



CITY OF GROSSE POINTE WOODS

RESCHEDULED CITY COUNCIL MEETING

AGENDA

Monday, July 10, 2023 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: July 6, 2023

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Appointment

1. Beautification Advisory Commission (BAC) (Mayor)

a. Toni Feltman - Term to expire - 12/31/23

1) Biographical Sketch

b. Brianne Josefiak - Term to expire - 12/31/23

1) Biographical Sketch

c. Melissa Puppos - Term to expire - 12/31/23

1) Biographical Sketch

d. BAC Minutes Excerpt 06/14/23

B. Approval of Minutes

1. Council 06/19/23

2. Special Joint Session with City Council & Planning Commission - Master Plan Workshop
Minutes 06/19/23

3. Beautification Advisory Commission (BAC) 05/10/23 with recommendation

4. Senior Citizens' Commission 03/21/23

C. Bids/Proposals/Contracts

1. Detroit Area Agency on Aging (DAAA) FY 2024 Annual Implementation Plan

a) Memo 06/27/23 - City Administrator

b) Email 06/28/23 - Krista Siddall (Executive Director of The Helm)

b) Letter 06/14/23 - Ronald Taylor (President/CEO of DAAA)

c) Proposed DAAA FY 2024 Annual Implementation Plan

D. Claims and Accounts

cc: Council - 7	Treasurer/Comptroller	Assistant City Administrator
City Administrator	City Clerk	Post - 4
City Attorney	Email Group/Media	

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Sewer System Evaluation - Invoice No. 0144282 - Proj. No. 0160-0449 - 06/13/23 - \$2,079.45.
 - b) 2022 Misc. Concrete Repair Program - Invoice No. 0144283 - Proj. No. 0160-0450 - 06/13/23 - \$6,229.50.
 - c) 2022 Sidewalk Repair Program Dist. 8 - Invoice No. 0144284 - Proj. No. 0160-0452 - 06/13/23 - \$740.72.
 - d) Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice No. 0144285 - Proj. No. 0160-0456 - 06/13/23 - \$8,700.68.
 - e) 2022-2023 General Engineering - Invoice No. 0144286 - Proj. No. 0160-0459 - 06/13/23 - \$278.00.
 - f) 2022 Paser Ratings - Invoice No. 0144287 - Proj. No. 0160-0460 - 06/13/23 - \$2,942.49.
 - g) 2020-2021 Water Main Replacement Prog. - Invoice No. 0144502 - Proj. No. 0160-0426 - 06/14/23 - \$222.40.
 - h) 2022-2023 GIS Maintenance - Invoice No. 0144563 - Proj. No. 0160-0458 - 06/14/23 - \$1,323.80.
 - i) Hampton Rd. Water Main & Resurface (Mack/Marte) - Proj. No. 0160-0456 - Pay Estimate No. 1 - Pamar enterprises, Inc. - 06/13/23 - \$70,033.50.
 - j) 2021 Concrete Pavement Repair Program - Proj. No. 0160-0435 - Final Construction Pay Estimate - L. Anthony construction Inc. - 06/13/23 - \$19,745.50.
 - k) 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 2 - JB Contractors, Inc. - 06/14/23 - \$45,880.65.
 - l) 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 3 - JB Contractors, Inc. - 07/06/23 - \$15,159.48.
 - m) 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate No. 3 - Mattioli Cement Co. LLC - 06/14/23 - \$160,518.00.
 - n) 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate No. 4 - Mattioli Cement Co. LLC - 07/05/23 - \$9,035.20.
 - o) Allard Reconstruction (Harper-Chester) - Proj. No. 0160-0433 - Final Construction Pay Estimate - Florence Cement Company - 06/20/23 - \$7,207.94.
2. Keller Thoma - Legal Services - Invoice No. 124121 - May 2023 - 06/01/23 - \$350.00.
3. WCA Assessing - Assessing Services - Invoice No. 06132023 - July 2023 - 06/13/23 - \$6,833.50.

6. **ACCEPTANCE OF AGENDA**

7. **NEW BUSINESS/PUBLIC COMMENT**

8. **ADJOURNMENT**

**Paul P. Antolin, MiPMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Rescheduled Council Meeting of July 10, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Appointment

- 1. Beautification Advisory Commission (BAC) (Mayor)
 - a. Toni Feltman - Term to expire - 12/31/23
 - 1) Biographical Sketch
 - b. Brianne Josefiak - Term to expire - 12/31/23
 - 1) Biographical Sketch
 - c. Melissa Puppos - Term to expire - 12/31/23
 - 1) Biographical Sketch
 - d. BAC Minutes Excerpt 06/14/23

B. Approval of Minutes

- 1. Council 06/19/23
- 2. Special Joint Session with City Council & Planning Commission - Master Plan Workshop Minutes 06/19/2023
- 3. Beautification Advisory Commission (BAC) 05/10/23 - with recommendation requesting Council's approval of the Adopt-a-Garden proposal
- 4. Senior Citizens' Commission 03/21/23

C. Bids/Proposals/Contracts

1. Detroit Area Agency on Aging (DAAA) FY 2024 Annual Implementation Plan
 - a) Memo 06/27/23 - City Administrator
 - b) Email 06/28/23 – Krista Siddall (Executive Director of The Helm)
 - c) Letter 06/14/23 – Ronald Taylor (President/CEO of DAAA)
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D. Claims and Accounts

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 - e) 2022-2023 General Engineering - Invoice No. 0144286 - Proj. No. 0160-0459 - 06/13/23 - \$278.00.
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 - l) 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 3 - JB Contractors, Inc. - 07/06/23 - \$15,159.48.
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Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 8 ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

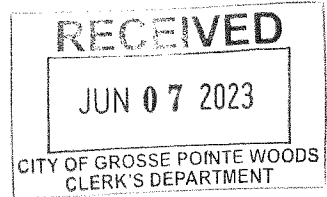


Frank Schulte
City Administrator

CC: Chair
MAYOR



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236



BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/>	Beautification Commission	<input type="checkbox"/>	Building Authority
<input type="checkbox"/>	Board of Review	<input type="checkbox"/>	Community Tree Commission
<input type="checkbox"/>	Citizens' Recreation Commission	<input type="checkbox"/>	Downspout Board of Appeals
<input type="checkbox"/>	Construction Board of Appeals	<input type="checkbox"/>	Historical Commission
<input type="checkbox"/>	Community Events Committee	<input type="checkbox"/>	Mack Avenue Business Study Committee
<input type="checkbox"/>	Local Officers' Compensation Commission	<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Pension Board	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Senior Citizens' Commission		

NAME: Toni M Feltman

ADDRESS: 597 Heather Lane

TELEPHONE: Home: N/A Cell: 419-509-6007

E-Mail: toni.feltman@gmail.com

OCCUPATION: Computer Programmer

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 5

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

I love to garden even though I am not an expert. (MMA)

EDUCATION: Bachelor

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: _____

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: _____

I love to give back to the community. When a part of a group, I am all in.

Signature of sponsor _____

Toni M Feltman
Signature of applicant

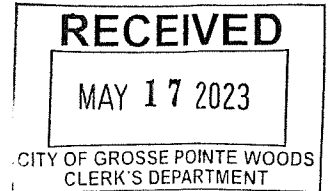
Date: _____

Return to Clerk's Office: cityclerk@gpwmi.us

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236



BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/>	Beautification Commission	<input type="checkbox"/>	Building Authority
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<input type="checkbox"/>	Construction Board of Appeals	<input type="checkbox"/>	Historical Commission
<input type="checkbox"/>	Community Events Committee	<input type="checkbox"/>	Mack Avenue Business Study Committee
<input type="checkbox"/>	Local Officers' Compensation Commission	<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Pension Board	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Senior Citizens' Commission		

NAME: Brianne Josefiak

ADDRESS: 2105 Stanhope St. G.P.W, MI 48236

TELEPHONE: Home: _____ Cell: 734-626-6243

E-Mail: josefiakbri91@gmail.com

OCCUPATION: Owner, StretchLab Grosse Pointe

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 5 years

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:
 ATTENTION TO DETAIL/ PASSION FOR STYLE/ PRIDE IN THE CITY OF GPW FROM _____

EDUCATION: HIGH SCHOOL/SOME COLLEGE

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: GROSSE POINTE CHAMBER OF COMMERCIAL AVENUE IN THE WOODS

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I love being apart of something that brings the community together and also makes it beautiful.

 Signature of sponsor

Brianne Josefiak
 Signature of applicant

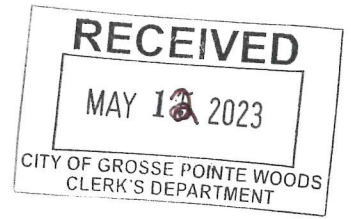
Date: 5/17/23

Return to Clerk's Office: cityclerk@gpwwmi.us

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.



CITY OF GROSSE POINTE WOODS
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236



BIOGRAPHICAL SKETCH

I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/> Beautification Commission	<input type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Community Events Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME: Melissa Pappos

ADDRESS: 1804 Kenmore Dr.

TELEPHONE: Home: 586-899-6330 Cell: same

E-Mail: melissa.pappos@gmail.com

OCCUPATION: Professional gardener/designer in training - A Southern Gardener and crew chief

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 18

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

6 years gardening experience, degree (bachelor's) in interior design

EDUCATION: Bachelor of Art in Interior Design

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: none

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I have an excellent eye for design and would love to encourage residents and businesses with beautifying home and storefronts to make our community a beautiful place to live.

W. Hoester
 Signature of sponsor

Melissa Pappos
 Signature of applicant

Date: 5/11/23

Return to Clerk's Office: cityclerk@gpwmi.us

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Melissa Puppas to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Melissa Puppas to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Brianne Josefiak to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Brianne Josefiak to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Arslanian, seconded by Casinelli to recommend the Mayoral appointment of Toni Feldman to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

Motion by Hage, seconded by Wettstein to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Toni Feldman to the Beautification Advisory Committee.

Motion carried by the following vote:

Yes: Arslanian, Casinelli, Elich, Hage, R. Koester, McCarthy, G. McCullough, S. McCullough, Romano, Snyder, Wettstein

No: none

Excused: Champagne

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, JUNE 19, 2023, IN THE COUNCIL-COURTROOM OF
THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:15 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

Also Present: City Administrator Schulte
Treasurer/Comptroller Murphy
City Attorney Tomlinson
City Clerk Antolin
Assistant City Administrator Como
Director of Public Services Kowalski
City Engineer Wilberding

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Melinda Billingsley, Citizens' Recreation Commission
- Catherine Dumke, Senior Citizens' Commission
- Stephen Gerhart, Planning Commission

Motion by Granger, seconded by Gafa, that all items on the **Consent Agenda be approved as presented.**

A. Approval of Minutes

1. Council 06/05/23
2. Committee-of-the-Whole 06/05/23
3. Beautification Advisory Commission (BAC) 04/12/23 with Recommendation

4. Historical Commission 04/13/23
5. Tree Commission 05/03/23

B. Monthly Financial Report

1. May 2023

C. Bids/Proposals/Contracts

1. Fiscal Year End 2022-2023 Budget Amendments
 - a. Memo 06/02/23 - City Administrator/Treasurer/Comptroller
 - b. Budget amendment spreadsheet
2. City Administrator 2023/2024 Compensation
 - a. Memo 06/05/23 - Mayor
3. 2023 Sidewalk Repair Program
 - a. Memo 06/01/23 - Director of Public Services
 - b. Letter 06/01/23 - City Engineer (AEW)
 - c. Proposal
4. Medstar Contract Renewal
 - a. Memo 06/15/23 – City Administrator
 - b. Proposed Contract
5. Vendors with expenses over \$10,000
 - a. Memo 06/08/23 - Treasurer/Comptroller
 - b. FY 2023-2024 Open Purchase Orders >= \$10,000 - Spreadsheet
6. Commit Fund Balance for Construction Projects and Equipment Purchases
 - a. Memo 06/08/23 - Treasurer/Comptroller
 - b. FYE 2023-2024 Fund Balance Commitments – Spreadsheet

D. Proclamation

1. Juneteenth

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. 2022 - 2023 GIS Maintenance - Invoice No. 0143820 - Proj. No. 0160-0458 - 05/15/23 - \$642.34.
 - b. Allard Rd. Reconstruction (Chester/Harper (WCL) - Invoice No. 0143826 - Proj. No. 0160-0433 - 05/19/23 - \$2,854.17.
 - c. Sewer System Evaluation - Invoice No. 0143827 - Proj. No. 0160-0449 - 05/19/23 - \$667.20.

- d. 2022 Misc. Concrete Repair Program - Invoice No. 0143828 - Proj. No. 0160-0450 - 05/19/23 - \$649.18.
- e. 2022 Sidewalk Repair Program Dist. 8 - Invoice No. 0143830 - Proj. No. 0160-0452 - 05/19/23 - \$445.00.
- f. 2022 Sewer Rehab By Full Length CIPP LIN - Invoice No. 0143831 - Proj. No. 0160-0454 - 05/19/23 - \$165.80.
- g. Hampton Rd. Water Main & Resurfacing (Mack/Marte) - Invoice No. 0143832 - Proj. No. 0160-0456 - 05/19/23 - \$2,138.92.
- h. 2022-2023 General Engineering - Invoice No. 0143833 - Proj. No. 0160-0459 - 05/19/23 - \$389.20.
- i. 2022 Pav't Joint & Crack Sealing Dist. 8 - Invoice No. 0143834 - Proj. No. 0160-0451 - 05/19/23 - \$2,362.06.
- J. 2020-2021 Water Main Replacement Program - Invoice No. 0144032 - Proj. No. 0160-0426 - 05/25/23 - \$166.80.
2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 20568 - May 2023 - 06/05/23 - \$1,971.10.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - May 2023 - USSIC v GPW - 06/07/23 - \$2,439.50.
4. McKenna - Building/Planning Services
 - a. Invoice No. 21849-75 - Building Services - May 2023 - 06/09/23 - \$51,817.50.
 - b. Invoice No. 22-064-13 - Planning Services - May 2023 - 06/09/23 - \$922.50.
5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 103 - May 2023 - 06/02/23 - \$2,418.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Mayor Bryant read aloud the proclamation regarding “Juneteenth”.

Motion by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Motion by Koester, seconded by Vaughn, that City Council authorize a reduction of approximately \$700,000.00 to the original Hampton Rd. Water Main and Resurfacing (Mack - Marter) contract amount not to exceed \$2,424,642.75, to account for the discovery of the water main being made of ductile iron and proceed with the road construction of Hampton Road as originally proposed.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Under New Business, no one wished to be heard.

Under Public Comment, the following individuals were heard:

- Susan Fell, 2002 Hampton – Pedestrian/Traffic Safety
- Theresa Forir, 1780 Huntington – Drug Overdose

Motion by McConaghy, seconded by Koester, to **adjourn tonight's meeting** at 7:29 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

SPECIAL JOINT SESSION OF CITY COUNCIL AND PLANNING COMMISSION
06-19-23 – 001

MINUTES OF THE SPECIAL JOINT SESSION OF THE CITY COUNCIL AND PLANNING COMMISSION – MASTER PLAN UPDATE WORKSHOP OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JUNE 19, 2023, IN THE COUNCIL-COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:39 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
Planning Commission Members: Chair Gerhart, Bailey, Fenton, Gilezan, Hamborsky, McNelis, O’Keefe, Vitale
ABSENT: Fuller

Also Present: City Administrator Schulte
Treasurer/Comptroller Murphy
City Attorney Tomlinson
City Clerk Antolin
Assistant City Administrator Como
Giffels-Webster Planner Bahm
Giffels-Webster Planner Osborne
Giffels-Webster Planner Kim
McKenna Planner Smith

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

Motion by Vaughn, seconded by Koester, that Commission Member Fuller, be excused from tonight’s meeting. Motion passed unanimously.

Motion by Granger, seconded by Brown, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.** Motion passed unanimously.

The purpose of tonight’s meeting/workshop was to discuss the Master Plan Update collaboratively with the City Council, Planning Commission, and the city planners from Giffels-Webster and McKenna.

SPECIAL JOINT SESSION OF CITY COUNCIL AND PLANNING COMMISSION
06-19-23 – 002

Brigette Smith of McKenna, introduced herself as the new City Planner for Grosse Pointe Woods.

Jill Bahn of Giffels-Webster, introduced herself and planning group associates, Rose Kim and Stephanie Osborne. Giffels-Webster has been working with the Planning Commission regarding the Master Plan Update and the Clearzone program. Ms. Bahn provided an overview of what to expect at tonight's workshop.

Rose Kim reviewed the results of the survey received from the administration, City Council, and Planning Commission. Discussion ensued regarding the strengths and weaknesses perceived by the participants of the survey.

Some of the strengths and weaknesses discussed were as follows:

- Strengths: parks and recreation, effective government/administration, location, public safety, city services and the Mack Avenue business district.
- Weaknesses: Mack Avenue business district challenges, school system concerns, fear of change, lack of parking, and size of city (developed/established).

The next topic discussed was regarding emerging trends in Grosse Pointe Woods. Some of the trends discussed included:

- Higher density, high-end living options, interest in aging population and resulting in lack of housing, Accessory Dwelling Units (ADU), walkability, parking, 15-minute neighborhoods, EV charging stations, short term rentals, pedestrian/traffic safety, drugs, and social district areas.

The City Council, Planning Commission and Administration broke out into small mixed groups to discuss opportunities and threats. The groups were directed to sort the opportunities and threats into high, medium, and low priority. Each member of the groups was asked to identify their top three opportunities and threats.

Ms. Bahn stated that the results from the group activity will be reviewed to identify goals and objectives to be discussed with the Planning Commission in preparation for questions to ask the community for feedback at the upcoming open house. Once the feedback of residents are

SPECIAL JOINT SESSION OF CITY COUNCIL AND PLANNING COMMISSION
06-19-23 – 003

reviewed, there will be updates to the Master Plan vision in preparation for Phase 2, which will include a public hearing and final adoption.

Under New Business/Public Comment, no one wished to be heard.

Motion by Granger, seconded by Koester, to **adjourn tonight's meeting** at 9:08 p.m. PASSED UNANIMOUSLY.

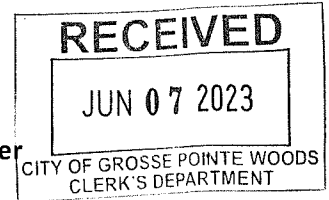
Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission Approved June 14, 2023

Beautification Advisory Commission
Conference Room – Grosse Pointe Woods Community Center
20025 Mack Ave. Dr., Grosse Pointe Woods
Meeting – May 10, 2023– 7:00 p.m.



Present: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough M., Snyder, Wettstein

Excused: Casinelli, Romano

Not Excused: None

Also Present: Koester, M.

Call to Order: The meeting was called to order by Chairperson, McCarthy at 7:07 P.M.

Minutes: The April 12, 2023 minutes were distributed and reviewed.

Motion by Koester, seconded by Wettstein, to approve the April 12, 2023 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough S., Snyder, Wettstein

No: None

Excused: Casinelli, Romano

Not Excused: None

Treasurer's Report: Snyder presented the treasurers report.

Motion by Koester, seconded by Hage, to approve the treasurers report as presented.

Motion carried by the following vote:

Yes: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough S., Snyder, Wettstein

No: None

Excused: Casinelli, Romano

Not Excused: None

Chairperson's Report: McCarthy presented chairpersons report. Beautification Advisory Commission has 3 open positions. Beautification Council of Southeastern Michigan is meeting on June 15 for those interested and available to attend, \$20 for annual renewal.

Motion by Koester, seconded by Arslanian, to approve the \$20 renewal fee for membership to Beautification Council of Southeastern Michigan.

Motion carried by the following vote:

Yes: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough S., Snyder, Wettstein

No: None

Excused: Casinelli, Romano

Not Excused: None

Awards Program: Discussion of reassigning BAC members award selection areas due to member resignations and new member addition.

Flower Sale: Arslanian updated committee on 2023 Flower Sale. Lots of good specialty containers were brought in by BAC members to help the flower sale. Time of sale reminders provided.

Council Report: M. Koester presented council report – thank you for the flower sale.

Old Business: McCarthy noted that light pole flowers will be going forward for the year. Adopt-a-Garden updates and draft proposal provided by Koester and Champagne.

Motion by Wettstein, seconded by Snyder, to recommend approval of the Adopt-a-Garden proposal with further review by Frank Schulte and City Council.

Yes: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough S., Snyder, Wettstein

No: None

Excused: Casinelli, Romano

Not Excused: None

New Business: McCarthy brought forth the need for a new secretary and possibly a new chairperson. Further consideration to be had.

Motion by Wettstein, seconded by Koester, to adjourn the Beautification Advisory Commission meeting at 8:10 P.M.

Motion carried by the following vote:

Yes: Arslanian, Champagne, Elich, Hage, Koester R., McCarthy, McCullough G., McCullough S., Snyder, Wettstein

No: None

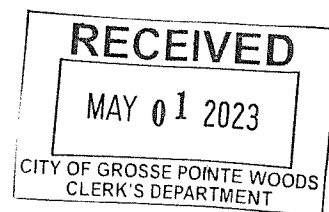
Excused: Casinelli, Romano

Not Excused: None

Respectfully submitted,
Andrea Champagne

Commission Approved May 19, 2023

**SENIOR CITIZENS' C COMMISSION
MINUTES OF March 21, 2023 MEETING**



CALL TO ORDER:

Kevin Quasarano, Chair, called the meeting to order at 4:00 PM.

ROLL CALL:

Commission Members:

Present: Catherine Dumke, Karen Everham, Karen McLeod, Kevin Quasarano, Janet Weber, Ronald Wehrmann, Donald Witt, and Heidi Uhlig-Johnstone (Helm Life Center), constituting a quorum.

Kelly Poirier, GPW Senior Coordinator, and City Council Representative Granger were also in attendance.

APPROVAL OF AGENDA

Motion by Dumke, seconded by Wehrmann, to approve the Agenda for the March 21, 2023, meeting. Said motion passed unanimously.

APPROVAL OF MINUTES:

Motion by McLeod, seconded by Wehrmann, to approve the minutes of the Senior Citizens Commission meeting held on January 17, 2023. Said motion passed unanimously.

DISCUSSION ITEMS:

A. Discussion re plans for May 19, 2023, ice cream social.

Discussion subjects included source and type of ice cream and toppings, budget, solicitation of donations/prizes, and entertainment.

B. 2023 Senior Picnic at Lake Front Park

The picnic will take place on Wednesday, September 13, 2023. Attendees will be required to make reservations and pay to attend. As in prior years, coney and salad will be ordered from National Coney Island.

C. Commission Vacancies

Janet Weber has been appointed to fill one of the vacancies on the Commission. One vacancy remains.

OLD BUSINESS

Treasurer Don Wehrmann reported that City Council has included a budget request for this Commission in the amount of \$3,000 in the proposed budget for the City for the next fiscal year. This is opposed to our original motion request of \$4,500.

NEW BUSINESS/PUBLIC COMMENT

1. Those in attendance then took part in a wide-ranging discussion of possible events, programs, and services the Commission could investigate becoming involved with that would be

of interest or service to the seniors in the community, such as intragenerational events, bus trips (DIA), Story Corps, and a millage for senior services being proposed by The Helm.

2. The next meeting of this Commission will be held on Friday, May 19, 2023, at 4:00 PM, following the Ice Cream Social.

3. No members of the public were present to speak under Public Comment.

ADJOURNMENT:

Motion made by McLeod, seconded by Wehrmann, that the meeting adjourn. Motion passed unanimously. Meeting adjourned at 5:00 PM.

Respectfully submitted,

Catherine Dumke, Secretary



**CITY OF GROSSE POINTE WOODS
MEMORANDUM**

DATE: June 27, 2023

TO: Mayor and City Council

FROM: Frank Schulte, City Administrator *F.S.*

SUBJECT: *DAAA FY 2024 Annual Implementation Plan*

The proposed *DAAA FY 2024 Annual Implementation Plan* has been reviewed and recommended for acceptance by the Services for Older Citizens' Executive Director Krista Siddall.

I've reviewed the proposed *DAAA FY 2024 Annual Implementation Plan* and concur with the recommendation from Krista Siddall to accept the *DAAA FY 2024 Annual Implementation Plan* as submitted.

Attachments

RECEIVED

JUN 27 2023

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

Susan Como

From: Krista Siddall <ksiddall@helmlife.org>
Sent: Wednesday, June 28, 2023 3:06 PM
To: Susan Como
Subject: RE: Request

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Hi Susan,
Yes, The Helm approves of the Proposed FY2024 plan.

Thanks,

**and thank you for the background Susan-

Krista D. Siddall
The Helm Life Center | Executive Director

office: (313) 882-9600 | direct: (313) 649-2101
email: ksiddall@helmlife.org
www.helmlife.org
support us | facebook | instagram

-----Original Message-----

From: Susan Como <SComo@gpwmi.us>
Sent: Monday, June 26, 2023 4:00 PM
To: Krista Siddall <ksiddall@helmlife.org>
Cc: Frank Schulte <fschulte@gpwmi.us>
Subject: Request

Hi Krista:

Each year the Detroit Area Agency on Aging (DAAA) provides their review & approval of the Proposed FY 2024 Annual Implementation Plan to the municipalities within their planning service area. Once received, we send to the Helm's Executive Director for their review of the plan as well as approval (or not) of it.

With that being said, the 2024 Plan is attached for your review/approval (or not).

This item will be addressed at the city's July 10 city council meeting. Can you please review and submit a response back to me by July 5. As a point of reverence, below is the email sent to Peggy Hayes last year as well as her response.

Please don't hesitate to contact me with any questions you may have.

Warm regards,

Susan Como
Assistant City Administrator
City of Grosse Pointe Woods
Phone: 313.343.2445
scomo@gpwmi.us

"There is a very real relationship, both quantitatively and qualitatively, between what you contribute and what you get out of this world."

~ Oscar Hammerstein II ~

-----Original Message-----

From: Peggy Hayes <phayes@helmlife.org>
Sent: Tuesday, July 5, 2022 2:44 PM
To: Susan Como <SComo@gpwmi.us>
Cc: Frank Schulte <fschulte@gpwmi.us>
Subject: RE: Request

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Thanks for sharing. The Helm approves.

Peggy Hayes
The Helm Life Center | Executive Director

office: (313) 882-9600 | direct: (313) 649-2101
email: phayes@helmlife.org
www.helmlife.org
support us | facebook

---Original Message-----

From: Susan Como <SComo@gpwmi.us>
Sent: Tuesday, July 5, 2022 12:32 PM
To: Peggy Hayes <phayes@helmlife.org>
Cc: Frank Schulte <fschulte@gpwmi.us>
Subject: Request

Hi Peggy:

As done in previous years, can you please review the attached DAAA 2023 Implementation Plan and advise if you approve.

Thanks,

Susan Como
Assistant City Administrator
City of Grosse Pointe Woods
Phone: 313.343.2445
scomo@gpwmi.us

"There is a very real relationship, both quantitatively and qualitatively, between what you contribute and what you get out of this world."

~ Oscar Hammerstein II ~

Property of the City of Grosse Pointe Woods. If you have received this transmission in error, please delete immediately.



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f 313.446.4445
www.DetroitSeniorSolution.org

Serving Detroit, Hamtramck,
Harper Woods, Highland Park
and the five Grosse Pointes

Ronald S. Taylor, MBA
President & CEO

Wayne W. Bradley, Sr.
Chair, Board of Directors

June 14, 2023

Mr. Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Re: Review & Approval of the Proposed FY 2024 Annual Implementation Plan

Dear Mr. Schulte:

The Bureau of Aging, Community Living and Supports requires all sixteen of the state's Area Agencies on Aging within the State of Michigan to seek review and approval of their FY 2024 Annual Implementation Plan for services from municipalities and/or counties within their planning and service areas.

The Detroit Area Agency on Aging (DAAA) is a private non-profit organization responsible for planning, coordinating, developing, and funding services for older adults in Region 1-A, which includes the cities of Detroit, the five Grosse Pointes, Hamtramck, Harper Woods, and Highland Park. It receives federal, state, and local funding to coordinate services for older adults and their caregivers.

Enclosed for your review is a copy of the DAAA's proposed FY 2024 Annual Implementation Plan. DAAA is requesting the submission of the Review & Approval form indicating your acceptance or disapproval of the plan with comments prior to July 12, 2023. The signed Review and Approval form may be faxed to (313) 446-4445, mailed to the DAAA office or emailed to MYP@daaa1a.org. A Municipal Sign-off status letter must be submitted from DAAA to the State by July 21, 2023.

Additional copies of the proposed plan and form can also be obtained from the DAAA Website (www.detroit seniorsolution.org or daaa1a.org) under Planning & Research). A DAAA Board of Directors and/or staff member will be in contact with your office to follow up on this request, if needed.



To educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long term care that will improve their quality of life.

The Detroit Area Agency on Aging is an Equal Opportunity Employer
The Michigan Relay Center-1-800-649-3777 (Voice and TDD)



June 14, 2023
Mr. Frank Schulte
Page Two

This draft plan has been developed with input from the DAAA Board of Directors and its Advisory Council and Long Range Planning Committee. In addition, a public hearing was held on June 6, 2023 to seek oral and written testimony from the public on the plan.

Should you have any questions or would like to schedule a meeting or conference call regarding this information, please contact Anne Holmes Davis, Vice President of Planning and Program Development at (313) 446-4444, ext. 5803.

Sincerely,



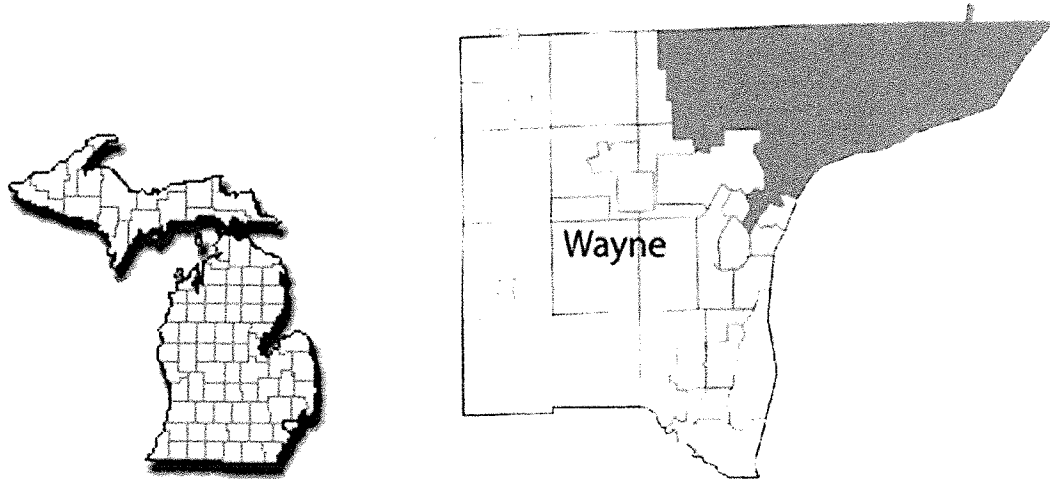
Ronald Taylor
President and Chief Executive Officer

RT/AHD/th

Enclosures: Draft FY 2024 Annual Implementation Plan
Municipal Review & Approval Form

cc: Jonita Bunch, Monica Meyers, Wanda Bowman, Anne Holmes Davis

2023-2025 Multi-Year Plan
FY 2024 Annual Implementation Plan
Detroit Area Agency on Aging 1-A



Planning and Service Area

Cities of Detroit, Grosse Pointe
Grosse Pointe Farms
Grosse Pointe Park
Grosse Pointe Shores
Grosse Pointe Woods, Hamtramck
Harper Woods, Highland Park

Detroit Area Agency on Aging 1-A

1333 Brewery Park Blvd., Suite 200
Detroit, MI 48207
313-446-4444
313-446-4445 (fax)
Ronald Taylor, President and CEO
www.detroit seniorsolution.com

Field Representative Laura McMurtry

mcmurtryl@michigan.gov
517- 294-9749

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County/Local Unit of Government Review

Every year, the Michigan Bureau of Aging, Community Living, and Supports (ACLS Bureau - formerly Aging and Adult Services Agency) requires the 16 Area Agencies on Aging (AAAs) under its auspices to develop a plan for older adult services. This year, the State Unit on Aging office is requesting AAAs to develop a FY 2024 Annual Implementation Plan to outline how services will be delivered during the period October 1, 2023, through September 30, 2024. To accomplish this task, the Detroit Area Agency on Aging (DAAA) obtained input from its DAAA Advisory Council and Board of Directors, older adults and caregivers within its service area as well as from Tribal organizations and municipal governments within its nine targeted communities.

For the first time, DAAA is seeking direct input from two Native American organizations in its service area – North American Indian Center and American Indian Health Center. This is a new requirement of the Bureau of ACLS. In addition, it is also engaging in the approval of the proposed plan through city mayors, city council and/or their designated reviewer(s) which varies within each municipality. As a part of this review and approval process, DAAA will notify all municipalities regarding its public hearing on the proposed plan.

During this public comment period, DAAA will distribute a letter and final draft plan through the U.S. mail with delivery and signature confirmation to the Mayors and City Manager/Liaison's Offices advising the officials of the availability of the proposed plan for review and comment. The letter will include instructions about how to view a mailed, printed or posted copy on the DAAA Website. The agency will also note the availability of DAAA to discuss the plan with local government officials. The Detroit Area Agency on Aging's Planning Department and/or members of the DAAA Board of Directors will follow up with the assigned city officials between June 1st and July 12, 2023, to encourage feedback from communities including the establishment of meetings or conference calls with the appropriate parties. Although the proposed plan is due by June 30, 2023, to the Bureau of ACLS, representatives from municipalities can email, fax, or mail their approval or disapproval of the AIP and any related concerns preferably by July 12, 2023. After the Municipal Sign-Off Review and Approval deadline, DAAA staff team will draft a letter to the Bureau of ACLS Field Representative by July 21, 2023, noting the status of the local government review process as well as any comments from Tribal organizations. This includes notifying the State if municipalities have formally approved, passively approved, or disapproved of the FY 2024 AIP as well as any comments from Native American organizations.

Timeline

January 1, 2023, Convened AIP Workgroup to begin development of FY 2024 AIP.

February 8, 2023, Meeting of Long Range Planning Committee regarding FY 2024 AIP and Strategic Plan.

March 7, 2023, Meeting of Long Range Planning Committee - Strategic Goal III & IV Presentation

April 11, 2023, Long Range Planning Committee presents draft plan to outline ARPA strategy.

April 17, 2023, DAAA Advisory sought input on the FY 2024 Annual Implementation.

April 25, 2022, DAAA Board of Directors provided with update from Long Range Planning Committee.

May 7, 2023, Thirty-day public notice regarding public hearings placed in classified ad.

May 8, 2023, Press release disseminated through social and traditional media.

May 8, 2023, Promotional flyers mailed to consumers and community stakeholders via E-Blast.

May 9, 2023, LRPC recommends releasing proposed plan for public comment.

May 22, 2023, Board of Directors approves release of proposed plan for public comment.

May 22, 2023, MYP is posted on DAAA Website 15 days before the public hearings.
May 23, 2023, Municipal Sign-Off Letter and Review Forms mailed to Municipalities.
May 29, 2023, Letter mailed to Tribal Organizations seeking input on the proposed plan.
June 6, 2023, Convene public hearing on the FY 2024 Annual Implementation Plan.
June 8, 2022, Long Range Planning Committee recommends any revisions of the proposed plan.
June 14, 2023, Presentation of draft MYP to DAAA Advisory Council.
June 26, 2023, Board of Directors approve the draft FY 2024 Annual Implementation Plan.
June 27, 2023, Final draft plan approved by the DAAA Board of Directors
June 30, 2023, AIP entered fully and submitted via AMPS for ACLS Bureau.
July 1, 2023, Draft AIP reviewed by Bureau of ACLS Field Representative in AMP
July 12, 2023, Municipality/Tribal Organization deadline for input or Municipal Sign-offs to DAAA.
July 20, 2023, Non-Responsive Municipalities Passively Approved.
July 24, 2023, Status Letter of Municipal Sign-Off provided to Bureau of ACLS.
Sept. 15, 2023, AIP is presented to the Commission on Services to the Aging.
Sept. 29, 2023, Posting of FY 2024 Annual Implementation Plan on the DAAA Website.

Executive Summary

OUR MISSION

The Detroit Area Agency on Aging's (DAAA) mission is to "educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long-term care that will improve their quality of life. "

OUR VISION

A community that cares for the vulnerable and advocates for the well-being of our constituents.

OUR CORE VALUES

DAAA is guided by a set of core values in developing and carrying out its mission to effectively manage its strategic planning process, programs and services and advocacy efforts. These values include the following:

- Person-Centered Services
- Teamwork and Collaboration
- Trust and Respect
- Accountability
- Integrity and Professionalism
- Commitment to Community
- Excellence and Quality
- Celebration of Diversity

The DAAA was founded in 1980 as a private, non-profit agency established to provide services to older adults in the City of Detroit and its central and eastern suburbs: Highland Park, Hamtramck, the five Grosse Pointes and Harper Woods. Since that time, its constituents have grown to include 18-plus adults with disabilities, veterans, and family caregivers. DAAA's service area consists of about 300,000 individuals inclusive of 153,540 older persons aged 60 years and over, adults living with disabilities and about 100,000 family caregivers providing support to spouses, parents, sibling(s), adult children, grandchildren, and other loved ones. DAAA serves some of the most at-risk older adults within the State of Michigan and has documented premature, excess deaths of this population through its award-winning *Dying Before Their Time* report which found that older residents have a mortality rate two to 2.5 times higher than older adults in the remainder of the State due to poor access to care, multiple chronic conditions, and elevated hospitalizations and ER Visits. Sadly, the COVID-19 Pandemic has exacerbated premature death in these communities.

DAAA has a staff of over 120 employees and coordinates a service provider network of 120 service provider agencies. It utilizes an annual budget of nearly \$89 million and makes an array of services available to consumers through the Older Americans Act of 1965 (as amended), the Older Michiganians Act of 1981 as well as other public and private resources. The organization receives Medicaid funding for the MI Choice Home and Community-Based Waiver from the Michigan Department of Health and Human Services (MDHHS). In addition, it also provides Long Term Care Supports and Services through MI Health Link in collaboration with AmeriHealth, Meridian/Michigan Complete Health and Midwest/HAP. DAAA also provides Care Transition services through a Total Home Health Care contract and bills for Medicare services under the Senior Telehealth Connect, Diabetes Self-Management Program and eventually for Medical Nutrition Therapy.

SPECIAL PARTNERSHIPS AND INITIATIVES

Over the next fiscal year, DAAA will continue to collaborate with service providers and other partners to implement its Vision 2021 - 2025 Strategic Plan, its FY 2024 Annual Implementation Plan, as well as an Inclusive Health Care Taskforce's Community Action Plan. These strategies have been designed to provide critically needed services and to better coordinate and integrate the Social Determinants of Health (SDOH). The agency will also continue to partner with United Way of Southeastern Michigan on its Community Information Exchange/Close the Loop and continue work through Connect 313 to increase access to Internet connectivity, training, and support. DAAA will also continue to partner with members of the Aging and Disability Resource Collaborative to coordinate services for older persons, adults with disabilities and caregivers. In addition, the agency will facilitate services and capacity-building efforts through its Community Wellness Service Center Advisory Council, the Senior Housing Preservation-Detroit (SHP-Detroit), the Senior Regional Collaborative, and other partnerships.

DAAA continues to coordinate planning, development and advocacy efforts in collaboration with the Inclusive Health Care Partners-in-Action Taskforce, a Caregiver Coalition as well as the Silver Key Coalition and Older Michiganians Day Committee. After implementing planning activities, it is also gearing up to implement additional strategies to strengthen emergency preparedness and response through the Coordinated Food Services Delivery Consortium.

Key advocacy efforts will focus on a fair and equitable Intrastate Funding Formula, Caregiver Resource Centers, the expansion of resources for home and community-based services as well as home repair, transportation and resources to rebuild the service delivery system negatively impacted during the Public Health Emergency.

ACCREDITATION

NCQA, CARF and AADE accredited, the agency prides itself in maintaining high-quality services. This National Committee on Quality Assurance (NCQA), Commission on Accreditation of Rehabilitation Facilities (CARF) and American Association of Diabetes Educators (AADE) helps the organization to embed and hard-wire quality assurance measures in all services to meet the needs of its constituents. The agency's Information and Assistance Specialists are Alliance of Information and Referral Systems (AIRS) certified within one year of employment. During FY 2023, DAAA started positioning itself to seek AIRS Accreditation which is typically implemented over an 18-month period.

Recently, DAAA expanded its Quality and Compliance Department and is seeking the Malcolm Baldrige Award while always operating under its five guiding principles of Servant Leadership - being good stewards of People, Service, Growth, Finance and Quality.

EMERGING COMMUNITY NEEDS

With the 2020 US Census, DAAA realized a 3.4% growth in its senior population - an increase from 148,458 to 153,540 sixty-plus individuals. In analyzing data from its 2022 Community Needs Assessment findings as well as its three community forums and two public hearings, DAAA found that the top ten needs consists of: 1) Home Repair Services; 2) Caregiver/Kinship Support; 3) Transportation; 4) Social Isolation; 5) Food/Food

Insecurity; 6) COVID-19 Response (PPE, In-Home Vaccination and COVID-19 Testing); 7) Access to Technology/Training; 8) In-Home Services; 9) Diversity, Equity and Inclusion, and; 10) Leveraging Community Partnerships and Volunteers. The implementation of the FY 2023 – FY 2025 Multi-Year Plan, when coupled with the agency's Vision 2021 - 2025 Strategic Plan, will enable the agency to responsively address the needs of the community.

During FY 2024, DAAA will continue to implement a variety of initiatives to make services available to the community. Some of these programs and services will be funded through Older Americans Act funding while others will be supported through American Rescue Plan Act (ARPA) and unrestricted funding as well as other resources. Infusing ARPA funding into the agency's service budget will enable DAAA to implement a variety of initiatives to add value to programs and services including the purchasing of equipment and supplies for service providers; investing in Information Technology to prevent cybersecurity attacks; expanding caregiver support services; and reinvigorating our disease prevention/ health promotion program with a hybrid model. ARPA and unrestricted funding will help DAAA and its partners to modernize and reimagine our Congregate and Home Delivered Meals Programs to attract new 'young at heart' and existing participants. These innovative strategies will be tested to examine how Restaurant Vouchers, Mobile Food Trucks, and catered meals can be shared through our Silver Café Innovation Initiative. Congregate Meal-Site Directors will be recruited, trained, and equipped with iPads or tablets for registration, NAPIS reporting and program purposes, where possible. To address the need for home repair and environmental modifications, DAAA is partner with non-traditional providers to build a "Maintenance Central Home Repair" model, implement intergenerational summer camp/mentoring programs for Grandparents Raising Grandchildren; Senior Lyft-Uber Concierge services along with using a Region 1-A customized wellness check app to perform volunteer-based outreach to isolated older adults and caregivers.

COVID-19 EMERGENCY RESPONSE & NEW PRIORITIES 22 1,267 vaccinations

With the onset of the COVID-19 Pandemic, DAAA has been at the forefront of emergency response to the older adults within its community. To response aggressively, DAAA has initiated Senior Telehealth Connect; explored initiating strategies to address increases in depression, mental health challenges and substance abuse; expanded Friendly Reassurance and Wellness Checks and the implementation of a Community Care Corps to help caregivers as well as care recipients with Chore, Respite Care, Friendly Visiting and One-on-One and Group Support. The DAAA vaccination program in 2022 was able to administer 1,267 doses of vaccine to seniors in need of support against the COVID-19 Pandemic with an acceptance rate of 51% compared to the larger community. It will also continue to make Grocery Shopping available to the most vulnerable through newly tapped funding. DAAA has determined that it will have to build an infrastructure that will support a hybrid model of service delivery moving forward. The pandemic has led DAAA to realize the importance of technology training and availability for seniors. As the Public Health Emergency (PHE) period comes to an end, DAAA has initiated the rebuilding of the service delivery system that was severely impacted by the shutdown of services.

ARPA Strategy:

The Detroit Area Agency on Aging has developed a multi-phase spend down strategy for the use of the \$3.9 million available in American Rescue Plan Act (ARPA) funding by 12/31/2024. The strategy is broken down into three phases of development.

Phase I includes the integration of updated information technology such as National Aging Program Information System (NAPIS) reporting enhancements, a transition from Aging Information Manager (AIM) to COMPASS for data management, and the procurement of assistance in the development of an updated Community Needs Assessment and Regional Profile of Seniors. In addition, DAAA will also infuse the use of other information technology to improve its request for proposal processes as well as the tracking of key performance indicators.

Phase II includes the further development of the Silver Café Innovations Program, which features several services. Among them include grocery shopping assistance, vouchers for individuals to secure culturally appropriate meals from local restaurants, and the modernizing and re-opening of congregate meal sites. Some congregate sites will be piloting a catered meals service as well. DAAA also plans to expand Caregiver Support Services program, along with rebuilding the infrastructure of Chronic Disease Health Promotion Programs. Pop-up technology training sessions will also be made available during Phase II.

Phase III features a request for proposal to Service Providers centers around the development of several programs such as intergenerational programs, kinship support services, senior mobile dentistry services, counseling services and substance abuse services, case coordination and support services for returning older citizens, caregiver education, training, and support services, and lastly add community wellness centers in strategically located parts of our service area. In addition, DAAA will disseminate funding to providers to support the modernization of their information technology to increase efficiencies, HIPAA compliance and protection from cybersecurity attacks.

CONTINGENCY PLANNING

As the Bureau of ACLS worked with the Commission of Services to the Aging on a new State Intra-State Funding Formula for the next five years. With this new Intra-State funding formula, DAAA is in the process of strategizing about how to absorb the loss of \$85,000 will mean along with the loss of other funding associated with the Public Health Emergency. Key strategies to be deployed to off-set any loss of funding include developing cost sharing, boosting voluntary contributions, increased fund development, expansion of Senior Telehealth, private pay options as well as transitioning from MI Health Link to DSIP. DAAA will also continue to seek grants from private and public sources to diversify its revenue streams.

ADVOCACY

DAAA continues to coordinate planning, development and advocacy efforts in collaboration with the Inclusive Health Care Partners-in-Action Taskforce, a Caregiver Coalition as well as the Silver Key Coalition and Older Michiganians Day Committee. After implementing planning activities, it is also gearing up to implement additional strategies to strengthen emergency preparedness and response through the Coordinated Food Services Delivery Consortium.

Key advocacy efforts will focus on Caregiver Resource Centers, the expansion of resources for home and community-based services as well as home repair, transportation and emergencies.

FY 2023 SUCCESSES & CHALLENGES

During FY 2023, DAAA is celebrating key successes while addressing key challenges. DAAA is enjoying the expansion of its Senior Telehealth Program, recently receive five-year AADE accreditation as well as

three years of CARF accreditation without recommendations. In addition, it will receive national recognition from the US Aging through its Innovations and Achievement Awards Program.

Key challenges DAAA is confronted with includes transitioning its programs and services, service provider network and staff from the public health emergency back to a sense of normalcy after being forever changed. This consists of transitioning programs to a hybrid model to maintain flexibility, rebuilding infrastructures impacted by the Covid-19 pandemic and supporting a telecommute philosophy that balances safety with productivity. Key issues that must be addressed consist of the following:

- Rebuilding direct care worker infrastructure to support home care;
- Re-opening and re-building congregate meals sites
- Rebuilding trained staffing for evidence-based programs using a hybrid model.
- Re-structuring community volunteerism
- Rebuilding the Senior Community Service Employment Program
- The re-engagement of local volunteers for agency events
- The ability to attract younger seniors within our service area
- The expansion and dissemination of caregiving resources
- The inclusion and expansion of programs in a hybrid model across service categories.

Public Hearing

The Detroit Area Agency on Aging (DAAA) conducted one public hearing as required on the proposed FY 2024 Annual Implementation Plan which were powered by Zoom. In-person public input sessions and public hearings are planned for the upcoming year. The virtual public hearing was held on June 6, 2023, from 10:00 a.m. – 12:00pm. DAAA marketed the public hearing through the distribution of promotional flyers and disseminated a public service announcement via a press release to Community Newspapers as well as through Social Media platforms, and Email Blasts using Constant Contacts. The Planning Team also reached out to agencies who serve Arab Americans, Chinese Americans, Native Americans and Spanish-Speaking older adults and caregivers as well as the LGBTQ+ communities. A 30-Day notice was published in the Sunday edition of the Classified Ads section of the Detroit Newspapers on May 7, 2023. The public hearing complied with the Michigan Open Meetings Act. DAAA utilized Zoom's Language Channels staffed by interpreters to engage older adults, caregivers, service providers and the general public who spoke other languages or English as a second language. Interpreters were recruited to translate the AIP presentations in Chinese, Arabic and Spanish with the help of Association of Chinese Americans, Arab American Chaldean Council, and LaSed Senior Center (planned).

Date	Location	Time	Barrier Free?	No. of Attendees
June 6, 2023	Powered by Zoom	10:00am – 12:00pm	Yes	TBD

Regional Service Definition

Service Definition: Programs and services which coordinate and integrate social and health services that support health and well-being, education, social and community context, economics and retirement planning as well as neighborhoods and built environment that tie to age-friendly community strategies and increased access to technology across older adults, persons with disabilities, caregivers and the service provider network.

Allowable Services:

1. Delivery of health care services through enhanced access to care and technology to reduce premature death and health disparities of older adults, family caregivers and older persons with disabilities.
2. Increasing access to resources for aging, education and life-long learning with older adults has a voice in what's best for them.
3. Access to economics and retirement planning, comprehensive benefits screening, employment and training opportunities that yield financial literacy and security.
4. Better coordinated and integrated supportive services including mental health, spirituality, and substance abuse prevention.
5. Engagement of intergenerational groups as well as public and private partnerships that make aging in place possible, safe and successful.
6. Implementation of technology solutions to combat the digital divide across the Social Determinants of Health domains.

Rationale: Findings from the Detroit Area Agency on Aging's Dying Before Their Time Report and its Inclusive Healthcare Partners-in-Action Initiative necessitate the development of modernized, transformative and innovative service strategies that integrate and coordinate individual, group and/or community-wide services centered in an age-friendly community, health-focused an age friendly community, health-focused framework. This consists of the deployment of technology, increased access to broadband and training with technical support.

Service Category	Funding Source	Unit of Service
Community Services - Social Determinants of Health Coordination	[x] State Access [x] State In-home [x] State Respite [x] State Alternative Care [X] Title III Part B [x] Title III Part D [x] Title III Part E [x] Title VII [x]Other Community Services	One hour of service or one session

Minimum Standards:

1. Training of Health Care Professionals, Direct Care Workers including Home Health Aides and volunteers in geriatrics.
2. Rendering of health care, mental health, oral health, and/or wellness services to older adults and caregivers.
3. Comprehensive benefits screening and assistance.
4. Intergenerational programming brings children, youth, young adults and older adults together through the

sharing of experiences.

5. Education in arts and crafts, personal/legislative advocacy, life-long learning, and technology supported by public and private partners.
6. Financial literacy, job placement and retirement planning across the life span.
7. Supportive Services – solo agers, individuals with disabilities, active and homebound seniors, caregivers and family elders.
8. Development of public and private partnerships.
9. Demonstrate individual and community outcomes and impact that integrate social and health services.

Access Services

Care Management

Starting Date: October 1, 2023

End Date: September 30, 2024

Total Federal Dollars: \$719,734

Total State Dollars: \$0

Geographic Area Served: Region 1-A

Goal 1: Decrease Social Isolation of Care Management participants.

Activities:

1. Supports Coordinator will encourage participants to take part in activities in their home, faith-based organizations and/or community encouraging wearing a mask and observing social distancing.
2. Supports Coordinator will assist the participants to register for free and low-cost transportation.
3. Supports Coordinator will encourage participants to request senior telephone reassurance.
4. Supports Coordinator will encourage participants to have informal supports and have gatherings at the participant's home when possible and encourage wearing of mask and observing social distancing.
5. Supports Coordinator will encourage participants to participate in monthly virtual Advisory Council Consumer meetings.

Expected Outcome: Reduce the average percentage of all participants who are alone for long periods of time or always AND who also report feeling lonely – or –distressed by declining social activity, 90 days prior to assessment/reassessment (or since last assessment to less than 90 days) to 9%.

Goal 2: Reduce the prevalence of Emergency Room Visits and Hospital Stays from care management participants.

Activities:

1. Supports Coordinator will educate participant regarding signs and symptoms to trigger a contact with their medical doctor and when to go to the hospital or emergency room.
2. Supports Coordinator will educate participants regarding the importance of taking medication(s) and following medical regimen to prevent hospital and emergency room visits.
3. Supports Coordinator will encourage participants to contact the doctor's office for health concerns or issues before going to emergency room or hospital especially after discharge.

Expected Outcome: Reduce the percentage of all participants who have had one or more hospitalizations or emergency room visits during the last 90 days since the assessment/reassessment (or since the last assessment if less than 90 days) to 25%.

Number of Client Pre-Screenings	Current Year: 150	Planned Next Year: 150
Number of Initial Client Assessments	Current Year: 72	Planned Next Year: 72
Number of Initial Client Care Plans	Current Year: 72	Planned Next Year: 72
Total Number of Clients (New + Carry Over)	Current Year: 347	Planned Next Year: 347
Staff to Client Ratio (Active & Maintenance Per Full Time Care)	Current Year: 1:60	Planned Next Year: 1:60

Information and Assistance

Starting Date: October 1, 2023

Ending Date: September 30, 2024

Total Federal Dollars: \$185,217

Total State Dollars: \$124,616

Geographic Area to be Served: Region 1-A

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Update and maintain Information & Assistance (I&A) Resource Database to be able to provide accurate and updated information to all identified populations in collaboration with the United Way of Southeast Michigan and other partners.

Activities:

1. Complete the identification and removal of resources in database that are no longer valid.
2. Continue to update valid resources in the database.
3. Identify gaps in available resources.
4. Collaborate with community organizations to identify resources to fill gaps.
5. Add identified community resources to the database.
6. Maintain the database according to AIRS standards.
7. Ensure that services for diverse populations are maintained in the database.
8. Translate materials to other languages, utilize translators and TDD language line, where needed.
9. Upgrade Service Point.
10. Participate in the United Way of Southeastern Michigan Close the Loop Initiative.

Expected Outcome: Greater community access to resources that are accurate and up to date.

Goal 2: Enhance the skills of Information & Assistance Specialists.

Activities:

1. Participate in ongoing training to enhance current skills and develop new skills to serve all identified populations.
2. Participate in required Bureau of ACLS Person-Centered Thinking training.
3. Participate in on-going ABCs of Information & Referral training to meet AIRS standards for recertification.
4. Participate in on-going MMAP training for 100% of staff to be certified as counselors.
5. Participate in LGBTQ+ sensitivity training.
6. Collaborate with other departments to ensure effective and efficient screening processes for MI Choice Medicaid Waiver, Project Choice, MMAP, MI Health Link, Meals on Wheels and other programs.
7. Support Outreach program efforts by attending events and completing on-site intake and referral assistance services.

Expected Outcome: I & A Specialists will respond to all callers in a person-centered manner and provide appropriate information, intake and referrals to all callers.

Goal 3: Collaborate with Community Wellness Service Center, Community Development Corporations and other partners to expand Information and Assistance, education and Options Counseling to increase accessibility, streamline services, navigate the environment and identify isolated seniors for wellness checks.

Activities:

1. Utilize ADRC, Community Service Navigators and community partners to coordinate community service navigation services at Community Wellness Service Centers and throughout the community.
2. Develop tools to track outcomes of community I & A and Options Counseling.
3. Provide I & A and Options Counseling training that meets AASA and AIRS standards.
4. Provide I & A and Options Counseling at Community Wellness Service Center agencies to all populations.
5. Collaborate with Community Wellness Center partners to evaluate tracking data and determine next steps.

Expected Outcome: Increase access to long-term care support and services and other community resources.

Options Counseling

Starting Date: October 1, 2023

End Date: September 30, 2024

Total Federal Dollars: \$40,000

Total State Dollars: \$0

Geographic Area to be Served: Region1-A

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Further expand Options Counseling services for older adults and caregivers to enhance their quality of life.

Activities:

1. Further define options counseling services in Region 1-A.
2. Provide options counseling and follow up with consumers for at least 90 days (about 3 months).
3. Further expand options counseling services to connect participants to their optimal living settings and other community resources.
4. Further integrate options counseling into Information and Assistance Call Center, Caregiver Support services, and other key services.
5. Expand capacity building through new procedures and processes.
6. Further enhance and expand options counseling trainings.
7. Build options counseling resources and a printed and web-based resource guide in Service Point or another software program.
8. Coordinate options counseling with Community Wellness Service Centers.
9. Develop a strategy to promote options counseling through social media and other methods.
10. Strengthen relationships and referrals to Long Term Care Supports and Services including PACE, Skilled Nursing Homes, Adult Home Help, Assisted Living, Foster Care, and Homes for the Aged

Expected Outcome: Expand, enhance and integrate options counseling into the service delivery system within Region 1-A.

Direct Service Request

Disease Prevention Health Promotion (Title III-D)

Starting Date October 1, 2023

End Date September 30, 2024

Total Federal Dollars: \$230,200

Total State Dollars: \$0

Geographic Area to be Served: Region 1-A

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal 1: Provide Support to Community Wellness Service Centers (CWSCs).

Activities:

1. Utilize the Community Wellness Service Center Advisory Committee to promote best practices, program promotion, partnership building and sustainability.
2. Monitor evidence-based programs and perform fidelity checks.
3. Track self-reported program outcomes quarterly.
4. Evaluate effectiveness of programs.
5. Facilitate ongoing training, technical assistance and support the development, maintenance, and expansion of CWSCs.
6. Expand the Distance Learning and Technology Training Corps to qualifying older adults, including those that have received a Chromebook.

Expected Outcomes: Improve the health status of older adults and caregivers by addressing the social determinants of health.

Goal 2: Further expand evidence-based health promotion and disease prevention services, including training for CWSCs to support capacity building and growth.

Activities:

1. Continue technical assistance and support for Community Wellness Service Centers (CWSCs) and satellites including Agencies United for Healthy Aging.
2. Assist CWSCs to recruit and train lay leaders, coaches and instructors in evidence-based programs.
3. Set volunteer recruitment and program completion targets.
4. Track measurable outcomes for Diabetes Self-Management Training (DSMT) on AADE Annual Report with input from the DSMT Advisory Council.
5. Promote sustainability of Diabetes Prevention Program at select CWSCs.
6. Incorporate Diabetes Self-Management Training/Medical Nutrition Therapy (MNT) into Senior Telehealth Connect to support nutrition education and counseling associated with prevention and management of chronic illnesses.

7. Explore cost sharing, fee-for-services, membership fees and third-party reimbursement opportunities.
8. Work with CWSCs to expand and sustain Passport to Health services, if feasible.
9. Utilize the Passport to Health toolkit and business plan to value proposition that can be marketed to managed care organizations, health systems and other parties.
10. Coordinate virtual Evidence-Based programming with Area Agencies on Aging Association of Michigan, if feasible.
11. Implement health promotion and disease management strategies in the Vision 2021 – 2025 Strategic Plan.
12. Build/rebuild infrastructure for Enhance Fitness, Tai Chi, and other Evidence Based Programs. Expand/replicate Passport to Health.
13. Implement caregiver support coordination service through internal/external partners.

Expected Outcomes: Improve health status of older adults participating in health promotion and disease management programs through proven evidence-based program interventions.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency’s administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

DAAA proposes to administer community health and wellness services directly and to contract with four Community Wellness Service Centers in order to maintain licensing and certifications centrally to avoid duplication of efforts and maintain efficiencies and effectiveness. This will also enable DAAA to monitor the evidence-based programs to maintain fidelity and compliance; provide technical assistance and support as well as to take advantage of program development and third-party reimbursement opportunities that can expand service delivery and sustain services.

CWSC services will be supported through Community Service Navigator, Chore, Home Care Assistance, Respite Care, Transportation, Disease Prevention and Health Promotion as well as Caregiver Education, Training and Support.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency’s efforts to secure services from an available provider of such services; or a description of the area agency’s efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Administration of the disease prevention and health promotion services has enabled DAAA to secure additional resources from public and private partners such as the Michigan Health Endowment Fund and the ACLS Bureau

through a coordinated effort. Community needs assessment findings support the continuation of health and wellness services.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Virtual Town Halls were held on June 7th and 8th, 2022. Select attendees support the continuation of disease prevention/health promotion services in order to prevent chronic disease.

Long-Term Care Ombudsman

Starting Date October 1, 2023

End Date September 30, 2024

Total Federal Dollars \$63,998

Total State Dollars: \$73,546

Geographic Area to be Served: Region 1-A

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal 1: Provide advocacy services for nursing facility and community living residents.

Activities:

1. Continue to educate nursing facility and community living residents regarding their rights.
2. Investigate complaints from nursing facilities, MI Choice, adult foster care and homes for the aged residents and their family members.
3. Collaborate with residents, resident support, and nursing home facilities to resolve complaints.
4. Assist residents who would like to transition from institutional to community settings.
5. Assist residents who are experiencing nursing home closure.
6. Continue to participate in the Elder Abuse Task Force to prevent elder abuse and scams.
7. Finalize LTC Ombudsman nursing home guide and distribute to nursing home residents.
8. Continue to work with nursing home residents and their families to reduce social isolation and the impact of COVID-19.
9. Disseminate Long-Term Care Ombudsman calendars and other materials.
10. Implement Long-Term Care Ombudsman strategies in alignment with the Vision 2023 – 2025 Strategic Plan.

Expected Outcome: Increase knowledge and understanding about resident rights and responsibilities.

Goal 2: Provide community education on the rights of nursing facility residents and elder abuse.

Activities:

1. Continue to develop relationships with nursing homes and community living residents and family support to raise awareness of resident rights and elder abuse.
2. Collaborate with outreach programs to target events to provide community education.
3. Collaborate with county organizations to educate and increase community awareness of all populations

on elder abuse.

4. Work to protect nursing home residents from voter-related and other types of fraud.
5. Coordinate training on Elder Abuse for Information & Assistance Specialists.
6. Implement LTC Ombudsman strategies in alignment with the 2021-2025 Strategic Plan.

Expected Outcome: Increase knowledge of residents, family members and the community on identifying and responding to potential cases of elder abuse and/or fraud prevention.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

Such services can be provided more economically and with comparable quality by the Area Agency.

DAAA proposes to continue to provide Long-Term Care Ombudsman services because the services are 1) administered in conjunction with Information and Assistance; 2) provided economically and effectively and 3) maintains continuity of service in Region 1-A until the ACLS Bureau finalizes its plans to directly administer this program through a third party. DAA has been unable to identify an outside vendor for these services.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

DAAA has elected to continue to provide LTC Ombudsman services given the State of Michigan's plans to centralize these services in the future.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There were no comments regarding LTC Ombudsman services during the public hearings.

Request for Direct Service Provision: Caregiver Education, Training and Support

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(C) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(D) Such services are directly related to the Area Agency's administrative functions.

Such services can be provided more economically and with comparable quality by the Area Agency.

DAAA proposes to provide some Caregiver Education, Training and Support services directly in addition to contracting the services out to service providers to act as a regional Caregiver Resource Center. This will enable DAAA to administer key regional Caregiver Education, Training and Support services; provide caregiver-related evidence-based classes economically and effectively and maintain continuity of services in DAAA's service area. This will enable Region 1-A to expand its footprint in caregiver services as well as provide needed support to community and faith-based organizations, corporate and business partners along with civic organizations providing care.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Community needs assessment data demonstrates that family caregivers have tremendous needs that will only increase over the next several years. Although DAAA funds several providers to delivery these services, the agency is positioned to assist these community-based organizations to obtain licensing and certification, better coordinate services across the Community.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Public hearing comments for the multi-year plan as well as the FY 2024 Annual Implementation Plan support caregiving.

Starting Date: October 1, 2023

End Date: September 30, 2024

Total Federal Dollars \$100

Total of State Dollars: \$0

Geographic Area to be Served: Region 1-A

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: To administer Caregiver, Education and Training Services in order to increase support to caregivers and reduce stress.

Objective 1: Provide T-Care Personalized Assessments to family caregivers.

Activities:

1. Work with Information & Assistance Call Center to conduct initial assessments and follow up assessments after the intake and screening of caregivers.
2. Prepare service plans to address the needs of family caregivers including grandparents raising grandchildren.
3. Make internal and external referrals and make follow-up as needed.
4. Develop and maintain a Caregiver resource guide, brochures and other marketing materials to increase access to services.
5. Work with Henry Ford Health System and other partners to educate and support caregivers as patients.

Objective 2: Provide evidence-based and other training to family caregivers in collaboration with service provider network and other partners.

1. Coordinate evidence-based and informed training to family; paid caregivers with and without CEUs.
2. Provide Powerful Tools for Caregivers, Dementia Dexterity, Universal Dementia and Aging Mastery for caregivers.
3. Monitor program fidelity in collaboration with Community Health and Wellness and Quality/Compliance.
4. Prepare program reports on caregiver support services and activities including NAPIS reporting.

Objective 3: Work with the community-wide Caregiver Coalition to strengthen partnerships and caregiver resources.

1. Meet quarterly to expand adult day care, respite care, support groups and other services.
2. Coordinate service options for caregivers and gauge caregiver satisfaction.
3. Sponsor annual trainings, special events, advocacy activities and other programs and services.

Regional Direct Service Request – Emergency Gap Filling

Emergency Gap Filling

Starting Date: October 1, 2023

End Date: September 30, 2024

Total Federal Dollars \$33,950

Total of State Dollars: \$0

Geographic Area to be Served: Region 1-A

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: To administer Emergency Gap-Filling Services as a last resort to at-risk older adults or family caregiver.

Objective 1: Modify policy, procedures and protocols for implementing Gap-filling Services

Activities:

6. Revise intake and screening process.
7. Update policy, procedures and protocols.
8. Supplement funding with other monetary and in-kind resources.

Objective 2: Implement Gap-Filling Services through an Inter-departmental Committee.

5. Meet monthly or as needed to review request for gap filling services.
6. Order equipment or services needed.
7. Track delivery of services, secure signatures and satisfaction regarding outcome.
8. Submit invoices to Finance.

The Detroit Area Agency on Aging is requesting approval to administer Emergency Gap-Filling Services because it can administer the program regionally to ensure efficiency, supplement funding, and ensure an adequate supply of resources to respond to COVID-19 and other emergencies.

DAAA has been working with the Service Provider Network to make Emergency resources available during the Covid-19 Pandemic, Power Outages, and Flooding. It has the administrative staff and resources available to expedite these resources in collaboration with the provider network.

Community Needs Assessment data and input from the community supports the need to make these resources available to the community to address unmet needs and emergencies. Both constituents and service providers are requesting that resources be in place to respond to basic needs and natural/man-made disasters and emergencies

Program Development Objectives

Diversity, Equity, and Inclusion Goal

With increased awareness of the effects of racial and ethnic disparities on the health, well-being, and lifespans of individuals, the State Plan on Aging for FY 2023-2025 has implemented goals that relate to identifying and increasing services to black, indigenous and people of color as well as LGBTQ+ adults over age 60. Please assess and summarize how well the area agency is currently addressing accessibility of services for the groups listed above and complete the objective(s), strategies and activities that are indicated for quality improvement in this area. Include planned efforts to:

1. Increase services provided to black, indigenous and people of color and the (LGBTQ+) communities.
2. Increase the number of area agency staff, providers and caregivers trained in implicit bias, cultural competencies, and root causes of racism.

Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve.

Goal: Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ Individuals.

The area agency must enter each program development goal in the appropriate text box. It is acceptable, though not required, that some of the area agency's program development goals correspond to the ACLS Bureau's State Plan Goals (listed in the Documents Library). There is an entry box to identify which, if any, State Plan Goals correlate with the entered goal.

A narrative for each program development goal should be entered in the appropriate text box. Enter objectives related to each program development goal in the appropriate text box. There are also text boxes for the timeline, planned activities and expected outcomes for each objective. Additional

Instructions on completing the Program Development section can be found in the Documents Library.

A. GOAL 1: Strengthen public and private partnerships to leverage additional funding for high-priority programs and services.

State Goal Match: 0

Narrative

To strengthen public and private partnerships to leverage additional funding for high-priority programs and services, DAAA will increase monetary and in-kind resources for home repair services for older adults in DAAA's service area. We will also increase public and private resources for transportation services to expand and enhance service delivery. Lastly, DAAA will expand revenues for other programs and services through cost-sharing, increased program income, private pay, and/or in-kind resources.

Objectives

1. Increase public and private resources for transportation services to expand and enhance service delivery.

Timeline: 10/01/2023 to 09/30/2024

Activities:

- 1.1. Partner with Regional Transportation Authority (RTA), Detroit Department of Transportation (DDOT), Suburban Mobility Authority for Regional Transportation (SMART), Uber, and Lyft to expand the availability of transportation services for older adults.
- 1.2. Partner with (DDOT) and SMART to make transportation services available through the network of transportation providers.
- 1.3. Work with Uber and Lyft to develop a senior-focused transportation program for older adults that closely vet drivers.
- 1.4. Educate older adults of transportation options available in DAAA's service area.
- 1.5. Continue to provide partners with State of Michigan, RTA and AAA 1-B to make transportation services available through myrides2, MI Choice and for special events.
- 1.6. Continue to improve the quality of senior transportation services.
- 1.7. Research Transportation broker software options.

Expected Outcome:

Expand and enhance transportation services to expand access to care.

2. Expand revenues for other programs and services through cost-sharing, increased program income, private pay, and in-kind resources.

Timeline: 10/01/2023 to 09/30/2024

Activities:

- 2.1 Expand voluntary contributions and/or cost sharing across DAAA programs and services: home-delivered and congregate meals; in-home and community services.
- 2.2 Create a private pay program for home-delivered meals and home care assistance.
- 2.3 Promote private pay for evidence-based programs through third party reimbursement.
- 2.4 Restart Home Delivered Meals (HDM) program income.

Expected Outcome:

Diversify revenue sources to support the maintenance or expansion of programs and services.

3. Increase monetary and in-kind resources for home repair services for older adults in DAAA's service area.

Timeline: 10/01/2023 to 09/30/2024

Activities

Partner with public and private partners to plan, develop and implement a strategy to address home repair services including relocation of older adults living in unsafe housing.

- 1.1. Develop a senior home repair model to address minor home repairs, environmental modifications, and housing rehabilitation.
- 1.2. Seek resources to fund home repair services and housing rehabilitation services.
- 1.3. Identify vetted, trained, and licensed contractors who can be referred to older adults who can pay for home repair services.
- 1.4. Work with municipalities and other partners to relocate older adults and caregivers living in unsafe housing.
- 1.5. Refer older adults to programs and services to address property tax/mortgage foreclosures, blight tickets, utility, and other housing-related issues.
- 1.6. Educate the community about DAAA's role in housing and home repair services to dispel myths and

misinformation.

Expected Outcome:

Expand access to home repairs, environmental modification, and housing rehabilitation for older adults in DAAA's service area in collaboration with community partners.

B. GOAL 2: Expand Access to Information, Services and Benefits to address Basic Needs and Other Community Resources.

State Goal Match: 1

Narrative

To expand access to information, services and benefits to address basic needs and other community resources, DAAA will continue to build a new infrastructure for the Information & Assistance Call Center and increase Financial Literacy and Access to Benefits and Services.

Objective:

1. Objective 2.2: Increase Financial Literacy and Access to Benefits and Services (Strategic Goal #1 - Objective 1.B.)

Timeline: 10/01/2023 to 09/30/2024

Activities

- 1.1. Continue to expand access to public benefits and services through capacity building, financial literacy and training of older adults, caregivers, and benefits counselors.
- 1.2. Implement processes to bridge the gap for older adults who require basic needs such as water shut off, mortgage, property/income taxes, and utility (heating and electricity) assistance.
- 1.3. Facilitate the navigation of Social Security benefits among older adults through partnership building, placement of kiosks and other strategies.
- 1.4. Advocate for needed changes in public benefits and services at the federal, state, and local levels.

Expected Outcome:

Increase economic security through public and private benefits

Objective 2.1: Continue to build a new infrastructure for the Information & Assistance Call Center.

Timeline: 10/01/2023 to 09/30/2024

Activities:

- 1.1. Seek replacement of information technology for Service Point to enhance call center services through grants and resource development. (Strategic Plan Goal VI)
- 1.2. Create online resource guides to support older adults, caregivers, and provider networks.
- 1.3. Expand Information & Assistance reach through telephone reassurance using staff and trained volunteers.
- 1.4. Market DAAA's Information & Assistance call center as a trusted source for information in the DAAA service area.

Expected Outcome:

Strengthen and enhance Information & Assistance services for older adults, caregivers, and the general public.

C. GOAL 3: Improve and Expand Community Health, Wellness and Nutrition Services

State Goal Match: 0

Narrative

To improve and expand Community Health, Wellness and Nutrition Services DAAA will continue to expand and enhance Telehealth, Mobile Health and Community-based Health and Wellness Services.

Objectives

1. **Objective 1:** Continue to expand and enhance Telehealth, Mobile Health and Community-based Health and Wellness Services

Timeline: 10/01/2023 to 09/30/2024

Activities:

- 1.1. Expand Senior Telehealth **Connect** services in the targeted area to widen reach and depth of services.
- 1.2. Partner with health care partners to make mobile health services available to older adults.
- 1.3. Continue to expand virtual and face-to-face services through the network of Community Wellness Service Centers and satellite locations in collaboration with the Association of Area Agencies on Aging and local partners.
- 1.4. Partner with health plans and Integrated Care Organizations to provide evidence-based programs to members through third-party reimbursements.
- 1.5. Rebuild the infrastructure for evidence-based programs for virtual and face-to-face programs.
- 1.6. Expand the availability of evidence-based programs to homebound seniors, older adults who speak other languages or honor different cultures.
- 1.7. Continue to improve health literacy among older adults, family caregivers and provider network.
- 1.8. Expand congregate meal sites in targeted areas based upon community needs, population shifts.
- 1.9. Implement Food First program to make restaurant-prepared meals available to caregivers and care recipients.
- 1.10. Implement Medical Nutrition Therapy program to address special diets needed by older adults.
- 1.11. Supporting a hybrid model for congregate meal program.
- 1.12. Options for halal/kosher and other cultural diets/meals, and specialized diets.
- 1.13. Create solutions for those who need assistance with online grocery shopping.
- 1.14. Re-image our Home Delivered Meals Programs to attract new and existing participants.
- 1.15. Modernize the DAAA's Congregate Meals Program including integrating technology, designation of new sites, implement Silver Cafe Innovative services as well as enhancing nutrition education strategies into programming

Expected Outcome

Improve the health status of older adults in DAAA's service area through health promotion and disease management strategies.

D. GOAL 4: Create a Caregiver Resource Center that Supports Informal and Formal Caregivers.

State Goal Match: 0

Narrative

To support creating a caregiver resource center that supports informal and formal caregivers, DAAA will work with public and private partners to establish a caregiver education, training, and support center in Region 1-A. DAAA will also make CEU training available for paid caregivers, direct care workers, and community health

workers to increase their capacity to provide care within families, within home settings and the community

Objectives

Objective 4.2 Make CEU training available for Paid Caregivers, Direct Care Workers, and Community Health Workers to Increase their Capacity to Provide Care within Families, within Home Settings and the Community.

Timeline: 10/01/2023 to 09/30/2024

Activities

- 1.1. Survey paid caregivers, direct care workers and community health workers to discern education and training needs.
- 1.2. Develop and/or enhance training that can be offered to these professionals and paraprofessionals in collaboration with experts.
- 1.3. Seek CEU for the training, where appropriate.
- 1.4. Develop promotional materials to promote the training program.
- 1.5. Offer training series to targeted professionals to build capacity of service provider agencies to render high-quality services.
- 1.6. Evaluate programs for client satisfaction.

Expected Outcome

Increase capacity of caregivers, direct care workers and community health workers to provide care to grandchildren, adult children, older persons, and adults living with disabilities.

2. Objective 4.1: Work with public and private partners to establish a caregiver education, training support center in Region 1-A.

Timeline: 10/01/2023 to 09/30/2024

Activities

- 1.1. Work with Alzheimer's Association, AARP Michigan, Community Wellness Service Centers, Senior Regional Collaborative, Lori Hands, and other partners to expand caregiver and kinship services.
- 1.2. Provision of Caregiving Services/Training to the Faith, Business and Educational Communities.
- 1.3. Continue to expand Creating Confident Caregivers; Powerful Tools for Caregivers; Universal Dementia and Dementia Dexterity Webinars; and Aging Mastery caregiver training.
- 1.4. Seek additional resources to expand caregiver support, education, and training.
- 1.5. Enhance and expand caregiving and home-based services to help older adults remain in their homes and communities. (Objective II.B)
- 1.6. Development of respite services for caregivers and their families including, overnight/Extended Services, Volunteer-based Home Friendly Visiting services.
- 1.7. Continue to enhance the Community Care Corps model to make chore, respite care and friendly visiting available to caregivers and their care recipients.
- 1.8. Maintain Caregiver Resource Guide and brochure to promote resources available for caregiver education, training, and support.
- 1.9. Promote caregiver support coordination programs with advertisements on TV, Radio, social media, etc.
- 1.10. Establish a Kinship Support Navigator in DAAA's service area.

Expected Outcome

Increase capacity of caregivers to provide care through emotional and other support.

GOAL 5: Reduce Isolation, Loneliness and Depression Among At-Risk Older Adults.

State Goal Match: 2

Narrative

To reduce isolation, loneliness and depression among at-risk older adults, DAAA will increase socialization of at-risk older adults through volunteer-based strategies and partner with Behavioral Health and other community partners to expand access to mental health and substance abuse prevention services.

Objectives

1. **Objective 5.2:** Partner with Behavioral Health and other Community Partners to expand access to mental health and substance abuse prevention services.

Timeline: 10/01/2023 to 09/30/2024

Activities:

- 1.1. Enhance Mental Health Services and Substance Abuse Education for Active and Homebound Seniors.
- 1.2. Implement Social Engagement and support programs to reduce social isolation.
- 1.3. Develop Mental Health and Substance Use Disorder Support programs for caregivers.

Expected Outcome:

Strengthen partnerships and access to mental health and substance abuse prevention services.

2. **Objective 5.1:** Increase socialization of at-risk older adults through volunteer-based strategies.

Timeline: 10/01/2023 to 09/30/2024

Activities

- 1.1. Research best practices to reduce social isolation, depression, and loneliness.
- 1.2. Continue to enhance the Community Care Corps friendly reassurance model in collaboration with volunteers and other partners.
- 1.3. Develop a telephone reassurance tool kit for staff and volunteers.
- 1.4. Seek funding and recruit volunteers.
- 1.5. Secure other in-kind resources, as needed.
- 1.6. Expand the model and measure health outcomes and community impact.

Expected Outcome

Reduce social isolation rating by 5 – 10% among targeted older adults.

E. GOAL 6: Improve the Accessibility of Services to Region 1A's Communities and People of Color, Immigrants and LGBTQ+ Individuals

State Goal Match: 0

Narrative

To improve the accessibility of services to Region 1-A's Community and Peoples of Color, Immigrants and LGBTQ+ individuals, DAAA will ensure that AAA staff and subcontractors are trained in diversity, equity, and inclusion; Increase in cultural competency of AAA staff and contractors; Ensure that programming and outreach is culturally sensitive and welcoming to all; and Ensure that culturally and linguistically appropriate outreach is directed to non-English speaking persons and that providers are trained to adapt to diverse cultural needs.

Diversity, Equity, and Inclusion Goal

With increased awareness of the effects of racial and ethnic disparities on the health, well-being, and lifespans of individuals, the State Plan on Aging for FY 2023-2025 has implemented goals that relate to identifying and

increasing services to black, indigenous and people of color as well as LGBTQ+ adults over age 60.

Goal: Improve the Accessibility of Services to Michigan’s Communities and People of Color, Immigrants and LGBTQ+ Individuals.

Please assess and summarize how well the area agency is currently addressing the accessibility of services for the groups listed above and complete the objective(s), strategies and activities that are indicated for quality improvement in this area. Include planned efforts to:

1. Increase services provided to Black, Indigenous and People of Color and the LGBTQ+ communities.
2. Increase the number of area agency staff, providers and caregivers trained in implicit bias, cultural competencies, and root causes of racism.
3. Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve.

During FY 2023 - 2025, the Detroit Area Agency on Aging is making a concerted effort to target services for African American, Native American, Chinese American, Hispanic/Latinx, the growing Arabic American populations as well as the LGBTQ+ community.

Currently, DAAA funds several agencies to implement targeted outreach to reach Chinese, Hispanic, Arabic and Native Americans. The agency also translates materials and use interpreters to provide services to reach constituents for input using Zoom's Language Line during community forums. The agency is also intentional in engaging/hiring and training of Board, Advisory Council, Staff and the Service Provider Network. DAAA also uses bilingual staff, community partners and hired translators for interpretation. Currently, a DAAA team member sits on the Southeast Michigan HIV and AIDS Council (SEMHAC). The agency is also implementing a Food & Friendship Connections in collaboration with partners from the LGBTQ+ community. The agency has used MI GEN (formerly SAGE Metro Detroit), Wayne State University, Relias Learning Center and the Arab American Chaldean Council to conduct trainings on diversity, equity and inclusion, unconscious bias, LGBTQ+ and other topics. Recently, DAAA contracted with another vendor to provide DEI training.

DAAA's DEI Workgroup initiated a DEI e-Newsletter to share information about culture customs and differences. For 2022 Nutrition month, team members and community partners provided cooking demonstrations with food from around the world. During FY 2023-2024, DAAA is in the process of developing metrics in alignment with the State's goal to track progress on this critically important effort to embed it within the agency's operations and contracts. Metrics tracked include: 1) increasing services for black, indigenous, people of color and LGBTQ+; 2) the number of area agency staff, service providers and caregivers trained in implicit bias, cultural competency and root causes of racism; and 3) increasing the availability of linguistic translation services and communications in Region 1-A.

Objectives

1. **Objective 6.1:** Ensure that AAA staff and subcontractors are trained in diversity, equity, and inclusion.
Timeline: 10/01/2023 to 09/30/2024

Activities:

- 1.1. Strengthen the Diversity Equity and Inclusion Committee and review the diversity plan annually to support

CARF and NCQA accreditation.

- 1.2. Plan and implement an annual diversity, equity and inclusion training for staff and service provider networks.
- 1.3. Facilitate individual web-based training of staff in culture diversity.
- 1.4. Continue to operationalize LGBTQ+ training developed through SAGE Metro Detroit and other partners.
- 1.5. Promote the hiring of team partners from cultural groups to reduce language, and/or cultural barriers.
- 1.6. Provide annual Cultural Competency training for the DAAA Advisory Council.
- 1.7. Procurement of providers and vendors
- 1.8. Development of culturally relevant programs and services

Expected Outcome:

Increase the number of AAA staff, contractors and caregivers trained in implicit bias, cultural competencies and root causes of racism.

2. **Objective 6.4:** Ensure that culturally and linguistically appropriate outreach is directed to non-English speaking persons and that providers are trained to adapt to diverse cultural needs.
Timeline: 10/01/2023 to 09/30/2024

Activities

- 1.1. Ensure culturally and linguistically appropriate outreach is directed to non-English speaking participants through translation of materials and interpretation services.
- 1.2. Monitor cultural diversity hiring and training among staff, providers, and volunteers to assist DAAA and providers to adapt to diverse cultures.
- 1.3. Procurement of providers and vendors to support communications needs for a diverse population.
- 1.4. Development of culturally relevant programs and services that support culturally appropriate translation and communications.
- 1.5. Identify and use web-based and other tools to support translation of materials and interpretation to targeted populations.

Expected Outcome

Increase the availability of linguistic translation services and communications based on the cultural needs of Region 1-A.

Objective 6.2: Ensure that programming and outreach is culturally sensitive and without unconscious bias.

Timeline: 10/01/2023 to 09/30/2024

Activities:

1. Promote programs with culturally inclusive manner to embrace diverse populations.
2. Implement culturally sensitive outreach strategies within neighborhoods and organization with targeted racial/ethnic, immigrant and LGBTQ+ groups.
3. Partner with community leaders who can help build rapport with targeted populations to link them to programs and services.
4. Utilize Zoom channels to reach multi-cultural groups and English as a Second Language (ESL) individuals.
5. Implement Social Engagement and support programs to reduce social isolation.

Expected Outcome

Increase culturally sensitive outreach regarding available programs to reach all populatio

#REF! AREA PLAN GRANT BUDGET

Agency: Detroit Area Agency on Aging

Budget Period: 10/01/23 to 09/29/24

#REF!

PSA: 1A

Date: 04/06/23

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	1,547,926		1,547,926
2. Fed. Title III-C1 (Congregate)		669,837	669,837
3. State Congregate Nutrition		20,312	20,312
4. Federal Title III-C2 (HDM)		758,860	758,860
5. State Home Delivered Meals		1,007,761	1,007,761
8. Fed. Title III-D (Prev. Health)	70,448		70,448
9. Federal Title III-E (NFCSP)	437,554		437,554
10. Federal Title VII-A	14,656		14,656
10. Federal Title VII-EAP	13,779		13,779
11. State Access	60,629		60,629
12. State In-Home	1,482,328		1,482,328
13. State Alternative Care	237,044		237,044
14. State Care Management	719,734		719,734
15. St. ANS	94,545		94,545
16. St. Nursing Home Ombs (NHO)	52,855		52,855
17. Local Match			
a. Cash	445,240	504,721	949,961
b. In-Kind	577,430	81,000	658,430
18. State Respite Care (Escheat)	133,788		133,788
19. MATF	253,571		253,571
19. St. CG Support	31,286		31,286
20. TCM/Medicaid & MSO	20,691		20,691
21. NSIP		529,878	529,878
22. Program Income	144,875	50,000	194,875
TOTAL:	6,338,379	3,622,369	9,960,748

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	387,180	115,550	502,730
State Administration	67,512		67,512
MATF Administration	25,078		25,078
St. CG Support Administration	3,094		3,094
Other Admin	386,605		386,605
Total AIP Admin:	869,469	115,550	985,019

Expenditures

	FTEs	
1. Salaries/Wages	7.58	546,874
2. Fringe Benefits		160,293
3. Office Operations		277,852
Total:		985,019

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
1. Federal Admin	115,550	1. Federal Admin	
2. Federal Admin	-	2. Federal Admin	-
3. Federal Admin	-	3. Federal Admin	-
MATF Administration Match	-	MATF Administration Match	-
St CG Support Match	-	St CG Support Match	-
			-
			-
Total:	115,550	Total:	-

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature _____

Title _____

Date _____

#REF1 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Detroit Area Agency on Aging
 PSA: 1A

Budget Period: 10/01/23 to 09/29/24
 Date: 04/06/23 Rev. No.: 0

#REF1
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ng Standards For AAA's

SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VI/EA/EP	Title VII A OMB	State	State	St. Afr.	State Care	State	St. ANS	St. Respite	MATF	St. CG Suppl	ICA - Misc	Program	Cash	In-Kind	TOTAL	
						Access	In-Home	Care	Mgmt	NHO	(Escheat)	MSC Fund	Income	Match	Match					
Access Services																				
Care Management									719,734							1,000		60,000	600,734	
Case Coord/supp	100																		100	
Disaster Advocacy & Outreach Program	100																		100	
Information & Assis	170,629		14,518				60,629				63,987						213,879	26,000	549,712	
Outreach	26,100		54,242								30,550					1,500		10,330	124,730	
Transportation													18,714	31,285		6,650		10,500	67,350	
Options Counseling	33,000		7,000																40,000	
Care Transition	100																		100	
In-Home																				
chore	70,000															15,000		22,000	107,000	
Home Care Assis																			-	
Home Injury Cntrl	100																		100	
Homemaking	43,672							477,566	38,297							20,750	47,111	49,500	677,095	
Home Health Aide	100																		100	
Medication Mgt	100																		100	
Personal Care	43,672							477,566	38,298							20,750	47,110	49,500	677,096	
Assistive Device&Tech	100																		100	
Respite Care									527,196	160,449		133,768	95,631			4,350		120,500	1,041,614	
Friendly Reassure	50,000																		50,000	
Legal Assistance	65,000		35,000													800		10,000	110,800	
Community Services																				
Adult Day Services													139,326			2,100		20,700	162,126	
Dementia ADC	100																		100	
Disease Prevent/Health Promtion	114,693	70,448	45,069													37,500		56,000	323,703	
Health Screening	100																		100	
Assist to Hearing Impaired & Deaf Cmty	100																		100	
Home Repair	100																		100	
LTC Ombudsman	49,342				14,656					52,855					20,691			14,000	151,544	
Sr Ctr Operations	100																		100	
Sr Ctr Staffing	100																		100	
Vision Services	30,000																		30,000	
Prevnt of Elder Abuse,Neglect,Exploitation					13,779											375		2,900	17,054	
Counseling Services			50,000																50,000	
Creaf.Conf.CG@ CCC/ inactive use C20																				
Caregiver Supplml Services	100																		100	
Kinship Support Services	4,373		95,627													400		5,500	105,900	
Caregiver E.S.T	100		135,898													3,500	137,140	60,000	326,638	
Program Develop	185,135																		185,135	
Region Specific																				
a. Comm Serv Navigator	624,200															30,000		40,000	694,200	
b. Emergency Gap Filling	33,950																		33,950	
c. Social Determinants of Health Coord	100		200																300	
d.																			-	
7. CLP/ADRC Services	100																		100	
8. MATF Adm													25,078						25,078	
9. St CG Sup Adm														3,094					3,094	
SUPPRT SERV TOTAL	1,547,926	70,448	437,554	13,779	14,656		60,629	1,482,328	237,044	719,734	52,855	94,545	133,788	278,649	34,300	20,691	144,875	445,240	577,438	6,365,551

#REF! NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

#REF!

Agency: Detroit Area Agency on Aging Budget Period: 10/01/23 to 9/29/24
 PSA: 1A Date: 04/06/23 Rev. Number 0

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#REF! AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services										
C-3	Congregate Meals	669,837		20,312		170,105				81,000	941,254
B-5	Home Delivered Meals		758,560		1,007,761	359,773		50,000	504,721		2,680,815
C-4	Nutrition Counseling		100								100
C-5	Nutrition Education		100								100
	AAA RD/Nutritionist*		100								100
	Nutrition Services Total	669,837	758,860	20,312	1,007,761	529,878	-	50,000	504,721	81,000	3,622,369

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

#REF! AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	49,342	14,656	-	52,855	20,691	-	-	14,000	151,544
C-15	Elder Abuse Prevention	-		13,779			375	-	2,900	17,054
	Region Specific	-	-		-		-	-	-	-
	LTC Ombudsman Ser Total	49,342	14,656	13,779	52,855	20,691	375	-	16,900	168,598

#REF! AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore	70,000						15,000	22,000	107,000
B-4	Homemaking	43,872		38,297	5,474	477,566		20,750	96,611	682,570
B-2	Home Care Assistance									-
B-6	Home Health Aide	100								100
B-10	Meal Preparation/HDM									-
B-8	Personal Care	43,872		38,298	5,474	477,566		20,750	96,610	682,570
	Respite Service Total	157,844	-	76,595	10,948	955,132	-	56,500	215,221	1,472,240

#REF! AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only									
C-18	Caregiver Sup. Services	-					-	-	-	-
C-19	Kinship Support Services	4,373	95,627				400	-	5,500	105,900
C-20	Caregiver E,S,T	-	-				-	-	-	-
	Kinship Services Total	4,373	95,627				400	-	5,500	105,900

Planned Services Summary Page for #REF!			PSA: 1A		
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 800,734	8.02%	x	x	x
Case Coordination & Support	\$ 100	0.00%	x	x	
Disaster Advocacy & Outreach Program	\$ 100	0.00%	x	x	
Information & Assistance	\$ 549,712	5.50%	x	x	x
Outreach	\$ 124,730	1.25%	x	x	
Transportation	\$ 67,350	0.67%	x	x	
Option Counseling	\$ 40,000	0.40%	x	x	x
Care Transition	\$ 100	0.00%	x	x	
IN-HOME SERVICES					
Chore	\$ 107,000	1.07%	x	x	
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ 100	0.00%	x	x	
Homemaking	\$ 677,096	6.78%	x	x	
Home Delivered Meals	\$ 2,680,815	26.84%	x	x	
Home Health Aide	\$ 100	0.00%	x	x	
Medication Management	\$ 100	0.00%	x	x	
Personal Care	\$ 677,096	6.78%	x	x	
Personal Emergency Response System	\$ 100	0.00%	x	x	
Respite Care	\$ 1,041,814	10.43%	x	x	
Friendly Reassurance	\$ 50,000	0.50%	x	x	
COMMUNITY SERVICES					
Adult Day Services	\$ 162,126	1.62%	x	x	
Dementia Adult Day Care	\$ 100	0.00%	x	x	
Congregate Meals	\$ 941,254	9.42%	x	x	
Nutrition Counseling	\$ 100	0.00%	x	x	
Nutrition Education	\$ 100	0.00%	x	x	
Disease Prevention/Health Promotion	\$ 323,700	3.24%	x	x	x
Health Screening	\$ 100	0.00%	x	x	
Assistance to the Hearing Impaired & Deaf	\$ 100	0.00%	x	x	
Home Repair	\$ 100	0.00%	x	x	
Legal Assistance	\$ 110,800	1.11%	x	x	
Long Term Care Ombudsman/Advocacy	\$ 151,544	1.52%	x	x	x
Senior Center Operations	\$ 100	0.00%	x	x	
Senior Center Staffing	\$ 100	0.00%	x	x	
Vision Services	\$ 30,000	0.30%	x	x	
Neglect, & Exploitation	\$ 17,054	0.17%	x	x	
Counseling Services	\$ 50,000	0.50%	x	x	
Creating Conf Caregivers® (CCC) inactive		0.00%			
Caregiver Supplemental Services	\$ 100	0.00%	x	x	
Kinship Support Services	\$ 105,900	1.06%	x	x	
Caregiver Education, Support, & Training	\$ 336,638	3.37%	x	x	x
AAA RD/Nutritionist	\$ 100	0.00%	x	x	
PROGRAM DEVELOPMENT	\$ 185,135	1.85%			x
REGION-SPECIFIC					
a. Comm Serv Navigator	\$ 694,200	6.95%	x	x	
b. Emergency Gap Filling	\$ 33,950	0.34%	x	x	x
c. Social Determinants of Health Coord	\$ 300	0.00%	x	x	
d.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ 100	0.00%	x	x	
SUBTOTAL SERVICES	\$ 9,960,748				
MATF & ST CG ADMINISTRATION	\$ 28,172	0.28%			
TOTAL PERCENT		100.00%	11.58%	57.63%	30.79%
TOTAL FUNDING	\$ 9,988,920		\$1,156,198	\$5,757,598	\$3,075,124

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023
 Project No: 0160-0449-0
 Invoice No: 0144282

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

JUN 30 2023

Project 0160-0449-0 SEWER SYSTEM EVALUATION
 PURCHASE ORDER #22-46947 - \$107,000.00
 FOR: CONTRACT ADMIN., EVALUATION, MODELING, DEVELOPING TEMPLATE REPORT
Professional Services from May 8, 2023 to June 4, 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Phase 02 EVALUATION

Professional Personnel

	Hours	Rate	Amount	
GENERAL				
LICENSED ENG/SUR/ARC	7.50	111.20	834.00	
Totals	7.50		834.00	
Total Labor				834.00
				Total this Phase \$834.00

Phase 03 MODELING

Professional Personnel

	Hours	Rate	Amount	
GENERAL				
ENGINEERING AIDE TRAINEE	28.50	43.70	1,245.45	
Totals	28.50		1,245.45	
Total Labor				1,245.45
				Total this Phase \$1,245.45

Billing Limits	Current	Prior	To-Date	
Total Billings	2,079.45	29,189.53	31,268.98	
Limit			107,000.00	
Remaining			75,731.02	
				Total this Invoice \$2,079.45

Outstanding Invoices

Number	Date	Balance
0143827	5/19/2023	667.20
Total		667.20

W/19 CC Agenda

*PO 46947
 #592-537-818.000
 OK - J.K.
 SM 6-16-23
 FS 6-16-23*



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023
 Project No: 0160-0450-0
 Invoice No: 0144283

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0450-0 2022 MISC CONCRETE REPAIR PROGRAM
 PURCHASE ORDER #22-47268 - \$104,000.00
 FOR: CONTRACT ADMIN. & CONSTRUCTION OBSERVATION
Professional Services from May 8, 2023 to June 4, 2023

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	1.00	90.20	90.20
TEAM LEADER	9.50	90.20	856.90
ENGINEERING AIDE III	3.10	75.60	234.36
ENGINEERING AIDE I	.10	60.40	6.04
MEETINGS			
TEAM LEADER	1.00	90.20	90.20
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	65.50	75.60	4,951.80
Totals	80.20		6,229.50
Total Labor			6,229.50

Billing Limits	Current	Prior	To-Date
Total Billings	6,229.50	51,036.99	57,266.49
Limit			104,000.00
Remaining			46,733.51
		Total this Invoice	\$6,229.50

Outstanding Invoices

Number	Date	Balance
0143828	5/19/2023	649.18
Total		649.18

✓
Col/ACC Agency

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JUN 30 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 47268
#202-451-974.201 \$ 124.58
#203-451-974-201 \$ 2,304.92
#585-571-978.300 \$ 498.36
#592-537-975.401 \$ 3,301.64
OK - J.K.
SM 6-16-23 FS-6-19-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023
 Project No: 0160-0452-0
 Invoice No: 0144284

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0452-0 2022 SIDEWALK REPAIR PROGRAM DIST 8
 PURCHASE ORDER #22-47267 - \$10,000.00
 FOR: CONTRACT ADMIN.

Professional Services from May 8, 2023 to June 4, 2023

Fee				
Construction Cost	188,600.00			
Fee Percentage	4.24			
Total Fee	7,996.64			
Percent Complete	50.00	Total Earned	3,998.32	
		Previous Fee Billing	3,998.32	
		Current Fee Billing	0.00	
		Total Fee		0.00

PO 47267
#202-451-976.100 \$ 555.54
#592-537-976.100 \$ 185.18
OK - J.K.
SM 6/16/23
ES 6-16-23

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
GRADUATE ENG/SUR/ARC	1.00	90.20	90.20	
TEAM LEADER	3.00	90.20	270.60	
ENGINEERING AIDE III	.50	75.60	37.80	
ENGINEERING AIDE I	.30	60.40	18.12	
Totals	4.80		416.72	
Total Labor				416.72

Reimbursable Expenses

REIMB. MISC. EXPENSE				
5/30/2023	G2 CONSULTING GROUP	Invoice# 231113	324.00	
	Total Reimbursables		324.00	324.00

Billing Limits

	Current	Prior	To-Date	
Total Billings	740.72	8,334.78	9,075.50	
Limit			10,000.00	
Remaining			924.50	
		Total this Invoice		\$740.72

Outstanding Invoices

Number	Date	Balance
0143830	5/19/2023	445.00
Total		445.00

Lella ce Agenda
ES

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CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 231113
 Invoice Date: May 25, 2023
 Page Number: 1

Voice: 248.680.0400
 Fax: 248.680.9745

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0452-0	230257	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	June 24, 2023		

Quantity	Description	Unit Price	Amount
1.00	Engineering Technician, Regular Hours, each	68.00	68.00
1.00	Engineering Technician, Regular Hours - Cylinder Pick-Up on 4/21/23	68.00	68.00
0.50	Project Manager, per hour	156.00	78.00
0.50	Administrative Assistant, per hour	60.00	30.00
5.00	Compressive Strength Test Cylinders, each	16.00	80.00
	Grosse Pointe Woods 2022 Sidewalk Repair, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 4/20/23		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 324.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023

Project No: 0160-0456-0

Invoice No: 0144285

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

PO 47265
202-451-977.803 \$ 2,349.18
592-537-977.310 \$ 6,351.50

Project 0160-0456-0 HAMPTON RD WATERMAIN & RESURF(MACK/MARTE
 PURCHASE ORDER #22-47265 - \$436,920.00
 FOR: CONTRACT ADMIN. & CONSTRUCTION OBSERVATION
Professional Services from May 8, 2023 to June 4, 2023

OK - J.K

SM 6/16/23
FS 6-16-23

Professional Personnel

	Hours	Rate	Amount	
CONSTRUCTION STAKEOUT				
TEAM LEADER	5.00	90.20	451.00	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	2.50	111.20	278.00	
PRINTS				
ENGINEERING AIDE II	1.50	66.90	100.35	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	22.50	111.20	2,502.00	
TEAM LEADER	5.00	90.20	451.00	
ENGINEERING AIDE III	2.60	75.60	196.56	
ENGINEERING AIDE I	.70	60.40	42.28	
ENGINEERING AIDE TRAINEE	2.50	43.70	109.25	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	51.60	75.60	3,900.96	
GIS UPDATES				
ENGINEERING AIDE III	.80	75.60	60.48	
Totals	94.70		8,091.88	
Total Labor				8,091.88

Unit Billing

2 PERSON CREW-CONSTRUCTION STAKEOUT	4.0 HOURS @ 152.20	608.80	
Total Units		608.80	608.80

Billing Limits

	Current	Prior	To-Date
Total Billings	8,700.68	136,212.08	144,912.76
Limit			436,920.00
Remaining			292,007.24

Total this Invoice \$8,700.68

Outstanding Invoices

Number	Date	Balance
0143832	5/19/2023	2,138.92
Total	<i>6/19 CCA Agenda</i>	2,138.92

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CITY OF GROSSE POINTE WOODS
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ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023
 Project No: 0160-0459-0
 Invoice No: 0144286

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0459-0 2022-2023 GENERAL ENGINEERING
 PURCHASE ORDER #22-47065 - \$15,000.00
Professional Services from May 8, 2023 to June 4, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	.50	111.20	55.60
LOCKWOOD, SCOTT	.50	111.20	55.60
Water reservoir adjustments			
GENERAL			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	.50	111.20	55.60
discussing rec letters with S. Lockwood			
WILBERDING, ROSS	.50	111.20	55.60
Reviewing PO closeouts with M. Ankawi then sending to and discussing with J. duffy			
WILBERDING, ROSS	.50	111.20	55.60
Reviewing PO log for GPW to determine which will carryover			
Totals	2.50		278.00
Total Labor			278.00

Billing Limits	Current	Prior	To-Date
Total Billings	278.00	13,934.64	14,212.64
Limit			15,000.00
Remaining			787.36

Total this Invoice \$278.00

Outstanding Invoices

Number	Date	Balance
0143833	5/19/2023	389.20
Total		389.20

Cella Agenda

*PO 47065
 #101-265-818.000 \$ 92.67
 #101-441-818.000 \$ 92.67
 #592-537-818.000 \$ 92.66*

OK - J.K

SM 6-16-23

FS 6-16-23

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CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 13, 2023
 Project No: 0160-0460-0
 Invoice No: 0144287

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0460-0 2022 PASER RATINGS

Professional Services from May 8, 2023 to June 4, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
GRADUATE ENG/SUR/ARC	19.70	90.20	1,776.94
ENGINEERING AIDE II	13.50	66.90	903.15
GENERAL			
LICENSED ENG/SUR/ARC	1.00	111.20	111.20
GIS UPDATES			
ENGINEERING AIDE III	2.00	75.60	151.20
Totals	36.20		2,942.49
Total Labor			2,942.49

Billing Limits	Current	Prior	To-Date
Total Billings	2,942.49	0.00	2,942.49
Limit			3,000.00
Remaining			57.51
		Total this Invoice	\$2,942.49

*Will be reimbursed
 by SEMCOG*

*PO 47834
 # 203-463-818.000
 OK - J.K.
 SM 6/16/23
 FS 6-16-23*

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JUN 30 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

June 14, 2023
 Project No: 0160-0426-0
 Invoice No: 0144502

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0426-0 2020-2021 WATER MAIN REPLACEMENT PROGRA
 FOR: CONSTRUCTION ADMINISTRATION AND OBSERVATION
 PURCHASE ORDER #20-46057
 PURCHASE ORDER #21-46244

Professional Services from May 8, 2023 to June 4, 2023

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.00	111.20	111.20	
LICENSED ENG/SUR/ARC	1.00	111.20	111.20	
Totals	2.00		222.40	
Total Labor				222.40
Billing Limits	Current	Prior	To-Date	
Total Billings	222.40	274,460.09	274,682.49	
Limit			325,000.00	
Remaining			50,317.51	
		Total this Invoice		\$222.40

Outstanding Invoices

Number	Date	Balance
0144032	5/25/2023	166.80
Total		166.80

Cella cc Agenda

*PO 46057
 # 592-537-977.310
 OK - J.K
 SM 6-16-23
 PJ 6-16-23*

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JUN 30 2023

**CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT**



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

June 14, 2023
 Project No: 0160-0458-0
 Invoice No: 0144563

Project 0160-0458-0 2022-2023 GIS MAINTENANCE
 PURCHASE ORDER #22-47063

Professional Services from May 8, 2023 to June 4, 2023

Professional Personnel

	Hours	Rate	Amount
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	6.00	90.20	541.20
Cleanup of ROW anno layer			
MILLER, JEFFREY	3.50	90.20	315.70
E911 Data Prep			
MILLER, JEFFREY	3.50	90.20	315.70
Revisions to GPW Portal Basemap			
ENGINEERING AIDE III			
KOWALCHICK, ANTHONY	2.00	75.60	151.20
update streets for 911 data			
Totals	15.00		1,323.80
Total Labor			1,323.80

Billing Limits	Current	Prior	To-Date
Total Billings	1,323.80	18,884.66	20,208.46
Limit			21,000.00
Remaining			791.54
Total this Invoice			\$1,323.80

Outstanding Invoices

Number	Date	Balance
0138742	9/13/2022	(684.06)
0143820	5/15/2023	642.34
Total		(41.72)

Call 9/23 cell agenda

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JUN 30 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

*PO 47063
 # 592-537-977.000
 OK - J.K*

SM 6/16/23

FS 6-16-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

5110 - 21st Avenue, East, Grosse Pointe Woods, MI 48236
580.722.1111 • Fax: 580.722.4000

June 13, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Hampton Rd Water Main & Resurfacing Project
Mack to Marter
City of Grosse Pointe Woods
AEW Project No. 0160-0456

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through June 4, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$70,033.50** to Pamar Enterprises, Inc., 31604 Pamar Court, New Haven, MI 48048

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Ross T. Wilberding
205B23CECB0242B...

Ross T. Wilberding
Project Manager

P023-47569
#202-451-977.804 \$ 24,511.72
#592-537-977.300 \$. 45,521.78
OK - J.K
SM 6/16/23
TB 6-16-23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Matt Biscorner, Pamar Enterprises, Inc.

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JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/13/2023 2:27 PM

FieldManager 5.3c

Contract: .0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Estimate No. 1	Estimate Date 6/4/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date	Prime Contractor Pamar Enterprises, Inc. 31604 Pamar Court New Haven MI 48048		
Comments Current Contract Amount: \$2,234,642.75 % Completed: 3%				

Item Usage Summary

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Audio Visual Record of Construction Area	LS	8507051	0415	0415	00	000	1.000	870.00	\$870.00
_ Pre-TV Sewer Laterals	Ea	4027050	0125	0125	00	000	62.000	195.00	\$12,090.00
_ Reimbursed Permit Fees	Dlr	1077060	0005	0005	00	000	1,880.000	1.00	\$1,880.00
_ Temporary Water Service	LS	8237051	0410	0410	00	000	0.500	55,000.00	\$27,500.00
Mobilization, Max \$55,000	LS	1100001	0010	0010	00	000	0.500	55,000.00	\$27,500.00
Tree, Rem, 19 inch to 36 inch	Ea	2020002	0015	0015	00	000	1.000	2,200.00	\$2,200.00
Tree, Rem, 37 inch or Larger	Ea	2020003	0020	0020	00	000	0.500	3,500.00	\$1,750.00
Tree, Rem, 6 inch to 18 inch	Ea	2020004	0025	0025	00	000	11.500	350.00	\$4,025.00
Subtotal for Category 0000:									<u>\$77,815.00</u>
Subtotal for Project 0160-0456:									<u>\$77,815.00</u>
Total Estimated Item Payment:									<u>\$77,815.00</u>

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)	0001	\$77,815.00	\$0.00	\$77,815.00
Voucher Total:				\$77,815.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/13/2023 2:27 PM

FieldManager 5.3c

Summary

Current Voucher Total:	\$77,815.00	Earnings to date:	\$77,815.00
-Current Retainage:	\$7,781.50	- Retainage to date:	\$7,781.50
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$70,033.50	Net Earnings to date:	\$70,033.50
		- Payments to date:	\$0.00
		Net Earnings this period:	\$70,033.50

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Ross T. Wilberding

06/13/2023

203823CECB0242B...
Ross Wilberding, P.E.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 1

6/13/2023 2:27 PM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Contract: .0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1077060	1,500.000	Dir	1,880.000	1,880.000	1,880.000	125%	1.00000	\$1,880.00
0010	Mobilization, Max \$55,000	1100001	1.000	LS	0.500	0.500	0.500	50%	55,000.00000	\$27,500.00
0015	Tree, Rem, 19 inch to 36 inch	2020002	2.000	Ea	1.000	1.000	1.000	50%	2,200.00000	\$2,200.00
0020	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea	0.500	0.500	0.500	50%	3,500.00000	\$1,750.00
0025	Tree, Rem, 6 inch to 18 inch	2020004	23.000	Ea	11.500	11.500	11.500	50%	350.00000	\$4,025.00
0030	Dr Structure, Abandon	2030010	1.000	Ea		0.000			350.00000	
0035	Dr Structure, Rem	2030011	24.000	Ea		0.000			650.00000	
0040	Sewer, Rem, Less than 24 inch	2030015	432.000	Ft		0.000			15.00000	
0045	Curb and Gutter, Rem	2040020	3,700.000	Ft		0.000			10.00000	
0050	Pavt, Rem	2040050	207.000	Syd		0.000			18.00000	
0055	Sidewalk, Rem	2040055	430.000	Syd		0.000			16.00000	
0060	Exploratory Investigation, Vertical	2040080	16.000	Ft		0.000			65.00000	
0065	_ Driveway, Rem	2047011	800.000	Syd		0.000			17.00000	
0070	_ Subgrade Undercutting, Modified	2057021	200.000	Cyd		0.000			55.00000	
0075	_ Subgrade Undercutting, Special	2057021	100.000	Cyd		0.000			55.00000	
0080	Ero Con, Inlet Protection, Fabric Drop	2080020	28.000	Ea		0.000			65.00000	
0085	Aggregate Base	3020001	500.000	Ton		0.000			50.00000	
0090	Aggregate Base, 6 inch	3020016	1,100.000	Syd		0.000			13.00000	
0095	Aggregate Base, 11 inch	3020028	625.000	Syd		0.000			20.00000	
0100	Aggregate Base, Conditioning	3020050	5,000.000	Syd		0.000			2.00000	
0105	Maintenance Gravel	3060020	250.000	Ton		0.000			10.00000	
0110	_ Trenching, Modified	3077002	38.000	Sta		0.000			500.00000	
0115	Sewer, CI IV, 12 inch, Tr Det B	4020987	431.000	Ft		0.000			182.00000	
0120	_ Post-TV Sewer Laterals	4027050	62.000	Ea		0.000			195.00000	
0125	_ Pre-TV Sewer Laterals	4027050	62.000	Ea	62.000	62.000	62.000	100%	195.00000	\$12,090.00
0130	_ Sanitary Lead Repair	4027050	5.000	Ea		0.000			750.00000	
0135	_ Sewer Bulkhead, 10 inch	4027050	1.000	Ea		0.000			250.00000	
0140	Dr Structure Cover, Adj, Case 1	4030005	19.000	Ea		0.000			800.00000	
0145	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			750.00000	

Contract: .0160-0456

Estimate: 1

Page 1 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 1

6/13/2023 2:27 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	Dr Structure, 24 inch dia	4030200	20.000	Ea		0.000			3,200.00000	
0155	Dr Structure, 48 inch dia	4030210	8.000	Ea		0.000			4,500.00000	
0160	Dr Structure, Tap, 12 inch	4030312	18.000	Ea		0.000			550.00000	
0165	_ Catch Basin Cover, Restricted, GPW	4037050	27.000	Ea		0.000			600.00000	
0170	_ Combined Manhole Cover, GPW	4037050	20.000	Ea		0.000			600.00000	
0175	_ Dr Structure Trap, 12 inch	4037050	19.000	Ea		0.000			700.00000	
0180	_ External Structure Wrap, 18 inch	4037050	47.000	Ea		0.000			550.00000	
0185	Underdrain, Subgrade, 4 inch	4040071	540.000	Ft		0.000			18.00000	
0190	_ Pop-Up Emitter, Storm Drain, Residential	4047050	2.000	Ea		0.000			350.00000	
0195	Pavt, Cleaning	5010001	1.000	LS		0.000			500.00000	
0200	HMA Surface, Rem	5010005	5,400.000	Syd		0.000			3.50000	
0205	Hand Patching	5010025	20.000	Ton		0.000			225.00000	
0210	HMA, 4EML	5012025	830.000	Ton		0.000			119.45000	
0215	HMA, 5EML	5012037	975.000	Ton		0.000			123.85000	
0220	_ Cold Milling Pavt	5017011	3,900.000	Syd		0.000			3.75000	
0225	_ Geosynthetic Paving Fabric	5017011	8,750.000	Syd		0.000			4.17000	
0230	_ Driveway, Nonreinf Conc, 6 inch, Modifie d	8017011	900.000	Syd		0.000			57.00000	
0235	_ Driveway, Nonreinf Conc, 8 inch, Modifie d	8017011	60.000	Syd		0.000			68.00000	
0240	Driveway Opening, Conc, Det M	8020050	86.000	Ft		0.000			35.00000	
0245	_ Curb and Gutter, Conc, Det F2, Modified	8027001	3,600.000	Ft		0.000			25.00000	
0250	Detectable Warning Surface	8030010	70.000	Ft		0.000			90.00000	
0255	Curb Ramp Opening, Conc	8030030	84.000	Ft		0.000			65.00000	
0260	Sidewalk, Conc, 4 inch	8030044	2,125.000	Sft		0.000			6.00000	
0265	Sidewalk, Conc, 6 inch	8030046	400.000	Sft		0.000			7.00000	
0270	Sidewalk, Conc, 8 inch	8030048	45.000	Sft		0.000			8.00000	
0275	Curb Ramp, Conc, 4 inch	8032001	650.000	Sft		0.000			26.00000	
0280	_ Curb Ramp, Conc, 8 Inch	8037010	650.000	Sft		0.000			28.00000	

Contract: .0160-0456

Estimate: 1

Page 2 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

6/13/2023 2:27 PM

FieldManager 5.3c

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0285	_ Traffic Control, Minor Street	8127051	1.000	LS		0.000			48,000.00000	
0290	_ Proposed Trees	8157050	25.000	Ea		0.000			500.00000	
0295	Sodding	8160055	2,800.000	Syd		0.000			5.00000	
0300	Topsoil Surface, Furn, 3 inch	8160061	2,800.000	Syd		0.000			6.00000	
0305	Water, Sodding/Seeding	8160090	55.000	Unit		0.000			15.00000	
0310	_ Staking First Row of Sod	8167001	3,000.000	Ft		0.000			2.00000	
0315	Gate Valve, 8 inch	8230062	3.000	Ea		0.000			5,000.00000	
0320	Gate Well, Abandon	8230075	1.000	Ea		0.000			150.00000	
0325	Gate Well, Rem	8230076	2.000	Ea		0.000			200.00000	
0330	Hydrant, Rem	8230091	6.000	Ea		0.000			550.00000	
0335	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			550.00000	
0340	Water Main, DI, 8 inch, Tr Det G	8230156	212.000	Ft		0.000			280.00000	
0345	Water Serv	8230240	3.000	Ea		0.000			1,500.00000	
0350	Water Serv, Long	8230245	3.000	Ea		0.000			2,800.00000	
0355	Gate Well, 60 inch dia	8230360	3.000	Ea		0.000			5,000.00000	
0360	Water Shutoff, Adj, Case 2	8230422	1.000	Ea		0.000			250.00000	
0365	_ Irrigation Pipe	8237001	400.000	Ft		0.000			6.50000	
0370	_ Water Main, HDPE, DR 11, 8 inch, Pipe Bu rst	8237001	2,791.000	Ft		0.000			280.00000	
0375	_ Fire Hydrant Assembly	8237050	6.000	Ea		0.000			11,500.00000	
0380	_ Gate Well Cover, GPW	8237050	3.000	Ea		0.000			500.00000	
0385	_ Sprinkler Head	8237050	40.000	Ea		0.000			95.00000	
0390	_ Sprinkler Head, Adj	8237050	5.000	Ea		0.000			50.00000	
0395	_ Water Main Connection, 8 inch	8237050	2.000	Ea		0.000			7,500.00000	
0400	_ Water Serv, Modified	8237050	129.000	Ea		0.000			550.00000	
0405	_ Water Serv, Special	8237050	5.000	Ea		0.000			8,800.00000	
0410	_ Temporary Water Service	8237051	1.000	LS	0.500	0.500	0.500	50%	55,000.00000	\$27,500.00
0415	_ Audio Visual Record of Construction Area	8507051	1.000	LS	1.000	1.000	1.000	100%	870.00000	\$870.00



Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

6/13/2023 2:27 PM

FieldManager 5.3c

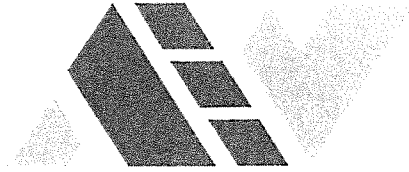
Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0420	_ Rubbish Pickup	8507051	1.000	LS		0.000			100.00000	
Subtotal for Category 0000:										<u>77815.00</u>
Subtotal for Project 0160-0456:										<u>77815.00</u>

Percentage of Contract Completed(curr): 3%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$77,815.00
 Total Amount Earned To Date: \$77,815.00



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51351 Chippewagon Road, Shelby Township, MI 48119

508.716.1284 | www.aew.com

June 13, 2023

Shawn Murphy
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2021 Concrete Pavement Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0435

RECEIVED

JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Dear Ms. Murphy:

Enclosed please find the Final Construction Pay Estimate, Sworn Statement and Consent of Surety for the above referenced project. For work performed through December 31, 2022, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$19,745.50** to L. Anthony Construction Inc., 11085 Lisa Ln., Shelby Twp., MI, 48316

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

PO 46681
202-451-974.200 \$ 4,541.47
203-451-974.200 \$ 2,961.81
585-571-977.000 \$ 7,700.75
592-537-975.400 \$ 4,541.47
OK - J.K.
Sm 6/16/23
TS 6-16-23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
L. Anthony Construction Inc.
Ross Wilberding, AEW, Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

3/14/2023 6:01 AM

FieldManager 5.3c

Contract: .0160-0435, 2021 Concrete Pavement Repair Program

Estimate No. 7	Estimate Date 12/31/2022	Entered By Michelle Ankawi	Estimate Type Final	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 12/31/2022	Construction Started Date 7/28/2021	Prime Contractor L Anthony Construction 11085 Lisa Lane Shelby Township MI 48316		
Comments Current Contract Amount: \$532,220.18 % Completed: 100%				

Item Usage Summary

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Dr Structure, Tap, 4 inch - 12 inch	Ea	4027050	0055	0055	00	000	6.000	500.00	\$3,000.00
_ External Structure Wrap, 12 inch	Ea	4027050	0060	0060	00	000	23.000	350.00	\$8,050.00
Dr Structure, Adj, Add Depth	Ft	4030280	0085	0085	00	000	7.000	150.00	\$1,050.00
Underdrain, Subgrade, 4 inch	Ft	4040071	0110	0110	00	000	203.500	13.00	\$2,645.50
Subtotal for Category 0000:									\$14,745.50
Subtotal for Project 0160-0435:									\$14,745.50
Total Estimated Item Payment:									\$14,745.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0435, 2021 Concrete Pavement Repair Program	0007	\$14,745.50	\$0.00	\$14,745.50
Voucher Total:				\$14,745.50



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson, Eckstein and Westrick, Inc.

3/14/2023 6:01 AM

FieldManager 5.3c

Contract: .0160-0435, 2021 Concrete Pavement Repair Program

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	Dr Structure, Rem	2030011	0.000	Ea		0.000			300.00000	
0010	Sewer, Rem, Less than 24 inch	2030015	0.000	Ft		0.000			10.00000	
0015	Curb and Gutter, Rem	2040020	12.000	Ft		12.000	12.000	100%	8.00000	\$96.00
0020	Sidewalk, Rem	2040055	360.000	Syd		360.000	360.000	100%	5.00000	\$1,800.00
0025	_ Driveway, Conc, Rem	2047011	39.000	Syd		39.000	39.000	100%	7.00000	\$273.00
0030	_ Subgrade Undercutting, Modified	2057021	0.000	Cyd		0.000			20.00000	
0035	_ Full Depth Sawcutting through Existing Pavement, Sidewalk, Driveway or Curb Maintenance Gravel, LM	3047001	9,962.100	Ft		9,962.100	9,962.100	100%	1.30000	\$12,950.73
0040		3060021	0.000	Cyd		0.000			1.00000	
0045	_ Sewer, PVC Truss, 10 inch, Tr Det B	4027001	0.000	Ft		0.000			50.00000	
0050	_ Sewer, PVC Truss, 12 inch, Tr Det B	4027001	0.000	Ft		0.000			50.00000	
0055	_ Dr Structure, Tap, 4 inch - 12 inch	4027050	6.000	Ea	6.000	6.000	6.000	100%	500.00000	\$3,000.00
0060	_ External Structure Wrap, 12 inch	4027050	26.000	Ea	23.000	26.000	26.000	100%	350.00000	\$9,100.00
0065	_ External Structure Wrap, 18 inch	4027050	0.000	Ea		0.000			425.00000	
0070	Dr Structure Cover, Adj, Case 1, Modified	4030004	36.000	Ea		36.000	36.000	100%	200.00000	\$7,200.00
0075	Dr Structure Cover, Adj, Case 2	4030006	0.000	Ea		0.000			200.00000	
0080	Dr Structure, 24 inch dia	4030200	0.000	Ea		0.000			1,750.00000	
0085	Dr Structure, Adj, Add Depth	4030280	26.000	Ft	7.000	26.000	26.000	100%	150.00000	\$3,900.00
0090	_ Catch Basin Trap	4037050	0.000	Ea		0.000			500.00000	
0095	_ Dr Structure Frame and Cover, Storm Catch Basin	4037050	8.000	Ea		8.000	8.000	100%	500.00000	\$4,000.00
0100	_ Dr Structure Frame and Cover, Storm Manhole	4037050	2.000	Ea		2.000	2.000	100%	500.00000	\$1,000.00
0105	_ Dr Structure, 36 inch dia	4037050	0.000	Ea		0.000			2,500.00000	
0110	Underdrain, Subgrade, 4 inch	4040071	203.500	Ft	203.500	203.500	203.500	100%	13.00000	\$2,645.50
0115	HMA, 13A	5010033	0.000	Ton		0.000			200.00000	
0120	Joint, Expansion, E2	6020207	64.300	Ft		64.300	64.300	100%	15.00000	\$964.50
0125	_ Joint, Expansion, Erg, Modified	6027001	211.900	Ft		211.900	211.900	100%	20.00000	\$4,238.00
0130	Cement	6030005	0.000	Ton		0.000			100.00000	
0135	Lane Tie, Epoxy Anchored	6030030	3,125.000	Ea		3,125.000	3,125.000	100%	5.00000	\$15,625.00

Contract: .0160-0435

Estimate: 7

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson, Eckstein and Westrick, Inc.

3/14/2023 6:01 AM

FieldManager 5.3c

Project: 0160-0435, 2021 Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	Pavt Repr, Nonreinf Conc, 8 inch	6030044	4,719.810	Syd		4,719.810	4,719.810	100%	56.00000	\$264,309.36
0145	Pavt Repr, Nonreinf Conc, 9 inch	6030046	1,729.900	Syd		1,729.900	1,729.900	100%	60.00000	\$103,794.00
0150	_ Pavt Repr, Rem, Modified	6037011	6,449.710	Syd		6,449.710	6,449.710	100%	10.00000	\$64,497.10
0155	_ Curb Casting	7177050	0.000	Ea		0.000			700.00000	
0160	Driveway, Nonreinf Conc, 6 inch	8010005	39.000	Syd		39.000	39.000	100%	54.00000	\$2,106.00
0165	_ Sidewalk Ramp, Conc, 8 inch	8017011	210.967	Syd		210.967	210.967	100%	8.00000	\$1,687.74
0170	Curb and Gutter, Conc, Det F4	8020038	12.000	Ft		12.000	12.000	100%	22.00000	\$264.00
0175	Detectable Warning Surface	8030010	40.000	Ft		40.000	40.000	100%	30.00000	\$1,200.00
0180	Sidewalk, Conc, 4 inch	8030044	2,767.100	Sft		2,767.100	2,767.100	100%	5.50000	\$15,219.05
0185	Sidewalk, Conc, 6 inch	8030046	179.200	Sft		179.200	179.200	100%	6.00000	\$1,075.20
0190	_ Traffic Maintenance and Control	8127051	1.000	LS		1.000	1.000	100%	10,000.00000	\$10,000.00
0195	_ Surface Restoration, Seeding	8167011	255.000	Syd		255.000	255.000	100%	5.00000	\$1,275.00

Subtotal for Category 0000: 532220.18

Subtotal for Project 0160-0435: 532220.18

Percentage of Contract Completed(curr): 100%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$14,745.50

Total Amount Earned To Date: \$532,220.18

AIA Document G707™ – 1994

Consent Of Surety to Final Payment

Bond No.: 5946925

PROJECT: *(Name and address)*
2021 Concrete Pavement Repair Program

ARCHITECT'S PROJECT NUMBER:
CONTRACT FOR: Construction

OWNER:
ARCHITECT:
CONTRACTOR:
SURETY:
OTHER:

TO OWNER: *(Name and address)*
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

CONTRACT DATED: 6/15/2021

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Old Republic Insurance Company
631 Excel Drive, Suite 200
Mt. Pleasant, PA 15666

, SURETY,

on bond of
(Insert name and address of Contractor)

L. Anthony Construction, Inc.
11085 Lisa Lane
Shelby Township, MI 48316

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the
Surety of any of its obligations to
(Insert name and address of Owner)

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **June 12, 2023**
(Insert in writing the month followed by the numeric date and year.)

Old Republic Insurance Company
(Surety)

(Signature of authorized representative)

Nicholas Ashburn, Attorney-in-Fact
(Printed name and title)

Attest:
(Seal):



OLD REPUBLIC INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS. That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint

MICHAEL D LECHNER, ROBERT D HEUER, MARK T MADDEN, HOLLY NICHOLS, NICHOLAS ASHBURN, JASON ROGERS

of ROCHESTER HILLS< MI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits or black lung bonds), as follows.

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC INSURANCE COMPANY thereby and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on December 10, 2019. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on December 10, 2019.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate. Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and not guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by chairman, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 2nd day of May 2023

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC INSURANCE COMPANY

Alan Pavlic
Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 2nd day of May 2023, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.



Kathryn R. Pearson
Notary Public

My Commission Expires September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked, and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield, WI this 12th day of June 2023

46-5332

Karen J. Haffner
Assistant Secretary

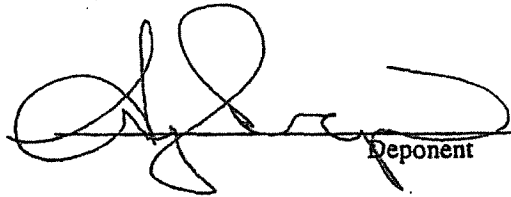
ORSC 1102B (6-22)

GUY HURLEY INSURANCE & SURETY SERVICES

The contractor has not procured material from, or subcontracted with, any person other than those set forth, and owes no money for the improvement other than the sums set forth.

I make this statement as the (contractor) (subcontractor) or as _____ of the (contractor) (subcontractor) to represent to the owner or lessee of the property and his or her agents that the property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth in this statement for claims of construction liens by laborers that may be provided under section 109 of the construction lien act 1980, P.A. 497, MCL 570.1109.


WARNING TO OWNER: AN OWNER OR LESSEE OF THE PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING UNDER SECTION 109 OF THE CONSTRUCTION LIEN ACT 1980 P.A. 497, MCL 570.1109 TO THE DESIGNEE OR THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.


Deponent

WARNING TO DEPONENT: A PERSON, WHO GIVES A FALSE SWORN STATEMENT WITH THE INTENT TO DEFRAUD IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, 1980 P.A. 497, MCL 570.1110.

Subscribed and sworn to before me on

(date) 06-12-2023


Notary Public BENJAMIN FOWLER

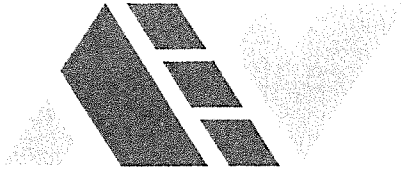
MACOMB County, Michigan

My commission expires: 02-01-2027

Benjamin Fowler
NOTARY PUBLIC - STATE OF MICHIGAN
County of Macomb
My Commission Expires 2/1/2027
Acting in the County of MACOMB

SHAW

THE CONSTRUCTION ASSOCIATION OF MICHIGAN EXPRESSLY DISCLAIMS ANY LIABILITY FOR CHANGES MADE TO THIS FORM BY LEGISLATIVE ENACTMENTS OR JUDICIAL DECISIONS.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Southfield Road, Grosse Pointe, MI 48245
313.234.1194 | www.aewinc.com

June 14, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2022 Sidewalk Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0452

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 2 for the above referenced project. For work performed through June 4, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$45,880.65** to JB Contractors, Inc., 2933 Military Street, Detroit, Michigan 48209.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

PO 47296
#202-451-976.100 \$ 9,176.12
#203-451-976-100 \$ 22,940.33
#592-537-976.100 \$ 13,764.20
ok - J.K.
SM 6/14/23
FS 6-16-23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Bruce Abbott, JB Contractors, Inc.
Ross T. Wilberding, AEW, Inc.

RECEIVED

JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/14/2023 10:11 AM

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Estimate No. 2	Estimate Date 6/4/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor JB Contractors Inc. 2933 Military Street Detroit MI 48209	
Comments Current Contract Amount: \$188,600.00 % Completed: 46%				

Item Usage Summary

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sidewalk, Rem	Syd	2040055	0010	0010	00	000	557.200	20.00	\$11,144.00
Sidewalk, Conc, 4 inch	Sft	8030044	0055	0055	00	000	4,720.000	6.00	\$28,320.00
Sidewalk, Conc, 6 inch	Sft	8030046	0060	0060	00	000	293.500	7.00	\$2,054.50
_ Traffic Control and Maintenance	LS	8127051	0075	0075	00	000	0.350	7,000.00	\$2,450.00
_ Surface Restoration, Seeding	Syd	8167011	0080	0080	00	000	110.000	1.00	\$110.00
_ Trimming Tree Roots	Ea	8167050	0085	0085	00	000	46.000	150.00	\$6,900.00
Subtotal for Category 0000:									\$50,978.50
Subtotal for Project 0160-0452:									\$50,978.50
Total Estimated Item Payment:									\$50,978.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0452, 2022 Sidewalk Repair Program District 8	0002	\$50,978.50	\$0.00	\$50,978.50
Voucher Total:				\$50,978.50



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/14/2023 10:11 AM

FieldManager 5.3c

Summary

Current Voucher Total:	\$50,978.50	Earnings to date:	\$86,936.80
-Current Retainage:	\$5,097.85	- Retainage to date:	\$8,693.68
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$45,880.65	Net Earnings to date:	\$78,243.12
		- Payments to date:	\$32,362.47
		Net Earnings this period:	\$45,880.65

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document by:

Frank Varicalli

06/14/2023

Frank D Varicalli, AEW, Inc.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 2

6/14/2023 10:11 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, insurance and Initial Set-Up Expense (3% Max)	1027051	1.000	LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0010	Sidewalk, Rem	2040055	1,970.000	Syd	557.200	868.140	868.140	44%	20.00000	\$17,362.80
0015	_ Subgrade Undercutting, Modified	2057021	40.000	Cyd		0.000			40.00000	
0020	Maintenance Gravel, LM	3060021	50.000	Cyd		0.000			35.00000	
0025	_ External Structure Wrap, 18 inch	4027050	3.000	Ea		0.000			800.00000	
0030	Dr Structure Cover, Adj, Case 1, Modifie	4030004	3.000	Ea		0.000			250.00000	
0035	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			250.00000	
0040	Dr Structure, Adj, Add Depth	4030280	10.000	Ft		0.000			250.00000	
0045	_ Dr Structure Frame and Cover, Gate Well	4037050	1.000	Ea		0.000			800.00000	
0050	_ Dr Structure Frame and Cover, Manhole	4037050	2.000	Ea		0.000			800.00000	
0055	Sidewalk, Conc, 4 inch	8030044	15,500.000	Sft	4,720.000	7,320.000	7,320.000	47%	6.00000	\$43,920.00
0060	Sidewalk, Conc, 6 inch	8030046	1,500.000	Sft	293.500	492.000	492.000	33%	7.00000	\$3,444.00
0065	Sidewalk, Conc, 8 inch	8030048	500.000	Sft		0.000			8.50000	
0070	_ Sidewalk Ramp, Conc, 4 inch	8037010	250.000	Sft		0.000			10.00000	
0075	_ Traffic Control and Maintenance	8127051	1.000	LS	0.350	0.450	0.450	45%	7,000.00000	\$3,150.00
0080	_ Surface Restoration, Seeding	8167011	300.000	Syd	110.000	110.000	110.000	37%	1.00000	\$110.00
0085	_ Trimming Tree Roots	8167050	100.000	Ea	46.000	93.000	93.000	93%	150.00000	\$13,950.00

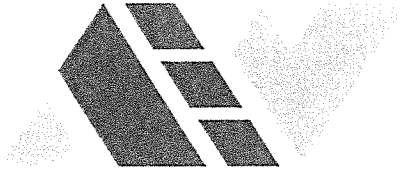
Subtotal for Category 0000: 86936.80

Subtotal for Project 0160-0452: 86936.80

Percentage of Contract Completed(curr): 46%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$50,978.50

Total Amount Earned To Date: \$86,936.80



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

2100 E. Grosse Pointe Road, Grosse Pointe Woods, MI 48236
248.28.1201 | www.aew.com

July 6, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Fy 22-23

Reference: 2022 Sidewalk Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0452

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through June 30, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$15,159.48** to JB Contractors, Inc., 2933 Military Street, Detroit, Michigan 48209.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

PO 47296
202-451-976.100 \$ 3,031.90
203-451-976.100 \$ 7,579.74
592-537-976.100 \$ 4,547.84
ok - MWC
SM 7/6/23
SC 7/6/23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Bruce Abbott, JB Contractors, Inc.
Ross T. Wilberding, AEW, Inc.



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/6/2023 10:38 AM

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Estimate No. 3	Estimate Date 6/30/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date	Prime Contractor JB Contractors Inc. 2933 Military Street Detroit MI 48209		
Comments Current Contract Amount: \$188,600.00 % Completed: 55%				

Item Usage Summary

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Sidewalk, Rem	Syd	2040055	0010	0010	00	000	328.170	20.00	\$6,563.40
_ Subgrade Undercutting, Modified	Cyd	2057021	0015	0015	00	000	9.560	40.00	\$382.40
_ Traffic Control and Maintenance	LS	8127051	0075	0075	00	000	0.100	7,000.00	\$700.00
_ Trimming Tree Roots	Ea	8167050	0085	0085	00	000	55.000	150.00	\$8,250.00
Subtotal for Category 0000:									<u>\$15,895.80</u>
Subtotal for Project 0160-0452:									<u>\$15,895.80</u>
Total Estimated Item Payment:									<u>\$15,895.80</u>

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00,	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0452, 2022 Sidewalk Repair Program District 8	0003	\$15,895.80	\$0.00	\$15,895.80
Voucher Total:				\$15,895.80



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/6/2023 10:38 AM

FieldManager 5.3c

Summary

Current Voucher Total:	\$15,895.80	Earnings to date:	\$102,832.60
-Current Retainage:	\$736.32	- Retainage to date:	\$9,430.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$15,159.48	Net Earnings to date:	\$93,402.60
		- Payments to date:	\$78,243.12
		Net Earnings this period:	\$15,159.48

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:
Frank Varicalli 07/06/2023

 Frank D Varicalli, AEW, Inc. (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

7/6/2023 10:38 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051	1.000	LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0010	Sidewalk, Rem	2040055	1,970.000	Syd	328.170	1,196.310	1,196.310	61%	20.00000	\$23,926.20
0015	_ Subgrade Undercutting, Modified	2057021	40.000	Cyd	9.560	9.560	9.560	24%	40.00000	\$382.40
0020	Maintenance Gravel, LM	3060021	50.000	Cyd		0.000			35.00000	
0025	_ External Structure Wrap, 18 inch	4027050	3.000	Ea		0.000			800.00000	
0030	Dr Structure Cover, Adj, Case 1, Modifie	4030004	3.000	Ea		0.000			250.00000	
0035	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			250.00000	
0040	Dr Structure, Adj, Add Depth	4030280	10.000	Ft		0.000			250.00000	
0045	_ Dr Structure Frame and Cover, Gate Well	4037050	1.000	Ea		0.000			800.00000	
0050	_ Dr Structure Frame and Cover, Manhole	4037050	2.000	Ea		0.000			800.00000	
0055	Sidewalk, Conc, 4 inch	8030044	15,500.000	Sft		7,320.000	7,320.000	47%	6.00000	\$43,920.00
0060	Sidewalk, Conc, 6 inch	8030046	1,500.000	Sft		492.000	492.000	33%	7.00000	\$3,444.00
0065	Sidewalk, Conc, 8 inch	8030048	500.000	Sft		0.000			8.50000	
0070	_ Sidewalk Ramp, Conc, 4 inch	8037010	250.000	Sft		0.000			10.00000	
0075	_ Traffic Control and Maintenance	8127051	1.000	LS	0.100	0.550	0.550	55%	7,000.00000	\$3,850.00
0080	_ Surface Restoration, Seeding	8167011	300.000	Syd		110.000	110.000	37%	1.00000	\$110.00
0085	_ Trimming Tree Roots	8167050	100.000	Ea	55.000	148.000	148.000	148%	150.00000	\$22,200.00

Subtotal for Category 0000: 102832.60

Subtotal for Project 0160-0452: 102832.60

Percentage of Contract Completed(curr): 55%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$15,895.80

Total Amount Earned To Date: \$102,832.60



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
31301 Robinson Road, Shelby Township, MI 48075
588.728.1234 | www.aewinc.com

June 14, 2023

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2022 Miscellaneous Concrete Pavement Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0450

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through June 4, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$160,518.00** to Mattioli Cement Co. LLC, 6085 McGuire Road, Fenton, MI 48430.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

PO 47294
202-451-974.200 \$ 48,155.40
203-451-974.200 \$ 32,103.60
585-571-977.000 \$ 32,103.60
592-537-975.400 \$ 48,155.40
OK - J.K.
SM 6/14/23
TS 6-16-23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
John Mattioli, Mattioli Cement Co., LLC

RECEIVED

JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/14/2023 7:08 AM

FieldManager 5.3c

Contract: .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Re

Estimate No. 3	Estimate Date 6/4/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date 9/27/2022	Prime Contractor Mattioli Cement Co. LLC 6085 McGuire Road Fenton MI 48430		
Comments Current Contract Amount: \$521,000.00 % Completed: 97%				

Item Usage Summary

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ External Structure Wrap, 12 inch	Ea	4027050	0055	0055	00	000	1.000	610.00	\$610.00
_ External Structure Wrap, 18 inch	Ea	4027050	0060	0060	00	000	1.000	775.00	\$775.00
Dr Structure Cover, Adj, Case 1, Modifie	Ea	4030004	0065	0065	00	000	2.000	520.00	\$1,040.00
Joint, Expansion, E2	Ft	6020207	0130	0130	00	000	76.500	31.00	\$2,371.50
Lane Tie, Epoxy Anchored	Ea	6030030	0140	0140	00	000	627.000	7.00	\$4,389.00
Pavt Repr, Nonreinf Conc, 8 inch	Syd	6030044	0145	0145	00	000	1,558.000	60.00	\$93,480.00
_ Full Depth Sawcutting through Existing Pavements, Sidewalk, Driveway or Curb	Ft	6037001	0155	0155	00	000	2,112.000	6.00	\$12,672.00
_ Pavt Repr, Rem, Modified	Syd	6037011	0165	0165	00	000	1,558.000	15.00	\$23,370.00
Sidewalk, Conc, 4 inch	Sft	8030044	0190	0190	00	000	41.400	7.50	\$310.50
_ Traffic Control and Maintenance	LS	8127051	0205	0205	00	000	0.500	23,000.00	\$11,500.00
Subtotal for Category 0000:									<u>\$150,518.00</u>
Subtotal for Project 0160-0450:									<u>\$150,518.00</u>
Total Estimated Item Payment:									<u>\$150,518.00</u>

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				<u>\$0</u>



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/14/2023 7:08 AM

FieldManager 5.3c

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep	0003	\$150,518.00	\$0.00	\$150,518.00
Voucher Total:				\$150,518.00

Summary

Current Voucher Total:	\$150,518.00	Earnings to date:	\$505,835.13
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$10,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:		Net Earnings to date:	
	\$160,518.00		\$495,835.13
		- Payments to date:	\$335,317.13
		Net Earnings this period:	\$160,518.00

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Signed by:
Frank Varicalli

06/14/2023

Frank D Varicalli, AEW, Inc.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

Anderson, Eckstein and Westrick, Inc.

6/14/2023 7:08 AM

FieldManager 5.3c

Contract: .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051	1.000	LS		1.000	1.000	100%	17,000.00000	\$17,000.00
0010	Dr Structure, Rem	2030011	2.000	Ea		0.000			300.00000	
0015	Sewer, Rem, Less than 24 inch	2030015	50.000	Ft		0.000			100.00000	
0020	Curb and Gutter, Rem	2040020	50.000	Ft		0.000			20.00000	
0025	Sidewalk, Rem	2040055	560.000	Syd		0.000			15.00000	
0030	_ Driveway, Conc, Rem	2047011	250.000	Syd		109.070	109.070	44%	15.00000	\$1,636.05
0035	_ Subgrade Undercutting, Modified	2057021	100.000	Cyd		0.000			42.00000	
0040	Maintenance Gravel, LM	3060021	200.000	Cyd		0.000			23.00000	
0045	_ Sewer, PVC Truss, 10 inch, Tr Det B	4027001	25.000	Ft		0.000			60.00000	
0050	_ Sewer, PVC Truss, 12 inch, Tr Det B	4027001	25.000	Ft		9.200	9.200	37%	70.00000	\$644.00
0055	_ External Structure Wrap, 12 inch	4027050	5.000	Ea	1.000	8.000	8.000	160%	610.00000	\$4,880.00
0060	_ External Structure Wrap, 18 inch	4027050	6.000	Ea	1.000	14.000	14.000	233%	775.00000	\$10,850.00
0065	Dr Structure Cover, Adj, Case 1, Modifie	4030004	11.000	Ea	2.000	28.000	28.000	255%	520.00000	\$14,560.00
0070	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			520.00000	
0075	Dr Structure, 24 inch dia	4030200	1.000	Ea		0.000			3,000.00000	
0080	Dr Structure, Adj, Add Depth	4030280	21.000	Ft		5.000	5.000	24%	265.00000	\$1,325.00
0085	Dr Structure, Tap, 4 inch	4030304	4.000	Ea		10.000	10.000	250%	195.00000	\$1,950.00
0090	Dr Structure, Tap, 10 inch	4030310	1.000	Ea		0.000			600.00000	
0095	Dr Structure, Tap, 12 inch	4030312	1.000	Ea		0.000			1,000.00000	
0100	_ Dr Structure Frame and Cover, Manhole	4037050	6.000	Ea		0.000			600.00000	
0105	_ Dr Structure Frame and Cover, Storm Catch Basin	4037050	5.000	Ea		10.000	10.000	200%	675.00000	\$6,750.00
0110	_ Dr Structure Trap, 10 inch	4037050	1.000	Ea		0.000			1,000.00000	
0115	_ Dr Structure Trap, 12 inch	4037050	1.000	Ea		0.000			1,000.00000	
0120	_ Dr Structure, 36 inch dia	4037050	1.000	Ea		0.000			3,300.00000	
0125	_ Underdrain, Subgrade, 4 inch, Modified	4047001	900.000	Ft		474.000	474.000	53%	19.00000	\$9,006.00
0130	Joint, Expansion, E2	6020207	75.000	Ft	76.500	158.500	158.500	211%	31.00000	\$4,913.50
0135	Cement	6030005	5.000	Ton		0.000			100.00000	

Contract: .0160-0450

Estimate: 3

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 3

Anderson, Eckstein and Westrick, Inc.

6/14/2023 7:08 AM

FieldManager 5.3c

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	Lane Tie, Epoxy Anchored	6030030	3,800.000	Ea	627.000	1,423.000	1,423.000	37%	7.00000	\$9,961.00
0145	Pavt Repr, Nonreinf Conc, 8 inch	6030044	4,200.000	Syd	1,558.000	4,804.151	4,804.151	114%	60.00000	\$288,249.06
0150	Pavt Repr, Nonreinf Conc, 9 inch	6030046	1,000.000	Syd		30.000	30.000	3%	65.00000	\$1,950.00
0155	_ Full Depth Sawcutting through Existing Pavements, Sidewalk, Driveway or Curb	6037001	4,000.000	Ft	2,112.000	5,024.500	5,024.500	126%	6.00000	\$30,147.00
0160	_ Joint, Expansion, Erg, Modified	6037001	150.000	Ft		48.000	48.000	32%	40.00000	\$1,920.00
0165	_ Pavt Repr, Rem, Modified	6037011	5,200.000	Syd	1,558.000	4,035.241	4,035.241	78%	15.00000	\$60,528.62
0170	_ Curb Casting	7177050	1.000	Ea		0.000			1,000.00000	
0175	Driveway, Nonreinf Conc, 6 inch	8010005	250.000	Syd		139.150	139.150	56%	59.00000	\$8,209.85
0180	Curb and Gutter, Conc, Det F4	8020038	50.000	Ft		0.000			40.00000	
0185	Detectable Warning Surface	8030010	50.000	Ft		11.000	11.000	22%	66.00000	\$726.00
0190	Sidewalk, Conc, 4 inch	8030044	3,000.000	Sft	41.400	606.160	606.160	20%	7.50000	\$4,546.20
0195	Sidewalk, Conc, 6 inch	8030046	1,000.000	Sft		216.500	216.500	22%	7.90000	\$1,710.35
0200	_ Sidewalk Ramp, Conc, 8 inch	8037010	1,000.000	Sft		72.500	72.500	7%	9.00000	\$652.50
0205	_ Traffic Control and Maintenance	8127051	1.000	LS	0.500	1.000	1.000	100%	23,000.00000	\$23,000.00
0210	_ Surface Restoration, Seeding	8167011	400.000	Syd		180.000	180.000	45%	4.00000	\$720.00

Subtotal for Category 0000: 505835.13

Subtotal for Project 0160-0450: 505835.13

Percentage of Contract Completed(curr): 79%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$150,518.00

Total Amount Earned To Date: \$505,835.13



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

10000 Mack Centre Drive
Grosse Pointe Woods, Michigan 48236-2397
Tel: 313.381.1100 Fax: 313.381.1101
www.aew-inc.com

July 5, 2023

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Fy 22-23

Reference: 2022 Miscellaneous Concrete Pavement Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0450

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 4 for the above referenced project. For work performed through June 30, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$9,035.20** to Mattioli Cement Co. LLC, 6085 McGuire Road, Fenton, MI 48430.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

P047294
202-451-974. 200 \$ 2,710.56
203-451-974. 200 \$ 1,807.04
585-571-977. 000 \$ 1,807.04
592-537-975. 400 \$ 2,710.56

OK - MMC

SM 7/6/23
SC 7/6/23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
John Mattioli, Mattioli Cement Co., LLC



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/5/2023 1:59 PM

FieldManager 5.3c

Contract: .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

Estimate No. 4	Estimate Date 6/30/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date 9/27/2022	Prime Contractor Mattioli Cement Co. LLC 6085 McGuire Road Fenton MI 48430	
Comments Current Contract Amount: \$521,00.00 % Completed: 97%				

Item Usage Summary

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Surface Restoration, Seeding	Syd	8167011	0210	0210	00	000	8.800	4.00	\$35.20
Subtotal for Category 0000:									<u>\$35.20</u>
Subtotal for Project 0160-0450:									<u>\$35.20</u>
Total Estimated Item Payment:									<u>\$35.20</u>

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				<u>\$0</u>

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep	0004	\$35.20	\$0.00	\$35.20
Voucher Total:				<u>\$35.20</u>



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/5/2023 1:59 PM

FieldManager 5.3c

Summary

Current Voucher Total:	\$35.20	Earnings to date:	\$505,870.33
-Current Retainage:	(\$9,000.00)	- Retainage to date:	\$1,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$9,035.20	Net Earnings to date:	\$504,870.33
		- Payments to date:	\$495,835.13
		Net Earnings this period:	\$9,035.20

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Signed by:

Frank Varicalli

07/05/2023

Frank D Varicalli, AEW, Inc.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick, Inc.

7/5/2023 1:59 PM

FieldManager 5.3c

Contract: .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and initial Set-Up Expense (3% Max)	1027051	1.000	LS		1.000	1.000	100%	17,000.00000	\$17,000.00
0010	Dr Structure, Rem	2030011	2.000	Ea		0.000			300.00000	
0015	Sewer, Rem, Less than 24 inch	2030015	50.000	Ft		0.000			100.00000	
0020	Curb and Gutter, Rem	2040020	50.000	Ft		0.000			20.00000	
0025	Sidewalk, Rem	2040055	560.000	Syd		0.000			15.00000	
0030	_ Driveway, Conc, Rem	2047011	250.000	Syd		109.070	109.070	44%	15.00000	\$1,636.05
0035	_ Subgrade Undercutting, Modified	2057021	100.000	Cyd		0.000			42.00000	
0040	Maintenance Gravel, LM	3060021	200.000	Cyd		0.000			23.00000	
0045	_ Sewer, PVC Truss, 10 inch, Tr Det B	4027001	25.000	Ft		0.000			60.00000	
0050	_ Sewer, PVC Truss, 12 inch, Tr Det B	4027001	25.000	Ft		9.200	9.200	37%	70.00000	\$644.00
0055	_ External Structure Wrap, 12 inch	4027050	5.000	Ea		8.000	8.000	160%	610.00000	\$4,880.00
0060	_ External Structure Wrap, 18 inch	4027050	6.000	Ea		14.000	14.000	233%	775.00000	\$10,850.00
0065	Dr Structure Cover, Adj, Case 1, Modified	4030004	11.000	Ea		28.000	28.000	255%	520.00000	\$14,560.00
0070	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			520.00000	
0075	Dr Structure, 24 inch dia	4030200	1.000	Ea		0.000			3,000.00000	
0080	Dr Structure, Adj, Add Depth	4030280	21.000	Ft		5.000	5.000	24%	265.00000	\$1,325.00
0085	Dr Structure, Tap, 4 inch	4030304	4.000	Ea		10.000	10.000	250%	195.00000	\$1,950.00
0090	Dr Structure, Tap, 10 inch	4030310	1.000	Ea		0.000			600.00000	
0095	Dr Structure, Tap, 12 inch	4030312	1.000	Ea		0.000			1,000.00000	
0100	_ Dr Structure Frame and Cover, Manhole	4037050	6.000	Ea		0.000			600.00000	
0105	_ Dr Structure Frame and Cover, Storm Catch Basin	4037050	5.000	Ea		10.000	10.000	200%	675.00000	\$6,750.00
0110	_ Dr Structure Trap, 10 inch	4037050	1.000	Ea		0.000			1,000.00000	
0115	_ Dr Structure Trap, 12 inch	4037050	1.000	Ea		0.000			1,000.00000	
0120	_ Dr Structure, 36 inch dia	4037050	1.000	Ea		0.000			3,300.00000	
0125	_ Underdrain, Subgrade, 4 inch, Modified	4047001	900.000	Ft		474.000	474.000	53%	19.00000	\$9,006.00
0130	Joint, Expansion, E2	6020207	75.000	Ft		158.500	158.500	211%	31.00000	\$4,913.50
0135	Cement	6030005	5.000	Ton		0.000			100.00000	

Contract: .0160-0450

Estimate: 4

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick, Inc.

7/5/2023 1:59 PM

FieldManager 5.3c

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	Lane Tie, Epoxy Anchored	6030030	3,800.000	Ea		1,423.000	1,423.000	37%	7.00000	\$9,961.00
0145	Pavt Repr, Nonreinf Conc, 8 inch	6030044	4,200.000	Syd		4,804.151	4,804.151	114%	60.00000	\$288,249.06
0150	Pavt Repr, Nonreinf Conc, 9 inch	6030046	1,000.000	Syd		30.000	30.000	3%	65.00000	\$1,950.00
0155	_ Full Depth Sawcutting through Existing Pavements, Sidewalk, Driveway or Curb	6037001	4,000.000	Ft		5,024.500	5,024.500	126%	6.00000	\$30,147.00
0160	_ Joint, Expansion, Erg, Modified	6037001	150.000	Ft		48.000	48.000	32%	40.00000	\$1,920.00
0165	_ Pavt Repr, Rem, Modified	6037011	5,200.000	Syd		4,035.241	4,035.241	78%	15.00000	\$60,528.62
0170	_ Curb Casting	7177050	1.000	Ea		0.000			1,000.00000	
0175	Driveway, Nonreinf Conc, 6 inch	8010005	250.000	Syd		139.150	139.150	56%	59.00000	\$8,209.85
0180	Curb and Gutter, Conc, Det F4	8020038	50.000	Ft		0.000			40.00000	
0185	Detectable Warning Surface	8030010	50.000	Ft		11.000	11.000	22%	66.00000	\$726.00
0190	Sidewalk, Conc, 4 inch	8030044	3,000.000	Sft		606.160	606.160	20%	7.50000	\$4,546.20
0195	Sidewalk, Conc, 6 inch	8030046	1,000.000	Sft		216.500	216.500	22%	7.90000	\$1,710.35
0200	_ Sidewalk Ramp, Conc, 8 inch	8037010	1,000.000	Sft		72.500	72.500	7%	9.00000	\$652.50
0205	_ Traffic Control and Maintenance	8127051	1.000	LS		1.000	1.000	100%	23,000.00000	\$23,000.00
0210	_ Surface Restoration, Seeding	8167011	400.000	Syd	8.800	188.800	188.800	47%	4.00000	\$755.20

Subtotal for Category 0000: 505870.33

Subtotal for Project 0160-0450: 505870.33

Percentage of Contract Completed(curr): 79%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$35.20

Total Amount Earned To Date: \$505,870.33



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schaeffer Road, Shelby Township, MI 48315
588.725.1284 | www.aewfirm.com

June 20, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Allard Reconstruction (Harper – Chester)
City of Grosse Pointe Woods
AEW Project No. 0160-0433

Dear Mrs. Murphy:

Enclosed please find the Final Construction Pay Estimate, Sworn Statement and Consent of Surety for the above referenced project. For work performed through June 12, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$7,207.94** to Florence Cement Company, 51515 Corridor, Shelby Twp., MI 48315.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Ross T. Wilberding
205B23CECB0242B...

Ross T. Wilberding
Project Manager

P0 46943
203-451-977.804 \$ 5,189.72
592-537-975.400 \$ 2,018.22
OK - J.K.

SM 6/22/23

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Frank Prano, Florence Cement Company
Doreen Lanni, Florence Cement Company

EL. 6-22-23

RECEIVED

JUN 30 2023

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

6/13/2023 2:37 PM

FieldManager 5.3c

Contract: .0160-0433, Allard Reconstruction (Harper-Chester)

Estimate No. 10	Estimate Date 6/13/2023	Entered By Michelle Ankawi	Estimate Type Final	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 5/30/2023		Construction Started Date 3/28/2022	Prime Contractor Florence Cement Company 51515 Corridor Shelby Township MI 48315	
Comments Current Contract Amount: \$968,044.88 % Completed: 100%				

Item Usage Summary

Project: Allard Recons, Harper to Chester

Category: 0001, Reconstruction

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
Pavt, Rem	Syd	2040050	0040	0040	00	000	236.120	5.35	\$1,263.24
Aggregate Base, 6 inch	Syd	3020016	0070	0070	00	000	4.590	15.40	\$70.69
Aggregate Base, 11 inch	Syd	3020028	0075	0075	00	000	7.358	15.50	\$114.05
HMA Surface, Rem	Syd	5010005	0160	0160	00	000	52.550	1.65	\$86.71
Water, Sodding/Seeding	Unit	8160090	0250	0250	00	000	23.000	55.00	\$1,265.00
_ Flat Dr Structure Top	Ea	4037050	0355	0355	SA	003	1.000	1,908.25	\$1,908.25
Subtotal for Category 0001:									\$4,707.94
Subtotal for Project Allard Recons:									\$4,707.94
Total Estimated Item Payment:									\$4,707.94

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Allard Recons, Harper to Chester	0010	\$4,707.94	\$0.00	\$4,707.94
Voucher Total:				\$4,707.94



Construction Pay Estimate Amount Balance Report

Estimate: 10

6/13/2023 2:37 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0433, Allard Reconstruction (Harper-Chester)

Project: Allard Recons, Harper to Chester

Category: 0001, Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1027060	720.000	Dir		720.000	720.000	100%	1.00000	\$720.00
0010	Mobilization, Max 3%	1500001	1.000	LS		1.000	1.000	100%	28,537.28000	\$28,537.28
0015	Tree, Rem, 19 inch to 36 inch	2020002	7.000	Ea		7.000	7.000	100%	2,000.00000	\$14,000.00
0020	Tree, Rem, 37 inch or Larger	2020003	0.000	Ea		0.000			3,500.00000	
0025	Tree, Rem, 6 inch to 18 inch	2020004	9.000	Ea		9.000	9.000	100%	225.00000	\$2,025.00
0030	Dr Structure, Rem	2030011	19.000	Ea		19.000	19.000	100%	345.25000	\$6,559.75
0035	Sewer, Rem, Less than 24 inch	2030015	318.000	Ft		318.000	318.000	100%	23.15000	\$7,361.70
0040	Pavt, Rem	2040050	6,116.000	Syd	236.120	6,116.000	6,116.000	100%	5.35000	\$32,720.60
0045	Sidewalk, Rem	2040055	246.720	Syd		246.720	246.720	100%	8.10000	\$1,998.43
0050	_ Station Grading	2057002	19.000	Sta		19.000	19.000	100%	3,382.00000	\$64,258.00
0055	_ Subgrade Undercutting, Modified	2057021	93.400	Cyd		93.400	93.400	100%	60.00000	\$5,604.00
0060	_ Subgrade Undercutting, Special	2057021	0.000	Cyd		0.000			52.10000	
0065	Ero Con, Inlet Protection, Fabric Drop	2080020	15.000	Ea		15.000	15.000	100%	103.00000	\$1,545.00
0070	Aggregate Base, 6 inch	3020016	105.410	Syd	4.590	105.410	105.410	100%	15.40000	\$1,623.32
0075	Aggregate Base, 11 inch	3020028	5,718.638	Syd	7.358	5,718.638	5,718.638	100%	15.50000	\$88,638.89
0080	Maintenance Gravel	3060020	0.000	Ton		0.000			19.00000	
0085	Sewer, CI IV, 12 inch, Tr Det B	4020987	316.000	Ft		316.000	316.000	100%	123.00000	\$38,868.00
0090	Sewer, CI IV, 15 inch, Tr Det B	4020988	8.000	Ft		8.000	8.000	100%	161.00000	\$1,288.00
0095	_ Sewer, Sch 40 PVC, 10 inch, Tr Det B	4027001	13.000	Ft		13.000	13.000	100%	190.00000	\$2,470.00
0100	_ Sewer Connection, 10 inch	4027050	2.000	Ea		2.000	2.000	100%	232.00000	\$464.00
0105	_ Sewer Connection, 15 inch	4027050	2.000	Ea		2.000	2.000	100%	290.00000	\$580.00
0110	Dr Structure Cover, Adj, Case 1	4030005	1.000	Ea		1.000	1.000	100%	515.00000	\$515.00
0115	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		1.000	1.000	100%	254.00000	\$254.00
0120	Dr Structure, 24 inch dia	4030200	7.000	Ea		7.000	7.000	100%	1,967.00000	\$13,769.00
0125	Dr Structure, 48 inch dia	4030210	3.000	Ea		3.000	3.000	100%	3,089.00000	\$9,267.00
0130	_ Catch Basin Cover, Restricted, GPW	4037050	14.000	Ea		14.000	14.000	100%	253.00000	\$3,542.00
0135	_ Dr Structure, 36 inch dia	4037050	7.000	Ea		7.000	7.000	100%	2,452.00000	\$17,164.00
0140	_ External Structure Wrap, 18 inch	4037050	17.000	Ea		17.000	17.000	100%	436.50000	\$7,420.50
0145	_ Storm Manhole Cover, GPW	4037050	2.000	Ea		2.000	2.000	100%	348.00000	\$696.00

Contract: .0160-0433

Estimate: 10

Page 1 of 3



Construction Pay Estimate Amount Balance Report

Estimate: 10

6/13/2023 2:37 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Allard Recons, Harper to Chester

Category: 0001, Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0325	_ Pollution Liability Insurance Policy	1027051	1.000	LS		1.000	1.000	100%	1,553.00000	\$1,553.00
0330	Pedestrian Type II Barricade, Temp	8120026	8.000	Ea		8.000	8.000	100%	110.00000	\$880.00
0335	Dr Structure, Tap, 12 inch	4030312	4.000	Ea		4.000	4.000	100%	664.25000	\$2,657.00
0340	_ Sewer Bulkhead, 6 inch	4027050	9.000	Ea		9.000	9.000	100%	150.00000	\$1,350.00
0355	_ Flat Dr Structure Top	4037050	1.000	Ea	1.000	1.000	1.000	100%	1,908.25000	\$1,908.25
Subtotal for Category 0001:										<u>805556.04</u>

Category: 0002, Maintenance

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0290	_ Curb and Gutter, Rem, Modified	2047001		0.000 Ft		0.000			46.00000	
0295	_ Pavt Joint and Crack Repr, Det 7, Special	5017001	4,065.400	Ft		4,065.400	4,065.400	100%	10.40000	\$42,280.16
0300	_ HMA Surface, Rem, Modified	5017011	1,565.300	Syd		1,565.300	1,565.300	100%	43.00000	\$67,307.90
0305	_ Hand Patching, Modified	5017031	386.700	Ton		386.700	386.700	100%	124.00000	\$47,950.80
0310	_ Curb and Gutter, Conc, Det F2, Modified	8027001		0.000 Ft		0.000			30.00000	
0345	_ Remobilization, Bonds, Traffic Control, Sanitary Facilities	1027051		1.000 LS		1.000	1.000	100%	4,950.00000	\$4,950.00
Subtotal for Category 0002:										<u>162488.86</u>

Subtotal for Project Allard Recons: 968044.90

Percentage of Contract Completed(curr): 100%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$4,707.94
Total Amount Earned To Date: \$968,044.90

AIA[®] Document G707™ – 1994

Consent Of Surety to Final Payment

Bond No.: CA 3852141

PROJECT: *(Name and address)*
Allard Avenue Reconstruction -
Harper to Chester, AEW Project
No. 0160-0433

ARCHITECT'S PROJECT NUMBER:

CONTRACT FOR: Construction

OWNER:
ARCHITECT:
CONTRACTOR:
SURETY:
OTHER:

TO OWNER: *(Name and address)*
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

CONTRACT DATED: 2/28/2022

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Great American Insurance Company
301 E. Fourth Street
Cincinnati, OH 45202

on bond of
(Insert name and address of Contractor)

Florence Cement Company
51515 Corridor
Shelby Township, MI 48315

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the
Surety of any of its obligations to
(Insert name and address of Owner)

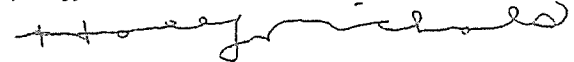
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **June 14, 2023**
(Insert in writing the month followed by the numeric date and year.)

Great American Insurance Company

(Surety)




(Signature of authorized representative)

Holly Nichols, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):



GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than **SEVEN**

No. 0 20903

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
NICHOLAS ASHBURN	ALL OF	ALL
PAUL M. HURLEY	ROCHESTER HILLS, MICHIGAN	\$100,000,000
HOLLY NICHOLS		
ROBERT D. HEUER		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17TH day of APRIL 2020



Stephen C. Beraha

Assistant Secretary

GREAT AMERICAN INSURANCE COMPANY

Mark Vicario

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this 17TH day of APRIL, 2020, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.

MARK VICARIO (877-377-2405)



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2025

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 14th day of June, 2023



Stephen C. Beraha

Assistant Secretary

SWORN STATEMENT

STATE OF MICHIGAN)
 COUNTY OF MACOMB)

Doreen Lanni, being sworn, states the following:

Florence Cement Company, is the contractor for an improvement to the following real property in Wayne County, Michigan, described as follows:

Allard Avenue - County of Wayne, State of Michigan
 FCC Job # 22004 - Contract # 0160-0433

That the following is a statement of each subcontractor and supplier and laborer for whom payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor/subcontractor has contracted/subcontracted for performance under the contract with the owner or lessee of the property, and that the amounts due to the persons as of the date of this statement are correctly and fully set forth opposite their names as follows:

Name of subcontractor, supplier or laborer	Type of Improvement furnished	Total contract price	Amount already paid	Amount currently owing	Balance to complete (optional)	Amount of laborer wages due but unpaid	Amount of laborer fringe benefits and withholdings due but unpaid
Finishing Touch Photo & Video	Audio Visual Record		840.00	-			
GM & Sons	Sidewalks		144,249.71	-			
Lois Kay Contracting	Milling		6,011.56	-			
Marc Dutton Irrigation	Irrigation Repairs		6,228.00	-			
Marine City Nursery	Trees		13,513.50	-			
National Industrial Maintenance	Road Sweeper		12,122.50	-			
Owen Tree Service	Tree Removal		15,864.75	-			
State Barricades	Traffic Control & Signs		7,068.60	-			
Superior Scape	Restoration		21,803.39	-			
State Barricades	Traffic Control & Signs		11,395.97	-			
ALL WAGES, FRINGES, BENEFITS, TAXES AND WITHHOLDINGS ARE PAID IN FULL.							
There are no subcontractors and / or suppliers other than those listed above							
TOTALS			239,097.88	-			

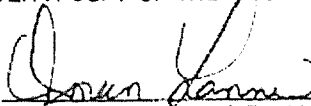
(Some columns are not applicable to all persons listed)

The contractor has not procured material from, or subcontracted with, any person other than those set forth, and owes no money for the improvement other than the sums set forth.

I make this statement as the contractor/subcontractor or as supplier/subcontractor of the contractor/subcontractor to represent to the owner or lessee of the property and his or her agents that the property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth in this statement and except for claims of construction liens by laborers that may be provided under section 109 of the construction lien act 1980, P.A. 497, MCL 570.1109.

WARNING TO OWNER OR LESSEE: AN OWNER OR LESSEE OF THE PROPERTY SHALL NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING UNDER SECTION 109 OF THE CONSTRUCTION LIEN ACT 1980 P.A.497, MCL 570.1109, TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

IF THIS SWORN STATEMENT IS IN REGARD TO A RESIDENTIAL STRUCTURE, ON RECEIPT OF THE SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO IS ENTITLED TO NOTICE OF RECEIPT OF THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST.



 Doreen Lanni, President

WARNING TO DEPONENT: A PERSON, WHO GIVES A FALSE SWORN STATEMENT WITH THE INTENT TO DEFRAUD IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, 1980 PA 497, MCL 570.1110.

Subscribed and sworn to before me on this

19th day of June, 2023.

Renee Belanger
 Notary Public Signature

Renee Belanger
 Macomb County, State of Michigan
 My commission expires 9/13/2026

RENEE BELANGER
 Notary Public - State of Michigan
 County of Macomb
 My Commission Expires Sep 13, 2026
 Acting in the County of Macomb

115

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Frank Schulte, City Administrator

June 01, 2023
Client: 000896
Matter: 000000
Invoice #: 124121

Page: 1

RE: GENERAL MATTERS

RECEIVED

JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

For Professional Services Rendered through May 31, 2023

DATE	ATTY	DESCRIPTION	HOURS
5/1/2023	GSR	Attention to review of revised contracts.	2.00
Total Services			\$350.00

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	2.00	\$175.00	\$350.00

101246810.00

Total Amount Due \$350.00

OK - FI - 6-16-23
SM 6/16/23



June 13, 2023

Invoice 06132023

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RECEIVED

JUN 30 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

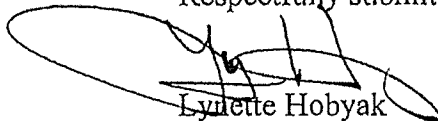
RE: July 2023 Services

For contract assessing services rendered:

Contract Fee (\$82,007 ÷ 12)..... \$ 6,833.50

TOTAL AMOUNT DUE \$ 6,833.50

Respectfully submitted,


Lynette Hobyak
Business Manager

101257818.00

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

Sm 6/13/23

FJ 6-13-23