



**CITY OF GROSSE POINTE WOODS
NOTICE OF MEETING AND AGENDA
COMMITTEE-OF-THE-WHOLE**

Monday, September 12, 2022 at 7:15 PM

*Robert E. Novitke Municipal Center - Conference Room
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

Mayor Arthur W. Bryant has called a meeting of the City Council, meeting as a Committee-of-the-Whole, for **Monday, September 12, 2022 at 7:15 PM**. The meeting will be held in the Council Chambers/Municipal Court Room of the Municipal Building, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 and is accessible through the Municipal Court doors. In accordance with Public Act 267, the meeting is open to the public and the agenda items are as follows:

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ACCEPTANCE OF AGENDA**
4. **ITEMS FOR DISCUSSION**
 - A. [Ghesquiere Park - Dog Park](#)
 - A. [Dog Park Overview 09/06/22 - Stephen Lorenz](#)
 - B. [Mack Avenue Holiday Decorations \(Snowflakes\) - The Avenue in the Woods](#)
 - A. [Memo 09/08/22 - Director of Public Services](#)
 - B. [Photos w/ specifications](#)
 - C. Ahee Jewelry 75th Anniversary Donation - Parking Meters
 - A. Verbal Overview - Assistant City Administrator
 - D. [Wayne County Appraisal \(WCA\) - Assessing Contract](#)
 - A. [Verbal Overview - City Administrator/Treasurer/Comptroller](#)
5. **NEW BUSINESS/PUBLIC COMMENT**
6. **ADJOURNMENT**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249.

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Post - 4

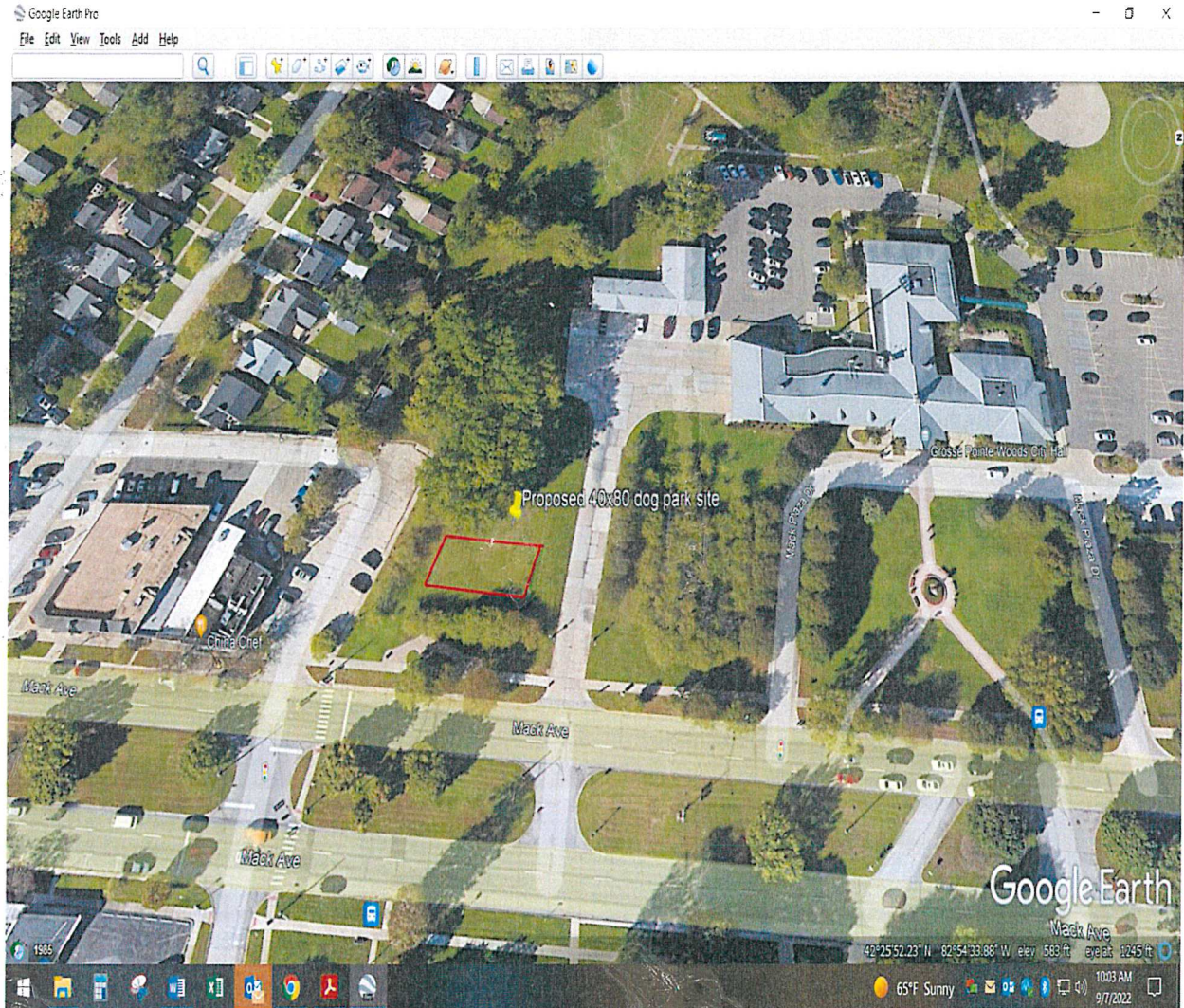
9/6/2022

Dog Park Overview

Page:

- 1) Location and size
- 2) Purpose
- 3) Security Options
- 4) Fiscal Impact Plan 1 & 2 Options = Cost
- 5) Fundraising Opportunities

Location



Proposed Area: 40 x 80 x 40 x80 feet

Proposed Address: 20025 Mack Ave, Grosse Pointe, MI 48230, United States

Purpose

Many communities in Metro Detroit strive to give new families as many amenities as possible to ensure that they buy and stay in their community.

With both Lake Front Park and Ghesquiere we are currently offering a wide range of services that many other cities can't.

The National Board of Realtors lists dog parks as one of new buyers' top ten requested items.

Adding a second dog park within walking distance of most homeowners would have a very appealing pitch to attract and keep new home buyers.

Longtime residents would be able to use the dog park and benefit from their home's enhanced value when they decide to sell.

Security Options:

- 1) Low tech: mechanical lock on the gate.

Citizens receive a key when they get their dog license.

I recommend we re-key the lock every winter and re-issue key's every year.

- 2) Medium tech: key fob that opens the electric lock.

Also given when dogs get their license.

- 3) High tech: bar code reader that saves the name and date for 24 hours with an onboard chip.

The dogs already have a bar code when they get their park pass and license.

This system would incorporate the current software we used at Lake Front Park.

Cost Option 1:

1)	Chain link fence 350 linear feet x 6 ft	=	\$1,000
2)	40 galvanized 6 ft post "Green coated"	=	\$ 900
3)	30 x 40Lbs bags concrete	=	\$ 250
4)	Hardware	=	\$ 250
5)	Custom gate	=	\$1,000
6)	Key lock to fence	=	\$1,000
7)	Electricity hook up "DPW "		NC
8)	Fence installation "DPW"		NC
9)	Lights – Optional "DPW"		NC
10)	Water pump – Optional "DPW"		NC
11)	Shrubs, "DPW"	=	\$1,000
	No water provided.		
	No electricity provided		
	TOTAL		=\$5,400

Option 2:

- 1) Full service “turnkey” fence installation
40 x 80 ft including all required work.
Post coated and all hardware and custom
gate. See attached quote.

This is the same company that put in the put-
put and Dog Park at Lake Front Park. \$16,875

- 2) Full service “turn key “gate bar code reader
installation. See attached quote. \$8,878

- 3) Shrubs for Mack Ave 40 x Ft \$1,500

- 4) Water and electric provided by DPW

Total cost full service “Turn Key “ \$27,253

ALL POINTES FENCING

Estimate

E1011

Date 9/1/2022

Bill To
The City of Grosse Pointe Woods 2025 Mack Plaza Grosse Pointe Woods, MI 48236 Phone (313) 343-2440

Ship To
All Pointes Fencing Plus, LLC 33115 W Jefferson Avenue Brownstown Township, MI 48173 Phone (313) 821-8812

PO Number	Terms	Project
1853	50% deposit and the rest on completio	4' Tall Commercial Chain Link Fence

Date	Description	Amount
	All Pointes Fencing cannot be held responsible for any personal electrical, gas, drainage or sprinkler systems that may get damaged through the digging process or through the process of driving steel posts into the ground.	
	Install 5 - 3" x 7' schedule 30 galvanized steel gate posts into the ground at a depth of 42" using concrete as a footer.	
	Drive 56 - 2" x 8' schedule 20 galvanized steel fence posts in the ground at a depth of 4' using a gas powered post driver.	
	Hang, stretch and tie 596' of 4' tall galvanized commercial 9 gauge chain link fence including 596' of 1-5/8" galvanized top rail including all hardware.	
	Hang a 4' x 4' galvanized commercial 9 gauge chain link walk through gate including hinges and a fork latch.	
	Remove all fence construction related debris and haul away.	
	3 year guarantee with the workmanship.	
	Final cost including materials, installation and tax.	\$16,875.00

Total	\$16,875.00
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ACCEPTANCE OF PROPOSAL	
The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.	
Signature _____	Signature <u><i>[Handwritten Signature]</i></u>
Date _____	Signature _____



Prudential Alarm

Grosse Pointe Woods City Hall Dog Park
 20025 Mack Plaza Dr
 Grosse Pointe Woods, MI 48236

(313) 882-1964
 stevelorenzglm@gmail.com

ESTIMATE	#2851
ESTIMATE DATE	Sep 01, 2022
TOTAL	\$8,878.00

CONTACT US
 20600 Eureka Rd, Suite 100
 Taylor, MI 48180

(800) 252-0368
 info@prudentialalarms.com

ESTIMATE

Services	qty	unit price	amount
Installation and Programming - Access Control (PDK) - Dog Park	1.0	\$3,655.00	\$3,655.00

Installation and Programming - Access Control (PDK) - Dog Park
 Install a Barcode Reader and Gate Lock for entry into the Dog Park using Ubiquiti Point to Point for Connectivity.

Materials	qty	unit price	amount
Pro Data Key - PDK Red Cloud Note Ethernet PDK RCNE Red CloudNode with Built-in Single io Door Controller - Ethernet Only	1.0	\$975.00	\$975.00
Pro Data Key - ProdataKey RDRQR QR Reader, Metal, Prox (125khz) & Weigand ProdataKey RDRQR QR Reader, Metal, Prox (125khz) & Weigand	1.0	\$629.50	\$629.50
Camera Accessories - Altelix Weatherproof Enclosure w/ Fan & Heater Altelix 16x12x8 Vented Fiberglass Weatherproof NEMA Enclosure with Cooling Fan, 200W Heater and 120 VAC Outlets	1.0	\$1,029.50	\$1,029.50
Conduit and Mounting Material Conduit and Mounting Material	1.0	\$295.00	\$295.00
Wire - 22/6 Plenum Wire 22/6 Plenum Wire 500"	1.0	\$195.00	\$195.00
Wire - 18/2 Plenum Wire 18/2 Plenum Wire 500"	1.0	\$155.00	\$155.00
Gate Hardware - Securitron GL1FL	1.0	\$535.00	\$535.00

SECURITRON 2000LB GATE LOCK

Gate Hardware - Securitron FMKSW SECURITRON GL1 SWING GATE MOUNTING KIT	1.0	\$191.50	\$191.50
Switches - Ubiquiti Antenna's Ubiquiti NSM5 Bundle of 2 NanoStation M5 5GHz Outdoor airMAX CPE 150+Mbps 15+km	1.0	\$550.00	\$550.00
Wire - CAT 5 Plenum Wire CAT5 Plenum Wire	1.0	\$297.50	\$297.50

Power Supplies - Altronix AL175ULB Access Control Power Supply Charger Altronix AL175ULB Access Control Power Supply Charger with 2 PTC Class 2 Outputs, 12/24VDC at 1.75A, Board	1.0	\$155.00	\$155.00
Panel Back up Battery Panel Back up Battery	1.0	\$65.00	\$65.00

Panel Back up Battery			
Key Scan - Rex Button PB2E Request to exit button	1.0	\$95.00	\$95.00
Pro Data Key - Camden Weather Proof Lift Cover Camden CM-CPC1 Vandal & Weather Resistant Clear Lift Cover for Camden Single Gang or Key Switch	1.0	\$55.00	\$55.00
		Subtotal	\$8,878.00
		Total	\$8,878.00

50% down and 50% on Job Completion
 Installation and Programming - Access Control (PDK) - Dog Park
 Install a Barcode Reader and Gate Lock for entry into the Dog Park using Ubiquiti Point to Point for Connectivity. (1 Gate Door)
 *Power to be provided by GPW
 *Internet - Data Port to be provided by GPW
 \$10 per month for PDK Cloud Access
 **May require some budgetary changes should parts cost increase or by the gate selected

rreader

QR Reader

The QR Reader is equipped with a rugged, backlit keypad and is designed to withstand severe weather conditions. Built for applications that integrate QR and bar-code scanning, the QR Reader even offers the ability to unlock doors with proximity credentials and PINs, as well as the flexibility to configure two-factor authentication.

Model

PN: RDRQR

Specifications:

Input

QR

Bar Code

Prox

Frequency: 125 kHz

Read Range: up to 1.1"



Output

Wiegand protocol

Cable Distance: Wiegand 500' (22 AWG)

Environmental

Temperature: -4° ~ +122° F or -20° ~ +60° C

Humidity: 0 - 95% relative humidity, non-condensing

Protection Rating: IP65

Enclosure

Dimensions: (W x H x D) 3.3" x 4.6" x .98"

Weight: 0.75 lbs / 12 oz / 340 g

Power

12V DC (Linear power supply recommended)

Manufacturer's Limited Warranty

One to five-year warranty against defects in materials and workmanship. For full details, visit www.prodatakey.com/warranty Visit www.prodatakey.com/resources to access marketing, installation, and support resources. For questions about the POK Metal Reader, please contact support@prodatakey.com. **DATA SHEET**

Fundraising Opportunities:

- 1) Financial support by the endorsement of the GPW society.
- 2) Sale of commemorative bricks.
Installation by "DPW"
- 3) Community fundraising and park sponsorship.
\$250

Lucido and Associates

DE-Edwardo's

Ahee Jewelry

Hair Salon

Woods Spirits

Tellys Restaurant

Lous Pet Shop

Harper Woods veterinarians

Holly-Woff

Big Boy Restaurant

Champs BBQ

Bocci

MEMO 22-39

TO: Mayor and City Council

FROM: James Kowalski, Director of Public Services *J.K.*

DATE: September 8, 2022

SUBJECT: Mack Avenue Holiday Decorations

The Department of Public Works and The Avenue in the Woods had a discussion about updating the decorations for the 2022 holiday season. During this discussion, the idea of a winter theme was brought up to modernize the holiday decorations.

After doing some investigating last winter season, it was discovered St. Clair Shores and other nearby communities have been installing light up snowflake decorations on their streetlights. I received the following two quotes to purchase 3' teardrop snowflakes (picture attached) for the 2022 holiday season:

Evangeline Specialties	\$385.13 per snowflake
Northern Lights Display	\$483.00 per snowflake

The snowflakes would mount on the ornamental light poles. Four would be installed at Mack Avenue and Vernier Road and two installed in front of the Robert E. Novitke Municipal Center.

Pending approval, the estimated cost to purchase six 3' deluxe teardrop snowflake pole mount decorations from Evangeline Specialties would be \$2,310.78. This is not a budgeted item in the Fiscal Year 2022/2023 budget and would require a budget amendment and transfer from the fund balance.

Please contact me if you have any questions regarding this matter.

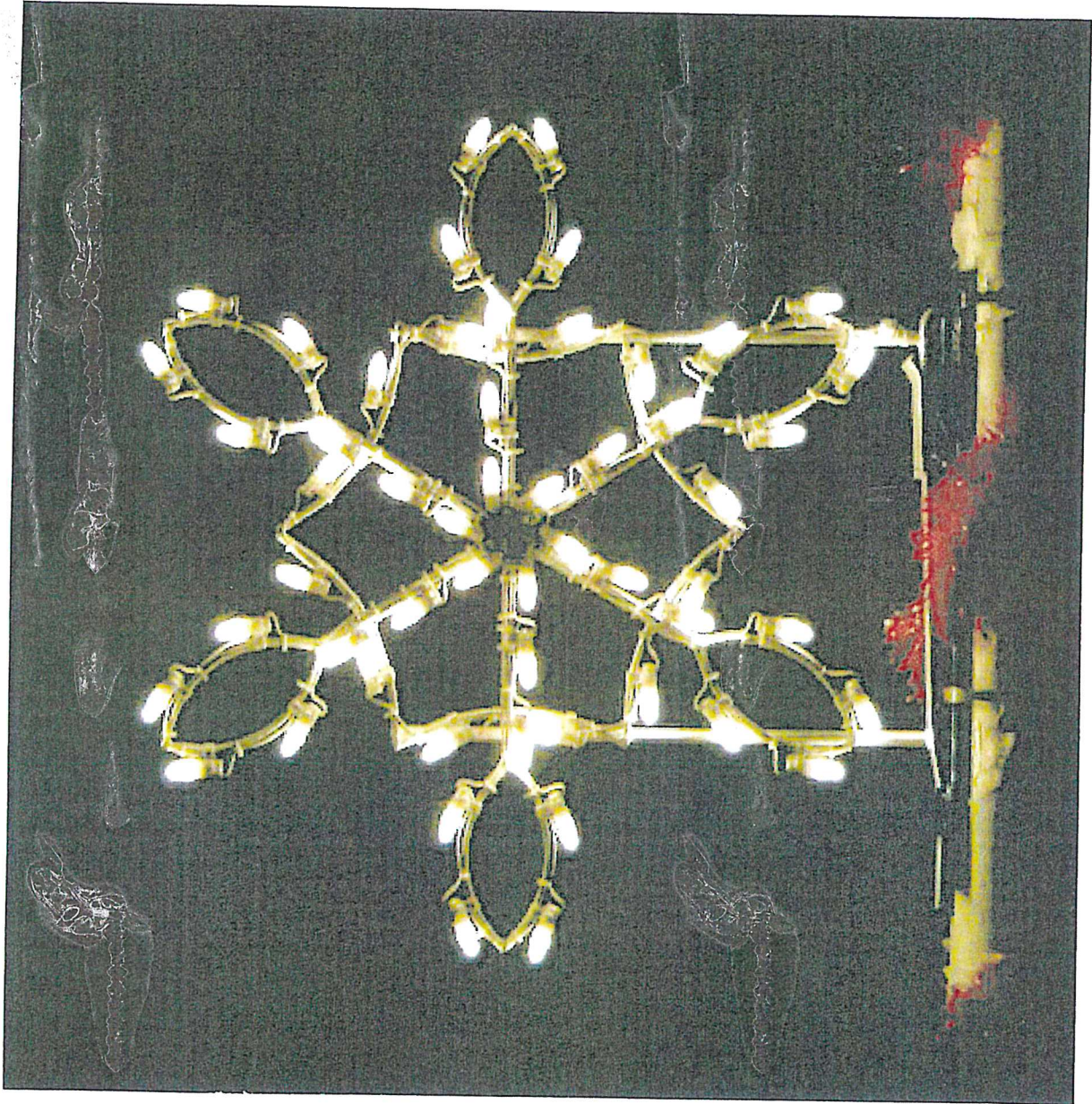
Attachment

RECEIVED

SEP 08 2022

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

*Evangeline
Specialties*



\$385.13

QTY

1



3' Deluxe Teardrop Snow Flake - Pole Mount Decoration

3' Deluxe Teardrop Snow Flake Pole Mount Decoration

PM3-TD-DLX-SF

Commercial Outdoor Christmas Pole Mounted Decoration & Holiday Display

Specifications:

- Lighted - LED C7 light bulbs
- 5 ft Tall
- 35 lbs

Commercial Quality:

- Welded steel frame with durable plastic powder coating.
- Commercial grade wiring secured with heavy-duty plastic clips and nylon ties.
 - Electrical wiring 18ga SPT-1 wiring with C7 sockets & bulbs.
- Mounting brackets and straps are included with all pole mounted decorations.

Warranty:

Under normal conditions and use of service, warranty is extended to the original buyer for six seasons on all frames and mounting hardware, three seasons on garland and electrical wiring, and one season on all computerized lighting modules. Warranty does not apply to bulbs and ornaments. For more information see Holiday Display Warranties.

3' Teardrop Snow Flake - Commercial Outdoor Christmas Pole Decoration – Evangeline Specialties

Pole mount displays are designed to withstand up to 50 mph winds with no ice load.

- Made in USA

NEED HELP? CALL 800-451-0364

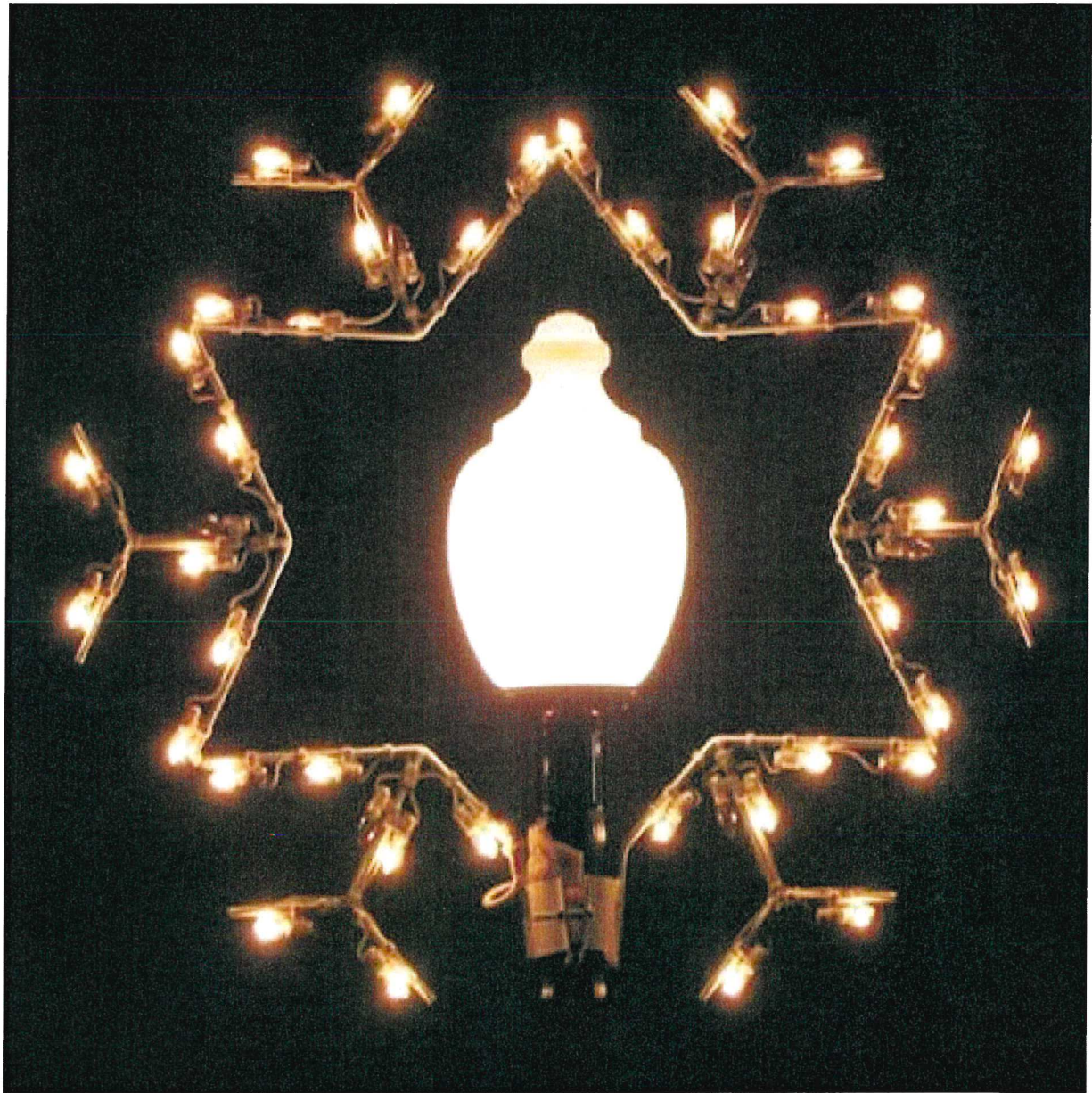
CATALOGS | LOG IN | REGISTER

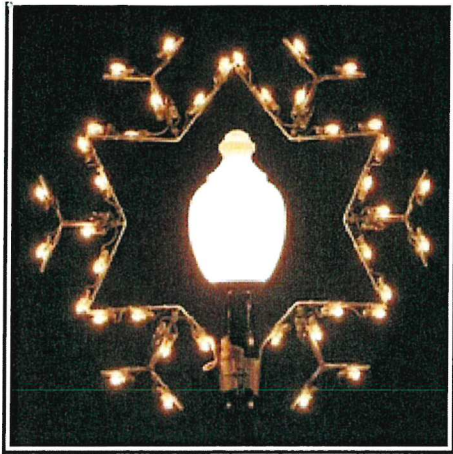


What are you looking

Cart (0)

- SIGNS & TRAFFIC ▾
- FLAGS & BANNERS ▾
- CHRISTMAS ▾
- CUSTOM PRINTING ▾






Lampost Bracket, Fits 3" To 5" Round Posts
Includes: Two 6" Bolts with Nuts

4.5' Starburst Snowflake - Lamp Post Decoration

Item #: LPSF-54-LED

 Made in the U.S.A.

Description: 4.5' Starburst Snowflake Silhouette Lamp Post Decoration LPSF-54
Commercial Outdoor Christmas Lamp Post Decoration & Holiday Display
Specifications: L..... [Learn More](#)

\$414.38

LIGHT BULB TYPE

QTY

LED

1

ADD TO CART



****NOTICE**** Our holiday displays are manufactured at the time of the order. New orders cannot be guaranteed in time for this season.

Description

Shipping & Freight

Get Help

4.5' Starburst Snowflake - Lamp Post Decoration

4.5' Starburst Snowflake Silhouette Lamp Post Decoration

LPSF-54

Commercial Outdoor Christmas Lamp Post Decoration & Holiday Display

Specifications:

- Lighted - C7 LED BULBS
- 4.5ft Tall
- 20 lbs
- Fits Round Posts 3" to 5"
- Includes: Two 6" Bolts with Nuts

Commercial Quality:

- Welded steel frame with durable plastic powder coating.
- Commercial grade wiring secured with heavy-duty plastic clips and nylon ties.
 - Electrical wiring 18ga SPT-1 wiring with C7 sockets & bulbs.

ASSESSMENT CONTRACT
FOR CITY OF GROSSE POINTE WOODS, WAYNE COUNTY, MICHIGAN

WHEREAS, City of Grosse Pointe Woods, hereinafter called "City", with its principal offices located at 20025 Mack, Grosse Pointe Woods, Michigan, 48236, is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, WCA Assessing, with principal offices located at 38110 Executive Drive, Suite 200, Westland, Michigan 48185, hereinafter called the "Company", is interested in the contract for assessment and maintenance work for City property effective October 1, 2022;

IT IS THEREFORE AGREED:

1. Company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff to ensure work is completed to achieve overall department goals. The company is familiar with the laws, regulations and directives regarding the appraisal of real and personal property for assessment purposes with the State of Michigan.
2. Company has policies and procedures for staff in determining true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, an Advanced Michigan Assessing Officer, or Master Michigan Certified Assessing Officer shall act as the assessor of record and supervise the preparation of the 2023, 2024, and 2025 assessment rolls, utilizing the services and personnel proposed herein.
3. Company agrees to respond to inquiries and requests for assessment information from the public. The City agrees to provide office space within the City Hall, or other City owned buildings for the completion of the terms of this contract. The office space shall be made available so as to not impede the performance of the department.. The purpose of office hours are:
 - To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.

- Serves as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
 - To perform certain other functions as described herein.
4. Company agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department.
 5. Company agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT) if requested to do so by the City Administrator. The company shall be available to defend all assessments to the MTT as needed during this contract.
 6. If Company is retained by the City, the City agrees that responses to the Full MTT shall be prepared by the Company's legal staff. City agrees to provide full cooperation with Company's legal staff. Should expert witnesses and/or preparation of respondent's valuations disclosures be necessary, the Company shall notify the City Administrator of such requirement.
 7. Company agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Company throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Company agrees to perform the duties of the certifying assessor for said City including but not limited to;
 - Inspect, revise, and re-evaluate property record cards with new construction, demolition, and property splits.
 - Perform neighborhood market studies and land value analyses throughout the term of this contract.
 - Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.
 - Provide digital photographs of all properties visited for maintenance purposes.
 - Working with the Building Department to ensure all new property is equitably assessed.

- Prepare all new property record cards in compliance with State tax Commission requirements.
 - Attend, prepare, and work with all Boards of Review.
 - Assist City in establishment of any IFT, CFT, DDA, TIFA, Brownfield, or other statutory tax incentive program as established by the legislature.
8. Company agrees to meet with the City Administrator and/or other designated staff of the City to review progress that the Company has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters parties deem necessary to review. In addition the Company will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.
9. City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation to the Company in completion of the herein-stated services.
10. The Company shall be liable to the City, and hereby agrees to indemnify and hold the City (and its elected and appointed officials) harmless but only to the extent of its insurance coverage set forth below, against all claims covered by said insurance coverage arising out of the performance of the services rendered hereunder caused by any negligent conduct, intentional conduct, or act of the Company or any of its employees in the performance of this contract that are covered by the policies listed in subparagraphs "a" through "c" below.

The Company will carry the following insurance coverage at all times during this agreement:

- a. Comprehensive general liability insurance covering the Company and the City in the project with not less than the following limits of liability; bodily injury or death, \$1,000,000 each person and subject to the same limit for each person; \$1,000,000 for two or more persons in any occurrence; property damage, \$1,000,000 each occurrence; \$2,000,000 annual aggregate.
- b. Worker's Disability Compensation Insurance, securing compensation for the benefit of the employees of the Company, as required by Worker's Disability Compensation Act of State of Michigan.

c. The Company shall also carry professional liability and errors and omissions insurance with not less than \$2,000,000 limit of liability for each claim and in the aggregate including claim expenses. However, the City understands that it cannot be listed an additional insured under this type of policy. Should the City or its officers, directors, employees, and elected or appointed officials ever be held financially liable for any error or omission of the Company and seek indemnification from Company as a result thereof, under no circumstance shall the Company's cumulative liability to the City or its officers, directors, employees and elected or appointed official exceed the coverage of the errors and omissions policy referenced herein.

All required insurance shall be maintained with responsible insurance carriers qualified to do business in the State of Michigan. As soon as practicable upon execution of this contract and upon commencing any performance hereunder, the Company shall deposit with the City the previously mentioned policies of insurance or certificates therefore. During the duration of this contract, a copy of said insurance or certificate shall be given to the City Clerk at the beginning of each year.

11. The Company shall not be held liable for any damages caused by strikes, explosions, war, fire or act of nature that might stop or delay the progress of work. In the event of a claim against the City relating to any act or failure to act of the Company that is not covered by the insurance coverage as set forth above, the City has no right to indemnification from Company.
12. The City and Company agree that the relationship of the City and Company is that of a client and contractor and not of that of an employer and employee and should not be construed as such.
13. In the event that the Company shall not be in substantial compliance with the terms of this agreement, the City shall give the Company written notice of said breach and thirty (30) days to cure the breach. If the Company fails to cure the breach within thirty (30) days after such notice, the City may terminate this Contract immediately without further notice or liability to the Company, other than for permitted fees and expenses accrued through the date of termination.
14. The City and Company agree that the Company shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the other party.

15. The City agrees to pay the Company as follows;

- October 1, 2022 to September 30, 2023.....\$ 82,007 annually
- October 1, 2023 to September 30, 2024.....\$ 86,107 annually
- October 1, 2024 to September 30, 2025.....\$ 90,413 annually

Any additional time which may be requested by the City for the basic services outlined by this Agreement shall be billed in an amount equal to the annually rate computed on a pro rata daily basis.

The payments shall be made in twelve (12) equal installments due on the fifteenth (15th) day of each month.

The City's representation for all Michigan Tax Tribunal petitions **not in the Small Claims Division**, shall be provided by Company's para legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

- October 1, 2022 to September 30, 2023.....\$ 158.16 / Hourly
- October 1, 2023 to September 30, 2024.....\$ 166.07 / Hourly
- October 1, 2024 to September 30, 2025.....\$ 174.37 / Hourly

The City's representation for all Michigan Tax Tribunal petitions not in the Small Claims Division **relative to Tribunal Hearings**, shall be provided by Company's legal staff, possessing experience in the representation of municipalities before the Michigan Tax Tribunal at the rate of:

- October 1, 2022 to September 30, 2023.....\$ 182.51 / Hourly
- October 1, 2023 to September 30, 2024.....\$ 191.64 / Hourly
- October 1, 2024 to September 30, 2025.....\$ 201.22 / Hourly

18. MICHIGAN TAX TRIBUNAL APPRAISAL SERVICES PLUS SPECIAL PROJECTS

Appraisal services rendered by the Company in Full Claims Michigan Tax Tribunal matters, and or any special services approved by the City, shall be provided to the City at the rate of:

	10/01/22	10/01/23	10/01/24
Title	09/30/23	09/30/24	09/30/25
Appraiser Aide	\$50.96	\$53.50	\$56.18
Appraiser	\$70.71	\$74.24	\$77.95
Level III Appraiser	\$125.31	\$131.57	\$138.15
Assessor	\$143.97	\$151.16	\$158.72

Hourly fees include clerical costs and overhead for the Company.

19. Michigan Tax Tribunal appraisal services and requested special projects are separate from normal assessment and appraisal functions.
20. The City and Company agree that the term of this contract shall begin October 1, 2022 and expire September 30, 2025. The term of this agreement may be extended, by amendment, if mutually agreed upon in writing by each party.
21. The City and Company agree this contract is entered into subject to the charter and ordinances of the City and the applicable laws of the State of Michigan.
22. The Company agrees that in the performance of this contract neither the Company nor any person acting on its behalf will refuse to employ or refuse to continue in any employment any person because of race, creed, color, national origin, sex, or age. The Company will in all solicitations or advertisements for employees placed by or on behalf of the Company state that all qualified applicants shall be considered for employment without regard to race, creed, color, national origin, sex, or age.
23. The Company shall acknowledge receipt of and comply with any City's ethics policy, computer usage policy or other signed documents
24. The City agrees the City Administrator possess complete authority by resolution of the City Council or otherwise to execute this agreement on behalf of the City.
25. This Assessment Contract provides that the Company shall provide assessing services to the City for three years subject to the terms of this Agreement. The City agrees to appoint Eric Dunlap as City Assessor. Accordingly, Eric Dunlap shall be appointed by the City and shall be responsible to and serve at the pleasure of the Council. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Council to terminate the services of the City Assessor with or without cause, subject to the Company's right to assign a new Assessor for the Council's consideration.

WITNESSES:

WCA ASSESSING:

By: DOUG SHAW
Its: Member
Dated: _____

WITNESSES:

CITY OF GROSSE POINTE WOODS:

By: FRANK SCHULTE
Its: City Administrator
Dated: _____

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that on the _____ day of _____, 20____, Doug Shaw doing business as WCA Assessing, known to me to be the person whose name is subscribed to on the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

NOTARY PUBLIC
_____ County, Michigan

My Commission Expires: _____

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

Be it remembered that on this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Frank Schulte, City Administrator for City of Grosse Pointe Woods, a Municipal Corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Michigan, known to me to be the persons who executed the foregoing instrument of writing on behalf of said Municipal Corporation, and such persons duly acknowledged the execution of the same to be their act and deed of said Municipal Corporation.

In testimony whereof, I have hereunto set my hand and affixed by official seal the day and year last above written.

NOTARY PUBLIC
_____ County, Michigan

My Commission Expires: _____