



# CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, January 13, 2025 at 7:00 PM  
Gustavus City Hall

## COUNCIL MEMBERS

Mayor Sally McLaughlin  
Vice Mayor Shelley Owens  
Council Members: Susan Warner, Rachel Patrick  
Brian Taylor, Lucas Beck, Mike Taylor

## CITY HALL

City Administrator – Kathy Leary  
City Clerk – Liesl Barker  
City Treasurer – Ben Sadler  
Phone: 907-697-2451 | [clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

## MINUTES – PENDING

### VIRTUAL MEETING INFORMATION

<https://tinyurl.com/pdsr57av>

**ID:** 515 501 9406

**PASSCODE:** 99862

**TEL:** 253-215-8782

### ROLL CALL

PRESENT

Mayor Sally McLaughlin  
Vice Mayor Shelley Owens  
Council Member Susan Warner  
Council Member Rachel Patrick  
Council Member Brian Taylor  
Council Member Lucas Beck  
Council Member Mike Taylor

**NEW!!! SCAN to watch  
on YouTube. All agenda  
timestamps are in the  
description.**



### Reading of the City of Gustavus Mission Statement

Mission Statement read by Council Member Patrick.

### APPROVAL OF MINUTES

Motion made by Council Member B. Taylor to approve by unanimous consent the 12-16-2024 Meeting Minutes.

Seconded by Council Member M. Taylor

Public Comment: None

Council Comment: None

Hearing no objections, the 12-16-2024 General Meeting Minutes were approved by unanimous consent.

1. 12-16-2024 General Meeting Minutes

Motion made by Council Member B. Taylor to approve by unanimous consent the 12-16-2024 Meeting Minutes.

Seconded by Council Member M. Taylor

Public Comment: None

Council Comment: None

Hearing no objections, the 12-16-2024 General Meeting Minutes were approved by unanimous consent.

### **MAYOR'S REQUEST FOR AGENDA CHANGES**

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

### **COMMITTEE / STAFF REPORTS**

2. Gustavus Volunteer Fire Department Quarterly Report  
Fire Chief, Sol Martinez submitted a written report and provided an oral summary.  
Council Clarifying Questions:  
Mayor McLaughlin  
Council Member Warner
3. City Clerk Quarterly Report  
City Clerk, Liesl Barker submitted a written report and provided an oral summary.  
Council Clarifying Questions:  
Council Member M. Taylor  
Council Member B. Taylor  
Council Member Warner
4. City Treasurer Monthly Report  
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.  
Clarifying Questions:  
Council Member Warner
5. City Administrator Monthly Report  
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.  
Clarifying Questions:  
Mayor McLaughlin

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

## CONSENT AGENDA

6. FY25-07 Introduction providing amendment of 1.03.020 Procedures for resolution (Public hearing 02-10-2025)
7. FY25-08 Introduction providing amendment 2.40.030 Order of business (Public hearing 02-10-2025)
8. FY25-09 Introduction providing amendment of 2.40.150 Committees (Public hearing 02-10-2025)
9. FY25-10 Introduction providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator (Public hearing 02-10- 2025)
10. FY25-11 Introduction providing amendment of 4.08.010 Annual Financial Statement (Public hearing 02-10-2025)
11. FY25-12 Introduction providing amendment of 2.40.140 Telephonic participation (Public hearing 02-10-2025)
12. Approve 2025 city council meeting schedule to reflect changes due to holidays by moving Monday, September 1, 2025 work session meeting to Tuesday, September 2, 2025.
13. 01-08-2025 Certificate of Records Destruction

Community member Artemis BonaDea would like item number 8 removed from the consent agenda.

8. FY25-09 Introduction providing amendment of 2.40.150 Committees (Public hearing 02-10-2025)

Council Member Owens requested the removal of agenda items 6,7,9-11 to be removed from the consent agenda.

6. FY25-07 Introduction providing amendment of 1.03.020 Procedures for resolution (Public hearing 02-10-2025)
7. FY25-08 Introduction providing amendment 2.40.030 Order of business (Public hearing 02-10-2025)
9. FY25-10 Introduction providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator (Public hearing 02-10- 2025)
10. FY25-11 Introduction providing amendment of 4.08.010 Annual Financial Statement (Public hearing 02-10-2025)
11. FY25-12 Introduction providing amendment of 2.40.140 Telephonic participation (Public hearing 02-10-2025)

Motion made by Council Member Beck to adopt the consent agenda by unanimous consent only items number 11 and 12.

Seconded by Council Member Patrick

Hearing no objections, the motion passed.

12. Approve 2025 city council meeting schedule to reflect changes due to holidays by moving Monday, September 1, 2025 work session meeting to Tuesday, September 2, 2025.
13. 01-08-2025 Certificate of Records Destruction

## ORDINANCE FOR PUBLIC HEARING

None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

8. FY25-07 Introduction providing amendment of 1.03.020 Procedures for resolution (Public hearing 02-10-2025)  
Motion made by Vice Mayor Owens to approve introduction of FY25-07 Introduction providing amendment of 1.03.020 Procedures for resolution (Public hearing 02-10-2025).  
Seconded by Council Member Warner  
Public comment: None  
Council Debate:  
Council Member B. Taylor  
Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor  
7 yea/0 nay  
Motion Passed
9. FY25-08 Introduction providing amendment 2.40.030 Order of business (Public hearing 02-10-2025)  
Motion made by Council Member B. Taylor to approve the introduction of FY25-08 providing amendment 2.40.030 Order of business (Public hearing 02-10-2025).  
Seconded by Vice Mayor Owens  
Public Comment: None  
Council Debate: None  
Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor  
7 yea /0 nay  
Motion Passed.
10. FY25-09 Introduction providing amendment of 2.40.150 Committees (Public hearing 02-10-2025)  
Motion made by Vice Mayor Owens to postpone until time certain FY25-09.  
Seconded by Council Member M. Taylor  
Council Debate:

Point of order: Council Member M. Taylor do we get to debate a motion to postpone to time certain- result not taken

\*Clerk note we were incorrect at the 12-16-2024 meeting this was acknowledged by the Mayor

Point of information: Council Member B. Taylor does the motion to postpone exclude public comment on the item - answer - yes

Point of information: Council Member B. Taylor if the motion is approved does that mean members of the public can comment on it during the public comment on non-agenda items near the end of the meeting? - answer no because it was still on the agenda. They can provide comment via letter to the clerk to share with council.

Vice Mayor Owens

Council Member M. Taylor

Council Member Beck

Mayor McLaughlin

Council Member Warner

Council Member Patrick

Clerk Barker

Council Member B. Taylor

Council Member Beck

Council Member Warner

Council Member M. Taylor

Voting Yea: Vice Mayor Owens, Council Member Warner, Council Member B. Taylor, Council Member M. Taylor

Voting Nay: Mayor McLaughlin, Council Member Patrick, Council Member Beck

4 yea/ 3nay

Motion Passed.

11. FY25-10 Introduction providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator (Public hearing 02-10-2025)

Motion made by Council Member B. Taylor to approve introduction of FY25-10 providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator (Public hearing 02-10-2025)

Seconded by Council Member Beck

Public Comment: None

Council Debate:

Motion made by Vice Mayor Owens to amend FY25-10 section 2.50.050 subsection (2) to read Any and all purchases the treasurer needs to make, for the city, pursuant to an approved budget must be authorized by the mayor, city council, or city administrator and as detailed in policy and procedure.

seconded by Council Member Warner

Council Debate:

Vice Mayor Owens

Council Member B. Taylor

Council Member M. Taylor

City Administrator

Mayor McLaughlin

Vice Mayor Owens

Accepts a friendly amendment of striking the words "city council member" after mayor,

The question: motion to amend FY25-10 section 2.50.050 subsection (2) to read Any and all purchases the treasurer needs to make, for the city, pursuant to an approved budget must be authorized by the mayor, or city administrator and as detailed in policy and procedure.

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ Onay

Motion passed.

Council Debate on main motion continued: None

\*Clerk note: A member of the public wanted to speak. Clerk advised chair that public comment had been offered on the item already. Mayor allowed public comment - no one commented.

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea / 0 nay

Motion Passed.

12. FY25-11 Introduction providing amendment of 4.08.010 Annual Financial Statement (Public hearing 02-10-2025)

Motion made by Council Member B. Taylor to approve the introduction of FY25-11 providing amendment of 4.08.010 Annual Financial Statement (Public hearing 02-10-2025).

Seconded by Council Member M. Taylor

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion passed.

13. FY25-12 Introduction providing amendment of 2.40.140 Telephonic participation (Public hearing 02-10-2025)

Motion made by Vice Mayor Owens approve introduction of FY25-12 providing amendment of 2.40.140 Telephonic participation (Public hearing 02-10-2025).

Seconded by Council Member Warner

Public Comment: None

Council Debate:

Council Member B. Taylor

Council Member Warner

Council Member Beck

Council Member B. Taylor

Council Member M. Taylor

Motion Made by Council Member Beck to amend 2.40.140 section (b) by inserting "unless an exception is approved by the mayor" after at more than two consecutive general meetings.

Second B. Taylor

Council Debate:

Vice Mayor Owens

Council Member Patrick

Vice Mayor Owens

Council Member M. Taylor

Mayor McLaughlin

Council Member B. Taylor

Vice Mayor Owens

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion passed.

Back to main motion as amended

Council Debate Continued: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion passed.

14. CY25-01 Establishing a special policy advisory committee

Motion made by Council Member M. Taylor to approve CY25-01 establishing a special policy advisory committee.

Seconded by Council Member Warner

\*Clerk note: Recess at 8:47pm and back in session at 8:51pm

Resolution read by Council Member M. Taylor

Public Comment: None

Council Debate:

Council Member B. Taylor

Council Member M. Taylor

Council Member Warner

Council Member Warner moves to amend CY24-01 by adding at the end of the now therefore be it resolved after the sentence ending in The city clerk shall support the committee administratively but need not attend meetings. " All committee members under this chapter shall take an oath of office prior to participation in any meeting."

Seconded by Council Member Beck

Council Debate:

Council Member Warner

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion passed.

Back to main motion council debate:

Vice Mayor Owens

Council Member Patrick

Mayor McLaughlin

Council Member Beck

Public Comment: Sandi Marchbanks

\*Clerk note allowed by Mayor

Council Comment:

Council Member M. Taylor

Mayor McLaughlin

Vice Mayor Owens

Motion made by Vice Mayor Owens to amend CY25-01 in the first whereas to strike or code of ordinances and under the scope the third bullet point to read



provide recommendations update City of Gustavus committee policy and procedure and strike City of Gustavus 2.40.150 committees.

Seconded by Council Member Warner

Council Debate:

Council Member Warner

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/0 nay

Back to Main Motion

Public Comment:

\*Clerk note: with Mayor approval

Michelle Olney

Whitney Rapp

Council Debate:

Council Member M. Taylor

City Administrator

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion Passed.

15. CY25-02 Amending policy and procedure for a temporary heat pump incentive program

Motion made by Vice Mayor Owens to approve CY25-02 Amending policy and procedure for a temporary heat pump incentive program

Seconded by Council Member B. Taylor

Resolution read by Vice Mayor Owens

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Patrick, Council Member B. Taylor, Council Member Beck, Council Member M. Taylor

7 yea/ 0 nay

Motion Passed.

## **CITY COUNCIL REPORTS**

16. AML Conference Update

Council Member Beck submitted a written report and provided an oral summary.

17. Mayor's Monthly Report

Mayor McLaughlin submitted a written a report and provided an oral summary.

**CITY COUNCIL QUESTIONS AND COMMENTS**

Council Member Warner provided a Conservation Lands Advisory Committee update.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Artemis Bona Dea - community engagement with committees

David Olney - internal controls and duties

Michelle Olney - website navigation difficulties

**EXECUTIVE SESSION**

**ADJOURNMENT**

With no further business and hearing no objections, the meeting was adjourned at 9:48 PM.

**POSTED ON:** January 8, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

**ADA NOTICE**

*Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.*

**MISSION STATEMENT**

*The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.*

\_\_\_\_\_  
Sally A. McLaughlin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Liesl M. Barker, City Clerk

\_\_\_\_\_  
Date