



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, September 08, 2025 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Geoff Fosse,
Jim Kearns, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/kttf259y>

ID: 515 501 9406 **PASSCODE:** 4685 **TEL:** 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

- [1.](#) 08-11-2025 General Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

- [2.](#) Library Quarterly Report
- [3.](#) Conservation Lands Advisory Committee Quarterly Report
- [4.](#) City Treasurer Monthly Report
- [5.](#) City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

- [6.](#) FY26-05NCO Introduction of the amendment of the city held accounts in fiscal year 2026 for the wildlands fire truck funding not covered by 2024 legislative grant (Public Hearing 10-13-2025)
- [7.](#) FY26-06NCO Introduction of the amendment of the city held accounts in fiscal year 2026 for the City Council and GVFD Fire Chief computer replacement project. (Public Hearing 10-13-2025)

ORDINANCE FOR PUBLIC HEARING

- [8.](#) FY26-02 Ordinance providing for the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council (Introduced 08-11-2025)
- [9.](#) FY26-03 Ordinance providing for the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax (Introduced 08-11-2025)
- [10.](#) FY26-04 Ordinance providing for the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax (Introduced 08-11-2025)

UNFINISHED BUSINESS

NEW BUSINESS

- [11.](#) CY25-18 Establishing the Endowment Fund Grant Special Advisory Committee (EFGC)
- [12.](#) CY25-19 Appointing Election Judges for the 2025 Municipal Election
- [13.](#) CY25-20 Urging the U.S. Department of Agriculture not to rescind the roadless area conservation rule and to enact strong protections for old-growth forests in the Tongass National Forest
- [14.](#) Approve Amendment of Policy and Procedure for a Regular Position Employee Performance Evaluation
- [15.](#) Approve Project Scoping Document - City Council and GVFD Fire Chief Computer Replacement Project
- [16.](#) Approve Project Scoping Document - Firefighter One Department Wide Training

CITY COUNCIL REPORTS

17. DHS&EM Seismic Tsunami Operations Workshop Report
- [18.](#) Mayor Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: September 3, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, August 11, 2025 at 7:00 PM
Gustavus City Hall

Item #1.

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Geoff Fosse,
Jim Kearns, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
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Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/5h2spsuc>

ID: 515 501 9406

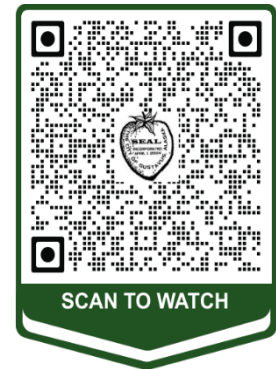
PASSCODE: 5432

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Member Susan Warner
Council Member Lucas Beck
Council Member Mike Taylor
Council Member James Kearns
Council Member Geoff Fosse



Reading of the City of Gustavus Mission Statement

Mission Statement read by Council Member Beck.

APPROVAL OF MINUTES

- 07-14-2025 General Meeting Minutes
- 07-30-2025 Special Meeting Minutes

Motion made by Council Member Kearns to approve by unanimous consent the 07-14-2025 General Meeting Minutes and the 07-30-2025 Special Meeting Minutes.

Seconded by Council Member Warner

Hearing no objections, the 07-14-2025 General Meeting Minutes and the 07-30-2025 Special Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

3. Disposal and Recycling Center Quarterly Report
Disposal and Recycling Center Manager/Operator, Ian Barrier submitted a written report and provided an oral summary.
Clarifying Questions: None
4. Marine Facilities Quarterly Report
Marine Facilities Coordinator, Kenn Magowan submitted a written report.
Clarifying Questions:
Mayor McLaughlin
Vice Mayor Owens
5. City Treasurer Monthly Report
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.
Clarifying Questions: None
6. City Administrator Monthly Report
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.
Clarifying Questions:
Vice Mayor Owens

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

7. Approve Records Destruction Certificate
8. Approve Calculation of the Endowment Fund Grant Amount for the FY26 Cycle
Motion made by Vice Mayor Owens to adopt the consent agenda by unanimous consent as presented.
Seconded by Council Member Warner
Hearing no objections, the motion passed.

ORDINANCE FOR PUBLIC HEARING

9. FY26-01NCO Ordinance providing for the amendment of the City held accounts in fiscal year 2026 for AMLIP Repair and Replace Fund (Introduced July 14, 2025)
Mayor McLaughlin opened the public hearing at 7:24 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:25 PM.

Motion made by Council Member Kearns to approve FY26-01NCO Ordinance providing for the amendment of the City held accounts in fiscal year 2026 for AMLIP Repair and Replace Fund

Seconded by Council Member Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

UNFINISHED BUSINESS

None

NEW BUSINESS

10. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the renewal of ARAMARK Sports and Entertainment Services, LLC Alcohol Beverage Dispensary- Seasonal License

There were zero council member conflicts of interest of Ex Parte communication to declare.

Applicant Representative was not present.

Mayor McLaughlin opened the Public Hearing at 7:27pm.

Public Testimony: None

Mayor McLaughlin closed the Public Hearing at 7:27 pm

Motion made by Vice Mayor Owens that the City of Gustavus waives the right to file a protest of the renewal of ARAMARK Sports and Entertainment Services, LLC Alcohol Beverage Dispensary- Seasonal License

Seconded by Council Member Warner

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

11. Approve job description for Fire Chief

Motion made by Council Member Beck to approve the job description for the Fire Chief.

Seconded by Council Member Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

12. CY25-15 Supporting Sea Otter Management in Southeast Alaska

Motion made by Council Member Kearns to approve CY25-15 Supporting Sea Otter Management in Southeast Alaska.

Seconded by Council Member Fosse

Public Comment: None

Council Debate:

Council Member Beck

Vice Mayor Owens

Council Member Taylor

Council Member Kearns

Council Member Warner

Council Member Fosse

Mayor McLaughlin

Council Member Kearns

Voting Nay: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

0 yea/ 7 nay

Motion Failed

13. CY25-16 Gustavus Amendment of Title 4 Chapter 14 Section 030 (b)-Imposition of Room Rental Tax and Title 4 Chapter 15 Section 030 (b)-Imposition of Sales Tax

Motion made by Council Member Warner to approve CY25-16 Gustavus Amendment of Title 4 Chapter 14 Section 030 (b)-Imposition of Room Rental Tax and Title 4 Chapter 15 Section 030 (b)-Imposition of Sales Tax.

Seconded by Vice Mayor Owens

Public Comment: None

Council Debate:

Council Member Warner

Council Member Taylor

Motion by Council Member Taylor to amend CY15-16 in the now, therefore be it resolved section to delete the word tax after room rental and replace that with word sales.

Seconded by Vice Mayor Owens

Point of information by Clerk Barker - In the ordinance it is referred to as room rental tax. Suggested correction to read imposition of 3% sales tax in addition to 4% room rental tax.

Motion by Mayor McLaughlin to amend the amendment to have the therefore be it resolved to read "...to allow the imposition of 3% sales tax in addition to 4% room rental tax, for a total of 7%, beginning January 1, 2026."

Seconded Council Member Kearns

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to the amendment as amended

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to main motion as amended

Council debate continued: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

14. CY25-17 Establishing a Special Code of Ordinances Review Advisory Committee

Motion by Council Member Kearns to approve CY25-17 Establishing a Special Code of Ordinances Review Advisory Committee

Seconded by Council Member Warner

Public Comment: None

Council Debate:

Motion made by Vice Mayor Owens to amend CY25-17 under the scope in the fourth bullet point to strike for review and insert to the.

Seconded by Council Member Warner

Council Debate:

Vice Mayor Owens

Mayor McLaughlin

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to the main motion as amended

Council debate continued:

Council Member Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

15. FY26-02 Introduction to the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council (Public Hearing 09-08-2025)

Motion by Council Member Beck to introduce FY26-02 Introduction to the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council.

Seconded by Vice Mayor Owens

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/0 nay

Motion Passed

16. FY26-03 Introduction to the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax (Public Hearing 09-08-2025)

Motion by Council Member Kearns to introduce FY26-03 Introduction to the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax.

Seconded by Council Member Beck

Public Comment: None

Council Debate:

Clerk - Section 4. Effective Date needs to add after ratification by voters

Vice Mayor Owens

Motion by Mayor McLaughlin to amend Section 4 Effective Date to insert after City Council "and ratification by the voters in the October 2025 municipal election."

Second by Council Member Beck

Council Debate:

Council Member Taylor

Mayor McLaughlin

Motion by Mayor McLaughlin to recess for 5 minutes.

Seconded by Council Member Warner.

Any objections to approving by unanimous consent.

Hearing none, motion is approved.

*Clerk note City Council went into recess at 8:03pm

Back to in session at 8:07pm

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

Back to main motion as amended

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

17. FY26-04 Introduction to the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax (Public Hearing 09-08-2025)

Motion made by Council Member Taylor to introduce FY26-04 Introduction to the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax.

Seconded by Council Member Fosse

Public Comment: None

Council Debate:

Motion made by Vice Mayor Owen to amend Section 4 Effective Date to insert after City Council "and ratification by the voters in the October 2025 municipal election."

Seconded by Council Member Kearns

Council Comment: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to main motion as amended

Council debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/0 nay

Motion Passed

18. Approve amendment of Endowment Fund Grant Policy and Procedure Section 2

Motion made by Council Member Fosse to approve amendment of Endowment Fund Grant Policy and Procedure Section 2.

Seconded by Council Member Beck

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

19. Merit based increase of \$1 per hour for City Clerk

Motion made by Council Member Warner to approve a Merit based increase of \$1 per hour for City Clerk.

Seconded by Council Member Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner,
Council Member Beck, Council Member Taylor, Council Member Kearns, Council
Member Fosse

7 yea/ 0 nay

Motion Passed

CITY COUNCIL REPORTS

20. Mayor Monthly Report

Mayor McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions:

Council Member Taylor

Vice Mayor Owens

CITY COUNCIL QUESTIONS AND COMMENTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:20 PM.

POSTED ON: August 6, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

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Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

Library Quarterly Staff Report — September 2025

Gustavus Public Library : 907.697.2350

Melisa Gomb, Library Administrative Director melisa.gomb@gustavus.lib.ak.us

Morgan Park, Public Services Librarian morgan.park@gustavus.lib.ak.us

General Library Statistics	June	July	August
Library Visitors	570	809	697
Books Checked Out	391	533	386
Movies Checked Out	108	148	76
Interlibrary Loans Checked Out	12	10	20
Digital Materials Checked Out	130	125	124
Other Materials Checked Out	57	68	42
Events Hosted at/by Library	21	22	25

Programming List for Summer & Autumn 2025

- Makers Meetings- Ongoing Wednesday Evenings
- The Library Band and Banjo Lessons – Ongoing Thursdays
- Story Walk Trail with New Books Monthly
- Gustavus School Art Exhibition (May)
- Summer Reading Kick-Off (June)
- Weekly Story Time in partnership with the Glacier Bay Rangers (June- August)
- Estate Planning with Liz Smith followed with solo appointments (June)
- Summer Kite Days (June)
- Cribbage Training for Beginners (June)
- Cribbage Tournaments (June, July and August)
- Volunteer Appreciation Event: Make your own Tea and Mug Press
- Travel Series: A Cycling Journey Around Ghana, Africa with Tod Sebens (July)
- Summer Literacy Camp: What's Your Wingspan?
- Summer Art Camp: Color Our World!
- Books for Babes is back! (July 2025)
- Hainrs Fair Entries on Display
- End of Summer Reading Celebration (August 2025)
- Author Talk with Jennifer Hahn: Pacific Harvest (August 2025)
- Engineering Day at the Library with Geneva Mottet (August 2025)

Change in Library Evening Hours & a new Librarian!

In late June, we welcomed Morgan Park as the new Public Services Librarian. Morgan has extensive knowledge of libraries (she volunteered for years!) and the community, and how to formulate and lead great programming events that bring people together. We are excited to have her creative, kind, brilliant talents here at the library.

We also adjusted our evening hours from Wednesdays (4:00–7:00 pm) to Mondays (4:00–7:00 pm). Since the change, we've seen a noticeable increase in attendance, with significantly more patrons visiting on Monday evenings compared to Wednesdays.

Programming

1000 Books Before Kindergarten

The 1000 Books Before Kindergarten Challenge has been on pause since March, but our new Public Services Librarian, Morgan Park, has revived it with great success. Please let all the parents of young children know about this program and how important early literacy skills are as a crucial foundation for a child's academic, cognitive and social-emotional development. Learning to read and write is not a switch that flips in kindergarten but is a developmental process that begins at birth through positive interactions with language and books. Plus, there is camaraderie amongst parents, and a safe space to meet, and free board books are available for children to take home!

We also have plenty to check that parents may not be aware of available for checkout. Our **Lovevery award winning play kits** are geared towards children between 0-12 months up to 4 years and are tailored to match a child's age and stage in learning. They include thoughtfully crafted play essentials, tips and activities.

Summer Reading

Summer break often leads to a dip in children's literacy, and we strive to help children continue developing their reading skills throughout the break. Though we did not get our Libraries Reading Buddies Program up and running as hoped (next year!), we did have a very successful Summer Reading program and celebration.

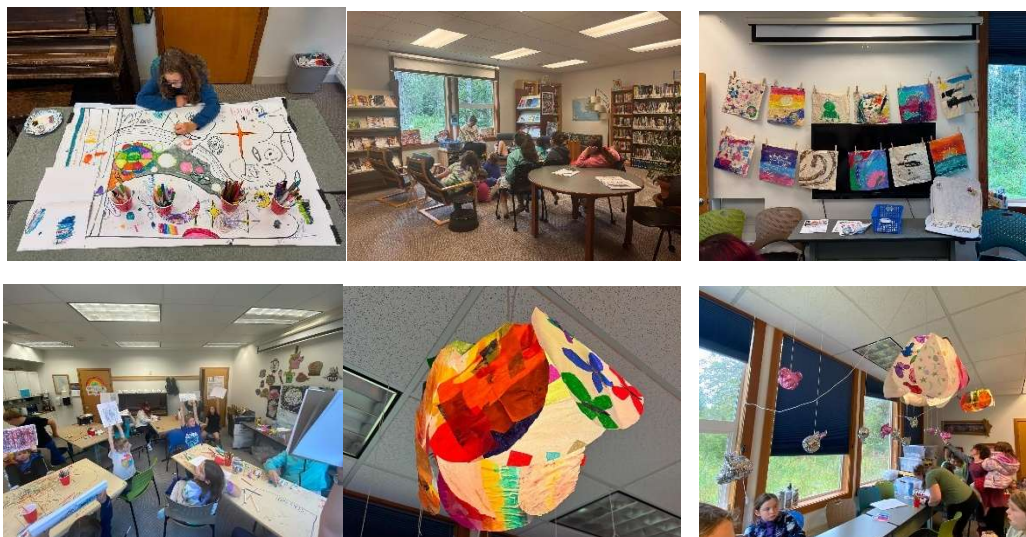
Library Literacy Camps

This year we were able to again have two full week literacy programs funded through the Community Foundation Grant received in April 2022. Although the grant covers staff hours and materials, most camp participants pay tuition, which has helped stretch the funds. We also offer scholarships for families who need financial assistance. We will be applying for this grant again in Fiscal Year 2026.

What's Your Wingspan, made possible through ADFG Southeast Alaska, provided many bird specimens for close inspection and fun for the participants.



Color Our World was also a great success with campers exploring creativity through literature while making masks, disco balls, bags with glue batik designs, and reading and learning together.



What we hoped would be a two-week engineering summer camp turned into a very well attended single day Engineering Day at the library with Geneva Mottet, a seasonal local who has taught in various Alaskan communities. It was very well received and we plan for the full two-week camp to happen next year with more time to plan.

Grant Status

The Public Library Assistance (PLA) Grant that we receive yearly that accounts for \$7000 of the Libraires budget was in danger of not being funded in Fiscal Year 2025. But as of August, the PLA grant process appears to be back on track. Our application for 2026 has been received and accepted, and the report for 2025 has been submitted and accepted.

The OWL (Online With Libraries) Grant has also been renewed and continues to greatly reduce the cost of our internet services.

Staff Training and Professional Development

Melisa attended another OWL Virtual Technology Workshop, Show Up For Our Libraries: How To Protect Federal Library Funding, and AI and Libraries: Literacy, Ethics, and Responsible Use. The PNLA virtual conference was attended by both Melisa and Morgan, and we continue to have access to the webinars to attend at our convenience.

A Big Thank You to Our Volunteers!

Our volunteers play a vital role in keeping our library thriving. Many assist with special projects during their shifts, and their support is deeply appreciated. As we transition from spring/summer to autumn volunteers, we can always use more helpers. If you or someone you know would enjoy contributing to the library, please consider volunteering!

Thank you to our City Council!

We appreciate all your efforts on behalf of Gustavus.

Conservation Lands Advisory Committee Report for September 8, 2025, City Council General Meeting

The City of Gustavus Conservation Lands Advisory Committee was established by Resolution CY24-2 in May 2024. We now have seven members:

John Barry
Tanner Horst
Larry Landry
Colleen Stansbury
Kathy Streveler
Mike Taylor (Chair)
Susan Warner

Shelley Owens graciously serves as a non-voting secretary preparing our minutes.

Our charge from Resolution CY 24-2

Mission: Provide recommendations, strategies, and supporting documentation to the City on oversight and stewardship of conservation lands within the City boundaries.

Scope: The committee's efforts shall be limited to undeveloped lands recognized or formally-identified for their conservation values. Developed properties and City lands with industrial or intensive recreational uses are outside the committee's scope.

Activities may include:

- Develop a framework for Memoranda of Understanding (MOUs), comment on management plans, joint projects, and title transfers with owners of conservation lands and conservation easements on those lands;
- Help to develop formal deed instruments for full protection of all conservation lands;
- Participate in management planning on the City's behalf;
- Advise private owners in designating protection for the golf course area;
- Advise or facilitate transfer or association of private parcels to larger conservation units.

We last reported to the council on June 9, 2025 at which time we were working toward a major objective of securing a conservation easement on the DeBoer beach meadows tracts to be held by the Southeast Alaska Land Trust, with committee leadership by Susan Warner. John Barry was completing mapping and description of all conservation lands in Gustavus and Kathy Streveler, Colleen Stansbury, Tanner Horst, and Larry Landry were exploring opportunities to strengthen the City's relationship with The Nature Conservancy of Alaska and build assurance of the sustainability of TNC lands comprising the Gustavus Forelands Preserve.

The Committee met monthly in posted public meetings to coordinate our tasks, while individuals worked on their assigned tasks between meetings. We are pleased to report significant progress toward our assigned directives.

Beach Meadows Conservation Easement

In July, we achieved a major objective as Southeast Alaska Land Trust (SEALT) signed an agreement and recorded a temporary five-year conservation easement with the DeBoer family covering 187 acres of beach, and uplands meadows that once comprised the Fairweather Golf Course. While the property remains in the private family ownership, it will remain undeveloped and open to public use for the period of the easement. The terms include an option for SEALT to purchase a perpetual (permanent) conservation easement if funding for it is acquired. The temporary conservation easement was enabled by the 2024 Endowment Fund grant plus substantial supplemental private donations from Gustavus residents. SEALT enabled an extension from the anticipated 2-year period to a full five years by committing additional funds from SEALT sources in case funding for a perpetual easement is not secured during the first two years. Committee members are exceedingly grateful to the DeBoer family for their generosity toward our community regarding use of their property and to SEALT for their expertise and hard work to secure the easement.

SEALT prepared and submitted a grant application with the North American Wetlands Conservation Act (NAWCA) to fund the perpetual easement. Additional conservation lands committed by another Gustavus family will contribute toward a non-federal match. A NAWCA funding decision is expected around the end of 2025. There are other grant possibilities if the NWACA grant is not awarded to the Gustavus project.

As SEALT develops management planning for the Beach Meadows with the DeBoer family, the committee will monitor and assist if requested, in accordance with our remit.

Susan continues to track developments on the conservation easement and SEALT grant applications and will report updates to the committee at each meeting. Thanks to Susan for her leadership toward conservation of the beach meadows tracts for the benefit of present and future Gustavus residents!

Conservation Lands Mapping and Descriptions

Using Alaska Mapper, John Barry completed new consolidated maps for the key areas with summary descriptions, deed restrictions, easements and other protective measures for each tract. He submitted the files to Clerk Barker for posting when the website is reconfigured soon. We also plan to print large maps suitable for posting or use in public meetings at any time in the future. Thanks to John for his detailed and careful work in assembling this information and to Clerk Barker for making it available to the public soon.

TNC Gustavus Forelands Preserve

TNC representative Julia Nave visited Gustavus on June 9, 2025, and walked the Nagoonberry Trail and the Preserve tract east of the trail with Committee Chair Mike Taylor, Karen Taylor, and Jim Mackovjak. (TNC local Preserve Manager Hank Lentfer was away at the time.) We reinforced the appreciation Gustavus residents have for the TNC Forelands Preserve and our hope to sustain it in natural condition and open for public use by present and future generations. We discussed community input to any Preserve management decisions the Preserve and how to work most effectively with

TNC going forward. Concern for the long-term protection of the Preserve Lands was a major reason for forming the Conservation Lands Advisory Committee. Julia said TNC intends to continue to own the Preserve lands and to manage them as intended in the original Gustavus Land Legacy purchase. TNC Alaska currently lacks a Director and Conservation Manager as needed for any formal work, such as on a Gustavus MOU. Julia knows we stand ready to participate further with TNC when conditions allow.

A committee team of Kathy Streveler, Colleen Stansbury, Tanner Horst and Larry Landry worked with TNC representative Hank Lentfer toward a celebration of the Gustavus Forelands Preserve that was *tentatively* scheduled for September 13. The idea was to raise awareness of the Preserve lands, locations, and natural values, and to promote sustainable use. The team, however, concluded at the end of August that both the City committee and TNC currently lacked organizational resources and time for a successful event. I agreed to their recommended cancellation, so the event *will not* be held this fall. With more time we may be able to organize a successful event sometime in 2026. For now, we will use the committee's web site and other means to build understanding and appreciation for the Gustavus Forelands Preserve.

Trails on Conservation Lands.

At our August meeting we discussed whether to identify and promote new or improved trails as access to Gustavus conservation lands. Trails have their proponents and critics. Some areas may be suitable and others not. Trail policies need active public input. Trail development is not specifically within our remit. However if new management planning by TNC, SEALT, or ADF&G considers trail development for conservation lands, the committee is prepared to weigh in and to insist planning be informed by public meetings. If the Council wishes us to take a more active leadership role on trail planning they may direct us to do so.

Public Zoom participation in Conservation Lands Advisory Committee meetings.

At our August meeting we again discussed whether to offer public participation in our meetings by Zoom as requested by a community member. We already use Zoom to record our meetings, so would need only to include the Zoom link in our meeting postings. Committee members have mixed views but none strongly disapprove. Mayor McLaughlin supports Zoom participation for the public. As Chair, I decided to include a Zoom link in our postings. Our agendas include opportunities for public comment by those in physical attendance at the start and end of the meeting and we will hear from anybody over Zoom similarly. Committee members should be present in the meeting room unless extenuating circumstances prevent.

The committee meets next in November on a date to be determined. Member travel and work schedules did not align for a meeting in September and October. Interested members of the public are welcome to join us in person or by Zoom. In the meantime, members will continue to work tasks assigned at previous meetings.

Mike Taylor

Conservation Lands Advisory Committee Chair

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
July through August 2025

	Jul - Aug 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Admin Fees	5.00			
Business License Fees	350.00	3,500.00	-3,150.00	10.0%
Donations	156.00	500.00	-344.00	31.2%
DRC Income				
C Chest paid at City Hall	507.00			
Community Chest Sales	3,489.00	13,000.00	-9,511.00	26.8%
Landfill Fees paid @ City Hall	11,088.35			
Landfill Fees/Sales	15,012.60	100,000.00	-84,987.40	15.0%
Recyclable Material Sales	12,059.23	7,000.00	5,059.23	172.3%
Total DRC Income	42,156.18	120,000.00	-77,843.82	35.1%
Federal Revenue				
Payment In Lieu of Taxes	168,632.84	150,000.00	18,632.84	112.4%
Total Federal Revenue	168,632.84	150,000.00	18,632.84	112.4%
Fundraising	163.00	500.00	-337.00	32.6%
Grant Income	0.00	15,000.00	-15,000.00	0.0%
GVFD Income				
Ambulance Billing	431.60	9,000.00	-8,568.40	4.8%
ASP	85.00	1,000.00	-915.00	8.5%
Training	0.00	150.00	-150.00	0.0%
Total GVFD Income	516.60	10,150.00	-9,633.40	5.1%
Interest Income	13.21	88,876.46	-88,863.25	0.0%
Lands Income				
Gravel Pit Gravel Sales	4,140.00	30,000.00	-25,860.00	13.8%
Total Lands Income	4,140.00	30,000.00	-25,860.00	13.8%
Lease Income	7,564.39	16,000.00	-8,435.61	47.3%
Library Income	184.00	1,000.00	-816.00	18.4%
Marine Facilities Income				
Facilities Usage Fees				
Single Use Fee	55.00			
Facilities Usage Fees - Other	0.00	2,600.00	-2,600.00	0.0%
Total Facilities Usage Fees	55.00	2,600.00	-2,545.00	2.1%
Commercial Vessel Registration	0.00	12,500.00	-12,500.00	0.0%
Private Vessel Registration				
Kayak Registration	10.00			
Private Vessel Registration - Other	530.00	5,000.00	-4,470.00	10.6%
Total Private Vessel Registration	540.00	5,000.00	-4,460.00	10.8%
Storage Area Fee	0.00	2,600.00	-2,600.00	0.0%
Total Marine Facilities Income	595.00	22,700.00	-22,105.00	2.6%
State Revenue				
Community Assistance Program	0.00	58,200.33	-58,200.33	0.0%
Shared Fisheries Business Tax	0.00	231.87	-231.87	0.0%
Total State Revenue	0.00	58,432.20	-58,432.20	0.0%
Tax Income				
Retail Tax Income	107,442.35	450,000.00	-342,557.65	23.9%
Remote Sellers Retail Tax	22,555.80	75,000.00	-52,444.20	30.1%
Room Tax Income	23,064.89	100,000.00	-76,935.11	23.1%
Fish Box Tax	9,000.00	9,000.00	0.00	100.0%
Penalties & Interest	28.18	3,000.00	-2,971.82	0.9%

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
July through August 2025

	Jul - Aug 25	Budget	\$ Over Budget	% of Budget
Tax Exempt Cards	0.00	300.00	-300.00	0.0%
Total Tax Income	162,091.22	637,300.00	-475,208.78	25.4%
Total Income	386,567.44	1,153,958.66	-767,391.22	33.5%
Gross Profit	386,567.44	1,153,958.66	-767,391.22	33.5%
Expense				
Administrative Costs	216.00			
Bank Service Charges	1,939.76	11,550.00	-9,610.24	16.8%
Building				
Insurance	18,401.38	20,300.00	-1,898.62	90.6%
Maintenance & Repair	0.00	4,000.00	-4,000.00	0.0%
Total Building	18,401.38	24,300.00	-5,898.62	75.7%
Contractual Services				
Medical Director	0.00	10,600.00	-10,600.00	0.0%
City Engineer	0.00	10,000.00	-10,000.00	0.0%
Ambulance Billing Expense	294.92	1,000.00	-705.08	29.5%
Managed IT Services	5,870.00	25,020.00	-19,150.00	23.5%
Contractual Services - Other	2,368.00	25,988.00	-23,620.00	9.1%
Total Contractual Services	8,532.92	72,608.00	-64,075.08	11.8%
Dues/Fees	2,464.85	11,850.00	-9,385.15	20.8%
Economic Development Services				
GVA	15,200.00	15,200.00	0.00	100.0%
Total Economic Development Services	15,200.00	15,200.00	0.00	100.0%
Election Expense	0.00	250.00	-250.00	0.0%
Equipment				
Equipment Fuel	312.22	2,900.00	-2,587.78	10.8%
Equipment Purchase	2,465.41	4,800.00	-2,334.59	51.4%
Insurance	411.01	377.00	34.01	109.0%
Maintenance & Repair	16.79	1,900.00	-1,883.21	0.9%
Total Equipment	3,205.43	9,977.00	-6,771.57	32.1%
Events & Celebrations	296.31	1,200.00	-903.69	24.7%
Freight/Shipping	5,356.50	30,250.00	-24,893.50	17.7%
Fundraising Expenses	0.00	500.00	-500.00	0.0%
General Liability	12,861.14	19,625.00	-6,763.86	65.5%
Library Materials	3,459.06	10,500.00	-7,040.94	32.9%
Marine Facilities				
Insurance	805.25	3,300.00	-2,494.75	24.4%
Maintenance & Repairs	0.00	500.00	-500.00	0.0%
Total Marine Facilities	805.25	3,800.00	-2,994.75	21.2%
Occupational Health	0.00	500.00	-500.00	0.0%
Payroll Expenses				
Wages	73,331.18	407,512.40	-334,181.22	18.0%
Payroll Taxes	6,832.39	39,118.15	-32,285.76	17.5%
Paid Time off	1,174.88	22,878.92	-21,704.04	5.1%
Sick Leave	844.27	7,883.30	-7,039.03	10.7%
Health Insurance (company paid)	8,523.09	23,645.52	-15,122.43	36.0%
Health Insurance Stipend	1,550.00	12,000.00	-10,450.00	12.9%
457(b) Employer Contribution	1,637.89	28,532.75	-26,894.86	5.7%
Workers Comp Insurance	9,993.57	11,358.61	-1,365.04	88.0%
Payroll Expenses - Other	-14,376.26	1,751.10	-16,127.36	-821.0%
Total Payroll Expenses	89,511.01	554,680.75	-465,169.74	16.1%

09/02/25

City of Gustavus

Profit & Loss Budget vs. Actual COG Accrual

Accrual Basis

July through August 2025

	Jul - Aug 25	Budget	\$ Over Budget	% of Budget
Professional Services	110.00	30,000.00	-29,890.00	0.4%
Public Relations	0.00	500.00	-500.00	0.0%
Repair & Replacement Fund	0.00	18,554.91	-18,554.91	0.0%
Road Maintenance	17,229.29	215,000.00	-197,770.71	8.0%
Social Services				
GCEP dba The Rookery	0.00	8,000.00	-8,000.00	0.0%
Total Social Services	0.00	8,000.00	-8,000.00	0.0%
Stipend	0.00	4,000.00	-4,000.00	0.0%
Supplies				
Program	22.32	1,550.00	-1,527.68	1.4%
Supplies - Other	3,982.67	19,700.00	-15,717.33	20.2%
Total Supplies	4,004.99	21,250.00	-17,245.01	18.8%
Telecommunications	2,003.92	21,521.00	-19,517.08	9.3%
Training	944.00	19,004.00	-18,060.00	5.0%
Travel	1,785.87	19,638.00	-17,852.13	9.1%
Utilities				
Electricity	538.75	10,200.00	-9,661.25	5.3%
Fuel Oil	1,680.48	7,500.00	-5,819.52	22.4%
Total Utilities	2,219.23	17,700.00	-15,480.77	12.5%
Vehicle				
Fuel	296.29	1,500.00	-1,203.71	19.8%
Insurance	4,402.14	5,500.00	-1,097.86	80.0%
Maintenance & Repair	57.38	3,000.00	-2,942.62	1.9%
Mileage Reimbursement	0.00	2,000.00	-2,000.00	0.0%
Total Vehicle	4,755.81	12,000.00	-7,244.19	39.6%
Total Expense	195,302.72	1,153,958.66	-958,655.94	16.9%
Net Ordinary Income	191,264.72	0.00	191,264.72	100.0%
Net Income	191,264.72	0.00	191,264.72	100.0%

City of Gustavus
Balance Sheet
As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
AMLIP Capital Improv Current (0630598.1)	267,806.45
AMLIP Capital Improv Long-Term (0630598.2)	731,525.15
AMLIP Repair & Replacement (0630598.3)	420,157.71
AMLIP Gravel Pit Fund (0630598.8)	33,248.96
AMLIP Reserve (0630598.12)	1,167,213.66
APCM.Endowment Fund	1,710,055.66
FNBA - Checking	373,606.10
FNBA Endowment Fund - Checking	6,701.13
Petty Cash	584.29
Total Checking/Savings	4,710,899.11
Accounts Receivable	
Accounts Receivable	8,716.32
Total Accounts Receivable	8,716.32
Total Current Assets	4,719,615.43
TOTAL ASSETS	4,719,615.43
LIABILITIES & EQUITY	
Liabilities	162,354.19
Equity	
Fund Balance	3,346,329.98
Opening Bal Equity	1,084,743.57
Net Income	126,187.69
Total Equity	4,557,261.24
TOTAL LIABILITIES & EQUITY	4,719,615.43

Accounts Receivable Detail**As of 08/31/2025**

\$719.04	Delinquent Sales Tax
\$8,254.47	Ambulance Transport Billing - In Progress
\$45.00	ABS Customer Invoice
(\$302.19)	Net of Other Customer Account Balances
\$8,716.32	Total

FNBA Checking Account - Unrestricted Funds Balance**As of 08/31/2025**

FDIC: The standard deposit insurance coverage limit is \$250,000 per depositor, per FDIC-insured bank, per ownership category.

City of Gustavus has a tri-party agreement in place that collateralizes our account, providing protection for the full value of our account balances.

FNBA Checking Account Balance: \$373,606.10

Obligated Funds Currently in Checking Account:

Gravel Pit	Gravel Pit Funds	-\$40,000.00
Admin	City Hall Meter	-\$16,089.26
Library	SoA OWL Internet Subsidy	(\$1,140.00)

Unrestricted Funds: **\$316,376.84**

Pending Transfers:

FY26-05NCO	Wildlands Fire Truck - Additional Funding	\$11,000.00	Introduction 09/08/2025
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Per the Unrestricted Fund Balance Policy (Res. CY18-18), the unrestricted fund balance should be 17-35% of the 35% of the current Fiscal year's operating expenses, with a target of 25%.

FY26 budgeted operating expenses:	\$1,153,958.66
25% =	\$288,489.67
17% =	\$196,172.97
35% =	\$403,885.53

0630598.1 AMLIP Capital Project Current - Funds allocated through NCOs for funded**Capital Projects****Date and NCO**

		AMLIP	Project	Remaining	
Admin	CP19-03 Gustavus Beach Improv.	\$4,433.54	\$0.00	\$4,433.54	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP19-06 DRC Composting Facility	\$67,315.85	\$0.00	\$67,315.85	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
Roads	CP21-03 Good River Bridge Repairs	\$0.00	\$0.00	\$0.00	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP21-05 DRC Main Bldg Replacement: Design	\$826.60	\$0.00	\$826.60	Moved to AMLIP Current 08/15/2023 - NCO FY24-02
DRC	CP24-01 DRC Balefill Expansion	\$46,454.19	\$0.00	\$46,454.19	Moved to AMLIP Current 05/13/2024 - NCO FY24-13
RM	CP24-02 Same Old Road Drainage	\$69,003.00	\$0.00	\$69,003.00	Moved to AMLIP Current 06/10/2024 - NCO FY24-17
Admin	CP24-04 Heat Pump Project	\$29,585.71	\$0.00	\$29,585.71	Moved to AMLIP Current 09/11/2024 - NCO FY25-03
GVFD	CP24-05 AFG FEMA Match	\$33,404.77	\$0.00	\$33,404.77	Moved to AMLIP Current 10/21/2024 - NCO FY25-05
		\$251,023.66	\$0.00	\$251,023.66	

Pending Transfers:

		Amount	Introduced	Public Hearing	
FY26-05NCO	Wildlands Fire Truck	\$11,000.00	9/8/2025	10/13/2025	Additional Funding for Wildlands Fire Truck

- **Grants/Projects update:**

- Compost Facility

No Update – Still waiting to hear on the SWIFER Grant submittal.

DRC - Recycling Center

Update – RESPEC – the same firm as for the Good River Bridge - was just here to perform the topographical and boundary surveys necessary to help develop the engineering RFP.

- Good River Bridge Repair and Embankment Stabilization Project

Update – RESPEC project and engineer staff were in town to perform a site visit, and the survey crew was here the week of September 2nd to perform the initial survey for the project.

PIDP – Dock/Floats Protection

Update – The deadline for submittal is September 10, 2025. I have been working with AML and ADOT to coordinate the information that needs to be submitted for this grant – community information, dock usage data, testimonials and photos/videos. ADOT is preparing the budget and engineer estimates and then they format the entire proposal. We have received a couple of letters of support and are waiting for a couple more. The intent is to submit by September 9th.

Rural and Tribal Assistance Pilot Program (RTA) Application

Update – I have been working with ADOT and AML to resubmit this application. It is a similar request as the PIDP. It is a first come first served application submittal and much simpler than the PIDP application. There were problems with the website and other factors the last time we submitted this and so they pulled back the application process for everyone and then just recently published an Amended Notice of Funding Opportunity (NOFO). The application has been updated according to the new NOFO and will be submitted at the opening bell on September 8th. <https://www.transportation.gov/buildamerica/RuralandTribalGrants>

- FEMA – AFF Water Tender

No Update - We are still investigating the waiver process.

- Septage Study

Update – The 95% PER (Preliminary Engineering Report) was sent out to the community soliciting comments. So far none have been received (as of this writing). The report will need to advance to the multi-agency review committee despite the lack of comments.

Apparently Representative Andy Story met with CBJ about our septage issues. I was not invited to this meeting and was only made aware of it because Norma Fleek was in contact with the representative's office on this issue. I am unclear if that was an oversight or because whoever was sending out the emails left out a letter in my address and so none of the correspondence was coming to me. I just now received an update from the representative's staff person informing me of the outcomes from that meeting and stating she had mistyped my address. There are some misconceptions about the City of Gustavus' role in this situation and additionally I believe that they don't understand that this is not dewatered septage, so shipping capabilities and potential solutions are not appropriate to what they envisioned. Suffice it to say I need to respond to the report of the meeting. I only wish we could have participated.

At some point the council will need to decide the role they wish the City to play in this issue and how much resources they wish to dedicate towards a solution. Since we have no Public Works personnel/department it is very time consuming. Perhaps a working group needs to be formed.

- Safe Streets for All (SS4A)

Update – The grant agreement has been fully executed. WE are now waiting on the agreement for services from AML as the subrecipient. Jim Mackovjak continues to attend the cohort and other meetings for the SS4A process.

- **Xunaa Borough Update:** Mayor will update on this.
- **Internet cell booster connected to the dock** – The work was completed on September 2, and I’m told there were no glitches in the installation. I have been advised by ATS that ADOT was able to see that the Starlink and Meraki devices were online and could see the cell booster connected with activity but were unable to assess it right then because Sol had to activate the FirstNet device. I’m told it was activated but as of this writing, I don’t know the actual results of whether there is now a good signal.
- **Strengthening Gateway Communities:** I have a meeting with Joni Seay and relevant staff on September 23rd. Main topic of conversation will be about the possibility of the assisting with septage in the future – potentially after it has been dewatered.
- A list of other items:
 - Continue to participate in weekly Infrastructure Office Hours and other related meetings and seminars, including discussions with ADOT on various projects.
 - Continue to respond to septage concerns.
 - Alaska Technical Solutions and ADOT have installed the Starlink equipment and cell booster on the generator building at the dock. At this writing I am awaiting the evaluation of the signal.
 - Various HR matters – including finalizing job descriptions, and employee evaluations
 - Investigate federal procurement rules and draft additional professional services contracts
 - Civil Work Permits approval process continues which require some inspections and working through expectations. Thanks again Council Member Taylor for assisting on these permits for adherence to requirements and closing out the permits.
 - AFFF disposal of two containers still underway – in contact with Shannon and Wilson for this process. Still waiting on shipping quotes.
 - Assisting with the FF1 training costs and scheduling by working with UAF on a contract training instead of a tuition based training. They have submitted a cost proposal which will be included in the Project request document.
- Any Council Questions or Comments?

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-05NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 FOR THE WILDLANDS FIRE TRUCK
FUNDING NOT COVERED BY 2024 LEGISLATIVE GRANT**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
GVFD Wildlands Fire Truck	\$ 0.00	\$ 11,000.00	\$ 11,000.00	
Funding to be transferred directly to FNBA Checking for remaining costs not covered by 2024 Legislative Grant				
AMLIP Capital Improv Long-Term	\$ 731,525.15	\$ 720,525.15	\$ 11,000.00	
Total Change in City Held Account Balances				\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *September 08, 2025*

DATE OF PUBLIC HEARING: *October 13, 2025*

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2025.

Sally McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-06NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 FOR THE CITY COUNCIL AND GVFD
FIRE CHIEF COMPUTER REPLACEMENT PROJECT**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
CP-26-01 New Council Computers <i>Funding to be transferred directly to FNBA Checking for immediate use</i>	\$ 0.00	\$ 11,000.00	\$ 11,000.00	
AMLIP Capital Improv Long-Term	\$ 731,252.15	\$ 720,252.15	\$ 11,000.00	
Total Change in City Held Account Balances			\$ 0.00	

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *September 8, 2025*

DATE OF PUBLIC HEARING: *October 13, 2025*

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2025.

Sally McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl Barker, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY26-02**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 5 CHAPTER 10 SECTION 080 QUALIFICATION FOR CITY COUNCIL**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 5 Chapter 10 Section 080 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 5 -

Chapter 5.10 -

Section 5.10.080

(a)All elections of council officials shall be non-partisan.

(b)A person filing for office for a city seat must be:

(1)A United States citizen who is qualified to vote in state elections and

(2)A **domiciled** resident of the City of Gustavus for one (1) year immediately preceding the election for which declaring candidacy and

(3) Not disqualified under Article V of the Constitution of the State of Alaska which provides that:

"No person may vote who has been convicted of a felony involving moral turpitude unless his civil rights have been restored. No person may vote who has been judicially determined to be of unsound mind unless the disability has been removed."

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 2025

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY26-03**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 4 CHAPTER 14 SECTION 030 IMPOSITION OF ROOM RENTAL TAX**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 4 Chapter 14 Section 030 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 4 -

Chapter 4.14 -

Section 4.14.030

- (a) There shall be levied and collected a tax equal to four (4) percent on hotel/motel room rentals within the city.

(b) There shall be sales tax applied to any sale subject to the room tax in Section 4.15.030.

~~(b) There shall be no room tax on any sale subject to sales tax in Section 4.15.030.~~

- (c) Each guest is responsible for the room rental tax imposed by this chapter and the **sales tax imposed by Section 4.15.030. The total tax** shall be due and payable the month the guest departs. The tax shall apply to all rentals where the guest indicated that the room, or rooms, will be occupied by the guest for less than thirty (30) days. Rentals which are less than thirty (30) consecutive days shall be subject to the room tax even if the room or rooms were originally taken with the intent to use or occupy for thirty (30) or more consecutive days. Any unpaid tax shall be due and payable when the guest ceases to occupy or use space in the hotel/motel **or other room rental accommodations.**

- (d) Every hotel/motel operator renting rooms **or any other person renting rooms** subject to taxation under this chapter shall collect the taxes imposed by this chapter from the guest ~~at the time of collection~~ and shall transmit the same, monthly, to the city, unless the operator is allowed or directed by ~~the city administrator or city treasurer~~ to file for a different time period (i.e. quarterly or annually).

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council and ratification by the voters in the October 2025 municipal election.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this 11th day of August, 2025.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY26-04**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 4 CHAPTER 15 SECTION 030 IMPOSITION OF SALES TAX**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 4 Chapter 15 Section 030 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 4 -

Chapter 4.15 -

Section 4.15.030

- (a) There shall be levied and collected a tax equal to three (3) percent of the selling price on retail sales, rentals made, and services performed within the city.
- (b) There shall be ~~no sales tax on any~~ **applied to any** sale subject to the room tax in [Section 4.14.030](#).
- (c) The taxability of a sale of goods is determined by the delivery of **or receipt of the goods in the city.** ~~tangible personal property.~~ The taxability of a rental ~~made~~ is determined by the place where the ~~service is performed or~~ rental property is located, ~~except as provided below,~~ **The sale of a service is subject to the sales tax if the service is provided or performed within the city.**
 - (1) Where a buyer, **purchaser or customer** receives a service within the corporate limits of the City of Gustavus, and the service begins, or is conducted in any part, or ends therein, or where the buyer, **purchaser or customer** receives an entire service therein the sale is subject to the City of Gustavus Sales Tax.
 - (2) A person who furnishes proof, in the form required by the city ~~treasurer clerk,~~ that **they have** ~~he has~~ paid the **sales** tax in some jurisdiction other than the city, on the sale of a service, is required to pay the city's sales tax to the extent {of the difference} of the amount of sales tax paid elsewhere and the amount of **sales** tax levied by the city. This paragraph applies to a sales tax in any taxing jurisdiction, whether inside or outside the state.

- (d) Every seller making sales, rentals or performing services subject to taxation under this chapter **or any facilitator of sales, rentals, or services who charges the total price to the buyer, purchaser, or customer,** shall collect **the sales tax** ~~taxes~~ imposed by this chapter from the buyer, **purchaser, or customer** at the time of collection and shall transmit the same, monthly, to the city.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council and ratification by the voters in the October 2025 municipal election.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this 11th day of August, 2025.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-18**

**A RESOLUTION BY THE CITY OF GUSTAVUS ESTABLISHING THE ENDOWMENT FUND
GRANT SPECIAL ADVISORY COMMITTEE (EFGC)**

WHEREAS, the Gustavus City Council recently adopted CY25-11, a resolution establishing Policy and Procedure for the implementation and awarding of Endowment Fund Grants; and,

WHEREAS, the Policy and Procedure requires an Endowment Fund Grant Special Advisory Committee (EFGC) to be established at the September General Meeting of the City Council;

NOW THEREFORE BE IT RESOLVED, that, in accordance with CY25-11, the Gustavus City Council hereby establishes the Endowment Fund Grant Special Advisory Committee (EFGC), comprising the City Treasurer, serving in an advisory capacity only, and a minimum of three (3) and maximum of seven (7) Gustavus community members who have applied to the City, have been nominated by the Mayor and approved by the City Council at the October General Meeting. As an official advisory committee, the EFGC must comply with the requirements of the Alaska Open Meetings Act, CoG 2.40.150, and Resolution CY25-12. This committee will serve for the 2025 Endowment Fund Grant cycle and will automatically dissolve when duties have been completed. The EFGC will be guided by policy and procedure as set out in CY25-11.

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 2025, and effective upon adoption.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-19**

**A RESOLUTION BY THE CITY OF GUSTAVUS APPOINTING ELECTION JUDGES FOR THE
2025 MUNICIPAL ELECTION**

WHEREAS, the City of Gustavus Code of Ordinance 5.10.130 (b) requires that for each municipal election “Prior to each election, the clerk with the approval through a resolution of the council, shall appoint at least three (3) city voters as election judges to be the election board at the designated polling place.”; and,

WHEREAS, one election judge shall be designated chair of the board. The election judges shall not be council members, candidates for office, or immediate relatives of candidates; and,

WHEREAS, if an appointed election judge fails to appear and subscribe to the oath on election day or becomes incapacitated during the time of the election or the counting of the ballots, the remaining judges shall appoint a qualified voter to fill the vacancy; and,

WHEREAS, the City of Gustavus Council hereby authorizes the following qualified electors:

Liesl Barker	Election Supervisor	Ken Levine	Election judge
Kim Ney	Election Board Chair	Lesli Sirstad	Election judge
Artimus Bonadea	Election judge	Nataley Partick	Election judge
Becky King	Election judge	Nina Valadez	Election judge
Connie Darnell	Election judge	Deirdre Summers	Election judge
Ellie Sharman	Election judge	Paul Berry	Election judge
Jai Crapella	Election judge	Morgan Park	Election judge

WHEREAS, the clerk may appoint as many election judges as needed to conduct an orderly election and to relieve the election judges of undue hardship.

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council approves these electors as the 2025 Municipal Election judges:

AMENDMENT PASSED and **APPROVED** by the Gustavus City Council this XX day of _____ 2025, and effective upon adoption.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-20**

**A RESOLUTION BY THE CITY OF GUSTAVUS, ALASKA, URGING THE U.S. DEPARTMENT
OF AGRICULTURE NOT TO RESCIND THE ROADLESS AREA CONSERVATION RULE AND
TO ENACT STRONG PROTECTIONS FOR OLD-GROWTH FORESTS IN THE TONGASS
NATIONAL FOREST**

WHEREAS, The City of Gustavus is a distinctive community that prospers by and through protection of its natural resources; and,

WHEREAS, the sustainability and resilience of our community's economy and our lifestyles depend upon nurturing and sustaining the natural resources of our forests, rivers, and ocean, locally and regionally in Southeast Alaska; and,

WHEREAS, many Gustavus residents obtain their livelihood from environmentally dependent tourism and fishing activities; and,

WHEREAS, the Roadless Area Conservation Rule was first adopted in 2001 to protect over 50 million acres of our nation's most essential and intact roadless areas in national forests throughout the United States; and,

WHEREAS, roadless areas in the Tongass National Forest represent some of the most spectacular and unique lands anywhere in the national forest system and support hunting, fishing, and customary and traditional uses and provide unparalleled outdoor recreation opportunities and opportunities for businesses; and,

WHEREAS, the amount of stored carbon in the intact old-growth forest and soils of the Tongass represents one of the highest carbon stores in the world, and the conservation of intact inventoried roadless areas on the Tongass is essential for maintaining America's resilience and slowing climate change throughout the world; and,

WHEREAS, the Roadless Area Conservation Rule provides essential flexibility, allowing the U.S. Forest Service to authorize construction or reconstruction of a road in an inventoried roadless area if it is determined that it is needed for specific reasons, including some timber harvest, and as of April 2019 (the most recent data available) more than 50 projects including mines, hydropower and intertie, a timber sale, road reconstruction, and a U.S. Coast Guard antenna, among others, have been approved; and,

WHEREAS, durable protection for old-growth and mature trees in the Tongass is needed and the Roadless Area Conservation Rule provides our community and others in Southeast Alaska with such safeguards; and,

WHEREAS, the City Council of Gustavus, Alaska, has affirmed its support for the Roadless Area Conservation Rule in two previous resolutions, Resolution CY18-31, in 2018, and Resolution CY21-15, in 2021; and,

WHEREAS, the U.S. Department of Agriculture is preparing an environmental impact statement that will rescind the Roadless Area Conservation Rule nationwide, including on the Tongass National Forest (90 *Fed. Reg.* 42179, August 29, 2025); and,

WHEREAS, the USFS proposed rule claims a rationale of increased fire risk and a need for fire risk remediation in roadless areas, fire risk in the rain-soaked Tongass National Forest is a non-problem and road access in national forests nationwide increases the risk of human-caused catastrophic fires; and,

WHEREAS, the communities in wildland urban interfaces nationwide are most effectively protected by fire hardening the structures and the vegetation immediately around them, rather than by logging, thinning, or other “mitigation” measures in nearby or distant roadless forest lands; and,

WHEREAS, large-scale commercial logging in our region would cause significant harm to the ways of life that characterize our community and force the residents and the community to use their resources to fight logging proposals and to advocate for durable protection of the region’s national forest lands.

NOW THEREFORE BE IT RESOLVED that the City Council of Gustavus, Alaska, supports the protecting the remaining old-growth trees on the Tongass National Forest from any large-scale commercial logging and urges the U.S. Department of Agriculture to keep the Roadless Area Conservation Rule in place; and,

NOW THEREFORE BE IT FURTHER RESOLVED that the City Council of Gustavus, Alaska, opposes any rescission of the Roadless Area Conservation Rule both nationwide and, in particular, on the Tongass National Forest. The Roadless Area Conservation Rule should continue to underpin and inform National Forest management plans as a core management policy.

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____ 2025, and effective upon adoption.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

CITY OF GUSTAVUS

Policies and Procedures

Title: City of Gustavus Policy and Procedure for a Regular Position Employee Performance Evaluation

Authority

City of Gustavus, 3.04.07 Performance Evaluation of Regular Position Employees. End of probationary period; annual; special.

Policy

It is the policy of the City of Gustavus to utilize an employee performance evaluation program to assist the City in maintaining the highest quality employees and highest quality performance. Performance evaluations share the following common objectives:

1. To optimize the application of human resources toward the achievement of City service goals.
2. To provide an opportunity for the supervisor and employee to review, evaluate and align the working relationship between the employee and the City.
3. To provide an opportunity for the supervisor to manage performance on a scheduled basis.
4. To make effective use of employee skills.
5. To facilitate skill development and performance improvements.
6. To provide acknowledgement of work done.
7. To gain new information and ideas from employees.
8. To clarify job expectations and discuss opportunities for improvements, development and goals for the next period.
9. To provide an opportunity for employees to create an individual development plan.

Procedure

1. **Supervisor schedules date for performance evaluation discussion:** at least ten working days in advance, a date is set for the discussion of the completed performance evaluation. ~~of a performance evaluation and asks~~ The Supervisor or City Clerk to provide employee with an Employee Self-Evaluation and Development Plan form.
2. **Employee submits self-evaluation form** at least ~~three~~ five working days prior to evaluation discussion.
3. **Supervisor fills out Regular Position Employee Performance Evaluation form** informed by guidance from Title 3, position description, personnel memos, employee self-evaluation, previous performance evaluations, observations during the review period, and interactions with supervisor, colleagues, the public, etc. The supervisor will provide specific examples for ratings in the comments section.
4. **Supervisor discusses evaluation with employee** in a private city location.
 - a. Employee signs evaluation and receives a copy
 - b. Supervisor's evaluation and employee self-evaluation are placed in personnel file
5. **Employee is given the opportunity to respond** in writing to supervisor comments or to indicate that he/she has no comments and submit signed response form to City Clerk within five working days of the evaluation meeting. Response will be placed in personnel file. Performance evaluations shall not be subject to the grievance procedure [3.04.07(f)].
6. **In the cases of the City Clerk, City Treasurer, and City Administrator**, the ~~evaluation forms~~ Regular Position Employee Performance Evaluation form, using the process described in Step 3, will be filled out in an Executive Session discussion of the Council and approved by

Attachments:
Appendix A, B, and C

Reference: City of Gustavus
Adopted by Resolution CY14-25
Amended by Resolution CY25-10

Page 1 of 10

motion in an open meeting. The City Administrator will take part in the executive session for evaluation of the Clerk and Treasurer and may provide a basic draft to work from.
~~Following the executive session on~~ The evaluation discussion will be ~~scheduled~~ held with the employee, the mayor and two council members.

7. Forms to be used in the evaluation process are adopted as Appendices to this Policy and Procedure document. Spacing within each category may be expanded or decreased as appropriate.

Appendices

Appendix A: Employee Self-Evaluation and Development Plan

Appendix B: Regular Position Employee Performance Evaluation

Appendix C: Notice of Work-Performance Deficiencies and Performance Action Plan

Note: This form may be used by a supervisor after any meeting with an employee in which work-performance deficiencies and remedies are discussed.

Signed: Sally A. McLaughlin, Mayor of the City of Gustavus

Date



City of Gustavus

Project Scoping Document Nomination Short Form

Project eligibility

Does the proposed project represent a major, nonrecurring expense? YES ☒ NO ☐

Will the proposed project result in a fixed asset (e.g., land, major equipment, building or other structure, road or trail) with an anticipated life of at least two years? YES ☒ NO ☐

Will the project provide broad community benefit? YES ☒ NO ☐

If you were able to answer YES to all three questions, please provide the following additional information:

1. Project title (Suggested heading in CIP): **City Council and GVFD Fire Chief Computer Replacement Project**

2. Project description and benefit. Describe the project in half a page or less, including specific features, stages of construction, etc. Explain how the project will benefit the Gustavus community.

The City Council computers (7 in total) are too old to update to Microsoft Windows 11. Windows 10 will no longer be supported come October 2025. Not upgrading our computers and trying to continue operating on an unsupported Windows 10 would open us up to cyber security threats. Our City Council Members are all volunteers who put in a lot of their time to help our city function. The least we can do is provide them with the appropriate equipment to serve in their role.

The Fire Chief's computer is also outdated and has run out of storage. The age of his computer has put his computer in the same situation as the council's computers. The Fire Chief is also expected to keep personal identifiable information (PII) on the physical computer in a secure file versus being on the server. This takes up a large amount of storage.

Providing new computers so that the Fire Chief and Council Members can carry out their roles and responsibilities in representing/serving the community is important. As a City we make a commitment to our community to work efficiently and to do the best we can to keep all data secure.

3. Plans and progress. Describe in one or two paragraphs what has been accomplished so far (if anything). This may include feasibility study, conceptual design, final design/engineering/permitting, fundraising activity, and total funds raised to date.

We obtained two quotes for the purchase of these computers. Our IT company, ATS had the lowest quote for the cost of all 8 computers as well as a site visit to help set up the computers. If possible, I would like ATS to give a brief training on how to recognize phishing and what to do.

We are also awaiting a quote from ACS for the computers as well. If this quote is better we would purchase them from ACS; they would ship them here and then we would have ATS configure them.

Item #15.

4. Project cost:

A. TOTAL COST (including funds already secured) = \$ 9,700

Cost of Site Visit and configuration: \$1,700

Cost of 8 Dell Latitude 5450-i5-135U: \$8,000

B. For construction projects, break out preconstruction costs (feasibility/design/permitting):

Preconstruction costs = \$ N/A Construction costs = \$ N/A

5. Timeline: Indicate when you hope to complete each phase of the project.

Please keep in mind that the CIP will not be published until the end of September.

Legislative funding (if any) would not be available until July of next year (or later) for state funding and October of next year (or later) for federal funding.

A. For projects that consist of land or equipment purchase only, state when the purchase would be made: N/A

For construction projects:

B. Preconstruction phase to be completed by N/A.

C. Construction phase to be completed by N/A.

The goal would be to have the computers in Gustavus and signed out to the council members no later than end of November.

6. Provide a quality digitized photo, drawing, map, or other graphic image of your project if possible.

Description	Qty
*** New Council/Fire Chief Laptops Dell Latitude 5450 - i5-135U, 16GB RAM, 256GB SSD, Win11 Pro, 3yr Warranty	8



City of Gustavus

Project Scoping Document Nomination Short Form

Project eligibility

Does the proposed project represent a major, nonrecurring expense? YES ☒ NO ☐

Will the proposed project result in a fixed asset (e.g., land, major equipment, building or other structure, road or trail) with an anticipated life of at least two years? YES ☐ NO ☒

Will the project provide broad community benefit? YES ☒ NO ☐

If you were able to answer YES to all three questions, please provide the following additional information:

1. Project title (Suggested heading in CIP): 2025 Department Wide Firefighter 1 Training

2. Project description and benefit. Describe the project in half a page or less, including specific features, stages of construction, etc. Explain how the project will benefit the Gustavus community.

The goal of the project is to provide a firefighter 1 (FF1) course for the Gustavus Volunteer Fire Department responders. Firefighter 1 training is an entry-level certification program that prepares individuals for basic firefighting duties. It covers essential skills such as:

1. **Fire Suppression:** Techniques for safely fighting structural, wildland, and vehicle fires.
2. **Rescue Operations:** Basics of search and rescue, including victim removal and emergency evacuation.
3. **Ladder and Hose Operations:** Proper use of ladders, hose lines, and nozzle operations.
4. **Personal Protective Equipment (PPE):** Training on the use of firefighting gear (helmets, turnout gear, breathing apparatus).
5. **Fire Safety:** Understanding fire behavior, safety protocols, and preventing accidents.
6. **Hazardous Materials Awareness:** Basic knowledge of handling and identifying hazardous materials.
7. **Medical Skills:** Basic first aid, CPR, and trauma care.
8. **Communication:** Radio procedures and teamwork within the fire service.

The goal is to equip our responders with the foundational skills and knowledge needed to work effectively and safely in firefighting environments.

To achieve this goal, we first need to start with online classwork. The FF1 class is approximately 545 hours long, including the skills portion. The online work would be self-study, online lectures, and written testing. The classwork needs to be finished before the skills portion of the class.

The next portion of the class would be approximately two weeks of skills practice and testing in Fairbanks, AK. The stay in Fairbanks would require either an Airbnb, a series of dorms, or a hotel stay for the two weeks needed to attend the skills portion of the class. The trip would require us to bring our fire gear, excluding our SCBAs, to Fairbanks.

Providing the funding for seven responders to attend a Firefighter 1 class would be an excellent opportunity for the Gustavus community to enhance the safety of the Gustavus Volunteer Fire Department.

3. Plans and progress. Describe in one or two paragraphs what has been accomplished so far (if anything). This may include feasibility study, conceptual design, final design/engineering/permitting, fundraising activity, and total funds raised to date.

4. Project cost: (Rough Estimates)

- Course costs for up to 8 students 15,493
- Cost per student for materials
 - IFTSA FF1 7th Ed. Textbook and student course workbook
 - \$140 per book
 - IFTSA Hazardous Material Operations 6th Ed
 - \$90 per book
 - 2024 Emergency Response Guidebook
 - \$10 per book (we already have these books in stock)
 - State of Alaska FF1 and Hazmat testing fee
 - \$100 per student
- Total Course cost comes to \$18,213 for instruction averaging to \$2,277 per student
- Travel per student
 - Seaplanes= \$368 per student/ 7 students total at \$2,576
 - Planning on \$80 Excess weight charge for fire gear/ total of \$560
 - Freight charge \$45/ total \$315
 - Option B: Alaska Marine Highway= \$60 per student/ 7 students total \$420 one way/ \$840 round trip if ferry aligns with the class.
 - Alaska Airlines= \$553 per student/ 7 students total at \$3,871
- Hotel per student
 - Juneau (flights do not line up for only one day of traveling to Fairbanks)
 - Option A: super 8 = \$117.64 per student/ 7 Students total at \$823.48
 - Option B: AirBnB = \$806 for one night (whole house)
 - Fairbanks
 - Option A: AirBnb = Range from \$4,000 to \$10,000 for two weeks (whole house)
 - Option B: Hotel = \$2,030 per student/ 7 students total at \$14,210
 - Option C: Dorms = \$253 for one night for 7 students/ total at \$3,542

- Option D: Various Firehalls
 - Car rental
 - Hertz (minivan): \$1,476.37
 - Enterprise (minivan): \$1,178.33
 - Turo (7 seats): \$1,319.78
 - Budget (minivan): \$1,555.99
 - Total cost needed
 - \$32,000. This is based with Seaplanes, Super 8 in Juneau, Airbnb, and turo car rental with \$781.74 wiggle room. We'll plan to use the ferry if the ferry lines up with the dates, in this case it would be cheaper.
5. Timeline: Indicate when you hope to complete each phase of the project.
Please keep in mind that the CIP will not be published until the end of September.
Legislative funding (if any) would not be available until July of next year (or later) for state funding and October of next year (or later) for federal funding.
- Once approved, we are hoping to have the class done by the end of February 2026.
6. Provide a quality digitized photo, drawing, map, or other graphic image of your project if possible.

N/A

Mayor's Monthly Report

September 2025

Xunaa Borough: As part of my August report, I gave a verbal update stating that the attorneys working on our case had identified that the record sent to the Court by the LBC was incomplete. They notified the LBC and filed a Notice of Incomplete Record in court on August 8th. They also filed a motion to request the court to stay the due date on the brief until the record is complete. We will be given a new due date for filing briefs. Once all the briefs are filed, responded to and oral arguments are held, a process that will take at least several weeks, the Court then has up to six months to make their decision.

Staff Meeting: No staff meeting in August. We will be back on track for monthly meetings starting September 10.

Staff Evaluations: We continue to work on completing staff evaluations. These take a surprising amount of time; we expect to complete all evaluations by the end of the year; then we can establish a schedule for regular annual reviews.

Volunteer opportunities abound right now! We are still seeking people to serve on the Ordinance Review Committee. I have put my name in; we can have up to two council members on the committee, and four or five members of the public. Election workers, volunteers to help with community emergency response planning, and very short-term volunteers for the Endowment Fund Grant review committee are all being sought.

Upcoming:

- I will be attending the Southeast Conference Annual Meeting September 16-18 (Tues-Thurs), traveling to Sitka on Monday morning and returning Friday morning. I've included the draft agenda in my report; if there is anything anyone would like me to pay special attention to, please let me know.
- I plan to start up with a weekly coffee/tea with the Mayor starting September 12th. Flyers will be posted.

Thank you: I'd like to say a few words of appreciation to my fellow council members. Your support and respect for me and for each other means that together we can accomplish much to serve our community. You each contribute a unique perspective and individual strengths to our discussions. Every meeting offers me moments of humility and opportunities for learning and for being prepared to "do better next time"! Thank you for your commitment to the City of Gustavus.

Sally McLaughlin, Mayor



ROOTED IN RESILIENCE

2025 SOUTHEAST ALASKA ECONOMIC SUMMIT & 67TH ANNUAL MEETING

SEPTEMBER 16-18 2025 ★ SITKA, ALASKA

Tuesday, September 16th, Sitka's Harrigan Centennial Hall

- 7:00 AM **Registration & Breakfast**
- 8:00 AM **Opening Ceremony & Welcome**
- 8:40 AM **Southeast Alaska by the Numbers**
- 9:10 AM **State of Southeast**
- 9:45 AM **Visitor Industry- Creating a Community Experience**
- 11:15 AM **Transportation – Building Strategic Multi-Modal Systems**
- 12:15-1:15 pm **Luncheon – Keynote: Senator Murkowski (Tentative)**
- 1:30 PM **Keeping Communities Connected**
- 2:30 PM **Fisheries – Modernizing for a Vibrant Future**
- 4:00 PM **State of Alaska Southeast Legislative Forum - A discussion of State policies, programs and regional needs**
- 5:30-8:30 PM **Community Reception!**

Wednesday, September 17th, Sitka's Harrigan Centennial Hall

- 7:30 AM **Breakfast**
- 8:15 AM **Welcome Back**
- 8:30 AM **A Conversation with Alaska's Commissioners**
- 9:30 AM **Natural Resources**
- 10:30 AM **The Alaska Mariculture Cluster**
- 11:30 AM **Opportunities in Southeast- Workshop Previews**
- 12:00 -1:00 PM **Luncheon**
- 1:15 PM **Legislative Prognostication**
- 1:30 PM **Energy Security, Infrastructure & Distribution**
- 2:45 PM **Workforce Development**
- 3:30-4:00 PM **University of Alaska Update**
- 5:45 PM **Awards Banquet & UAS Scholarship Auction- Fireside and Fizz**

Thursday, September 18th, Sitka's Harrigan Centennial Hall

- 7:30 AM **Breakfast**
- 8:30 AM **Welcome & Membership Meeting**
- 9:45 AM **Funders and Finders**
- 10:30 AM **Housing Hurdles to Meet an Economic Boom**
- 11:15 AM **Health Care Spotlight**
- 11:45 AM **Luncheon**
- 12:15 PM **Strategies & Collaborations- Making Federal and State Partnerships Work**
Economic Impacts of SASS, Year Three
- 1:30 PM **Breakout Work Sessions**
Room: Southeast Long Range Transportation Plan
Room: SEASWA Regional MSW Strategy
Room: Collaborating on the Child Care Crisis
- 3:00 PM **The State of Sitka's Economy**



Mings and Matters



JOIN GUSTAVUS MAYOR, SALLY MCLAUGHLIN

at the Fireweed to discuss city matters that
are important to you.

**FRIDAYS AT
11AM**

**STARTING
9/12/2025**