



**CITY OF GROSSE POINTE WOODS**  
**FINANCE COMMITTEE MEETING AGENDA**  
**Monday, March 18, 2024 at 7:30 PM**

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*Robert E. Novitke Municipal Center - Conference Room,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

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PUBLIC INVITED: IN ACCORDANCE WITH THE PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP LISTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THIS MEETING.

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ACCEPTANCE OF AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. Finance Committee 02/12/24
- 5. DISCUSSION ITEMS**
  - A. Review FY 2023-2024 Budget to Actual (\*GPW Road Projects Map Attached)
  - B. Review Proposed FY 2024-2025 Budget (\*Please refer to the 2024-2025 Budget Books)
- 6. NEW BUSINESS/PUBLIC COMMENTS**
- 7. ADJOURNMENT**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)**  
**POSTED AND COPIES GIVEN TO NEWSPAPERS**

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FINANCE COMMITTEE  
02-12-24

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, FEBRUARY 12, 2024, IN THE CONFERENCE  
ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA,  
GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:15 p.m. by Chair McConaghy.

In attendance: Chairman McConaghy  
Members: Bryant, Koester  
Absent: None

Also present: City Administrator Schulte  
Treasurer/Comptroller Murphy  
City Clerk Antolin  
Deputy Treasurer/Comptroller Schmidt

**Motion** by Bryant, seconded by Koester, that all items on tonight’s agenda be received and placed on file.

Motion carried by the following vote:  
Yes: Bryant, Koester, McConaghy  
No: None  
Absent: None

**Motion** by Bryant, seconded by Koester, that the meeting minutes dated August 21, 2023, be approved as submitted.

Motion carried by the following vote:  
Yes: Bryant, Koester, McConaghy  
No: None  
Absent: None

The purpose of tonight’s meeting was to **review of the FY 2023-2024 Fund Balance Analysis.**

Chair McConaghy requested an overview of what is different from last year and what is expected for the upcoming year.

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Treasurer/Comptroller Murphy stated that the health care cost has increased significantly than budgeted, approximately \$500,000.00 more than projected. This may be due to high claims and that the city is self-funded. In addition, with the decrease in COVID cases, people are visiting the doctor more regularly.

Currently, the amount budgeted out of Prior Years Reserve is \$1.5 Million and with this estimate the city expected \$958,000.00. With additional expenses included, the expected amount is closer to \$1,000,000.00.

During the August 21, 2023 Finance Committee meeting, it was recommended to put additional funds into the pension plan. However, with the health care issues, the recommendation is no longer supported, for the time being. This will topic will be revisited at a more feasible time.

Since the city agreed to pay the Hard-Capped option, changes may be made to the health care system as well as the allocation of the Health Savings Accounts (HSA) and contract negotiations.

The city still has a healthy fund balance at approximately \$6.2 Million.

A discussion ensued regarding Public Safety Department staffing, the Cook Road project, and the health care options including prescriptions. Also, the Lake Front Park slide and pool liner was briefly discussed.

Under New Business the following individual was heard:

- Committee Member Koester asked about the transition plan when Treasurer/Comptroller Murphy retires. It was stated that Deputy Treasurer/Comptroller Schmidt is being prepped with a plan regarding the budget process, pension plan and timelines with critical due dates to have a smooth transition. A possible consulting agreement was discussed.
- Mayor Bryant addressed the matter regarding that no raise for Judge Metry has been given in ten years. Discussion ensued considering tying pay compensation similar to city employee increases. The Local Officer's Compensation Commission will be meeting in January 2025.

Under Public Comment, no one wished to be heard.

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Motion by Koester, seconded by Bryant, that tonight's meeting be adjourned at 7:53 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin  
City Clerk

CITY OF GROSSE POINTE WOODS	
GENERAL FUND BALANCE ANALYSIS FY 2023-2024	
TOTAL BUDGETED REVENUE FY 2023-2024	15,717,817
TOTAL BUDGETED EXPENSES FY 2023-2024 *	17,274,237
TOTAL BUDGETED USE OF PRIOR YEAR RESERVES FY 2023-2024	(1,556,420)
TOTAL ESTIMATED REVENUE FY 2023-2024 AS OF 2.29.2024	15,888,685
TOTAL ESTIMATED EXPENSES FY 2023-2024 AS OF 2.29.2024	16,753,981
ESTIMATED USE OF PRIOR YEAR RESERVES FY 2023-2024	(865,297)
GENERAL FUND BALANCE @ 6.30.2023	7,194,350
LESS ESTIMATED REDUCTION OF FUND BALANCE FY 2023-2024	(865,297)
ESTIMATED FUND BALANCE @ 6.30.2024	6,329,053
FUND BALANCE % TO PROJECTED FY 2023-2024 EXPENSES	38%
FISCAL YEAR 2024-2025 PROPOSED BUDGET	
PROJECTED REVENUES FY 2024-2025	16,452,303
PROJECTED EXPENSES FY 2024-2025	17,301,395
TRANSFER PRIOR YEAR RESERVES FY 2024-2025	(849,092)
ESTIMATED FUND BALANCE @ 6.30.2025 BASED ON BUDGET	4,788,838
FUND BALANCE % TO PROJECTED FY 2024-2025 EXPENSES	28%
ESTIMATED FUND BALANCE @ 6.30.2025 BASED ON ESTIMATE	5,479,961
FUND BALANCE % TO PROJECTED FY 2024-2025 EXPENSES	32%





CITY OF ST. CLAIR SHORES

MACOMB COUNTY

WAYNE COUNTY

CITY OF HARPER WOODS

VILLAGE OF GROSE POINTE SHORES

CITY OF GROSE POINTE FARMS

CITY OF DETROIT

SCHOOL FACILITIES

- 1 BARNES SCHOOL
- 2 FERRY ELEMENTARY
- 3 MASON ELEMENTARY
- 4 MONTIETH ELEMENTARY
- 5 PARCELS MIDDLE SCHOOL
- 6 GROSE POINTE NORTH H.S.
- 7 UNIVERSITY LIGGETT SCHOOL

CHURCH FACILITIES

- 8 CROSSPOINTE CHRISTIAN CHURCH
- 9 GPW PRESBYTERIAN CHURCH
- 10 OUR LADY STAR OF THE SEA
- 11 ST. MICHAELS EPISCOPAL CHURCH


CITY FACILITIES

- 12 CITY HALL COMPLEX
- 13 DPW
- 14 LIBRARY

PARKS AND RECREATION

- 15 CHENE-TROMBLEY PARK
- 16 GHESQUIRE PARK
- 17 SWEENEY PARK
- 18 LOCHMOOR COUNTRY CLUB

- Road Projects - 2015 to 2024
- Immediate Program
- 1 - 3 Year Program
- 4 - 8 Year Program



ANDERSON, ECKSTEIN AND WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
12115 S. LEBLANC AVENUE  
TROY, MI 48065  
TEL: 313.751.1515  
WWW.AEWA.COM

DATE PRINTED: February 20, 2024  
SCALE: NTS  
PROJECT NO: 0160-0472

DATE CREATED: June 1, 2022  
MAP DOCUMENT: RecentRoadProjects.mxd  
CREATED BY: IMV  
CHECKED BY: BTM



City of Grosse Pointe Woods

Road Projects

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