



**CITY OF GROSSE POINTE WOODS**  
**CITY COUNCIL MEETING AGENDA**  
**Monday, July 15, 2024 at 7:00 PM**

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*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,  
20025 Mack Plaza, Grosse Pointe Woods, MI 48236  
(313) 343-2440*

**1. CALL TO ORDER**

A. Administrative Memo: July 11, 2024

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. RECOGNITION OF COMMISSION MEMBERS**

**5. ACCEPTANCE OF AGENDA**

**6. CONSENT AGENDA**

**A. Approval of Minutes**

1. Council 07/01/24

2. Citizens' Recreation Commission 06/11/24 with recommendation

**B. Monthly Financial Report**

1. June 2024

**C. Bids/Proposals/Contracts**

1. Ghesquiere Park Ball Diamond #4 Bleachers

- a) Memo 07/03/24 - Assistant Director of Public Services Crook
- b) Quote: Q298223 07/01/24 - Park Warehouse LLC

2. Detroit Area Agency on Aging (DAAA) FY 2025 Annual Implementation Plan

- a) Memo 07/08/24 - City Administrator Schulte
- b) Email 07/08/24 - Krista Siddal (Executive Director of The Helm)
- c) Letter 06/21/24 - Ronald Taylor (President and CEO)
- d) Review and Approval Form
- e) Proposed Implementation Plan

3. 2024 Engineering Hourly Rate Increase

- a) Memo 07/09/24 - City Administrator Schulte
- b) Letter 06/21/24 - City Engineer Lockwood
- c) Purchase Order 24-48400 - FY 2024-2025 General Engineering

4. Network Switch Replacements

- a) Memo 07/12/24 - Information Technology Manager Capps
- b) Quote NZKZ169 07/12/24 - CDW-Government

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cc: Council - 7  
City Administrator  
City Attorney

Treasurer/Comptroller  
City Clerk  
Email Group/Media

Assistant City Administrator  
Post - 4

**D. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 151155 - Proj. No. 0160-0464 - 06/12/24 - \$20,186.13.
  - b) Lake Front Park Splash Pad - Invoice No. 151156 - Proj. No. 0160-0465 - 06/12/24 - \$754.20.
  - c) 2023 Misc. Concrete Repair Program - Invoice No. 151157 - Proj. No. 0160-0466 - 06/12/24 - \$342.80.
  - d) 2023-2024 General Engineering - Invoice No. 151158 - Proj. No. 0160-0472 - 06/12/24 - \$1,311.51.
  - e) Torrey Road Pump Station Generator - Invoice No. 151159 - Proj. No. 0160-0473 - 06/12/24 - \$841.95.
  - f) Roslyn Rd. Water Main & Resurfacing Project - Proj. No. 0160-0464 - Pay Estimate No. 6 (Fiscal Year End) - Pamar Enterprises, Inc. - 07/08/24 - \$473,318.24.
2. Keller Thoma - Legal Services - Invoice No. 126177 - June 2024 - 07/01/24 - \$43.75.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1081704 - June 2024 - 07/10/24 - \$8,274.23.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 202 - June 2024 - 07/02/24 - \$3,053.50.

**7. COMMUNICATION**

- A. Resignation - Beautification Advisory Commission (BAC) - Amanda Snyder  
1) Email 07/03/24 - Debra McCarthy (Chair of BAC)

**8. ORDINANCE**

- A. Ordinance Amendment: Chapter 2 - Administration, Article III - Departments  
1) Proposed Ordinance Amendment (with edits)  
2) Proposed Ordinance Amendment (clean copy)
- B. Ordinance Amendment: Chapter 30 - Parks and Recreation, Article I - In General  
1) Proposed Ordinance Amendment (with edits)  
2) Proposed Ordinance Amendment (clean copy)
- C. Ordinance Amendment: Chapter 48 - Waterways  
1) Proposed Ordinance Amendment (with edits)  
2) Proposed Ordinance Amendment (clean copy)

**9. NEW BUSINESS/PUBLIC COMMENT**

**10. ADJOURNMENT**

**Paul P. Antolin, MiPMC  
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)  
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to

individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

**\*\*\* NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. \*\*\***

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of July 15, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6D) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 07/01/24
2. Citizens' Recreation Commission 06/11/24 with recommendation\*  
\*Recommendation requesting an amount not to exceed \$2,000.00 from Account No. 101-105-880.200 for the Annual Fishing Derby.

**B. Monthly Financial Report**

1. June 2024

**C. Bids/Proposals/Contracts**

1. Ghesquiere Park Ball Diamond #4 Bleachers
  - a) Memo 07/03/24 - Assistant Director of Public Services Crook
  - b) Quote: Q298223 07/01/24 - Park Warehouse LLC
2. Detroit Area Agency on Aging (DAAA) FY 2025 Annual Implementation Plan
  - a) Memo 07/08/24 - City Administrator Schulte
  - b) Email 07/08/24 – Krista Siddal (Executive Director of The Helm)
  - c) Letter 06/21/24 - Ronald Taylor (President and CEO)
  - d) Review and Approval Form
  - e) Proposed Implementation Plan
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  - a) Memo 07/09/24 - City Administrator Schulte
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4. Network Switch Replacements
  - a) Memo 07/12/24 – Information Technology Manager Capps
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**D. Claims and Accounts**

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  - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 151155 - Proj. No. 0160-0464 - 06/12/24 - \$20,186.13.
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Item 7      COMMUNICATION

Item 7A     RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION (BAC) – AMANDA SNYDER

Prerogative of the Mayor to accept the resignation of Amanda Snyder from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Snyder.

Item 8

ORDINANCES

Item 8A

ORDINANCE AMENDMENT: CHAPTER 2 – ADMINISTRATION, ARTICLE III – DEPARTMENTS

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 8B

ORDINANCE AMENDMENT: CHAPTER 30 – PARKS AND RECREATION, ARTICLE I – IN GENERAL

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 8C

ORDINANCE AMENDMENT: CHAPTER 48 – WATERWAYS

Prerogative of the City Council to concur with the recommendation of this ordinance amendment and set a date of August 12, 2024, for a second reading and final adoption.

Item 9

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte  
City Administrator

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, JULY 1, 2024, IN THE COUNCIL-COURTROOM OF  
THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE  
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, Koester, McConaghy  
ABSENT: None

Also Present: City Administrator Schulte  
Assistant City Administrator Como  
City Attorney Walling  
City Treasurer/Comptroller Schmidt  
City Clerk Antolin  
Director of Public Services Kowalski  
Director of Parks and Recreation Gafa

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- James McNelis, Planning Commission

**Motion** by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy  
No: None  
Absent: None

**Motion** by Granger, seconded by Koester, that all items (6A-6C) on the **Consent Agenda** be approved as presented.

**A. Appointments**

1. Planning Commission - City Council Representative
  - a) Kenneth Gafa (Term to expire: November 2027)
2. Election Commission – City Council Representative (Council Appointment)
  - a) Angela Coletti Brown (Term to expire: November 2027)
3. Community Tree Commission (Mayoral Appointment)
  - a) Christina Pitts (Term to Expire: 12/31/26) – Biographical Sketch
  - b) Tree Commission Minutes Excerpt 06/05/24

**B. Approval of Minutes**

1. Council 06/17/24
2. Committee-of-the-Whole 06/17/24
3. Planning Commission 05/28/24 with recommendations\*

*\*Recommendation to Council to approve the proposed Chapter 50 Zoning amendment, as corrected, to add Section 50-4.36, Permanent Makeup Services. This item has been addressed at the April 15, 2024 Committee-of-the-Whole meeting.*

*\* Recommendation to Council to approve the proposed amendments regarding outdoor Café Permit Requirements. This item has been addressed at the April 15, 2024 Committee-of-the-Whole meeting.*
4. Beautification Advisory Commission 05/08/24 with recommendations\*\*

*\*\*Recommendation to secure Marchiori for the November 13, 2024 Beautification Awards Ceremony dinner in an amount not to exceed \$9,000.00.*

*\*\*Recommendation to hire an outside photography resource for the 2024 Beautification Awards Ceremony. Photography resource and cost will be discussed at their June meeting.*

*\*\*Recommendation to approve purchase of signs for Adopt-a-Garden program in an amount not to exceed \$500.00.*



5. Historical Commission 05/09/24
6. Senior Citizens' Commission 03/19/24

**C. Claims and Accounts**

1. McKenna - Building/Planning Services
  - a) Invoice No. 21849-91 - Building Services - May 2024 - 06/25/24 - \$39,488.12.
  - b) Invoice No. 22-064-27 - Planning Services - May 2024 - 06/25/24 - \$8,481.25.
2. WCA Assessing - Assessing Services - Invoice No. 061724 - July 2024 - 06/17/24 - \$7,175.58.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy  
No: None  
Absent: None

**Motion** by McConaghy, seconded by Koester, regarding **Dellisha Jordan Vs. Theodore A. Metry**, that the City Council receive these Legal Proceedings and forward to the City Attorney for further processing.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy  
No: None  
Absent: None

Mayor Bryant asked the City Clerk to administer the Oath of Office to Owen Gafa, who will be serving as the Director of the Department of Parks and Recreation.

Under New Business, the following individual was heard:

- Councilmember Granger commented on the great job of the Department of Public Works for the successful turnout of the Music on the Lawn and the implementation of the new social districts.

Under Public Comment, no one wished to be heard.

**Motion** by Granger, seconded by Koester, to **adjourn tonight's meeting** at 7:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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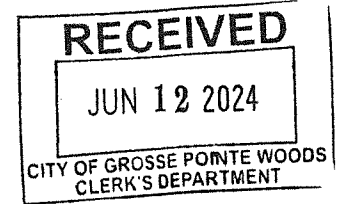
Arthur W. Bryant  
Mayor

Commission Approved July 9, 2024

**Citizens' Recreation Commission Meeting Minutes**

Meeting of the Citizens' Recreation Commission was held on June 11, 2024 at Grosse Pointe Woods, Michigan.

**CALLED TO ORDER: 7:06 p.m.**



**PRESENT:**

Melinda Billingsley  
Barb Janutol  
Tony Rennpage  
Amanda Starkey  
Amanda York  
Dave Andrews  
Gib Heim

**ABSENT:**

Lindsay Fratarolli  
Abby Klotz

**ALSO PRESENT:** Angela Coletti-Brown, Nicole Gerhart

**APPROVAL OF THE AGENDA:**

**Motion** was made for acceptance of the agenda for June 11, 2024 by Starkey and seconded by Barb Janutol.

**Approval of motion:**

**Yes:** Billingsley; Janutol; Heim; Rennpage; Starkey; York; Andrews  
**No:** None  
**Absent:** Klotz, Fratarolli

**APPROVAL OF THE MINUTES:**

**Motion** was made for the approval of minutes from May 14, 2024 by Abby Klotz and seconded by Amanda Starkey.

**Approval of motion:**

**Yes:** Billingsley; Janutol; Heim; Rennpage; Starkey; York; Andrews  
**No:** None

**Absent:** Klotz, Fratarolli

**SUPERVISOR'S REPORT:**

- Swim classes are almost full. Intro to Synchronized Swimming has lot of space
- New bleachers will be finished by next week

**COUNCIL REPORT:**

- GPW Foundation, incl. Ahee Family, Saucy's Pizza, GP Rotary, and disc golf enthusiasts donated very generously for disc golf
- GPW residents have access to GPP Patterson Park during splash pad construction
- New Parks and Recreation Director will be Owen Gafa
- June 28th first Music on the Lawn
- Council will be soliciting applications to fill the remainder Councilman Vaughn's term

**OLD BUSINESS:**

- Cruising Through the Woods Bike Ride Debrief
  - Over 100 residents attended. Doubled last year's turnout
  - Can possibly use yard signs in neighborhood for more promotion. Also reach out directly to schools to share (public and private)
  - Issues with volunteers not showing up. Ask for confirmation in email before event
  - Encourage more people to bring music. With a shared playlist
  - Music/speakers for decorating area and microphone
  - Prize for slowest rider
  - Tape or chalk a "staging area" for bikes
  - Preferred giving out popsicles to having ice cream vendor
  - Ask public safety to block Helen/Van Antwerp; block Kenmore and Mack for the ½ hour of the ride
  - Possible thank you gift for volunteers
- Fishing Derby
  - Event form submitted

- Possible gift: sunglasses, drawstring bags, water bottles, cooler/lunch bags, plush toys. Suggestions will be sent to sub-committee by end of month

**Motion to request amount not to exceed \$2,000 from Acct 101-105-880.200 for Fishing Derby**

**Approval of motion:**

**Yes: Billingsley; Janutol; Heim; Rennpage; Starkey; York; Andrews**

**No: None**

**Absent: Klotz, Fratarolli**

● **Snow Creation Contest**

- Trophies still need to be given to winning families. Commissioner Andrews volunteers to drop them off

**NEW BUSINESS:**

- None

**PUBLIC COMMENT:**

- None

**ADJOURNMENT:**

**Motion** was made to adjourn the meeting by Dave Andrews and seconded by Barb Janutol.

**Approval of motion:**

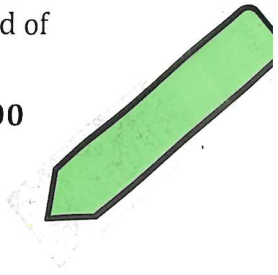
**Yes: Billingsley; Janutol; Heim; Rennpage; Starkey; York; Andrews**

**No: None**

**Absent: Klotz, Fratarolli**

**Meeting Adjourned at 8:05pm.**

Respectfully submitted by: Melinda Billingsley, Secretary of the Grosse Pointe Woods Citizens' Recreation Commission.



**City of Grosse Pointe Woods  
CITY ADMINISTRATOR'S  
FINANCIAL REPORT**

(Section 4.7, City Charter)

**JUNE 2024**



**City Treasurer/Comptroller  
Utility Billing/Accounting  
Municipal Court/Violations  
DPW  
Parks & Recreation**

**City of Grosse Pointe Woods  
CITY COMPTROLLER  
Monthly Financial Report June 2024**

Purchase orders issued	43
Payrolls checks prepared	431
General/other checks prepared	246

**ACCOUNTING DEPARTMENT  
Monthly Financial Report June 2024**

FOLLOWING REPORTS SUBMITTED HEREWITH:

- \* ACCOUNTS PAYABLE CHECK REGISTER
- \* INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- \* GENERAL FUND – DETAILED REVENUE COMPARED TO BUDGET

**CITY TREASURER  
Monthly Financial Report June 2024**

INVESTMENTS:

- \* Five (5) investments matured and four (4) investments were reinvested.

Pr: sschmidt

CHECK DATE FROM 06/01/2024 - 06/30/2024

Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101	GENERAL FUND							
06/2024	1	69662	RYAN ADAMSKI	CLOTHING/UNIFORM ALLOWANCE	725.000	531		286.18
								286.18
06/2024	1	69663	AMAZON WEB SERVICES, INC.	FY 2023-24 BACKUP STG & EC2	818.000	228		950.30
06/2024	1	69665	AQUATIC SOURCE, LLC	ACID, ACID CLEANER, CYANURIC, PULSAR B	757.105	774		950.30
								7,519.72
06/2024	1	69666	ART TUCKER EXCAVATING	REPAIR	479.000	000		7,519.72
								52.70
								52.70
06/2024	1	69667#	AT&T MOBILITY LLC	CONTRACTUAL	818.000	286		23.04
				UTILITIES	921.000	349		46.79
				CHECK 1 69667 TOTAL FOR FUND 101:				69.83
06/2024	1	69671	TRISHA BRESLIN	SWIM LESSONS	653.200	000		110.00
								110.00
06/2024	1	69672	CHRISTINE CLARK	TEAMS - SWIM	653.210	000		40.00
				TEAMS - SWIM	653.210	000		40.00
				CHECK 1 69672 TOTAL FOR FUND 101:				80.00
06/2024	1	69673	CLEANNET OF GREATER MICHIGAN INC	FY 2023-24 JANITORIAL SVC - MUNI BLDGS	818.000	780		2,300.00
06/2024	1	69675	MARLISE COLE	CONTRACTUAL SERVICES	818.000	780		2,300.00
								490.00
								490.00
06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	531		46.27
								46.27
06/2024	1	69678*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		86.01
					717.000	229		0.78
					717.000	345		239.43
					717.000	531		7.80
					717.000	795		20.80
				CHECK 1 69678 TOTAL FOR FUND 101:				354.82
06/2024	1	69679*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		632.39
					717.000	229		5.77
					717.000	345		1,760.46
					717.000	531		57.36
					717.000	795		152.96
				CHECK 1 69679 TOTAL FOR FUND 101:				2,608.94
06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	172		7.82
				HOSP/DENTAL/OPTICAL	719.000	193		11.75



r: sschmidt  
Gpw

CHECK DATE FROM 06/01/2024 - 06/30/2024

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount	
id: 101 GENERAL FUND									
				HOSP/DENTAL/OPTICAL	719.000	215		23.50	
				HOSP/DENTAL/OPTICAL	719.000	229		15.69	
				HOSP/DENTAL/OPTICAL	719.000	286		11.75	
				HOSP/DENTAL/OPTICAL	719.000	345		250.56	
				HOSP/DENTAL/OPTICAL	719.000	531		61.85	
				HOSP/DENTAL/OPTICAL	719.000	795		7.03	
				CHECK 1 69680 TOTAL FOR FUND 101:					389.95
06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	172		57.48	
				HOSP/DENTAL/OPTICAL	719.000	193		86.41	
				HOSP/DENTAL/OPTICAL	719.000	215		172.82	
				HOSP/DENTAL/OPTICAL	719.000	229		115.34	
				HOSP/DENTAL/OPTICAL	719.000	286		86.41	
				HOSP/DENTAL/OPTICAL	719.000	345		1,842.33	
				HOSP/DENTAL/OPTICAL	719.000	531		454.80	
				HOSP/DENTAL/OPTICAL	719.000	795		51.69	
				CHECK 1 69681 TOTAL FOR FUND 101:					2,867.28
06/2024	1	69683	CHRISTINE DIVITO	TEAMS - SWIM	653.210	000		105.00	
06/2024	1	69684	JILL DOUGHTY	CONTRACTUAL SERVICES	818.000	780		105.00 420.00	
06/2024	1	69685	SARAH EMMERSON	DAMAGE DEPOSIT P&R	295.000	000		420.00 200.00	
06/2024	1	69688	FOUNDATION AUTHORITY LLC	BUILDING PERMIT 400K OR LESS	478.000	000		200.00 163.20	
06/2024	1	69690	GOOSE POINTE, LLC	CONTRACT SVSC-PK MAINT	818.102	774		163.20 400.00	
06/2024	1	69692	GINA GREEN	ACTIVITY FEES - P&R	653.100	000		400.00 50.00	
06/2024	1	69693	CAROL GUITHER	CONTRACTUAL SERVICES	818.000	780		50.00 35.00	
06/2024	1	69697	IRON MOUNTAIN RECORDS	SHRED SERVICE	818.000	265		35.00 79.22	
06/2024	1	69699	K & S VENTURES INC	SERVER ROOM AC	972.000	774		79.22 6,810.00	
06/2024	1	69700	DARLENE LOVELACE	CONTRACTUAL SERVICES	818.000	780		6,810.00 105.00	
								105.00	
06/2024	1	69701*#	LOWE'S	OPERATING SUPPLIES	757.000	265		112.94	
06/2024	1	69702	MARSHALL LANDSCAPE INC	FY 2023-24 LAWN CARE	818.102	774		112.94 560.00	
06/2024	1	69703	JOSEPH MCDONNELL	DAMAGE DEPOSIT P&R	295.000	000		560.00 200.00	
								200.00	
06/2024	1	69704#	MCKENNA ASSOCIATES INC	ESCROW	283.000	000		400.00	

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101 GENERAL FUND								
				CONTRACTUAL	818.000	371		3,360.25
				FY 23-24 BUILDING DEPARTMENT SERVICES	818.000	371		33,607.74
				CHECK 1 69704 TOTAL FOR FUND 101:				<u>37,367.99</u>
06/2024	1	69705	PRINTING SYSTEMS INC	OPERATING SUPPLIES	757.000	286		465.29
06/2024	1	69706	ANGELINE RACZKIEWICZ	ACTIVITY FEES - GAZEBO RENTAL	653.400	000		465.29 50.00
06/2024	1	69709	SHARE CORPORATION	CLEANING MATERIALS & SUPPLIES - MUNICI	757.000	265		50.00 406.45
06/2024	1	69710	BRITTNEY SMITH	DAMAGE DEPOSIT P&R	295.000	000		406.45 200.00
06/2024	1	69711	STATE OF MICHIGAN	JUST TRNG FEES	806.000	286		200.00 2,770.20
								<u>2,770.20</u>
06/2024	1	69712	T. P. ISRAEL CO., INC.	FX SINK/LAV	479.000	000		11.00
				WATER HEATER	479.000	000		31.00
				FX MISC FIXTURE	479.000	000		11.00
				PERMIT BASE FEE	479.000	000		75.00
				SUMP WITH PUMP	479.000	000		42.00
				DT WATER DIST <4"	479.000	000		0.85
				CHECK 1 69712 TOTAL FOR FUND 101:				<u>170.85</u>
06/2024	1	69713	MARYANNE THIBODEAU	CONTRACTUAL SERVICES	818.000	780		490.00
06/2024	1	69714	ROY THIBODEAU	CONTRACTUAL SERVICES	818.000	780		490.00 315.00
								<u>315.00</u>
06/2024	1	69717*#	VERIZON WIRELESS	ADMIN	921.000	211		168.19
				PUBLIC SAFETY	921.000	349		523.27
				UTILITIES	921.000	594		56.06
				LFP	921.000	774		140.16
				CHECK 1 69717 TOTAL FOR FUND 101:				<u>887.68</u>
06/2024	1	69718	WAYNE COUNTY	COURT FINES & COSTS	660.000	000		220.00
06/2024	1	69719	WAYNE COUNTY APPRAISAL, LLC	FY 2023-24 ASSESSING SERVICES	818.000	257		220.00 7,175.58
								<u>7,175.58</u>
06/2024	1	69721*#	WOW BUSINESS	UTILITIES	921.000	211		599.28
				UTILITIES	921.000	349		799.03
				UTILITIES	921.000	594		1,158.60
				UTILITIES	921.000	774		382.99
				UTILITIES	921.000	774		519.37
				UTILITIES	921.000	775		119.85
				UTILITIES	921.000	780		679.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				CHECK 1 69721 TOTAL FOR FUND 101:				4,258.30
06/2024	1	69722	ZEPPELIN SERVICES INC	DPW OFFICES AND BATHROOM CLEANING	818.000	441		1,290.00
								1,290.00
12/2024	1	69723#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	228		23.68
				OPERATING SUPPLIES	757.000	286		184.56
				OPERATING SUPPLIES	757.000	286		51.01
				OPERATING SUPPLIES	757.000	286		48.99
				OPERATING SUPPLIES	757.000	752		79.98
				OPERATING SUPPLIES	757.000	780		31.90
				CHECK 1 69723 TOTAL FOR FUND 101:				420.12
12/2024	1	69725	DEVIN BOYCE	CLOTHING/UNIFORM ALLOWANCE	725.000	531		183.40
								183.40
12/2024	1	69726	CINTAS FIRE 636525	LFP CINTAS	818.102	774		1,500.00
				LFP CINTAS BH	818.104	774		1,500.00
				LFP CINTAS	972.000	774		1,355.72
				CHECK 1 69726 TOTAL FOR FUND 101:				4,355.72
12/2024	1	69728	CONSUMERS ENERGY	UTILITIES	921.000	774		57.44
				UTILITIES	921.000	774		7,922.07
				UTILITIES	921.000	774		179.48
				UTILITIES	921.000	774		45.49
				CHECK 1 69728 TOTAL FOR FUND 101:				8,204.48
12/2024	1	69731	LAURA DIGAN	SPRING - 2024	818.107	774		1,268.00
				SPRING - 2024	818.107	774		4,432.00
				CHECK 1 69731 TOTAL FOR FUND 101:				5,700.00
12/2024	1	69732*#	DOXIM INC.	TAX ENVELOPES	831.000	257		525.46
12/2024	1	69733	DTE ENERGY	MUN. STREET LGHT	926.000	594		525.46
								46,972.21
								46,972.21
12/2024	1	69734	DTE ENERGY	UTILITIES	921.000	594		1,559.10
				UTILITIES	921.000	594		727.62
				UTILITIES	921.000	594		29.64
				CHECK 1 69734 TOTAL FOR FUND 101:				2,316.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
12/2024	1	69735*#	DTE ENERGY	UTILITIES	921.000	594		62.10
				UTILITIES	921.000	594		86.57
				CHECK 1 69735 TOTAL FOR FUND 101:				<u>148.67</u>
12/2024	1	69736	ENVIROAIR CONSULTANTS, INC.	EQUIPMENT MAINT & REPAIR	930.000	339		436.00
								436.00
12/2024	1	69738*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	265		253.35
				OPERATING SUPPLIES - POLICE	757.000	310		51.27
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	441		87.82
				OPERATING SUPPLIES	757.000	523		12.86
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	774		21.56
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.102	774		948.04
				OPER SUPPLY - LIFEGUARD	757.103	774		101.06
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.104	774		764.12
				CHECK 1 69738 TOTAL FOR FUND 101:				<u>2,240.08</u>
12/2024	1	69740	GROSSE POINTE NEWS	NEWSPAPER PUBLICATION FY 23-24	903.000	215		693.75
				NEWSPAPER PUBLICATION FY 23-24	903.000	215		75.00
				LEGAL NOTICES	903.000	215		222.00
				CHECK 1 69740 TOTAL FOR FUND 101:				<u>990.75</u>
12/2024	1	69742	HALEY STRATEGIC PARTNERS, LLC	SINGLE RIFLE MAG POUCH	757.000	326		46.75
				SHIPPING CHARGE	757.000	326		15.81
				CHECK 1 69742 TOTAL FOR FUND 101:				<u>62.56</u>
12/2024	1	69746#	JEFFRY MARTEL	MEMBERSHIP & DUES	958.000	305		50.00
				TRAINING	961.000	339		26.00
				CHECK 1 69746 TOTAL FOR FUND 101:				<u>76.00</u>
12/2024	1	69747	MCMASTER-CARR	OPER SUPPLY - POOL MAINT	757.104	774		26.33
								26.33
12/2024	1	69750	NT SPORTS GROUP, INC.	EQUIPMENT	977.000	774		419.00
12/2024	1	69751	ODP BUSINESS SOLUTIONS LLC	FY 2023-24 OFFICE SUPPLIES	728.000	211		419.00
								620.40
12/2024	1	69754	RELY-ON CONSTRUCTION	MAINTENANCE ON 20197 MORNINGSIDE	818.001	349		620.40
								5,100.00
								5,100.00
12/2024	1	69756#	SPARKLE BLINDS	INSTALLATION	930.000	305		250.00
				BLINDS	757.000	310		1,926.00

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101 GENERAL FUND								
				ROLLER SHADES	757.000	310		426.00
				CHECK 1 69756 TOTAL FOR FUND 101:				<u>2,602.00</u>
12/2024	1	69757*#	SUPERIOR GROUNDCOVER	BARK MULCH AND PLAYGROUND SAFETY MULCH	818.000	441		180.00
				BARK MULCH AND PLAYGROUND SAFETY MULCH	757.000	775		755.00
				BARK MULCH AND PLAYGROUND SAFETY MULCH	757.000	775		1,080.00
				BARK MULCH AND PLAYGROUND SAFETY MULCH	757.000	775		2,160.00
				CHECK 1 69757 TOTAL FOR FUND 101:				<u>4,175.00</u>
12/2024	1	69758	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774		86.40
								86.40
12/2024	1	69759*#	VERIZON WIRELESS	OPERATING SUPPLIES	757.000	228		72.22
				OPERATING SUPPLIES	757.000	371		72.22
				UTILITIES	921.000	594		109.78
				CHECK 1 69759 TOTAL FOR FUND 101:				<u>254.22</u>
12/2024	1	69760	TIMOTHY WOFFORD	CLOTHING/UNIFORM ALLOWANCE	725.000	531		40.20
12/2024	1	69762	ZEPPELIN SERVICES INC	SENIOR PROGRAMS	880.603	780		40.20 200.00
								200.00
20/2024	1	69763#	ABEL ELECTRONICS INC.	CONTRACTUAL SERVICES	818.000	228		130.00
				MONTHLY MONITORING OF CAMERAS	930.000	310		310.00
				CHECK 1 69763 TOTAL FOR FUND 101:				<u>440.00</u>
20/2024	1	69768	AQUATIC SOURCE, LLC	ACID, ACID CLEANER, CYANURIC, PULSAR B	757.105	774		7,372.00
								7,372.00
20/2024	1	69769*#	AT&T MOBILITY LLC	OPERATING SUPPLIES	757.000	228		100.23
				UTILITIES	921.000	349		85.14
				CHECK 1 69769 TOTAL FOR FUND 101:				<u>185.37</u>
20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		3,379.19
				PREPAID EXPENSE	123.000	000		9,406.98
				PREPAID EXPENSE	123.000	000		306.50
				PREPAID EXPENSE	123.000	000		817.33
				PREPAID EXPENSE	123.000	000		30.84
				CHECK 1 69770 TOTAL FOR FUND 101:				<u>13,940.84</u>
20/2024	1	69771	SAMUEL BREEN	TEAMS - SWIM	653.210	000		105.00
20/2024	1	69772	C&G PUBLISHING, INC.	COMMUNITY RELATIONS	880.000	780		105.00 378.63

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS  
 CHECK DATE FROM 06/01/2024 - 06/30/2024

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101 GENERAL FUND								
20/2024	1	69773	FREDERICK CANNON	TEAMS - SWIM	653.210	000		378.63
								105.00
20/2024	1	69774	CARE OF SOUTHEASTERN MICHIGAN	5/1/24-7/31/24 QTR PAYMENT	881.000	101		105.00
								828.00
20/2024	1	69775	CHRIS CASSIDY	SWIM LESSONS	653.200	000		828.00
								55.00
20/2024	1	69776	AMY CHANDLER	ACTIVITY FEES - GAZEBO RENTAL	653.400	000		55.00
								50.00
								50.00
20/2024	1	69777#	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	209		585.58
				MEDICARE REIMBURSEMENT	722.100	345		4,392.82
				MEDICARE REIMBURSEMENT	722.100	531		1,244.60
				CHECK 1 69777 TOTAL FOR FUND 101:				6,223.00
20/2024	1	69778*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265		100.57
				DPW OFFICE MATS	818.000	441		14.89
				DPW OFFICE MATS	818.000	441		14.89
				DPW OFFICE MATS	818.000	441		14.89
				CHECK 1 69778 TOTAL FOR FUND 101:				145.24
20/2024	1	69779	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	594		448.38
				UTILITIES	921.000	594		129.81
				UTILITIES	921.000	594		374.34
				CHECK 1 69779 TOTAL FOR FUND 101:				952.53
20/2024	1	69780#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310		59.56
				JAIL FEES	808.000	310		100.00
				OFFICE SUPPLIES	728.000	349		5.80
				CHECK 1 69780 TOTAL FOR FUND 101:				165.36
20/2024	1	69781	CLEANNET OF GREATER MICHIGAN INC	FY 2023-24 JANITORIAL SVC - MUNI BLDGS	818.104	774		3,182.00
				FY 2023-24 JANITORIAL SVC - MUNI BLDGS	818.104	774		718.52
				CHECK 1 69781 TOTAL FOR FUND 101:				3,900.52
20/2024	1	69782	COLVILLE ELECTRIC CO., LLC	TERMINATED BLOW DRYERS	972.000	339		438.98
				DELIVER MATERIALS	972.000	339		195.00
				INSTALLED FEED AND WIRED DRYER	972.000	339		558.00
				PARTS	972.000	339		733.64

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				CHECK 1 69782 TOTAL FOR FUND 101:				1,925.62
06/20/2024	1	69783	CONSUMERS ENERGY	UTILITIES	921.000	774		218.93
06/20/2024	1	69784	COOL THREADS EMBROIDERY	MISCELLANEOUS EQUIPMENT	757.000	326		218.93 566.00
06/20/2024	1	69785	CREATIVE OFFICE INTERIORS, INC	TABLE BASE	757.000	286		379.68
				FREIGHT	757.000	286		373.07
				TABLE TOP	757.000	286		420.00
				CHAIRS	757.000	286		1,769.58
				RECEIVE, DELIVER, INSTALL	757.000	286		175.00
				CHECK 1 69785 TOTAL FOR FUND 101:				<u>3,117.33</u>
06/20/2024	1	69786	STEFAN CROWN	CLOTHING/UNIFORM ALLOWANCE	725.000	531		300.00 300.00
06/20/2024	1	69787#	DTE ENERGY	UTILITIES	921.000	775		86.42
				UTILITIES	921.000	775		22.20
				UTILITIES	921.000	780		59.83
				CHECK 1 69787 TOTAL FOR FUND 101:				<u>168.45</u>
06/20/2024	1	69788#	DTE ENERGY	UTILITIES	921.000	349		81.50
				UTILITIES	921.000	775		62.10
				UTILITIES	921.000	780		57.05
				CHECK 1 69788 TOTAL FOR FUND 101:				<u>200.65</u>
06/20/2024	1	69789	EVER KOLD REFRIGERATION	EQUIPMENT MAINT & REPAIR	930.000	780		380.00
06/20/2024	1	69793	CHRISTOPHER FOSTER	CLOTHING/UNIFORM ALLOWANCE	725.000	531		380.00 61.51
06/20/2024	1	69796	GREAT LAKES ACE HARDWARE	OPER SUPPLY - POOL MAINT	757.104	774		61.51 17.07
06/20/2024	1	69798	KEITH HACHEY	TEAMS - SWIM	653.210	000		17.07 105.00
06/20/2024	1	69800	NICHOLAS JANICKE	TEAMS - SWIM	653.210	000		105.00 105.00
06/20/2024	1	69801	JAY'S SEPTIC TANK SERVICE	CONTRACT SVSC-PK MAINT	818.102	774		105.00 266.00
06/20/2024	1	69802	K & S VENTURES INC	AB UNIT #3 TXV VALVE REPLACEMENT	972.000	774		266.00 1,355.00
06/20/2024	1	69803	NICOLE KENSORA	TEAMS - SWIM	653.210	000		1,355.00 85.00
06/20/2024	1	69804#	KNOX COMPANY	MOUNTING BRACKET	757.000	310		85.00 80.00
				SHIPPING	757.000	310		32.00
				KEY-SECURE SYSTEM	757.000	339		1,034.00

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101 GENERAL FUND								
CHECK 1 69804 TOTAL FOR FUND 101:								1,146.00
20/2024	1	69805	LAUNDRY IN THE D, INC.	MONTHLY PRISONER LAUNDRY EXPENSES	808.000	310		93.50
								93.50
20/2024	1	69806#	LEONARD BROS DATA MANAGEMENT INC	CONTRACTUAL SERVICES	818.000	193		96.78
								182.17
CHECK 1 69806 TOTAL FOR FUND 101:								278.95
20/2024	1	69808	MACOMB COMMUNITY COLLEGE	TRAINING	961.000	310		150.00
20/2024	1	69809	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	265		150.00
								270.00
								270.00
20/2024	1	69810	MARCHIORI CATERING	LUNCH ORDERS	880.603	780		405.00
								275.00
CHECK 1 69810 TOTAL FOR FUND 101:								680.00
20/2024	1	69811	MARCO	CONTRACTUAL SERVICES	818.000	228		354.61
								132.85
CHECK 1 69811 TOTAL FOR FUND 101:								487.46
20/2024	1	69812	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	930.000	228		235.26
								127.81
CHECK 1 69812 TOTAL FOR FUND 101:								363.07
20/2024	1	69813	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		110.36
20/2024	1	69814	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZAR	808.000	310		110.36
								375.00
20/2024	1	69815	MFASCO	OPER SUPPLY - LIFEGUARD	757.103	774		375.00
								310.38
20/2024	1	69816	MICHIGAN LAW ENF. TRAINING ASSOC	TRAINING & SEMINARS	958.001	305		310.38
								300.00
20/2024	1	69817	CHRIS MORKUT	CLOTHING/UNIFORM ALLOWANCE	725.000	531		300.00
								129.07
20/2024	1	69818	SEAN PATRICK MURPHY	COMMUNITY RELATIONS	880.000	780		129.07
								160.00
20/2024	1	69819	NU APPEARANCE MAINTENANCE, INC.	CODE VIOLATIONS	818.001	349		160.00
								567.50
20/2024	1	69820	NUCO2	CO2 AND DELIVERY	757.105	774		567.50
								389.28
20/2024	1	69822	GABRIELA PALAC	TEAMS - SWIM	653.210	000		389.28
								105.00
20/2024	1	69824	POINTE ALARM LLC	PREPAID EXPENSE	123.000	000		105.00
								1,432.86
								1,432.86



ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101	GENERAL FUND							
20/2024	1	69826	MARCUS ROBINSON, JR.	DAMAGE DEPOSIT P&R	295.000	000		200.00
								200.00
20/2024	1	69827	ROSATI, SCHULTZ, JOPPICH &	LEGAL FEES-GEN'L CITY	801.000	266		6,762.32
								6,762.32
20/2024	1	69828	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL AT CITY HALL	818.000	265		167.00
								167.00
20/2024	1	69830	WILLIAM RUNDQUIST	CLOTHING/UNIFORM ALLOWANCE	725.000	531		300.00
								300.00
20/2024	1	69831*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.104	774		200.00
								200.00
20/2024	1	69832	SCHOOLS EDUCATORS POLICE LIAISON	SEPLA CONFERENCE REGISTRATION	961.000	310		525.00
								525.00
20/2024	1	69833	SHARE CORPORATION	OPERATING SUPPLIES	757.000	775		393.71
								393.71
20/2024	1	69834	KEITH SHERWOOD	CLOTHING/UNIFORM ALLOWANCE	725.000	531		182.85
								182.85
20/2024	1	69835	SPINA ELECTRIC CO.	CITY HALL WATER TOWER REPAIR	818.000	265		740.00
								740.00
20/2024	1	69838	DARRYL SWIATKOWSKI	DAMAGE DEPOSIT P&R	295.000	000		200.00
								200.00
20/2024	1	69839#	UNITED FACILITY SUPPLIES, INC.	JANITORIAL SUPPLIES CITY HALL	757.000	265		469.69
				JANITORIAL SUPPLIES CITY HALL	757.000	265		968.69
				JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774		135.38
				JANITORIAL CLEANING & MAINT SUPPLIES	757.000	780		78.95
				CHECK 1 69839 TOTAL FOR FUND 101:				<u>1,652.71</u>
20/2024	1	69840*#	UPS	OFFICE SUPPLIES	728.000	349		46.06
								46.06
20/2024	1	69844	YORK, DOLAN & TOMLINSON, P.C.	LEGAL FEES-GEN'L CITY	801.000	266		124.00
				LEGAL COUNSEL-COURT	801.100	266		2,681.50
				LEGAL COUNSEL-BLDG & PLANNING	801.200	266		418.50
				CHECK 1 69844 TOTAL FOR FUND 101:				<u>3,224.00</u>
20/2024	1	69845	LOCHMOOR CLUB	2024 ELECTED OFFICIALS RECEPTION	880.000	101		1,777.86
								1,777.86
28/2024	1	69849	RYAN ADAMSKI	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
								75.00
28/2024	1	69850	PAUL ANTOLIN	CONTRACTUAL SERVICES	818.000	215		45.00
								45.00
28/2024	1	69851	JEREMY BASTIEN	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		45.00
								45.00
28/2024	1	69853	DEVIN BOYCE	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
								75.00
								75.00
28/2024	1	69854#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310		11.97
				TRAINING	961.000	310		367.80

Prepared by: sschmidt

CHECK DATE FROM 06/01/2024 - 06/30/2024

By: Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				OFFICE SUPPLIES	728.000	349		75.65
				CHECK 1 69854 TOTAL FOR FUND 101:				<u>455.42</u>
6/28/2024	1	69855	CMP DISTRIBUTORS, INC.	FIRST TACTICAL MEN'S DEFENDER PANTS	757.000	326		349.90
				FIRST TACTICAL MEN'S DEFENDER SHIRT	757.000	326		109.95
				FIRST TACTICAL MEN'S PANTS - MULTICAM	757.000	326		174.95
				SHIPPING AND HANDLING	757.000	326		25.00
				CHECK 1 69855 TOTAL FOR FUND 101:				<u>659.80</u>
6/28/2024	1	69856	COOL THREADS EMBROIDERY	5.11 BOOTS	725.100	345		115.99
				CLASS A HAT	725.100	345		110.00
				FIRE GEAR BAG	725.100	345		79.99
				WHISTLE	725.100	345		6.99
				WHISTLE CHAIN	725.100	345		6.99
				GERBER CAP COVER	725.100	345		12.99
				GERBER RAIN COAT	725.100	345		152.99
				GERBER DUTY JACKET	725.100	345		204.99
				CLIP-ON TIE	725.100	345		15.98
				BDU SHIRT WITH NAME TAGS	725.100	345		57.99
				CLASS A PANTS WITH BRAID	725.100	345		128.99
				5.11 PANTS	725.100	345		151.98
				LS SHIRTS	725.100	345		137.98
				LS POLO SHIRTS	725.100	345		153.98
				LS UNDER VEST SHIRT	725.100	345		64.99
				SS UNDER VEST SHIRT	725.100	345		58.99
				BDU PANTS	725.100	345		63.99
				FIRE HELMET LIGHT	725.100	345		133.99
				CLIP BOARD	725.100	345		35.57
				BASEBALL CAP	725.100	345		27.99
				CHECK 1 69856 TOTAL FOR FUND 101:				<u>1,723.35</u>
06/28/2024	1	69858*#	COOL THREADS EMBROIDERY	5.11 BOOTS	725.100	345		115.99
				BELT	725.100	345		27.00
				5.11 PANTS	725.100	345		151.98
				SS POLO SHIRTS	725.100	345		111.98
				LS POLO SHIRTS	725.100	345		121.98
				CARDIGAN	725.100	345		61.99
				CHECK 1 69858 TOTAL FOR FUND 101:				<u>590.92</u>

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CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
6/28/2024	1	69859	JUSTIN CROOK	CONTRACTUAL SERVICES	818.000	441		75.00
6/28/2024	1	69860	STEFAN CROWN	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
6/28/2024	1	69861	CHRISTOPHER CUMMINS	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
6/28/2024	1	69862	KELLY DARLINGTON	TEAMS - SWIM	653.210	000		107.68
6/28/2024	1	69864*#	DTE ENERGY		921.000	211		3,179.31
					921.000	349		4,382.30
				1200 POLE ELECTRIC MAY 2024	921.000	594		153.06
				1200 POLE GAS MAY 2024	921.000	594		76.71
				UTILITIES	921.000	594		22.50
				UTILITIES	921.000	594		29.64
				UTILITIES	921.000	774		9,392.06
				UTILITIES	921.000	774		408.57
				UTILITIES	921.000	774		46.19
				UTILITIES	921.000	774		1,380.24
				UTILITIES	921.000	775		60.41
					921.000	780		1,031.13
				CHECK 1 69864 TOTAL FOR FUND 101:				<u>20,162.12</u>
6/28/2024	1	69865#	DTE ENERGY		921.000	211		277.87
					921.000	349		383.00
					921.000	780		90.12
				CHECK 1 69865 TOTAL FOR FUND 101:				<u>750.99</u>
6/28/2024	1	69866	JEANNE DUFFY	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
6/28/2024	1	69868	CHRISTOPHER FOSTER	CONTRACTUAL SERVICES	818.000	441		75.00
6/28/2024	1	69869	DANIEL FRANK	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
6/28/2024	1	69870	TANIA GHANEM	CONTRACTUAL	818.000	286		150.00
6/28/2024	1	69872#	GROSSE POINTE NEWS	CONTRACTUAL SERVICES	818.000	172		235.88
				ELECTIONS SUPPLIES	731.000	215		41.62
				CHECK 1 69872 TOTAL FOR FUND 101:				<u>277.50</u>
6/28/2024	1	69874	ANDREW HERMAN	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
6/28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		4,218.03

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 101 GENERAL FUND								
				PREPAID EXPENSE	123.000	000		11,739.74
				PREPAID EXPENSE	123.000	000		382.58
				PREPAID EXPENSE	123.000	000		1,022.62
				PREPAID EXPENSE	123.000	000		38.50
				CHECK 1 69875 TOTAL FOR FUND 101:				<u>17,401.47</u>
28/2024	1	69876	JOHN JAMES	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
28/2024	1	69877	CHARLES JANSON	CONTRACTUAL SERVICES	818.000	441		75.00
28/2024	1	69878	JOHNSON CONTROLS SECURITY SOLUTI	PREPAID EXPENSE	123.000	000		75.00
28/2024	1	69879	MARGUERITE KELPIN	CONTRACTUAL SERVICES	818.000	441		332.05
28/2024	1	69880	KIESLER'S POLICE SUPPLY, INC	9MM LUGER AMMUNITION	757.000	310		75.00
28/2024	1	69881	JOHN KOSANKE	TRAINING & SEMINARS	958.001	305		1,936.60
28/2024	1	69882	LEXISNEXIS RISK DATA MGT, LLC	MONTHLY SEARCH & CONTRACT FEES	818.000	310		103.15
28/2024	1	69884	SAL MARINELLO	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		105.50
28/2024	1	69885	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZAR	808.000	310		75.00
28/2024	1	69886	NATHAN MIKULA	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		375.00
28/2024	1	69887	GRETCHEN MIOTTO	OPERATING SUPPLIES	757.000	215		75.00
				CONTRACTUAL SERVICES	818.000	215		45.00
				CHECK 1 69887 TOTAL FOR FUND 101:				<u>62.17</u>
28/2024	1	69888	BETH MIRO	OPERATING SUPPLIES	757.000	286		45.00
28/2024	1	69889	MOBILE COMMUNICATIONS AMERICA, I	REMOTE SPEAKER MICROPHONES	851.000	305		45.00
				FREIGHT	851.000	305		500.00
				CHECK 1 69889 TOTAL FOR FUND 101:				<u>18.75</u>
28/2024	1	69890	CHRIS MORKUT	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		518.75
28/2024	1	69891	JUSTIN MYLES	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
28/2024	1	69892	OAKLAND COMMUNITY COLLEGE	CRISIS RESPONSE TRAINING	961.000	310		75.00
28/2024	1	69894	WILLIAM RUNDQUIST	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		2,000.00
28/2024	1	69895	BENJAMIN SHAW	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		2,000.00
28/2024	1	69896	KEITH SHERWOOD	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
								75.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								75.00
06/28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		84.24
				PREPAID EXPENSE	123.000	000		98.29
				PREPAID EXPENSE	123.000	000		98.28
				PREPAID EXPENSE	123.000	000		98.29
				PREPAID EXPENSE	123.000	000		407.18
				PREPAID EXPENSE	123.000	000		126.36
				PREPAID EXPENSE	123.000	000		98.28
				PREPAID EXPENSE	123.000	000		98.29
				CHECK 1 69897 TOTAL FOR FUND 101:				<u>1,109.21</u>
06/28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		10.75
				PREPAID EXPENSE	123.000	000		1.25
				PREPAID EXPENSE	123.000	000		0.90
				PREPAID EXPENSE	123.000	000		0.90
				CHECK 1 69898 TOTAL FOR FUND 101:				<u>13.80</u>
06/28/2024	1	69899	STERLING FIRE, LLC	ANNUAL FIRE SUPPRESSION SYSTEM INSPECT	930.000	339		615.00
06/28/2024	1	69901	TMT PARKING LOT STRIPING, LLC	LFP RESTRIPE PICKLE BALL COURTS	818.102	774		615.00
								600.00
								600.00
06/28/2024	1	69902	TREK BICYCLE GROSSE POINTE	BICYCLE ONE SERVICE	972.000	326		220.98
				BICYLCE TWO SERVICE	972.000	326		212.91
				BICYCLE THREE SERVICE	972.000	326		220.98
				CHECK 1 69902 TOTAL FOR FUND 101:				<u>654.87</u>
06/28/2024	1	69904*#	WEST SHORE FIRE, INC.	OIL FILTERS	930.000	339		59.52
				FUEL FILTER	930.000	339		14.44
				FUEL FILTER	930.000	339		16.12
				SYNTHETIC FUEL	930.000	339		379.62
				TRANS FILTER	930.000	339		139.81
				SYNTHETIC FLUID	930.000	339		479.60
				LABOR	930.000	339		437.50
				SHOP SUPPLIES	930.000	339		20.00
				CHECK 1 69904 TOTAL FOR FUND 101:				<u>1,546.61</u>
06/28/2024	1	69905	TIM WOFFORD	DPW QUARTERLY CELL PHONE REIMBURSEMENT	818.000	441		75.00
				Total for fund 101 GENERAL FUND				75.00
								290,944

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 202 MAJOR STREET FUND								
06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		15.02
								15.02
06/2024	1	69678*#	DELTA DENTAL		717.000	529		29.39
								29.39
06/2024	1	69679*#	DELTA DENTAL		717.000	529		216.09
								216.09
06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		20.36
								20.36
06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		149.67
12/2024	1	69729	CONTRACTORS CLOTHING CO.	CLOTHING/UNIFORM ALLOWANCE	725.000	529		149.67
								134.91
								134.91
12/2024	1	69757*#	SUPERIOR GROUNDCOVER	BARK MULCH AND PLAYGROUND SAFETY MULCH	818.000	463		1,045.00
				BARK MULCH AND PLAYGROUND SAFETY MULCH	818.000	463		1,800.00
				CHECK 1 69757 TOTAL FOR FUND 202:				<u>2,845.00</u>
20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		1,154.67
								1,154.67
28/2024	1	69852*	BID'S LAWN & GARDEN CENTER	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		617.27
				SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		8.99
				CHECK 1 69852 TOTAL FOR FUND 202:				<u>626.26</u>
28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		1,441.30
								1,441.30
28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		56.16
								56.16
28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.90
								0.90
				Total for fund 202 MAJOR STREET FUND				<u>6,689.73</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 203 LOCAL STREET FUND								
/06/2024	1	69664*#	ANDERSON ECKSTEIN & WESTRICK INC	AEW FEES - ROSLYN RESURFACING	977.803	451		5,745.35
/06/2024	1	69670	BID'S LAWN & GARDEN CENTER	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		5,745.35 604.31
/06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		33.19
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		52.45
				CHECK 1 69676 TOTAL FOR FUND 203:				<u>85.64</u>
/06/2024	1	69678*#	DELTA DENTAL		717.000	529		33.31
								33.31
/06/2024	1	69679*#	DELTA DENTAL		717.000	529		244.95
								244.95
/06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		18.78
								18.78
/06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		138.10
								138.10
/06/2024	1	69686	EWING IRRIGATION PRODUCTS INC.	MAINT SUPPLIES & PARTS	757.000	463		1,605.08
								1,605.08
/06/2024	1	69701*#	LOWE'S	OPERATING SUPPLIES	757.000	463		293.31
								293.31
/06/2024	1	69708*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	463		222.44
/20/2024	1	69764	ALL SEASONS OUTDOOR EQUIPMENT	VEHICLE PARTS AND/OR EQUIPMENT	757.000	463		222.44 677.54
/20/2024	1	69767	JILL ANDREWS	OPERATING SUPPLIES	757.000	463		677.54 32.84
								32.84
/20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		1,308.88
								1,308.88
/20/2024	1	69823*#	PAMAR ENTERPRISES, INC.	ROSLYN WATER MAIN AND RESURFACING PROJ	977.804	451		89,820.20
								89,820.20
/20/2024	1	69831*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	463		69.70
/20/2024	1	69843	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		69.70 209.99
								209.99
/28/2024	1	69852*	BID'S LAWN & GARDEN CENTER	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		679.96
								679.96
/28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		1,633.75
								1,633.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 203 LOCAL STREET FUND								
6/28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		56.16
								56.16
6/28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.90
								0.90
				Total for fund 203 LOCAL STREET FUND				103,481.23



CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS  
 CHECK DATE FROM 06/01/2024 - 06/30/2024

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 213	PARKWAY	BEAUTIFICATION						
06/2024	1	69669	BANOTAI GREENHOUSE	FLOWERS FOR 2024 BAC FLOWER SALE	880.200	803		30,697.50
06/2024	1	69674	CLINTON GROVE GRANITE WORKS, INC	4X8 MARKERS FOR MEMORIAL/ADOPT TREES	880.120	803		30,697.50 150.00
06/2024	1	69698	JOS. KUTCHEY & SONS, LLC	FLOWERS - ELEVATED LIGHT POLE PLANTER	880.310	803		150.00 8,427.50
12/2024	1	69727	CLINTON GROVE GRANITE WORKS, INC	4X8 MARKERS FOR MEMORIAL/ADOPT TREES	880.120	803		8,427.50 75.00
20/2024	1	69766	ALLEMONS LANDSCAPE CENTER	BAC FLOWER SALE	880.200	803		75.00 305.00
20/2024	1	69791	TONI FELTMAN	BAC FLOWER SALE	880.200	803		305.00 98.00
20/2024	1	69794	MARIA GALBO	TREE COMMISSION	880.330	803		98.00 157.96
24/2024	1	69846	R.N.D.C.	COMMUNITY EVENTS	880.130	803		157.96 450.00
26/2024	1	69847	CITY OF GROSSE POINTE WOODS	PETTY CASH	004.000	000		450.00 1,000.00
26/2024	1	69848	FABIANO BROTHERS	LABATT LIGHT + DEPOIST	880.130	803		208.00
				NV FAT TIRE	880.130	803		451.50
				STELLA ARTOIS	880.130	803		363.00
				CHECK 1 69848 TOTAL FOR FUND 213:				<u>1,022.50</u>
28/2024	1	69858*#	COOL THREADS EMBROIDERY	COMMUNITY EVENTS	880.130	803		280.00
				Total for fund 213 PARKWAY BEAUTIFICATION				280.00 42,663.46

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CHECK DATE FROM 06/01/2024 - 06/30/2024

By: Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 226 SOLID WASTE/DISPOSAL								
06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		4.69
								4.69
06/2024	1	69678*#	DELTA DENTAL		717.000	529		12.51
								12.51
06/2024	1	69679*#	DELTA DENTAL		717.000	529		91.99
								91.99
06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		12.54
								12.54
06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		92.19
								92.19
12/2024	1	69741	GROSSE POINTES-CLINTON	FY 2023-24 REFUSE DISPOSAL FEES	818.000	528		24,777.37
								24,777.37
12/2024	1	69743	INDIAN SUMMER RECYCLING	FY 2023-24 YARD WASTE DISPOSAL	818.000	528		4,644.80
								4,644.80
12/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		491.55
								491.55
12/2024	1	69797	GROSSO TRUCKING & SUPPLY CO	TRUCKING YARD WASTE	818.000	528		650.00
								650.00
12/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		613.57
								613.57
12/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		14.04
								14.04
12/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.36
								0.36
				Total for fund 226 SOLID WASTE/DISPOSAL				31,405.61

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS  
 CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 260 SOM MIDC GRANT								
06/06/2024	1	69695	J.A. HLYWA, P.C.	COURT APPOINTED ATTORNEY	801.400	286		330.00
				COURT APPOINTED ATTORNEY	801.400	286		240.00
				CHECK 1 69695 TOTAL FOR FUND 260:				<u>570.00</u>
06/12/2024	1	69730	JEFFREY R. DAVIS, P.C.	COURT APPOINTED ATTORNEY	801.400	286		180.00
06/12/2024	1	69748	MIHELICH & KAVANAUGH, PLC	COURT APPOINTED ATTORNEY	801.400	286		180.00
								708.00
06/12/2024	1	69753	PERNICANO LAW PLLC	COURT APPOINTED ATTORNEY	801.400	286		708.00
								480.00
06/20/2024	1	69842	THE LAW FIRM OF DEBORAH	COURT APPOINTED ATTORNEY	801.400	286		480.00
								140.00
06/28/2024	1	69900	GENEVIEVE TAYLOR, PLLC	COURT APPOINTED ATTORNEY	801.400	286		330.00
				COURT APPOINTED ATTORNEY	801.400	286		140.00
				CHECK 1 69900 TOTAL FOR FUND 260:				<u>470.00</u>
06/28/2024	1	69903	THE LAW FIRM OF DEBORAH	COURT APPOINTED ATTORNEY	801.400	286		180.00
				COURT APPOINTED ATTORNEY	801.400	286		120.00
				COURT APPOINTED ATTORNEY	801.400	286		150.00
				COURT APPOINTED ATTORNEY	801.400	286		270.00
				COURT APPOINTED ATTORNEY	801.400	286		170.00
				CHECK 1 69903 TOTAL FOR FUND 260:				<u>890.00</u>
				Total for fund 260 SOM MIDC GRANT				3,438.00

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 261 911 EMERGENCY SERVICE								
06/2024	1	69678*#	DELTA DENTAL		717.000	603		3.63
								3.63
06/2024	1	69679*#	DELTA DENTAL		717.000	603		26.70
								26.70
06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	603		7.82
								7.82
06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	603		57.48
								57.48
20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		142.65
								142.65
28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		178.06
								178.06
28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.36
								0.36
				Total for fund 261 911 EMERGENCY SERVICE				416.70

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CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 401 MUNICIPAL IMPRV FUND								
06/2024	1	69664*#	ANDERSON ECKSTEIN & WESTRICK INC	AEW DESIGN FEES	977.104	902		1,143.00
								1,143.00
06/2024	1	69716	TREETOP PRODUCTS INC.	NORTHGATE METAL BENCH	977.101	902		5,540.94
				WASTE RECEPTACLES	977.101	902		2,843.10
				SHIPPING	977.101	902		768.53
				CHECK 1 69716 TOTAL FOR FUND 401:				<u>9,152.57</u>
12/2024	1	69744	LANDSCAPE SOURCE	VERNIER RD TREE REPLACEMENTS	977.401	902		4,800.00
20/2024	1	69841	VORTEX USA INC.	SPLASH PAD AT LFP	977.104	902		4,800.00
								40,500.00
				Total for fund 401 MUNICIPAL IMPRV FUND				55,595.57

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CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 585 PARKING FUND								
06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	571		1.52
								1.52
06/2024	1	69678*#	DELTA DENTAL		717.000	572		8.59
								8.59
06/2024	1	69679*#	DELTA DENTAL		717.000	572		63.13
								63.13
06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	572		3.93
								3.93
06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	572		28.93
06/2024	1	69715	TMT PARKING LOT STRIPING, LLC	RESTRIPED PARKING SPACES - CITY HALL	818.000	571		28.93
								507.00
								507.00
06/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		337.34
06/2024	1	69807	MACKAY METERS, INC.	OPERATING SUPPLIES	757.000	571		337.34
								495.00
								495.00
06/28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		421.08
								421.08
06/28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		28.08
								28.08
06/28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.36
								0.36
				Total for fund 585 PARKING FUND				1,894.96

er: sschmidt

CHECK DATE FROM 06/01/2024 - 06/30/2024

i: Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 592 WATER / SEWER FUND								
/06/2024	1	69664*#	ANDERSON ECKSTEIN & WESTRICK INC	FY 2023-24 GIS MAINTENANCE FEES	977.000	537		594.87
				AEW CONSTRUCTION ENGINEERING - VERNIER	977.310	537		461.61
				AEW FEES - ROSLYN RESURFACING	977.310	537		17,236.05
				AEW FEES - WATER SERVICE MATERIAL INVE	978.300	537		1,176.57
				AEW DESIGN FEES - TRPS CIP	818.000	542		514.35
				AEW DESIGN FEES - TRPS GENERATOR	818.000	542		3,285.95
				CHECK 1 69664 TOTAL FOR FUND 592:				<u>23,269.40</u>
/06/2024	1	69668	BADGER METER, INC	FY 2023-24 BADGER METER BEACON SOFTWARE	818.000	536		883.42
								883.42
/06/2024	1	69676*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	545		65.54
				CLOTHING/UNIFORM ALLOWANCE	725.000	545		257.93
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	545		113.06
				CHECK 1 69676 TOTAL FOR FUND 592:				<u>436.53</u>
/06/2024	1	69677	DE RAEDT, CARL	50-METER CHARGE	033.000	000		78.13
								78.13
/06/2024	1	69678*#	DELTA DENTAL		717.000	545		35.37
								35.37
/06/2024	1	69679*#	DELTA DENTAL		717.000	545		260.10
								260.10
/06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545		50.89
								50.89
/06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545		374.18
								374.18
/06/2024	1	69682	DETROIT PUMP & MFG CO.	OPERATING SUPPLIES	757.000	537		426.00
								426.00
/06/2024	1	69687	EXWAY ELECTRIC	OPERATING SUPPLIES	757.000	542		426.00
								188.66
/06/2024	1	69689	GAMMO, FABIAN	10-WATER	033.000	000		188.66
								213.78
								213.78
/06/2024	1	69691	GREAT LAKES WATER AUTHORITY	WATER SERVICE	920.000	537		33,050.44
				DWSO WATER FIXED CHARGES	920.100	537		73,700.00
				CHECK 1 69691 TOTAL FOR FUND 592:				<u>106,750.44</u>
/06/2024	1	69696	HYDROCORP	CROSS CONNECTION PROGRAM	975.395	537		845.00
								845.00
/06/2024	1	69701*#	LOWE'S	OPERATING SUPPLIES	757.000	537		124.62
								124.62

ck Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
id: 592 WATER / SEWER FUND								
06/2024	1	69708*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	537		608.76
								608.76
06/2024	1	69717*#	VERIZON WIRELESS	UTILITIES	921.000	542		46.72
06/2024	1	69720	TIMOTHY WOFFORD	TRAINING & SEMINARS	958.001	536		46.72 6.70
								6.70
06/2024	1	69721*#	WOW BUSINESS	UTILITIES	921.000	542		119.86
								119.86
12/2024	1	69732*#	DOXIM INC.	MAY WATER BILL POSTAGE	757.000	538		244.52
				MAY WATER BILL	818.000	538		376.19
				CHECK 1 69732 TOTAL FOR FUND 592:				620.71
12/2024	1	69735*#	DTE ENERGY	UTILITIES	921.000	542		105.12
								105.12
12/2024	1	69738*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	537		239.89
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	542		31.90
				CHECK 1 69738 TOTAL FOR FUND 592:				271.79
12/2024	1	69739	GRAINGER	TOOL SET FOR WATER/SEWER	757.000	537		606.82
				MISC. SUPPLIES AND EQUIPMENT	757.000	537		52.97
				MISC. SUPPLIES AND EQUIPMENT	757.000	537		37.98
				CHECK 1 69739 TOTAL FOR FUND 592:				697.77
12/2024	1	69745	MADISON ELECTRIC	TRPS LIGHTS	757.000	542		987.50
12/2024	1	69755	SOUTHEAST MACOMB SANITARY DISTRI	WC SEWER EXCESS FIXED CHARGES	920.102	537		987.50 163,994.94
								163,994.94
12/2024	1	69759*#	VERIZON WIRELESS	UTILITIES	921.000	542		34.67
12/2024	1	69761	ZEE COMPANY	MONTHLY WATER TREATMENT CONTRACT	818.000	536		34.67 240.00
								240.00
20/2024	1	69769*#	AT&T MOBILITY LLC	UTILITIES	921.000	542		100.24
								100.24
20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		1,389.84
20/2024	1	69790	EWING IRRIGATION PRODUCTS INC.	MAINT SUPPLIES & PARTS	757.000	537		1,389.84 290.97
								290.97
20/2024	1	69792	FERGUSON ENTERPRISES LLC #3326	WATER & SEWER SUPPLIES	757.000	537		48.57 48.57
								48.57



User: sschmidt

CHECK DATE FROM 06/01/2024 - 06/30/2024

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 592 WATER / SEWER FUND								
06/20/2024	1	69795#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	537		19.14
				MISC. SUPPLIES AND EQUIPMENT	757.000	542		188.84
				MISC. SUPPLIES AND EQUIPMENT	757.000	542		270.40
				CHECK 1 69795 TOTAL FOR FUND 592:				<u>478.38</u>
06/20/2024	1	69823*#	PAMAR ENTERPRISES, INC.	ROSLYN WATER MAIN AND RESURFACING PROJ	977.300	537		269,460.58
06/20/2024	1	69825	RAUHORN ELECTRIC, INC.	CONSTRUCTION	974.000	542		269,460.58
								147,104.20
06/20/2024	1	69836	STATE OF MICHIGAN	CONTRACTUAL SERVICES	818.000	536		147,104.20
								175.00
								175.00
06/20/2024	1	69840*#	UPS	CONTRACTUAL SERVICES	818.000	536		11.80
								11.80
06/28/2024	1	69863#	DOXIM INC.	OPERATING SUPPLIES	757.000	537		337.00
				FY 2023-24 WATER BILLING MONTHLY MAIL	818.000	538		397.13
				CHECK 1 69863 TOTAL FOR FUND 592:				<u>734.13</u>
06/28/2024	1	69864*#	DTE ENERGY	UTILITIES	921.000	542		1,179.88
06/28/2024	1	69867	THE FLYING LOCKSMITHS DETROIT NO	REPLACE ENTRY LEVEL LOCK ON WATER TOWE	818.000	537		1,179.88
								640.00
06/28/2024	1	69871	GREAT LAKES WATER AUTHORITY	DWSD IWC CHARGES	920.103	537		640.00
								3,072.16
06/28/2024	1	69873	EDWIN HALL	CONTRACTUAL SERVICES	818.000	542		3,072.16
								75.00
								75.00
06/28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		1,734.85
06/28/2024	1	69883	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	537		1,734.85
								97.14
								97.14
06/28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		112.33
								112.33
06/28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.90
								0.90
				Total for fund 592 WATER / SEWER FUND				<u>728,377.09</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 594 BOAT DOCK FUND								
06/06/2024	1	69694	ELIE HARB	DOCKING FEES	651.002	000		668.00
				DOCKING FEES	651.002	000		335.00
				CHECK 1 69694 TOTAL FOR FUND 594:				<u>1,003.00</u>
06/12/2024	1	69738*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	785		37.93
								37.93
06/20/2024	1	69765	DOUGLAS ALLAR	DOCKING FEES	651.002	000		668.00
				DOCKING FEES	651.002	000		85.00
				CHECK 1 69765 TOTAL FOR FUND 594:				<u>753.00</u>
				Total for fund 594 BOAT DOCK FUND				1,793.93

ser: sschmidt

CHECK DATE FROM 06/01/2024 - 06/30/2024

IB: Gpw

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND								
6/06/2024	1	69678*#	DELTA DENTAL		717.000	535		13.00
								13.00
6/06/2024	1	69679*#	DELTA DENTAL		717.000	535		95.60
								95.60
6/06/2024	1	69680*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		20.35
								20.35
6/06/2024	1	69681*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		149.67
								149.67
6/06/2024	1	69707	RKA PETROLEUM COMPANIES, INC.	FY 2023-24 FUEL PURCHASE	939.500	534		2,725.98
								2,725.98
6/12/2024	1	69724	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN, ACETYLENE & PROPANE MECHANICS	939.300	534		132.00
								132.00
6/12/2024	1	69737	GEORGE'S DISCOUNT AUTO	FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.100	534		736.06
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.200	534		519.66
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.400	534		25.16
				CHECK 1 69737 TOTAL FOR FUND 661:				1,280.88
6/12/2024	1	69749	MOTION & CONTROL ENTERPRISES LLC	VEHICLE MAINTENANCE - P&R	939.300	534		151.61
								151.61
6/12/2024	1	69752	OFFICIAL TOWING	VEHICLE MAINTENANCE - P&R	939.300	534		75.00
								75.00
6/20/2024	1	69770*	BLUE CROSS BLUE SHIELD OF MI	PREPAID EXPENSE	123.000	000		510.83
								510.83
6/20/2024	1	69778*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535		22.26
				MECHANICS UNIFORMS	725.000	535		22.26
				MECHANICS UNIFORMS	725.000	535		22.26
				CHECK 1 69778 TOTAL FOR FUND 661:				66.78
6/20/2024	1	69799	INDUSTRIAL BROOM SERVICE	SWEEPER BROOMS & PARTS	939.100	534		964.00
								964.00
6/20/2024	1	69821	OSCAR W LARSON CO	GAS & OIL - ALL DEPTS	939.500	534		24.14
								24.14
6/20/2024	1	69829	ROY O'BRIEN INC	VEHICLE MAINTENANCE - PS	939.200	534		8.00
								8.00
6/20/2024	1	69837	SUBURBAN BOLT & SUPPLY	NUTS AND BOLTS	939.100	534		29.44
				NUTS AND BOLTS	939.100	534		47.76
				CHECK 1 69837 TOTAL FOR FUND 661:				77.20
6/28/2024	1	69875*	HUMANA INSURANCE CO.	PREPAID EXPENSE	123.000	000		637.

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND								
28/2024	1	69893	RKA PETROLEUM COMPANIES, INC.	FY 2023-24 FUEL PURCHASE	939.500	534		637.64 3,888.39 3,888.39
28/2024	1	69897*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		28.08 28.08
28/2024	1	69898*	STANDARD INSURANCE COMPANY RC	PREPAID EXPENSE	123.000	000		0.36 0.36
28/2024	1	69904*#	WEST SHORE FIRE, INC.	REPAIR AND PARTS FOR LADDER 5	939.200	534		967.40 967.40 11,816.91 1,278,517.19
				Total for fund 661 MTR VEH & EQUIPMENT FUND				
TOTAL - ALL FUNDS								

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Grosse Pointe Woods  
Investments as of June 30, 2024

Investment	General Fund #101	Cable Fund #214	Parking Fund #585	Water/Sewer #592	Workers Comp #677	Motor Vehicle Fund #661	Total	% of Total
Federal Home Loan BKS	\$450,000	\$250,000		\$950,000			\$1,650,000	11.41%
Federal Home Loan Mortgage	\$250,000			\$450,000			\$700,000	4.84%
Federal Farm CR BKS	\$450,000			\$500,000			\$950,000	6.57%
Federal Nat'l Mtg Assn	\$250,000			\$500,000			\$750,000	5.19%
First Bankers St Bk - CD	\$250,000						\$250,000	1.73%
First Nat'l Bank East Lansing, MI - CD	\$250,000						\$250,000	1.73%
First Star Bk - CD	\$200,000						\$200,000	1.38%
Morgan Chase Bk - CD	\$245,000			\$250,000			\$495,000	3.42%
Bank of Bloomfield Twp Mich - CD	\$248,000						\$248,000	1.72%
Bank of Michigan Bk & Tr Co - CD				\$249,000			\$249,000	1.72%
Wells Fargo - CD				\$200,000			\$200,000	1.38%
<b>3C*</b>	\$282,857			\$1,145,171	\$120,581	\$393,794	\$1,942,404	13.44%
<b>Bank of America*</b>				\$546,399			\$546,399	3.78%
<b>Bank of America Bk Dallas - Comerica CD</b>		\$250,000					\$250,000	1.73%
<b>Federal Home Loan Bank-Comerica</b>	\$680,000		\$500,000	\$750,000		\$245,000	\$2,175,000	15.05%
<b>Federal Home Loan Mortgage - Comerica</b>	\$1,100,000			\$1,250,000			\$2,350,000	16.26%
<b>Federal Nat'l Mtg Assn - Comerica</b>	\$600,000						\$600,000	4.15%
<b>First Nat'l Bank East Lansing, MI - CD</b>	\$200,000						\$200,000	1.38%
<b>Morgan Chase Bk - Comerica CD</b>	\$200,000						\$200,000	1.38%
<b>Comb City Retiree Hlth Care</b>	\$250,000						\$250,000	1.73%
<b>TOTAL</b>	<b>\$5,905,857</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$6,790,570</b>	<b>\$120,581</b>	<b>\$638,794</b>	<b>\$14,455,803</b>	
<b>Total Invested w/Multi Bank</b>							<b>\$5,942,000</b>	

Prepared by: sschmidt

PERIOD ENDING 06/30/2024

By: Gpw

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000		17,533,583.12	15,692,997.89	677,403.60	1,840,585.23	89.50
931	- TRANSFER IN	80,000.00	80,000.00	0.00	0.00	100.00
<b>TOTAL REVENUES</b>		<b>17,613,583.12</b>	<b>15,772,997.89</b>	<b>677,403.60</b>	<b>1,840,585.23</b>	<b>89.55</b>
101	- CITY COUNCIL	76,048.00	65,114.24	4,849.58	10,933.76	85.62
105	- COMMISSIONS	24,911.00	19,703.42	196.75	5,207.58	79.10
172	- ADMINISTRATION	376,692.00	355,084.83	22,397.62	21,607.17	94.26
193	- CITY COMPTROLLER	510,257.00	446,767.95	23,980.30	63,489.05	87.56
209	- ADMIN-FRINGE BENEFITS	242,700.00	238,926.95	2,280.46	3,773.05	98.45
211	- OVERHEAD	140,411.56	113,308.44	8,333.51	27,103.12	80.70
215	- CITY CLERK/ELECTIONS	486,648.00	449,977.82	21,921.90	36,670.18	92.46
228	- MIS	465,022.00	401,886.20	21,550.41	63,135.80	86.42
229	- MIS FRINGE BENEFITS	61,147.00	60,069.98	338.73	1,077.02	98.24
257	- CITY ASSESSOR	122,436.00	96,439.32	7,701.04	25,996.68	78.77
265	- CITY HALL & GROUNDS	258,264.00	191,709.44	8,283.24	66,554.56	74.23
266	- CITY ATTORNEY	265,000.00	193,113.18	9,986.32	71,886.82	72.87
286	- COURT EXPENDITURES	428,791.00	379,415.37	28,974.31	49,375.63	88.48
305	- PUB SAF-ADMIN	337,729.00	302,702.17	23,650.30	35,026.83	89.63
310	- POLICE SERVICES	4,394,744.00	4,195,218.50	341,277.98	199,525.50	95.46
326	- SUPPORT SERVICES	151,589.00	132,844.71	13,116.41	18,744.29	87.63
339	- FIRE SERV/SAFETY INS	82,155.00	60,453.37	6,155.42	21,701.63	73.58
345	- PUB-SAF FRINGES	2,167,950.00	2,101,398.53	17,289.58	66,551.47	96.93
349	- OVERHEAD	222,581.83	197,839.36	14,337.37	24,742.47	88.88
371	- BUILDING INSPECTIONS	541,500.00	486,758.39	85,081.80	54,741.61	89.89
441	- PUBLIC WORKS-ADMIN	141,309.00	121,482.70	8,654.08	19,826.30	85.97
463	- ROUTINE MAINTENANCE	359,558.00	326,615.32	21,171.85	32,942.68	90.84
523	- FORESTRY SERVICES	280,191.00	83,878.81	6,509.09	196,312.19	29.94
531	- PUB WKS-FRINGE	466,967.00	460,115.04	4,619.63	6,851.96	98.53
594	- OVERHEAD	642,075.02	665,204.69	103,579.01	(23,129.67)	103.60
752	- PARKS & REC-ADMIN	18,331.00	16,448.40	1,119.10	1,882.60	89.73
774	- LFP EXPENDITURES	1,558,372.00	1,311,701.18	174,021.93	246,670.82	84.17
775	- CITY PARKS	190,152.63	166,119.56	8,348.91	24,033.07	87.36
780	- COMMUNITY CENTER	221,669.00	191,088.99	26,757.74	30,580.01	86.20
795	- PARKS & REC FRINGE	115,050.00	130,067.63	16,872.89	(15,017.63)	113.05
799	- OVERHEAD	18,791.51	18,791.51	0.00	0.00	100.00
967	- TRANSFERS OUT ADMIN.	483,757.00	431,038.00	0.00	52,719.00	89.10
968	- TRANSFER OUT DPS	282,068.57	282,068.57	0.00	0.00	100.00
969	- TRANSFER OUT DPW	663,465.00	663,465.00	0.00	0.00	100.00
970	- TRANSFERS OUT PARKS/RECR.	815,250.00	815,250.00	0.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>		<b>17,613,583.12</b>	<b>16,172,067.57</b>	<b>1,033,357.26</b>	<b>1,441,515.55</b>	<b>91.82</b>
Fund 101 - GENERAL FUND:						
<b>TOTAL REVENUES</b>		<b>17,613,583.12</b>	<b>15,772,997.89</b>	<b>677,403.60</b>	<b>1,840,585.23</b>	<b>89.55</b>
<b>TOTAL EXPENDITURES</b>		<b>17,613,583.12</b>	<b>16,172,067.57</b>	<b>1,033,357.26</b>	<b>1,441,515.55</b>	<b>91.82</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>(399,069.68)</b>	<b>(355,953.66)</b>	<b>399,069.68</b>	<b>100.00</b>

User: sschmidt

Job: Gpw

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
01-000-402.000	OPERATING LEVY	11,133,641.00	11,095,512.20		120,409.33		38,128.80		99.66
01-000-402.001	MTT PROPERTY TAX REFUND	0.00	0.00		0.00		0.00		0.00
01-000-402.002	PPT LOSS DISTRIBUTION	0.00	0.00		0.00		0.00		0.00
01-000-404.000	ACT 359 - PR	49,959.00	49,750.57		539.74		208.43		99.58
01-000-411.000	DELQ TAXES	20,000.00	16,751.79		102.02		3,248.21		83.76
01-000-432.000	PILOT	30,000.00	25,977.46		0.00		4,022.54		86.59
01-000-445.000	INTEREST & PENALTY	64,000.00	85,588.79		21,160.26		(21,588.79)		133.73
01-000-447.000	SUMMER ADMIN FEE	290,000.00	297,699.28		7,677.77		(7,699.28)		102.65
01-000-447.100	WINTER ADMIN FEE	198,000.00	198,980.48		0.00		(980.48)		100.50
01-000-477.000	CABLE FRANCHISE FEE	325,000.00	222,827.80		0.00		102,172.20		68.56
01-000-477.100	AT&T LICENSE AGREEMENT	55,000.00	58,184.34		5,523.38		(3,184.34)		105.79
01-000-478.000	BUILDERS LIC/PERM	336,000.00	289,004.80		45,744.80		46,995.20		86.01
01-000-479.000	PLUMBERS LIC/PERM	47,800.00	43,052.95		3,300.45		4,747.05		90.07
01-000-480.000	ELECTRICAL LIC/PERM	80,000.00	72,244.20		7,934.00		7,755.80		90.31
01-000-481.000	PROPERTY MAINTENANCE PERMIT	80,000.00	105,290.00		7,910.00		(25,290.00)		131.61
01-000-482.000	PROPERTY MAINTENANCE FEE	5,000.00	21,953.62		19,013.37		(16,953.62)		439.07
01-000-483.000	FORECLOSURE ORDINANCE FEES	1,000.00	400.00		0.00		600.00		40.00
01-000-484.000	MECHANICAL PERMIT	70,000.00	60,222.00		6,620.75		9,778.00		86.03
01-000-485.000	ANIMAL LICENSES	4,000.00	8,204.00		2,601.00		(4,204.00)		205.10
01-000-486.000	BICYCLE LICENSES	0.00	3.00		2.00		(3.00)		100.00
01-000-487.000	SITE PLAN REVIEW FEE	0.00	6,199.75		400.00		(6,199.75)		100.00
01-000-491.000	TREE TRIM LICENSES	0.00	0.00		0.00		0.00		0.00
01-000-500.100	MISC PERMIT REVENUE	1,200.00	0.00		0.00		1,200.00		0.00
01-000-511.000	ARPA FUNDS #21.027	0.00	0.00		0.00		0.00		0.00
01-000-512.000	STATE OF MI-CARES/COVID	0.00	0.00		0.00		0.00		0.00
01-000-528.000	FEDERAL GRANT REVENUE	0.00	0.00		0.00		0.00		0.00
01-000-543.010	PS GPPS SRO GRANT	136,506.00	57,988.27		9,244.42		78,517.73		42.48
01-000-543.200	STATE OF MI - PS RECEIPTS	24,000.00	24,000.00		0.00		0.00		100.00
01-000-548.100	TREE GRANT	0.00	4,000.00		0.00		(4,000.00)		100.00
01-000-549.000	FIRE GRANT	0.00	0.00		0.00		0.00		0.00
01-000-568.000	STATE LIQUOR LIC	9,500.00	16,684.80		0.00		(7,184.80)		175.63
01-000-569.900	ST OF MI-ELECTION REIMBURSEMENT	0.00	3,786.93		0.00		(3,786.93)		100.00
01-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	50,000.00	76,364.07		0.00		(26,364.07)		152.73
01-000-574.000	STATE SHARE REV-CONS	1,804,838.00	1,500,702.00		273,472.00		304,136.00		83.15
01-000-574.001	STATE SHARE REV-CVTRS	266,498.00	203,095.00		42,135.00		63,403.00		76.21
01-000-585.000	SCHOOL ELECTIONS	0.00	0.00		0.00		0.00		0.00
01-000-586.000	SMART GRANTS	19,183.00	20,888.31		0.00		(1,705.31)		108.89
01-000-590.000	GROSSE POINTE CHAMBER FOUNDATION	0.00	0.00		0.00		0.00		0.00
01-000-611.000	REIMBURSE COURT APPTD ATTY FEES	2,000.00	1,509.75		50.00		490.25		75.49
01-000-621.000	PROBATION FEES	10,000.00	4,481.00		725.00		5,519.00		44.81
01-000-629.000	GPS DISPATCH SERVICES	95,850.00	76,535.50		0.00		19,314.50		79.85
01-000-642.000	LFP VENDING SALES	1,000.00	219.57		0.00		780.43		21.96
01-000-642.010	LAKE FRONT PARK MERCHANDISE	1,500.00	2,752.06		700.00		(1,252.06)		183.47
01-000-642.020	CONSESSION STAND REVENUE	2,900.00	13,201.00		3,260.00		(10,301.00)		455.21
01-000-646.000	COMMUNITY CENTER REVENUE	13,325.00	23,033.00		2,543.00		(9,708.00)		172.86
01-000-653.000	ACTIVITY FEES	150.00	440.00		110.00		(290.00)		293.33
01-000-653.100	ACTIVITY FEES - P&R	24,460.00	20,029.00		(50.00)		4,431.00		81.88
01-000-653.105	ACTIVITY FEES - MINI GOLF	5,550.00	5,290.00		924.00		260.00		95.32
01-000-653.110	ACTIVITY FEES - GPW SENIORS	3,600.00	4,904.00		0.00		(1,304.00)		136.22
01-000-653.120	ACTIVITY FEES - COMM CENTER	3,600.00	0.00		0.00		3,600.00		0.00
01-000-653.130	ACTIVITY FEES - MISC	0.00	40.00		0.00		(40.00)		100.00
01-000-653.200	SWIM LESSONS	20,000.00	17,729.00		9,360.00		2,271.00		88.55
01-000-653.210	TEAMS - SWIM	28,870.00	30,246.32		4,776.32		(1,376.32)		104.78

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
nd 101 - GENERAL FUND						
venues						
1-000-653.211	LFSA SPONSORS	0.00	0.00	0.00	0.00	0.00
1-000-653.220	ARC - MISC	0.00	0.00	0.00	0.00	0.00
1-000-653.230	ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
1-000-653.240	CHILD CLASSES	1,000.00	15.00	0.00	985.00	1.50
1-000-653.260	HOB NOBBIN EVENT	0.00	20.00	0.00	(20.00)	100.00
1-000-653.270	TENNIS	27,200.00	27,880.00	7,724.00	(680.00)	102.50
1-000-653.310	CC PROGRAM - ADULT	29,980.00	40,095.00	3,365.00	(10,115.00)	133.74
1-000-653.320	CC PROGRAMS - CHILD	0.00	345.00	0.00	(345.00)	100.00
1-000-653.340	CC PROGRAMS - SENIOR	7,107.00	4,587.00	160.00	2,520.00	64.54
1-000-653.350	CC PROGRAMS - TRIPS	5,000.00	4,725.00	1,709.00	275.00	94.50
1-000-653.400	ACTIVITY FEES - GAZEBO RENTAL	9,500.00	8,470.00	1,400.00	1,030.00	89.16
1-000-653.410	ACTIVITY FEES- PAVILION RENTAL	0.00	3,650.00	0.00	(3,650.00)	100.00
1-000-653.420	ACTIVITY FEES - TENT RENTAL	0.00	2,000.00	0.00	(2,000.00)	100.00
1-000-656.000	VIOLATIONS	35,000.00	25,601.00	3,756.75	9,399.00	73.15
1-000-657.000	CODE VIOLATIONS -BLDG DEPT	3,000.00	18,797.72	0.00	(15,797.72)	626.59
1-000-660.000	COURT FINES & COSTS	175,000.00	183,953.38	7,805.22	(8,953.38)	105.12
1-000-660.010	O.U.I.L. REIMBURSEMT	25,000.00	24,103.45	1,850.00	896.55	96.41
1-000-665.000	INTEREST INCOME	219,400.00	437,937.98	46,897.07	(218,537.98)	199.61
1-000-669.030	GAIN ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
1-000-673.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
1-000-674.020	DONATIONS	0.00	0.00	0.00	0.00	0.00
1-000-676.000	WORKERS COMP - REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-000-676.010	NAVITUS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-000-677.060	REIMBURSE PENSION ADMIN FEE	14,000.00	14,000.00	0.00	0.00	100.00
1-000-677.070	REIMB PARKING LOT SERVICES	14,000.00	11,973.72	0.00	2,026.28	85.53
1-000-677.080	REIMBURSEMENT - HEALTHCARE	0.00	19,044.84	2,078.63	(19,044.84)	100.00
1-000-677.090	RETIREE DRUG SUBSIDY	0.00	384.18	0.00	(384.18)	100.00
1-000-677.100	INSURANCE HARD CAP	0.00	0.00	0.00	0.00	0.00
1-000-679.000	PROCEEDS-ATT CELL	0.00	0.00	0.00	0.00	0.00
1-000-682.000	GPF-PROVENCAL	40,000.00	40,000.00	0.00	0.00	100.00
1-000-683.000	OTHER INCOME	10,000.00	27,704.00	1,085.20	(17,704.00)	277.04
1-000-683.010	MISC. PUBLIC SAFETY RECEIPTS	15,000.00	21,840.24	2,525.15	(6,840.24)	145.60
1-000-683.020	MEDSTAR LEASE	0.00	0.00	0.00	0.00	0.00
1-000-683.030	AWARE-PS	0.00	0.00	0.00	0.00	0.00
1-000-683.040	VEHICLE SALVAGE TITLE FEES	0.00	0.00	0.00	0.00	0.00
1-000-683.050	POLICE IMPOUND FEES	5,000.00	4,055.00	450.00	945.00	81.10
1-000-683.060	CITY CLERK MISC. RECEIPTS	4,000.00	5,442.66	408.97	(1,442.66)	136.07
1-000-683.070	ASSESSING MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00
1-000-683.080	OTHER INCOME - ADMIN	0.00	0.00	0.00	0.00	0.00
1-000-689.000	OVER/UNDER	100.00	606.11	0.00	(506.11)	606.11
1-000-692.100	TRF F/PRIOR YR RES	1,580,366.12	0.00	0.00	1,580,366.12	0.00
1-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
tal Dept 000		17,533,583.12	15,692,997.89	677,403.60	1,840,585.23	89.50
pt 931 - TRANSFER IN						
1-931-699.203	TRF F/LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
1-931-699.210	TRF F/AMBULANCE	0.00	0.00	0.00	0.00	0.00
1-931-699.213	TRANSFER FROM PARKWAY BEAUT.	0.00	0.00	0.00	0.00	0.00
1-931-699.226	TRANSFER FROM SOLID WASTE	50,000.00	50,000.00	0.00	0.00	100.00
1-931-699.245	TRF F/BLOCK GRANT	0.00	0.00	0.00	0.00	0.00
1-931-699.401	TRF F/MUNICIPAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1-931-699.420	TRANS F/ CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00



er: sschmidt  
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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
nd 101 - GENERAL FUND						
venues						
1-931-699.585	TRANSFER F/PARKING	0.00	0.00	0.00	0.00	0.00
1-931-699.592	TRF WATER/SEWER	25,000.00	25,000.00	0.00	0.00	100.00
1-931-699.594	TRF F/BOAT DOCKS	5,000.00	5,000.00	0.00	0.00	100.00
1-931-699.598	TRF F/COMMODITY SALE	0.00	0.00	0.00	0.00	0.00
1-931-699.661	TRANSF F/MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
tal Dept 931 - TRANSFER IN		80,000.00	80,000.00	0.00	0.00	100.00
IAL REVENUES		17,613,583.12	15,772,997.89	677,403.60	1,840,585.23	89.55
penditures						
pt 101 - CITY COUNCIL						
1-101-702.000	SALARIES & WAGES	28,500.00	24,750.00	2,062.50	3,750.00	86.84
1-101-715.000	SOCIAL SECURITY	2,180.00	1,893.40	157.75	286.60	86.85
1-101-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
1-101-757.000	OPERATING SUPPLIES	500.00	171.04	0.00	328.96	34.21
1-101-880.000	COMMUNITY RELATIONS	4,550.00	4,163.51	1,801.33	386.49	91.51
1-101-881.000	EMPLOYEE RELATIONS	19,245.70	17,564.65	828.00	1,681.05	91.27
1-101-958.000	MEMBERSHIP & DUES	14,818.00	12,412.00	0.00	2,406.00	83.76
1-101-958.001	TRAINING & SEMINARS	2,500.00	0.00	0.00	2,500.00	0.00
1-101-967.100	SPECIAL PROJECTS	3,754.30	4,159.64	0.00	(405.34)	110.80
tal Dept 101 - CITY COUNCIL		76,048.00	65,114.24	4,849.58	10,933.76	85.62
pt 105 - COMMISSIONS						
1-105-880.100	BEAUTIFICATION COMM	3,200.00	2,134.05	0.00	1,065.95	66.69
1-105-880.200	CITIZENS RECREATION	12,000.00	11,810.56	96.46	189.44	98.42
1-105-880.300	HISTORICAL COMM	2,311.00	1,257.00	0.00	1,054.00	54.39
1-105-880.500	PLANNING COMM	3,000.00	740.45	0.00	2,259.55	24.68
1-105-880.600	SENIOR CIT COMM	3,000.00	2,305.30	100.29	694.70	76.84
1-105-880.700	TREE ADV. COMM	1,400.00	1,456.06	0.00	(56.06)	104.00
tal Dept 105 - COMMISSIONS		24,911.00	19,703.42	196.75	5,207.58	79.10
pt 172 - ADMINISTRATION						
1-172-702.000	SALARIES & WAGES	243,259.00	222,834.04	17,302.71	20,424.96	91.60
1-172-710.999	SICK/VAC PAY	10,000.00	12,533.84	0.00	(2,533.84)	125.34
1-172-715.000	SOCIAL SECURITY	19,374.00	18,189.49	1,348.25	1,184.51	93.89
1-172-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	1,800.00	150.00	0.00	100.00
1-172-718.000	H.S.A.	2,000.00	2,000.00	0.00	0.00	100.00
1-172-719.000	HOSP/DENTAL/OPTICAL	19,500.00	28,815.89	161.10	(9,315.89)	147.77
1-172-720.000	LIFE & LTD INSURANCE	960.00	1,182.77	0.00	(222.77)	123.21
1-172-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
1-172-722.000	RETIREMENT	38,117.00	38,180.29	2,988.07	(63.29)	100.17
1-172-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-172-723.000	SUPPLEMENTAL ANNUITY	10,993.00	10,993.00	0.00	0.00	100.00
1-172-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
1-172-757.000	OPERATING SUPPLIES	5,500.00	628.16	211.61	4,871.84	11.42
1-172-818.000	CONTRACTUAL SERVICES	16,339.00	15,427.35	235.88	911.65	94.4
1-172-930.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0.0

Prepared by: sschmidt

Printed by: Gpw

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
1-172-958.000	MEMBERSHIP & DUES	1,750.00	100.00	0.00	1,650.00	5.71
1-172-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
1-172-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
1-172-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION		376,692.00	355,084.83	22,397.62	21,607.17	94.26
Fund 193 - CITY COMPTROLLER						
1-193-702.000	SALARIES & WAGES	261,161.00	215,306.49	18,027.76	45,854.51	82.44
1-193-709.000	OVERTIME FINANCE STAFF	750.00	1,191.93	0.00	(441.93)	158.92
1-193-710.999	SICK/VAC PAY	10,000.00	18,465.71	0.00	(8,465.71)	184.66
1-193-715.000	SOCIAL SECURITY	20,801.00	16,850.79	1,366.60	3,950.21	81.01
1-193-717.000	RETIREE HEALTH CARE & LIFE INS	4,500.00	4,049.95	375.02	450.05	90.00
1-193-718.000	H.S.A.	3,000.00	3,000.00	0.00	0.00	100.00
1-193-719.000	HOSP/DENTAL/OPTICAL	30,750.00	41,642.26	242.17	(10,892.26)	135.42
1-193-720.000	LIFE & LTD INSURANCE	1,003.00	1,182.77	0.00	(179.77)	117.92
1-193-721.000	WORKERS COMP	2,850.00	2,850.00	0.00	0.00	100.00
1-193-722.000	RETIREMENT	65,363.00	55,423.81	3,663.50	9,939.19	84.79
1-193-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-193-723.000	SUPPLEMENTAL ANNUITY	25,319.00	25,319.00	0.00	0.00	100.00
1-193-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
1-193-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
1-193-757.000	OPERATING SUPPLIES	14,750.00	13,116.88	208.47	1,633.12	88.93
1-193-757.100	OPER SUPP-TAX PREP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-193-818.000	CONTRACTUAL SERVICES	59,545.00	45,259.36	96.78	14,285.64	76.01
1-193-930.000	EQUIPMENT MAINT & REPAIR	1,500.00	0.00	0.00	1,500.00	0.00
1-193-958.000	MEMBERSHIP & DUES	1,365.00	1,039.00	0.00	326.00	76.12
1-193-958.001	TRAINING & SEMINARS	3,850.00	2,070.00	0.00	1,780.00	53.77
1-193-960.000	EDUCATION-TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
1-193-972.000	MINOR EQUIP	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 193 - CITY COMPTROLLER		510,257.00	446,767.95	23,980.30	63,489.05	87.56
Fund 209 - ADMIN-FRINGE BENEFITS						
1-209-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
1-209-717.000	RETIREE HEALTH CARE & LIFE INS	231,000.00	231,881.27	1,694.88	(881.27)	100.38
1-209-722.100	MEDICARE REIMBURSEMENT	8,000.00	7,045.68	585.58	954.32	88.07
1-209-724.200	MESC INSURANCE	3,700.00	0.00	0.00	3,700.00	0.00
1-209-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - ADMIN-FRINGE BENEFITS		242,700.00	238,926.95	2,280.46	3,773.05	98.45
Fund 211 - OVERHEAD						
1-211-725.300	COBRA-EMPLOYEE HEALTHCARE	0.00	0.00	0.00	0.00	0.00
1-211-728.000	OFFICE SUPPLIES	18,000.00	15,133.83	2,608.38	2,866.17	84.08
1-211-815.000	FLOOD REPAIRS	0.00	0.00	0.00	0.00	0.00
1-211-818.000	CONTRACTUAL SERVICES	8,400.00	0.00	0.00	8,400.00	0.00
1-211-921.000	UTILITIES	55,000.00	42,446.38	5,141.07	12,553.62	77.18
1-211-955.000	INSURANCE	38,511.56	38,511.56	0.00	0.00	100.00
1-211-958.000	FEES & CHARGES	20,500.00	17,216.67	584.06	3,283.33	83.9

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

, NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
1-211-960.100	LOSS ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
Total Dept 211 - OVERHEAD		140,411.56	113,308.44	8,333.51	27,103.12	80.70
Dept 215 - CITY CLERK/ELECTIONS						
1-215-702.000	SALARIES & WAGES	167,886.00	163,461.21	12,913.03	4,424.79	97.36
1-215-702.809	WAGES- SEASONAL OFFICE	30,000.00	14,550.25	1,170.00	15,449.75	48.50
1-215-709.000	OVERTIME-CLERK STAFF	5,448.00	5,452.58	287.76	(4.58)	100.08
1-215-710.999	SICK/VAC PAY	3,500.00	6,120.57	0.00	(2,620.57)	174.87
1-215-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
1-215-715.000	SOCIAL SECURITY	15,823.00	13,938.58	1,059.15	1,884.42	88.09
1-215-717.000	RETIREE HEALTH CARE & LIFE INS	5,400.00	5,400.00	450.00	0.00	100.00
1-215-718.000	H.S.A.	6,000.00	6,000.00	0.00	0.00	100.00
1-215-719.000	HOSP/DENTAL/OPTICAL	49,500.00	77,395.90	484.35	(27,895.90)	156.36
1-215-720.000	LIFE & LTD INSURANCE	910.00	1,182.78	0.00	(272.78)	129.98
1-215-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
1-215-722.000	RETIREMENT	53,874.00	54,204.45	4,236.13	(330.45)	100.61
1-215-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-215-723.000	SUPPLEMENTAL ANNUITY	20,868.00	20,868.00	0.00	0.00	100.00
1-215-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
1-215-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
1-215-731.000	ELECTIONS SUPPLIES	84,086.00	44,074.86	183.56	40,011.14	52.42
1-215-757.000	OPERATING SUPPLIES	5,098.00	1,225.67	57.17	3,872.33	24.04
1-215-818.000	CONTRACTUAL SERVICES	9,850.00	9,229.96	90.00	620.04	93.71
1-215-903.000	LEGAL NOTICES	4,500.00	4,695.38	990.75	(195.38)	104.34
1-215-930.000	EQUIPMENT MAINT & REPAIR	14,010.00	13,515.00	0.00	495.00	96.47
1-215-958.000	MEMBERSHIP & DUES	995.00	660.00	0.00	335.00	66.33
1-215-958.001	TRAINING & SEMINARS	4,900.00	3,993.93	0.00	906.07	81.51
1-215-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
1-215-972.000	MINOR EQUIPMENT	1,600.00	1,608.70	0.00	(8.70)	100.54
Total Dept 215 - CITY CLERK/ELECTIONS		486,648.00	449,977.82	21,921.90	36,670.18	92.46
Dept 228 - MIS						
1-228-702.000	SALARIES & WAGES	156,319.00	153,581.23	12,018.68	2,737.77	98.25
1-228-710.999	SICK/VAC PAY	7,000.00	2,787.54	0.00	4,212.46	39.82
1-228-715.000	SOCIAL SECURITY	12,494.00	11,388.61	889.23	1,105.39	91.15
1-228-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	1,800.00	150.00	0.00	100.00
1-228-722.000	RETIREMENT	50,163.00	49,284.11	3,856.78	878.89	98.25
1-228-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-228-723.000	SUPPLEMENTAL ANNUITY	19,431.00	19,431.00	0.00	0.00	100.00
1-228-757.000	OPERATING SUPPLIES	49,150.00	39,822.92	1,627.73	9,327.08	81.02
1-228-818.000	CONTRACTUAL SERVICES	88,465.00	68,305.71	2,512.07	20,159.29	77.21
1-228-930.000	EQUIPMENT MAINT & REPAIR	46,900.00	29,020.64	495.92	17,879.36	61.88
1-228-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
1-228-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
1-228-972.000	MINOR EQUIPMENT	1,300.00	1,009.70	0.00	290.30	77.67
1-228-972.349	MINOR EQUIP PUB SAF	3,900.00	3,357.59	0.00	542.41	86.09
1-228-972.599	MINOR EQUIP PUB WKS	5,000.00	3,886.31	0.00	1,113.69	77.73
1-228-972.799	MINOR EQUIP PARKS	5,000.00	3,886.30	0.00	1,113.70	77.73
1-228-977.000	EQUIPMENT	12,500.00	12,305.14	0.00	194.86	98.4

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-228-977.299	EQUIPMENT - GENL GOVERNMENT	2,600.00	2,019.40	0.00	580.60	77.67
Total Dept 228 - MIS		465,022.00	401,886.20	21,550.41	63,135.80	86.42
Dept 229 - MIS FRINGE BENEFITS						
101-229-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-229-717.000	RETIREE HEALTH CARE & LIFE INS	2,000.00	2,007.22	15.47	(7.22)	100.36
101-229-718.000	H.S.A.	3,700.00	3,700.00	0.00	0.00	100.00
101-229-719.000	HOSP/DENTAL/OPTICAL	52,500.00	51,579.99	323.26	920.01	98.25
101-229-720.000	LIFE & LTD INSURANCE	1,347.00	1,182.77	0.00	164.23	87.81
101-229-721.000	WORKERS COMP	1,600.00	1,600.00	0.00	0.00	100.00
101-229-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 229 - MIS FRINGE BENEFITS		61,147.00	60,069.98	338.73	1,077.02	98.24
Dept 257 - CITY ASSESSOR						
101-257-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-257-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-257-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-257-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-257-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-257-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-257-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-257-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-757.000	OPERATING SUPPLIES	500.00	30.00	0.00	470.00	6.00
101-257-818.000	CONTRACTUAL SERVICES	85,086.00	85,080.72	7,175.58	5.28	99.99
101-257-831.000	ASSESSMENT/TAX ROLL PREP	26,850.00	11,328.60	525.46	15,521.40	42.19
101-257-831.200	PRIOR YR TAX REFUNDS	10,000.00	0.00	0.00	10,000.00	0.00
101-257-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-257-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		122,436.00	96,439.32	7,701.04	25,996.68	78.77
Dept 265 - CITY HALL & GROUNDS						
101-265-702.000	SALARIES & WAGES	75,953.00	50,844.71	1,798.04	25,108.29	66.94
101-265-702.801	P & R WAGES PART-TIME UNION	0.00	0.00	0.00	0.00	0.00
101-265-709.000	OVERTIME-CH & GROUNDS	16,125.00	16,218.36	1,203.96	(93.36)	100.58
101-265-715.000	SOCIAL SECURITY	9,645.00	4,837.86	209.50	4,807.14	50.16
101-265-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	1,306.72	54.45	493.28	72.60
101-265-722.000	RETIREMENT	35,541.00	21,520.36	963.34	14,020.64	60.55
101-265-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-265-757.000	OPERATING SUPPLIES	15,000.00	9,492.27	2,769.08	5,507.73	63.28
101-265-818.000	CONTRACTUAL SERVICES	94,200.00	85,199.46	1,284.87	9,000.54	90.45
101-265-930.000	EQUIPMENT MAINT & REPAIR	10,000.00	2,289.70	0.00	7,710.30	22.90
Total Dept 265 - CITY HALL & GROUNDS		258,264.00	191,709.44	8,283.24	66,554.56	7

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
nd 101 - GENERAL FUND						
penditures						
pt 266 - CITY ATTORNEY						
1-266-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
1-266-801.000	LEGAL FEES-GEN'L CITY	75,000.00	57,393.88	6,886.32	17,606.12	76.53
1-266-801.100	LEGAL COUNSEL-COURT	40,000.00	25,218.50	2,681.50	14,781.50	63.05
1-266-801.200	LEGAL COUNSEL-BLDG & PLANNING	10,000.00	9,222.50	418.50	777.50	92.23
1-266-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000.00	56,302.80	0.00	(16,302.80)	140.76
1-266-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000.00	28,000.50	0.00	1,999.50	93.34
1-266-810.000	LABOR CONSULTANT	35,000.00	1,225.00	0.00	33,775.00	3.50
1-266-812.000	CLAIMS/OUTSIDE COUNSEL	35,000.00	15,750.00	0.00	19,250.00	45.00
1-266-955.300	EXPENSES	0.00	0.00	0.00	0.00	0.00
1-266-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
1-266-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 266 - CITY ATTORNEY		265,000.00	193,113.18	9,986.32	71,886.82	72.87
pt 286 - COURT EXPENDITURES						
1-286-702.000	SALARIES & WAGES	169,725.00	159,235.96	12,872.12	10,489.04	93.82
1-286-705.000	PSO COURT OVERTIME	11,000.00	15,964.72	862.26	(4,964.72)	145.13
1-286-709.000	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
1-286-710.999	SICK/VAC PAY	7,500.00	1,208.25	0.00	6,291.75	16.11
1-286-715.000	SOCIAL SECURITY	13,794.00	12,350.54	976.63	1,443.46	89.54
1-286-717.000	RETIREE HEALTH CARE & LIFE INS	2,700.00	2,700.11	225.01	(0.11)	100.00
1-286-718.000	H.S.A.	2,700.00	2,700.00	0.00	0.00	100.00
1-286-719.000	HOSP/DENTAL/OPTICAL	26,250.00	40,142.26	242.17	(13,892.26)	152.92
1-286-720.000	LIFE & LTD INSURANCE	533.00	1,013.82	0.00	(480.82)	190.21
1-286-721.000	WORKERS COMP	3,200.00	3,200.00	0.00	0.00	100.00
1-286-722.000	RETIREMENT	35,384.00	40,311.67	3,017.62	(4,927.67)	113.93
1-286-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-286-723.000	SUPPLEMENTAL ANNUITY	13,706.00	13,706.00	0.00	0.00	100.00
1-286-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
1-286-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
1-286-757.000	OPERATING SUPPLIES	30,664.00	26,037.59	4,783.02	4,626.41	84.91
1-286-801.400	COURT APPOINTED ATTORNEY	0.00	0.00	0.00	0.00	0.00
1-286-805.000	PROBATION FEES	0.00	0.00	0.00	0.00	0.00
1-286-806.000	SOM TRANSMITTAL FEES	50,000.00	38,153.22	5,243.70	11,846.78	76.31
1-286-807.000	WITNESS FEES	500.00	0.00	0.00	500.00	0.00
1-286-808.000	JAIL FEES	10,000.00	2,940.00	0.00	7,060.00	29.40
1-286-818.000	CONTRACTUAL	39,610.00	15,303.82	306.73	24,306.18	38.64
1-286-930.000	EQUIPMENT MAINT & REPAIR	2,000.00	1,690.20	0.00	309.80	84.51
1-286-958.000	MEMBERSHIP & DUES	1,025.00	438.52	0.00	586.48	42.78
1-286-958.001	TRAINING & SEMINARS	6,000.00	2,318.69	445.05	3,681.31	38.64
1-286-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
1-286-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 286 - COURT EXPENDITURES		428,791.00	379,415.37	28,974.31	49,375.63	88.48
pt 305 - PUB SAF-ADMIN						
1-305-702.000	SALARIES & WAGES	183,072.00	175,351.40	13,598.15	7,720.60	95.78
1-305-709.000	OVERTIME	600.00	0.00	0.00	600.00	0.00
1-305-715.000	SOCIAL SECURITY	14,051.00	13,655.28	1,058.96	395.72	97.11
1-305-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	3,503.55	300.00	96.45	97.31

Prepared by: sschmidt

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
1-305-722.000	RETIREMENT	23,066.00	22,793.17	1,783.32	272.83	98.82
1-305-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-305-818.000	CONTRACTUAL SERVICES	44,653.00	37,535.76	5,903.97	7,117.24	84.06
1-305-835.100	PRE-EMPLOYMENT TESTING	9,900.00	8,699.86	0.00	1,200.14	87.88
1-305-851.000	RADIO MAINTENANCE	34,085.75	23,355.17	518.75	10,730.58	68.52
1-305-930.000	EQUIPMENT MAINT & REPAIR	3,981.25	2,830.63	250.00	1,150.62	71.10
1-305-958.000	MEMBERSHIP & DUES	7,420.00	3,654.72	50.00	3,765.28	49.25
1-305-958.001	TRAINING & SEMINARS	13,300.00	11,322.63	187.15	1,977.37	85.13
Total Dept 305 - PUB SAF-ADMIN		337,729.00	302,702.17	23,650.30	35,026.83	89.63
Fund 310 - POLICE SERVICES						
1-310-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
1-310-702.100	SAL & WAGES - LT	322,467.00	314,742.91	27,862.92	7,724.09	97.60
1-310-702.200	SAL & WAGES - SGT	600,958.00	561,404.06	52,011.39	39,553.94	93.42
1-310-702.400	SAL & WAGES - PSO	1,663,980.00	1,570,835.48	128,190.67	93,144.52	94.40
1-310-702.500	SAL & WAGES DISPATCH	240,300.00	186,057.02	14,587.35	54,242.98	77.43
1-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	77,244.00	69,220.17	5,400.81	8,023.83	89.61
1-310-709.100	OVERTIME - LT	17,000.00	31,032.47	1,260.40	(14,032.47)	182.54
1-310-709.200	OVERTIME - SGT	40,000.00	58,445.95	4,123.28	(18,445.95)	146.11
1-310-709.400	OVERTIME - PSO	95,000.00	159,881.93	9,370.75	(64,881.93)	168.30
1-310-709.500	OVERTIME - DISPATCH	15,000.00	23,294.75	867.63	(8,294.75)	155.30
1-310-709.600	OVERTIME-SECRETARY/CLERICAL	300.00	0.00	0.00	300.00	0.00
1-310-715.000	SOCIAL SECURITY	69,381.00	61,247.52	4,873.41	8,133.48	88.28
1-310-717.000	RETIREE HEALTH CARE & LIFE INS	34,200.00	30,658.05	2,758.05	3,541.95	89.64
1-310-722.000	RETIREMENT	1,046,925.00	1,000,885.42	82,441.71	46,039.58	95.60
1-310-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-310-757.000	OPERATING SUPPLIES	47,764.00	34,274.43	2,370.23	13,489.57	71.76
1-310-808.000	JAIL FEES	9,200.00	7,149.75	1,189.00	2,050.25	77.71
1-310-818.000	CONTRACTUAL SERVICES	46,412.00	35,988.58	287.67	10,423.42	77.54
1-310-930.000	EQUIPMENT MAINT & REPAIR	20,180.00	20,131.07	310.00	48.93	99.76
1-310-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
1-310-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
1-310-961.000	TRAINING	33,135.00	16,444.96	3,372.71	16,690.04	49.63
1-310-972.000	MINOR EQUIPMENT	15,298.00	13,523.98	0.00	1,774.02	88.40
Total Dept 310 - POLICE SERVICES		4,394,744.00	4,195,218.50	341,277.98	199,525.50	95.46
Fund 326 - SUPPORT SERVICES						
1-326-702.000	SALARIES & WAGES	126,000.00	111,644.44	9,750.70	14,355.56	88.61
1-326-715.000	SOCIAL SECURITY	9,639.00	8,540.84	745.93	1,098.16	88.61
1-326-757.000	OPERATING SUPPLIES	11,580.00	9,621.06	1,964.91	1,958.94	83.08
1-326-831.100	K-9 DIVISION	0.00	0.00	0.00	0.00	0.00
1-326-832.000	ANIMAL COLLECTION	3,000.00	2,383.50	0.00	616.50	79.45
1-326-972.000	MINOR EQUIPMENT	1,370.00	654.87	654.87	715.13	47.80
Total Dept 326 - SUPPORT SERVICES		151,589.00	132,844.71	13,116.41	18,744.29	87.63
Fund 339 - FIRE SERV/SAFETY INS						
1-339-757.000	OPERATING SUPPLIES	29,810.00	23,542.14	1,034.00	6,267.86	78.9

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PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

L NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
und 101 - GENERAL FUND						
xpenditures						
01-339-818.000	CONTRACTUAL SERVICES	8,725.00	5,350.10	1,085.94	3,374.90	61.32
01-339-930.000	EQUIPMENT MAINT & REPAIR	9,750.00	9,357.50	2,083.86	392.50	95.97
01-339-961.000	TRAINING	18,870.00	9,275.07	26.00	9,594.93	49.15
01-339-972.000	MINOR EQUIPMENT	15,000.00	12,928.56	1,925.62	2,071.44	86.19
Total Dept 339 - FIRE SERV/SAFETY INS		82,155.00	60,453.37	6,155.42	21,701.63	73.58
Dept 345 - PUB-SAF FRINGES						
01-345-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
01-345-710.999	SICK/VAC PAY	125,000.00	85,872.83	507.33	39,127.17	68.70
01-345-711.000	LONGEVITY/COLA	17,100.00	16,766.67	0.00	333.33	98.05
01-345-713.000	HOLIDAY PAY	95,016.00	90,321.79	0.00	4,694.21	95.06
01-345-715.000	SOCIAL SECURITY	3,500.00	4,907.19	43.10	(1,407.19)	140.21
01-345-717.000	RETIREE HEALTH CARE & LIFE INS	631,000.00	631,055.16	4,810.18	(55.16)	100.01
01-345-718.000	H.S.A.	70,000.00	66,700.02	0.00	3,299.98	95.29
01-345-719.000	HOSP/DENTAL/OPTICAL	850,500.00	848,016.96	5,163.55	2,483.04	99.71
01-345-720.000	LIFE & LTD INSURANCE	7,270.00	4,900.09	0.00	2,369.91	67.40
01-345-721.000	WORKERS COMP	175,485.00	175,485.00	0.00	0.00	100.00
01-345-722.000	RETIREMENT	38,434.00	36,709.28	0.00	1,724.72	95.51
01-345-722.100	MEDICARE REIMBURSEMENT	60,000.00	52,853.84	4,392.82	7,146.16	88.09
01-345-723.000	SUPPLEMENTAL ANNUITY	49,590.00	49,590.00	0.00	0.00	100.00
01-345-725.000	CLOTHING/UNIFORM ALLOWANCE	34,100.00	30,487.70	58.33	3,612.30	89.41
01-345-725.100	CLOTHING - CITY SHARE	8,200.00	7,732.00	2,314.27	468.00	94.29
01-345-725.200	MESC INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
01-345-960.000	EDUCATION-TRAINING	1,755.00	0.00	0.00	1,755.00	0.00
Total Dept 345 - PUB-SAF FRINGES		2,167,950.00	2,101,398.53	17,289.58	66,551.47	96.93
Dept 349 - OVERHEAD						
101-349-728.000	OFFICE SUPPLIES	10,550.00	7,210.25	333.70	3,339.75	68.34
101-349-818.000	CONTRACTUAL SERVICES	65,051.00	49,002.63	0.00	16,048.37	75.33
101-349-818.001	CODE VIOLATIONS	10,000.00	8,288.75	6,128.75	1,711.25	82.89
101-349-921.000	UTILITIES	70,000.00	66,356.90	7,874.92	3,643.10	94.80
101-349-955.000	INSURANCE	66,980.83	66,980.83	0.00	0.00	100.00
Total Dept 349 - OVERHEAD		222,581.83	197,839.36	14,337.37	24,742.47	88.88
Dept 371 - BUILDING INSPECTIONS						
101-371-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-371-709.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-371-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-371-711.000	LONGEVITY/CoLA	0.00	0.00	0.00	0.00	0.00
101-371-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-371-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-371-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-371-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-371-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-371-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-371-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00

Prepared by: sschmidt  
 By: Gpw

PERIOD ENDING 06/30/2024

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NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
<b>nd 101 - GENERAL FUND</b>						
<b>penditures</b>						
1-371-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
1-371-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
1-371-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
1-371-757.000	OPERATING SUPPLIES	2,500.00	2,122.29	144.44	377.71	84.89
1-371-818.000	CONTRACTUAL	539,000.00	484,636.10	84,937.36	54,363.90	89.91
1-371-818.001	CODE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
1-371-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
1-371-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
1-371-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
1-371-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>tal Dept 371 - BUILDING INSPECTIONS</b>		<b>541,500.00</b>	<b>486,758.39</b>	<b>85,081.80</b>	<b>54,741.61</b>	<b>89.89</b>
<b>pt 441 - PUBLIC WORKS-ADMIN</b>						
1-441-702.000	SALARIES & WAGES	20,888.00	22,536.32	1,606.72	(1,648.32)	107.89
1-441-715.000	SOCIAL SECURITY	1,598.00	1,629.83	115.54	(31.83)	101.99
1-441-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	719.92	59.98	0.08	99.99
1-441-722.000	RETIREMENT	6,703.00	6,590.28	515.58	112.72	98.32
1-441-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-441-757.000	OPERATING SUPPLIES	11,000.00	10,601.34	583.22	398.66	96.38
1-441-818.000	CONTRACTUAL SERVICES	38,800.00	33,491.81	4,310.98	5,308.19	86.32
1-441-835.100	PRE-EMPLOYMENT TESTING	2,700.00	2,325.56	0.00	374.44	86.13
1-441-851.000	RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00
1-441-930.000	EQUIPMENT MAINT & REPAIR	57,800.00	43,387.64	1,462.06	14,412.36	75.07
1-441-958.000	MEMBERSHIP & DUES	1,100.00	200.00	0.00	900.00	18.18
<b>tal Dept 441 - PUBLIC WORKS-ADMIN</b>		<b>141,309.00</b>	<b>121,482.70</b>	<b>8,654.08</b>	<b>19,826.30</b>	<b>85.97</b>
<b>pt 463 - ROUTINE MAINTENANCE</b>						
1-463-702.000	SALARIES & WAGES	230,852.00	183,379.78	9,990.88	47,472.22	79.44
1-463-709.000	OVERTIME	27,500.00	46,415.16	4,883.81	(18,915.16)	168.78
1-463-715.000	SOCIAL SECURITY	19,764.00	16,704.31	1,063.62	3,059.69	84.52
1-463-717.000	RETIREE HEALTH CARE & LIFE INS	7,200.00	6,375.18	460.26	824.82	88.54
1-463-722.000	RETIREMENT	74,242.00	73,740.89	4,773.28	501.11	99.33
<b>tal Dept 463 - ROUTINE MAINTENANCE</b>		<b>359,558.00</b>	<b>326,615.32</b>	<b>21,171.85</b>	<b>32,942.68</b>	<b>90.84</b>
<b>pt 523 - FORESTRY SERVICES</b>						
1-523-702.000	SALARIES & WAGES	161,345.00	26,974.14	1,127.17	134,370.86	16.72
1-523-709.000	OVERTIME	4,000.00	907.71	0.00	3,092.29	22.69
1-523-715.000	SOCIAL SECURITY	12,649.00	2,025.29	81.70	10,623.71	16.01
1-523-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	656.10	1.92	2,943.90	18.23
1-523-722.000	RETIREMENT	52,097.00	8,947.23	361.70	43,149.77	17.17
1-523-757.000	OPERATING SUPPLIES	6,500.00	6,314.34	4,936.60	185.66	97.14
1-523-818.000	CONTRACTUAL SERVICES	40,000.00	38,054.00	0.00	1,946.00	95.14
<b>tal Dept 523 - FORESTRY SERVICES</b>		<b>280,191.00</b>	<b>83,878.81</b>	<b>6,509.09</b>	<b>196,312.19</b>	<b>29.94</b>
<b>pt 531 - PUB WKS-FRINGE</b>						



User: sschmidt

DB: Gpw

PERIOD ENDING 06/30/2024

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
101-531-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-531-710.999	SICK/VAC PAY	15,000.00	15,691.99	0.00	(691.99)	104.61
101-531-711.000	LONGEVITY/COLA	3,300.00	2,925.00	0.00	375.00	88.64
101-531-715.000	SOCIAL SECURITY	1,400.00	1,786.89	0.00	(386.89)	127.64
101-531-717.000	RETIREE HEALTH CARE & LIFE INS	20,300.00	20,245.78	153.73	54.22	99.73
101-531-718.000	H.S.A.	16,200.00	17,337.53	0.00	(1,137.53)	107.02
101-531-719.000	HOSP/DENTAL/OPTICAL	210,350.00	209,385.44	1,274.67	964.56	99.54
101-531-720.000	LIFE & LTD INSURANCE	1,518.00	1,520.73	0.00	(2.73)	100.18
101-531-721.000	WORKERS COMP	100,000.00	100,000.00	0.00	0.00	100.00
101-531-722.000	RETIREMENT	1,000.00	857.43	0.00	142.57	85.74
101-531-722.100	MEDICARE REIMBURSEMENT	17,000.00	14,974.88	1,244.60	2,025.12	88.09
101-531-723.000	SUPPLEMENTAL ANNUITY	65,299.00	65,299.00	0.00	0.00	100.00
101-531-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500.00	10,090.37	1,946.63	409.63	96.10
101-531-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-531-960.000	EDUCATION-TRAINING	5,100.00	0.00	0.00	5,100.00	0.00
<b>Total Dept 531 - PUB WKS-FRINGE</b>		<b>466,967.00</b>	<b>460,115.04</b>	<b>4,619.63</b>	<b>6,851.96</b>	<b>98.53</b>
<b>Dept 594 - OVERHEAD</b>						
101-594-728.000	OFFICE SUPPLIES	2,500.00	111.91	0.00	2,388.09	4.48
101-594-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-594-921.000	UTILITIES	80,000.00	72,339.52	9,865.36	7,660.48	90.42
101-594-926.000	MUN. STREET LGHT	540,000.00	573,178.06	93,713.65	(33,178.06)	106.14
101-594-955.000	INSURANCE	19,575.02	19,575.20	0.00	(0.18)	100.00
<b>Total Dept 594 - OVERHEAD</b>		<b>642,075.02</b>	<b>665,204.69</b>	<b>103,579.01</b>	<b>(23,129.67)</b>	<b>103.60</b>
<b>Dept 752 - PARKS &amp; REC-ADMIN</b>						
101-752-702.000	SALARIES & WAGES	9,092.00	8,939.70	699.41	152.30	98.32
101-752-715.000	SOCIAL SECURITY	696.00	650.71	50.90	45.29	93.49
101-752-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-752-722.000	RETIREMENT	2,918.00	2,868.65	224.44	49.35	98.31
101-752-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-752-757.000	OPERATING SUPPLIES	1,000.00	699.07	144.35	300.93	69.91
101-752-958.000	MEMBERSHIP & DUES	4,625.00	3,290.27	0.00	1,334.73	71.14
<b>Total Dept 752 - PARKS &amp; REC-ADMIN</b>		<b>18,331.00</b>	<b>16,448.40</b>	<b>1,119.10</b>	<b>1,882.60</b>	<b>89.73</b>
<b>Dept 774 - LFP EXPENDITURES</b>						
101-774-702.000	SALARIES & WAGES	114,461.00	118,551.09	14,983.37	(4,090.09)	103.57
101-774-702.801	P & R WAGES PART-TIME UNION	144,385.00	144,729.24	12,224.61	(344.24)	100.24
101-774-702.802	P & R WAGES P/T GATE & OFFICE	105,883.00	75,468.02	6,111.97	30,414.98	71.27
101-774-702.803	P & R P/T - ACTIVITIES BLDG	78,988.00	49,626.19	4,036.22	29,361.81	62.83
101-774-702.804	P & R WAGES SEASON -MGT	44,614.00	48,231.63	11,456.48	(3,617.63)	108.11
101-774-702.805	P & R WAGES SEASON - LIFEGUARD	148,887.00	140,793.82	24,800.41	8,093.18	94.56
101-774-702.806	P & R WAGES SEASON INSTRUCT-CO	49,338.00	28,532.55	7,991.19	20,805.45	57.83
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00	0.00	0.00	0.00	0.00
101-774-702.808	WAGES- SEASONAL MAINTENANCE	47,490.00	36,885.76	6,642.40	10,604.24	77.67
101-774-702.809	WAGES- SEASONAL OFFICE	11,988.00	4,722.82	550.00	7,265.18	30.00
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	3,103.00	1,211.88	0.00	1,891.12	39.00

er: sschmidt  
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PERIOD ENDING 06/30/2024

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NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
nd 101 - GENERAL FUND						
penditures						
1-774-702.812	P & R WAGES- WATERSLIDE ATTENDANTS	9,986.00	6,927.69	210.35	3,058.31	69.37
1-774-709.000	OVERTIME-LFP-DPW	28,000.00	25,527.28	2,349.64	2,472.72	91.17
1-774-715.000	SOCIAL SECURITY	59,450.00	51,469.73	6,940.77	7,980.27	86.58
1-774-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	2,640.87	374.26	(840.87)	146.72
1-774-722.000	RETIREMENT	39,582.00	41,259.11	5,518.05	(1,677.11)	104.24
1-774-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	8,112.00	7,405.77	94.55	706.23	91.29
1-774-757.101	OPER SUPP-CONCESSION STAND	5,000.00	1,587.27	832.08	3,412.73	31.75
1-774-757.102	OPER SUPPLY- LANDSCAPE	27,400.00	26,568.49	1,329.55	831.51	96.97
1-774-757.103	OPER SUPPLY - LIFEGUARD	11,250.00	7,601.29	2,690.98	3,648.71	67.57
1-774-757.104	OPER SUPPLY - POOL MAINT	20,700.00	6,950.54	2,919.51	13,749.46	33.58
1-774-757.105	OPER SUPPLY-POOL CHEMICAL	55,095.00	49,285.52	15,738.59	5,809.48	89.46
1-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	16,850.00	16,850.00	221.78	0.00	100.00
1-774-757.107	OPER SUPPLY-MISC	5,150.00	4,982.48	0.00	167.52	96.75
1-774-757.108	OPER SUPPLY - MINI GOLF	0.00	0.00	0.00	0.00	0.00
1-774-757.109	SWIM TEAM MERCHANDISE	0.00	0.00	0.00	0.00	0.00
1-774-757.110	LFP VENDING EXPENSES	0.00	0.00	0.00	0.00	0.00
1-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	7,700.00	3,716.05	0.00	3,983.95	48.26
1-774-818.101	CONTRACT SVCS-CONSESSIONS	1,500.00	1,500.00	0.00	0.00	100.00
1-774-818.102	CONTRACT SVSC-PK MAINT	50,000.00	50,470.80	3,626.00	(470.80)	100.94
1-774-818.103	CONTRACT SVCS-POOL MAINT	18,580.00	14,365.97	175.00	4,214.03	77.32
1-774-818.104	CONTRACT SVCS-BATH HOUSE	38,555.00	23,234.81	5,400.52	15,320.19	60.26
1-774-818.105	CONTRACT SVCS-SWIM TEAM	11,225.00	7,055.65	1,486.45	4,169.35	62.86
1-774-818.106	CONTRACT SVCS-RED CROSS	5,000.00	3,813.83	222.38	1,186.17	76.28
1-774-818.107	CONTRACT SVCS-TENNIS	24,800.00	23,454.17	5,700.00	1,345.83	94.57
1-774-818.108	CONTRACT SVC-ENRICHMENT	0.00	0.00	0.00	0.00	0.00
1-774-818.109	CONTRACT SVCS-ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
1-774-818.110	CONTRACT SVCS-MISC	19,000.00	15,297.00	0.00	3,703.00	80.51
1-774-921.000	UTILITIES	170,000.00	114,553.38	19,455.10	55,446.62	67.38
1-774-930.000	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00
1-774-931.000	MISC PARK/POOL REPAIR	30,000.00	19,598.02	0.00	10,401.98	65.33
1-774-955.100	PROPERTY TAXES	93,000.00	92,816.44	0.00	183.56	99.80
1-774-972.000	MINOR EQUIPMENT	30,000.00	23,307.45	9,520.72	6,692.55	77.69
1-774-977.000	EQUIPMENT	21,500.00	20,708.57	419.00	791.43	96.32
1-774-977.100	RADIO SYSTEM	0.00	0.00	0.00	0.00	0.00
tal Dept 774 - LFP EXPENDITURES		1,558,372.00	1,311,701.18	174,021.93	246,670.82	84.17
pt 775 - CITY PARKS						
1-775-702.000	SALARIES & WAGES	68,453.00	59,838.10	1,603.20	8,614.90	87.41
1-775-709.000	OVERTIME	30,000.00	26,632.49	538.99	3,367.51	88.77
1-775-709.200	OVERTIME - DPW @ P&R	0.00	0.00	0.00	0.00	0.00
1-775-715.000	SOCIAL SECURITY	7,159.00	6,261.65	155.57	897.35	87.47
1-775-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	2,148.12	53.69	(1,428.12)	298.35
1-775-722.000	RETIREMENT	31,056.00	27,696.19	602.56	3,359.81	89.18
1-775-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
1-775-757.000	OPERATING SUPPLIES	17,050.00	17,111.70	4,894.91	(61.70)	100.36
1-775-818.000	CONTRACTUAL SERVICES	19,980.00	19,337.43	0.00	642.57	96.78
1-775-921.000	UTILITIES	7,200.00	7,093.88	499.99	106.12	98.53
1-775-972.000	MINOR EQUIPMENT	8,534.63	0.00	0.00	8,534.63	0.00
1-775-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00

Prepared by: sschmidt

Printed by: Gpw

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 775 - CITY PARKS		190,152.63	166,119.56	8,348.91	24,033.07	87.36
Dept 780 - COMMUNITY CENTER						
1-780-702.000	SALARIES & WAGES	68,528.00	58,281.34	7,224.42	10,246.66	85.05
1-780-715.000	SOCIAL SECURITY	5,242.00	4,458.53	552.67	783.47	85.05
1-780-721.000	WORKERS COMP	2,000.00	2,000.00	0.00	0.00	100.00
1-780-757.000	OPERATING SUPPLIES	10,950.00	7,567.70	1,478.17	3,382.30	69.11
1-780-818.000	CONTRACTUAL SERVICES	28,515.00	23,687.00	5,940.00	4,828.00	83.07
1-780-880.000	COMMUNITY RELATIONS	37,700.00	34,241.99	1,815.69	3,458.01	90.83
1-780-880.603	SENIOR PROGRAMS	47,684.00	34,010.06	2,697.83	13,673.94	71.32
1-780-921.000	UTILITIES	15,000.00	21,028.37	2,761.71	(6,028.37)	140.19
1-780-930.000	EQUIPMENT MAINT & REPAIR	5,000.00	5,380.00	4,287.25	(380.00)	107.60
1-780-958.000	MEMBERSHIP & DUES	1,050.00	434.00	0.00	616.00	41.33
1-780-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
1-780-972.000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1-780-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 780 - COMMUNITY CENTER		221,669.00	191,088.99	26,757.74	30,580.01	86.20
Dept 795 - PARKS & REC FRINGE						
1-795-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
1-795-710.999	SICK/VAC PAY	3,000.00	16,149.45	13,752.23	(13,149.45)	538.32
1-795-715.000	SOCIAL SECURITY	230.00	1,572.48	1,159.59	(1,342.48)	683.69
1-795-717.000	RETIREE HEALTH CARE & LIFE INS	55,000.00	54,877.43	409.95	122.57	99.78
1-795-718.000	H.S.A.	1,800.00	1,800.00	0.00	0.00	100.00
1-795-719.000	HOSP/DENTAL/OPTICAL	26,850.00	27,545.47	1,551.12	(695.47)	102.59
1-795-720.000	LIFE & LTD INSURANCE	1,230.00	1,182.80	0.00	47.20	96.16
1-795-721.000	WORKERS COMP	12,000.00	12,000.00	0.00	0.00	100.00
1-795-723.000	SUPPLEMENTAL ANNUITY	14,940.00	14,940.00	0.00	0.00	100.00
1-795-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - PARKS & REC FRINGE		115,050.00	130,067.63	16,872.89	(15,017.63)	113.05
Dept 799 - OVERHEAD						
1-799-955.000	INSURANCE	18,791.51	18,791.51	0.00	0.00	100.00
Total Dept 799 - OVERHEAD		18,791.51	18,791.51	0.00	0.00	100.00
Dept 967 - TRANSFERS OUT ADMIN.						
1-967-995.203	TRANSFER TO LOCAL ROAD	0.00	0.00	0.00	0.00	0.00
1-967-995.226	TRANSFER TO SOLID WASTE	0.00	0.00	0.00	0.00	0.00
1-967-995.245	TRANSFER TO GRANT FUND	0.00	0.00	0.00	0.00	0.00
1-967-995.260	TRF TO SOM MIDC GRANT	3,175.00	3,175.00	0.00	0.00	100.00
1-967-995.304	TRF TO ROAD BOND FUND	0.00	0.00	0.00	0.00	0.00
1-967-995.307	TRANSFER TO CAP IMPROVEMENT DEBT	217,863.00	217,863.00	0.00	0.00	100.00
1-967-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
1-967-995.661	TRF TO MOTOR VEHICLE	10,000.00	10,000.00	0.00	0.00	100.00
1-967-995.677	TRANSFER TO WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
1-967-995.731	TRANSFER TO PENSION FUND	52,719.00	0.00	0.00	52,719.00	0.00
1-967-995.737	TRANSFER TO OPEB	200,000.00	200,000.00	0.00	0.00	100.00

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 967 - TRANSFERS OUT ADMIN.		483,757.00	431,038.00	0.00	52,719.00	89.10
Dept 968 - TRANSFER OUT DPS						
101-968-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-968-995.401	TRF TO MUNICIPAL IMPROVEMENT	21,962.57	21,962.57	0.00	0.00	100.00
101-968-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-968-995.661	TRF TO MOTOR VEHICLE	260,106.00	260,106.00	0.00	0.00	100.00
Total Dept 968 - TRANSFER OUT DPS		282,068.57	282,068.57	0.00	0.00	100.00
Dept 969 - TRANSFER OUT DPW						
101-969-995.202	TRANSF TO MAJ ST FD	0.00	0.00	0.00	0.00	0.00
101-969-995.203	TRANSF TO LOC ST FD	494,665.00	494,665.00	0.00	0.00	100.00
101-969-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-969-995.401	TRF TO MUNICIPAL IMPROVEMENT	18,800.00	18,800.00	0.00	0.00	100.00
101-969-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-969-995.585	TRANS TO PARKING	0.00	0.00	0.00	0.00	0.00
101-969-995.661	TRF TO MOTOR VEHICLE	150,000.00	150,000.00	0.00	0.00	100.00
Total Dept 969 - TRANSFER OUT DPW		663,465.00	663,465.00	0.00	0.00	100.00
Dept 970 - TRANSFERS OUT PARKS/RECR.						
101-970-995.401	TRF TO MUNICIPAL IMPROVEMENT	800,250.00	800,250.00	0.00	0.00	100.00
101-970-995.661	TRF TO MOTOR VEHICLE	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 970 - TRANSFERS OUT PARKS/RECR.		815,250.00	815,250.00	0.00	0.00	100.00
TOTAL EXPENDITURES		17,613,583.12	16,172,067.57	1,033,357.26	1,441,515.55	91.82
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		17,613,583.12	15,772,997.89	677,403.60	1,840,585.23	89.55
TOTAL EXPENDITURES		17,613,583.12	16,172,067.57	1,033,357.26	1,441,515.55	91.82
NET OF REVENUES & EXPENDITURES		0.00	(399,069.68)	(355,953.66)	399,069.68	100.00

er: sschmidt

i: Gpw

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	YTD BALANCE 06/30/2023 NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
nd 101 - GENERAL FUND								
000		17,533,583.12	15,692,997.89	677,403.60	1,840,585.23	16,827,232.19	89.50	102.11
931	- TRANSFER IN	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00	100.00
TOTAL REVENUES		17,613,583.12	15,772,997.89	677,403.60	1,840,585.23	16,907,232.19	89.55	102.10
101	- CITY COUNCIL	76,048.00	65,114.24	4,849.58	10,933.76	48,151.86	85.62	68.35
105	- COMMISSIONS	24,911.00	19,703.42	196.75	5,207.58	16,061.56	79.10	77.04
172	- ADMINISTRATION	376,692.00	355,084.83	22,397.62	21,607.17	335,781.64	94.26	91.95
193	- CITY COMPTROLLER	510,257.00	446,767.95	23,980.30	63,489.05	437,990.22	87.56	89.13
209	- ADMIN-FRINGE BENEFITS	242,700.00	238,926.95	2,280.46	3,773.05	204,914.94	98.45	82.03
211	- OVERHEAD	140,411.56	113,308.44	8,333.51	27,103.12	106,612.18	80.70	77.81
215	- CITY CLERK/ELECTIONS	486,648.00	449,977.82	21,921.90	36,670.18	409,991.91	92.46	86.44
228	- MIS	465,022.00	401,886.20	21,550.41	63,135.80	451,533.21	86.42	91.33
229	- MIS FRINGE BENEFITS	61,147.00	60,069.98	338.73	1,077.02	45,572.14	98.24	117.71
257	- CITY ASSESSOR	122,436.00	96,439.32	7,701.04	25,996.68	91,965.04	78.77	75.73
265	- CITY HALL & GROUNDS	258,264.00	191,709.44	8,283.24	66,554.56	238,635.51	74.23	83.55
266	- CITY ATTORNEY	265,000.00	193,113.18	9,986.32	71,886.82	160,308.99	72.87	58.51
286	- COURT EXPENDITURES	428,791.00	379,415.37	28,974.31	49,375.63	415,983.48	88.48	86.13
305	- PUB SAF-ADMIN	337,729.00	302,702.17	23,650.30	35,026.83	322,103.72	89.63	90.70
310	- POLICE SERVICES	4,394,744.00	4,195,218.50	341,277.98	199,525.50	4,117,725.08	95.46	93.81
326	- SUPPORT SERVICES	151,589.00	132,844.71	13,116.41	18,744.29	138,064.24	87.63	78.76
339	- FIRE SERV/SAFETY INS	82,155.00	60,453.37	6,155.42	21,701.63	34,363.99	73.58	59.42
345	- PUB-SAF FRINGES	2,167,950.00	2,101,398.53	17,289.58	66,551.47	1,699,419.84	96.93	98.82
349	- OVERHEAD	222,581.83	197,839.36	14,337.37	24,742.47	175,011.13	88.88	98.71
371	- BUILDING INSPECTIONS	541,500.00	486,758.39	85,081.80	54,741.61	819,856.01	89.89	96.61
441	- PUBLIC WORKS-ADMIN	141,309.00	121,482.70	8,654.08	19,826.30	117,875.63	85.97	88.06
463	- ROUTINE MAINTENANCE	359,558.00	326,615.32	21,171.85	32,942.68	309,809.24	90.84	83.43
523	- FORESTRY SERVICES	280,191.00	83,878.81	6,509.09	196,312.19	219,628.28	29.94	80.34
531	- PUB WKS-FRINGE	466,967.00	460,115.04	4,619.63	6,851.96	336,994.49	98.53	107.00
594	- OVERHEAD	642,075.02	665,204.69	103,579.01	(23,129.67)	638,296.75	103.60	100.02
752	- PARKS & REC-ADMIN	18,331.00	16,448.40	1,119.10	1,882.60	17,419.32	89.73	91.23
774	- LFP EXPENDITURES	1,558,372.00	1,311,701.18	174,021.93	246,670.82	1,404,561.83	84.17	94.75
775	- CITY PARKS	190,152.63	166,119.56	8,348.91	24,033.07	101,707.71	87.36	113.45
780	- COMMUNITY CENTER	221,669.00	191,088.99	26,757.74	30,580.01	201,543.72	86.20	85.68
795	- PARKS & REC FRINGE	115,050.00	130,067.63	16,872.89	(15,017.63)	101,333.92	113.05	96.79
799	- OVERHEAD	18,791.51	18,791.51	0.00	0.00	8,643.76	100.00	91.33
967	- TRANSFERS OUT ADMIN.	483,757.00	431,038.00	0.00	52,719.00	473,117.49	89.10	100.00
968	- TRANSFER OUT DPS	282,068.57	282,068.57	0.00	0.00	222,771.75	100.00	100.00
969	- TRANSFER OUT DPW	663,465.00	663,465.00	0.00	0.00	564,000.00	100.00	100.00
970	- TRANSFERS OUT PARKS/RECR.	815,250.00	815,250.00	0.00	0.00	397,800.00	100.00	100.00
TOTAL EXPENDITURES		17,613,583.12	16,172,067.57	1,033,357.26	1,441,515.55	15,385,550.58	91.82	92.91
nd 101 - GENERAL FUND:								
TAL REVENUES		17,613,583.12	15,772,997.89	677,403.60	1,840,585.23	16,907,232.19	89.55	102.10
TAL EXPENDITURES		17,613,583.12	16,172,067.57	1,033,357.26	1,441,515.55	15,385,550.58	91.82	92.91
T OF REVENUES & EXPENDITURES		0.00	(399,069.68)	(355,953.66)	399,069.68	1,521,681.61	100.00	152,168,1

**MONTHLY FINANCIAL REPORT  
GROSSE POINTE WOODS MUNICIPAL COURT**

**TO:** City Administrator Frank Schulte  
Municipal Judge Theodore A. Metry

**FROM:** Court Clerk Beth Miro

**RE:** Court Revenue and activity for June 2024

<b>COURT REVENUES:</b>	<b>Jun-23</b>	<b>Jun-24</b>	<b>Monthly Variance</b>	<b>Fiscal Year to Date 22/23</b>	<b>Fiscal Year to Date 23/24</b>	<b>Fiscal Year to Date Variance</b>
Total Parking	\$15,751.96	\$15,735.00	-\$16.96	\$168,453.96	\$214,471.20	\$46,017.24
Overpayment	\$55.00	\$0.90	-\$54.10	\$712.00	\$518.09	-\$193.91
OUIL Reimbursement		\$190.00	\$190.00	\$1,476.98	\$1,846.45	\$369.47
Cost To Compel	\$1,495.00	\$1,608.00	\$113.00	\$17,780.67	\$22,280.00	\$4,499.33
Total Court Costs	\$1,325.00	\$2,089.00	\$764.00	\$19,009.73	\$21,178.25	\$2,168.52
Penal Fine-Library Fund	\$20.00	\$370.00	\$350.00	\$1,986.50	\$2,550.00	\$563.50
Total Moving	\$17,396.00	\$9,999.47	-\$7,396.53	\$155,952.32	\$178,375.44	\$22,423.12
Court Appt Atty Reimbursement			\$0.00	\$771.61	\$350.00	-\$421.61
Miscellaneous	\$502.50	\$446.50	-\$56.00	\$9,354.50	\$8,516.00	-\$838.50
Total Probation	\$340.00	\$725.00	\$385.00	\$10,118.39	\$5,316.00	-\$4,802.39
<b>TOTAL</b>	<b>\$36,885.46</b>	<b>\$31,163.87</b>	<b>-\$5,721.59</b>	<b>\$385,616.66</b>	<b>\$455,401.43</b>	<b>\$69,784.77</b>

**DEPARTMENT OF PUBLIC WORKS  
JUNE, 2024  
MAINTENANCE REPORT**

SUBJECT	TASK	TOTAL HOURS
<b>Building &amp; Grounds</b>	Torrey Rd Pump Station	116
	Bags to City Hall	16
	City Hall/Public Safety/Community Center/Court	126
	Cook School	
	Electrical	
	DPW	116
	Miscellaneous	52
<b>Equipment &amp; Garage</b>	Service Equipment	384
	Parts Chaser	
	Clean/Paint	
	Miscellaneous	
<b>Forestry</b>	Trimmed/Elevated/Removed	244
	Stumps/Clean Up	
	Wind Storm Damage Clean Up	
	Miscellaneous	
<b>Street Maintenance</b>	Cut Grass	364
	Flowers/Flower Beds/Shrubs	112
	Leaf Loads:	Hrs.
	Clean Islands/Parking Lots	
	Asphalt Patch - Cold and Hot	
	Street Sweeping	Miles    Hrs.    24
	Street Paint	
	Repair Sod Damage/Square for Sod	144
	Weeds	80
	Wood Chipping	240
	Edging	8
	Mulch	16
	Concrete	
	Christmas Lights	
	Snow Plowing: Miles:	Hrs.
	Sidewalk Plow Hours	
	Street Salting - Loads:	Miles:    Hrs.
	City Hall/ School Crossings	
	Clear Parking Meter/Hydrants	
	Miscellaneous	
<b>Elections</b>	Set Up/Tear Down	
<b>Signs</b>	New Signs- New Posts-Repairs	112
<b>Wtr/Wtr Transmission</b>	Meters: Service/Sprinkler System/Shut Offs	
	Fire Hydrant Service/Repair	
	Water Main Break	
	Water Service Line	
	Stop Box	136
	Reservoir	

	Miscellaneous / Miss Dig	272
<b>Sewers/Catch Basins</b>	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	
	Manholes: Locate/Expose/Raise	
	Sewer Jetting	
	Vac-All Basins	8
	Miscellaneous	
<b>Parking Meters</b>	Collect Coins	56
	Repairs	
	Miscellaneous	
<b>Parks &amp; Recreation</b>	Lake Front Park	268
	Boat Dock Project	
	Other City Parks	32
	Ice Rinks	
	Miscellaneous	
	<b>Total Hours for</b>	<b>2,926</b>



# Balance Register

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## Summary - Registrations (Courses)

Title	Revenue Acct#	Revenue	Void / CC Refunds	Total
<b>Aquatic Classes</b>				
Level 1 - Ages 5 & up	101.000.653.200	\$1,100.00	(\$55.00)	\$1,045.00
Level 2 - Ages 5 & up	101.000.653.200	\$1,825.00	\$0.00	\$1,825.00
Level 3 - Ages 5 & up	101.000.653.200	\$1,430.00	(\$110.00)	\$1,320.00
Preschool - Ages 2-5	101.000.653.200	\$5,225.00	(\$55.00)	\$5,170.00
<b>Totals For Aquatic Classes</b>		<b>\$9,580.00</b>	<b>(\$220.00)</b>	<b>\$9,360.00</b>
<b>Fitness Classes</b>				
Community Center	101.000.653.310	\$37.00	\$0.00	\$37.00
<b>Totals For Fitness Classes</b>		<b>\$37.00</b>	<b>\$0.00</b>	<b>\$37.00</b>
<b>Senior Programs</b>				
Movies	101.000.653.340	\$287.00	\$0.00	\$287.00
Trips	101.000.653.350	\$1,878.00	(\$65.00)	\$1,813.00
<b>Totals For Senior Programs</b>		<b>\$2,165.00</b>	<b>(\$65.00)</b>	<b>\$2,100.00</b>
<b>Special Events</b>				
Lake Front Park	213.000.674.300	\$14.00	\$0.00	\$14.00
<b>Totals For Special Events</b>		<b>\$14.00</b>	<b>\$0.00</b>	<b>\$14.00</b>
<b>Swim Team</b>				
Woods Warriors	101.000.653.210	\$4,258.00	(\$510.00)	\$3,748.00
<b>Totals For Swim Team</b>		<b>\$4,258.00</b>	<b>(\$510.00)</b>	<b>\$3,748.00</b>
<b>Synchronized Swimming</b>				
Synchronized Swimming	101.000.653.210	\$255.00	\$0.00	\$255.00
<b>Totals For Synchronized Swimming</b>		<b>\$255.00</b>	<b>\$0.00</b>	<b>\$255.00</b>
<b>Tennis &amp; Pickleball Lessons</b>				
Adult	101.000.653.270	\$3,625.00	\$0.00	\$3,625.00
Child	101.000.653.270	\$4,099.00	(\$100.00)	\$3,999.00
<b>Totals For Tennis &amp; Pickleball Lessons</b>		<b>\$7,724.00</b>	<b>(\$100.00)</b>	<b>\$7,624.00</b>
<b>Grand Totals</b>		<b>\$24,033.00</b>	<b>(\$895.00)</b>	<b>\$23,138.00</b>



# Balance Register

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## Summary - Memberships

Item	Revenue Acct#	New Revenue	Renew Revenue	Void / CC Refund	Total	# Of New	# Of Renew
2024 Dog Park Pass Family	101.000.642.020	\$1,600.00	\$0.00	\$0.00	\$1,600.00	1	0
Boat Launch Season Pass Single	594.000.651.001	\$160.00	\$145.00	\$0.00	\$305.00	2	2
Caregiver Pass Family	101.000.642.020	\$310.00	\$210.00	\$0.00	\$520.00	28	21
Fitness Class Single	101.000.653.310	\$93.00	\$3,433.00	\$0.00	\$3,526.00	2	80
Miniature Golf - 8 visits Single	101.000.653.105	\$130.00	\$20.00	\$0.00	\$150.00	12	2
REPLACEMENT PP 23-25 Single	101.000.642.020	\$840.00	\$0.00	\$0.00	\$840.00	37	0
Special Visitor Pass Single	101.000.653.000	\$80.00	\$30.00	\$0.00	\$110.00	6	3
<b>Grand Totals</b>		<b>\$3,213.00</b>	<b>\$3,838.00</b>	<b>\$0.00</b>	<b>\$7,051.00</b>	<b>88</b>	<b>108</b>



# Balance Register

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**Summary - Merchandise Sales**

Description	Revenue Acct#	Qty Sold	Qty Refunded	Revenue	Void / CC Refund	Total
Miniature Golf - \$2 per person	101.000.653.105	443	0	\$886.00	\$0.00	\$886.00
Reprint card fee	101.000.642.020	15	0	\$360.00	\$0.00	\$360.00
Room Overage	101.000.646.000	0	0	\$38.00	\$0.00	\$38.00
Swim Caps	101.000.642.010	63	0	\$630.00	\$0.00	\$630.00
<b>Grand Totals</b>				<b>\$1,914.00</b>	<b>\$0.00</b>	<b>\$1,914.00</b>



# Balance Register

07/11/2024 05:18 PM

## Summary - Facility Rentals

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
<b>Optional Rates</b>				
Projector System	101.000.646.000	\$50.00	\$0.00	\$50.00
Serving alcohol	101.000.646.000	\$500.00	(\$285.00)	\$215.00
<b>Totals For Optional Rates</b>		<b>\$550.00</b>	<b>(\$285.00)</b>	<b>\$265.00</b>
<b>Room Rates</b>				
5.1.24 before Park Room	101.000.646.000	\$735.00	(\$185.00)	\$550.00
5.1.24 booked before GARDEN ROOM	101.000.646.000	\$425.00	(\$125.00)	\$300.00
Garden Room	101.000.646.000	\$1,595.00	(\$1,335.00)	\$260.00
Gazebo	101.000.653.400	\$1,700.00	\$0.00	\$1,700.00
Lake Room	101.000.646.000	\$100.00	\$0.00	\$100.00
Park Room	101.000.646.000	\$2,310.00	(\$1,245.00)	\$1,065.00
<b>Totals For Room Rates</b>		<b>\$6,865.00</b>	<b>(\$2,890.00)</b>	<b>\$3,975.00</b>
<b>Security Deposits</b>				
Security Deposit-CC	101.000.295.000	\$1,200.00	\$0.00	\$1,200.00
<b>Totals For Security Deposits</b>		<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>
<b>Grand Total</b>		<b>\$8,615.00</b>	<b>(\$3,175.00)</b>	<b>\$5,440.00</b>

# Balance Register

07/11/2024 05:18 PM

**Summary - Area Rentals**

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
<b>Dock Rentals</b>				
Category 3	594.000.651.002	\$5,351.00	\$0.00	\$5,351.00
Level 2	594.000.651.002	\$145.00	\$0.00	\$145.00
Level 4: Top Rack	594.000.651.002	\$791.00	\$0.00	\$791.00
Sailboat Lane - Cat. 3	594.000.651.002	\$753.00	\$0.00	\$753.00
<b>Totals For Dock Rentals</b>		<b>\$7,040.00</b>	<b>\$0.00</b>	<b>\$7,040.00</b>
<b>Grand Total</b>		<b>\$7,040.00</b>	<b>\$0.00</b>	<b>\$7,040.00</b>



# Balance Register

07/11/2024 05:18 PM

## Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	ACH	Acct Credit	Other
101.000.295.000	\$1,200.00	\$0.00	\$1,200.00	\$400.00	\$600.00	\$1,000.00	\$200.00	\$0.00	\$0.00	\$0.00
101.000.642.010	\$630.00	\$0.00	\$630.00	\$270.00	\$20.00	\$290.00	\$340.00	\$0.00	\$0.00	\$0.00
101.000.642.020	\$3,320.00	\$0.00	\$3,320.00	\$1,130.00	\$130.00	\$1,260.00	\$2,060.00	\$0.00	\$0.00	\$0.00
101.000.646.000	\$5,753.00	(\$3,175.00)	\$2,578.00	\$1,235.00	\$1,003.00	\$2,238.00	\$380.00	\$0.00	(\$40.00)	\$0.00
101.000.653.000	\$110.00	\$0.00	\$110.00	\$50.00	\$0.00	\$50.00	\$60.00	\$0.00	\$0.00	\$0.00
101.000.653.105	\$1,036.00	\$0.00	\$1,036.00	\$902.00	\$0.00	\$902.00	\$130.00	\$0.00	\$4.00	\$0.00
101.000.653.200	\$9,580.00	(\$220.00)	\$9,360.00	\$110.00	(\$55.00)	\$55.00	\$9,360.00	\$0.00	(\$55.00)	\$0.00
101.000.653.210	\$4,513.00	(\$510.00)	\$4,003.00	\$130.00	\$0.00	\$130.00	\$4,043.00	\$0.00	(\$170.00)	\$0.00
101.000.653.270	\$7,724.00	(\$100.00)	\$7,624.00	\$200.00	\$350.00	\$550.00	\$7,174.00	\$0.00	(\$100.00)	\$0.00
101.000.653.310	\$3,563.00	\$0.00	\$3,563.00	\$1,686.00	\$1,034.00	\$2,720.00	\$843.00	\$0.00	\$0.00	\$0.00
101.000.653.340	\$287.00	\$0.00	\$287.00	\$183.00	\$104.00	\$287.00	\$0.00	\$0.00	\$0.00	\$0.00
101.000.653.350	\$1,878.00	(\$65.00)	\$1,813.00	\$680.00	\$953.00	\$1,633.00	\$245.00	\$0.00	(\$65.00)	\$0.00
101.000.653.400	\$1,700.00	\$0.00	\$1,700.00	\$450.00	\$400.00	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00
213.000.674.300	\$14.00	\$0.00	\$14.00	\$14.00	\$0.00	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00
594.000.651.001	\$305.00	\$0.00	\$305.00	\$145.00	\$0.00	\$145.00	\$160.00	\$0.00	\$0.00	\$0.00
594.000.651.002	\$7,040.00	\$0.00	\$7,040.00	\$984.00	\$2,434.00	\$3,418.00	\$3,622.00	\$0.00	\$0.00	\$0.00
<b>Grand Totals</b>	<b>\$48,653.00</b>	<b>(\$4,070.00)</b>	<b>\$44,583.00</b>	<b>\$8,569.00</b>	<b>\$6,973.00</b>	<b>\$15,542.00</b>	<b>\$29,467.00</b>	<b>\$0.00</b>	<b>(\$426.00)</b>	<b>\$0.00</b>

## Refunds - Check Request

Revenue Account#	Refund Total
101.000.295.000	(\$2,400.00)
101.000.646.000	(\$15.00)
101.000.653.200	(\$55.00)
101.000.653.210	(\$1,110.00)
101.000.653.270	(\$125.00)
101.000.653.350	(\$44.00)
101.000.653.400	(\$150.00)
594.000.651.002	(\$2,493.00)
<b>Grand Total</b>	<b>(\$6,392.00)</b>



MEMO 24-26

TO: Frank Schulte, City Administrator  
FROM: Matt Crook, Assistant Director of Public Services *MC*  
DATE: July 3, 2024  
SUBJECT: Recommendation – Ghesquiere Park Ball Diamond #4 Bleachers

Ghesquiere Park currently has bleachers at ball diamond #4 that are in need of replacement.

The following quotes were received for two aluminum five row by 21' length bleachers to replace the current wooded bleachers at Ghesquiere Park ball diamond #4:

Park Warehouse	\$12,507.50
The Park Catalog	\$13,458.64
Belson Outdoors	\$13,741.29

Park Warehouse has submitted the lowest price. Each set of bleachers will come with a chain-link guard rail for patron safety.

Therefore, I am recommending that Council approve the purchase of two aluminum five row by 21' length bleachers from Park Warehouse, 7495 W. Atlantic Ave., Suite #200-294, Delray Beach, FL 33446 in the amount of \$12,507.50.

This is a budgeted item included in the 2024/2025 fiscal year budget in the Other Parks Equipment account no. 101-775-977.000.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

*Frank Schulte*  
Frank Schulte, City Administrator

7/3/24  
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

*Steven Schmidt*  
Steven Schmidt, Comptroller/Treasurer

7/9/24  
Date



Park Warehouse LLC  
 7495 W. Atlantic Ave., Suite #200-294  
 Delray Beach, FL 33446  
 888-321-5334

Quality Commercial Site Furnishings for  
 Municipalities, Schools & Property Managers

**Billing**  
 Jim Kowalsaki  
 City of Grosse Pointe Woods  
 1200 Parkway Dr  
 Grosse Pointe Woods, MI 48236  
 Phone: 000-000-0000

**Shipping**  
 Jim Kowalsaki  
 City of Grosse Pointe Woods  
 1200 Parkway Dr  
 Grosse Pointe Woods, MI 48236

# Quote: Q298223

Quote Date: July 1, 2024  
 Quote Expiration: 30 Days (07/31/2024)

Sales Rep: Hope  
 Ref#:

**\$12,507.50**  
 If you receive a lower quote, please remember our  
 best price guarantee!

Description	SKU	Cost	Qty	Total
5 Row Aluminum Bleachers - Baseline Series - 21 Feet Lengths: 21 Feet	335bl660-2	<del>\$5,890.00</del> \$5,006.50	2	\$11,780.00 \$10,013.00
		Discount		\$1,767.00
		Subtotal		\$10,013.00
		Shipping		\$2,494.50
		<b>Total</b>		<b>\$12,507.50</b>

**Quote Note:** Bleachers ship knocked down, assembly required. Bleachers ship in bundles. Hardware is boxed separately and must be received and noted in your bill of lading. Please inspect and note any and all damages at the time you receive the bleachers. Thanks for the opportunity to do business!





Park Warehouse LLC  
 7495 W. Atlantic Ave., Suite #200-294  
 Delray Beach, FL 33446  
 888-321-5334

Quality Commercial Site Furnishings for  
 Municipalities, Schools & Property Managers

**SHIPPING:**

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday.  
 • Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route.  
 • The truck driver is under no obligation to help you unload.  
 • If you are unable to accept a shipment via this method you must purchase additional services.  
 (Additional Services Available: Residential Delivery, Limited Access Delivery, Liftgate Service, Inside Delivery, Construction Site Delivery, Notify Before Delivery)

Customer Initials

**SERVICE DISCREPENCIES:**

If there is a discrepancy in the services requested and the minimum services required to deliver the product (either before or after delivery of product), Park Warehouse reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

Customer Initials

**INSPECTION OF SHIPMENTS (OR DAMAGED PRODUCT):**

It is the customer's responsibility to verify the delivery is for the correct product, count the number of pieces being delivered, and inspect for damages.  
 • All claims of damage MUST be recorded on the delivery receipt provided by the delivery driver at the time of delivery and reported to us within 48 hours of delivery.  
 • Park Warehouse does NOT GUARANTEE replacement parts or product FREE of charge due to concealed or unreported damages.

Customer Initials

**CANCELLATIONS:**

All cancellations must be done in writing prior to shipping. Made-to-Order items already in production may not be cancelled. Any order placed by credit card in excess of \$1000 and cancelled after the close of business on the day the order was placed shall incur a fee of 5%.

Customer Initials

**RETURNS:**

• We will accept returns of unused products up to 30 days from shipping date subject to ALL of the following terms and conditions:  
 • Written approval: You must receive written approval and utilize the instructions issued by our Customer Service Department before any merchandise can be returned.  
 • Shipping Returns: All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.  
 • Re-Stocking & Shipping Fees: The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

Customer Initials

\* Web-Orders: For online orders, Park Warehouse is not responsible if customer orders incorrect product or colors. All return and restock fees apply.

\* Assembly Usually Required: Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

\* Made-to-Order or Personalized items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

\* Unless Otherwise noted, shipping charges include standard delivery only. Liftgate service, notify before delivery available at additional cost.

**\* Ship date will be emailed to you. Ship dates are based on raw material availability and production time and can fluctuate. We appreciate your patience as we are fulfilling orders as quickly as possible. AND NOTE- DUE TO FLUCTUATIONS AND UNCERTAINTY OF RAW MATERIAL COSTS, THIS QUOTE IS VALID FOR 14 DAYS ONLY. ANY LEAD TIMES QUOTED ARE ESTIMATES AND MAY CHANGE DUE TO VOLATILITY AND DEMAND OF RAW MATERIALS.**

\* Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal, please sign below and initial each section above.

Signature of Authorized Person

Date

Print Name

\* By signing you are placing a binding order and agree to the terms of the sale as stated herein.

Quote#: Q298223  
 Total: \$12,507.50  
 Terms: Credit Card



**CITY OF GROSSE POINTE WOODS**  
**MEMORANDUM**

---

**DATE:** July 8, 2024

**TO:** Mayor and City Council

**FROM:** Frank Schulte, City Administrator F.S.

**SUBJECT:** *DAAA FY 2025 Annual Implementation Plan*

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The proposed *DAAA FY 2025 Annual Implementation Plan* has been reviewed and recommended for acceptance by The Helm's Executive Director Krista Siddall.

I've reviewed the proposed *DAAA FY 2025 Annual Implementation Plan* and concur with the recommendation from Krista Siddall to accept the *DAAA FY 2025 Annual Implementation Plan* as submitted.

Attachments

## Susan Como

---

**From:** Krista Siddall <ksiddall@helmlife.org>  
**Sent:** Monday, July 8, 2024 2:57 PM  
**To:** Susan Como  
**Subject:** RE: DAAA Request

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Sorry Sue. Yes, I have reviewed the document and we are fine with the DAAA proposal.  
Thanks so very much for all you do.

Do you need a letter from me regarding this or will this email due?

Krista D. Siddall  
The Helm Life Center | Executive Director

office: (313) 882-9600 | direct: (313) 649-2101  
email: [ksiddall@helmlife.org](mailto:ksiddall@helmlife.org)  
[www.helmlife.org](http://www.helmlife.org)  
support us | [facebook](#) | [instagram](#)

-----Original Message-----

From: Susan Como <SComo@gpwmi.us>  
Sent: Monday, July 8, 2024 2:56 PM  
To: Krista Siddall <ksiddall@helmlife.org>  
Cc: Frank Schulte <fschulte@gpwmi.us>  
Subject: RE: DAAA Request

Hi Krista:

Following up to the below email.

Have you had a chance to review it?

Sue

-----Original Message-----

From: Susan Como  
Sent: Thursday, June 27, 2024 5:23 PM  
To: Krista Siddall <ksiddall@helmlife.org>  
Cc: Frank Schulte <fschulte@gpwmi.us>  
Subject: DAAA Request

Hi Krista:

The city has received the attached FY 2025 DAAA Implementation Plan.

Can you please review and advise if you approve what is being proposed so that I can bring it to our city council for approval.

Thanks,  
Sue Como

-----Original Message-----

From: CityHall@gpwmi.us <CityHall@gpwmi.us>  
Sent: Thursday, June 27, 2024 5:23 PM  
To: Susan Como <SComo@gpwmi.us>  
Subject:

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

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Sent from City Hall TASKalfa 6052ci  
[00:17:c8:4d:d5:2e]  
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Property of the City of Grosse Pointe Woods. If you have received this transmission in error, please delete immediately.



RECEIVED

JUN 27 2024

1333 Brewery Park Blvd. Suite 200 Detroit, MI 48207-4544 p 313.446.4444 f 313.446.4445 www.DetroitSeniorSolution.org

Serving Detroit, Hamtramck, Harper Woods, Highland Park and the five Grosse Pointes

Ronald S. Taylor, MBA President & CEO Alice G. Thompson Chair, Board of Directors

June 21, 2024

RECEIVED

JUN 28 2024

CITY OF GROSSE POINTE WOODS CLERK'S DEPARTMENT

The Honorable Arthur Bryant Mayor, City of Grosse Pointe Woods Grosse Pointe Woods City Hall 20025 Mack Plaza Grosse Pointe Woods, MI 48236

Re: Review & Approval of the Proposed FY 2025 Annual Implementation Plan

Dear Mayor Bryant:

The Bureau of Aging, Community Living and Supports requires all sixteen of the state's Area Agencies on Aging within the State of Michigan to seek review and approval of their FY 2025 Annual Implementation Plan for services from municipalities and/or counties within their planning and service areas.

The Detroit Area Agency on Aging (DAAA) is a private non-profit organization responsible for planning, coordinating, developing, and funding services for older adults in Region 1-A, which includes the cities of Detroit, the five Grosse Pointes, Hamtramck, Harper Woods, and Highland Park. It receives federal, state, and local funding to coordinate services for older adults and their caregivers.

Enclosed for your review is a copy of the DAAA's proposed FY 2025 Annual Implementation Plan. DAAA is requesting the submission of the Review & Approval form indicating your acceptance or disapproval of the plan with comments prior to July 12, 2024. The signed Review and Approval form may be faxed to (313) 446-4445, mailed to the DAAA office or emailed to MYP@daaa1a.org. A Municipal Sign-off status letter must be submitted from DAAA to the State by July 22, 2024.

Additional copies of the proposed plan and form can also be obtained from the DAAA Website (www.detroit seniorsolution.org or daaa1a.org) under Planning & Research). A DAAA Board of Directors and/or staff member will be in contact with your office to follow up on this request, if needed.



To educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long term care that will improve their quality of life.

The Detroit Area Agency on Aging is an Equal Opportunity Employer The Michigan Relay Center-1-800-649-3777 (Voice and TDD)



June 21, 2024  
The Honorable Arthur Bryant  
Page Two

This draft plan has been developed with input from the DAAA Board of Directors and its Advisory Council and Long Range Planning Committee. In addition, a public hearing was held on June 5, 2024 to seek oral and written testimony from the public on the plan.

Should you have any questions or would like to schedule a meeting or conference call regarding this information, please contact Anne Holmes Davis, Vice President of Planning and Program Development at (313) 446-4444, ext. 5803.

Sincerely,



Ronald Taylor  
President and Chief Executive Officer

Enclosures: Draft FY 2025 Annual Implementation Plan  
Municipal Review & Approval Form



Serving Detroit, Hamtramck, Harper Woods, Highland Park and the five Grosse Pointes

DETROIT AREA AGENCY ON AGING
FY 2025 ANNUAL IMPLEMENTATION PLAN

REVIEW & APPROVAL FORM

Name:
Address:
City: Zip Code:
Phone: Fax:
Contact:
Email Address:

- City: [ ] City of Detroit [ ] Grosse Pointe Park [ ] Hamtramck
[ ] Grosse Pointe [ ] Grosse Pointe Shores [ ] Harper Woods
[ ] Grosse Pointe Farms [ ] Grosse Pointe Woods [ ] Highland Park

Municipal Sign-Off Review Process: Please describe your method of review and approval by checking the appropriate box below and acknowledging your approval or disapproval with any comments.

[ ] Mayor's Office Review [ ] City Council Review [ ] City Manager Review [ ] Other: (Please specify):

- I hereby acknowledge approval of the FY 2025 Annual Implementation Plan (AIP) for Planning and Service Area I-A without any revisions.
I hereby acknowledge approval of FY 2025 Annual Implementation Plan (AIP) for Planning and Service Area I-A with recommended revisions.
I hereby acknowledge receipt of and disapprove and FY 2025 Annual Implementation Plan (AIP) for Planning and Service Area I-A.

Date for Approval/Disapproval Vote:

Authorized Official Signature City Date

## COMMENTS ON THE FY 2025 ANNUAL IMPLEMENTATION PLAN

Please describe any recommendations that your city proposes for consideration in the proposed plan:

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**Please mail or fax this Review & Approval form to DAAA  
no later than July 12, 2024.**

**To fax:** Fax this form to the DAAA office at (313) 446-4445.

**To mail:** Mail this form to Detroit Area Agency on Aging, 1333 Brewery Park Blvd.,  
Suite 200, Detroit, Michigan 48207- 4544.

**To scan/email:** Download form from DetroitSeniorSolution.org Website and email  
signed form to: [MYP@daaa1a.org](mailto:MYP@daaa1a.org).

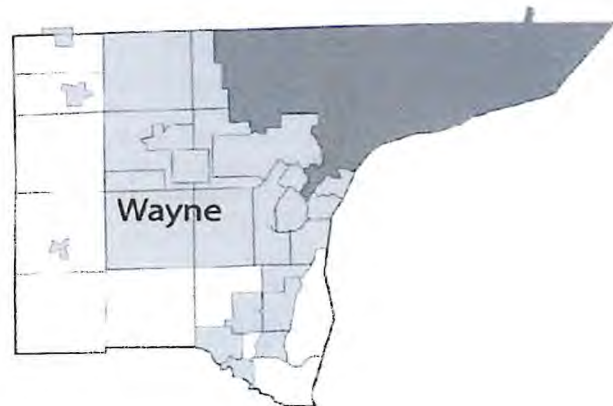
***For additional copies of this form, go to DAAA Website – Planning & Research  
[www.DetroitSeniorSolution.org](http://www.DetroitSeniorSolution.org) or [www.daaa1a.org](http://www.daaa1a.org)***

For further information, please contact Anne Holmes Davis, Vice President of Planning  
and Program Development at (313) 446-4444, ext. 5803 or at [MYP@daaa1a.org](mailto:MYP@daaa1a.org).

**Detroit Area Agency on Aging – The Senior Solution**



2023-2026 Multi Year Plan  
**FY 2025 ANNUAL IMPLEMENTATION PLAN**  
**DETROIT AREA AGENCY ON AGING 1-A**



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**Planning and Service Area**

Cities of Detroit, Grosse Pointe Grosse  
Pointe Farms  
Grosse Pointe Park  
Grosse Pointe Shores  
Grosse Pointe Woods, Hamtramck Harper  
Woods, Highland Park

**Detroit Area Agency on Aging 1-A** 1333  
Brewery Park Blvd., Suite 200 Detroit, MI  
48207

313-446-4444

313-446-4445 (fax)

Ronald Taylor, President and CEO  
[www.detroit seniorsolution.com](http://www.detroit seniorsolution.com)

**Regional Aging Representative**

**Lacey Charboneau**

[charboneaul2@michigan.gov](mailto:charboneaul2@michigan.gov)

517- 294-9191

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STATE OF MICHIGAN  
Michigan Department of Health & Human Services  
**BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS**  
FY2023-2026 Multi Year Plan

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**Detroit Area Agency on Aging**

**FY 2025**

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STATE OF MICHIGAN  
Michigan Department of Health & Human Services  
**BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS**  
FY2023-2026 Multi Year Plan

Detroit Area Agency on Aging

FY 2025

**Executive Summary**

**OUR MISSION**

The Detroit Area Agency on Aging's (DAAA) mission is to "educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long-term care that will improve their quality of life".

**OUR VISION**

To carry out this mission, DAAA envisions creating a community that cares for the vulnerable while advocating for the well-being of all of our constituents through our core values, our diversity, equity and inclusion statement, and our five Servant Leadership Principles: Service, People, Growth, Finance and Quality.

The DAAA was founded in 1980 as a private, non-profit agency established to provide services to older adults in the City of Detroit and its central and eastern suburbs: Highland Park, Hamtramck, the five Grosse Pointes and Harper Woods. Since that time, its constituents have grown to include 18-plus adults with disabilities, veterans, and family caregivers. DAAA's service area consists of about 300,000 individuals inclusive of 153,540 older persons aged 60 years and over, adults living with disabilities and about 100,000 family caregivers providing support to spouses, parents, sibling(s), adult children, grandchildren, and other loved ones. DAAA serves some of the most at-risk older adults within the State of Michigan and has documented premature, excess deaths of this population through its award-winning *Dying Before Their Time* reports which found that older residents have a mortality rate 2 to 2.5 times higher than older adults in the remainder of the state due to poor access to care, multiple chronic conditions, elevated hospitalizations and emergency room visits. Sadly, the COVID-19 Pandemic has exacerbated premature death in these communities.

DAAA has a staff of over 120 employees and coordinates a service provider network of over 120 service provider agencies. It utilizes an annual budget of nearly \$101 million and makes an array of services available to consumers through the Older Americans Act of 1965 (as amended), the Older Michiganders Act of 1981 as well as other public and private resources. The organization receives Medicaid funding for the MI Choice Home and Community-Based Waiver from the Michigan Department of Health and Human Services (MDHHS). In addition, it also provides Long Term Care Supports and Services through MI Health Link in collaboration with AmeriHealth, Meridian/Michigan Complete Health and Midwest/HAP. DAAA also provides Care Transition services through a Total Home Health Care contract and bills for Medicare services under the Senior Telehealth Connect, Diabetes Self-Management Program and eventually for Medical Nutrition Therapy. DAAA is accredited by the American Association of Diabetes Educators (AADE), Commission on Accreditation of Rehabilitation Facilities (CARF), and National Committee for Quality Assurance (NCQA). It's Information and Assistance Call Center Community Resource Specialists are Informed USA (formerly Alliance of Information and Referral and Referral Systems - AIRS) certified and it is in the process of becoming Informed USA accredited. Committed to quality, the agency is taking steps to earn a Baldrige Award.

**TARGETING GREATEST SOCIOECONOMIC NEED**

To target resources to eligible older adults with the greatest social and/or economic need, DAAA will utilize the following approaches:

STATE OF MICHIGAN  
Michigan Department of Health & Human Services  
**BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS**  
FY2023-2026 Multi Year Plan

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**Detroit Area Agency on Aging**

**FY 2025**

**Low Income** - To address the needs of low-income older persons, DAAA will screen all program participants for public and private benefits and services so referrals can be made to the appropriate health plans, benefits and services with the client's consent. This will be done with intake and screening and eligibility determination as early as possible to identify what clients are eligible for within the community.

**Frail, Homebound Seniors and Adults with Disabilities** - To serve frail, homebound seniors and adults with disabilities, DAAA will work closely with internal departments, long term care supports and services continuum, partners, and Community Wellness Service Centers to screen participants for services using a person-centered approach. This includes screening for Care Management, MI CHOICE Home and Community-Based Services, MI Health Link, Adult Home Health, Program for All-Inclusive Care for the Elderly (PACE), Adult Foster Care, Homes for Aged and Skilled Nursing Care.

**Racial & Ethnic Minority Elders** - DAAA will fund Outreach through our provider network to identify and serve racial and ethnic groups that have cultural and language barriers. These services will target Native Americans, Asian Americans, Hispanic/Latinx and the growing Arab American communities. DAAA's Communications and Marketing Department will also work with agency departments to market DAAA programs and services as well as services across the local AAA network. Lesbian, Gay, Bisexual, Transgender, Questioning-Plus - DAAA will continue to strengthen partnerships with MI Gen (formerly SAGE Metro Detroit), Affirmations, Corktown Health Center on staff/provider training, cultural competency, and program development efforts. It also plans to continue to expand its Food & Friendship Connections program. DAAA has been successful in expanding its footprint to support family caregivers and grandparents raising grandchildren over the last three years. To continue to do this, DAAA will continue to use its Information and Assistance Call Center to screen caregivers and refer at-risk ones to TCARE, adult day services, respite care and caregiver education, training and other support. Dementia Patients - After conducting a self-assessment for dementia capability, DAAA developed protocols and procedures that are used to improve service delivery for individuals with dementia and their families. It will continue to work with the Alzheimer's Disease Association to target African Americans, Hispanic and Arab American caregivers and elders who need support.

DAAA will continue to work with Neighborhood Legal Services, the Senior Regional Collaboratives, local financial institutions, community and faith-based organization, Wayne County Sheriff's Department, law enforcements, Colleges, and Universities, MDHHS and other partners to prevent elder abuse and financial exploitation. In addition, DAAA will add the NCOA IDEA Depression Screening questions to its intake and screening process to identify older adults who may need Counseling and/or referral to mental health treatment through the Detroit Wayne Integrated Network, the Mental Health Board and its Senior Telehealth Program. The DAAA will also require service providers seeking contracts through our Request for Proposal process to target services to the socio-economically vulnerable senior and caregiver population. To address the needs of people living with dementia and their caregivers, DAAA will earmark the majority of its Older Americans Act and State funding for Congregate Meals, Home Delivered Meals, Community Service Navigator, Home Care Assistance and In-Home/Out-of-Home Respite/Adult Day Services to service older persons, adults with disabilities and family caregivers. During the intake and screening process caregivers will be referred to appropriate services including Alzheimer's Association, TCARE, Trualta, Powerful Tools for Caregivers, Dementia Education Series, Aging Mastery Program for Caregivers as well as Adult Day Care, In and Out of Home Respite and eventually a Community Care Corps that's being developed.

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**NEW PRIORITIES**

This proposed FY 2025 Annual Implementation Plan continues to outline strategies that address changing community needs as our region transitions after the worst public health crisis of this century. This includes incorporating strategies to leverage partnerships to address emerging needs tied to the Social Determinants of Health that were revealed through increased mortality during the COVID-19 pandemic. As the Public Health Emergency (PHE) period came to an end, DAAA initiated the rebuilding of the service delivery system that was severely impacted by the shutdown of services. This includes re-building DAAA's service delivery infrastructure through a hybrid model of service delivery; recruiting additional direct care workers, staff and community volunteers; as well as increasing the availability of technology along with training for older adults and family caregivers.

DAAA is improving the accessibility of services to its Planning and Service Area (PSA) by ensuring that AAA staff and subcontractors are trained in diversity, equity, and inclusion and that programming and outreach is culturally sensitive and welcoming to all including using linguistically appropriate outreach directed to non-English speaking persons. The increase in cultural competency of AAA staff and contractors ensures that an increase in services to black, indigenous and people of color as well as LGBTQ+ adults over age 60 is realized..

DAAA is striving to improve our internal processes including fully transitioning to our newest client tracking system Mon Ami to replace the Aging Information Management System (AIMS) used for Nutrition Services and WellSky used for Information and Assistance services. This operating system was designed specifically for Aging & Disability agencies to aid with integration and automation. The agency will also be updating our Vision 2021 – 2025 Strategic Plan, leading with an environmental scan and assessing community needs. Additionally, we are positioning the agency for success by transitioning our line-item grant model to a full performance-based contracting system for our traditional service provider network. DAAA is also continuing it's efforts to further develop a Caregiver Resource Center.

**CONTINGENCY PLANNING**

As the Bureau of Aging, Community Living and Supports (ACLS Bureau) worked with the Commission on Services to the Aging on a new State Intra-State Funding Formula for the next five years, DAAA continues to strategize and plan for absorbing any potential losses. Key strategies to be deployed to off-set any loss of funding include developing cost sharing, boosting voluntary contributions, increased fund development and expansion of Senior Telehealth Connect. In addition, DAAA is developing private pay options as well as transitioning from MI Health Link to Dual Eligible Special Needs Plan (D-SNP). DAAA will also continue to seek grants from private and public sources and explore entrepreneurial partnerships with health plans to diversify its revenue streams. The agency is please to announce that it was recently awarded a \$500,000 grant from the Michigan Health Endowment Fund to pilot Health First, a primary home care services for older residents transitioning from hospitalization. DAAA recently submitted a grant application to support the further development of its Community Care Hub.

**ADVOCACY EFFORTS**

DAAA continues to coordinate planning, development, and advocacy efforts in collaboration with the Inclusive Health Care Taskforce, true Partners-in-Action. In addition, the organization continues to

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strengthen partnerships through a Caregiver Coalition as well as the Silver Key Coalition and the Older Michiganians Day Committee. After implementing planning activities, it is also gearing up to implement additional strategies to strengthen emergency preparedness and response through its Coordinated Food Services Delivery Consortium. Key advocacy efforts will focus on Caregiver Resource Centers, the expansion of direct care workers and other resources for home and community-based services, home repair services, affordable housing, transportation, and basic needs. DAAA will also plan to share communications and adhere to the revised Older Americans Act regulations.

### **FY 2024 SUCCESSES & CHALLENGES**

During FY 2024, DAAA is celebrating key successes while addressing key challenges. DAAA recently received news that its Food First programs for caregivers and Senior Telehealth Connect initiative both received Innovation awards under the USAging Innovations and Achievement Award. This is the third year DAAA received this recognition and the first year to receive two Innovation Awards. In addition, the agency received its five-year AADE accreditation and three years of CARF accreditation without recommendations.

DAAA is excited about the progress it is making on implementing the Inclusive Health Care Community Action Plan. The agency has been able to partner with MPHI and AARP Michigan to work collaboratively on strategies to make Pop-Up Technology Training, Senior-Directed Media Programming, Retirement Planning Guide/Training across the life plan as well as 5Ms Home and Community-Based Training available for direct care workers. In addition, partners, community stakeholders and consumers are working on a Mobile App and/or Searchable Community Resource Database and Age-Friendly Communities Report Card available to support better access to community resources and technology.

Key challenges DAAA is confronted with includes transitioning its programs and services, service provider network and staff from the public health emergency back to a sense of normalcy after being forever changed. This consists of transitioning programs to a hybrid model to maintain flexibility, rebuilding infrastructures impacted by the COVID-19 pandemic and supporting a telecommute philosophy that balances safety with productivity. Key issues that must be addressed consist of the following:

- Rebuilding direct care worker infrastructure to support home care.
- Re-opening and re-building congregate meals sites.
- Rebuilding trained staffing for evidence-based programs using a hybrid model.
- Re-structuring community volunteerism to pre-COVID-19 levels.
- Rebuilding the Senior Community Service Employment Program.
- The re-engagement of local community volunteers for services.
- The ability to attract younger older adults within our service area to Congregate Meals program.
- The expansion and dissemination of caregiving resources.
- The inclusion and expansion of programs in a hybrid model across service categories.

As DAAA positions the agency and its local Aging Services Network to transition from the public health emergency, the organization continues to request more flexibility in the proposed FY 2025 Annual Implementation Plan to address emerging needs. Therefore, DAAA has included nominal placeholders for these services so that resources can be used during the upcoming year to fund selected services. Service categories that include placeholders consist of 1) Case Coordination and Support; 2) Medication

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Management; 3) Assistance to the Hearing Impaired; 4) Home Repair; 5) Senior Center Staffing; 6) Senior Center Operations; and 7) Social Determinants of Health Coordination (a Commission on Service to the Aging approved regional services definition).

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<b>County/Local Unit of Government Review</b>
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Every year, the ACLS Bureau (formerly Aging and Adult Services Agency) requires the 16 Area Agencies on Aging (AAA) under its auspices to develop a plan for older adult services. This year, the State Unit on Aging office requests AAAs to develop a FY 2025 Annual Implementation Plan (AIP) outlining how services will be delivered from October 1, 2024, through September 30, 2025. To accomplish this task, the Detroit Area Agency on Aging (DAAA) obtained input from its Long Range Planning Committee, DAAA Advisory Council and Board of Directors, older adults and caregivers within its service area as well as from Tribal organizations and municipal governments within its nine targeted communities.

DAAA is formally seeking direct input from two Native American organizations in its service area – North American Indian Center and American Indian Health Center. In addition, the agency is also engaging in the approval of the proposed plan through city mayors, city managers, city council and/or their designated reviewer(s) which varies within each municipality. As a part of this review and approval process, DAAA notified all municipalities regarding its public hearing on the proposed FY 2025 Annual Implementation Plan.

During this public comment period, DAAA will distribute a letter and final draft plan through the U.S. mail with delivery and signature confirmation to the Mayors and City Manager/ Liaison's Offices advising the officials of the availability of the proposed plan for review and comment. The letter will include instructions about how to view a mailed, printed or posted copy on the DAAA Website. The agency will also note the availability of DAAA to discuss the plan with local government officials. The Detroit Area Agency on Aging's Planning and Program Development Department and/or members of the DAAA Board of Directors follow up with the assigned city officials between June 1st and July 12, 2024, to encourage feedback from communities including the establishment of meetings or conference calls with the appropriate parties. Although the proposed plan is due by June 21, 2024, to the Bureau of ACLS, representatives from municipalities can email, fax, or mail their approval or disapproval of the AIP and any related concerns preferably by July 12, 2024. After the Municipal Sign-Off Review and Approval deadline, DAAA staff team will draft a letter to the Bureau of ACLS Regional Aging Representative by July 21, 2024, noting the status of the local government review process as well as any comments from Tribal organizations. This includes notifying the state if municipalities have formally approved, passively approved, or disapproved of the FY 2025 Annual Implementation Plan as well as any comments from Native American organizations.



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**Public Hearings**

Date	Location	Time	Barrier Free?	No. of Attendees
06/05/2024	Sacred Heart Major Seminary	10:00 AM	Yes	27

As a result of the public health emergency, DAAA has found that offering a hybrid model to broadcast public hearings and forums can be an effective means to reach a larger number of older adults, caregivers, service providers and other community stakeholders within the DAAA service area. Notice of the public hearing was provided on May 6, 2024, 30 days before the event through an E-Blast inclusive of media alerts to traditional media including community newspapers that reached non-English speaking households. Website postings and outreach through social media (Twitter, Facebook and Instagram) were also used to publicize the event.

The public hearing attendees were informed that they could provide testimony and feedback through June 7, 2024. DAAA sought further inclusion by having the Association of Chinese Americans (ACA) offer translation to allow older adults in the community who do not have the technological capacity or the transportation access to participate in the public hearing. Latino Americans and Arab Americans were encouraged to attend and /or translate information in Arabic and Spanish languages.

The Detroit Area Agency on Aging hosted a hybrid public hearing on June 5, 2024, 10:00am-11:30am in-person and via Zoom. There were 27 individuals in attendance including 16 older adults; 5 service providers; 5 staff and 1 member of the community.

Ronald Taylor, President and CEO, made opening remarks and encouraged public testimony. Anne Holmes Davis, Vice President of Planning and Program Development, lead the discussion, first by giving a brief overview of the organization. Afterwards, Courtney Todd, Associate Planner, shared the details of the draft FY 2025 Annual Implementation Plan. Ryan Michael, Planner, presented an update in ARPA funding and opened the floor for public comments. Chris Todd, IT Manager, managed the Zoom meeting including setting up camera and microphone during the hearing while facilitating an evaluation poll. Ms. Holmes Davis and Ms. Todd coordinated the raffle for door prizes.

Ms. Todd explained that DAAA has chosen to align with the current State Plan on Aging 3-year cycle and the FY 2025 AIP does not include major changes. She informed the audience that DAAA was recommending spending \$6.2 million in supportive services and \$3.4 million in nutrition services. Mr. Michael shared how ARPA funding was supporting Mon Ami, the improved client tracking system DAAA, Community Needs Assessment, Regional Profile, Silver Café, Home Repair and other contracted services as well as capital equipment (i.e., passenger vehicles, alarm systems, kitchen equipment, walk-in coolers, etc.)

**Oral Testimony and Public Concerns**

**Annie Holt, Caregiver, Hannan Center, AmeriCorps**

Ms. Holt expressed gratitude for the services that DAAA provides in her public testimony. She briefly spoke about her time caregiving for her mother, and her gratefulness for the services provided to both her as a

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caregiver and her mother as a care recipient. She went on to express how much she currently enjoys the Silver Cafe and the Friendly Reassurance Programs. Ms. Holt indicated that she wants the Home Repair Services and Congregate Meal Program expanded especially in the Highland Park area.

**Stephanie Donaldson, Cass Community Service Center**

Ms. Donaldson gave her complements to the work and programs DAAA has dedicated to the aging community. She expressed having a successful home repair program at Cass Community and states that at some point the need exceeded the available resources. She requested that additional resources for home repair services be dispersed, if possible, to the center for their continued support.

**Revisions in the Proposed FY 2025 Annual Implementation Plan Resulting from the Public Hearing**

The Long-Range Planning Committee met on June 5, 2025, immediately following the public hearing. As a result of the public testimony shared, some revisions to the FY 2025 AIP were made. These various revisions include:

- DAAA will continue to monitor home repair requests and set aside funding, where possible.
- Continue to expand partnership building in under-served communities of Highland Park, Hamtramck, and Harper Woods through trusted organizations.

Anne Holmes Davis noted that DAAA has been working with the City of Highland Park to initiate the opening of a Congregate Meal site which is slated for the Fall 2024. The agency is also in discussions with SMART about making transportation services available after the closure of Peoples Community Services . The Planning Department recently prepared maps with potential service locations for transportation for both Highland Park and Hamtramck. Some of these discussions were ignited at the December 6th Regional Transportation Forum on Diversity, Equity and Inclusion.

In addition, Ronald Taylor has met with Habitat for Humanity to discuss partnering with the organization on home repair efforts. The agency has also expanded its home repair vendor pool for home repair services.

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<b>Regional Service Definitions</b>
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<b>Service Name/Definition</b>
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Rationale (Explain why activities cannot be funded under an existing service definition.)
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Service Category	Fund Source			Unit of Service
Access	Title III PartB	Title III PartD	Title III PartE	
In-Home	Title VII	State Alternative Care	State Access	
Community	State In-home	State Respite		
	Other _____			

**Minimum Standards**

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<b>Access Services</b>
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**Care Management**

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/29/2025
Total of Federal Dollars		Total of State Dollars	\$719,734.00

Geographic area to be served  
Region 1-A

**Specify the planned goals and activities that will be undertaken to provide the service.**

**Goal 1:** Decrease Social Isolation of Care Management participants.

**Activities:**

- 1.1. Encourage participants to take part in activities in their home, faith-based organizations and/or community and encourage wearing a mask and observing social distancing.
2. Assist the participants to register for free and low-cost transportation.
3. Encourage participants to request senior telephone reassurance.
4. Encourage participants to have informal supports and gatherings at the participant's home when possible and encourage wearing of mask and observing social distancing.
5. Encourage participants to participate in monthly virtual Consumer Advisory Council meetings .

**Expected Outcome:** Reduce the average percentage of all participants who are alone for long periods of time or always and who also report feeling lonely or distressed by declining social activity, 90 days prior to assessment/reassessment (since last assessment to less than 90 days) to 9%.

**Goal 2:** Reduce the prevalence of Emergency Room Visits and Hospital Stays from care management participants.

**Activities:**

- 1.1. Educate participants regarding signs and symptoms to trigger a contact with their medical doctor and when to go to the hospital or emergency room.
2. Educate participants regarding the importance of taking medication(s) and following medical regimen to prevent hospital and emergency room visits.
3. Encourage participants to contact the doctor's office for health concerns or issues before going to emergency room or hospital especially after discharge.

**Expected Outcome:** Reduce the percentage of all participants who have had one or more hospitalizations or emergency room visits during the last 90 days since the assessment/reassessment (since the last assessment if less than 90 days) to 25%.

Number of client pre-screenings:	Current Year: 150	Planned Next Year: 150
Number of initial client assessments:	Current Year: 72	Planned Next Year: 72
Number of initial client care plans:	Current Year: 72	Planned Next Year: 72
Total number of clients (carry over plus new):	Current Year: 347	Planned Next Year: 347

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Staff to client ratio (Active and maintenance per Full time care manager):      Current Year: 1:60      Planned Next Year: 1:60

**Information and Assistance**

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/29/2025
Total of Federal Dollars	\$523,712.00	Total of State Dollars	

Geographic area to be served

Region 1-A

**Specify the planned goals and activities that will be undertaken to provide the service.**

**Goal 1:** Update and maintain Information & Assistance (I&A) Resource Database to be able to provide accurate and updated information to all identified populations in collaboration with United Way of Southeast Michigan and other partners.

**Activities:**

- 1.1. Complete the identification and removal of resources in database that are no longer valid.
2. Continue to update valid resources in the database.
3. Identify gaps in available resources.
4. Collaborate with community organizations to identify resources to fill gaps.
5. Add identified community resources to the database.
6. Maintain the database according to AIRS standards.
7. Ensure that services for diverse populations are maintained in the database.
8. Translate materials to other languages, utilize translators and Telecommunication Device for the Deaf (TDD) language line, where needed.
9. Upgrade Service Point.
10. Participate in United Way of Southeastern Michigan Community Information Exchange/Close the Loop Initiative.

**Expected Outcome:** Greater community access to resources that are accurate and up to date.

**Goal 2:** Enhance the skills of Information & Assistance Specialists. Activities:

- 1.1. Participate in ongoing training to enhance current skills and develop new skills to serve all identified populations.
2. Participate in required ACLS Bureau Person-Centered Thinking training.
3. Participate in on-going ABCs of Information & Referral training to meet AIRS standards for recertification.
4. Participate in on-going Medicaid/Medicare Assistance Program (MMAP) training for 100% of staff to be certified as counselors.
5. Participate in LGBTQ+ sensitivity training.
6. Collaborate with other departments to ensure effective and efficient screening processes for MI Choice Medicaid Waiver, Project Choice, MMAP, MI Health Link, Meals on Wheels and other programs.
7. Support Outreach program efforts by attending events and completing on site intake and referral assistance services.

**Expected Outcome:** I & A Specialists will respond to all callers in a person-centered manner and provide appropriate information, intake and referrals to all callers.

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**Goal 3:** Collaborate with Community Wellness Service Center, Community Development Corporations and other partners to expand Information and Assistance, education and Options Counselors to increase accessibility, streamline services, navigate the environment and identify isolated seniors for wellness checks.

**Activities:**

- 1.1. Utilize Aging Disability Resource Centers (ADRC), community service navigators and community partners to coordinate community services at Community Wellness Service Centers and throughout the community.
2. Develop tools to track outcomes of community I & A and Options Counseling.
3. Provide I & A and Options Counseling training that meets AASA and AIRS standards.
4. Provide I & A and Options Counseling at Community Wellness Service Center agencies to all populations.
5. Collaborate with Community Wellness Service Center partners to evaluate tracking data and determine next steps.

**Expected Outcome:** Increase access to Long-Term Care Support and Services and other community resources.

**Options Counseling**

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/29/2025
Total of Federal Dollars	\$40,000.00	Total of State Dollars	

Geographic area to be served

Region 1-A

**Specify the planned goals and activities that will be undertaken to provide the service.**

**Goal 1:** Further expand Options Counseling services for older adults and caregivers to enhance their quality of life.

**Activities:**

- 1.1. Further define options counseling services in Region 1-A.
2. Provide options counseling and follow up with consumers for at least 90 days (about 3 months).
3. Further expand options counseling services to connect participants to their optimal living settings and other community resources.
4. Further integrate options counseling into Information and Assistance Call Center , Caregiver Support services, and other key services.
5. Expand capacity building through new procedures and processes.
6. Further enhance and expand options counseling trainings.
7. Build options counseling resources and a printed and web-based resource guide in Service Point or another software program.
8. Coordinate options counseling with Community Wellness Service Centers .
9. Develop a strategy to promote options counseling through social media and other methods.
10. Strengthen relationships and referrals to Long Term Care Supports and Services including Program of All Inclusive Care for the Elderly (PACE), Skilled Nursing Homes, Adult Home Help, Assisted Living, Foster

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Care, and Homes for the Aged.

**Expected Outcome:** Expand, enhance and integrate options counseling into the service delivery system within Region 1-A.

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**Direct Service Request**

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

**Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.**

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency's administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**



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**Regional Direct Service Request**

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

**Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.**

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**
- (B) Such services are directly related to the Area Agency's administrative functions.**
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.**

**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**

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**Approved MYP Program Development Objectives**

**Area Agency on Aging Goal**

**A. GOAL 1: Strengthen public and private partnerships to leverage additional funding for high-priority programs and services.**

Objectives

1. Increase monetary and in-kind resources for home repair services for older adults in DAAA's service area .  
Timeline: 10/01/2022 to 09/30/2025

Progress

DAAA had discussions with Habitat of Humanity in order to partner with the entity for home repair projects for non-waiver participants. Currently, DAAA is in the process of recruiting and credentialing contractors into DAAA home repair provider network to address the increased/expanded need for this service. DAAA created a priorities list of seniors/projects that best can utilize the funds earmarked for home repair. DAAA has continued to expand partnership with Cass Community Social Services to develop and enhance home repair strategies & protocols. Representatives from the agency also met with Genesis HOPE Community Development Corporation regarding expanding home repair services on the east side of Detroit. The I & A Call Center looks forward to partnering with the City of Detroit's Housing Resource Helpline that was launched as a key referral source. DAAA also is planning an Age Friendly Communities Forum through the work of the Inclusive Healthcare Taskforce to assess what cities are doing to address housing and home repair services in order to develop recommendations for action. During the fiscal year, the agency updated Emergency Gap-Filling program protocols since the majority of request are home-repair related.

2. Increase public and private resources for transportation services to expand and enhance service delivery.  
Timeline: 10/01/2022 to 09/30/2025

Progress

DAAA continued to work and develop Uber and Lyft partnerships to expand transportation services . The agency also continued to provide information & resources to educate seniors on various transportation options. In partnership with the Quality & Compliance department, DAAA has developed and refined transportation quality and passenger safety through a robust annual transportation field audit and passenger safety inspection program for our transportation providers. Currently, Mobility Manager serves on Detroit Department of Transportation's (DDOT's) Local Advisory Council and Specialized Services Committee to stay informed of transportation issues, challenges, and best practices. Have reached out to Transportation software firm to develop a transportation broker software option. The aim is to improve and streamline services/operation, and to develop scheduling software to improve on time provider performance. DAAA Co-sponsored Regional Transportation Forum on DEI in collaboration with the National Aging and Disability Resource Center.

3. Expand revenues for other programs and services through cost-sharing, increased program income, private pay, and in-kind resources.  
Timeline: 10/01/2022 to 09/30/2025

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Progress

The agency was funded by Michigan Health Endowment Fund for Inclusive Health Care Partners-in-Action at \$300,000 for a 2-year period. They are working with the Communications and Volunteer Services department on the Grocery Shopping Program funded through the United Health Care. DAAA has also secured a \$100,000 grant to partner with Henry Ford Health System on the Caregiver Intensity Index Assessment Pilot Project over a 2-year period and also secured a \$16,000 grant through the Michigan Public Health Institute (MPHI) to develop a culturally appropriate Alzheimer's Disease Assessment for African American caregivers. Received \$407,000 grant for development of the Caregiver Resource Center. In addition, the agency received a \$150,000 Opioid grant to support Get Connected Training. The Finance team is in the process of developing policies and procedures for cost-sharing including a sliding fee scale and private pay options. DAAA will need to develop mechanisms for private pay and cost sharing for client's who are ineligible for regular home delivered meal services. DAAA developed a business plan strategy to promote evidence-based program with reimbursement and has also expanded MI HealthLink into Oakland and Macomb as AAAs transition to DSIP model.

**B. GOAL 2: Expand Access to Information, Services and Benefits to address Basic Needs and Other Community Resources.**

Objectives

1. Objective 2.1: Continue to build a new infrastructure for the Information & Assistance Call Center.  
Timeline: 10/01/2022 to 09/30/2025

Progress

DAAA continues to pursue AIRS Accreditation. The agency has contracted with a Community Resource Specialists to update the Community Resource Database in WellSky and is working with Mon Ami to transition its client tracking system from WellSky to Mon Ami. The I & A Call Center is also researching alternative databases and participating in discussions to streamline intake processes via migration to COMPASS. DAAA is also working with United Way of Southeastern Michigan on providing older Detroiters with access to food pantries through the Community Information Exchange/Close the Loop Initiative. Staff members are on the Steering Committee as well as the User Experience Workgroup. The department is working with Planning & Program Development and United Way 211 to fast track the upgrading of its Community Resource database and exploring strategies to develop a searchable database via WellSky and/or a mobile application.

2. Objective 2.2: Increase Financial Literacy and Access to Benefits and Services (Strategic Goal #1 - Objective 1.B).  
Timeline: 10/01/2022 to 09/30/2025

Progress

MMAP continues to educate Medicare beneficiaries about Medicare Savings Program and provide Extra Help with Medicare cost savings. MMAP continues to educate Medicare beneficiaries and their caregivers about accessing their health care benefits as well as Fraud and Abuse. A Senior Money Smart Expo was planned and Quarterly Webinars were implemented in order to reach older adults and benefit counselors. The Senior Money Smart Expo was held on April 17, 2024 at 10am – 2pm in person, in collaboration with SRC, AARP Michigan and other partners. A Volunteer Recruitment event is planned in the Robert Queller Conference

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room to secure additional MMAP Counselors. The MMAP Volunteer Recognition event is being planned in collaboration with the MMAP, Inc. Date August 9, 2024. MMAP is looking to add at least three new MMAP partner sites to help reach more Medicare beneficiaries.

**C. GOAL 3: Improve and Expand Community Health, Wellness and Nutrition Services**

Objectives

1. Objective 1: Continue to expand and enhance Telehealth, Mobile Health and Community-based Health and Wellness Services

Timeline: 10/01/2022 to 09/30/2025

Progress

Community Health Promotion continues to work with Senior Telehealth Connect and holds slots open for referrals to the Diabetes Self-Management Training (DSMT) classes. Community Health Promotion continues to work with vendors that are capable of providing Medical Nutrition Therapy (MNT) meals. DAAA developed strategies for rebuilding Enhanced Fitness and other evidence-based programs through a hybrid approach. In addition, DAAA continues to develop strategies to support Silver Cafe Innovations through ARPA funding. Continued to offer Telehealth services to 73 patients with 34 using remote patient monitoring. Credentialed through Molina, Priority Health, HAP and Blue Cross Blue Shield of Michigan. DAAA provided In-Home Vaccinations for 197 patients served with flu and CV-19 vaccinations. HDM program has piloted a “chilled meal” style of delivery. It provides a fresher, more colorful meal, which provides flexibility for the client when they want to consume it. The plan is to convert the whole HDM program over to “chilled” meals to improve the quality of home-delivered meals. DAAA will continue to look for meal vendors capable of providing Halal, Kosher, and medically tailored meals as well as to look for vendors that can provide clients with a mechanism for participating in a grocery delivery service. The agency will also continue to re-open and build out nutrition services in partnership with congregate and community-based organizations through Food First, Silver Cafe Food Trucks, and other programming. Implementing the use of software like Mon Ami and Blooming Health will allow the modernization of congregate meal sites.

**D. GOAL 4: Create a Caregiver Resource Center that Supports Informal and Formal Caregivers.**

Objectives

1. Objective 4.1: Work with public and private partners to establish a caregiver education, training support center in Region 1-A.

Timeline: 10/01/2022 to 09/30/2025

Progress

The Caregiver Support Services (CSS) Team continues to participate on the Alzheimer’s Association’s African-American Advisory Council, providing updates of any new CSS trainings and events, as well as providing connections to other community organizations. CSS continues to support and participate with the Grandparents Raising Grandchildren Committee. The partnership with Lori’s Hands has been initiated, however at this time there is a waitlist. Partnerships have been formed with Wayne State University/Functional Aging & Mindfulness for Seniors, and Henry Ford Health (Caregiver Intensity Index). New partners have been added to the Caregiver Provider Workgroup/Heathier Black Elders and Team Suzy. Expanded partnerships have been initiated, including outreach with local churches, providing presentations and caregiver resources.

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Creating Confident Caregivers will not be continued; however, it will be replaced with Dementia Caregiving Series, Universal Dementia Caregivers and more recently adding Dementia Friends training. TRUALTA, online portal, provides practical advice to care for loved ones and how to manage aging at home. CSS has partnered with the Nutrition Department in successfully connecting caregivers with the BENTO Food First Program. CSS is looking to expand the program by finding alternative platforms for the delivery of culturally appropriate restaurant style meals by vendors such as Uber Eats or Doordash. Caregivers can receive a respite grant up to \$2,500 for those that have a documented Dementia diagnosis. In addition, Caregivers have also benefited with a Respite grant of \$1,000, from Universal Dementia Caregivers. A preliminary Resource Guide has been drafted. A CSS Brochure has been developed with 2,000 for a first printing. CSS is promoted on DAAA social media platforms, Urban Aging News, DAAA website and other forms of media communication. The CSS Team is also working with Planning & Program Development as well as Communications on support group expansion, a marketing campaign and volunteer-based services.

2. Objective 4.2 Make CEU training available for Paid Caregivers, Direct Care Workers, and Community Health Workers to Increase their Capacity to Provide Care within Families, within Home Settings and the Community.

Timeline: 10/01/2022 to 09/30/2025

Progress

DAAA continues to partner with Wayne State University Center for Social Work and Research to gather information/data on Caregiver needs. Received \$407,000 grant from Michigan Health and Human Services to further establish a Caregiver Resource Center in Region 1-A. DAAA continues to provide multi-faceted caregiver services to support expansion of Caregiver Resource Center. DAAA continues to partner with Senior Regional Collaborative to make CEUs available for caregivers. Partnering with 36 CarePartners to ensure availability of supportive services to Caregivers. CSS has updated the Caregiver brochure and other marketing materials to be distributed at several caregiver events such as Caregiver Pamper Day held on May 16, 2024. The agency is working with a Volunteer Coordinator on a volunteer-based respite care to develop a Respite Care Fund for caregivers who need relief from caregiving.

**E. GOAL 5: Reduce Isolation, Loneliness and Depression Among At-Risk Older Adults.**

Objectives

1. Objective 5.1: Increase socialization of at-risk older adults through volunteer-based strategies.

Timeline: 10/01/2022 to 09/30/2025

Progress

DAAA continued efforts to mitigate social isolation through friendly reassurance services. DAAA continued working with United Way of Southeast Michigan and other partners on development of the Community Information Exchange to close the loop and reduce social isolation. DAAA Support Coordinators continue to expand their outreach to care management clients facing social isolation. Planning is working with Volunteer Coordination to further develop and roll out volunteer-based strategies starting with caregiver support groups, volunteer-based respite care program, and the continued provision of friendly telephone reassurance.

2. Objective 5.2: Partner with Behavioral Health and other Community Partners to expand access to mental health and substance abuse prevention services.

Timeline: 10/01/2022 to 09/30/2025

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Progress

To reduce social isolation for seniors 55+ living with HIV, DAAA established the Food and Friendship Connections Program with a grant from MDHHS to provide meals, peer support and community engagement for older adults living with HIV in the DAAA service area. The grant period ended, however, DAAA continues to support this group with meals and monthly gatherings. DAAA is also collaborating with CNS Healthcare to make two-day and half day Suicide Prevention Training available to DAAA Team members interfacing with older adults and caregivers. The agency is presenting a USAgging Webinar on Social Isolation to share best practices with its peer support coordination efforts. DAAA received a \$150,000 grant in order to make the opioid substance abuse prevention training available to older adults and service providers. The agency continued to identify community partners to implement counseling services in the DAAA service area. This includes exploring strategies to expand Telehealth to include counseling services and referrals for treatment.

**F. GOAL 6: Improve the Accessibility of Services to Region 1A's Communities and People of Color, Immigrants and LGBTQ+ Individuals**

Objectives

1. Objective 6.1: Ensure that AAA staff and subcontractors are trained in diversity, equity, and inclusion.  
Timeline: 10/01/2022 to 09/30/2025

Progress

The goal of DAAA's DEI is to build an inclusive workforce, promote a fair and just work environment, eliminate all discriminatory practices, strive toward anti-racism, anti-sexism, anti-ageism, and genderism. DAAA has contracted with the Center of Inter-Cultural Excellence at Tiffin University to spearhead this DEI work. This work included the assessment of DAAA staff, a review of the results of the assessment, selection of team members to become certified trainers, and the provision of DEI training in Region 1-A. The DEI Assessment Presentation by The Center for Intercultural Excellence (CIE) at Tiffin University was held on November 15, 2023. After the presentation an Intercultural Aptitude Assessment (IAA) was distributed to individuals. The IAA allows for the assessment of how well one may deal with people from different cultures. This is a tool that can help build awareness on how to interact with those who differ from one another. This training is in addition to Relias Learning Center modules. Through the contract with Tiffin University DAAA has been able to certify 6 staff members to be certified DEI Trainers to allow for DAAA to provide DEI training throughout the service area to the provider network and staff. During the fiscal year, DAAA staff facilitated the translation of information through the use of translators and headsets, translation of materials in collaboration with partners and ongoing cultural competency training.

2. Objective 6.2: Ensure that programming and outreach is culturally sensitive and without unconscious bias.  
Timeline: 10/01/2022 to 09/30/2025

Progress

Training on DEI includes implicit bias, cultural competency, roots and components of structural racism, microaggressions, and other identified trainings is planned. Staff are required to complete Cultural Competency training in the Relias Learning Center throughout the fiscal year. In addition, DAAA staff took part in an Intercultural Aptitude Assessment (IAA) provided by the Center of Inter-Cultural Excellence at Tiffin University. This work by Tiffin University also included the training of 6 internal staff to become DEI Trainer Certified. Allowing DAAA to ensure that staff members are trained and prepared to address culturally specific needs of the participants in our service area,

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3. Objective 6.3: Ensure that programming and outreach is culturally sensitive and welcoming to all.  
Timeline: 10/01/2022 to 09/30/2025

Progress

The goal of the DEI Team is to relay and cascade DEI information to our internal staff, Board of Directors, Advisory Council, providers, and participants, assuring cultural competency of staff, translation of materials for marketing, and targeted outreach. This training has directed team members to partner with service provider agencies to translate materials into other languages (Chinese, Arabic and Spanish), utilize the Zoom language channel and conduct outreach through social media and culturally targeted community newspapers. The agency has begun looking into software platforms to be used for translation of materials into other languages. These strategies support DEI's efforts across community stakeholders and consumers.

4. Objective 6.4: Ensure that culturally and linguistically appropriate outreach is directed to non-English speaking persons and that providers are trained to adapt to diverse cultural needs.  
Timeline: 10/01/2022 to 09/30/2025

Progress

In FY 2023, DAAA incorporated training and other strategies to support meeting the needs of the Non-English speaking population in the DAAA service area. These strategies included translation of presentations into other languages, translation of materials, and reaching under-served communities in a cultural appropriate manner. DAAA shared DEI information at service provider meetings. DAAA partnered with Association of Chinese Americans (ACA), Arab American Chaldean Council (ACC), and La Sed Senior Center to translate materials into Arabic, Spanish, and Chinese. DAAA will be reaching out to these providers to provide translation services during public events. Continue to explore methods to support DEI needs in-person after the Public Health Emergency (PHE) ended. In addition, DAAA is scanning possible options for software that will allow for the translation of materials into other languages. Other promotional materials are being developed into other languages through the DAAA Communications Department.

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<b>2025 Program Development Objectives</b>
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**Area Agency on Aging Goal**

**A.**

State Goal Match:

Narrative

Objectives

1.

Timeline:                      to

Activities

Expected Outcome



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Supplemental Documents

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**SUPPLEMENTAL DOCUMENT A**

**Board of Directors Membership**

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	0	18	0	0	0	1	6	25
Age 60 and Over	0	13	0	0	0	0	3	16
Identifies as Female	0	12	0	0	0	0	3	15
Identifies as Male	0	8	0	0	0	1	3	12
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	0
Persons with Disabilities	0	0	0	0	0	0	0	0
Persons who Served in the US Military	0	0	0	0	0	0	0	0

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Board Member Name	Geographic Area	Affiliation	Membership Status
Amy O'Leary	Detroit	SEMCOG	Appointed
Alice G. Thompson	Detroit	CEO, Black Family Development	Appointed
Bryan Ecton	Maccomb Twp.	Delphi	Appointed
Beverlyn Hilton	Detroit	Wayne County Treasurer Office	Appointed
Charlene Turner Johnson	City of Highland Park	City of Highland Park Representative	Community Representative
Elaine Williams	Detroit	DTE Energy Metro Detroit Com. Involvement	Appointed
Fay Martin Keys DL, MSW	Detroit	Wayne State University-School of Social Work	Appointed
Henry Conerway Jr.	Detroit	Retired	Appointed
Kenneth Poynter	Harper Woods	Harper Woods Representative	Community Representative
Louis Green	Detroit	UAW Retiree	Appointed
Mark Wollenweber	Burtchville	Grosse Pointes Representative	Community Representative
Michelle Robinson	Dearborn Heights	Agape Financial & Consulting	Appointed
Navid Sayed	Bloomfield	Captial Home Health Care Inc.	Appointed
Rev. Oscar W. King III	Dearborn	Pastor	Appointed
Reginald Hartsfield	Detroit	Retired	Appointed
Stacia Little	Detroit	Retired	Appointed
Sherry McRill	Grosse Pointe	Retired	Appointed
Sylvester Hester	Detroit	LM Manufacturing LLC.	Appointed
Suzanne Berschback	Grosse Pointe	Corewell. Grosse Pointes Representative	Community Representative
Terra DeFoe	Detroit	City of Detroit	Appointed
Tiffany Gunter	Detroit	SMART	Appointed
Tomara Nolen	Detroit	DTE	Appointed

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Tom Cervenak	Hamtramck	Hamtramck Representative	Community Representative
W. Anthony Jenkins	Detroit	Lawyer	Appointed
Wayne W. Bradley Sr.	Detroit	Detroit Community Health Connection Inc.	Appointed

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**SUPPLEMENTAL DOCUMENT B**  
**Advisory Board Membership**

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	0	14	0	1	0	0	5	20
Age 60 and Over	0	13	0	1	0	0	5	19
Identifies as Female	0	0	0	0	0	0	0	0
Identifies as Male	0	0	0	0	0	0	0	0
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	0
Persons with Disabilities	0	0	0	0	0	0	0	0
Persons who Served in the US Military	0	0	0	0	0	0	0	0

Board Member Name	Geographic Area	Affiliation
Ann Kraemer	Grosse Pointe	General Public - Retired 60+
Alberta Trimble	Detroit	60+ Retired
Beverlyn Hilton	Detroit	Wayne County Treasurer's Office
Charles Reese	Detroit	60+ Community Volunteer
Debra Lichtenberg	Grosse Pointe	General Public
Democale Randle	Detroit	Representative - Healthcare Provider

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Deloris Cortez	Detroit	Homeless Action Network of Detroit
Elmer Duff	Detroit	60+ Retired - Veteran
Katie Wheatly	Detroit	60+ Representative - Social Service Provider
Katy Graham	Detroit	Retired Attorney
Martha G. Scott	Detroit, Hamtramck, HP	60+ Wayne County Commissioner - Elected
Nancy Courtney	Harper Woods	60+ Retired
Patricia Simpson	Detroit	60+ Retired
Phyllis Edwards	Detroit	60+ Bridging Communities Inc.
Sandra Booker	Detroit	60+ Representative of Older Persons
Sharon Bell	Detroit	60+ Community Activist
Timzetta Dickson	Detroit	Service Coordinator - Senior Housing
Rose Marie Cutler	Detroit	60+ Nutrition Service Provider
Victor Arbulu	Hamtramck	60+ Retired-Greater Detroit Agency for Blind
Virginia Skrzyniarz	Detroit	60+ Representative - Social Service Provider
Yvonne White	Detroit	60+ Retired

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**SUPPLEMENTAL DOCUMENT D**

**Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly**

The above identified Area on Aging Agency (hereinafter referred to as the GRANTEE), under contract with the Bureau of Aging, Community Living, and Supports (ACLS) affirms that its contractor(s) at NSIP- Only Sites or Nutrition Programs have secured other sources of funding, such as public funds (e.g., millage, city, county) and private funds (e.g., contributions, fundraising, foundation grants) for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

These meals are administered by the contractor(s) as NSIP-Only Sites or Nutrition Programs (using non-AAA OAA and state funds), and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

The GRANTEE attests that each NSIP-Only Site(s) or Nutrition Program(s) meets the below requirements:

- A signed contract or Memorandum of Agreement in place detailing the nutrition requirements for the meals
- The mechanism for distributing NSIP-only funds, e.g., per meal rate, percentage of total
- Written plan for assessment of site based on Title IIIC requirements

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products and will provide separate accounting for receipt of these funds.) meets

Name of NSIP Only Site and/or Nutrition Program	Estimated Number of Meals to be Produced with NSIP Funding for Fiscal
Tabernacle Missionary Baptist Church	4,405.00
Association of Chinese Americans	3,315.00
TRIO	89,151.00

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**SUPPLEMENTAL DOCUMENT F**  
**Request to Transfer Funds**

<b>1</b>	The Area Agency on Aging requests approval to transfer funds <b>from Title III-B Supportive Services</b> to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below.	Amount of Transfer  0
<b>2</b>	The Area Agency on Aging requests approval to transfer funds <b>from Title III-C1 Congregate Nutrition Services</b> to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below.	Amount of Transfer  622,248
<p>The transfer of \$622,248 from Title III-C1 to Title III-B will be utilized to provide services through Community Wellness Service Centers, including Community Service Navigator (Regional Definition), Transportation, and Disease Prevention/Health Promotion.</p> <p>There will also be an administrative transfer of \$68,052 from Title III C-2 to Title III C-1 to enable the Congregate Meals program to be maintained at the FY 2023 level.</p> <p>A total of \$847,470 is allocated from State Alternative Care, State Respite Care, Merit Awards and State In-Home Services to support the Home Delivered Meals program by providing meals to eligible participants as a form of respite care.</p>		
<b>3</b>	The Area Agency on Aging requests approval to transfer funds <b>from Title III-C1 Congregate Nutrition</b> to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below.	Amount of Transfer  0



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<b>Planned Service Array</b>
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	Access	In-Home	Community
<b>Provided by Area Agency</b>	<ul style="list-style-type: none"> <li>• Care Management</li> <li>• Information and Assistance</li> <li>• Options Counseling</li> </ul>		<ul style="list-style-type: none"> <li>• Disease Prevention/Health Promotion</li> <li>• Long-term Care</li> <li>• Ombudsman/Advocacy</li> <li>• Caregiver Education, Support and Training</li> </ul>
<b>Contracted by Area Agency</b>	<ul style="list-style-type: none"> <li>• Case Coordination and Support</li> <li>• Outreach</li> <li>• Transportation</li> </ul>	<ul style="list-style-type: none"> <li>• Chore</li> <li>• Homemaking</li> <li>• Home Delivered Meals</li> <li>• Personal Care</li> <li>• Respite Care</li> <li>• Friendly Reassurance</li> </ul>	<ul style="list-style-type: none"> <li>• Adult Day Services</li> <li>• Disease Prevention/Health Promotion</li> <li>• Home Repair</li> <li>• Legal Assistance</li> <li>• Caregiver Education, Support and Training</li> </ul>

\* Not PSA-wide

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<b>Planned Service Array Narrative</b>
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The Detroit Area Agency on Aging's award-winning Dying Before Their Time Study (DBTT), updated in 2020, found that older adults in the DAAA service area face mortality at a rate 2 to 2.5 times higher than older adults living in the remainder of the State of Michigan. These increased mortality rates stem from poor access to care, chronic illnesses within the senior population, and an increased number of ER and hospital visits. These factors contribute to older adults in our service area being some of the most at-risk seniors in the State of Michigan.

The health challenges experienced by older adults in this community led the DAAA to deploy a strategy of funding programs and services that would best address seniors Social Determinants of Health since these factors account for 70-80% of an individual's wellness. With this strategy DAAA aims to provide services and outreach to those who are medically underserved and in the greatest social and economic need. By offering services that address these individuals' Social Determinants of Health we can promote healthy aging and a healthy lifestyle for seniors within the DAAA service area.

In addition, DAAA conducted a Community Needs Assessment that gave community stakeholders, providers, and seniors the opportunity to identify service gaps and areas of need for their respective communities. Through the findings of the Community Needs Assessment as well as through public forums and meetings with the DAAA Long Range Planning Committee and Advisory Council, the DAAA decided to focus on social isolation, strategies to address housing, transportation, and home repair services as key priorities.

**FY 2025 AREA PLAN GRANT BUDGET**

Rev. 5/1/24

Agency: Detroit Area Agency on Aging

Budget Period: 10/01/24 to 09/30/25

PSA: 1A

Date: 05/03/24

Rev. No.: 0 Page 1 of 3

**SERVICES SUMMARY**

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	1,490,820		1,490,820
2. Fed. Title III-C1 (Congregate)		594,247	594,247
3. State Congregate Nutrition		19,066	19,066
4. Federal Title III-C2 (HDM)		704,184	704,184
5. State Home Delivered Meals		946,037	946,037
8. Fed. Title III-D (Prev. Health)	65,788		65,788
9. Federal Title III-E (NFCSP)	422,803		422,803
10. Federal Title VII-A	24,140		24,140
10. Federal Title VII-EAP	12,958		12,958
11. State Access	56,910		56,910
12. State In-Home	1,505,386		1,505,386
13. State Alternative Care	222,525		222,525
14. State Care Management	719,734		719,734
15. St. ANS	88,745		88,745
16. St. Nursing Home Ombs (NHO)	52,855		52,855
17. Local Match			
a. Cash	522,836	504,721	1,027,557
b. In-Kind	577,430	81,000	658,430
18. State Respite Care (Escheat)	74,204		74,204
19. MATF	238,016		238,016
19. St. CG Support	29,367		29,367
20. TCM/Medicaid & MSO	20,691		20,691
21. NSIP		530,964	530,964
22. Program Income	144,875	50,000	194,875
<b>TOTAL:</b>	<b>6,270,083</b>	<b>3,430,219</b>	<b>9,700,302</b>

**ADMINISTRATION**

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	364,205	115,550	479,755
State Administration	63,253		63,253
MATF Administration	23,540	-	23,540
St. CG Support Administration	2,904	-	2,904
Other Admin			-
<b>Total AIP Admin:</b>	<b>453,902</b>	<b>115,550</b>	<b>569,452</b>

**Expenditures**

	FTEs	
1. Salaries/Wages	7.58	546,874
2. Fringe Benefits		160,293
3. Office Operations		(137,715)
<b>Total:</b>		<b>569,452</b>

**Cash Match Detail**

Source	Amount	In-Kind Match Detail	Amount
<b>Total:</b>	<b>115,550</b>	<b>Total:</b>	<b>-</b>

This budget represents necessary costs for implementation of the Area Plan.  
Adequate documentation and records will be maintained to support required program expenditures.

FY 2025 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Detroit Area Agency on Aging  
 PSA: 1A

Budget Period: 10/01/24  
 Date: 05/03/24

to 09/30/25  
 Rev. No.: 0

Rev. 5/1/24  
 page 2 of 3

Rating Standards For AAA's

SERVICE CATEGORY	Title III-B	Title III-D	Title III-E	Title VII/EAP	Title VII A OMB	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. ANS	St. Respite (Escheat)	MATF	St. CG Supp	LCM Medicaid	Program	Cash	In-Kind	TOTAL
															MSO Fund	Income	Match	Match	
<b>Access Services</b>																			
Care Management									719,734							1,000		80,000	800,734
Case Coordination/Support	300																		30
Disaster Advocacy & Outreach Program																			-
Information & Assistance	170,699		14,518			56,910					58,187						223,398	26,000	549,714
Outreach	28,100		54,242								30,558					1,500		10,330	124,730
Transportation													14,232	29,361		6,850	6,401	10,500	67,353
Options Counseling	33,000		7,000																40,000
Care Transition Coordination and Support																			-
<b>In-Home</b>																			
Chore	24,315															15,000	45,685	22,000	107,000
Home Care Assistance																			-
Home Injury Control																			-
Homemaking	43,872						489,095	31,038								20,750	100,889	49,500	735,144
Home Health Aide	100																		10
Medication Management	300																		30
Personal Care	43,872						489,095	31,038								20,750	100,889	49,500	735,144
Assistive Device & Technology																			-
Respite Care							527,196	160,449				74,204	93,006			4,350	17,615	120,500	997,321
Friendly Reassurance	50,000																		50,000
<b>Community Services</b>																			
Adult Day Services													130,778			2,100	8,548	20,700	162,126
Disease Prevention/Health Promotion	114,683	65,788	45,069													37,500	4,660	56,000	323,700
Health Screening																			-
Assistance to Hearing Impaired & Deaf Community	200																		20
Home Repair	100																		10
Legal Assistance	65,000		20,249																110,800
LTC Ombudsman	49,342				24,140					52,855						800	14,751	10,000	161,028
Senior Center Operations	100																		10
Senior Center Staffing	100																		10
Vision Services	30,000																		30,000
Programs for Prevention of Elder Abuse, Neglect, Exploitation					12,958											375		2,900	16,233
Counseling Services			50,000																50,000
Caregiver Supplement Services																			-
Kinship Support Services	4,373		95,627													400		5,500	105,900
Caregiver Education	200		135,898													3,500		60,000	199,598
Caregiver Training																			-
Caregiver Support Groups																			-
Program Development	173,714																		173,714
<b>Region Specific</b>																			
a. Comm Serv Navigator	624,300															30,000		40,000	694,300
b. Emergency Gap Filling	33,950																		33,950
c. Social Determinants of Health Coord	200		200																400
d.																			-
e.																			-
f.																			-
8. MATF Adm													23,540						23,540
9. St CG Sup Adm														2,904					2,904
<b>SUPPORT SERVICE TOTAL</b>	<b>1,490,820</b>	<b>65,788</b>	<b>422,803</b>	<b>12,958</b>	<b>24,140</b>	<b>56,910</b>	<b>1,505,386</b>	<b>222,525</b>	<b>719,734</b>	<b>52,855</b>	<b>88,745</b>	<b>74,204</b>	<b>261,556</b>	<b>32,271</b>	<b>20,691</b>	<b>144,875</b>	<b>522,836</b>	<b>577,430</b>	<b>96,528</b>

**FY 2025 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL**

Rev. 5/1/24

Agency: Detroit Area Agency on Aging Budget Period: 10/01/24 to 9/30/25  
 PSA: 1A Date: 05/03/24 Rev. Number 0

page 3 of 3

**FY 2025 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL**

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	<b>Nutrition Services</b>										
C-3	Congregate Meals	594,247		19,066		171,191			-	81,000	865,504
B-5	Home Delivered Meals		704,184		946,037	359,773		50,000	504,721		2,564,715
C-4	Nutrition Counseling										-
C-5	Nutrition Education										-
B-12	Carry-out Meal (COM)										-
	GAP Filling with nutrition										-
	AAA RD/Nutritionist*										-
	<b>Nutrition Services Total</b>	<b>594,247</b>	<b>704,184</b>	<b>19,066</b>	<b>946,037</b>	<b>530,964</b>	<b>-</b>	<b>50,000</b>	<b>504,721</b>	<b>81,000</b>	<b>3,430,219</b>

\*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

**FY 2025 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL**

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	<b>LTC Ombudsman Ser</b>									
C-11	LTC Ombudsman	49,342	24,140	-	52,855	20,691	-	-	14,000	161,028
C-15	Elder Abuse Prevention	-	-	12,958	-	-	375	-	2,900	16,233
	Region Specific	-	-	-	-	-	-	-	-	-
	<b>LTC Ombudsman Ser Total</b>	<b>49,342</b>	<b>24,140</b>	<b>12,958</b>	<b>52,855</b>	<b>20,691</b>	<b>375</b>	<b>-</b>	<b>16,900</b>	<b>177,261</b>

**FY 2025 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL**

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore									-
B-4	Homemaking									-
B-2	Home Care Assistance									-
B-6	Home Health Aide									-
B-10	Meal Preparation/HDM			160,449	66,819	527,196	93,006			847,470
B-8	Personal Care									-
	<b>Respite Service Total</b>	<b>-</b>	<b>-</b>	<b>160,449</b>	<b>66,819</b>	<b>527,196</b>	<b>93,006</b>	<b>-</b>	<b>-</b>	<b>847,470</b>

**FY 2025 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL**

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	<b>Kinship Ser. Amounts Only</b>									
C-18	Caregiver Sup. Services	-					-		-	-
C-19	Kinship Support Services	4,373	95,627				400	-	5,500	105,900
C-21	Caregiver Education	-					-	-	-	-
C-22	Caregiver Training	-					-	-	-	-
C-23	Caregiver Support Groups	-					-	-	-	-
	<b>Kinship Services Total</b>	<b>4,373</b>	<b>95,627</b>				<b>400</b>	<b>-</b>	<b>5,500</b>	<b>105,900</b>

Planned Services Summary Page for FY 2025			PSA: 1A		
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
<b>ACCESS SERVICES</b>					
Care Management	\$ 800,734	8.23%	x	x	x
Case Coordination & Support	\$ 300	0.00%	x	x	
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 549,712	5.65%	x	x	x
Outreach	\$ 124,730	1.28%	x	x	
Transportation	\$ 67,350	0.69%	x	x	
Option Counseling	\$ 40,000	0.41%	x	x	x
Care Transition Coordination and Support	\$ -	0.00%			
<b>IN-HOME SERVICES</b>					
Chore	\$ 107,000	1.10%	x	x	
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ -	0.00%			
Homemaking	\$ 735,144	7.56%	x	x	
Home Delivered Meals	\$ 2,564,715	26.37%	x	x	
Home Health Aide	\$ 100	0.00%	x	x	
Medication Management	\$ 300	0.00%	x	x	
Personal Care	\$ 735,144	7.56%	x	x	
Personal Emergency Response System	\$ -	0.00%			
Respite Care	\$ 997,320	10.25%	x	x	
Friendly Reassurance	\$ 50,000	0.51%	x	x	
<b>COMMUNITY SERVICES</b>					
Adult Day Services	\$ 162,126	1.67%	x	x	
Congregate Meals	\$ 865,504	8.90%	x	x	
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 323,700	3.33%	x	x	x
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf Community	\$ 200	0.00%	x	x	
Home Repair	\$ 100	0.00%	x	x	
Legal Assistance	\$ 110,800	1.14%	x	x	
Long Term Care Ombudsman/Advocacy	\$ 161,028	1.66%	x	x	x
Senior Center Operations	\$ 100	0.00%	x	x	
Senior Center Staffing	\$ 100	0.00%	x	x	
Vision Services	\$ 30,000	0.31%	x	x	
Programs for Prevention of Elder Abuse, Neglect, &	\$ 16,233	0.17%	x	x	
Counseling Services	\$ 50,000	0.51%	x	x	
Carry-Out Meal (COM)	\$ -	0.00%			
Caregiver Supplemental Services	\$ -	0.00%			
Kinship Support Services	\$ 105,900	1.09%	x	x	
Caregiver Education	\$ 199,598	2.05%	x	x	x
Caregiver Training	\$ -	0.00%			
Caregiver Support Groups	\$ -	0.00%			
AAA RD/Nutritionist	\$ -	0.00%			
<b>PROGRAM DEVELOPMENT</b>	\$ 173,714	1.79%			x
<b>REGION-SPECIFIC</b>					
a. Comm Serv Navigator	\$ 694,300	7.14%	x	x	
b. Emergency Gap Filling	\$ 33,950	0.35%	x	x	x
c. Social Determinants of Health Coord	\$ 400	0.00%	x	x	
d.	\$ -	0.00%			
e.	\$ -	0.00%			
f.	\$ -	0.00%			
<b>SUBTOTAL SERVICES</b>					
	\$ 9,700,302				
<b>MATF &amp; ST CG ADMINISTRATION</b>					
	\$ 26,444	0.27%			
<b>TOTAL PERCENT</b>		100.00%	0.00%	0.00%	0.00%
<b>TOTAL FUNDING</b>		\$ 9,726,746			

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.



# CITY OF GROSSE POINTE WOODS

## MEMORANDUM

**Date:** July 9, 2024

**To:** Mayor and City Council

**From:** Frank Schulte, City Administrator

**Subject:** 2024 Engineering Hourly Rate Increase

RECEIVED

JUL 12 2024

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

In accordance with their contract, the city's consulting engineering firm Anderson, Eckstein & Westrick, Inc is asking for a 5% increase to their hourly rates for the employee classifications outlined in Exhibit "A" of their attached 2024-2026 Engineering Hourly Rates letter for the 2024 FY. This increase does not apply to the top two position classifications of Principal Engineer/Surveyor/Architect and Senior Project Engineer/Surveyor/Architect, which automatically increases due to their standard billing practices.

If approved, the 5% increase will not affect any of the proposed 2024 projects budgeted amounts as they already include adjustments for CPI.

I recommend approving Anderson, Eckstein, & Westrick, Inc. requested 5% hourly increase for the employee classifications outlined in AEW's 2024-2026 Hourly Rates letter Exhibit "A" in an amount not to exceed \$20,000. Funds are available in account #101-441-818.000 (\$10,000), #101-265-818.000 (\$5,000) and #592-537-818.000 (5,000).

### Attachments

#### Fund Certification:

I hereby certify that unencumbered funds are available for the above rate increase, and that the account numbers have been verified.

Handwritten signature of Steve Sedell in black ink.

Treasurer/Comptroller Signature

APPROVED FOR COUNCIL CONSIDERATION:

Handwritten signature of Frank Schulte in blue ink.

City Administrator Signature



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

June 21, 2024

Frank Schulte, City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza Drive  
Grosse Pointe Woods, Michigan 48236

**Reference: 2024-2026 Engineering Hourly Rates**

Dear Mr. Schulte:

We appreciate the opportunities the City of Grosse Pointe Woods has afforded us to provide consulting engineering services. Anderson, Eckstein and Westrick, Inc. (AEW) has enjoyed the privilege of growing with the community, as an integral part of your team!

In accordance with our contract, our hourly fees are subject to be adjusted annually to reflect inflation, typically based upon the United States Department of Labor Detroit Metropolitan Area Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI). The last rate increase that was approved by the City was for three years at the following rates 2021(5%), 2022(2.8%) and 2023(2.8%), which equals a total increase over that period of time of 11.0%. Since then the CPI has increased 19.8%, a difference of 8.8%.

At this time, we are requesting the City consider an hourly rate increase of 5.0% for the fiscal year 2024, except for the top two classifications which have been increased to conform to our standard billing practices (proposed rates attached, Exhibit "A"). Please recall from prior correspondence that the rate increase in 2021 was the first since 2005. Therefore, our hourly rates have increased 11.0% while the CPI has increased 45.6% over the same period of time.

In order to avoid measurable increases in the future, it is anticipated our hourly rates will be adjusted slightly above CPI in the upcoming years. Please note, budget amounts for the proposed 2024 projects include adjustments for CPI and, therefore, are not subject to change if this request is approved.

We request your approval of the proposed hourly rate modifications. We sincerely appreciate the opportunity to work with the City of Grosse Pointe Woods and are very grateful for your consideration. If you have any questions or would like further information, please advise.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Lockwood', is written over a blue line.

Scott Lockwood, PE

Enclosure: Exhibit "A"- Proposed Hourly Rates

M:\0160\0160-0000\Contracts\2024-2026 Hourly Charge Rate Adjustment.docx

51301 Schoenherr Road, Shelby Township, MI 48315  
"Engineering Strong Communities"



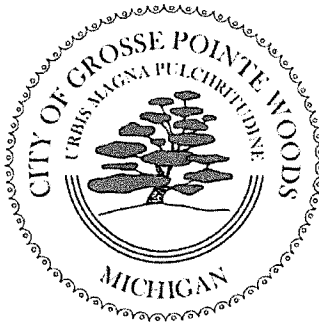


**EXHIBIT "A"**

**CITY OF GROSSE POINTE WOODS  
HOURLY CHARGE RATES**

<b><u>EMPLOYEE CLASSIFICATION</u></b>	<b><u>CURRENT (2023)</u></b>	<b><u>2024</u></b>
PRINCIPAL ENGINEER / SURVEYOR / ARCHITECT	114.30	137.20
SENIOR PROJECT ENGINEER / SURVEYOR / ARCHITECT	114.30	131.40
LICENSED ENGINEER / SURVEYOR / ARCHITECT	114.30	120.00
GRADUATE ENGINEER / SURVEYOR / ARCHITECT	92.70	97.30
TEAM LEADER	92.70	97.30
ENGINEERING AIDE III	77.70	81.60
ENGINEERING AIDE II	68.80	72.20
ENGINEERING AIDE I	62.10	65.20
ENGINEERING AIDE TRAINEE	44.90	47.10
SECRETARIAL (Special Projects)	36.70	38.50
SURVEY FIELD (3 PERSON CREW)	188.10	197.50
SURVEY FIELD (2 PERSON CREW)	156.50	164.30
CONFINED SPACE ENTRY CREW	205.90	216.20
DATA COLLECTOR (SURVEY CREW)	25.00	na
COMPUTER SYSTEM	12.70	na
GPS SURVEY EQUIPMENT	63.80	na
EFFECTIVE JULY 1 OF INDICATED YEAR		

M:\0160\0160-0000\Contracts\2024 Hourly Charge Rate Table 5 percent.docx



ALL INVOICES  
MUST BE BILLED AND MAILED TO:  
ACCOUNTS PAYABLE



**CITY OF GROSSE POINTE WOODS**  
20025 MACK PLAZA DRIVE  
GROSSE POINTE WOODS, MI 48236  
Phone: 313-343-2440 Fax: 343-343-2785

**PURCHASE ORDER**

Issue Date: 07/02/2024

PO Number: **24-48400**

**THIS NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, PACKING SLIPS AND PACKAGES**

Payment Terms: Net 30 Days

Tax Exempt #: 38-6007179

Buyer Name

Buyer Phone/Email

**TO:**  
ANDERSON ECKSTEIN  
AND WESTRICK INC 51301 SCHOENHERR RD  
SHELBY TWP, MI 48315

**SHIP TO:**  
DEPARTMENT OF PUBLIC WORKS  
1200 PARKWAY DRIVE  
GROSSE POINTE WOODS, MI 48236  
CONTACT PHONE: (313) 343-2460

QTY	Unit	Description	Unit Price	Amount	Account Number
1.00	SERVICE	FY 2024-25 GENERAL ENGINEERING	10,000.00	10,000.00	101-441-818.000
1.00	SERVICE	FY 2024-25 GENERAL ENGINEERING	5,000.00	5,000.00	101-265-818.000
1.00	SERVICE	FY 2024-25 GENERAL ENGINEERING	5,000.00	5,000.00	592-537-818.000

Total: \$20,000.00

**DEPARTMENT CERTIFICATION**

I hereby certify that the above items are necessary for the proper operation of this Department/Divison.

*James Kowaluk*

DEPARTMENT HEAD SIGNATURE

**FUND CERTIFICATION:**

I hereby certify that unencumbered funds are available for the above purchase.

*Shawn M. Murphy*

TREASURER/COMPTROLLER SIGNATURE

**NOTE TO VENDORS**

**IN ACCEPTING THIS ORDER THE VENDOR IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS AS STATED HEREIN AND ON THE REVERSE SIDE OF THIS ORDER.**

**APPROVED:**

*Frank Schulte*

CITY ADMINISTRATOR SIGNATURE

**CITY OF GROSSE POINTE WOODS**  
**INFORMATION TECHNOLOGY**  
**MEMORANDUM**

DATE: July 12, 2024  
TO: Frank Schulte, City Administrator  
CC: Steven Schmidt, City Treasurer/Comptroller  
FROM: Gary Capps, Information Technology Manager  
SUBJECT: Network Switch Replacements

The current group of six network switches is up for replacement. The replacement of these systems is necessary to ensure smooth operation of the City departments.

Attached is the quote #NZKZ169 from the company CDWG using contract Michigan Master Computing-MiDEAL (071B6600110). Funds are included in the 2024-2025 budget to replace these six network switches. I respectfully request Council's approval to purchase the switches from **CDW Government – 75 Remittance Drive Chicago, IL 60675** in an amount not to exceed \$28,004.82 from the following account:


101228977.000	Cisco 9200L 48 port switch for City Hall Upper	\$4,951.24
101228977.000	Cisco 9200L 48 port switch for City Hall Lower	\$4,951.24
101228977.000	Cisco 9200L 48 port switch for Public Safety	\$4,951.24
101228977.000	Cisco 9200L 24 port switch for Municipal Court	\$2,868.47
101228977.000	Cisco 9200L 24 port switch for Detective Bureau	\$2,868.47
101228977.000	Cisco 9200L 24 port switch for Community Center	\$2,868.47
101228977.000	Cisco Digital Network Architecture Licenses 24 port	\$2,015.55
101228977.000	Cisco Digital Network Architecture Licenses 48 port	\$2,530.14

I hereby certify that unencumbered funds are available for the above purchase, and that the account number has been verified.



Treasurer/Comptroller Signature

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



City Administrator Signature



Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

# QUOTE CONFIRMATION

JOE WITTMANN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NZKZ169	7/12/2024	NZKZ169	2697328	\$28,004.82

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Cisco Catalyst 9200L - Network Essentials - switch - 24 ports - rack-mounta</u> Mfg. Part#: C9200L-24P-4X-E UNSPSC: 43222612 Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	3	5397783	\$2,868.47	\$8,605.41
<u>Cisco Digital Network Architecture Essentials - Term License (3 years) - 24</u> Mfg. Part#: C9200L-DNA-E-24-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	3	5380357	\$671.85	\$2,015.55
<u>Cisco Catalyst 9200L - Network Essentials - Switch - 48 Ports - Managed</u> Mfg. Part#: C9200L-48P-4X-E UNSPSC: 43222612 Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	3	5365446	\$4,951.24	\$14,853.72
<u>Cisco Digital Network Architecture Essentials - Term License (3 years) - 48</u> Mfg. Part#: C9200L-DNA-E-48-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	3	5365451	\$843.38	\$2,530.14

**SUBTOTAL**      \$28,004.82

<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$28,004.82</b>

**PURCHASER BILLING INFO**

**Billing Address:**  
 CITY OF GROSSE POINTE WOODS  
 20025 MACK PLAZA DR  
 GROSSE POINTE WOODS, MI 48236-2343  
**Phone:** (313) 343-2525  
**Payment Terms:** Net 30 Days-Govt State/Local

**DELIVER TO**

**Shipping Address:**  
 CITY OF GROSSE POINTE WOODS  
 20025 MACK PLAZA DR  
 GROSSE POINTE WOODS, MI 48236-2343  
**Phone:** (313) 343-2525  
**Shipping Method:** DROP SHIP-GROUND

**Please remit payments to:**

CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515



**Sales Contact Info**

**Haris Imamovic** | 800.808.4239 | [haris.imamovic@cdwg.com](mailto:haris.imamovic@cdwg.com)

**LEASE OPTIONS**

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$28,004.82	\$809.34/Month	\$28,004.82	\$923.88/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

**Need Help?**



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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ANDERSON, ECKSTEIN & WESTRICK, INC.  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

June 12, 2024  
 Project No: 0160-0464-0  
 Invoice No: 151155

Project 0160-0464-0 ROSLYN RD WATERMAIN & RESURF(MACK/MARTER)  
 PURCHASE ORDER #23-47805 - \$480,000.00  
 FOR: CONSTRUCTION ADMIN. & CONSTRUCTION OBSERVATION  
Professional Services from May 06, 2024 to June 02, 2024

**Professional Personnel**

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	.20	114.30	22.86
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	23.20	114.30	2,651.76
GRADUATE ENG/SUR/ARC	1.00	92.70	92.70
ENGINEERING AIDE III	4.50	77.70	349.65
ENGINEERING AIDE I	2.70	62.10	167.67
MEETINGS			
GRADUATE ENG/SUR/ARC	5.00	92.70	463.50
CONSTRUCTION OBSERVATION			
TEAM LEADER	8.00	92.70	741.60
ENGINEERING AIDE III	152.20	77.70	11,825.94
ENGINEERING AIDE II	54.00	68.80	3,715.20
ENGINEERING AIDE I	2.50	62.10	155.25
Totals	253.30		20,186.13
<b>Total Labor</b>			<b>20,186.13</b>

Billing Limits	Current	Prior	To-Date
Total Billings	20,186.13	221,888.52	242,074.65
Limit			480,000.00
Remaining			237,925.35
		<b>Total this Invoice</b>	<b>\$20,186.13</b>

PO 47805  
 # 203-451-977.803 \$5,046.55  
 # 592-537-977.310 \$15,139.58  
 ok - O.K.  
 SS - 7/2/24  
 FS - 7-2-24

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
 www.aewinc.com p(586)726-1234

**INVOICE**

June 12, 2024  
 Project No: 0160-0465-0  
 Invoice No: 151156

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0465-0 LAKE FRONT PARK SPLASH PAD  
 PURCHASE ORDER #23-47806 - \$25,500.00  
 FOR: RESEARCH, OVERSIGHT & EGLE PERMITS  
Professional Services from May 06, 2024 to June 02, 2024

**Professional Personnel**

	Hours	Rate	Amount
<b>PRINTS</b>			
ENGINEERING AIDE II	.30	68.80	20.64
ENGINEERING AIDE TRAINEE	.30	44.90	13.47
<b>GENERAL</b>			
LICENSED ENG/SUR/ARC	6.30	114.30	720.09
Totals	6.90		754.20
<b>Total Labor</b>			<b>754.20</b>

Billing Limits	Current	Prior	To-Date
Total Billings	754.20	7,513.29	8,267.49
Limit			25,500.00
Remaining			17,232.51
<b>Total this Invoice</b>			<b>\$754.20</b>

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

PO 47806  
 # 401-902-977-104  
 ok - J.K.  
 FS - 7-2-24  
 SS 7/8/24





**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

June 12, 2024  
 Project No: 0160-0466-0  
 Invoice No: 151157

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0466-0 2023 MISC. CONCRETE REPAIR PROGRAM  
 PURCHASE ORDER #23-47810 - \$50,000.00  
 FOR: DESIGN, CONSTRUCTION ADMIN., & CONSTRUCTION OBSERVATION

**Professional Services from May 06, 2024 to June 02, 2024**

**Fee**

Construction Cost	250,000.00		
Fee Percentage	7.75		
Total Fee	19,375.00		
Percent Complete	100.00	Total Earned	19,375.00
		Previous Fee Billing	19,375.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>

**Professional Personnel**

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL	.50	36.70	18.35
CONTRACT ADMINISTRATION			
TEAM LEADER	2.00	92.70	185.40
GENERAL			
GRADUATE ENG/SUR/ARC	1.50	92.70	139.05
Totals	4.00		342.80
<b>Total Labor</b>			<b>342.80</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	342.80	22,248.87	22,591.67
Limit			50,000.00
Remaining			27,408.33

**Total this Invoice \$342.80**

P047810  
 # 202-451-974.201 \$ 85.70  
 # 203-451-974.201 \$ 58.28  
 # 585-571-978.300 \$ 113.12  
 # 592-537-975.401 \$ 85.70

ok- JX F-S- 7-2-24

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

55 718124



ANDERSON, ECKSTEIN & WESTRICK, INC.  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

June 12, 2024  
 Project No: 0160-0472-0  
 Invoice No: 151158

Project 0160-0472-0 2023-2024 GENERAL ENGINEERING  
 PURCHASE ORDER #23-47692 - \$41,000.00

Professional Services from May 06, 2024 to June 02, 2024

Phase 01 GENERAL

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	13,822.89	13,822.89
Limit			15,000.00
Remaining			1,177.11

Total this Phase

Phase 02 GIS MAINTENANCE / WATER & SEWER

Professional Personnel

	Hours	Rate	Amount
GIS UPDATES			
GRADUATE ENG/SUR/ARC	3.00	92.70	278.10
ENGINEERING AIDE III	13.30	77.70	1,033.41
Totals	16.30		1,311.51
<b>Total Labor</b>			<b>1,311.51</b>

Billing Limits	Current	Prior	To-Date
Total Billings	1,311.51	12,306.13	13,617.64
Limit			26,000.00
Remaining			12,382.36

Total this Phase \$1,311.51

Total this Invoice \$1,311.51

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

PO 47692  
 # 592-537-977.000  
 ok - JX  
 FJ - 7-2-201  
 SS 7/8/24



ANDERSON, ECKSTEIN & WESTRICK, INC.  
 CIVIL ENGINEERS SURVEYORS ARCHITECTS  
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315  
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**INVOICE**

June 12, 2024  
 Project No: 0160-0473-0  
 Invoice No: 151159

CITY OF GROSSE POINTE WOODS  
 ACCOUNTS PAYABLE  
 20025 MACK AVENUE  
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0473-0 TORREY ROAD PUMP STATION GENERATOR

PURCHASE ORDER #23-48021 - \$200,000.00

FOR: CONTRACT ADMIN.

Professional Services from May 06, 2024 to June 02, 2024

**Professional Personnel**

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	2.50	114.30	285.75	
GRADUATE ENG/SUR/ARC	6.00	92.70	556.20	
Totals	8.50		841.95	
<b>Total Labor</b>				<b>841.95</b>
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	841.95	103,005.05	103,847.00	
Limit			200,000.00	
Remaining			96,153.00	
		<b>Total this Invoice</b>		<b>\$841.95</b>

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

PO 48021  
 # 592-542-818.000

ok J.K.

FJ. 7-2-24

SS 7/8/24



**ANDERSON, ECKSTEIN & WESTRICK, INC.**

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

July 8, 2024

Steven Schmidt, Controller  
City of Grosse Pointe Woods  
20025 Mack Avenue  
Grosse Pointe Woods, Michigan 48236-2397

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

**Reference: Pay Estimate 06 - Fiscal Year End**  
Roslyn Rd Water Main & Resurfacing Project  
City of Grosse Pointe Woods  
AEW Project No. 0160-0464

Dear Mr. Schmidt:

Enclosed please find Construction Pay Estimate No. 6 for the above referenced project. For work performed through Fiscal Year End June 30, 2024 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$473,318.24** to Pamar Enterprises, Inc., 31604 Pamar Ct, New Haven, MI 48048

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:  
*Ross T. Wilberding*  
205B23CEC80242B...

Ross T. Wilberding, PE  
Project Manager

cc: Frank Schulte, City Administrator  
Jim Kowalski, Director of Public Services  
Jeanne Duffy, Grosse Pointe Woods  
Susan Como, Assistant City Administrator  
Matt Biscorner, Pamar Enterprises, Inc.  
Scott Lockwood, AEW, Inc.  
Paul Antolin, Grosse Pointe Woods

*PO 47945*  
*# 203-451-977.804 \$ 118,329.56*  
*# 592-537-977.300 \$ 354,988.68*  
*ok - ML*

*SS 7/11/24*

*FS 7-11-24*



## Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/8/2024 6:53 AM

FieldManager 5.3c

**Contract: .0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)**

<b>Estimate No.</b> 6	<b>Estimate Date</b> 6/30/2024	<b>Entered By</b> Michelle Ankawi	<b>Estimate Type</b> Semi-Monthly	<b>Managing Office</b> Anderson, Eckstein and Westrick, Inc.
<b>All Contract Work Completed</b>		<b>Construction Started Date</b> 8/18/2023	<b>Prime Contractor</b> Pamar Enterprises, Inc. 31604 Pamar Court New Haven MI 48048	
<b>Comments</b> Current Contract Amount: \$2,524,727.75 % Completed: 83%				

### Item Usage Summary

**Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)**  
**Category: 0000,**

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Subgrade Undercutting, Modified	Cyd	2057021	0070	0070	00	000	9.170	55.00	\$504.35
Dr Structure Cover, Adj, Case 1	Ea	4030005	0140	0140	00	000	14.000	800.00	\$11,200.00
_ Combined Manhole Cover, GPW	Ea	4037050	0170	0170	00	000	1.000	600.00	\$600.00
_ External Structure Wrap, 18 inch	Ea	4037050	0180	0180	00	000	10.000	550.00	\$5,500.00
Pavt, Cleaning	LS	5010001	0195	0195	00	000	1.000	500.00	\$500.00
HMA Surface, Rem	Syd	5010005	0200	0200	00	000	879.700	3.50	\$3,078.95
HMA, 4EML	Ton	5012025	0210	0210	00	000	269.900	119.45	\$32,239.56
HMA, 5EML	Ton	5012037	0215	0215	00	000	1,079.350	123.85	\$133,677.50
_ Cold Milling Pavt	Syd	5017011	0220	0220	00	000	2,373.610	3.75	\$8,901.04
_ Cold Milling Pavt, Modified	Syd	5017011	0225	0225	00	000	5,290.970	4.17	\$22,063.34
_ Geosynthetic Paving Fabric	Syd	5017011	0230	0230	00	000	8,850.000	4.17	\$36,904.50
_ HMA, 4EML, Wedge Cse	Ton	5017031	0235	0235	00	000	225.290	190.00	\$42,805.10
_ Driveway, Nonreinf Conc, 8 inch, Modifie d	Syd	8017011	0250	0250	00	000	15.000	68.00	\$1,020.00
_ Traffic Control, Minor Street	LS	8127051	0300	0300	00	000	0.250	48,000.00	\$12,000.00
Sodding	Syd	8160055	0310	0310	00	000	2,885.410	5.00	\$14,427.05
Topsoil Surface, Furn, 3 inch	Syd	8160061	0315	0315	00	000	2,885.410	6.00	\$17,312.46
_ Staking First Row of Sod	Ft	8167001	0325	0325	00	000	4,624.000	2.00	\$9,248.00
_ Rubbish Pickup	LS	8507051	0435	0435	00	000	1.000	100.00	\$100.00
<b>Subtotal for Category 0000:</b>									<b>\$352,081.85</b>
<b>Subtotal for Project 0160-0464:</b>									<b>\$352,081.85</b>
<b>Total Estimated Item Payment:</b>									<b>\$352,081.85</b>



## Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

7/8/2024 6:53 AM  
FieldManager 5.3c

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
<b>Total Liquidated Damages:</b>				<b>\$0</b>

### Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)	0006	\$352,081.85	\$0.00	\$352,081.85
<b>Voucher Total:</b>				<b>\$352,081.85</b>

### Summary

Current Voucher Total:	\$352,081.85	Earnings to date:	\$2,083,762.06
-Current Retainage:	(\$121,236.39)	- Retainage to date:	\$5,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
<b>Total Estimated Payment:</b>	<b>\$473,318.24</b>	<b>Net Earnings to date:</b>	<b>\$2,078,762.06</b>
		- Payments to date:	\$1,605,443.82
		<b>Net Earnings this period:</b>	<b>\$473,318.24</b>

### Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<div style="border: 1px solid black; padding: 2px; display: inline-block; margin-bottom: 5px;">DocuSigned by: Ross T. Wilberding</div> <hr style="border: 0.5px solid black;"/> Ross T. Wilberding	07/08/2024 (Date)
--	----------------------



## Construction Pay Estimate Amount Balance Report

Estimate: 6

7/8/2024 6:53 AM

FieldManager 5.3c

Anderson, Eckstein and Westrick, Inc.

**Contract: .0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)**

**Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)**

**Category: 0000,**

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1077060	2,500.000	Dir		2,475.000	2,475.000	99%	1.00000	\$2,475.00
0010	Mobilization, Max \$55,000	1100001	1.000	LS		1.000	1.000	100%	55,000.00000	\$55,000.00
0015	Tree, Rem, 19 inch to 36 inch	2020002	2.000	Ea		10.000	10.000	500%	2,200.00000	\$22,000.00
0020	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea		1.000	1.000	100%	3,500.00000	\$3,500.00
0025	Tree, Rem, 6 inch to 18 inch	2020004	34.000	Ea		29.000	29.000	85%	350.00000	\$10,150.00
0030	Dr Structure, Abandon	2030010	1.000	Ea		0.000			350.00000	
0035	Dr Structure, Rem	2030011	24.000	Ea		0.000			650.00000	
0040	Sewer, Rem, Less than 24 inch	2030015	508.000	Fl		78.000	78.000	15%	15.00000	\$1,170.00
0045	Curb and Gutter, Rem	2040020	4,200.000	Fl		4,112.800	4,112.800	98%	10.00000	\$41,128.00
0050	Pavt, Rem	2040050	350.000	Syd		444.700	444.700	127%	18.00000	\$8,004.60
0055	Sidewalk, Rem	2040055	665.000	Syd		806.890	806.890	121%	16.00000	\$12,910.24
0060	Exploratory Investigation, Vertical	2040080	350.000	Fl		0.000			65.00000	
0065	_ Driveway, Rem	2047011	1,120.000	Syd		799.760	799.760	71%	17.00000	\$13,595.92
0070	_ Subgrade Undercutting, Modified	2057021	250.000	Cyd	9.170	9.170	9.170	4%	55.00000	\$504.35
0075	_ Subgrade Undercutting, Special	2057021	125.000	Cyd		0.000			55.00000	
0080	Ero Con, Inlet Protection, Fabric Drop	2080020	24.000	Ea		26.000	26.000	108%	65.00000	\$1,690.00
0085	Aggregate Base	3020001	250.000	Ton		0.000			50.00000	
0090	Aggregate Base, 6 inch	3020016	1,550.000	Syd		1,491.240	1,491.240	96%	13.00000	\$19,386.12
0095	Aggregate Base, 11 inch	3020028	600.000	Syd		134.500	134.500	22%	20.00000	\$2,690.00
0100	Aggregate Base, Conditioning	3020050	100.000	Syd		0.000			2.00000	
0105	Maintenance Gravel	3060020	600.000	Ton		0.000			10.00000	
0110	_ Trenching, Modified	3077002	42.000	Sta		40.690	40.690	97%	500.00000	\$20,345.00
0115	Sewer, Cl IV, 12 inch, Tr Det B	4020987	550.000	Fl		78.000	78.000	14%	182.00000	\$14,196.00
0120	_ Post-TV Sewer Laterals	4027050	1.000	Ea		68.000	68.000	6800%	195.00000	\$13,260.00
0125	_ Pre-TV Sewer Laterals	4027050	65.000	Ea		9.000	9.000	14%	195.00000	\$1,755.00
0130	_ Sanitary Lead Repair	4027050	7.000	Ea		4.000	4.000	57%	750.00000	\$3,000.00
0135	_ Sewer Bulkhead, 10 inch	4027050	1.000	Ea		0.000			250.00000	
0140	Dr Structure Cover, Adj, Case 1	4030005	12.000	Ea	14.000	40.000	40.000	333%	800.00000	\$32,000.00
0145	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			750.00000	

Contract: .0160-0464

Estimate: 6

Page 1 of 4



## Construction Pay Estimate Amount Balance Report

Estimate: 6

7/8/2024 6:53 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

**Project:** 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	Dr Structure, 24 inch dia	4030200	12.000	Ea		0.000			3,200.00000	
0155	Dr Structure, 48 inch dia	4030210	12.000	Ea		0.000			4,500.00000	
0160	Dr Structure, Tap, 12 inch	4030312	12.000	Ea		6.000	6.000	50%	550.00000	\$3,300.00
0165	_ Catch Basin Cover, Restricted, GPW	4037050	24.000	Ea		0.000			600.00000	
0170	_ Combined Manhole Cover, GPW	4037050	12.000	Ea	1.000	1.000	1.000	8%	600.00000	\$600.00
0175	_ Dr Structure Trap, 12 inch	4037050	12.000	Ea		0.000			700.00000	
0180	_ External Structure Wrap, 18 inch	4037050	36.000	Ea	10.000	37.000	37.000	103%	550.00000	\$20,350.00
0185	Underdrain, Subgrade, 4 inch	4040071	480.000	Ft		62.000	62.000	13%	18.00000	\$1,116.00
0190	_ Pop-Up Emitter, Storm Drain, Residential	4047050	2.000	Ea		5.000	5.000	250%	350.00000	\$1,750.00
0195	Pavt, Cleaning	5010001	1.000	LS	1.000	1.000	1.000	100%	500.00000	\$500.00
0200	HMA Surface, Rem	5010005	2,000.000	Syd	879.700	966.370	966.370	48%	3.50000	\$3,382.30
0205	Hand Patching	5010025	400.000	Ton		0.000			225.00000	
0210	HMA, 4EML	5012025	25.000	Ton	269.900	269.900	269.900	1080%	119.45000	\$32,239.56
0215	HMA, 5EML	5012037	1,250.000	Ton	1,079.350	1,079.350	1,079.350	86%	123.85000	\$133,677.50
0220	_ Cold Milling Pavt	5017011	3,300.000	Syd	2,373.610	2,373.610	2,373.610	72%	3.75000	\$8,901.04
0225	_ Cold Milling Pavt, Modified	5017011	5,700.000	Syd	5,290.970	5,290.970	5,290.970	93%	4.17000	\$22,063.34
0230	_ Geosynthetic Paving Fabric	5017011	9,000.000	Syd	8,850.000	8,850.000	8,850.000	98%	4.17000	\$36,904.50
0235	_ HMA, 4EML, Wedge Cse	5017031	240.000	Ton	225.290	225.290	225.290	94%	190.00000	\$42,805.10
0240	_ Curb and Gutter, Conc Base Cse	6027021	125.000	Cyd		62.500	62.500	50%	416.00000	\$26,000.00
0245	_ Driveway, Nonreinf Conc, 6 inch, Modified	8017011	1,050.000	Syd		911.740	911.740	87%	57.00000	\$51,969.18
0250	_ Driveway, Nonreinf Conc, 8 inch, Modified	8017011	70.000	Syd	15.000	37.060	37.060	53%	68.00000	\$2,520.08
0255	Driveway Opening, Conc, Det M	8020050	58.000	Ft		39.000	39.000	67%	35.00000	\$1,365.00
0260	_ Curb and Gutter, Conc, Det F2, Modified	8027001	4,200.000	Ft		4,280.000	4,280.000	102%	25.00000	\$107,000.00
0265	Detectable Warning Surface	8030010	80.000	Ft		95.600	95.600	120%	90.00000	\$8,604.00
0270	Curb Ramp Opening, Conc	8030030	96.000	Ft		122.900	122.900	128%	65.00000	\$7,988.50
0275	Sidewalk, Conc, 4 inch	8030044	3,000.000	Sft		6,166.160	6,166.160	206%	6.00000	\$36,996.96
0280	Sidewalk, Conc, 6 inch	8030046	1,500.000	Sft		240.980	240.980	16%	7.00000	\$1,686.86

Contract: 0160-0464

Estimate: 6

Page 2 of 4





## Construction Pay Estimate Amount Balance Report

Estimate: 6

Anderson, Eckstein and Westrick, Inc.

7/8/2024 6:53 AM

FieldManager 5.3c

**Project:** 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0285	Sidewalk, Conc, 8 inch	8030048	50.000	Sft		223.500	223.500	447%	8.00000	\$1,788.00
0290	Curb Ramp, Conc, 4 inch	8032001	850.000	Sft		1,015.550	1,015.550	119%	26.00000	\$26,404.30
0295	_ Curb Ramp, Conc, 8 inch	8037010	560.000	Sft		785.950	785.950	140%	28.00000	\$22,006.60
0300	_ Traffic Control, Minor Street	8127051	1.000	LS	0.250	1.000	1.000	100%	48,000.00000	\$48,000.00
0305	_ Proposed Trees	8157050	37.000	Ea		0.000			500.00000	
0310	Sodding	8160055	3,600.000	Syd	2,885.410	2,885.410	2,885.410	80%	5.00000	\$14,427.05
0315	Topsoil Surface, Furn, 3 inch	8160061	3,600.000	Syd	2,885.410	2,885.410	2,885.410	80%	6.00000	\$17,312.46
0320	Water, Sodding/Seeding	8160090	30.000	Unit		0.000			15.00000	
0325	_ Staking First Row of Sod	8167001	4,000.000	Ft	4,624.000	4,624.000	4,624.000	116%	2.00000	\$9,248.00
0330	Gate Valve, 8 inch	8230062	2.000	Ea		2.000	2.000	100%	5,000.00000	\$10,000.00
0335	Gate Well, Abandon	8230075	1.000	Ea		0.000			150.00000	
0340	Gate Well, Rem	8230076	2.000	Ea		2.000	2.000	100%	200.00000	\$400.00
0345	Hydrant, Rem	8230091	6.000	Ea		6.000	6.000	100%	550.00000	\$3,300.00
0350	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			550.00000	
0355	Water Main, DI, 8 inch, Tr Del G	8230156	1.000	Ft		42.000	42.000	4200%	280.00000	\$11,760.00
0360	Water Serv	8230240	1.000	Ea		0.000			1,500.00000	
0365	Water Serv, Long	8230245	1.000	Ea		0.000			2,800.00000	
0370	Gate Well, 60 inch dia	8230360	2.000	Ea		2.000	2.000	100%	5,000.00000	\$10,000.00
0375	Water Shutoff, Adj, Case 2	8230422	1.000	Ea		0.000			250.00000	
0380	_ Irrigation Pipe	8237001	2,800.000	Ft		345.000	345.000	12%	6.50000	\$2,242.50
0385	_ Water Main, HDPE, DR 11, 8 inch, Pipe Bu rst	8237001	3,020.000	Ft		2,987.600	2,987.600	99%	280.00000	\$836,528.00
0390	_ Fire Hydrant Assembly	8237050	6.000	Ea		6.000	6.000	100%	11,500.00000	\$69,000.00
0395	_ Gate Well Cover, GPW	8237050	2.000	Ea		2.000	2.000	100%	500.00000	\$1,000.00
0400	_ Sprinkler Head	8237050	280.000	Ea		51.000	51.000	18%	95.00000	\$4,845.00
0405	_ Sprinkler Head, Adj	8237050	35.000	Ea		0.000			50.00000	
0410	_ Water Main Connection, 8 inch	8237050	2.000	Ea		2.000	2.000	100%	7,500.00000	\$15,000.00
0415	_ Water Serv, Modified	8237050	142.000	Ea		139.000	139.000	98%	550.00000	\$76,450.00
0420	_ Water Serv, Special	8237050	1.000	Ea		2.000	2.000	200%	8,800.00000	\$17,600.00

Contract: 0160-0464

Estimate: 6

Page 3 of 4



## Construction Pay Estimate Amount Balance Report

Estimate: 6

Anderson, Eckstein and Westrick, Inc.

7/8/2024 6:53 AM

FieldManager 5.3c

**Project:** 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

**Category:** 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0425	_ Temporary Water Service	8237051		1.000 LS		1.000	1.000	100%	55,000.00000	\$55,000.00
0430	_ Audio Visual Record of Construction Area	8507051		1.000 LS		1.000	1.000	100%	870.00000	\$870.00
0435	_ Rubbish Pickup	8507051		1.000 LS	1.000	1.000	1.000	100%	100.00000	\$100.00
<b>Subtotal for Category 0000:</b>										<b>2083762.06</b>
<b>Subtotal for Project 0160-0464:</b>										<b>2083762.06</b>

**Percentage of Contract Completed(curr): 83%**  
 (total earned to date / total of all authorized work)

**Total Amount Earned This Estimate: \$352,081.85**

**Total Amount Earned To Date: \$2,083,762.06**

**KELLER THOMA**  
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 550  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
[www.kellerthoma.com](http://www.kellerthoma.com)

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Attention: Frank Schulte, City Administrator

July 01, 2024  
Client: 000896  
Matter: 000000  
Invoice #: 126177

Page: 1

RE: GENERAL MATTERS

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For Professional Services Rendered through June 30, 2024

DATE	ATTY	DESCRIPTION	HOURS
6/7/2024	GSR	Correspondence to Mr. Schmidt regarding employee matter.	0.25
Total Services			\$43.75

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	0.25	\$175.00	\$43.75

**RECEIVED**  
JUL 11 2024  
CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

**Total Amount Due \$43.75**

**KELLER THOMA**  
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW  
26555 EVERGREEN  
SUITE 550  
SOUTHFIELD, MICHIGAN 48076  
313.965.7610  
FAX 313.965.4480  
[www.kellerthoma.com](http://www.kellerthoma.com)

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236  
**Attention: Frank Schulte, City Administrator**

July 01, 2024  
Client: 000896  
Matter: 000000  
Invoice #: 126177

---

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative to the above matter:

TOTAL \$43.75

SS 7/1/24  
FS 7/10/24  
101-266-810.000

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.  
 27555 Executive Drive, Suite 250  
 Farmington Hills, MI 48331  
 (248) 489-4100 Tax ID# 38-3107356

July 10, 2024

City of Grosse Pointe Woods  
 Attn: Frank Schulte, City Administrator  
 20025 Mack Plaza  
 Grosse Pointe Woods, MI 48236

Invoice # 1081704

**RECEIVED**

JUL 11 2024

CITY OF GROSSE POINTE WOODS  
 CLERK'S DEPARTMENT

In Reference To: General Counsel

Professional Services Rendered Through June 30, 3024

	Hrs/Rate	Amount
<u>City Council</u>		
6/3/2024 DAW Attend regular City Council Meeting and Committee of the Whole meeting	1.00 \$145.00/hr	145.00
6/17/2024 DAW Attend Committee of the Whole and regular Council Meeting	1.10 \$145.00/hr	159.50
SUBTOTAL:	[ 2.10	304.50]
<u>General Administration</u>		
6/3/2024 DAW Receipt/review correspondence from the Information Technology Manager regarding email accessibility for emails from the National Opioid Settlement Fund for Kroger Company	0.20 \$145.00/hr	29.00
DAW Receipt/review correspondence from Clerk with a Freedom of Information Act request from Ms. Lint	0.80 \$145.00/hr	116.00
DAW Receipt/review correspondence from Attorney Kennedy with further revisions to the proposed Senior millage ballot wording and Interlocal Agreement for	0.90 \$145.00/hr	130.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	Senior Services and cover memo; Review documents; Correspondence in response		
6/3/2024	DAW Receipt/review correspondence from Clerk and from insurance agent regarding certificate of insurance for the splash pad project	0.30 \$145.00/hr	43.50
6/4/2024	DAW Receipt/review correspondence from Attorney Kennedy regarding proposed Interlocal Agreement for Senior Services	0.60 \$145.00/hr	87.00
6/5/2024	DAW Receipt/review correspondence from City Administrator with Director of Parks and Recreation job description and Offer of Employment letter for review; Review documents and edit job description; Correspondence in response	1.10 \$145.00/hr	159.50
	DAW Receipt/review correspondence from City Administrator and Attorneys Valentine and Kennedy (8) regarding proposed ballot language for a senior services millage; Correspondence in response to the City Administrator	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from Treasurer regarding estimated millage levy calculation for proposed senior services millage	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk with a summary of Council action on June 3, 2024	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk (2) regarding resident question concerning pitbulls; Review City Code Sec. 6-94; Correspondence in response	0.70 \$145.00/hr	101.50
	DAW Review of correspondence to City in the Lint v GPW matter regarding needed interrogatory information; Review correspondence to City regarding needed documents; Receipt/review correspondence in response from Clerk; Receipt/review correspondence (2) from City Administrator	0.80 \$145.00/hr	116.00

		<u>Hrs/Rate</u>	<u>Amount</u>
6/5/2024	DAW Receipt/review correspondence from Clerk and Public Safety regarding disclosure of records related to a murder investigation; Research MCL 15.243(1)(b)(i-vii); Correspondence to Public Safety Department	0.50 \$145.00/hr	72.50
6/6/2024	DAW Telephone conference with City Administrator regarding Lint v GPW discovery requests and proposed senior services millage ballot question	0.10 \$145.00/hr	14.50
	DAW Research regarding millage ballot question requirements; Correspondence to attorneys and managers regarding the need to state the duration of the millage	1.00 \$145.00/hr	145.00
	DAW Receipt/review correspondence from Grosse Pointe Farms, Grosse Pointe Woods and Grosse Pointe Park City Manager/Administrator regarding duration of the proposed millage for senior services	0.30 \$145.00/hr	43.50
6/7/2024	DAW Receipt/review of multiple correspondence (8) from City Administrator, City Managers and attorneys regarding the proposed senior services ballot question; Review final version; Correspondence to City Administrator	0.80 \$145.00/hr	116.00
	DAW Receipt of telephone message from Ms. Lawrie (1139 Anita Street) regarding easement maintenance questions; Correspondence to City Administrator; Telephone conference from City Administrator; Telephone call to Ms. Lawrie and left a message with answers to her questions	0.90 \$145.00/hr	130.50
	DAW Receipt/review correspondence from City Administrator to Mayor and City Council with email thread concerning owning a pitbull	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from City Administrator with an assignment letter agreement from GFL to Priority Waste LLC for review; Review GFL 2018 contract terms; Correspondence to City	1.00 \$145.00/hr	145.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	Administrator in response; Receipt/review correspondence from City Administrator to GFL		
6/7/2024	DAW Telephone conference with Ms. Lawrie (1139 Anita Street) to discuss maintenance responsibility for vines in the easement	0.20 \$145.00/hr	29.00
6/10/2024	DAW Telephone conference with City Administrator regarding ballot question for proposed senior services millage	0.10 \$145.00/hr	14.50
	DAW Telephone conference with Ms. Lawrie regarding vines in utility lines	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Harper Woods' City Manager regarding proposed ballot question	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk with the Certificate of Insurance for Rotor Electric Co. of Michigan; Correspondence to Clerk requesting insurance specifications in the contract	0.40 \$145.00/hr	58.00
	DAW Telephone conference with and receipt/review correspondence from Clerk regarding Freedom of Information Act request pertaining to non-public records; Research MCL 780.633; Correspondence to Clerk with responses	0.70 \$145.00/hr	101.50
	DAW Receipt/review of correspondence (3) from Clerk regarding settlement in Brys v Grosse Pointe Woods; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Telephone conference with Clerk regarding Freedom of Information Act request for non-public record	0.10 \$145.00/hr	14.50
6/11/2024	DAW Receipt/review correspondence from City Administrator with draft memo to Council and draft Interlocal Agreement for the proposed senior services millage; Review and edit both documents; Correspondence in response with proposed edits	1.40 \$145.00/hr	203.00



		<u>Hrs/Rate</u>	<u>Amount</u>
6/11/2024	DAW Receipt/review correspondence from Clerk requesting a drive or drop box for a large Freedom of Information Act file for my review; Correspondence in response	0.30 \$145.00/hr	43.50
6/12/2024	DAW Receipt/review correspondence from Clerk regarding whether the Director of Parks & Recreation must take an oath of office; Research City Charter; Correspondence to Clerk in response with City Charter Section 5.6	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from Planner regarding 1705 Bournemouth with approved site plan from St. John Hospital; Review document and send correspondence in response	0.50 \$145.00/hr	72.50
	DAW Telephone conference with Lt. Waszak regarding Freedom of Information Act request; Receipt/review correspondence (2) from Lt. Waszak, including the 98-page homicide investigation report at issue; Review report; Correspondence to Lt. Waszak with additional questions to discern whether Freedom of Information Act exemptions apply	3.20 \$145.00/hr	464.00
	DAW Receipt/review correspondence from Plaintiff's attorney in Lint v GPW, concerning backyard flooding, including three videos	0.40 \$145.00/hr	58.00
6/13/2024	DAW Receipt/review of Opinion and Order from the Wayne County Circuit Court in the Lint v Zoning Board of Appeals matter	0.50 \$145.00/hr	72.50
	DAW Receipt/review of resolution from Grosse Pointe Park regarding senior millage ballot proposal; Modify resolution for use by Grosse Pointe Woods - create two versions of ballot questions; Correspondence to City Administrator with proposed resolutions (2)	1.80 \$145.00/hr	261.00
	DAW Begin research for amending the City Code to make Parks and Recreation a department rather than a division of Public Services; Correspondence to City	0.90 \$145.00/hr	130.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	Manager regarding section 5.12 of the City Charter regarding nepotism		
6/13/2024	DAW Telephone conference with City Administrator regarding ballot question resolution	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk with Summons and Complaint in Selective Insurance Company of America v City of Detroit, et al; Correspondence to Clerk with a recommendation how to handle	0.80 \$145.00/hr	116.00
	DAW Correspondence to each attorney handling outside litigation matters, requesting updates for the semi-annual litigation report; Review most recent outside litigation report; Receipt/review correspondence acknowledgements from Attorney McGraw and Attorney O'Loughlin	0.70 \$145.00/hr	101.50
6/14/2024	DAW Receipt/review correspondence from Clerk with links to the regular Council meeting and Committee of the Whole agendas for 6/17/24 - review agendas and packets	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from Assessor with a spreadsheet which shows pending appeals (needed for the semi-annual litigation update); Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Attorney Landa with litigation update for Dubrulle v GPW, et al; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from City Administrator with an Interlocal Agreement with Wayne County for the Vernier/Mack intersection improvements; Review Agreement; Correspondence to City Administrator	0.80 \$145.00/hr	116.00
6/17/2024	DAW Receipt/review correspondence from City Administrator and from Engineer regarding insurance requirements for the Interlocal Agreement with Wayne	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
County for Mack/Vernier intersection improvements			
6/17/2024	DAW Telephone conference with City Administrator regarding Council meeting agenda item for 6/17 meeting; Further review of Selective Insurance Company of America v GPW, et al and MCL 691.1416 and 691.1417 and notice requirements	0.60 \$145.00/hr	87.00
	DAW Telephone conference with Attorney Miserendino regarding final dissolution issue - left message (again)	0.20 \$145.00/hr	29.00
6/18/2024	DAW Telephone conference with City Administrator and receipt/review correspondence regarding execution of the Intergovernmental Agreement with Wayne County for the Mack/Vernier intersection improvements	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Attorney O'Loughlin with the litigation update for the DRSN cases in the Michigan Tax Tribunal; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Clerk with a summary of Council actions on 6/17/24	0.20 \$145.00/hr	29.00
6/19/2024	DAW Receipt/review correspondence from City Clerk regarding Freedom of Information Act concerning 2012 homicide; Correspondence in response	0.50 \$145.00/hr	72.50
6/21/2024	DAW Receipt/review correspondence from Clerk regarding Freedom of Information Act for 2012 unsolved homicide; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Attorney General regarding People v Levingston and eligibility for setting aside conviction; Correspondence to Attorney Tomlinson	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from City Administrator to GFL regarding transfer of assets to Priority Waste	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
6/24/2024	DAW Correspondence to City Clerk regarding Freedom of Information Act request for 2012 open homicide investigation	0.40 \$145.00/hr	58.00
6/25/2024	DAW Receipt/review correspondence from City Clerk and Public Safety Department with questions regarding a Freedom of Information Act request for records for Samantha Filippelli; Review reports and documents; Correspondence in response	0.80 \$145.00/hr	116.00
	DAW Begin preparation of Outside Litigation Report; Research Michigan Tax Tribunal website for new appeals; Correspondence to City Assessor regarding two new appeals filed on May 30th; Receipt/review correspondence from Assessor; Correspondence in response	0.60 \$145.00/hr	87.00
	DAW Telephone conference with Ms. Lawrie regarding vines on trees and contacting her neighbors; Need further discussion and informed her I would call tomorrow	0.20 \$145.00/hr	29.00
6/26/2024	DAW Receipt/review correspondence from City Administrator with documents from Priority Waste, LLC for review; Review Michigan LARA site to verify corporate filings; Correspondence in response with review and comments	1.10 \$145.00/hr	159.50
	DAW Research City Code for amendments needed to create the Parks and Recreation Department; Complete edits to City Code Chapters 30 and 48	2.90 \$145.00/hr	420.50
	DAW Finalize Outside Litigation Report	0.60 \$145.00/hr	87.00
6/27/2024	DAW Correspondence to City Clerk with Outside Litigation Report	0.30 \$145.00/hr	43.50
	DAW Correspondence to City Administrator with proposed ordinance amendments to create a Parks and Recreation Department	0.40 \$145.00/hr	58.00

		<u>Hrs/Rate</u>	<u>Amount</u>
6/27/2024	DAW Telephone conference with City Administrator regarding Priority Waste; Receipt/review of submittal concerning Priority Waste's judicial record; Correspondence in response	0.20 \$145.00/hr	29.00
6/28/2024	DAW Telephone conference with City Administrator (2) regarding approval of assignment letter; Draft and add language regarding contractual compliance and conditional approval; Correspondence to City Administrator with edited assignment letter	0.70 \$145.00/hr	101.50
	DAW Telephone conference with City Clerk regarding Freedom of Information Act issues and Election Commission issues	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from City Clerk with a proposed sinking fund school millage proposal	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Clerk with Certificate of Insurance for Priority Waste, LLC	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Clerk with a link to the City Council agenda and packet for 7/1/24 meeting; Review documents	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from City Administrator with Priority Waste LLC's Performance Bond and Certificate of Insurance for approval; Review and approve documents	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from City Clerk with the Election Commission agenda and packet or 7/1/24 meeting	0.40 \$145.00/hr	58.00
6/29/2024	DAW Receipt/review correspondence from City Clerk regarding Freedom of Information Act Appeal for denial of information pertaining to an open homicide investigation from 2012; Correspondence in response	0.40 \$145.00/hr	58.00
6/30/2024	DAW Review of documents for response to Freedom of Information Act requests pertaining to 6 addresses: 19980 Wedgewood; 1939 Anita; 1080 Renaud; 1131	1.50 \$145.00/hr	217.50

			<u>Hrs/Rate</u>	<u>Amount</u>
N. Oxford; 1559 Renaud; 594 Heather Lane; 915 Cook Road and 927 N. Renaud				
SUBTOTAL:			[ 43.10	6,249.50]
<u>Litigation</u>				
6/12/2024	MJZ	Lint (2): Receipt/review of Opinion and Order Affirming Zoning Board of Appeals	0.30 \$155.00/hr	46.50
	MJZ	Lint (2): Preparation of Status Report	0.20 \$155.00/hr	31.00
	MJZ	Lint (2): Correspondence to counsel for Co-Defendants in Lint(1) regarding Zoning Board of Appeals appeal outcome	0.10 \$155.00/hr	15.50
6/16/2024	DAW	People v Jordan: Correspondence to Attorney Tomlinson with questions regarding Pretrial on June 19th	0.40 \$145.00/hr	58.00
6/18/2024	DAW	People v Jordan: Telephone conference with Attorney Tomlinson	0.30 \$145.00/hr	43.50
	DAW	People v Jordan: Correspondence to Detective Schroerlucke to discuss Final Pretrial on 6/19/24 @ 9:35 am	0.30 \$145.00/hr	43.50
	DAW	People v Jordan: Review of extensive police report and research City Code to prepare for Final Pretrial on 6/19/24	1.50 \$145.00/hr	217.50
6/19/2024	DAW	People v Jordan: Attend court hearing and final Pretrial; Meet with Detective Schroerlucke; Meet with victim and her mother; Meet with defense counsel Magidson	3.50 \$145.00/hr	507.50
6/20/2024	MJZ	Lint (2): Receipt/review of Plaintiff/Appellant's Claim of Appeal	0.10 \$155.00/hr	15.50

		<u>Hrs/Rate</u>	<u>Amount</u>
6/21/2024	DAW People v Jordan: Receipt/review of correspondence (2) from the Michigan Department of Health & Human Services regarding Forensic Exam information needed; Correspondence in response with some of the requested documents (more needed)	0.70 \$145.00/hr	101.50
6/25/2024	MJZ Preparation of portion of Outside Litigation Report regarding Lint litigation	0.50 \$155.00/hr	77.50
	DAW People v Jordan: Correspondence to Ms. Shaw regarding DHHA Order for a forensic evaluation of Ms. Jordan with documents attached from the Court file	0.50 \$145.00/hr	72.50
6/26/2024	DAW People v Jordan: Telephone conference with DHHS regarding documents submitted concerning this matter for forensic examination	0.80 \$145.00/hr	116.00
6/28/2024	DAW People v Jordan: Receipt/review correspondence from Assistant City Administrator with a lawsuit filed by Ms. Jordan against Judge Metry; Correspondence to DHHS forensic with the new lawsuit; Receipt/review correspondence from City Administrator to Judge Metry	0.50 \$145.00/hr	72.50
SUBTOTAL:		[ 9.70	1,418.50]
<u>Michigan Tax Tribunal</u>			
6/3/2024	SSM Comerica Bank: Analysis regarding new appeal	0.20 \$155.00/hr	31.00
6/24/2024	SSM Comerica Bank: Review on-line docket; Memo regarding same	0.20 \$155.00/hr	31.00
6/27/2024	SSM Comerica Bank: Receipt/review of memo from E. Dunlap regarding Petition; Respond to same; Review Petition	0.30 \$155.00/hr	46.50

	<u>Hrs/Rate</u>	<u>Amount</u>
6/27/2024 SSM Flagstar Bank: Receipt/review of memo from E. Dunlap regarding Petition; Respond to same; Review Petition	0.30 \$155.00/hr	46.50
SUBTOTAL:	[ 1.00	155.00]
For professional services rendered	<u>55.90</u>	<u>\$8,127.50</u>
Additional charges:		
	<u>Qty/Price</u>	
<u>City Council</u>		
6/3/2024 Attorney Mileage - Council Meeting [D. Walling]	73 0.67	48.91
6/17/2024 Attorney Mileage - Council Meeting [D. Walling]	73 0.67	48.91
SUBTOTAL:		[ 97.82]
<u>Litigation</u>		
6/19/2024 Attorney Mileage - Court appearance in People v Jordan [D. Walling]	73 0.67	48.91
SUBTOTAL:		[ 48.91]
Total costs		<u>\$146.73</u>
Total amount of this bill		<u>\$8,274.23</u>
Previous balance		\$6,762.32
6/20/2024 Payment - thank you. Check No. 69827		(\$6,762.32)



	<u>Amount</u>
Balance due	<u>\$8,274.23</u>

---

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	53.70	145.00
Matthew J. Zalewski, Shareholder	1.20	155.00
Stephanie Simon-Morita, Shareholder	1.00	155.00

SS 7/11/24  
101-266-801.000  
FS 7-11-24

# York, Dolan & Tomlinson, P.C.

# INVOICE

22600 Hall Road, Ste. 205  
Clinton Township, MI 48036

Invoice # 202  
Date: 07/02/2024  
Due On: 08/01/2024

City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

## RECEIVED

JUL 11 2024

### 00003-City of Grosse Pointe Woods

### Planning and Zoning

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

Type	Date	Notes	Quantity	Rate	Total
Service	06/17/2024	Rec and Rev (3) emails re: sign ordinance; Reply email	0.30	\$155.00	\$46.50
				<b>Subtotal</b>	<b>\$46.50</b>

### 00008-City of Grosse Pointe Woods

### Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	06/03/2024	P v Robson - Rec and Rev email w/ incident report and request for S/C; Reply email	0.60	\$155.00	\$93.00
Service	06/03/2024	Prepare for Hearing; TC w/ victim	0.90	\$155.00	\$139.50
Service	06/04/2024	P v Taber - Rec and Rev Discovery materials and videos	0.80	\$155.00	\$124.00
Service	06/05/2024	Prepare and attend municipal prosecutions	3.50	\$155.00	\$542.50
Service	06/10/2024	P v Cooper- Rec and Rev (3) emails; Email Dunn; Reply email; TC w/ Mach	0.80	\$155.00	\$124.00
Service	06/10/2024	P v Gillespie - Rec and Rev email w/ Application to Set Aside Conviction; File	0.50	\$155.00	\$77.50
Service	06/10/2024	P v Flood - Rec and Re email w/ incident report and request for S/C; Reply email	0.60	\$155.00	\$93.00
Service	06/12/2024	TC w/ DPS DB	0.20	\$155.00	\$31.00
Service	06/18/2024	TC w/ Walling re: P v Jordan	0.20	\$155.00	\$31.00
Service	06/19/2024	Prepare and attend municipal prosecutions	2.50	\$155.00	\$387.50

Service	06/24/2024	P v Smith - Rec and Rev email w request for S/C; TC w/ DB; Reply email	0.70	\$155.00	\$108.50
Service	06/24/2024	P v Levingstone - Rec and Rev corresp. from AG	0.20	\$155.00	\$31.00
Service	06/24/2024	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	06/24/2024	P v Profit - Rec and Rev Application to Set Aside Conviction w/ Appearance and NOH	0.50	\$155.00	\$77.50
Service	06/24/2024	P v Simpson - Rec and Rev email w/ request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	06/24/2024	P v Cooper - Rec and Rev email from D's atty.; Review file; Reply email	0.30	\$155.00	\$46.50
Service	06/25/2024	P v Cooper - Rec and Rev (3) emails from Dunn; (3) reply email; Email Antolin	0.80	\$155.00	\$124.00
Service	06/26/2024	P v Rashid - Rec and Rev email w/ incident report w/ S/ C request; Reply email	0.50	\$155.00	\$77.50
Service	06/26/2024	P v Cooper - Rec and Rev email from Antolin; Reply email	0.20	\$155.00	\$31.00
Service	06/26/2024	Prepare and attend municipal court prosecutions	2.50	\$155.00	\$387.50
Service	06/28/2024	P v Anderson - Rec and Rev email w/ incident report and request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	06/29/2024	P v Smith - Rec and Rev email w/ appearance and Demand for Discovery; Email DPS	0.50	\$155.00	\$77.50
Service	06/29/2024	P v Mason - Rec and Rev email w/ appearance and Demand for Discovery; Email DPS	0.50	\$155.00	\$77.50
				<b>Subtotal</b>	<b>\$2,867.50</b>

**00049-City of Grosse Pointe Woods**

**General**

Type	Date	Notes	Quantity	Rate	Total
Service	06/12/2024	Rec and Rev response to Dinsmore subpoena	0.40	\$155.00	\$62.00
Service	06/12/2024	Rec and Rev Lint ZBA Opinion and Order	0.50	\$155.00	\$77.50
				<b>Subtotal</b>	<b>\$139.50</b>
				<b>Total</b>	<b>\$3,053.50</b>

10 1-266-801.000 \$139.50  
 101-266-801.100 \$2,867.50  
 101-266-801.200 \$46.50

SS FS-7-9-24

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
202	08/01/2024	\$3,053.50	\$0.00	\$3,053.50
<b>Outstanding Balance</b>				<b>\$3,053.50</b>
<b>Total Amount Outstanding</b>				<b>\$3,053.50</b>

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

## Elise Coyle

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**From:** johnanddebmc@gmail.com  
**Sent:** Wednesday, July 3, 2024 4:14 PM  
**To:** 'Amanda Josefiak'  
**Cc:** Susan Como; Elise Coyle  
**Subject:** RE: Snyder BAC Resignation

**CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:**

Hi Amanda,  
I'm sorry for your resignation but understand. You have been a great asset and friend to the BAC. Will miss you.  
As copy to GPW, please accept this as the formal resignation letter to GPW.  
Deb

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**From:** Amanda Josefiak <amandajosefiak@gmail.com>  
**Sent:** Monday, July 1, 2024 11:59 AM  
**To:** DJMcCarthy <johnanddebmc@gmail.com>  
**Subject:** Snyder BAC Resignation

Hi Deb,

I hope this message finds you well. I am writing to formally resign from my position as a Treasurer and member of the Beautification Commission, effective today.

Due to increased work commitments and my responsibilities at home with Mason, I need to prioritize my family and career at this time. I have valued my time with the committee and am grateful for the opportunity to contribute to our community's beautification efforts.

I will be sure to introduce you via email to Latoya who handles expense reimbursements and the distribution of the financial reports.

Thank you for your understanding and support. It has been a pleasure working with you and the entire group.

Sincerely,  
Amanda Snyder

**ARTICLE III. DEPARTMENTS**

*DIVISION 1. GENERALLY*

**Secs. 2-100—2-126. Reserved.**

*DIVISION 2. DEPARTMENT OF PUBLIC SERVICES*

**Sec. 2-127. Created.**

There is hereby created a department of the city to be known as the department of public services, which shall be in the charge of a director of public services to be appointed and to hold office as provided in this division.

(Code 1975, § 1-7-1)

**Sec. 2-128. Organization.**

The director of public services shall be appointed by the city administrator, receive compensation and carry out the director's responsibilities in the manner provided by the Charter. The director of public services shall recommend to the city administrator the employment of such employees as deemed necessary to efficiently carry out the responsibilities of the department of public services within the limits of the current budget, and shall further recommend to the city administrator the discharge of any of such employees without confirmation by the city council in accordance with the Charter.

(Code 1975, § 1-7-2)

**Sec. 2-129. Jurisdiction and responsibilities.**

- (a) The department of public services shall have jurisdiction over and responsibility for, among other things, but not limited to, the following divisions:
  - (1) Public works division. The public works division of the department of public services shall be headed by the director of public services, or his designated representative, who shall be responsible for the following:
    - a. Construction, maintenance and repair of all present and future physical and tangible properties and assets of the city.
    - b. Water mains and water distribution system.
    - c. Stormwater structures and pumping stations.
    - d. Sanitary sewer system.
    - e. Streets, alleys, sidewalks, curbs, gutters, sewers, drains, buildings, parking meters, municipal parking lots.

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- f. Operation and maintenance of the refuse collection system.
  - g. Operation and maintenance of the rolling stock and mechanical equipment of the city.
  - h. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to public works and any other applicable rules and regulations.
  - i. Control and regulation of the planting of trees, shrubs, flowers.
  - j. Planning, development, maintenance, management and operation of all playgrounds and public medians.
  - k. Maintenance schedules for all trees and lawn areas located on public land.
  - l. Coordinating reforestation and landscape projects.
  - m. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to forestry and any other applicable rule and regulations.

~~(2) Community center division. The community center division shall be headed by the director of public services, or his designated representative, who shall be responsible for the following:~~

- ~~a. Providing cultural, educational, recreational and social activities for residents of the city.~~
- ~~b. All matters relating to the management, maintenance and operation of the community center.~~
- ~~c. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to the community center and any other applicable rules and regulations.~~

~~(3) Parks and recreation division. The parks and recreation division shall be headed by the director of public services, or his designated representative, who shall be responsible for the following:~~

- ~~a. Recreational services for all recreation areas and facilities.~~
- ~~b. All matters relating to the management, maintenance and operation of the municipal parks.~~
- ~~c. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to parks and recreation and any other applicable rules and regulations.~~

- (b) The city administrator may be the director of public services.
- (c) The director of public services may appoint and designate a person to be known as the assistant director of public services, who shall perform such duties as shall be delegated to him by the director of public services.
- (d) The director of public services shall plan, schedule, correlated and supervise all departmental activities and the use of personnel and equipment in connection with the various functions described in subsection (a) of this section.
- (e) The director of public services shall keep such records, documents, files and materials and shall prepare such reports as requested by the city administrator.
- (f) The director of public services may encumber funds and authorize services, labor and materials according to established procedures. The director shall make all purchases through the city purchasing agent as required and shall not obligate the city except through established procedures.
- (g) The director of public services shall perform such other duties as may be prescribed by the city administrator or by provisions of this Code.
- (h) Notwithstanding anything to the contrary contained in this division, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of the city Charter.

(Code 1975, § 1-7-3)

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(Supp. No. 17)

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**Sec. 2-130. Additional rules and regulations.**

The director of public services is hereby given permission to make such reasonable rules and regulations as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division or for the proper operating and maintaining of the department of public services.

(Code 1975, § 1-7-4)

**Secs. 2-131—2-158. Reserved.**

*DIVISION 3. PARKS AND RECREATION ~~DIVISION~~DEPARTMENT*

**Sec. 2-159. Created.**

There is hereby created a parks and recreation ~~division~~department, which shall be in the charge of the director of ~~public services parks and recreation~~, or his designated representative, to be appointed by the city administrator and to hold office as provided in section 2-128.

(Code 1975, § 1-5-1)

**Sec. 2-160. Organization.**

The director of ~~public services parks and recreation~~, or his designated representative, shall recommend to the city administrator the employment of such employees as such director deems necessary to efficiently carry out the responsibilities of the parks and recreation ~~division~~department within the limits of the current budget, and shall further recommend to the city administrator the discharge of any such employees without confirmation by the council in accordance with the Charter.

(Code 1975, § 1-5-2)

**Sec. 2-161. Jurisdiction and responsibilities.**

- (a) The parks and recreation ~~division~~department shall have jurisdiction over and responsibility for, among other things, but not limited to, the following:
  - (1) Preparation and supervision of all recreational programs and activities within the city and its parks.
  - (2) All rolling stock and mechanical equipment, recreational supplies and equipment purchased or acquired for the parks and recreation ~~division~~department.
  - (3) Arranging for and coordinating, through the department of public services, the necessary care and maintenance of all parks and playgrounds, including all facilities and buildings used by or under the control and jurisdiction of the parks and recreation ~~division~~department.
- (b) The director of ~~public services parks and recreation~~, or his designated representative, may designate one of the parks and recreation employees as supervisor of parks and recreation, who shall perform all duties and services as required ~~of a department head~~ and such other duties as may be delegated to such supervisor by the director of ~~public services parks and recreation~~.
- (c) The director of ~~public services parks and recreation~~, or his designated representative, shall plan, schedule, correlate and supervise all recreational activities which are a part of the city's recreational program.

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(Supp. No. 17)



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- (d) The director of ~~public services~~**public services parks and recreation**, or his designated representative, shall arrange and coordinate with other city departments to have recreation areas, fields, parks and playgrounds, including board of education facilities, maintained and repaired by the department of public services, other than where such maintenance and repair is provided by the board of education.
  - (e) The director of ~~public services~~**public services parks and recreation**, or his designated representative, shall keep such records, documents, files and materials and shall prepare such reports as are requested by the city administrator.
  - (f) The director of ~~public services~~**public services parks and recreation**, or his designated representative, may encumber funds and authorize services, labor and materials according to established procedures. The director of ~~public services~~**public services parks and recreation**, or his designated representative, shall make all purchases through the purchasing agent as required and shall not obligate the city except through established procedures.
  - (g) The director of ~~public services~~**public services parks and recreation**, or his designated representative, shall perform such other duties as may be prescribed by the city administrator or by this Code.
  - (h) Notwithstanding anything to the contrary, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of section 4.5 of the Charter of the city.

(Code 1975, § 1-5-3)

**Sec. 2-162. Additional regulations.**

The director of ~~public services~~**public services parks and recreation**, or his designated representative, is hereby authorized to make such reasonable rules and regulations as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division, or for the proper operating and maintaining of the parks and recreation division.

(Code 1975, § 1-5-4)

**Secs. 2-163—2-175. Reserved.**

*DIVISION 4. PUBLIC WORKS DIVISION*

**Sec. 2-176. Created.**

There is hereby created a public works division which shall be in the charge of the director of public services, or his designated representative, to be appointed and to hold office as provided in section 2-128 et seq.

**Sec. 2-177. Organization.**

The director of public services, or his designated representative, shall recommend to the city administrator the employment of such employees as such director deems necessary to efficiently carry out the responsibilities of the public works division within the limits of the current budget and shall further recommend to the city administrator the discharge of any such employees without conformation by the council in accordance with the Charter.

**Sec. 2-178. Jurisdiction and responsibilities.**

- (a) The public works division shall have jurisdiction over and responsibility for, among other things, but not limited to, the following:

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(Supp. No. 17)

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- (1) Construction, maintenance and repair of all present and future physical and tangible properties and assets of the city; water mains and water distribution system; stormwater structures and pumping stations; sanitary sewer system; streets, alleys, sidewalks, curbs, gutters, sewers, drains, buildings, parking meters, municipal parking lots.
  - (2) All rolling stock and mechanical equipment, recreational supplies and equipment purchased or acquired for the public works division.
  - (3) Arranging for, and coordinating, through the department of public services, the necessary care and maintenance of all facilities and buildings used by or under the control and jurisdiction of the public works division.
  - (4) Operation and maintenance of the refuse collection system.
- (b) The director of public services, or his designated representative, may designate one of the public works division employees as supervisor of the public works division, who shall perform all duties and services of a department head and such other duties as may be delegated to such supervisor by the director of public services.
  - (c) The director of public services, or his designated representative, shall keep such records, documents, files and materials and shall prepare such reports as are requested by the city administrator.
  - (d) The director of public services, or his designated representative, may encumber funds and authorize services, labor and materials according to established procedures. The director of public services, or his designated representative, shall make all purchases through the purchasing agent as required and shall not obligate the city except through established procedures.
  - (e) The director of public services, or his designated representative, shall perform such other duties as may be prescribed by the city administrator or by this Code.
  - (f) Notwithstanding anything to the contrary, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of section 4.5 of the Charter of the city.

**Sec. 2-179. Additional regulations.**

The director of public services, or his designated representative, is hereby authorized to make such reasonable rules and regulations, subject to council approval, as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division, or for the proper operating and maintaining of the public works division.

**Secs. 2-180—2-192. Reserved.**

*DIVISION 5. COMMUNITY CENTER DIVISION*

**Sec. 2-193. Created.**

There is hereby created a community center division which shall be in the charge of the director of ~~public services~~public services parks and recreation, or his designated representative, to be appointed and to hold office as provided in section 2-128 et seq.

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**Sec. 2-194. Organization.**

The director of ~~public services~~public services parks and recreation, or his designated representative, shall recommend to the city administrator the employment of such employees as such director deems necessary to efficiently carry out the responsibilities of the community center division within the limits of the current budget and shall further recommend to the city administrator the discharge of any such employees without confirmation by the council in accordance with the Charter.

**Sec. 2-195. Jurisdiction and responsibilities.**

- (a) The community center division shall have jurisdiction over and responsibility for, among other things, but not limited to, the following:
  - (1) All rolling stock and mechanical equipment, recreational supplies and equipment purchased or acquired for the community center division.
  - (2) Arranging for, and coordinating, through the department of public services, the necessary care and maintenance of all facilities and buildings used by or under the control and jurisdiction of the community center division.
- (b) The director of ~~public services~~public services parks and recreation, or his designated representative, may designate one of the community center employees as supervisor of community center, who shall perform all duties and services ~~of a department head and such other duties~~ as may be delegated to such supervisor by the director of ~~public services~~public services parks and recreation.
- (c) The director of ~~public services~~public services parks and recreation, or his designated representative, shall plan, schedule, correlate and supervise all cultural, educational, recreational and social activities for residents of the city which are a part of the community center programs.
- (d) The director of ~~public services~~public services parks and recreation, or his designated representative, shall keep such records, documents, files and materials and shall prepare such reports as are requested by the city administrator.
- (e) The director of ~~public services~~public services parks and recreation, or his designated representative, may encumber funds and authorize services, labor and materials according to established procedures. The director of ~~public services~~public services parks and recreation, or his designated representative, shall make all purchases through the purchasing agent as required and shall not obligate the city except through established procedures.
- (f) The director of ~~public services~~public services parks and recreation, or his designated representative, shall perform such other duties as may be prescribed by the city administrator or by this Code.
- (g) Notwithstanding anything to the contrary, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of section 4.5 of the Charter of the city.

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**Sec. 2-196. Additional regulations.**

The director of ~~public services~~public services parks and recreation, or his designated representative, is hereby authorized to make such reasonable rules and regulations as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division, or for the proper operating and maintaining of the community center division.

**Secs. 2-197—2-215. Reserved.***DIVISION 6. DEPARTMENT OF PUBLIC SAFETY*

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**Sec. 2-216. Authority and duties generally.**

The department of public safety shall be charged with the performance of those duties which:

- (1) Enforce city codes and ordinances, state statutes and federal laws;
- (2) Preserve order;
- (3) Protect life, persons and property against fire;
- (4) Perform building safety inspections;
- (5) Provide other public services of an emergency nature; and
- (6) Perform all other duties as may be assigned by the city administrator.

(Code 1975, § 1-10-1; Code 1997, § 2-421)

**Sec. 2-217. Director of public safety—Appointment; removal.**

- (a) The director of public safety shall head the department of public safety. The director shall be appointed by the city administrator for a term of indefinite duration.
- (b) The director of public safety may be removed from office by the city administrator at any time that the director's conduct of the activities and operations of the department becomes unsatisfactory.

(Code 1975, § 1-10-2; Code 1997, § 2-422)

**Sec. 2-218. Same—Powers and duties.**

The director of public safety shall be responsible to the city administrator for the proper administration of the activities and operations of the department of public safety pursuant to statutes of the state and ordinances and codes of the city, with powers and duties as follows:

- (1) To supervise and direct the activities of the members of the department of public safety.
- (2) To recommend that the city administrator appoint new members to the department of public safety whenever the director deems such action necessary or desirable for the good of the department.
- (3) To demote, suspend or remove any member of the department subject to the provisions of any labor contract last in effect whenever the director deems such action necessary or desirable for the good of the department.
- (4) To analyze and present problems pertaining to the department which require policy decisions to the city administrator, and keep the city administrator advised concerning developments pertaining to department administration, business and affairs, and to make recommendations for improving the quality and efficiency of the services performed by the department.
- (5) To prepare annually and submit to the city administrator a recommended financial budget of anticipated expenditures of the department for the ensuing fiscal year and to supervise the expenditures of money and the administration of such budget as adopted.
- (6) To formulate and promulgate such general rules and regulations for the conduct of the department as the director deems necessary.
- (7) To supervise and control all mobile and other equipment of the department and be responsible for its proper maintenance.

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- (8) To maintain or cause to be maintained complete and detailed records of all public safety activities in which the department engages.
  - (9) To perform such other duties as may from time to time be delegated to the director by the city administrator.

(Code 1975, § 1-10-3; Code 1997, § 2-423)

#### **Sec. 2-219. Acting director of public safety.**

In the event of the absence or incapacity of the director of public safety, the director's powers and duties shall be assumed by the individual specified as acting director, who shall be appointed by the director and approved by the city administrator. If no specific individual is designated, the senior ranking public safety officer shall assume the powers and duties of the position of director.

(Code 1975, § 1-10-4; Code 1997, § 2-424)

#### **Sec. 2-220. Public safety officers—Performance of police and fire duties.**

Public safety officers shall perform such duties as shall be prescribed by the director of public safety. There shall be no distinction between police duties and fire duties, these duties being combined and made a part of the duties of public safety officers.

(Code 1975, § 1-10-5; Code 1997, § 2-425)

#### **Sec. 2-221. Same—Powers and duties.**

The director of public safety and all public safety officers shall possess the powers, enjoy the privileges and be subjected to the liabilities conferred and imposed by laws upon police officers and firefighters. The director of public safety and all public safety officers shall have full power and authority; and it shall be the duty of each such individual to:

- (1) Familiarize himself with state statutes, federal laws and the codes and ordinances of the city and attend to the enforcement of such statutes, laws, codes and ordinances by all lawful means.
- (2) Prevent crimes and violations of state, federal and city laws and ordinances and protect the health, safety, public peace and order of the city and its inhabitants.
- (3) Engage in fire prevention, the fighting and extinguishing of fires and the preparation and submission of all reports relative thereto.
- (4) Perform other administrative or emergency duties as directed by the city administrator, the director of public safety or their duly authorized representative.

(Code 1975, § 1-10-6; Code 1997, § 2-426)

#### **Sec. 2-222. Definitions; law enforcement authority.**

- (a) *Definitions.* The following words, terms and phrases, as used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

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*Law enforcement officer* means any legally appointed police officer or public safety officer of the cities of Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Woods, Harper Woods and the Village of Grosse Pointe Shores, Wayne County, Michigan.

*Police mutual aid agreement* means that agreement entered into between the cities of Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Woods, Harper Woods and the Village of Grosse Pointe Shores, Wayne County, Michigan, which agreement shall be the current existing agreement between such communities which pertains to law enforcement mutual assistance.

- (b) *Authority.* Any law enforcement officer, when acting in any of the communities that are signatories of the police mutual aid agreement by direction of their superiors and in accordance with the plans and procedures of the police operational planning board established under the provisions of the police mutual aid agreement, shall have the same law enforcement authority when acting in such communities as the law enforcement officers of the community in which they are operating.

(Code 1975, §§ 1-11-1, 1-11-2; Code 1997, §§ 2-427, 2-428)

State law reference(s)—Mutual police assistance agreements, MCL 123.811 et seq.

**Secs. 2-223—2-252. Reserved.**

ORDINANCE # \_\_\_\_\_

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION, ARTICLE III, DEPARTMENTS, DIVISION 2. DEPARTMENT OF PUBLIC SERVICES; SECTION 2-129, AND DIVISION 3. PARKS AND RECREATION DIVISION, SECTIONS 2-159, 2-160, 2-161 (a – g), AND 2-162, AND DIVISION 5. COMMUNITY CENTER DIVISION, SECTIONS 2-193, 2-194, 2-195 (b – f), AND 2-196 - TO CHANGE THE JURISDICTION AND RESPONSIBILITIES FOR PARKS AND RECREATION AND FOR THE COMMUNITY CENTER FROM THE PUBLIC SERVICES DEPARTMENT TO THE DEPARTMENT OF PARKS AND RECREATION**

***THE CITY OF GROSSE POINTE WOODS ORDAINS:***

***Section 1. Ordinance Amendment.***

**Chapter 2, Administration, Article III, Departments, Division 2. Department of Public Services, Section 2-129; and Division 3. Parks and Recreation Division, Sections 2-159, 2-160, 2-161 (a – g), and 2-162; and Division 5. Community Center Division, Sections 2-193, 2-194, 2-195 (b – f), and 2-196 are hereby amended to read as follows:**

***ARTICLE III. DEPARTMENTS***

***DIVISION 2. DEPARTMENT OF PUBLIC SERVICES***

**Sec. 2-129. Jurisdiction and responsibilities.**

- (a) The department of public services shall have jurisdiction over and responsibility for, among other things, but not limited to, the following divisions:
  - (1) Public works division. The public works division of the department of public services shall be headed by the director of public services, or his designated representative, who shall be responsible for the following:
    - a. Construction, maintenance and repair of all present and future physical and tangible properties and assets of the city.

- 
- b. Water mains and water distribution system.
  - c. Stormwater structures and pumping stations.
  - d. Sanitary sewer system.
  - e. Streets, alleys, sidewalks, curbs, gutters, sewers, drains, buildings, parking meters, municipal parking lots.
  - f. Operation and maintenance of the refuse collection system.
  - g. Operation and maintenance of the rolling stock and mechanical equipment of the city.
  - h. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to public works and any other applicable rules and regulations.
  - i. Control and regulation of the planting of trees, shrubs, flowers.
  - j. Planning, development, maintenance, management and operation of all playgrounds and public medians.
  - k. Maintenance schedules for all trees and lawn areas located on public land.
  - l. Coordinating reforestation and landscape projects.
  - m. Investigation of any alleged violation of local ordinances and the Code of the city pertaining to forestry and any other applicable rule and regulations.
- (b) The city administrator may be the director of public services.
  - (c) The director of public services may appoint and designate a person to be known as the assistant director of public services, who shall perform such duties as shall be delegated to him by the director of public services.
  - (d) The director of public services shall plan, schedule, correlated and supervise all departmental activities and the use of personnel and equipment in connection with the various functions described in subsection (a) of this section.
  - (e) The director of public services shall keep such records, documents, files and materials and shall prepare such reports as requested by the city administrator.
  - (f) The director of public services may encumber funds and authorize services, labor and materials according to established procedures. The director shall make all purchases through the city purchasing agent as required and shall not obligate the city except through established procedures.
  - (g) The director of public services shall perform such other duties as may be prescribed by the city administrator or by provisions of this Code.
  - (h) Notwithstanding anything to the contrary contained in this division, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of the city Charter.
- (Code 1975, § 1-7-3)

### *DIVISION 3. PARKS AND RECREATION DEPARTMENT*

#### **Sec. 2-159. Created.**

There is hereby created a parks and recreation department, which shall be in the charge of the director of parks and recreation, or his designated representative, to be appointed by the city administrator and to hold office as provided in section 2-128.



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(Code 1975, § 1-5-1)

**Sec. 2-160. Organization.**

The director of parks and recreation, or his designated representative, shall recommend to the city administrator the employment of such employees as such director deems necessary to efficiently carry out the responsibilities of the parks and recreation department within the limits of the current budget, and shall further recommend to the city administrator the discharge of any such employees without confirmation by the council in accordance with the Charter.

(Code 1975, § 1-5-2)

**Sec. 2-161. Jurisdiction and responsibilities.**

- (a) The parks and recreation department shall have jurisdiction over and responsibility for, among other things, but not limited to, the following:
  - (1) Preparation and supervision of all recreational programs and activities within the city and its parks.
  - (2) All rolling stock and mechanical equipment, recreational supplies and equipment purchased or acquired for the parks and recreation department.
  - (3) Arranging for and coordinating, through the department of public services, the necessary care and maintenance of all parks and playgrounds, including all facilities and buildings used by or under the control and jurisdiction of the parks and recreation department.
- (b) The director of parks and recreation, or his designated representative, may designate one of the parks and recreation employees as supervisor of parks and recreation, who shall perform all duties and services as required and such other duties as may be delegated to such supervisor by the director of parks and recreation.
- (c) The director of parks and recreation, or his designated representative, shall plan, schedule, correlate and supervise all recreational activities which are a part of the city's recreational program.
- (d) The director of parks and recreation, or his designated representative, shall arrange and coordinate with other city departments to have recreation areas, fields, parks and playgrounds, including board of education facilities, maintained and repaired by the department of public services, other than where such maintenance and repair is provided by the board of education.
- (e) The director of parks and recreation, or his designated representative, shall keep such records, documents, files and materials and shall prepare such reports as are requested by the city administrator.
- (f) The director of parks and recreation, or his designated representative, may encumber funds and authorize services, labor and materials according to established procedures. The director of parks and recreation, or his designated representative, shall make all purchases through the purchasing agent as required and shall not obligate the city except through established procedures.
- (g) The director of parks and recreation, or his designated representative, shall perform such other duties as may be prescribed by the city administrator or by this Code.
- (h) Notwithstanding anything to the contrary, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of section 4.5 of the Charter of the city.

(Code 1975, § 1-5-3)

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**Sec. 2-162. Additional regulations.**

The director of parks and recreation, or his designated representative, is hereby authorized to make such reasonable rules and regulations as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division, or for the proper operating and maintaining of the parks and recreation division.

(Code 1975, § 1-5-4)

*DIVISION 5. COMMUNITY CENTER DIVISION*

**Sec. 2-193. Created.**

There is hereby created a community center division which shall be in the charge of the director of parks and recreation, or his designated representative, to be appointed and to hold office as provided in section 2-128 et seq.

**Sec. 2-194. Organization.**

The director of parks and recreation, or his designated representative, shall recommend to the city administrator the employment of such employees as such director deems necessary to efficiently carry out the responsibilities of the community center division within the limits of the current budget and shall further recommend to the city administrator the discharge of any such employees without confirmation by the council in accordance with the Charter.

**Sec. 2-195. Jurisdiction and responsibilities.**

- (a) The community center division shall have jurisdiction over and responsibility for, among other things, but not limited to, the following:
  - (1) All rolling stock and mechanical equipment, recreational supplies and equipment purchased or acquired for the community center division.
  - (2) Arranging for, and coordinating, through the department of public services, the necessary care and maintenance of all facilities and buildings used by or under the control and jurisdiction of the community center division.
- (b) The director of parks and recreation, or his designated representative, may designate one of the community center employees as supervisor of community center, who shall perform all duties and services as may be delegated to such supervisor by the director of parks and recreation.
- (c) The director of parks and recreation, or his designated representative, shall plan, schedule, correlate and supervise all cultural, educational, recreational and social activities for residents of the city which are a part of the community center programs.
- (d) The director of parks and recreation, or his designated representative, shall keep such records, documents, files and materials and shall prepare such reports as are requested by the city administrator.
- (e) The director of parks and recreation, or his designated representative, may encumber funds and authorize services, labor and materials according to established procedures. The director of parks and recreation, or his designated representative, shall make all purchases through the purchasing agent as required and shall not obligate the city except through established procedures.

- (f) The director of parks and recreation, or his designated representative, shall perform such other duties as may be prescribed by the city administrator or by this Code.
- (g) Notwithstanding anything to the contrary, the jurisdiction and responsibilities set forth in this section shall be subject to and shall be controlled by the provisions of section 4.5 of the Charter of the city.

**Sec. 2-196. Additional regulations.**

The director of parks and recreation, or his designated representative, is hereby authorized to make such reasonable rules and regulations as may be necessary, expedient and advisable for the carrying out of the terms and provisions of this division, or for the proper operating and maintaining of the community center division.

## Chapter 30 PARKS AND RECREATION<sup>1</sup>

### ARTICLE I. IN GENERAL

#### Sec. 30-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Amplified sound* means music or speech projected or transmitted by artificial means, including, but not limited to, amplifiers, loudspeakers or any similar devices.

*City-owned park* means any park, recreation or playground area, or building or facility thereon, within the city, owned or controlled by the city.

*Director* means the director of ~~the parks and recreation department~~ ~~public services~~, or his designated representative, of the city.

*Law enforcement officer* means any member of the public safety department authorized to enforce all criminal and traffic laws and ordinances within the city.

*Park guard* means any employee of the city under the supervision of the director and authorized to enforce all park rules and regulations.

*Park owner* means the city council.

*Parking area* means any designated parking lot or any private park road, drive or special area contiguous thereto that is set apart for the standing or stationing of vehicles and is marked accordingly.

*Permit* means the written permission that must be obtained from the director or the director's designated agent to carry out a given activity in a city park.

*Pollution* means the contamination or other alteration of the physical, chemical or biological properties of park waters, including changes in the temperature, taste, color, turbidity or odor of the water, or such discharge of any liquid, gas, solid, radioactive or other substance into any park waters that will or is likely to create a public nuisance or render such waters harmful, detrimental or injurious to the public health, safety or welfare, or to domestic, recreational or other beneficial uses, or to wild animals, birds, fish or other aquatic life.

*Vehicle* includes any device or conveyance, whether propelled by motor, animal or human power. The term shall include any trailer in tow of any kind, size or description.

(Code 1975, § 2-12-1; Code 1997, § 58-1)

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<sup>1</sup>State law reference(s)—Authority to operate recreation areas and playgrounds, MCL 123.51 et seq.; playground equipment safety act, MCL 408.681 et seq.

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### Sec. 30-2. Direction of traffic.

All law enforcement officers and park guards shall direct traffic whenever needed on highways, streets or roads immediately adjacent to a city park in accordance with the provisions of this chapter or any other applicable laws and ordinances.

(Code 1975, § 2-12-2; Code 1997, § 58-2)

### Sec. 30-3. Operation of vehicles.

- (a) No person shall trespass with a vehicle in a city park except upon designated paved or improved park roads or driveways, or in and upon designated areas or trails set aside for use by such vehicles, unless directed by a law enforcement officer or park guard to do so, or by official signs or markings.
- (b) Where a public road, street or highway crosses a city park, such road, street or highway shall be open to all through traffic normally permitted on any road, street or highway, but such traffic shall conform to park traffic regulations, and vehicles not otherwise permitted to operate within a city park shall not stop along such road, street or highway except in an emergency.
- (c) No person shall operate a vehicle in a city park in such a way that traffic is obstructed. If a vehicle must be stopped or parked along a city park road or driveway because of an emergency for more than 15 minutes, the operator shall notify a law enforcement officer or park guard of the location of the vehicle and of its description.
- (d) No person shall operate a vehicle within a city park in excess of ten miles per hour except upon those roads or driveways where official signs or markings designate a different speed limit.

(Code 1975, § 2-12-3; Code 1997, § 58-3)

State law reference(s)—Michigan vehicle code, MCL 257.1 et seq.

### Sec. 30-4. Bicycles, tricycles, motorcycles, scooters and minibikes.

- (a) The director may, in his reasonable discretion, set aside or designate areas, paths, trails or roads in a city park where operating bicycles, tricycles, motorcycles, scooters and minibikes shall be allowed.
- (b) Bicycles and tricycles shall be operated on the right-hand side of a roadway, as close to the edge of the paving as conditions permit. When two or more such vehicles are operated in a group, they shall keep in a single file.

(Code 1975, § 2-12-4; Code 1997, § 58-4)

### Sec. 30-5. Parking.

- (a) No person shall park a vehicle on city park property other than in areas designated for parking that type of vehicle, unless there is an emergency or unless directed to do otherwise by a law enforcement officer or a park guard. Parking shall conform to officially posted signs or markings unless other instructions are given by a law enforcement officer or a park guard.
- (b) No vehicle shall be left parked on city park property after park closing hours without obtaining a permit from the director.
- (c) There shall be no loitering within a parked car for any purpose.

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(Code 1975, § 2-12-5; Code 1997, § 58-5)

**Sec. 30-6. Damaging or removing park property; erecting building or other structure.**

No person shall, in any city park, do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully mark, deface or injure in any manner, or displace, remove or tamper with, any park building, bridge, table, bench, fireplace, railing, paving or paving materials, water line or other public utility or parts thereof, park sign or marking whether temporary or permanent, monument, stake, post or other structure or equipment, facility, or other park property of any kind.
- (2) Willfully dig, cut, move or remove from any park or park area any sand, wood, turf, grass, gravel, shrub or other material, or make any excavation by hand, tool, equipment, blasting or any other means.
- (3) Construct or erect any building or structure of any kind, whether permanently or temporarily, or run or string any public utility into, upon or across a park.

(Code 1975, § 2-12-6; Code 1997, § 58-6)

State law reference(s)—Malicious mischief generally, MCL 750.377a et seq.

**Sec. 30-7. Protection of trees, shrubbery and lawns, fences, monuments and other structures.**

No person shall, in any city park, do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully pick, saw, chop, cut, carve, remove or injure any flowers, seeds, blooms, bark, branches, twigs or leaves of any tree, plant, shrub, vine, bush or other vegetation.
- (2) Willfully drive any nail or staple into or attach or fasten any wire, rope or other device to any tree or plant, or tie or hitch any animal to any tree or plant.
- (3) Willfully dig in or disturb any grass areas, or in any way injure or impair the natural beauty or usefulness of any park area.
- (4) Willfully climb any tree, or walk, stand or sit upon any monument, vase, fountain, railing, fence or any other park property not designated or normally used for such purposes.

(Code 1975, § 2-12-7; Code 1997, § 58-7)

**Sec. 30-8. Protection of wild animals and birds.**

No person shall, in any city park, do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully capture, attempt to capture, hunt, molest, injure, trap or administer or set out any bait or harmful substance for any wild or domestic animal, reptile or bird, or remove or have in their possession the young, eggs or nest of any animal, reptile or bird. Exception is made to this subsection in that any person may kill on sight a reptile known to be deadly poisonous.
- (2) Willfully give or offer, or attempt to give or offer, to any wild or domestic animal, reptile, bird or fish any tobacco, alcohol or other potentially harmful substance.

(Code 1975, § 2-12-8; Code 1997, § 58-8)

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State law reference(s)—Cruelty to animals, MCL 750.50; wildlife conservation, MCL 324.40101 et seq.

**Sec. 30-9. Sanitation; disposal of refuse.**

No person shall, in any city park, do or cause to be done any of the following without first obtaining a permit from the director:

- (1) Willfully throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream or other body of water in or adjacent to any park any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters.
- (2) Willfully have brought in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse, or other trash. Such materials shall be placed in the proper receptacles when these are provided. When receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.

(Code 1975, § 2-12-9; Code 1997, § 58-9)

State law reference(s)—Natural Resources and Environmental Protection Act, MCL 324.101 et seq.; littering, MCL 324.8901 et seq.

**Sec. 30-10. Firearms and other dangerous instruments.**

- (a) No person, except an authorized park employee, park guard or law enforcement officer, shall bring into the city park property or have in their possession on city park property any explosive, dynamite cap, fireworks, airgun, pellet gun, spring gun, slingshot, cross bow, bow and arrow, any device by means of which a projectile can be propelled, any trapping device, any incendiary bomb or material, any smoke or stink bomb, any tear gas or other disabling chemical or agent, any acid or caustic substance, or any inflammable liquid except fuel contained in a fuel tank of a motor vehicle or camp stove, or fuel contained in cans properly marked, or charcoal lighter fluid.
- (b) No person shall discharge any of the weapons or instruments listed in subsection (a) of this section into any city park from outside the park.
- (c) The director may designate areas within a city park where bows and arrows can be used. In such cases, the director shall promulgate regulations for the safe use of such devices, and no person shall fail to abide by such regulations.

(Code 1975, § 2-12-10; Code 1997, § 58-10; Ord. No. 859, 6-16-2014)

State law reference(s)—Firearms and weapons, MCL 750.222 et seq.

**Sec. 30-11. Use of picnic areas.**

- (a) The director shall designate and post those areas of a city park where picnicking is permitted. No person shall picnic other than in a designated area.
- (b) Picnickers shall not leave a picnic area before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in a disposal receptacle, where provided. If no trash receptacles are available, then refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

(Code 1975, § 2-12-11; Code 1997, § 58-11)

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State law reference(s)—Littering, MCL 324.8901 et seq.

**Sec. 30-12. Fires.**

- (a) No person shall start or maintain, in any city park, any outdoor fire except in designated picnic areas. Fires shall be limited to cooking fires.
- (b) Cooking fires shall be started and maintained only in a stove, fireplace or barbecue pit maintained by the park owner, or in a portable camp stove. Fuels used in cooking fires shall not produce any noxious fumes or smoke.
- (c) No person starting or maintaining any fire in a city park shall leave the area where the fire is located without first completely extinguishing the fire or placing hot coals in a receptacle provided and designated for that sole purpose.

(Code 1975, § 2-12-12; Code 1997, § 58-12)

State law reference(s)—State fire prevention code, MCL 29.1 et seq.; crimes relating to fires, MCL 750.240 et seq.

**Sec. 30-13. Domestic animals and pets.**

- (a) No domestic animals or pets shall be permitted in a city park unless special permission is granted by the city administrator.
- (b) As used in this section, the term "handicapper" means a person who is audibly impaired, blind, deaf or otherwise physically limited as those terms are defined in MCL 750.502c.
- (c) This section shall not apply to a handicapper being led or accompanied by a guide, hearing or service dog if the guide dog is wearing a harness or if the hearing or service dog is wearing a blaze orange leash and collar, and if the handicapper being led or accompanied has in their possession a picture identification card certifying that the dog was trained by a qualified organization or trainer.
- (d) This section shall not apply to dogs or cats at the Lakefront Park if taken and kept on boats at the park marina.

(Code 1975, § 2-12-13; Code 1997, § 58-13; Ord. No. 729, 11-3-1998)

**Sec. 30-14. Games.**

No person in a city park shall take part in or abet the playing of any games involving thrown or otherwise propelled objects such as balls, stones, arrows, javelins, kites, rockets or model airplanes except in areas set apart for such forms of recreation. The playing of organized games, such as football, baseball and the like, is prohibited except on fields, courts or areas designated for such use.

(Code 1975, § 2-12-14; Code 1997, § 58-14)

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**Sec. 30-15. Alcoholic beverages.**

No person shall possess, consume or sell alcoholic beverages in a city-owned park except as authorized by the city administrator. However, reasonable consumption and possession of alcohol is allowed at Lake Front Park except in the following areas: pool and pool deck, bathhouse, activities center, and motor vehicles.

(Code 1975, § 2-12-15; Code 1997, § 58-15; Ord. No. 863, 5-18-2015)



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State law reference(s)—Michigan Liquor Control Code of 1998, MCL 436.1101 et seq.

**Sec. 30-16. Intoxicated persons.**

No intoxicated person shall enter, be or remain in any city park.

(Code 1975, § 2-12-16; Code 1997, § 58-16)

State law reference(s)—Intoxicated person deemed a disorderly person, MCL 750.167(1)(e).

**Sec. 30-17. Soliciting contributions.**

No person shall solicit contributions in a city park for any purpose without the express consent of the city administrator.

(Code 1975, § 2-12-17; Code 1997, § 58-17)

**Sec. 30-18. Use of restrooms and dressing rooms.**

No person over the age of eight years shall enter or use restroom or dressing room facilities designated for the use of the opposite sex. No person shall loiter in or around any restroom or dressing room for the purpose of soliciting another to engage in deviate sexual behavior.

(Code 1975, § 2-12-18; Code 1997, § 58-18)

State law reference(s)—Soliciting or accosting, MCL 750.448.

**Sec. 30-19. Noise.**

No person having the control of any device producing amplified sound, except automobile radios and portable radios, shall operate or permit such device to be operated in any city park without written permission from the director.

(Code 1975, § 2-12-19; Code 1997, § 58-19)

**Sec. 30-20. Exhibition of permits.**

No person in a city park shall refuse or fail to produce and exhibit any permit the person claims to have upon the request of any law enforcement officer, park guard or other authorized park employee who wishes to inspect the permit for the purpose of determining that the provisions of this chapter have been complied with.

(Code 1975, § 2-12-20; Code 1997, § 58-20)

**Sec. 30-21. Merchandising, advertising and signs.**

No person in a city park shall:

- (1) Expose or offer for sale or hire any article, thing or service, or station or place any stand, cart or vehicle for the transportation, sale or display of any article, thing or service, unless a permit has been obtained from the director.

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- (2) Announce, advertise or call the public's attention in any way to any article, thing or service for sale or hire, unless done pursuant to regulations promulgated by the director.
  - (3) Paste, glue, tack or otherwise place any sign, placard, advertisement or inscription in a city park, or erect or cause to be erected any sign on any public lands, highways or roads adjacent to a city park, unless done pursuant to regulations promulgated by the director.

(Code 1975, § 2-12-21; Code 1997, § 58-21)

#### **Sec. 30-22. Obscene language and abusive conduct.**

No person within a city park shall, with the purpose of causing public danger, alarm, disorder or nuisance, or if such person's conduct is likely to cause public danger, alarm, disorder or nuisance, willfully use abusive or obscene language or make an obscene or abusive gesture to any other person when such words, by their very utterance, or such act, by its very performance, inflicts injury or tends to incite an immediate breach of the peace.

(Code 1975, § 2-12-22; Code 1997, § 58-22)

#### **Sec. 30-23. Exhibits, performances and group events.**

In addition to any other provision of this chapter that requires the obtaining of a permit prior to engaging in a given activity, no person in a city park shall conduct, operate, present, manage or take part in any of the following activities unless a permit is obtained prior to the start of the activity:

- (1) Any contest, exhibit, dramatic performance, play, motion picture, radio or television broadcast, fair, circus, musical event or any similar event.
- (2) Any public parade, drills, maneuvers or ceremonies to which the public has been invited by prior advertisements.
- (3) Any use of any city park facility by a certain person or group of persons to the exclusion of others.

(Code 1975, § 2-12-23; Code 1997, § 58-23)

#### **Sec. 30-24. Remaining in park after closing hours.**

No person shall enter or remain in any city park after park closing hours unless a permit has been obtained. Park closing hours shall be posted at park entrances and within adjoining parking lots.

(Code 1975, § 2-12-24; Code 1997, § 58-24)

State law reference(s)—Trespassing generally, MCL 750.546 et seq.

#### **Sec. 30-25. Closing of areas to public use.**

Any section or part of any city park may be declared closed to the public by the director at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely to certain uses, as the director shall find reasonably necessary.

(Code 1975, § 2-12-25; Code 1997, § 58-25)

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**Sec. 30-26. Entrance to parks.**

No person shall enter upon a city park without first complying with the requirements for entry as may be established from time to time by the director.

(Code 1975, § 2-12-26; Code 1997, § 58-26)

**Sec. 30-27. Ejection from park.**

Any person found violating any provision of this chapter shall be either arrested or ejected from the park and have their permit confiscated and park privileges suspended for a period to be determined by the director.

(Code 1975, § 2-12-27; Code 1997, § 58-27)

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**Secs. 30-28—30-57. Reserved.**

**ARTICLE II. LAKE FRONT PARK**

**Sec. 30-58. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Lake Front Park* means that real property owned by the city and located within the city limits of the City of St. Clair Shores, Macomb County, Michigan, and devoted to recreational uses by the city.

*Nonresident taxpayer* means those persons whose domicile is not within the boundaries of the city but who pay taxes to the city for its use and benefit on property located within the boundaries of the city.

*Resident* means those persons having their domicile within the territorial limits of the city. For the purposes of this definition, any residence through which the boundary lines of the city passes shall be considered within the territorial limits of the city if a minimum of 51 percent of the residence is within the boundary of the city.

(Code 1975, § 2-10-1; Code 1997, § 58-51)

**Sec. 30-59. Entrance to park and use of facilities.**

In accordance with the deed restrictions contained in the deed of acquisition of Lake Front Park and in order to provide for the continued use and enjoyment for the greatest number of residents of the city, entrance to Lake Front Park and the use of the facilities contained therein, excluding the boat docking facilities, shall be limited and restricted to the following persons:

- (1) A resident of the city.
- (2) Any guest of any resident of the city when such guest is accompanied by such resident, subject to the limitation on the maximum number of guests permitted as shall be provided by resolution of the city council as may be adopted or amended from time to time.
- (3) a. Any nonresident taxpayer and members of the immediate family of such nonresident taxpayer residing in such nonresident taxpayer's household, provided that such nonresident taxpayer shall have paid a minimum of \$250.00 in real property taxes to the city for taxes levied by the city for the preceding tax

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year prior to the filing of the application for entrance permits to Lake Front Park. Any nonresident taxpayer who shall not have paid a minimum of \$250.00 in city property taxes for the preceding year and who desires a permit for entrance to Lake Front Park shall be entitled thereto upon the payment to the city of the difference between the amount of city taxes paid and the sum of \$250.00. The minimum sum necessary to be eligible for park passes under the provisions of this section may be adjusted by resolution of the city council from time to time adopted.

- b. This section shall not apply to a nonresident taxpayer whose property is leased or rented to a tenant. Such nonresident taxpayer shall not be entitled to park passes by reason of the property leased or rented to a tenant.
- (4) Persons temporarily residing within the territorial limits of the city. Applications for such permits shall be made in writing, and shall be verified by the bona fide resident of the city with whom the permittee is temporarily residing. Such application shall be presented, in person, by the applicant at the municipal building. Such application shall state the name and address of the applicant, the name, home address and age of the permittee and the facts justifying the issuance of such permit. If the application complies with the controlling ordinances of the city and with the rules and regulations relating to the use and operation of Lake Front Park and states facts justifying the issuance of such permit, a special permit shall be issued in the name of the permittee, which permit shall be issued for a period of not more than six weeks in any calendar year. Not more than three special permits shall be issued in any calendar year for persons temporarily residing at the residence of the applicant. Applications may contain a request for not more than five persons for special permits. Such special permits shall be without guest privileges.
- (5) Members of groups. Group permits may be issued for the city's civic, social, school, church and club groups and the like, 50 percent or more of the membership of which consists of persons referred to in subsection (1) of this section. Such groups may be permitted access to Lake Front Park by having prior written approval of both the director of public services and the city administrator, but only for a specific function and day and after submitting a written request for such permit, which request shall list the names and addresses of the members of the group planning to attend such outing. Group requests containing membership of less than 50 percent of persons referred to in subsection (1) of this section shall be approved only by prior specific action of the city council. Requests for group park permits submitted to the city council shall contain a list of the names and addresses of those members of the group planning to attend the outing, when feasible. No group permits shall be issued for use of Lake Front Park or its facilities on a Saturday, Sunday or holiday.
- (6) Persons to whom a special permit has been issued. Special permits may be authorized by the city council to visiting dignitaries, officers of other governmental agencies or city employees, and in such other special instances where, in the judgment of the council, the issuance of a special permit will serve the public benefit and welfare; provided that the city council annually in January shall provide rules and regulations and authority for the issuance of special permits.

(Code 1975, § 2-10-2; Code 1997, § 58-52; Ord. No. 722, § 1, 4-6-1998; Ord. No. 723, § 1, 4-6-1998)

### Sec. 30-60. Supervision.

The city administrator may appoint a director of ~~the parks and recreation department~~public services, who shall have general supervision of the park, including the harbor, bathing facilities, parking areas and recreational grounds.

(Code 1975, § 2-10-3; Code 1997, § 58-53)

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**Sec. 30-61. Application for use permit.**

- (a) Persons entitled to and desiring a permit to use and enjoy the privileges of Lake Front Park, exclusive of harbor facilities, shall annually make application to the city administrator for such permit. An application may be made by the head of the household. Such application shall be in writing and shall state the name, address and age of such applicant and of each member of the household listed thereon, and such additional information as the rules and regulations adopted by the city council may require.
- (b) As to nonresident applicants who are taxpayers to the extent of \$250.00 on property within the territorial limits of the city, the application must be accompanied by the receipted tax bill for such property indicating payment of the last preceding city tax levied immediately prior to the filing of the application. Nonresident taxpayers of the city shall be limited in the use and enjoyment of the park to members of the immediate family of such nonresident taxpayers who reside with and are members of such taxpayer's household. Such park passes issued under the provision of this section shall contain guest privileges. The minimum sum necessary to be eligible for park passes under the provisions of this section may be adjusted by resolution of the city council as adopted from time to time.

(Code 1975, § 2-10-4; Code 1997, § 58-54; Ord. No. 724, § 1, 4-6-1998)

**Sec. 30-62. Issuance of use permit.**

When an application for a permit as required by this article has been made and filed with the city administrator, the city administrator shall issue, in writing, without charge, a permit as requested by the applicant if the city administrator finds that such applicant and the other persons listed thereon are entitled to a permit.

(Code 1975, § 2-10-5; Code 1997, § 58-55)

**Sec. 30-63. Use of harbor; boat mooring.**

The use of the harbor and mooring privileges in Lake Front Park may be permitted in accordance with the rules and regulations adopted by the city council.

(Code 1975, § 2-10-6; Code 1997, § 58-56)

**Sec. 30-64. Nonliability of city; liability of permit holders and guests.**

The city, in the issuance of any permit under this article, shall not be charged with any responsibility and shall not be liable for any loss, injury or damage suffered by a permit holder or any guest of a permit holder, or any other person, while using or enjoying any of the facilities covered by the permit, or to the personal property of any such persons. The applicant or holder of a permit under this article shall be liable to the city and to all others lawfully using such facilities for any loss, injury or damages resulting from negligence or maliciousness by either the permit holder or the permit holder's guests.

(Code 1975, § 2-10-7; Code 1997, § 58-57)

**Sec. 30-65. Revocation of use permit.**

The city expressly reserves the right to refuse, suspend, revoke or cancel the permit provided for in this article for nonobservance or violations of any of the provisions of this article or any rules and regulations adopted by the city council, or as promulgated by the director.

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(Code 1975, § 2-10-8; Code 1997, § 58-58; Ord. No. 863, 5-18-2015)

**Sec. 30-66. Appeal.**

- (a) Should any person be denied a permit or have a permit revoked or canceled under the provisions of this article and desire to appeal such action, such claim of appeal shall be filed with the city clerk within ten days of the date of the denial, revocation or cancellation and the matter shall be reviewed by the city council.
- (b) The city council shall have the authority to impose reasonable conditions or restrictions upon any permit issued under the authority of this section, which conditions or restrictions shall be applicable to the original permit and any renewal thereof.
- (c) The city council shall hold a public hearing upon such request.

**Sec. 30-67. Display of use permit.**

The permit issued by the city administrator under this article must be displayed to the city officers, attendants or guards by the holder thereof to gain admittance to Lake Front Park and its facilities and grounds, or whenever requested by such officers, attendants or guards.

(Code 1975, § 2-10-9; Code 1997, § 58-59)

**Sec. 30-68. Additional rules and regulations.**

The city council may from time to time adopt, revise and amend rules or regulations not in conflict with this article to be observed by all persons using or enjoying the property, facilities and grounds referred to in this article, which rules or regulations, amendments and revisions thereof shall be printed and posted in a conspicuous place on or near such harbor, grounds or facilities. Rules and regulations existing at the time of the adoption of the ordinance from which this article is derived are hereby preserved.

(Code 1975, § 2-10-10; Code 1997, § 58-60)

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**Sec. 30-69. Duplicate use permits.**

The city administrator may issue a duplicate permit to replace a previously issued permit that has been lost, stolen or mislaid under the same requirements as for the issuance of original permits. For each duplicate permit so issued, the applicant shall pay a fee as currently established or as hereafter adopted by resolution of the city council from time to time for each permit. Not more than one duplicate permit shall be issued to any person in any one calendar year unless approval therefor is obtained from the city council. Duplicate permits issued shall not contain guest privileges unless prior approval for guest privileges is first obtained from the city council. This fee may be modified by a resolution of the city council as adopted from time to time.

(Code 1975, § 2-10-11; Code 1997, § 58-61; Ord. No. 699, § 1, 7-15-1996)

ORDINANCE # \_\_\_\_\_

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 30, PARKS AND RECREATION, ARTICLE I, IN GENERAL; SECTION 30-1. – DEFINITIONS; AND ARTICLE II. – LAKE FRONT PARK; SECTION 30-60 - TO CHANGE PARKS AND RECREATION FROM A DIVISION OF THE DEPARTMENT OF PUBLIC SERVICES TO THE DEPARTMENT OF PARKS AND RECREATION**

**THE CITY OF GROSSE POINTE WOODS ORDAINS:**

**Section 1. Ordinance Amendment.**

**Chapter 30, Parks and Recreation, Article I, In General, Section 30-1 - Definitions; and Article II, Lake Front Park, Section 30-60 are hereby amended to read as follows:**

**Sec. 30-1. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Amplified sound* means music or speech projected or transmitted by artificial means, including, but not limited to, amplifiers, loudspeakers or any similar devices.

*City-owned park* means any park, recreation or playground area, or building or facility thereon, within the city, owned or controlled by the city.

*Director* means the director of the parks and recreation department, or his designated representative, of the city.

*Law enforcement officer* means any member of the public safety department authorized to enforce all criminal and traffic laws and ordinances within the city.

*Park guard* means any employee of the city under the supervision of the director and authorized to enforce all park rules and regulations.

*Park owner* means the city council.

*Parking area* means any designated parking lot or any private park road, drive or special area contiguous thereto that is set apart for the standing or stationing of vehicles and is marked accordingly.

*Permit* means the written permission that must be obtained from the director or the director's designated agent to carry out a given activity in a city park.

*Pollution* means the contamination or other alteration of the physical, chemical or biological properties of park waters, including changes in the temperature, taste, color, turbidity or odor of the water, or such discharge of any liquid, gas, solid, radioactive or other substance into any park waters that will or is likely to create a public nuisance or render such waters harmful, detrimental or injurious to the public health, safety or welfare, or to domestic, recreational or other beneficial uses, or to wild animals, birds, fish or other aquatic life.

*Vehicle* includes any device or conveyance, whether propelled by motor, animal or human power. The term shall include any trailer in tow of any kind, size or description.

(Code 1975, § 2-12-1; Code 1997, § 58-1)

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**Sec. 30-60. Supervision.**

The city administrator may appoint a director of the parks and recreation department, who shall have general supervision of the park, including the harbor, bathing facilities, parking areas and recreational grounds.

(Code 1975, § 2-10-3; Code 1997, § 58-53)



## Chapter 48 WATERWAYS<sup>1</sup>

### Sec. 48-1. Operating season, hours of park facilities.

The operating season and daily hours during which the lake front park will be open and available for use of the watercraft storage, mooring and harbor facilities shall be as established from time to time by resolution of the city council.

(Ord. No. 809, § 94-1, 3-20-2006)

### Sec. 48-2. Application; waiting list; watercraft storage.

- (a) An individual filing a waiting list or watercraft storage application must, at the time of filing, be a city resident as defined by section 30-58. Fulltime employees eligible for park pass privileges may submit an application based on the harbor rules and regulations. Residents have priority with respect to any watercraft storage application, priority on the waiting list and any transfers subject to the provisions of any applicable collective bargaining agreement.
- (b) Waiting list application forms and watercraft storage application/agreement forms shall be provided by the parks and recreation ~~division~~ department and shall be filed with the ~~director of parks and recreation~~ recreation supervisor or his designated representative. This representative shall mark the applications with the time and date as applications are filed.
- (c) Applications shall be considered for watercrafts not exceeding 28 feet in total length. The length of the watercraft shall be determined by the procedure listed in section 48-6.
- (d) In the event a waiting list exists, only one application shall be considered from any one family or any one resident address. If no waiting list exists, then the ~~director of parks and recreation~~ recreation supervisor has the discretion to issue a family or resident a second permit for the remainder of any one season, based on application approval and payment.

(Ord. No. 809, § 94-2, 3-20-2006)

### Sec. 48-3. Fees; waiting list; watercraft storage.

- (a) Waiting list applicants shall be required to pay to the city a nonrefundable fee, as established by the city council by resolution from time to time, as a requirement to get placement on the waiting list. This fee will not be credited to the watercraft storage fees.
- (b) The annual watercraft storage fees shall be established by the city council by resolution from time to time.
- (c) Watercraft storage application/agreements filed prior to April 1 shall pay a nonrefundable deposit in the amount of 33½ percent of the annual storage space fee at the time of filing. The balance of the storage fee

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<sup>1</sup>State law reference(s)—Watercraft and marine safety, MCL 324.80101 et seq.; local regulation, MCL 324.80110 et seq.; wetlands protection, MCL 324.30301 et seq.

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shall be paid by April 1. Application/agreements filed April 1 or later shall be required to pay the full storage fee. Application/agreements filed June 1 or later shall be prorated on a daily basis.

(Ord. No. 809, § 94-3, 3-20-2006)

#### **Sec. 48-4. Watercraft—Storage permits.**

- (a) Once watercraft storage application/agreements have been approved, watercraft storage permits will be issued indicating the appropriate storage space to which the applicant has been assigned. The assigned space shall only be used by the boat described on the permit.
- (b) To receive approval, the following paperwork must be filed with the application/agreement:
  - (1) A copy of the manufacturer's specification sheet indicating the watercraft LOA (length overall) for the watercraft described in the application/agreement.
  - (2) A copy of the current state registration. The name and address shown on the registration must be the name of the individual filing the application/agreement.
  - (3) Verification of an insurance policy, in the name and address of the individual applying for the application/agreement, which shows at least \$100,000.00 in liability insurance for the registered watercraft. Any increases in liability insurance may be adopted by the council by resolution.
  - (4) Proof of city residency, or employment if applicable.
  - (5) At the request of the ~~director of parks and recreation~~~~recreation supervisor~~, a photograph of the boat, showing its length and any appendages.
- (c) Watercraft storage permits shall be issued only for the watercraft described in the application/agreement. In addition, all paperwork must be in the name and address of the applicant. The applicant may be required to provide additional documentation to verify eligibility.
- (d) In the event that a new watercraft will be stored in the space, all proper paperwork must be submitted to the lake front park office and at such time, a new permit will be issued if all rules, regulations and ordinances have been complied with.
- (e) The ~~director of parks and recreation~~~~recreation supervisor~~ may change the space assignment when, in his judgement, such action is required. If such action is necessary during the boating season, the watercraft owner will be notified in writing indicating the change and the effective date of the reassignment. The watercraft owner will have five working days following the effective date to move the watercraft to the new space. Failure to move within the required time constitutes revocation of any existing permit. If the reassignment occurs during the winter months, the new space assignment will be indicated on the watercraft storage application/agreement.

(Ord. No. 809, § 94-4, 3-20-2006)

#### **Sec. 48-5. Same—Ownership.**

- (a) If the applicant owns a watercraft at the time of filing the wait list application, the watercraft shall be described by indicating the manufacturer, model, type, length, and width on the application.
- (b) If the applicant will be acquiring the watercraft after filing the watercraft storage application/agreement, the information required by section 48-4 shall be furnished to the city before a watercraft storage permit may be issued.

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- (c) If a waiting list applicant is due for a space assignment before owning a boat, the applicant may make payment for the space with the intention of purchasing a boat. The applicant will have until April 1 of the following year to purchase a watercraft for placement in the space.
  - (d) Should the applicant purchase or become the owner of a watercraft other than that described in the application and permit, an amended application shall be filed and a new permit may be issued, provided such watercraft complies with the provisions of this chapter, the proper permit fees are paid and the original permit surrendered.
  - (e) An applicant for a watercraft storage space shall be required to own the watercraft placed in the space in the seasons following the season in which the applicant is assigned.
  - (f) Storage space is nontransferable, except to a spouse. In the event of the death of a permit holder, the space is automatically transferred to a surviving spouse, but other heirs must reapply and are subject to all requirements of this chapter.

(Ord. No. 809, § 94-5, 3-20-2006)

#### **Sec. 48-6. Determination of watercraft length.**

- (a) The length of a watercraft permitted in the lake front park marina shall be determined on the basis of the LOA as it appears on the manufacturer's specification sheet or the actual LOA as determined by the recreation supervisor (including any appendages), whichever is longer. The length of the watercraft shall be determined by the length indicated on the state registration in addition to the hand measurements of any appendages, such as outboard motors, swim platform, bowsprit, or pulpit that are not included in the measurement on the registration.
- (b) Any watercraft, which exceeds 28 feet as defined by this chapter, shall not be permitted to obtain a storage space within the lake front park.
- (c) Any watercraft, which exceeds 28 feet as defined by this chapter, and has been assigned to a storage space prior to the 2005 season, shall only be allowed to remain in the lake front park marina if the boat can be assigned to a space that will not jeopardize the safety of other watercraft within the marina.

(Ord. No. 809, § 94-6, 3-20-2006)

#### **Sec. 48-7. Renewal applications.**

Renewal application forms for watercraft storage spaces shall be mailed to eligible residents on or about November 1 of each year and shall be returned and filed with the city by December 1 of each year, along with a nonrefundable application fee in the amount of 33½ percent of the annual storage space fee. The balance of the storage space fee shall be due and payable to the city on or before April 1 of each year. Late payment of either the deposit or other fees subjects the applicant or permit holder to cancellation of the application, or nonrenewal or revocation of the permit. Late fees for both the initial deposit and the April 1 payment are set at \$75.00 per payment. These dates and late fees may be modified by council resolution.

(Ord. No. 681, § 1, 2-27-1995; Ord. No. 809, § 94-7, 3-20-2006)

#### **Sec. 48-8. Priority in the issuance of permits.**

So as to give all bona fide residents of the city a reasonable opportunity to avail themselves of watercraft storage and mooring facilities at the lake front park, the following procedure shall be followed in the issuance of permits under this chapter:

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- (1) Permit holders for the immediately preceding year shall have the privilege of renewing an application/agreement for the successive year before wait list applicants are assigned. In order for a previous permit holder to renew the application/agreement, the appropriate deposit amount must be paid by December 1 and the application/agreement must be submitted along with a current copy of the state registration and a current copy of liability insurance showing coverage of \$100,000.00 in liability by December 1.
  - (2) Once previous permit holders have paid deposits for the upcoming season, applications will be issued to wait list applicants according to the date and time of filing to the extent that spaces are available. The recreation supervisor or his designated representative shall assign spaces to the applicants.
  - (3) Failure to take advantage of such space by the waiting list applicant shall constitute a forfeiture of priority privilege and the waiting list application shall be removed from the record. The applicant may reapply to be placed back on the waiting list.

(Ord. No. 682, § 1(2-9-6), 2-27-1995; Ord. No. 809, § 94-8, 3-20-2006)

### **Sec. 48-9. Waiting list for watercraft storage spaces.**

- (a) Upon completion of a wait list application, a receipted copy of the application shall be forwarded to the applicant indicating the date and time of filing. This date and time shall be referenced when assigning storage spaces so that the most recent applicant shall be eligible for a space once a suitable space opens. The ~~director of parks and recreation~~~~recreation supervisor~~ or his designated representative shall maintain a roster of all waiting list applicants for storage spaces, which shall contain the following information:
  - (1) The names, addresses and telephone numbers of the applicant.
  - (2) Description of the watercraft.
  - (3) Date and time of filing the application.
- (b) As storage spaces become available for wait list applicants, those applicants shall be notified in writing by certified mail. Failure to take advantage of such notice within ten working days after receiving personal notification of the availability of such storage space shall constitute a forfeiture of priority privileges and the waiting list application shall be removed from the records.
- (c) If there are not sufficient spaces in which to assign all waiting list applicants, such waiting list applications shall remain on file and retain their priority for any spaces which may become available.
- (d) Any waiting list applicant who has been removed from eligibility for a watercraft storage permit by reason of forfeiting the applicant's priority position may file a new waiting list application which will place such applicant on the bottom of the waiting list for future consideration. The ~~director of parks and recreation~~~~recreation supervisor~~ or his designated representative shall keep the waiting list available for public inspection upon request of any resident.

(Ord. No. 809, § 94-9, 3-20-2006)

### **Sec. 48-10. Cancellation of permit.**

- (a) If a watercraft owner wishes to cancel his or her watercraft storage space at any time after payment has been made to the city, such owner must notify the ~~division~~~~department~~ of parks and recreation by submitting a written notice indicating the date of cancellation. The watercraft owner will forfeit the watercraft storage space and any renewal for the following seasons.

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- (b) Any watercraft storage space fees paid by the watercraft owner who cancels the watercraft storage space shall be forfeited to the city; however, if the city is able to rent the storage space for the remainder of the season, the fees paid by the subsequent renter will determine the amount to be refunded to the previous renter, less a fee of \$75.00 for administrative costs. The fee may be changed by council resolution.
  - (c) To again be eligible for a watercraft storage space, such owner shall be required to apply to be placed upon the waiting list, if any, and pay the required fee.

(Ord. No. 809, § 94-10, 3-20-2006)

### **Sec. 48-11. Disposition of revenue.**

All fees collected shall be kept in a separate account and shall be used for the following purposes:

- (1) Improvements, maintenance and repair of dockage and mooring facilities and adjacent areas, administrative costs and park staff payroll.
- (2) Any surplus to be transferred to the account or accounts from which the original appropriation was made for construction of such facilities.
- (3) A policy is hereby established that the permit fees shall, from time to time, be reviewed and revised by the city council so as to provide sufficient funds to amortize the cost of such improvements, construction of watercraft storage and mooring facilities, within the life thereof, as shall be determined by the city council.

(Ord. No. 684, § 1(2-9-8), 2-27-1995; Ord. No. 697, § 1, 3-4-1996; Ord. No. 809, § 94-11, 3-20-2006)

### **Sec. 48-12. Use of city-owned watercraft launching equipment; permit.**

- (a) Watercraft owners may use the launching equipment provided by the city at the lake front park, in accordance with the terms of this chapter and applicable state rules and regulation.
- (b) Any watercraft entering the park on a trailer shall be required to obtain a watercraft launching ramp permit. Daily and season passes shall be available for purchase at the front gate and such fees shall be determined from time to time by the city council.
- (c) Any watercraft owner who has been issued a watercraft storage permit is entitled to use the launching equipment for that permitted boat without purchasing a launching permit.
- (d) The term "watercraft," as used in this section, shall include any watercraft carried upon a trailer. Sailboards, surfboards, kayaks and similar watercraft shall not required a launching permit if not transported upon a trailer.

(Code 1975, § 2-9-9; Ord. No. 809, § 94-12, 3-20-2006)

### **Sec. 48-13. Use of watercraft space.**

The space assigned shall only be used by the watercraft described in the application and upon which the permit was issued under this chapter; provided, that the ~~director of parks and recreation~~ ~~recreation supervisor~~ may change the space when, in his judgment, such action is required.

(Code 1975, § 2-9-10; Ord. No. 809, § 94-13, 3-20-2006)

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#### **Sec. 48-14. Launching and removal of watercrafts.**

All watercrafts shall be launched and removed by the owner or the owner's agent at the owner's own risk and responsibility, and no city employee shall assist in any such operations. No watercraft shall be permitted to be launched prior to May 1 and all watercrafts must be removed from the storage spaces prior to November 1 of any year, unless a written wavier is signed.

(Code 1975, § 2-9-12; Ord. No. 809, § 94-15, 3-20-2006)

#### **Sec. 48-15. Watercraft safety inspection.**

The ~~director of parks and recreation~~~~recreation supervisor~~ or his designated representative shall have the authority to require watercraft owners using the docking facilities at the lake front park to have their watercraft inspected and approved for safety equipment and conditions by the U.S. Coast Guard Auxiliary. Should any watercraft owner fail upon request of the ~~director of parks and recreation~~~~recreation supervisor~~ or his designated representative to secure a safety inspection by the U.S. Coast Guard Auxiliary, such failure shall be grounds for revocation or suspension of the watercraft dock permit of such owner.

(Code 1975, § 2-9-16; Ord. No. 809, § 94-16, 3-20-2006)

#### **Sec. 48-16. Rejection of applications.**

An application for a watercraft storage permit shall be rejected where the applicant has failed to comply with the provisions of this chapter or the rules and regulations, or does not qualify; or where the applicant's permit has been previously revoked. In the latter case, such application may be reinstated upon approval of the city council upon good cause shown.

(Code 1975, § 2-9-17; Ord. No. 809, § 94-17, 3-20-2006)

#### **Sec. 48-17. Revocation or suspension of permit; appeals.**

Any permit issued under this chapter may be revoked or suspended for violation of the provisions of this chapter or chapter 30, upon recommendation of the ~~director of parks and recreation~~~~recreation supervisor~~, and by order of the city administrator. Such revocation or suspension shall become effective upon notice in writing, with reasons therefor stated, mailed to or served upon the holder of the permit. Appeal to the city council may be had from such notice of suspension or revocation upon application, in writing, by the aggrieved party, filed with the city administrator within five days after receipt of the notice of suspension or revocation. The city council shall hear such appeal and make the determination thereon, which shall be final.

(Code 1975, § 2-9-18; Ord. No. 809, § 94-18, 3-20-2006)

#### **Sec. 48-18. Removal of watercraft by city; recovery of expenses.**

Any watercraft not removed from its mooring facilities by the owner prior to November 1 shall be removed and placed in storage by the ~~director of parks and recreation~~~~recreation supervisor~~ or his designated representative in the name of the owner. The expense of such removal and storage is the responsibility of the watercraft owner, and any expenses incurred by the city in the enforcement of the provisions of this chapter may be recovered by the city from the owner.

(Code 1975, § 2-9-19; Ord. No. 809, § 94-19, 3-20-2006)

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**Sec. 48-19. Adoption of harbor rules and regulations by reference.**

In addition to this chapter, the council may adopt, by resolution, harbor rules and regulations. All persons entering the park are subject to this chapter and the harbor rules and regulations. All applicants and permit holders are required to comply at all times with both this chapter and the harbor rules and regulations. In the event of inconsistency between this chapter and the harbor rules and regulations, this chapter controls.

(Ord. No. 809, § 94-20, 3-20-2006)

**ORDINANCE # \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 48, WATERWAYS, SECTIONS 48-2 (b) and (d), 48-4 (b)(5) and (e), 48-9(a) and (d), 48-10(a), 48-13, 48-15, 48-17, AND 48-18 TO CHANGE AUTHORITY AND RESPONSIBILITY OF THE RECREATION SUPERVISOR TO THE DIRECTOR OF PARKS AND RECREATION**

**THE CITY OF GROSSE POINTE WOODS ORDAINS:**

**Section 1. Ordinance Amendment.**

**Chapter 48, Waterways, Sections 48-2 (b) and (d), 48-4 (b)(5) and (e), 48-9(a) and (d), 48-10(a), 48-13, 48-15, 48-17, and 48-18 are hereby amended to read as follows:**

**Chapter 48 WATERWAYS<sup>1</sup>**

**Sec. 48-2. Application; waiting list; watercraft storage.**

- (a) An individual filing a waiting list or watercraft storage application must, at the time of filing, be a city resident as defined by section 30-58. Fulltime employees eligible for park pass privileges may submit an application based on the harbor rules and regulations. Residents have priority with respect to any watercraft storage application, priority on the waiting list and any transfers subject to the provisions of any applicable collective bargaining agreement.
- (b) Waiting list application forms and watercraft storage application/agreement forms shall be provided by the parks and recreation department and shall be filed with the director of parks and recreation or his designated representative. This representative shall mark the applications with the time and date as applications are filed.

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<sup>1</sup>State law reference(s)—Watercraft and marine safety, MCL 324.80101 et seq.; local regulation, MCL 324.80110 et seq.; wetlands protection, MCL 324.30301 et seq.



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- (c) Applications shall be considered for watercrafts not exceeding 28 feet in total length. The length of the watercraft shall be determined by the procedure listed in section 48-6.
  - (d) In the event a waiting list exists, only one application shall be considered from any one family or any one resident address. If no waiting list exists, then the director of parks and recreation has the discretion to issue a family or resident a second permit for the remainder of any one season, based on application approval and payment.

(Ord. No. 809, § 94-2, 3-20-2006)

#### **Sec. 48-4. Watercraft—Storage permits.**

- (a) Once watercraft storage application/agreements have been approved, watercraft storage permits will be issued indicating the appropriate storage space to which the applicant has been assigned. The assigned space shall only be used by the boat described on the permit.
- (b) To receive approval, the following paperwork must be filed with the application/agreement:
  - (1) A copy of the manufacturer's specification sheet indicating the watercraft LOA (length overall) for the watercraft described in the application/agreement.
  - (2) A copy of the current state registration. The name and address shown on the registration must be the name of the individual filing the application/agreement.
  - (3) Verification of an insurance policy, in the name and address of the individual applying for the application/agreement, which shows at least \$100,000.00 in liability insurance for the registered watercraft. Any increases in liability insurance may be adopted by the council by resolution.
  - (4) Proof of city residency, or employment if applicable.
  - (5) At the request of the director of parks and recreation, a photograph of the boat, showing its length and any appendages.
- (c) Watercraft storage permits shall be issued only for the watercraft described in the application/agreement. In addition, all paperwork must be in the name and address of the applicant. The applicant may be required to provide additional documentation to verify eligibility.
- (d) In the event that a new watercraft will be stored in the space, all proper paperwork must be submitted to the lake front park office and at such time, a new permit will be issued if all rules, regulations and ordinances have been complied with.
- (e) The director of parks and recreation may change the space assignment when, in his judgement, such action is required. If such action is necessary during the boating season, the watercraft owner will be notified in writing indicating the change and the effective date of the reassignment. The watercraft owner will have five working days following the effective date to move the watercraft to the new space. Failure to move within the required time constitutes revocation of any existing permit. If the reassignment occurs during the winter months, the new space assignment will be indicated on the watercraft storage application/agreement.

(Ord. No. 809, § 94-4, 3-20-2006)

#### **Sec. 48-9. Waiting list for watercraft storage spaces.**

- (a) Upon completion of a wait list application, a receipted copy of the application shall be forwarded to the applicant indicating the date and time of filing. This date and time shall be referenced when assigning storage spaces so that the most recent applicant shall be eligible for a space once a suitable space opens. The

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director of parks and recreation or his designated representative shall maintain a roster of all waiting list applicants for storage spaces, which shall contain the following information:

- (1) The names, addresses and telephone numbers of the applicant.
  - (2) Description of the watercraft.
  - (3) Date and time of filing the application.
- (b) As storage spaces become available for wait list applicants, those applicants shall be notified in writing by certified mail. Failure to take advantage of such notice within ten working days after receiving personal notification of the availability of such storage space shall constitute a forfeiture of priority privileges and the waiting list application shall be removed from the records.
- (c) If there are not sufficient spaces in which to assign all waiting list applicants, such waiting list applications shall remain on file and retain their priority for any spaces which may become available.
- (d) Any waiting list applicant who has been removed from eligibility for a watercraft storage permit by reason of forfeiting the applicant's priority position may file a new waiting list application which will place such applicant on the bottom of the waiting list for future consideration. The director of parks and recreation or his designated representative shall keep the waiting list available for public inspection upon request of any resident.

(Ord. No. 809, § 94-9, 3-20-2006)

#### **Sec. 48-10. Cancellation of permit.**

- (a) If a watercraft owner wishes to cancel his or her watercraft storage space at any time after payment has been made to the city, such owner must notify the department of parks and recreation by submitting a written notice indicating the date of cancellation. The watercraft owner will forfeit the watercraft storage space and any renewal for the following seasons.
- (b) Any watercraft storage space fees paid by the watercraft owner who cancels the watercraft storage space shall be forfeited to the city; however, if the city is able to rent the storage space for the remainder of the season, the fees paid by the subsequent renter will determine the amount to be refunded to the previous renter, less a fee of \$75.00 for administrative costs. The fee may be changed by council resolution.
- (c) To again be eligible for a watercraft storage space, such owner shall be required to apply to be placed upon the waiting list, if any, and pay the required fee.

(Ord. No. 809, § 94-10, 3-20-2006)

#### **Sec. 48-13. Use of watercraft space.**

The space assigned shall only be used by the watercraft described in the application and upon which the permit was issued under this chapter; provided, that the director of parks and recreation may change the space when, in his judgment, such action is required.

(Code 1975, § 2-9-10; Ord. No. 809, § 94-13, 3-20-2006)

#### **Sec. 48-15. Watercraft safety inspection.**

The director of parks and recreation or his designated representative shall have the authority to require watercraft owners using the docking facilities at the lake front park to have their watercraft inspected and

approved for safety equipment and conditions by the U.S. Coast Guard Auxiliary. Should any watercraft owner fail upon request of the director of parks and recreation or his designated representative to secure a safety inspection by the U.S. Coast Guard Auxiliary, such failure shall be grounds for revocation or suspension of the watercraft dock permit of such owner.

(Code 1975, § 2-9-16; Ord. No. 809, § 94-16, 3-20-2006)

#### **Sec. 48-17. Revocation or suspension of permit; appeals.**

Any permit issued under this chapter may be revoked or suspended for violation of the provisions of this chapter or chapter 30, upon recommendation of the director of parks and recreation, and by order of the city administrator. Such revocation or suspension shall become effective upon notice in writing, with reasons therefor stated, mailed to or served upon the holder of the permit. Appeal to the city council may be had from such notice of suspension or revocation upon application, in writing, by the aggrieved party, filed with the city administrator within five days after receipt of the notice of suspension or revocation. The city council shall hear such appeal and make the determination thereon, which shall be final.

(Code 1975, § 2-9-18; Ord. No. 809, § 94-18, 3-20-2006)

#### **Sec. 48-18. Removal of watercraft by city; recovery of expenses.**

Any watercraft not removed from its mooring facilities by the owner prior to November 1 shall be removed and placed in storage by the director of parks and recreation or his designated representative in the name of the owner. The expense of such removal and storage is the responsibility of the watercraft owner, and any expenses incurred by the city in the enforcement of the provisions of this chapter may be recovered by the city from the owner.

(Code 1975, § 2-9-19; Ord. No. 809, § 94-19, 3-20-2006)