



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, November 14, 2022 at 7:00 PM
via Zoom

COUNCIL MEMBERS

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Members: Janene Driscoll, Jim Mackovjak
Tania Lewis, Shelley Owens, Brian Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk, CMC - Karen Platt
City Treasurer -
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

11-14-2022 DRAFT GENERAL MEETING AGENDA & PACKET

VIRTUAL MEETING INFORMATION

ID: _____ PASSCODE: _____ TEL: _____

ROLL CALL

Reading of the City of Gustavus Vision Statement

APPROVAL OF MINUTES

- [1.](#) 10-07-2022 City Council Election Review Committee Meeting Minutes
- [2.](#) 10-10-2022 General Meeting Minutes
- [3.](#) 10-26-2022 Special Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

4. Gustavus Visitors Association Quarterly Report
5. Gustavus PFAS Action Coalition Quarterly Report
6. Disposal and Recycling Center Quarterly Report
7. City Treasurer Monthly Financials and Quarterly Report
8. City Administrator REGULAR WORK SESSION Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

- [9.](#) Certificate of Records Destruction
- [10.](#) Project Scoping - Architectural Plans for New GVFD Firehall
- [11.](#) FY23-XX Endowment Fund Grant Transfer Introduction (Public Hearing 12-12-2022)
- [12.](#) FY23-XXNCO Departmental Budgets (Public Hearing 12-12-2022)
- [13.](#) FY23-XXNCO FNBA to AMLIP Transfer 2023 (Public Hearing 12-12-2022)

ORDINANCE FOR PUBLIC HEARING

- [14.](#) FY23-07 Providing for the Amendment of City Ordinance Title 6 - City Departments and Contracted Services, Section 03.040 Services Provided (Introduced 10-10-2022)

[15.](#) FY23-08NCO Capital Project Funding 2023 (Introduced 10-10-2022)

[16.](#) FY23-09NCO Departmental Budgets (Introduced 10-10-2022)

UNFINISHED BUSINESS

NEW BUSINESS

17. CY22-XX Resolution Establishing an IT Standing Committee

18. Motion to Name the Old PO / Preschool

CITY COUNCIL REPORTS

[19.](#) Mayors Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

VISION STATEMENT

We envision a distinctive community:

- *That prospers while and by protecting its natural resources;*
- *With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- *Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- *In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

CITY OF GUSTAVUS
CITY COUNCIL ELECTION REVIEW COMMITTEE
OCTOBER 07, 2022

MINUTES - PENDING

ROLL CALL

PRESENT

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Member Joe Vanderzanden
Council Member Tania Lewis
Council Member Bella Furr
Council Member Jim Mackovjak

ABSENT

Council Member Lewis Sharman

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Council Member Tania Lewis

1. Canvass Absentee, Questioned, Defective and Spoiled Ballots Cast in the October 4, 2022 General Election

Motion made by Council Member Furr that the Election Review Board Reject Questioned Ballot 1 that was not eligible to vote in the City of Gustavus.

Seconded by Mayor Taylor.

Motion made by Council Member Vanderzanden that the Election Review Board accept Absentee Ballot Letters A1-NNNN90 that have been properly cast by voters registered in the City of Gustavus.

Seconded by Council Member Lewis.

Hearing no objections, motion passes by unanimous consent.

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak

Motion made by Council Member Lewis that the Election Review Board accept the tally of ballots as tallied and certify the report of Election Results.

Seconded by Council Member Mackovjak.

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Vanderzanden, Council Member Lewis, Council Member Furr, Council Member Mackovjak

2. Certify Report of Election Results

that the Election Review Committee Accept the tally of ballots as tallied and certify the Report of Election Results.

3. Signing of Certificates of Election by Mayor and City Clerk

ADJOURNMENT

Hearing no objections, Mayor Taylor adjourned the meeting at 7:45 PM.

_____, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

**CITY OF GUSTAVUS, ALASKA
REPORT OF ELECTION RESULTS
OCTOBER 4, 2022, GENERAL ELECTION**

The tally below is a true and accurate record of all regular votes cast in the **GENERAL** election held in the City of Gustavus, Alaska, on **OCTOBER 4, 2022**.

PART I: ELECTIVE OFFICES

OFFICE: CITY COUNCIL SEAT A, 3-YEAR TERM

<u>CANDIDATE</u>	<u>VOTE</u>
1. BRADLEY DONALD KING	<u>103</u>
2. SHELLEY OWENS	<u>143</u> Write In (with more than 5 votes each)
3. _____	_____ Write In (with more than 5 votes each)

OFFICE: CITY COUNCIL SEAT B, 3-YEAR TERM

<u>CANDIDATE</u>	<u>VOTE</u>
1. JANENE MARGARET DRISCOLL	<u>185</u>
2. PAUL PHILIP DZUBAY	<u>69</u>
3. _____	_____ Write In (with more than 5 votes each)

OFFICE: CITY COUNCIL SEAT D, 1-YEAR LEFT OF A 3-YEAR TERM

<u>CANDIDATE</u>	<u>VOTE</u>
1. BRIAN MITCHELL TAYLOR	<u>165</u>
2. NOËL ANN FAREVAAG	<u>94</u>
3. _____	_____ Write In (with more than 5 votes each)

PART II: BALLOT PROPOSITIONS AND QUESTIONS

Item #1.

PROPOSITION ____: YES ____ NO ____

PROPOSITION ____: YES ____ NO ____

PROPOSITION ____: YES ____ NO ____

QUESTION ____: YES ____ NO ____

QUESTION ____: YES ____ NO ____

QUESTION ____: YES ____ NO ____

PART III: ACCOUNTING OF BALLOTS

Item #1.

Total Ballots Issued:

375

1. Total Polling Day properly cast ballots 177
2. Total unused / destroyed ballots 104
3. Total Absentee Ballots cast: 90
Disposition:
 - a) Accepted 90
 - b) Rejected
4. Total Questioned Ballots cast: 1
Disposition:
 - a) Accepted
 - b) Rejected 1
5. Total Spoiled Ballots 3
6. Total Destroyed/Unused Ballots 108
(#2 + #3 b) + #4 b) + #5)
7. Total Ballots Accounted for: 375
(#1 + #2 + #3 + #4 + #5)

The tally of ballots was completed between the hours of 6 pm and 745 pm on October 7th, 2022.

Mike Taylor
Mike Taylor, Mayor

Karen Platt
ATTEST: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS
CITY COUNCIL GENERAL MEETING
OCTOBER 10, 2022**

MINUTES - PENDING

ROLL CALL

PRESENT

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Member Tania Lewis
Council Member Bella Furr
Council Member Jim Mackovjak

ABSENT

Council Member Joe Vanderzanden
Council Member Lewis Sharman

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Council Member Mackovjak.

Mayor Taylor expressed gratitude for our departing council members service and presented certificates for each of them.

1. Swearing in of new Council Member Seats A, B and D
City Clerk, Karen Platt conducted the swearing in of newly elected Council Members Shelley Owens - Seat A, Janene Driscoll - Seat B and Brian Tayler - Seat D.

2. Election of Mayor
Mayor Taylor opened the floor for Mayor nominations.

Council Member Mackovjak nominated Mayor Taylor.

Seconded by Council Member Lewis.

Hearing, no objections, the nomination for Mayor Taylor to serve as Mayor for the 2022-2023 term is accepted by unanimous consent.

3. Election of Vice Mayor
Mayor Taylor opened the floor for Vice Mayor nomination.

Council Member Lewis nominated Vice Mayor Kyle Bishop.

Seconded by Council Member Mayor Taylor

Vice Mayor Bishop accepted nomination.

Hearing, no objections, for nominee Kyle Bishop to serve the 2022-2023 term as Vice Mayor.

Item #2.

Hearing no objections, the nomination for Kyle Bishop to serve the 2022-2023 term has been accepted by unanimous consent.

APPROVAL OF MINUTES

4. 09-19-2022 General Meeting Minutes
5. 10-03-2022 Special Meeting Minutes

Motion made by Vice Mayor Bishop to approve by unanimous consent the 09-19-2022 General Meeting Minutes and the 10-03-2022 Special Meeting Minutes.

Seconded by Council Member Mackovjak.

Public Comment:
Liz Vanderzanden
Leah Okin

Council Comment:
Vice Mayor Bishop
Council Member Lewis
Council Member Owens
Council Member Driscoll

Hearing no objections, the minutes for 09-19-2022 General Meeting Minutes as amended and the 10-03-2022 Special Meeting Minutes as presented were adopted by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor Taylor announced the agenda as set by unanimous consent.

COMMITTEE / STAFF REPORTS

6. Gustavus Volunteer Fire Department Quarterly Report
Gustavus Volunteer Fire Department Chief, Sol Martinez submitted a written report and provided an oral summary.
7. Marine Facilities Coordinator Quarterly Report
Marine Facilities Coordinator, Ben Sadler submitted a written report, and provided an oral summary.
8. City Clerk Quarterly Report
City Clerk, Karen Platt submitted a written report and provided an oral summary.
9. City Treasurer Monthly Financials
Acting City Treasurer, Ben Sadler submitted monthly financials.
10. City Administrator General Meeting Report

City Administrator, Kathy Leary submitted a written report and provided an oral summary.

Item #2.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Liz Vanderzanden
Leslie Sirstad
Leah Okin

CONSENT AGENDA

None

ORDINANCE FOR PUBLIC HEARING

11. FY23-05NCO AMLIP Gravel Pit Fund (Introduced 09-19-2022)
Mayor Taylor opened the Public Hearing at 8:15

Public Comment: None

Mayor Taylor closed the Public Hearing at 8:16

Motion made by Council Member Lewis to adopt FY23-05NCO AMLIP Gravel Pit Fund (Introduced 09-19-2022).

Seconded by Vice Mayor Bishop.

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

12. FY23-06NCO Capital Project Funding 2023 - Hardened Beach Trail (Introduced 09-19-2022)

Mayor Taylor opened the Public Hearing at 8:19 PM

Public Comment: None

Mayor Taylor closed the Public Hearing at 8:19 PM

Motion made by Council Member Mackovjak to adopt FY23-06NCO Capital Project Funding 2023 - Hardened Beach Trail (Introduced 09-19-2022).

Seconded by Vice Mayor Bishop.

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

Mayor Taylor called for at 5-minute recess at 8:20 PM.

Meeting reconvened at 8:29 PM

UNFINISHED BUSINESS

None

NEW BUSINESS

13. CY22-21 Resolution In Support of the Cordova Telephone Cooperative USDA Reconnect Grant Application

Motion made by Council Member Lewis to adopt CY22-21 Resolution In Support of the Cordova Telephone Cooperative USDA Reconnect Grant Application as revised by Mayor Taylor.

Seconded by Council Member Owens.

Cordova Telephone Cooperative CEO, Jeramiah Beckett provided background on Cordova Telephone Cooperative and overview of their USDA Reconnect Grant Application.

Public Comment:
Susan Warner

Council Comment:
Council Member Owens
Council Member Driscoll
Council Member B. Taylor
Mayor Taylor

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

14. CY22-20 Updating Policy and Procedure on Submission of Grant Proposals and Capital Requests of \$5,001 or Greater

Motion made by Mayor Taylor to adopt CY22-20 Updating Policy and Procedure on Submission of Grant Proposals and Capital Requests of \$5,001 or Greater.

Seconded by Vice Mayor Bishop.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council

15. CY22-19 Resolution Updating Policy and Procedure for Submission of Small Grant Proposals (Less than \$15,001)

Motion made by Vice Mayor Bishop to adopt CY22-19 Resolution Updating Policy and Procedure for Submission of Small Grant Proposals (Less than \$15,001).

Seconded by Council Member Lewis.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

16. Approve Scoping Document - Septage Storage Facility

Motion made by Mayor Taylor to approve the Scoping Document for a Septage Storage Facility.

Seconded by Council Member Mackovjak.

Public Comment: None

Council Comment:
Council Member Driscoll

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

17. FY23-07 Introduction Providing for the Amendment of City Ordinance Title 6 - City Departments and Contracted Services, Section 03.040 Services Provided (Public Hearing 11-10-2022)

Motion made by Council Member Lewis to approve the introduction of FY23-07 Providing for the Amendment of City Ordinance Title 6 - City Departments and Contracted Services, Section 03.040 Services Provided with a Public Hearing schedule for 11-10-2022.

Seconded by Vice Mayor Bishop.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

18. FY23-08NCO Capital Project Funding 2023 Introduction (Public Hearing 11-14-2022)

Motion made by Council Member Mackovjak to approve the introduction of FY23-08NCO Capital Project Funding 2023 with a Public Hearing schedule for 11-10-2022.

Seconded by Council Member Owens.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

19. FY23-09NCO Departmental Budgets Introduction (Public Hearing 11-14-2022)

Motion made by Vice Mayor Bishop moved to approve introduction of FY23-09NCO Departmental Budgets with a Public Hearing Scheduled for 11-14-2022.

Seconded by Council Member Lewis.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Lewis, Council Member B. Taylor, Council Member Mackovjak, Council Member Owens, Council Member Driscoll

CITY COUNCIL REPORTS

20. Mayor's Report
Mayor Taylor submitted a written report and provided an oral summary.
Council Member Mackovjak - Outdoor Economy Conference

CITY COUNCIL QUESTIONS AND COMMENTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, Mayor Taylor adjourned the meeting at 9:50 PM.

Mike Taylor, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

**CITY OF GUSTAVUS
CITY COUNCIL SPECIAL MEETING
OCTOBER 26, 2022**

MINUTES - PENDING

ROLL CALL**PRESENT**

Mayor Mike Taylor
Council Member Tania Lewis
Council Member Jim Mackovjak
Council Member Brian Taylor
Council Member Janene Driscoll
Council Member Shelley Owens

ABSENT

Vice Mayor Kyle Bishop

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Council Member Driscoll.

APPROVAL OF MINUTES

None

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor Taylor announced the agenda as set by unanimous consent.

COMMITTEE / STAFF REPORTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

None

ORDINANCE FOR PUBLIC HEARING

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. CY22-22 Supporting Fiber Alaska USDA Reconnect Grant Application

Motion made by Council Member Owens to adopt CY22-22 A resolution in support of the Fiber Alaska USDA Reconnect Grant Application.
Seconded by Council Member Lewis.

Public Comment:
Janusz Kunat

Council Comment:
Council Member Owens

Voting Yea: Mayor Taylor, Council Member Lewis, Council Member Mackovjak,
Council Member Taylor, Council Member Driscoll, Council Member Owens

2. Appointment of City Treasurer

Motion made by Mayor Taylor to appoint Bend Sadler to the City Treasurer position, serving at the pleasure of the Gustavus City Council.

Seconded by Council Member Lewis.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Council Member Lewis, Council Member Mackovjak,
Council Member Taylor, Council Member Driscoll, Council Member Owens

3. Swearing in of City Treasurer

City Clerk, Karen Platt conducted the swearing in of Ben Sadler to the City Treasurer Position.

CITY COUNCIL REPORTS

None

CITY COUNCIL QUESTIONS AND COMMENTS

Council Member Mackovjak - Intertie

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, Mayor Taylor adjourned the meeting at 6:30 PM

Mike Taylor, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

CERTIFICATE OF RECORDS DESTRUCTION

This form documents the destruction of public records in accordance with Alaska Statute 40.25, Gustavus Municipal Code 2.70.030 and City of Gustavus Policy and Procedure for Public Records Management

1. Agency/Locality City of Gustavus	2. Division/Department Desk of the City Clerk	3. Person Completing Form Karen Platt CMC, City Clerk
4. Address, City, State & Zip P.O. Box 1, Gustavus, AK 99826	5a. Telephone Number 907-697-2451	5b. E-mail Address clerk@gustavus-ak.gov

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
E-4, 3yrs	Reading Files	2008, 2007, 2006,	CH	19 docs	Recycle
A-4, 4yrs	Accounts Rec'/Payable	2005, 2008	CH	2 docs	Recycle
PW-1, 4yrs	Procurement	2010,	CH	8 docs	Recycle

DESTRUCTION APPROVALS

Note: Public records may not be destroyed without receiving prior authorization from the Mayor and/or City Council.

We certify that the records listed above have been retained for the scheduled retention period, as per the City of Gustavus Records Retention Schedule, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. MAYOR _____	DATE _____
8. CITY CLERK/TREASURER _____	DATE _____
9. RECORDS DESTRUCTION AFFIRMED BY: _____	DATE _____



CITY OF GUSTAVUS, ALASKA
PROJECT SCOPING and DEVELOPMENT FORM

This form is to be used to document project planning and approval to assure that: project options are well-considered; the best option is put forward; initial and continuing costs and funding are addressed; and that Council approval has been given for implementation. Use this project scoping form with the Project Planning and Approval Process Flow Chart.

Answer the questions that pertain to your proposed project. Attach additional narrative pages if necessary. Type in the electronic form using as much space as you feel is necessary.

Part 1. Project Identification

Name of Project: Architectural plans for a New Fire Hall

City Department: Fire Department

Contact: Sol Martinez

E-mail: sol.martinez@Gustavus-ak.gov

Phone: 907-697-2707

Part 2. Project Scope refers to a project's size, goals, and requirements. It identifies what the project is supposed to accomplish and the estimated budget (of time and money) necessary to achieve these goals. Changes in scope will need Council approval.

1. What is the project?

- What are its goals and objectives?
 - The goal of this project is to build a new fire hall for the City of Gustavus. Right now, we are working with what we have, however as the city grows and the need to have more space for equipment grows, our firehall will not be adequate to house the equipment we need to be a sustainable fire department. This project is not only to prepare for the future and have a firehall in place for us to be a successful fire department, but to help build a new firehall, whether in five years or ten years, depending on the funding opportunities.
 - The first item on the list is to develop a location for the new firehall. Our current location does not allow room for expansion, and we would have to demolish the building to rebuild to be following the guidelines of the NFPA and keep up with standard building codes for a firehall. The City of Gustavus has land located on the south side of Glenn's Ditch Road (see figure 1) which would be ideal for a firehall. This location would still provide the Gustavus Volunteer Fire Department access to the town and to the airport, while staying attached to the main road. This also gives us room to expand with a possible training pad in the back if it is deemed necessary in the future.
 - The next part is to develop the architectural plans for different grant opportunities. During my time in the Fairbanks Fire Conference, I ran across an architectural company, called Johansson Wing Architects, who built their company around assisting cities in designing and building public buildings. Having a building plan in place means we will be



prepared for funding opportunities which may crop up in the future. The plans will give us a baseline to give to grant writers, grant committees, and contractors.

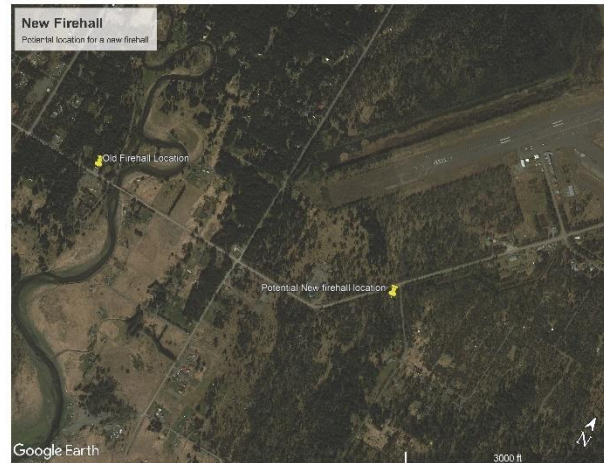
- The goal for this project is to have a firehall designed to fit what we need and currently have. The list of rooms is listed down below
 - The first part of the design would be a four-bay garage. This will be able to house our ambulance, fire engine, and our two water tankers, and have a maintenance bench along the wall, and able to house our large tent and generator, allowing us to keep an active response if an incident calls for it.
 - An Oxygen room so we can fill our SCBA and medical grade oxygen without any intrusion from the garage bay, we currently open a window to make sure the fill stations suck from the outside air and not the garage.
 - A washroom to have our washer and dryers to wash both fire gear and medical blankets and house a fire gear dryer as well as a wash sink for SCBA masks.
 - A storage room to house both our EMS and fire supplies. We currently use our garage and our entrance way to house our gear and supplies for both fire and medical.
 - Office space for the fire chief to work in. The office should be big enough to house file cabinets to house our paperwork, and my desk.
 - A training room to be able to have classes and scenarios for both volunteers and public classes. Right now, we have a space where you put five people inside and it gets crowded, and there is a beam post taking up more space which we could be using for training.
 - Next is two bedrooms to house any instructor(s) who might come to train our volunteers in different type of classes. Right now, we reserve rooms at the local hotels around town. This can cost about 160 dollars a night depending where the instructor stays the night, and this is on top of the instructor fees.
 - This leads to if we are going to have bedrooms, we need to have a small kitchen which will have the basic amenities, so the instructors have a place to cook and clean.
 - We also should include at least two bathrooms with showers, one of them linked to a locker room, which would allow volunteers to store a change of clothes if necessary.
- The next item on the list would be a command room. This would be a place where a dispatcher could stage if there was a mass casualty or an



on-going emergency that requires more communication than their current location if that is home or in their car,



Figure 1 plot of land location



- Who/what will be aided by this project? Who are the targeted stakeholders/customers?
 - Both the volunteers of the Gustavus Volunteer Fire Department and the community of Gustavus would benefit from setting up plans for a new firehall. By completing the first step to develop plans would set us up to find funding for building the new firehall. This will give the committees something to look at and see that we are planning to use the money for. This will give a more of a chance to succeed in being awarded a grant. Not only this but allow us to see and plan what we have planned.
 - Building a new firehall would supply the fire department more room to store and maintain the equipment we currently have. As of right now, we do not have room to store the all the vehicles. We keep one outside all year round, forcing us to put it out of service when winter comes around. Having a building which is capable to hold all the vehicles would allow us to keep us at our max capabilities, so we are ready in an event of a fire in the wintertime; allowing us the best chances to save the house and/or business.
 - A larger building would allow us to host larger CPR classes for the public and have larger classes. This also allows us the potential of online classes for volunteers expanding our training capabilities to other sources. By providing rooms for any instructors who come into town in need of lodging. This would save us money and worry if we need to find a place for the instructor(s) to stay.
- Is a preliminary survey necessary to identify the number of potential customers/users?
 - no
- What is NOT covered by this project? What are its boundaries?



2. Why is the project needed?

- What community problem, need, or opportunity will it address?
 - One of our problems is we do not have the room to store our vehicles inside, causing us to put a water tanker out of service, slowing down any fire operations. Other issues a new firehall would address is having proper storage for both our EMS and fire supplies. While what we have is working, I can see in the future where we will need a larger building as the community grows and the needs of the community grow. With the community growing, we need to grow along with it. Allowing us to have proper storage for our supplies would allow us quick and easy access to resupply our ambulance and fire engine. This will allow us to keep the supplies clean and secure.
 - One need which not only the volunteers would benefit from, would be a larger training room. Having a larger training room would allow us to instruct more students for different types of classes. We are limited for space, and it gets cramped for running multiple scenarios.
- What health, safety, environmental, compliance, infrastructure, or economic problems or opportunities does it address?
 - By creating a new firehall we would be addressing multiple issues and creating more opportunities. Starting with health, not only this means we would be able to respond with every vehicle on a fire whereas currently we are limited to one tanker. This means we have a faster and safer water transportation on fire scenes.
 - Another issue which building a new firehall would be allowing us to install a proper exhaust system. Right now, we use two fans on the side of the wall to turn on, creating a negative space in the garage bay, moving the exhaust out of the fire hall, but even with this in place, our CO detectors on our bags trigger, meaning the space still has CO harmful to breathing. Having a building with an exhaust system in place, would allow us to keep the harmful fumes away from any office space and living areas of the building.
 - Our current firehall is unable to pass some of the major regulations that are now in place. One of the major issues is there is no alarm system in the firehall, and we have no way in knowing if there is a fire in the building besides someone driving by.
 - Building a new firehall will help in saving in heating cost, as well as air quality. Right now, we use a broiler which uses diesel fuel to heat a building that is poorly insulated. We go through our large tank, in the wintertime, about every four months. Going through burning fuel has an impact in both the environment and the check book. Having a building designed with heating compartments in mind will allow us to keep working areas at a comfortable temperature and keeping areas, like the garage, at a temperature to keep things from freezing. This would save energy to heat the building and in turn save money.

3. Where did the idea for this project originate? (Public comments, Council direction, committee work?)

- This project originated in while I was attending the Fairbanks Fire Conference. In one of the vender trade shows, I learned there about a company which helps cities build new city buildings. In knowing the time frame of planning and building a new



fire hall can take up to five years if not more, I would like to start the planning stages now so when funding becomes available, we have a plan in place.

4. Is this project part of a larger plan? (For example, the Gustavus Community Strategic Plan, or committee Annual Work Plan?)

- There is no larger plan that I know of.

5. What is your timeline for project planning?

- By when do you hope to implement the project?
 - The goal is to have a set of plans in the year of 2023. This will set us up in time when funding becomes available. This will also give a plan for the community to see and learn on what we plan and have for the community of Gustavus.
 - The next stage would be building and there is no date I have for this part. This is reliant on available funding, and the first stage being done. The build could be in five or ten years, depending on when the funding becomes available.
- Will the planning or final project occur in phases or stages?
 - The planning will be in stages as there are different factors which needs to be put in place. The first part would be the development of the plans, finding the funding, then public review with both the council and the community, then putting out the request for contractors to build the building. The last then would be building the firehall. Once building the firehall, this will be all in one shot.

6. What is your budget for the planning process? Will you be using a consultant?

- The first start would be the planning stages, which would be using the Architectural company called Johansson Wing Architects. This company helps fire departments in building new city buildings. To start the budget would be at least \$17,000. This covers existing facilities assessment, project programming and predesign visioning, site evaluation, and cost development. I have attached the quote to this packet.
- Different parts of the funding are a guess on around fifty thousand dollars for a full architectural plan, and the building itself could cost up to a million dollars, however this is a over estimation. The building would have to follow the building codes for an office and a dorm room life, which would drive up the cost from a normal building.

7. What is your rough estimate of the total cost of the planning and final product? At the least, please list cost categories. See Part 4. (Ques. 4-8) and Part 5 (Budget) for guidance.

- Right now, the budget needed is \$17,000 to start the planning process as the rest of the budget is unclear. This would be generated as the planning process moves along.

Parts 3., 4., 5., 6. Project Investigation and Development

Parts 3.-6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and



make a recommendation from among them. Return to Part 3., “Summary” after applying Parts 4.-6.

Summary:

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits of each one.
 - a. The first option is to use the land we have next to Glenn’s Ditch. This still gives us access to the airport and the community and having paved road access. This also gives us room for a bigger building and room to expand if it is deemed necessary in the future.
 - b. An alternative to this plan is to demolish the building we have today and build a building in the same location. This would keep the city foot print the same, however this would still limit the size of the building and would not solve our space issues.
 - c. Another alternative would be expanding the building we currently have. This would keep the same place, but we would be upgrading a building to the current standards and quite possibly cost more than building a new building.
2. What solution was chosen as the best and why is it the best?
 - a. The best solution would be option a, as this would give us room to have the rooms we need, and room to expand if necessary. This also allows us to have the possible ability to design a drive through bays to avoid backing up into a tight bay.
3. Identify your funding source(s).
 - a. The funding source for the planning stages would be through city funds, unless there is a grant opportunity later, however grants for plans to build are scarce as many infrastructure grants are for building not planning
 - b. For the building itself, there will be grants and/or state/federal funding in the future where we can start applying for and receiving funds. However, we need to show that we already have a project in place to apply for most of the funding to receive the funds.

Part 4. Environmental, Social, Financial Impacts1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
Environmental quality? (+ = impact is beneficial; - = harmful)			
• Climate change		+	
• Streams/groundwater quality		+	
• Air quality		+	
• Soils/land quality		-	



• Fish/wildlife habitat, populations			Not sure
• Plant Resources (timber, firewood, berries, etc)		-	
• Invasive or pest species	+		
• Natural beauty of landscape or neighborhoods		+	
• Neighborhood character		+	
• Noise or other environmental impacts		+	
• Environmental sustainability		+	
• Hazardous substances use	+		
• Community waste stream	+		
• Light pollution at night		+	
Recreational opportunities?			
• Public land use and access		+	
• Trails/waterways			
• Parks			
• Public assembly/activities		+	
Education/training/knowledge & skill development?		+	
Public safety?		+	
Public health?		+	
Medical services?		+	
Emergency response?		+	
Economic performance & sustainability?		+	
• Employment of residents			+
o Short-term (i.e. construction)		+	
o Long-term (operating and maintenance)			+
• Cost of living reduction			+
• Return on investment			+
• Visitor opportunities/impressions/stays/purchases		+	
• Competitive business environment			+
• Support for existing businesses		+	
• New business opportunities			+
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
City government performance?			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services		+	
• Cost of City services			Not sure
• Tax income to City	+		
Transportation?			
• Air			
• Water			



• Roads			
Communications?			
• Internet			
• Phone			
• TV/radio		+	
Other? (type in)			

4. How does this project provide benefits or add value in multiple areas? (E.g., benefits both to the environment and to business performance.)
 - a. This benefits the environment by adding a more energy efficient building which would bring the energy footprint down, using less fuel and/or electricity. This would allow us to store all of our vehicle's inside, which would be a more efficient fire scenes bringing our full capability to every fire.
5. Are other projects related to or dependent on this project?
 - a. Is this project dependent on other activities or actions?
 - i. no
 - b. If yes, describe projects, action or activities specifying phases where appropriate.
6. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (e.g., will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)
 - a. no
7. What regulatory permits will be required and how will they be obtained?
 - a. We would need to permit from different agencies, including the fire marshal office. This would have continued research as the project moves along
8. What are the estimated initial (e.g., construction or purchase) and continuing operational costs of the project?
 - a. To start the planning process, we would need at least \$17,000 to start the planning process with the Johnasson Wing Architects.
9. Is an engineering design or construction estimate necessary?
 - a. There will be a need of an engineering design and construction estimate for this project.
10. Will operation of the project generate any revenue for the City such as sales, user fees, or new taxes? If so, how will the new revenue be collected?
 - a. It is unclear if this would generate any revenue for the city, I would assume it would not generate any revenue for the City.

Part 5. Project Budget

Proposed Budget Line Items



Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$0	Personnel	\$0
Project management	\$0	Benefits	\$0
Land, structures, ROW, easements	\$0	Training	\$0
Engineering work	\$0	Travel	\$0
Permitting, inspection		Equipment	\$0
Site work	\$0	Contractual	\$0
Construction	\$	Supplies	\$0
Waste disposal	\$0	Utilities	\$0
Equipment	\$	Insurance	\$0
Freight	\$0	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$0
Other (list)	\$	Other (list)	\$0
Other (list)		Total direct costs	\$
		Indirect costs	\$00
		Income (fees, taxes)	\$
		Balance: costs-income	\$



Updated Latest Estimate Budget Line Items if Changed Date: _____

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Engineering work	\$	Travel	\$
Permitting; inspection		Equipment	\$
Site work	\$	Contractual	\$
Demolition and construction	\$	Supplies	\$
Waste disposal	\$	Utilities	\$
Equipment	\$	Insurance	\$
Freight	\$	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$
Other (list)	\$	Total direct costs	
		Indirect costs	
		Income (fees, taxes)	\$
		Balance: costs-income	\$

Part 6. Jobs and Training (required by some granting agencies)

1. What service jobs will be needed for operation and maintenance?
2. How many full-time, permanent jobs will this project create or retain?
 _____ Create/retain in 1-3 years
 _____ Create/retain in 3-5 years
3. What training is necessary to prepare local residents for jobs on this project?
4. How many local businesses will be affected by this project and how?

Part 7. Business Plan (Upon Council request)

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

There are a number of good Internet sites that will assist you in developing a business plan. One example (12/2010): is http://www.va-interactive.com/inbusiness/editorial/bizdev/ibt/business_plan.html



Basic components of a business plan:

- The Product/Service
- The Market
- The Marketing Plan
- The Competition
- Operations
- The Management Team
- Personnel

Part 8. Record of Project Planning and Development Meetings

1. Please document the manner in which public input was received.
 - Public comment on agenda item at committee or Council meeting
 - Special public hearing
 - Dates and attendance for the above.
 - Written comment from the public (please attach)
2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

Meeting Record

Event (Meeting of committee, Council report, public hearing, etc.)	Date	Agenda Posted (date)	Minutes or record attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	No. of attendees

Part 9. Feedback to the Council

With the understanding that this form must be adapted to a variety of projects, please provide feedback on how the form worked for your committee. Thank you for your suggestions.

DATE: October 18, 2022

TO: Chief Sol Martinez
Gustavus Volunteer Fire Department
PO Box 1
Gustavus, AK 99826

RE: **Architectural Fee Proposal – Pre-Design**
Gustavus Volunteer Fire Department
Johansson Wing Architects (JWA) Project #22064

Dear Chief Martinez,

Johansson Wing Architects is very glad to support the Gustavus Volunteer Fire Department in your planning for a new Fire Station in Gustavus, AK. I appreciate the discussions we had at the Alaska Fire Chief's Conference late last month in Fairbanks and the subsequent email correspondence.

This letter is our Pre-Design proposal for the recently discussed process for helping your Volunteer Fire Department and the City of Gustavus realize the *scope, schedule* and *budget* for the project.

PROJECT DESCRIPTION:

Design and development support for a new Fire Station in Gustavus. Facility size and actual location yet to be determined (*see attached owner provided information on Preliminary Program (list of rooms / areas and a potential site location)*). The following outlines our next step efforts on your behalf;

PRE-DESIGN SCOPE OF WORK SUMMARY:

1. Existing Facilities Assessment
 - a. If / as applicable
2. Project Programming / Pre-design Visioning
 - a. In concert with the *Project Partners*, create a full listing of required spaces and their requisite square footages, to constitute the desired, fully operational facility
 - b. Predesign sketching, design diagramming, illustrating the proposed vision for the future Emergency Services Facility
3. Site Evaluation
 - a. Site review & examination
 - i. Expand / provide diagramming (*using the above Project Program, Pre-design and Site Review*), on the proposed building under consideration to prove / disprove "fit"
4. Cost Development
 - a. Building Cost Summary (*based upon project program / s.f.*)
 - b. Statement of Overall Probable Costs (*"soft" costs / hard costs*)

5. General Support / Management of the Development Team

- a. Attend meetings, provide professional services opinion and support to discussions and the path forward

DELIVERABLES:

A Pre-Design package of program documents, site and building drawings, estimated schedule and cost opinion illustrating the overall Objectives and goals (*vision*) for the proposed Gustavus Volunteer Fire Station.

We intend to provide services on an hourly, *Time and Materials (T&M)* basis. The following is our estimate of time to accomplish the listed scope of work. It should be understood that this is neither a minimum nor a maximum, but our best understanding of time required.

FEE SUMMARY:

Basic Services	Consultant	Budget / T&M
Architectural	Johansson Wing Architects	\$14,000
Cost Estimation	Falcon Alaska	\$ 2,000

***Reimbursables:**

Site Visit Reimbursable: to make this travel issue fair and equitable for all, we propose *Time and Materials (T&M)* basis here as well. Travel cost, incidental and standard reimbursables are a direct cost to the Gustavus Volunteer Fire Department.

General Reimbursable: In addition to the hourly fees and site visits outlined above, standard operational costs (*costs for copies, Agency submittal binders, plotting / printing of computer-generated drawings, mileage at current IRS rate, postage, etc.*) will be billed with a 10% markup as a direct reimbursable to you.

EXCLUSIONS:

The scope of this effort pertains to the above short descriptions only. Further refinement and or continued effort beyond the proposal will be included as separate distinct proposal for Schematic Design thru Construction Administration services and will necessarily include additional engineering consultant services.

SCHEDULE:

Our schedule will allow us to start work on your project immediately and we will work with you to set a realistic timetable for your planning needs.

If for any reason this project does not continue, Johansson Wing Architects will be compensated for all fees and reimbursable costs incurred to the time we receive notice that the project is terminated.

GENERAL PROVISIONS:

All fees and costs are due thirty (30) days after they are billed and accrue service charges of 1.50% per month when fifteen (15) days past due. Payments received on this account will be first applied to service charges and then to balance of fees.

Should any arbitration, mediation, suit, or other similar action, or appeal of such action, be made to enforce this agreement or with respect to this agreement, the prevailing party shall be entitled to recover from the other party the prevailing party's reasonable attorney fees, its standard fees for any staff efforts in regards to such action, and all other expenses related to prosecuting or defending such action.

The liability of Johansson Wing Architects, PC and the liability of its employees and consultants are limited to the contract sum.

If you agree with this proposal, please sign below and return one copy to our office. If you have any questions, or need further clarification, please do not hesitate to contact me.

Sincerely,



Karl Johansson AIA, NCARB

ACCEPTANCE OF PROPOSAL:

The undersigned has authority to sign for and hereby agrees to the fee proposal outlined above.

Signature

Date

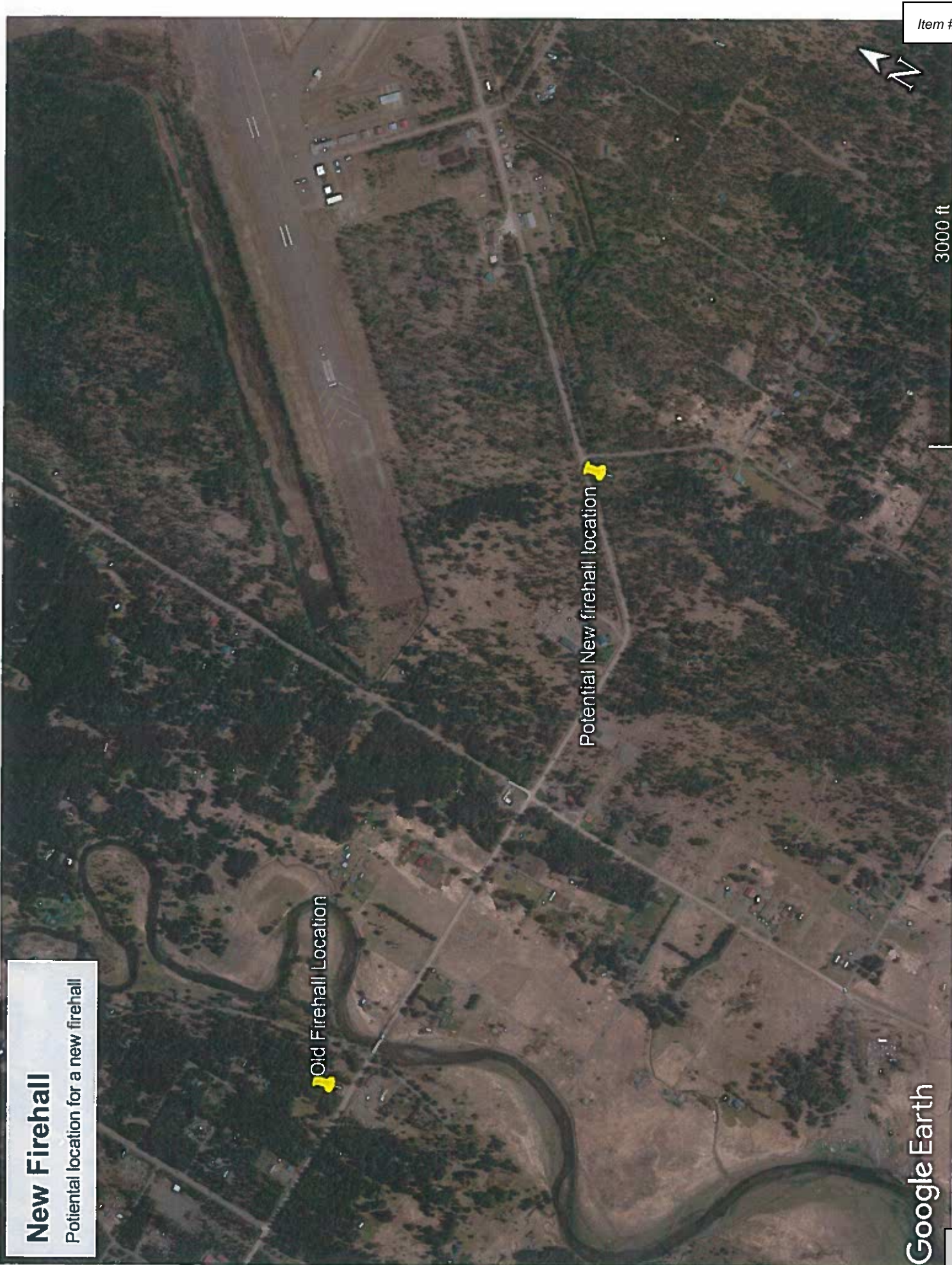
Printed Name

Copy: file
Attachments: (1) 8 ½" x 11" – Owner provided list of rooms / areas
(1) 8 ½" x 11" – Owner provided graphic on potential site location
(1) 8 ½" x 11" - Johansson Wing Architects, PC - 2022 Rates and Reimbursables

New Firehall rooms

Item #10.

[illegible]



New Firehall

Potential location for a new firehall

Old Firehall Location

Potential New firehall location

3000 ft

Google Earth

JOHANSSON WING ARCHITECTS, PC

2022 RATES AND REIMBURSABLES*

Rates:

Principal	\$240.00 per hour
Associate	\$220.00 per hour
Project Manager	\$200.00 per hour
Architect	\$180.00 per hour
Designer III	\$160.00 per hour
Designer II	\$140.00 per hour
Designer I	\$120.00 per hour
Administrative Services	\$100.00 per hour

Reimbursables:

Project Expenses	Cost + 20%
In-House Plots	\$2.50 per sheet
In-House Prints – Color	\$0.30 per sheet
In-House Prints – B&W	\$0.15 per sheet
Mileage	Current IRS Reimbursable rate

**Rates subject to change*

Johansson Wing Architects, PC
 247 S. Alaska Street
 PO Box 2732
 Palmer, AK 99645
 Ph: 907-360-9696
www.johanssonwing.com

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-xxNCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. In Fiscal Year 2023, the following City held account balance transfers to be made for reasons stated.

Section 3. The budget is amended to reflect the changed estimates as follows:

Amounts

ACCOUNTS	Account Balance*	Amended balance	Change
<i>*Approximate, this is a dynamic value.</i>			
APCM – Endowment Account	\$1,180,883.66	\$ 1,144,866.48	<\$ 36,017.18>
<i>2023 Endowment Funds for disbursement through grant application process, per motion at August 08, 2022 meeting.</i>			
FNBA Endowment Fund			
Checking account	\$ 65,770.53	\$ 101,787.71	\$ 36,017.18
<i>2023 Endowment Fund Grant Checking account for disbursement</i>			
<hr/> Total Change in Account Balances			\$ 0.00

Section 4. The City Held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of December, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-xxNCO
AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
DEPARTMENT BUDGETS FOR FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
EXPENSE	Original Budget	Amended Budget	Change
GVFD – Building Maintenance <i>Funding for upgrading garage door opening system to allow access when unpowered.</i>	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00
Library – Building Maintenance	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
Admin – Building Maintenance	\$ 3,100.00	\$ 4,100.00	\$ 1,000.00
Admin – Travel <i>Additional funding needed to provide training for new City Employees and new City Council Members.</i>	\$ 2,500.00	\$ 10,500.00	\$ 8,000.00
Admin – Training <i>Additional funding needed to provide training for new City Employees and new City Council Members.</i>	\$ 750.00	\$ 2,750.00	\$ 2,000.00

Total Change in Expense	\$ 15,000.00
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Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of December, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-xxNCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, the City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Change
	Account Balance*	Amended Balance	
	*Approximate, this is a dynamic value		
FNBA Checking Account	\$ 1,180,126.16	\$ 631,067.93	\$<549,058.23>
Returning funds removed from AMLIP Reserve account by FY22-13 NCO and reimbursed by DOI USFWS for Grandpa’s Farm Road bridge project.			
AMLIP Capital Long-Term	\$ 309,742.75	\$ 858,800.98	\$ 549,058.23

Total Change in City Held Account Balances \$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY23-07**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
CITY ORDINANCE TITLE 6 - CITY DEPARTMENTS AND CONTRACTED SERVICES,
CHAPTER 6.03 – WASTE DISPOSAL AND RECYCLING, SECTION 6.03.040 SERVICES
PROVIDED**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that City Ordinance Title 6 - City Departments and Contracted Services, Chapter 6.03 – Waste Disposal and Recycling, Section 6.03.040 Services Provided are to be amended as follows:

Bold and Underlined items are additions. ~~Strikethrough~~ items are deletions.

Title 6- CITY DEPARTMENTS AND CONTRACTED SOCIAL SERVICES

Chapter 6.03 – WASTE DISPOSAL AND RECYCLING

Section 6.03.040 – Services Provided

The DRC shall provide the following integrated services:

- (1) Acceptance and resale of donated reusable items;
- (2) Acceptance, processing and shipping of recyclable materials, such as glass, metal, plastic, and paper products;
- (3) Acceptance of organic materials such as food and yard waste for composting;
- (4) Acceptance of household and business waste and construction and demolition debris for land-filling;
- (5) Acceptance, processing, and shipping of selected household and business hazardous wastes;
- (6) Contracted waste pick-up for business and government facilities;
- (7) Resale of reusable items within the community with proceeds to support DRC operation or to fund special community humanitarian needs as approved by the DRC ~~advisory committee Manager~~ **or Community Chest volunteer work group;**
- (8) Sale of landfill-generated products such as compost, wood chips, crushed and pulverized glass with proceeds to support DRC operations.

(Ord. No. FY18-09 , § 3, 2-12-2018)

The DRC may provide the following services:

- (1) Storage of septic waste in properly permitted holding tanks to be disposed of in accordance with all applicable federal, state and local laws by contract with a private business entity, if authorized by the Council and by contract as approved by the Council, which contract shall provide that the entity shall defend and indemnify the City from all damages and liability related to or resulting from the disposal process.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

Date Introduced: October 10, 2022

Date of Public Hearing: November 14, 2022

PASSED and **APPROVED** by the Gustavus City Council this ____th day of _____, 2022

Mike Taylor, Mayor

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-08NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, the budget and City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	<small>*Approximate, this is a dynamic value</small>			
CP 22-04 Septic Storage Facility	\$	0.00	\$ 30,000.00	\$ 30,000.00
FNBA Checking Account	\$	1,313,065.73	\$ 1,283,065.73	\$ 30,000.00
<small>This project is being funded by American Rescue Plan Act funds that are currently housed in FNBA Checking and allocated to the FY23 Operating Budget. \$30,000 is being removed from the operating budget with a concurrent NCO.</small>				
Total Change in City Held Account Balances				\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *October 10, 2022*

DATE OF PUBLIC HEARING: *November 14, 2022*

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, Acting City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-09NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023, estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget is amended to reflect the changes as follows:

Budget Category	Amounts		
	Original Budget	Amended Budget	Change
INCOME			
Federal Revenue: American Rescue Plan	\$ 102,543.96	\$ 72,543.96	<\$ 30,000.00 >
\$30,000 is being removed from the operating budget to fund CP 22-04 Septage Storage Facility Construction with ARPA funds. See the concurrent NCO.			
Federal Revenue: Payment in Lieu of Taxes	\$ 121,078.00	\$ 130,512.17	\$ 9,434.17
State Revenue: Community Assist. Program	\$ 77,598.84	\$ 90,577.16	\$ 12,978.32
Total Change in Income			< \$ 7,587.51 >

Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *October 10, 2022*

DATE OF PUBLIC HEARING: *November 14, 2022*

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, Acting City Treasurer

Attest: Karen Platt CMC, City Clerk



Good Evening Gustavus City Council,

11-1-22

The Gustavus Public Library staff is excited to highlight an outstanding tool for learning that is available to the citizens of Gustavus and all of Alaska. It is called, S.L.E.D. or the Statewide Library Electronic Doorway. During the November 7th Council Work Session, I'm going to give you a very brief overview and share some interesting tidbits. My hope is that you will help spread the word about S.L.E.D. and our citizens gain value from the use of it.

Thank you in advance for your time!

Sincerely,

LeAnn Weikle

Library Services Director

Troubleshooting Tips

If you're having trouble accessing any of the SLED Databases, try these steps:

1. Set your browser to 'accept cookies' and restart.
2. Call your local library. If they cannot solve your problem, they will find someone who can.
3. Fill out the form for HELP at help.aklib.net.

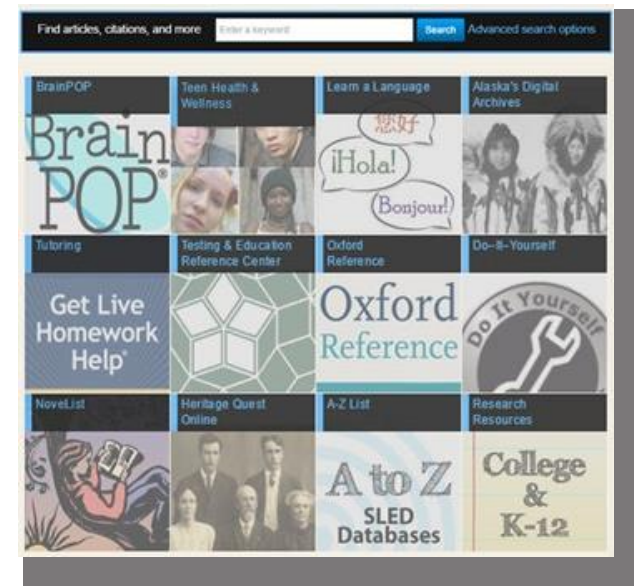
Prompted for a password?

Most Alaskans can access resources seamlessly, but you may be asked for an ID and password. If you're an Alaskan with an Alaska phone number and cannot access the databases, call **1-800-440-2919** for a recorded message about the databases, IDs and passwords. If this number doesn't work for you, please contact your home library or fill out the form at help.aklib.net.

In order to maintain access for all, **do NOT share the access codes outside of Alaska.**



Alaska's
Information
Dividend



Statewide Library Electronic Doorway



Alaska's Digital Archives

Historical photographs, albums, oral histories, movies, maps, and documents from libraries, museums and archives across Alaska.



The SLED Databases are paid for by the University of Alaska and the Alaska State Library, and are made accessible free-of-charge to Alaska residents to enable equitable access and overall cost savings. Thanks to the Alaska State Legislature for their continued support.

Auto Repair, Hobbies & Crafts, Home Improvement, and Small Engine Repair Reference Centers

Do It Yourself. Find information on vehicles back to 1954; small engine repair manuals; pamphlets, articles, images, and videos on home improvement and repair; and detailed instructions and creative ideas for virtually every hobby enthusiast.



BrainPop and BrainPop, Jr.

Short animated films on science, social studies, English, math, engineering & tech, health, and arts and music. Students may also take quizzes, do activities, and view related videos.

Article databases from EBSCO

Find current and historical news and research articles at elementary, middle/high school, and adult levels. Topics include science, history, current events, health and mental health, the environment, consumer resources, government, and more.



NoveList

A readers' guide with book reviews of fiction titles and suggested reading.



Live Homework Help

Real tutors are available to help students (K to introductory level college) with math, English, biology, chemistry, history, and geography.

Heritage Quest Online

Six genealogical collections including US Census records, family and local history books, and articles for researching ancestors.



Item #19.

LearningExpress Library™

Online tutorials, practice tests, and e-books to help patrons of all ages. *LearningExpress Library* offers job search and workplace skills improvement, skill building in reading, writing, math, and basic science, career certification and licensure exam prep, college and grad school entrance test prep, GED® test prep, and more.

*For the most
current list
of electronic
resources:*

sled.alaska.edu