



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, December 12, 2022 at 7:00 PM
via Zoom

COUNCIL MEMBERS

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Members: Janene Driscoll, Jim Mackovjak
Tania Lewis, Shelley Owens, Brian Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk, CMC - Karen Platt
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING

INFORMATION <https://us02web.zoom.us/j/81710351574?pwd=Sy91YzQvaXl6dXdhdklEUHh2U2wyZz09>

ID: 817 1035 1574 PASSCODE: 002117 TEL: 253 215 8782

ROLL CALL

Reading of the City of Gustavus Vision Statement

APPROVAL OF MINUTES

- [1.](#) 11-14-2022 General Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

- [2.](#) Gustavus Public Library Quarterly Report
- [3.](#) Marine Facilities Coordinator Quarterly Report
- [4.](#) City Treasurer Monthly Financials
5. City Administrator Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

ORDINANCE FOR PUBLIC HEARING

- [6.](#) FY23-10NCO Endowment Fund Grant Transfer Introduction (Introduced 11-14-2022)
- [7.](#) FY23-11NCO Departmental Budgets (Introduced 11-14-2022)
- [8.](#) FY23-12NCO FNBA to AMLIP Transfer 2023 (Introduced 11-14-2022)

UNFINISHED BUSINESS

NEW BUSINESS

- [9.](#) Gustavus Historical Archives & Antiquities Endowment Fund Grant Extension
- [10.](#) CY22-24 Endowment Fund Grant Awards for 2023
- [11.](#) Approve Amended Scoping Document for the DRC Composting Yard Improvement Project
- [12.](#) Approve Amended Scoping Document for the DRC New Main Building Project
- [13.](#) Approve Project Scoping for the DRC Horizontal Baler Project

14. CY22-25 Shared Fisheries Business Tax for FY23

CITY COUNCIL REPORTS

15. Mayors Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: December 6, 2023 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

VISION STATEMENT

We envision a distinctive community:

- *That prospers while and by protecting its natural resources;*
- *With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- *Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- *In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

**CITY OF GUSTAVUS
CITY COUNCIL GENERAL MEETING
NOVEMBER 14, 2022**

Item #1.

MINUTES - PENDING

ROLL CALL

PRESENT

Mayor Mike Taylor
Vice Mayor Kyle Bishop
Council Member Jim Mackovjak
Council Member Brian Taylor
Council Member Janene Driscoll
Council Member Shelley Owens

ABSENT

Council Member Tania Lewis

Reading of the City of Gustavus Vision Statement

The City of Gustavus Vision Statement was read by Council Member Shelley Owens.

APPROVAL OF MINUTES

1. 10-07-2022 City Council Election Review Committee Meeting Minutes
2. 10-10-2022 General Meeting Minutes
3. 10-26-2022 Special Meeting Minutes
Motion made by Council Member Driscoll to approve by unanimous consent the 10-07-2022 City Council Election Review Committee Meeting Minutes, the 10-10-2022 General Meeting Minutes and the 10-26-2022 Special Meeting Minutes.

Seconded by Council Member Mackovjak.

Hearing no objections, the 10-07-2022 City Council Election Review Committee Meeting Minutes, the 10-10-2022 General Meeting Minutes and the 10-26-2022 Special Meeting Minutes were adopted by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor Taylor announced the agenda as set by unanimous consent.

COMMITTEE / STAFF REPORTS

4. Gustavus Visitors Association Quarterly Report
Gustavus Visitors Association President, Leah Okin submitted a written quarterly report. Marketing Technician, Brian Taylor provided an oral summary.
5. Gustavus PFAS Action Coalition Quarterly Report

Gustavus PFAS Action Coalition Treasurer / Secretary, Sally McLaughlin submitted a written quarterly report and provided an oral summary.

6. Disposal and Recycling Center Quarterly Report
Disposal and Recycling Center Manager / Operator, Paul Berry submitted a quarterly report and provided an oral summary.
7. City Treasurer Monthly Financials and Quarterly Report
City Treasurer, Ben Sadler submitted monthly financials, a quarterly report and provided an oral summary.
8. City Administrator General Meeting Report
City Administrator submitted a written report and provided an oral summary.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

9. Certificate of Records Destruction
10. FY23-10NCO Endowment Fund Grant Transfer Introduction (Public Hearing 12-12-2022)
11. FY23-11NCO Departmental Budgets (Public Hearing 12-12-2022)
12. FY23-12NCO FNBA to AMLIP Transfer 2023 (Public Hearing 12-12-2022)

Hearing no objections, the consent agenda is adopted as presented.

ORDINANCE FOR PUBLIC HEARING

13. FY23-07 Providing for the Amendment of City Ordinance Title 6 - City Departments and Contracted Services, Section 03.040 Services Provided (Introduced 10-10-2022)

Mayor Taylor opened the Public Hearing at 7:54 PM

Public Comment: None

Mayor Taylor closed the Public Hearing at 7:54 PM

Motion made by Mayor Taylor to approve FY23-07 Providing for the Amendment of City Ordinance Title 6 - City Departments and Contracted Services, Section 03.040 Services Provided as Introduced at the 10-10-2022 meeting as amended.

Seconded by Vice Mayor Bishop.

Council Comment:
Council Member Owens
Council Member Mackovjak

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

14. FY23-08NCO Capital Project Funding 2023 (Introduced 10-10-2022)

Mayor Taylor opened the Public Hearing at 8:03 PM

Public Comment: None

Mayor Taylor closed the Public Hearing at 8:04 PM

Motion made by Mayor Taylor to adopt the substitute in the packet for FY23-08NCO Capital Project for the septage project funding 2023 in the amount of \$37,500.00.

Seconded by Council Member Mackovjak.

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

15. FY23-09NCO Departmental Budgets (Introduced 10-10-2022)

Mayor Taylor opened the Public Hearing at 8:08 PM

Public Comment: None

Mayor Taylor closed the Public Hearing at 8:08 PM

Motion made by Council Member Taylor to adopt the Mayors' substitute for ordinance FY23-09NCO.

Seconded by Council Member Driscoll.

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

Mayor Taylor called for a 5-minute recess at 8:10 PM.

Mayor Taylor reconvened the meeting at 8:15 PM

UNFINISHED BUSINESS

None

NEW BUSINESS

16. CY22-23 Supporting AK Airlines Essential Air Service Program Compensation Application 2023-2025

Motion made by Mayor Taylor to adopt Resolution CY22-23 Supporting AK Airline Essential Air Service Program Compensation Application 2023-2025.

Item #1.

Seconded by Vice Mayor Bishop.

Public Comment: None

Council Comment: None

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

17. Approval of the GVFD Code Blue Grant Proposal

Motion made by Vice Mayor Bishop to approve the submission of a Gustavus Volunteer Fire Department Code Blue Grant Application to purchase a LUCAS Chest Compression System.

Seconded by Council Member Owens.

Public Comment: None

Council Comment:
Vice Mayor Bishop
Council Member Owens
Council Member Taylor

Voting Yea: Mayor Taylor, Vice Mayor Bishop, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

CITY COUNCIL REPORTS

18. Mayors Report

Mayor Taylor submitted a written report and provided an oral summary. Mayor Taylor added that a letter was sent to Senator Murkowski regarding completion of the intertie and an update on the Alaska Trails Group draft SCORP plan a statewide outdoor recreation plan.

CITY COUNCIL QUESTIONS AND COMMENTS

Council Member Driscoll - Mayor's report via Newsgroup.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, Mayor Taylor adjourned the meeting at 9:04 PM.

Mike Taylor, Mayor

Date

Attest: Karen Platt CMC, City Clerk

Date

Quarterly Staff Report—December 2022—Gustavus Public Library



#907.697.2350

LeAnn Weikle ~ Library Services Director ~ leann.weikle@gustavus.lib.ak.us

Jessie Soder ~ Library Administrative Director ~ jessie.soder@gustavus.lib.ak.us

1. General Library Statistics Sept.-Nov. 2022

	Sept.	Oct.	Nov.
Library Visitors	493	308	350
Books Checked Out	596	616	566
Movies Checked Out	248	210	189
Interlibrary Loans Checked Out	32	47	15
Digital Materials Checked Out	139	171	127
Other Materials Checked Out	38	28	38
Events Hosted at/by Library	14	12	22



Letters to Santa

When: December 10, from 11am- 2pm

Come to the Gustavus Public Library, write a letter to Santa and other holiday greetings! We'll mail your letter and Santa will write back!

Parents please bring 1 festive stamp, we will have envelopes.

Light holiday refreshments will be provided but feel free to bring extra cheer for all to share.

Past, Current, and Upcoming Programming for Fall/Winter 2022

- Write a Letter to Santa, Dec. 10
- Book and Cookie Swap, Dec. 3 (collaboration with GCC)
- Halloween Trick & Treats at the Library, Oct. 31
- Spooky Read with the Book Witches, Oct. 22
- Reading Club, Tuesdays and Wednesdays (started in October)
- Everybody Welcome Band, Thursdays at 5:15
- Gustavus School Class visits (preschool, K-1, 2-5, middle school)
- Art Club, 2-5, Nov. 3-Dec. 14 (once a week/6 weeks)
- Art Club, K-1, Sept. 22-Oct. 27 (once a week/6 weeks)
- Paul Greci author visit, Oct. 18 (two presentations—student and public)
- Kid's Night Partnership at Gustavus Community Center once a month
- Gustavus Virtual Adult Book Club (new books chosen monthly) OPEN TO EVERYONE!
- Books for Babies and 1000 Books Before K
- Test Proctoring (driver's license, EMT, AK STAR)
- Curbside Services 5 days/week
- Grab and Go Activity Kits
- Custom-made book boxes – please let us know if there are any requests
- Library Friends Meetings





2nd-5th Grade Art Club



K-1 Art Club

2. Status of Active or Upcoming Grants

In April 2022, our library was awarded a \$10,000 Alaska Community Foundations Grant. This grant will allow us to host several literacy camps during the next year. These camps will have a literacy, E.S.T.E.A.M., and outdoor education focus and will be available for youth in our community. (E.S.T.E.A.M. = Environment, Science, Technology, Engineering, Art, and Math) Our first camp, held Aug. 15-18, was a huge success! We are in the planning stages for upcoming camps.

Each year we apply for the PLA (Public Library Assistance) Grant. We were awarded the grant for FY23, so we have a total of \$7,000 which we budget for materials (books, DVDs, etc.) We purchase approximately 50 books/DVDs per month using funds from this grant. Please let us know if you have a book or DVD request!

3. Existing Projects

We met with Chatham School District Superintendent Ralph Watkins on December 2, and offered our support and cooperation in building a partnership between the Chatham School District and the City of Gustavus and Gustavus Public Library. We shared a draft of an MOA between the district and the city that was started in 2016, but never finalized. We will be working with the Superintendent and the district to build the partnership and finalize the MOA between the Chatham School District and the City of Gustavus. This partnership and MOA will support the Strategic Plan of the Chatham School District and help to fulfill the mission of the library.

We are working on forming a TACO (Teen Advisory Council) beginning with middle school age children. We are collaborating with Brittney Cannamore, the Gustavus Community Center Operations Manager, Morgan Park, a paraprofessional from the Gustavus School, and Megan Bishop, a teacher from the Gustavus School. We are

hoping to offer programs, support and fun at the GCC and/or Library for the 5th-8th grade age group in Gustavus. The idea of a TACO group came from an online webinar we both attended in August.

Our Library Assistant, Melisa Gomb is still working on recataloging the picture books section—a BIG, but much needed, task. We love seeing the progress she is making.

We have a lot of projects in progress including Books for Babes and 1000 Books Before K. These programs support children birth to 5 years old. We are continuing to work to support the Gustavus School and Gustavus homeschool populations. We are also adding more STEM kits to our collection and maintaining the Story-Walk Trail with new stories.

Our volunteers are taking on projects of their own! Some of the projects they are working on include getting our seed library up and running, organizing and finding a method to publicly share our historical library photos, organizing the start of newspaper subscriptions and which magazines are read and relevant by our patrons, planning events, and giving ALL of the plants in our library lots of TLC! We love our volunteers and our library benefits so much from them!

4. Past, Current, or Upcoming Trainings

Jessie completed *Library Supervision and Management* online course on Oct. 31. This course was paid for through the Alaska State Library.

LeAnn completed the *Early Literacy & Family Engagement* online course. This course was paid for through the Alaska State Library.

Thank you to our City Council! We appreciate all your efforts on behalf of Gustavus.

Marine Facilities Coordinator (MFC) Quarterly Staff Report

Ben Sadler, Marine Facilities Coordinator / Harbormaster

Monday, December 12th

This will be my last quarterly report as the Marine Facility Coordinator.

As the Marine Facility Coordinator, it has been my pleasure to work for the City of Gustavus. Thank you to all of the Mayors, Council members, and staff that I have worked with. I hope that the City is able to find someone who is willing to take up the role and carry on the work that we've started. I think that our marine facilities are an important part of the City's Infrastructure and I look forward to working with whoever moves into that position in the future.

The only progress I'd like to mention is to let the Council and the Community know that we were able to get the wooden floats moved into the boat harbor the third week of November and we were able to get the Steel float moved into the mouth of the river the first week of December. Everything went well and the floats are all secured for the winter. I would like to thank everyone who helped out this year. Elm Robichaud, Bryan Todd, Greg Taylor, Allen Landeen, and Joe Vanderzanden all worked to make sure that this got done. I'd like to especially thank Joe for all the work he did. Without his help I don't know how we would have gotten this work done this year.

I have also continued to work with DOT to get help finding our missing anchors in Bullmoose Cove. I believe we have an agreement in place for someone to come over next summer and reorganize the mooring situation for future use.

Report completed by BPS 12/06/2022

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through November 2022

	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Business License Fees	375.00	3,700.00	-3,325.00	10.1%
Donations	1,480.00	1,800.00	-320.00	82.2%
DRC Income	59,715.46	105,550.00	-45,834.54	56.6%
Federal Revenue				
American Rescue Plan Act	65,189.08	65,043.96	145.12	100.2%
ARPA - 22-LGLR	161,525.64	161,525.64	0.00	100.0%
Disaster Assistance (FEMA funds)	0.00	95,000.00	-95,000.00	0.0%
Nat'l Forest Receipts-Encumbered	0.00	50,000.00	-50,000.00	0.0%
Payment In Lieu of Taxes	130,512.17	130,512.17	0.00	100.0%
Total Federal Revenue	357,226.89	502,081.77	-144,854.88	71.1%
Fundraising	39.00	600.00	-561.00	6.5%
Grant Income	0.00	500.00	-500.00	0.0%
GVFD Income	-361.00	9,750.00	-10,111.00	-3.7%
Interest Income	206.08	350.00	-143.92	58.9%
Lands Income	36,636.00	27,000.00	9,636.00	135.7%
Lease Income	7,190.32	13,753.67	-6,563.35	52.3%
Library Income	351.00	0.00	351.00	100.0%
Marine Facilities Income	5,335.00	19,200.00	-13,865.00	27.8%
State Revenue				
Community Assistance Program	90,577.16	90,577.16	0.00	100.0%
Shared Fisheries Business Tax	484.52	896.00	-411.48	54.1%
Total State Revenue	91,061.68	91,473.16	-411.48	99.6%
Tax Income				
Retail Tax Income	326,362.86	400,000.00	-73,637.14	81.6%
Remote Sellers Retail Tax	32,993.76	35,000.00	-2,006.24	94.3%
Room Tax Income	98,365.59	90,000.00	8,365.59	109.3%
Fish Box Tax	8,520.00	7,500.00	1,020.00	113.6%
Penalties & Interest	2,007.08	4,000.00	-1,992.92	50.2%
Tax Exempt Cards	20.00	300.00	-280.00	6.7%
Total Tax Income	468,269.29	536,800.00	-68,530.71	87.2%
Total Income	1,027,524.72	1,312,558.60	-285,033.88	78.3%
Gross Profit	1,027,524.72	1,312,558.60	-285,033.88	78.3%
Expense				
Administrative Costs	676.22	35,000.00	-34,323.78	1.9%

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through November 2022

	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
Advertising	0.00	100.00	-100.00	0.0%
Bank Service Charges	3,179.88	4,750.00	-1,570.12	66.9%
Building				
Insurance	12,789.74	10,650.90	2,138.84	120.1%
Maintenance & Repair	573.06	9,900.00	-9,326.94	5.8%
Total Building	13,362.80	20,550.90	-7,188.10	65.0%
Contractual Services				
Ambulance Billing Expense	253.70	1,300.00	-1,046.30	19.5%
Managed IT Services	13,735.00	27,450.00	-13,715.00	50.0%
Contractual Services - Other	12,150.50	79,600.00	-67,449.50	15.3%
Total Contractual Services	26,139.20	108,350.00	-82,210.80	24.1%
Dues/Fees	8,774.26	10,050.00	-1,275.74	87.3%
Economic Development Services	35,600.00	35,600.00	0.00	100.0%
Election Expense	150.99	250.00	-99.01	60.4%
Emergency & Disaster	0.00	50,000.00	-50,000.00	0.0%
Equipment	5,863.13	15,942.49	-10,079.36	36.8%
Events & Celebrations	3,683.50	4,100.00	-416.50	89.8%
Freight/Shipping	9,716.53	30,000.00	-20,283.47	32.4%
Fundraising Expenses	0.00	500.00	-500.00	0.0%
General Liability	19,034.81	19,963.00	-928.19	95.4%
Gravel Pit Fund	6,000.00	6,000.00	0.00	100.0%
Library Materials	334.90	2,700.00	-2,365.10	12.4%
Marine Facilities	2,578.53	20,368.37	-17,789.84	12.7%
Occupational Health	0.00	500.00	-500.00	0.0%
Payroll Expenses	228,136.24	597,223.62	-369,087.38	38.2%
Professional Services	3,720.00	25,000.00	-21,280.00	14.9%
Public Relations	0.00	1,000.00	-1,000.00	0.0%
Repair & Replacement Fund	0.00	16,545.71	-16,545.71	0.0%
Road Maintenance	71,441.50	150,000.00	-78,558.50	47.6%
Stipend	750.00	10,000.00	-9,250.00	7.5%
Supplies	9,492.84	22,250.00	-12,757.16	42.7%
Telecommunications	12,348.33	21,540.00	-9,191.67	57.3%
Training	4,671.35	6,950.00	-2,278.65	67.2%
Travel	4,886.23	8,000.00	-3,113.77	61.1%

1:33 PM

12/06/22

Accrual Basis

City of Gustavus
Profit & Loss Budget vs. Actual COG Accrual
 July through November 2022

Item #4.

	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
Utilities	12,710.56	23,300.00	-10,589.44	54.6%
Vehicle	4,960.12	8,785.67	-3,825.55	56.5%
Total Expense	488,211.92	1,255,319.76	-767,107.84	38.9%
Net Ordinary Income	539,312.80	57,238.84	482,073.96	942.2%
Other Income/Expense				
Other Income				
Prior-Year Cash Balance	0.00	300,000.00	-300,000.00	0.0%
Total Other Income	0.00	300,000.00	-300,000.00	0.0%
Net Other Income	0.00	300,000.00	-300,000.00	0.0%
Net Income	539,312.80	357,238.84	182,073.96	151.0%

1:27 PM

12/06/22

Accrual Basis

City of Gustavus
Balance Sheet
 As of November 30, 2022

Item #4.

	<u>Nov 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
AMLIP Capital Improv Current (0630598.1)	30.54
AMLIP Capital Improv Long-Term (0630598.2)	267,961.45
AMLIP Repair & Replacement (0630598.3)	329,441.29
AMLIP Road Maint - Unencumbered (0630598.4)	82,961.53
AMLIP Gravel Pit Fund (0630598.8)	18,092.91
AMLIP Reserve (0630598.12)	336,810.45
APCM.Endowment Fund	1,417,772.17
FNBA - Checking	1,886,676.63
FNBA Endowment Fund - Checking	27,449.94
Petty Cash	713.74
Total Checking/Savings	4,367,910.65
Accounts Receivable	
Accounts Receivable	30,150.97
Total Accounts Receivable	30,150.97
Other Current Assets	
Undeposited Funds	3.67
Total Other Current Assets	3.67
Total Current Assets	4,398,065.29
TOTAL ASSETS	<u>4,398,065.29</u>
LIABILITIES & EQUITY	
Liabilities	17,182.83
Equity	
Fund Balance	2,806,327.16
Opening Bal Equity	1,084,743.57
Net Income	489,811.73
Total Equity	4,380,882.46
TOTAL LIABILITIES & EQUITY	<u>4,398,065.29</u>

Capital Projects 2021-2025

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project QuickBooks Class Name	Dept.	Short Form Complete	Full Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Proposed Funding Source	
Ongoing, already funded:												
Household Hazardous Waste Facility	\$ 59,450	\$ 59,450	CP18-07 Household Haz Waste Fac	DRC	N/A	12/5/2016	12/12/2016	5/13/2019		in progress	CIP, or AMLIP	
Salmon River Harbor Clean-up & Kiosk	\$ 27,000	\$ 27,000	CP18-01 Salmon River Harbor	MF	N/A	1/3/2017	1/9/2017	6/11/2018		in progress	AMLIP	
Wilson Rd. drainage improvement	\$ 40,000	\$ 40,000	CP18-02 Wilson Rd Drainage	Roads	N/A	1/26/2018	5/14/2018	6/11/2018 then returned, again 9/20/21		in progress	AMLIP	
Gustavus Beach Improvements: Phase 1	\$ 65,800	\$ 53,150	CP19-03 Gustavus Beach Improv.	Admin	N/A	3/11/2019	3/11/2019	4/8/2019		in progress	AMLIP	
Compost Yard Improvement	\$ 111,585	\$ 111,585	CP19-06 DRC Composting Facility	DRC	N/A	1/2/2018, revised 3/11/19	1/15/2018, revised 3/11/19	5/13/2019		in progress	CIP, or AMLIP CP and R&R	
Inflow Storage & HHW Facility Storage Area	\$26,400, then \$62,000	\$ 62,000	CP18-05 DRC Pre-Processing	DRC	N/A	9/16/2016, revised 3/11/19	9/16/2016, revised 3/11/19	5/13/2019	6/11/18 amended scoping document; 3/11/19 amended	in progress	CIP, or AMLIP	
Main Building Replacement, Phase 1 design/eng.	\$ 30,000		CP21-05 DRC Main Bldg Replacement	DRC	N/A	2/3/2020	2/10/2020	10/11/2021		in progress	CIP	
Good River Bridge Repairs, Phase 1 engineering	\$ 15,000	\$ 15,000.00	CP21-03 Good River Bridge Repair	Roads	6/19/2021		7/19/2021	8/9/2021		in progress		
Flood Mitigation and Recovery	\$ 105,000								Operating Budget see Wilson Rd. drainage imp.	in progress	FEMA	
Grandpa's Farm Road Bridge & Culvert	\$ 550,000	\$ 550,000.00	ITB FY22-01 RM	Roads				5/9/2022		in progress	USFWS	
Gustavus Beach Hardened Trail, Campfire	\$ 42,900	\$ 43,000.00	CP22-03 Beach Hardened Trail				9/19/2022	10/10/2022		in progress		
Structural Firefighting Gear (expire 2022)	\$ 82,500	\$ 50,000.00	CP22-01 Structural Fire Gear	GVFD				9/19/2022		in progress		
Marine Facility Vessel	\$ 30,000	\$ 30,000.00	CP22-02 Marine Facility Vessel	MF				9/19/2022		Near-term		
Septage Disposal Program	\$ 37,500	\$ 37,500.00	CP 22-04 Septic Storage Facility	Admin			10/10/2022	introd		Near-term	ARPA	
City Road Improvements, Phase 1 road engineer	\$ 30,000			Roads					use \$40K from Wilson Rd. CP, if FEMA reimburses	Near-term		
Old P.O./Preschool building refurbish	\$ 10,000	\$ 10,000.00	CP21-02 Refurbish Old P.O.	Admin	7/6/2021		7/19/2021	8/9/2021		Near-term		
Library Bike Shelter/Shed, Phase 1 design/eng.	\$ 15,000	\$ 15,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019, 9/19/22	only \$10,000 moved 8/12/19; \$5000 still to transfer	Near-term	AMLIP	
Gustavus Fish Waste Disposal Station	\$ 5,000		CP21-06 Fish Waste Disposal	MF/DRC	8/25/2021		9/20/21	10/11/2021		Near-term		
Quick Attack/Wildland Firefighting Truck	\$ 80,000			GVFD	1/28/2020	N/A	2/10/2020			Near-term	CIP, or grants	
Gravel Pit Improvements	pending		CP19-07 Gravel Extraction Improv.	Lands	N/A	4/25/2019	5/13/2019	postponed		Near-term	CIP, or AMLIP	
Main Building Replacement, Phase 2 build	\$ 257,500			DRC	N/A	2/3/2020	2/10/2020			Mid-range	CIP	
Roof/Building Exp. - Architectural & Engineering	\$ 30,000			GVFD	N/A	2/9/2018	2/12/2018			Mid-range	CIP	
Library Expansion - Architectural & Engineering	\$ 30,000			Library	3/1/2018		2/11/2019			Mid-range	CIP	
Drinking Water Point-Source Project Dev.	pending									Mid-range		
Good River Bridge Repairs, Phase 2 construction	\$ 550,000	\$ 550,000.00	ITB FY22-01 RM	Roads	6/19/2021		7/19/2021	5/9/2022		Mid-range		
Three Phase Power Installation				DRC						Mid-range		
Library Bike Shelter/Shed, Phase 2 construction			CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019		Mid-range	AMLIP	
Baler Purchase	\$ 166,630			DRC	N/A					Mid-range		
City Road Improvements, Phase 2 implementation				Roads						Mid-range		
Library Ventilation Fans Replacement	\$ 7,000			Library						Mid-range		
Refurbish/Repurpose Composting Quonset	\$ 15,000			DRC						Mid-range		
Salmon River Boat Harbor Barge Ramp Improvement				MF	N/A	9/2/2020	9/21/2020			Mid-range	AMLIP R&R	
City Hall front room - carpeting, painting, windows	\$ 15,000			Admin	2/14/2018					Mid-range		
Landscape Design consultation				-split-	2/20/2018					Mid-range		
Utility Pick-up Truck	\$15-60,000.00			GVFD	2/15/2018					Mid-range		
Water Tender / Road Water Truck	\$ 411,000			GVFD	2/15/2018		9/19/2022			Mid-range	AFG grant w/ city match	
DRC Groundwater Monitoring Well Replacements	\$ 12,000			DRC						Mid-range		
DRC Glass Pulverizer - refurbish or replace	\$ 50,000			DRC						Mid-range		
City Buildings Air-Source Heat Pump Conversion	\$ 9,000.00									Mid-range		
Firehall Roof/Building Expansion, Phase 2 constr.	\$700,000			GVFD	N/A	2/9/2018	2/12/2018, revised 2/11/2019			Long-range	CIP - state, federal grant	
Driveway Relocation or River Bank Stabilization				Admin	N/A					Long-range	AMLIP	
City Hall & Fire Hall Energy Audit Repairs				GVFD & Admin	3/1/2018	Res. CY18-12				Long-range		
Edraulic Extrication Equipment	\$35,000			GVFD	2/15/2018					Long-range	AFG	
911 System Upgrade				GVFD						Long-range		
GVFD Electric Meter Installation				GVFD						Long-range		
Library Expansion, Phase 2 constr.				Library	3/1/2018					Long-range		
DRC Shredder				DRC						Long-range		
DRC "Waste to Energy" Equipment				DRC						Long-range		
DRC Drive-on/Vehicle Scale				DRC						Long-range		
DRC Equipment Garage				DRC						Long-range		
DRC Sytrofoam Densifier				DRC						Long-range		
Landfill Closure 4-8 years	long-term			DRC	N/A					Long-range		
City Vehicle				-split-	2/20/2018					Long-range		
Salmon River Harbor Waterless Restrooms	\$70-90,000.00			MF						Long-range		
Salmon River Harbor Public Floats				MF						Long-range		
CAPGIS 2018 submission												
CAPGIS 2019 submission												
CAPGIS 2020 submission												
CAPGIS 2021 submission												
CAPGIS 2022 submission												

Capital Projects 2021-2025

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project QuickBooks Class Name	Dept.	Short Form Complete	Full Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Proposed Funding Source
Ongoing, already funded:											
Household Hazardous Waste Facility	\$ 59,450	\$ 59,450	CP18-07 Household Haz Waste Fac	DRC	N/A	12/5/2016	12/12/2016	5/13/2019		in progress	CIP, or AMLIP
Salmon River Harbor Clean-up & Kiosk	\$ 27,000	\$ 27,000	CP18-01 Salmon River Harbor	MF	N/A	1/3/2017	1/9/2017	6/11/2018		in progress	AMLIP
Wilson Rd. drainage improvement	\$ 40,000	\$ 40,000	CP18-02 Wilson Rd Drainage	Roads	N/A	1/26/2018	5/14/2018	6/11/2018 then returned; again 9/20/21		in progress	AMLIP
LIDAR	\$ 28,400	\$ 28,400	CP18-04 LIDAR of Gustavus		4/5/2018	n/a	4/9/2018	6/11/2018		Done	AMLIP
Library Roof Repair	\$ 50,000	\$ 150,000	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19; revised 8/3/20	7/22/2019; revised 8/5/19; revised 8/10/20	8/12/2019; 9/21/20		Done	AMLIP CP and R&R
Gustavus Beach Improvements: Phase 1	\$ 65,800	\$ 53,150	CP19-03 Gustavus Beach Improv.	Admin	N/A	3/11/2019	3/11/2019	4/8/2019		in progress	AMLIP
Compost Yard Improvement	\$ 111,585	\$ 111,585	CP19-06 DRC Composting Facility	DRC	N/A	1/2/2018, revised 3/11/19	1/15/2018, revised 3/11/19	5/13/2019		in progress	CIP, or AMLIP CP and R&R
Inflow Storage & HHW Facility Storage Area	\$26,400, then \$62,000	\$ 62,000	CP18-05 DRC Pre-Processing	DRC	N/A	9/16/2016, revised 3/11/19	9/16/2016, revised 3/11/19	5/13/2019	6/11/18 amended scoping document; 3/11/19 amended	in progress	CIP, or AMLIP CARES Act
Fire Hall Rain Cistern System	up to \$25,000			GVFD						in progress	
Good River Bridge Repairs, Phase 1 engineering	\$ 15,000	\$ 15,000.00	CP21-03 Good River Bridge Repair	Roads	6/19/2021		7/19/2021	8/9/2021		in progress	
City Road Improvements, Phase 1 road engineer	\$ 30,000			Roads					use \$40K from Wilson Rd. CP, if FEMA reimburses	Near-term	
Main Building Replacement, Phase 1 design/eng.	\$ 30,000		CP21-05 DRC Main Bldg Replacement	DRC	N/A	2/3/2020	2/10/2020	10/11/2021		in progress	CIP
Old P.O./Preschool building refurbish	\$ 10,000	\$ 10,000.00	CP21-02 Refurbish Old P.O.	Admin	7/6/2021		7/19/2021	8/9/2021		Near-term	
MFC Building at Salmon River Boat Harbor	\$ 8,000	\$ 8,000.00	CP21-04 MFC Building at SRBH	MFC	6/26/2021		7/19/2021	8/9/2021		in progress	
Tsunami Siren Power Installation at SRBH	\$ 4,112	\$ 4,112.45	CP21-01 Tsunami Siren Power Ins	GVFD	7/6/2021		7/19/2021	8/9/2021		done	
Library Bike Shelter/Shed, Phase 1 design/eng.	\$ 15,000	\$ 15,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019	only \$10,000 moved 8/12/19; \$5000 still to transfer	Near-term	AMLIP
Flood Mitigation and Recovery	\$ 105,000								Operating Budget see Wilson Rd. drainage imp.	in progress	FEMA
Gustavus Fish Waste Disposal Station	\$ 5,000		CP21-06 Fish Waste Disposal	MF/DRC	8/25/2021		9/20/21	10/11/2021		Near-term	
Quick Attack/Wildland Firefighting Truck	\$ 80,000			GVFD	1/28/2020	N/A	2/10/2020			Near-term	CIP, or grants CIP, or AMLIP
Gravel Pit Improvements	pending		CP19-07 Gravel Extraction Improv.	Lands	N/A	4/25/2019	5/13/2019	postponed		Near-term	
Main Building Replacement, Phase 2 build	\$ 257,500			DRC	N/A	2/3/2020	2/10/2020			Mid-range	CIP
Roof/Building Exp. - Architectural & Engineering	\$ 30,000			GVFD	N/A	2/9/2018	2/12/2018			Mid-range	CIP
Library Expansion - Architectural & Engineering	\$ 30,000			Library	3/1/2018		2/11/2019			Mid-range	CIP
Drinking Water Point-Source Project Dev.	pending									Mid-range	
Structural Firefighting Gear (expire 2022)	\$ 82,500			GVFD						Mid-range	
Good River Bridge Repairs, Phase 2 construction				Roads						Mid-range	
Three Phase Power Installation				DRC						Mid-range	
Library Bike Shelter/Shed, Phase 2 construction			CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019		Mid-range	AMLIP
Baler Purchase	\$ 166,630			DRC	N/A					Mid-range	
City Road Improvements, Phase 2 implementation				Roads						Mid-range	
Library Ventilation Fans Replacement	\$ 7,000			Library						Mid-range	
Refurbish/Repurpose Composting Quonset	\$ 15,000			DRC						Mid-range	
Salmon River Boat Harbor Barge Ramp Improvement				MF	N/A	9/2/2020	9/21/2020			Mid-range	AMLIP R&R
City Hall front room - carpeting, painting, windows	\$ 15,000			Admin	2/14/2018					Mid-range	
Landscape Design consultation				-split-	2/20/2018					Mid-range	
Utility Pick-up Truck	\$15-60,000.00			GVFD	2/15/2018					Mid-range	
Water Tender / Road Water Truck				GVFD	2/15/2018					Mid-range	
Grandpa's Farm Road Bridge & Culvert	\$ 250,000			Roads						Mid-range	USFWS and/or AKSSF
DRC Groundwater Monitoring Well Replacements	\$ 12,000			DRC						Mid-range	
DRC Glass Pulverizer - refurbish or replace	\$ 50,000			DRC						Mid-range	
City Buildings Air-Source Heat Pump Conversion	\$ 9,000.00									Mid-range	
Firehall Roof/Building Expansion, Phase 2 constr.	\$700,000			GVFD	N/A	2/9/2018	2/12/2018, revised 2/11/2019			Long-range	CIP - state, federal grant
Driveway Relocation or River Bank Stabilization				Admin	N/A					Long-range	AMLIP
City Hall & Fire Hall Energy Audit Repairs				GVFD & Admin	3/1/2018	Res. CY18-12				Long-range	
Edraulic Extrication Equipment	\$35,000			GVFD	2/15/2018					Long-range	AFG
911 System Upgrade				GVFD						Long-range	
GVFD Electric Meter Installation				GVFD						Long-range	
Library Expansion, Phase 2 constr.				Library	3/1/2018					Long-range	
DRC Shredder				DRC						Long-range	
DRC "Waste to Energy" Equipment				DRC						Long-range	
DRC Drive-on/Vehicle Scale				DRC						Long-range	
DRC Equipment Garage				DRC						Long-range	
DRC Sytrofoam Densifier				DRC						Long-range	
Landfill Closure 4-8 years	long-term			DRC	N/A					Long-range	
City Vehicle				-split-	2/20/2018					Long-range	
Salmon River Harbor Waterless Restrooms	\$70-90,000.00			MF						Long-range	
Salmon River Harbor Public Floats				MF						Long-range	
CAPIS 2018 submission											
CAPIS 2019 submission											
CAPIS 2020 submission											
CAPIS 2021 submission											

Capital Projects 2020-2025

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project QuickBooks Class Name	Dept.	Short Form Complete	Full Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Proposed F Source
Ongoing, funded for 2018:											
Household Hazardous Waste Facility	\$ 59,450.00	\$ 59,450.00	CP18-07 Household Haz Waste Fac	DRC	N/A	12/5/2016	12/12/2016	5/13/2019		2021	CIP, or AMLIP
Salmon River Harbor Clean-up & Kiosk	\$ 27,000.00	\$ 27,000.00	CP18-01 Salmon River Harbor	MF	N/A	1/3/2017	1/9/2017	6/11/2018		in progress	AMLIP
Wilson Rd. drainage improvement	\$ 40,000.00	\$ 40,000.00	CP18-02 Wilson Rd Drainage	Roads	N/A	1/26/2018	5/14/2018	6/11/2018	pending LIDAR analysis	on hold	AMLIP
LIDAR	\$ 28,400.00	\$ 28,400.00	CP18-04 LIDAR of Gustavus		4/5/2018	n/a	4/9/2018	6/11/2018		in progress	AMLIP
Community Chest facility maintenance	\$ 10,000.00	\$ 10,000.00	CP19-02 Community Chest Maint.	DRC	3/11/2019	N/A	3/11/2019	4/8/2019		completed	AMLIP
Ongoing, funded for 2019:											
Library Roof Repair	\$ 50,000.00	\$ 150,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19; revised 8/3/20	7/22/2019; revised 8/5/19; revised 8/10/20	8/12/2019; 9/21/20		in progress	AMLIP CP and R&R
Gustavus Beach Improvements: Phase 1	\$ 65,800.00	\$53,150.00	CP19-03 Gustavus Beach Improv.	Admin	N/A	3/11/2019	3/11/2019	4/8/2019		in progress	AMLIP
Compost Yard Improvement	\$ 111,585.00	\$ 111,585.00	CP19-06 DRC Composting Facility	DRC	N/A	1/2/2018, revised 3/11/19	1/15/2018, revised 3/11/19	5/13/2019		in progress	CIP, or AMLIP CP and R&R
Inflow Storage & HHW Facility Storage Area	\$26,400, then \$62,000	\$ 62,000.00	CP18-05 DRC Pre-Processing	DRC	N/A	9/16/2016, revised 3/11/19	9/16/2016, revised 3/11/19	5/13/2019	6/11/18 amended scoping document; 3/11/19 amended	in progress	CIP, or AMLIP
Funded for 2020:											
Lifepak15 Cardiac AED/Monitor	\$ 38,000.00			GVFD	1/28/2020	N/A	2/10/2020	9/21/2020	purchase in progress	completed	Code Blue & CIP or AMLIP
City Hall Copier/Printer/Scanner/Fax	\$ 4,000.00			Admin						completed	CARES Act
Salmon River Boat Harbor Boat Launch Repair				MF	9/2/2020	N/A	9/21/2020	12/14/2020		completed	operating budget
Quick Attack/Wildland Firefighting Truck	\$ 80,000.00			GVFD	1/28/2020	N/A	2/10/2020			Near-term	CIP, or AMLIP
Main Building Replacement	\$ 287,500.00			DRC	N/A	2/3/2020	2/10/2020			Near-term	CIP
Fire Hall Rain Cistern System	up to \$25,000			GVFD						Near-term	
Salmon River Boat Harbor Barge Ramp Improvement				MF	N/A	9/2/2020	9/21/2020			Near-term	AMLIP R&R
Good River Bridge Repairs - engineering	\$ 25,000.00			Roads						Near-term	
City Road Improvements	\$ 30,000.00			Roads					plus \$40K from Wilson Rd. Cf	Near-term	
Library Bike Shelter/Shed	\$ 25,000.00	\$ 15,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019	only \$10,000 moved 8/12/19; \$5000 still to transfer	Near-term	AMLIP
Roof/Building Exp. - Architectural & Engineering	\$ 30,000.00			GVFD	N/A	2/9/2018	2/12/2018			Mid-range	CIP
Library Expansion - Architectural & Engineering	\$ 30,000.00			Library	3/1/2018		2/11/2019			Mid-range	CIP
Drinking Water Point-Source Project Dev.										Mid-range	
Baler Purchase	\$ 166,630.00			DRC	N/A					Mid-range	
Three Phase Power Installation				DRC						Mid-range	
Refurbish/Repurpose Composting Quonset	\$ 15,000.00			DRC						Mid-range	
Gravel Pit Improvements	\$ 500,000.00		CP19-07 Gravel Extraction Improv.	Lands	N/A	4/25/2019	5/13/2019	postponed		Mid-range	AMLIP
Structural Firefighting Gear	\$ 82,500.00			GVFD						Mid-range	
Salmon River Boat Harbor Fish Waste Disposal Bin				MF/DRC						Mid-range	
City Hall front room - carpeting, painting, windows	\$ 15,000.00			Admin	2/14/2018					Mid-range	
Landscape Design consulting				-split-	2/20/2018					Mid-range	
Utility Pick-up Truck	\$15-60,000.00			GVFD	2/15/2018					Mid-range	
Water Tender / Road Water Truck				GVFD	2/15/2018					Mid-range	
Grandpa's Farm Road Bridge & Culvert	\$ 250,000.00			Roads						Mid-range	USFWS and/or AKSSF
DRC Groundwater Monitoring Well Replacements	\$ 12,000.00			DRC						Mid-range	
DRC Glass Pulverizer - refurbish or replace	\$ 50,000.00			DRC						Mid-range	
Roof/Building Expansion	\$700,000			GVFD	N/A	2/9/2018	2/12/2018, revised 2/11/2019			Long-range	CIP - state, federal grant
Driveway Relocation or River Bank Stabilization				Admin	N/A					Long-range	AMLIP
Old P.O./Preschool building refurbish				Admin	2/20/2018					Long-range	
City Hall & Fire Hall Energy Audit Repairs				GVFD & Admin	3/1/2018	Res. CY18-12				Long-range	
Edraulic Extrication Equipment	\$35,000			GVFD	2/15/2018					Long-range	AFG
911 System Upgrade				GVFD						Long-range	
GVFD Electric Meter Installation				GVFD						Long-range	
Library Expansion				Library	3/1/2018					Long-range	
DRC Shredder				DRC						Long-range	
DRC "Waste to Energy" Equipment				DRC						Long-range	
DRC Drive-on/Vehicle Scale				DRC						Long-range	
DRC Equipment Garage				DRC						Long-range	
DRC Sytrofoam Densifier				DRC						Long-range	
Landfill Closure 4-8 years	long-term			DRC	N/A					Long-range	
City Vehicle				-split-	2/20/2018					Long-range	
Salmon River Harbor Waterless Restrooms	\$70-90,000.00			MF						Long-range	
Salmon River Harbor Public Floats				MF						Long-range	
CAPIS 2018 submission											
CAPIS 2019 submission											
CAPIS 2020 submission											

Capital Projects 2019-2024

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project QuickBooks Class Name	Dept./ Committee	Short Form Complete	Full Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Source
Funded for 2018 (most by FY18-22NCO):											
Preprocessing Storage & Driveway:											
Storage Bins/Pallet Jack (\$18,000)	\$ 18,000.00	\$ 18,000.00	CP18-06 DRC Storage Bins - Jack	DRC	N/A	9/16/2016	9/16/2016	4/8/2019		done	AMLIP
Household Hazardous Waste Facility	\$ 59,450.00	\$ 59,450.00	CP18-07 Household Haz Waste Fac	DRC	N/A	12/5/2016	12/12/2016	5/13/2019		2020	CIP, or AMLIP
Salmon River Harbor Clean-up & Kiosk	\$ 27,000.00	\$ 27,000.00	CP18-01 Salmon River Harbor	MF	N/A	1/3/2017	1/9/2017	6/11/2018		in progress	AMLIP
Wilson Rd. - ditching, culverts	\$ 40,000.00	\$ 40,000.00	CP18-02 Wilson Rd Drainage	Roads	N/A	1/26/2018	5/14/2018	6/11/2018		on hold	AMLIP
LIDAR	\$ 28,400.00	\$ 28,400.00	CP18-04 LIDAR of Gustavus		4/5/2018	n/a	4/9/2018	6/11/2018		in progress	AMLIP
Community Chest facility maintenance	\$ 10,000.00	\$ 10,000.00	CP19-02 Community Chest Maint.	DRC	3/11/2019	N/A	3/11/2019	4/8/2019		in progress	AMLIP
Funded for 2019:											
Council Chambers Upgrade	\$ 5,250.00	\$ 5,250.00	CP19-01 Council Chambers	Admin	finite	finite	3/11/2019	3/11/2019		done	AMLIP
Library Bike Shelter/Shed	\$ 15,000.00	\$ 15,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019	only \$10,000 moved 8/12/19; \$5000 still to transfer	on hold	AMLIP
Library Roof Repair	\$ 50,000.00	\$ 50,000.00	CP19-08 Library Roof/Shed/Awning	Library	N/A	7/22/2019; revised 8/5/19	7/22/2019; revised 8/5/19	8/12/2019		in progress	AMLIP R&R
Library Heating Control Upgrade	\$ 6,500.00	\$ 6,500.00	CP 19-05 Library Heating Upgrade	Library	4/8/2019	N/A	4/8/2019	4/8/2019		done	AMLIP R&R
Gustavus Beach Improvements: Phase 1	\$ 65,800.00	\$53,150.00	CP19-03 Gustavus Beach Improv.	Admin	N/A	3/11/2019	3/11/2019	4/8/2019	Phase 1	in progress	AMLIP
Compost Yard Improvement	\$ 111,585.00	\$ 111,585.00	CP19-06 DRC Composting Facility	DRC	N/A	1/2/2018, revised 3/11/19	1/15/2018, revised 3/11/19	5/13/2019	Phase 2	in progress	CIP, or AMLIP CP and R&R
GVFD Stryker Power Cot and Power Load	\$ 35,000.00	\$ 35,000.00	CP19-04 GVFD Stryker Power Cot	GVFD	3/11/2019	N/A	3/11/2019	4/8/2019	Total cost = \$42,000. Code Blue grant = \$7000	done	AMLIP
Gravel Pit Improvements	\$ 500,000.00		CP19-07 Gravel Extraction Improv.	Lands	N/A	4/25/2019	5/13/2019	postponed		2021?	AMLIP
Inflow Storage & HHW Facility Storage Area	\$26,400, then \$62,000	\$ 62,000.00	CP18-05 DRC Pre-Processing	DRC	N/A	9/16/2016, revised 3/11/19	9/16/2016, revised 3/11/19	5/13/2019	6/11/18 amended scoping document; 3/11/19 amended	2020	CIP, or AMLIP
Library Expansion - Architectural & Engineering	\$ 30,000.00	\$ -		Library	3/1/2018		2/11/2019			Mid-range	CIP
Roof/Building Expansion - Architectural & Engineering	\$ 30,000.00			GVFD	N/A	2/9/2018	2/12/2018			Mid-range	CIP
Lifepak15 Cardiac AED/Monitor	\$ 38,000.00			GVFD	2/1/2019					Mid-range	Code Blue & ?
Gustavus Beach Improvements: Parking Area	\$ 40,000.00			Admin	N/A	3/11/2019	3/11/2019		Phase 2	Mid-range	
Refurbish/Repurpose Composting Quonset	\$ 15,000.00	\$ -		DRC					Phase 3	Mid-range: 2020?	
Landscape Design consulting		\$ -		-split-	2/20/2018				Phase 1	Mid-range	
Utility Pick-up Truck		\$ -		GVFD	2/15/2018					Mid-range	
City Hall & Fire Hall Energy Audit Repairs				GVFD & Admin	3/1/2018	Res. CY18-12				Mid-range	
Roof/Building Expansion	\$700,000			GVFD	N/A	2/9/2018	2/12/2018, revised 2/11/2019			Long-range	CIP - state, federal grant
Driveway Relocation or River Bank Stabilization		\$ -		Admin	N/A				Phase 2	Long-range	AMLIP
City Hall front room - carpeting, painting, windows		\$ -		Admin	2/14/2018					Long-range	
Old P.O./Preschool building refurbish		\$ -		Admin	2/20/2018					Long-range	
Water Tender / Road Water Truck		\$ -		GVFD	2/15/2018					Long-range	
Edraulic Extrication Equipment	\$35,000			GVFD	2/15/2018					Long-range	AFG
911 System Upgrade		\$ -		GVFD						Long-range	
Library Expansion		\$ -		Library	3/1/2018					Long-range	
Grandpa's Farm Road Bridge & Culvert				Roads						Long-range	USFWS and/or AKSSF
Main Building Replacement	before landfill closes	\$ -		DRC	N/A	will be part of plan to be submitted in 2019				Long-range	
Landfill Closure 4-8 years	long-term	\$ -		DRC	N/A	will be part of plan to be submitted in 2019				Long-range	
Baler Purchase	long-term	\$ -		DRC	N/A	will be part of plan to be submitted in 2019				Long-range	
City Vehicle		\$ -		-split-	2/20/2018					Long-range	
Salmon River Harbor Waterless Restrooms				MF						Long-range	
Salmon River Harbor Public Floats				MF						Long-range	
Total Capital Projects	\$1,859,985.00	\$ 521,335.00									
CAPGIS 2018 submission											
CAPGIS 2019 submission											

Capital Projects

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project Class Name	Dept./ Committee	Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	P Source
Driveway Relocation or River Bank Stabilization	\$ 20,000.00	\$ -		Admin				River is eroding existing driveway		CP
Paint Exterior of City Hall		\$ -		Admin						
IT Overhaul - equipment purchases		\$ -		Admin						
Large Screen & Projector/Laptop Tether		\$ -		Admin						
City Hall front room - carpeting, painting, windows		\$ -		Admin						
Roof over front door		\$ -		Admin						
Salmon River Playground	\$ 20,000.00	\$ 20,000.00	2018 EFG - SRP Playground	Admin		12/11/2017	12/11/2017	Endowment Fund Grant 2018	2018	EFG
Preprocessing Storage & Driveway:		\$ -		DRC	9/16/2016	9/16/2016	Partial 3/13/17	Several sub-projects:	ASAP	CP
Driveway Improvements (\$10,000)		\$ 10,000.00	CP17-02 DRC	DRC	10/3/2016	10/10/2016	3/13/2017	propose to amend scoping document	In Progress	AMLIP
Storage Bins/Pallet Jack (\$18,000)	\$ 18,000.00	\$ -		DRC						
Preprocessing Storage (\$26,400)	\$ 26,400.00	\$ -		DRC						
Tree Planting/Earth work (\$3,300)	\$ 3,300.00	\$ -		DRC						
Household Hazardous Waste Facility	\$ 59,450.00	\$ -		DRC	12/5/2016	12/12/2016			FY18	CIP
Household Hazardous Waste Collection Event	\$18,535.00	FY18 oper. budget		DRC	10/31/2017	Feb. 2018				
Composting Quonset Replacement - design	\$2500-\$5000	\$2500 in FY18	oper. budget	DRC	1/2/2018	Jan. 2018	NCO 1/15/2018	Phase 1		
Composting Quonset Replacement - structure	unknown	\$ -		DRC				Phase 2		
Refurbishing Old Quonset	\$12,310.00	\$ -		DRC				Phase 3		
Digital Scale Replacement	\$3,170.00	FY19 oper. budget		DRC						
Back-up Camera for A770 Bobcat	\$940.00	\$ -		DRC						
Main Building Replacement	before landfill closes	\$ -		DRC				will be part of plan to be submitted in July 2018		
Landfill Closure 4-8 years	long-term	\$ -		DRC						
Baler Purchase	long-term	\$ -		DRC						
SCBA sets x 8	\$52,000-\$72,000	\$ -		GVFD				applying for grant in 2018		
Utility Pick-up Truck		\$ -		GVFD						
Water Tender / Road Water Truck		\$ -		GVFD						
Roof/Building Expansion	1-3 years	\$ -		GVFD	Travis working on					
Dry Hydrants & Alternative Water Sources		\$ -		GVFD						
911 System Upgrade		\$ -		GVFD						
Book Shelves for Young Adult Section	\$1,000.00	\$ -		Library						
Carpet Steam Cleaner	\$200.00	\$ -		Library						
IT Overhaul - Laptop for Patron Search Station	\$350.00	\$ -		Library	Phoebe work on IT RFP					
IT Overhaul - Server for local network	\$1,500.00	\$ -		Library						
IT Overhaul - move iPad safe	\$200.00	\$ -		Library						
IT Overhaul - New back up drives		\$ -		Library						
IT Overhaul - CPU for front desk	\$200.00	\$ -		Library						
IT Overhaul - New Scanner/Copier/Printer	\$2,000.00	\$ -		Library						
Change Heat Source		\$ -		Library	Bre & Barb			energy audit first		
Lawn Mower to share with City?	\$500.00	\$ -		Library						
Repair of lighting in Main Circulation Area		\$ -		Library	Bre & Barb			energy audit first?		
Roof Repair	internally funded FY18			Library						
Bike Shelter	\$18,695.85	\$ -		Library	10/31/2017					
Shed	\$1,100.00	\$ -		Library						
Salmon River Harbor Clean-up	\$ 27,000.00	\$ -		MF	1/3/2017	1/9/2017		submitted by Mike Taylor		CP
Improved drainage along Wilson Rd.	\$40,000			Roads	Mike					
Culvert under Fairweather, improved drainage	\$5,000.00	FY19 oper. budget		Roads	Mike					
Road name signs				Roads	Mike					
Total Capital Projects	\$ 274,850.85	\$ 30,000.00						Other Projects/Major Purchases in the Future:		
								CH copier		
Department Head near-term priority								GVFD telehealth		
CAPSIS 2018 submission								??Community block grant - with school to replace gym		
Move to operating budget								Good River bridge - road maintenance budget		

Capital Projects

Item #4.

Capital Projects	Budget Requested	Amount Funded	Funded Project Class Name	Department/ Committee	Scoping Document Submitted	Council Approval	Funded Date	Notes	Proposed Completion Date	Proposed Funding Source
City Hall Driveway relocation	\$ 20,000.00	\$ -		Admin				River is eroding existing driveway		CP
Compost Yard Improvement	\$ 26,400.00	\$ 30,000.00	CP17-02 DRC		10/10/2016	10/10/2016	3/13/2017	Pre-processing storage/site improvement	Completed	AMLIP
Topographic Survey	\$ 9,000.00	\$ 9,000.00	CP17-02 DRC	DRC	11/7/2016	11/14/2016	3/13/2017		Completed	AMLIP
Preprocessing Storage & Driveway:				DRC	9/16/2016	9/16/2016	Partial 3/13/17	Several sub-projects:	ASAP	CP
Driveway Improvements (\$10,000)		\$ 10,000.00	CP17-02 DRC	DRC	10/3/2016	10/10/2016	3/13/2017	Driveway Improvements	In Progress	AMLIP
Storage Bins/Pallet Jack (\$18,000)	\$ 18,000.00									
Preprocessing Storage (\$26,400)	\$ 26,400.00									
Tree Planting/Earth work (\$3,300)	\$ 3,300.00									
Household Hazardous Waste Facility	\$ 44,000.00	\$ -		DRC	12/5/2016	12/12/2016			FY18	CIP
Salmon River Harbor Clean-up	\$ 27,000.00	\$ -		MF	1/3/2017	1/9/2017		submitted by Mike Taylor		CP
Engine 34 Replacement	\$ 125,000.00	\$ 124,309.04	CP17-04 GVFD	GVFD	5/8/2017	5/8/2017	5/15/2017		finalizing	AMLIP/Northrim
								closes out AMLIP-Beach; plus \$255.00 from CIP-14-DC-055; plus EFG \$36,894.00 (total funding = \$71,219.72)		
SRP Bathroom	\$ 75,000.00	\$ 34,070.72	CP17-01 SRP	Admin	8/8/2016	8/8/2016	9/19/2016		Completed	EFG/CP/AMLIP
Total Capital Projects	\$ 374,100.00	\$ 207,379.76								
Other Projects/Major Purchases:										
Library roof	building & maintenance	\$ allocated for now - need CP if it's a larger job								
Library lighting										
GVFD back stairs										
GVFD roof										
CH copier										
Composting Quonset replacement										
IT Overhaul										
12 bottles for airpacks for GVFD - expiring 03/18										
GVFD 911 system: antenna, ability to record calls										
GVFD telehealth										

Capital Projects	Budget Requested	Amount Funded
Bobcat A770 (All Wheel Steer Loader)	\$ 60,000.00	\$ 60,000.00
CH Addition IT Wiring Project	\$ 7,331.77	\$ 7,331.77
IT Overhaul - equipment purchases	\$5,000	\$ 5,000.00
Driveway Improvements (\$10,000)	\$ 10,000.00	\$ 14,740.00
Composting Quonset Replacement - design	\$2500-\$5000	\$ 2,500.00
Central Lighting Replacement		\$ -
Road name signs	\$ 22,100.00	\$ 22,100.00
Salmon River Playground	\$ 20,000.00	\$ 20,000.00
SCBA sets x 10	\$52,000-\$72,000	\$ 73,532.40
LIDAR	\$ 28,400	\$ 28,400
Library Roof Repair	\$ 50,000	\$ 150,000
Fire Hall Rain Cistern System	up to \$25,000	
Tsunami Siren Power Installation at SRBH	\$ 4,112	\$ 4,112.45
MFC Building at Salmon River Boat Harbor	\$ 8,000	\$ 8,000.00

Funded Project Class Name	Department /Committee	Short Form Complete	Scoping Document Submitted	Council Approval
CP16-01 DRC	DRC		01/05/2016	1/11/2016
CP16-02 CH IT	Admin		**	8/8/2016
(oper. budget)	Admin	2/14/2018	n/a	thru budget
CP17-02 DRC	DRC	N/A	9/16/2016	9/16/2016
(oper. budget)	DRC	N/A	1/2/2018	1/15/2018
(oper. budget)	Library	3/1/2018	short form rec'd; experimentin	
CP18-03 Road Name Signs	Roads	N/A	Jan. 2018	4/9/2018
2018 EFG - SRP Playground	Admin	N/A	Oct. 2017	12/11/2017
CP18-08 SCBA	GVFD	2/15/2018	n/a	finite purchase
CP18-04 LIDAR of Gustavus		4/5/2018	n/a	4/9/2018
				7/22/2019;
				revised
			7/22/2019;	8/5/19;
			revised 8/5/19;	revised
CP19-08 Library Roof/Shed/Awning	Library	N/A	revised 8/3/20	8/10/20
	GVFD			
CP21-01 Tsunami Siren Power Ins	GVFD	7/6/2021		7/19/2021
CP21-04 MFC Building at SRBH	MFC	6/26/2021		7/19/2021

	Funded Date	Notes	Proposed	Proposed
			Completion Date	Funding Source
	7/14/2016	DRC Skid steel	Completed	CP
	8/8/2016		Completed	CP
	thru budget	FY18-FY19 op	done	operating
	3/13/2017	6/11/18 amend	done	budget
	1/15/2018	Phase 1	done	AMLIP
				operating
g in-house		FY18 operating	done	budget
	6/11/2018		done	AMLIP
	12/11/2017	Endowment Fu	done	EFG
	11/8/2018	grant unsucces	done	AMLIP
	6/11/2018		Done	AMLIP
	8/12/2019; 9/21/20		Done	AMLIP CP and R&R
			in progress	CARES Act
	8/9/2021		done	
	8/9/2021		in progress	

Notes from Lori's tenure:

Capital Projects AMLIP	\$165,000.00
GCN AMLIP (.5)	\$1,950.04
Lands AMLIP (.7)	\$6,509.66
Library AMLIP (.2)	\$48,097.37
Public Works AMLIP (.6)	\$34,676.74
Admin AMLIP transfers (.10)	\$40,211.40
GVFD AMLIP transfers (.4)	\$781.06
DRC AMLIP transfers (.9)	\$122,527.51
Beach AMLIP transfers (.11)	\$34,042.60
Marine Facilities AMLIP transfers (.3)	\$9,500.00
Roads AMLIP transfers (.8)	\$76,200.00
Net Transfers to AMLIP savings (red=negative)	\$38,096.38
Net Transfers to FY17 Budget	\$38,096.38

Capital Projects Budgets	
DRC driveway	\$10,000.00
DRC skid steer loader	\$60,000.00
DRC Compost yard pad installation	\$25,000.00
SRP Bathroom	\$50,000.00
City Hall Driveway relocation	\$20,000.00
Total Capital Project Transfers	\$165,000.00

10/27/17 AMLIP account statuses from Phoebe:

CoG Main Account (.1)	\$1,174,842.68
MFC (.3)	\$88,089.90
Road Maint (.8)	\$174,858.80
Capital Projects AMLIP - merge accts. below?	
Library (.2)	\$48,493.02
GVFD (.4)	\$0.38
GCN (.5)	\$1,965.58

Public Works (.6)	\$34,962.09
Lands (.7)	\$6,563.08
DRC (.9)	\$13,982.03
Admin (.10)	\$40,550.41
Beach (.11)	\$36.02
	\$146,552.61

This would be a new account

Close this account

Close this account

Close this account

Close this account

Close this account

Close this account

Close this account

Close this account

From AMLIP Gen to AMLIP Marine Fac for R&R savings

should we do more?

Roads funded from Road Maint AMLIP USFS Receipt savings

This is net reduction in AMLIP savings

Amount transferred to FY17 budget from AMLIP USFS Receipt savings

This is reappropriated unused USFS Receipts revenue from past

Replace mud quagmire with sub base rock + gravel pad

River is eroding existing driveway

All cap projects funded from AMLIP past unused revenue savings

encumbered funds - must be used for road maintenance

This would be a new account

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-10NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. In Fiscal Year 2023, the following City held account balance transfers to be made for reasons stated.

Section 3. The budget is amended to reflect the changed estimates as follows:

Amounts

CITY HELD ACCOUNTS	Account Balance*	Amended balance	Change
	<i>*Approximate, this is a dynamic value.</i>		
APCM – Endowment Account	\$1,180,883.66	\$ 1,144,866.48	<\$ 36,017.18>
<i>2023 Endowment Funds for disbursement through grant application process, per motion at August 08, 2022 meeting.</i>			
FNBA Endowment Fund			
Checking account	\$ 65,770.53	\$ 101,787.71	\$ 36,017.18
<i>2023 Endowment Fund Grant Checking account for disbursement</i>			

Total Change in Account Balances	\$ 0.00
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Section 4. The City Held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of December, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-11NCO
AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
DEPARTMENT BUDGETS FOR FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023 estimated expenditures have changed from the estimates in the approved budget.

Section 3. For the current fiscal year, the budget is amended to reflect the changed estimates as follows:

Budget Category	Amounts		
EXPENSE	Original Budget	Amended Budget	Change
GVFD – Building Maintenance <i>Funding for upgrading garage door opening system to allow access when unpowered.</i>	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00
Library – Building Maintenance	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
Admin – Building Maintenance	\$ 3,100.00	\$ 4,100.00	\$ 1,000.00
Admin – Travel <i>Additional funding needed to provide training for new City Employees and new City Council Members.</i>	\$ 2,500.00	\$ 10,500.00	\$ 8,000.00
Admin – Training <i>Additional funding needed to provide training for new City Employees and new City Council Members.</i>	\$ 750.00	\$ 2,750.00	\$ 2,000.00

Total Change in Expense	\$ 15,000.00
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Section 4. The budget is hereby amended as indicated and any portion of the approved budget inconsistent with this amendment is repealed.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of December, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY23-12NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2023, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, the City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Change
	Account Balance*	Amended Balance	
	*Approximate, this is a dynamic value		
FNBA Checking Account	\$ 1,180,126.16	\$ 631,067.93	\$<549,058.23>
Returning funds removed from AMLIP Reserve account by FY22-13 NCO and reimbursed by DOI USFWS for Grandpa’s Farm Road bridge project.			
AMLIP Capital Long-Term	\$ 309,742.75	\$ 858,800.98	\$ 549,058.23

Total Change in City Held Account Balances \$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: November 14, 2022

DATE OF PUBLIC HEARING: December 12, 2022

PASSED and **APPROVED** by the Gustavus City Council this __th day of _____, 2022.

Mike Taylor, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Karen Platt CMC, City Clerk

Kathy, Ben and City Counsel,

Our contractor hired to complete the work on the museum as part of the City of Gustavus 2022 grant has not started the project and has informed us that they will not be able to complete it in this calendar year. In their defense, Gustavus Construction has struggled this year with some of their other large projects that were prolonged due to material shortages, shipping delays and the ongoing supply chain issues that the country has been grappling with. We have discussed our project with other contractors that might be available but have not found any that can fit us into the schedule this year. In addition, with the cold temperatures, the frozen ground will likely not allow excavation and concrete pours to occur until we get back into warmer temperatures.

We have a commitment from Gustavus Construction that we are on their schedule for completing this project next year. Start date will be May 15th, 2023, with a completion date by or before September 10th, 2023.

We would like to request an extension of the grant that the city provided to us last year.

We appreciate your consideration.

Thank you.

Lee Parker

Gustavus Historical Archives & Antiquities
P.O. Box 14
Gustavus, Alaska 99826

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY22-24**

RESOLUTION TO AWARD ENDOWMENT FUND EARNINGS FOR 2023

WHEREAS, upon closure of some commercial fisheries in Glacier Bay National Park, the City of Gustavus was awarded approximately \$963,000 as compensation for reduced economic activity resulting from this action; and,

WHEREAS, City Ordinance Section 4.13.090 states, “up to three percent of the average annual market value ... of the fund over the previous five years may be appropriated to provide funding for capital outlays, grant matching funds, and community projects, ... provided that the original inflation adjusted principal of the fund is maintained”; and,

WHEREAS, the amount available for disbursement according to the above formula is \$36,017.18; and,

WHEREAS, unused funds from previously awarded grants that are now closed shall be retained in the Endowment Fund Grant checking account and re-designated as available for future awards; and,

WHEREAS, there are no unused funds from previous years, making the total amount available for disbursement this grant cycle \$36,017.18; and,

WHEREAS, two applications for funding under this program were received for a total of \$57,801 requested; and,

WHEREAS, all applications appeared to have merit and qualify for consideration under the criteria set out in City policy and procedure; and,

WHEREAS, the Tidelines Institute request for funds will be partially funded at \$21,617.18; and,

WHEREAS, the Gustavus Community Center’s request for funds will be partially funded at \$14,400.00; and,

NOW, THEREFORE, BE IT RESOLVED, that the City of Gustavus grants \$21,617.18 to the Tidelines Institute and \$14,400.00 to the Gustavus Community Center, for a total of \$36,017.18.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this __th day of December, 2022, and effective upon adoption.

Mike Taylor, Mayor

Attest: Karen Platt, CMC, City Clerk

2022 Endowment Fund Grant (EFG) Award Process Summary

Item #10.

Refer to **Resolution CY19-14** for the formal Policy and Procedure and application details.

The following is a summary of the steps:

1. September 1 an Announcement of Endowment Fund Grant Application Period is published. Applicants submit proposals by Oct. 31st
2. Upon receipt, City staff determines basic eligibility to continue on to the selection process. Each of the following must be true in order to be eligible:
 - Not delinquent in City taxes or fees
 - Gustavus resident
 - At least 16 years old (at least one of the project administrators)
 - Discrete local project
 - Not a recipient for more than 3 consecutive years (beginning 2020)
3. The first week in November, City staff will notify applicants of eligibility status via email or letter if no email
4. At the first City Council work session in November, the City Council will determine the EFG Working Group (WG) of three (3) council members (with no conflicts of interest) and those 3 members will establish a date and time for the eligible Applicant work session. City Staff will inform applicants of date and time.
5. Prior to work session with Applicants, each WG member will review the applications independently and score it using an EFG Scoring Worksheet. Individual scores will not be shared until Step 8.
6. In November, the WG will then hold a work session with the eligible Applicants, giving them each five minutes to present their project. Following each presentation, the WG may ask clarifying questions about their proposal
****This is not a time to make additions or deletions to the application, but to try to ensure that everyone has a common understanding of what is already in the Application. For example, if someone forgot to put something in the application, it may be cause to lower the “well planned and presented” score***
Applicants should be reminded that the City Council’s December work session is when the WG recommendations to the full council will be discussed.
7. After the session with applicants, each WG member may choose to make changes to their own scores.
8. The WG will meet sometime after the session and will average the 3 individual scores of the WG
9. Any application scoring an average of less than 50 points will not be considered for award, and the WG will provide a brief written summary of why (scoring sheets have notes section) to City staff, and the Applicant will be notified as soon as possible
10. For those with average scores that are 50 points or greater, the WG will discuss award amounts and consider partial funding if warranted. Highest scoring applications should receive funding priority, but partial funding may be considered if WG, or council, so chooses. Notes should be kept by the WG as to how and why the WG prioritized funding so information is available for discussions with full council, and for city records
11. WG will then recommend awardees and amounts to the full council at the December work session
12. Awards will be voted on and announced at the City Council December General Meeting
13. The Grant Administrator will then take over the notifications, awarding funds, and receipt of reports in accordance with EFG Policy and Procedures. Final Reports will be shared with the public



Project Planning: Attachment B Project Development Form

This form is to be used to document project planning and approval in order to assure that: project options are well-considered; the best option is put forward; initial and continuing costs and funding are addressed; and that Council approval has been given for implementation. Use this project scoping form with the Project Planning and Approval Process Flow Chart.

Answer the questions that pertain to your proposed project. Attach additional narrative pages if necessary. Type in the electronic form using as much space as you feel is necessary.

Part 1. Project Identification

Name of project: **Composting Yard Improvement Project**

Department: **Disposal & Recycling Center (DRC)** Contact: **Paul Berry**

E-mail: **dumpmaster@gustavus-ak.gov** Phone **907-697-2118**

Part 2. Project Scope refers to a project's size, goals, and requirements. It identifies what the project is supposed to accomplish and the estimated budget (of time and money) necessary to achieve these goals. Changes in scope will need Council approval.

1. What is the project?

Improving the composting facility at the DRC.

▪ What are its goals and objectives?

The goal of this project is to improve the DRC's food waste composting operation by repairing, replacing or upgrading all of the deficient components of the composting operation. This is so that the DRC Operator can do their work without having to contend with: a building that is in danger of collapsing; concerns of running out of composting area during peak season; having odor events or not being able to fully utilize the composting yard because of muddy ground or the absence of pushwalls needed for material retrieval. Another way of looking at the goal of this project is to make our food waste composting operation more robust and capable of taking on additional waste streams such as fish waste without severely impacting the facility as a whole.

This project is a continuation and expansion of the on-going Quonset replacement project and is a continuation of the completed 2017 compost yard paving project.

▪ Who/what will be aided by this project? Who are the targeted stakeholders/customers?

The primary beneficiaries of this project is the Operator and the DRC operation as a

City of Gustavus, Alaska
Resolution CY18-14
Project Scoping and Development
Project Planning Attachment B

Submitted by: _____ Meeting Date: _____ Approved _____ Not Approved _____

whole. Since the DRC serves the community of Gustavus all residents will receive benefit from this project.

- Is a preliminary survey necessary to identify the number of potential customers/users? How will you design and conduct the survey?
This is not a new service. No survey has been conducted.
- What is NOT covered by this project? What are its boundaries?
This project is only concerned with the composting program at the DRC.

2. Why is the project needed?

- What community problem, need, or opportunity will it address?
This project addresses four needs in the DRC's food waste composting program:

- **Replacement of the Quonset structure.** The existing Quonset building was constructed in 2006 and the fourteen 8" x 8" wooden posts used in the base or "pony-wall" of the structure have rotted. When the posts rot the walls start to expand out and the metal tubing that supports the fabric loses its ability to keep the roof up. This will result in an eventual collapse of the roof. To temporarily deal with this problem several wooden buttresses or large piles of coversoil have been added to the two pony-walls to hold them in and keep the roof up. It should also be noted that the fabric that makes up the roof of the Quonset has passed its warranted 10 year lifespan and will eventually tear and fail.
- **Improvement of the method used for composting the food waste** This part would be to change from the current open-pile, passive aeration (termed "pile and smile") composting method to a better method. The open-pile, passive aeration; has no odor controls. The current operation has the additional problem that it is difficult to retrieve the compost in the Quonset once it is ready for turning or curing because the Operator can not push the loader bucket against the retaining wall of the Quonset to retrieve the compost for fear of going through the wall. There are also no sidewalls in the composting facility further adding to the challenge of retrieving compost from the facility.
The plan is to change to the Aerated Static Pile (ASP) composting method and the proposed new composting structure is designed around this method. With ASP the food waste mixture is placed in one of five concrete bays. Each bay has an integral air ducting feature so that it is possible to induce airflow through the mix of material using an electric blower. This method is referred to as positive aeration. ASP both speeds up the composting process and provides means for odor control. The use of concrete bays makes it much easier to retrieve the material after when it is ready because our equipment can push against the bay wall to fill the loader bucket.
Also budgeted is a water system for the composting operation. Water is necessary for equipment cleaning and for keeping the composting mixture moist should it become too dry to complete the composting process. Because the composting structure is adjacent to an unlined landfill, a cistern has been proposed for water collection and storage rather than a simple well. While a cistern is more expensive there is less long-term risk for introducing contaminants (such as heavy metals or PFAS) into the compost which will be distributed throughout the community.

- **Additional paving in the compost yard.** When the compost yard was repaired in 2017 the budget at that time did not allow for paving the full width of the composting yard. To remedy this an additional 18.5' wide x 90' long area would be paved with concrete. Additionally, a push wall constructed of concrete would be installed along the perimeter of this area to improve the storage and retrieval of wood chips and finished compost. This new slab would reduce muddy conditions when collecting wood chips or compost and would further reduce invasive plant infiltration to the composting facility. At some point in the future a simple roof over the wood chip area could be installed to help keep the wood chips dry.
- **Wood chipper.** Done correctly food waste composting requires large particles, such as wood chips, to provide air flow (porosity) which keeps the compost pile aerobic and more odor free. Adequate wood chips in conjunction with good aeration insure that the composting process remains aerobic and does not produce objectionable odor. The proper ratio for composting food waste is 1 unit of food waste to 3 units of wood chips/ sawdust and the typical weekly or semiweekly mix during the summer months is 1 to 2 yards of food waste which means that each week the DRC needs 3 to 6 yards of wood chips. Compost is screened to remove the larger wood chips but all of the wood fiber material less than 3/8" in diameter has to be continually replaced. The DRC's wood chips are mostly supplied by the National Park Service which has occasional improvement projects that involve brushing or stump grinding. However, this is a limited supply and the DRC needs more sources of wood chips. The City could purchase a medium sized chipper that would be powered by the City's Bobcat A770 All Wheel steer loader. The chipper could be used in brushing projects as a means of generating wood chips for the composting operation although it should be noted the City currently lacks a vehicle and trailer for moving the Bobcat loader.

Because of the fact that wood chips are often donated by the Park Service's Bartlett Cove operation, and that the DRC does not have a ready supply of trees or brush on the DRC site to be chipped, the purchase of a wood chipper is presented as an option in the project's budget.

- What health, safety, environmental, compliance, infrastructure, or economic problems or opportunities does it address?
As addressed above.

3. Where did the idea for this project originate? (Public comments, Council direction, committee work?)

DRC Manager/ Operator Paul Berry

4. Is this project part of a larger plan? (For example, the Gustavus Community Strategic Plan, or committee Annual Work Plan?)

This project is part of the DRC's General Operations Plan on file with the Alaska Department of Environmental Conservation's Solid Waste Program. This project is also a component of the City's annual Capital Improvement Plan document.

5. What is your timeline for project planning?

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- By when do you hope to implement the project?

The project began with the initial paving of the composting yard in the summer of 2017. Completion would be when there is funding. Construction is likely to take 2 – 6 months.

- Will the planning or final project occur in phases or stages?

Funding and planning limitations have dictated that this is a multi phase project.

- Completed:** Initial paving and Quonset replacement design.
- To be completed:** Funding, construction of ASP composting facility, completion of compost yard paving.

6. What is your budget for the planning process? Will you be using a consultant?

The budget for the initial planning process is \$5,000 50% of this, \$2,500, was paid with PO 18-198 on April 5, 2018.

The consultant for this project is:

Peter Moon President/ Principal Engineer
O2Compost Systems & Training
PO Box 1026
Snohomish, WA 982291
360-568-8085

O2Compost Systems & Training has engineered a large number composting facilities across the US and has a very good understanding of the food waste composting process.

\$2,500 will need to be paid to O2Compost Systems & Training once the facility is complete. This is for the blower and an operating manual designed for the facility.

7. What is your rough estimate of the total cost of the planning and final product? At the least, please list cost categories. See Part 4. (Ques. 4-8) and Part 5 (Budget) for guidance.

Original 2019 budget

Quonset replacement		actual 1.5 x engineers estimate estimate estimate
50% due on O2 cornerstone plans	\$2,500.00	
Structure cost	\$47,850.00	
Water system – 5,000 gallon cistern & plumbing	\$12,000.00	
Electrical service	\$3,000.00	
10% contingency	\$6,535.00	
Total for Quonset replacement	\$71,885.00	
Yard improvement		
Slab and backwall for wood chips and finished compost	\$25,000.00	estimate
Wood chipper for A770 Bobcat loader + shipping from JNU	\$14,700.00	quote
Total Project Request \$111,585.00		

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2022 budget Based on November 15, 2022 Engineer's estimate, PND Engineers

Quonset replacement	
50% due on O2 cornerstone plans, blower and training manual	\$2,500.00
Composting structure cost	\$147,000.00
Mobilization, site prep and materials	\$64,050.00
Concrete paving and push wall	\$137,540.00
Contingency (10%)	\$34,860.00
Total Recommended Construction Budget	\$385,950.00

Parts 3 - 6. Project Investigation and Development

Parts 3.—6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and make a recommendation from among them. Return to Part 3., “Summary” after applying Parts 4.—6.

Summary:

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits of each one.

No action – Does not address the problems described in the goals and objectives for the project.

Completion of project as described - Composting is one of the most important components of the DRC's recycling strategy. Composting of food waste conserves landfill airspace. Landfill airspace refers to the area where non-recyclable waste is placed (locally referred to as “the mound”) and is a finite and valuable resource. Composting also provides the residents of Gustavus with a soil amendment that is useful for food production and contributes to Gustavus's food security. The proposed composting facility project attempts to make operating the DRC's food waste composting program as efficient and robust as possible.

The DRC needs a paved work area to manage the composting operation. Operating the loader in unpaved work areas leads to muddy conditions, increases odor and very difficult working conditions.

Having a composting facility with Aerated Static Piles gives the operator a means of controlling odor and speeding up composting times. This can be important when odor management is a concern. Throughput can be a concern when a lot of material is received in a short period of time, such as the summer tourist season.

A building design was chosen that is durable and will need little maintenance.

2. What solution was chosen as the best and why is it the best?

See above.

3. Identify your funding source(s).

- How will the project be funded initially, and for its operating life?
- Is there a matching fund requirement? Please provide details.

Grant(s) will be pursued for the construction of this project. Operating costs will be covered by the DRC's operating budget. No significant increase in operating costs is anticipated by this project. Electricity use by the blower is not considered to be high. The blower will only operate intermittently during the times of peak use and little or not all during times of low use (winter).

Part 4. Environmental, Social, Financial Impacts

1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
Environmental quality? (+ = impact is beneficial; - = harmful)			
• Climate change		+	
• Streams/groundwater quality		+	
• Air quality			x
• Soils/land quality		+	
• Fish/wildlife habitat, populations			x
• Plant Resources (timber, firewood, berries, etc)			x
• Invasive or pest species			x
• Natural beauty of landscape or neighborhoods	x		
• Neighborhood character	x		
• Noise or other environmental impacts		-	
• Environmental sustainability		+	
• Hazardous substances use	x		
• Community waste stream		+	
• Light pollution at night	x		
Recreational opportunities?			
• Public land use and access	x		
• Trails/waterways	x		
• Parks	x		
• Public assembly/activities	x		
Education/training/knowledge & skill development?	x		
Public safety?	x		
Public health?		+	
Medical services?	x		
Emergency response?	x		
Economic performance & sustainability?			
• Employment of residents	x		
○ Short-term (i.e. construction)		+	
○ Long-term (operating and maintenance)		+	
• Cost of living reduction			x

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• Return on investment			X
• Visitor opportunities/impressions/stays/purchases			X
• Competitive business environment	X		
• Support for existing businesses		+	
• New business opportunities		+	
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
City government performance?			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services	X		
• Cost of City services		-	
• Tax income to City	X		
Transportation?			
• Air	X		
• Water	X		
• Roads	X		
Communications?			
• Internet	X		
• Phone	X		
• TV/radio	X		
Other? (type in)			

2. How does this project provide benefits or add value in multiple areas? (E.g., benefits both to the environment and to business performance.)

As mentioned in other sections of this document, composting addresses two important points: finite disposal area and food security. Composting reduces how much area the DRC consumes on an annual basis for the disposal of non-recyclable waste and compost as a product helps the community with food production and provides the community with a certain level of food security.

3. Are other projects related to or dependent on this project?

- Is this project dependent on other activities or actions?
The DRC's food waste composting program is a major component of the DRC's solid waste program.
- If yes, describe projects, action or activities specifying phases where appropriate.

4. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (E.g., will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)

This project is an improvement of an existing program. No new labor or staff will be required.

5. What regulatory permits will be required and how will they be obtained?

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The only permitting known at this time is for the Fire Marshal's review of the construction plans. Plan review will be part of the construction process.

6. What are the estimated initial (e.g., construction or purchase) and continuing operational costs of the project?

Construction cost of the Quonset replacement and additional yard paving is estimated to be \$385,950.00.

7. Is an engineering design or construction estimate necessary?

Yes. The City has contracted with PND Engineering of Juneau, Alaska for the development of construction plans and a construction cost estimate.

8. Will operation of the project generate any revenue for the City such as sales, user fees, or new taxes? If so, how will the new revenue be collected?

For over 20 years the DRC has sold its finished compost back to the community at a nominal price. This service is done as part of the DRC's usual operation and is managed using the DRC's point-of-sale system.

Part 5. Project Budget

Please refer to the construction budget in Part 2, 7

Proposed Budget Line Items

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Engineering work	\$	Travel	\$
Permitting, inspection		Equipment	\$
Site work	\$	Contractual	\$
Construction	\$	Supplies	\$
Waste disposal	\$	Utilities	\$2,000
Equipment	\$	Insurance	\$1,000
Freight	\$	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$
Other (list)	\$	Other (list)	\$
Other (list)		Total direct costs	\$3,000
		Indirect costs	\$
		Income (fees, taxes)	\$2,000
		Balance: costs-income	\$1,000

Part 6. Jobs and Training (required by some granting agencies)

1. What service jobs will be needed for operation and maintenance?

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2. How many full-time, permanent jobs will this project create or retain?

_____ 1 _____ Create/retain in 1-3 years

_____ 1 _____ Create/retain in 3-5 years

3. What training is necessary to prepare local residents for jobs on this project? None.

4. How many local businesses will be affected by this project and how?

All businesses producing food waste or fish waste will be effected by this operation. The cost for the City in providing the service will be kept lower by having an improved facility.

Part 7. Business Plan (Upon Council request)

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

There are a number of good Internet sites that will assist you in developing a business plan. One example (05/2018) is: http://va-interactive.com/tools/business_plan.html

Basic components of a business plan:

- The Product/Service
- The Market
- The Marketing Plan
- The Competition
- Operations
- The Management Team
- Personnel

Part 8. Record of Project Planning and Development Meetings

1. Please document the manner in which public input was received.

- Public comment on agenda item at committee or Council meeting
- Special public hearing
- Dates and attendance for the above.
- Written comment from the public (please attach)

2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

Meeting Record

Event (Meeting of committee, Council report, public hearing, etc.	Date	Agenda Posted (date)	Minutes or record Attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	No. of atten- dees

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Part 9. Feedback to the Council

With the understanding that this form must be adapted to a variety of projects, please provide feedback on how the form worked for your committee. Thank you for your suggestions.



Project Planning: Attachment B Project Development Form

This form is to be used to document project planning and approval in order to assure that: project options are well-considered; the best option is put forward; initial and continuing costs and funding are addressed; and that Council approval has been given for implementation. Use this project scoping form with the Project Planning and Approval Process Flow Chart.

Answer the questions that pertain to your proposed project. Attach additional narrative pages if necessary. Type in the electronic form using as much space as you feel is necessary.

Part 1. Project Identification

Name of project: **New Main Building**

Department: **Disposal & Recycling Center (DRC)**

Contact: **Paul Berry**

E-mail: **dumpmaster@gustavus-ak.gov**

Phone **907-697-2118**

Part 2. Project Scope refers to a project's size, goals, and requirements. It identifies what the project is supposed to accomplish and the estimated budget (of time and money) necessary to achieve these goals. Changes in scope will need Council approval.

1. What is the project?

To construct a new 6,000 square feet main building for DRC operations.

1. What are its goals and objectives?

The goal of the project is to provide the DRC with new main building. The current DRC main building has two critical shortcomings:

- 1. It is too small to be able to properly accommodate the amount of waste throughput on a daily or weekly basis. It is also too small to house the proper equipment needed to effectively process the community's waste stream.**
- 2. It was not constructed to allow the full use of powered equipment, such as a small loader or forklift, within the building. Evidence for this is a lack of concrete push walls, active ventilation, or metal clad barrier posts beside drive through openings.**

The objectives will be as follows:

- 1. Complete the preliminary design and cost estimate for the building**
- 2. Obtain funding**
- 3. Create, advertise and award the construction bid documents**
- 4. Support the construction process**

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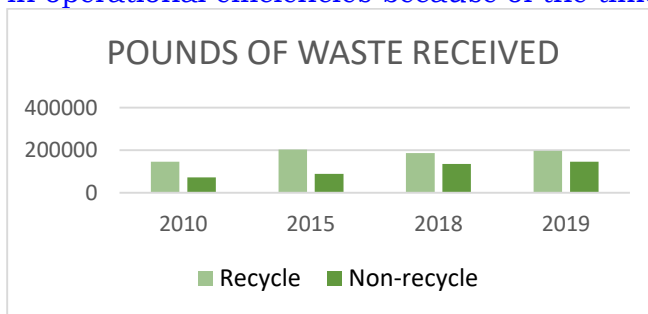
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5. Install necessary infrastructure such as 3-phase power to support a new baler and other processing equipment

- Who/what will be aided by this project? Who are the targeted stakeholders/customers?
The community of Gustavus, the customer, will see the most benefit. As demand for DRC services increases, there is need for equipment sized appropriately for that increase in demand. DRC Operator(s) will also benefit because they will be able to do their job without the safety risks created by a crowded work area where the public and the DRC staff share the same work area.
- Is a preliminary survey necessary to identify the number of potential customers/users?
How will you design and conduct the survey?
No. The DRC already has an established service.
- What is NOT covered by this project? What are its boundaries?
This project is for the main building only, there will be additional projects for the machinery that will be housed within the new building.

2. Why is the project needed?

- What community problem, need, or opportunity will it address?
Recycling is the cornerstone of the City's Disposal & Recycling Center operation. With aggressive recycling the DRC is able to extend the useful life of the MSW landfill (referred to as the "mound"), and conserve resources. Effective recycling takes a dedicated area and dedicated equipment to be successful. The DRC operation has need for improving public safety, operator safety and operator efficiency by maximizing the separation of the public and DRC Operator work areas. Further the DRC needs a sufficiently sized baler to compress recyclables for transport or compress non-recyclable trash for disposal in the mound. Equipment needs an adequately sized work area for safe operation and maintenance.
Further, a building with a concrete pushwall is needed to allow greater material throughput by allowing the operator able to collect materials with a loader bucket and transport those materials to the in-feed hopper of processing equipment such as a baler. Currently all equipment at the DRC has to be hand-fed which is much slower and results in operational inefficiencies because of the time involved.



Growth Over time the volume of material delivered at the DRC has increased. Also, the forecast for growth indicates significant demand on the DRC services. As population increases (full-time, seasonal, business, and visitors), so will solid waste, and therefore the services of the DRC.

Growth of full-time residents have been steady, sitting between 442-425 until 2015. However, between 2015 and 2018 there has been a spike in growth to 554¹. Explanation of the recent growth does not appear to be attributed to any single trend; it is likely that the growth is the result of multiple factors. Using traditional methods of forecasting population growth is difficult given the economic climate of the national, state, and local inconsistencies of the economy. In addition, there are variables of growth that will likely determine the growth curve in the next few years. For example, the Front-country Plan of the Glacier Bay National Park and Preserve (Park) could have a significant impact to both population growth and solid waste demand.

Solid waste in Gustavus has been steady since 2010. From 2008 to 2015 there was a small increase in the amount of material delivered to the DRC. However, in 2018 and 2019 there was a significant proportional increase in non-recyclable material. Although there are several possible explanations, there has not been an event or development trend that would clearly identify the growth.

Forecasting difficulty is similar for solid waste. Possible explanations for the trend may include the growth in population. It is not clear if the AMHS has played a role in the trend but the arrival of the ferry in 2010 does show a correlation between its service to Gustavus and an increase in both population and pounds of waste received.

Forecasting Increase of Solid Waste: A typical practice of forecasting would be to take the average of yearly growth and apply it to each of the forecasted years. The Pounds of Waste Received graph above uses dates significant to recent growth in waste volume. For example, the Alaska Marine Highway System started in Gustavus in late 2010 so that date was selected for a baseline. 2015 was selected as a 5-yr period that provided a period of data with consistent population growth. 2018 and 2019 were selected because they provide recent data. Using this data, the average increase in the pounds of waste increases approximately 6% for non-recycled waste and 1.5% per year for recycled waste. Below is a calculation for growth over the next 10-years. However, given the inconsistency with variables that could impact results, the forecast is provided given some uncertainty.

NON-RECYCLE										
2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
154,692	163,788	173,419	183,616	194,413	205,845	217,949	230,765	244,335	258,702	273,914
RECYCLE										
2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
197,197	200,020	202,884	205,789	208,735	211,723	214,755	217,829	220,948	224,111	227,320

Although the forecast may have a low degree of confidence, the realization is that solid waste, both recyclable and non-recyclable, will continue to increase. It may not be at the

¹ DCCED Certified Population Counts <https://dcra-cdo-dcced.opendata.arcgis.com/datasets/dcced-certified-population-counts-all-locations/data?geometry=-135.78%2C58.409%2C-135.698%2C58.417&orderBy=Population&selectedAttribute=Population>

volume identified by the forecast but the fact that it will increase substantially over the 10-year window requires that actions be taken to assure viability.

The City recognizes that expansion of the DRC is inevitable to keep pace with growth of the community. There continues to be a small percentage of residents that don't utilize the DRC and it is likely that refuse is either burned or buried on-site. Avoiding illegal dumping and undesirable impacts to adjacent properties are factors to be addressed when considering expansion.

Additionally, the DRC can look to income-producing uses of landfill items. For example, investing in machinery, such as a shredder and briquette maker would provide for the processing of cardboard and other select materials into a form of fuel that could be used in local wood stoves for heat and lowering heating costs. Additionally such equipment could be used in the production of building products such as decking, made of waste plastic. The investments would also assist in disposing materials that cannot be recycled or reused. For example, the shredder would densify wastes that are otherwise landfilled such as rigid plastics or treated lumber.

- What health, safety, environmental, compliance, infrastructure, or economic problems or opportunities does it address?
The public safety considerations of the operations within the main building were illustrated above. It is very important to separate public use areas and operator use areas.

3. Where did the idea for this project originate? (Public comments, Council direction, committee work?)

DRC Manager/ Operator Paul Berry.

4. Is this project part of a larger plan? (For example, the Gustavus Community Strategic Plan, or committee Annual Work Plan?)

This project is part of the DRC's General Operations Plan on file with the Alaska Department of Environmental Conservation's Solid Waste Program. This project is also a component of the City's annual Capital Improvement Plan document.

5. What is your timeline for project planning?

- By when do you hope to implement the project?
Because funding has not yet been secured, it is not known exactly when construction of the project will begin. However, the following timeline is useful for gauging the length of the project:
 - 3-6 months for geotechnical survey and the drafting of architectural documents
 - 1-2 months for creation of construction bidding documents
 - 6-8 months for construction
- Will the planning or final project occur in phases or stages?
Addressed above.

6. What is your budget for the planning process? Will you be using a consultant?

The City has appropriated \$30,000 for the drafting of conceptual documents for the project – visual diagrams, a project narrative and a cost estimate. The City has hired PND Engineers of Juneau, Alaska as a consultant on the project.

7. What is your rough estimate of the total cost of the planning and final product? At the least, please list cost categories. See Part 4. (Ques. 4-8) and Part 5 (Budget) for guidance.

Pre-Engineered Metal building (60' x 100') \$254 sq ft	\$1,524,000.00
Entrance Canopy (30' x 60') \$260 sq ft	\$468,000.00
Mobilization, foundation materials, other expense categories	\$981,800.00
Modifications to existing building	\$85,000.00
Water well and waste water septic system	\$135,000.00
Estimated construction bid price	\$3,193,800.00
Architectural plans & Final Engineering 5%	\$159,690.00
Contingency 15%	\$479,070.00
Total	\$3,832,560.00

Parts 3 - 6. Project Investigation and Development

Parts 3.—6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and make a recommendation from among them. Return to Part 3., “Summary” after applying Parts 4.—6.

Summary:

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits of each one.

The alternatives chosen are as follows:

Do nothing – this is not sustainable and could lead to accidents and injury, failure to execute the purpose of the DRC, operational inefficiency ultimately costing more money to operate.

Execute the proposal – execute planning for future use and current sustainability.

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Expand the existing building – This approach only reduces the cost of the building, the existing building would need upgraded for the use of powered equipment and would not be suitable to contain a concrete push-wall. This “band-aid” approach does not address the long-term need, nor would it provide for an effective and efficient processing of solid waste.

2. What solution was chosen as the best and why is it the best?

The proposal provides for a long-term solution to the necessary space for the next 20 – 50 years. The DRC is a regional and state example of recycling and solid waste disposal for rural communities because of the years of developing environmental best practices.

Perhaps more importantly, with the National Park’s Front-country plan going into action in the next few years and the project growth as discussed above, the DRC needs significant improvement to address the demand. Safety of patrons and operators should not be ignored as the increase in the volume of materials flowing through the building will result in more safety concerns with the safety of the public being in conflict with the needs of the operator(s) in moving and processing material.

3. Identify your funding source(s).

- How will the project be funded initially, and for its operating life?

A Grant or grants will be pursued for building construction.

Operating cost is designed to be low as the building will be unheated and constructed of durable materials. Operating costs would be covered by DRC’s operating budget.

- Is there a matching fund requirement? Please provide details.

Not known at this time.

Part 4. Environmental, Social, Financial Impacts

1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
Environmental quality? (+ = impact is beneficial; - = harmful)			
• Climate change			+
• Streams/groundwater quality	x		
• Air quality	x		
• Soils/land quality	x		
• Fish/wildlife habitat, populations	x		
• Plant Resources (timber, firewood, berries, etc)	x		
• Invasive or pest species	x		
• Natural beauty of landscape or neighborhoods		-	
• Neighborhood character		-	
• Noise or other environmental impacts		-	

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• Environmental sustainability		+	
• Hazardous substances use	X		
• Community waste stream		+	
• Light pollution at night	X		
Recreational opportunities?			
• Public land use and access	X		
• Trails/waterways	X		
• Parks	X		
• Public assembly/activities	X		
Education/training/knowledge & skill development?		+	
Public safety?		+	
Public health?		+	
Medical services?	X		
Emergency response?	X		
Economic performance & sustainability?			
• Employment of residents		+	
○ Short-term (i.e. construction)		+	
○ Long-term (operating and maintenance)	X		
• Cost of living reduction		+	
• Return on investment		+	
• Visitor opportunities/impressions/stays/purchases		+	
• Competitive business environment	X		
• Support for existing businesses		+	
• New business opportunities		+	
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
City government performance?			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services		+	
• Cost of City services		-	
• Tax income to City	X		
Transportation?			
• Air	X		
• Water	X		
• Roads	X		
Communications?			
• Internet	X		
• Phone	X		
• TV/radio	X		
Other? (type in)			

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2. How does this project provide benefits or add value in multiple areas? (E.g., benefits both to the environment and to business performance.)

The “Maybe” indicators of the above Table reflect the benefits of the project. If the DRC operating model doesn’t change to accommodate the increased demand, community members may choose to dispose of solid waste in a non-environmentally sustainable way such as discarding waste in the woods or along trails (currently happening); burying materials on-site of their homes/businesses (currently happening); burning trash in pits or barrels (currently happening). These alternative methods do not reflect well on Gustavus and likely have negative environmental impacts.

3. Are other projects related to or dependent on this project?

- Is this project dependent on other activities or actions?
- If yes, describe projects, action or activities specifying phases where appropriate.

4. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (E.g., will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)

No.

5. What regulatory permits will be required and how will they be obtained?

From PND's Project Programming and Design Criteria Narrative:

Permitting:

1. ADEC Drinking Water Plan Review
2. ADEC Wastewater Plan Review, Operation Permit
3. ADEC Wastewater Storm Water Engineer Plan Review
4. Alaska State Fire Marshall (Building permit)

Permits will be obtained during the initial construction process.

6. What are the estimated initial (e.g., construction or purchase) and continuing operational costs of the project?

Construction is estimated to be \$3,832,560.

Operating costs are estimated to be \$7,600 annual for electrical, insurance and minor building maintenance. These estimates do not include the full utility costs for equipment located within the building.

7. Is an engineering design or construction estimate necessary?

Yes.

8. Will operation of the project generate any revenue for the City such as sales, user fees, or new taxes? If so, how will the new revenue be collected?

Payment of fees is part of the DRC’s operation, one of the duties of the DRC Operator.

Part 5. Project Budget

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Submitted by: _____ Meeting Date: _____ Approved _____ Not Approved _____

Please refer to the construction budget in Part 2, 7

Proposed Budget Line Items

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Engineering work	\$	Travel	\$
Permitting, inspection		Equipment	\$
Site work	\$	Contractual	\$
Construction	\$	Supplies	\$
Waste disposal	\$	Utilities	\$2,000
Equipment	\$	Insurance	\$5,600
Freight	\$	Repair & maintenance	\$
Contingencies	\$	Other (list)	\$
Other (list)	\$	Other (list)	\$
Other (list)		Total direct costs	\$7,600
		Indirect costs	\$
		Income (fees, taxes)	\$
		Balance: costs-income	\$

Part 6. Jobs and Training (required by some granting agencies)

- What service jobs will be needed for operation and maintenance?
Existing DRC staff.
- How many full-time, permanent jobs will this project create or retain?
1.5 FTE Create/retain in 1-3 years
1.5 FTE Create/retain in 3-5 years
- What training is necessary to prepare local residents for jobs on this project?
None.
- How many local businesses will be affected by this project and how?
All businesses producing solid waste will be directly and indirectly effected by this project. This project, if completed, should help maintain lower disposal costs for local business because the DRC's operation will be streamlined.

Part 7. Business Plan (Upon Council request)

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

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There are a number of good Internet sites that will assist you in developing a business plan. One example (05/2018) is: http://va-interactive.com/tools/business_plan.html

Basic components of a business plan:

- The Product/Service
- The Market
- The Marketing Plan
- The Competition
- Operations
- The Management Team
- Personnel

Part 8. Record of Project Planning and Development Meetings

1. Please document the manner in which public input was received.
 - Public comment on agenda item at committee or Council meeting
 - Special public hearing
 - Dates and attendance for the above.
 - Written comment from the public (please attach)
2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

Meeting Record

Event (Meeting of committee, Council report, public hearing, etc.	Date	Agenda Posted (date)	Minutes or record Attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	No. of atten-dees

Part 9. Feedback to the Council

With the understanding that this form must be adapted to a variety of projects, please provide feedback on how the form worked for your committee. Thank you for your suggestions.

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Project Planning: Attachment B Project Development Form

This form is to be used to document project planning and approval in order to assure that: project options are well-considered; the best option is put forward; initial and continuing costs and funding are addressed; and that Council approval has been given for implementation. Use this project scoping form with the Project Planning and Approval Process Flow Chart.

Answer the questions that pertain to your proposed project. Attach additional narrative pages if necessary. Type in the electronic form using as much space as you feel is necessary.

Part 1. Project Identification

Name of project: [Horizontal Baler Purchase](#)

Department: [Disposal & Recycling Center \(DRC\)](#)

Contact: [Paul Berry](#)

E-mail: dumpmaster@gustavus-ak.gov

Phone [907-697-2118](tel:907-697-2118)

Part 2. Project Scope refers to a project's size, goals, and requirements. It identifies what the project is supposed to accomplish and the estimated budget (of time and money) necessary to achieve these goals. Changes in scope will need Council approval.

1. What is the project?

[This project is the specification, purchase and installation of a new horizontal baler for the DRC.](#)

- What are its goals and objectives?

Goal:

- [For the DRC to be able to bale a wide variety of both recyclable and non-recyclable material with a machine that is robust, can produce dense bales, is able to process a high volume of material and needing minimal operator time for the feeding of material into it.](#)

Objectives:

- [To specify and purchase the right baler for the DRC's needs. There are a wide variety of balers on the market and it is important to know which style and model is going to meet the greatest number of our objectives.](#)
- [Specify a baler that can utilize an in-feed hopper to allow the operator to use a loader to feed the baler. Additionally, specify a baler that could be fitted with an in-feed conveyor should the need arise in the future.](#)
- [Specify a baler that produces bales sized to maximize the space available in a 20' or 40' long shipping container. Gustavus is a rural community and our shipping costs are high. The DRC is able to achieve a diversion ratio of over 50% for the waste it receives from the](#)

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public. This means a lot of recyclable material is exported from the community and the best value is achieved when the most material as possible is fit into a shipping container.

- Specify a baler that can bale Municipal Solid Waste (MSW) as dense as possible. The community of Gustavus is surrounded by national park wilderness and open water. The possibility of relocating Gustavus's landfill in another location within the City's boundaries is highly unlikely. Because the City's 11.9 acre DRC parcel has a finite holding capacity for MSW, that limited capacity needs to be maximized as much as possible by compressing the waste as much as possible.
- Who/what will be aided by this project? Who are the targeted stakeholders/customers? The City benefits from this project as the City is the MSW service provider. The DRC Operator and facility benefit as the baler is a core piece of equipment in the facility. By extension, the community of Gustavus benefits from having a well designed solid waste facility.
- Is a preliminary survey necessary to identify the number of potential customers/users? How will you design and conduct the survey?
No. This is not a new service but an improvement of an existing service.
- What is NOT covered by this project? What are its boundaries?
The DRC has several different material handling pieces of equipment in its operation: loaders, glass processing equipment, composting operations etc. This project only addresses the baler component of the DRC's operation.

2. Why is the project needed?

- What community problem, need, or opportunity will it address?
The project is important because the DRC needs equipment that can maximize the usable life of the City's landfill. The City also needs equipment that can help keep shipping costs low by being able to fill shipping containers as efficiently as possible. The current balers have been in use for 20+ years and need to be upgraded.
The DRC has been using balers to process MSW since May of 1995 when the facility stopped open the burning of MSW. In 1997 the DRC exported its first bales of recyclable plastics and cardboard.
The DRC's initial baler was a very small vertical baler which produced bales weighing less than 100 pounds and were not very dense. In 2003 the DRC was able to start using a larger vertical baler, the Cram-a-lot DHR-42, which allowed the facility to bale a wide variety of recyclables and ship those recyclables to recyclers in the lower 48. The DRC also uses a smaller Harmony Enterprises MD30HD vertical baler for baling MSW. This baler is over 20 years old and is undersized for the facility.
Time is taking its toll on both the DHR-42 and MD30HD and they frequently need welding and other fixes to keep them in good working order. Additionally, both the DHR-42 and the MD30HD are vertical balers with no in-feed hopper or conveyor option and have to be hand-fed. Hand-feeding is a slow process and takes up a lot of operator time, this adds to the cost of the DRC's waste handling operation.
A horizontal baler, constructed with the baling chamber (also called the charge box) lying on its side rather than upright like a vertical baler, can utilize more steel in its construction because the weight of all that steel is not an issue, such weight actually makes the baler more stable. Whereas a vertical baler has to be constructed in such a way

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that the device does not become too top heavy. While certain vertical balers can have an in-feed conveyor, those conveyors tend to be designed for small items and can only feed into the back of the baling chamber, out of the way of the large door that accesses the baling chamber. The layout of a vertical baler limits how material can be fed into it. A horizontal baler can accommodate a wider variety in in-feed systems such as hand-fed, an in-feed hopper or conveyor. Horizontal balers are better for material throughput. A horizontal baler can use the power of its large compressing ram to push finished bales out of the baling chamber whereas a vertical baler has to use a sideways force to remove the bale from the baling chamber. Typically this sideways force is a dump-tray mechanism located on the bottom of the baling chamber. This dump-tray is activated by the upstroke of the baling ram. The dump-tray mechanism is not as robust as the extrusion process of a horizontal baler.

- What health, safety, environmental, compliance, infrastructure, or economic problems or opportunities does it address?
As mentioned elsewhere in this document. The density of the bales produced at the DRC has direct bearing on shipping costs for recyclables and the longevity of the facility's MSW waste mound.

3. Where did the idea for this project originate? (Public comments, Council direction, committee work?)

DRC Manager/ Operator Paul Berry.

4. Is this project part of a larger plan? (For example, the Gustavus Community Strategic Plan, or committee Annual Work Plan?)

This project is part of the DRC's General Operations Plan on file with the Alaska Department of Environmental Conservation's Solid Waste Program. This project is also a component of the City's annual Capital Improvement Plan document.

5. What is your timeline for project planning?

- By when do you hope to implement the project?
It would be most efficient to have the new baler installed as part of the construction process on the DRC's New Main Building Project. The DRC existing main building is too small to house a horizontal baler. The exact schedule for the New Main Building Project is not known at this time.
- Will the planning or final project occur in phases or stages?
No.

6. What is your budget for the planning process? Will you be using a consultant?

No expenditure for planning is anticipated. No consultant has been used to date.

7. What is your rough estimate of the total cost of the planning and final product? At the least, please list cost categories. See Part 4. (Ques. 4-8) and Part 5 (Budget) for guidance.

Currently this project is estimated to cost \$222,800.00

Baler purchase	\$190,000.00
Seattle – Juneau Shipping	\$5,160.00

Juneau – Gustavus Shipping	\$2,400.00
Installation	\$5,000.00
Item Total	\$202,560.00
Contingency 10%	\$20,240.00
Grand Total	\$222,800.00

Parts 3 - 6. Project Investigation and Development

Parts 3.—6. refer to social, environmental, and financial impacts of various options. These questions will help you document your consideration of alternatives and your choice of the option providing the best value for the community. Your goal is to generate alternatives and make a recommendation from among them. Return to Part 3., “Summary” after applying Parts 4.—6.

Summary:

1. What alternative approaches or solutions were considered? Make a business case for your top two or three options by discussing how effectively each would fulfill the project goals, and by comparing the economic, social, and environmental costs vs. benefits of each one.

There is no real alternate to baling in the DRC's operation. However, there are a variety of balers available – from vertical to horizontal layouts; single-ram or two-ram balers; and open-end or closed-end (also called closed-door) balers. There are also auto-tie balers and hand-tie balers referring to the mechanisms for fastening the steel wire ties that hold the bale together after it has been removed from the baling chamber.

There are several feeding styles for a baler: hand-fed; in-feed hopper and conveyor-fed. Additionally, the conveyor-fed layout can have an above-ground hopper at the base of the conveyor where material is lifted and dumped into the hopper which then feeds the base of the conveyor and a below-grade conveyor design where the low end of the conveyor is below grade, situated in a vault like area which allows a loader to simply push material into the base of the conveyor with no lifting.

2. What solution was chosen as the best and why is it the best?

Based on the importance of the baler in the DRC's operation, the variety of materials to be baled and the current and projected volume of materials to be baled by the DRC, a horizontal, single-ram baler with a closed-door, manual-tie design was chosen. Additionally, a baler having the option of either an in-feed hopper or an in-feed conveyor was selected.

Identified models:

Max-Pak HCE60FE-9 horizontal baler

American Baler NF4560-1050 horizontal baler

While vertical balers are less expensive and need less operating area than a horizontal baler, the DRC will have occasion, such as the busy summer season, where a lot of material will need to be baled on an on-going basis. It is best to choose a baler design that can more easily handle times of high volume. All vertical balers must be hand-fed unless they have an in-feed conveyor option and such conveyors are designed for smaller materials like aluminum cans or plastic bottles and are not well suited for MSW, scrap metal/ white goods or even cardboard. It was deemed more important to have a baler design that can handle machine feeding, which depends on in-feed hoppers or conveyors, than to rely on a baler which forces the operator to hand-feed materials. The horizontal, closed-door, in-feed hopper design was chosen so that the DRC could process a

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lot of material without having to add more operating time when processing waste during a busy season.

3. Identify your funding source(s).

- How will the project be funded initially, and for its operating life?
Initially a grant or grants will be pursued for funding of the project.
Operating expenses will be covered by the DRC's utility and equipment maintenance budgets. A well cared for horizontal baler will not have a high maintenance cost.
- Is there a matching fund requirement? Please provide details.
At this time it is not known what or how much of a grant match will be. A 10% - 50% match from the City would not be outside of the City's financial means.

Part 4. Environmental, Social, Financial Impacts

1. Project Impacts Checklist

Will this project affect:	No	Yes (+/-)	Maybe
Environmental quality? (+ = impact is beneficial; - = harmful)			
• Climate change	x		
• Streams/groundwater quality	x		
• Air quality	x		
• Soils/land quality	x		
• Fish/wildlife habitat, populations	x		
• Plant Resources (timber, firewood, berries, etc)	x		
• Invasive or pest species	x		
• Natural beauty of landscape or neighborhoods	x		
• Neighborhood character	x		
• Noise or other environmental impacts	x		
• Environmental sustainability		+	
• Hazardous substances use	x		
• Community waste stream		+	
• Light pollution at night	x		
Recreational opportunities?			
• Public land use and access	x		
• Trails/waterways	x		
• Parks	x		
• Public assembly/activities	x		
Education/training/knowledge & skill development?	x		
Public safety?	x		
Public health?	x		
Medical services?	x		

Emergency response?	X		
Economic performance & sustainability?	X		
• Employment of residents	X		
○ Short-term (i.e. construction)		+	
○ Long-term (operating and maintenance)		+	
• Cost of living reduction	X		
• Return on investment		+	
• Visitor opportunities/impressions/stays/purchases		+	
• Competitive business environment		+	
• Support for existing businesses		+	
• New business opportunities	X		
• Economic sustainability		+	
• Attractiveness of City to new residents/businesses		+	
City government performance?			
• Infrastructure quality/effectiveness/reach (more people)		+	
• Existing services		+	
• New services	X		
• Cost of City services		+	
• Tax income to City	X		
Transportation?			
• Air	X		
• Water	X		
• Roads	X		
Communications?			
• Internet	X		
• Phone	X		
• TV/radio	X		
Other? (type in)			

2. How does this project provide benefits or add value in multiple areas? (E.g., benefits both to the environment and to business performance.)

3. Are other projects related to or dependent on this project?

- Is this project dependent on other activities or actions?

[This project depends on the construction of the new DRC Main Building. Without the building there is no where to house the new baler.](#)

- If yes, describe projects, action or activities specifying phases where appropriate.

[Look to the New DRC Main Building scoping document.](#)

4. Will the project require additional infrastructure, activity, or staffing outside the immediate department or activity? (E.g., will the construction of a new facility require additional roads or road maintenance or more internal City staffing?)

As mentioned this project depends on the construction of a new DRC Main Building. Three phase power will also be required for this project. Project does not add to the staffing requirements at the DRC. Project should reduce operator time needed at the DRC for a given amount of material to process.

5. What regulatory permits will be required and how will they be obtained?

None anticipated.

6. What are the estimated initial (e.g., construction or purchase) and continuing operational costs of the project?

Purchase and installation costs were addressed earlier in this document.

7. Is an engineering design or construction estimate necessary?

Not anticipated.

8. Will operation of the project generate any revenue for the City such as sales, user fees, or new taxes? If so, how will the new revenue be collected?

No.

Part 5. Project Budget

Please refer Part 2 item 7 for the cost breakdown of the capital costs.

Proposed Budget Line Items

Construction project Budget estimate	Cost	Operational budget estimate (annual)	Cost
Administrative	\$	Personnel	\$
Project management	\$	Benefits	\$
Land, structures, ROW, easements	\$	Training	\$
Engineering work	\$	Travel	\$
Permitting, inspection		Equipment	\$
Site work	\$	Contractual	\$
Construction	\$	Supplies	\$
Waste disposal	\$	Utilities	\$2,000
Equipment	\$	Insurance	\$ 400
Freight	\$	Repair & maintenance	\$1,000
Contingencies	\$	Other (list)	\$
Other (list)	\$	Other (list)	\$
Other (list)		Total direct costs	\$3,400
		Indirect costs	\$
		Income (fees, taxes)	\$
		Balance: costs-income	\$

Part 6. Jobs and Training (required by some granting agencies)

1. What service jobs will be needed for operation and maintenance?

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DRC Operator will be responsible for baler operation and maintenance.

2. How many full-time, permanent jobs will this project create or retain?

___1___ Create/retain in 1-3 years

___1___ Create/retain in 3-5 years

3. What training is necessary to prepare local residents for jobs on this project?

None.

4. How many local businesses will be affected by this project and how?

All businesses using the DRC will be indirectly effected.

Part 7. Business Plan (Upon Council request)

Upon Council request, please prepare a business plan for the operating phase of your leading option(s). Plans will differ according to the nature of the project.

There are a number of good Internet sites that will assist you in developing a business plan. One example (05/2018) is: http://va-interactive.com/tools/business_plan.html

Basic components of a business plan:

- The Product/Service
- The Market
- The Marketing Plan
- The Competition
- Operations
- The Management Team
- Personnel

Part 8. Record of Project Planning and Development Meetings

1. Please document the manner in which public input was received.

- Public comment on agenda item at committee or Council meeting
- Special public hearing
- Dates and attendance for the above.
- Written comment from the public (please attach)

2. Please use the following chart to document committee meetings, Council reports, and so on. Did the committee make recommendations or requests? Did the Council make requests of the committee?

Meeting Record

Event (Meeting of committee, Council report, public hearing, etc.	Date	Agenda Posted (date)	Minutes or record Attached? (yes/no)	Outcome Rec to Council, requested action of Council, etc.	No. of atten- dees

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Part 9. Feedback to the Council

\$3,000
\$1,000
\$1,000

With the understanding that this form must be adapted to a variety of projects, please provide feedback on how the form worked for your committee. Thank you for your suggestions.

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY22-25**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY23
SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS
ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT
EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 17: NORTHERN SOUTHEAST AREA**

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY23 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar 2021 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, the Gustavus City Council proposes to use an alternative allocation method for allocation of FY23 funding available within the FMA 17: Northern Southeast Area in agreement with all other municipalities in this area participating in the FY23 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED that the Gustavus City Council, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of the significant effects during 2021 of fisheries business activity in FMA 17: Northern Southeast Area:

All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.

PASSED and **APPROVED** by a duly constituted quorum of the Gustavus City Council, this __th day of December, 2022.

Mike Taylor, Mayor

Attest: Karen Platt, CMC
City Clerk

**Mayor's Report for December 12, 2022, General Meeting
(Drafted for deadline Wednesday December 7, 2022)**

November was the second month of our new council year. As we settle into fall and winter there is still a lot keeping us busy.

1. Electrical Intertie to Bartlett Cove. Our best news of the month arrived December 6, 2022, as the National Park Service and AP&T finalized and signed the commercial agreement for operation of the power intertie between the Gustavus Hydropower system and Bartlett Cove. The intertie was completed in fall, 2021 and tested successfully but has been idle since then while the commercial arrangements were hammered out. The agreement was complicated by provisions for maintaining and keeping the NPS diesel generators available for NPS back up. This was new ground for both parties, so everyone was stepping out of their comfort zone and taking some risks. Nevertheless, they persevered and agreed to make it work. The agreement next goes to the Regulatory Commission of Alaska for its approval, but both the NPS and AP&T are expecting to start up the intertie within days while that approval is still pending.

The benefits to be realized with the startup of the intertie are huge. By replacing diesel generation at Bartlett Cove with clean hydropower from Falls Creek, the park will avoid emitting approximately 600 tons of carbon dioxide annually. Gustavus rate payers—residents, businesses, and agencies—will benefit from lower electric rates as the fixed costs of the hydro facility are spread across more power sales to the NPS. The savings is expected to appear on power bills as a Cost of Power Adjustment (COPA) credit of around \$0.10/kwh. The savings to Gustavus ratepayers may total over \$250,000 annually. Making fuller use of our hydropower resource to replace diesel generation is the biggest single step Gustavus can take toward mitigating climate change. Lower electric rates will also encourage more residents to electrify their transportation, building heating, and appliances.

Congratulations to AP&T and the NPS for this great success!

2. Steel Float Move to Winter Storage. Ben Sadler, Joe Vanderzanden, Elm Robichaud, and Brian Todd worked together on a very high tide to move the City's steel float from the dock on Icy Strait to its winter storage mooring in the Salmon River just downstream of the boat harbor. We thank Ben, Joe, Elm, and Brian for the hard work in icy conditions that made it possible to secure the float safely for the winter. Thanks also to Ben DeBoer for permission to moor the float on the edge of his property.

3. City Hall Front Door Installation and Entry Canopy. Over a year ago the City used Pandemic funding to buy new, code-compliant entry doors for the Fire Hall and City Hall. Then-Chief Miller installed the fire hall door but due to difficulties with framing the City Hall door installation was postponed. We are thankful to have contracted with Zach and Elijah Williams (Clinton Ventures), who successfully installed the new, out-swinging door at City Hall a few days ago. They also built a 12 ft long canopy to cover the boardwalk entry ramp to keep snow and ice from blocking

the out-swinging door. The entry canopy also has room for parking a couple bikes out of the weather. Thanks Zach and Elijah!

4. Electric Power to the Old Post Office Building. Thanks to John Nixon for providing and installing a temporary power service entry at the old post office building. With AP&T's already completed work to lay a new power line to the building it will be ready for Kenn Magowan to begin work this winter to renovate the structure for the new bike shop.

5. Electric Power to City Hall. We are working with AP&T and John Nixon to plan a new electric line from the service entry at the Firehall to City Hall. The existing line appears to have a fault that causes flickering power to City Hall. We expect to lay a new line in the spring.

6. Library Partnership with Gustavus School. Our librarians LeAnn Weikle and Jessie Soder met at the Gustavus Library with Chatham School District Superintendent Ralph Watkins to scope out a new partnership between the District and the Gustavus Public Library. Our library has facilities and programs that can compliment School educational programs to build new opportunities for Gustavus students. We are so lucky to have two experienced teachers as our librarians who are enthusiastic about helping young people here make the most of their school years. The Gustavus School is vital to the success of our community. Strengthening our partnership with the school is a vital investment in the future of our community. Our librarians have my full support in making the most of this opportunity.

6. AML Meeting. I'm pleased that Gustavus is well represented at the annual meetings of the Alaska Municipal League in Anchorage the week of Dec 5. Attendees include council members Brian Taylor and Shelley Owens, City Administrator Kathy Leary, City Clerk Karen Platt, and City Treasurer Ben Sadler. The annual meetings provide valuable training for council members and staff. Attendees also meet and network with state and municipal professionals, enhancing critical relationships. These opportunities are essential to building the skills that make us a more mature and effective municipality.

7. Playground Equipment for Salmon River Park. Kathy Leary met with the Alaska representative of Northwest Playground Equipment at the AML meetings in Anchorage. We plan a follow up zoom meeting next week to discuss ideas for improvements to our park play equipment that will be more suitable for older children. We will be sharing ideas with Ms. Karen McSpadden's class, which approached us asking for improved play equipment for the park. I'm hopeful we can realize the students' vision by next summer.

8. Infrastructure projects. Kathy continues to work with Solstice Consulting, our grant writing consultant, to identify and apply for grants to support our planned infrastructure improvement projects. We are also in discussions with the Alaska DOT&PF on projects to repair the Good River Bridge, build a wave barrier for the float system, and build a bike/pedestrian side path along Gustavus, Mountain View and Dock roads. We think we may do the bike path in phases and would prioritize the

distance from the school to Good River Corner first. We also are looking for grants for the DRC facilities projects.

9. Heat Pump Heating for City Hall. Dean Weikle and I submitted measurements and information for the heat pump system for City Hall to the folks at Mr. Cool who have offered to provide us a system as a demonstration of their product. They and we hope to encourage more Gustavus residents to install heat pumps to heat their homes and businesses with clean hydro power. We hope to install a system at City Hall by spring.

10. SEARHC Memorandum of Understanding. We hope to receive a response soon from the upper management of the SEARHC clinic to our drafted MOU between the clinic and the City.

Mike Taylor
Mayor