



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, November 10, 2025 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Karen Hutten, Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/3ydfu6an>

ID: 515 501 9406

PASSCODE: 9921

TEL: 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

- [1.](#) 10-10-2025 Special Meeting Election Review Committee Minutes
- [2.](#) 10-20-2025 Special Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

- [3.](#) Disposal and Recycling Center Quarterly Report
4. Marine Facilities Quarterly Report
- [5.](#) City Treasurer Monthly Report
- [6.](#) City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

- [7.](#) Approve Conservation Lands Advisory Committee appointment - Shelley Owens

ORDINANCE FOR PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

- [8.](#) Appointment and swearing in of new City Council Member to fill seat B, term expiring 10-12-2026
- [9.](#) Discussion regarding new tax rate implementation
- [10.](#) CY25-23 Resolution by the City of Gustavus Celebrating the 250th Anniversary of the United States Postal Service

CITY COUNCIL REPORTS

- [11.](#) Mayor Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: November 5, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING: ELECTION REVIEW COMMITTEE

Friday, October 10, 2025 at 6:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Geoff Fosse,
Lucas Beck, Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
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Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://us02web.zoom.us/j/5155019406?pwd=F8Qa33WJCgl02Npp5mYNJ86eowdWCM.1&omn=84967416796>

ID: 515 501 9406

PASSCODE: 6776

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Member Lucas Beck
Council Member Mike Taylor
Council Member Susan Warner

ABSENT

Council Member James Kearns (excused)
Council Member Geoff Fosse (unexcused)



Reading of the City of Gustavus Mission Statement

Mission Statement read by Council Member Beck.

The City Council is acting as the election review committee per CoG 5.50.010.

Motion made by Council Member Warner that the City Council now transition into taking action as the Election Review Committee per ordinance 5.50.010 to certify the 2025 City of Gustavus General Election

Seconded by Council Member Taylor

Hearing no objections the motion passed by unanimous consent.

NEW BUSINESS

1. Canvass Absentee, Special Needs, Questioned, Defective, and Spoiled Ballots cast in the October 7th, 2025 General Election

Motion made by Mayor McLaughlin that the Election Review Committee rejects question ballot A that was not eligible to vote in the City of Gustavus.

Seconded by Council Member Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Beck, Council Member Taylor, Council Member Warner

5 yea / 0 nay

Motion Passed.

Motion made by Mayor McLaughlin to take a 5-minute recess by unanimous consent.

Seconded by Vice Mayor Owens

Hearing no objection the motion passed by unanimous consent.

*Clerk note: recess began at 6:45pm

back in session at 6:49pm

Motion made by Council Member Warner that the Election Review Committee accept absentee ballots A-JJ that have been properly cast by voters in the City of Gustavus and reject ballot KK.

Seconded by Vice Mayor Owens

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Beck, Council Member Taylor, Council Member Warner

5 yea / 0 nay

Motion passed

2. Certify Reports of Election for October 7th, 2025 Results

Motion made by Mayor McLaughlin to take a 5-minute recess.

Seconded by Council Member Warner

Hearing no objections the motion passed by unanimous consent.

* Clerk note: recess began at 7:18pm

back in session at 7:21pm

*Clerk note: Election Board Chair, Kim Ney served as a watcher in the ballot counting process since there were not enough council members present to fill all six positions in the ballot counting process.

Motion made by Mayor McLaughlin that the Election Review Committee accept the tally of ballots as tallied and certify the 2025 City of Gustavus General Report of Election Results.

Seconded by Council Member Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Beck, Council Member Taylor, Council Member Warner

5 yea / 0 nay

Motion passed

Motion made by Mayor McLaughlin to take a 10-minute recess so that the City Clerk can prepare the Certificates of Election.

Seconded by Council Member Warner

Hearing no objections the motion passed.

3. Signing of Certificates of Election by Mayor and City Clerk

*Clerk note: Mayor McLaughlin signed the certificates of election and Clerk Barker attested.

Clerk read results aloud:

Seat A - Renee Patrick

Seat B - Renee Patrick

Seat C - Karen Hutten

Seat D - James Standford Kearns

Proposition passed.

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:57PM.

POSTED ON: October 2, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date



CITY OF GUSTAVUS CITY COUNCIL SPECIAL MEETING

Monday, October 20, 2025 at 5:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Karen Hutten, Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/2jam4u2u>

ID: 515 501 9406 **PASSCODE:** 9921 **TEL:** 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Member Renee Patrick
Council Member Karen Hutten
Council Member Mike Taylor
Council Member James Kearns



Reading of the City of Gustavus Mission Statement

Mission Statement read by Kearns.

APPROVAL OF MINUTES

1. 10-13-2025 General Meeting Minutes

Motion made by Taylor to approve the 10-13-2025 General Meeting Minutes by unanimous consent.

Seconded by Kearns

Public Comment: None

Council Debate: None

Hearing no objections, the 10-13 -2025 General Meeting Minutes were approved by unanimous consent.

ORDINANCE FOR PUBLIC HEARING

2. FY26- 07NCO An ordinance providing for the amendment of city held accounts in fiscal year 2026 - Firefighter 1 Training (Introduced 10-13-2025)

McLaughlin opened the public hearing at 5:02 PM.

Public Testimony: None

McLaughlin closed the public hearing at 5:03 PM.

Motion made by Kearns to approve FY26- 07NCO an ordinance providing for the amendment of city held accounts in fiscal year 2026 - Firefighter 1 Training

Seconded by Hutten

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten

6 yea/ 0 nay

Motion Passed

NEW BUSINESS

3. Declaration of vacancy of City Council Seat B which shall be filled by appointment

Motion made by Beck to declare City Council Seat B vacant and that it shall be filled by appointment.

Seconded by Patrick

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Taylor, Council Member Kearns, Council Member Patrick, Council Member Hutten

6 yea/ 0 nay

Motion Passed

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 5:07 PM.

POSTED ON: October 15, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

Gustavus Disposal & Recycling Center (DRC) Quarterly Staff Report
Ian Barrier, DRC Manager/ Operator
Monday, November 10th, 2025

General Operations and Management

The DRC and its staff have been busy this quarter with the peak of the summer season coming and going and the many large projects that are currently in development and construction at the DRC such as the landfill expansion and new building project. This quarter the DRC's operation permit and operation plan was due for renewal and our new permit became effective on October 2nd, 2025 and expires on October 2nd, 2030. The operation plan was updated to include any changes I have made since I became manager. Some of those changes include how public salvaging is handled, details on scrap metal limitations, how we handle hazardous waste now that we have a hazardous waste shed, uses for the new white shipping container, and mound management to name a few.

Fish Waste Bins

The city installed fish waste bins by the boat harbor a few years ago and it has taken awhile for the locals to realize it is there and available for use. I am happy to report it was used frequently during the summer season and the fish waste will contribute to some healthy compost. I also want to mention the fish waste bins were used during fall hunting season for waterfowl and I thought this was completely acceptable. I personally think it should be noted on the bins that disposal of waterfowl is okay.

Tours

The DRC gets requests for tours from time to time and this quarter I had two notable groups/individuals request tours. The first notable tour was a group of folks that were from the Juneau Garden Club and they mainly wanted to learn about our compost operation. It was fun to show the group how we handle food waste in Gustavus and we were able to exchange some knowledge on composting in Southeast Alaska. Most of the questions I was asked was related to the differences in large scale composting operations and composting at home. The biggest differences we discussed is how a large scale operation can handle a wider variety of organic waste without issue; such as dairy, meats, and corn based plastics such as compostable bags, which in comparison to composting at home you likely would want to restrict these kind of things from ending up in your compost pile due to smells and how it can attract rodents and other animals. I also learned that the Juneau Garden Club was founded in 1927, I had no idea they have been active for almost one-hundred years. At the end of the tour they gifted me a copy of their third edition book, Gardening in Southeast Alaska. Another notable tour which I had the joy of giving the day after Halloween was for Tom Begich, so on Saturday November 1st Wayne Howl brought Tom to the DRC for a tour of the facility and to learn more about our waste program. We introduced each other and Tom made it clear he wasn't his brother Nick Begich and we had a laugh. I then showed Tom around the facility. He showed interested in just about everything I showed him and was very knowledgeable in the field of solid waste and recycling. Tom was excited to see how dedicated we were to our recycling program and how thorough we were in separating and processing our materials. I also explained to him how the Community Chest is apart of the DRC and how it contributes to our operation. He asked me about some of the challenges we face in Southeast Alaska related to solid waste and I mentioned shipping and the weather as some of the biggest challenges. At the end of the tour I felt as if we earned a new ally.

New Main Building

Progress on the new main building has been underway with a site survey being completed by RESPEC which is a company that works in many different fields including but not limited to energy, data management, and environmental technology and development. With this survey completed; John Berry was able to complete the RFP for the new building which outlines basic details that engineers are to follow and consider if they are interested in generating a proposal for the job. This covers everything from how the construction will be inspected, ensuring proper permits will be acquired, the basic details and specifications for the size of the building package, and its foundation. The building itself is going to be large unheated building with ample electrical infrastructure in place to power all of our equipment. The large size will allow us to set up stations for

processing some of our materials indoors without clogging the building. Stations inside the building could be used for processing and packing e-waste, processing non-ferrous metals with our alligator shears, a section to stage refrigerators and freezers for evacuation, and a section for stripping wire is what I have imagined. The building will also be designed with the idea that things could be reorganized from time to time as our operation grows. An existing building in town that I have to compare the size to is the school gym. I have spent some time in the gym trying to imagine how all these things will look.

Labor

The labor situation has not changed since my last report. The DRC being staffed by myself (Ian Barrier) as manager and Syd Glasmann as my solo member of the “temporary” labor pool and she has returned for her third season. As of this writing Syd has plans to stick it out through the winter with a desire to live in Gustavus full time. Considering these facts I think it is time for me to briefly discuss my thoughts on the City promoting her to fill the DRCs second regular position as stated in section 6.03.050 (a) (2) of the city's code and ordinance. If this change could occur before the end of the calendar year it would be good timing as the probationary period has a typical length of six months and it would end in the beginning of FY27. Although this period could be shortened or preferably voided as it was when I was first promoted to a regular position considering Syd already meets the employee qualifications and readiness to perform all the duties and responsibilities of the position; which in turn satisfies the purpose of the probationary period. Another good reason to promote Syd into a regular position is the fact that I have seen seven separate employees come and go in my four years working at the DRC, as a member of the temporary pool and as manager; with three of those member of the pool leaving in the same fiscal year. With a change such as this it would mean a pay increase to at least match the next lowest paid regular employee of the city to be fair and consistent across departments; though it could be argue it should be higher considering the physical and psychological demands that this job consists of. The mental and physical demands of the DRC is the main contributing factor to why the facility has had such a high turn around with employees. This also plagued Paul Berry especially towards the end (maybe his whole) of his career where the flow of material has increased, and has continued to increase making the job more involved as time goes on. I'm well aware of the popularity of the topic of adding regular employees and our pay rates are, but the DRC and Gustavus is growing and evolving constantly and the way the DRC is staffed by the temporary labor pool is outdated and doesn't leave employees feeling as important or satisfied with the lack of career growth opportunity other city staff members have. Another factor to consider is that the pay rates for the temporary labor pool hasn't been adjust since 2017, although I was able to get Syd a \$1.00 for FY26 and that was very much appreciated.

Landfill Expansion

Currently the expansion of the landfill is underway with Chuck Schroth winning the bid for the job. The area inside the fence has been cleared and the ground located where the fence has been installed was built up above the surrounding grade to gain some extra height. I was happy to see ample coverage from the remaining trees to help camouflage the majority of the expansion. Chuck used a pneumatic pile driver to install the fence posts and this part of the job was completed quickly. As of writing the fence isn't 100% completed with October being incredibly windy and wet making the work difficult and unpleasant. Considering the weather it seems logical for progress to be somewhat delayed. When Chuck installed the first chunk of slatted fencing it blew very hard that night and we noticed it was pushing on the posts causing them to lean. Chuck decided he is going to be pouring concrete on more of the posts to counter the wind. Once the remaining concrete and mesh is installed Chuck is going to scrape off the topsoil inside the area with his bulldozer which will make excavation of new cells much easier for us. Our skid steers are fast and efficient working in most situations but they are fairly light and digging out top soil can be tedious since roots from trees and shrubs can be enough to stop the machine; due to the lack of traction to push into the top soil and get a good bite. I am also happy to report I have not heard anything negative from the public regarding the landfill expansion.

Community Chest

The Community Chest has experienced some stress this quarter with most of it being in the last six weeks of writing this report. The situation started out with an over abundance of low quality donations (stopping short of calling it dumping) that has been discouraging to the volunteers and myself to see. It has been common for the Community Chest to get dumped on in the fall when seasonal workers and lodges shut down, often with people dumping there last belongings at the chest before they leave Gustavus on a flight for example. This has lead to the volunteers and I disagreeing on how to handle the situation with some volunteers not wanting to accept any donations while others don't view it as a real issue. This lead to Annie Mackovjak stepping down as lead and taking a small break from the chest, which she often does in the fall anyhow and visits family down south. As far as I know she still wants to be involved in the Community Chest and is in communication; and is just stepping down from the leadership role. This caused other volunteers to step up and make some decisions on their own which causes a disruption between the rest of the volunteers and amplified the situation in a negative way. To help mediate and move the Community Chest forward I told everyone that there is currently no active lead and all volunteers have to be involved in decision making and then run through me or Syd Glassman for a final decision; essentially we are now the leads for the time being. I have also made the decision to send Syd to the Community Chest on Wednesdays to assist whoever is at the chest and gain some insight on the operation. I have also been working on a handbook for the Community Chest so all volunteers can be on the same page and remain consistent regardless of who is active or leading. This will cover everything from opening and closing, what to do in an emergency, behavioral expectations between other volunteers, towards customers, and the standards for what the chest can and cannot accept to name a few examples. Considering all the fuss, it has encouraged me to become more active in managing the Community Chest and making sure the volunteers are going to get what they need to improve the place and stay happy. Up until the present, I was letting the chest manage itself for the most part. Looking forward I think good things are going to come from this experience. If anyone has any questions, feedback, or general comments on the Community Chest please don't hesitate to reach out to me or speak with a volunteer on the subject matter. We also want to send out some surveys to get some community input on the Community Chest and how it could be improved.

The End, thank you.
11/05/2025

Report compiled by ian.barrier@gustavus-ak.gov

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Returned Check Charges	37.50			
Admin Fees	5.00			
Business License Fees	525.00	3,500.00	-2,975.00	15.0%
Donations	686.00	500.00	186.00	137.2%
DRC Income				
C Chest paid at City Hall	727.00			
Community Chest Sales	6,247.00	13,000.00	-6,753.00	48.1%
Landfill Fees paid @ City Hall	22,329.21			
Landfill Fees/Sales	28,141.94	100,000.00	-71,858.06	28.1%
Recyclable Material Sales	12,412.70	7,000.00	5,412.70	177.3%
Total DRC Income	69,857.85	120,000.00	-50,142.15	58.2%
Federal Revenue				
Payment In Lieu of Taxes	168,632.84	150,000.00	18,632.84	112.4%
Total Federal Revenue	168,632.84	150,000.00	18,632.84	112.4%
Fundraising	375.00	500.00	-125.00	75.0%
Grant Income	80,172.92	15,000.00	65,172.92	534.5%
GVFD Income				
Ambulance Billing	1,694.98	9,000.00	-7,305.02	18.8%
ASP	190.00	1,000.00	-810.00	19.0%
Training	0.00	150.00	-150.00	0.0%
Total GVFD Income	1,884.98	10,150.00	-8,265.02	18.6%
Interest Income	60.74	88,876.46	-88,815.72	0.1%
Lands Income				
Gravel Pit Gravel Sales	8,900.00	30,000.00	-21,100.00	29.7%
Gravel Pit Bond (Bond - Gravel Pit Contractor)	2,000.00			
Total Lands Income	10,900.00	30,000.00	-19,100.00	36.3%
Lease Income	8,192.39	16,000.00	-7,807.61	51.2%
Library Income	951.00	1,000.00	-49.00	95.1%
Marine Facilities Income				
Facilities Usage Fees				
Single Use Fee	60.00			
Facilities Usage Fees - Other	0.00	2,600.00	-2,600.00	0.0%
Total Facilities Usage Fees	60.00	2,600.00	-2,540.00	2.3%
Commercial Vessel Registration	0.00	12,500.00	-12,500.00	0.0%
Private Vessel Registration				
Kayak Registration	10.00			
Private Vessel Registration - Other	735.00	5,000.00	-4,265.00	14.7%
Total Private Vessel Registration	745.00	5,000.00	-4,255.00	14.9%
Storage Area Fee	300.00	2,600.00	-2,300.00	11.5%
Total Marine Facilities Income	1,105.00	22,700.00	-21,595.00	4.9%
State Revenue				
Community Assistance Program	77,698.75	58,200.33	19,498.42	133.5%
Shared Fisheries Business Tax	0.00	231.87	-231.87	0.0%
Total State Revenue	77,698.75	58,432.20	19,266.55	133.0%
Tax Income				
Retail Tax Income	270,222.70	450,000.00	-179,777.30	60.0%
Remote Sellers Retail Tax	42,571.52	75,000.00	-32,428.48	56.8%
Room Tax Income	75,660.51	100,000.00	-24,339.49	75.7%
Fish Box Tax	9,000.00	9,000.00	0.00	100.0%

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Penalties & Interest	3,237.06	3,000.00	237.06	107.9%
Tax Exempt Cards	10.00	300.00	-290.00	3.3%
Total Tax Income	400,701.79	637,300.00	-236,598.21	62.9%
Total Income	821,786.76	1,153,958.66	-332,171.90	71.2%
Gross Profit	821,786.76	1,153,958.66	-332,171.90	71.2%
Expense				
Administrative Costs	216.00			
Bank Service Charges	3,728.55	11,550.00	-7,821.45	32.3%
Building				
Insurance	18,401.38	20,300.00	-1,898.62	90.6%
Maintenance & Repair	60.37	4,000.00	-3,939.63	1.5%
Total Building	18,461.75	24,300.00	-5,838.25	76.0%
Contractual Services				
Medical Director	0.00	10,600.00	-10,600.00	0.0%
City Engineer	360.00	10,000.00	-9,640.00	3.6%
Ambulance Billing Expense	595.50	1,000.00	-404.50	59.6%
Managed IT Services	10,040.00	25,020.00	-14,980.00	40.1%
Contractual Services - Other	6,818.15	25,988.00	-19,169.85	26.2%
Total Contractual Services	17,813.65	72,608.00	-54,794.35	24.5%
Dues/Fees	3,369.85	11,850.00	-8,480.15	28.4%
Economic Development Services				
GVA	15,200.00	15,200.00	0.00	100.0%
Total Economic Development Services	15,200.00	15,200.00	0.00	100.0%
Election Expense	11.62	250.00	-238.38	4.6%
Equipment				
Equipment Fuel	696.85	2,900.00	-2,203.15	24.0%
Equipment Purchase	2,630.41	4,800.00	-2,169.59	54.8%
Insurance	411.01	377.00	34.01	109.0%
Maintenance & Repair	752.48	1,900.00	-1,147.52	39.6%
Total Equipment	4,490.75	9,977.00	-5,486.25	45.0%
Events & Celebrations	296.31	1,200.00	-903.69	24.7%
Freight/Shipping	9,958.73	30,250.00	-20,291.27	32.9%
Fundraising Expenses	0.00	500.00	-500.00	0.0%
General Liability	12,861.14	19,625.00	-6,763.86	65.5%
Library Materials	4,181.03	10,500.00	-6,318.97	39.8%
Marine Facilities				
Insurance	805.25	3,300.00	-2,494.75	24.4%
Maintenance & Repairs	0.00	500.00	-500.00	0.0%
Total Marine Facilities	805.25	3,800.00	-2,994.75	21.2%
Occupational Health	0.00	500.00	-500.00	0.0%
Payroll Expenses				
Wages	143,332.56	407,512.40	-264,179.84	35.2%
Payroll Taxes	13,470.09	39,118.15	-25,648.06	34.4%
Paid Time off	4,181.24	22,878.92	-18,697.68	18.3%
Sick Leave	2,367.72	7,883.30	-5,515.58	30.0%
Health Insurance (company paid)	17,993.19	23,645.52	-5,652.33	76.1%
Health Insurance Stipend	2,800.00	12,000.00	-9,200.00	23.3%
457(b) Employer Contribution	4,695.80	28,532.75	-23,836.95	16.5%
Workers Comp Insurance	9,993.57	11,358.61	-1,365.04	88.0%
Payroll Expenses - Other	-14,376.26	1,751.10	-16,127.36	-821.0%

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through October 2025

	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Total Payroll Expenses	184,457.91	554,680.75	-370,222.84	33.3%
Professional Services	632.50	30,000.00	-29,367.50	2.1%
Public Relations	0.00	500.00	-500.00	0.0%
Repair & Replacement Fund	0.00	18,554.91	-18,554.91	0.0%
Road Maintenance	41,532.02	215,000.00	-173,467.98	19.3%
Social Services				
GCEP dba The Rookery	0.00	8,000.00	-8,000.00	0.0%
Total Social Services	0.00	8,000.00	-8,000.00	0.0%
Stipend	0.00	4,000.00	-4,000.00	0.0%
Supplies				
Program	464.32	1,550.00	-1,085.68	30.0%
Supplies - Other	7,553.94	19,700.00	-12,146.06	38.3%
Total Supplies	8,018.26	21,250.00	-13,231.74	37.7%
Telecommunications	5,960.30	21,521.00	-15,560.70	27.7%
Training	2,385.29	19,004.00	-16,618.71	12.6%
Travel	7,837.96	19,638.00	-11,800.04	39.9%
Utilities				
Electricity	1,585.33	10,200.00	-8,614.67	15.5%
Fuel Oil	1,680.48	7,500.00	-5,819.52	22.4%
Utilities - Other	-836.59			
Total Utilities	2,429.22	17,700.00	-15,270.78	13.7%
Vehicle				
Fuel	432.33	1,500.00	-1,067.67	28.8%
Insurance	5,435.11	5,500.00	-64.89	98.8%
Maintenance & Repair	606.69	3,000.00	-2,393.31	20.2%
Mileage Reimbursement	0.00	2,000.00	-2,000.00	0.0%
Total Vehicle	6,474.13	12,000.00	-5,525.87	54.0%
Total Expense	351,122.22	1,153,958.66	-802,836.44	30.4%
Net Ordinary Income	470,664.54	0.00	470,664.54	100.0%
Net Income	470,664.54	0.00	470,664.54	100.0%

City of Gustavus
Balance Sheet
As of October 31, 2025

	<u>Oct 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
AMLIP Capital Improv Current (0630598.1)	269,717.31
AMLIP Capital Improv Long-Term (0630598.2)	714,544.80
AMLIP Repair & Replacement (0630598.3)	423,023.31
AMLIP Gravel Pit Fund (0630598.8)	33,486.26
AMLIP Reserve (0630598.12)	1,175,848.56
APCM.Endowment Fund	1,763,480.92
FNBA - Checking	567,180.18
FNBA Endowment Fund - Checking	12,332.95
Petty Cash	802.09
Total Checking/Savings	4,960,416.38
Accounts Receivable	17,995.17
Total Current Assets	4,978,411.55
TOTAL ASSETS	<u>4,978,411.55</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	168,154.74
Total Liabilities	168,154.74
Equity	
Fund Balance	3,346,607.68
Opening Bal Equity	1,084,743.57
Net Income	378,905.56
Total Equity	4,810,256.81
TOTAL LIABILITIES & EQUITY	<u>4,978,411.55</u>

Accounts Receivable Detail**As of 10/31/2025**

\$12,145.50	Delinquent Sales Tax
\$6,071.86	Ambulance Transport Billing - In Progress
\$80.00	ABS Customer Invoice
(\$302.19)	Net of Other Customer Account Balances
\$17,995.17	Total

FNBA Checking Account - Unrestricted Funds Balance**As of 10/31/2025**

FDIC: The standard deposit insurance coverage limit is \$250,000 per depositor, per FDIC-insured bank, per ownership category.

City of Gustavus has a tri-party agreement in place that collateralizes our account, providing protection for the full value of our account balances.

FNBA Checking Account Balance: \$567,180.18

Obligated Funds Currently in Checking Account:

Gravel Pit	Gravel Pit Funds	-\$40,000.00
Admin	City Hall Meter	-\$16,089.26
Library	SoA OWL Internet Subsidy	\$0.00

Unrestricted Funds: \$511,090.92

Pending Transfers:

Per the Unrestricted Fund Balance Policy (Res. CY18-18), the unrestricted fund balance should be 17-35% of the 35% of the current Fiscal year's operating expenses, with a target of 25%.

FY26 budgeted operating expenses:	\$1,153,958.66
25% =	\$288,489.67
17% =	\$196,172.97
35% =	\$403,885.53

0630598.1 AMLIP Capital Project Current - Funds allocated through NCOs for funded

Capital Projects

Date and NCO

		AMLIP	Project	Remaining	
Admin	CP19-03 Gustavus Beach Improv.	\$4,433.54	\$0.00	\$4,433.54	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP19-06 DRC Composting Facility	\$67,315.85	\$240.00	\$67,075.85	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
Roads	CP21-03 Good River Bridge Repairs	\$0.00	\$0.00	\$0.00	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP21-05 DRC Main Bldg Replacement: Design	\$826.60	\$500.00	\$326.60	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP24-01 DRC Balefill Expansion	\$46,454.19	\$510.00	\$45,944.19	Moved to AMLIP Current 05/13/2024 - NCO FY24-13
RM	CP24-02 Same Old Road Drainage	\$69,003.00	\$0.00	\$69,003.00	Moved to AMLIP Current 06/10/2024 - NCO FY24-17
Admin	CP24-04 Heat Pump Project	\$29,585.71	\$0.00	\$29,585.71	Moved to AMLIP Current 09/11/2024 - NCO FY25-03
GVFD	CP24-05 AFG FEMA Match	\$33,404.77	\$0.00	\$33,404.77	Moved to AMLIP Current 10/21/2024 - NCO FY25-05
Admin	CP25-01 City Hall Meter	\$16,089.26	\$0.00	\$16,089.26	Moved to AMLIP Current 05/12/2025 - NCO FY25-24
				(\$445.38)	Mathmatical error when transferring funds at end of FY25
	Interest earned FY26			\$4,299.77	
		\$267,112.92	\$1,250.00	\$269,717.31	

Pending Transfers:

Amount

Introduced

Public Hearing

- **Grants/Projects update:**

- Compost Facility

No Update – Still waiting to hear on the SWIFER Grant submittal.

- DRC - Recycling Center

Update – RESPEC submitted the site survey deliverables so we could issue an RFP. The RFP has been sent out and as of this meeting has been posted with a revision and RFP number corrections.

- Good River Bridge Repair and Embankment Stabilization Project

Update – RESPEC just submitted the 20% design documents on October 31, 2025. They need to be reviewed and discussed. The next step is designing bridge-related structural details.

- PIDP – Dock/Floats Protection - MARAD funding

No Update – The grant has been submitted and we are awaiting notification – one way or the other.

[MARAD-250225-001 Updated PIDP Notice of Funding Opportunity | MARAD](#)

- FLAP – Federal Lands Access Program for the sidepath from Good River corner to the NPS Boundary

Update – The deadline was extended last minute until November 14th. ADOT is polishing up the application and is adding some maps and working with department ROW staff since the project includes some DNR and potentially some federal public ROW.

- Rural and Tribal Assistance Pilot Program (RTA) Application

Update – The program received 799 applications across 49 states and three US territories totaling over \$789 million in requested funding. This is a first come first served application and ours was input into the portal as soon as it opened but it is unknown where we are in the queue. It is unknown when the awards will be announced.

<https://www.transportation.gov/buildamerica/RuralandTribalGrants>

- FEMA – AFG Water Tender

Update – We are in the process of looking a particular model that is already assembled and ready to order. I had contact with the vendor and with the Kenworth representative regarding the updated equipment that mitigates the DEF gelling issue. The GVFD will reconvene those who previously met to discuss the truck model that is available to be purchased. Both the vendor and the Kenworth rep is willing to have a zoom or TC meeting with the group. The Interim Chief and I need to review the FEMA grant process and find out where and who we need to deal with now that Region 10 rep is no longer available.

- Septage

Update – John Barry, Ian Barrier and I submitted comments on the 95% PER. ADEC will share these, with the Village Safe Water (VSW) and multi-agency review comments with HDR the engineering firm completing the study. One of my comments which was not considered is to look at a pumper truck that separates the liquids and the solids at the source of individual tanks where the liquids would be returned into the drain field. Given the comments from the initial draft where the Executive Summary includes what was happening before CBJ halted that process, among other concerns- they anticipate that HDR will need to resubmit a 95% draft. They will let us know as soon as that draft is available.

I continue to receive calls from property owners to whom I need to explain that the City does not have septage authority -that we only assisted in the process for Juneau Septic to be able to pump more regularly. I have been suggesting they contact CBJ Assembly (if they also live in Juneau) and our council members. I am doing what I can

to come up with solutions and provide advocacy. Just yesterday, I met with Senator Kiehl and Rep Story on this issue while they were here in Gustavus. As I have previously stated, once the PER is complete, the council will need to decide the role they wish the City to play in this issue and the amount of resources they wish to dedicate towards a solution. I am again suggesting that we start looking at the formation of a working group on this issue.

- Safe Streets for All (SS4A)

Update –WE are still negotiating the agreement with AML as the subrecipient. Jim Mackovjak continues to attend the cohort and other meetings for the SS4A process.

- I will be attending the AML Annual Conference in Anchorage the week of December 8th.
- **Xunaa Borough Update:** The Mayor has an overview to present.
- **Strengthening Gateway Communities:** On hold due to government shutdown.
- A list of other tasks/items:
 - Continue to participate in weekly Infrastructure Office Hours and other related meetings and seminars, including community engagement, Asset Management, Village Safe Water and Revolving Loan Fund and discussions with ADOT on various projects, grants updates
 - Met with RESPEC while I was in Anchorage (for med appointments) to discuss the potential of contracting with them for a Master Services Agreement. We need additional expertise for some of these larger infrastructure projects. They have a presence in Juneau and would be an asset to have them available to consult.
 - Interim Fire Chief JA and JD paperwork and posting, interviewing, hiring, develop and discuss transition list
 - Various time-intensive HR items
 - Gravel Pit functions, reports and permits
 - Working with CTE teacher on bench/picnic table project
 - AP&T items – Hydro Parking road maintenance issues and electrical upgrades for firehall/city hall
 - Staff Meeting where we reviewed some personnel and time keeping policies
 - AFFF disposal costs and plan of the two containers has been approved by ADEC and will be scheduled as soon as we get the manifest and labels
 - Working with UAF on the details for the FF1 training. They have submitted a cost proposal which was incorporated into the Project Proposal and NCO which was approved by Council last month
 - AML and AMMA scholarship application for me to attend this year's conference
- Council Questions or Comments?



A word cloud centered around the word "VOLUNTEER" in large red letters. Other prominent words include "SERVICES", "TIME", "HELPING", "MANAGEMENT", "ADDITIONAL", "AID", "OFFERED", "INVOLVED", "SUPPORT", "REGENERATION", "BUILDS", "ADMINISTRATIVE", "AGENCIES", "BEHAVIOUR", "BECOME", "CAUSE", "BENEFIT", "ARISE", "ABLE", "ALSO", "BORDERS", "CAPITAL", "ABILITY", "ACTION", "ADOPT", "ALLOW", "BREACH", "AIMS", "ADDED", "ACCOUNTABILITY", "AVAILABLE", "BROKER". The words are in various colors (red, green, blue, yellow, orange, purple) and sizes, arranged in a circular pattern around the central word.

0%

Conservation Lands Advisory Committee

Owens

19

Shelley

Residence Address *

41 Parker Drive, Gustavus, AK 99826

Mailing Address *

PO Box 37, Gustavus, AK 99826

Email Address *

junowens@gmail.com

Best Contact Number *

907.500.3553

Can you regularly attend meetings? *

Yes

Committee and Board by-laws may have attendance requirements.

Are you currently affiliated with the City of Gustavus in any way? *

No

If yes, please list how you are affiliated with the City. *

Have you been a member of this Board or Committee before?

No, although I serve as the Secretary in a volunteer capacity

Reason for interest in committee/board membership: *

Long interest in preservation of natural beach lands

Brief background of experience that would qualify you for the position: *

Involvement with previous beach committee; volunteer secretary for C-LA

Submitted by: *

Shelley Owens

[See Preview](#)

ADMINISTRATION



Date Received:

RECEIVED

NOV 3 2025

APPLICATION FOR APPOINTMENT TO OPEN COUNCIL SEAT
CITY OF GUSTAVUS

Name: Marchbanks Kenneth Justin
Last First MI

Residence Address: 98 Gustavus Rd

Mailing Address: PO Box 389

Home Phone: 907-209-0514

E-Mail Address: kjmarcbanks@yahoo.com

Can you regularly attend meetings? ☒ YES ☐ NO

Are you currently affiliated with the City in any way?

(For example emergency responder, employee)

☒ YES ☐ NO

If yes, please list positions: Roads Contractor

Have you been a member of the City Council before? No

Reason for interest in being a Council Member:

Community Service

Brief background of experience that would qualify you for the position:

Marine Facilities Committee Member / Chair

Kenneth J Marchbanks
Signature

Kenneth J Marchbanks
Printed Name

11/03/2025
Date



City of Gustavus
P.O. Box 1
Gustavus, AK 99826
Phone: (907) 697-2451

Dear Business Owner,

On October 07, 2025, The City of Gustavus held our annual municipal election. On the ballot was Proposition 1, "Shall the City amend the Code of Ordinances to allow the addition of 3% sales tax to the 4% room rental tax, for total of 7% tax on room rentals?"

The proposition passed and the City Council certified the election results on October 10th, 2025. The changes to the ordinance will go into effect on January 1st, 2026.

The City of Gustavus is sending this letter now to inform affected parties of the results and how the change is going to affect your business today and going forward into the future.

The City understands that reservations have been made for the 2026 summer season, and that some money has been collected to secure these reservations. The City's ordinance states;

Section 4.16.030(d)

"Every hotel/motel operator renting rooms subject to taxation under this chapter shall collect the taxes imposed by this chapter from the guest at the time of collection and shall transmit the same...."

and,

Section 4.15.030(d)

"Every seller making sales, rentals or performing services subject to taxation under this chapter shall collect taxes imposed by this chapter from the buyer at the time of collection and shall transmit the same, monthly, to the city."

It is our interpretation of these statements that any money collected for room sales prior to January 1st, 2026, will be taxed at the previous rate of 4%, and that any money received after January 1st, 2026, will be taxed at the new rate of 3% sales tax and 4% room tax, regardless of when the reservation was made.

The City of Gustavus wants to make this transition easy for businesses operating in Gustavus. Our City Treasurer Ben Sadler is happy to help anyone who needs more information about how this change will affect businesses in town and why the changes were proposed.

We are including a generic invoice example showing how the taxes should be broken out on invoices for businesses who did not previously sell items subject to retail tax. Each invoice should show both taxes as separate line items, not as a total 7% tax.

Section 4.14.060 states;

“Every operator shall add the amount of the tax levied by this chapter to the rent and the tax shall be stated separately on any rental receipts or slips, charge tickets, invoices, statements of account, or other tangible evidence of the rental.”

and,

Section 4.15.060 states;

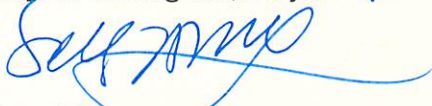
“Every seller shall add the amount of the tax levied by this chapter to the total selling price and the tax shall be stated separately on any sales receipts, slips, rent receipts, charge tickets, invoices, statements of account, or other tangible evidence of sale.”

This shows the customer what taxes they are paying and will help businesses properly remit tax collected.

Please contact Ben Sadler at 907-697-2451, treasurer@gustavus-ak.gov, or you can stop by City Hall between 9am and 3pm, Monday – Thursday, if you have any questions or need clarification on anything stated in this letter.

Thank you,

Sally A. McLaughlin, Mayor



City of Gustavus

907-697-2451

**LOGO
GOES
HERE**

Any Lodging

**123 Gustavus Road, Gustavus, Alaska 99826
907-697-0000**

INVOICE # 100

Date: 01/01/2026

BILL TO

Any Customer
123 Some Other Road
907-209-0000

FOR

2 Nights Stay

ITEM DESCRIPTION	AMOUNT
2 nights stay in Black Bear Cabin	\$200.00
Subtotal	\$200.00
Tax rate 4% Room Tax	\$8.00
Tax rate 3% Sales Tax	\$6.00
Additional costs	
TOTAL COST	\$214.00

Make all checks payable to Any Lodging

THANK YOU FOR YOUR BUSINESS!

A concern expressed by some business owners on the interpretation statement in the letter is that many businesses sell multiday packages and contract with clients who pay the deposit to reserve the space and then pay the balance due approximately 90 days before their arrival. The contract provides an agreed upon quote of the total price, including taxes and fees. So, it becomes difficult to change the total price by adding 3% more when they pay their balance due.

The council may want to consider changing the wording to affected businesses and could include wording such as:

Any contract for room sales made prior to November 15, 2025, and secured with a deposit for a quoted price that includes the previous 4% tax rate, will be honored and shall be taxed at that rate. Any contract made for room sales on or after November 15, 2025 for contracts or bookings in 2026 shall be taxed at the voter approved 3% sales tax plus the 4% room tax.

Any monies for 2026 bookings received between 11/15/2025 and 12/31/2025 is taxed at 4%. All monies received after 12/31/2025 will have the 3% sales tax added.

If any changes are approved tonight, we will issue a new letter to the affected businesses with the updated language.

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-23**

**A RESOLUTION BY THE CITY OF GUSTAVUS CELEBRATING THE 250TH ANNIVERSARY
OF THE UNITED STATES POSTAL SERVICE**

WHEREAS, 2025 is the year of the 250th Anniversary of the creation of the United States Post Office, the predecessor of the modern Postal Service, one year earlier than the founding of the country itself, and later enshrined in the U.S. Constitution; and

WHEREAS, the Postal Service has played a significant role in the historical development of the country from the establishment of roads, railways, and airlines, and a vital part of the fabric binding together the people of the country; and

WHEREAS, the Universal Service Obligation which enables the population to receive equal and affordable services no matter who we are or where we live is a democratic right of the people; and,

WHEREAS, the U.S. Postal Service (USPS) serves 169 million addresses; and,

WHEREAS, the USPS does not receive taxpayer money but rather runs on its own revenue created by postage and postal products; and,

WHEREAS, due to its public mission, the Postal Service is the low-cost anchor of the \$1.3 trillion dollar mailing and package industry which supports 7 million good, union, living-wage jobs across the country with fair hiring practices and equal pay for equal work for workers from all walks of life, and is one of the largest employers of Veterans; and,

WHEREAS, any effort to privatize the USPS, in whole or in part, would undermine the very public mission of the Postal Service, the Universal service mandate and the dedicated work of hundreds of thousands of public servants; and,

WHEREAS, while communication habits are always changing, the USPS remains a vital source of communications, the exchange of ideas, financial transactions, private and secure correspondence, mail-order medications, mail-in voting and e-commerce packages, services that are especially relied upon in rural Alaska; and,

WHEREAS, the United States Postal Service is owned by the people and is a wonderful national treasure encapsulating the best of government "of, by and for the people";

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council goes on record in support of the public mission of the USPS contained in the 1-970 Postal Reorganization Act which says; "The United States Postal Service shall be operated as a basic and fundamental service provided to the people by the Government of the United States, authorized by the

Constitution, created by an Act of Congress and supported by the people. The Postal Service shall have as its basic function the obligation to bind the Nation together..."

BE IT FURTHER RESOLVED that the Gustavus City Council appreciates the role of the U.S. Postal Service on its 250th Anniversary, salutes the hard-working postal workers nationwide, and celebrates our local Gustavus Post Office employees who cheerfully serve the people and the business community, and supports a robust and thriving public Postal Service for generations to come!

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 20XX, and effective upon adoption.

Sally A McLaughlin, Mayor

Attest: Liesl M Barker, City Clerk

Mayor's Monthly Report

November 2025

I appreciate the support of my fellow council members in choosing me to serve again as Mayor. I look forward to another year in the position and feel that the continuity will be beneficial to the council and staff and for the community.

Xunaa Borough: Attached to this report is a full summary of the process since November of last year. This was a discussion item at last Monday's work session.

Staff Meeting: The October staff meeting included a video presentation on WorkShield, a new benefit that city staff, volunteers, and council members can utilize. The Council has been provided with an introductory video.

Alaska Seaplanes Community Advisory Board (CAB): On October 27th I flew to Juneau to attend the bi-annual meeting of the CAB. I was asked by General Manager Carl Ramseth last spring to serve on the board; this was our second meeting. After a community roundtable of what is happening in our community and feedback for Alaska Seaplanes, discussion centered on:

- o the government shutdown effects on ASP (Essential Air Service, Medicaid funding)
- o how tariffs affect ASP (obtaining parts for airplanes)
- o growing the next generation of pilots and airplane mechanics to meet the need
- o After receiving feedback at the June meeting, ASP management began to emphasize more promotional discounts that benefit locals and Higher Flyer members and reported considerable success in that effort. More to come.
- o Plans are being made to hold community events in all communities...stay tuned for an event here.

Volunteers are the backbone of our community! We sometimes overlook how many, many of our city functions and community events are run by or greatly supported by volunteers. Some of our volunteers have been contributing time and energy for a very long time. Annie Mackovjak has recently stepped down from 27 years leading the way at the Community Chest. We highly value and appreciate her efforts and commitment to the community! **"Yippee skippee" to Annie!**

Proposition 1: Proposition 1, which asked if the city should add sales tax to bed tax on room sales, was passed by voters in the October Municipal Election. The City Treasurer has sent out a letter to business owners advising them of the change.

Looking Ahead: Last month I reviewed the accomplishments the Council had made over the previous twelve months. For the upcoming year, I would like to focus on some projects that have been on my list since last winter as well as some new ones. Some of these will require a fair amount of time and we will need to work together to make them happen; others are not strictly council

projects but may need our support. I ask council members to think about any areas in which you may be interested in investing some time serving on a committee, writing scoping documents or sharing expertise.

- Ordinance Review and Updates – establish an operational committee to begin the process
- Comprehensive Plan/Strategic Plan Review and Update – a major undertaking
- City Roads Inventory/Survey – are there roads that the city should upgrade/take ownership of/develop?
- Policy & Procedure for City Business Travel
- Old PO Building Renovations – funding, planning and completion
- Doing Business in Gustavus - how to increase compliance with ordinance and create a level playing field for operating a business
- Standardized Addressing – for emergency services/verifiable addresses
- Emergency Response Planning
- Road Improvements/Bank Stabilization in front of City Hall
- Cyber Security – starting with small steps

Other:

I spent time this past month on:

- Mugs & Matters at the Fireweed, Fridays at 11
- Worked with Liesl on council training & scheduling
- Met with Vice Mayor Beck to review goals and issues-we plan to meet monthly
- Worked with Kathy on hiring an Interim Fire Chief (Welcome, Johan!)
- Worked with Ben to develop a letter to businesses affected by the passing of Proposition 1
- Joined Elm of Fairweather Construction, Nick Jensen, ADF&G habitat biologist, and John Barry at the gravel pits for an assessment of the ponds as anadromous fish habitat, gravel mining plans, and recommendations for future reclamation efforts.
- Met with Tom Begich, candidate for Governor of Alaska, at City Hall and attended his gathering at the Fireweed on Saturday morning.
- Met with Senator Kiehl and Representative Story for an informal conversation
- Attended council meetings – there were a lot in October!

As always, community members, council members and city staff are encouraged to contact me if you have concerns or want to share thoughts or ideas.

Or join me at the Fireweed, Fridays at 11!

Sally McLaughlin. Mayor

Summary and Update on the Xunaaa Borough

* November 12, 2024 - The Local Boundary Commission (LBC) held a decisional meeting and voted in favor of adopting the City of Hoonah's petition to form a non-unified Home Rule Xunaa Borough as presented to the Local Boundary Commission. The commissioners seemed to overlook the LBC staff report that recommended that the LBC not adopt the petition as presented, as well as an abundance of public comment in opposition.

*The final written decision as well as a dissent brief presented by Commissioner Wood and Commissioner Walker were presented at a December meeting.

*We engaged attorney Megan Costello to work with us on filing for reconsideration in a combined effort with Elfin Cove. Megan did an outstanding job in presenting our case. In addition to ours, the City of Tenakee Springs, the City of Pelican and the Gustavus Visitors Association all filed requests for reconsideration.

* February 18, 2025 - A final decisional meeting was held in which the LBC reconsidered two of the standards, Boundaries and Best interests of the state, and ultimately voted to uphold the original decision to grant the petition for the Xunaa Borough. At this point we had no further options for appeal to the LBC.

* The City Council met twice in executive session with attorney Megan Costello to discuss litigation strategies to pursue legal options. A decision was made to direct our attorney to file an administrative appeal to the Alaska Superior Court of the LBC's decision to grant the petition dissolving the City of Hoonah and forming the Xunaa Borough. Tenakee Springs, Pelican and Elfin Cove all made the same determination and the attorneys for all four communities are collaborating on the brief. Gustavus and Elfin Cove continue to share one attorney and to split costs as applicable.

* April 18, 2025 - A Statement of Points on Appeal Brief and a Motion to Stay were filed in Superior Court. The Points on Appeal lists 47 points that are being further fleshed out in the final brief. The Motion to Stay asked the court to prohibit the Local Boundary Commission from submitting the petition to the voters pending the duration of this judicial appeal.

*Alaska Superior Court granted the motion to stay the Local Boundary Commission's decision approving the formation of the Xunaa Borough, which meant that the LBC couldn't take further steps toward the formation of the Xunaa Borough while the appeal is pending, including the election that had been scheduled for July for Hoonah voters.

*Since July, there has been a series of extensions to due dates and attorney action has been on hold while court records were completed and we are still waiting for a due date to be issued. Once we have a new due date, we will have 30 days to file our brief, the LBC and Hoonah will get to each file a responsive brief, and then the communities will file a reply brief. Then there will be oral argument. After that, the Court has up to six months to make a decision. We will have an opportunity to review the briefs prior to filing and to make comments if we wish.

*For further information on the petition itself, public comments and the city's opposition comments, and records from the LBC's meetings, please visit the LBC website:

<https://www.commerce.alaska.gov/web/dcra/LocalBoundaryCommission/CurrentandPastPetitions/2023CityofHoonahPetition.aspx>

If you wish to see any of the documents filed in Superior Court, please contact the City Clerk to make a Public Records Request:

https://www.gustavus-ak.gov/sites/default/files/fileattachments/administration/page/10271/public_records_request.pdf