project plans, and all information pertaining to the City of Gustavus's operations, funding strategy, and affairs. The Contractor agrees to the following covenants:

- a. At any time during the term of this Agreement and thereafter, the Contractor shall use Confidential Material only in the performance of the contracted services and must not use Confidential Material for their personal benefit or for the benefit of any person or entity other than the Client.
- b. At no time may the Contractor use, copy, or transfer Confidential Material other than as necessary in carrying out the Services, without first obtaining the Client's prior written consent.
- c. Upon termination of this Agreement, the Contractor shall promptly deliver to the Client all records, documents, and other materials in any format made by the Contractor or which came into their possession during the term of this Agreement, concerning the business and affairs of the Client. The Contractor retains the right to reference the Client's name in the Contractor's client list and to use non-confidential, anonymized portions of deliverables as examples for prospective clients.

9. Indemnification by Contractor. The Contractor agrees to defend, indemnify, and hold harmless the Client against any and all losses, claims, actions, or liabilities arising from a breach of this Agreement or the negligent acts or omissions of the Contractor.

10. Indemnification by Client. The Client agrees to defend, indemnify, and hold harmless the Contractor against any claims arising from a breach of this Agreement or the negligent acts or omissions of the Client.

11. Ownership. Upon full payment by the Client, all materials, work product, and deliverables produced by the Contractor under this Agreement shall be the sole and exclusive property of the Client. All work prepared by the Contractor shall be considered "works made for hire" as contemplated by Sections 101 and 201 of the United States Copyright Act of 1976, as amended.

12. Termination. This Agreement may be terminated by the Client with written notice. The Contractor may terminate with thirty (30) days' written notice. In the event of termination, the Contractor shall be compensated for work performed prior to the termination date, prorated against the total fixed fee based on percentage of work completed. Upon termination, all materials must be returned to the Client.

13. Independent Contractor. The Contractor is an independent contractor for all purposes and shall not be considered an employee of the Client. The Contractor will be solely and entirely responsible for its acts and for maintaining all appropriate business licenses, worker's compensation insurance, and other insurance. The Contractor is responsible for all taxes and other withholdings from any compensation received under this Agreement.

14. Assignment. The Contractor may not assign or transfer this Agreement without the prior written consent of the Client. The work required under this Agreement will be performed by Erin Heist, Alcyon Consulting.

15. Amendment. This Agreement may be amended only with mutual written consent. Any changes, additions, or deletions to the scope of services shall be agreed upon in writing by both parties before work on the changed scope begins.

16. Integration. This Agreement represents the entire integrated agreement between the Client and the Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.

17. Notices. Notices shall be in writing and delivered via personal delivery, U.S. mail, or email to the addresses identified by each party.

18. Governing Law and Jurisdiction. This Agreement shall be governed by the laws of the State of Alaska.

19. Assumptions and Limitations. While the Contractor will put forth the most thorough and competitive work product possible, the success of grant applications ultimately depends on various external factors including the grant review process, funder priorities, and competition. The Contractor makes no guarantee of funding outcomes. This Agreement is not an exclusive arrangement; both parties are free to enter into similar agreements with other parties, provided no conflict of interest arises.

CITY OF GUSTAVUS

PO Box 1
Gustavus, AK 99826

ALCYON CONSULTING

407 Irwin St
Juneau, AK 99801
Phone: 907-957-1728
Email: erin@alcyonalaska.com

AUTHORIZED BY:

CITY OF GUSTAVUS

Signature

Kathy Leary
City Administrator

Date

ALCYON CONSULTING

Signature

Erin Heist
Owner

Date



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, March 09, 2026 at 7:00 PM
Gustavus City Hall

Item #v.

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Justin Marchbanks, Karen Hutten,
Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451
clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

ID: 515 501 9406

PASSCODE: XXXXXXXX

TEL: 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

1. 02-09-2026 General Meeting Minutes
2. 02-23-2026 Special Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

3. Conservation Lands Advisory Committee Quarterly Report
4. Library Quarterly Report
5. City Treasurer Monthly Report
6. City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

ORDINANCE FOR PUBLIC HEARING

7. FY26-13NCO An Ordinance providing for the amendment of the city held accounts in fiscal year 2026 - closing Capital Project CP19-06 DRC Composting Facility (Introduced 02-09-2026)

UNFINISHED BUSINESS

NEW BUSINESS

8. FY26-14NCO An Introduction of an ordinance providing for the amendment for the city held accounts in fiscal year 2026 - closing capital project CP24-01 DRC expansion
9. Approve the proposal to engage with a new city attorney

CITY COUNCIL REPORTS

10. Mayor Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, February 09, 2026 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Justin Marchbanks, Karen Hutten,
Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451
clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/2khe4zhm>

ID: 515 501 9406

PASSCODE: 9526

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Member Renee Patrick
Council Member Karen Hutten
Council Member Mike Taylor
Council Member James Kearns (via zoom)
Council Member Justin Marchbanks



Reading of the City of Gustavus Mission Statement

Mission Statement read by Beck.

APPROVAL OF MINUTES

1. 12-08-2025 General Meeting Minutes
2. 01-19-2026 Special Meeting Minutes (rescheduled 01-12-2026 general meeting)

Motion made by Hutten to approve 12-08-2025 General Meeting Minutes and 01-19-2026 Special Meeting Minutes by unanimous consent.

Public Comment: None

Council Comment: None

Hearing no objections, the 12-08-2025 General Meeting Minutes and 01-19-2026 Special Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

3. Disposal and Recycling Center Quarterly Report
Disposal and Recycling Center Manager/Operator, Ian Barrier submitted a written report and provided an oral summary.
Clarifying Questions:
Taylor
McLaughlin
Hutten
4. Gustavus Visitors Association Quarterly Report
Gustavus Visitor Association President, Leah Okin submitted a written report and provided an oral summary.
Council Clarifying Questions:
Taylor
Hutten
5. City Clerk Quarterly Report
City Clerk, Liesl Barker submitted a written report and provided an oral summary.
Council Clarifying Questions:
Taylor
Marchbanks
Beck
6. City Treasurer Monthly Report
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.
Clarifying Questions:
Taylor
7. City Administrator Monthly Report
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.
Clarifying Questions: None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

None

ORDINANCE FOR PUBLIC HEARING

- 8. FY26-12NCO An Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2026 - Closing Out Capital Project CP24-02 Same Old Road Drainage.(Introduced 01-19-2026)

Mayor McLaughlin opened the public hearing at 7:41PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:41PM.

Motion made by Taylor to approve FY26-12NCO An Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2026 - Closing Out Capital Project CP24-02 Same Old Road Drainage as introduced on 01-19-2026.

Seconded by Patrick

Council Debate:

Taylor

McLaughlin

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion passed

UNFINISHED BUSINESS

- 9. Approve GVFD Fire Chief Job Description

Motion by Kearns to approve GVFD Fire Chief Position Description.

Seconded by Beck

Public Comment:

Chantel Mulligan-Rear

Council Debate:

Marchbanks

Hutten

City Administrator Leary

Taylor

Kearns

Hutten

City Administrator Leary

Patrick

McLaughlin

Marchbanks

City Administrator Leary

Hutten

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns
Voting Nay: Council Member Marchbanks

6 yea/ 1 nay

Motion passed

NEW BUSINESS

- 10. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the renewal of Excursion Restaurant Llc's Restaurant Eating Place Liquor License

There were zero Council Member conflicts of interest of Ex Parte communication to declare.

Mayor McLaughlin opened the Public Hearing at 8:12pm.

Public Testimony:

Susan Warner

Mayor McLaughlin closed the Public Hearing at 8:13 pm

Motion made by Kearns that the City of Gustavus waives the right to file a protest of the renewal of Excursion Restaurant Llc's Restaurant Eating Place Liquor License.

Seconded by Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion passed

- 11. City of Gustavus writes off the following ambulance service debts from FY25 \$703.40 and ambulance subscription services \$80.00 as uncollectable, in total \$783.40.

Motion by Hutten that the City of Gustavus writes off the following ambulance service debts from FY25 \$703.40 and ambulance subscription services \$80.00 as uncollectable, in total \$783.40.

Seconded by Marchbanks

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion passed

- 12. Approve project planning document for Heavy Equipment Procurement - CAT 950 Wheel Loader with Forks and Snowplow attachment

Motion by Kearns to approve project planning document for Heavy Equipment Procurement - CAT 950 Wheel Loader with Forks and Snowplow attachment.

Seconded by Beck

Public Comment:

Ben Sadler

Council Debate:

Beck

Hutten

City Administrator Leary

Kearns

McLaughlin

City Administrator Leary

Marchbanks

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion passed

- 13. CY26-03 A resolution approving the submission of Capital Improvement Funding Requests

Motion by Marchbanks to approve CY26-03 A resolution approving the submission of Capital Improvement Funding Requests.

Seconded by Hutten

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed

- 14. FY26-13NCO Introduction of an Ordinance providing for the amendment of the city held accounts in fiscal year 2026 - closing Capital Project CP19-06 DRC Composting Facility (Public Hearing 03-09-2026)

Motion made by Beck to introduce FY26-13NCO An Ordinance providing for the amendment of the city held accounts in fiscal year 2026 - closing Capital Project CP19-06 DRC Composting Facility (Public Hearing 03-09-2026).

Seconded by Beck

City Treasurer Sadler

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion Passed

- 15. Approve amendments to Gustavus Endowment Fund Grant Policy and Procedure

Motion by Kearns to approve amendments to Gustavus Endowment Fund Grant Policy and Procedure.

Seconded by Partrick

Public Comment: None

Council Debate:

Kearns

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion passed

CITY COUNCIL REPORTS

- 16. Mayor Monthly Report

McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions: None

CITY COUNCIL QUESTIONS AND COMMENTS

Taylor - Conservation Lands Advisory Committee gallery show

PUBLIC COMMENT ON NON-AGENDA ITEMS

Johan Janse Van Rensburg

Whittney Rapp

Leah Okin

EXECUTIVE SESSION

- 17. To discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City of Gustavus: To discuss matters related to borough formation petition.

Motion by Beck to go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City of Gustavus: To discuss matters related to borough formation petition.

Seconded by Hutten

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion passed

Mayor McLaughlin closed the General Meeting at 8:44P.M.

At this point the Clerk assigned city council to a breakout room and the members of the public remained in the main room. *(City council members attending virtually are not permitted to attend executive session per ordinance 2.40.140k)* Clerk locked door to chambers and posted a sign for executive session.

Mayor McLaughlin opened the Executive Session at 8:50P.M.

Motion made by Patrick to end executive session and reconvene the general meeting by unanimous consent.

Seconded by Marchbanks

Hearing no objections, the motion passed by unanimous consent.

Mayor McLaughlin closed the Executive Session and opened the General Meeting at 9:14P.M.

No further action was taken.

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 9:14PM.

POSTED ON: February 4, 2026 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

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MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.

Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date



CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING

Monday, February 23, 2026 at 6:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Justin Marchbanks, Karen Hutten,
Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451
clerk@gustavus-ak.gov

MINUTES- PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/5x32a6uh>

ID: 515 501 9406

PASSCODE: 5589

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Member Karen Hutten
Council Member James Kearns
Council Member Justin Marchbanks

ABSENT

Council Member Renee Patrick (unexcused)
Council Member Mike Taylor (unexcused)

Reading of the City of Gustavus Mission Statement

Mission statement read by Kearns.

NEW BUSINESS

1. Discussion on feasibility study regarding formation of borough in the Icy Strait region.

Topics for discussion include:

- Whether or not to collectively hire a consultant to assess the feasibility of a borough including the communities of Elfin Cove, Pelican and Gustavus.
- The study could include information on:
 - the extent of local support for the borough
 - ability to meet Local Boundary Commission standards
 - economic viability and tax revenue
 - ability to provide essential services
 - pros and cons of different borough models



- impacts on the communities involved
- Other considerations

This discussion is just to assess whether the city would like to commission a feasibility study, not on whether the city would like to take action on borough formation, at this time.

Motion by Beck to open discussion on feasibility study regarding formation of borough in the Icy Strait region.

Seconded by Marchbanks

Public Comment: None

Council Debate:

- Marchbanks
- McLaughlin
- Kearns
- City Administrator Leary
- Hutton

2. Approve hiring a consultant, Kathie Wasserman to conduct a feasibility study regarding formation of borough in the Icy Strait region.

Motion by Hutten to approve to hire a consultant, Kathie Wasserman to conduct a feasibility study regarding formation of borough in the Icy Strait region.

Seconded by Beck

Public Comment:

- Whitney Rapp
- Clarifying Question: McLaughlin
- Susan Warner

Council Debate:

- McLaughlin
- Kearns

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Hutten, Council Member Kearns, Council Member Marchbanks

5 yea/0 nay

Motion Passed

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 6:22 P.M.

POSTED ON: February 11, 2026 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

City of Gustavus, Alaska
 City Council Special Meeting Minutes - PENDING
 February 23, 2026
 Page 2 of 3

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-13NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 –
CLOSING CAPITAL PROJECT CP19-06 DRC COMPOSTING FACILITY**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		
	Account Balance*	Amended Balance	Change
CP19-06 DRC Composting Facility <i>Transferring funds and closing out CP19-06</i>	\$ 66,645.85	\$ 0.00	\$ 66,645.85
AMLIP Capital Improv Long-Term <i>This transfer will move funds from AMLIP Capital Current to Capital Improvements Long Term.</i>	\$ 692,626.70	\$ 759,272.55	\$ 66,645.85
Total Change in City Held Account Balances			\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 09, 2026

DATE OF PUBLIC HEARING: March 09, 2026

PASSED and **APPROVED** by the Gustavus City Council this XX day of _____, 2026.

Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl M Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-14NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 –
CLOSING CAPITAL PROJECT CP24-01 DRC Expansion**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		
	Account Balance*	Amended Balance	Change
CP24-01 DRC Expansion <i>Transferring funds and closing out CP24-01</i>	\$ 45,944.19	\$ 0.00	\$ 45,944.19
AMLIP Capital Improv Long-Term <i>This transfer will move funds from AMLIP Capital Current to Capital Improvements Long Term.</i>	\$ 694,770.71	\$ 740,714.90	\$ 45,944.19
Total Change in City Held Account Balances			\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *March 09, 2026*

DATE OF PUBLIC HEARING: *April 13, 2026*

PASSED and **APPROVED** by the Gustavus City Council this XX day of _____, 2026.

Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl M Barker, City Clerk