



CITY OF GROSSE POINTE WOODS
REGULAR CITY COUNCIL MEETING AGENDA
Monday, April 07, 2025 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza Dr., Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: April 3, 2025

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. ACCEPTANCE OF AGENDA

6. CONSENT AGENDA

A. Appointment

1. Beautification Advisory Commission - George Dinicu

a) Biographical Sketch

2. Senior Citizens' Commission - Marianne Langlois

a) Biographical Sketch

B. Approval of Minutes

1. Council 03/17/25

C. Commission Minutes Received and Placed on File

1. Beautification Advisory Commission 02/19/25 & 03/12/25 Excerpt with Recommendation

2. Planning Commission 02/25/25 with recommendation

3. Senior Citizens' Commission 11/19/24 & 03/18/25 Excerpt with recommendation

4. Tree Commission 02/05/25

D. Report

1. Department of Public Safety Annual Report 2024

E. Bids/Proposals/Contracts

1. Torrey Rd. Pump Station Contactors and Motor Protection Relays

a) Memo 04/03/25 - Director of Public Services

b) Letter 03/21/25 - Scott Garrison (Peter Basso Associates, Inc.)

c) Proposal No. DTK3-250402-02-SE - Eaton Corporation

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

2. Rules of Order and Procedure for the Common Council - Update/Revision
 - a) Proposed Rules of Order and Procedure for the Common Council

F. Proclamation

1. Days of Remembrance (April 20 - 27)
2. Arbor Day (April 25)
3. Telecommunicators Week (April 13 - 19)

G. Resolution

1. MDOT Agreement - Contract # 25-5100 - FY 2025 State Earmark per 2024 Public Act 121
 - a) Proposed MDOT Contract #25-5100
 - b) Proposed Resolution

H. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156824 - Proj. No. 0160-0464 - 03/19/25 - \$228.65.
 - b) 2024 Sewer Rehab By Full Length CIPP LIN - Invoice No. 156825 - Proj. No. 0160-0475 - 03/19/25 - \$192.71.
 - c) LFP Boat Launch Parking Lot - Invoice No. 156827 - Proj. No. 0160-0480 - 03/19/25 - \$3,536.72.
 - d) 2024 Water Reliability Study & AMP - Invoice No. 156829 - Proj. No. 0160-0490 - 03/19/25 - \$10,400.00.
 - e) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156834 - Proj. No. 0160-0455 - 03/20/25 - \$1,725.56.
 - f) Ghesquiere Park Walking Path - Invoice No. 156835 - Proj. No. 0160-0482 - 03/20/25 - \$3,554.19.
2. McKenna - Building/Planning Services
 - a) Invoice No. 22-064-34 (Revised) - Planning Services - October 2024 - 11/22/24 - \$1,839.23.
 - b) Invoice No. 21849-107 - Building Services - February 2025 - 03/21/25 - \$47,848.55.
 - c) Invoice No. 22-064-39 - Planning Services - February 2025 - 03/13/25 - \$1,722.50.
3. WCA Assessing - Assessing Services - Invoice No. 030425 - April 2025 - 03/04/25 - \$7,534.41.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 282 - March 2025 - 04/01/25 - \$2,619.50.

7. PRESENTATION

A. Public Safety Achievement Awards

- 1) **Officer of the Year** - Detective Miles Adams
- 2) **Supervisor of the Year** - Lieutenant Detective Bureau Commander Keith Waszak

8. COMMUNICATIONS

- A. FY 2025/2026 General Liability & Property Insurance
 - 1) Memo 04/04/25 - City Administrator Schulte
 - 2) Letter 03/25/25 - John Johnson, Insurance Representative
 - 3) FY 2025/2026 Insurance Proposal Quotes
- B. Resignation - Beautification Advisory Commission - Melissa Puppos
 - 1) Email 04/3/25 - Melissa Puppos

9. ORDINANCE

- A. First Reading - Zoning Ordinance Amendment: Short-Term Rentals
 - 1) Memo 04/01/25 - City Planner Jankowski
 - 2) Proposed Ordinance
 - 3) Affidavit of Property Owners Notified with parcel map
 - 4) Affidavit of Legal Publication

10. NEW BUSINESS/PUBLIC COMMENT

11. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of April 7, 2025

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6H) listed under the consent agenda as presented.

A. Appointment

1. **Beautification Advisory Commission - George Dinicu**
 - a) Biographical Sketch
2. **Senior Citizens' Commission - Marianne Langlois**
 - a) Biographical Sketch

B. Approval of Minutes

1. Council 03/17/25

C. Commission Minutes Received and Placed on File

1. Beautification Advisory Commission 02/19/25* & 03/12/25 Excerpt with Recommendation**

**Please note the recommendations in these minutes have been presented at the 03/03/25 council meeting.*

***Recommendation to appoint George Dinicu to the Beautification Advisory Commission and to immediately certify the motion.*

2. Planning Commission 02/25/25 with recommendation*

**Please note the recommendation in these minutes have been presented at the 03/03/25 council meeting.*

3. Senior Citizens' Commission 11/19/24 & 03/18/25 Excerpt with recommendation*

**Recommendation for budget request in the amount of \$3,500.00, plus an additional \$1,000.00 from the Commission's carry forward account no. 213-000-674.320 for total amount of \$4,500.00.*

4. Tree Commission 02/05/25

D. Report

1. Department of Public Safety Annual Report 2024

E. Bids/Proposals/Contracts

1. Torrey Rd. Pump Station Contactors and Motor Protection Relays
 - a) Memo 04/03/25 - Director of Public Services
 - b) Letter 03/21/25 - Scott Garrison (Peter Basso Associates, Inc.)
 - c) Proposal No. DTK3-250402-02-SE - Eaton Corporation
2. Rules of Order and Procedure for the Common Council - Update/Revision
 - a) Proposed Rules of Order and Procedure for the Common Council

F. Proclamation

1. Days of Remembrance (April 20 - 27)
2. Arbor Day (April 25)
3. Telecommunicators Week (April 13 - 19)

G. Resolution

1. MDOT Agreement - Contract # 25-5100 - FY 2025 State Earmark per 2024 Public Act 121
 - a) Proposed MDOT Contract #25-5100
 - b) Proposed Resolution

H. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156824 - Proj. No. 0160-0464 - 03/19/25 - \$228.65.

- b) 2024 Sewer Rehab By Full Length CIPP LIN - Invoice No. 156825 - Proj. No. 0160-0475 - 03/19/25 - \$192.71.
 - c) LFP Boat Launch Parking Lot - Invoice No. 156827 - Proj. No. 0160-0480 - 03/19/25 - \$3,536.72.
 - d) 2024 Water Reliability Study & AMP - Invoice No. 156829 - Proj. No. 0160-0490 - 03/19/25 - \$10,400.00.
 - e) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156834 - Proj. No. 0160-0455 - 03/20/25 - \$1,725.56.
 - f) Ghesquiere Park Walking Path - Invoice No. 156835 - Proj. No. 0160-0482 - 03/20/25 - \$3,554.19.
- 2. McKenna - Building/Planning Services
 - a) Invoice No. 22-064-34 (Revised) - Planning Services - October 2024 - 11/22/24 - \$1,839.23.
 - b) Invoice No. 21849-107 - Building Services - February 2025 - 03/21/25 - \$47,848.55.
 - c) Invoice No. 22-064-39 - Planning Services - February 2025 - 03/13/25 - \$1,722.50.
 - 3. WCA Assessing - Assessing Services - Invoice No. 030425 - April 2025 - 03/04/25 - \$7,534.41.
 - 4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 282 - March 2025 - 04/01/25 - \$2,619.50.

Prerogative of the mayor to read aloud the proclamations.

Item 7 PRESENTATION

Item 7A PUBLIC SAFETY ACHIEVEMENT AWARDS
Prerogative of the Mayor to ask the Director of Public Safety to present the Public Safety Achievement Awards to the recipients.

Item 8 COMMUNICATION

Item 8A FY 2025/2026 GENERAL LIABILITY & PROPERTY INSURANCE
Prerogative of the City Council to approve and authorize Nickel and Saph Inc. to continue to be the city's general liability and property insurances agent and approve the renewal proposal as presented in an amount not to exceed \$321,038.78 and to approve a budget amendment from prior year reserves in the amount of \$40,632.78, as reflected in the total amount taken from the accounts listed on the City Administrator's memo dated April 4, 2025.

Item 8B RESIGNATION – BEAUTIFICATION ADVISORY COMMISSION – MELISSA PUPPOS
Prerogative of the Mayor to accept the resignation of Melissa Puppos from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Puppos.

Item 9 ORDINANCE

Item 9A FIRST READING – CHAPTER 50 - ZONING ORDINANCE AMENDMENT:
SHORT-TERM RENTALS

Prerogative of the City Council to concur with the recommendation of this zoning ordinance amendment and set a date of April 28, 2025, for a second reading and final adoption.

Item 10 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 11 ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

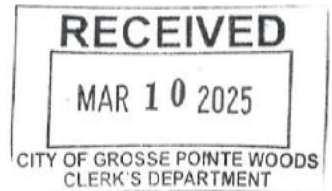
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte", written in a cursive style.

Frank Schulte
City Administrator



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236



BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input checked="" type="checkbox"/> Beautification Commission	<input checked="" type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input checked="" type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Community Events Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input checked="" type="checkbox"/> Other:
<input type="checkbox"/> Senior Citizens' Commission	

NAME: GEORGE DINICU

ADDRESS: 20104 DOYLE CT.

TELEPHONE: Home: _____ Cell: _____

E-Mail: _____

OCCUPATION: RETIRED AUTOMOTIVE PROFESSIONAL

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): _____

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Engineering, Manufacturing Management, Prog. Mgmt.
Ex. License Builder.

EDUCATION: BS Engineering, MBA-Finance

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: SOCIETY OF Mfg. ENGINEERS

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: I have Prog. Mgmt experience & skills, I am task oriented and I also have experience as a Home Building Gen. Contractor.

Signature of sponsor _____

Signature of applicant George Dinicu

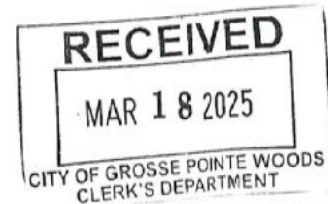
Date: 3/10/2025

Return to Clerk's Office: cityclerk@gpwmil.us

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236



BIOGRAPHICAL SKETCH

✓ I am interested in making application to serve as a member on the following Board/Commission:

<input type="checkbox"/> Beautification Commission	<input type="checkbox"/> Building Authority
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Community Tree Commission
<input type="checkbox"/> Citizens' Recreation Commission	<input type="checkbox"/> Downspout Board of Appeals
<input type="checkbox"/> Construction Board of Appeals	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Community Events Committee	<input type="checkbox"/> Mack Avenue Business Study Committee
<input type="checkbox"/> Local Officers' Compensation Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Other:
<input checked="" type="checkbox"/> Senior Citizens' Commission	

NAME: Marianne Langlois

ADDRESS: 1046 Bournemouth Rd. Grosse Pointe Woods

TELEPHONE: Home: [REDACTED] Cell: [REDACTED]

E-Mail: [REDACTED]

OCCUPATION: retired

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 19

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION:

Director of Geriatrics, Board member Helm

EDUCATION: Graduate Business Mgmt TFC

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Helm, The Family Ctr.

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: Experience on boards & work related to Geriatrics

Vicki Granger
Signature of sponsor

Marianne Langlois
Signature of applicant

Date: 3/18/25

Return to Clerk's Office: cityclerk@gpwmi.us

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, MARCH 17, 2025, IN THE COUNCIL-COURTROOM
OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE
POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, Motschall
ABSENT: McConaghy

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Walling
City Treasurer/Comptroller Schmidt
City Clerk Antolin

Motion by Gafa, seconded by Brown, that Councilmember McConaghy be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, Motschall
No: None
Absent: McConaghy

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- Doug Hamborsky, Planning Commission

Motion by Granger, seconded by Koester, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, Motschall
No: None
Absent: McConaghy

Motion by Gafa, seconded by Brown, that all items (6A-6G) on the consent agenda be approved as presented.

A. Appointment

1. Beautification Advisory Commission (Mayor)
 - a) Biographical Sketch - Mary Goerke - Term to expire: 12/31/26

B. Approval of Minutes

1. Council 03/03/25

C. Commission/Committee Minutes Received and Placed on File

1. Community Events Committee 03/04/25 with three (3) recommendations*

**Recommendation approving the proposed 2025 Budget and transfer the sum of \$8,295.03 from the Community Events Committee Account No. 213-803-880.130 to the city's General Fund to cover overtime wages incurred from employees working the 2023 and 2024 events.*

**Recommendation to enter agreements with the following bands:*

- *Entourage Dance Band (June 27 – Music on the Lawn)*
- *Mainstream Drive (July 25 – Music on the Lawn)*
- *The Good Stuff (August 22 – Music on the Lawn)*
- *Sonic Freeway (October 4 – Fall Fest)*

**Recommendation to approve Community Event Committee funds to cover food expenses for the July 25 Music on the Lawn/75th Anniversary Summer Celebration event in the amount of \$4,800.00 and the October 4 Fall Fest event in the amount of \$4,000.00.*

2. Senior Citizens' Commission 09/18/24*

**Please note the recommendations within these minutes have been presented at the 11/18/24 Council meeting.*

D. Monthly Financial Report

1. February 2025

E. Bids/Proposals/Contracts

1. Lake Front Park Old Concession Stand Building Renovation
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) BID Sheet 02/12/25
 - c) Letter 03/11/25 - Robert A. Chapman, President of In-Line Construction
 - d) Scope of Work Description
2. Ghesquiere Park Restroom Renovation
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) Estimate 03/11/25 - Rely-On Construction
 - c) Estimate 02/27/25 - Capizzo Construction
3. Ghesquiere Park Handicap Accessible Friendship Swing
 - a) Memo 03/11/25 - Director of Public Services Kowalski
 - b) Proposal 12/13/24 - Penchura, LLC

F. Proclamation

1. Vietnam Veterans' Day (March 29)

G. Claims and Accounts

1. Hallahan & Associates, P.C. - Professional Services - Invoice No. 22406 - February 2025 - 03/03/25 - \$2,193.30.
2. Keller Thoma - Legal Services - Invoice No. 127317 - February 2025 - 03/01/25 - \$437.50.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1083047 - February 2025 - 03/11/25 - \$3,026.82
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 274 - February 2025 - 03/03/25 - \$3,146.50.
5. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 156160 - Proj. No. 0160-0464 - 02/19/25 - \$816.00.
 - b) 2024 Sewer Rehab By Full Length CIPP LIN - Invoice No. 156161 - Proj. No. 0160-0475 - 02/19/25 - \$616.75.
 - c) 2024 Miscellaneous Concrete Program - Invoice No. 156162 - Proj. No. 0160-0477 - 02/19/25 - \$707.75.
 - d) 2024-2025 General Engineering - Invoice No. 156163 - Proj. No. 0160-0484 - 02/19/25 - \$2,747.40.

- e) 2024-2025 GIS Maintenance - Invoice No. 156164 - Proj. No. 0160-0485 - 02/19/25 - \$3,733.30.
- f) Vernier & Mack Ave. Intersection Improvement - Invoice No. 156167 - Proj. No. 0160-0455 - 02/19/25 - \$3,771.44.
- g) Ghesquiere & Lakefront Park Bldg Renovation - Invoice No. 156172 - Proj. No. 0160-0479 - 02/20/25 - \$3,250.00.
- h) 2024 Water Reliability Study & AMP - Invoice No. 156312 - Proj. No. 0160-0490 - 02/24/25 - \$17,200.00.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, Motschall
No: None
Absent: McConaghy

The mayor and members of the city council read aloud the Vietnam Veterans' Day Proclamation.

Mayor Bryant accepted the resignation of Brianne Josefiak from the Beautification Advisory Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Josefiak.

Under New Business, no one wished to be heard.

Under Public Comment, the following individual was heard:

- Anonymous Resident (Requested) – Addressed obscene signage at a residence near Monteith Elementary School.

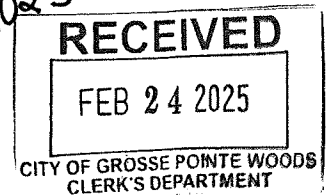
Motion by Motschall, seconded by Koester, to **adjourn tonight's meeting** at 7:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission Approved March 12, 2025



Beautification Advisory Commission
Conference Room – Grosse Pointe Woods Community Center
20025 Mack Ave. Dr., Grosse Pointe Woods

Meeting – February 19, 2025, 7:00 p.m. (Rescheduled from February 12, 2025)

Present: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers
Excused: Hage, Josefiak, Wettstein
Guest: Mary Goerke
Also Present: None

Call to Order: The meeting was called to order by Chair, R. Koester at 7:00 p.m.

Minutes: January 8, 2025, minutes were distributed and reviewed.
Motion by McCarthy, seconded by Casinelli, to approve January 8, 2025, minutes as presented.
Motion carried by the following vote:
Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers
No: none
Excused: Hage, Josefiak, Wettstein

Treasurer's Report: Feltman shared the treasurer's report.
Motion by Casinelli, seconded by Korbus, to approve the treasurer's report as presented.
Motion carried by the following vote:
Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers
No: none
Excused: Hage, Josefiak, Wettstein

Motion by G. McCullough, seconded by S. McCullough, to recommend to City Council to approve the Beautification Advisory Commission 2025 Parkway Beautification budget for \$23,490.00 as submitted (Reference attached FY 2025 Parkway Beautification Budget.)
Motion carried by the following vote:
Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers
No: none
Excused: Hage, Josefiak, Wettstein

Motion by Puppos, seconded by Rogers, to recommend the Mayor the immediate certification of the previous motion of the 2025 Parkway Beautification Budget.
Motion carried by the following vote:
Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers
No: none
Excused: Hage, Josefiak, Wettstein

Motion by Champagne, seconded by Puppos, to recommend to City Council to approve the Beautification Advisory Commission 2025-2026 Proposed Budget for \$3,200.00 as submitted. (reference attached FY 2025-2026 Proposed Budget)

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Motion by Casinelli, seconded by Rogers, to recommend the Mayor the immediate certification of the previous motion of the 2025-2026 Proposed Budget.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Motion by G. McCullough, seconded by Korbus, to recommend to City Council to approve a budget not to exceed \$40,000.00 for the total expense of the 2025 Flower Sale to be held in May. (reference attached FY 2025-2026 Flower Sale Budget)

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Motion by Puppos, seconded by S. McCullough, to recommend the Mayor the immediate certification of the previous motion of the 2025 Flower Sale Budget.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Chairperson's Report: R. Koester shared the chairperson's report.

Motion by Feltman, seconded by Casinelli, to approve the 2025 Membership to the Beautification Council of Southeast Michigan (BCSEM) not to exceed \$25.00.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Awards Program: Casinelli provided a planning update.

Flower Sale: Puppos and Feltman updated the committee on the Flower Sale to be held in May 2025.

Adopt-A-Garden: Champagne updated the committee on Adopt-a-Garden.

Council report: No report.

Old Business: No report.

New Business: Biographical Sketch for Mary Goerke shared with committee.

Motion by Casinelli, seconded by Korbus, to recommend the Mayoral appointment of Mary Goerke to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Motion by Korbus, seconded by G. McCullough, to recommend to the Mayor the immediate certification of the previous motion of the Mayoral appointment of Mary Goerke to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Motion by Feltman, seconded by C. McCullough to adjourn the Beautification Advisory Commission meeting at 8:05 pm.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Feltman, R. Koester, Korbus, McCarthy, G. McCullough, S. McCullough, Puppos, Rogers

No: none

Excused: Hage, Josefiak, Wettstein

Respectfully submitted,
Debbie McCarthy

BEAUTIFICATION ADVISORY COMMISSION
MINUTES EXCERPT

03-12-25

Motion by Casinelli, seconded by G. McCullough, to recommend the Mayoral appointment of George Dinicu to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Hage, Koester, Korbus, G. McCullough,

S. McCullough, Puppos

No: none

Excused: Feltman, McCarthy, Rogers, Wettstein

Motion by Hage, seconded by Casinelli to recommend to the mayor the immediate certification of the previous motion of the Mayoral appointment of George Dinicu to the Beautification Advisory Commission.

Motion carried by the following vote:

Yes: Casinelli, Champagne, Elich, Hage, Koester, Korbus, G. McCullough,

S. McCullough, Puppos

No: none

Excused: Feltman, McCarthy, Rogers, Wettstein

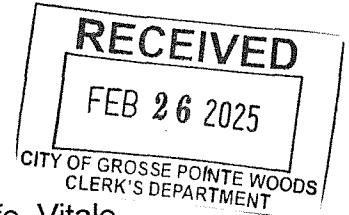
MINUTES OF THE **PLANNING COMMISSION** MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON **FEBRUARY 25, 2025**, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Chair Fenton.

Roll Call: Chair Fenton

Commission Members: Fuller, Gilezan, Mackinnon, Marx, McNelis, O'Keefe, Vitale

Absent: Hamborsky



Also Present: City Planner, Ashley Jankowski
Recording Secretary, Gretchen Miotto
Council Representative Kenneth Gafa

MOTION by Gilezan, seconded by Vitale, to excuse Commission Member Hamborsky from attendance at tonight's meeting.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Mackinnon, Marx, McNelis, O'Keefe, Vitale

NO: None

ABSENT: Hamborsky

Chair Fenton recognized Council Representative Gafa.

The Planning Commission, staff, and the public, Pledged Allegiance to the U. S. Flag.

Chair Fenton recognized and congratulated Commissioner Vitale on the award he received for over 30 years of service to the Planning Commission.

MOTION by Fuller, seconded by Vitale, to accept tonight's agenda as presented and accept and place on file the McKenna updated memo on Short Term Rentals dated February 24, 2025.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Mackinnon, Marx, McNelis, O'Keefe, Vitale

NO: None

ABSENT: Hamborsky

MOTION by Vitale, seconded by Fuller, that the January 28, 2025, Planning Commission meeting minutes be approved as presented.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Mackinnon, Marx, McNelis, O'Keefe, Vitale
NO: None
ABSENT: Hamborsky

Commissioner Hamborsky arrived at 7:15 p.m.

The first item, under **Old Business**, was to **discuss ongoing crosswalk improvements along Mack Avenue**.

Planner Jankowski provided an overview of the February 20, 2025, memo and background on previous discussions during the 2020 Vision Plan. The 2020 Vision Plan outlined the need for 6 new crosswalks. Discussion ensued as to whether the commission should prioritize one of the crosswalks based on government regulations, the Michigan State Police requirements, and data from GPW Public Safety on pedestrian traffic. Costs of crosswalks depend upon the type of crosswalk desired. Planner Jankowski will speak with Public Safety about the data.

This discussion will continue at the next meeting.

The next item, under **Old Business**, was **discussion on short-term rental ordinance language**.

Planner Jankowski reviewed the language proposed in the McKenna February 20, 2025, and February 24, 2025, memos and information from other communities. The February 24 memo, supported by City Attorney Tomlinson, indicates there would be no "grandfathering" of any existing short-term rentals as they are not lawful or permitted under the City Code of Ordinances. Discussion ensued as to the effective date of the ordinance amendment, and consensus was reached on January 1, 2026.

MOTION by Marx, seconded by Fuller, to schedule a Public Hearing for the March 25, 2025, Planning Commission meeting.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Hamborsky, Mackinnon, Marx, McNelis, O'Keefe, Vitale
NO: None
ABSENT: None

The next item was the **Building Department Report, January 2025 to February, 2025.**

Planner Jankowski provided an overview of current projects and permits.

The next item was the **City Council Reports for February 3 and 24, 2025.**

Commissioner Gilezan spoke on the February meetings, highlighting the presentation on the development of the City Hall front lawn at the February 3 Committee-of-the-Whole, and the presentation on the tree canopy by the Tree Commission at the February 24 Committee-of-the-Whole.

Commissioner Vitale suggested that planting of a tree be required when building permits are requested.

Commissioner Marx reiterated the desire to improve the configuration of Cook Road during the 2028 project, particularly the burying of power lines, and to ensure the Planning Commission has input to AEW's plan. Planner Jankowski will speak with AEW on this topic. Commissioner Fenton recalled previous conversations about burying power lines and the expense that was quoted.

Commissioner Hamborsky will attend the March meetings.

The next item was **Information Only about the Planning Commission Budget and Budget Requests to Council.**

Planner Jankowski confirmed the 2024-2025 FY budget for the commission is \$3,025 and so far, we have spent \$725 of it. Budget increases must be requested of City Council. FY 2025-2026 budgets are being prepared now, so any increases should be requested now.

In order to gain further information and understanding on the design and the cost of crosswalks, the commission would have to contract with an appropriate entity, which will require funds in excess of \$3K.

Council Representative Gafa shared that the Planning Commission's request for a Committee-of-the-Whole (COW) meeting to share the 2024 Master Plan targeted goals was approved at the February 3 Council meeting. Mayor Bryant schedules COWs.

MOTION by Hamborsky, seconded by Gilezan, to request a budget increase of \$20K for FY 25-26 for resources to support the Master Plan targeted goals as reviewed by the COW at a future meeting.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Hamborsky, Mackinnon, Marx, McNelis, O'Keefe, Vitale
NO: None
ABSENT: None

MOTION by Hamborsky, seconded by Vitale, to immediately certify the budget increase request.

Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Hamborsky, Mackinnon, Marx, McNelis, O'Keefe, Vitale
NO: None
ABSENT: None

Under **Public Comment**, the following were heard:

- Bethann Bayus, 1615 Ford Ct., asked about the plans for the front lawn of City Hall, and if there would be a public hearing on those.

Ms. Bayus also inquired about plans on planting more trees on the front lawn.

- Tambre Tedesco, 1665 Ford Ct., spoke against having an amphitheater across the street from her home.

MOTION by Gilezan, seconded by Vitale, to adjourn at 8:14 p.m.

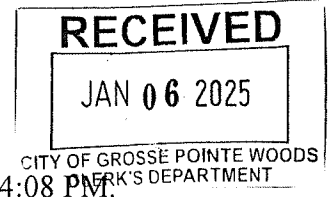
Motion carried by the following vote:

YES: Fenton, Fuller, Gilezan, Hamborsky, Mackinnon, Marx, McNelis, O'Keefe, Vitale
NO: None
ABSENT: None

Respectfully Submitted,
Gretchen Miotto
Clerk's Confidential Administrative Assistant & Recording Secretary

Commission Approved March 18, 2025

**SENIOR CITIZENS' COMMISSION
MINUTES OF November 19, 2024 MEETING**



CALL TO ORDER:

Catherine J. Dumke, Secretary, Acting Chairman, called the meeting to order at 4:08 PM.

ROLL CALL:

Commission Members:

Present: Catherine Dumke, Karen Everham, Karen McLeod, Don Witt, and Heidi Uhlig-Johnstone (Helm Life Center), constituting a quorum.

Absent: Kevin Quasarano, Pamela Solomon, Janet Weber, and Ron Wehrmann

Rita O'Farrell, the City of GPW Recreation and Event Programmer, and City Council Representative Vicki Granger were also in attendance. Bri Wallace, an Intern at the Helm, a Wayne State University Social Worker student, was also present.

APPROVAL OF MINUTES:

Motion by Karen McLeod, seconded by Karen Everham, to approve the minutes of the Senior Citizens' Commission meeting held on September 18, 2024. Said motion passed unanimously.

OLD BUSINESS:

Holiday Social, Friday, December 6, 2024

The requested funds in the amount of \$300 submitted to City Council to cover the expenses towards desserts for the Holiday Social was approved by Council at its meeting on November 18, 2024. The requested funds in the amount of \$100 submitted to City Council to cover the expense of the purchase of ten \$10 Kroger gift cards as prizes for the Holiday Social was approved by Council at its meeting on November 18, 2024.

A general discussion followed regarding this Commission's participation in the Holliday Social, resulting in the following motions.

Rita O'Farrell's update to the Commission: the menu and entertainment and photo booth; opening remarks by Mayor Bryant; and Director Kosanke's short presentation regarding holiday scams. She requested Commission members, on the day of the event, arrive between 11:30 AM – 12:00 PM to help with set up and registration.

NEW BUSINESS

The date for the Ice Cream Social for 2025 in Friday, May 16, 2025, at 1:00 PM. In light of the number of "no shows" at this year's event, the idea of charging a fee at registration (perhaps \$5 for residents) for this event was again discussed. It was also suggested the Commission meeting following the Ice Cream Social event be set at 2:30 PM.

PUBLIC COMMENT

No members of the public were in attendance.

ADJOURNMENT

Motion made by Heidi Uhlig-Johnstone, seconded by Don Witt, that the meeting adjourn. Motion passed unanimously. Meeting adjourned at 4:18 PM.

The next meeting of this Commission will be held on Tuesday, January 21, 2025, at 4:00 PM, at Robert E. Novitke Municipal Center-Community Center – Lake Room.

Respectfully submitted,

Catherine Dumke, Secretary

NEW BUSINESS

B. Budget Request

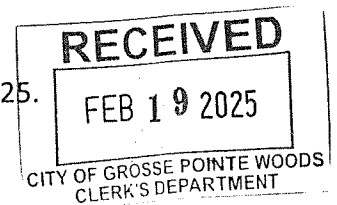
Following a discussion of anticipated expenses and a review of expenditures in prior years, it was moved by Karen Everham, seconded by Pamela Cole, that a budget request for \$3,500, plus an additional \$1,000 from the Commission's carry forward account (#213-000-674.320), for a total of \$4,500, be submitted to the City Council for the fiscal year ending June 30, 2026. Motion passed unanimously.

REQUEST FOR IMMEDIATE CERTIFICATION

Motion by Karen Everham, seconded by Karen McLeod, to recommend to the Mayor the immediate certification of the previous motion for a budget request totaling \$4,500 be submitted to the City Council for the fiscal year ending June 30, 2026. Said motion passed unanimously.

Commission Approved April 2, 2025

Minutes of the Grosse Pointe Woods Tree Commission Meeting February 5, 2025.



The meeting was called to order by Chairman Lechner at 7:30 p.m.

The following members were present:

Dave Andrews
Kate Colborn
Laura Gaskin
Maria Galbo
Paul Lechner
Tim Madigan
Mary Ellen Meyering
Christina Pitts
Randy Rennpage
Steve Skorupski

The following members were excused:

Gary Lechner

The following members were absent: None

The following were also in attendance:

Michael Koester, Council Representative

Motion by Randy Rennpage, seconded by Maria Galbo to approve the agenda for the meeting February 5, 2025 passed by the following vote.

Yes: 10 No: 0 Excused: 1

Motion by Andrews, seconded by Colborn to approve the minutes for the meeting December 4, 2024 passed by the following vote.

Yes: 10 No: 0 Excused: 1

Treasurer's Report:

Rennpage reported that there were no changes to the Tree Commission balance and a small change to the Memorial Tree balance.

Old Business:

- A. There was a good discussion of the upcoming Committee of the Whole meeting on February 24 that most of our members plan to attend. We will have several members

Speak as to our concerns, mainly that tree canopy in GPW is not being addressed as we feel it should be, and the question of what does the City see as our mission – what can we do for the City?

New Business:

- A. We are unsure as to whether the Tree City USA application has been filed.
- B. No action.
- C. Christina Pitts talked to Jim Kowalski about her tree planting issues. The tree was replaced and planted properly and she was assured that future trees would be planted correctly.
- D. Arbor Day activity discussions were table until next month.
- E. No action.
- F. We need a volunteer to interface with the DPW regarding the Memorial Trees donated and also with the donor families regarding the event logistics. We also need people designated to handle the room reservation and refreshments.

Council representative Michael Koester provided an update of current city business.

Motion to adjourn at 8:53 PM moved by Gaskin, and seconded by Galbo, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

City of Grosse Pointe Woods
Department of Public Safety
Annual Report
2024

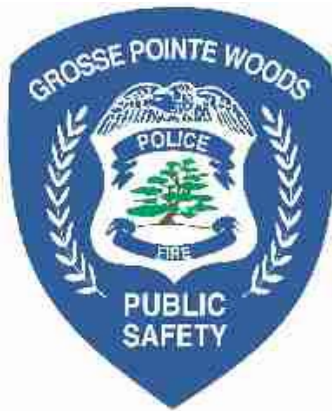
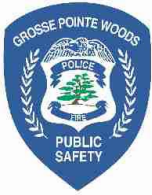


TABLE OF CONTENTS

Preface - Director's Letter

Mission Statement	1
Introduction	2
Department Personnel	3
Organization Chart	4
Total Incidents	5
Index Crimes Breakdown	6
Non-Index Crimes Breakdown	7
Index & Non-Index Crimes Totals	8
Crime & Arrest Totals	9
Moving & Meter Violations	10
Traffic & Pedestrian Accidents	11
Department Training	12
Fire Operations	13
Emergency Medical Services	14
Detective Bureau	15
Special Response Team	16-17
Auxiliary Unit	18
Crossing Guards	19
Honors & Awards	20
Officer & Supervisor of the Year	21
New Hires	22
School Resource Officer	23
Public Safety Open House	24-25-26
Drug Kiosk	27-28
Police Officer's Prayer	29

Annual Report 2024 compiled by Claudette Rose Darga



CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY



John G. Kosanke, Director
20025 Mack Plaza
Grosse Pointe Woods, MI 48236-2397

March 1, 2025

Dear Mayor and City Council:

On behalf of the members of the Department of Public Safety, I am proud to present the Annual Report for 2024 showing the crime statistics of the Grosse Pointe Woods Department of Public Safety. The information contained in this report reflects the combined efforts of all department members who have worked together to make the City of Grosse Pointe Woods a safe and welcoming community.

Our department members work hard each day to keep the residents and businesses of this community safe and responded to 9,497 incidents in 2024. Despite their efforts, crime increased 20.5% in 2024 as the totals of both Index and Non-Index crimes rose from 511 to 616. The highest Index crime reported was Larceny with an increase in incidents from 120 to 146. Auto theft also increased from 34 to 59, of which 13 vehicles were stolen from the Ascension St. John parking lot. There were also increases in the Index crimes of Aggravated Assault and Burglary, which went up from 4 to 9 and 11 to 16, respectively. I am pleased to report a decrease in Criminal Sexual Conduct incidents from 8 to 4 as well as a decrease in Robberies from 4 to 1.

The highest Non-Index crime reported once again was Fraud with an increase from 97 to 111 incidents. Retail Fraud also increased from 13 to 22. Non-Aggravated Assaults decreased slightly from 47 to 46. Intimidation/Stalking incidents nearly doubled with an increase from 15 to 29. Malicious damage to Property incidents also increased from 29 to 36. Other increases were seen in Public Peace and Operating Under the Influence of Liquor or Drugs.

A change in the criminal justice system has caused certain crimes to no longer be considered arrestable offenses. Violations requiring court appearances are issued instead.

Although we work to the best of our ability to fight crime, I cannot stress enough how the public needs to do their part as well. A simple thing like remembering to lock a car door is essential in today's world.

The City continues to contract with Medstar for ambulance service. Total ambulance runs decreased from 1,385 to 1,258. The number of runs requiring advanced life support decreased substantially by 84% from 659 to 106. Kolby Miller, Chief Executive Officer of Medstar, has reported an average emergency response time of 4:34 minutes and an average non-emergency response time of 5:12 minutes. The highest category of ambulance requests was medical treatment for a sick person with a non-specific diagnosis, followed by falls, breathing problems, and chest pains.

The health and well-being of our community is a top priority for the Public Safety department. In my continued effort to find ways to make the community safer, a new method for the residents to safely dispose of unwanted drugs was introduced on January 25, 2024. Since its inception in our Public Safety lobby, the new drug kiosk has been replaced nine times and has eliminated approximately 297 pounds of pharmaceuticals, the equivalent of an estimated 135,000 pills.

The department previously had a drug disposal box with an opening resembling a mail slot. Officers assigned to empty the box frequently encountered needles and liquids which posed a hazard to their own health and safety. The new kiosk eliminates this problem because it utilizes activated charcoal to neutralize drugs and render them inert. In addition, the new system helps to prevent the contamination of drinking water from unwanted pills being flushed into the sewer systems.

The first of its kind in the State of Michigan, the new state-of-the-art kiosk was approved through a partnership that I established with the Rotary International Group after seeing one at a 2023 Grosse Pointe Sunrise Rotary Club meeting. The Rotary Group has an exclusive deal with the manufacturer to purchase the kiosks. The department is grateful to donors who purchased two of the nine kiosks we used in 2024. I am hopeful that other Public Safety Departments and public buildings such as hospitals and libraries will also obtain drug kiosks for their facilities so that more progress in the elimination of unwanted drugs can be made.

In February, the department announced that we will receive \$116,895.00 over 18 years as part of a nationwide \$725 million settlement between states and opioid manufacturers. The funds will be split among hundreds of municipalities. The money received by our department must be spent specifically on programs, training, equipment, and supplies which are in direct support of fighting the opioid crisis.

Fatal incidents involving opioid overdoses took place in our city in previous years. An arrest was made in Harper Woods in September by our officers and the FBI for a suspect who distributed drugs laced with fentanyl which killed three Grosse Pointe Woods residents in the summer of 2023.

Two major building improvement projects were completed in the department in 2024. Windows and blinds throughout the Public Safety area were replaced, making the building more energy efficient, and the locker room renovation project which began in early 2023 was completed. The final stages were the additions of epoxy floor coating, new entrance doors, and a mirror.

A major strain was put on the department's budget due to unexpected vehicle repairs. The most expensive were necessary repairs to the 2002 E-One fire truck which needed replacement of the front brake pads and brake shoes, an electrical system distribution box chassis, a bearing kit gearbox, a pump, muffler, and brake drums and rotors. Fortunately, the extensive damage on a patrol car involved in an accident was covered by an insurance claim.

In addition, in lieu of replacing our Code Enforcement vehicle, it was agreed to replace the engine.

Major purchases made in 2024 included a new hose and turnout gear dryer, a treadmill, and a French Fitness trainer. The department's hose dryer had been utilized for drying fire hoses for over fifty years. As parts were no longer available, replacement of the unit was necessary. Turnout gear needs to be washed after each fire run in order to remove the carcinogens. The Fitness trainer and treadmill were purchased to keep our officers in peak physical condition so that they can perform their duties to the best of their abilities.

The department made progress in its goal to go as paperless as possible in the past year with the introduction of a new ADORE software program from MdE, Inc. for maintaining FTO (Field Training Officer) records. Sergeant Mark Agnetti, who oversees the FTO program, has been enthusiastic about the positive changes this new system has brought to his duties. The ADORE program has the capabilities of uploading CLEMIS searches, tickets and videos within seconds.

In September, the department also became the first department in the city to convert from paper timesheets to electronic timesheets for payroll processing, further reducing the use of paper and saving time.

The year ended with Council approval in December for a License Plate Reader (LPR) project. LPR's have proven to be an effective tool for fighting crime. The readers capture license plates when a vehicle passes by. The information on the plate is used for investigative purposes to locate criminals. The device will also aid in locating missing persons. The LPR project was launched with the assistance of the Grosse Pointe Public Safety Foundation who will pay the initial cost of \$45,845.00 to install five LPR's to be used at main entrances to the city. After the first year, the department will be responsible for an annual Licensing Agreement, a Data Sim card plan, and an Investigative Data Platform. Estimated annual costs are \$9,700.00.

The Grosse Pointe Public Safety Foundation also purchased a repeater at the cost of \$125,000.00 for installation at Grosse Pointe North High School in 2024. The organization previously funded the purchase of two repeaters at Grosse Pointe South High School in 2023. A repeater amplifies incoming signals and broadcasts them over a wider area, making it easier for officers to communicate with each other.

In a continuing effort to reduce Fraud and Identity Theft, I gave presentations to various senior groups, including the Grosse Pointe Sunrise Rotary Club meeting at the Ford House in March, the Lunch, Laugh, and Learn program at St. Michael's Episcopal Church in November and the Senior Holiday Social at the Assumption Cultural Center in December. Protecting our most vulnerable citizens from becoming crime victims has always been a top priority for me. Immediate action is recommended to those who think they may have been victims of a scam. Credit card companies should be notified and accounts should be closed or suspended.

Protecting families during their most vulnerable times became a priority for our detectives in the early part of the year when three breaking & entering cases took place during a two-week period in February. The crimes were connected to similar cases in other area cities where homes were ransacked while family members were attending a funeral. The suspect, who was arrested in March, confessed to 12 home invasions throughout metro Detroit. The suspect allegedly vandalized the homes after reading obituaries and attending estate sales. Lieutenant Detective Keith Waszak and Detective Miles Adams worked tirelessly with members of other departments in a team effort to capture the suspect.

The annual Public Safety Open House held on October 6th, 2024 was a well-attended community event. On hand were two K-9 dogs with their handlers, and representatives of the SRT team and the U.S. Coast Guard with their new mascot, Panda Bear. Opportunities to go inside a smoke house and to learn how to use a fire house were available. Our ladder truck, a scout car, and a Medstar ambulance were also on display. Educating the public on fire safety is of utmost importance, as evidenced by the family of five who were displaced from their home in November due to dryer lint that caught fire.

We continue to be grateful for our support staff of Auxiliary Officers who assist us with our community events such as the annual Open House as well as our Crossing Guards who are at their posts throughout the school year despite any inclement weather they might encounter.

The number of hours spent on training department personnel went up by a small percentage. Training continues to be a priority for keeping up with continuously changing technology and improvements.

Officer Andrew Smith was welcomed to the department in May 2024. As it has become increasingly difficult for Law Enforcement agencies to recruit a fully trained candidate, we were fortunate to have found a seasoned Public Safety Officer who also served in the United States Navy for four years, managing flight deck operations.

Two new dispatchers also joined the department. Former SERESA Dispatch Supervisor Sherry Frederick was hired in January and retired Macomb County Workforce Development Specialist Michael Zill was added in October. Dispatcher Zilli's position as the fifth full-time dispatcher in the department will eliminate a large amount of overtime created when a dispatcher is on vacation, ill, or otherwise unable to report for duty. Funding for his position comes from the 911 revenue received from the Conference of Eastern Wayne and prior year reserves. Dispatch coverage is essential for the department. In the past, officers frequently had to be taken off road patrol in order to cover the dispatch desk when necessary.

In closing, I would like to express my sincere appreciation to Mayor Arthur Bryant and members of Council for their continued support in helping to turn the department's aspirations for improvement into a reality. In addition, I would like to thank City Administrator Frank Schulte and Assistant City Administrator Susan Como for their support and guidance.

I would also like to thank the members of our Public Safety Department for their hard work and dedication and to Chaplain Matthew Swiatek for providing his guidance to them. The assistance and help provided by members of other departments within the city is also appreciated.

As we move into the future in 2025, my top priority will continue to be the safety and well-being of members of the community. I welcome suggestions from residents and business owners for improvements that can be made or for alerting us about problems which need resolutions. I will continue to work to the best of my ability to make this department the best that it can be. We look forward to being a part of the City's 75th Anniversary in 2025.

Respectfully yours,

John G. Kosanke

John G. Kosanke, Director of Public Safety

MISSION STATEMENT



The Mission of the Grosse Pointe Woods Department of Public Safety is to continually strive to improve the safety and quality of life within our community. This will be accomplished through a broad based combination of traditional and innovative police, fire and emergency medical services while always protecting constitutional and basic human rights. All members of the Department will at all times stand accountable for their conduct.



INTRODUCTION



Director of Public Safety John G. Kosanke

Each year, the Grosse Pointe Woods Department of Public Safety prepares an annual report of crime statistics for the City of Grosse Pointe Woods, the Michigan Incident Crime Reporting (MICR), and the Federal Bureau of Investigation Uniform Crime Report (UCR). This data is compiled from offenses reported to the Department of Public Safety, monthly police reports, and individual crime incident reports.

The primary objective of this Annual Report is to provide a reliable set of criminal justice statistics for police administration, operations, and management. The localized study of crime data enables personnel to assess the influence of crime in areas, neighborhoods, and with people. Similarly, crime statistics permit analysis among neighboring jurisdictions and with those of similar populations and other characteristics. A broad examination of the crime data allows individuals to view the nature and movement of crime, underlying changes, and fluctuations throughout the City of Grosse Pointe Woods, the State of Michigan, and the United States.

The Department of Public Safety is committed to improving the reliability and validity of our crime reporting data. We are attempting to achieve this goal by a study and analysis of major crime indexes and understanding the impact of classification revisions mandated by the State. As a result, some offense categories have decreased, while others have increased. Our efforts are to provide a reporting system that will be more accurate, valid, reliable, and compatible with State and Federal standards.

DEPARTMENT PERSONNEL

As of 12-31-2024

Director of Public Safety

John G. Kosanke

Chaplain

Pastor Matthew Swiatek

Lieutenants

Brian Conigliaro

James Lefurgey

Lieutenant/DB Commander

Keith Waszak

Sergeants

Mark Agnetti

Darrell Fisher

Walter Galat

Joseph Provost, Jr.

Kyle Seidel

Brian Urban

Public Safety Officers

Steven Calabro

Douglas Copple

Trent Dara

David Empson

Duncan Gill

Eugene Gunnery

Joseph Hazuka

Mitchell Hendrix

Anthony Hojnacki

Neal Kapoor

Timothy Livingston

Christian Media

Matthew Muzia

Andrew Smith

Jarod Smith

Dennis Walker

Detectives

Miles Adams

Martin Mitchell

Ryan Schroerlucke

School Resource Officer

Jeffry Martel

Communications Dispatchers

Scott DeLisle

Sherry Frederick

Kristen Morano

Shelby Webb

Michael Zilli

Confidential Administrative Assistant

Claudette Darga

Code Enforcement

Debbie Reed

Parking Enforcement - Part-Time

Debra Fox

Chelsea Phillips

Records Department - Full-Time

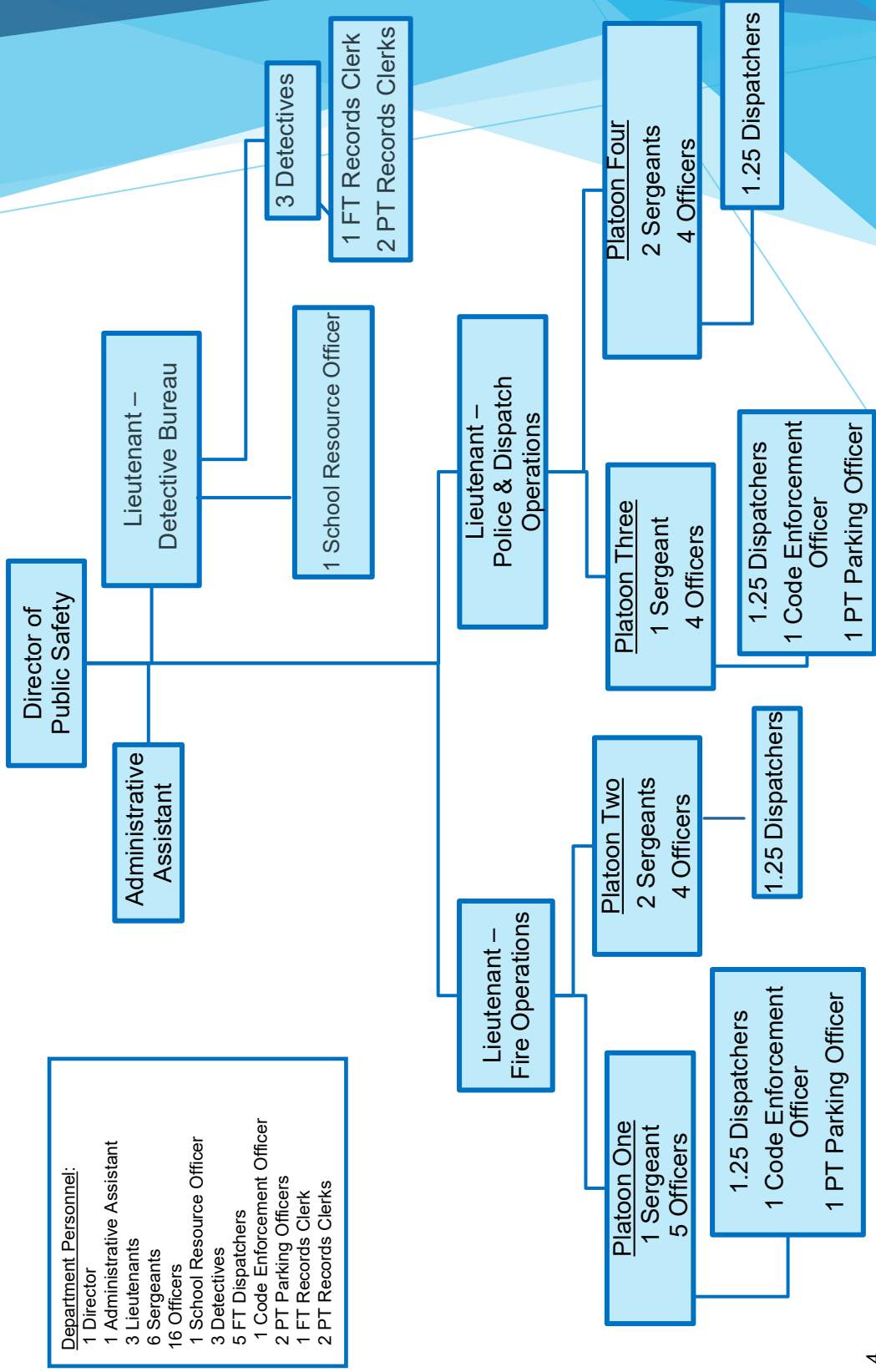
Darlene Jepson

Records Department - Part-Time

Kim Rupinski

Tina Verbeke

City of Grosse Pointe Woods Department of Public Safety Organization Chart 2024

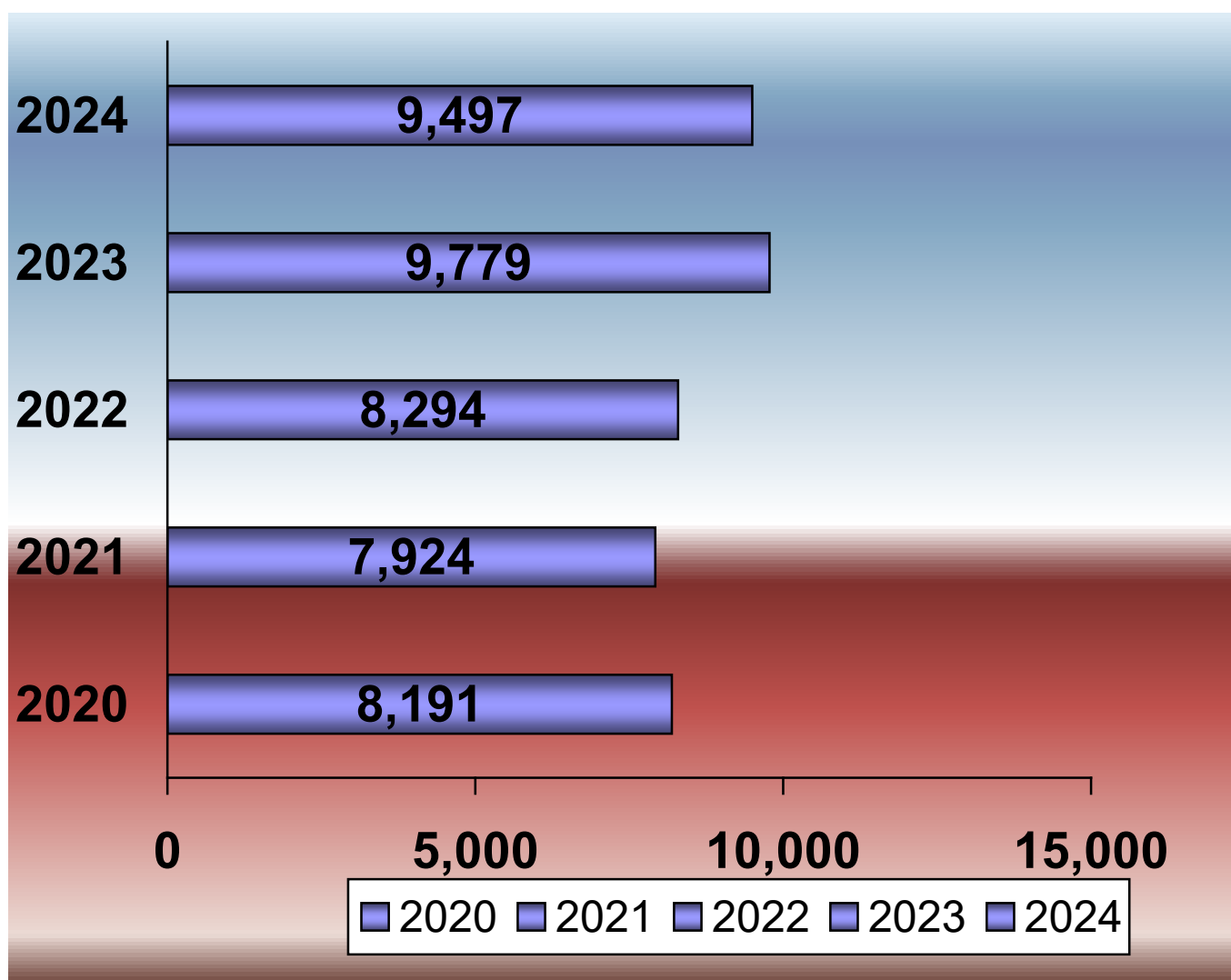


TOTAL INCIDENTS 2020 - 2024

Since the utilization of CLEMIS, the department has been able to successfully capture a wide magnitude of crime statistics. This valuable resource continues to enhance department operations with its ease of use and impressive capabilities.

The department responded to 9,497 calls for service in 2024.

The five-year average is 8,737 calls for service.



INDEX CRIMES BREAKDOWN

The National Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. Index Crimes are considered to be the most serious of all crimes reported.

These include the violent crimes of:

- **Aggravated Assault**
- **Arson**
- **Auto Theft**
- **Burglary**
- **Criminal Homicide**
- **Criminal Sexual Conduct**
- **Larceny - Theft**
- **Robbery**

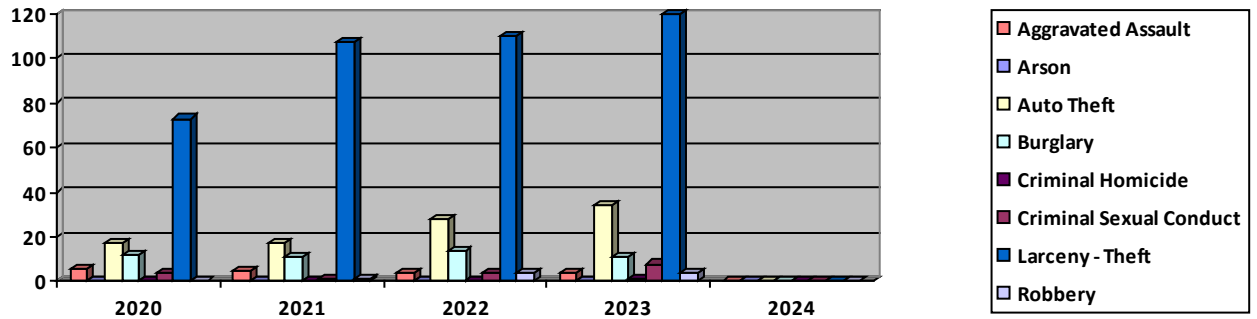
NON-INDEX CRIMES BREAKDOWN

Non-Index offenses encompass all other reportable classifications outside those defined as Index Offenses. Only arrest data involving the Non-Index offenses are reported to the FBI.

These include the crimes of:

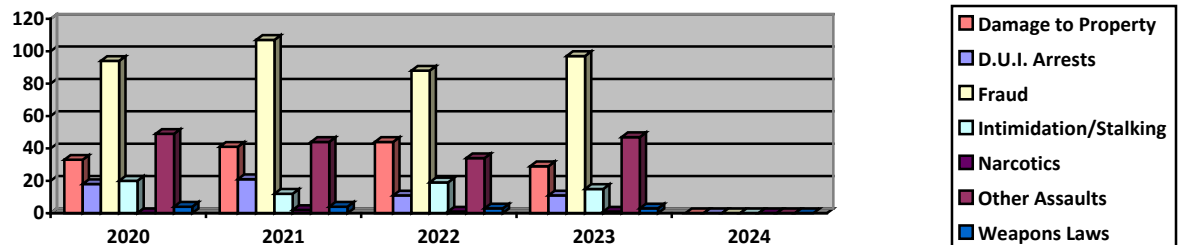
- **Curfew and Loitering Laws (persons under 18)**
- **Damage to Property**
- **Disorderly Conduct**
- **Driving Under the Influence of Alcohol**
- **Drug Abuse Violations**
- **Drunkenness**
- **Embezzlement**
- **Forgery and Counterfeiting**
- **Fraud**
- **Gambling**
- **Liquor Laws**
- **Offenses Against the Family and Children**
- **Other Assaults**
- **Prostitution and Commercialized Vice**
- **Runaways (persons under 18)**
- **Sex Offenses**
- **Stolen Property: Buying, Receiving, Possessing**
- **Weapons: Carrying, Possessing, etc...**
- **All Other Offenses**

INDEX CRIMES TOTALS



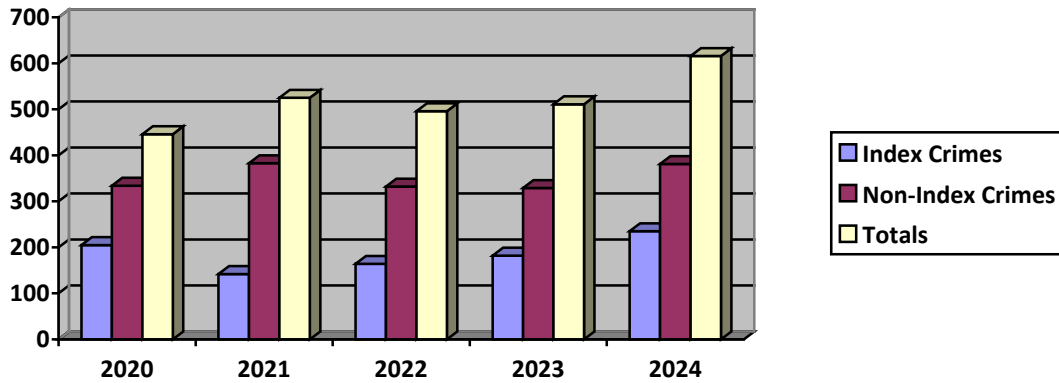
	2020	2021	2022	2023	2024
Aggravated Assault	6	5	4	4	9
Arson	0	0	0	0	0
Auto Theft	17	17	28	34	59
Burglary	12	11	14	11	16
Criminal Homicide	0	0	0	1	0
Criminal Sexual Conduct	4	1	4	8	4
Larceny - Theft	73	107	110	120	146
Robbery	0	1	4	4	1

NON - INDEX CRIMES TOTALS



	2020	2021	2022	2023	2024
Damage to Property	33	41	44	29	36
D.U.I. Arrests	18	21	11	11	14
Fraud	94	107	88	97	111
Intimidation/Stalking	20	12	19	15	29
Narcotics	0	2	1	1	1
Other Assaults	49	44	34	47	46
Weapons Laws	4	2	3	3	0

CRIME TOTALS 2020 - 2024



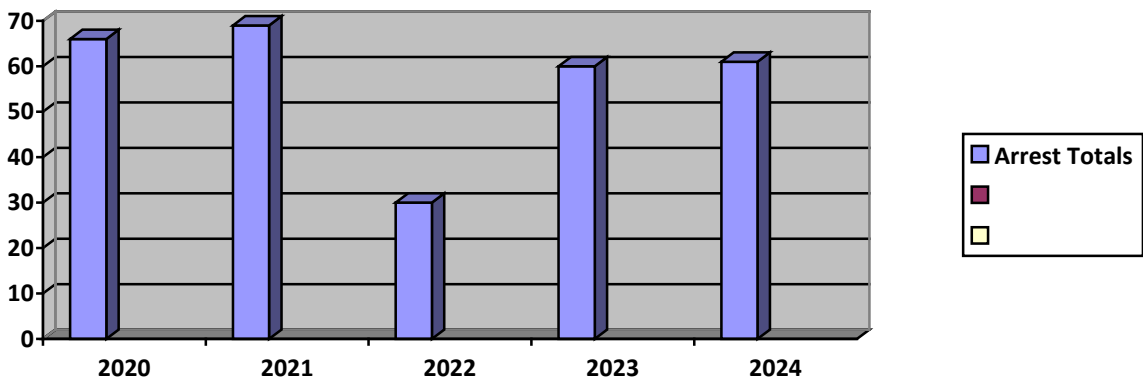
	2020	2021	2022	2023	2024
Index Crimes	112	142	164	182	235
Non-Index Crimes	334	383	332	329	381
Totals	446	525	496	511	616

The 616 Index and Non-Index crimes reported in 2024 represents a 20.5 % increase from the 511 crimes reported in 2023. The five-year average is 519 Index and Non-Index crimes.

ARREST TOTALS 2020 - 2024

The five-year average is 57 arrests per year.

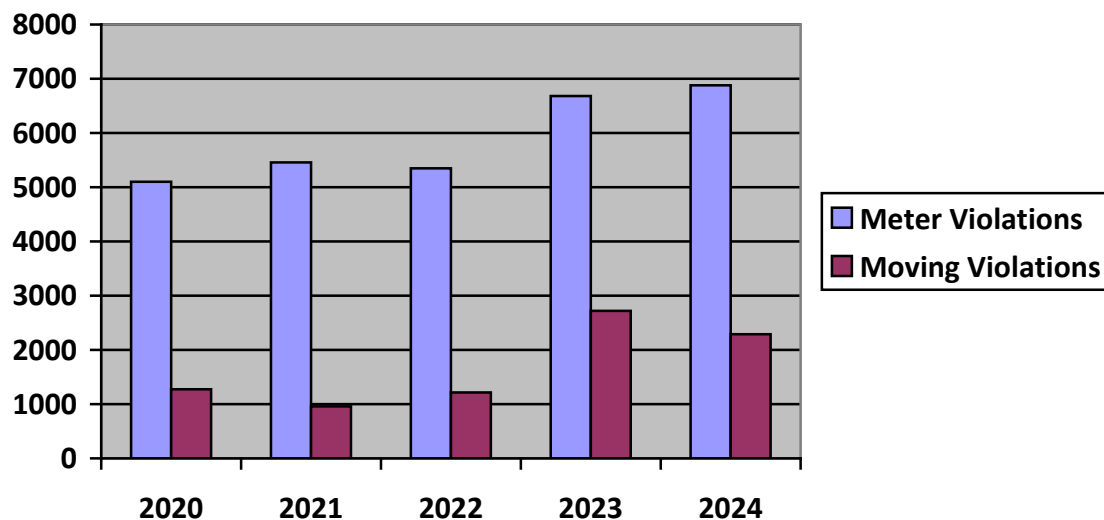
Arrests increased from last year by 1.5 %.



	2020	2021	2022	2023	2024
Arrest Totals	66	69	30	60	61

MOVING AND METER VIOLATIONS

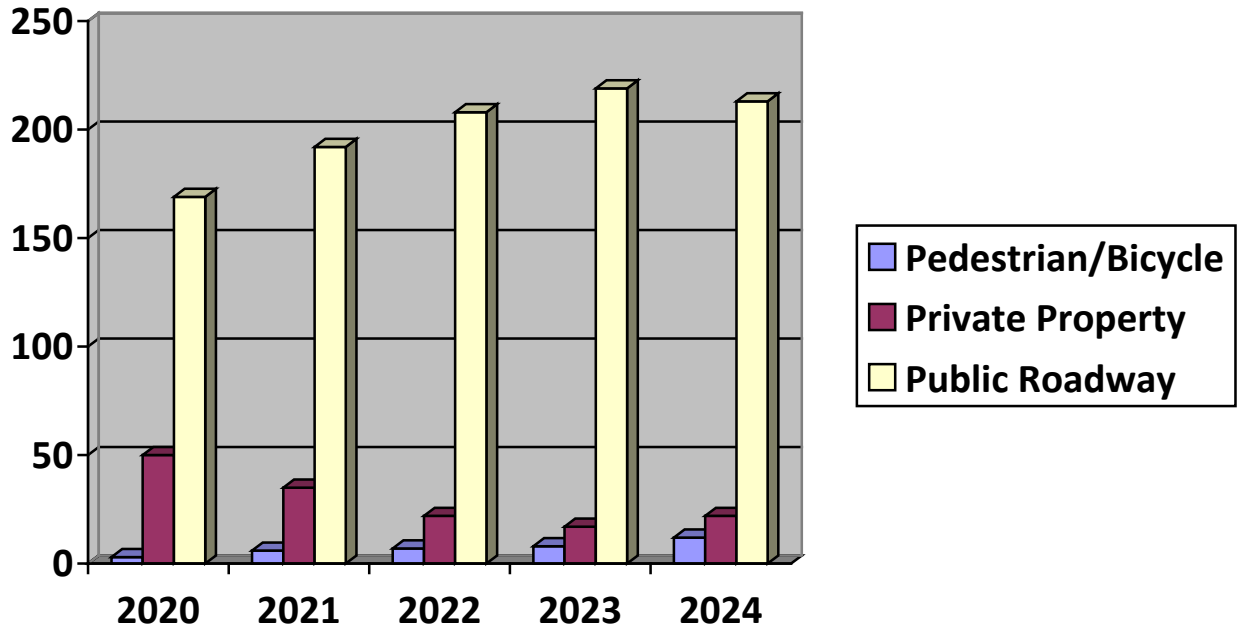
Using computers, updated radars, preliminary breath instruments, and mobile fingerprint readers in the patrol vehicles, the Public Safety Department continues to enforce traffic violations in the most effective manner possible.



	2020	2021	2022	2023	2024
Meter Violations	5,101	5,456	5,348	6,681	6,880
Moving Violations	1,273	958	1,215	2,720	2,289

TRAFFIC AND PEDESTRIAN ACCIDENTS

The statistics below include figures for private property accidents. The State of Michigan, for reporting purposes, does not include or record private property accidents. These types of accident reports are taken as a courtesy to citizens.



	2020	2021	2022	2023	2024
Pedestrian/Bicycle	3	6	7	8	12
Private Property	50	35	22	17	22
Public Roadway	169	192	208	219	213
Total Accidents	222	233	237	244	247

There were no fatalities in 2024.

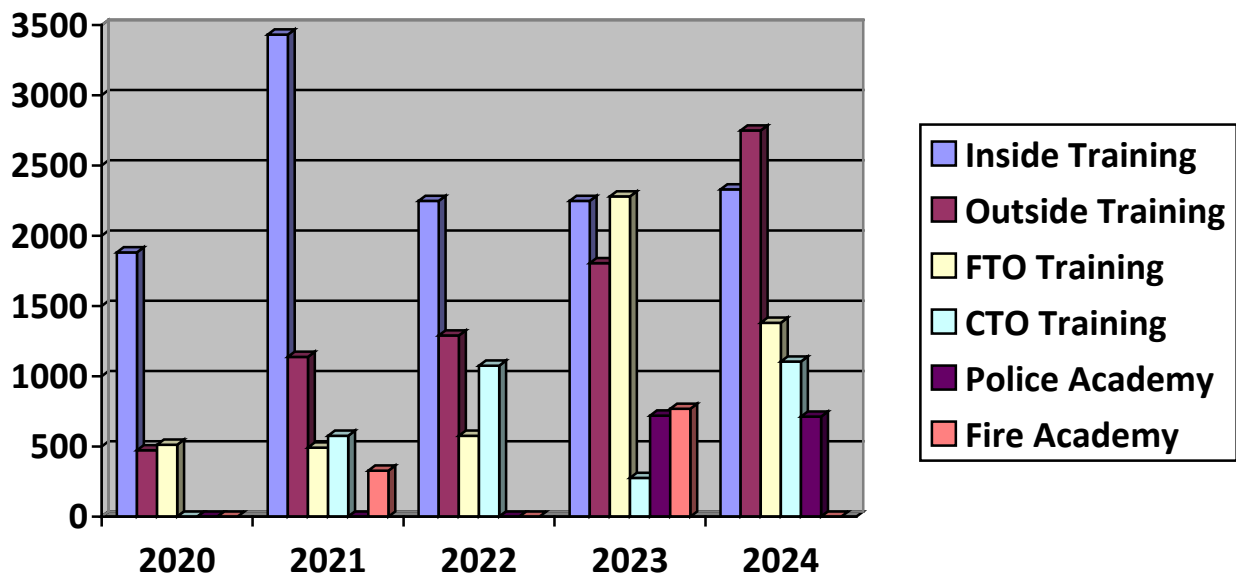
DEPARTMENT TRAINING

Members of the department work diligently with specialized rescue tools and fire equipment to train in preparation of any impending emergency. They also train to keep abreast of new technology, updated equipment, and changing laws. Members of the department attended 2,749 hours of Police and Fire training courses at local colleges and other training facilities in 2024 and participated in 2,330 hours of in-house training.

One new officer was sponsored by the department to attend the Macomb Police Academy in 2024 where he trained for 712 hours.

In addition, 1,380 hours were spent on FTO (Field Officer training) for two new officers hired in 2024 and 1,104 hours were spent training three new Dispatchers hired in 2024 (CTO training).

The grand total of all department training in 2024 was 8,275 hours, a 2% increase from the 8,097 total hours in 2023. The department values training and encourages employees to grasp the opportunity whenever possible to continually grow in knowledge.



FIRE OPERATIONS

Our officers perform dual duties involving both police and fire and are quick to respond in either type of emergency situation. In addition to one residential dwelling fires in Grosse Pointe Woods, our firemen also responded to one business fire, three vehicle fires, and six outdoor brush/dumpster fires. Mutual aid was received on the one residential dwelling fire. Included in the fire runs total are eight gas leak runs, thirty-three runs involving electrical problems, seven combustible spills and leaks, and seven runs involving chemical releases.

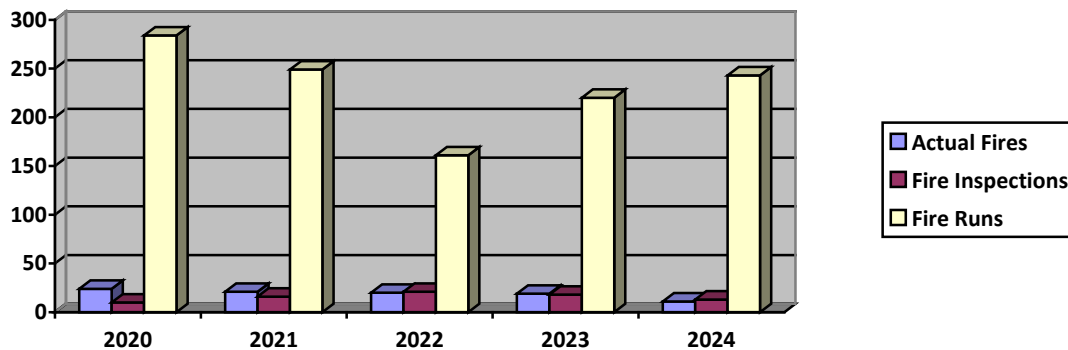
The department assisted with mutual aid on six residential fires in Harper Woods.

The department has two certified fire inspectors, one of which is primarily assigned to road patrol duties. The other certified fire inspector within the department, who is also a Plans Examiner, is our School Resource Officer.



All totals listed below are estimated.

	2020	2021	2022	2023	2024
Actual Fires	24	21	20	19	11
Fire Inspections	10	16	121	18	13
Fire Loss	\$366,150	\$1,255,000	\$413,400	\$51,910	\$356,000
Fire Runs	284	249	161	220	243



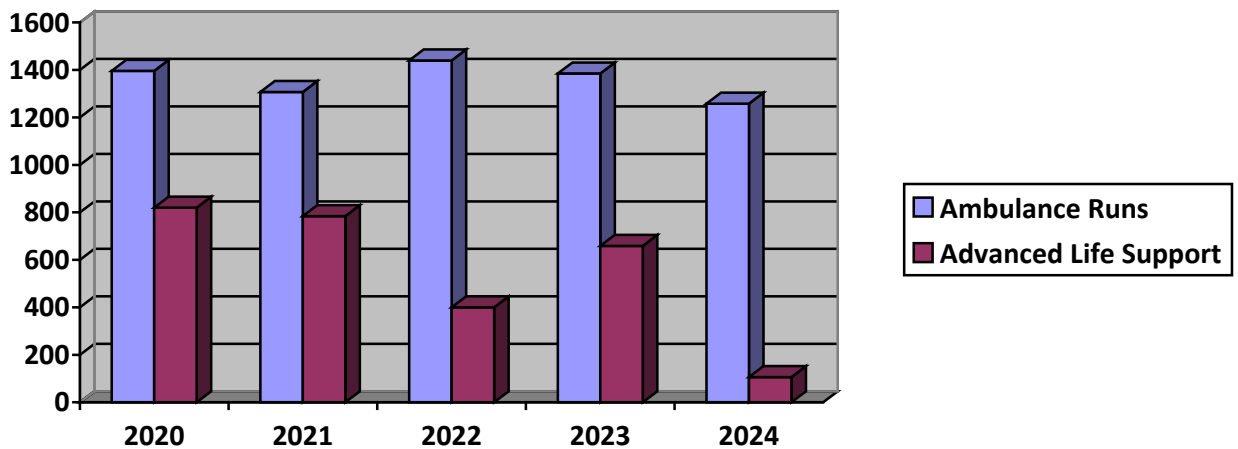
There were no fatalities or serious injuries resulting from the 11 actual fires in 2024.

EMERGENCY MEDICAL SERVICES

Public Safety officers respond to every ambulance run. All our patrol vehicles are equipped with Automatic External Defibrillators.

With enhanced technology and equipment, the paramedics from Medstar can begin advanced lifesaving procedures and transmit reports to area hospitals before the patient arrives. The average emergency response time by Medstar was 4:34 minutes in 2024.

The 1,258 ambulance runs in 2024 represents a 9% decrease from the 1,385 runs in 2023. The total number of runs includes 404 runs which were cancelled en route, at the scene, or refused by the patient. The 106 runs involving advanced life support represents a substantial decrease of 84% from the 659 advanced life support runs in 2023.



	2020	2021	2022	2023	2024
Ambulance Runs	1,396	1,307	1,440	1,385	1,258
Adv. Life Support	820	784	400	659	106
% Adv. Life Support	59%	60%	27%	48%	8%

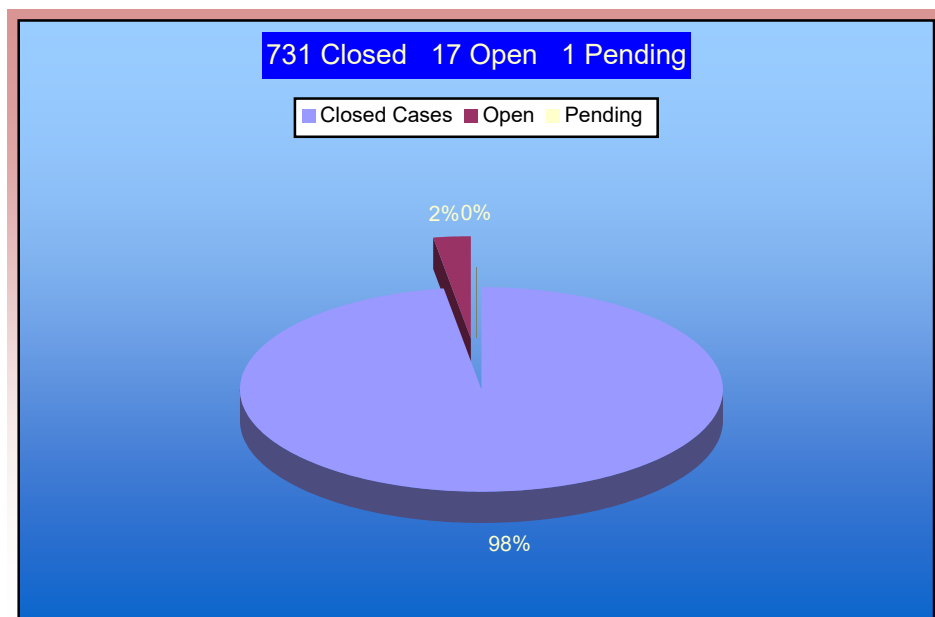
DETECTIVE BUREAU

The Detective Bureau is the Criminal Investigation Unit for the Department. The detectives assigned to this unit are responsible for investigating all crimes committed against persons or property in the community. They are on-call 24-hours a day to respond to a crime scene. All detectives receive specialized training to develop and enhance their investigative skills including attending legal update training and meetings with detective bureaus from neighboring jurisdictions. The Detective Bureau is also responsible for monitoring businesses that possess a Michigan liquor license to ensure compliance with Michigan liquor laws. The detectives are responsible for investigating crimes, collecting and preserving evidence, identifying perpetrators, interviewing witnesses, interrogating suspects, and preparing cases for successful prosecution.

The Grosse Pointe Woods Detective Bureau, which operates under the supervision of Lieutenant Detective Bureau Commander Keith Waszak, consists of seasoned detectives Miles Adams and Ryan Schroerlucke. Officer Martin Mitchell re-joined the Detective Bureau in March 2024, after previously having worked as a detective from 2007 to 2010.

When not assigned to his primary duties as the department's School Resource Officer, Jeffry Martel also works in the Detective Bureau. In addition, SRO Martel is responsible for overseeing the crossing guards and is the direct liaison with public school administrators, teachers, and students. Detective Martin Mitchell serves as the alternate SRO when necessary and is also the direct liaison for the private schools.

Detective Adams is responsible for Traffic Safety programs, for which he conducts traffic and speed studies, and investigates traffic-related incidents.



Summary of Case Assignments

98% of the 749 criminal cases assigned to the Detective Bureau in 2024 are closed.

SPECIAL RESPONSE TEAM (SRT)

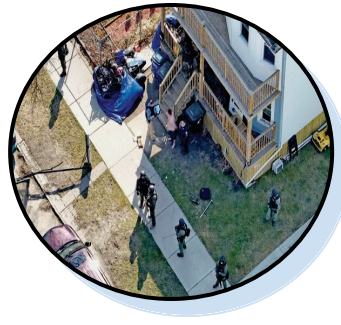


The Special Response Team (SRT) is a specially trained law enforcement team comprised of twelve members (two from each city) of the five Grosse Pointe area departments and Harper Woods. A new Mutual Cooperation Agreement was drafted and adopted by the heads of each of the participating departments in 2024. The new agreement clearly identifies the collaborative efforts and responsibilities of each department. Funding for the replacement of the team's 1986 Gunman bread truck was secured from the six cities in 2024.

With the new leadership of Grosse Pointe Farms Sergeant Timothy Harris who replaced retired Team Leader Lieutenant Spina, came new training procedures from U.S. Navy SEAL Matt Johnson of Michigan Civil Defense, who has trained 45 tactical teams from across the State of Michigan. New members of the SRT also receive valuable training on tactics and firearm proficiency from Grosse Pointe Woods Officer Duncan Gill who was appointed as Assistant Team Leader due to his leadership abilities and dedication.

The SRT executes search and arrest warrants, intervenes in hostage situations, works on counter-terrorism missions, provides perimeter security for high-profile events, and assistance in other high-risk situations. The SRT team was activated ten times in 2024, using drone technology in many of the incidents.

SPECIAL RESPONSE TEAM (SRT)



The team was called into action three times in February 2024. All the incidents took place in Detroit. The first incident involved the apprehension of two armed carjacking suspects, one of which had made social media statements that he was willing to shoot police. The second incident was the arrest of an armed robbery suspect who was squatting inside a vacant home. Detectives from Grosse Pointe City and Grosse Pointe Woods requested the assistance of the SRT for the third incident involving the arrest of a suspect wanted for numerous home invasions throughout the Grosse Pointe area.

Due to Detroit's SRT team already being activated in March, the Eastern Wayne County SRT was requested to assist with a suspect wanted for animal abuse and possible possession of weapons. Although the suspect was not at home, several sick and undernourished dogs were removed by Animal Control.

Harper Woods detectives requested assistance in June for a search/arrest warrant for a suspect wanted for numerous vehicle thefts. The suspect had made previous threats of harming police officers. Upon the arrest of the individual, four minors were located inside the home. Child Protective Services was called when it was discovered that one of the children had a broken left arm which was improperly treated and infectious.

The month of August saw an incident involving a suicidal Harper Woods male in possession of a long gun. An MRAP vehicle was stationed on the front lawn and commands were given over the PA system for the man to exit his home until he was taken into custody without incident.

The MRAP vehicle was utilized again in September when a convicted Harper Woods felon known to have a weapon refused to exit his home. Just before tear gas was going to be deployed, the suspect threw his weapon out of a side window. The suspect exited his home after a lengthy standoff but did not obey repeated requests to leave his Pitbull inside. The dog was shot as it charged the officers while the suspect was being arrested.

The SRT was back in Detroit in October for the arrest of a wanted felon involved in an active auto theft group which had struck the Grosse Pointe area and other cities in eastern Wayne County.

A career felon wanted for breaking into a Grosse Pointe restaurant/bar was arrested in Detroit after the SRT breached the front door of his home in December.

SRT members Duncan Gill and Neal Kapoor gained much knowledge and experience from their SRT training and call-outs which they were able to pass on to their fellow Grosse Pointe Woods officers.

AUXILIARY UNIT



Pictured above from left to right in the back row are Auxiliary Captain Charles Thomas and Auxiliary Officers Allen Herfi, John Sabol, Anthony Wimbush, and Joseph Shalla. Pictured from left to right in the front row are Auxiliary Officer Ryan Allemon, Squad Leader Evan Allemon and Auxiliary Officer Jose Carrion. Pictured below from left to right are Department Liaison Sergeant Joseph Provost, Squad Leader Mark Higgins and Auxiliary Officer Patrick Kyc.



The Police Auxiliary Unit is a vital resource for the department. Not only do they assist officers at community events such as the Public Safety Open House and Music on the Lawn, but they also help at fire scenes, perform fire hose testing protocols, and perform other essential duties. The role of an Auxiliary Officer is to assist and supplement our officers in the prevention of crime, protection of life and property, disaster operations, suppression of criminal activity, and preservation of peace. The auxiliary officers are an indispensable part of our community and their help is greatly appreciated.

Under the continued leadership of department liaison Sergeant Joseph Provost, the Auxiliary Unit underwent 151 hours of training and devoted 400 hours of service to the City of Grosse Pointe Woods in 2024.

At the end of 2024, the Police Auxiliary Unit consisted of Captain Charles Thomas, Squad Leaders Evan Allemon and Mark Higgins, and Auxiliary Officers Ryan Allemon, Jose Carrion, Allen Herfi, Patrick Kyc, John Sabol, Joseph Shalla, and Anthony Wimbush.

CROSSING GUARDS

The parents of our community depend upon our Crossing Guard team for the safety of their children when walking or riding a bicycle on their route to school or home. No matter what the weather is, our team of dedicated guards is ready to guide and protect our children. We are deeply appreciative of their efforts.



Pictured from left to right in the back row are Crossing Guards Karen Kaled, Dana Linsdeau, Mary Moore, Nicole Guswiler, Charlotte Monaghan, Paul Siewert, Kenneth Carter, and Roger Lanyon.

Pictured from left to right in the front row are Crossing Guards Renee DiCristofaro, Maureen Carter, School Resource Officer Jeffry Martel, Kathleen Guertin, and Frank DiCristofaro.

Not Pictured: Tatiane Kotaran, Catherine Nicolia-Staples, and Jean Segodnia.

HONORS & AWARDS



Pictured above from right to left are Officer Eugene Gunnery with Director John G. Kosanke and Officer Matthew Muzia. From left to right in the group picture holding awards are Officer Gunnery, Sergeant Walter Galat, Officer Dennis Walker, Sergeant Joseph Provost, and Detective Ryan Schroerlucke along with Mayor Arthur Bryant and Council members.

Two officers from the Grosse Pointe Woods Department of Public Safety received citations from the Lakeshore Optimist Club of Grosse Pointe at the 41st annual Respect for Law Program held at the Grosse Pointe Yacht Club on May 01, 2024.

Officer Eugene Gunnery was presented with an award for delivering a baby in October 01, 2023. The two-pound baby made his entrance just as Officer Gunnery arrived at the scene. The child did not appear to be breathing. With quick thinking and fast action, Officer Gunnery used a turkey baster to suction fluids from the infant's mouth until Medstar ambulance employees arrived and took over.

Twenty-year department veteran Officer Matthew Muzia received a citation for his sole effort in saving the life of an elderly choking victim at Sunrise Senior Living Center on August 03, 2023. Upon arrival at the scene, he found staff members attempting to perform the Heimlich maneuver while the resident was sitting in his wheelchair. Officer Muzia immediately had the staff assist him with getting the resident out of the wheelchair so that the procedure could be performed properly. The patient regained consciousness after Officer Muzia successfully cleared the patient's airway of obstruction with the administration of multiple abdominal thrusts.

Officer Gunnery was presented with a Life Saving award for his achievement at a Council meeting on May 20th. Also presented with a Life Saving award was Sergeant Walter Galat for a 2022 incident at the Rivers during which he helped to save the life of a resident who was not breathing and did not have a pulse. Officer Muzia also received a Life Saving award for the 2023 choking incident but was not present at the meeting.

Sergeant Joseph Provost, Detective Ryan Schroerlucke and Officer Dennis Walker received department citations at the Council meeting for their actions after an armed bank robbery took place in March 2023.

OFFICER AND SUPERVISOR OF THE YEAR

The recipient of the 2024 Officer of the Year Award is Detective Miles Adams, pictured below on the right, and the recipient of the 2024 Supervisor of the Year Award is Lieutenant Detective Keith Waszak, pictured below on the left.



When a suspect began targeting the homes of vulnerable families in multiple cities throughout Macomb, Oakland, Washtenaw, and Wayne counties who were attending funeral services for their loved ones, Detective Lieutenant Waszak and Detective Miles Adams immediately sprang into action with a plan to prevent the burglaries from happening. The detectives worked tirelessly around the clock for six days until the suspect was apprehended at his Detroit home on February 27, 2024 by the Eastern Wayne County Special Response Team (SRT). In March 2025, the suspect was sentenced to up to ten years in prison after pleading guilty to five cases.

The suspect planned his criminal activities by reading obituaries and attending estate sales to scope out items inside the homes. In some cases, the suspect pretended to be doing yard work on the property before breaking in to the home. Lieutenant Detective Waszak and Detective Adams were the primary investigators on the case along with two Grosse Pointe City detectives. In a team effort, all four were assisted by officers from Grosse Pointe Farms, Grosse Pointe Shores, and State of Michigan partners in the complex, detailed, and thorough investigations.

Lieutenant Waszak has been with the department for 25 years during which time he was promoted to the rank of Sergeant in 2010 and to the rank of Lieutenant in 2014. He was permanently assigned to the role of Detective Bureau Commander in 2019, a role which he had previously been appointed to while also supervising road patrol. He is a previous recipient of the Officer of the Year award in 2018 and has received numerous other accolades for his achievements. In addition to his detective duties, Lieutenant Waszak has also implemented various electronic platforms for the department. He is well respected throughout the department for his outstanding work ethics, dedication, and commitment.

Detective Adams joined the Detective Bureau in 2022 at which time he also became responsible for School Liaison duties prior to the appointment of our School Resource Officer. Detective Adams is a seven-year veteran of the department. The work done by Detective Adams was instrumental in the investigation of the suspect dubbed by local media as the “Obit Bandit”. In addition to investigating the crime scenes, he collected evidence, did interviews, and worked in collaboration with neighboring jurisdictions. Detective Adams also spent fifteen months on the investigation of a Harper Woods resident who was arrested in September 2024 for distributing drugs laced with fentanyl which killed three Grosse Pointe Woods residents in June 2023.

We are proud of the outstanding efforts of both Lieutenant Detective Keith Waszak and Detective Miles Adams in working to the best of their abilities to keep our communities safe.

NEW HIRES

Three new employees joined the department in 2024 – one Public Safety Officer and two full-time Dispatchers.



Officer Andrew Smith is pictured on the top row with Director Kosanke. Dispatchers Sherry Frederick and Michael Zilli are pictured below.

Officer Andrew Smith was welcomed to the department in May 2024. A former Public Safety Officer at Beverly Hills, he was also employed with the St. Clair County Sheriff's Office as a Corrections Deputy and as a Road Patrol Deputy. Officer Smith also served in the U.S. Navy for four years.

The department was fortunate to hire Sherry Frederick as a full-time Communications Dispatcher in January 2024 as her background includes 17 years as a dispatcher with the City of Sterling Heights and 9 years with SERESA (the South East Regional Emergency Services Authority) for a total of 26 years of experience. Ms. Frederick retired from SERESA as a Dispatch Supervisor with duties including creating and overseeing the training program. She is currently a Dispatch Training Instructor at Oakland Community College.

Although Michael Zilli does not have the dispatch experience that Ms. Frederick does, we are confident that he will also be a great asset to the department and that his abundant enthusiasm and attention to detail will positively impact his dealings with the public. Mr. Zilli retired from Macomb County with 32 years of experience as a Career Planner and joined our department in October 2024.

We wish all three of our new employees the best of luck in their new positions.

SCHOOL RESOURCE OFFICER

Jeffrey Martel



School Resource Officer Jeffrey Martel has maintained a busy schedule since his appointment to the position in July 2023 when the City of Grosse Pointe Woods entered into a cooperative agreement with the Grosse Pointe Public School System.

In addition to his security duties at Grosse Pointe North, where he maintains an office, SRO Martel has taken groups of students on tours of the Public Safety Department and has spoken at school events, helping to educate our youth on safety issues and showcasing his talents as a gifted public speaker. Along with other officers from the department, SRO Martel also provides security at school sporting events and special activities.

SRO Martel graduated from the week-long Teaching, Educating and Mentoring (T.E.A.M.) School Liaison Program hosted by the Michigan State Police in September 2024. Training topics included school safety, bullying and harassment, cyber-crime, and social media use.

In the event of Officer Martel's absence, Detective Martin Mitchell has been assigned as the department's alternate SRO. Detective Mitchell also serves as the SRO for the private schools.

Department records have shown that having SRO Martel stationed at the school has significantly reduced the number of school incidents that our officers respond to.

PUBLIC SAFETY OPEN HOUSE



Photo Credit: Sergeant Brian Urban

Beautiful sunny weather helped to attract a steady stream of visitors to the annual Public Safety Open House on Sunday, October 06, 2024. Attendees had the opportunity to interact with Public Safety personnel, meet Director John G. Kosanke, and learn valuable safety tips.

The department was fortunate to have the participation of two K-9 teams, Harper Woods Officer Steven Johnson and his partner Kaiser, and Grosse Pointe Farms Sergeant Tim Harris and his partner Rocco.

Sergeant Harris did double-duty by also joining fellow Eastern Wayne County Special Response Team (SRT) members Neal Kapoor of Grosse Pointe Woods, Officer Colin Roden of Grosse Pointe Farms, and Officer Robert Saleski of Grosse Pointe City at the display of the SRT's armored vehicle.

A special presentation was made by members of the Medstar EMS crew who demonstrated the process of transporting patients into their ambulance. The U.S. Coast Guard Auxiliary Unit was also on hand with their new mascot, Panda Bear, to present important information on water safety. A representative from CARE of Southeast Michigan also had a table filled with pamphlets and information on the services they offer.

The hard work and efforts of Harper Woods Officer Eddie Tujaka in bringing the Smoke House to the event was greatly appreciated. The Smoke House was manned by SRO Jeffrey Martel and Detective Martin Mitchell who guided several groups of children in and out. Another popular area of the event was the fire hose training presented by Officer Joseph Hazuka.

Special thanks go to event organizer Sergeant Joseph Provost, Grosse Pointe Woods Detectives Miles Adams and Ryan Schroerlucke and Officer Jarod Smith. We are appreciative of Auxiliary Squad Leader Mark Higgins, and Auxiliary Officers Jose Carrion, Patrick Kyc and Ryan Shalla who also volunteered their time. The event was photographed by Public Safety Administrative Assistant Claudette Darga (aka Daisy the Dalmatian.)

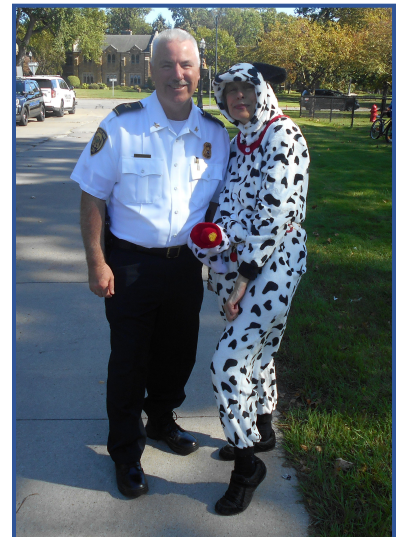
PUBLIC SAFETY OPEN HOUSE



PUBLIC SAFETY OPEN HOUSE



SRT vehicle photo by Director John G. Kosanke



DRUG KIOSK



Pictured above are members of the Rotary Club Action Group for Addiction Prevention and the Rotary Club of Grosse Pointe Sunrise at the Medicine Safe Disposal Kiosk Dedication Ceremony on January 25, 2024.

When Director John G. Kosanke first saw a state-of-the-art drug disposal kiosk at a 2023 meeting of the Grosse Pointe Sunrise Rotary Club, he immediately knew that he had to get one for the department. Grosse Pointe Woods had just experienced the second multi-overdose situation in three years. The secure see-through drug disposal box is available for public use in the lobby of the Department of Public Safety 24 hours a day, seven days a week. It replaces a drug disposal box previously available in the lobby which had become a concern as needles and liquids were frequently disposed of, causing safety concerns for officers who emptied it.

The new drug kiosk utilizes activated charcoal to neutralize drugs, including liquids and illegal drugs, which are poured into it. Not only is the new system safer for officers, but it also prevents drugs from contaminating drinking water as a result of flushing pills down the toilet. Studies have shown traces of drugs, both legal and illegal, found in local waterways such as the Detroit River and Lake St. Clair.

The drug kiosk is the first of its kind in the State of Michigan.

DRUG KIOSK



Pictured on the top left are Grosse Pointe Woods Mayor Arthur Bryant and Public Safety Director John G. Kosanke with a rotary club member.

The new drug kiosks are approved through a partnership which Director Kosanke initiated with the Rotary International Group. The kiosks are purchased through an exclusive deal that the Rotary Group has with the manufacturer. Once the container inside the drug box is full, the Public Safety Department sends it to a facility in Arkansas to be incinerated. The container is replaced with a new one and the process continues to repeat.

The new drug kiosk has proven to be popular with residents as evidenced by the 297 pounds of pharmaceuticals disposed of in 2024. An estimated 135,000 pills were contained in the nine bottles used.

Director Kosanke is hopeful that other departments and public facilities such as libraries and schools will also participate with the Rotary's program. As the number of kiosks increase, the number of overdose deaths will decrease as there will be less access to unwanted, expired, or dangerous drugs in medicine cabinets in homes.

Larry Kenemore, the North American chapter leader of Project SMART, which was developed for local rotary clubs by the Rotary Action Group for Addiction Prevention, would like to see similar results for the opioid crisis as the Rotary achieved in their efforts to largely eradicate the polio epidemic. That project began in 1979 and has now reduced polio cases by 99.9%.

POLICE OFFICER'S PRAYER



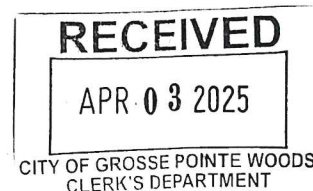
Lord, I ask for courage;
Courage to face and conquer
my own fears...
Courage to take me where
others will not go.
I ask for strength;
Strength of body to protect others...
Strength of spirit to lead others.
I ask for dedication;
Dedication to my job to do it well...
Dedication to my community to keep it safe.
Give me, Lord, concern;
For all those who trust me...
And compassion for those who need me
And, please, Lord, through it all;
be at my side.

MEMO 25-10

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *g.k.*

DATE: April 3, 2025



SUBJECT: Torrey Road Pump Station Contactors and Motor Protection Relays

The Torrey Road Pump Station operates three stormwater pumps that are activated during wet weather events. The motor starters, which include contactors and relays, are essential for starting and running these storm pump motors.

These contactors and relays operate at 4,800 volts. The contactor's function is to start the motors, while the relays monitor the incoming voltage to ensure proper operation. If the relays detect issues, such as voltage that is either too high or too low, they act like circuit breakers by tripping the motor to prevent damage.

Currently, the contactors and relays are 39 years old, obsolete, and no longer serviceable.

Peter Basso Associates recommend that the City of Grosse Pointe Woods contract Eaton Electrical Engineering Services & Systems (E-ESS) to modernize the existing medium-voltage motor starters for the three large pumps at the Torrey Road Pump Station. This modernization will involve replacing the protective relays and contactor mechanisms, minimizing downtime while extending the service life of the equipment.

Additionally, since both the original equipment and the replacement parts come from Eaton, utilizing their services division for this work ensures a thorough understanding of the equipment, components, and modernization process, along with access to the necessary engineering resources for the upgrade.

The city received a quote for the replacement of the contactors and motor protection relays from Eaton Corporation in Southfield, Michigan, amounting to \$273,264.00.

Therefore, I am requesting that the Council authorize the replacement of the contactors and motor protection relays at the Torrey Road Pump Station by Eaton Corporation at 26201 Northwestern Hwy., Southfield, MI 48076, for a total of \$273,264.00. I further recommend a contingency in an amount not to exceed \$10,000.00 for any unforeseen problems should they arise. The total project cost will not exceed \$283,264.00.

There are funds available in the 2024/2025 fiscal year budget in the Torrey Road Capital Improvements account no. 592-542-974.000.

I do not believe any benefit will accrue to the City by seeking further bids. This request is approved for Council consideration.

Frank Schulte
 Frank Schulte, City Administrator

4-3-25
 Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Steven Schmidt
 Steven Schmidt, Comptroller/Treasurer

4-3-25
 Date



**Peter Basso
Associates**

CONSULTING ENGINEERS

MEP Engineering
Lighting Design
Commissioning
Building Technology
Sustainable Design

March 21, 2025

Anderson, Eckstein & Westrick, Inc.
27087 Gratiot Avenue,
Roseville, MI 48066

Attention: Ross Wilberding, PE
Project Manager

Subject: Torrey Road Pump Station – Medium Voltage Starter Upgrades

Ross,

Peter Basso associates recommend the City of Grosse Pointe Woods contract with Eaton Electrical Engineering Services & Systems (E-ESS) group to modernize the existing medium voltage motor starters for the three large pumps at the Torrey Road Pump Station. Modernization will consist of replacing the protective relays and the contactor mechanisms. The balance of materials (Structures, bussing, terminations) should be serviceable for the remainder of the equipment life.

Due to the criticality of the pump station, full replacement of the starters would incur significant downtime and disruption to the facility as well as additional material and labor expenses. Modernization of the key components, in place, will limit downtime while extending the service life of the equipment.

Furthermore, since the original equipment and the replacement components are both by Eaton, having this work performed by their services division ensures a deep understanding and familiarity with the equipment, components, modernization process and access to engineering resources required for the modernization.

Please let me know if you have any further questions,

Sincerely,

PETER BASSO ASSOCIATES, INC.

Scott A. Garrison
Principal, Chief Operations Officer

4/2/2025

TO: Ed Hall
City of Grosse Pointe Woods
Dept. of Public Works
Ph. 313-343-2462 | Email: ehall@gpwmi.us

RE: **Proposal Number: DTK3-250402-02-SE**
Subject: Torrey Road Pump Station Ampgard Upgrades
Jobsite Location: Grosse Pointe Woods

Thank you for considering Eaton's Electrical Engineering Services & Systems (E-ESS) for your electrical solutions requirements. This proposal outlines our proposed scope of work at your Grosse Pointe Woods facility.

Scope of Work

Eaton will provide the necessary field service personnel, tools, materials, and approved test equipment to perform the following work as described below.

1. Provide, Test and Install a replacement Ampgard Contactor (includes the following)
 - a) SLW 430 CONTACTOR, 4800V, With 2KVA Control Power Transformer
 - b) Standard Eaton EESS acceptance testing of contactor.
 - c) Extraction of existing Ampgard Starter and installation of new contactor.
2. Provide and install Qty. (1) EMR-3000 Retro-Fit kit to replace existing IQ-1000II Protective relay
Includes the following:
 - a) EESS to come to the site to gather existing relay settings.
 - b) Power System Engineering to develop new Relay setting file for EMR-3000 based on IQ-1000II settings.
 - c) Installation and testing of new EMR-3000 Relays

A comprehensive engineering report including findings, test data, and recommendations will be furnished after completion of work.

Pricing

To provide the services as described in the scope of work above, Eaton would charge:

Item	Description	Price Customer Net
001	Provide and install Qty. (3) EMR-3000 Retro-Kit kits	\$66,045.00
002	Provide, Test and Install Qty. (3) replacement Ampgard Contactors	\$207,219.00
Total Price:		\$273,264.00

Price for the above scope of work is based on performing site work on a weekday-day turn. If the work cannot be performed during regular working hours (6am-5pm) or must be performed on weekends or holidays, you must contact us to adjust the price accordingly.

Clarifications and Exceptions

1. This proposal was prepared based upon Eaton's understanding of the documentation and discussions listed in Eaton Scope of Work. If a change to the system functionality, hardware and/or software is to be used, or scope of work is presented to Eaton, then Eaton will respond by issuing an addendum to this proposal describing the impact on the schedule and cost of the system or work additions or subtractions.
2. If a job is cancelled, delayed, rescheduled, or postponed 5 days or less prior to scheduled service, Eaton reserves the right to assess a charge of 35% of the purchase order value or actual costs, plus a 15% handling charge (whichever is greater)
3. Delays and stand-by time beyond the control of Eaton, extras, and authorized additional work will be charged in accordance with the Eaton's Electrical Engineering Services & Systems Price List PL02700001E.
4. Eaton has not included any applicable sales tax in this proposal
5. Disposal of existing Ampgard contactor is the customers responsibility
6. Existing fuses will be reused. If new fuses are needed or spares are requested, they will be quoted separately
7. All testing will be performed per Eaton standard testing guidelines unless otherwise specified.
8. All device settings to be supplied by others and power system studies are not included
9. This service is weather permitting if this is outdoor equipment.
10. No time/labor included for site specific training meetings/classes/videos. If required, additional charges will apply and will be billed separately from this proposal
11. Informal Training on customer equipment is included in this proposal
12. Power monitoring and Automation is not included in this proposal
13. Drawings and updated submittals are not included in this proposal
14. 3rd party UL inspection not included. Requirements for UL listed components are the responsibility of the end user.

Delivery

Schedule: The scheduling of work will be mutually agreed upon between the customer and Eaton. Three weeks advance notice is required for scheduling.

Equipment: Equipment shipment will be F.O.B. point of origin and is estimated (as of the date of this proposal) at 20-26 weeks after receipt of an order and all necessary technical information. Estimated shipment dates subject to change.

Safety Clarifications

1. Eaton will not perform work activities in situations where the proper level of PPE is not practical. At no time will work be performed when the arc-flash exposure levels are above 40 cal/cm2.
2. To establish an electrically safe work condition, the customer is to provide an up-to-date site electrical one-line diagram(s) for lockout/tagout purposes showing all sources of power.

3. For electrical outages requiring utility isolation, the customer and utility shall coordinate lockout/tagout requirements with Eaton in a written plan of execution.
4. Customer shall be responsible to perform all switching. Any requirement of Eaton for perform switching will require customer signature and a minimum of two Eaton personnel. Additional charges will apply.
5. The customer supplied Arc-Flash study along with their labeled equipment to meet NFPA 70E requirements will be used to determine the Personal Protective Equipment (PPE) required to perform the work required for this proposal. When a current study and labeling is not available, the time required to determine the proper PPE will be an adder at the current rate per hour, unless included within the Eaton scope of work.

Customer Responsibilities

1. Providing free access to equipment within their facility.
2. Ensuring that all equipment is available upon arrival of Eaton personnel, including removal from service to permit continuous progression of work. Delay time in making equipment available will be treated as an extra.
3. Identifying site contact for this project.
4. Coordinating all outages and perform all switching to de-energize and isolate equipment to be serviced.
5. Ensuring that all circuits to be de-energized have been clearly identified and that all plant personnel and downstream operations are aware of the required outage date, time and duration. This includes maintaining power to vital or necessary plant equipment and processes during the performance of this scope of work.
6. Providing a copy of the past maintenance records to Eaton personnel.
7. Providing manufacturers maintenance manuals upon arrival of Field Engineer(s).
8. Supplying a complete set of electrical plans, including the plant single-line diagram, specifications, and any pertinent change orders to Eaton before commencement of work.
9. Supply a suitable and stable source of power for operation of test and motorized equipment at each test site when normal power is removed or authorize Eaton to obtain a source of auxiliary power, Eaton shall specify requirements. Any non-standard generators rentals will result in a price adder to this proposal.
10. Providing a place to receive and unload replacement equipment, test equipment or other supplies.
11. Providing special tools supplied by equipment manufacturers.

Safety Training of Eaton Field Personnel:

1. All Eaton field personnel received training to meet or exceed NFPA 70E requirements, and appropriate personal protective equipment (PPE) have been issued.
2. The customer is responsible to ensure that any supporting plant personnel have also be fully trained in electrical safety and provided with the appropriate personnel protective equipment.

Stand-by Time

1. Stand-by time is defined as Eaton time spent on-site waiting for personnel or access to equipment necessary to perform the required steps for the service work outlined within this proposal.
2. Under the terms of this proposal, stand-by time is not included within the Scope of Work.
3. Stand-by or delays that are outside the immediate control of Eaton will be charged separately at published services rates plus any applicable expenses.

Proprietary and Confidential Information

This submittal contains Eaton proprietary and confidential information, which may only be used by the addressee to evaluate and respond to this submittal. By accepting this submittal from Eaton, the addressee agrees to not use this submittal, or any information contained herein, in any manner adverse to Eaton's interests; to keep in confidence the submittal and all information contained; and to not disclose to any third party or publish this submittal, any portion thereof, or any information contained herein without Eaton's prior written consent.

Terms and Conditions

Any order arising out of this offer will be governed by the conditions contained in Eaton Selling Policy 25-000 dated September 1, 2021 or other mutually agreed upon terms and conditions by both parties, in writing. This offer is valid for 30 days from date of issue unless otherwise extended, modified, or withdrawn, in writing, by Eaton Corporation. Payments are due and payable net within thirty (30) days from the date of each invoice. A 3% surcharge will be added to all credit card transactions except where prohibited.

To accept this proposal, please:

1. **Issue a Purchase Order** to your Preferred Eaton Distributor
2. Reference: DTK3-250402-02-SE

Acceptance of proposal signature: _____

A hardcopy of the purchase order must be received by Eaton prior to service being scheduled.

Should there be any further questions or needs, please contact at any time. It is a privilege to have this opportunity to be of service. Eaton's Electrical Services & Systems looks forward to working with you on this project.

Sincerely,
~~Steven Emmrich(DTK3)~~
Steven Emmrich(DTK3)
StevenEmmrich@eaton.com
248-227-8038
Service Sales Engineer
Eaton Corporation
Electrical Services and Systems

Eaton Services Links

- [Eaton Electrical Services Line Card](#)
- [Power Systems Engineering line card](#)
- [Switchgear Modernization Options](#)
 - [Low Voltage Replacement Circuit Breakers](#)
 - [Low Voltage Retro fill](#)
 - [Medium Voltage Replacement Circuit Breakers](#)
- [Customer Training](#)
- [Arc flash Safety Solutions](#)
- [Arc flash Reduction](#)

City of Grosse Pointe Woods

Rules of Order and Procedure for the Common Council

Adopted by City Council 12/06/21

1. The Mayor, or in his/her absence or direction the Mayor Pro Tem, shall at the fixed time take the Chair for the convening of the City Council to order. Upon the appearance of a quorum, the Council shall be in session. In the event that both the Mayor and the Mayor Pro Tem are absent from a meeting, the Council Member having served the longest uninterrupted term of office as a Council Member shall take the Chair for the purpose of convening the Council to order.
2. The business of all regular meetings shall be transacted, so far as possible, in the following order:
 - Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Recognition of Commission Members
 - Consent Agenda:
 - A. Appointment
 - B. Approval of Minutes
 - C. Monthly Financial Report
 - D. Bids/Proposals/Contracts
 - E. Proclamation
 - F. Resolution
 - G. Claims and Accounts
 - Acceptance of the Agenda
 - Presentation
 - Zoning Board of Appeals
 - Public Hearing
 - Communications
 - Ordinance
 - New Business/Public Comment
 - Closed Executive Session
 - Adjourn
3. The policy for items permitted to be included in the Consent Agenda are listed above. All items listed under Consent Agenda are considered routine by the Council and will be enacted by one motion and second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
4. The Presiding Officer shall preserve order and decorum and shall give preference to other members. The Presiding Officer shall decide questions of order subject to appeal to the City Council, which appeal must be duly moved and seconded, and sustained by a majority vote of the Council present.
5. Before any member of the Council, officers, or persons in the audience may address the Council, permission to do so must be obtained from the Presiding Officer; and provided that any person having the floor shall not be interrupted unless ruled out of order by the Presiding Officer.
6. All petitions and communications shall be properly signed and filed with the Clerk.
7. All reports to the Council shall be in writing, except such as may be made orally at the request of the Council.
8. The Clerk shall prepare an agenda of all matters which will be considered at each meeting, which agenda shall be distributed among the Mayor and Council Members at least forty-eight (48) hours prior to the time of holding the meeting. Any matter not on the agenda shall not be addressed without the unanimous consent of the Members of Council present at such meeting.

9. At the request of a Council Member, any question shall be divided if such question, in the opinion of the Presiding Officer, is subject to division and shall be submitted as divided.
10. No motion or proposition different from that under consideration shall be admitted under cover of amendment; provided, that a substitute motion may be submitted to cover the same subject matter and, if carried, shall result in determining the original motion fails.
11. No motion shall be debated or put to a vote unless the same shall have been seconded.
12. A motion to reconsider any vote upon any question shall be in order at the following meeting of the Council; provided, that a member of the prevailing side intending to move to reconsider shall file a notice in writing of his/her intention to do so with the City Clerk within twenty-four (24) hours after the action to be reconsidered was taken. The same number of votes shall be required to reconsider any action of the Council as is required to adopt the same.
13. No Council Member shall vote on any question in which he/she has a financial interest, other than the common public interest, or on any question concerning his/her own conduct, but on all other questions each member who is present shall vote when his/her name is called unless excused by unanimous consent of the remaining members present. Any member refusing to vote except when not so required by this paragraph shall be guilty of misconduct in office.
14. When any question is under debate, no motion shall be received except the following, and in the order named:
 - Motion to adjourn;
 - Motion to table;
 - Motion for the question;
 - Motion to refer;
 - Motion to amend or substitute.
15. A motion to adjourn shall always be in order except when a vote is being taken or when a Member of the Council has the floor. A motion to adjourn or to table shall be decided without debate.
16. Special Meetings shall be called by the City Clerk upon the written request of the Mayor, City Administrator, or any two Members of the Council on at least twenty-four (24) hours written notice to each Member of the Council, served personally or left at his/her usual place of residence; provided, that a Special Meeting may be held on shorter notice if all Members are present or have waived notice in writing. No business shall be transacted at any Special Meeting of the Council unless the same is stated in the notice of such meeting. Any other matter may be transacted at a Special Meeting if all members of the Council present consent thereto and all members absent file their written consent thereto.
17. These Rules of Order may be amended or altered by a majority vote of the Council.
18. The Council, by a majority affirmative vote of the Council, may suspend the operation of any one of the aforementioned rules for a single session.
19. Whenever reference is made in these Rules to the Council, such reference shall apply to the entire Council, including the Mayor.
20. Making of remarks by Council Members shall be preceded by asking permission of the Mayor or Mayor Pro Tem in the absence of the Mayor.
21. Open discussion of any question is not to be engaged in unless such open discussion is so declared by the Mayor.
22. Council Members are to speak in normal tones of voice at all times and strict dignity is to be maintained.
23. Council Members at all times are to refrain from speaking about or to other Council Members, Administration, or to citizens in the audience in a disparaging manner.
24. All remarks or analysis by Council Members are to be as brief as is consistent with clarity.
25. All matters to come before the Council shall first be presented to the City Clerk except as provided under Rule 8. Any person having any matter requiring the attention of the Mayor and Council shall present such matter in writing to the City Clerk. The Clerk will provide a copy to the City Administrator who shall investigate and prepare a recommendation to the Mayor and Council before action is taken..
26. No Council Member shall at any time set up or invite any person or persons for a public hearing on any subject. Public Hearings are to be had upon a written request directed to the City Clerk, who shall determine if the petition meets the requirements of the City Code on the subject and, if so, the City Clerk shall establish the date for a Public Hearing by the City Council and shall issue any notices of such hearing as may be required. The City Council may

establish a date for a Public Hearing by formal Resolution and invitation of the Council and then only with a majority vote.

27. Any item or subject matter placed upon the Agenda for any meeting of the Council shall be identified as to title, subject matter, or import by a concise descriptive statement which shall appear upon the agenda in conjunction with the item or subject matter to which it pertains.
28. The Council may, from time to time, appoint assistants to, or deputies for, administrative officers appointed by the Council, who may be empowered to act in the place and stead of such administrative officers during their absence or inability to act in such capacities.
29. The Council, during the months between January and March of each year, shall meet for the purpose of reviewing and re-evaluating the qualifications and capabilities of administrative officers appointed by the Council under the provisions of the City Charter.
30. The Minutes of the Council shall state only the action taken by the Council unless a request is made to the presiding officer by a Council Member. Should a particular Council Member request that some prior prepared remarks be transcribed verbatim into the Minutes of a meeting, the following procedure shall be followed:
 - The Chair indicates that the statement can then be read by the particular Council Member;
 - The requested remarks for verbatim transcript would then be brought before the entire Council through a motion;
 - Upon that motion being made and duly seconded, a vote would be taken. A majority vote of the Council would prevail.
- 31.** Except as above provided, Robert's Rules of Order Newly Revised, the most current edition, shall govern.
32. The Director of Public Safety, or his/her designee, shall provide security personnel, screening, and safety measures as deemed necessary to ensure public safety and maintain order.
33. All City Council meetings are open to the public in accordance with the Michigan Open Meetings Act (MCL 15.261-15.275), and attendees are expected to observe appropriate behavior. The public has the right to participate in meetings as provided under the Open Meetings Act, but disruptive behavior will not be tolerated. All attendees must conduct themselves in a respectful and lawful manner. Loud, disruptive, threatening, or violent conduct may result in removal from the meeting. Security personnel have the authority to ask attendees to leave the premises if their behavior disrupts the meeting or violates these rules. Security personnel may also be called upon to escort individuals from the meeting if necessary. If an attendee engages in disruptive behavior, the Mayor or the presiding officer may issue a warning, asking the individual to cease their disruptive behavior. If the behavior continues despite a warning, the Mayor or presiding officer may direct security personnel to remove the disruptive individual from the meeting room. The individual will have the option to return once they agree to comply with the rules of order. Individuals who violate the rules repeatedly or in an extreme manner may be prohibited from participating in future meetings for a specified period.
- ~~31.~~34. By adhering to these rules, the City Council aims to foster an environment of mutual respect, openness, and safety. The rules are subject to change and may be adjusted as needed in accordance with Rule 17 to reflect public safety concerns or legal requirements.

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945 – six million were murdered; Roma (Gypsies), people with disabilities, and Poles were also targeted for destruction or decimation for racial, ethnic, or national reasons; and millions more, including homosexuals, Jehovah's Witnesses, Soviet prisoners of war, and political dissidents, also suffered grievous oppression and death under Nazi tyranny; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments, to always remember the terrible events of the Holocaust, and to remain vigilant against hatred, persecution, and tyranny; and

WHEREAS, the Days of Remembrance have been set aside to remember the victims of the Holocaust as well as to reflect on the need for respect of all peoples.

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim **the week of Sunday, April 20 through Sunday, April 27, 2025, as Days of Remembrance** in the City of Grosse Pointe Woods in memory of the victims of the Holocaust and in honor of the survivors as well as the rescuers and liberators.



Arthur W. Bryant

Arthur W. Bryant

Mayor

April 7, 2025

CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, in 1872, 153 years ago, J. Morton Sterling, a pioneer moving out West from Detroit, Michigan, proposed a tree-planting holiday to be called “**ARBOR DAY**” to the Nebraska Board of Agriculture; and

WHEREAS, this holiday was first observed with the planting of more than a million trees in Nebraska, as it was once a treeless plain, and it was the lack of trees there that led to the founding of **ARBOR DAY**; and

WHEREAS, trees are a vital component of the infrastructure in our city providing infinite environmental and economical benefits, as well as bringing beauty and nature into our daily lives; and

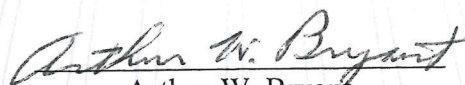
WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, in the words of J. Morton Sterling, “Other holidays repose upon our past. Arbor Day proposes for our future;” and

WHEREAS, Grosse Pointe Woods has been recognized as a **Tree City USA** by the National Arbor Day Foundation and desires to continue its tree-planting practices.

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, do hereby proclaim **April 25, 2025 ARBOR DAY** in the City of Grosse Pointe Woods, and urge all citizens to celebrate **ARBOR DAY** and to support efforts to protect and provide needed care for our trees and woodlands; and

FURTHER, in commemoration of our **75th Anniversary of Grosse Pointe Woods**, I urge all citizens to plant trees as they offer numerous benefits, such as: improving air quality, enhancing soil and water conservation, moderating local climate, providing habitats for wildlife, as well as contributing to human well-being and property values for this and future generations.



Arthur W. Bryant

Mayor

April 7, 2025



CITY OF GROSSE POINTE WOODS

PROCLAMATION

WHEREAS, the President of the United States has designated **April 13-19** as **NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**; and

WHEREAS, the number 911 is universally recognized as being dedicated to report emergencies; and

WHEREAS, the responses to calls for help by the telecommunicators of the Public Safety Department of the City of Grosse Pointe Woods gives the citizens of Grosse Pointe Woods a quick response to emergency calls for police, fire, or emergency medical services; and

WHEREAS, the safety of police officers, firefighters, and paramedics is dependent upon the actions of the telecommunicator, and the quality and accuracy of the information obtained from citizens who contact 911; and

WHEREAS, the telecommunicator serves as the first, first responder and the voice of help, providing comfort and direction for those in crisis to rely on when they call 911; and

WHEREAS, 2024 was another extraordinarily challenging year for which 911 telecommunicators played a critical role with their public safety partners, above and beyond the normal call of duty; and

NOW, THEREFORE, I, Arthur W. Bryant, Mayor of the City of Grosse Pointe Woods, Michigan, call upon all citizens of Grosse Pointe Woods and upon all patriotic, civil and educational organizations to observe the week of **April 13-19**, as **NATIONAL PUBLIC SAFETY COMMUNICATORS WEEK** and that all of our residents join in commemorating 911 telecommunicators for the exceptional dedication and professionalism put forth in contributing to making Grosse Pointe Woods a safer place to live, work and visit.



ARTHUR W. BRYANT

Mayor

April 7, 2025



MICHIGAN DEPARTMENT OF TRANSPORTATION
CITY OF GROSSE POINTE WOODS
CONTRACT

This Contract is made and entered into between the Michigan Department of Transportation (MDOT), of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, and the City of Grosse Pointe Woods (AGENCY) of 20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236 in accordance with 2024 Public Act 121, Sections 250 and 1111, effective July 24, 2024, for the purpose of establishing the amount of the Legislative Earmark (EARMARK) to the AGENCY, and setting forth the services to be provided as a result of such earmark. The sponsor of this EARMARK is State Senator Kevin Hertel as shown in Appendix B.

The EARMARK is to be expended on approved projects. MDOT is responsible for administering these funds.

MDOT and the AGENCY recognize and affirm that the funds provided under this Contract shall not be used for any purpose other than those provided in 2024 Public Act 121, and as provided herein. No funds may be expended prior to October 1, 2024, unless approved by the State Budget Office, and no expenditures shall be reimbursed outside of the PROJECT purpose. All funds shall be awarded and project completed by September 30, 2029, any unspent funds will be returned to the state treasury at that time. This Contract must be executed by June 1, 2025 or the grant funds will be returned to the state treasury. An extension may be granted by the state budget director.

This Contract sets forth a grant from MDOT to the AGENCY for the completion of intersection improvements at Mack Avenue and Vernier Road to improve safety and signalized pedestrian crossing across Vernier Road near Parcels School (PROJECT) as described in the Special Grant Application which is incorporated by reference herein.

The Parties agree that:

The AGENCY will:

1. Undertake and complete the PROJECT in accordance with the terms and conditions of this Contract.
2. The PROJECT cost will be paid for by EARMARK funds. EARMARK funds will be applied to the PROJECT costs at a participation ratio of 100 percent up to an amount not

to exceed \$980,000. The AGENCY will be responsible for all costs in excess of the funds shown above.

3. The AGENCY must request payment by submitting a Request for Payment Form (Exhibit A) and a Project Cost Reporting & Certification Form (Exhibit B) to MDOT annually and upon completion of the PROJECT.

The AGENCY agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The AGENCY also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

4. Certify that the PROJECT shall be in compliance with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed and obtain all permits, licenses, and other authorizations that are required for the performance of the PROJECT.
5. Ensure that any unspent or misused above-mentioned funds at PROJECT completion are lapsed back to the EARMARK Fund.
6. For auditing processes, all records, including executed contracts, are to be maintained for seven years from the date of the project completion date. MDOT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice. The AGENCY shall respond to all reasonable information requests from MDOT related to PROJECT expenditures and retain PROJECT records for a period of not less than seven years, and the PROJECT may be subject to monitoring, site visits, and audits as determined by MDOT.
7. If the construction of the PROJECT is to be contracted, certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances. Selection of Consultants and subcontracts will be in conformance with the AGENCY's contracting process.
8. If the construction of the PROJECT is to be contracted, ensure the contractor who is awarded the contract for the construction of the PROJECT has the appropriate bonds/liability insurance.
9. MDOT will make payments on a milestone basis, with lump sum payments to be made upon the accomplishment of defined milestones, as set forth below, and will not exceed the maximum amount in Section 2.

	<u>Milestones</u>	
Receipt of Exhibit A (Initial Payment)	\$490,000	50%
Initial Payment has been fully expended (Final Payment)	\$490,000	50%
<u>Total</u>	<u>\$980,000</u>	<u>100%</u>

10. MDOT may conduct a follow-up review of work activity.

IT IS FURTHER AGREED THAT:

11. 2004 Public Act 533 requires that payments under this Contract be processed by electronic funds transfer (EFT). The AGENCY is required to register to receive payments by EFT at SIGMA Vendor Self Service (VSS) website (www.michigan.gov/SIGMAVSS).
12. Each party to this Contract will remain responsible for any claims arising out of the performance of this Contract, as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to the Contract without its specific consent and notwithstanding its concurrence with or approval of the award of any contract or subcontract or the solicitation thereof.

13. The parties will consider the PROJECT to be complete when certified by the agency. This certification is not intended to nor does it relieve the AGENCY of any of its obligations and responsibilities herein.
14. This Contract will be in effect from the date of award through the estimated construction completion date on Exhibit A. All documented costs associated with this project are eligible for reimbursement, not to exceed the amount shown in Section 2 of this Contract.
15. Prior to expiration, the time for completion of performance under this Contract may be extended by MDOT upon written request and justification from the AGENCY. Upon approval and authorization by MDOT, a written time extension amendment will be prepared and issued by MDOT. Any such extension will not operate as a waiver by MDOT of any of its rights herein set forth.

16. In connection with the performance of SERVICES under this Contract, the AGENCY (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated June 2011. This provision will be included in all subcontracts relating to this Contract.
17. This Contract may be terminated at such time as may be agreed upon by both parties or by either party giving thirty (30) days written notice to the other party. Furthermore, it may be modified at any time as agreed upon by both parties. In the event, the AGENCY terminates this Contract; it will make full repayment to MDOT.
18. Failure to submit all required forms and/or failure to comply with Contract terms may result in withholding of future Act 51 funds.
19. In case of any discrepancies between the body of this Contract and any exhibits hereto, the body of this Contract will govern.

20. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF GROSSE POINTE WOODS

By: _____
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
for Title: Department Director



APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



APPENDIX B

KEVIN HERTEL

12TH DISTRICT

P.O. BOX 30036

LANSING, MI 48909-7536

PHONE: (517) 373-7315

FAX: (517) 373-3126

senkhertel@senate.michigan.gov

**THE SENATE
STATE OF MICHIGAN**

September 21, 2024

Jennifer L. Flood
State Budget Director
111 S Capitol Ave
Lansing, MI 48933

Susan Corbin, Director
Michigan Department of Labor
and Economic Opportunity
105 West Allegan St
Lansing, MI 48933

Dear Directors:

SUBJECT: Legislative Sponsorship of Public Act 121 of 2024 Grant

In accordance with Public Act 121 of 2024, Article 15, Section 1111(2)(i), I am pleased to sponsor the grant identified below and I certify that this grant is for a public purpose.

The following information summarizes the grant I am sponsoring:

GRANT SUMMARY

Grant Recipient:	City of Grosse Pointe Woods
Grant Amount:	\$980,000
Boilerplate Section: Authorizing Grant	Article 15, Sec. 1111 (2)(i)
Boilerplate Language:	(2) The part 1 appropriation for critical infrastructure projects must be expended for the following: (i) \$980,000.00 for road and intersection improvements to a city with a population between 16,400 and 16,500 according to the latest federal decennial census.
Public Purpose:	Pedestrian Crossing improvements at intersection in Grosse Pointe Woods.

Please see attachments for completed grant application form and grant project budget which provide additional detail and contact information for the grant recipient. My office is available for questions should they arise.

Sincerely,

Senator Kevin Hertel
District 12

REQUEST FOR PAYMENT - EXHIBIT A LOCAL AGENCY PROGRAMS

Clear Form

In order to receive payment, this form must be completed and returned to MDOT Local Agency Programs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	
ESTIMATED CONSTRUCTION COMPLETION DATE	
APPROVED GRANT AMOUNT	
ESTIMATED PROJECT BUDGET	
SPONSOR NAME	

AMOUNT OF PAYMENT REQUEST	
---------------------------	--

CERTIFICATIONS

I certify that the PROJECT complies with all applicable laws, ordinances, and codes of the United States, the State of Michigan, and the local government(s) in the area(s) in which the PROJECT is performed; and further, that all permits, licenses, and other authorizations required for the performance of the PROJECT will be obtained.

FOR CONTRACTED PROJECTS: I certify that the construction contracting procedures followed for the PROJECT will be based on an open competitive bid process; and further, that the construction contract for the PROJECT will be publicly advertised and awarded based on the lowest responsive and responsible bid, in accordance with applicable State and local statutes, regulations, and ordinances.

If this PROJECT will be contracted, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME AND TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL ADDRESS	PHONE NUMBER	DATE
AGENCY ADDRESS			
VENDOR NUMBER IN SIGMA VSS <i>(If known)</i>			
<input type="checkbox"/> INITIAL PAYMENT			
<input type="checkbox"/> FINAL PAYMENT - If the initial 50% of the payment has been fully expended, initial here _____.			
<input type="checkbox"/> TIME EXTENSION <i>(Requested SBO approval, if applicable)</i>			

FOR MDOT USE ONLY

RECEIVED AND REVIEWED BY MDOT LOCAL AGENCY ANALYST	DATE
--	------

PROJECT COST REPORTING AND CERTIFICATION - EXHIBIT B LOCAL AGENCY PROGRAMS

Complete and return this form annually by November 1st AND within 30 days of completion of the project and final payment of construction costs. E-mail completed form to Kristen Sullivan at SullivanK4@Michigan.gov.

CONTRACT NUMBER	
GRANTEE	
ROUTE NAME	
LOCATION DESCRIPTION	

(1) Total Eligible Project Costs	\$
(2) Total Grant Amount	\$
(3) Unspent Balance of Grant	\$
(1) Total Eligible Project Costs	\$
(2) Total Grant Amount	\$
(3) Total Unspent Funds To Be Returned To MDOT (Total original grant amount <i>minus</i> the total eligible costs.)	\$
D. PROJECT DESCRIPTION (Provide a detailed description of services completed)	

CERTIFICATIONS

(1) I certify that the PROJECT is being or has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

(2) I certify that the final costs reported with this form are accurate and that all items for which payment has been requested are eligible for payment with the grant funds.

(3) If construction of the project was contracted, I certify that the contracting procedures followed in connection with the administration of the construction contract for the PROJECT were based on an open competitive bid process and that the construction contract for the PROJECT was publicly advertised and awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State and local statutes, regulations, and ordinances.

If this project was constructed by force account, initial here _____.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		PRINTED NAME & TITLE	
AGENCY FEDERAL ID NUMBER	E-MAIL	PHONE NUMBER	DATE

FOR MDOT USE ONLY

RECEIVED BY MDOT LOCAL AGENCY PROGRAM ENGINEER	DATE
--	------

**THE CITY OF GROSSE POINTE WOODS CITY COUNCIL
RESOLUTION ADOPTING MDOT CONTRACT NO. 25-5100, To Establish
the Amount of the Legislative Earmark to the City of Grosse Pointe Woods
and Setting Forth the Services to be provided as a Result of Such Earmark.**

A regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the “City”), was held on April 7, 2025 at 7:00 p.m., Eastern Standard Time.

PRESENT: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall

ABSENT: None

The following preamble and resolution were offered by _____, and seconded by _____:

Be it resolved that

CONTRACT No. 25-5100, to establish the amount of the Legislative Earmark and set forth the services to be provided as a result of such earmark;

by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and the

CITY OF GROSSE POINTE WOODS

is hereby accepted and approved.

The following Official is authorized to sign the said contract:

Frank Schulte, City Administrator

AYES: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

Paul P. Antolin, City Clerk

CERTIFICATION

I, Paul P. Antolin, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on April 7, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Paul P. Antolin, City Clerk



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

March 19, 2025
Project No: 0160-0464-0
Invoice No: 156824

Project 0160-0464-0 ROSLYN RD WATERMAIN & RESURF(MACK/MARTER
PURCHASE ORDER #23-47805 - \$480,000.00
FOR: CONSTRUCTION ADMIN., RECORD PLANS
Professional Services from February 10, 2025 to March 09, 2025

Professional Personnel

	Hours	Rate	Amount
RECORD PLANS			
GRADUATE ENG/SUR/ARC	.50	97.30	48.65
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	1.50	120.00	180.00
Totals	2.00		228.65
Total Labor			228.65

Billing Limits	Current	Prior	To-Date
Total Billings	228.65	262,265.67	262,494.32
Limit			480,000.00
Remaining			217,505.68
Total this Invoice			\$228.65

Outstanding Invoices

Number	Date	Balance
156160	2/19/2025	816.00
Total		816.00

PO 47805
#203-451-977.803 \$57.16
#592-537 977.310 \$171.49
o/c - J.K.
SS
A



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

March 19, 2025
Project No: 0160-0475-0
Invoice No: 156825

Project 0160-0475-0 2024 SEWER REHAB BY FULL LENGTH CIPP LIN
PURCHASE ORDER #24-48434 - \$41,667
FOR: CONTRACT ADMIN., CLOSEOUT

Professional Services from February 10, 2025 to March 09, 2025

Professional Personnel

	Hours	Rate	Amount
PRINTS			
ENGINEERING AIDE II	.30	72.20	21.66
CONTRACT ADMINISTRATION			
TEAM LEADER	.50	97.30	48.65
ENGINEERING AIDE III	1.50	81.60	122.40
Totals	2.30		192.71
Total Labor			192.71

Billing Limits	Current	Prior	To-Date
Total Billings	192.71	29,129.78	29,322.49
Limit			41,667.00
Remaining			12,344.51

Total this Invoice \$192.71

Outstanding Invoices

Number	Date	Balance
156161	2/19/2025	616.75
Total		616.75

PO 48434
#592-537-976.001
OK - J.L.
SS
(F)



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

March 19, 2025

Project No: 0160-0480-0

Invoice No: 156827

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0480-0 LFP BOAT LAUNCH PARKING LOT
P.O. #25-48803 - \$106,499.00
FOR: CONTRACT ADMIN.

Professional Services from February 10, 2025 to March 09, 2025

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
SECRETARIAL	1.80	38.50	69.30
PRELIMINARY ENGINEERING			
GRADUATE ENG/SUR/ARC	.50	97.30	48.65
CONSTRUCTION PLAN DESIGN			
LICENSED ENG/SUR/ARC	2.00	120.00	240.00
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	8.50	120.00	1,020.00
GRADUATE ENG/SUR/ARC	8.00	97.30	778.40
ENGINEERING AIDE III	2.00	81.60	163.20
ENGINEERING AIDE II	2.10	72.20	151.62
ENGINEERING AIDE I	.10	65.20	6.52
SENIOR PROJECT ENGINEER	.20	131.40	26.28
MEETINGS			
GRADUATE ENG/SUR/ARC	1.00	97.30	97.30
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	2.50	81.60	204.00
SENIOR PROJECT ENGINEER	2.00	131.40	262.80
ENGINEERING PLAN REVIEW			
LICENSED ENG/SUR/ARC	3.50	120.00	420.00
GRADUATE ENG/SUR/ARC	.50	97.30	48.65
Totals	34.70		3,536.72
Total Labor			3,536.72

Billing Limits	Current	Prior	To-Date
Total Billings	3,536.72	0.00	3,536.72
Limit			106,499.00
Remaining			102,962.28

Total this Invoice \$3,536.72

PO 48803
202-451-974.201 \$168.00
203-451-974.201 \$503.98
203-451-977.803 \$530.51
585-571-978.300 \$1,727.33
594-785-974.201 \$606.90

OK - J.K.
JS

Please include the project number and invoice number on your check.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

March 19, 2025
Project No: 0160-0490-0
Invoice No: 156829

Project 0160-0490-0 2024 WATER RELIABILITY STUDY & AMP
P.O. #24-48729 - \$32,000.00

Professional Services from February 10, 2025 to March 09, 2025

Phase 01 WATER RELIABILITY STUDY

FOR:

Fee

Total Fee	26,000.00		
Percent Complete	100.00	Total Earned	26,000.00
		Previous Fee Billing	15,600.00
		Current Fee Billing	10,400.00
		Total Fee	10,400.00
		Total this Phase	\$10,400.00
		Total this Invoice	\$10,400.00

Outstanding Invoices

Number	Date	Balance
156312	2/24/2025	17,200.00
Total		17,200.00

P048729
#592-536-818.000
OK-J.K.
SS
17



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

March 20, 2025
Project No: 0160-0455-0
Invoice No: 156834

Project 0160-0455-0 VERNIER & MACK AVE INTERSECTION IMPROVE.
PURCHASE ORDER #24-48747 - \$375,000.00
FOR: CONSTRUCTION ENGINEERING & CONTRACT ADMIN.

Professional Services from February 10, 2025 to March 09, 2025

Phase 03 CONSTRUCTION

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	.40	137.20	54.88
LICENSED ENG/SUR/ARC	11.00	120.00	1,320.00
ENGINEERING AIDE III	2.30	81.60	187.68
ENGINEERING AIDE I	2.50	65.20	163.00
Totals	16.20		1,725.56
Total Labor			1,725.56

Billing Limits	Current	Prior	To-Date
Total Billings	1,725.56	10,016.84	11,742.40
Limit			375,000.00
Remaining			363,257.60

Total this Phase \$1,725.56

Total this Invoice \$1,725.56

Outstanding Invoices

Number	Date	Balance
156167	2/19/2025	3,771.44
Total		3,771.44

PO 48747
202-451-974-803
OK - J.K.
SS
FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

March 20, 2025
Project No: 0160-0482-0
Invoice No: 156835

Project 0160-0482-0 GHESQUIERE PARK WALKING PATH
P.O. #25-48805 - \$60,000.00
FOR: CONTRACT ADMIN.

Professional Services from February 10, 2025 to March 09, 2025

Professional Personnel

	Hours	Rate	Amount
SECRETARIAL			
ENGINEERING AIDE II	.60	72.20	43.32
SECRETARIAL	1.50	38.50	57.75
PRINTS			
ENGINEERING AIDE II	.40	72.20	28.88
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	1.50	137.20	205.80
LICENSED ENG/SUR/ARC	11.30	120.00	1,356.00
GRADUATE ENG/SUR/ARC	16.00	97.30	1,556.80
ENGINEERING AIDE III	1.50	81.60	122.40
ENGINEERING AIDE II	1.10	72.20	79.42
ENGINEERING AIDE I	.10	65.20	6.52
MEETINGS			
GRADUATE ENG/SUR/ARC	1.00	97.30	97.30
Totals	35.00		3,554.19
Total Labor			3,554.19

Billing Limits	Current	Prior	To-Date
Total Billings	3,554.19	0.00	3,554.19
Limit			60,000.00
Remaining			56,445.81

Total this Invoice \$3,554.19

PO 48805
401-902-977-104
ok - J-K
SS
F-1



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

November 22, 2024

Invoice No: 22-064 - 34

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from October 1, 2024 to October 31, 2024

Professional Hourly Services

	Hours	Rate	Amount
Associate Planner			
	3.00	90.00	270.00
Address planning and zoning questions related to housing types/rentals, site plan applications, and sale of public real property. Prepare for the October 22, 2024 Planning Commission Meeting.			
	2.00	90.00	180.00
Address planning and zoning questions. Meet with City Administration. Prepare for special meeting on October 29.			
	2.00	90.00	180.00
Prepare for and attend the October 21, 2024 Council meeting.			
	2.50	90.00	225.00
Prepare for and attend the October 22, 2024 Planning Commission Meeting.			
	4.50	90.00	405.00
Prepare for and attend the October 29, 2024 Special Planning Commission Meeting.			
	.50	90.00	45.00
Prepare the agenda for review.			
Total			\$1,305.00

REVIEW SERVICES

20030 Mack Ave Site Plan #2 - Eastside Dermatology

Site Plan Review - \$800 + \$75/acre x 50%

\$406.38

20195 Mack - BCM Restaurants, Lola's Tacos

Site Plan Review - \$800 + \$75/acre

\$811.78

20195 Mack Special Land Use - BCM Restaurants, Lola's Tacos

Special Land Use - \$700 + \$50/acre	\$707.85
--------------------------------------	----------

20710 Mack Site Plan - Daily Jam LLC

Site Plan Review - \$800 + \$75/acre	\$837.50
--------------------------------------	----------

20710 Mack Special Land Use - Daily Jam LLC

Special Land Use - \$700 + \$50/acre	\$725.00
--------------------------------------	----------

	<table border="0"> <tr> <td style="border-bottom: 1px solid black;">Invoice Total</td> <td style="border-bottom: 1px solid black; text-align: right;">\$4,793.51</td> </tr> </table>	Invoice Total	\$4,793.51
Invoice Total	\$4,793.51		

Outstanding Invoices

Number	Date	Balance
30	8/26/2024	826.48
32	10/17/2024	2,427.50
Total		\$3,253.98

THANK YOU. Please remit to above address and indicate project number on voucher.

Revised Bill

Paid 2,959.28

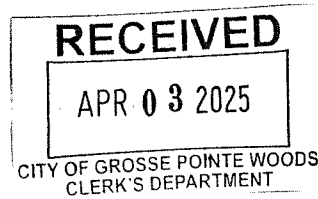
DUP 1,839.23

101-441-818,000

SS
FJ 3-27-25



MCKENNA



HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

March 21, 2025

Invoice No: 21849 - 107

Project 21849 Grosse Pointe Woods Building Services

Professional Services from February 1, 2025 to February 28, 2025

Building Department Services - 85% of Revenue

Contract Amount

Number of Permit Revenue	56,880.65
Fee Each	.85
Total Fee	48,348.55

Total Fee	\$48,348.55
------------------	--------------------

Vehicle Credit	(500.00)	
Total		(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Associate Planner		
	21.00	
Total		0.00

Invoice Total	\$47,848.55
----------------------	--------------------

THANK YOU. Please remit to above address and indicate project number on voucher.

SS
101-371-818.000



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

March 13, 2025

Invoice No: 22-064 - 39

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from February 1, 2025 to February 28, 2025

Professional Hourly Services

	Hours	Rate	Amount
Associate Planner			
	11.00	90.00	990.00
Prepare for and attend February 25, 2025.Planning Commission meeting.			
	.50	90.00	45.00
Prepared for March 25, 2025 Planning Commission Meeting.			
	4.00	90.00	360.00
Responded to planning and zoning questions. Attended bi-weekly check-in meeting with City Manager and Building Official.			
Total			\$1,395.00

2025 Review Services

19803 Mack Avenue Sign Review

	Hours	Rate	Amount
Associate Planner			
	1.50	90.00	135.00
	.25	90.00	22.50
Total			\$157.50

19307 Mack Avenue Sign Review

	Hours	Rate	Amount
Assistant Planner			
	2.00	85.00	170.00
Total			\$170.00

Invoice Total **\$1,722.50**

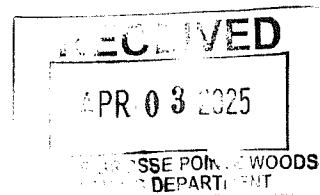
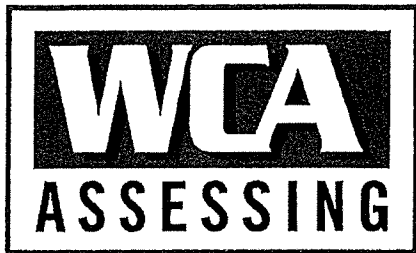
Outstanding Invoices

Number	Date	Balance
34	11/22/2024	1,839.23
Total		\$1,839.23

101-371-818.000

SS 80

THANK YOU. Please remit to above address and indicate project number on voucher.



March 4, 2025

Invoice 030425

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RE: April 2025 Services

For contract assessing services rendered:

Contract Fee (\$90,413 ÷ 12)..... \$ 7,534.41

TOTAL AMOUNT DUE \$ 7,534.41

Respectfully submitted,

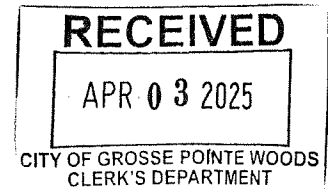
A handwritten signature in black ink, appearing to read "Lynette Hobyak", written over a large, loopy flourish.
Lynette Hobyak
Business Manager

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

SS 601-257-~~86,000~~
FS 3-17-25

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Suite 205
Clinton Township, Michigan 48036
586-263-5060
Fax 586-263-4763



John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)
Linda M. McGrail (lmcgrail@yorkdolanlaw.com)

Fred A. York (1930-1989)

April 1, 2025

Via Email (fschulte@gpwmi.us)
Mr. Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: YORK, DOLAN & TOMLINSON, P.C. – LEGAL BILLING

Dear Mr. Schulte:

Enclosed is our statement for legal services rendered for the month of March, 2025. If you have any questions regarding same, please do not hesitate to contact us. We remain,

Very truly yours,

YORK, DOLAN & TOMLINSON, P.C.

Timothy D. Tomlinson

Timothy D. Tomlinson

Enclosure

cc: Sue Como, Via Email (scomo@gpwmi.us) w/Enclosure
Steven Schmidt, Via Email (sschmidt@gpwmi.us) w/Enclosure

York, Dolan & Tomlinson, P.C.

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

INVOICE

Invoice # 282
Date: 04/01/2025
Due On: 05/01/2025

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

00003-City of Grosse Pointe Woods

Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	03/04/2025	Rec and Rev email re: STR; Reply email	0.20	\$155.00	\$31.00
Service	03/18/2025	Rec and Rev email re: STR amendment; Reply email	0.20	\$155.00	\$31.00
Service	03/20/2025	Rec and Rev email re: STR ordinance; Prepare STR ordinance for adoption; Reply email	1.00	\$155.00	\$155.00
Service	03/24/2025	Rec and Rev email re: STR; Reply	0.20	\$155.00	\$31.00
Service	03/28/2025	Rec and Rev email re: Shared Parking Agreement; Review and revise; Reply email	0.80	\$155.00	\$124.00
Subtotal					\$372.00

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	03/03/2025	P v Young - Rec and Rev discovery response from DPS	0.50	\$155.00	\$77.50
Service	03/07/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	03/07/2025	P v Jordan - Review; Email court	0.20	\$155.00	\$31.00
Service	03/10/2025	P v Cooper - Rec and Rev Scheduling Order; Calendar; File	0.40	\$155.00	\$62.00
Service	03/11/2025	P v Hosbeke - Rec and Rev email w/ request for S/C; TC w/DB; Reply email	0.60	\$155.00	\$93.00

Service	03/11/2025	P v Jordan - Rec and Rev (2) emails denying Defendant's request for extension; File	0.50	\$155.00	\$77.50
Service	03/12/2025	TC w/ DPS re: signs; Research	1.00	\$155.00	\$155.00
Service	03/15/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	03/17/2025	P v Perkins - Rec and Rev email w/ Demand for discovery; Email DPS	0.40	\$155.00	\$62.00
Service	03/18/2025	P v Perkins - Rec and Rev (6) emails from DPS; TC w/ DB; Reply email to DPS	1.00	\$155.00	\$155.00
Service	03/18/2025	TC w/ Schulte and Collins re: signs	0.20	\$155.00	\$31.00
Service	03/18/2025	P v Allen - Rec and Rev Defendant's WL	0.20	\$155.00	\$31.00
Service	03/19/2025	Prepare and attend district court prosecutions	2.20	\$155.00	\$341.00
Service	03/19/2025	4 TC w/ Admin re: signs; Reply	0.50	\$155.00	\$77.50
Service	03/24/2025	P v Perkins - Rec and REv (2) emails from DPS; Send (5) emails to Defendant's atty.	0.60	\$155.00	\$93.00
Service	03/24/2025	P v Lanspeary - Rec and Rev email w/ sentencing memorandum	0.30	\$155.00	\$46.50
Service	03/25/2025	P v Sepula - TC w/ Ruark	0.20	\$155.00	\$31.00
Service	03/26/2025	Prepare and attend municipal prosecution	2.30	\$155.00	\$356.50
Service	03/26/2025	P v Sepulla - Rec and Rev incident report w/ request for S/C; Denied; TC w/ D's atty	0.70	\$155.00	\$108.50
Service	03/28/2025	P v Woods - Rec and Rev email w/ incident report and request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	03/29/2025	P v Sanford - Rec and Rev email w/ incident report and request for authorization; Reply email	0.60	\$155.00	\$93.00
Service	03/31/2025	P v Seagal - Rec and Rev email from D's atty; Review ordinance; Reply email	0.40	\$155.00	\$62.00
Service	03/31/2025	P v Colbert - Rec and Re email w/ incident report and request for S/C; Reply email	0.50	\$155.00	\$77.50
Service	03/31/2025	P v Flockhart - Rec and Rev email w/ request for adjournment; Reply email	0.30	\$155.00	\$46.50

Subtotal **\$2,247.50**

Total **\$2,619.50**

Detailed Statement of Account**Current Invoice**

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
282	05/01/2025	\$2,619.50	\$0.00	\$2,619.50
Outstanding Balance				\$2,619.50
Total Amount Outstanding				\$2,619.50

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

101-266-801.200 372.00
 101-266-801.100 2,247.50

SS
 FS 4-2-23

The City of Grosse Pointe Woods
Department of Public Safety
Office of the Director



OFFICER OF THE YEAR

The Director awards the 2024 Officer of the Year Award to

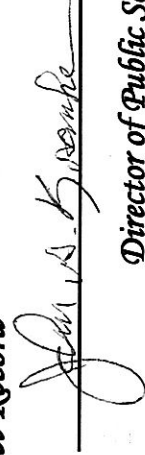
Detective Miles Adams

in recognition of his relentless perseverance which led to the apprehension of a suspect who had been targeting the homes of vulnerable families in multiple cities while they were attending funeral services for their loved ones. The suspect, who planned his criminal activities by reading obituaries, was sentenced to up to ten years in prison. As the primary investigators on the case, Lieutenant Detective Bureau Commander Waszak and Detective Miles Adams worked tirelessly around the clock for six days. Detective Adams also was involved in the investigation of a man who was arrested for distributing drugs laced with fentanyl. The City of Grosse Pointe Woods Department of Public Safety congratulates Detective Miles Adams on his efforts.

By Order of the Director of Public Safety This Commendation Shall Be Entered Into
Your Personnel Record



Mayor of the City of Grosse Pointe Woods

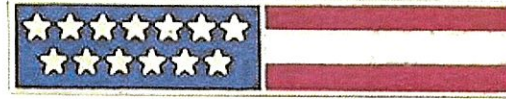


Director of Public Safety





CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY
JOHN G. KOSANKE, Director
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236-2397



2024 OFFICER THE YEAR AWARD
awarded to
Detective Miles Adams

Detective Miles Adams joined the Detective Bureau in 2022 and has been with the department for seven years. He has proven himself to be a valuable member of our team of detectives since then.

In 2024, along with Lieutenant Detective Keith Waszak, he was instrumental in the investigation of a suspect who had been burglarizing the homes of vulnerable families in multiple cities while they were attending funeral services for their loved ones. The two detectives worked tirelessly for six days straight as the primary investigators on the case with the assistance of other law enforcement partners. Detective Adams investigated the crime scenes, collected evidence, did interviews, and worked in collaboration with neighboring jurisdictions. The suspect was apprehended in February 2024 by the Eastern Wayne County Special Response Team and eventually sentenced to up to then years in prison after pleading guilty.

Detective Adams also spent fifteen months on the investigation of a Harper Woods resident who was arrested in September 2024 for distributing drugs laced with fentanyl which killed three Grosse Pointe Woods residents in June 2023.

In recognition of his outstanding achievements in 2024, Detective Adams is being awarded the Officer of the Year Award. We appreciate his efforts in keeping our community safe.

I am authorizing that a copy of this letter be placed in his personnel file.



John G. Kosanke / Director of Public Safety
City of Grosse Pointe Woods

April 07, 2025



CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY

JOHN G. KOSANKE, Director
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236-2397



DEPARTMENT COMMENDATION

awarded to

Detective Miles Adams

On February 09, 2024, the department received calls from victims of breaking and entering at the homes of their recently deceased family members. Thus began the tireless efforts of you and Lieutenant Detective Bureau Commander Keith Waszak and you both became the primary investigators on a case which spanned multiple cities throughout Macomb, Oakland, Washtenaw and Wayne counties. It was discovered that the suspect, who was dubbed as the "Obit Bandit" by the media had been using published obituary notices as a tool for targeting the homes.

Your work, which involved crime scene investigations, evidence collection, witness and arrested interviews, and working in collaboration with neighboring jurisdictions, was instrumental in solving the case. At one point, you and Lieutenant Waszak worked tirelessly for six straight days. The suspect was apprehended on February 27, 2024 by the Eastern Wayne County Special Response Team. He was subsequently sentenced to up to ten years in prison after pleading guilty to the crimes.

You are being recognized for your above average alertness, initiative, and teamwork which helped to make the Grosse Pointe Woods community, as well as other area communities, safer places to live.

I agree with the Honors Board's recommendation and am hereby awarding you this Department Commendation. You have represented the City of Grosse Pointe Woods Department of Public Safety in the highest tradition and we are proud and honored to have you as a member of our team. Your actions are a credit to your dedication and training, the department, and to the Public Safety profession as a whole. I am authorizing that a copy of this letter be placed in your personnel file.

John G. Kosanke / Director of Public Safety
City of Grosse Pointe Woods

February 27, 2024

The City of Grosse Pointe Woods
Department of Public Safety
Office of the Director



SUPERVISOR OF THE YEAR

The Director awards the 2024 Supervisor of the Year Award to

Lieutenant Detective Bureau Commander Keith Waszak

in recognition of his relentless perseverance which led to the apprehension of a suspect who had been targeting the homes of vulnerable families in multiple cities while they were attending funeral services for their loved ones. The suspect, who planned his criminal activities by reading obituaries, was sentenced to up to ten years in prison. As the primary investigators on the case, Lieutenant Waszak and Detective Miles Adams worked tirelessly around the clock for six days.

Lieutenant Waszak was also instrumental in the implementation of various electronic platforms for the department throughout the year. The City of Grosse Pointe Woods Department of Public Safety is proud of Lieutenant Waszak for his outstanding achievements.

By Order of the Director of Public Safety This Commendation Shall Be Entered Into
Your Personnel Record

Arthur W. Bryant

Mayor of the City of Grosse Pointe Woods

John A. Gaudin

Director of Public Safety





CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY
JOHN G. KOSANKE, Director
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236-2397



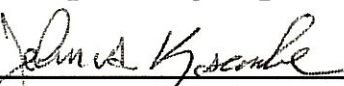
DEPARTMENT COMMENDATION
awarded to
Lieutenant Detective Bureau Commander Keith Waszak

On February 09, 2024, the department received calls from victims of breaking and entering at the homes of their recently deceased family members. Thus began the tireless efforts of you and Detective Miles Adams as you both became the primary investigators on a case which spanned multiple cities throughout Macomb, Oakland, Washtenaw and Wayne counties. It was discovered that the suspect, who was dubbed as the "Obit Bandit" by the media had been using published obituary notices as a tool for targeting the homes.

You immediately sprang into action with a plan to prevent the burglaries from happening. At one point, you and Detective Adams worked tirelessly for six straight days. The challenging and complex case involved participation from local and state law enforcement partners. The suspect was apprehended on February 27, 2024 by the Eastern Wayne County Special Response Team. He was subsequently sentenced to up to ten years in prison after pleading guilty to the crimes.

You are being recognized for your leadership skills, above average alertness, initiative, and teamwork which helped to make the Grosse Pointe Woods community, as well as other area communities, safer places to live.

I agree with the Honors Board's recommendation and am hereby awarding you this Department Commendation. You have represented the City of Grosse Pointe Woods Department of Public Safety in the highest tradition and we are proud and honored to have you as a member of our team. Your actions are a credit to your dedication and training, the department, and to the Public Safety profession as a whole. I am authorizing that a copy of this letter be placed in your personnel file.



John G. Kosanke/ Director of Public Safety
City of Grosse Pointe Woods

February 27, 2024

City of Grosse Pointe Woods
Department of Public Safety
Office of the Director

DEPARTMENT COMMENDATION

*Upon the recommendation of the Public Safety Board of Review, the Director
Awards a Department Commendation to*

Detective Miles Adams

*in recognition of his tireless efforts and teamwork in the arrest of a suspect who had been
vandalizing the homes of vulnerable families in multiple cities while they were attending
funerals for their loved ones in February 2024.*

*The City of Grosse Pointe Woods Department of Public Safety congratulates and
commends Detective Miles Adams for his outstanding performance and commitment to
the Department and the community.*

*By Order of the Director of Public Safety This Commendation Shall Be Entered Into
Your Personnel Record*

Arthur W. Bryant

Mayor of the City of Grosse Pointe Woods

John A. Gombke

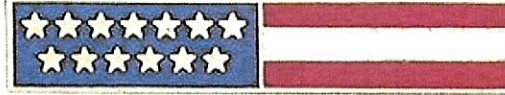
Director of Public Safety



February 27, 2024



CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY
JOHN G. KOSANKE, Director
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236-2397



2024 SUPERVISOR OF THE YEAR AWARD
awarded to
Lieutenant Detective Bureau Commander Keith Waszak

Lieutenant Detective Bureau Commander Keith Waszak has been with the department for 25 years during which time he was promoted to the rank of Sergeant in 2010 and to the rank of Lieutenant in 2014. He was permanently assigned to the role of Detective Bureau Commander on January 01, 2019, a role which he had been previously been appointed to while also supervising road patrol.

Lieutenant Waszak is an inspiration to all members of the department for his leadership and dedication. In recognition of his outstanding achievements in 2024, he is being awarded the Supervisor of the Year Award.

In addition to the implementation of various electronic platforms for the department throughout the year, Lieutenant Waszak worked tirelessly for six days straight along with Detective Miles Adams on a case involving a suspect who had been burglarizing the homes of vulnerable families in multiple cities while they were attending funeral services for loved ones. Lieutenant Waszak and Detective Adams sprang into action with a plan to prevent the burglaries from happening and worked as the primary investigators on the case with the assistance of other law enforcement partners. The suspect was apprehended in February 2024 by the Eastern Wayne County Special Response Team and eventually sentenced to up to ten years in prison after pleading guilty.

We are proud and honored to have Lieutenant Detective Keith Waszak as a member of our Command Staff and appreciate his efforts in keeping our community safe.

I am authorizing that a copy of this letter be placed in his personnel file.


John G. Kosanke / Director of Public Safety
City of Grosse Pointe Woods

April 07, 2025

City of Grosse Pointe Woods
Department of Public Safety
Office of the Director

DEPARTMENT COMMENDATION

Upon the recommendation of the Public Safety Board of Review, the Director
Awards a Department Commendation to

Lieutenant Detective Bureau Commander Keith Waszak

in recognition of his tireless efforts and teamwork in the arrest of a suspect who had been
vandalizing the homes of vulnerable families in multiple cities while they were attending
funerals for their loved ones in February 2024.

The City of Grosse Pointe Woods Department of Public Safety congratulates and
commends Lieutenant Waszak for his outstanding performance and commitment to the
Department and the community.

By Order of the Director of Public Safety This Commendation Shall Be Entered Into
Your Personnel Record

Arthur W. Bryant

Mayor of the City of Grosse Pointe Woods

John A. Goshko

Director of Public Safety



February 27, 2024



CITY OF GROSSE POINTE WOODS

Memorandum

DATE: April 4, 2025

TO: Mayor and City Council

FROM: Frank Schulte, City Administrator

SUBJECT: FY 2025/26 General Liability & Property Insurance

Administration has requested a supplemental coverage quotes for general liability and property insurance from the city's insurance provider, Nickel & Saph Inc.

Agent John Johnson contacted the following insurance providers, all of whom returned higher rates than our current provider, Trident/Sedgwick:

- North American Specialty Insurance
- Great American Alliance Insurance
- US Risk Insurance

Currently, the City has three major open claims totaling \$205,000. These claims are all related to trip and fall incidents that occurred in areas maintained by the City, specifically on City sidewalks. This situation has resulted in a fiscal year loss ratio of 71%, while the overall loss ratio for both open and closed claims over the past three years (2022-2025) stands at 41%. A loss ratio exceeding 35-40% is considered unprofitable.

Attached is the property and casualty insurance renewal proposal from Nickel & Saph Inc., along with a detailed breakdown of the renewal information, including premiums, deductibles, and coverage limits. These offerings provide the same coverage and deductible amounts that the city currently holds.

As a result of these findings, our annual insurance rate has increased from \$269,608.78 to \$321,038.78, representing a \$51,430.00 increase.

I recommend that the City Council approve Nickel & Saph Inc. Insurance Agency, P.O. Box 46907, Mount Clemens, MI 48046, to continue as the city's general liability and property insurance provider for an amount not to exceed \$321,038.78. Due to overlapping coverage in two different fiscal year budgets, the required amount exceeds the budgeted amount in the FY 24/25 budget. Therefore, a budget amendment will be necessary in the amount of \$40,632.78, as reflected in the total amount of \$321,038.78 being requested from the following accounts:

Account Number	Amount	Fund
101-211-955.000	\$ 43,757.54	General Fund
101-349-955.000	\$ 75,336.85	General Fund
101-594-955.000	\$ 21,676.63	General Fund
101-799-955.000	\$ 21,342.62	General Fund
202-530-955.000	\$ 17,170.73	Major Roads
203-530-955.000	\$ 11,252.19	Local Streets
226-528-955.000	\$ 20,408.88	Solid Waste
261-602-955.000	\$ 668.13	Emergency/911
585-573-955.000	\$ 6,406.75	Parking
592-536-955.000	\$ 88,737.62	Water
594-785-955.000	\$ 1,929.53	Boat Dock
661-534-955.000	\$ 12,351.29	Motor Vehicle
Total	\$ 321,038.78	

I do not believe any benefit will accrue to the City by seeking further quotes. Approved for Council consideration.

City Administrator Signature

Fund Certification:

A budget transfer is required from the above stated Accounts in the amount of \$321,038.78, which includes a budget amendment in the amount of \$40,632.78, and that the account numbers have been verified.

Treasurer/Comptroller Signature

Attachments



NICKEL & SAPH, INC.

INSURANCE SINCE 1929

MAILING ADDRESS:

P.O. BOX 46907
MT. CLEMENS, MI 48046-6907

OFFICE ADDRESS:

44 MACOMB PLACE
MT. CLEMENS, MI 48043
(586) 463-4573 • (810) 765-8887
1-800-657-7373 • FAX: (586) 463-3135
www.nickelsaph.com

March 25, 2025

Frank Schulte
City of Grosse Pointe Woods
20025 Mack Plaza Drive
Grosse Pointe Woods, MI. 48236

Re: Property and Casualty Insurance Renewal Proposal 2025-2026

Dear Mr. Schulte,

We are pleased to present our renewal proposal for coverages underwritten by Trident Public Risk Solutions, a member of Paragon Insurance Holdings, LLC. The affording carriers are: **Ascot Insurance Company** (for liability and automobile coverages). Ascot has been awarded an A.M. Best's rating of **A XIII, Stable**; **Arch Insurance Company** (for property and crime coverages). Arch has been awarded an A. M. Best's rating of **A+ XV, Stable**; and **Hartford Steam Boiler** (for mechanical breakdown coverages). Hartford has been awarded an A. M. Best's rating of **A++ XI, Stable**. All three carriers are admitted carriers in the State of Michigan. Trident specializes in providing risk management and insurance products and services only to public entities. Trident writes over \$150,000,000 in premiums on an annual basis throughout the eastern, southern, and midwestern states, including many public entities in Michigan. Of the various public entities within the State of Michigan, over one-hundred and thirty (130) are currently insured with Trident.

The total annual proposed premium is **\$321,038.78** and the attached specifies the quotes for all coverages. The stated premium above contains a \$9,000,000 Excess Liability Umbrella policy applied to General Liability, Public Officials Liability, Employment Practices Liability, Law Enforcement Liability and Auto Liability. The underlying plus the excess afforded an occurrence limit of \$10,000,000 and aggregate of \$11,000,000. TRIA is included in the premium price above for an additional **\$4,341.00**. Supplemental coverages provided are Marina Operators Legal Liability, Judicial Liability, Cyber Liability, and Tank Pollution Coverage, all of which are included in the premium above.

Changes Year Over Year:

- General Liability, Public Officials Liability, Employment Practice Liability Insurance net expenditures increased 16% (\$10,015,320 to \$11,643,087)
- Law Enforcement employed an additional 2 Full Time officers (29 to 31)
- Property values increased 4% (\$39,500,500 to \$41,080,520)
- Inland Marine increased 3% (\$1,675,171 to \$1,718,171)
- Crime increased 3 Class A Employees (10 to 13); Employees handling money.

Please note the following regarding the Trident proposal:

- 1.) Who is covered: all elected, appointed, employed or volunteer acting on the behalf of the named insured within the scope of their duties.
- 2.) All liability coverages are written on an Occurrence basis. General Liability, Public Officials' Liability, Employment Practices Liability and Law Enforcement Liability are all written with a \$10,000 deductible. While Auto Liability is written on a \$0 deductible.
- 3.) Full Sewer Back-up Limits are provided under the General Liability.
- 4.) As an enhancement, Trident provides liability coverage for Inverse Condemnation for limits of \$100,000 per occurrence and \$300,000 aggregate.
- 5.) Property coverages are afforded on a Blanket Replacement Cost (RC) basis. Blanket replacement cost provides broader coverage to the City. Granting the permission to draw money from the overall total property coverage limit of \$41,080,520. If a building costs more than the stated amount on your property scheduled. Covered property claims are subject to a \$15,000 deductible and covered Inland Marine claims are subject to a \$500 deductible.

Relating to bullet point 3. I found an article to reinforce the most essential coverage provided, Sewer Back-up. With full Sewer Back-up Limits of \$10,000,000 provided by Trident. To help explain the importance of this coverage an article by Kate Parker that appear in Yale Climate Connections on August 8th 2024. "Extreme rainfall events have been on the rise in the U.S. As temperatures rise due to climate change, more water evaporates from the surface of the Earth, and the atmosphere is capable of "holding" more water. That means when the rain falls, it's in greater quantities, resulting in flash flooding and overwhelmed drainage systems." The recent changes observed shows an historic 42% increase in server storm events that lead to the increased rain fall. With the knowledge that we have based on server storms. Its critical to assure your residents that you've secured the proper protections in the case these occurrences come back to Michigan as they have many times in the past!

Marketing Effort for renewal:

This year we did a full examination of your policies touching base with markets for your Package policy – Trident, Travelers, Liberty Mutual, Glatfelter, Allied Public Risk, and American Public Risk. All of which declined to provide quotes.

Regarding your supplemental coverages. We touched base with North American Specialty Ins., Great American Alliance Ins., and US Risk for your MOLL and Bumbershoot all of which came back higher than your incumbent provider. Judicial Liability is provided by the leading carrier Lloyds, London through Complete Equity Markets, Inc.. Your Tank Pollution Liability Insurance is already placed with the leading carrier Mid-Continent Casualty Company Through EnviroSure. We did obtain competitive quotes for your Cyber Liability and decided to switch carriers to Beazley. They are providing the same coverages you secured in 2024-2025 while lowering your deductible to \$5,000 (was previously \$10,000) and **saving the City \$2,816.25** annually.

The servicing address for all policy and claims related issues would be 44 Macomb Place, Mount Clemens, MI 48043 (our agency's office). The premium includes all claim services, loss prevention and safety inspections.

Enclosed, please find a detailed copy of the renewal.

Sincerely,



John N. Johnson
Agent, CIC, CRM
Attachments Included

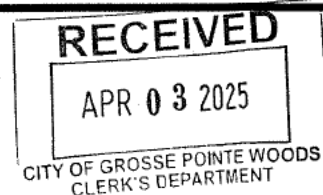
City of Grosse Pointe Woods
Insurance Proposal Quotes 2025-2026

Coverage	Premium	Deductible	Coverage Limit
General Liability *			
Full Sewer Back-up Limits included*	\$ 43,401	\$ 10,000	\$ 1,000,000
Public Officials' Liability *	\$ 13,077	\$ 10,000	\$ 1,000,000
Employment Practices Liability *	\$ 26,852	\$ 10,000	\$ 1,000,000
Law Enforcement Liability *	\$ 55,604	\$ 10,000	\$ 1,000,000
Auto Liability *	\$ 24,604	None	\$ 1,000,000
Auto Physical Damage	\$ 29,585	\$ 2,500	\$ 4,811,616
Property	\$ 51,970	\$ 15,000	\$ 39,500,500
Equipment Breakdown	\$ 4,117	\$ 15,000	\$ 100,000,000
Inland Marine	\$ 3,587	\$ 1,000	\$ 1,485,482
Crime	\$ 1,455	\$ 1,000	\$ 100,000
Excess Liability	\$ 45,743	per line *	\$ 9,000,000
Total	\$ 299,995		
TRIA	\$ 4,341	None	\$ 100,000,000
Total	\$ 304,336		
Cyber	\$ 6,710	\$ 5,000	\$ 1,000,000
Total	\$ 311,046		
MOLL Includes TRIA	\$ 6,480	\$ 10,000	\$ 2,000,000
Total	\$ 317,526		
Judicial Liability	\$ 2,861	\$ 2,500	\$ 1,000,000
Total	\$ 320,387		
Tank Coverage Option	\$ 652	None	\$ 1,000,000
Total	\$ 321,038.78		

Coverages with * next to their line item add an additional \$9,000,000 in Liability coverage from the Excess Liability coverage
Auto Physical Damage is based on the vehicles actual price and if the vehicle is on Replacement Cost (RC) or Actual Cash Value (ACV)
Replacement Cost = the amount we are going to pay to replace the vehicle at the same or equal value
Actual Cash Value = cost to repair/replace the vehicle minus depreciation

Elise Coyle

From: Melissa Puppas [REDACTED]
Sent: Thursday, April 3, 2025 3:59 PM
To: Arthur W. Bryant
Cc: Elise Coyle; Rachelle Koester
Subject: Resignation from the BAC



CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Dear Mayor Bryant,,

I'm sorry to inform you that I need to resign from the BAC effective immediately. I can't dedicate the time required to fulfill my duties in serving the community. It was a difficult decision as I have certainly enjoyed my time on the BAC as well as the companionship of everyone there. I hope to serve again in the future when my life has settled down a bit- there are only so many hours in a day and my days are full to the brim right now with my job and other commitments.

Thank you for your understanding,
Kind regards,
Melissa Puppas



Memorandum – Short Term Rental Ordinance

TO: Grosse Pointe Woods Planning Commission

FROM: Ashley Jankowski

SUBJECT: Short Term Rental Ordinance

DATE: April 01, 2025

It is the opinion of the Grosse Pointe Woods Planning Commission that short term rentals pose a risk to the quality and affordability of the housing stock for local community members. For this reason, the Commission reviewed approaches to short term rental ordinances by neighboring communities (i.e. Grosse Pointe Park) to understand best practices to disallow short term rentals.

In January and February 2025, the Commission developed Ordinance language to define short term rentals and disallow short term rentals in our community, including an effective date to wind down operations of existing short term rental businesses. On March 25, 2025, a public hearing was held to consider the Ordinance. No community members spoke in favor or against the ordinance, and the Commission recommended the Ordinance for adoption by the Grosse Pointe Woods City Council.

EFFECTIVE DATE EXAMPLES WITHOUT GRANDFATHERING

There are already short term rental properties in operation in Grosse Pointe Woods with pre-existing bookings. However, in recent conversations, **the City Attorney has expressed that existing short-term rentals were never lawful or permitted in residential districts under the City Code of Ordinances, and therefore, these rental businesses are not legal non-conforming uses and must not be grandfathered in with a Short Term Rental Ordinance.**

There are examples of this form of Short Term Rental Ordinance in Michigan communities. Below, please find summaries of the approach to short term rental bans, without grandfathering:

Community Name	Approach to Implementing Effective Dates
Park Township, Ottawa County	In Park Township, short term rentals were banned in residential districts on November 10, 2022. All short term rental activity was required to end by October 1, 2023. [~11 month effective date]



PROPOSED ORDINANCE AMENDMENT

We would like to discuss the following language, which proposes no “grandfathering-in” of any existing short term rentals, given their lack of legal non-conforming use status. Please note that these are new items being added to the Ordinance, and no pre-existing Ordinance language is proposed to be altered.

* *

* *

SECTION 50-2.19 – DEFINITIONS

SHORT TERM RENTAL (STR) means the rental or subletting of any investor-owned or owner-occupied dwelling on a premises for a term of 29 days or less.

SECTION 50-4.34. – RENTAL PROPERTIES

[Effective 1-1-2026]

- A. All rental units must be occupied by the same tenant for a minimum of 30 days.
- B. All rental units must abide by the rental property provisions and code regulations provided in *Article VII. – Exterior Building Maintenance* of the City Code of Ordinances.

* *

* *

Please note the later effective date for this Ordinance. We recommend that this ordinance is communicated to residents and property owners through a letter, where it is made clear that ***short term rentals were never permitted in any district; this ordinance language seeks to clarify the Ordinance; and that any short term rental properties currently operating are considered unlawful and must cease and desist by [January 1, 2026].***

We wish to recommend this Ordinance to City Council. If you have any questions regarding this, please do not hesitate to contact us. Thank you.

Sincerely,

McKENNA

Ashley Jankowski
Associate Planner

**CITY OF GROSSE POINTE WOODS
WAYNE COUNTY, MICHIGAN**

ORDINANCE NO. ____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF GROSSE POINTE WOODS, CHAPTER 50 – ZONING; PROVIDING A DEFINITION OF SHORT-TERM RENTALS AND REGULATING SHORT-TERM RENTALS.

THE CITY OF GROSSE POINTE WOODS ORDAINS:

Section 1. The City of Grosse Pointe Woods Code of Ordinances, Chapter 50 - Zoning, Section 50-2.19, Definitions, is hereby amended to define short-term rentals as follows:

Section 50-2.19 – Definitions

*

*

*

SHORT TERM RENTAL (STR) means the rental or subletting of any investor-owned or owner-occupied dwelling on a premises for a term of 29 days or less.

*

*

*

Section 2. The City of Grosse Pointe Woods Code of Ordinances, Chapter 50 - Zoning, Section 50-4.34, Rental Properties, is added to provide as follows:

SECTION 50-4.34. – Rental properties

1. **All rental units must be occupied by the same tenant for a minimum of 30 days.**
2. **All rental units must abide by the rental property provisions and code regulations provided in *Article VII. – Exterior Building Maintenance* of the City Code of Ordinances.**

Section 3. **Repealer Clause.** Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. **Validity and Severability.** Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of the Ordinance.

Section 5. **Effective Date.** This Ordinance shall be effective January 1. 2026.

AYES.....

NAYS.....

ABSENT.....

Arthur W. Bryant, Mayor

Attested:

Paul Antolin, City Clerk

CERTIFICATION OF CLERK

I, Paul Antolin, City Clerk of the City of Grosse Pointe Woods, Wayne County, Michigan, do hereby certify that Ordinance No. _____ was adopted by the City Council of Grosse Pointe Woods, assembled in regular session on _____, 2025. Said Ordinance was posted in the following places:

Notice of said posting was published in _____(*insert newspaper*) on _____, 2025.

Paul Antolin, City Clerk

First Reading: _____

Proposed Second Reading: _____

Published by Title: _____

Adopted: _____

Effective:

Published Final:

AFFIDAVIT OF PROPERTY OWNERS NOTIFIED

Re: 20160 Mack Avenue

State of Michigan)
) ss.
County of Wayne)

I HEREBY CERTIFY that the notice of Hearing was duly mailed First Class Mail on 4/2/2025 to the following property owners adjacent to the above property in accordance with the provisions of the 2017 City Code of Grosse Pointe Woods.

**Paul P. Antolin, MiPMC
City Clerk**

See attached document for complete list.

City of Grosse Pointe Woods, Michigan

Notice is hereby given that the Grosse Pointe Woods Planning Commission, under the provisions of Public Act 110 of 2006, MCL 125.3101 as amended, and Grosse Pointe Woods City Code of 2022 Chapter 50, Article 7, Section 50-7.15, will hold a Public Hearing on Tuesday, April 22 at 7:00 p.m., at City Hall in the Council Chamber/Courtroom (located at 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236) for the purpose of considering a rezoning of 20160 Mack Avenue (Parcel ID 400090010001000) from RO-1 Restricted Office to C Commercial to redevelop the site for commercial uses.

All interested persons are invited to attend and will be given opportunity for public comment. The public may appear in person or be represented by counsel. Written comments will be received in the City Clerk's Office, up to close of business preceding the hearing. Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Grosse Pointe Woods Clerk's Office at 313-343-2440 seven days prior to the meeting. The agenda and pertinent documents will be available at www.gpwwi.us.

For additional project information, contact the Building and Planning Department at 313-343-2426 or e-mail building@gpwwi.us.

**Paul P. Antolin, MiPMC
City Clerk**

The public may appear in person or be represented by counsel. Written comments will be received in the City Clerk's office, up to the close of business preceding the hearing. A group spokesperson is encouraged on agenda items concerning organized groups. Individuals with disabilities requiring auxiliary aids or services at the meeting should contact the Grosse Pointe Woods Clerk's Office at 313 343-2440 seven days prior to the meeting.

PARCELS WITHIN 300' RADIUS OF 20160 MACK AVENUE

PARCEL	PARCEL ADDRESS	PARCEL OWNER	OWNER ADDRESS	CITY STATE ZIP
009 01 0001 000	20160 MACK AVE	REAL PROPERTIES INC	20160 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1562 000	20155 MACK AVE	20155 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
	20155 MACK AVE	RESIDENT	20155 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0467 000	1611 S RENAUD RD	BRODERICK, JEFFREY P	1611 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 01 0258 000	1701 N RENAUD RD	TRIPP, WILLIAM H JR	1701 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
009 01 0006 000	1630 OXFORD RD	CONNOLLY, WILLIAM & BETH	1630 OXFORD RD	GROSSE POINTE WOODS, MI 48236
012 05 0090 000	20100 MACK AVE	MACK & FAIRHOME LLC	503 LAKESHORE ROAD	GROSSE POINTE SHORES, MI 48236
011 01 1606 000	20129 MACK AVE	20129 MACK LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0256 000	1623 N RENAUD RD	THE ROZYCKI FAMILY TRUST	1623 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1603 000	20139 MACK AVE	20139 MACK AVENUE LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 99 0005 003	20200 MACK AVE	COMERICA BANK	2800 POST OAK BLVD STE 4200	HOUSTON, TX 77056
009 01 0007 000	1620 OXFORD RD	BOGEN, JOAN M	1620 OXFORD RD	GROSSE POINTE WOODS, MI 48236
009 01 0295 001	20148 MACK AVE	LAKMACK LLC	20148 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0001 000	1700 S RENAUD RD	MALBOUEF, THOMAS	1700 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1607 000	20129 MACK AVE	20129 MACK LLC	20139 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1520 002	20207 MACK AVE	JML MACK, LLC	20475 EASTWOOD	HARPER WOODS, MI 48225
008 01 0002 000	1692 N RENAUD RD	SHENSTONE, BRIAN	1692 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 01 0259 000	1618 S RENAUD RD	SULTZMAN, L CARL	1618 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
008 99 0005 004	20180 MACK AVE	COMERICA BANK	2800 POST OAK BLVD STE 4200	HOUSTON, TX 77056
009 01 0003 002	1670 OXFORD RD	FRANCIS, JAMES W	1670 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0011 000	1684 N RENAUD RD	DAUW, RICHARD	1684 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1559 000	20169 MACK AVE	20169 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
009 01 0293 004	1681 OXFORD RD	ASHLEY, PAUL J. & ORVILLA	1681 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0490 000	1665 S RENAUD RD	DOUGHERTY, PATRICIA & JON	1665 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1611 002	20107 MACK AVE	20107 MACK AVE LLC	20107 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1555 000	20183 MACK AVE	HAN, PETER IN HEE & SUN DUC HAN	20183 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1554 000	20195 MACK AVE	BERKUN FAMILY LLC	19 COMPO ROAD SOUTH	WESTPORT, CT 06880
	20195 MACK AVE	RESIDENT	20195 MACK AVE	GROSSE POINTE WOODS, MI 48236
012 05 0086 000	1650 FAIRHOLME RD	LAZARUS, NICHOLAS	1650 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
012 05 0088 000	1670 FAIRHOLME RD	YOUNGBLOOD, JOSEPH P	1670 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
012 05 0089 000	1680 FAIRHOLME RD	KETELS, KEVIN	1680 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
009 01 0002 002	1680 OXFORD RD	FELTS, GARY	1680 OXFORD RD	GROSSE POINTE WOODS, MI 48236
008 01 0257 000	1629 N RENAUD RD	REUTER, VIRGINIA	1629 N RENAUD RD	GROSSE POINTE WOODS, MI 48236
011 01 1557 000	20175 MACK AVE	GOODIS, GEORGE T	20175 MACK AVE	GROSSE POINTE WOODS, MI 48236

PARCELS WITHIN 300' RADIUS OF 20160 MACK AVENUE

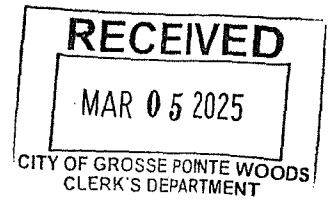
012 05 0084 000	1630 FAIRHOLME RD	KARS, DAVON & FRANCES	1630 FAIRHOME	GROSSE POINTE WOODS, MI 48236
008 01 0474 000	1617 S RENAUD RD	MCLELLAN, JOHN C	1617 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
009 01 0290 000	1621 OXFORD RD	MCATEE, JOHN R	1621 OXFORD RD	GROSSE POINTE WOODS, MI 48236
011 01 1561 000	20169 MACK AVE	20169 MACK LLC	1270 N OXFORD	GROSSE POINTE WOODS, MI 48236
	20169 MACK AVE	RESIDENT	20169 MACK AVE	GROSSE POINTE WOODS, MI 48236
009 01 0291 002	1651 OXFORD RD	PEPLER, JANET L	1651 OXFORD RD	GROSSE POINTE WOODS, MI 48236
012 05 0085 000	1640 FAIRHOLME RD	DONALDSON, GAIL F (TRUST)	1640 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
009 01 0004 002	1640 OXFORD RD	WORDEN, WILLIAM T	1640 OXFORD RD	GROSSE POINTE WOODS, MI 48236
009 01 0295 002	20136 MACK AVE	BC1 OFFICE LLC	20136 MACK AVE	GROSSE POINTE WOODS, MI 48236
011 01 1608 000	20119 MACK AVE	COOK, HONG	20119 MACK AVE	GROSSE POINTE WOODS, MI 48236
008 01 0483 000	1653 S RENAUD RD	MCIVER, MATTHEW W	1653 S RENAUD RD	GROSSE POINTE WOODS, MI 48236
012 05 0087 000	1660 FAIRHOLME RD	OWEN, STEPHANIE & JUSTIN	1660 FAIRHOLME RD	GROSSE POINTE WOODS, MI 48236
011 01 1610 000	20115 MACK AVE	20107 MACK AVE LLC	20107 MACK AVE	GROSSE POINTE WOODS, MI 48236



Copyright 1999 - 2023
The City of Grosse Pointe Woods, MI*

Copyright 1999 - 2023
Anderson, Eckstein & Westrick, Inc.*
*All Rights Reserved





AFFIDAVIT OF LEGAL PUBLICATION

Grosse Pointe News

16980 Kercheval Pl
Grosse Pointe, Michigan 48230
(313)882-3500

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Melanie Mahoney

being duly sworn deposes and says that attached advertisement of

CITY OF GROSSE POINTE WOODS

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on
the following date: MARCH 6, 2025

#1 PHN SHORT TERM RENTAL

and knows well the facts stated herein, and that she is the Administrative Assistant
of said newspaper.

Melanie Mahoney

Jacquelyn E Knisel

Notary Public

