



# CITY OF GUSTAVUS

## CITY COUNCIL GENERAL MEETING

Monday, November 10, 2025 at 7:00 PM  
Gustavus City Hall

### COUNCIL MEMBERS

Mayor Sally McLaughlin  
Vice Mayor Lucas Beck  
Council Members: Renee Patrick,  
Justin Marchbanks, Karen Hutten,  
Jim Kearns, Mike Taylor

### CITY HALL

City Administrator – Kathy Leary  
City Clerk – Liesl Barker  
City Treasurer – Ben Sadler  
Phone: 907-697-2451  
[clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

## MINUTES - PENDING

### VIRTUAL MEETING INFORMATION

<https://tinyurl.com/3ydfu6an>

**ID:** 515 501 9406

**PASSCODE:** 9921

**TEL:** 253-215-8782

### ROLL CALL

#### PRESENT

Mayor Sally McLaughlin  
Vice Mayor Lucas Beck  
Council Member Renee Patrick  
Council Member Karen Hutten  
Council Member Justin Marchbanks (appointed/sworn in)

#### ABSENT

Council Member Mike Taylor (not excused)  
Council Member James Kearns (not excused)



### Reading of the City of Gustavus Mission Statement

Mission Statement read by Beck.

### APPROVAL OF MINUTES

1. 10-10-2025 Special Meeting Election Review Committee Minutes
2. 10-20-2025 Special Meeting Minutes

Motion made by Hutten to approve the 10-10-2025 Special Meeting Election Review Committee and 10-20-2025 Special Meeting Minutes by unanimous consent.

Seconded by Patrick

Public Comment: None

Council Debate: None

Hearing no objections, the 10-10-2025 Special Meeting Election Review Committee and 10-20-2025 Special Meeting Minutes were approved by unanimous consent.

## **MAYOR'S REQUEST FOR AGENDA CHANGES**

There were no agenda changes.

Hearing no objections, McLaughlin announced the agenda set as presented by unanimous consent.

## **COMMITTEE / STAFF REPORTS**

### **3. Disposal and Recycling Center Quarterly Report**

Disposal and Recycling Center Manager/Operator, Ian Barrier submitted a written report and provided an oral summary.

Clarifying Questions: None

### **4. Marine Facilities Quarterly Report**

City of Gustavus Marine Facilities Coordinator, Ken McGowen submitted a written report and provided an oral report.

Clarifying Questions: None

### **5. City Treasurer Monthly Report**

City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.

Clarifying Questions:

Hutten

### **6. City Administrator Monthly Report**

City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.

Clarifying Questions:

Hutten

Beck

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

## **CONSENT AGENDA**

### **7. Approve Conservation Lands Advisory Committee appointment - Shelley Owens**

Motion made by Beck to adopt the consent agenda by unanimous consent.

Seconded by Hutten

Hearing no objections, the motion passed by unanimous consent.

## **ORDINANCE FOR PUBLIC HEARING**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

8. Appointment and swearing in of new City Council Member to fill seat B, term expiring 10-12-2026

Motion by Hutten to appoint and swear in a new city council member to fill seat b in the person of Justin Marchbanks.

Seconded by Patrick

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten

4 yea/0 nay

Motion Passed

City Clerk Barker swore in Kenneth “Justin” Marchbanks.

9. Discussion regarding new tax rate implementation

Motion by Patrick to discuss tax implications.

Seconded by Beck

Public Comment:

David Olney

Whittney Rapp

Council Debate:

City Treasurer Sadler

Beck

McLaughlin

Marchbanks

Public Comment (exception made by McLaughlin)

Whitney Rapp

City Administrator Leary

City Treasurer Sadler

Beck

Motion by McLaughlin to direct the city treasurer to issue a new letter to affected businesses to include this wording “Any contract for room sales made prior to or on December 31st, 2025 and secured with a deposit for a quoted price that includes the current 4% tax rate will be honored and shall be taxed at that rate. Any contract made for room sales on or after January 1st, 2026 for

bookings shall be taxed as the voter approved 3% sales tax plus the 4% room tax.”

Seconded by Hutten

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten

10. CY25-23 Resolution by the City of Gustavus Celebrating the 250th Anniversary of the United States Postal Service

Motion made by Beck to approve CY25-23 A resolution by the City of Gustavus celebrating the 250th Anniversary of the United States Postal Service

Seconded by Patrick

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Marchbanks

### **CITY COUNCIL REPORTS**

11. Mayor Monthly Report

Mayor McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions

Patrick

### **CITY COUNCIL QUESTIONS AND COMMENTS**

McLaughlin - Saturday Market

Hutten - Projects poster

Patrick - Community Chest

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

With no further business and hearing no objections, the meeting was adjourned at 7:38 PM.

**POSTED ON:** November 5, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

### **ADA NOTICE**

*Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.*

#### MISSION STATEMENT

*The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.*

\_\_\_\_\_  
Sally A. McLaughlin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Liesl M. Barker, City Clerk

\_\_\_\_\_  
Date