



# CITY OF GROSSE POINTE WOODS

## RESCHEDULED CITY COUNCIL MEETING

### AGENDA

Monday, November 14, 2022 at 7:00 PM

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*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

**1. CALL TO ORDER**

A. Administrative Memo: November 10, 2022

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. RECOGNITION OF COMMISSION MEMBERS**

**5. CONSENT AGENDA**

**A. Appointments**

1. Judicial Liaison Committee (Mayoral)
  - a. Ken Gafa - Term to expire - November 2023
2. Tree Commission (Mayoral)
  - a. Tim Madigan - Term to expire 12/31/24
    - 1) Biographical Sketch
  - b. See Approval of Minutes of Tree Commission 10/05/22 for recommendation

**B. Approval of Minutes**

1. Council 10/17/22
2. Beautification Advisory Commission 09/14/22
3. Tree Commission 10/05/22 with Recommendation

**C. Bids/Proposals/Contracts**

1. Giffels Webster Agreement - Master Plan Update & Updates to the Clearzoning Ordinance
  - a. Memo 10/28/22 - Assistant City Administrator
  - b. Proposed Agreement
  - c. Certificate of Liability Insurance
2. Locker Room Renovation Project - Budget Amendment
  - a. Memo 11/10/22 - Director of Public Safety
  - b. Quote #18294-50211 - The Casper Corporation
  - c. Locker Room Drawings
  - d. Certificate of Liability Insurance

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cc: Council - 7  
City Administrator  
City Attorney

Treasurer/Comptroller  
City Clerk  
Email Group/Media

Post - 4

3. Fire Truck Radiator - Emergency Repair
  - a. Memo 11/10/22 - Director of Public Safety
  - b. Quote 11/10/22 - Ajax & Auto Center Radiator, Inc.
  - c. Quote 10/04/22 - West Shore Fire

**D. Proclamation**

1. Family Court Awareness Month Committee (FCAMC)

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City engineers
  - a. Allard Rd. Recon. - Chester/Harper (WCL) - Invoice No. 0139900 - Proj. No. 0160-0433-0 - 10/10/22 - \$10,325.72.
  - b. 2022 Pav't Joint & Crack Sealing Dist 8 - Invoice No. 0139902 - Proj. No. 0160-0451-0 - 10/10/22 - \$781.50.
  - c. 2022 Sidewalk Repair Program Dist 8 - Invoice No. 0139903 - Proj. No. 0160-0452-0 - 10/10/22 - \$527.70.
  - d. 2022 Sewer CCTV Investigation - Invoice No. 0139904 - Proj. No. 0160-0453-0 - 10/10/22 - \$3,728.62.
  - e. 2022-2023 GIS Maintenance - Invoice No. 0139923 - Proj. No. 0160-0458-0 - 10/10/22 - \$4,093.10.
  - f. Sewer Rehabilitation - Open Cut - Invoice No. 0140045 - Proj. No. 0160-0430-0 - 10/13/22 - \$8,623.94.
  - g. 2021 CCTV Investigation - Invoice No. 0140046 - Proj. No. 0160-0438-0 - 10/13/22 - \$430.00.
  - h. 2021 Sewer Rehab. By FCIPP - Invoice No. 0140047 - Proj. No. 0160-0440-0 - 10/13/22 - \$301.10.
  - i. Sewer System Evaluation - Invoice No. 0140048 - Proj. No. 0160-0449-0 - 10/13/22 - \$778.40.
  - j. 2022 Misc. Concrete Repair Program - Invoice No. 0140290 - Proj. No. 0160-0450-0 - 10/17/22 - \$7,636.48.
  - k. 2022 Sewer Rehab By Full Length CIPP LIN - Invoice No. 0140291 - Proj. No. 0160-0454-0 - \$19,355.19.
  - l. Allard Reconstruction (Harper/Chester) - Proj. No. 0160-0433 - Pay Estimate No. 7 - Florence Cement Company - 11/02/22 - \$34,408.63.
  - m. 2021 Water Main Replacement Program (Hollywood, Severn & Christine Ct.) - Proj. No. 0160-0426 - Pay Estimate No. 8 - Fontana Construction, Inc. - 11/02/22 - \$16,591.40.
  - n. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0454 - Pay Estimate No. 3 - Insituform Technologies USA, LLC - 11/02/22 - \$4,602.70.
  - o. 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate 1 - Mattioli Cement Co. LLC - 11/02/22 - \$319,207.33
  - p. 2022 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0451 - Pay Estimate 1 - Michigan Joint Sealing, Inc. - 11/02/22 - \$25,296.89.
2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20005 - 11/02/22 - \$766.54.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 10/31/22 - \$6,525.11.

4. Keller Thoma - Legal Services - Invoice No. 122857 - 10/01/22 - \$481.25.
5. Plante Moran - Professional Services - Invoice No. 2208808 - 10/28/22 - \$22,400.00.
6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078445 - October 2022 - 11/09/22 - \$3,846.02.
7. WCA Assessing - Assessing Services
  - a. Invoice No. 10062022 - November 2022 - 10/06/22 - \$6,833.50.
  - b. Invoice No. 11012022 - December 2022 - 11/01/22 - \$6,833.50.
8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 37 - 11/03/22 - \$3,751.00.

**6. ACCEPTANCE OF AGENDA**

**7. COMMUNICATIONS**

A. Appraisal for an MTT Appeal

1. Memo 11/02/22 - City Assessor
2. Appraisal Retainer Agreement
3. List of similar properties appraised by Mr. Widmer for the MTT

**8. NEW BUSINESS/PUBLIC COMMENT**

**9. CLOSED SESSION**

- A. Consideration of a Closed Session, Pursuant to MCL 15.243(g) Information or records subject to the attorney-client privilege.

**10. ADJOURNMENT**

**Paul P. Antolin, MiPMC  
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

**\*\*\* NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. \*\*\***

COUNCIL ADMINISTRATIVE MEMO  
November 10, 2022

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of November 14, 2022**

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight’s meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

**A. Appointment**

- 1. Judicial Liaison Committee (Mayoral)
  - a. Ken Gafa - Term to expire - November 2023
- 2. Tree Commission (Mayoral)
  - a. Tim Madigan - Term to expire 12/31/24
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  - b. See Approval of Minutes of Tree Commission 10/05/22 for recommendation

**B. Approval of Minutes**

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  - a. Memo 10/28/22 - Assistant City Administrator

- b. Proposed Agreement
- c. Certificate of Liability Insurance
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  - a. Memo 11/10/22 - Director of Public Safety
  - b. Quote #18294-50211 - The Casper Corporation
  - c. Locker Room Drawings
  - d. Certificate of Liability Insurance
- 3. Fire Truck Radiator - Emergency Repair
  - a. Memo 11/10/22 - Director of Public Safety
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- 11/02/22 - \$4,602.70.
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- 3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 10/31/22 - \$6,525.11.
- 4. Keller Thoma - Legal Services - Invoice No. 122857 - 10/01/22 - \$481.25.
- 5. Plante Moran - Professional Services - Invoice No. 2208808 - 10/28/22 - \$22,400.00.
- 6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078445 - October 2022 - 11/09/22 - \$3,846.02.
- 7. WCA Assessing - Assessing Services
  - a. Invoice No. 10062022 - November 2022 - 10/06/22 - \$6,833.50.
  - b. Invoice No. 11012022 - December 2022 - 11/01/22 - \$6,833.50.
- 8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 37 - 11/03/22 - \$3,751.00.

Item 6      ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7      COMMUNICATIONS

Item 7A    APPRAISAL FOR AN MTT APPEAL The City Assessor, in his memo dated November 2, 2022, stated that the property at 900 Cook Road, known as The Rivers, is under appeal at the Michigan Tax Tribunal (MTT). He is requesting approval to proceed with the attached appraisal retainer agreement. WCA has worked with John Widmer on several MTT appeals and are confident with his work and ability.

He structured this agreement in two phases. Phase one includes a thorough market analysis and his estimate of true cash value for \$8,500.00. This will give information needed to determine if we want to proceed with the full appraisal report (phase 2) for an additional \$8,500.00. This is a budgeted item in the FY 2022-2023.

Prerogative of the City Council to concur with the request of the City Assessor to approve and sign the structured appraisal retainer agreement with funds to be taken from Account No. 101-210-801.301, MTT Appraisals and Other Consultants.

Item 8      NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or

Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9      CLOSED SESSION Consideration of a Closed Session, Pursuant to MCL 15.243(g) Information or records subject to the attorney-client privilege.

Item 10     ADJOURNMENT Upon the conclusion of Closed Session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte  
City Administrator



**CITY OF GROSSE POINTE WOODS**  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

**BIOGRAPHICAL SKETCH**

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input type="checkbox"/> Beautification Commission	<input checked="" type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input checked="" type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Community Events Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME: Timothy Madigan

ADDRESS: 898 Canterbury Rd. Grosse Pt Woods 48236

TELEPHONE: Home: 586 202 4185 Office: \_\_\_\_\_

E-Mail: tjmadigan75@gmail.com

OCCUPATION: financial advisor

# OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 5

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:  
gardening and planting

EDUCATION: BBA Accounting

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: \_\_\_\_\_

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I am interested in the outdoors and community involvement

LECHNER,PAUL.GERARD.1092805685 Digitally signed by LECHNER,PAUL.GERARD.1092805685 Date: 2022.10.13 14:37:45 -0400  
\_\_\_\_\_  
Signature of sponsor

[Signature]  
\_\_\_\_\_  
Signature of applicant

Date: 10/13/22

Return to Clerk's Office

**NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.**



COUNCIL  
10-17-22 – 100

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, OCTOBER 17, 2022, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, Vaughn  
ABSENT: McConaghy

Also Present: City Administrator Schulte  
Treasurer/Comptroller Murphy  
City Attorney Walling  
City Clerk Antolin  
Assistant City Administrator Como  
Director of Public Services Kowalski

Motion by Granger, seconded by Vaughn, that Councilmember McConaghy, be excused from tonight’s meeting for personal business.

Motion carried by the following vote:  
Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn  
No: None  
Absent: McConaghy

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag. The Pledge of Allegiance was lead by Mason Elementary – Girl Scout Troop #77262.

The following Commission members were in attendance:

- John Vitale, Planning Commission
- Catherine Dumke, Senior Citizens’ Commission
- Amanda Starkey, Citizens’ Recreation Commission

Motion by Granger, seconded by Gafa, that all items on the Consent Agenda be approved as presented.

**A. Approval of Minutes**

- 1. Council 10/03/22
- 2. Election Commission 10/03/22 with recommendation
- 3. Tree Commission 09/07/22

**B. Monthly Financial Report**

- 1. September 2022

**C. Bids/Proposals/Contracts**

- 1. MIDC Grant Agreement FY 2022-2023
  - a. Memo 10/03/22 - City Administrator
  - b. Proposed Agreement - Michael P. Kavanaugh
  - c. Certificate of Liability Insurance
- 2. Budget Amendment: Building Department
  - a. Memo 10/14/22 - Treasurer/Comptroller/City Administrator
  - b. Building Department Budget Amendment Spreadsheet

**D. Claims and Accounts**

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a. 2021 Sewer Open Cut Repair Program - Project No. 0160-0430 - Pay Estimate #3 - Fontana Construction, Inc. - 10/06/22 - \$215,159.95.
  - b. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0454 - Pay Estimate #2 - Insituform Technologies USA, LLC - 10/06/22 - \$196,471.20.
  - c. Allard Reconstruction (Harper-Chester) - Project No. 0160-0433 - Pay Estimate #6 - Florence Cement Company - 10/07/22 - \$6,228.00.
  - d. DPW Bag Barn Addition - Project No. 0160-0442 - Pay Application #2 - Ashor Associates - 10/11/22 - \$13,886.80.
- 2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 19929 - September 2022 - 10/03/22 - \$5,857.77.
- 3. Jacobs and Diember, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 10/06/22 - \$20,071.00.
- 4. McKenna - Building Department Services
  - a. Invoice No. 21849-60 - August 2022 - 09/29/22 revised 10/11/22 –

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10-17-22 – 102

- \$42,408.20.
- b. Invoice No. 21849-62 - September 2022 - 10/11/22 - \$60,787.90.
- 5. Plante Moran - Professional Services - 06/30/22 Audit Engagements - Invoice No. 2193019 - 09/28/22 - \$30,200.00.
- 6. Rosati, Schultz, Joppich & Amtsbuechler - Legal Services - Invoice No. 1078282 - September 2022 - 10/12/22 - \$3,223.24.
- 7. Stucky Vitale Architects - Architecture Services - Invoice No. 201-6076 - August/September 2022 - 09/29/22 - \$3,630.00.
- 8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 29 - 10/03/22 - \$3,146.50.

Council requested verification on item 3. Jacobs and Diemer, P.C. – Legal Service, regarding the portion of the invoice with Grosse Pointe Park and whether it was included appropriately. The Treasurer/Comptroller stated she will follow up on the request.

Motion carried by the following vote:  
Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn  
No: None  
Absent: McConaghy

Motion by Granger, seconded by Koester, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:  
Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn  
No: None  
Absent: McConaghy

Motion by Koester, seconded by Gafa, regarding **2022 DTE Energy Foundation Tree Planting Grant – Tree Purchase**, that the City Council concur with the City Administrator’s recommendation and approve the purchase and planting of trees to Landscape Source Corp., in the amount not to exceed \$14,000.00 and to authorize a budget amendment and transfer from Account No. 101-000-699.000, prior year Reserve Fund Balance, into Account No. 401-902-977.401, Municipal Improvements – Trees, in the amount of \$4,000.00.

The Director of Public Services answered questions from the Council.

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10-17-22 – 103

Motion carried by the following vote:

- Yes: Brown, Bryant, Gafa, Granger, Koester, Vaughn
- No: None
- Absent: McConaghy

Under New Business/Public Comment, no one wished to be heard.

Motion by Granger, seconded by Koester, to adjourn tonight’s meeting at 7:17 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

\_\_\_\_\_  
Paul P. Antolin  
City Clerk

\_\_\_\_\_  
Arthur W. Bryant  
Mayor

Commission Approved Oct 12, 2022

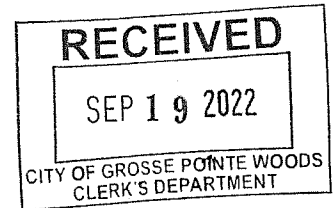
Section , Item 2.

**Beautification Advisory Commission**  
**Garden Room – Grosse Pointe Woods Community Center**  
**20025 Mack Ave. Dr., Grosse Pointe Woods**  
**Meeting – September 14, 2022– 7:00 p.m.**

**Present:** Arslanian, Casinelli, Champagne, Elich, Hage, R. Koester, McCarthy, Chery (Sherrie) McCullough, Romano, Stewart, Wettstein

**Excused:** Dellario, Dengel, Schorer, Snyder

**Also Present:** M. Koester



**Call to Order:** The meeting was called to order by Chairperson, McCarthy at 7:07 p.m.

**Minutes:** The August 10, 2022 minutes were distributed and reviewed.

Motion by Casinelli, seconded by Arslanian, to approve the August 10, 2022 minutes as presented.

Motion carried by the following vote:

**Yes: Present:** Arslanian, Casinelli, Champagne, Elich, Hage, R. Koester, McCarthy, S. McCullough, Romano, Stewart, Wettstein

**No:** none

**Excused:** Dellario, Dengel, Schorer, Snyder

**Treasurer's Report:** no report

**Chairperson's Report:** McCarthy presented Chairperson report. Shared events offered by Southeastern Michigan Beautification Council with members.

**Awards Program:** Wettstein and Casinelli updated committee on Awards Program. Letters to award winners to be delivered September 16, 2022.

**Flower Sale:** Arslanian updated committee on 2023 flower sale.

**Council Report:** M. Koester presented council report. Sherri McCullough confirmed by city council.

**Old Business:** Roberts Rules to be scheduled for review by members

**New Business:** none

Motion by McCullough, seconded by Casinelli to adjourn the Beautification Advisory Commission meeting at 8:25 pm.

Motion carried by the following vote:

**Yes:** Arslanian, Casinelli, Champagne, Elich, Hage, R. Koester, McCarthy, S. McCullough, Romano, Stewart, Wettstein

**No:** none

**Excused:** Dellario, Dengel, Schorer, Snyder

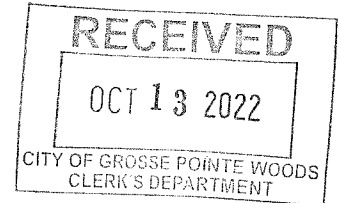
Respectfully submitted,  
Rachelle Koester

Minutes of the Grosse Pointe Woods Tree Commission Meeting October 5, 2022.

The meeting was called to order by Chairman Lechner at 7:32 p.m.

The following members were present:

- Dave Andrews
- Maria Galbo
- Laura Gaskin
- Paul Lechner
- Mary Ellen Meyering



The following members were excused:

- Ted Colborn
- Randy Rennpage

The following members were absent:

- Tim Butler
- Peter Groschner

The following were also in attendance:

- Melinda Billingsley
- Mr. and Mrs. Martin
- Lawrence Sobson, Dept. of Natural Resources
- Michael Koester, Council Representative

Motion by Gaskin, seconded by Andrews to approve the agenda for the meeting October 5, 2022 passed by the following vote:

Yes: 5 No: 0 Absent: 4

Motion by Galbo, seconded by Gaskin to approve the minutes for the meeting September 7, 2022 passed by the following vote:

Yes: 5 No: 0 Absent: 4

Treasurer's Report: Randy Rennpage was absent, so no report was given.

Old Business:

Discussion of candidates for open Commission positions was first on the agenda. Lechner was unable to reach Megan Irving. Melinda Billingsley was in attendance and is deciding which

Commission will work out best for her. Lechner introduced Tim Madigan, a new candidate and gave a synopsis of our annual activities. Madigan expressed interest in joining the Commission.

Motion by Andrews, seconded by Galbo to nominate Madigan for the Commission passed by the following vote:

Yes: 5 No: 0 Absent: 4

Motion by Galbo, seconded by Andrews to recommend that City Council immediately certify the candidate passed by the following vote:

Yes: 5 No: 0 Absent: 4



The City has approved the purchase of 300 Black Hills Spruce seedlings for the Arbor Day program. The check has been mailed.

The Fall planting program will place 40 trees this year. Council doubled the funds for this activity and we were approved for a DTE Tree Planting Grant of \$4000 for public trees! Concerns for the lack of new trees being planted in the Mack Ave. median were discussed. As the median is owned by Wayne County we need to work through Tim Killeen, the County Commissioner to rectify this. Lawrence Sobson would be happy to assist in any way possible, including designing a planting plan.

All current officers agreed to stay in their positions and Commissioners with terms about to expire have also indicated their plans to continue.

Discussion of tasks and responsibilities was deferred to next month

New Business:

The state of the trees in the Mack Ave median was discussed. Mr. Sobson told us about his responsibilities, his willingness to speak to groups, the dangers of invasive pests and which trees are good for planting.

Council representative Michael Koester provided an update of current city business.

Motion to adjourn at 8:38 p.m. moved by Gaskin, and seconded by Andrews, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352



CITY OF GROSSE POINTE WOODS

MEMORANDUM

**Date: October 28, 2022**

**To: Mayor and City Council**

**From: Susan Como, Assistant City Administrator** *SC*

**Subject: Giffels Webster Agreement – Master Plan Update & Updates to the Clearzoning Ordinance**

Administration is requesting the approval to proceed with the attached *Giffels Webster Agreement* to provide planning services for the Master Plan Update – Phase 1 (\$14,500) and Updates to the Clearzoning Ordinance (\$1,000).

The city attorney, Deb Walling, has reviewed the agreement.

I recommend approval of the city entering into the attached *Giffels Webster Agreement* to provide planning services for the Master Plan Update – Phase 1 (\$14,500) and Updates to the Clearzoning Ordinance (\$1,000). This is a budgeted item in the 2022/23 FY budget in account #101-180-818.000 in an amount not to exceed \$15,500.

Attachment

Fund Certification:

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.

*Shawn Murphy*  
\_\_\_\_\_  
Treasurer/Comptroller Signature





# Agreement for Professional Services

This Agreement is effective as of this \_\_\_\_ Day of \_\_\_\_\_ 2022, between Giffels Webster located at 28 W. Adams Street, Suite 1200, Detroit, MI 48226 and the following person or entity ("Client"):

Client name and address: City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Client contacts and phone no: Frank Schulte  
Phone: 313-343-2426  
Email: fschulte@gpwmi.us

Project Name: Planning Services

Project No.: \_\_\_\_\_

The Client and Giffels Webster enter into this Agreement for certain professional consulting and related services to be provided by Giffels Webster in relation to the above Project ("Project"). The parties agree as follows:

**I. PROJECT DESCRIPTION**

Community Planning Services as described in this agreement, including Exhibit A.

**II. BASE SCOPE OF SERVICES**

Giffels Webster will provide consulting services for the Project, as summarized in Exhibit A | Scope of Services. Only those services summarized Exhibit A | Scope of Services are included in this Agreement. Giffels Webster and the Client agree that services not identified in Exhibit A | Scope of Services are not the responsibility of Giffels Webster unless provided for under a separate Agreement or using an addendum to this Agreement.

**III. COMPENSATION**

The fees associated with hourly work are found in Exhibit B, Schedule of Fees and Billing Rates. The fees associated with development review assistance, if requested, are also found in Exhibit B, Development Review Fee Rate Schedule. Fees associated with flat fee projects are found in Exhibit C, Special Project Schedule of Fees. The fees in Exhibits B may be updated annually by Giffels Webster beginning January 1, 2024 to reflect increase costs of conducting professional services and, if updated, will be submitted to the City for approval.

**IV. REIMBURSABLE EXPENSES**

Giffels Webster's fees, as outlined in Section III, do not include certain reimbursable expenses, which include shipping, handling, postage and delivery fees or out of town travel beyond the travel identified in Exhibit B. This fee also does not include outside reproduction of drawings, reports or other deliverables not being used internally by Giffels Webster for the completion of our effort. Subconsultant costs, if not expressly included in the scope of work outlined above, are also considered reimbursable expenses. The Client agrees to reimburse Giffels Webster for said fees at cost plus 15%.

Based on the Scope of Services in Exhibit A, the Giffels Webster does not currently expect any reimbursable expenses for this scope. If the Client requests hard copies of the final report beyond one master copy, those additional copies will be a reimbursable expense.

**V. INVOICING**

As noted above, invoicing will be monthly. Monthly bills will be issued in accordance with III. above. See Exhibit C for anticipated schedule of billing. Each invoice will be considered due within 30 days of the invoice date, and past due thereafter. Client agrees that all invoices will be reviewed with any requests for amendments or clarifications forwarded in writing to Giffels Webster within 30 days of the date of the invoice. It is further agreed that all invoices 30 days past due cannot be contested. Payment not

Project: Grosse Pointe Woods Planning Services  
Project No.:

received within 60 days of the date of the invoice is subject to a 5% penalty fee. Giffels Webster reserves the right to suspend and terminate work under this Agreement upon failure of the Client to pay invoices as due.

**VI. STANDARD OF CARE**

All services performed by Giffels Webster will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar circumstances at the same time and in the same locality. No warranty, express or implied, is made or intended by this proposal to provide consulting services.

**VII. LIABILITY**

Giffels Webster and its agents, staff and contracted consultants are protected by worker's compensation insurance. Giffels Webster has such coverage under public liability, professional liability and property damage insurance policies which it deems to be adequate. Giffels Webster shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. As part of these services, the client shall be named as an additional insured. An updated certificate of insurance will be provided upon the execution of this agreement.

To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, the total liability in the aggregate of Giffels Webster and Giffels Webster's officers, directors, partners, employers, agents, and contracted consultants to the Client and anyone claiming by, through or under the Client for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to the Projects or the Agreement from any cause or causes, including, but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Giffels Webster or Giffels Webster's officers, directors, partners, employees, agents, or contracted consultants shall not exceed the loss, damage or liability beyond the amounts, limits and conditions of Giffels Webster's insurance.

The means, methods and selection of technologies used in the collection of field data is at the sole discretion of Giffels Webster. The Client understands that some technologies automatically collect data that may not be required by Giffels Webster to complete the services included in this Agreement. The Client further understands that Giffels Webster does not review data that is not directly related to the scope of services including in this Agreement, and Client agrees that Giffels Webster has no responsibility to do so and that Giffels Webster has no responsibility to advise Client of any deficiencies that might be found if that data were reviewed.

**VIII. INSTRUMENTS OF SERVICE**

The Client acknowledges that Giffels Webster's drawings, plans, specifications, and other similar documents, whether in written, graphic, or electronic form, are instruments of professional service (the "Instruments") and not products. Giffels Webster and its contracted consultants shall be deemed the authors and owners of their respective Instruments and shall retain all common law, statutory and other reserved rights, including copyrights and trademarks. The term Clearzoning™ is trademarked and the Clearzoning format is copyrighted. Upon full payment of Giffels Webster's compensation for this Project, ownership of the following shall be transferred to the Client: Updated Sign Ordinance in Clearzoning format (pdf product), Master Plan update (pdf product), and text associated with Zoning Ordinance amendments. Giffels Webster reserves the right to copyright sketches, editing, layout, concepts, and similar items or ideas that it creates as intellectual property and may also share examples of the Instruments on social media, its website, at conferences, in professional and promotional publications. Giffels Webster shall not be deprived of the right to retain reproducible copies of the Instruments and the right to reuse information contained in them in the normal course of Giffels Webster's practice.

**IX. ASSIGNMENT**

Neither the Client nor Giffels Webster may delegate or assign its duties or rights under this Agreement without the written consent of the other party, such consent not to be unreasonably withheld.

Project: Grosse Pointe Woods Planning Services  
Project No.:

**X. DELAYS**

If Giffels Webster is delayed at any time in the progress of the services by any reason beyond its control, including any act or omission of the Client, by any act or omission of a contractor or by adverse weather or other conditions not reasonably anticipated, the time for completion of the services shall be extended by a time equal to the time of such delay and an equitable adjustment in Giffels Webster's fee shall be made as may be reasonable under the circumstances.

**XI. CHANGES TO THE AGREEMENT**

The Client and Giffels Webster agree that the discovery of unanticipated or changed conditions may require a renegotiation of the Scope of Work, or termination of the Agreement. Furthermore, changes in the scope of the project or to any of the assumptions used in the preparation of the Agreement may also require a renegotiation of the Scope of Work. In the event that the Agreement is changed, Giffels Webster shall be entitled to an appropriate adjustment in schedule and compensation. If renegotiated terms cannot be agreed to, Client agrees that Giffels Webster has the right to terminate this Agreement subject to the provisions of this Agreement.

**XII. TERMINATION**

This Agreement may be terminated by either the Client or Giffels Webster, individually or jointly, upon thirty (30) days written notice to the Client and/or Giffels Webster. Compensation during the notice period will be paid by the Client to Giffels Webster if services are faithfully rendered to the Client during that time.

**XIII. ACCEPTANCE AND AUTHORIZATION TO PROCEED**

The Client certifies that the person executing this Agreement is authorized to sign on behalf of the Client's organization. The Client understands that this Agreement includes Exhibit B | Scope of Services and all issued change orders and amendments. The Client also certifies that, if it is a business entity, it is registered with the State of Michigan and is authorized to conduct business in Michigan. If Client agrees with the terms of this Agreement, Client should sign both copies of the Agreement and return one copy to Giffels Webster. Giffels Webster's receipt of the signed Agreement from the Client will constitute a written notice to proceed unless otherwise indicated in writing by the Client.

**GIFFELS WEBSTER      CITY OF GROSSE POINTE WOODS**



BY: \_\_\_\_\_  
Jill Bahm, AICP  
Partner

BY: \_\_\_\_\_  
Name:  
Title:

**Exhibit A**  
**SCOPE OF SERVICES**

**Master Plan Update**

Two phases proposed, the first one taking place this fiscal year (2022-2023). The second phase scope will be developed after the first phase is complete. The scope of services below is for Phase 1.

- 1) Initiate Master Plan Process with Notice of Intent to Plan. Consult will provide draft language to City staff.
- 2) Provide Master Plan schedule information and drafts reviewed by the Planning Commission to the City webmaster for posting updates on the City's website.
- 3) Prepare a brief overview of the Regional Setting and City History.
- 4) Prepare a new Existing Conditions chapter with updated population, housing, and local economy overview, existing land use analysis, community facilities / services and transportation overview, and natural features assessment, including discussion of flood hazard areas, tree canopy, wetlands / woodlands, resiliency, and more. This includes selected charts, graphs and GIS-based mapping from available sources, as determined by Giffels Webster.
- 5) Conduct a joint meeting with Planning Commission and City Council to assess strengths, weaknesses, opportunities, and threats that are present or anticipated in the future.
- 6) Review Goals and Objectives from previous Master Plan with Planning Commission. Identify area where possible changes, additions and deletions are appropriate.
- 7) Prepare a report of Issues to Consider in the Plan chapters that are to follow in the second phase.
- 8) Conduct a public open house to share all information gathered and gather public input.
- 9) Update Goals and Objectives.
- 10) Issue report in pdf format that is hyperlinked and presents the information and findings through Phase 1 of the Master Plan update.

Estimated Timeline:    Items 1) – 4): December 2022 - April 2023. Includes one meeting with Planning Commission  
                                   Items 5) - 6): May – June 2023. Includes one joint meeting and one meeting with Planning Commission  
                                   Items 7) – 10): June - August 2023. Includes one open house and one Planning Commission meeting.  
 Any additional meetings will be charged based on the rates in Exhibit B.

**Additional Planning and Professional Services**

Giffels Webster may conduct additional professional services it offers if requested by City based on the approved hourly rates in Exhibit B.

**EXHIBIT B  
SCHEDULE OF FEES AND BILLING RATES**

All work outside the scope of flat fee projects will be billed according to the following minimum rate schedule unless specific agreement is made in writing with an officer of Giffels Webster for another basis of charges. Hourly projects are billed monthly for the work performed in the previous billing cycle. Flat fee projects will be billed in accordance with the specific scope of services (typically a monthly installment).

Construction Inspector .....	\$80	Intern .....	\$55
Senior Construction Inspector .....	\$90	Clerical   Administrative .....	\$40
Construction Administrator .....	\$80	Project Assistant .....	\$75
Instrument Crew .....	\$130	Staff Technician .....	\$75
Survey Crew .....	\$165	Project Technician .....	\$85
Staff Surveyor .....	\$90	Senior Technician .....	\$95
Project Surveyor .....	\$105	Lead Technician .....	\$105
Senior Surveyor .....	\$115	Staff Landscape Architect .....	\$90
Lead Surveyor .....	\$120	Project Landscape Architect .....	\$105
Survey Manager .....	\$120	Senior Landscape Architect .....	\$115
GIS Analyst .....	\$85	Lead Landscape Architect .....	\$120
GIS Specialist .....	\$95	Landscape Architecture Manager .....	\$120
Senior GIS Specialist .....	\$105	Staff Engineer .....	\$90
GIS Manager .....	\$120	Project Engineer .....	\$105
<u>Staff Planner</u> .....	\$90	Senior Engineer .....	\$115
<u>Associate Planner</u> .....	\$105	Lead Engineer .....	\$120
<u>Senior Planner</u> .....	\$115	Traffic Engineer .....	\$115
<u>Principal Planner</u> .....	\$120	Senior Traffic Engineer .....	\$140
Project Manager .....	\$125	Senior Project Manager .....	\$165
<u>Partner</u> .....	\$165		

Planning Staff Fees are Underlined

Notes to the Billing Rate Schedule:

1. The assignment of personnel is solely the responsibility Giffels Webster.
2. These rates include charges for computer and survey equipment, local travel, stakes, staff benefits, internal printing costs, telephone, fax and other overhead costs and profit.
3. Outside services not normally provided by Giffels Webster, and other reimbursable expenses (special equipment, printing, reproduction, printing and reproduction, out-of-town travel, shipping and subcontracted services) used for this project will be billed at cost plus 15% and are not included in the above hourly charge rates.

**Exhibit C**  
**SPECIAL PROJECT SCHEDULE OF FEES**

**Master Plan Update Flat Fee Project**

Phase 1 Cost: \$14,500.00

To be billed in 8 equal monthly installments of \$1,812.50

Phase 2 Cost: To be determined following Phase 1 and submitted to City for approval.

**Updates to Clearzoning Ordinance**

Miscellaneous amendments and updates: Up to \$1,000

Billed at \$25/page for page changes and \$1/page for link updates

To be billed monthly when activity occurs



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/01/2022

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Executive Strategies 5250 Corporate Drive Suite 200 Troy MI 48098	CONTACT NAME: Jenna Benvenuti PHONE (A/C, No, Ext): (586) 446-3636 FAX (A/C, No): E-MAIL ADDRESS: jenna.benvenuti@bbrown.com																		
<b>INSURED</b> Giffels Webster Engineers Inc 28 W Adams Ste 1200 Detroit MI 48226	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>American Casualty Company of Reading, Pennsylvania</td> <td>20427</td> </tr> <tr> <td>INSURER B:</td> <td>The Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER C:</td> <td>Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER D:</td> <td>StarStone National Insurance Company</td> <td>25496</td> </tr> <tr> <td>INSURER E:</td> <td>Federal Insurance Company</td> <td>20281</td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	American Casualty Company of Reading, Pennsylvania	20427	INSURER B:	The Continental Insurance Company	35289	INSURER C:	Continental Casualty Company	20443	INSURER D:	StarStone National Insurance Company	25496	INSURER E:	Federal Insurance Company	20281
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INSURER E:	Federal Insurance Company	20281																	

**COVERAGES**                      **CERTIFICATE NUMBER:** CL21122382730                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y		5095143577	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			5095143627	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$			5095143661	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 5,000,000 ✓ AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	5099650571	12/31/2021	12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 ✓ E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			AEH591912438	12/31/2021	12/31/2022	Each Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City Of Grosse Pointe Woods is included as an additionally insured with respect to operations performed by the named insured per written contract.

<b>CERTIFICATE HOLDER</b>  City of Grosse Pointe Woods 20025 Mack Plaza  Grosse Pointe Woods MI 48236	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_ of \_\_\_\_

AGENCY Executive Strategies		NAMED INSURED Giffels Webster Engineers Inc	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO A CORD FORM,  
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance: Notes

- D. Excess Liability, 72939|218ALI, 12/31/2021-12/31/2022 Agg \$5,000,000.
- E. Crime - 1st & 3rd Party, 8262-6601, 12/31/2021 to 12/31/2022, \$1,000,000





# CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

**Date:** November 10, 2022  
**To:** Frank Schulte, City Administrator  
**From:** John G. Kosanke, Director *JK*  
**Subject:** Locker Room Renovation Project – Budget Amendment

The Department of Public Safety is recommending an update of the department’s obsolete locker room. The current lockers are small and inadequate for the storage of an officer’s uniform and equipment. The cost of renovations was approved in the FYE 2022-2023 budget for an amount of \$80,000.00 in the Public Safety Municipal Improvement Fund 401-902-977.102.

Quotes for the project were received from two vendors:

The Casper Corporation	24081 Research Drive	Farmington, MI 48335	\$81,896.33
Tiffin Metal Products	450 Wall Street	Tiffin, Ohio 44803	\$81,110.00

Although the quote from Tiffin is less than the quote from Casper by a difference of \$786.33, the department is choosing to accept the quote from The Casper Corporation because it is a local company which has achieved satisfactory renovation results for similar projects in area departments including Canton, Grosse Pointe City, Royal Oak, Sterling Heights, and Warren.

The total cost quoted by The Casper Corporation includes freight and installation services. Removal of the old lockers and painting of the rooms will be done by employees of the Department of Public Works. The city attorney has reviewed and approved the Standard Terms and Conditions on the quote. A copy of the quote, renovation plans, and Certificate of Liability Insurance are attached.

The Department of Public Safety is recommending a budget amendment in the amount of \$1,896.33 to cover additional costs necessary for the locker room renovation project. The cost of construction materials has gone up significantly since the budget request was made last year.

**I am recommending approval of the purchase and installation along with a budget amendment in the amount of \$1,896.30 from the General Funds balance account 101-000-699.000, Transfer from Prior Year Reserve, into account 401-902-977.102, Improvement – Public Safety - Municipal Improvement Fund.**

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

*Frank Schulte*  
\_\_\_\_\_  
Frank Schulte, City Administrator

*11-10-22*  
\_\_\_\_\_  
Date

Fund Certification:  
Account numbers have been verified as presented.

*Shawn Murphy*  
\_\_\_\_\_  
Shawn Murphy, Comptroller/Treasurer

*11-10-22*  
\_\_\_\_\_  
Date

Casper Corporation, The  
 24081 Research Drive  
 Farmington, MI 48335  
 Phone: (248) 442-9000  
 Fax: (248) 442-9010  
 http://www.caspercorp.com



Expires: 12/7/2022

**Bill To**

City of Grosse Pointe Woods  
 Department of Public Safety  
 20025 Mack Plaza Drive  
 Grosse Pointe, MI 48236

**Install To**

City of Grosse Pointe Woods  
 Department of Public Safety  
 20025 Mack Plaza Drive  
 Grosse Pointe, MI 48236

project #	salesperson	quote name	payment terms	print date
18294	Bart Spencer	BS18294-2C - 11/7/22	Deposit / Balance Upon Receipt	11/7/2022

line	qty	unit	part # / description	price ea	ext price
1	1.00	EA	Personal Duty Lockers / Mens' Locker Room: 20 Lokers 84"H X 18"W X 24"D with bench drawer 18 Lockers 84"H X 18"W X 24"D with pullout drawer Women's Locker Room: 1 Locker 72"H X 18"W X 24"D with pullout drawer All lockers include: rubber boot tray, document holder, full width shelf with clothes hanger, (2) hanger assemblies, mirror and sloped tops Women's Locker Room: 4 Two Tier Lockers 72"H X 18"W X 24"D and include rubber boot tray, hanger bracket assembly, mirror, (4) single hooks per tier, and sloped tops	\$67,138.98	\$67,138.98

2	1.00	EA	Installation Services / Labor to receive, stage, redeliver, install, and remove packaging debris to customer supplied dumpster	\$12,875.00	\$12,875.00
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3	1.00	EA	Freight / Charges	\$1,882.35	\$1,882.35
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<b>BS18294-2C - 11/7/22 (Option Total)</b>	
subtotal	\$81,896.33
sales tax	\$0.00
<b>total</b>	<b>\$81,896.33</b>

Casper Corporation, The  
24081 Research Drive  
Farmington, MI 48335  
Phone: (248) 442-9000  
Fax: (248) 442-9010  
<http://www.caspercorp.com>



## Standard Terms and Conditions

**Delivery (Dock, Elevator, and Dumpster):** The Casper Corporation will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and /or elevator availability will be arranged by you and made available at no cost to The Casper Corporation. A dumpster for removal of all shipping and packing materials will be provided at no charge to The Casper Corporation. Dumpster must be conveniently located and easily accessible at all times during installation of the equipment.

**Storage:** If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice. If product is stored on site, it must be in a dry environment and kept in the same packaging materials as delivered. If product is stored by customer, customer takes responsibility for product at time of delivery.

**Space Requirements:** The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional man hours will be billed. The space shall be properly lighted. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

**Electrical:** Electrical power for tools, equipment and lighting will be supplied to The Casper Corporation at no cost.

**Freight:** Materials will be shipped pre-paid and added to the invoice if necessary. If any freight damage occurs, please notify The Casper Corporation within 24 hours to report back to vendor.

**Installation:** Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Casper's discretion will be added to your invoice.

**Taxes:** All applicable sales taxes, as required by law, will be billed.

**Payment:** This product has been specifically designed and will be specifically manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due within ten (10) calendar days of contract award. The balance will be invoiced upon substantial completion and is due net ten (10) days. One and one-half percent (1.5%) interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not totally complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges.

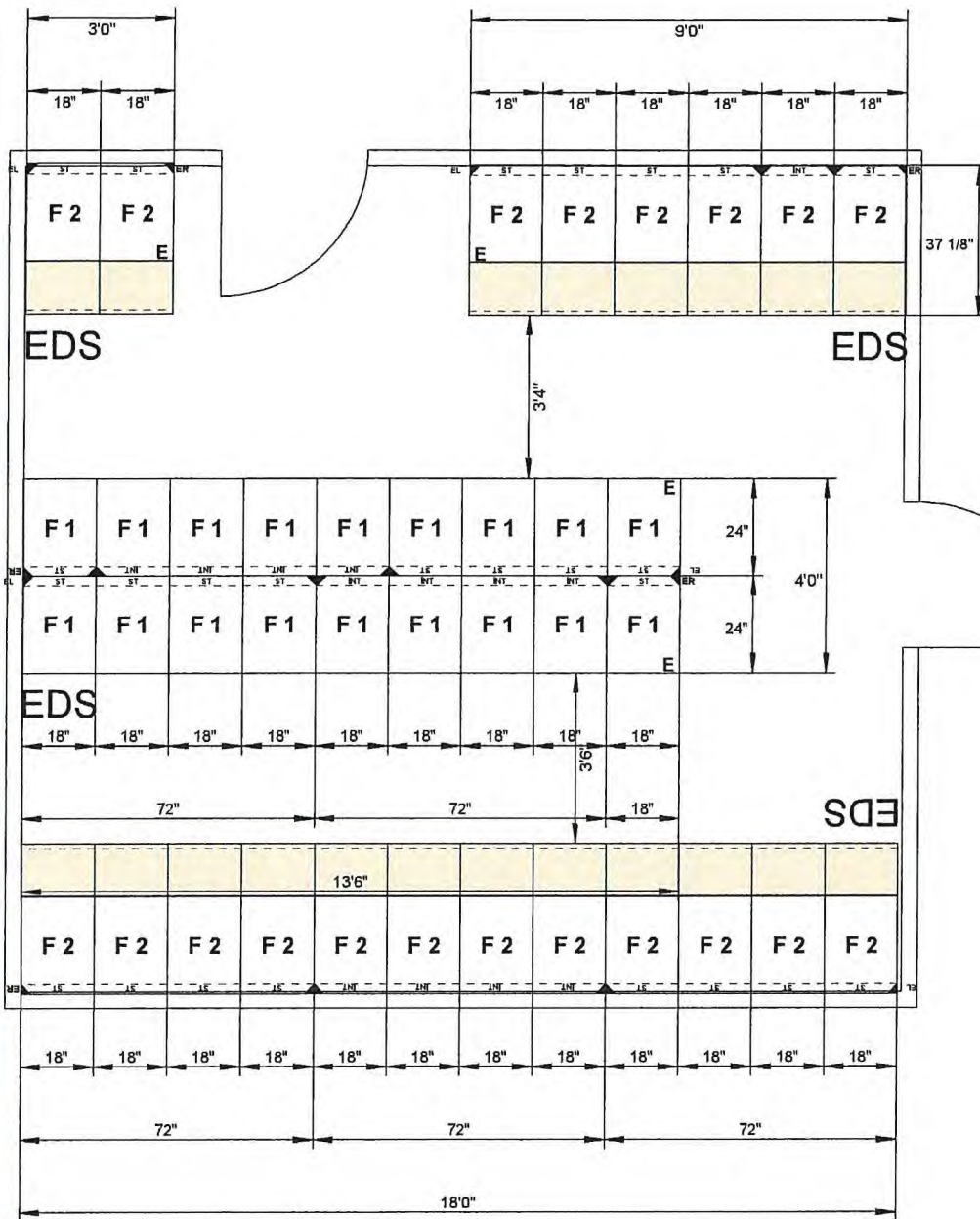
**Warranty:** See Manufacturers Warranty.

**Insurance Certificates, Permits, and Fees:** We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

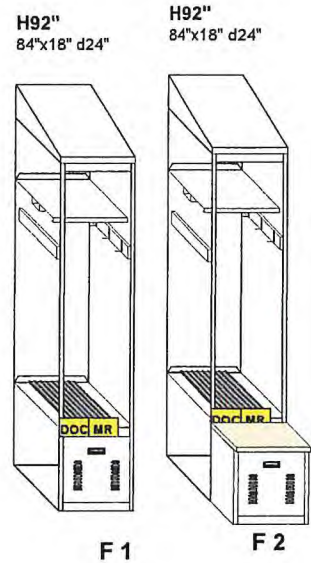
**Change Orders and / Or Cancellation:** If, for any reason, you cancel the order, any cancellation, restocking and handling charges will be invoiced. Change orders requested after receipt of your purchase order may also incur additional charges.

\_\_\_\_\_ **Initial for Acceptance of Terms**





# 38 Lockers



**The Casper Corporation**  
 Corporate (Detroit) Headquarters (248) 442-9000  
 Okemos (Lansing) Office (517) 321-4697  
 Grand Rapids Office (616) 866-1606  
 Kalamazoo Office (269) 344-7588  
 Saginaw Office (989) 799-4312

Project Name:

## Locker Upgrade Mens and Womens

Project #:  
 BS18294-2C

Drawn by:  
 BS

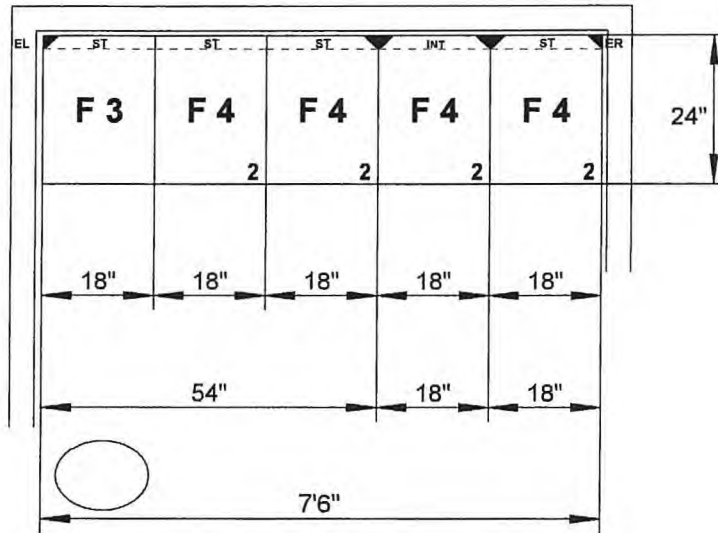
Date Printed:  
 07/18/2022

Scale  
 1:45

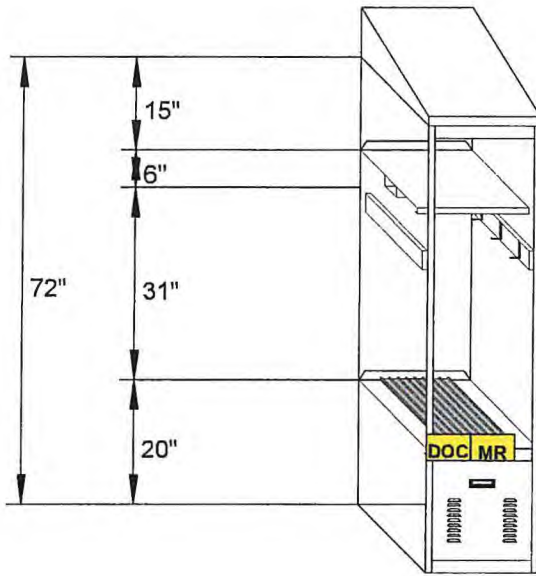
Rev level:

APPROVAL  
 This drawing Approved By:

Dated \_\_\_\_\_

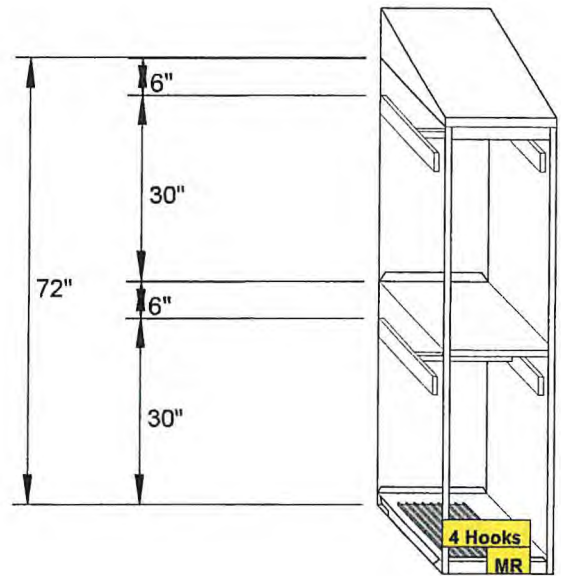


**H80"**  
72"x18" d24"



**F 3**

**H80"**  
72"x18" d24"



**F 4**



**The Casper Corporation**  
 Corporate (Detroit) Headquarters (248) 442-9000  
 Okemos (Lansing) Office (517) 321-4697  
 Grand Rapids Office (616) 866-1606  
 Kalamazoo Office (269) 344-7588  
 Saginaw Office (989) 799-4312

Project Name:

**Locker Upgrade  
 Mens and  
 Womens**

Project #:  
**BS18294-2C**

Drawn by:  
**BS**

Date Printed:  
**07/18/2022**

Scale  
 1:30

Rev level:

APPROVAL  
 This drawing Approved By:

Dated \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Capital Insurance Group 1263 West Square Lake Road Bloomfield Hills MI 48302		<b>CONTACT NAME:</b> Ashley Lapari <b>PHONE (A/C, No., Ext):</b> 248-333-2500 <b>FAX (A/C, No.):</b> 248-333-2504 <b>E-MAIL ADDRESS:</b> certificates@cap-ins.com	
<b>INSURED</b> The Casper Corporation Etal James Casper Jr. 24081 Research Dr. Farmington Hills MI 48335		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Selective Insurance Co of South Carolina <i>At</i>	
		<b>INSURER B:</b> Selective Insurance Co of America <i>At</i>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

*VOK!*  
*J.A.*  
*11/10/22*

**COVERAGES**      **CERTIFICATE NUMBER:** 857880815      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		S 1996373	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			S 1996373	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			S 1996373	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 5,000,000 ✓ AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 7987551	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 ✓ E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured: City of Grosse Pointe Woods with respect to the General Liability policy and work performed by the Named Insured.

**CERTIFICATE HOLDER**      **CANCELLATION**

City of Grosse Pointe Woods Department of Public Safety 20025 Mack Plaza Drive Grosse Pointe MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---



# CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

**Date:** November 10, 2022

**To:** Frank Schulte, City Administrator

**From:** John G. Kosanke, Director *JGK*

**Subject:** Fire Truck Radiator – Emergency Repair

The Department of Public Safety is requesting funds to recondition the radiator in Engine 5. The installation and removal will be done by our Department of Public Works employees so we are only requesting an amendment for the recoring of the radiator.

Quotes for the project were received from two vendors:

Ajax & Auto Center Radiator, Inc.	14447 East Nine Mile Road	Warren, MI 48089	\$6,345.00
West Shore Fire, Inc.	6620 Lake Michigan Dr.	Allendale, MI 49401	\$12,837.00 (including installation & removal)

Due to the cost savings, the department has selected Ajax & Auto Center Radiator, Inc.

As this is an unexpected repair, it was not included in the FYE 2022-2023 budget therefore the Department of Public Safety is recommending a budget amendment in the amount of \$6,345.00

**I am recommending approval of the reconditioning of the Engine 5 radiator along with a budget amendment in the amount of \$6,345.00 from the General Funds balance account 101-000-699.000, Transfer from Prior Year Reserve, into account 640-851-939.200, Vehicle Maintenance – Public Safety.**

I do not believe any benefit will accrue to the City by seeking further bids.

Approved for Council consideration.

*Frank Schulte*  
\_\_\_\_\_  
Frank Schulte, City Administrator

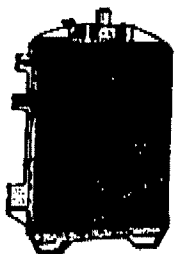
*11-10-22*  
\_\_\_\_\_  
Date

Fund Certification:  
Account numbers have been verified as presented.

*Shawn Murphy*  
\_\_\_\_\_  
Shawn Murphy, Comptroller/ Treasurer

*11-10-22*  
\_\_\_\_\_  
Date





# AJAX & AUTO CENTER RADIATOR, INC.

14447 East 9 Mile Road Warren, Michigan 48089

Phone (586) 777-1184 - (586) 777-1184 - (586) 775-8720

### COMPLETE RADIATOR & AIR CONDITIONING SERVICE

HEAVY INDUSTRIAL SPECIALISTS

*City of Grosse Pointe DPW*

SOLD TO

ADDRESS

CITY

STATE

PURCHASE ORDER NO.	RELEASE NO.	SHIPPER NO.	REQUISITION NO.	DATE <i>11-10-22</i>
--------------------	-------------	-------------	-----------------	----------------------

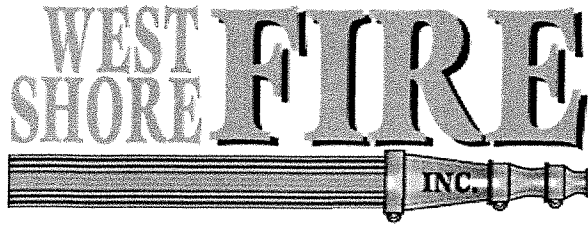
QTY.	DESCRIPTION	UNIT PRICE	AMOUNT			
<i>1</i>	<i>fire TRUCK RADIATOR Re-core, New Core, NUTS, GASKETS, BOLTS + WASHERS</i>		<i>6345.00</i>			
<i>ATTN: JOHN KOSARKE</i>						
<table border="1"> <tr><td><b>RECEIVED</b></td></tr> <tr><td>NOV 10 2022</td></tr> <tr><td>CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT</td></tr> </table>				<b>RECEIVED</b>	NOV 10 2022	CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT
<b>RECEIVED</b>						
NOV 10 2022						
CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT						
			<i>\$ 6345.00</i>			

A SERVICE CHARGE OF 1% PER MONTH (12% PER ANNUM) WILL BE APPLIED TO ALL PAST DUE ACCOUNTS.

Received by \_\_\_\_\_

OFFICE COPY





6620 Lake Michigan Drive  
 P.O. Box 188  
 Allendale, MI 49401  
 (616)895-4347

WHERE SALES & SERVICE COME TOGETHER

**West Shore Fire Inc.**  
 6620 Lake Michigan Dr.  
 PO Box 188  
 Allendale MI 49401  
 Phone: 616-895-4347  
 Watts: 800-632-6184  
 Fax: 616-895-7158



**Office of:**  
 Rob Shepard  
[rshepard@westshorefire.com](mailto:rshepard@westshorefire.com)  
 616-262-0640 Cell

**QUOTATION**

\*\*\*\*\*

Bill to Address	GROSSE POINTE WOODS DPS 20025 MACK PLAZA DRIVE GROSSE POINTE WOODS, MI 48236	PO # Ship Via	Best Way
Shipping Address		Date:	10/4/2022
	<b>RADIATOR REPAIR</b>		
Phone # Fax # E-mail		County:	
		<b>QUOTE VALID FOR 45 DAYS</b>	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	516356-008 RADIATOR W/O CAC		\$9,875.28
6	PTAT 50-50 ANTIFREEZE	21.12	\$126.72
24	LABOR HOURS TO DRIN FLUIDS, REMOVE ALL HOSES, CLAMPS, ETC.. REMOVE RADIATOR, INSTALL NEW RADIATOR,CLAMPS HOSES ETC,, FILL WITH FLUID & TEST FOR LEAKS.	115.00	\$2,760.00
1	SHOP SUPLIES		\$75.00
Subtotal			\$12,837.00
FREIGHT NOT INCLUDED IN QUOTE			
Tax (If Applicable)			
<b>TOTAL QUOTE</b>			<b>\$12,837.00</b>

# CITY OF GROSSE POINTE WOODS

## *Proclamation*

*WHEREAS*, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of a family court system that prioritizes child safety and acts in the best interest of children, and;

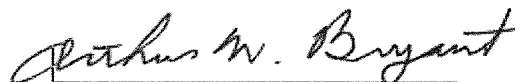
*WHEREAS*, the mission at the FCAMC is fueled by the desire to create awareness and change in the family court system for the conservatively estimated 58,000 children a year ordered into unsupervised contact with physically or sexually abusive parents, while honoring the hundreds of children who have been reported as murdered during visitation with a dangerous parent, and:

*WHEREAS*, the mission of the FCAMC is to increase the awareness of the importance of empirically-based education and training on domestic violence, child emotional and psychological abuse, childhood trauma, child sexual abuse, coercive control, post separation abuse for all professionals working on cases within the family court system, and;

*WHEREAS*, the mission of the FCAMC is to increase awareness on the importance of using scientifically valid, evidence-based, treatment programs and services that are proven in terms of safety, effectiveness, and therapeutic value, and;

*WHEREAS*, the mission of the FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children. This research includes The Adverse Childhood Experiences (ACEs) Study (co-principal investigator: Vincent Felitti, Kaiser Permanente-CDC); Child Custody Evaluators' Beliefs About Domestic Abuse Allegations (principal investigator: Daniel Saunders, University of Michigan, sponsored by the National Institute of Justice); and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations (principal investigator: Joan S. Meier, GW Law School, sponsored by the National Institute of Justice),

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim *November 2022* as **FAMILY COURT AWARENESS MONTH**.



Mayor Arthur W. Bryant  
November 15, 2022



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

October 10, 2022  
 Project No: 0160-0433-0  
 Invoice No: 0139900

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0433-0 ALLARD RD RECON. CHESTER/HARPER (WCL)  
 PURCHASE ORDER #21-46705 - \$190,000.00  
 FOR: CONSTRUCTION OBSERVATION, CONTRACT ADMINISTRATION, SURVEY STAKING  
Professional Services from August 29, 2022 to September 25, 2022

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	4.70	111.20	522.64	
TEAM LEADER	2.00	90.20	180.40	
ENGINEERING AIDE III	16.10	75.60	1,217.16	
ENGINEERING AIDE I	.20	60.40	12.08	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	72.40	75.60	5,473.44	
Totals	95.40		7,405.72	
<b>Total Labor</b>				<b>7,405.72</b>

**Reimbursable Expenses**

REIMB. MISC. EXPENSE				
9/6/2022 G2 CONSULTING	Invoice #221861		2,920.00	
<b>Total Reimbursables</b>			<b>2,920.00</b>	<b>2,920.00</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	10,325.72	169,837.69	180,163.41
Limit			190,000.00
Remaining			9,836.59

**Total this Invoice \$10,325.72**

**Outstanding Invoices**

Number	Date	Balance
0138943	8/12/2022	21,488.32
0139524	9/15/2022	9,820.44
<b>Total</b>		<b>31,308.76</b>

pd 9/14  
 pd 10/16

PO 21-46705  
 #202-451-974.201 \$ 826.06  
 #202-451-975.310 \$ 206.51  
 #203-451-974.201 \$ 826.06  
 #203-451-975.310 \$ 516.28  
 #203-451-977.803 \$ 5,575.89  
 #592-537-975-401 \$ 2,374.92

OK - JK

SM 10/20/22

FJ 10-20-22

**G2 Consulting Group, LLC**  
**1866 Woodslee Street**  
**Troy, MI 48083**

**Voice: 248.680.0400**  
**Fax: 248.680.9745**

**INVOICE**

Invoice Number: 221861  
 Invoice Date: July 31, 2022  
 Page Number: 1

**Bill To:** Accounts Payable  
 Anderson, Eckstein & Westrick  
 51301 Schoenherr Road  
 Shelby Township, MI 48315

<b>Customer ID</b>	<b>Purchase Order No.</b>	<b>G2 Project No.</b>	
AEW001	AEW No. 0160-0433	220161	
<b>Payment Terms</b>	<b>Due Date</b>	<b>Ship Date</b>	<b>Shipping Method</b>
Net 30 Days	August 30, 2022		

Quantity	Description	Unit Price	Amount
23.25	Engineering Technician, Regular Hours, each	68.00	1,581.00
2.75	Engineering Technician, Regular Hours - Cylinder Pick-Up on 7/6/22 and 7/23/22, each	68.00	187.00
4.00	Project Manager, per hour	156.00	624.00
2.00	Administrative Assistant, per hour	60.00	120.00
3.00	Troxler Nuclear Moisture/Density Gauge, each	40.00	120.00
18.00	Compressive Strength Test Cylinders, each	16.00	288.00
	Allard Avenue Reconstruction, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 7/5/22 through 8/2/22		
	Client Contact: Brad Smith		

**Total Invoice Amount      \$      2,920.00**

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

October 10, 2022  
 Project No: 0160-0451-0  
 Invoice No: 0139902

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0451-0 2022 PAV'T JOINT & CRACK SEALING DIST 8  
 PURCHASE ORDER #22-47270 - \$10,000.00  
 FOR: CONTRACT ADMIN.

Professional Services from August 29, 2022 to September 25, 2022

**Fee**

Total Fee	8,000.00		
Percent Complete	25.00	Total Earned	2,000.00
		Previous Fee Billing	2,000.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount
<b>CONTRACT ADMINISTRATION</b>			
PRINCIPAL ENGINEER	3.50	111.20	389.20
LICENSED ENG/SUR/ARC	1.50	111.20	166.80
GRADUATE ENG/SUR/ARC	1.50	90.20	135.30
TEAM LEADER	1.00	90.20	90.20
Totals	7.50		781.50
<b>Total Labor</b>			<b>781.50</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	781.50	4,009.43	4,790.93
Limit			10,000.00
Remaining			5,209.07

**Total this Invoice \$781.50**

**Outstanding Invoices**

Number	Date	Balance
0138947	8/12/2022	2,966.63 <i>pd 9/13/22</i>
0139528	9/15/2022	1,042.80 <i>pd 10/10</i>
<b>Total</b>		<b>4,009.43</b>

*P047270  
 #202-451-975.310  
 OK - J.K. SM 10/19/22  
 FS - 10-20-22*



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

October 10, 2022  
 Project No: 0160-0452-0  
 Invoice No: 0139903

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0452-0 2022 SIDEWALK REPAIR PROGRAM DIST 8  
 PURCHASE ORDER #22-47267 - \$10,000.00  
 FOR: CONTRACT ADMIN.

Professional Services from August 29, 2022 to September 25, 2022

**Fee**

Construction Cost	188,600.00		
Fee Percentage	4.24		
Total Fee	7,996.64		
Percent Complete	50.00	Total Earned	3,998.32
		Previous Fee Billing	3,998.32
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	4.00	111.20	444.80	
GRADUATE ENG/SUR/ARC	.50	90.20	45.10	
ENGINEERING AIDE III	.50	75.60	37.80	
Totals	5.00		527.70	
<b>Total Labor</b>				<b>527.70</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	527.70	5,064.25	5,591.95
Limit			10,000.00
Remaining			4,408.05

**Total this Invoice \$527.70**

**Outstanding Invoices**

Number	Date	Balance
0138948	8/12/2022	4,910.83 <i>pd 9/14</i>
0139529	9/15/2022	153.42 <i>pd 10/10</i>
<b>Total</b>		<b>5,064.25</b>

*P 047267  
 # 203-451-976.100 \$89.17  
 # 592-537-976.100 \$438.53  
 OK - J.K. sm 10/20/22*



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

**INVOICE**

October 10, 2022  
Project No: 0160-0453-0  
Invoice No: 0139904

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0453-0 2022 SEWER CCTV INVESTIGATION  
PURCHASE ORDER #22-47271 - \$25,000.00  
FOR: CONTRACT ADMIN., CONSTRUCTION OBSERVATION, UPDATING GIS, CCTV REVIEW  
Professional Services from August 29, 2022 to September 25, 2022

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	2.00	90.20	180.40	
GIS UPDATES				
ENGINEERING AIDE III	14.90	75.60	1,126.44	
CCTV REVIEW				
ENGINEERING AIDE II	36.20	66.90	2,421.78	
Totals	53.10		3,728.62	
<b>Total Labor</b>				<b>3,728.62</b>

Billing Limits	Current	Prior	To-Date	
Total Billings	3,728.62	15,946.57	19,675.19	
Limit			25,000.00	
Remaining			5,324.81	
		<b>Total this Invoice</b>		<b>\$3,728.62</b>

**Outstanding Invoices**

Number	Date	Balance	
0138949	8/12/2022	14,013.44	pd 9/14
0139530	9/15/2022	1,933.13	pd 10/6
<b>Total</b>		<b>15,946.57</b>	

PO 47271  
# 592-537-975.004  
OK - J.K.  
Sm 10/20/22  
EI 10-20-22



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

October 6, 2022  
 Project No: 0160-0458-0  
 Invoice No: 0139923

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

*PO 47063*  
*#592-537-977.000*  
*ok - J.K.*  
*ok - E.S.*  
*SM 10/20/22*

Project 0160-0458-0 2022-2023 GIS MAINTENANCE  
 PURCHASE ORDER #22-47063  
Professional Services from August 29, 2022 to September 25, 2022  
 Professional Personnel

	Hours	Rate	Amount	
<b>MEETINGS</b>				
GRADUATE ENG/SUR/ARC				
MILLER, JEFFREY	3.00	90.20	270.60	
Meeting at DPW to discuss 2022/2023 budget work				
<b>GIS UPDATES</b>				
GRADUATE ENG/SUR/ARC				
MILLER, JEFFREY	1.00	90.20	90.20	
Addition of 2020 Aerial photo to Portal Basemap				
MILLER, JEFFREY	1.50	90.20	135.30	
Addition of August water main breaks to GIS database				
MILLER, JEFFREY	3.00	90.20	270.60	
Adjustment of existing tree locations				
<b>ENGINEERING AIDE III</b>				
DOURJALIAN, ANDREW	22.40	75.60	1,693.44	
Updated Tree Layer				
KOWALCHICK, ANTHONY	3.30	75.60	249.48	
add street lights to GIS				
KOWALCHICK, ANTHONY	6.00	75.60	453.60	
move street signs to the correct locations				
KOWALCHICK, ANTHONY	4.00	75.60	302.40	
update street signs				
SVOBODA, JOSEPH	2.30	75.60	173.88	
updated sign inventory feature class				
SVOBODA, JOSEPH	6.00	75.60	453.60	
updated sign inventory feature class				
Totals	52.50		4,093.10	
<b>Total Labor</b>				<b>4,093.10</b>

Billing Limits	Current	Prior	To-Date
Total Billings	4,093.10	1,706.96	5,800.06
Limit			21,000.00
Remaining			15,199.94

**Total this Invoice \$4,093.10**

**Outstanding Invoices**

Number	Date	Balance
0138742	9/13/2022	(684.06) — not paid no credit due

Please include the project number and invoice number on your check.



Project	0160-0458-0	2022-2023 GIS MAINTENANCE	Invoice	0139923
	0139308	8/23/2022	793.76	pd 9/14/22
	0139371	9/9/2022	913.20	pd 10/6/22
	<b>Total</b>		<b>1,022.90</b>	



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

**INVOICE**

October 13, 2022  
Project No: 0160-0430-0  
Invoice No: 0140045

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0430-0 SEWER REHABILITATION - OPEN CUT  
FOR: CONSTRUCTION INSPECTION AND CONTRACT ADMINISTRATION  
PURCHASE ORDER #20-46059

**Professional Services from August 29, 2022 to September 25, 2022**

**Professional Personnel**

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
GRADUATE ENG/SUR/ARC	.50	90.20	45.10
TEAM LEADER	9.20	90.20	829.84
ENGINEERING AIDE III	2.00	75.60	151.20
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	100.50	75.60	7,597.80
Totals	112.20		8,623.94
<b>Total Labor</b>			<b>8,623.94</b>

Billing Limits	Current	Prior	To-Date
Total Billings	8,623.94	111,299.42	119,923.36
Limit			175,000.00
Remaining			55,076.64

**Total this Invoice \$8,623.94**

PO 20-46059  
# 592-537-976.001  
ok -  
J.K.  
Bm 10/20/22  
RJ 10-20-22



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

October 13, 2022  
Project No: 0160-0438-0  
Invoice No: 0140046

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0438-0 2021 CCTV INVESTIGATION  
PURCHASE ORDER #21-46707  
Professional Services from August 29, 2022 to September 25, 2022  
Professional Personnel

	Hours	Rate	Amount	
<b>CONTRACT ADMINISTRATION</b>				
TEAM LEADER	1.00	90.20	90.20	
ENGINEERING AIDE III	4.50	75.60	340.20	
Totals	5.50		430.40	
<b>Total Labor</b>				<b>430.40</b>
<b>Billing Limits</b>				
	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	430.40	54,810.16	55,240.56	
Limit			56,000.00	
Remaining			759.44	
		<b>Total this Invoice</b>		<b>\$430.40</b>

PO 21-46707  
# 592-537-975.004  
OK - g.k.  
SM 10/20/22  
A 10.20-29



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

**INVOICE**

October 13, 2022  
Project No: 0160-0440-0  
Invoice No: 0140047

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0440-0 2021 SEWER REHAB. BY FCIPP  
PURCHASE ORDER #21-46701  
FOR: CONSTRUCTION OBSERVATION AND ADMINISTRATION  
Professional Services from August 29, 2022 to September 25, 2022

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	2.50	90.20	225.50	
ENGINEERING AIDE III	1.00	75.60	75.60	
Totals	3.50		301.10	
<b>Total Labor</b>				<b>301.10</b>

Billing Limits	Current	Prior	To-Date	
Total Billings	301.10	35,319.08	35,620.18	
Limit			41,000.00	
Remaining			5,379.82	
		<b>Total this Invoice</b>		<b>\$301.10</b>

PO 21-46701  
# 592-537-976.001  
OK - J.K.  
SM 10/20/22  
ES 10-20-22



ANDERSON, ECKSTEIN & WESTRICK, INC.  
CIVIL ENGINEERS SURVEYORS ARCHITECTS  
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
www.aewinc.com p(586)726-1234

**INVOICE**

October 13, 2022  
Project No: 0160-0449-0  
Invoice No: 0140048

CITY OF GROSSE POINTE WOODS  
ACCOUNTS PAYABLE  
20025 MACK AVENUE  
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0449-0 SEWER SYSTEM EVALUATION  
PURCHASE ORDER #22-46947 - \$107,000.00  
FOR: CONTRACT ADMIN., LEVEL SENSOR INSTALL PREP

Professional Services from August 29, 2022 to September 25, 2022

Phase 01 MONITORING EQUIP: SELECT, INSTALL, MAINT

**Professional Personnel**

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	2.00	111.20	222.40
MEETINGS			
PRINCIPAL ENGINEER	2.00	111.20	222.40
GENERAL			
LICENSED ENG/SUR/ARC	3.00	111.20	333.60
Totals	7.00		778.40
<b>Total Labor</b>			<b>778.40</b>
		<b>Total this Phase</b>	<b>\$778.40</b>

Billing Limits	Current	Prior	To-Date
Total Billings	778.40	22,235.53	23,013.93
Limit			107,000.00
Remaining			83,986.07
		<b>Total this Invoice</b>	<b>\$778.40</b>

PO 46947  
# 592-537-818.000  
OK - J.K.  
SM 10/20/22  
FS 10-28-22



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

October 17, 2022  
 Project No: 0160-0450-0  
 Invoice No: 0140290

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0450-0 2022 MISC CONCRETE REPAIR PROGRAM  
 PURCHASE ORDER #22-47268 - \$104,000.00  
 FOR: CONTRACT ADMIN., MEASURING, MARKING PAVEMENT  
Professional Services from August 29, 2022 to September 25, 2022

*PO 47268*  
*# 202-451-974.201*  
*OK - J.K.* *SM 10/20/22*  
*EJ 10-20-22*

<b>Fee</b>				
Construction Cost	521,000.00			
Fee Percentage	5.00			
Total Fee	26,050.00			
Percent Complete	40.00	Total Earned	10,420.00	
		Previous Fee Billing	5,210.00	
		Current Fee Billing	5,210.00	
		<b>Total Fee</b>		<b>5,210.00</b>

**Professional Personnel**

	Hours	Rate	Amount	
SECRETARIAL				
SECRETARIAL	.40	35.70	14.28	
PRINTS				
ENGINEERING AIDE I	.60	60.40	36.24	
PRELIMINARY ENGINEERING				
TEAM LEADER	3.50	90.20	315.70	
CONTRACT ADMINISTRATION				
PRINCIPAL ENGINEER	3.30	111.20	366.96	
LICENSED ENG/SUR/ARC	2.50	111.20	278.00	
GRADUATE ENG/SUR/ARC	6.00	90.20	541.20	
TEAM LEADER	.50	90.20	45.10	
MEETINGS				
GRADUATE ENG/SUR/ARC	3.00	90.20	270.60	
TEAM LEADER	2.00	90.20	180.40	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	3.00	75.60	226.80	
GIS UPDATES				
ENGINEERING AIDE III	2.00	75.60	151.20	
Totals	26.80		2,426.48	
<b>Total Labor</b>				<b>2,426.48</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	7,636.48	10,269.41	17,905.89
Limit			104,000.00
Remaining			86,094.11

**Total this Invoice \$7,636.48**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

October 17, 2022  
 Project No: 0160-0454-0  
 Invoice No: 0140291

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0454-0 2022 SEWER REHAB BY FULL LENGTH CIPP LIN  
 PURCHASE ORDER #22-47272 - \$45,200.00  
 FOR: DESIGN, CONTRACT ADMIN., CONSTRUCTION OBSERVATION  
Professional Services from August 29, 2022 to September 25, 2022

**Fee**

Construction Cost	225,999.40		
Fee Percentage	7.34		
Total Fee	16,588.36		
Percent Complete	100.00	Total Earned	16,588.36
		Previous Fee Billing	8,294.18
		Current Fee Billing	8,294.18
		<b>Total Fee</b>	<b>8,294.18</b>

**Professional Personnel**

	Hours	Rate	Amount
<b>CONTRACT ADMINISTRATION</b>			
PRINCIPAL ENGINEER	1.00	111.20	111.20
GRADUATE ENG/SUR/ARC	.50	90.20	45.10
TEAM LEADER	6.00	90.20	541.20
ENGINEERING AIDE III	4.40	75.60	332.64
<b>CONSTRUCTION OBSERVATION</b>			
ENGINEERING AIDE III	127.20	75.60	9,616.32
ENGINEERING AIDE II	3.50	66.90	234.15
<b>CCTV REVIEW</b>			
TEAM LEADER	2.00	90.20	180.40
Totals	144.60		11,061.01
<b>Total Labor</b>			<b>11,061.01</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	19,355.19	11,552.23	30,907.42
Limit			45,200.00
Remaining			14,292.58
<b>Total this Invoice</b>			<b>\$19,355.19</b>

P047272  
 # 592-537-976.001  
 OK - J.K. FS 10-20-22  
 SM 10/20/22



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS  
51301 Schoenherr Road, Shelby Township, MI 48315  
586.726.1234 | www.aewinc.com

November 2, 2022

Shawn Murphy, Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: Allard Reconstruction (Harper – Chester)  
City of Grosse Pointe Woods  
AEW Project No. 0160-0433

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 7 for the above referenced project. For work performed through October 30, 2022 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$34,408.63** to Florence Cement Company, 51515 Corridor, Shelby Twp., MI 48315.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Ross Wilberding*  
205B23CECB0242B...

Ross T. Wilberding  
Project Manager

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
Frank Prano, Florence Cement Company

*PO 22-46943*  
*# 203-451-975.300 \$3,784.95*  
*# 203-451-977.804 \$ 22,021.52*  
*# 592-537-975.400 \$ 8,602.16*  
*of J.K*  
*SM 11/2/2022*  
*ES 11-2-22*





### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:41 AM  
FieldManager 5.3c

**Contract: .0160-0433, Allard Reconstruction (Harper-Chester)**

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
7	10/30/2022	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>	<b>Construction Started Date</b>	<b>Prime Contractor</b> Florence Cement Company 51515 Corridor Shebly Township MI 48315		
<b>Comments</b> Current Contract Amount: \$1,029,769.79 % Completed: 86%				

#### Item Usage Summary

**Project:** Allard Recons, Harper to Chester  
**Category:** 0001, Reconstruction

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Proposed Trees	Ea	8157050	0235	0235	00	000	21.000	650.00	\$13,650.00
Sodding	Syd	8160055	0240	0240	00	000	3,183.840	3.36	\$10,697.70
Topsoil Surface, Furn, 3 inch	Syd	8160061	0245	0245	00	000	3,183.840	3.16	\$10,060.93
<b>Subtotal for Category 0001:</b>									<b>\$34,408.63</b>
<b>Subtotal for Project Allard Recons:</b>									<b>\$34,408.63</b>
<b>Total Estimated Item Payment:</b>									<b>\$34,408.63</b>

#### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

#### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Allard Recons, Harper to Chester	0007	\$34,408.63	\$0.00	\$34,408.63
<b>Voucher Total:</b>				<b>\$34,408.63</b>



### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:41 AM  
FieldManager 5.3c

#### Summary

Current Voucher Total:	\$34,408.63	Earnings to date:	\$889,896.56
-Current Retainage:	\$0.00	- Retainage to date:	\$48,989.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$34,408.63</b>	<b>Net Earnings to date:</b>	<b>\$840,907.56</b>
		- Payments to date:	\$806,498.93
		<b>Net Earnings this period:</b>	<b>\$34,408.63</b>

#### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

*Ross Wilberding*

205823CEC802428...  
Ross T. Wilberding, PE

11/02/2022

(Date)



## Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:41 AM

FieldManager 5.3c

**Contract: .0160-0433, Allard Reconstruction (Harper-Chester)**

**Project: Allard Recons, Harper to Chester**

**Category: 0001, Reconstruction**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1027060	1,000.000	Dir		720.000	720.000	72%	1.00000	\$720.00
0010	Mobilization, Max 3%	1500001	1.000	LS		1.000	1.000	100%	28,537.28000	\$28,537.28
0015	Tree, Rem, 19 inch to 36 inch	2020002	7.000	Ea		7.000	7.000	100%	2,000.00000	\$14,000.00
0020	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea		0.000			3,500.00000	
0025	Tree, Rem, 6 inch to 18 inch	2020004	9.000	Ea		9.000	9.000	100%	225.00000	\$2,025.00
0030	Dr Structure, Rem	2030011	17.000	Ea		19.000	19.000	112%	345.25000	\$6,559.75
0035	Sewer, Rem, Less than 24 inch	2030015	325.000	Ft		318.000	318.000	98%	23.15000	\$7,361.70
0040	Pavt, Rem	2040050	6,250.000	Syd		5,879.880	5,879.880	94%	5.35000	\$31,457.36
0045	Sidewalk, Rem	2040055	250.000	Syd		246.720	246.720	99%	8.10000	\$1,998.43
0050	_ Station Grading	2057002	19.000	Sta		19.000	19.000	100%	3,382.00000	\$64,258.00
0055	_ Subgrade Undercutting, Modified	2057021	143.000	Cyd		93.400	93.400	65%	60.00000	\$5,604.00
0060	_ Subgrade Undercutting, Special	2057021	150.000	Cyd		0.000			52.10000	
0065	Ero Con, inlet Protection, Fabric Drop	2080020	17.000	Ea		15.000	15.000	88%	103.00000	\$1,545.00
0070	Aggregate Base, 6 inch	3020016	110.000	Syd		100.820	100.820	92%	15.40000	\$1,552.63
0075	Aggregate Base, 11 inch	3020028	5,900.000	Syd		5,711.280	5,711.280	97%	15.50000	\$88,524.84
0080	Maintenance Gravel	3060020	500.000	Ton		0.000			19.00000	
0085	Sewer, Ci IV, 12 inch, Tr Det B	4020987	325.000	Ft		316.000	316.000	97%	123.00000	\$38,868.00
0090	Sewer, Ci IV, 15 inch, Tr Det B	4020988	8.000	Ft		8.000	8.000	100%	161.00000	\$1,288.00
0095	_ Sewer, Sch 40 PVC, 10 inch, Tr Det B	4027001	6.000	Ft		13.000	13.000	217%	190.00000	\$2,470.00
0100	_ Sewer Connection, 10 inch	4027050	1.000	Ea		2.000	2.000	200%	232.00000	\$464.00
0105	_ Sewer Connection, 15 inch	4027050	2.000	Ea		2.000	2.000	100%	290.00000	\$580.00
0110	Dr Structure Cover, Adj, Case 1	4030005	2.000	Ea		1.000	1.000	50%	515.00000	\$515.00
0115	Dr Structure Cover, Adj, Case 2	4030006	2.000	Ea		1.000	1.000	50%	254.00000	\$254.00
0120	Dr Structure, 24 inch dia	4030200	7.000	Ea		7.000	7.000	100%	1,967.00000	\$13,769.00
0125	Dr Structure, 48 inch dia	4030210	2.000	Ea		3.000	3.000	150%	3,089.00000	\$9,267.00
0130	_ Catch Basin Cover, Restricted, GPW	4037050	14.000	Ea		14.000	14.000	100%	253.00000	\$3,542.00
0135	_ Dr Structure, 36 inch dia	4037050	7.000	Ea		7.000	7.000	100%	2,452.00000	\$17,164.00
0140	_ External Structure Wrap, 18 inch	4037050	21.000	Ea		17.000	17.000	81%	436.50000	\$7,420.50
0145	_ Storm Manhole Cover, GPW	4037050	5.000	Ea		2.000	2.000	40%	348.00000	\$696.00

Contract: .0160-0433

Estimate: 7

Page 1 of 3



### Construction Pay Estimate Amount Balance Report

Estimate: 7

11/2/2022 7:41 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Project:** Allard Recons, Harper to Chester

**Category:** 0001, Reconstruction

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	Underdrain, Subgrade, 4 inch	4040071	3,650.000	Ft		3,645.000	3,645.000	99%	11.00000	\$40,095.00
0155	_ Pop-Up Emitter, Storm Drain, Residential	4047050	2.000	Ea		0.000			584.00000	
0160	HMA Surface, Rem	5010005	4,850.000	Syd		4,684.450	4,684.450	97%	1.65000	\$7,729.35
0165	HMA, 4E1	5010050	860.000	Ton		898.880	898.880	105%	105.00000	\$94,382.40
0170	HMA, 5E1	5010056	570.000	Ton		622.330	622.330	109%	115.00000	\$71,567.95
0175	Conc Pavt w/ Int Curb,Nonreinf,8 inch	6020164	100.000	Syd		100.820	100.820	101%	65.00000	\$6,553.30
0180	Lane Tie, Epoxy Anchored	6030030	50.000	Ea		0.000			10.00000	
0185	Driveway, Nonreinf Conc, 6 inch	8010005	825.000	Syd		741.960	741.960	90%	50.50000	\$37,468.98
0190	Driveway, Nonreinf Conc, 8 inch	8010007	75.000	Syd		61.010	61.010	81%	60.00000	\$3,660.60
0195	Curb and Gutter, Conc, Det F2	8020036	3,800.000	Ft		3,629.400	3,629.400	96%	20.50000	\$74,402.70
0200	Driveway Opening, Conc, Det M	8020050	100.000	Ft		97.400	97.400	97%	25.50000	\$2,483.70
0205	Detectable Warning Surface	8030010	99.500	Ft		80.000	80.000	80%	40.00000	\$3,200.00
0210	Sidewalk Ramp, Conc, 4 inch	8030034	1,000.000	Sft		1,151.700	1,151.700	115%	7.50000	\$8,637.75
0215	Sidewalk, Conc, 4 inch	8030044	120.000	Sft		293.800	293.800	245%	6.00000	\$1,762.80
0220	Sidewalk, Conc, 6 inch	8030046	50.000	Sft		423.260	423.260	847%	7.00000	\$2,962.82
0225	_ Sidewalk Ramp, Conc, 8 inch	8037010	1,225.000	Sft		621.250	621.250	51%	8.50000	\$5,280.63
0230	_ Traffic Control, Minor Street	8127051	1.000	LS		1.000	1.000	100%	34,690.00000	\$34,690.00
0235	_ Proposed Trees	8157050	20.000	Ea	21.000	21.000	21.000	105%	650.00000	\$13,650.00
0240	Sodding	8160055	3,250.000	Syd	3,183.840	3,183.840	3,183.840	98%	3.36000	\$10,697.70
0245	Topsoil Surface, Furn, 3 inch	8160061	3,250.000	Syd	3,183.840	3,183.840	3,183.840	98%	3.16000	\$10,060.93
0250	Water, Sodding/Seeding	8160090	100.000	Unit		0.000			55.00000	
0255	_ Staking First Row of Sod	8167001	3,500.000	Ft		0.000			0.43000	
0260	Water Shutoff, Adj, Case 1	8230421	1.000	Ea		0.000			951.01000	
0265	_ Irrigation Pipe	8237001	1,600.000	Ft		636.000	636.000	40%	3.00000	\$1,908.00
0270	_ Sprinkler Head	8237050	160.000	Ea		72.000	72.000	45%	60.00000	\$4,320.00
0275	_ Sprinkler Head, Adj	8237050	20.000	Ea		0.000			60.00000	
0280	_ Audio Visual Record of Construction Area	8507051	1.000	LS		1.000	1.000	100%	840.00000	\$840.00
0285	_ Rubbish Pickup	8507051	1.000	LS		0.000			5,300.00000	

Contract: 0160-0433

Estimate: 7

Page 2 of 3



## Construction Pay Estimate Amount Balance Report

Estimate: 7

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:41 AM

FieldManager 5.3c

**Project: Allard Recons, Harper to Chester**

**Category: 0001, Reconstruction**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0325	_ Pollution Liability Insurance Policy	1027051	1.000	LS		1.000	1.000	100%	1,553.00000	\$1,553.00
0330	Pedestrian Type II Barricade, Temp	8120026	8.000	Ea		8.000	8.000	100%	110.00000	\$880.00
0335	Dr Structure, Tap, 12 inch	4030312	4.000	Ea		4.000	4.000	100%	664.25000	\$2,657.00
0340	_ Sewer Bulkhead, 6 inch	4027050	9.000	Ea		9.000	9.000	100%	150.00000	\$1,350.00
<b>Subtotal for Category 0001:</b>										<b>793236.10</b>

**Category: 0002, Maintenance**

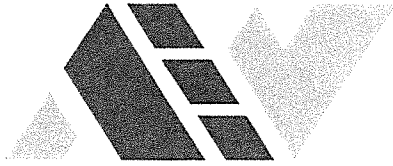
Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0290	_ Curb and Gutter, Rem, Modified	2047001	100.000	Ft		0.000			46.00000	
0295	_ Pavt Joint and Crack Repr, Det 7, Special	5017001	5,250.000	Ft		2,330.100	2,330.100	44%	10.40000	\$24,233.04
0300	_ HMA Surface, Rem, Modified	5017011	1,500.000	Syd		987.940	987.940	66%	43.00000	\$42,481.42
0305	_ Hand Patching, Modified	5017031	420.000	Ton		241.500	241.500	58%	124.00000	\$29,946.00
0310	_ Curb and Gutter, Conc, Det F2, Modified	8027001	100.000	Ft		0.000			30.00000	
0345	_ Remobilization, Bonds, Traffic Control, Sanitary Facilities	1027051	1.000	LS		0.000			4,950.00000	
<b>Subtotal for Category 0002:</b>										<b>96660.46</b>

**Subtotal for Project Allard Recons: 889896.56**

**Percentage of Contract Completed(curr): 86%**  
 (total earned to date / total of all authorized work)

**Total Amount Earned This Estimate: \$34,408.63**

**Total Amount Earned To Date: \$889,896.56**



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS  
51301 Schoenherr Road, Shelby Township, MI 48315  
586.726.1234 | www.aewinc.com

November 2, 2022

Shawn Murphy, Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2021 Water Main Replacement Program  
Hollywood, Severn & Christine Court  
AEW Project No. 0160-0426

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 8 for the above referenced project. For work performed through October 30, 2022 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$16,591.40** to Fontana Construction, Inc., 6340 Sims Drive, Sterling Heights, MI 48313

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Ross Wilberding*  
205B23CECB0242B...

Ross T. Wilberding, PE  
Project Manager

*P021-46244*  
*# 592-537-977.300*  
*OK - J.K*  
*SM 11/2/22*

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
Fontana Construction, Inc.

*ES 11-2-22*



## Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:57 AM

FieldManager 5.3c

**Contract: .0160-0426, 2021 Water Main Replacement Program**

<b>Estimate No.</b> 8	<b>Estimate Date</b> 10/30/2022	<b>Entered By</b> Michelle Ankawi	<b>Estimate Type</b> Semi-Monthly	<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>	<b>Construction Started Date</b> 7/6/2021	<b>Prime Contractor</b> Fontana Construction, Inc. 6340 Sims Drive Sterling Heights MI 48313		
<b>Comments</b> Current Contract Amount: \$1,625,631.70 % Completed: 72%				

### Item Usage Summary

**Project:** Hollywood, Marter to Goethe

**Category:** 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Sanitary Lead Repair	Ea	8237050	0755	0490	SA	001	1.000	7,700.40	\$7,700.40
<b>Subtotal for Category 0000:</b>									<b>\$7,700.40</b>
<b>Subtotal for Project Hollywood:</b>									<b>\$7,700.40</b>

**Project:** MISC, Various Locations

**Category:** 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Water Service Repair	Ea	8237050	0760	0530	SA	001	1.000	8,891.00	\$8,891.00
<b>Subtotal for Category 0000:</b>									<b>\$8,891.00</b>
<b>Subtotal for Project MISC:</b>									<b>\$8,891.00</b>
<b>Total Estimated Item Payment:</b>									<b>\$16,591.40</b>

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Hollywood, Marter to Goethe	0006	\$7,700.40	\$0.00	\$7,700.40



### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 7:57 AM  
FieldManager 5.3c

#### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
MISC, Various Locations	0003	\$8,891.00	\$0.00	\$8,891.00
<b>Voucher Total:</b>				<b>\$16,591.40</b>

#### Summary

Current Voucher Total:	\$16,591.40	Earnings to date:	\$1,164,080.15
-Current Retainage:	\$0.00	- Retainage to date:	\$40,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$16,591.40</b>	Net Earnings to date:	\$1,124,080.15
		- Payments to date:	\$1,107,488.75
		<b>Net Earnings this period:</b>	<b>\$16,591.40</b>

#### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document by:

*Ross Wilberding*

11/02/2022

2058239CECB0242B...

Ross T. Wilberding, PE

(Date)





## Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Contract:** .0160-0426, 2021 Water Main Replacement Program

**Project:** Christine Ct., Vernier to end of cul-de-sac

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0110	_ Catch Basin Cover, Restricted, GPW	4037050	2.000	Ea		2.000	2.000	100%	501.00000	\$1,002.00
0115	_ Combined Manhole Cover, GPW	4037050	2.000	Ea		1.000	1.000	50%	488.00000	\$488.00
0120	_ Dr Structure Trap, 12 inch	4037050	2.000	Ea		0.000			50.00000	
0035	_ Driveway, Rem	2047011	85.000	Syd		133.160	133.160	157%	9.00000	\$1,198.44
0080	_ External Structure Wrap, 18 inch	4027050	4.000	Ea		0.000			600.00000	
0215	_ Fire Hydrant Assembly	8237050	1.000	Ea		1.000	1.000	100%	5,100.00000	\$5,100.00
0070	_ Geogrid	3087011	1,040.000	Syd		1,016.680	1,016.680	98%	5.00000	\$5,083.40
0205	_ Irrigation Pipe, Furn and Install	8237001	240.000	Ft		0.000			0.01000	
0130	_ Pop-Up Emitter, Storm Drain, Residential	4047050	1.000	Ea		1.000	1.000	100%	50.00000	\$50.00
0180	_ Proposed Trees	8157050	4.000	Ea		0.000			500.00000	
0255	_ Rubbish Pickup	8507051	0.200	LS		0.200	0.200	100%	500.00000	\$100.00
0085	_ Sanitary Lead Repair	4027050	2.000	Ea		0.000			1,000.00000	
0220	_ Sprinkler Head	8237050	15.000	Ea		0.000			0.01000	
0225	_ Sprinkler Head, Adj	8237050	15.000	Ea		0.000			0.01000	
0040	_ Station Grading	2057002	3.000	Sta		3.000	3.000	100%	3,000.00000	\$9,000.00
0045	_ Subgrade Undercutting, Modified	2057021	400.000	Cyd		0.000			40.00000	
0050	_ Subgrade Undercutting, Special	2057021	250.000	Cyd		0.000			30.00000	
0175	_ Traffic Control, Christine Ct	8127050	1.000	Ea		1.000	1.000	100%	5,000.00000	\$5,000.00
0230	_ Water Main Connection, 6 inch	8237050	1.000	Ea		1.000	1.000	100%	2,100.00000	\$2,100.00
0250	_ Water Main, Abandon	8237051	1.000	LS		0.000			1,000.00000	
0210	_ Water Main, PVC, SDR 14, 8 inch, Tr Det G	8237001	270.000	Ft		0.000			125.00000	
0235	_ Water Serv, Extend, Modified	8237050	5.000	Ea		0.000			500.00000	
0240	_ Water Serv, Modified	8237050	5.000	Ea		6.000	6.000	120%	580.00000	\$3,480.00
0245	_ Water Serv, Special	8237050	1.000	Ea		0.000			2,980.00000	
0060	Aggregate Base, 8 inch	3020020	1,040.000	Syd		1,039.680	1,039.680	99%	25.00000	\$25,992.00
0135	Conc Pavt w/ Int Curb, Nonrein, 7 inch	6020162	930.000	Syd		937.800	937.800	101%	69.00000	\$64,708.20
0090	Dr Structure Cover, Adj, Case 1	4030005	2.000	Ea		1.000	1.000	50%	400.00000	\$400.00
0095	Dr Structure, 24 inch dia	4030200	1.000	Ea		1.000	1.000	100%	2,000.00000	\$2,000.00

**Contract:** .0160-0426

**Estimate:** 8

Page 1 of 7



## Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Project:** Christine Ct., Vernier to end of cul-de-sac

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0100	Dr Structure, 48 inch dia	4030210	1.000	Ea		1.000	1.000	100%	4,000.00000	\$4,000.00
0015	Dr Structure, Rem	2030011	2.000	Ea		2.000	2.000	100%	500.00000	\$1,000.00
0105	Dr Structure, Tap, 12 inch	4030312	1.000	Ea		1.000	1.000	100%	500.00000	\$500.00
0160	Driveway, Nonreinf Conc, 6 inch	8010005	85.000	Syd		128.530	128.530	151%	50.00000	\$6,426.50
0055	Ero Con, Inlet Protection, Fabric Drop	2080020	2.000	Ea		0.000			90.00000	
0200	Hydrant, Rem	8230091	1.000	Ea		1.000	1.000	100%	475.00000	\$475.00
0140	Joint, Expansion, E2	6020207	66.000	Ft		0.000			23.00000	
0150	Joint, Expansion, Erg	6030021	22.000	Ft		34.200	34.200	155%	18.00000	\$615.60
0145	Joint, Plane-of-Weakness, W	6020211	650.000	Ft		996.300	996.300	153%	6.00000	\$5,977.80
0155	Lane Tie, Epoxy Anchored	6030030	30.000	Ea		0.000			5.00000	
0065	Maintenance Gravel	3060020	300.000	Ton		0.000			20.00000	
0005	Mobilization, Max 3%	1500001	0.200	LS		0.200	0.200	100%	25,000.00000	\$5,000.00
0025	Pavt, Rem	2040050	930.000	Syd		931.200	931.200	100%	10.00000	\$9,312.00
0075	Sewer, CI IV, 12 inch, Tr Det B	4020987	20.000	Ft		38.900	38.900	195%	50.00000	\$1,945.00
0020	Sewer, Rem, Less than 24 inch	2030015	20.000	Ft		61.000	61.000	305%	40.00000	\$2,440.00
0165	Sidewalk, Conc, 4 inch	8030044	100.000	Sft		1,223.600	1,223.600	1224%	4.50000	\$5,506.20
0170	Sidewalk, Conc, 6 inch	8030046	300.000	Sft		244.500	244.500	82%	4.75000	\$1,161.38
0030	Sidewalk, Rem	2040055	11.000	Syd		151.350	151.350	1376%	9.00000	\$1,362.15
0185	Sodding	8160055	340.000	Syd		362.560	362.560	107%	5.00000	\$1,812.80
0190	Topsoil Surface, Furn, 3 inch	8160061	340.000	Syd		362.560	362.560	107%	4.00000	\$1,450.24
0010	Tree, Rem, 6 inch to 18 inch	2020004	4.000	Ea		3.000	3.000	75%	500.00000	\$1,500.00
0125	Underdrain, Subgrade, 4 inch	4040071	660.000	Ft		637.000	637.000	97%	15.00000	\$9,555.00
0195	Water, Sodding/Seeding	8160090	18.000	Unit		0.000			75.00000	

**Subtotal for Category 0000: 185741.71**

**Subtotal for Project Christine Ct.: 185741.71**



## Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

**Project:** Hollywood, Marter to Goethe

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0260	_ Audio Visual Record of the Construction Influence Area	1027051		LS	0.500	0.500	0.500	100%	5,000.00000	\$2,500.00
0300	_ Driveway, Rem	2047011	500.000	Syd		115.870	115.870	23%	9.00000	\$1,042.83
0445	_ Fire Hydrant Assembly	8237050	5.000	Ea		5.000	5.000	100%	5,100.00000	\$25,500.00
0450	_ Gate Well Cover, GPW	8237050	2.000	Ea		3.000	3.000	150%	488.00000	\$1,464.00
0435	_ Irrigation Pipe, Furn and Install	8237001	990.000	Ft		31.000	31.000	3%	0.01000	\$0.31
0380	_ Proposed Trees	8157050	30.000	Ea		40.000	40.000	133%	500.00000	\$20,000.00
0485	_ Rubbish Pickup	8507051	0.300	LS		0.300	0.300	100%	500.00000	\$150.00
0320	_ Sanitary Lead Repair	4027050	20.000	Ea		5.000	5.000	25%	1,000.00000	\$5,000.00
0755	_ Sanitary Lead Repair	8237050	1.000	Ea	1.000	1.000	1.000	100%	7,700.40000	\$7,700.40
0455	_ Sprinkler Head	8237050	100.000	Ea		0.000			0.01000	
0460	_ Sprinkler Head, Adj	8237050	100.000	Ea		4.000	4.000	4%	0.01000	\$0.04
0480	_ Temporary Water Service	8237051	0.400	LS		0.400	0.400	100%	25,000.00000	\$10,000.00
0375	_ Traffic Control, Hollywood	8127050	1.000	Ea		1.000	1.000	100%	3,000.00000	\$3,000.00
0465	_ Water Main Connection, 8 inch	8237050	2.000	Ea		2.000	2.000	100%	2,100.00000	\$4,200.00
0440	_ Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001	1,852.000	Ft		2,130.600	2,130.600	115%	95.00000	\$202,407.00
0470	_ Water Serv, Modified	8237050	82.000	Ea		88.000	88.000	107%	580.00000	\$51,040.00
0475	_ Water Serv, Special	8237050	10.000	Ea		0.000			2,980.00000	
0310	Aggregate Base, 6 inch	3020016	600.000	Syd		0.000			9.00000	
0285	Curb and Gutter, Rem	2040020	40.000	Ft		0.000			20.00000	
0350	Curb Ramp Opening, Conc	8030030	16.000	Ft		0.000			25.00000	
0345	Defectable Warning Surface	8030010	14.000	Ft		0.000			40.00000	
0340	Driveway, Nonreinf Conc, 6 inch	8010005	500.000	Syd		118.310	118.310	24%	50.00000	\$5,915.50
0305	Ero Con, Inlet Protection, Fabric Drop	2080020	6.000	Ea		0.000			90.00000	
0295	Exploratory Investigation, Vertical	2040080	300.000	Ft		0.000			125.00000	
0400	Gate Valve, 8 inch	8230062	2.000	Ea		3.000	3.000	150%	2,000.00000	\$6,000.00
0430	Gate Well, 60 inch dia	8230360	2.000	Ea		3.000	3.000	150%	2,900.00000	\$8,700.00
0405	Gate Well, Rem	8230076	2.000	Ea		2.000	2.000	100%	475.00000	\$950.00
0410	Hydrant, Rem	8230091	5.000	Ea		5.000	5.000	100%	475.00000	\$2,375.00

Contract: .0160-0426

Estimate: 8

Page 3 of 7



### Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

Project: Hollywood, Marter to Goethe

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0325	Lane Tie, Epoxy Anchored	6030030	250.000	Ea		0.000			5.00000	
0315	Maintenance Gravel	3060020	300.000	Ton		75.640	75.640	25%	20.00000	\$1,512.80
0265	Mobilization, Max 3%	1500001	0.300	LS		0.300	0.300	100%	25,000.00000	\$7,500.00
0330	Pavt Repr, Nonreinf Conc, 7 inch	6030042	298.340	Syd		0.000			55.00000	
0335	Pavt Repr, Rem	6030080	600.000	Syd		0.000			10.00000	
0355	Sidewalk Ramp, Conc, 4 inch	8030034	100.000	Sft		0.000			5.00000	
0360	Sidewalk Ramp, Conc, 6 inch	8030036	125.000	Sft		0.000			6.00000	
0365	Sidewalk, Conc, 4 inch	8030044	900.000	Sft		1,495.500	1,495.500	166%	4.50000	\$6,729.75
0370	Sidewalk, Conc, 6 inch	8030046	200.000	Sft		69.500	69.500	35%	4.75000	\$330.13
0290	Sidewalk, Rem	2040055	100.000	Syd		163.477	163.477	163%	9.00000	\$1,471.29
0385	Sodding	8160055	2,500.000	Syd		1,297.640	1,297.640	52%	5.00000	\$6,488.20
0390	Topsoil Surface, Furn, 3 inch	8160061	2,500.000	Syd		1,297.640	1,297.640	52%	4.00000	\$5,190.56
0270	Tree, Rem, 19 inch to 36 inch	2020002	10.000	Ea		11.000	11.000	110%	1,200.00000	\$13,200.00
0275	Tree, Rem, 37 inch or Larger	2020003	2.000	Ea		2.000	2.000	100%	2,000.00000	\$4,000.00
0280	Tree, Rem, 6 inch to 18 inch	2020004	20.000	Ea		14.000	14.000	70%	500.00000	\$7,000.00
0415	Water Main, 8 inch, Cut and Plug	8230132	2.000	Ea		0.000			327.00000	
0420	Water Serv	8230240	5.000	Ea		4.000	4.000	80%	800.00000	\$3,200.00
0425	Water Serv, Long	8230245	5.000	Ea		0.000			1,500.00000	
0395	Water, Sodding/Seeding	8160090	100.000	Unit		0.000			75.00000	

Subtotal for Category 0000: 414567.81

Subtotal for Project Hollywood: 414567.81

Project: MISC, Various Locations

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0520	_ Gate Well Cover, GPW	8237050	2.000	Ea		0.000			488.00000	

Contract: .0160-0426

Estimate: 8

Page 4 of 7



## Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Project: MISC, Various Locations**

**Category: 0000,**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0490	_ Traffic Control, Miscellaneous	8127050	1.000	Ea		0.000			3,000.00000	
0515	_ Water Main, Remove	8237001	20.000	Ft		15.000	15.000	75%	10.00000	\$150.00
0525	_ Water Serv, Special	8237050	25.000	Ea		16.000	16.000	64%	2,980.00000	\$47,680.00
0760	_ Water Service Repair	8237050	1.000	Ea	1.000	1.000	1.000	100%	8,891.00000	\$8,891.00
0495	Gate Valve, 8 inch	8230062	2.000	Ea		0.000			2,000.00000	
0510	Gate Well, 60 inch dia	8230360	2.000	Ea		0.000			2,900.00000	
0500	Water Serv	8230240	10.000	Ea		0.000			800.00000	
0505	Water Serv, Long	8230245	15.000	Ea		0.000			1,500.00000	

**Subtotal for Category 0000: 56721.00**

**Subtotal for Project MISC: 56721.00**

**Project: Severn, Mack to Craig**

**Category: 0000,**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0530	_ Audio Visual Record of the Construction Influence Area	1027051	0.500	LS		0.500	0.500	100%	5,000.00000	\$2,500.00
0565	_ Driveway, Rem	2047011	500.000	Syd		88.960	88.960	18%	9.00000	\$800.64
0710	_ Fire Hydrant Assembly	8237050	4.000	Ea		5.000	5.000	125%	5,100.00000	\$25,500.00
0715	_ Gate Well Cover, GPW	8237050	7.000	Ea		4.000	4.000	57%	488.00000	\$1,952.00
0700	_ Irrigation Pipe, Furn and Install	8237001	1,500.000	Ft		94.290	94.290	6%	0.01000	\$0.94
0645	_ Proposed Trees	8157050	30.000	Ea		0.000			500.00000	
0750	_ Rubbish Pickup	8507051	0.500	LS		0.500	0.500	100%	500.00000	\$250.00
0585	_ Sanitary Lead Repair	4027050	2.000	Ea		0.000			1,000.00000	
0720	_ Sprinkler Head	8237050	100.000	Ea		4.000	4.000	4%	0.01000	\$0.04
0725	_ Sprinkler Head, Adj	8237050	100.000	Ea		4.000	4.000	4%	0.01000	\$0.04
0745	_ Temporary Water Service	8237051	0.600	LS		0.600	0.600	100%	25,000.00000	\$15,000.00

Contract: .0160-0426

Estimate: 8

Page 5 of 7



### Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Severn, Mack to Craig

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0640	_ Traffic Control, Severn & Craig	8127050	1.000	Ea		1.000	1.000	100%	3,000.00000	\$3,000.00
0730	_ Water Main Connection, 8 inch	8237050	4.000	Ea		4.000	4.000	100%	2,100.00000	\$8,400.00
0705	_ Water Main, HDPE, DR11, 8 inch, Pipe Bur st	8237001	3,350.000	Ft		3,321.000	3,321.000	99%	95.00000	\$315,495.00
0735	_ Water Serv, Modified	8237050	86.000	Ea		83.000	83.000	97%	580.00000	\$48,140.00
0740	_ Water Serv, Special	8237050	15.000	Ea		2.000	2.000	13%	2,980.00000	\$5,960.00
0575	Aggregate Base, 6 inch	3020016	600.000	Syd		25.500	25.500	4%	9.00000	\$229.50
0555	Curb and Gutter, Rem	2040020	40.000	Ft		0.000			20.00000	
0615	Curb Ramp Opening, Conc	8030030	32.000	Ft		0.000			25.00000	
0610	Detectable Warning Surface	8030010	35.000	Ft		20.000	20.000	57%	40.00000	\$800.00
0605	Driveway, Nonreinf Conc, 6 inch	8010005	500.000	Syd		60.560	60.560	12%	50.00000	\$3,028.00
0570	Ero Con, Inlet Protection, Fabric Drop	2080020	5.000	Ea		0.000			90.00000	
0665	Gate Valve, 8 inch	8230062	7.000	Ea		4.000	4.000	57%	2,000.00000	\$8,000.00
0695	Gate Well, 60 inch dia	8230360	7.000	Ea		4.000	4.000	57%	2,900.00000	\$11,600.00
0670	Gate Well, Rem	8230076	7.000	Ea		5.000	5.000	71%	475.00000	\$2,375.00
0675	Hydrant, Rem	8230091	4.000	Ea		5.000	5.000	125%	475.00000	\$2,375.00
0590	Lane Tie, Epoxy Anchored	6030030	250.000	Ea		21.000	21.000	8%	5.00000	\$105.00
0580	Maintenance Gravel	3060020	300.000	Ton		0.000			20.00000	
0535	Mobilization, Max 3%	1500001	0.500	LS		0.500	0.500	100%	25,000.00000	\$12,500.00
0595	Pavt Repr, Nonreinf Conc, 7 inch	6030042	600.000	Syd		25.500	25.500	4%	55.00000	\$1,402.50
0600	Pavt Repr, Rem	6030080	600.000	Syd		25.500	25.500	4%	10.00000	\$255.00
0620	Sidewalk Ramp, Conc, 4 inch	8030034	100.000	Sft		0.000			5.00000	
0625	Sidewalk Ramp, Conc, 6 inch	8030036	100.000	Sft		161.400	161.400	161%	6.00000	\$968.40
0630	Sidewalk, Conc, 4 inch	8030044	900.000	Sft		779.500	779.500	87%	4.50000	\$3,507.75
0635	Sidewalk, Conc, 6 inch	8030046	200.000	Sft		0.000			4.75000	
0560	Sidewalk, Rem	2040055	100.000	Syd		156.320	156.320	156%	9.00000	\$1,406.88
0650	Sodding	8160055	2,750.000	Syd		1,188.660	1,188.660	43%	5.00000	\$5,943.30
0655	Topsoil Surface, Furn, 3 inch	8160061	2,750.000	Syd		1,188.660	1,188.660	43%	4.00000	\$4,754.64
0540	Tree, Rem, 19 inch to 36 inch	2020002	10.000	Ea		5.000	5.000	50%	1,200.00000	\$6,000.00

Contract: .0160-0426

Estimate: 8

Page 6 of 7



### Construction Pay Estimate Amount Balance Report

Estimate: 8

11/2/2022 7:57 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: Severn, Mack to Craig

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0545	Tree, Rem, 37 inch or Larger	2020003	2.000	Ea		1.000	1.000	50%	2,000.00000	\$2,000.00
0550	Tree, Rem, 6 inch to 18 inch	2020004	20.000	Ea		13.000	13.000	65%	500.00000	\$6,500.00
0680	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			327.00000	
0685	Water Serv	8230240	7.000	Ea		6.000	6.000	86%	800.00000	\$4,800.00
0690	Water Serv, Long	8230245	8.000	Ea		1.000	1.000	13%	1,500.00000	\$1,500.00
0660	Water, Sodding/Seeding	8160090	105.000	Unit		0.000			75.00000	

Subtotal for Category 0000: 507049.63

Subtotal for Project Severn: 507049.63

Percentage of Contract Completed(curr): 72%  
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$16,591.40

Total Amount Earned To Date: \$1,164,080.15



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS  
51301 Schwaner Road, Shelby Township, MI 48315  
586.726.1234 | www.aewinc.com

November 2, 2022

Shawn Murphy, Deputy Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2022 Sewer Rehabilitation by Full Length C.I.P.P. Lining  
City of Grosse Pointe Woods  
AEW Project No. 0160-0454

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through October 30, 2022 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$4,602.70** to Insituform Technologies USA, LLC, PO Box 74008440 Chicago, IL 60674-8440

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Frank Varicalli*  
C4D17CC8031F4D4...

Frank D. Varicalli  
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
Ursula Youngblood, Insituform Technologies USA, LLC  
Matt Brinkoetter, Insituform Technologies USA, LLC

PO 47293  
# 592-537-976.002  
OK - J.K.  
SM 11/4/22  
FS 11-7-22





## Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 2:51 PM  
FieldManager 5.3c

**Contract: .0160-0454, 2022 Sewer Rehabilitation by Full Length CIPP Lining**

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
3	10/30/2022	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>		<b>Construction Started Date</b>	<b>Prime Contractor</b>	
			Insituform Technologies USA, LLC 580 Goddard Avenue Chesterfield MO 63005	
<b>Comments</b>				
Current Contract Amount: \$225,999.40 % Completed: 102%				

### Item Usage Summary

Project: 0160-0454, 2022 Sewer Rehabilitation by Full Length CIPP Lining  
Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Sewer, Post-Construction, CCTV, 12 inch	Ft	4027001	0035	0035	00	000	-64.000	1.10	-\$70.40
_ Sewer, Pre-Construction, Clean and CCTV, 10 inch	Ft	4027001	0045	0045	00	000	12.000	4.80	\$57.60
_ Sewer, Pre-Construction, Clean and CCTV, 12 inch	Ft	4027001	0050	0050	00	000	16.000	5.00	\$80.00
_ Sewer, Pre-Construction, Clean and CCTV, 15 inch	Ft	4027001	0055	0055	00	000	15.000	5.30	\$79.50
_ Traffic Maintenance and Control	LS	8127051	0080	0080	00	000	0.500	6,312.00	\$3,156.00
<b>Subtotal for Category 0000:</b>									<b>\$3,302.70</b>
<b>Subtotal for Project 0160-0454:</b>									<b>\$3,302.70</b>
<b>Total Estimated Item Payment:</b>									<b>\$3,302.70</b>

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0454, 2022 Sewer Rehabilitation by Full Length CIPP Lining	0003	\$3,302.70	\$0.00	\$3,302.70
<b>Voucher Total:</b>				<b>\$3,302.70</b>



### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 2:51 PM  
FieldManager 5.3c

#### Summary

Current Voucher Total:	\$3,302.70	Earnings to date:	\$230,650.70
-Current Retainage:	(\$1,300.00)	- Retainage to date:	\$10,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$4,602.70</b>	<b>Net Earnings to date:</b>	<b>\$220,650.70</b>
		- Payments to date:	\$216,048.00
		<b>Net Earnings this period:</b>	<b>\$4,602.70</b>

#### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Frank Varicalli 11/02/2022

C:\D:\7CC8031F4D4... Frank D Varicalli, AEW, Inc. (Date)



### Construction Pay Estimate Amount Balance Report

Estimate: 3

11/2/2022 2:51 PM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Contract: .0160-0454, 2022 Sewer Rehabilitation by Full Length CIPP Lining**

**Project: 0160-0454, 2022 Sewer Rehabilition by Full Length CIPP Lining**

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Audio Visual Record of Construction Area	1027051	1.000	LS		1.000	1.000	100%	2,646.40000	\$2,646.40
0010	_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051	1.000	LS		1.000	1.000	100%	6,500.00000	\$6,500.00
0015	_ Sewer, CIPP, 10 inch, Full Length	4027001	750.000	Ft		751.000	751.000	100%	31.20000	\$23,431.20
0020	_ Sewer, CIPP, 12 inch, Full Length	4027001	2,400.000	Ft		2,380.000	2,380.000	99%	46.70000	\$111,146.00
0025	_ Sewer, CIPP, 15 inch, Full Length	4027001	650.000	Ft		644.000	644.000	99%	62.10000	\$39,992.40
0030	_ Sewer, Post-Construction, CCTV, 10 inch	4027001	750.000	Ft		751.000	751.000	100%	1.10000	\$826.10
0035	_ Sewer, Post-Construction, CCTV, 12 inch	4027001	2,400.000	Ft	-64.000	2,380.000	2,380.000	99%	1.10000	\$2,618.00
0040	_ Sewer, Post-Construction, CCTV, 15 inch	4027001	650.000	Ft		644.000	644.000	99%	1.10000	\$708.40
0045	_ Sewer, Pre-Construction, Clean and CCTV, 10 inch	4027001	750.000	Ft	12.000	751.000	751.000	100%	4.80000	\$3,604.80
0050	_ Sewer, Pre-Construction, Clean and CCTV, 12 inch	4027001	2,400.000	Ft	16.000	2,380.000	2,380.000	99%	5.00000	\$11,900.00
0055	_ Sewer, Pre-Construction, Clean and CCTV, 15 inch	4027001	650.000	Ft	15.000	644.000	644.000	99%	5.30000	\$3,413.20
0060	_ Cutting Service Lead Protrusions	4027050	5.000	Ea		10.000	10.000	200%	52.90000	\$529.00
0065	_ Lateral, Preparation	4027050	10.000	Ea		0.000			52.90000	
0070	_ Lateral, Reinstate	4027050	83.000	Ea		90.000	90.000	108%	90.40000	\$8,136.00
0075	_ Mineral Deposit, Rem	4027050	50.000	Ea		168.000	168.000	336%	52.90000	\$8,887.20
0080	_ Traffic Maintenance and Control	8127051	1.000	LS	0.500	1.000	1.000	100%	6,312.00000	\$6,312.00
0085	_ Deliverables	8267051	1.000	LS		0.000			529.30000	

Subtotal for Category 0000: 230650.70

Subtotal for Project 0160-0454: 230650.70

Percentage of Contract Completed(curr): 102%  
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$3,302.70

Total Amount Earned To Date: \$230,650.70



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road, Shelby Township, MI 48315  
586.726.1234 | www.aewinc.com

November 2, 2022

Shawn Murphy, Deputy Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2022 Miscellaneous Concrete Pavement Repair Program  
City of Grosse Pointe Woods  
AEW Project No. 0160-0450

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through October 30, 2022 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$319,207.33** to Mattioli Cement Co. LLC, 6085 McGuire Road, Fenton, MI 48430.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Frank Varicalli*  
C4D17CC8031F4D4...

Frank D. Varicalli  
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
John Mattioli, Mattioli Cement Co., LLC

PO47294  
# 202-451-974.200 \$95,762.20  
# 203-451-974.200 \$63,841.46  
# 585-561-977.000 \$63,841.46  
# 592-537-975.400 \$95,762.21  
OK - J.K.  
SM 11/2/22  
FS 11-2-22



### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 8:09 AM

FieldManager 5.3c

**Contract: .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Re**

<b>Estimate No.</b> 1	<b>Estimate Date</b> 10/30/2022	<b>Entered By</b> Michelle Ankawi	<b>Estimate Type</b> Semi-Monthly	<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>	<b>Construction Started Date</b> 9/27/2022	<b>Prime Contractor</b> Mattioli Cement Co. LLC 6085 McGuire Road Fenton MI 48430		
<b>Comments</b> Current Contract Amount: \$641,535.00 % Completed: 53%				

#### Item Usage Summary

**Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep**

**Category: 0000,**

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	LS	1027051	0005	0005	00	000	1.000	17,000.00	\$17,000.00
_ Driveway, Conc, Rem	Syd	2047011	0030	0030	00	000	109.070	15.00	\$1,636.05
_ Sewer, PVC Truss, 12 inch, Tr Det B	Ft	4027001	0050	0050	00	000	9.200	70.00	\$644.00
_ External Structure Wrap, 12 inch	Ea	4027050	0055	0055	00	000	7.000	610.00	\$4,270.00
_ External Structure Wrap, 18 inch	Ea	4027050	0060	0060	00	000	13.000	775.00	\$10,075.00
Dr Structure Cover, Adj, Case 1, Modified	Ea	4030004	0065	0065	00	000	26.000	520.00	\$13,520.00
Dr Structure, Adj, Add Depth	Ft	4030280	0080	0080	00	000	5.000	265.00	\$1,325.00
Dr Structure, Tap, 4 inch	Ea	4030304	0085	0085	00	000	10.000	195.00	\$1,950.00
_ Dr Structure Frame and Cover, Storm Catch Basin	Ea	4037050	0105	0105	00	000	10.000	675.00	\$6,750.00
_ Underdrain, Subgrade, 4 inch, Modified	Ft	4047001	0125	0125	00	000	474.000	19.00	\$9,006.00
Joint, Expansion, E2	Ft	6020207	0130	0130	00	000	82.000	31.00	\$2,542.00
Lane Tie, Epoxy Anchored	Ea	6030030	0140	0140	00	000	781.000	7.00	\$5,467.00
Pavt Repr, Nonreinf Conc, 8 inch	Syd	6030044	0145	0145	00	000	3,220.471	60.00	\$193,228.26
_ Full Depth Sawcutting through Existing Pavements, Sidewalk, Driveway or Curb	Ft	6037001	0155	0155	00	000	2,863.500	6.00	\$17,181.00
_ Joint, Expansion, Erg, Modified	Ft	6037001	0160	0160	00	000	48.000	40.00	\$1,920.00
_ Pavt Repr, Rem, Modified	Syd	6037011	0165	0165	00	000	2,477.241	15.00	\$37,158.62
Driveway, Nonreinf Conc, 6 inch	Syd	8010005	0175	0175	00	000	139.150	59.00	\$8,209.85
Detectable Warning Surface	Ft	8030010	0185	0185	00	000	11.000	66.00	\$726.00
Sidewalk, Conc, 4 inch	Sft	8030044	0190	0190	00	000	564.760	7.50	\$4,235.70
Sidewalk, Conc, 6 inch	Sft	8030046	0195	0195	00	000	216.500	7.90	\$1,710.35



### Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 8:09 AM  
FieldManager 5.3c

#### Item Usage Summary

Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep  
Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Sidewalk Ramp, Conc, 8 inch	Sft	8037010	0200	0200	00	000	72.500	9.00	\$652.50
<b>Subtotal for Category 0000:</b>									<b>\$339,207.33</b>
<b>Subtotal for Project 0160-0450:</b>									<b>\$339,207.33</b>
<b>Total Estimated Item Payment:</b>									<b>\$339,207.33</b>

#### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

#### Pre-Voucher Summary


Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep	0001	\$339,207.33	\$0.00	\$339,207.33
<b>Voucher Total:</b>				<b>\$339,207.33</b>

#### Summary

Current Voucher Total:	\$339,207.33	Earnings to date:	\$339,207.33
-Current Retainage:	\$20,000.00	- Retainage to date:	\$20,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$319,207.33</b>	Net Earnings to date:	\$319,207.33
		- Payments to date:	\$0.00
		<b>Net Earnings this period:</b>	<b>\$319,207.33</b>

#### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

  
 \_\_\_\_\_  
 Frank D Varicalli, AEW, Inc.

11/02/2022  
 \_\_\_\_\_  
 (Date)



### Construction Pay Estimate Amount Balance Report

Estimate: 1

11/2/2022 8:09 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Contract:** .0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Rep

**Project:** 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, insurance and initial Set-Up Expense (3% Max)	1027051	1.000	LS	1.000	1.000	1.000	100%	17,000.00000	\$17,000.00
0010	Dr Structure, Rem	2030011	2.000	Ea		0.000			300.00000	
0015	Sewer, Rem, Less than 24 inch	2030015	50.000	Ft		0.000			100.00000	
0020	Curb and Gutter, Rem	2040020	50.000	Ft		0.000			20.00000	
0025	Sidewalk, Rem	2040055	560.000	Syd		0.000			15.00000	
0030	_ Driveway, Conc, Rem	2047011	250.000	Syd	109.070	109.070	109.070	44%	15.00000	\$1,636.05
0035	_ Subgrade Undercutting, Modified	2057021	100.000	Cyd		0.000			42.00000	
0040	Maintenance Gravel, LM	3060021	200.000	Cyd		0.000			23.00000	
0045	_ Sewer, PVC Truss, 10 inch, Tr Det B	4027001	25.000	Ft		0.000			60.00000	
0050	_ Sewer, PVC Truss, 12 inch, Tr Det B	4027001	25.000	Ft	9.200	9.200	9.200	37%	70.00000	\$644.00
0055	_ External Structure Wrap, 12 inch	4027050	5.000	Ea	7.000	7.000	7.000	140%	610.00000	\$4,270.00
0060	_ External Structure Wrap, 18 inch	4027050	6.000	Ea	13.000	13.000	13.000	217%	775.00000	\$10,075.00
0065	Dr Structure Cover, Adj, Case 1, Modified	4030004	11.000	Ea	26.000	26.000	26.000	236%	520.00000	\$13,520.00
0070	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			520.00000	
0075	Dr Structure, 24 inch dia	4030200	1.000	Ea		0.000			3,000.00000	
0080	Dr Structure, Adj, Add Depth	4030280	21.000	Ft	5.000	5.000	5.000	24%	265.00000	\$1,325.00
0085	Dr Structure, Tap, 4 inch	4030304	4.000	Ea	10.000	10.000	10.000	250%	195.00000	\$1,950.00
0090	Dr Structure, Tap, 10 inch	4030310	1.000	Ea		0.000			600.00000	
0095	Dr Structure, Tap, 12 inch	4030312	1.000	Ea		0.000			1,000.00000	
0100	_ Dr Structure Frame and Cover, Manhole	4037050	6.000	Ea		0.000			600.00000	
0105	_ Dr Structure Frame and Cover, Storm Catch Basin	4037050	5.000	Ea	10.000	10.000	10.000	200%	675.00000	\$6,750.00
0110	_ Dr Structure Trap, 10 inch	4037050	1.000	Ea		0.000			1,000.00000	
0115	_ Dr Structure Trap, 12 inch	4037050	1.000	Ea		0.000			1,000.00000	
0120	_ Dr Structure, 36 inch dia	4037050	1.000	Ea		0.000			3,300.00000	
0125	_ Underdrain, Subgrade, 4 inch, Modified	4047001	900.000	Ft	474.000	474.000	474.000	53%	19.00000	\$9,006.00
0130	Joint, Expansion, E2	6020207	75.000	Ft	82.000	82.000	82.000	109%	31.00000	\$2,542.00
0135	Cement	6030005	5.000	Ton		0.000			100.00000	

**Contract:** .0160-0450

**Estimate:** 1

Page 1 of 2



## Construction Pay Estimate Amount Balance Report

Estimate: 1

Anderson, Eckstein and Westrick, Inc.

11/2/2022 8:09 AM

FieldManager 5.3c

**Project: 0160-0450, Grosse Pointe Woods-2022 Miscellaneous Concrete Pavement Repair Program**

**Category: 0000,**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0140	Lane Tie, Epoxy Anchored	6030030	3,800.000	Ea	781.000	781.000	781.000	21%	7.00000	\$5,467.00
0145	Pavt Repr, Nonreinf Conc, 8 inch	6030044	4,200.000	Syd	3,220.471	3,220.471	3,220.471	77%	60.00000	\$193,228.26
0150	Pavt Repr, Nonreinf Conc, 9 inch	6030046	1,000.000	Syd		0.000			65.00000	
0155	_ Full Depth Sawcutting through Existing Pavements, Sidewalk, Driveway or Curb	6037001	4,000.000	Ft	2,863.500	2,863.500	2,863.500	72%	6.00000	\$17,181.00
0160	_ Joint, Expansion, Erg, Modified	6037001	150.000	Ft	48.000	48.000	48.000	32%	40.00000	\$1,920.00
0165	_ Pavt Repr, Rem, Modified	6037011	5,200.000	Syd	2,477.241	2,477.241	2,477.241	48%	15.00000	\$37,158.62
0170	_ Curb Casting	7177050	1.000	Ea		0.000			1,000.00000	
0175	Driveway, Nonreinf Conc, 6 inch	8010005	250.000	Syd	139.150	139.150	139.150	56%	59.00000	\$8,209.85
0180	Curb and Gutter, Conc, Det F4	8020038	50.000	Ft		0.000			40.00000	
0185	Detectable Warning Surface	8030010	50.000	Ft	11.000	11.000	11.000	22%	66.00000	\$726.00
0190	Sidewalk, Conc, 4 inch	8030044	3,000.000	Sft	564.760	564.760	564.760	19%	7.50000	\$4,235.70
0195	Sidewalk, Conc, 6 inch	8030046	1,000.000	Sft	216.500	216.500	216.500	22%	7.90000	\$1,710.35
0200	_ Sidewalk Ramp, Conc, 8 inch	8037010	1,000.000	Sft	72.500	72.500	72.500	7%	9.00000	\$652.50
0205	_ Traffic Control and Maintenance	8127051	1.000	LS		0.000			23,000.00000	
0210	_ Surface Restoration, Seeding	8167011	400.000	Syd		0.000			4.00000	

**Subtotal for Category 0000: 339207.33**

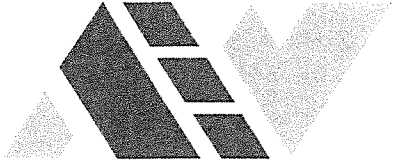
**Subtotal for Project 0160-0450: 339207.33**

**Percentage of Contract Completed(curr): 53%**  
 (total earned to date / total of all authorized work)

**Total Amount Earned This Estimate: \$339,207.33**

**Total Amount Earned To Date: \$339,207.33**





**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS  
51301 Schaeffer Road, Shelby Township, MI 48315  
586.726.1234 | www.aewinc.com

November 2, 2022

Shawn Murphy, Deputy Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

Reference: 2022 Pavement Joint and Crack Sealing Program  
City of Grosse Pointe Woods  
AEW Project No. 0160-0451

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 1 for the above referenced project. For work performed through October 30, 2022 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$25,296.89** to Michigan Joint Sealing, Inc., 28830 West 8 Mile Road, Suite 103, Farmington Hills, MI 48336.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Frank Varicalli*  
C4D17CC8031F4D4...

Frank D. Varicalli  
Infrastructure Rehab Group Lead

PO 47295  
# 202-451-975-300 \$ 6,324.22  
# 203-451-975-300 \$ 18,972.67  
OK - JJK  
SM 11/3/22  
FS 11-7-22

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
David Bacci, Michigan Joint Sealing



## Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 8:31 AM

FieldManager 5.3c

**Contract: .0160-0451, GPW-2022 Pavement Joint and Crack Sealing Program**

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
10/30/2022	1	Michelle Ankawi	Semi-Monthly	No		
<b>Prime Contractor</b> Michigan Joint Sealing, Inc.				<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.		
<b>Comments</b>						
Current Contract Amount: \$34,115.00 % Completed: 77%						

### Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Cleaning and Sealing Existing Cracks (As phalt Pavt)	6037001	0010	0160-0451	0000	0010	00	000	31,681.800	\$26,295.89
_ Traffic Control and Maintenance	8127051	0015	0160-0451	0000	0015	00	000	1.000	\$1.00
<b>Total Estimated Item Payment:</b>								<u>\$26,296.89</u>	

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0451, GPW-2022 Pavement Joint and Crack Sealing Program	0001	\$26,296.89	\$0.00	\$26,296.89
<b>Voucher Total:</b>				<b>\$26,296.89</b>

### Summary

Current Voucher Total:	\$26,296.89	Earnings to date:	\$26,296.89
-Current Retainage:	\$1,000.00	- Retainage to date:	\$1,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$25,296.89</b>	Net Earnings to date:	\$25,296.89
		- Payments to date:	\$0.00
		<b>Net Earnings this period:</b>	<b>\$25,296.89</b>



# Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

11/2/2022 8:31 AM  
FieldManager 5.3c

## Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

*Frank Varicalli*

11/02/2022

C4D17CC8031F4D4  
\_\_\_\_\_  
Frank D Varicalli, AEW, Inc.

\_\_\_\_\_  
(Date)



## Construction Pay Estimate Amount Balance Report

Estimate: 1

11/2/2022 8:31 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Contract: .0160-0451, GPW-2022 Pavement Joint and Crack Sealing Program**

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051	0005	0160-0451	0000	1.000		0.000			1.00000	
_ Cleaning and Sealing Existing Cracks (Asphalt Pavt)	6037001	0010	0160-0451	0000	41,100.000	31,681.800	31,681.800	31,681.800	77%	0.83000	\$26,295.89
_ Traffic Control and Maintenance	8127051	0015	0160-0451	0000	1.000	1.000	1.000	1.000	100%	1.00000	\$1.00
<b>Percentage of Contract Completed(curr): 77%</b>							<b>Total Amount Paid This Estimate:</b>				<b>\$26,296.89</b>
(total paid to date / total of all authorized work)							<b>Total Amount Paid To Date:</b>				<b>\$26,296.89</b>

Hallahan & Associates, P.C.  
Attorneys at Law  
1750 S. Telegraph Road, Suite 202  
Bloomfield Hills, Michigan 48302-0179  
(248) 731-3089

Email

November 2, 2022

City of Grosse Pointe Woods  
c/o WCA Assessing  
Aaron P. Powers, MMAO, Managing Director  
38110 Executive  
Westland, MI 48185

Please include Invoice No.  
with your payment

Invoice No. 20005

\$766.54

Professional services rendered through October 31, 2022

			<u>Hours</u>	<u>Amount</u>
<u>DRSN Real Estate GP LLC - 17-001117</u>				
10/10/22	SAO	Received and reviewed email from opposing counsel and respond; telephone call from opposing counsel.	0.20	36.50
10/11/22	LMH	Review/analyze Reply Brief in Support of Application for Leave to Appeal.	0.50	91.26
Subtotal:			<u>0.70</u>	<u>127.76</u>
<u>DRSN Real Estate GP LLC - 18-000573</u>				
10/06/22	SAO	Received and reviewed protective order; send to client and follow up with opposing counsel regarding documents.	0.20	36.50
10/12/22	SAO	Communicate in firm; email opposing counsel.	0.30	54.75
10/26/22	SAO	Communicate in firm regarding discovery; review file and follow up with opposing counsel regarding documents; telephone call with client; telephone call with appraiser; review bed reports from opposing counsel; receive and review quote and send to client; discuss with client.	0.70	127.76
Subtotal:			<u>1.20</u>	<u>219.01</u>
<u>DRSN Real Estate GP LLC - 19-001412</u>				
10/12/22	LMH	Review/analyze email from opposing counsel; communicate in firm; review of documents pursuant to Protective Order.	1.40	255.51
Subtotal:			<u>1.40</u>	<u>255.51</u>
<u>DRSN Real Estate GP LLC - 21-001599</u>				
10/25/22	KMM	Review Petitioner's supplemental discovery responses; in-firm discussion with S. O'Loughlin.	0.60	109.51
10/26/22	KMM	In-firm discussion with S. O'Loughlin regarding Petitioner's discovery responses.	0.10	18.25
	LMH	Communicate with Seth O'Loughlin.	0.20	36.50
Subtotal:			<u>0.90</u>	<u>164.26</u>
<b>Subtotal of charges</b>				<u>\$766.54</u>
<b>Professional services rendered</b>			<u>4.20</u>	<u>\$766.54</u>

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Laura M. Hallahan	2.10	182.51
Kelsea M. Melcher	0.70	182.51
Seth A. O'Loughlin	1.40	182.51
		<u>Amount</u>
<b>Previous balance</b>		\$5,857.77
Accounts receivable transactions		
10/24/2022 Payment received from City of Grosse Pointe Woods. Check No. 064749.		(\$5,857.77)
<b>Total payments and adjustments</b>		<u>(\$5,857.77)</u>
<b>AMOUNT DUE</b>		<u><u>\$766.54</u></u>

101 210 801, 300

SM 11/3/22

FS 11-7-22

JACOBS and DIEMER, P.C.  
Attorneys and Counselors at Law  
The Guardian Building, Suite 2825  
500 Griswold Street  
Detroit, MI 48226-3480  
(313) 965-1900

Tax I.D. 38-3510534

GPW USSIC  
Shawn Murphy, Treasurer  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods MI 48236

Page: 1  
November 07, 2022  
Claim No: JPJPC-20222Q  
Statement No: 13

USSIC v City of Grosse Pointe Woods

For Professional Services through : 10/31/2022

					<u>Rate</u>	<u>Hours</u>	
09/26/2022	TAD	L510	A103	Draft/revise Joint Defense Agreement (begun). [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	3.50	498.75
09/27/2022	TAD	L510	A103	Draft/revise Joint Defense Agreement (draft for client review.) [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	6.00	855.00
	EPC	L510	A103	Draft/revise Joint Defense Agreement (continued). [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.50	71.25
10/03/2022	EPC	L510	A108	Communicate (other external) - E-mails (8) to and from Jonathan Walton re: Deposition discussions and Discovery.	285.00	0.40	114.00
	EPC	L510	A104	Review/analyze Witness List of USSIC.	285.00	0.50	142.50
	EPC	L510	A103	Draft/revise Subpoena to Robert Bucko re: production of documents.	285.00	0.30	85.50
	EPC	L510	A103	Draft/revise Subpoena to Stevenson Company re: production of documents.	285.00	0.10	28.50
	EPC	L510	A103	Draft/revise Redaction Log for Document Production (begun).	285.00	1.20	342.00
	EPC	L510	A105	Communicate (in firm) - Conference with Ms. McLeod re: Discovery and Depositions.	285.00	0.20	57.00
	SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn re: Discovery and Depositions.	200.00	0.20	40.00
	SMM	L510	A108	Communicate (other external) - E-mails (4) from and to Mr. Conn and Mr. Walton re: Grosse Pointe Woods' Document Production and upload.	200.00	0.20	40.00

GPW USSIC

Page: 2

November 07, 2022

Claim No: JPJPC-20222Q

Statement No: 13

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
	SMM	L510	A103	Draft/revise and upload Documents to shared site for Plaintiff's Counsel's review.	200.00	0.30	60.00
	TAD	L510	A108	Communicate (other external) - E-mails (2) to and from Debra Walling re: Letter to Grosse Pointe Park regarding conditions of joint representation.	285.00	0.10	28.50
	TAD	L510	A104	Review/analyze Witness List of USSIC.	285.00	0.10	28.50
10/04/2022	EPC	L510	A108	Communicate (other external) - E-mails (2) from and to Jonathan Walton re: Depositions and Discovery.	285.00	0.10	28.50
	TAD	L510	A108	Communicate (other external) - E-mail to Debra Walling re: splitting of costs and fees as part of a joint defense.	285.00	0.10	28.50
10/07/2022	EPC	L510	A108	Communicate (other external) - E-mails (2) to and from Jonathan Walton re: 10/10/22 Meeting to discuss Depositions.	285.00	0.10	28.50
	SMM	L510	A108	Communicate (other external) - E-mails (2) from Mr. Conn and Jonathan Walton re: 10/10/22 Meeting to discuss Depositions.	200.00	0.10	20.00
10/10/2022	TAD	L510	A105	Communicate (in firm) - Conference with Mr. Conn re: litigation strategy and upcoming tasks.	285.00	0.20	57.00
	EPC	L510	A105	Communicate (in firm) - Conference with Mr. Diemer re: litigation strategy and upcoming tasks.	285.00	0.20	57.00
	SMM	L510	A101	Plan and prepare for Conference Call with USSIC Counsel - Analyze file materials relevant to discovery and depositions.	200.00	0.30	60.00
	TAD	L510	A109	Appear for/attend Conference Call with Mr. Walton, Mr. Conn, and Ms. McLeod re: discovery issues and tolling proposal.	285.00	0.50	142.50
	EPC	L510	A109	Appear for/attend Conference Call with Mr. Walton, Mr. Diemer, and Ms. McLeod re: discovery issues and tolling proposal.	285.00	0.50	142.50
	SMM	L510	A109	Appear for/attend Conference Call with Mr. Walton, Mr. Conn, and Mr. Diemer re: discovery issues and tolling proposal.	200.00	0.50	100.00
	SMM	L510	A103	Draft/revise e-mail to Mr. Conn summarizing items discussed during Conference Call with USSIC's Counsel.	200.00	0.50	100.00



GPW USSIC

USSIC v City of Grosse Pointe Woods

				<u>Rate</u>	<u>Hours</u>		
	SMM	L510	A108	Communicate (other external) - E-mail from Mr. Conn to Ms. Walling and Grosse Pointe Woods Representatives re: Conference Call with Mr. Walton and Document Production.	200.00	0.20	40.00
	TAD	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Ms. McLeod re: tolling agreement and Depositions.	285.00	0.20	57.00
	EPC	L510	A105	Communicate (in firm) - Conference with Mr. Diemer and Ms. McLeod re: tolling agreement and Depositions.	285.00	0.20	57.00
	SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Mr. Diemer re: tolling agreement and Depositions.	200.00	0.20	40.00
10/11/2022	EPC	L510	A108	Communicate (other external) - E-mails (4) to and from Ms. Walling and Mr. Schulte re: Document Production and status updates.	285.00	0.20	57.00
	SMM	L510	A108	Communicate (other external) - E-mails (4) from Mr. Conn, Ms. Walling and Mr. Schulte re: Document Production and status updates.	200.00	0.20	40.00
10/12/2022	SMM	L510	A102	Research re: potential insurance experts.	200.00	0.60	120.00
	TAD	L510	A108	Communicate (other external) - E-mail from Jonathan Walton (lengthy) re: Corporate Representative Depositions and Document Production. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.10	14.25
	TAD	L510	A105	Communicate (in firm) - Conference with Mr. Conn re: Discovery and Deposition Schedule proposed by USSIC. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.40	57.00
	EPC	L510	A105	Communicate (in firm) - Conference with Mr. Diemer re: Discovery and Deposition Schedule proposed by USSIC. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.40	57.00
10/15/2022	TAD	L510	A102	Research re: right of an insurer to recoup defense costs - Michigan case law and Restatement (Saturday work). [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	1.20	171.00
10/16/2022	TAD	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Ms. McLeod re: USSIC's Document Production (Sunday work).	285.00	0.30	85.50

GPW USSIC

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
	EPC	L510	A105	Communicate (in firm) - Conference with Mr. Diemer and Ms. McLeod re: USSIC's Document Production (Sunday work).	285.00	0.30	85.50
	SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Mr. Diemer re: USSIC's Document Production (Sunday work).	200.00	0.30	60.00
10/18/2022	TAD	L510	A108	Communicate (other external) - E-mails (3) to and from Debra Walling and Frank Schulte with Joint Defense Agreement re: attendance at Grosse Pointe Park Council Meeting.	285.00	0.10	28.50
	TAD	L510	A103	Draft/revise Joint Defense Agreement (continued) - Update draft. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.20	28.50
	TAD	L510	A104	Review/analyze Joint Defense Agreement - Update draft. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.20	28.50
	ATZ	L510	A110	Manage data/files - Indexing Document Production (begun). [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	100.00	5.50	550.00
10/19/2022	ATZ	L510	A110	Manage data/files (completed) - Indexing Document Production. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	100.00	4.50	450.00
	TAD	L510	A108	Communicate (other external) - E-mail from Mr. Walton's Office with Notice of Examination of Grosse Pointe Woods. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.10	14.25
	EPC	L510	A105	Communicate (in firm) - Conference with Ms. McLeod re: USSIC's Document Production and missing items.	285.00	0.20	57.00
	SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn re: USSIC's Document Production and missing items.	200.00	0.20	40.00
	EPC	L510	A108	Communicate (other external) - E-mail to and from all Counsel re: transition of Grosse Pointe Park file from Bodman to Jacobs and Diemer. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.10	14.25
10/20/2022	TAD	L510	A108	Communicate (other external) - E-mail from Debra Walling re: Joint Defense Agreement.	285.00	0.10	28.50
	EPC	L510	A108	Communicate (other external) - E-mail from Debra			

GPW USSIC

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
				Walling re: Joint Defense Agreement.	285.00	0.10	28.50
10/21/2022	TAD	L510	A108	Communicate (other external) - E-mail to Debra Walling re: Modified Retainer Agreement and Modified Joint Defense Agreement for review by Mayor and City Council.	285.00	0.10	28.50
	SMM	L510	A104	Review/analyze and finalize Redaction Log of "Confidential" documents produced to USSIC.	200.00	0.60	120.00
	SMM	L510	A103	Draft/revise Redaction Log of "Highly Confidential" documents produced to USSIC (begun).	200.00	0.50	100.00
	SMM	L510	A104	Review/analyze Request for Examination of GPW Representatives from USSIC.	200.00	0.20	40.00
	TAD	L510	A108	Communicate (other external) - E-mail from Jonathan Walton re: outstanding Discovery issues. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.10	14.25
10/23/2022	TAD	L510	A108	Communicate (other external) - E-mail to Debra Walling with Joint Defense Agreement and modified Retainer Agreement with her revisions (Sunday work).	285.00	0.10	28.50
10/24/2022	TAD	L510	A108	Communicate (other external) - E-mails (2) from and to Debra Walling re: clarification on need for special meeting to approve the new Agreements before 11/14/22 Council Meeting.	285.00	0.10	28.50
10/25/2022	EPC	L510	A108	Communicate (other external) - E-mail to Mr. Schulte and Ms. Walling re: Notice of Taking Corporate Deposition.	285.00	0.10	28.50
	SMM	L510	A104	Review/analyze indices of USSIC's Document Production to determine which items are missing from production and still need to be provided to USSIC.	200.00	0.30	60.00
	EPC	L510	A105	Communicate (in firm) - Conference with Ms. McLeod re: USSIC Document Production, Grosse Pointe Woods' additional Document Requests, and Damage Report Production to USSIC.	285.00	0.20	57.00
	SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn re: USSIC Document Production, Grosse Pointe Woods' additional Document Requests, and Damage Report Production to USSIC.	200.00	0.20	40.00
	EPC	L510	A101	Plan and prepare for Discovery Conference Call with Mr. Walton and Ms. McLeod - Analyze			

GPW USSIC

USSIC v City of Grosse Pointe Woods

					<u>Rate</u>	<u>Hours</u>	
				Discovery Requests and Notices of Deposition. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]	142.50	0.50	71.25
SMM	L510	A101	Plan and prepare for Discovery Conference Call with Mr. Walton and Mr. Conn - Analyze relevant file materials and prepare Agenda. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		100.00	0.10	10.00
EPC	L510	A109	Appear for/attend Discovery Conference Call with Mr. Walton and Ms. McLeod re: Discovery, Document Production, and Depositions. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		142.50	0.30	42.75
SMM	L510	A109	Appear for/attend Discovery Conference Call with Mr. Walton and Mr. Conn re: Discovery, Document Production, and Depositions. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		100.00	0.30	30.00
TAD	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Ms. McLeod re: Discovery Conference Call with Mr. Walton. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		142.50	0.20	28.50
EPC	L510	A105	Communicate (in firm) - Conference with Mr. Diemer and Ms. McLeod re: Discovery Conference Call with Mr. Walton. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		142.50	0.20	28.50
SMM	L510	A105	Communicate (in firm) - Conference with Mr. Conn and Mr. Diemer re: Discovery Conference Call with Mr. Walton. [JOINT TASK PERFORMED ON BEHALF OF GPW & GPP - CHARGE SPLIT]		100.00	0.20	20.00
10/26/2022	EPC	L510	A108	Communicate (other external) - E-mail to Mr. Schulte and Ms. Walling re: meeting to discuss Depositions.	285.00	0.10	28.50
10/27/2022	SMM	L510	A103	Draft/revise Redaction Log (continued) - "Highly Confidential" documents produced to USSIC.	200.00	0.50	100.00
10/28/2022	EPC	L510	A108	Communicate (other external) - E-mail from Frank Schulte re: Meeting to discuss witnesses for Depositions.	285.00	0.10	28.50
	SMM	L510	A103	Draft/revise Second Requests for Production to USSIC (draft for Mr. Conn's review).	200.00	0.60	120.00
10/31/2022	EPC	L510	A108	Communicate (other external) - E-mail to Frank			

GPW USSIC

Page: 7  
November 07, 2022

Claim No: JPJPC-20222Q

Statement No: 13

USSIC v City of Grosse Pointe Woods

	<u>Rate</u>	<u>Hours</u>	
Schulte re: meeting to discuss Deposition witnesses.	285.00	0.10	28.50
For Current Services Rendered		38.50	6,447.00

**Expenses**

10/03/2022	L510	E124	Other - Postage Fees for Certified Mail, Return Receipt, Restricted Delivery for two Subpoenas to Robert Bucko and The Stevenson Company.	28.82
10/10/2022	L510	E124	Other - FedEx delivery to Jonathan Walton in Chicago with thumb drive of Discovery documents.	22.37
10/12/2022	L510	E124	Other - FedEx delivery to Jonathan Walton in Chicago with second thumb drive of Discovery documents.	26.92
				78.11
			<b>Total Fees and Costs:</b>	6,525.11
			Previous Balance	\$20,071.00

**Payments**

10/20/2022			Payment - CK#64753 - Thank you!	-20,071.00
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**Balance Due** \$6,525.11

Billing History

<u>Fees</u>	<u>Expenses</u>	<u>Finance Charge</u>	<u>Payments</u>
104,864.50	923.16	0.00	99,262.55

Task Code Summary

		<u>Fees</u>	<u>Expenses</u>
L510	Appellate Motions and Submissions	6447.00	78.11
L500	Appeal	6,447.00	78.11

Please Remit \$6,525.11

592536812.000

SM 11/7/22

FS 11-7-22

Final Statement Run Totals 11/07/2022

Statements Printed:	1
Hours:	38.50
Fees:	6,447.00
Expenses:	78.11

**KELLER THOMA**  
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 550  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
[www.kellerthoma.com](http://www.kellerthoma.com)

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
**Attention: Frank Schulte, City Administrator**

October 01, 2022  
Client: 000896  
Matter: 000000  
Invoice #: 122857

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through September 30, 2022

DATE	ATTY	DESCRIPTION	HOURS
9/13/2022	GSR	Telephone call from Mr. Schulte.	0.25
9/23/2022	GSR	Attention to preparation of revised collective bargaining agreements (dispatchers, Patrol, Command); telephone discussion with Mr. Kosanke; correspondence to Mr. Schulte, Mr. Kosanke, Ms. Como, and Ms. Murphy regarding the same.	2.00
9/26/2022	GSR	Telephone call to Mr. Schulte regarding contracts.	0.25
9/28/2022	GSR	Attention to review of TPOAM letter of understanding.	0.25
Total Services			\$481.25

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	2.75	\$175.00	\$481.25

101210810.000

FS 10-17-22

SM 10/18/22

**Total Amount Due**

**\$481.25**

**KELLER THOMA**  
*A PROFESSIONAL CORPORATION*

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 550  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
[www.kellerthoma.com](http://www.kellerthoma.com)

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
**Attention: Frank Schulte, City Administrator**

October 01, 2022  
Client: 000896  
Matter: 000000  
Invoice #: 122857

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REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative to the above matter:

**TOTAL \$481.25**





Plante & Moran, PLLC
1098 Woodward Avenue
Detroit, MI 48226-1906
Tel:313.496.7200
Fax:313.496.7201

INVOICE

City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pte. Woods, MI 48236

Date: October 28, 2022
Client No: 64954
Invoice No: 2208808
Page: 1

For Professional Services Rendered

Progress bill for services rendered in connection with the June 30, 2022 City of Grosse
Pointe Woods financial statement audit engagement 20,000.00

Progress bill for services rendered in connection with the June 30, 2022 Municipal
Court financial statement audit engagement 1,000.00

Consultations with actuaries, internal research, and discussions on changes
required to beginning of year OPEB and pension reports as a result of City
corrections to plan inputs. 1,400.00

Balance Due \$ 22,400.00 USD

Breakdown Attached

SM 11/1/2022
FJ 11-1-22

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Wire Transfer:

Bank Bank of America
Routing/ABA# 026009593
Bank Address 100 West 33rd Street
New York, NY 10001
Account Number 9890996003
Account Name Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
9890996003
Plante & Moran, PLLC

**Plante Moran  
Audit Fee Distribution  
22-23**

**3rd pmt**

**invoice  
2208808**

101-223-818.000	5,607
202-482-818.000	2,127
203-482-818.000	2,127
226-528-818.000	2,026
365-993-818.000	3,183
592-536-818.000	2,756
632-854-818.000	2,127
640-851-818.000	1,447

101-136-818.000	1,000
	22,400

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

November 9, 2022

City of Grosse Pointe Woods  
Attn: Frank Schulte, City Administrator  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Invoice # 1078445

In Reference To: General Counsel

Professional Services Rendered Through October 31, 2022

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>		
10/3/2022 DAW Attend Council Meeting	0.10 \$145.00/hr	14.50
10/4/2022 DAW Receipt/review of summary of October 3, 2022 Council Meeting	0.10 \$145.00/hr	14.50
10/14/2022 DAW Review of Agenda, packet and pink for October 17th meeting	0.50 \$145.00/hr	72.50
DAW Review of Agenda and packet for Committee of the Whole meeting on October 17th	0.20 \$145.00/hr	29.00
10/17/2022 DAW Attend Council meeting and Committee of the Whole	1.50 \$145.00/hr	217.50
10/19/2022 DAW Receipt/review correspondence from Clerk with summary of October 17th Council meeting	0.20 \$145.00/hr	29.00
SUBTOTAL:	[ 2.60	377.00]

		<u>Hrs/Rate</u>	<u>Amount</u>
	<u>Clerk</u>		
10/24/2022	DAW Receipt/review correspondence from Michigan Municipal League regarding Election Guide changes	0.30 \$145.00/hr	43.50
	SUBTOTAL:	[ 0.30	43.50]
	<u>General Administration</u>		
10/3/2022	DAW Review of Pointe Alarm contract for in-person meeting on 10/3/22	0.60 \$145.00/hr	87.00
	DAW Receipt/review of correspondence regarding Freedom of Information Act question from Clerk; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW Attend meeting with Pointe Alarm	0.70 \$145.00/hr	101.50
	DAW Attend Election Commission Meeting	0.40 \$145.00/hr	58.00
10/4/2022	DAW Receipt/review correspondence from Attorney Van Overbeke regarding Employee Retention Option Plan; Research and correspondence in response	0.70 \$145.00/hr	101.50
	DAW Receipt/review correspondence from Treasurer and from Attorney Van Overbeke regarding the necessity of a Pension Ordinance amendment; Correspondence in response	0.30 \$145.00/hr	43.50
10/5/2022	DAW Receipt/review correspondence from Assistant City Administrator; Review Certificate of Insurance for Pie Town Productions - Circus Dog Productions; Review municode for filming requirements; Correspondence to Assistant City Administrator	0.50 \$145.00/hr	72.50
10/6/2022	DAW Receipt/review of correspondence and Council Resolution and film permit Application from Assistant City Administrator for Pie Town Productions;	0.50 \$145.00/hr	72.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		Correspondence to Assistant City Administrator with approved certificate of insurance		
10/6/2022	DAW	Receipt/review correspondence from Clerk regarding no unpaid taxes or water bills by elected officials	0.20 \$145.00/hr	29.00
10/7/2022	DAW	Receipt/review of correspondence and contract for police lockers from Public Safety Director; Review contract; Correspondence in reply with comments/concerns	0.50 \$145.00/hr	72.50
	DAW	Receipt/review correspondence from Public Safety Director regarding contract for lockers; Correspondence in response	0.20 \$145.00/hr	29.00
10/10/2022	DAW	Receipt/review of voicemail from City Administrator regarding status of Pointe Alarm contract	0.10 \$145.00/hr	14.50
	DAW	Telephone conference with City Administrator regarding status of Pointe Alarm contract - left return voicemail	0.10 \$145.00/hr	14.50
10/11/2022	DAW	Telephone conference with City Administrator regarding Dubrulle lawsuit updates; Employee Retention Option Plan pension amendment	0.30 \$145.00/hr	43.50
	DAW	Telephone conference with Karen Moss regarding Pointe Alarm contract and revised documents she is sending	0.10 \$145.00/hr	14.50
	DAW	Edit/revise inspection request for Legacy Oaks	0.50 \$145.00/hr	72.50
	DAW	Receipt/review correspondence from City Administrator regarding Legacy Oaks	0.10 \$145.00/hr	14.50
10/13/2022	DAW	Receipt/review correspondence from City Administrator regarding Pointe Alarm contract; Correspondence in reply	0.10 \$145.00/hr	14.50

			<u>Hrs/Rate</u>	<u>Amount</u>
10/13/2022	DAW	Receipt/review of correspondence and four attachments, including a revised contract from Pointe Alarm; Correspondence to City Administrator	1.60 \$145.00/hr	232.00
10/14/2022	DAW	Telephone conference with City Administrator regarding Pointe Alarm contract	0.20 \$145.00/hr	29.00
	DAW	Correspondence to Pointe Alarm's attorney listing concerns, objections and the need for clarification within the proposed Monitoring Agreement	1.30 \$145.00/hr	188.50
	DAW	Receipt/review correspondence from City Administrator regarding sign issue; Research Code and Charter; Correspondence to City Administrator in response	0.90 \$145.00/hr	130.50
10/17/2022	DAW	Telephone conference with City Administrator regarding sign ordinance	0.20 \$145.00/hr	29.00
10/18/2022	DAW	Receipt/review correspondence from Assistant City Administrator regarding Indigent Defense Contract and required insurance; Approve documents and return to Assistant City Administrator	0.20 \$145.00/hr	29.00
10/19/2022	DAW	Receipt/review correspondence from Assistant City Administrator regarding banners	0.20 \$145.00/hr	29.00
10/20/2022	DAW	Correspondence to City Administrator regarding meeting with counsel for Pointe Alarm	0.40 \$145.00/hr	58.00
	DAW	Preparation for and attend phone conference with Pointe Alarm attorney; Correspondence to City Administrator	1.30 \$145.00/hr	188.50
10/24/2022	DAW	Receipt/review correspondence from Pointe Alarm's attorney, Ms. Moss, regarding insurance; Correspondence in reply and to City Administrator	0.30 \$145.00/hr	43.50
10/26/2022	DAW	Receipt/review correspondence from Assistant City Administrator regarding selling raffle tickets at the Community Center for the Grosse Pointe Woods	1.20 \$145.00/hr	174.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		Foundation; Correspondence in response		
10/28/2022	DAW	Receipt/review correspondence from Public Safety Director with attachments regarding Casper contract for lockers; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Assistant City Administrator with Giffels Webster Agreements (proposed and current); Review both contracts and draft correspondence to Assistant City Administrator with questions	0.70 \$145.00/hr	101.50
	DAW	Telephone conference with City Administrator regarding sale of public parking lot and Giffels contract	0.20 \$145.00/hr	29.00
	DAW	Research process for sale of city-owned real property; Correspondence to City Administrator	1.10 \$145.00/hr	159.50
	DAW	Receipt/review of Agenda for Election Commission meeting on November 1, 2022	0.10 \$145.00/hr	14.50
		<b>SUBTOTAL:</b>	<u>16.40</u>	<u>2,378.00</u>
		<u>Litigation</u>		
10/3/2022	DAW	Receipt/review correspondence from Attorney Diemer with letter to Grosse Pointe Park for review; Review letter; Correspondence to Attorney Diemer	0.70 \$145.00/hr	101.50
10/4/2022	DAW	Receipt/review correspondence from Attorney Diemer regarding Joint Defense Agreement in the USSIC v GPW matter	0.20 \$145.00/hr	29.00
10/10/2022	DAW	Receipt/review correspondence from Attorney Conn regarding discovery issues in the USSIC v GPW matter; Correspondence in reply	0.30 \$145.00/hr	43.50
10/11/2022	DAW	Receipt/review of multiple correspondence from Attorney Conn (2) and City Manager (3) regarding discovery and status updates in Dubrulle v GPW	0.30 \$145.00/hr	43.50

			<u>Hrs/Rate</u>	<u>Amount</u>
10/11/2022	DAW	Correspondence to Attorney Conn with attachments concerning Dubrulle v GPW	0.40 \$145.00/hr	58.00
10/18/2022	DAW	Receipt/review correspondence from Attorney Diemer with attached Joint Defense Agreement regarding USSIC v GPW; Receipt/review correspondence from City Administrator	0.30 \$145.00/hr	43.50
10/19/2022	DAW	Telephone conference with City Administrator regarding Joint Defense Agreement	0.10 \$145.00/hr	14.50
10/20/2022	DAW	Review of proposed Joint Defense Agreement in USSIC v GPW matter; Correspondence to Attorney Diemer regarding same	1.10 \$145.00/hr	159.50
10/21/2022	DAW	Receipt/review correspondence from Attorney Diemer regarding Joint Defense Agreement and modified Retainer Agreement in the USSIC v GPW matter	0.20 \$145.00/hr	29.00
10/24/2022	DAW	Receipt/review of correspondence and modified Joint Defense Agreement and Retainer Agreement from Attorney Diemer regarding USSIC v GPW; correspondence to Attorney Diemer; Receipt/review correspondence in reply from Attorney Diemer	0.60 \$145.00/hr	87.00
10/25/2022	DAW	Receipt/review correspondence from Attorney Diemer with Notice of Deposition in the USSIC v GPW matter	0.40 \$145.00/hr	58.00
10/26/2022	DAW	Receipt/review correspondence from Attorney Conn regarding deposition of witnesses	0.20 \$145.00/hr	29.00
10/31/2022	DAW	Receipt/review correspondence from Assessor with proposal for appraisal to review and comment (The Rivers); Correspondence in response	0.60 \$145.00/hr	87.00
SUBTOTAL:			[ 5.40	783.00]

Michigan Tax Tribunal

10/10/2022	SSM	Cook Road 2022: Receipt/review of Order; Correspondence regarding same	0.30 \$145.00/hr	43.50
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	<u>Hrs/Rate</u>	<u>Amount</u>
10/12/2022 SSM Cook Road 2017: Receipt/review of signed Stipulations and memo regarding no appeal letter; Memo to file regarding same	0.30 \$145.00/hr	43.50
10/21/2022 SSM Cook Road 2017: Receipt/review of memo from opposing counsel; Respond to same; Note to file	0.30 \$145.00/hr	43.50
10/28/2022 SSM Cooke Road 2017: File analysis regarding status of settlement; Memo to opposing counsel regarding same	0.30 \$145.00/hr	43.50

SUBTOTAL: [ 1.20 174.00]

For professional services rendered 25.90 \$3,755.50

Additional charges:

Qty/Price

City Council

10/3/2022 Attorney Mileage - Council Meeting [D. Walling]	73 0.62	45.26
10/17/2022 Attorney Mileage - Council Meeting [D. Walling]	73 0.62	45.26

SUBTOTAL: [ 90.52]

Total costs \$90.52

Total amount of this bill \$3,846.02

Previous balance \$3,223.24

10/20/2022 Payment - thank you. Check No. 64767 (\$3,223.24)

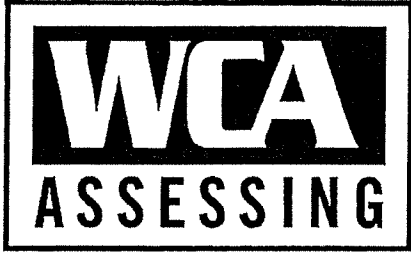
Balance due \$3,846.02

FJ 11-10-22 101210801 300 174.00  
 101210801 000 3672.02  
 Sam 11/9/22

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Please include your Invoice Number on your payment. Thank you.

Attorney Summary		
<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	24.70	145.00
Stephanie Simon-Morita, Associate	1.20	145.00



October 6, 2022

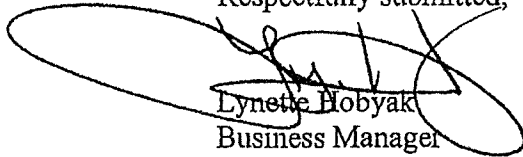
Invoice 10062022

City of Grosse Pointe Woods  
Accounts Payable  
20025 Mack  
Grosse Pointe Woods, MI 48236

RE: November 2022 Services

<b>For contract assessing services rendered:</b>	
Contract Fee (\$82,007 ÷12).....	<u>\$ 6,833.50</u>
<b>TOTAL AMOUNT DUE .....</b>	<b>\$ 6,833.50</b>

Respectfully submitted,



Lynette Hobyak  
Business Manager

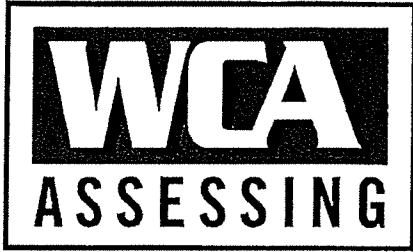
10122481800

SM 10/14/22

FS - 10-14-22

38110 N. Executive Drive, Suite 100  
Westland, MI 48185

734-595-7727 Office  
734-595-7736 Fax



November 1, 2022

Invoice 11012022

City of Grosse Pointe Woods  
Accounts Payable  
20025 Mack  
Grosse Pointe Woods, MI 48236

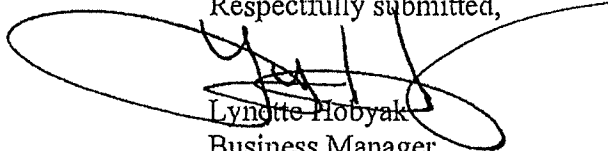
RE: December 2022 Services

**For contract assessing services rendered:**

Contract Fee (\$82,007 ÷12)..... \$ 6,833.50

**TOTAL AMOUNT DUE .....** \$ 6,833.50

Respectfully submitted,

  
Lyndtte Hobyak  
Business Manager

101224818.00

38110 N. Executive Drive, Suite 100  
Westland, MI 48185

734-595-7727 Office  
734-595-7736 Fax

SM 10/31/22

FS 11-1-22

# York, Dolan & Tomlinson, P.C.

# INVOICE

22600 Hall Road, Ste. 205  
Clinton Township, MI 48036

Invoice # 37  
Date: 11/03/2022  
Due On: 12/03/2022

City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

## 00003-City of Grosse Pointe Woods

### Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	10/13/2022	Legacy Oakes - (2) TC w/ DPS; TC w/ administration	0.50	\$155.00	\$77.50
Service	10/14/2022	Rec and Rev Building Official's corresp.	0.20	\$155.00	\$31.00
Service	10/17/2022	TC to Larry Scott re: Legacy Oaks	0.20	\$155.00	\$31.00
Service	10/19/2022	Rec and Rev email from McKenna re: sign ordinance and Giffels contract; Reply email	0.20	\$155.00	\$31.00
Service	10/19/2022	TC w/ Scott re: Legacy Oaks; Email McKenna	0.40	\$155.00	\$62.00
Service	10/25/2022	Conference with Scott and Andrews re: Legacy Oaks; Dictate corresp; Email	1.70	\$155.00	\$263.50
Service	10/25/2022	Review and Revise Sign Ordinance	2.00	\$155.00	\$310.00
Service	10/26/2022	Email Building Dept. w/ corresp.	0.20	\$155.00	\$31.00
Service	10/28/2022	Rec and Rev email from McKenna re: Legacy Oaks; Reply email	0.20	\$155.00	\$31.00
Service	10/28/2022	Rec and Rev email from Schulte re: Legacy Oaks; Email L. Scott and C. Andrews	0.20	\$155.00	\$31.00
Service	10/28/2022	Email McKenna re: sign ordinance	0.20	\$155.00	\$31.00
				<b>Subtotal</b>	<b>\$930.00</b>

## 00008-City of Grosse Pointe Woods

### Prosecutions

Type	Date	Notes	Quantity	Rate	Total
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Invoice # 37 - 11/03/2022

Service	10/03/2022	P v Solomon - Rec and Rev email w/ substance abuse class certificate	0.20	\$155.00	\$31.00
Service	10/05/2022	P v Wagner - Rec email from DB; TC w/ DB; Reply email	0.30	\$155.00	\$46.50
Service	10/05/2022	Review and prepare pleas for 10/12 docket	1.00	\$155.00	\$155.00
Service	10/07/2022	P v Solomon - Rec and Rev substance abuse evaluation and email; Reply email	0.30	\$155.00	\$46.50
Service	10/07/2022	P v Wysner - Rec and Rev email w/ incident report and request for S/C; Open file; Reply email	0.70	\$155.00	\$108.50
Service	10/07/2022	P v Rupinski - Rec and Rev Discovery	0.50	\$155.00	\$77.50
Service	10/10/2022	Rec and Rev email from court re: court dates; Calendar	0.40	\$155.00	\$62.00
Service	10/11/2022	P v Malinowski - Rec and Rev email from court; email from CE	0.20	\$155.00	\$31.00
Service	10/11/2022	P v Trowen - TC w/ D's atty	0.20	\$155.00	\$31.00
Service	10/12/2022	Prepare and attend Pretrials	2.50	\$155.00	\$387.50
Service	10/12/2022	P v Malinowski - Rec and Rev email from court; TC w/ Court	0.30	\$155.00	\$46.50
Service	10/13/2022	P v Malinowski - Rec and Rev email from D requesting discovery; Research; Reply email	0.40	\$155.00	\$62.00
Service	10/18/2022	P v Rahman - Rec and Rev email w/ incident report and S/C request; Open file; Reply email	0.80	\$155.00	\$124.00
Service	10/19/2022	Prepare and attend Pretrials/Hearings	2.10	\$155.00	\$325.50
Service	10/19/2022	P v Rosen - Rec and Rev Discovery Demand; Email DPS	0.30	\$155.00	\$46.50
Service	10/24/2022	P v Westbrook - Rec and Rev Application to Set Aside Conviction; Open file	0.40	\$155.00	\$62.00
Service	10/24/2022	P v Rosen - Rec and Rev email from DPS	0.20	\$155.00	\$31.00
Service	10/24/2022	P v Osborne - TC w/ DB; Rec and Rev email w/ incident report w/ S/C request; Reply email - Denied	0.80	\$155.00	\$124.00
Service	10/25/2022	P v Moultrie - TC w/ DB; Rec and rev email w/ incident report and request for S/C; Reply email - Denied	0.80	\$155.00	\$124.00
Service	10/26/2022	Prepare and attend pretrials	2.20	\$155.00	\$341.00
Service	10/26/2022	P v Brown - Rec and Rev (2) emails; Reply email; Email court	0.30	\$155.00	\$46.50
Service	10/26/2022	P v Stapley - Rev; Email court	0.20	\$155.00	\$31.00
Service	10/26/2022	P v Tuthill - Rec and Rev email from victim; Reply email	0.20	\$155.00	\$31.00

Invoice # 37 - 11/03/2022

Service	10/28/2022	P v Knubbe - Rec and Rev (3) Motions filed by Defendant; Dictate three answers w/ POS and corresp.	2.50	\$155.00	\$387.50
Service	10/31/2022	P v Rosen - Rec and Rev incident report and videos	0.40	\$155.00	\$62.00
				<b>Subtotal</b>	<b>\$2,821.00</b>
				<b>Total</b>	<b>\$3,751.00</b>

### Detailed Statement of Account

#### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
37	12/03/2022	\$3,751.00	\$0.00	\$3,751.00	
				<b>Outstanding Balance</b>	<b>\$3,751.00</b>
				<b>Total Amount Outstanding</b>	<b>\$3,751.00</b>

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

101 210 801.200      \$ 930.00  
101 210 801.100      \$ 2821.00

Sam 11/4/22  
FS 11-7-22



# CITY OF GROSSE POINTE WOODS

## MEMORANDUM

**Date:** November 2, 2022

**To:** City Council

**From:** Eric Dunlap, City Assessor

**Subject:** Appraisal for an MTT Appeal

The property at 900 Cook Road, known as The Rivers, is under appeal at the Michigan Tax Tribunal. I am requesting approval to proceed with the attached appraisal retainer agreement. WCA has worked with John Widmer on several appeals. We have a high level of confidence in his work and his ability as an expert witness at the Tribunal. Also attached is a list of similar properties appraised by Mr. Widmer for the MTT.

He structured this agreement in two phases. Phase one includes a thorough market analysis and his estimate of true cash value for \$8,500. This will give us the information we need to determine if we want to proceed with the full appraisal report (phase 2) for an additional \$8,500.

Funds are budgeted in fiscal year 2022-2023 from account 101-210-801.301, MTT Appraisals and Other Consultants.

Thank you for your consideration.

Frank Schulte, City Administrator

Shawn Murphy, Treasurer/Comptroller



APPRAISAL RETAINER AGREEMENT

DATE: October 26, 2022

CLIENT: City of Grosse Pointe Woods
% Mr. Aaron P. Powers, MMAO, Managing Director
Contact e-mail: apowers@wcaassessing.com
% Mr. Eric Dunlap, MMAO, Assessor
Contact e-mail: edunlap@wcaassessing.com
WCA Assessing
38110 Executive Dr.
Westland, Michigan 48185

APPRAISER: John R. Widmer, Jr., MAI
FROHM & WIDMER, INC.
33966 West 8 Mile Road, Suite 108
Farmington Hills, Michigan 48335
Phone: (248) 471-6767, ext. 11
Contact e-mail: jwidmer@frohmwidmer.com

PROPERTY: The Rivers Grosse Pointe
900 Cook Road (Parcel No. 82-40-014-99-0004-001)
Grosse Pointe Woods, Wayne County, Michigan 48236
DRSN Real Estate GP, LLC v. City of Grosse Pointe Woods
MOAHR Docket No. 21-001599-TT (As Consolidated)







In general, the subject is a mostly rectangular shaped parcel, located along the north side of Cook Road, east of Mack Avenue in the city of Grosse Pointe Woods. The site is estimated to provide a total of ±8.84 acres, and the multi-sectional building includes a gross building area (GBA) of ±211,065 square feet. The project is a luxury Continuing Care Retirement Community (CCRC), and includes a total of 77 Independent Living (IL) cottages, 65 Assisted Living (AL) units, 44 Memory Care (MC) units and 80 licensed Skilled Nursing/Rehab beds, for a total of 266-units. The parcel under appeal excludes the IL cottages along the east and north perimeter of this property. The Appraisal Report will establish a contributory value for the real property only, which will exclude any non-realty items, including tangible and intangible assets.

**SERVICES:** This agreement represents a proposal to provide real property appraisal services, related to the requirement of establishing True Cash Value (TCV) for a pending ad valorem appeal, with the valuation retrospective to December 31, 2020 (Tax Year 2021).

All market analysis and appraisal reporting will be prepared and reported in conformance with the **Uniform Standards of Professional Appraisal Practice (USPAP) 2020-2021 Edition**, as extended through December 31, 2023 by the **Appraisal Foundation**, as well as all **Professional Appraisal Standards** and **Code of Professional Ethics** of the **Appraisal Institute**. For each appraisal assignment, an appraiser must:

- 1.) identify the problem to be solved;
- 2.) determine and perform the scope of work necessary to develop credible assignment results; and,
- 3.) disclose the scope of work in the report.

APPRAISAL RETAINER AGREEMENT - CONTINUED

An appraiser must properly identify the problem to be solved in order to determine the appropriate scope of work. The appraiser must be prepared to demonstrate that the scope of work is sufficient to produce credible assignment results. Scope of work includes, but is not limited to:

- the extent to which the property is identified;
- the extent to which tangible property is inspected;
- the type and extent of data researched; and,
- the type and extent of analyses applied to arrive at opinions or conclusions.

Appraisers have broad flexibility and significant responsibility in determining the appropriate scope of work for an appraisal assignment. Credible assignment results require support by relevant evidence and logic. The credibility of assignment results is always measured in the context of the intended use. An Appraisal Report requires the following items:

- (i.) State the identity of the client, or if the client requested anonymity, state that the identity is withheld at the client’s request, but retained in the Appraiser’s Workfile.
- (ii.) State the identity of any other intended users by name or type.
- (iii.) State the intended use of the appraisal.
- (iv.) Contain information, documents, and/or exhibits sufficient to identify the real estate involved in the appraisal, including the physical, legal and economic property characteristics relevant to the assignment.
- (v.) State the real property interest appraised.
- (vi.) State the type and definition of value and cite the source of the definition.
- (vii.) State the effective date of the appraisal and the date of the report.
- (viii.) Summarize the scope of work used to develop the appraisal.
- (ix.) Summarize the extent of any significant real property appraisal assistance.
- (x.) Provide sufficient information to indicate that the appraiser complied with the requirements of Standard 1, by:
  - Summarizing the appraisal methods and techniques employed
  - Stating the reasons for excluding the sales comparison, cost or income approach(es) if any have not been developed
  - Summarizing the results of analyzing the subject sales, agreements of sale, options and listings in accordance with Standards Rule 1-5
  - Stating the value opinion(s) and conclusion(s)
  - Summarizing the information analyzed and the reasoning that supports the analyses, opinions, and conclusions, including reconciliation of the data and approaches.
- (xi.) State the use of the real estate existing as of the effective date and the use of the real estate reflected in the appraisal.
- (xii.) When an opinion of highest and best use was developed by the appraiser, state that opinion and summarize the support and rationale for that opinion.
- (xiii.) Clearly and conspicuously, state all extraordinary assumptions and hypothetical conditions; and, state that their use might have affected the assignment results.
- (xiv.) include a signed certification in accordance with Standards Rule 2-3.

The appraisal will be prepared in conformance with Standard Rule 2-2(a) of the **Uniform Standards of Professional Appraisal Practice (USPAP)**, and will be presented as an Appraisal Report. With regards to the above noted reporting requirements, the breadth of discussion will be predicated upon the extent to which each component would impact the true cash value

conclusion. For factual data, a summarized presentation will be included. For factors that have a more influential impact on value, a more detailed discussion will be presented.

The general scope of work for this assignment will include the following:

- Identification of the subject property by its legal description and real property tax identification number.
- Inspection of the subject property, by viewing the property from the interior and exterior, to be accompanied by a representative of ownership.
- Consider property specific data related to the physical and location characteristics of the subject site, including but not limited to, shape, topography, availability of utilities, road frontage, access and surrounding developments.
- Consider data related to the physical characteristics of the site and building improvements.
- Perform research pertaining to market supply and demand factors, market conditions and operating trends impacting the subject's property type.
- Consider the subject's competitive position in the sub-market.
- Analyze property-specific data related to the subject property's functional utility, marketability and potential absorption profile.
- Identify relevant demographic, social, economic, political and governmental factors affecting the subject's sub-market.
- Review occupancy and operating performance of the subject property and each CCRC segment.
- Conduct market research relative to industry trends relating to CCRC communities in the subject's competitive sub-market.
- Conduct market research into rental data for similar CCRC properties located in the competitive sub-market, including existing, under construction and proposed projects.
- Conduct market research into recent sales of similar CCRC properties located in the competitive sub-market.
- Conduct market research into recent sales of vacant land located in the competitive sub-market, and analyze the property relative to establishing appropriate replacement cost measures relying mainly upon reported construction costs for each building, applying **Marshall Valuation Service (MVS)** as a test for replacement cost.
- Inspect all local market data relied upon in the appraisal.
- Analyze market data and concluded to a reasonably probable highest and best use for the property.
- Consider the application of the three traditional approaches to value (i.e., **Income, Sales Comparison and Cost Approaches**) in light of: (i) the subject property's physical and economic characteristics; (ii) market conditions; and (iii) valuation criteria typically employed by the likely segment for this type and class of property.
- Prepare a retrospective fee simple true cash value (i.e., effective December 31, 2020 - Tax Year 2021) considering a Cost Approach, Income Approach and Sales Comparison Approach.
- Reconcile the valuation analysis into a final true cash value conclusion for the real property only.

APPRAISAL RETAINER AGREEMENT - CONTINUED

**FEE:** For this proposal, the appraisal process has been determined to comprise two (2) phases, initially comprising market research and conclusion of value, followed by preparation of the Appraisal Report for submission to the Michigan Office of Administrative Hearings and Rules (MOAHR). As such, this proposal will be provided in phases, and will specifically provide a *not to exceed (NTE)* estimate for the following:

**Phase 1 (Research & Preliminary Value Conclusion):** Market research, which will comprise compilation of market conditions, market comparables, and analysis of subject property specific data. The information compiled initially will be analyzed and true cash value will be reported. In maintaining conformance with USPAP, a Restricted Appraisal Report will be prepared. In this instance, a NTE fee has been estimated at \$17,000. Time expended will be billed at \$200 per hour and maintained and reported in the invoice for services rendered.

The fee is due and payable upon consummation of this agreement, wherein the client shall submit payment of \$8,500 on an Appraisal Retainer Invoice to be provided. Upon confirmation that the terms of this agreement are acceptable, an invoice for payment of the retainer will be submitted to the client.

**Phase 2 (Appraisal Report for submission to the MTT):** This phase of the agreement contemplates preparation of an Appraisal Report (i.e., including all conclusions rendered in the Phase 1 Restricted Appraisal Report), to be submitted to the Michigan Tax Tribunal. The NTE fee for this segment of the agreement is \$8,500. Should this assignment proceed through Phase 2, the total NTE fee will be \$17,000.

Phase 2 of the agreement will survive final preparation and delivery of the Appraisal Report, however, excludes subsequent services rendered, including but not limited to meetings, other conferences, depositions, hearings, trial preparation, attendance and testimony at trial, or any other dissemination or defense of the assignment and its conclusions. These post-appraisal services, if applicable, will be billed at a rate of \$200 per hour. These additional expenses are not intended to cover review and/or questions concerning the appraisal, upon receipt and review of same by the client.

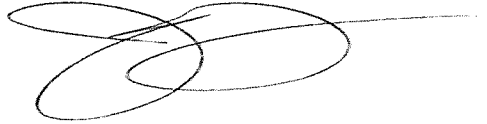
**DELIVERY:** Contingent upon receipt of information, to be submitted to the client should the terms of this agreement be acceptable, the preliminary analysis (Phase 1) will be targeted for completion by mid-December 2022. If the agreement reaches Phase 2, delivery dates will be established so to meet the current Valuation Disclosure scheduling order of January 18, 2023.

**CONFIDENTIALITY:** Frohm & Widmer, Inc. considers all work done in connection with this assignment to be confidential. By acceptance of this engagement, it is understood that any private, confidential, or proprietary information provided during the course of this assignment will be kept strictly confidential. The appraiser will maintain the confidentiality and privacy of customer information obtained in the course of this assignment in compliance with the Ethics Rule of USPAP and the Appraisal Institute Code of Professional Ethics. Valuation assumptions, value conclusions, and/or related issues will *NOT* be discussed with any party other than the client and authorized parties as directed by the client. This will also pertain to any protective order entered into between Petitioner and Grosse Pointe Woods.

APPRAISAL RETAINER AGREEMENT - CONTINUED

**ACCEPTANCE:** If the terms of this agreement are acceptable, please formally acknowledge your acceptance of these terms.

Frohm & Widmer, Inc.



	Vice President	10-26-2022
BY: John R. Widmer, Jr., MAI	TITLE	DATE

City of Grosse Pointe Woods

BY: _____	TITLE	DATE
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Docket	Property	Location	Type	Date
18-001495	Caretel Inns of Brighton	Brighton	AL & SNF	07/08/19
20-001280	Provision Living	W. Bloomfield Twp.	AL & MC	12/07/20
20-001402	Sunrise	W. Bloomfield Twp.	AL & MC	03/01/21
20-001121	Ashley Court	Brighton	AL & MC	06/29/21
20-001395	Sunrise	Bloomfield Twp.	AL & MC	07/14/21
20-003772	Balfour Senior Living	Ann Arbor	CCRC	09/24/21
20-001669	Fox Run Village	Novi	CCRC	10/18/21
20-001399	Sunrise	Grosse Pointe Woods	AL & MC	01/11/22
21-001321	Lockwood of Waterford	Waterford Twp.	IL & AL	02/18/22
20-001825	Sunrise	Bloomfield Twp.	AL & MC	03/17/22
20-001843	Windemere of Warren	Warren	CCRC	03/28/22
20-004463	Waltonwood	Canton Twp.	IL & AL	06/17/22
20-004463	American House	W. Bloomfield Twp.	IL & AL	06/20/22