



CITY OF GROSSE POINTE WOODS
REGULAR CITY COUNCIL MEETING AGENDA
Monday, October 03, 2022 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: September 29, 2022

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Approval of Minutes

1. Council 09/19/22

2. Beautification Advisory Commission 08/10/22

B. Bids/Proposals/Contracts

1. Recording Clerk Agreement - Michele Stabile

- a. Memo 09/21/22 - Court Administrator
- b. Proposed Agreement

2. Budget Amendment: Fall Pickleball and Tennis Program at Lake Front Park

- a. Memo 09/08/22 - Director of Public Services/Recreation Supervisor

3. Printing Service - Compton Press Industries, Inc.

- a. Memo 09/28/22 - City Administrator
- b. Quotation 37247 - 09/28/22 - Compton Press Industries

4. Lake Front Park Pool Awning - Belle Isle Awning

- a. Memo 09/28/22 - Director of Public Services
- b. Aerial Photo
- c. Quote 09/07/22 - Belle Isle Awning

5. Uniforms - Contractors Clothing Co.

- a. Memo 09/29/22 - Director of Public Services

C. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers

- a. 2022-2023 GIS Maintenance - Project No. 0160-0458-0 - Invoice No. 0139371 - 09/09/22 - \$913.20.

- b. DPW Barn Addition - Project No. 0160-0442-0 - Invoice No. 0139506 - 09/12/22 -

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Post - 4

\$1,050.00.

- c. Allard Rd. Recon. Chester/Harper (WCL) - Project No. 0160-0433-0 - Invoice No. 0139524 - 09/15/22 - \$9,820.44.
- d. Vernier Rd. Water Main Replacement - Project No. 0160-0446-0 - Invoice No. 0139525 - 09/15/22 - \$792.00.
- e. Sewer System Evaluation - Project No. 0160-0449-0 - Invoice No. 0139526 - 09/15/22 - \$2,801.52.
- f. 2022 Misc. Concrete Repair Program - Project No. 0160-0450-0 - Invoice No. 0139527 - 09/15/22 - \$3,125.85.
- g. 2022 Pav't Joint & Crack Sealing Dist. 8 - Project No. 0160-0451-0 - Invoice No. 0139528 - 09/15/22 - \$1,042.80.
- h. 2022 Sidewalk Repair Program Dist. 8 - Project No. 0160-0452-0 - Invoice No. 0139529 - 09/15/22 - \$153.42.
- i. 2022 Sewer CCTV Investigation - Project No. 0160-0453-0 - Invoice No. 0139530 - 09/15/22 - \$1,933.13.
- j. 2022 Sewer Rehab by Full Length CIPP LIN - Project No. 0160-0454-0 - Invoice No. 0139531 - 09/15/22 - \$1,574.74.
- k. Hampton Rd. Watermain & Resurf (Mack/Marte) - Project No. 0160-0456-0 - Invoice No. 0139532 - 09/15/22 - \$10,448.10.
- l. 2022-2023 General Engineering - Project No. 0160-0459-0 - Invoice No. 0139533 - 09/15/22 - \$1,556.80.
- m. 2019 Sewer Open Cut Repair Program - Project No. 0160-0413-0 - Invoice No. 0139687 - 09/16/22 - \$527.90.
- n. Sewer Rehabilitation - Open Cut - Project No. 0160-0430-0 - Invoice No. 0139688 - 09/16/22 - \$488.80.
- o. 2021 Misc. Concrete Repair - Project No. 0160-0435-0 - Invoice No. 0139689 - 09/16/22 - \$286.50.
- p. 2021 Sewer Rehab. by FCIPP - Project No. 0160-0440-0 - Invoice No. 0139690 - 09/16/22 - \$218.20.
- q. 2021 Sewer Cleaning and CCTV Investigation - Project No. 0160-0438 - Final Construction Pay Estimate - Corby Energy - 09/22/2 - \$9,118.75.
- r. 2021 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0440 - Final Construction Pay Estimate - Insituform Technologies USA, LLC. - 09/15/22 - \$20,056.50.
- 2. Tokio Marine HCC - Insurance Claim Invoice - Claim No. 200913 - Claimant: Julie Nurse - 08/04/22 - \$15,000.00.
- 3. WCA Assessing - Invoice No. 09192022 - October 2022 - 09/19/22 - \$6,833.50.

6. ACCEPTANCE OF AGENDA

7. COMMUNICATIONS

- A. Grosse Pointe Santa Claus Parade - Grosse Pointe Chamber of Commerce
 - a. Email 09/22/22 - Jenny Boettcher (Grosse Pointe Chamber of Commerce)
 - b. Christmas in Toyland Sponsorships

8. NEW BUSINESS/PUBLIC COMMENT

9. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

COUNCIL ADMINISTRATIVE MEMO
September 29, 2022

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of October 3, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight’s meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

- 1. Council 09/19/22
- 2. Beautification Advisory Commission 08/10/22

B. Bids/Proposals/Contracts

- 1. Recording Clerk Agreement - Michele Stabile
 - a. Memo 09/21/22 - Court Administrator
 - b. Proposed Agreement
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 - c. Quote 09/07/22 - Belle Isle Awning
5. Uniforms - Contractors Clothing Co.
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C. Claims and Accounts

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 - b. DPW Barn Addition - Project No. 0160-0442-0 - Invoice No. 0139506 - 09/12/22 - \$1,050.00.
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 - l. 2022-2023 General Engineering - Project No. 0160-0459-0 - Invoice No. 0139533 - 09/15/22 - \$1,556.80.
 - m. 2019 Sewer Open Cut Repair Program - Project No. 0160-0413-0 - Invoice No. 0139687 - 09/16/22 - \$527.90.
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 - r. 2021 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0440 - Final Construction Pay Estimate - Insituform Technologies USA, LLC. - 09/15/22 - \$20,056.50.

2. Tokio Marine HCC - Insurance Claim Invoice - Claim No. 200913 - Claimant: Julie Nurse - 08/04/22 - \$15,000.00.

3. WCA Assessing - Invoice No. 09192022 - October 2022 - 09/19/22 - \$6,833.50.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 COMMUNICATIONS

Item 7A GROSSE POINTE SANTA CLAUS PARADE – GROSSE POINTE CHAMBER OF COMMERCE The Grosse Pointe Chamber of Commerce is asking the Grosse Pointe communities to participate in the Grosse Pointe Santa Claus Parade by making a contribution to the event. I recommend approving participation in the parade as a Jack-in-the-Box Sponsor in the amount of \$1,000.00 as in past years. For this sponsorship, the City’s name and logo will be on parade promotional marketing materials, a banner in the parade, the City’s name listed on the Chamber of Commerce Parade website, and participation in the Toyland Scavenger Hunt including toys to hand out and business listing on a map. This is a budgeted item in the City Council Community Relations Account No. 101-101-880.000.

Prerogative of the City Council to authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as a Jack-in-the-Box Sponsor, funds to be taken from Council Community Relations Account No. 101-101-880.000.

Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte
City Administrator

COUNCIL
09-19-22 – 092

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, SEPTEMBER 19, 2022, IN THE COUNCIL-
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

Also Present: Treasurer/Comptroller Murphy
City Attorney Morita
City Clerk Antolin
Assistant City Administrator Como
Director of Public Services Kowalski
Director of Public Safety Kosanke
City Engineer Lockwood

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

Catherine Dumke, Senior Citizens' Commission

Motion by Granger, seconded by Vaughn, that all items on the Consent Agenda be approved as presented.

- A. **Approval of Minutes**
 - 1. Council 09/12/22
 - 2. Committee-of-the-Whole 09/12/22
 - 3. Citizens' Recreation Commission (Unapproved) 09/13/22 with recommendation
 - 4. Senior Citizens Commission 07/16/19
 - 5. Tree Commission 06/01/22

B. Reports

- 1. August 2022 - Monthly Financial Report
- 2. August 2022 - Monthly Building Department Report (McKenna)

C. Bids/Proposals/Contracts

- 1. Wayne County Appraisal (WCA) Contract
 - a. Memo 09/13/22 - Treasurer/Comptroller/Assistant City Administrator
 - b. Proposed Assessment Contract
 - c. Committee-of-the-Whole Minutes Excerpt 09/12/22
- 2. Purchase: Public Safety Patrol Vehicle and Equipment
 - a. Memo 09/14/22 - Director of Public Safety
 - b. Letter 08/11/22 - Bill Campbell (Signature Ford)
 - c. Macomb County Bid Price
 - d. Quotes 09/06/22 - Canfield Equipment Service, Inc.
 - e. Quotes 08/25/22 - Majik Graphics, Inc.
- 3. Purchase: Mack Avenue Holiday Decorations (Snowflakes)
 - a. Memo 09/15/22 – Director of Public Services
 - b. Quote #W463 – Evangeline Specialties & Esco Signs
 - c. Committee-of-the-Whole Minutes Excerpt 09/12/22
- 4. Ahee Jewelry 75th Anniversary Donation – Parking Meters
 - a. Committee-of-the-Whole Minutes Excerpt 09/12/22

D. Proclamation

- 1. National Breast Cancer Awareness Month

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. DPW Bag Barn Addition - Project No. 0160-0442 - Pay Application No. 1 - Ashor Associates - 8/23/22 - \$49,808.33.
 - b. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0454 - Construction Pay Estimate No. 1 - Insituform Technologies USA, LLC - 09/07/22 - \$19,576.80.
 - c. Allard Reconstruction (Harper - Chester) - Project No. 0160-0433 - Construction Pay Estimate No. 5 - Florence Cement Company - 09/07/22 - \$87,090.52.
- 2. Dominion Voting Systems (DVS) – Election Equipment Warranties – Invoice No. DVS145675 – 08/03/22 - \$13,515.00.

COUNCIL
09-19-22 – 094

- 3. Hallahan & Associates, P.C. - Professional Services - Invoice No. 19866 - August 2022 - 09/02/22 - \$3,372.08.
- 4. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 09-06-22 - \$5,830.50.
- 5. Keller Thoma - Legal Services - Invoice No. 122588 - 09/01/22 - \$1,268.75.
- 6. Kitch Drutchas Wagner Valitutti & Sherbrook - Professional Services - Invoice No. 549639 - 08/25/22 - \$830.00.
- 7. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078111 - 09/12/22 - \$3,949.28.
- 8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 23 - 09/06/22 – \$2,898.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: None

Motion by Vaughn, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: None

Motion by Granger, seconded by Koester, that the City Council approve Anderson, Eckstein & Westrick, Inc.'s contracts regarding the 2022 Sidewalk Replacement Program and the 2022 Joint Sealing Program and to waive the Professional Liability Insurance requirements associated with these contracts.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
 No: None
 Absent: None

COUNCIL
09-19-22 – 095

Under New Business the following individual was heard:

- Councilmember Granger commented on a recent email regarding the sidewalk repair program. A milling program for the sidewalk repairs was discussed and a cost comparison is to be review.

Under Public Comment, no on wished to be heard.

Motion by Granger, seconded by Koester, to adjourn tonight’s meeting at 7:10 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

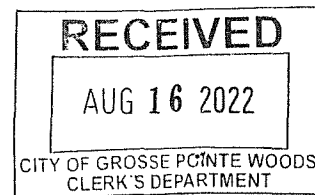
Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission Approved 9.14.22

Section , Item 2.

Beautification Advisory Commission
Lake Room – Grosse Pointe Woods Community Center
20025 Mack Plaza Dr., Grosse Pointe Woods
Meeting – August 10, 2022 – 7:00 p.m.



Present: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein
Excused: Casinelli, Champagne, Dengel, Romano, Schorer
Not Excused: none
Guest: Cheryl McCullough

Call to Order: The Meeting was called to order by Chair, McCarthy at 7:01 p.m.

Minutes: The July 13, 2022 minutes were distributed and reviewed.

Motion by Wettstein, seconded by R. Koester, to approve the July 13, 2022 minutes as presented.

Motion carried by the following vote:

Yes: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein
No: none
Excused: Casinelli, Champagne, Dengel, Romano, Schorer

Treasurer's Report: Snyder presented an update on the treasurer's report.

Motion by Hage, seconded by Arslanian, to approve the treasurers report as presented.

Motion carried by the following vote:

Yes: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein
No: none
Excused: Casinelli, Champagne, Dengel, Romano, Schorer

Chairperson's Report: no report

Awards Program: Wettstein provided update of awards program progress. 12 stakes ordered for this year's event.

Flower Sale: none

Council Report: no report

Old Business: McCarthy advised GPW city will visit an upcoming BAC meeting to review Roberts Rules.

New Business/Public Comment: McCarthy shared biographical sketch received from Cheryl McCullough.

Motion by R. Koester, seconded by Arslanian, to recommend the Mayoral appointment of Cheryl McCullough to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein
No: none
Excused: Casinelli, Champagne, Dengel, Romano, Schorer

Motion by R. Koester, seconded by Arslanian, to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Cheryl McCullough to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein
No: none
Excused: Casinelli, Champagne, Dengel, Romano, Schorer

Motion by R. Koester, seconded by Wettstein, to adjourn the Beautification Advisory Commission meeting at 7:39 p.m.

Motion carried by the following vote:

Yes: Arslanian, Elich, Dellario, Hage, McCarthy, R. Koester, Stewart, Snyder, Wettstein

No: none

Excused: Casinelli, Champagne, Dengel, Romano, Schorer

Respectfully submitted,
Jenelle Dellario

CITY OF GROSSE POINTE WOODS
MUNICIPAL COURT
MEMORANDUM

DATE: September 21, 2022
TO: Frank Schulte, City Administrator
FROM: Beth Miro, Court Administrator *Beth*
SUBJECT: Recording Clerk Agreement – Michele Stabile

RECEIVED
SEP 23 2022
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

I recommend that the Recording Clerk's Agreement (attached) for the FY 22/23 be approved. This is a budgeted item in the court's FY 22/23 budget, account number 101.136.818.000, in the amount of \$7,200.

Approved for Counsel Consideration:

Frank Schulte

Frank Schulte, City Administrator

Date: 9-22-22

Shawn Murphy

Shawn Murphy, Treasurer/Comptroller

Date: 9-23-22

AGREEMENT FOR COURT REPORTING SERVICES

This Agreement made and entered into this ____ day of _____, 2022 (effective July 1, 2022) by and between the CITY OF GROSSE POINTE WOODS, a Municipal Corporation hereinafter referred to as the “City” and MICHELE STABILE, 36016 Farmbrook, Clinton Township, Michigan 48035, hereinafter referred to as the “Contractor.”

IT IS MUTUALLY AGREED BY THE PARTIES AS FOLLOWS:

The City engages the Contractor to perform certain services as follows, all in accordance with the express terms and provisions hereof:

I. DESCRIPTION OF DUTIES:

- a. The Contractor agrees to perform the function of a licensed Certified Electronic Recorder for the Municipal Court of the City as assigned below:
 - i. All regularly scheduled Municipal Court sessions held on appropriate Wednesdays of each month.
 - ii. Jury and/or Bench trials.
 - iii. Preliminary hearings.
 - iv. Any other duties and assignments directed by the Court Clerk or the Municipal Judge.
 - v. Transcriptions of Court proceedings as requested utilizing the City’s BIS.

II. COMPENSATION:

- a. Municipal Court Sessions – Twenty Six Dollars and Seventy-Nine Cents (\$26.79) per hour for the first four (4) hours or less at Court sessions. Six Dollars and Sixty-Nine Cents (\$6.69) will be paid for each fifteen (15) minutes increment thereafter.
- b. Jury Trial, Bench Trial, and Preliminary Hearings/Exams – Twenty-Six Dollars and Seventy-Nine Cents (\$26.79) per hour for the first four (4) hours or less. Six Dollars and Sixty-Nine Cents (\$6.69) will be paid for each fifteen (15) minute increment thereafter.
- c. In the event that a transcript is ordered by the Court Clerk, the cost of said transcript shall be the applicable rate in effect at the time of the ordering of the transcript as billed by Macomb Count Court Reporters Inc. or Three Dollars and Seventy-Two Cents per page (\$3.72); whichever is greater.

The Contractor is required to submit monthly statements detailing the monetary obligations owed under this Agreement including Court sessions attended and hours of attendance.

III. MATERIALS:

The Contractor will be responsible for and complete the objectives of this Agreement with the use of her own materials and equipment (i.e. e-mail access, computer hardware and software, word processing software) and any other equipment necessary for the completion of her duties. The Contractor shall be responsible for her computer system to be compatible with BIS.

IV. ABSENCES:

When illness or unexpected emergency occurs, which prevents the Contractor from fulfilling the above duties, the Contractor is required to advise the Court Clerk or Deputy Court Clerk as soon as possible.

V. TERMINATION:

It is agreed that should termination of the above services be desired by either the City or the Contractor, the following shall be applicable:

- Two (2) months advance notice in writing is required;
- On June 30, 2023;
- Whichever occurs first.

VI. MISCELLANEOUS:

This agreement shall be interpreted pursuant to the Laws of the State of Michigan. Any dispute therein shall be adjudicated by arbitration using the American Arbitration Association Rules. No other agreements or understandings are either expressed or implied except contained herein.

It is agreed that any changes to this agreement shall only be effective if signed by the City Administrator/Acting City Administrator, and the Contractor.

This agreement is made and entered into the date and year as shown on page. It is effective July 1, 2022.

CONTRACTOR

CITY OF GROSSE POINTE WOODS

By: _____
Michele Stabile

By: _____
Frank Schulte
City Administrator

APPROVED:

Debra Walling
City Attorney
Dated: _____

MEMO 22-42

TO: Mayor and City Council

FROM: James Kowalski, Director of Public Services
Nicole Gerhart, Recreation Supervisor

DATE: September 8, 2022

SUBJECT: Fall Pickleball and Tennis Program at the Lake Front Park

In the past the City of Grosse Pointe Woods contracted with an outside instructor to run the tennis program at the Lake Front Park. Due to COVID the tennis program was canceled for the 2020 and 2021 seasons.

For the summer of 2022 the Parks and Recreation Department contracted with instructor Laura Digan for two sessions of tennis lessons and one session of pickleball lessons.

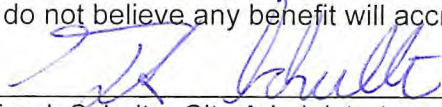
Due to high popularity of the summer programs, a fall session of tennis and pickleball lessons were added, with the instructor receiving 80% and the City receiving 20% of program of revenue.

Fall Session Registration				
Course	Registered Participants	Total Revenue	20% City Revenue	80% Instruction Revenue
Adult Tennis – Beginner	4	\$500.00	\$100.00	\$400.00
Adult Tennis – Beginner II	8	\$1,000.00	\$200.00	\$800.00
Adult Pickleball – Beginner	7	\$875.00	\$125.00	\$700.00
Adult Pickleball – Beginner II	16	\$2,075.00	\$415.00	\$1,660.00
Children’s Tennis – Beginner II	12	\$1,200.00	\$240.00	\$960.00
Total		\$5,650.00	\$1,080.00	\$4,520.00

The fall program generated \$5,650.00 in revenue in account #101-000-655.270.

The fall program expense was not budgeted item in the Fiscal Year 2022/2023 budget. It will require a budget amendment and transfer from account no. 101-000-699.000, Transfer from prior year Reserve Fund Balance into the Parks Contractual Services – Tennis account no. 101-774-818.107 in the amount of \$4,520.00.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



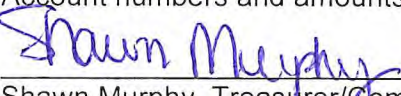
 Frank Schulte, City Administrator

9-29-22

 Date

Fund Certification:

Account numbers and amounts have been verified as presented.



 Shawn Murphy, Treasurer/Comptroller

9-29-22

 Date



CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: September 28, 2022

To: Mayor and Council

From: Frank Schulte, City Administrator *F.S.*

Subject: Recommendation – Printing Service

Compton Press Industries, Inc. has provided the city with a quote in the amount of \$10,681.95 to print the 2023 city calendar. This company has provided printing services for the city calendar since 2013 and their service has always been excellent. For this reason, administration believes there is not any benefit to seek further bids.

This is a budgeted item in the FY 22/23 budget. However, due to inflation and supply chain problems the paper industry has incurred several price increases. It will now require a budget amendment in the amount of \$2,000.00 from account 101-000-699.000 to account 101-172-818.000.

Administration recommends City Council approve the quote for \$10,681.95, which includes a \$2,000.00 budget amendment, for printing services for the 2023 city calendar by Compton Press Industries, Inc., 23079 Commerce Dr, Farmington Hills, MI 48335.

Approved for City Council consideration.

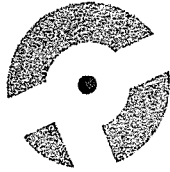
Fund Certification: Account numbers and amounts have been verified as presented.

Shawn Murphy

Shawn Murphy, Treasurer/Comptroller

9-29-22

Date



COMPTON

press industries

Quotation 37247

Date: 09/28/22

Frank Schulte
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pt Woods MI 48236-2397

Ship To:
 Mich.Web.- 11014 Qty. .
 GPW City Hall - 1650 Qty
 20025 Mack Plaza Dr. GPW

Our Truck

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
10758	Frank Schulte	313-343-2450			Larry Willis	Larry Willis
Quantity	Description				Unit Price	Price
	<i>Thank you for the opportunity.</i>					
	2022 Community Calendar/Booklet					
9,000	2022 Community Calendar - 36pp + cover (cover) Proofing Canon Hi-Res Digital Proof Plate CTP 40 Plate Paper Cover Coated 80# C.A. Gloss Cover Skid*** 11 x 17 White Print 4 Colors / 4 Colors CMYK + AQ. gloss coat two sides Cut To FinSz (8 Cuts/Sheet) Drill 1 Hole Bind BookMaker Fold+Stitch+Trim ByEach Boxes 11 x 17 MscHr Delivery				280.43/M	2,523.86
9,000	2022 Community Calendar - 36pp + cover (text) (9 orig) Proofing Canon Hi-Res Digital Proof Plate CTP 40 Plate Paper Text Coated 70# C.A. gloss*** 11 x 17 White Print 4 Colors / 4 Colors CMYK + OVERALLAQ. dull coat MscHr Ink				906.45/M	8,158.09

Terms	Subtotal	Shipping	Postage	Tax	Total
Net 30 Days	10,681.95	0.00	0.00	0.00	10,681.95

Sales tax and shipping charges additional where applicable.

MEMO 22-43

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *J.K.*

DATE: September 28, 2022

SUBJECT: Recommendation – Lake Front Park Pool Awning

The Grosse Pointe Woods Lake Front Pool deck currently has seven “funbrellas” and one “A-Frame” awning that provide shade and protection from the weather. Many residents have requested an additional “A-Frame” awning near the common sitting area (see attached map) used during swim lessons that would add more shade and protection from the weather.

Quotes were requested for the installation of a 12' X 40' “A-Frame” awning. Only one quote was received:

Belle Isle Awning	\$18,612.00.
J.C. Goss Company	No Quote Received
Royal Oak & Birmingham Awning, LLC	No Quote Received

Belle Isle Awning installed the other “A-Frame” awning currently at the pool and the awning at the municipal court, and their previous work has been satisfactory.

Therefore, I recommend the installation of a 12' X 40' “A-Frame” awning at the Lake Front Park pool deck by Belle Isle Awning, 13701 E. 9 Mile Road, Warren, MI 48089, in the amount of \$18,612.00. This item was included in the Fiscal Year 2022/2023 Budget in the Parks and Recreation account no. 101-774-977.000.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte

 Frank Schulte, City Administrator

9-29-22

 Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy

 Shawn Murphy, Treasurer/Comptroller

9-29-22

 Date



13701 East Nine Mile Road
 Warren, Michigan 48089
 586-294-6050 • 586-294-2487 Fax



www.BelleIsleAwning.com
 info@BelleIsleAwning.com

JOB SITE INFORMATION

Customer CITY OF GROSSE POINTE WOODS LAKESIDE PARK
 Job Site 2300 JEFFERSON
 City ST. CLAIR SHORES Zip 48080
 Cr/St _____
 Contact FRANK SCHULTE
 Phone 313-806-2509
 Mobile fschulte@gpwwi.us
 E-Mail JKOWALSKI@GPWWI.US

BILLING INFORMATION

Company _____
 Address _____
 City _____
 State _____ Zip _____
 Contact _____
 Phone _____
 Mobile _____
 E-Mail _____

AWNING SPECS

Fabric SUNBRELLA
 Color CAPTAIN NAVY 6046
 Trim CAPTAIN NAVY
 Color _____

TERMS
 Total SEE BELOW
 Deposit P.O.
 C.O.D. BALANCE
 Terms _____

DATES
 Date 9-7-2022
 Permit _____
 Delivery TBD

ORDER SPECIFICATIONS

2022 POOL AWNING QUOTE

A-FRAME AWNING, WELDED FRAME

- A) 10 X 40 \$15,790.00
- B) 10 X 45 \$17,770.00
- C) 12 X 40 \$18,612.00
- D) 12 X 45 \$20,935.00

MISC	LOT#	CUT	SEWN	PAINTED	INSTALLED	RACK
------	------	-----	------	---------	-----------	------

The following is not included and will result in an additional charge that is non-refundable: Permits, Drawings for permits, Engineering, Architect Seal Approval (processing involving the city if intended but denied). Customer agrees to hold Belle Isle Awning Company harmless for any damage or loss beyond the scope of the work set forth herein, including, but not limited to consequential damages for loss of use, loss of profit, loss of income, pain and suffering or any other incidental damages. It is agreed we retain Purchase Agency Security Interest pursuant to this UCC. We retain title to property until paid in full. It is further agreed until paid in full that the above awnings are the property of The Belle Isle Awning Company and may be reclaimed without court action. Final deliveries are subject to fees, strikes, labor unrest, lockouts, and conditions beyond our control. A service charge of 1.5% per month will be levied on the unpaid balance of all accounts unless otherwise specified in this contract. It is also agreed that there have been no verbal representations, promises or warranties made by The Belle Isle Awning Company staff or its agents which are not contained in this agreement. Any and all legal fees incurred during collection of an invoice shall be the responsibility of the purchaser.

ACCEPTED SUBJECT TO APPROVAL OF
 THE BELLE ISLE AWNING COMPANY

Frank Delaney

Salesperson

THIS ORDER IS PLACED WITH FULL KNOWLEDGE OF AGREEMENT
 HEREOF AND IS HEREBY AGREED TO

Customer Signature

MEMO 22-44

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *J.K.*
DATE: September 29, 2022
SUBJECT: Recommendation – Uniforms

Since 2009, JEM Industries, Inc. has been able to supply winter and summer uniforms to the Department of Public Works and Lake Front Park TPOAM union employees. They were the only company to place a bid in 2018 after an "Invitation to Bid" was forwarded to 102 companies. Due to the pandemic, there has been supply issues and JEM Industries is unable to provide pricing for the summer uniforms.

In order to stay within the budgeted amount for the fiscal year, the Department of Public Works requested information from Contractors Clothing Co. who other local communities use to purchase uniforms for their employees. Their service has been satisfactory.

Contractors Clothing Co. is able to provide quality winter and summer uniforms to the Department of Public Works and Lake Front Park TPOAM union employees with the ability for the employees to be able to try on samples as needed.

Full-time Public Works employees (excluding mechanics) shall receive an amount not to exceed \$500.00 every fiscal year, part-time Public Works employees (excluding mechanics) shall receive an amount not to exceed \$250.00 every fiscal year, and Public Works mechanics shall receive an amount not to exceed \$250.00 every fiscal year. The Public Works currently has 19 full-time employees, five part-time employees, and two mechanics. The total cost will be \$11,250.00 per fiscal year.

Therefore, I recommend to purchase winter and summer uniforms for the Department of Public Works and Lake Front Park TPOAM union employees from Contractors Clothing Co., 29350 John R. Rd., Madison Heights, MI 48071 in an amount of \$11,250.00. This is a budgeted item in the 2022/2023 fiscal year budget included in fringe benefit-clothing allowance accounts: 101-595-725.000 (\$3,000), 202-483-725.000 (\$1,375), 203-483-725.000 (\$1,375), 226-529-725.000 (\$500), 585-561-725.000 (\$500), 592-545-725.000 (\$4,000), and 640-860-725.000 (\$500).

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte

Frank Schulte, City Administrator

9-29-22

Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy

Shawn Murphy, Treasurer/Comptroller

9-29-22

Date



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 9, 2022
Project No: 0160-0458-0
Invoice No: 0139371

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0458-0 2022-2023 GIS MAINTENANCE
PURCHASE ORDER #22-47063
Professional Services from August 1, 2022 to August 28, 2022
Professional Personnel

	Hours	Rate	Amount	
BASE MAPS				
GRADUATE ENG/SUR/ARC				
MILLER, JEFFREY	3.00	90.20	270.60	
Creation/updates to voter precinct map				
GIS UPDATES				
ENGINEERING AIDE III				
KOWALCHICK, ANTHONY	6.00	75.60	453.60	
creat address layer for police				
KOWALCHICK, ANTHONY	2.50	75.60	189.00	
set up police map				
Totals	11.50		913.20	
Total Labor				913.20
Billing Limits	Current	Prior	To-Date	
Total Billings	913.20	793.76	1,706.96	
Limit			21,000.00	
Remaining			19,293.04	
		Total this Invoice		\$913.20

RECEIVED
SEP 26 2022
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 22-47063
592-537-977.000
OK - J.K.
SM 9/23/22
See memo 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 12, 2022
Project No: 0160-0442-0
Invoice No: 0139506

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0442-0 DPW BARN ADDITION

Professional Services from August 1, 2022 to August 28, 2022

Phase 02 CONTRACT ADMINISTRATION

Fee

Total Fee 3,500.00

Percent Complete

100.00

Total Earned

3,500.00

Previous Fee Billing

2,450.00

Current Fee Billing

1,050.00

Total Fee

1,050.00

Total this Phase

\$1,050.00

Total this Invoice

\$1,050.00

Outstanding Invoices

Number	Date	Balance
0138412	7/14/2022	1,750.00
0139125	8/16/2022	700.00
Total		2,450.00

pd 8/11/22
pd 9/14/22

OK to close.

P046811
#598-787-977.103
OK - J.K.

RECEIVED

SEP 26 2022

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

SM 9/23/22
See memo 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0433-0
Invoice No: 0139524

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0433-0 ALLARD RD RECON. CHESTER/HARPER (WCL)
PURCHASE ORDER #21-46705 - \$180,000.00
FOR: CONSTRUCTION OBSERVATION, CONTRACT ADMINISTRATION, SURVEY STAKING
Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	2.00	111.20	222.40	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	14.00	111.20	1,556.80	
TEAM LEADER	3.00	90.20	270.60	
ENGINEERING AIDE III	3.60	75.60	272.16	
CONSTRUCTION OBSERVATION				
TEAM LEADER	2.00	90.20	180.40	
ENGINEERING AIDE III	96.80	75.60	7,318.08	
Totals	121.40		9,820.44	
Total Labor				9,820.44

Billing Limits	Current	Prior	To-Date
Total Billings	9,820.44	160,017.25	169,837.69
Limit			180,000.00
Remaining			10,162.31
		Total this Invoice	\$9,820.44

P021-46705
 #202-451-974.201 \$ 392.82
 #202-451-975.310 \$ 196.41
 #203-451-974.201 \$ 392.82
 #203-451-975.310 \$ 491.02
 #203-451-977.803 \$ 5,794.06
 #592-537-975.401 \$ 2,553.31
 ok - J.K.
 sm 9/23/22 9/23/22

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0446-0
Invoice No: 0139525

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0446-0 VERNIER ROAD WATER MAIN REPLACEMENT

PURCHASE ORDER #21-46704 - \$217,000.00
FOR: CONTRACT AWARD, CONTRACT ADMINISTRATION

Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	2.00	111.20	222.40
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	3.50	111.20	389.20
TEAM LEADER	2.00	90.20	180.40
Totals	7.50		792.00
Total Labor			792.00

Billing Limits	Current	Prior	To-Date
Total Billings	792.00	54,164.34	54,956.34
Limit			217,000.00
Remaining			162,043.66
Total this Invoice			\$792.00

PO 21-46704
592-537-977.310
OK - J.K.
SM 9/23/22
8 9/23/22

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0449-0
Invoice No: 0139526

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0449-0 SEWER SYSTEM EVALUATION
PURCHASE ORDER #22-46947 - \$107,000.00
FOR: CONTRACT ADMIN., LEVEL SENSOR INSTALL PREP
Professional Services from August 1, 2022 to August 28, 2022

Phase 01 MONITORING EQUIP: SELECT, INSTALL, MAINT

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	13.50	111.20	1,501.20	
GIS UPDATES				
ENGINEERING AIDE III	17.20	75.60	1,300.32	
Totals	30.70		2,801.52	
Total Labor				2,801.52
				Total this Phase \$2,801.52

Billing Limits	Current	Prior	To-Date	
Total Billings	2,801.52	19,434.01	22,235.53	
Limit			107,000.00	
Remaining			84,764.47	
				Total this Invoice \$2,801.52

RECEIVED
SEP 26 2022
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

P022-46947
#592-537-818.000
o/c - J.K.
SM 9/23/22
SC 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
 Project No: 0160-0450-0
 Invoice No: 0139527

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0450-0 2022 MISC CONCRETE REPAIR PROGRAM
 PURCHASE ORDER #22-47268 - \$104,000.00
 FOR: CONTRACT ADMIN., MEASURING, MARKING PAVEMENT
Professional Services from August 1, 2022 to August 28, 2022

Fee				
Construction Cost	521,000.00			
Fee Percentage	5.00			
Total Fee	26,050.00			
Percent Complete	20.00	Total Earned	5,210.00	
		Previous Fee Billing	5,210.00	
		Current Fee Billing	0.00	
		Total Fee		0.00

Professional Personnel

	Hours	Rate	Amount	
PRINTS				
ENGINEERING AIDE TRAINEE	.10	43.70	4.37	
PRELIMINARY ENGINEERING				
TEAM LEADER	10.00	90.20	902.00	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.50	111.20	166.80	
GRADUATE ENG/SUR/ARC	6.00	90.20	541.20	
TEAM LEADER	1.00	90.20	90.20	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	18.80	75.60	1,421.28	
Totals	37.40		3,125.85	
Total Labor				3,125.85

Billing Limits	Current	Prior	To-Date
Total Billings	3,125.85	7,143.56	10,269.41
Limit			104,000.00
Remaining			93,730.59

Total this Invoice \$3,125.85

P047268
 #202-451-974.201
 ok - J.K.
 SM 9/23/22 SM 9/23/22

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0451-0
Invoice No: 0139528

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0451-0 2022 PAV'T JOINT & CRACK SEALING DIST 8
PURCHASE ORDER #22-47270 - \$10,000.00
FOR: CONTRACT ADMIN.

Professional Services from August 1, 2022 to August 28, 2022

Fee

Total Fee	8,000.00			
Percent Complete	25.00	Total Earned	2,000.00	
		Previous Fee Billing	2,000.00	
		Current Fee Billing	0.00	
		Total Fee		0.00

Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	.20	35.70	7.14	
PRINTS				
ENGINEERING AIDE TRAINEE	1.20	43.70	52.44	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	1.00	111.20	111.20	
GRADUATE ENG/SUR/ARC	3.50	90.20	315.70	
TEAM LEADER	4.00	90.20	360.80	
ENGINEERING AIDE III	.20	75.60	15.12	
MEETINGS				
TEAM LEADER	2.00	90.20	180.40	
Totals	12.10		1,042.80	
Total Labor				1,042.80

Billing Limits

	Current	Prior	To-Date
Total Billings	1,042.80	2,966.63	4,009.43
Limit			10,000.00
Remaining			5,990.57
		Total this Invoice	\$1,042.80

P022-47270
#202-451-975.310
OK-J,K
SM 9/23/22 & 9/29/22

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0452-0
Invoice No: 0139529

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0452-0 2022 SIDEWALK REPAIR PROGRAM DIST 8
PURCHASE ORDER #22-47267 - \$10,000.00
FOR: CONTRACT ADMIN.

Professional Services from August 1, 2022 to August 28, 2022

Fee			
Construction Cost	188,600.00		
Fee Percentage	4.24		
Total Fee	7,996.64		
Percent Complete	50.00	Total Earned	3,998.32
		Previous Fee Billing	3,998.32
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount	
PRINTS				
ENGINEERING AIDE I	.30	60.40	18.12	
CONTRACT ADMINISTRATION				
GRADUATE ENG/SUR/ARC	1.50	90.20	135.30	
Totals	1.80		153.42	
Total Labor				153.42

Billing Limits	Current	Prior	To-Date	
Total Billings	153.42	4,910.83	5,064.25	
Limit			10,000.00	
Remaining			4,935.75	
		Total this Invoice		\$153.42

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 47267
592-537-976.100
OK - J.K
SM 9/23/22
SC 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0453-0
Invoice No: 0139530

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0453-0 2022 SEWER CCTV INVESTIGATION
PURCHASE ORDER #22-47271 - \$25,000.00
FOR: CONTRACT ADMIN., CONSTRUCTION OBSERVATION, UPDATING GIS
Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
GRADUATE ENG/SUR/ARC	.50	90.20	45.10	
TEAM LEADER	2.00	90.20	180.40	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE II	6.70	66.90	448.23	
GIS UPDATES				
GRADUATE ENG/SUR/ARC	6.00	90.20	541.20	
ENGINEERING AIDE III	9.50	75.60	718.20	
Totals	24.70		1,933.13	
Total Labor				1,933.13

Billing Limits	Current	Prior	To-Date	
Total Billings	1,933.13	14,013.44	15,946.57	
Limit			25,000.00	
Remaining			9,053.43	
		Total this Invoice		\$1,933.13

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 47271
#592-537-975.004
OK - J.K
SM 9/23/22
SC 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
 Project No: 0160-0454-0
 Invoice No: 0139531

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0454-0 2022 SEWER REHAB BY FULL LENGTH CIPP LIN
 PURCHASE ORDER #22-47272 - \$45,200.00
 FOR: DESIGN, CONTRACT ADMIN., CONSTRUCTION OBSERVATION
Professional Services from August 1, 2022 to August 28, 2022

RECEIVED
 SEP 26 2022

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Fee				
Construction Cost	225,999.40			
Fee Percentage	7.34			
Total Fee	16,588.36			
Percent Complete	50.00	Total Earned	8,294.18	
		Previous Fee Billing	8,294.18	
		Current Fee Billing	0.00	
		Total Fee		0.00

Professional Personnel

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	.70	35.70	24.99	
PRINTS				
ENGINEERING AIDE I	.70	60.40	42.28	
ENGINEERING AIDE TRAINEE	.10	43.70	4.37	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	1.50	111.20	166.80	
LICENSED ENG/SUR/ARC	3.50	111.20	389.20	
GRADUATE ENG/SUR/ARC	3.50	90.20	315.70	
TEAM LEADER	2.50	90.20	225.50	
MEETINGS				
GRADUATE ENG/SUR/ARC	1.50	90.20	135.30	
TEAM LEADER	2.00	90.20	180.40	
CONSTRUCTION OBSERVATION				
TEAM LEADER	1.00	90.20	90.20	
Totals	17.00		1,574.74	
Total Labor				1,574.74

Billing Limits	Current	Prior	To-Date
Total Billings	1,574.74	9,977.49	11,552.23
Limit			45,200.00
Remaining			33,647.77

Total this Invoice \$1,574.74

PO 22-47272
 #592-537-976-001
 OK - J.K SM 9/23/22 SC 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0456-0
Invoice No: 0139532

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0456-0 HAMPTON RD WATERMAIN & RESURF(MACK/MARTE)
PURCHASE ORDER #22-47265 - \$104,500.00

Professional Services from August 1, 2022 to August 28, 2022

Fee

Construction Cost 1,833,000.00
Fee Percentage 5.70
Total Fee 104,481.00

Percent Complete 25.00
Total Earned 26,120.25
Previous Fee Billing 15,672.15
Current Fee Billing 10,448.10
Total Fee 10,448.10

Billing Limits

	Current	Prior	To-Date
Total Billings	10,448.10	15,672.15	26,120.25
Limit			104,500.00
Remaining			78,379.75

Total this Invoice \$10,448.10

RECEIVED
SEP 26 2022
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 22-47265
202-451-977.803
OK - J.K.
SM 9/23/22
SL 9/23/22

Hampton Water Main & Resurfacing - Mack to Marter
AEW Project No. 0160-0456
Summary of Time Spent for Design, Specification, Bidding
and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	1.7	CAD Oversight
BIGELOW, JUSTICE	9	Survey
BIRKETT, CHRISTOPHER	3.5	Survey
BOVE, JULIA	49	Survey
CARPENTER, AARON	14.5	Survey
COBBS, CHRISTIAN	50.5	Survey
DE OLIVEIRA, ROSANA	42.7	CAD
GAYESKI JR., JOSEPH	20.5	Survey Oversight, Project Setup
KAFERLE, JARED	11	Survey
KOWALCHICK, ANTHONY	5.7	GIS
SCHWARTZ, JOSEPH	8	Survey
TRUAX, MICHAEL	7	Survey Oversight
WILBERDING, ROSS	12	Design
	235.1	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 15, 2022
Project No: 0160-0459-0
Invoice No: 0139533

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

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SEP 26 2022

Project 0160-0459-0 2022-2023 GENERAL ENGINEERING
PURCHASE ORDER #22-47065 - \$15,000.00
Professional Services from August 1, 2022 to August 28, 2022
Professional Personnel

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

	Hours	Rate	Amount
STRUCTURAL			
SENIOR PROJECT ENGINEER			
ZAUEL, KEVIN	1.50	111.20	166.80
LFP sun shade discussions			
GENERAL			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	1.00	111.20	111.20
GLWA evaluation			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.00	111.20	111.20
Reviewing recommendation letters			
WILBERDING, ROSS	3.50	111.20	389.20
Attending Wayne County FAC meeting on behalf of GPW			
WILBERDING, ROSS	.50	111.20	55.60
Coordination for Generator Access to AT&T			
WILBERDING, ROSS	.50	111.20	55.60
Corr. re: power testing for Generator for AT&T			
WILBERDING, ROSS	.50	111.20	55.60
Corr. with EGLE re: A&P Grant			
WILBERDING, ROSS	4.00	111.20	444.80
project update meeting agenda. Engineering Update Meeting. GLWA contract negotiation meeting			
WILBERDING, ROSS	1.50	111.20	166.80
Sorting out pay estimates through FY22 end			
Totals	14.00		1,556.80
Total Labor			1,556.80

Billing Limits	Current	Prior	To-Date
Total Billings	1,556.80	278.00	1,834.80
Limit			15,000.00
Remaining			13,165.20

Total this Invoice \$1,556.80

P022-47065
#101-441-818.000 \$ 518.93
#101-444-818.000 \$ 518.93
#592-537-818.000 \$ 518.94

OK - J.K. SM 9/23/22 88 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 16, 2022
Project No: 0160-0413-0
Invoice No: 0139687

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0413-0 2019 SEWER OPEN CUT REPAIR PROGRAM
FOR: IDR AND QUANTITY REVIEW FOR PAY ESTIMATE, CONCRETE AND RESTORATION INSPECTION
P.O. 19-45637 - (106,000)

Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	2.50	90.20	225.50
ENGINEERING AIDE III	4.00	75.60	302.40
Totals	6.50		527.90
Total Labor			527.90

Billing Limits	Current	Prior	To-Date
Total Billings	527.90	101,052.75	101,580.65
Limit			106,000.00
Remaining			4,419.35
		Total this Invoice	\$527.90

Outstanding Invoices

Number	Date	Balance
0139223	8/19/2022	1,012.40
Total		1,012.40

pd 9/14/22

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

*PO 19-45637
592-537-976.001
OK - J.K
SM 9/23/22
See memo 9/23/22*



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 16, 2022
Project No: 0160-0430-0
Invoice No: 0139688

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT
FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION
PURCHASE ORDER #20-46059
Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	2.00	90.20	180.40
TEAM LEADER	3.00	90.20	270.60
ENGINEERING AIDE III	.50	75.60	37.80
Totals	5.50		488.80
Total Labor			488.80

Billing Limits	Current	Prior	To-Date
Total Billings	488.80	110,810.62	111,299.42
Limit			175,000.00
Remaining			63,700.58
		Total this Invoice	\$488.80

Outstanding Invoices

Number	Date	Balance
0139225	8/19/2022	128.00
Total		128.00

pd 9/14/22

RECEIVED

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

*PO 20-46059
592-537-976.001
OK - J.K*

*SM 9/23/22
Duo 9/23/22*



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 16, 2022
Project No: 0160-0435-0
Invoice No: 0139689

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0435-0 2021 MISC. CONCRETE REPAIR

P.O. 21-46682

FOR: CONSTRUCTION INSPECTION AND ADMINISTRATION

Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	1.50	90.20	135.30
ENGINEERING AIDE III	2.00	75.60	151.20
Totals	3.50		286.50
Total Labor			286.50

Billing Limits	Current	Prior	To-Date
Total Billings	286.50	82,133.70	82,420.20
Limit			109,000.00
Remaining			26,579.80
		Total this Invoice	\$286.50

Outstanding Invoices

Number	Date	Balance
0139226	8/19/2022	983.56
Total		983.56

pd 9/14/22

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 21-46682
202-451-974.201 \$ 65.90
203-451-974.201 \$ 42.96
585-561-978.300 \$ 111.74
592-537-975.401 \$ 65.90
OK - J.K
SM 9/23/22
Sue Conzo 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

September 16, 2022
Project No: 0160-0440-0
Invoice No: 0139690

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0440-0 2021 SEWER REHAB. BY FCIPP
PURCHASE ORDER #21-46701
FOR: CONSTRUCTION OBSERVATION AND ADMINISTRATION
Professional Services from August 1, 2022 to August 28, 2022

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	2.00	90.20	180.40	
ENGINEERING AIDE III	.50	75.60	37.80	
Totals	2.50		218.20	
Total Labor				218.20

Billing Limits	Current	Prior	To-Date	
Total Billings	218.20	35,100.88	35,319.08	
Limit			41,000.00	
Remaining			5,680.92	
		Total this Invoice		\$218.20

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 21-46701
592-537-976.001
OK - J.K
SM 9/23/22
See Comd 9/23/22



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
51301 Schoenherr Road, Snelby Township, MI 48315
586.726.1234 | www.aewinc.com

September 22, 2022

Shawn Murphy
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Reference: 2021 Sewer Cleaning and CCTV Investigation
City of Grosse Pointe Woods
AEW Project No. 0160-0438

Dear Ms. Murphy:

Enclosed please find the Final Construction Pay Estimate, along with Sworn Statement and Consent of Surety for the above referenced project. For work performed through June 30, 2022, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$9,118.75** to Corby Energy Services, Inc., 6001 Schooner Drive, Belleville, MI 48112.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Josh Freeman, Corby Energy Services, Inc.
Jacob Martin, Corby Energy Services, Inc.

PO 46708
592-537-975-005
OK - J.K.
SM 9/23/22

FJ 21-22 VE JE
85
Reversed Oct. #42

Sue Como 9/23/22



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/21/2022 11:00 AM

FieldManager 5.3c

Contract: .0160-0438, 2021 Sewer Cleaning and CCTV Investigation

Estimate No. 4	Estimate Date 6/30/2022	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 2/18/2022		Construction Started Date	Prime Contractor Corby Energy Services, Inc. PO Box 970 Belleville MI 48112-0970	
Comments Current Contract Amount: #206,901.23 % Completed: 100%				

Item Usage Summary

Project: 0160-0438, 2021 Sewer Cleaning and CCTV Investigation
Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Deliverables	LS	8267051	0140	0140	SA	001	1.000	2,500.00	\$2,500.00
Subtotal for Category 0000:									<u>\$2,500.00</u>
Subtotal for Project 0160-0438:									<u>\$2,500.00</u>
Total Estimated Item Payment:									<u>\$2,500.00</u>

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				<u>\$0</u>

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0438, 2021 Sewer Cleaning and CCTV Investigation	0004	\$2,500.00	\$0.00	\$2,500.00
Voucher Total:				<u>\$2,500.00</u>



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/21/2022 11:00 AM

FieldManager 5.3c

Summary

Current Voucher Total:	\$2,500.00	Earnings to date:	\$206,901.23
-Current Retainage:	(\$6,618.75)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$9,118.75	Net Earnings to date:	\$206,901.23
		- Payments to date:	\$197,782.48
		Net Earnings this period:	\$9,118.75

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank Varicalli
C4D47CC8034F4D4

 Frank D. Varicalli, AEW, Inc.

[Signature]

 Corby Energy Services, Inc.

09/22/2022

 (Date)

9/22/22

 (Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

9/21/2022 11:00 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0438, 2021 Sewer Cleaning and CCTV Investigation

Project: 0160-0438, 2021 Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Setup Expense (3% Maximum)	1027051	1.000	LS		1.000	1.000	100%	3,000.00000	\$3,000.00
0010	_ Cleaning 06 - 12 inch Combined Sewers	4027001	18,359.300	Ft		18,359.300	18,359.300	100%	1.50000	\$27,538.95
0015	_ Cleaning 15 - 21 inch Combined Sewers	4027001	21,364.900	Ft		21,364.900	21,364.900	100%	1.75000	\$37,388.58
0020	_ Cleaning 24 - 36 inch Combined Sewers	4027001	4,373.700	Ft		4,373.700	4,373.700	100%	2.00000	\$8,747.40
0025	_ Cleaning 42 - 48 inch Combined Sewers	4027001	2,536.000	Ft		2,536.000	2,536.000	100%	2.50000	\$6,340.00
0030	_ Final TV Investigation and Log, 06 - 12 inch Combined Sewers	4027001	18,359.300	Ft		18,359.300	18,359.300	100%	1.50000	\$27,538.95
0035	_ Final TV Investigation and Log, 15 - 21 inch Combined Sewers	4027001	21,364.900	Ft		21,364.900	21,364.900	100%	1.50000	\$32,047.35
0040	_ Final TV Investigation and Log, 24 - 36 inch Combined Sewers	4027001	4,677.700	Ft		4,677.700	4,677.700	100%	1.50000	\$7,016.55
0045	_ Final TV Investigation and Log, 42 - 48 inch Combined Sewers	4027001	2,536.000	Ft		2,536.000	2,536.000	100%	2.00000	\$5,072.00
0050	_ Final TV Investigation and Log, 54 inch Storm Sewers	4027001	1,102.000	Ft		1,102.000	1,102.000	100%	3.00000	\$3,306.00
0055	_ Final TV Investigation and Log, 60 inch Storm Sewers	4027001	0.000	Ft		0.000			3.00000	
0060	_ Final TV Investigation and Log, 72 inch Storm Sewers (Man Entry)	4027001	0.000	Ft		0.000			5.00000	
0065	_ Heavy Cleaning 06 - 12 inch Combined Sewers	4027001	9,828.500	Ft		9,828.500	9,828.500	100%	1.00000	\$9,828.50
0070	_ Heavy Cleaning 15 - 21 inch Combined Sewers	4027001	10,047.600	Ft		10,047.600	10,047.600	100%	1.00000	\$10,047.60
0075	_ Heavy Cleaning 24 - 36 inch Combined Sewers	4027001	1,992.000	Ft		1,992.000	1,992.000	100%	1.00000	\$1,992.00
0080	_ Heavy Cleaning 42 - 48 inch Combined Sewers	4027001	1,677.300	Ft		1,677.300	1,677.300	100%	1.00000	\$1,677.30
0085	_ Mineral Deposit, Rem	4027050	148.000	Ea		148.000	148.000	100%	25.00000	\$3,700.00
0090	_ Cutting Service Lead Protrusions	4037050	0.000	Ea		0.000			50.00000	
0095	_ Traffic Control, Major Street	8127051	0.000	LS		0.000			7,500.00000	
0100	_ Traffic Control, Minor Street	8127051	1.000	LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0105	_ Extra Heavy Cleaning	8167040	17.000	Hr		17.000	17.000	100%	325.00000	\$5,525.00

Contract: .0160-0438

Estimate: 4

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 4

9/21/2022 11:00 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0438, 2021 Sewer Cleaning and CCTV Investigation

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0110	_ Deliverables	8267051	0.000	LS		0.000			2,500.00000	
0115	_ Cleaning 39 inch Combined Sewers	4027001	726.200	Ft		726.200	726.200	100%	2.25000	\$1,633.95
0120	_ Heavy Cleaning 39-inch Combined Sewers	4027001	526.800	Ft		526.800	526.800	100%	1.00000	\$526.80
0125	_ Final TV Investigation and Log, 39-inch Combined Sewers	4027001	726.200	Ft		726.200	726.200	100%	1.50000	\$1,089.30
0130	_ Final TV Investigation and Log, 63 inch Storm Sewers	4027001	524.700	Ft		524.700	524.700	100%	5.00000	\$2,623.50
0135	_ Final TV Investigation and Log, 66 inch Storm Sewers	4027001	552.300	Ft		552.300	552.300	100%	5.00000	\$2,761.50
0140	_ Deliverables	8267051	1.000	LS	1.000	1.000	1.000	100%	2,500.00000	\$2,500.00

Subtotal for Category 0000: 206901.23

Subtotal for Project 0160-0438: 206901.23

Percentage of Contract Completed(curr): 100%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$2,500.00

Total Amount Earned To Date: \$206,901.23

Form 733 10-2001

SWORN STATEMENT

STATE OF MICHIGAN }
COUNTY OF Wayne } SS

Jacob Martin, being duly sworn, deposes and

says

that Corby Energy Services, Inc is the contractor/subcontractor for an improvement to the following described real property situated in Wayne County, Michigan, described as follows:

Contract: 0160-0438, 2021 Sewer Cleaning and CCTV Investigation

(Insert legal description of property)

That the following is a statement of each subcontractor and supplier and laborer, for which labor the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor/subcontractor has contracted/subcontracted for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

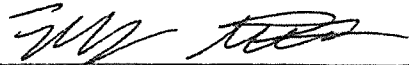
Name of Subcontractor, Supplier or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Balance to Complete (Optional)	Amount of Laborer Wages Due but Unpaid	Amount of Laborer Fringe Benefits and Withholdings Due but Unpaid

(Some columns are not applicable to all persons listed.)

That the contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above.

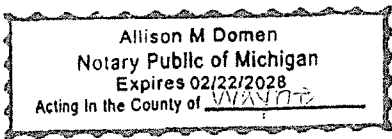
Deponent further says that he or she makes the foregoing statement as the contractor/subcontractor or as _____ of the contractor/subcontractor for the purpose of representing to the owner or lessee of the above-described premises and his or her agents that the above-described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above, and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE-DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING, OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

Jacob Martin 
(Deponent)

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT, IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

Subscribed and sworn to before me this 22 day of September, 2022.



Notary Public Allison M Domen
Livingsston County, Michigan
My Commission Expires February 22, 2028

CONSENT OF SURETY COMPANY TO FINAL PAYMENT
AIA DOCUMENT G707

Owner
Architect
Contractor
Surety
Other

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Bond No. 107458116

PROJECT: 2021 Sewer Cleaning and CCTV Investigation
(name, address)

TO: (Owner)
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

ARCHITECT'S PROJECT NO:
CONTRACT FOR: Contract Bond

CONTRACT DATE: 8/2/2021

CONTRACTOR:
Corby Energy Services Inc.
6001 Schooner
Belleville, MI 48112

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

Travelers Casualty and Surety Company of America
1441 W Long Lake Rd, Suite 300
Troy, MI 48098

, SURETY COMPANY

on bond of (here insert name and address of Contractor)

Corby Energy Services Inc.
6001 Schooner
Belleville, MI 48112

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

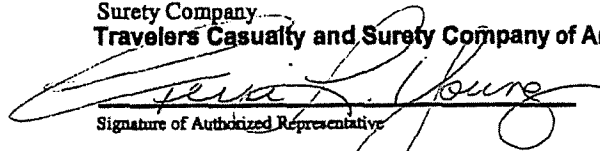
, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this

21st day of **September, 2022**

Surety Company
Travelers Casualty and Surety Company of America



Signature of Authorized Representative

Terri L. Young, Attorney-in-Fact

Title

Attest: 
(Seal):

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Terri L. Young of FARMINGTON HILLS, Michigan, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

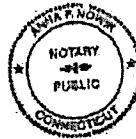
City of Hartford ss.

By: [Signature]
Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



[Signature]
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 21st day of September, 2022



[Signature]
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

RECEIVED

September 15, 2022

SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2021 Sewer Rehabilitation by Full Length C.I.P.P. Lining
City of Grosse Pointe Woods
AEW Project No. 0160-0440

Dear Mrs. Murphy:

Enclosed please find the Final Construction Pay Estimate, along with the Consent of Surety and Sworn Statement for the above referenced project. For work performed through June 30, 2022, we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$20,056.50** to Insituform Technologies USA, LLC, 17988 Edison Ave. Chesterfield, MO 63005.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Ursula Youngblood, Insituform Technologies USA, LLC
Matt Brinkoetter, Insituform Technologies USA, LLC

P 046703
592-537-976.002
ok - J.R.
SM 9/23/22
SC 9/23/22
Fy 21-22 VE JE # 8071
Rev. Oct. JE # 41



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/24/2022 9:27 AM

FieldManager 5.3c

Contract: .0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining

Estimate No. 3	Estimate Date 6/30/2022	Entered By Michelle Ankawi	Estimate Type Final	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed 6/2/2022		Construction Started Date 9/27/2021	Prime Contractor Insituform Technologies USA, LLC 17988 Edison Ave Chesterfield MO 63005-3700	
Comments Current Contract Amount: \$211,299.63 % Completed: 100%				

Item Usage Summary

Project: 0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Sewer, Pre-Construction, Clean and CCTV, 18 inch	Ft	4027001	0075	0075	00	000	1.000	6.70	\$6.70
_ Sewer, Pre-Construction, Clean and CCTV, 21 inch	Ft	4027001	0080	0080	00	000	628.000	10.40	\$6,531.20
_ Lateral, Reinstale	Ea	4027050	0090	0090	00	000	1.000	72.50	\$72.50
_ Mineral Deposit, Rem	Ea	4027050	0095	0095	00	000	27.000	30.50	\$823.50
_ Cutting Service Lead- Protrusions	Ea	4037050	0100	0100	00	000	5.000	61.10	\$305.50
_ Deliverables	LS	8267051	0110	0110	00	000	1.000	2,317.10	\$2,317.10
Subtotal for Category 0000:									\$10,056.50
Subtotal for Project 0160-0440:									\$10,056.50
Total Estimated Item Payment:									\$10,056.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining	0003	\$10,056.50	\$0.00	\$10,056.50
Voucher Total:				\$10,056.50



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

8/24/2022 9:27 AM
FieldManager 5.3c

Summary

Current Voucher Total:	\$10,056.50	Earnings to date:	\$211,299.63
-Current Retainage:	(\$10,000.00)	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$20,056.50	Net Earnings to date:	\$211,299.63
		- Payments to date:	\$191,243.13
		Net Earnings this period:	\$20,056.50

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank Varicalli

09/16/2022

Frank D. Varicalli, AEW, Inc.

(Date)

Matt Brinkoetter

9.8.22

Insituform Technologies USA, LLC

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

Anderson, Eckstein and Westrick, Inc.

8/24/2022 9:27 AM

FieldManager 5.3c

Contract: .0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining

Project: 0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Setup Expense (3% Maximum)	1027051	1.000	LS		1.000	1.000	100%	8,809.40000	\$8,809.40
0010	_ Sewer, CIPP, 08 inch, Full Length	4027001	810.100	Ft		810.100	810.100	100%	27.80000	\$22,520.78
0015	_ Sewer, CIPP, 12 inch, Full Length	4027001	489.000	Ft		489.000	489.000	100%	37.00000	\$18,093.00
0020	_ Sewer, CIPP, 15 inch, Full Length	4027001	1,319.100	Ft		1,319.100	1,319.100	100%	42.30000	\$55,797.93
0025	_ Sewer, CIPP, 18 inch, Full Length	4027001	615.000	Ft		615.000	615.000	100%	58.20000	\$35,793.00
0030	_ Sewer, CIPP, 21 inch, Full Length	4027001	314.000	Ft		314.000	314.000	100%	73.20000	\$22,984.80
0035	_ Sewer, Post-Construction, CCTV, 08 inch	4027001	810.100	Ft		810.100	810.100	100%	0.50000	\$405.05
0040	_ Sewer, Post-Construction, CCTV, 12 inch	4027001	489.000	Ft		489.000	489.000	100%	0.50000	\$244.50
0045	_ Sewer, Post-Construction, CCTV, 15 inch	4027001	1,319.100	Ft		1,319.100	1,319.100	100%	0.70000	\$923.37
0050	_ Sewer, Post-Construction, CCTV, 18 inch	4027001	615.000	Ft		615.000	615.000	100%	0.50000	\$307.50
0055	_ Sewer, Post-Construction, CCTV, 21 inch	4027001	314.000	Ft		314.000	314.000	100%	0.50000	\$157.00
0060	_ Sewer, Pre-Construction, Clean and CCTV, 08 inch	4027001	835.000	Ft		835.000	835.000	100%	4.60000	\$3,841.00
0065	_ Sewer, Pre-Construction, Clean and CCTV, 12 inch	4027001	498.000	Ft		498.000	498.000	100%	5.20000	\$2,589.60
0070	_ Sewer, Pre-Construction, Clean and CCTV, 15 inch	4027001	1,357.000	Ft		1,357.000	1,357.000	100%	5.50000	\$7,463.50
0075	_ Sewer, Pre-Construction, Clean and CCTV, 18 inch	4027001	616.000	Ft	1.000	616.000	616.000	100%	6.70000	\$4,127.20
0080	_ Sewer, Pre-Construction, Clean and CCTV, 21 inch	4027001	942.000	Ft	628.000	942.000	942.000	100%	10.40000	\$9,796.80
0085	_ Lateral, Preparation	4027050	5.000	Ea		5.000	5.000	100%	61.10000	\$305.50
0090	_ Lateral, Reinstate	4027050	74.000	Ea	1.000	74.000	74.000	100%	72.50000	\$5,365.00
0095	_ Mineral Deposit, Rem	4027050	39.000	Ea	27.000	39.000	39.000	100%	30.50000	\$1,189.50
0100	_ Cutting Service Lead Protrusions	4037050	21.000	Ea	5.000	21.000	21.000	100%	61.10000	\$1,283.10
0105	_ Traffic Maintenance and Control	8127051	1.000	LS		1.000	1.000	100%	6,985.00000	\$6,985.00

Contract: .0160-0440

Estimate: 3

Page 1 of 2



Construction Pay Estimate Amount Balance Report

Estimate: 3

8/24/2022 9:27 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0440, 2021 Sewer Rehabilitation by Full Length CIPP Lining

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0110	_ Deliverables	8267051	1.000	LS	1.000	1.000	1.000	100%	2,317.10000	\$2,317.10
Subtotal for Category 0000:										<u>211299.63</u>
Subtotal for Project 0160-0440:										<u>211299.63</u>

Percentage of Contract Completed(curr): 100%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$10,056.50

Total Amount Earned To Date: \$211,299.63

SWORN STATEMENT

STATE OF MICHIGAN)
) ss.
 COUNTY OF Livingston)

MAT BLANKETTER, being duly sworn, deposes and says: That Insituform Technologies, USA LLC. is a/the (contractor)(subcontractor)(supplier) for an improvement to the following described real property situated in Wayne County, Michigan, described as follows: Grasse Pointe Woods (200) Sanitary Sewer Rehab

That the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (contractor)(subcontractor)(supplier) has (contracted)(subcontracted)(supplied material)(supplied labor) for performance under the contract with the owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

Name, address and telephone number of Subcontractor, Supplier, or Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owng	Balance to Complete	Amount of Laborer Wages Due But Unpaid	Retention	Amount of Laborer Fringe Benefits and Withholdings Due But Unpaid
<u>Pipeline Management</u> <u>2673 E Maple Road</u> <u>Milford, MI 48381</u> <u>9478</u>	<u>PIPE REEP</u>	<u>925,557.75</u>	<u>925,557.75</u>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS								

That the contractor has not procured material from, or subcontracted with, any person other than those set forth on the reverse side and owes no money for the improvement other than the sums set forth on the reverse side.

Deponent further says that he or she makes the foregoing statement as the (contractor)(subcontractor)(supplier) or as of the (contractor)(subcontractor)(supplier) for the purposes of representing to the owner or lessee of the premises described on the reverse side and his or her agents that the property described on the reverse side is free from claims of construction liens, or the possibility of construction liens, except as specially set forth on the reverse side hereof and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1109 of the Michigan Compiled Laws.

WARNING TO OWNER: AN OWNER OR LESSEE OF THE PROPERTY DESCRIBED ON THE REVERSE SIDE HEREOF MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO SECTION 109 OF THE CONSTRUCTION LIEN ACT TO THE DESIGNEE OR TO THE OWNER OR LESSEE IF THE DESIGNEE IS NOT NAMED OR HAS DIED.

"ON RECEIPT OF THIS SWORN STATEMENT, THE OWNER OR LESSEE, OR THE OWNER'S OR LESSEE'S DESIGNEE, MUST GIVE NOTICE OF ITS RECEIPT, EITHER IN WRITING, BY TELEPHONE, OR PERSONALLY, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING UNDER SECTION 109 OR, IF A NOTICE OF FURNISHING IS EXCUSED UNDER SECTION 108 OR 108A, TO EACH SUBCONTRACTOR, SUPPLIER, AND LABORER NAMED IN THE SWORN STATEMENT. IF A SUBCONTRACTOR, SUPPLIER, OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR WHO IS NAMED IN THE SWORN STATEMENT MAKES A REQUEST, THE OWNER, LESSEE, OR DESIGNEE SHALL PROVIDE THE REQUESTER A COPY OF THE SWORN STATEMENT WITHIN 10 BUSINESS DAYS AFTER RECEIVING THE REQUEST."

WARNING TO DEPONENT: A PERSON, WHO WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED IN SECTION 110 OF THE CONSTRUCTION LIEN ACT, ACT NO. 497 OF THE PUBLIC ACTS OF 1980, AS AMENDED, BEING SECTION 570.1110 OF THE MICHIGAN COMPILED LAWS.

MAT BLANKETTER
 (Deponent)
 Subscribed and sworn to before me this 12 day of September, 2022.

Kelly Dzmelyk
 Notary Public
 Livingston County, Michigan

My commission expires: Jan 25 2027
 Acting In Livingston County

KELLY DZMELYK
 Notary Public - State of Michigan
 County of Livingston
 My Commission Expires Jan 25, 2027
 Acting in the County of Livingston

**CONSENT OF SURETY
TO FINAL PAYMENT**
AIA DOCUMENT G707

OWNER _____
ARCHITECT _____
CONTRACTOR _____
SURETY _____
OTHER _____

(Instructions on reverse side)

Bond No. 107468749

TO (OWNER)

(Name and address)

ARCHITECT'S PROJECT NO:

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Contract For:

Contract Date: August 2, 2021

PROJECT:

(Name and address)

2021 Sanitary Sewer Rehabilitation by Full Length CIPP Lining - AEW Project No. 0160-0440

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

(here insert name and address of Surety)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

, SURETY,

on bond of

(here insert name and address of Contractor)

Insituform Technologies USA, LLC
580 Goddard Avenue
Chesterfield, MO 63005

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to

(here insert name and address of Owner)

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF, the Surety Company has hereunto set its hand this 08 day of September, 2022.
(Insert in writing the month following by the numeric date and year)

Travelers Casualty and Surety Company of America
Surety Company (seal)

Attest: Donna Robson

Donna Robson, Witness

By: Andrew P. Thome

Andrew P. Thome, Attorney-in-Fact

**State of Missouri
County of St. Louis**

On 09/08/2022, before me, a Notary Public in and for said County and State, residing herein, duly commissioned and sworn, personally appeared **Andrew P. Thome** known to me to be Attorney-In-Fact of

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

a corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.



Donna Robson, Notary Public

DONNA ROBSON
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
COMMISSIONED FOR ST. CHARLES COUNTY
MY COMMISSION EXPIRES JUN. 21, 2025
ID #17367942

My Commission Expires: _____



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **ANDREW P THOME** of **CHESTERFIELD**, Missouri, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

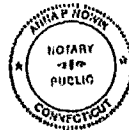
City of Hartford ss.

By: *Robert L. Raney*
Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 08 day of September, 2022.



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



**TOKIOMARINE
HCC**

Tokio Marine HCC - Public Risk Group
1700 Opdyke Court, Auburn Hills, Michigan 48326
main 248 371 3100 / 800 225 6561 facsimile 248 371 3091

INVOICE

Date: August 4, 2022
To: City Of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pte Woods, MI 48236

Claim #: 200913
Bottomline Code: MI6-200913
Carrier: U.S. Specialty Insurance Company
Terms: Due within 30 days

Insured: City Of Grosse Pointe Woods
Policy # /Eff. Date: PKG81510016 / October 1, 2020
Date of Loss: June 24, 2021
Claimant: Nurse, Julie

Loss Description: Nurse; trip and fall on excessively elevated sidewalk in front of 1585 Brys Avenue causing injury.
Deductible Information: Please be advised that the above-referenced policy has a \$15,000.00 deductible applicable to the coverage under this claim. The deductible applies to both loss and expense (i.e., defense) payments. To date, we have incurred loss and expense payments of \$107,326.50. At this time, we are requesting reimbursement of \$15,000.00 under your deductible for the handling of this

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Billing Item: (Deductible Recovery)	<u>Amount</u>
Invoice Total	\$15,000.00

Remit Payment To:
Tokio Marine HCC – Public Risk Group
1700 Opdyke Court
Auburn Hills, MI 48326
Attn: Claim 200913 / John Galvano

Copy to: THE STEVENSON COMPANY
Questions Regarding This Invoice: Contact John Galvano at 248-371-3134 or Main Office: 800-225-6561

10124082000
Sm 9/23/22
F.S. 9-23-22



September 19, 2022

Invoice 09192022

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

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SEP 26 2022

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

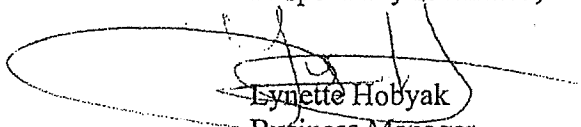
RE: October 2022 Services

For contract assessing services rendered:

Contract Fee (\$82,007 ÷12)..... \$ 6,833.50

TOTAL AMOUNT DUE \$ 6,833.50

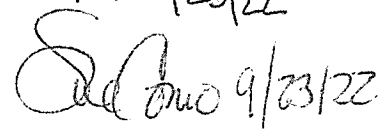
Respectfully submitted,


Lynette Hobyak
Business Manager

101224 818 000

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

SM 9/23/22
 9/23/22

Susan Como

From: Jenny Boettcher <jboettcher@grossepointechamber.com>
Sent: Thursday, September 22, 2022 1:05 PM
To: Grosse Pointe Chamber of Commerce
Subject: Grosse Pointe Santa Claus Parade - November 25th 10:00am
Attachments: 2022 PARADE SPONSORSHIPS.pdf

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Dear Friends of Santa,

Santa is preparing his visit to Grosse Pointe on Friday, November 25th at 10:00am for the Grosse Pointe Santa Claus Parade. We are hoping you will show your support for this year’s parade by becoming a sponsor. For your reference, attached is a sponsorship information.

New, this year to increase the foot traffic throughout the holiday season, the Chamber is hosting a Toyland Scavenger Hunt. Participating businesses (all sponsors are included) will receive a bucket of little toys to hand out at their store. Businesses will be listed on Santa’s Scavenger Hunt Map and promoted through social media, print and other promotional outlets/materials. The person who visits most businesses and collects most toys will win a gift certificate. More details to follow.

Thank you in advance for your consideration!

Santa’s Helper

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SEP 22 2022
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Grosse Pointe Santa Claus Parade - Friday, November 25, 2022

Christmas in Toyland Sponsorships

(Deadline - November 4, 2022)

Nutcracker (\$10,000)

- Lead the Santa Parade
- Listed as Leading Sponsor on promotional marketing materials
- A banner in the parade
- Business name/logo with link on the Chamber website
- Feature story with post on the Chamber’s social media outlets
- Participation in the Toyland Scavenger Hunt including toys to hand out and business listing on map

Snow Globe (\$5,000)

- Sponsorship recognition on promotional and marketing materials
- Business name/logo and link on the Chamber website
- A banner in the parade
- Post on the Chamber’s social media outlets
- Participation in the Toyland Scavenger Hunt including toys to hand out and business listing on map

Jack-in-the-Box (\$1,000)

- Business name/logo on parade promotional marketing materials
- A banner in the parade
- Business name on the Grosse Pointe Chamber of Commerce Parade website
- Participation in the Toyland Scavenger Hunt including toys to hand out and business listing on map

Teddy Bear (\$500)

- Business name on the Grosse Pointe Chamber of Commerce Parade website
- A banner in the parade (you must provide banner carriers)
- Participation in the Toyland Scavenger Hunt including toys to hand out and business listing on map

Toyland Scavenger Hunt (\$50)

- Participation in the Toyland Scavenger Hunt including toys to hand out and business listing on map

Sponsor Level: _____

Business Name _____ Contact Name _____

Address _____ Email _____ Phone _____

Credit Card # _____ Exp. Date _____ CVV Code _____

**Questions? Call (313)881-4722 or email info@grossepointechamber.com
106 Kercheval Ave., Grosse Pointe Farms, MI 48236**