



# CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, December 08, 2025 at 7:00 PM  
Gustavus City Hall

## COUNCIL MEMBERS

Mayor Sally McLaughlin  
Vice Mayor Lucas Beck  
Council Members: Renee Patrick,  
Justin Marchbanks, Karen Hutten,  
Jim Kearns, Mike Taylor

## CITY HALL

City Administrator – Kathy Leary  
City Clerk – Liesl Barker  
City Treasurer – Ben Sadler  
Phone: 907-697-2451  
[clerk@gustavus-ak.gov](mailto:clerk@gustavus-ak.gov)

## MINUTES - PENDING

### VIRTUAL MEETING INFORMATION

<https://tinyurl.com/muxcer7y>

**ID:** 515 501 9406

**PASSCODE:** 1236

**TEL:** 253-215-8782

### ROLL CALL

#### PRESENT

Mayor Sally McLaughlin  
Vice Mayor Lucas Beck (via zoom)  
Council Member Renee Patrick  
Council Member Karen Hutten  
Council Member Mike Taylor  
Council Member James Kearns  
Council Member Justin Marchbanks



### Reading of the City of Gustavus Mission Statement

Mission statement read by Hutten.

### APPROVAL OF MINUTES

1. 11-10-2025 General Meeting Minutes

Motion made by Patrick to approve the 11-10-2025 General meeting minutes by unanimous consent.

Seconded by Taylor

Hearing no objections, the 11-10-2025 General meeting minutes were approved by unanimous consent.

### MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, McLaughlin announced the agenda set as presented by unanimous consent.

### COMMITTEE / STAFF REPORTS

2. Gustavus Visitors Association Quarterly Report

Gustavus Visitor Association President, Leah Okin submitted a written report.

3. Conservation Lands Advisory Committee Quarterly Report

Conservation Lands Advisory Committee chair, Mike Taylor provided a written report and provided an oral summary.

Council Clarifying Questions: None

4. City Treasurer Monthly Report

City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.

Clarifying Questions:

McLaughlin

5. City Administrator Monthly Report

City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.

Clarifying Questions:

McLaughlin

6. Library Quarterly Report

Library Administrative Director, Melisa Gomb submitted a written report and provided an oral summary.

Clarifying Questions: None

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**CONSENT AGENDA**

None

**ORDINANCE FOR PUBLIC HEARING**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

7. Appointment of Acting Clerk - Morgan E Peterson-Park

Motion made by Kearns to appointment of Morgan E. Park as the acting clerk.

Seconded by Hutten.

Public comment: None

Council Comment:

Patrick

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion Passed.

8. Approve Scoping Document - Gustavus Youth Bicycle Pathways

Motion made by Hutten to Approve scoping document Gustavus Youth Bicycle Pathways.

Seconded by Patrick.

Public Comment: None

Council Comment:

Marchbanks

City Administrator Leary

Kearns

Marchbanks

Voting Yea: Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed

9. Approve Vocational Fund for Alaska's Future Grant - Gustavus Youth Bicycle Pathways Project

Motion made by Patrick to approve the vocational fund for Alaska's Future Grant - Gustavus Youth Bicycle Pathways Project

Seconded by Council Member Taylor

Public comment: None

Council Comment:

Marchbanks

Taylor

Patrick

Kearns

Hutten

McLaughlin

Marchbanks

Taylor

Kearns

Beck

McLaughlin

Voting Nay: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

0 yea/ 7 nay

Motion Failed.

10. CY25-24 Resolution to Award Endowment Fund Earnings For 2026

Motion made by Council Kearns to approve CY25-24 a resolution to award endowment fund earnings for 2026.

Seconded by Marchbanks

Patrick declares a conflict of interest - stating her husband's business is stated as a contractor to be used for one of the award recipients. - McLaughlin accepted this conflict of interest. - Patrick will not participate in debate or voting on this matter.

Public comment: None

Council Comment:

Kearns

McLaughlin

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

Voting Abstaining: Council Member Patrick

6 yea/0 nay

Motion Passed.

11. CY25-25 A Resolution Adopting an Alternative Allocation Method for The FY26 Shared Fisheries Business Tax Program and Certifying That This Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 17: Northern Southeast Area

Motion made by Taylor to approve CY25-25 A Resolution Adopting an Alternative Allocation Method for The FY26 Shared Fisheries Business Tax Program and Certifying That This Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 17: Northern Southeast Area

Seconded by Kearns

Public Comment: None

Council Debate:

Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed.

12. CY 25-26 A Resolution Revising Policy and Procedure for Project Planning

Motion made by Marchbanks to approve CY25-26 A Resolution Revising Policy and Procedure for Project Planning.

Seconded by Hutten

Public Comment: None

Council Comment:

McLaughlin

Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed.

13. CY25-27 A Resolution Authorizing the Gustavus Mayor to Negotiate Purchase Salmon River Boat Harbor Tract B2 and Submerged Lands from the Alaska Department of Natural Resources

Motion made by Hutten to approve CY25-27 A Resolution Authorizing the Gustavus Mayor to Negotiate Purchase Salmon River Boat Harbor Tract B2 and Submerged Lands from the Alaska Department of Natural Resources

Seconded by Taylor

Public Comment: None

Council Debate:

Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed.

14. FY26-08NCO Introducing an Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2025 - Endowment Fund Transfer (Public Hearing January 12, 2026)

Motion made Kearns to introduce FY26-08NCO An Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2026 - Endowment Fund Transfer

Seconded by Patrick

Public Comment: None

Council Debate:

Patrick

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion Passed.

15. FY26-09NCO Introducing Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Closing Capital Project CP 26-01 (Public Hearing January 12, 2026)

Motion made by Taylor to introduce FY26-09NCO An Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Closing Capital Project CP 26-01 with public hearing to be held 01-12-2026.

Seconded by Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion Passed.

16. FY26-10NCO Introducing an Ordinance Providing for the Amendment of City Held Accounts in Fiscal Year 2026 for the Old Post Office Building Renovation Project Phase 2 (Public Hearing January 12, 2026)

Motion made by Hutten to introduce FY26-10NCO An Ordinance Providing for the Amendment of City Held Accounts in Fiscal Year 2026 for the Old Post Office Building Renovation Project Phase 2 scheduled for Public Hearing January 12, 2026.

Seconded by Patrick

Public Comment: None

Council Debate:

Marchbanks

McLaughlin

Motion made by McLaughlin to postpone to time certain the January 2026 General Meeting, Introduction of FY26-10 an Ordinance Providing for the Amendment of City Held Accounts in Fiscal Year 2026 for the Old Post Office Building Renovation Project Phase 2.

Seconded by Kearns

Council Debate:

Marchbanks

Taylor

Voting Yea: Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/ 0 nay

Motion Passed.

17. FY26-11NCO Introducing an Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Transferring Gravel Pit Funds to AMLIP Current Capital (Public Hearing January 12, 2026)

Motion made by Kearns to introduce FY26-11NCO An Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Transferring Gravel Pit Funds to AMLIP Current Capital (Public Hearing January 12, 2026)

Seconded by Patrick

Public Comment: None

Council Debate:

Kearns

Voting Yea: Mayor McLaughlin, Vice Mayor Beck, Council Member Patrick, Council Member Hutten, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

7 yea/0 nay

Motion Passed.

18. Approve Ordinance Committee Member Appointment - Sally McLaughlin and Karen Hutten

Motion made by Patrick to approve ordinance committee member appointments; Sally McLaughlin and Karen Hutten.

Seconded by Marchbanks

Public Comment: None

Council Debate:

Hutten

McLaughlin and Hutten recuse themselves from the vote

Voting Yea: Vice Mayor Beck, Council Member Patrick, Council Member Taylor, Council Member Kearns, Council Member Marchbanks

Voting Abstaining: Mayor McLaughlin, Council Member Hutten

5 yea/0 nay

Motion Passed.

## **CITY COUNCIL REPORTS**

19. Mayor Monthly Report

McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions: None

### **CITY COUNCIL QUESTIONS AND COMMENTS**

Kearns - Fish Box Tax - future agenda item

Marchbanks - professional land surveyor - future agenda item

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Susan Warner - Local Boundary Commission

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

With no further business and hearing no objections, the meeting was adjourned at 8:30 PM.

**POSTED ON:** December 3, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

### **ADA NOTICE**

*Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.*

### **MISSION STATEMENT**

*The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.*

\_\_\_\_\_  
Sally A. McLaughlin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Liesl M. Barker, City Clerk

\_\_\_\_\_  
Date