



## CITY OF GUSTAVUS

### DRAFT CITY COUNCIL GENERAL MEETING

Monday, February 13, 2023 at 7:00 PM

In Person at Gustavus City Hall and Via Zoom

#### COUNCIL MEMBERS

Mayor Mike Taylor

Vice Mayor Kyle Bishop

Council Members: Janene Driscoll, Jim Mackovjak

Tania Lewis, Shelley Owens, Brian Taylor

#### CITY HALL

City Administrator – Kathy Leary

City Clerk, CMC - Karen Platt

City Treasurer – Ben Sadler

Phone: 907-697-2451 | [clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

## DRAFT GENERAL MEETING AGENDA AND PACKET

### ROLL CALL

Reading of the City of Gustavus Vision Statement

### APPROVAL OF MINUTES

1. 01-16-2023 General Meeting Minutes

### MAYOR'S REQUEST FOR AGENDA CHANGES

### COMMITTEE / STAFF REPORTS

2. Gustavus Visitor Association Business Plan/Budget Request for FY24
3. Disposal & Recycling Center Quarterly Report
4. City Treasurer Monthly Financials & Quarterly Report
5. City Administrator WORK SESSION Report

### PUBLIC COMMENT ON NON-AGENDA ITEMS

### CONSENT AGENDA

6. 02-13-2023 Certificate of Records Destruction
7. Approve Gustavus Marine Facilities Coordinator Position Description
8. FY23-XXNCO Introduction of Capital Project Account Transfer (Public Hearing 03-13-2023)

### ORDINANCE FOR PUBLIC HEARING

9. FY23-13NCO Capital Project Funding 2023 - Library Bike Shed Introduction (Introduced 01-16-2023)

### UNFINISHED BUSINESS

### NEW BUSINESS

10. Award Gravel Pit Contracts
11. CY23-XX Cost of Living Pay Adjustment
12. CY23-XX Supporting Repair and Upkeep of the Good River Bridge

### CITY COUNCIL REPORTS

13. Mayor's Report

### CITY COUNCIL QUESTIONS AND COMMENTS

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

**POSTED ON:** Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

### **ADA NOTICE**

*Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.*

### **VISION STATEMENT**

*We envision a distinctive community:*

- *That prospers while and by protecting its natural resources;*
- *With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- *Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- *In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

**CITY OF GUSTAVUS  
CITY COUNCIL GENERAL MEETING  
JANUARY 16, 2023**

**MINUTES - PENDING**

**ROLL CALL**

**PRESENT**

Mayor Mike Taylor  
Council Member Jim Mackovjak  
Council Member Brian Taylor  
Council Member Janene Driscoll  
Council Member Shelley Owens

**ABSENT**

Vice Mayor Kyle Bishop  
Council Member Tania Lewis

**Reading of the City of Gustavus Vision Statement**

The City of Gustavus Vision Statement was read by Council Member Owens.

**APPROVAL OF MINUTES**

1. 12-12-2022 General Meeting Minutes

Motion made by Mayor Taylor to approve the General Meeting Minutes of 12-02-2023 by unanimous consent.

Seconded by Council Member Taylor.

Hearing no objections, the 12-02-2022 General Meeting Minutes were approved by unanimous consent.

**MAYOR'S REQUEST FOR AGENDA CHANGES**

There were no agenda changes.

Hearing no objections, Mayor Taylor announced the agenda set as presented by unanimous consent.

**COMMITTEE / STAFF REPORTS**

2. Gustavus Volunteer Fire Department Quarterly Report  
Gustavus Volunteer Fire Department Chief, Sol Martinez submitted a written report and provided an oral summary.
3. City Clerk Quarterly Report  
City Clerk, Karen Platt submitted a written report and provided an oral summary.
4. City Treasurer Monthly Financials  
City Treasurer, Ben Sadler submitted written monthly financials, provided an oral summary and added FY24 Budget planning meeting dates.
5. City Administrator General Meeting Report  
City Administrator, Kathy Leary submitted a written report and provided an oral summary.

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Cal Casipit, Federal Subsistence Board Member - Household survey technician position announcement to conduct deer harvest survey for SE AK communities and a Federal Subsistence Board survey to update data on all household subsistence use for SE AK communities coming up next winter.

Dave and Michelle Olney, Beartrack Inn - FY24 Budget planning.

Leslie Sirstad - City Hall door and covered entry cost.

Leah Okin, Gustavus Visitors Association - Accommodations survey to local businesses.

## **CONSENT AGENDA**

6. Certificate of Records Destruction 01-16-2023
7. FY23-13NCO Capital Project Funding 2023 - Library Bike Shed Introduction (Public Hearing 02-13-2023)

Council Member Owens requested to move Agenda Item #7 FY23-13NCO Capital Project Funding 2023 - Library Bike Shed Introduction (Public Hearing 02-13-2023) from the Consent Agenda to New Business.

Motion made by Council Member Driscoll to adopt the Consent Agenda by unanimous consent minus the item #7.

Seconded by Council Member Taylor.

Hearing no objections, the Consent Agenda is adopted by unanimous consent.

## **ORDINANCE FOR PUBLIC HEARING**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

7. FY23-13NCO Capital Project Funding 2023 - Library Bike Shed Introduction (Public Hearing 02-13-2023)

Motion made by Mayor Taylor to approve the introduction of FY23-13NCO Capital Project Funding 2023 - Library Bike Shed Introduction (Public Hearing 02-13-2023)

Seconded by Council Member Owens.

Public Comment:  
Leslie Sirstad

Council Comment:  
Council Member Taylor  
Mayor Taylor  
Council Member Driscoll

Voting Yea: Mayor Taylor, Council Member Taylor, Council Member Driscoll,  
Council Member Owens

8. CY23-01 Submission of Capital Projects Submission and Information System (CAPSIS) to the Alaska Legislature

Motion made by Mayor Taylor to adopt CY23-01 Submission of Capital Projects Submission and Information System (CAPSIS) to the Alaska Legislature.

Seconded by Council Member Taylor.

Public Comment: None

Council Comment:

Brian Taylor

Mayor Taylor

Voting Yea: Mayor Taylor, Council Member Taylor, Council Member Driscoll,  
Council Member Owens

Mayor Taylor called for a 5-minute break at 8:20 PM. Reconvened at 8:25 PM.

9. Approve Scoping Document for the Salmon River Park Playground Equipment Expansion

Motion made by Council Member Taylor to approve by unanimous consent the scoping document for the Salmon River Park Playground equipment expansion.

Seconded by Council Member Owens.

Public Comment:

Whitney Rapp

Council Comment: None

Hearing no objections, the Mayor announced the motion approved by unanimous consent.

10. Approve Scoping Document for the GVFD Radio Repeater Tower Installation

Motion made by Council Member Owens to approve the scoping document for the GVFD Radio Repeater Tower installation.

Seconded by Council Member Taylor.

Public Comment: None

Council Comment:

Council Member Owens

Council Member Mackovjak joined the meeting at 8:40 PM.

Voting Yea: Mayor Taylor, Council Member Mackovjak, Council Member Taylor, Council Member Driscoll, Council Member Owens

11. Approve Scoping Document for a GVFD Truck and Skid Unit

Motion made by Council Member Taylor to approve by unanimous consent the scoping document for a GVFD Truck and Skid Unit.

Seconded by Council Member Owens.

Public Comment: None

Council Comment:  
Council Member Taylor

Hearing no objections, the Mayor announced the motion approved by unanimous consent.

### **CITY COUNCIL REPORTS**

Council Member Taylor - Broadband and getting city related information out to the public.

12. Mayor's Report

Mayor Taylor submitted a written report, provided an oral summary, added a summary of a meeting with Sally McLaughlin regarding the subdivision in her neighborhood and road maintenance, vandalism at the Beach Park and lastly the Alaska Marine Highway schedule public comment period.

### **CITY COUNCIL QUESTIONS AND COMMENTS**

None

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Whitney Rapp - Porcupine Road turn around.

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

With no further business and hearing no objections, the meeting was adjourned at 9:25 PM

\_\_\_\_\_  
Mike Taylor, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk

\_\_\_\_\_  
Date

CERTIFICATE OF RECORDS DESTRUCTION

This form documents the destruction of public records in accordance with Alaska Statute 40.25, Gustavus Municipal Code 2.70.030 and City of Gustavus Policy and Procedure for Public Records Management

1. Agency/Locality City of Gustavus	2. Division/Department Desk of the City Clerk	3. Person Completing Form Karen Platt CMC, City Clerk
4. Address, City, State & Zip P.O. Box 1, Gustavus, AK 99826	5a. Telephone Number 907-697-2451	5b. E-mail Address clerk@gustavus-ak.gov

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
A-17 (Sate 6yrs)	Grants	2010, 14, 15, 16	City Hall	8 Files	Recycle
A-18 (2yrs)	Grant Apps not awarded	2017	City Hall	1 File	Recycle

DESTRUCTION APPROVALS

Note: Public records may not be destroyed without receiving prior authorization from the Mayor and/or City Council.

We certify that the records listed above have been retained for the scheduled retention period, as per the City of Gustavus Records Retention Schedule, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. MAYOR _____	DATE _____
8. CITY CLERK/TREASURER _____	DATE _____
9. RECORDS DESTRUCTION AFFIRMED BY: _____	DATE _____

**CITY OF GUSTAVUS, ALASKA  
MARINE FACILITIES COORDINATOR  
REGULAR NONEXEMPT POSITION DESCRIPTION**

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**Title:** Marine Facilities Coordinator

**Nonexempt Regular Position**

The Marine Facilities Coordinator position is a nonexempt, regular full-time, seasonal position with duties from early/mid-April until the end of December each year. There may be some intermittent hours needed during the off-season for unforeseen emergencies and minor special projects.

**Supervisor:** City Administrator

**Summary:** From mid-May to end-September, the Marine Facilities Coordinator is expected to work 36 hours per week, but with flexible hours to oversee harbor activities six days per week as scheduled with supervisor. Generally, there will be early morning and mid-afternoon work periods. The work locations are at the Gustavus Dock on Icy Passage and at the City of Gustavus Small Boat Harbor on the Salmon River. The Marine Facilities Coordinator duties also include servicing the beach restrooms near the dock, the restrooms at the Salmon River Park, and conducting clean-up activities on the State-owned, City-managed, beach tracts adjacent to the Gustavus Dock. The ideal candidate must be able to complete all physical requirements of the job with or without reasonable accommodations.

During the off-season periods, the Marine Facilities Coordinator may continue to clean and maintain the City's restrooms as long as they are open for public use. Additionally, the Marine Facilities Coordinator may be requested to conduct light maintenance work on City-owned buildings and facilities, engage in planning activities for Gustavus Marine Facilities, and other duties as assigned.

**Essential Duties and Responsibilities**

1. Provides boat operators at the Small Vessel Float System, with information pertinent to the use of the facility and monitors float usage.
2. Enforces all applicable ordinances and policies related to the operation and use of all City of Gustavus marine facilities, including issuing notices of violation to non-compliant users of marine and upland parking and staging facilities.
3. Collects day-use fees.
4. Observes vessels and notifies vessel owners regarding dangerous conditions affecting the safety of their vessel or causing a hazard to other facility users. Informs owners/operators of defective mooring lines and whether the vessel could pose a danger to other nearby vessels or property.
5. Maintains harbor facilities in clean and orderly condition and manages and oversees contracted harbor cleanup projects.
6. Performs minor maintenance activities in and around City and City-managed properties.
7. Assists in relocating floats to and from the Salmon River or local environs, as needed for winter storage.



8. Cleans and maintains the City's restroom facility near the dock and in Salmon River Park with cleaning tools and supplies provided by the City.
9. Hauls bagged trash and recyclables from beach restroom facility and beach park to the Disposal and Recycling Center (DRC) adjacent to the boat harbor.
10. Walks through the lands adjacent to the Gustavus dock to document use and clean up trash and debris left by visitors.
11. Procures, cleans and maintains signage for the marine facilities and City-managed beach areas.
12. Attends Council meetings when necessary and provides quarterly and special reports to the Gustavus City Council (written and verbal).

### **Qualifications: Education and Experience**

1. Graduation from high school or GED equivalent.
2. Experience working with boats and dock and harbor operations.
3. Valid Alaska Driver License and able to maintain insurability as determined by the City's insurance carrier.

### **Knowledge, Skills, and Abilities**

1. Uses basic tools and equipment needed for minor maintenance.
2. Performs work requiring good physical condition.
3. Exercises sound judgment in evaluating situations and in making decisions.
4. Knowledge and practice of safe vessel operation and safety protocols on and around facilities and equipment.
5. Ability to manage the public and facility users with tact and courtesy.

### **Other Requirements:**

1. Eighteen years of age or older at time of hire.
2. Provide personal vehicle for transportation between work locations and for hauling of trash and recyclables to the Disposal & Recycling Center (DRC) for which the City will provide a mileage reimbursement.
3. Provide personal cell phone, if preferred over a city issued phone, for conducting city business.
4. Transportation Worker Identity Credential (TWIC) card, safety certifications such as Vessel Safety Training, a current 40-hour HAZWOPER, First AID/CPR, or the willingness to obtain same is valuable.

### **Physical Demands**

1. The ability to tolerate weather extremes when necessary to perform duties of the position.
2. The ability to perform moderately demanding physical work involving climbing, kneeling, crawling, and balancing in a variety of locations and conditions.
3. The ability to lift and/or move up to 50 pounds; and occasionally up to 75 pounds, providing that the employee may seek assistance.
4. The ability to assist with the seasonal removal or replacement of the wood or steel floats, seasonally located at the City's Small Vessel Float Facility.
5. The ability to perform minor repair of the City's Small Vessel Float Facility.

### **Work Environment Conditions**

1. The work environment includes the City's Small Vessel Float Facility, consisting of a series of wooden and steel floats that are situated in a semi-protected area of the State dock. The floats can be slick when wet and footing can be unstable both there and at the City's Salmon River Small Boat Harbor (boat launch facility and upland long-term and short-term parking and vessel staging areas).
2. The Marine Facilities Coordinator will be exposed to cold, wet, and windy conditions, with rough seas and possibly the presence of large marine mammals.
3. The Marine Facilities Coordinator will work near moving vehicles and moving mechanical parts.
4. The Marine Facilities Coordinator may be exposed to engine exhaust products.

### **Notice**

CoG 3.04.02 (d) (2) Employees shall conduct City work only within the City of Gustavus unless an employee is on an authorized business trip or has received approval from the City Administrator.

The examples of duties and responsibilities included in this position description are intended only as illustrations of the various types of work typically performed. The omission of specific statements of duties and responsibilities does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This position description does not constitute an employment agreement between the City of Gustavus and an applicant for the position or an employee holding the position. The position description is subject to change by the City of Gustavus, in its sole discretion, as the needs of the City and requirements of the position change.

**The City of Gustavus is an Equal Opportunity Employer**

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY23-XXNCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2023, the following City held account balance transfers are to be made for the reasons stated.

**Section 3.** For the current fiscal year, City held accounts are amended to reflect the changes as follows:

<b>CITY HELD ACCOUNTS</b>	<b>Amounts</b>		<b>Change</b>
	<b>Account Balance</b>	<b>Amended Balance</b>	
CP18-05 DRC Pre-Processing Stor	\$ 10,697.61	\$ 0.00	<\$ 10,697.61>
<i>Project was completed in FY22. Returning funds to AMLIP Capital Improv Long-Term account.</i>			
CP18-07 DRC Haz. Waste Facility	\$ 9,930.34	\$ 0.00	<\$ 9,930.34>
<i>Project was completed in FY22. Returning funds to AMLIP Capital Improv Long-Term account.</i>			
AMLIP Capital Improv Long-Term*	\$ 818,625.27	\$ 839,253.22	\$ 20,627.95
<i>*Approximate, this is a dynamic value.</i>			
Total Change in City Held Account Balances			\$ 0.00

**Section 4.** The City held accounts are hereby amended as indicated.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** February 13, 2023

**DATE OF PUBLIC HEARING:** March 13, 2023

**PASSED** and **APPROVED** by the Gustavus City Council this \_\_<sup>th</sup> day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mike Taylor, Mayor

\_\_\_\_\_  
Attest: Ben Sadler, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk

**CITY OF GUSTAVUS, ALASKA  
ORDINANCE FY23-13NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF  
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2023**

**BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:**

**Section 1.** Classification. This is a **Non-Code Ordinance**

**Section 2.** For the Fiscal Year of 2023, the following City held account balance transfers are to be made for the reasons stated.

**Section 3.** For the current fiscal year, the budget and City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
CP19-08 Lib. Roof/Shed/Awning	\$ 3,755.00	\$ 43,755.00	\$ 40,000.00	
Moving funds for the project management and construction phase of library bike shed.				
AMLIP Capital Improv Long-Term	\$ 817,776.83	\$ 777,776.83	<\$ 40,000.00>	
Total Change in City Held Account Balances				\$ 0.00

**Section 4.** The City held accounts are hereby amended as indicated.

**Section 5.** Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

**DATE INTRODUCED:** *January 16, 2023*

**DATE OF PUBLIC HEARING:** *February 13, 2023*

**PASSED** and **APPROVED** by the Gustavus City Council this \_\_<sup>th</sup> day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mike Taylor, Mayor

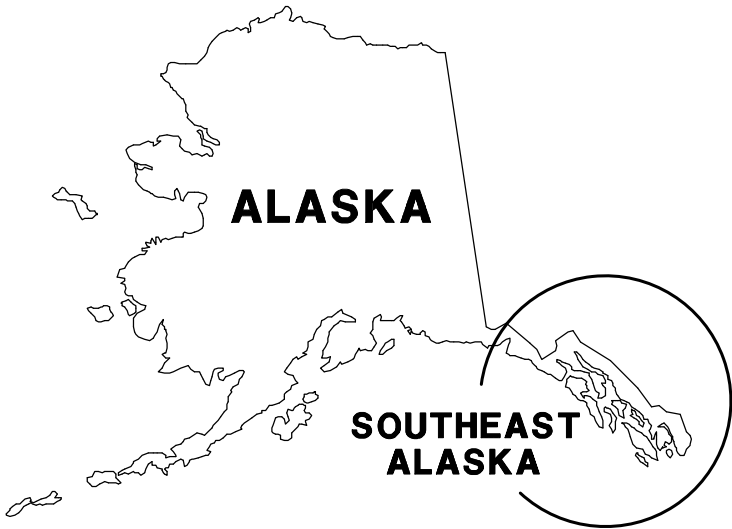
\_\_\_\_\_  
Attest: Ben Sadler, City Treasurer

\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk

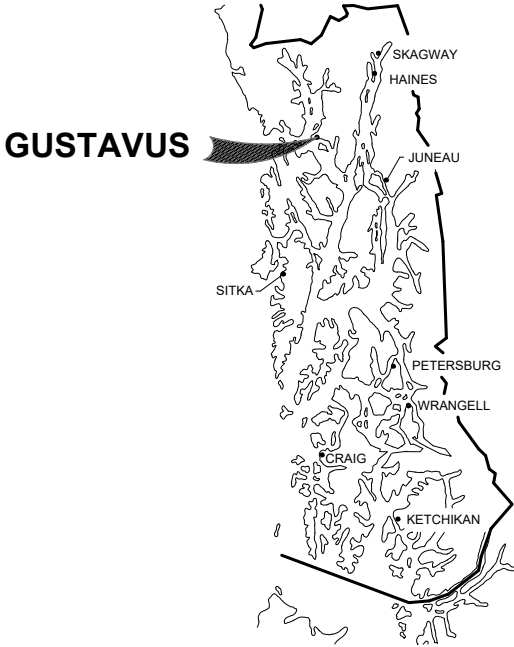
GUSTAVUS, ALASKA

# GUSTAVUS LIBRARY BIKE SHELTER

2022



LOCATION MAP



SOUTHEAST ALASKA

PROJECT  
LOCATION



VICINITY MAP

SHEET INDEX	
SHEET	TITLE
S0.1	COVER SHEET
S1.0	GENERAL NOTES AND ABBREVIATIONS
S2.0	SHELTER PLAN, ELEVATION, SECTION

<table><tr><th colspan="6">REVISIONS</th></tr><tr><th>REV.</th><th>DATE</th><th>DESCRIPTION</th><th>DWN.</th><th>CKD.</th><th>APP.</th></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						REVISIONS						REV.	DATE	DESCRIPTION	DWN.	CKD.	APP.																																					<div><div><div>P</div><div>N</div><div>D</div></div><div>ENGINEERS, INC.</div></div> <div>9360 Glacier Highway Ste 100 Juneau, Alaska 99801 Phone: 907-586-2093 Fax: 907-586-2099 www.pndengineers.com</div>		<div><div>STATE OF ALASKA</div><div>49 TH</div><div>Mark D. Sams</div><div>SE-126427</div><div>REGISTERED STRUCTURAL ENGINEER</div></div> <div>DATE: 12/14/2022</div>	<div>GUSTAVUS LIBRARY BIKE SHELTER</div> <div>SHEET TITLE: COVER SHEET</div> <div>PND PROJECT NO.: 222087    C.A.N.: AECC250</div>		<div>S0.</div> <div>13</div>
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REV.	DATE	DESCRIPTION	DWN.	CKD.	APP.																																																						

STRUCTURAL GENERAL NOTES

**DESIGN CRITERIA**  
**CODES:**  
DESIGN AND CONSTRUCTION WILL BE IN ACCORDANCE WITH THE 2021 EDITION OF THE INTERNATIONAL BUILDING CODE AS AMENDED BY THE STATE OF ALASKA. THE STRUCTURAL RISK CATEGORY SHALL BE CATEGORY I

**LOADS:**  
SNOW LOAD:                      GROUND SNOW LOAD = 68 psf (50 YR MRI)  
    EXPOSURE COEFFICIENT: Ce = 1.0  
    THERMAL COEFFICIENT: Ct = 1.2  
    FLAT ROOF SNOW LOAD pf = 60 psf

SEISMIC                      SITE CLASS D DENSE SOIL  
    Ss = 0.948 g; Fa = 1.121; Sds = 0.709 g  
    S1 = 0.548 g; Fv = 1.5; Sd1 = 0.548 g  
    SEISMIC DESIGN CATEGORY D

WIND:                      127 MILES PER HOUR, ULTIMATE SPEED  
    EXPOSURE B

LIVE LOADS:    20 PSF ON ROOF

**FOUNDATION**

FOUNDATIONS HAVE BEEN DESIGNED FOR ENCOUNTERING TYPE 3 SOILS, SANDY GRAVEL AND GRAVEL. BEARING PRESSURES ARE BASED ON THE PRESCRIPTIVE LOAD BEARING VALUES IN TABLE 1806.2 OF THE IBC, 3,000 PSF FOR TYPE 3 MATERIALS. CONTRACTOR SHALL VERIFY CONDITIONS AT THE LIMIT OF EXCAVATION AND REPORT TO CONTRACTING OFFICER IF SOILS ARE DIFFERENT.

IF UNDESIRABLE SOILS ARE ENCOUNTERED, INCLUDING SOFT MATERIALS, TRASH, DEBRIS, MUCK, OR ORGANICS, OVER EXCAVATE UNTIL A FIRM MINERAL BEARING STRATA IS ENCOUNTERED. REPLACE UNDESIRABLE MATERIAL WITH WELL GRADED SANDY GRAVEL, MEETING A GRADATION OF D-1 AS DEFINED BY THE ALASKA DOT STANDARD SPECIFICATIONS. PLACED IN LOOSE LIFTS NOT TO EXCEED 12 INCHES AND COMPACTED WITH A MINIMUM LEVEL OF EFFORT OF 6 PASSES WITH A WALK BEHIND VIBRATORY PLATE COMPACTOR WITH A MINIMUM RATED FORCE LEVEL OF 14,000 POUNDS. MINIMIZE EXISTING SOIL DISTURBANCE AT FOUNDATION NOT BEARING ON BEDROCK TO LIMIT BACKFILL REQUIRED.

**MATERIALS AND CONSTRUCTION**

**CONCRETE**  
MIXING, PLACING, AND CURING OF CONCRETE AND SELECTION OF MATERIALS SHALL BE IN ACCORDANCE WITH THE IBC. PROPORTIONS OF AGGREGATE, CEMENT AND WATER SHALL BE SUCH TO RESULT IN A DENSE WORKABLE MIX WHICH CAN BE PLACED WITHOUT EXCESS SURFACE WATER. A MIX DESIGN, WITH RECORDED CYLINDER TEST RESULTS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL PRIOR TO MOBILIZING CONCRETE EQUIPMENT TO THE SITE. MAXIMUM SLUMP SHALL BE 4 INCHES PRIOR TO ADDING PLASTICISERS OR WATER REDUCERS ON SITE. 28-DAY COMPRESSIVE STRENGTH (fc') SHALL BE 4,000 PSI. CONCRETE SHALL BE ENTRAINED WITH AIR AND AIR CONTENT SHALL BE BETWEEN 5 AND 8 PERCENT.

CONCRETE REINFORCING SHALL COMPLY WITH ASTM A615 GRADE 60. LAP REINFORCING STEEL 50 BAR DIAMETERS UNLESS OTHERWISE NOTED. AT CORNERS ADD CORNER BARS AT EACH HORIZONTAL, BARS WITH LEG LENGTH AT LEAST 50 DIAMETER LAP LENGTH OR EXTEND THE HORIZONTAL BARS WITH A 90 DEGREE HOOK WITH A 50 DIAMETER LAP LENGTH.

REINFORCING SHALL BE SUPPORTED AND SECURED IN PLACE PRIOR TO CONCRETE PLACEMENT USING WELL-CURED CONCRETE BLOCKS OR APPROVED PLASTIC CHAIRS. WELDING OF REINFORCING IS PROHIBITED UNLESS SPECIFICALLY NOTED. PROVIDE MINIMUM COVER AT REINFORCING BARS AS FOLLOWS: CAST AGAINST EARTH 3 INCHES, EXPOSED TO EARTH OR WEATHER 2 INCHES.

**TIMBER FRAMING:**  
PRESERVATIVE TREATED TIMBERS 2" TO 4" THICK SHALL BE DOUG FIR SELECT STRUCTURAL, VISUALLY GRADED IN ACCORDANCE WITH THE WESTERN WOODS PRODUCTS ASSOCIATION, LATEST GRADING RULES. ALL PRESSURE TREATED TIMBER IN CONTACT WITH METAL INCLUDING METAL HANGERS, CONNECTORS, AND WASHERS SHALL BE WRAPPED IN VYCOR DECK PROTECTOR BY GCP APPLIED TECHNOLOGIES, INC, OR CO APPROVED EQUAL. STAINLESS STEEL HANGERS MAY BE SUBSTITUTED TO AVOID WRAPPING CONNECTIONS WITH VYCOR.

TIMBER SHALL BE FABRICATED AND JOINED TO CREATE SNUG TIGHT CONNECTIONS UNLESS NOTED OTHERWISE. BOLTS SHALL CONFORM TO ASTM A307 AND BE GALVANIZED PER A123 OR A153. HOLES FOR BOLTS SHALL BE NO GREATER THAN THE BOLT DIAMETER PLUS 1/8 INCH. ALL BOLTS WITH HEAD OR NUT IN CONTACT WITH TIMBER SHALL BE INSTALLED WITH GALVANIZED WASHERS UNDER THE HEAD UNLESS ECONOMY HEAD BOLTS ARE USED AND NUTS. ALL NAILED CONNECTIONS SHALL BE CONNECTED USING GALVANIZED COMMON NAILS.

TIMBER NOTED AS TREATED SHALL BE PRESSURE PRESERVATIVE TREATED IN ACCORDANCE WITH AWP4 U4B FOR IN-GROUND CONTACT USING ALKALINE COPPER QUATERNARY (ACQ) COMPOUNDS IN WATER, COPPER NAPHTHENATE IN BIODIESEL, ACZA IN WATER OR PENTACHLOROPHENOL IN BIODIESEL, SUBMIT PRESERVATIVE FOR APPROVAL. FIELD TREAT ALL DAMAGE TO PRESSURE TREATED ENDS AND SURFACES IN ACCORDANCE WITH AWP4 M-4 USING 2 COATS OF COPPER NAPHTHANATE SOLUTION AT DAMAGE, CUTS, HOLES, CHAMFERS, DAPS, COUNTERSINKS, ETC. PREFABRICATE TREATED TIMBER TO THE FULLEST EXTENT POSSIBLE PRIOR TO PRESSURE PRESERVATIVE TREATING PROCESS.

**WOOD CONNECTIONS AND FRAMING:**  
ALL FRAMING NAILING SHALL CONFORM TO TABLE 2304.9.1 OF THE IBC UNLESS OTHERWISE SHOWN. STANDARD GALVANIZED WASHERS SHALL BE UNDER ALL BOLT HEADS AND NUTS CONTACTING WOOD. BOLTS SHALL BE STANDARD ASTM A307, GALVANIZED PER A153. ALL NAILS SHALL BE COMMON WIRE NAILS OR AS RECOMMENDED BY THE CONNECTOR MANUFACTURER. ALL NAILS SHALL BE HOT-DIP GALVANIZED PER ASTM A153. ALL WOOD SCREWS AND LAG SCREWS SHALL BE HOT-DIP GALVANIZED PER ASTM A153.

ALL METAL HANGERS AND CONNECTORS SHOWN ON DRAWINGS ARE MANUFACTURED BY THE SIMPSON STRONG TIE COMPANY AND SHALL MEET ASTM A653 CLASS G185 SHEET STEEL STANDARD. METAL HANGERS OR CONNECTORS BY OTHER MANUFACTURER'S MAY BE CONSIDERED WHERE LOAD CAPACITY AND DIMENSIONS ARE EQUAL OR BETTER. ALL SUBSTITUTIONS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL. SUBMITTALS MUST INCLUDE AN ICBO EVALUATION REPORT. INSTALL CONNECTORS WITH FULL NAILING AND BOLTING UNLESS OTHERWISE NOTED.

- LAG SCREWS SHALL BE INSTALLED IN ACCORDANCE WITH NDS PART 9.
- A. LEAD HOLES FOR LAG SCREWS SHALL BE BORED AS FOLLOWS:
- 1. THE CLEARANCE HOLE FOR THE SHANK SHALL HAVE THE SAME DIAMETER AS THE SHANK, AND THE SAME DEPTH OF PENETRATION AS THE LENGTH OF UNTHREADED SHANK.
  - 2. THE LEAD HOLE FOR THE THREADED PORTION SHALL HAVE A DIAMETER EQUAL TO 40% TO 70% OF THE SHANK DIAMETER IN WOOD WITH  $G \leq 0.5$  AND A LENGTH EQUAL TO AT LEAST THE LENGTH OF THE THREADED PORTION. THE LARGER PERCENTILE IN EACH RANGE SHALL APPLY TO LAG SCREWS OF GREATER DIAMETER.
- B. THE THREADED PORTION OF THE LAG SCREW SHALL BE INSERTED IN ITS LEAD HOLE BY TURNING WITH A WRENCH, NOT BY DRIVING WITH A HAMMER.
- C. LUBRICANT SHALL BE USED ON THE LAG SCREWS OR IN THE LEAD HOLES TO FACILITATE INSERTION AND PREVENT DAMAGE TO THE LAG SCREW.

**METAL ROFFING**  
METAL ROOF SHALL BE AEP SPAN LOK ROOFING PANELS 12" WIDE. PANELS SHALL BE GREEN IN COLOR, SUBMIT COLOR SAMPLE FOR APPROVAL.

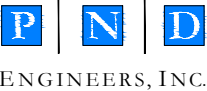
- SPECIAL INSPECTION**  
THE CONTRACTOR SHALL RETAIN A SPECIAL INSPECTOR TO PERFORM THE FOLLOWING SPECIAL INSPECTIONS:
- 1) SAMPLING OF CONCRETE; TESTING OF CONCRETE; VERIFYING PLACEMENT CONSOLIDATION, AND CURING MEETS SPECIFIED REQUIREMENTS
  - 2) DIAPHRAGM NAILING

ABBREVIATIONS

ACI	AMERICAN CONCRETE INSTITUTE
AISC	AMERICAN INSTITUTE OF STEEL CONSTRUCTION
AITC	AMERICAN INSTITUTE OF TIMBER CONSTRUCTION
ALT	ALTERNATE
APA	AMERICAN PLYWOOD ASSOCIATION
ASME	AMERICAN SOCIETY OF MECHANICAL ENGINEERS
ASTM	AMERICAN SOCIETY FOR TESTING AND MATERIALS
AWS	AMERICAN WELDING SOCIETY
BMP	BEST MANAGEMENT PRACTICES
CL	CENTER LINE
DOT	DEPARTMENT OF TRANSPORTATION
(E)	EXISTING
EW	EACH WAY
EXIST	EXISTING
FT	FEET
GALV	GALVANIZED
IBC	INTERNATIONAL BUILDING CODE
IN	INCHES
KIPS	THOUSANDS OF POUNDS
KSI	KIP PER SQUARE INCH
MI	MALLEABLE IRON
MIN	MINIMUM
NO.	NUMBER
OC	ON CENTER
PED	PEDESTAL
PSF	POUNDS PER SQUARE FOOT
PSI	POUNDS PER SQUARE INCH
REQ'D	REQUIRED
SMA	SCREEN MANUFACTURING ASSOCIATION
SMAW	SHIELDED METAL ARCH WELDING
S.S.	STAINLESS STEEL
t	THICK
T&G	TONGUE AND GROOVE
TOC	TOP OF CONCRETE
TOD	TOP OF DECK
TRTD	TREATED TIMBER
TYP	TYPICAL
UHMW	ULTRA HIGH MOLECULAR WEIGHT PLASTIC
UNO	UNLESS NOTED OTHERWISE
WWF	WELDED WIRE FABRIC
Ø	DIAMETER

REVISIONS

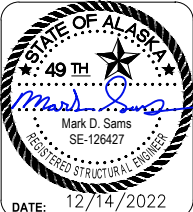
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9360 Glacier Highway Ste 100  
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DESIGN: MDS      CHECKED: MDS  
DRAWN: LRG      APPROVED: MDS

SCALE: NTS

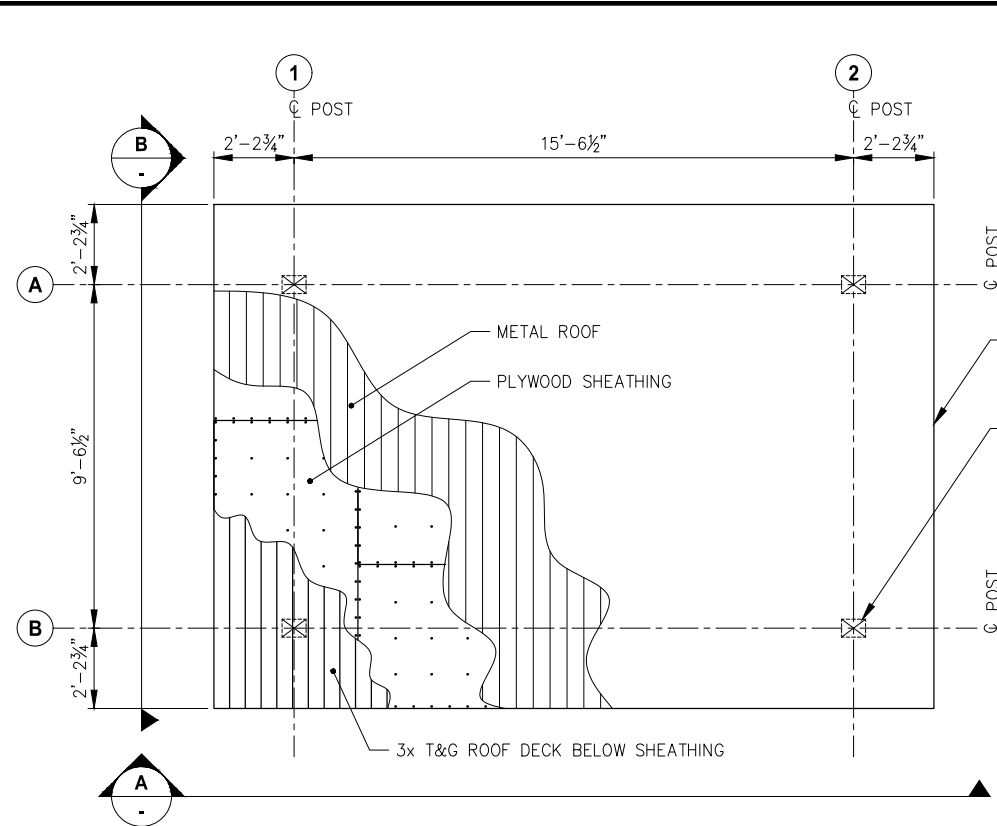


GUSTAVUS LIBRARY BIKE SHELTER

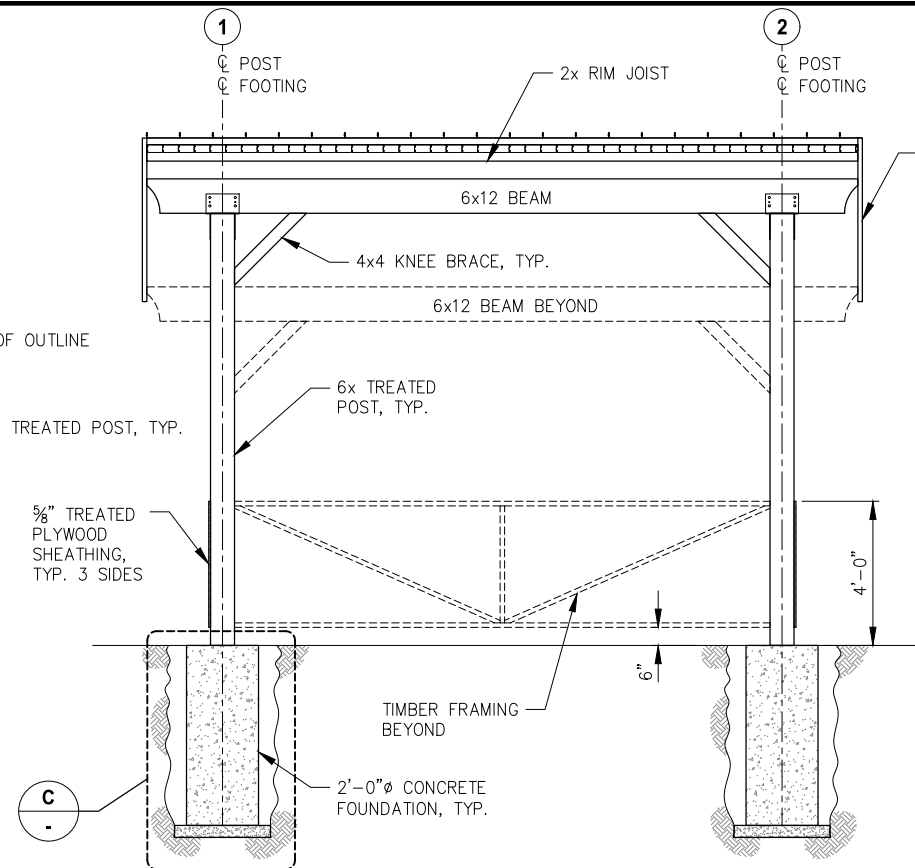
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PND PROJECT NO.: 222087      C.A.N.: AECC250

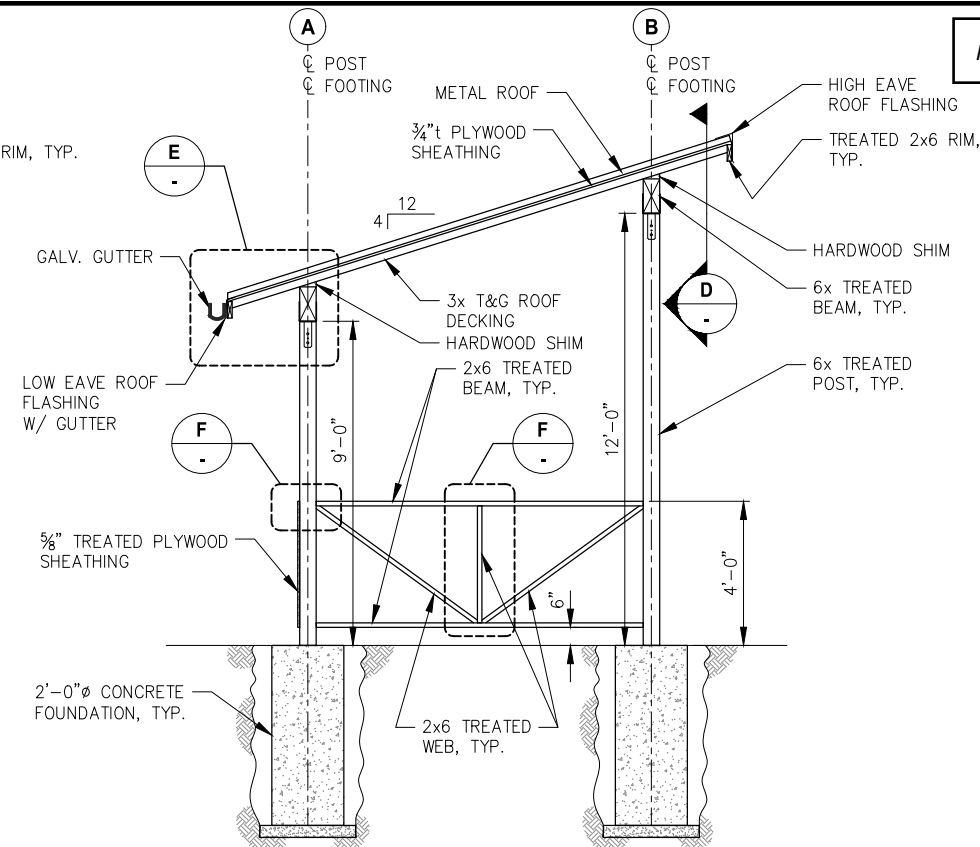




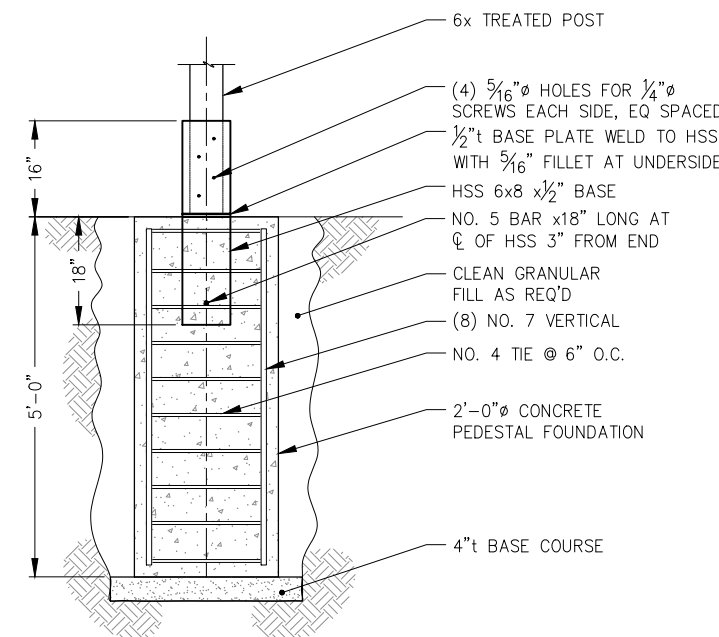
1 BIKE SHELTER PLAN  
SCALE IN FEET  
0 2 4ft.



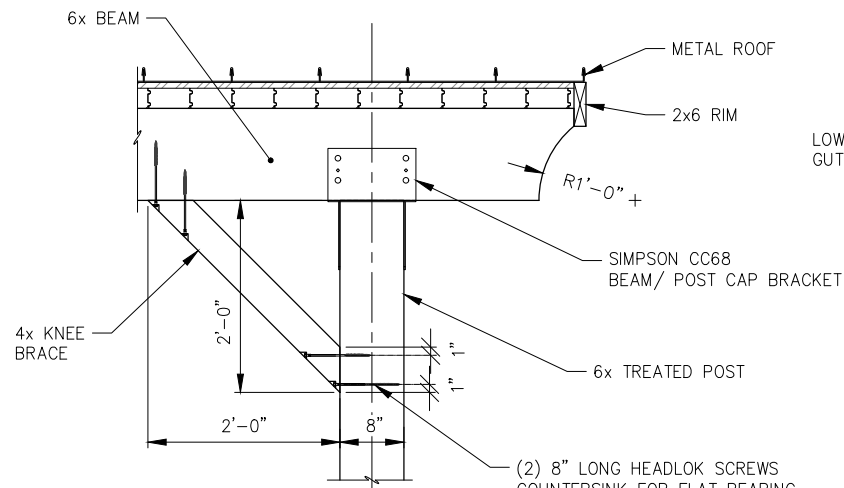
A SHELTER - ELEVATION FRONT  
NTS



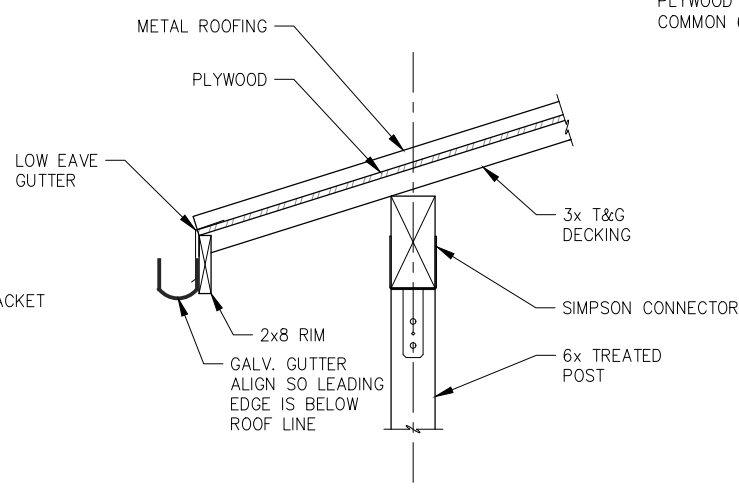
B SHELTER - SECTION  
NTS



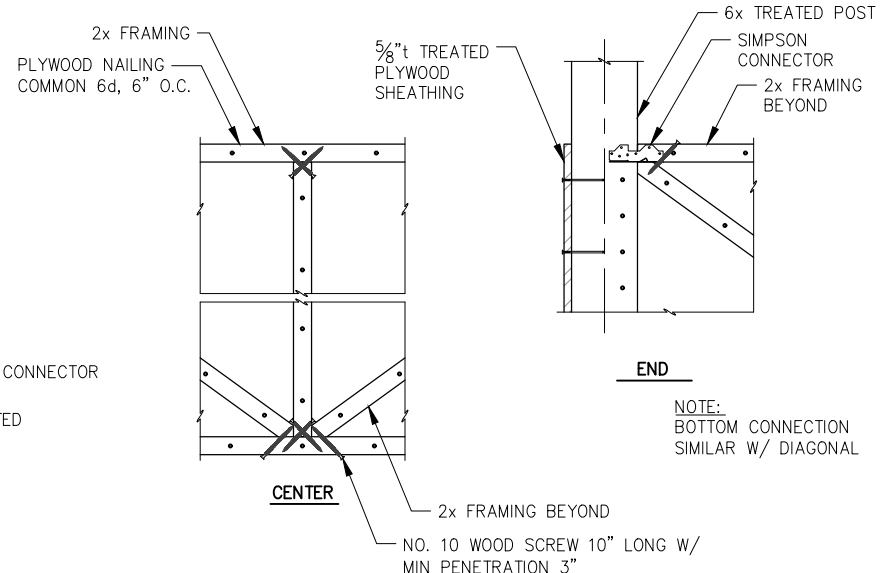
C TYPICAL FOUNDATION DETAIL



D POST CONNECTION DETAIL



E LOW EAVE DETAIL




F TIMBER FRAMING DETAILS

NOTE: TAKE EXTRA CARE TO VERIFY HSS IS FILLED WITH CONCRETE

NOTE: BOTTOM CONNECTION SIMILAR W/ DIAGONAL

REVISIONS					
REV.	DATE	DESCRIPTION	DWN.	CKD.	APP.



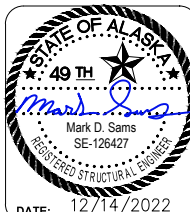
ENGINEERS, INC.

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GUSTAVUS LIBRARY BIKE SHELTER

SHEET TITLE: SHELTER PLAN, ELEVATION, SECTION

PND PROJECT NO: 222087 C.A.N.: AECC250

S2.

15

**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY23-XX**

**A RESOLUTION PROVIDING FOR A COST-OF-LIVING PAY ADJUSTMENT FOR CITY OF  
GUSTAVUS EMPLOYEES IN REGULAR POSITIONS**

**WHEREAS**, the Gustavus City Council adopted an “Employee Payment and Earnings Policy” on June 8, 2006; and

**WHEREAS**, the Gustavus City Council adopted Resolution 2011-23 on December 8, 2011, which updates the Section of the “Employment Payment and Earnings Policy” entitled “Pay Raises”; and

**WHEREAS**, the adopted Policy of “Pay Raises” states that the Gustavus City Council may grant, from time to time, by Resolution, periodic adjustments to the City’s pay schedule. The City Council will consider the cumulative change in the Consumer Price Index (Anchorage) since the last such pay adjustment in formulating such adjustments. Such periodic pay adjustments, if any, will apply to all Regular Position employees of the City of Gustavus. A Regular Position is a full-time or part-time year-round position in which the employee generally works the same schedule every week, although actual hours each week may vary with season or with workload; and

**WHEREAS**, in adopting this policy, the Gustavus City Council has determined that adjusting the pay of its Regular Position employees in an amount equal to the change in the consumer price index (CPI) for Anchorage, the standard measure of CPI for Alaska, is appropriate; and

**WHEREAS**, the logical time to approve the Cost-of-Living Pay Adjustment is before the Gustavus City Council has adopted the next fiscal year budget; and

**WHEREAS**, the consumer price index (CPI) for Anchorage rose 5.4% for the calendar year 2022.

**NOW THEREFORE BE IT RESOLVED**, that the Gustavus City Council grants a 5.4% Cost-of-Living Pay Adjustment to current hourly rates (nonexempt) and base salary (exempt) for all Regular Position Employees effective July 1, 2023.

**PASSED and APPROVED** by the Gustavus City Council this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2023, and effective upon adoption.

\_\_\_\_\_  
Mike Taylor, Mayor

\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk



**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY23-XX**

**A RESOLUTION BY THE CITY OF GUSTAVUS SUPPORTING REPAIR AND UPKEEP OF THE  
GOOD RIVER BRIDGE**

**WHEREAS**, there has been a bridge on the section line over the Good River in Gustavus for the century since the earliest homestead days, the existing bridge being the third such structure at this site; and,

**WHEREAS**, the Good River Bridge is the sole developed access from Gustavus to a growing subdivision, several local property and homeowners, including the Tidelines Institute, a new and growing ecology-training and educational non-profit, the State of Alaska Dude Creek Critical Habitat Area, Mental Health Trust land, key hunting areas, and recreational beaches to the west of the river; and,

**WHEREAS**, the bridge is used by residents, visitors, recreational hunters, and resource management staff of various state and federal agencies to access lands west of the Good River; and,

**WHEREAS**, the existing Good River Bridge was built in 1984 as a 76-feet long, single-lane, timber structure with funding by the State and has served the community of Gustavus well for four decades with little maintenance; and,

**WHEREAS**, bridge inspections by the Alaska Department of Transportation and Public Facilities (ADOT&PF) in 2015 and 2021 have identified the need to repair weather and age-related structural element decay and the developing failure of the bridge approach embankment at the northwest corner of the bridge; and,

**WHEREAS**, the City of Gustavus has had the Good River Bridge Repairs and Embankment Stabilization Project as a priority in our approved Capital Improvement Plans since 2018 and the Gustavus City Council allocated \$15,000 through FY22-03NCO for engineering evaluation of repair and stabilization options with estimates; and,

**WHEREAS**, the City's engineering consultant, PND Engineering of Juneau, Alaska, confirmed recommendations of the ADOT&PF and has recommended options for repairing the bridge and stabilizing the subsiding embankment at the northwest corner; and,

**WHEREAS**, failure to repair the bridge deficiencies would cause further degradation, load limit restrictions, reduced safety, or total failure. Deferred repairs or replacement would be far more expensive than responsible upkeep at this time; and,

**WHEREAS**, it is the policy and responsibility of the City of Gustavus to maintain its critical infrastructure in safe and fully-functioning condition, to maintain service to the community, and to avoid loss or costly repair of infrastructure assets caused by lack of maintenance; and,

**WHEREAS**, repairing and maintaining infrastructure in Gustavus is consistent with the similar nationwide intent as expressed in the Bipartisan Infrastructure Bill recently passed by the US Congress and signed by the President; and,

**WHEREAS**, the City of Gustavus intends to maintain the bridge in safe and serviceable condition for the lifetime of the bridge, or at least another four decades.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Gustavus, Alaska approves and supports the City's application for grant funding to the State of Alaska's Community Transportation Program, including a 10.03% percent match (1% above the minimum requirement), to complete repairs to the Good River Bridge with the goal of keeping it in safe and reliable working condition.

**AND BE IT FURTHER RESOLVED** that the City Council directs the Mayor to assure completion of the required repairs with all deliberate speed for the good of the community.

**PASSED** and **APPROVED** by the Gustavus City Council this XX<sup>th</sup> day of \_\_\_\_\_ 2023, and effective upon adoption.

\_\_\_\_\_  
Mike Taylor, Mayor

\_\_\_\_\_  
Attest: Karen Platt CMC, City Clerk