



CITY OF GROSSE POINTE WOODS
REGULAR CITY COUNCIL MEETING AGENDA
Monday, February 06, 2023 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: February 2, 2023

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Appointment/Re-appointment

1. Board of Review (Council)

- a. Patricia Groezinger - Term to expire 01/01/25
 - 1) Biographical Sketch
- b. Jeffrey A. Stieber (Re-appointment) - Term to expire 01/01/25
 - 1) Memo 01/31/23 - Administrative Clerk

B. Approval of Minutes

1. Council 01/23/23

C. Bids/Proposals/Contracts

1. 911 Recording Equipment & Office Space Renovation - Budget Amendment

- a. Memo 01/31/2023 - Director of Public Safety

2. Request to Participate in School Resource Officer Grant Program

- a. Memo 02/02/23 - Director of Public Safety
- b. Letter 01/17/23 - Nancy Becker Bennett, Michigan Director of Grants and Community Services Division

3. Chene/Trombley Park Improvement Project - Playground Equipment Modification

- a. Memo 02/02/23 - Director of Public Services
- b. Price Proposal #23-236-1
- c. Playground Equipment Pictures by Landscape Structures
- d. Site Plan Sketch of Playground Area

D. Claims and Accounts

1. McKenna - Planning Services - Invoice No. 22-064-5 - December 2022 - 01/31/23 - \$4,172.50.

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Post - 4

2. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 64 - 02/01/23 - \$2,790.00.

6. ACCEPTANCE OF AGENDA

7. COMMUNICATIONS

A. Safe Routes to Schools Grant

- a. Memo 02/01/23 - City Administrator
- b. Memo 01/31/23 - City Engineer
- c. Proposed Resolution

8. NEW BUSINESS/PUBLIC COMMENT

9. CLOSED EXECUTIVE SESSION

- A. Consideration of a Closed Session, Pursuant to MCL 15.243 (g) Information or records subject to the attorney-client privilege.

10. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

COUNCIL ADMINISTRATIVE MEMO
February 2, 2023

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of February 6, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the Deputy Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight’s meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Appointment/Re-appointment

- 1. Board of Review (Council)
 - a. Patricia Groezinger – Term to expire 01/01/25
 - 1) Biographical Sketch
 - b. Jeffrey A. Stieber (Re-appointment) – Term to expire 01/01/25
 - 1) Memo 01/31/23 – Administrative Clerk

B. Approval of Minutes

- 1. Council 01/23/23

C. Bids/Proposals/Contracts

- 1. 911 Recording Equipment & Office Space Renovation – Budget Amendment
 - a. Memo 01/31/23 – Director of Public Safety
- 2. Request to Participate in School Resource Officer Grant Program
 - a. Memo 02/02/23 – Director of Public Safety
 - b. Letter 01/17/23 – Nancy Becker Bennet, Michigan Director of Grants and Community Services Division
- 3. Chene/Trombley Park Improvement Project – Playground Equipment Modification

- a. Memo 02/02/23 – Director of Public Services
- b. Price Proposal #23-236-1
- c. Playground Equipment Pictures by Landscape Structures
- d. Site Plan Sketch of Playground Area

D. Claims and Accounts

- 1. McKenna - Planning Services - Invoice No. 22-064-5 - December 2022 - 01/31/23 - \$4,172.50.
- 2. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 64 – 02/01/23 - \$2,790.00.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 COMMUNICATIONS

Item 7A SAFE ROUTES TO SCHOOLS GRANT The City Administrator, in his memo dated February 1, 2023, stated that Administration, Council, and the Planning Commission met to discuss the Mack and Vernier intersection improvements. There was a consensus to move forward with the project. The Grosse Pointe Public School System provided a letter of support.

The city has received an MDOT Federal safety grant for \$720,000. In addition, the city is currently awaiting approval for ARPA funds from Wayne County for a total of \$660,000.

On January 25, 2023, Administration met with the Grosse Pointe Schools and the Grant Administrator for the State of Michigan Safe Routes To Schools Program. It is the intent of the Schools to submit a grant application for the next available date of February 22, 2023. The project takes place in Grosse Pointe Woods requiring the City to be the responsible agency for the proposed improvements. There is a potential of \$600,000 in grant funds with no required match. A resolution from the city is required with the application submittal. The Administration recommends Council to approve the resolution and request the Grosse Pointe Public School System to apply for the Safe Routes To Schools Grant for the Mack and Vernier intersection improvements.

Prerogative of the City Council to concur with Administration’s recommendation and adopt the Resolution recommending the application be submitted for the Safe Routes To Schools Grant, authorize the City Administrator, to act as the City’s agent/representative, and sign said application and project agreement.

Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 CLOSED SESSION Consideration of a Closed Session, Pursuant to MCL 15.243(g) Information or records subject to the attorney-client privilege.

Item 10

ADJOURNMENT Upon the conclusion of the Closed Session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

BIOGRAPHICAL SKETCH

I am interested in making application to serve as a member on the following Board/Commission:

Table with 2 columns listing various commissions: Beautification Commission, Board of Review, Citizens' Recreation Commission, Construction Board of Appeals, Community Events Committee, Local Officers' Compensation Commission, Pension Board, Senior Citizens' Commission, Building Authority, Community Tree Commission, Downspout Board of Appeals, Historical Commission, Mack Avenue Business Study Committee, Planning Commission, and Other.

NAME: Patricia Groezinger

ADDRESS: 19981 W Emory Ciurt

TELEPHONE: Home: 313.318.4135 Office: 313.884.7000

E-Mail: pgroezinger@att.net

OCCUPATION: Realtor

OF YEARS RESIDENT OF GROSSE POINTE WOODS (Minimum 2 yrs. required): 11

PERSONAL SKILLS OR AREAS OF EXPERTISE RELATIVE TO THE COMMISSION: 20 + years as an full time realtor, 24 years of banking experience

EDUCATION: Western Michigan University

PROFESSIONAL / SERVICE CLUB AFFILIATIONS: Detroit Industrial School member
GP Board of Realtors member, previously active in GP Schools,

DESCRIBE WHY YOU WOULD BE AN ASSET TO THE COMMISSION/BOARD: work experience in both the banking field and real estate

Signature of sponsor

Signature of applicant Patricia Groezinger

Date: 01/10/2023

Return to Clerk's Office

NOTE: Biographical sketches will be retained on file for one year. Please resubmit a new form after that time.

MEMO

TO: Paul Antolin
FROM: Elise Coyle
RE: Board of Review Re-Appointment
DATE: 01/31/23

Boards – Citizen Re-Appointments					
Appointed by	Authority	Commission	Name	Address	Term Expiration
Council	MCL 211.29 Sec. 28 (2) (3), 2-yr. staggered terms	Board of Review	Jeffrey A. Steiber	967 Hawthorne, GPW, MI 48236	1/1/25

COUNCIL
01-23-23 – 005

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, JANUARY 23, 2023, IN THE COUNCIL-
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Koester, McConaghy,
ABSENT: Granger, Vaughn

Also Present: City Administrator Schulte
Treasurer/Comptroller Murphy
City Attorney Walling
City Clerk Antolin
Assistant City Administrator Como

Motion by Brown, seconded by McConaghy, that Councilmembers Granger and Vaughn, be
excused from tonight’s meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy,
No: None
Absent: Granger, Vaughn

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens’ Commission
- Mike Fuller, Planning Commission

Motion by McConaghy, seconded by Gafa, that all items on the Consent Agenda be approved as
presented.

COUNCIL
01-23-23 – 006

A. Approval of Minutes

- 1. Council 01/09/23
- 2. Committee-of-the-Whole 01/09/23, 12/19/22
- 3. Beautification Advisory Commission 10/12/22
- 4. Citizens' Recreation Commission 12/13/22
- 5. Planning Commission 06/28/22

B. Monthly Financial Report

- 1. December 2022

C. Bids/Proposals/Contracts

- 1. 2023 Beautification Advisory Commission (BAC) Flower Sale
 - a. Letter 01/18/23 - BAC Members Gloria Arslanian/Rachelle Koester
 - b. Commission Request to Hold Special Event Application

D. Resolution

- 1. 2023 Special Events Special License Resolution
 - a. Memo 01/18/23 - City Clerk
 - b. Special License Application w/ aerial map of events and additional details
 - c. Proposed Resolution
 - d. LARA - Credit Card Authorization Form

E. Claims and Accounts

- 1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. 2022-2023 GIS Maintenance - Invoice No. 0141398 - Proj. No. 0160-0458 - 01/02/23 - \$507.08.
 - b. Allard Rd. Recon.- Chester/Harper (WCL) - Invoice No. 0141475 - Proj. No. 0160-0433 - 01/04/23 - \$345.30.
 - c. Vernier Rd. Water Main Replacement - Invoice No. 0141476 - Proj. No. 0160-0446 - 01/04/23 - \$538.20.
 - d. Sewer System Evaluation - Invoice No. 0141477 - Proj. No. 0160-0449 - 01/04/23 - \$889.60.
 - e. 2022 Misc. Concrete Repair Program - Invoice No. 0141478 - Proj. No. 0160-0450 - 01/04/23 - \$5,336.08.
 - f. 2022 Sewer CCTV Investigation - Invoice No. 0141479 - Proj. No. 0160-0453 - 01/04/23 - \$444.22.
 - g. 2022 Sewer Rehab by Full Length CIPP LIN - Invoice No. 0141480 –

COUNCIL
01-23-23 – 007

- Proj. No. 0160-0454 - 01/04/23 - \$822.22.
- h. Hampton Rd. Water Main Resurface (Mack/Marte) - Invoice No. 0141481 - Proj. No. 0160-0456 - 01/04/23 - \$15,672.15.
- i. Torrey Rd. Pump Station Cap Improve Plan - Invoice No. 0141482 - Proj. No. 0160-0457 - 01/04/23 - \$1,223.20.
- j. 2022-2023 General Engineering - Invoice No. 0141483 - Proj. No. 0160-0459 - 01/04/23 - \$2,183.24.
- k. 2020-2021 Water Main Replacement Program - Invoice No. 0141485 - Proj. No. 0160-0426 - 01/04/23 - \$2,679.10.
- l. Sewer Rehabilitation - Open Cut - Invoice No. 0141486 - Proj. No. 0160-0430 - 01/04/23 - \$188.22.
- m. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0454 - Pay Estimate No. 4 - Insituform Technologies USA, LLC - 01/11/23 - \$9,529.30.
- n. 2021 Water Main Replacement Program - Proj. No. 0160-0426 - Pay Estimate No. 10 - Fontana Construction, Inc. - 01/11/23 - \$35,900.00.
- 2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20126 - 01/04/23 - \$1,624.32.
- 3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 01/18/23 - \$5,157.80.
- 4. Keller Thoma - Legal Services - Invoice No. 123333 - 01/01/23 - \$262.50.
- 5. McKenna - Building Services - Invoice No. 21849-68 - December 2022 - 01/12/23 - \$36,137.34.
- 6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078768 - 01/10/23 - \$5,890.52.
- 7. WCA Assessing - Assessing Services - Invoice No. 01162023 - February 2023 - 01/16/23 - \$6,833.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy,
 No: None
 Absent: Granger, Vaughn

Motion by Koester, seconded by McConaghy, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

COUNCIL
01-23-23 – 008

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Koester, McConaghy,
No: None
Absent: Granger, Vaughn

The Mayor accepted the resignation of Mark Miller from the Citizens’ Recreation Commission with regret and directed the City Clerk to send appropriate thanks and recognition to Mr. Miller.

The Mayor accepted the resignation of Gary Patrosso from the Board of Review with regret and directed the City Clerk to send appropriate thanks and recognition to Mr. Patrosso.

Under New Business/Public Comment, the following individual was heard:

- Councilmember Brown provided a reminder regarding Winter Fest this Saturday at Ghesquiere Park from 11:00 a.m. to 3:00 p.m.

Motion by McConaghy, seconded by Gafa, to adjourn tonight’s meeting at 7:07 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor



CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

Date: January 31, 2023

To: Frank Schulte, City Administrator

From: John G. Kosanke, Director

Subject: 911 Recording Equipment & Office Space Renovation – Budget Amendment

The Department of Public Safety would like to proceed with the 911 Recording Equipment Project which was not completed in the prior fiscal year of 2021-2022. The 2021-2022 fiscal year budget included a transfer of \$25,000.00 to the Municipal Improvement Fund for this project. The scope and cost of the project has changed to an estimated \$9,655.00.

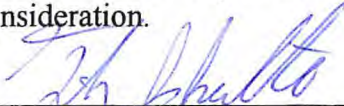
There will be an estimated \$15,345.00 remaining from the 911 Recording Equipment Project. We are requesting approval to use some of the remaining funds to renovate the office space previously used by the Building Department.

Quotes for the two projects were received from two vendors:

Equature	18311 W. Ten Mile Road	Southfield, MI 48075	\$9,655.00
Rely-On Construction (office renovation)	P.O. Box 36185	Grosse Pointe Farms, MI 48230	\$7,450.00

I respectfully request a \$25,000.00 budget amendment from account 401-000-692.000, Prior Year Reserves, to the Municipal Improvements – Public Safety account 401-902-977.102 to complete the 911 Recording Project and to renovate the Building Department office space.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

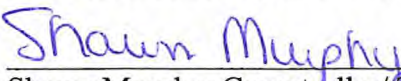


Frank Schulte, City Administrator

1-31-23

Date

Fund Certification:
Account numbers have been verified as presented.



Shawn Murphy, Comptroller/Treasurer

1-31-23

Date



CITY OF GROSSE POINTE WOODS DEPARTMENT OF PUBLIC SAFETY

Date: February 2, 2023

To: Frank Schulte, City Administrator

From: John G. Kosanke, Director of Public Safety

Subject: Request to Participate in School Resource Officer Grant Program

I am requesting that the Public Safety Department proceed with participation in the School Resource Officer Grant Program. The Grosse Pointe Public School System was recently awarded a 2023 SROGP grant from the Grants and Community Services Division of the Michigan State Police. The awarded amount of \$198,086.00 will be split across a three-year period for a total of \$66,028.67 per year. Providing a School Resource Officer will help to enable a safe and secure environment for local students. The officer will be dedicated to the school during all school hours and will also be dedicated to any school issues which arise during school breaks. The officer will not be involved in enforcing school discipline.

The department has determined the initial cost of hiring one new officer to serve as the School Resource Officer will be \$160,000.00. The costs for retaining the officer for the second and third years will be \$140,000.00 and \$144,000.00, respectively. Of the three-year total of \$444,000.00, the remaining amount not covered by the grant is \$245,914.00.

	PSO Wages & Benefits	Initial Hiring Costs	Grand Total of Costs	Less Costs Covered by SRO Grant
Year One	\$135,000.00	\$25,000.00	\$160,000.00	\$66,028.67
Year Two	\$140,000.00		\$140,000.00	\$66,028.67
Year Three	\$144,000.00		\$144,000.00	\$66,028.67
3-Yr Total	\$419,000.00	\$25,000.00	\$444,000.00	\$198,086.00

The Grosse Pointe Public School System will be responsible for 75% of the remaining amount at an average cost of \$61,478.50 per year for a total cost of \$184,435.50 for the three-year period. The City of Grosse Pointe Woods will be responsible for the remaining 25% for a total average cost of \$20,492.83 per year for a total cost of \$61,478.50 for the three-year period.

	Amount Not Covered by SRO Grant	75% Grosse Pointe Public Schools	25% City of GPW
Year One	\$93,971.33	\$70,478.50	\$23,492.83
Year Two	\$73,971.33	\$55,478.50	\$18,492.83
Year Three	\$77,971.33	\$58,478.50	\$19,492.83
3-Yr Total	\$245,914.00	\$184,435.50	\$61,478.50

John G. Kosanke

 Director of Public Safety

RECEIVED

FEB 02 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Approved for Council consideration
Frank Schulte

 City Administrator



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

January 17, 2023

Dr. M. Jon Dean
Superintendent
Grosse Pointe Public School System
20601 Morningside Drive
Grosse Pointe Woods, Michigan 48236

RE: 2023 School Resource Officer Grant Program (SROGP) Application — SRO23-82-206

Dear Dr. Dean:

We are pleased to inform you that your 2023 SROGP application to the Michigan State Police (MSP), Grants and Community Services Division, Office of School Safety (OSS), has been selected to receive funding. **The award for your project, pending the finalization of the Grant Agreement (contract), is \$198,086.**

Congratulations on your award. Nearly \$45 million in funding requests were received for \$25 million in available funds. A panel consisting of representatives from education and law enforcement awarded the grants, giving priority to school districts, intermediate school districts, and public school academies without a school resource officer (SRO) currently in place. The panel also considered student enrollment as a factor in the awards – prioritizing those with lower enrollment.

You will receive your grant agreement (contract) and instructions on how it must be submitted back on or before February 15, 2023. Once received, it is crucial that you read through the entire contract to be sure all grant officials are aware of and able to abide by the grant requirements. Contract requirements will be enforced, and noncompliance may result in grant suspension and/or financial penalties.

Additionally, a signed Memorandum of Agreement (MOA) between your district and partnering law enforcement agency must be submitted to the OSS within 30 days of the start date of your contract (which can be from August 1, 2022, through August 1, 2023). Please see the Memorandum of Understanding Fact Sheet from the United States Department of Justice, Office of Community Oriented Policing Services for information on developing an MOA. Remember, this is a reimbursement-only grant, and reimbursements will not be approved until our office receives your signed contract and MOA.

The MSP strongly encourages training for SROs placed under this program and will be providing Teaching, Educating, and Mentoring schools in February, May, and September 2023 as well as hosting the National Association of School Resource Officers (NASRO) Basic SRO Course, which must be accessed through MI-Train with the course number 1107990. We will also be hosting the NASRO Advanced SRO course with details to be provided at a later date.

If you have any questions or concerns about your award, please contact the OSS at MSP-SchoolSafety@michigan.gov. We look forward to working with you.

Sincerely,

Nancy Becker Bennett, Director
Grants and Community Services Division

MEMO 23-01

TO: Frank Schulte, City Administrator

FROM: Jim Kowalski, Director of Public Services *J.K*

DATE: February 2, 2023

SUBJECT: Recommendation – Chene – Trombley Park Improvement Project – Playground Equipment Modification

On December 19, 2022 Council approved the purchase of the playground equipment for the Chene – Trombley Park Improvement Project from Pro-Tech Surfacing, LLC in the amount of \$101,978.83.

Stucky Vitale Architects and Administration met to discuss equipment availability and placement on January 11, 2023. A new quote was obtained from Landscape Structures, Inc. to purchase the playground equipment for the tot lot and the swing set through the Sourcewell Program for \$97,258.19 (proposal attached). The Sourcewell Program was formally known as the National Joint Powers Alliance (NJPA) Program. The Sourcewell Program is a cooperative purchasing program for states and government agencies and the City can take advantage of this government pricing offered.

Therefore, I am recommending that Council approve the purchase of the playground equipment from Landscape Structures, Inc. SDS 12-0395, PO Box 86, Minneapolis, MN 55486-0395, in the amount of \$97,258.19.

This is a budgeted item included in 2022/2023 fiscal year budget in Municipal Improvements – Parks and Rec account no. 401-902-977.104.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte

 Frank Schulte, City Administrator

2-2-23

 Date

Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy

 Shawn Murphy, Treasurer/Comptroller

2-2-23

 Date

RECEIVED
FEB 02 2023
 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT



Please make check payable to:
 Landscape Structures, Inc
 SDS 12-0395, PO Box 86
 Minneapolis, MN 55486-0395 USA

Proposal

Date	Proposal #
1/11/2023	23-236-1

Bill To:
City of Grosse Pointe Wood 20025 Mack Avenue Grosse Pointe Woods, MI 48236

Ship To
MRC

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
	313 343 2450		Net 30		LAS

Item	Description	Qty	Weight	Price	Total
PlayShaper	Chene Trombley Playground Equipment - Sourcewell - Second Revised Custom PlayShaper Play Structure Per Design #1167847-01-02	1		21,313.40	21,313.40
248819A	We-Go-Round	1		36,245.70	36,245.70
173908A	Log Stepper 18"	1		1,213.80	1,213.80
173907A	Log Stepper 8"	2		882.30	1,764.60
233058B	DigiRider Dinosaur	1		1,698.30	1,698.30
152179A	Saddle Spinner	1		1,269.90	1,269.90
173594A	Log Crawl Tunnel	1		7,894.80	7,894.80
123831A	Super Scoop , DB	1		1,310.70	1,310.70
123832B	SuperScoop, Wheelchair-Accessible, Direct Bury	1		1,208.70	1,208.70
170793A	Dino Egg Fossil Dig	1		749.70	749.70
170792A	Sea Shells Fossil Dig	1		821.10	821.10
170791A	Fossil Digs - T-Rex Bones	1		749.70	749.70
182503A	Welcome Sign Ages 2-5 years Direct Bury	1		0.00	0.00
141683A	TT Coated Bench 72" w/Back Direct Bury (121 lbs)	3		765.00	2,295.00
100122A	Dino Climber	1		14,524.80	14,524.80
177344A	Single Post Swings, 8' Beam Height	1		1,759.50	1,759.50
237297A	Friendship@ Swing w/Single Post Swing Frame Additional Bay 52" Bury ProGuard Chains	1		3,488.40	3,488.40

Proposal Good For 30 Days
 Shipping Time: 10 weeks
 Ship Via: Common Carrier
 Please call 24 hours prior to delivery: _____

Subtotal
Sales Tax (0.0%)
Total

Customer signature below constitutes a purchase order.

Penchura, LLC, 889 S. Old US 23 Brighton, MI 48114
 Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Please make check payable to:
 Landscape Structures, Inc
 SDS 12-0395, PO Box 86
 Minneapolis, MN 55486-0395 USA

Proposal

Date	Proposal #
1/11/2023	23-236-1

Bill To:

City of Grosse Pointe Wood
 20025 Mack Avenue
 Grosse Pointe Woods, MI 48236

Ship To

MRC

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
	313 343 2450		Net 30		LAS

Item	Description	Qty	Weight	Price	Total
177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	1		1,254.60	1,254.60
177351A	Molded Bucket Seat w/Harness & ProGuard Chains for 8' Beam Height	1		1,060.80	1,060.80
176038A	Full Bucket Seat w/Chains ProGuard Chains for 8' Beam Height	1		433.50	433.50
174018A	Belt Seat w/Chains ProGuard Chains for 8' Beam Height	2		155.30	310.60
Freight	Freight			4,000.00	4,000.00
discount	Special Discount for using Sourcewell			-8,109.41	-8,109.41

Proposal Good For 30 Days
 Shipping Time: 10 weeks
 Ship Via: Common Carrier
 Please call 24 hours prior to delivery: _____

Subtotal	\$97,258.19
Sales Tax (0.0%)	\$0.00
Total	\$97,258.19

Customer signature below constitutes a purchase order.

Penchura, LLC, 889 S. Old US 23 Brighton, MI 48114
 Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



FRONT



BACK



ART APPROVAL

PLEASE REVIEW AND APPROVE THE FOLLOWING:

- COLOR
- VERBIAGE
- LAYOUT/SIZE
- OVERALL GRAPHIC

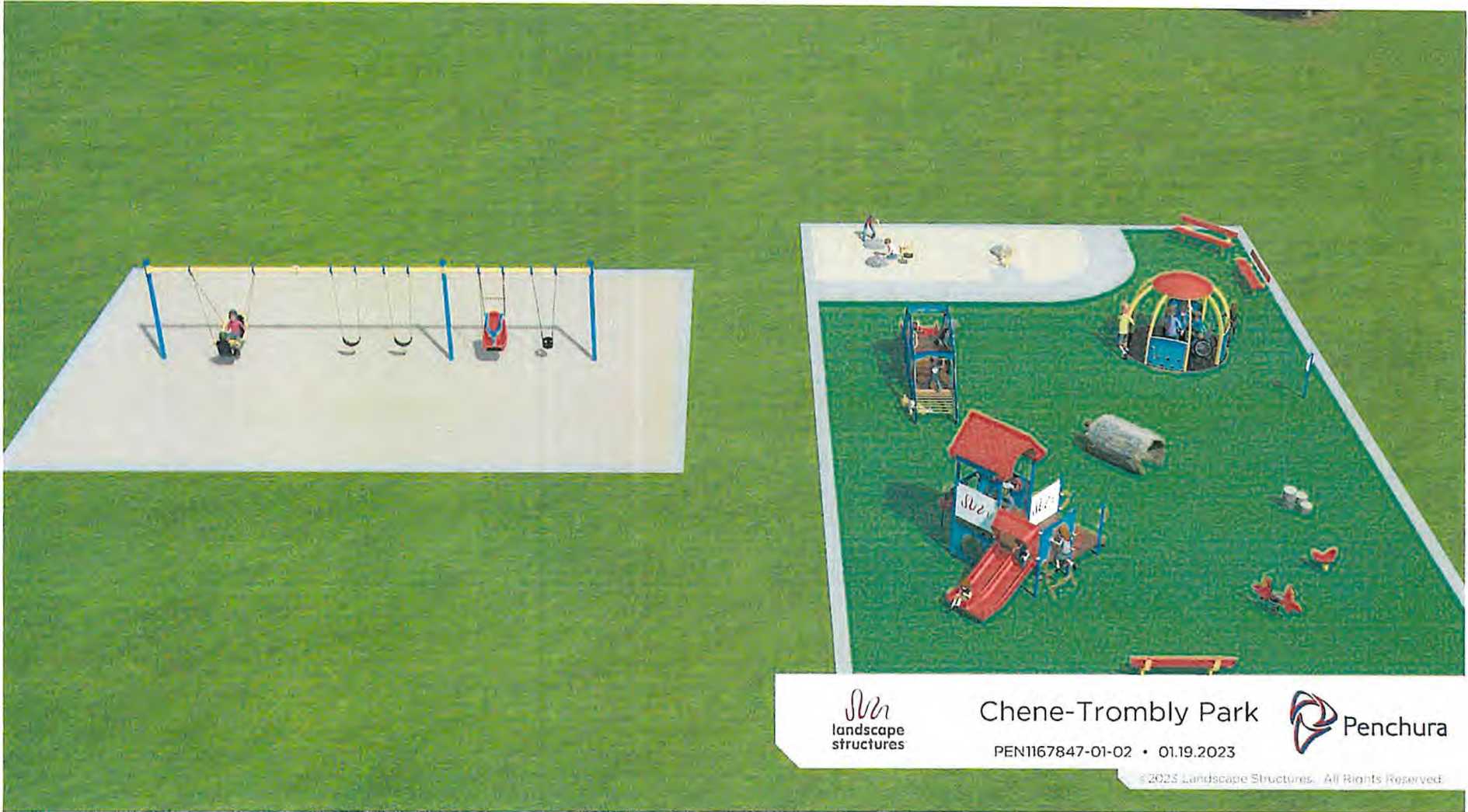
THIS APPROVAL CONFIRMS THAT ALL MAJOR DESIGN WORK HAS BEEN COMPLETED AND ACCURATELY REFLECTS THE DIRECTION SPECIFIED BY THE CLIENT. THIS RENDERING REMAINS A CONCEPTUAL APPROXIMATION AS CUSTOM PRODUCTS ARE SUBJECT TO FINAL ENGINEERING INCLUDING HARDWARE PLACEMENT AND MINOR CHANGES RELATED TO STANDARDS AND MANUFACTURING CAPABILITIES. ANY CHANGES FOLLOWING THIS APPROVAL WILL IMPACT DELIVERY DATE AND WILL BE SUBJECT TO CHANGE ORDER.

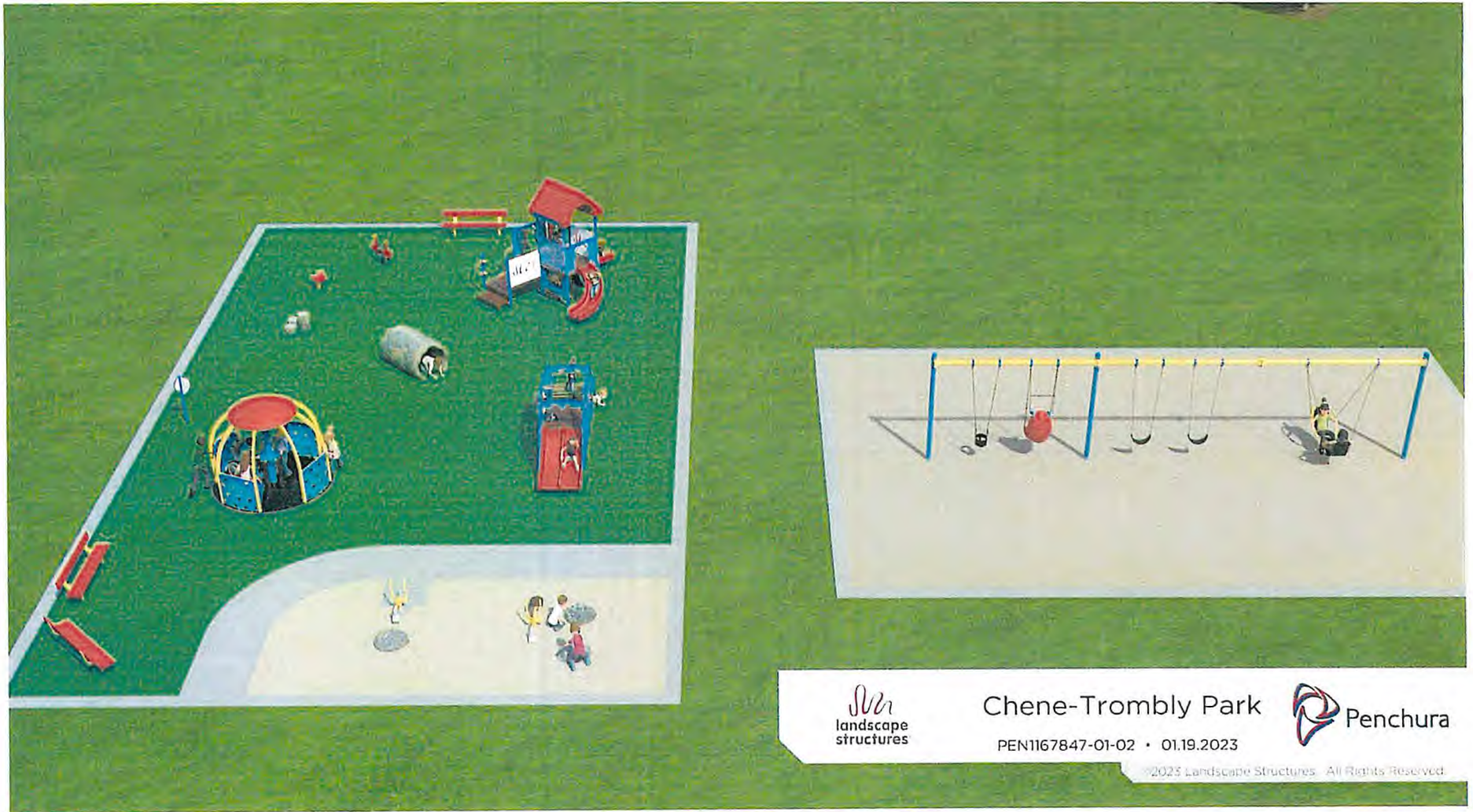
SIGNATURE

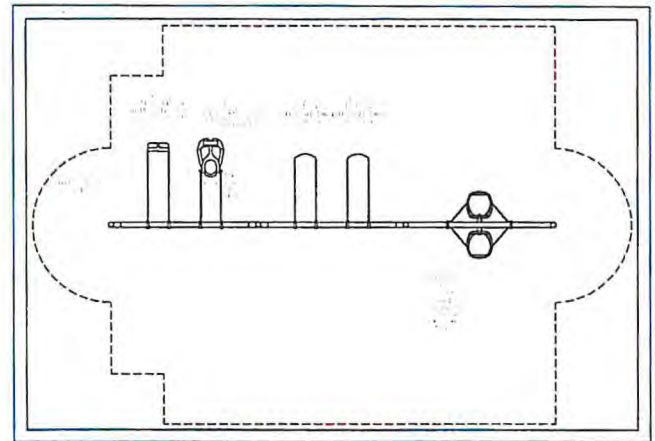
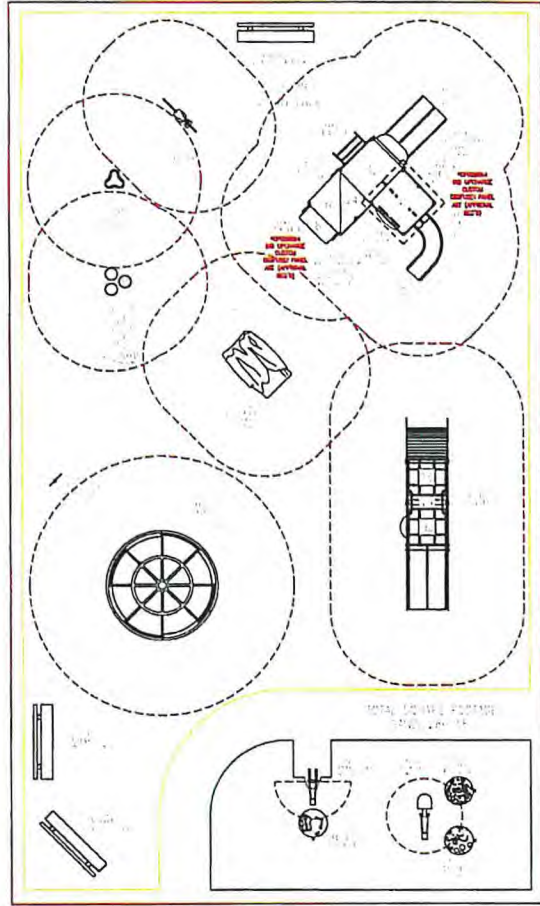
DATE

167_1167847-01-01

Chene Trombley Park
STANDARD PS PANEL







PlayShaper®
(2-5 years)
Max Fall Height: 96 inches

TOTAL EQUIPPED PLAY COMPONENTS	8	REQUIREMENTS	0
TOTAL EQUIPPED PLAY COMPONENTS ACCESSIBLE BY WHEEL	0	REQUIREMENTS	4
TOTAL EQUIPPED COMPONENTS ACCESSIBLE BY WHEEL	0	REQUIREMENTS	3
TOTAL EQUIPPED COMPONENTS ACCESSIBLE BY WHEEL	0	REQUIREMENTS	7

Estimated manufacturing time: 4 weeks from the time of order receipt. An expedited 10-day release of fabrication is available.

slr landscape structures

1-5 YEARS

3,950 SF

DESIGNED BY: AH
DATE: 1/10/2023

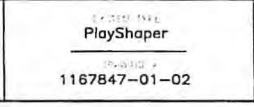
8/30/23	1167847-01-01	SP
Date	Previous Drawing #	Initials



Chene-Trombly Park
Grosse Pointe, MI

Penchura, LLC
Lance Shipman

PLAYSHAPER
1167847-01-02





HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

January 31, 2023
Invoice No: 22-064 - 5

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from December 1, 2022 to December 31, 2022

Professional Hourly Services

	Hours	Rate	Amount
President			
11/21/2022	1.50	150.00	225.00
Prepare for and attend Zoning Board and City Council meeting on November 21, 2022.			
11/28/2022	.25	150.00	37.50
Interpret and review zoning for proposed new Beaumont Teen Health Clinic.			
12/8/2022	.50	150.00	75.00
Preparation and coordination of Planning Commission meeting agenda for December 13, 2022 meeting.			
Senior Planner			
12/1/2022	1.25	100.00	125.00
Spoke to homeowner next to 20100 Mack, subject of rezoning review on December 1. Assisted in preparation of minutes from Planning Commission meeting on November 22, 2022.			
12/5/2022	6.75	100.00	675.00
Prepare for and attend December 5, 2022 meeting with City Manager and Planning Commission chair regarding Commission procedures and upcoming work. Drafted minutes of November 2022 Commission meeting. Researched social district legislation and applicability to Grosse Pointe Woods.			
12/6/2022	1.00	100.00	100.00
Communicated with City staff and compiled contact information regarding launch of Master Plan update process.			
12/8/2022	4.00	100.00	400.00
Held McKenna staff discussion regarding Planning Commission policies and procedures. Made calls to impacted municipalities and other stakeholders regarding the upcoming Master Plan effort, to ensure they are correctly notified, per the MI Planning Enabling Act.			
12/9/2022	1.50	100.00	150.00
Spoke to and emailed contact info to Sue Como for Master Plan Notice of Intent To Plan letters. Discussed agenda items for next Planning Commission meeting with McKenna staff.			

RECEIVED

FEB 01 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project	22-064	Grosse Pointe Woods Planning Services	Invoice	5	
		12/12/2022	2.00	100.00	200.00
		Conducted email communication with the City Manager regarding rezoning processes in Grosse Pointe Woods.			
		12/13/2022	2.50	100.00	250.00
		Prepared for and attended Grosse Pointe Woods Planning Commission meeting on December 13, 2022.			
		12/14/2022	4.00	100.00	400.00
		Drafted minutes and communicated with City staff regarding the Planning Commission meeting on December 13, 2022 and Planning Commission protocol for future meetings.			
		12/15/2022	1.25	100.00	125.00
		Compiled Planning Commission meeting minutes and info on PC actions for the 2022 Annual Planning Report. Discussed internally and contacted City Manager regarding the role of the City Council Committee of the Whole in the rezoning process.			
		12/16/2022	.25	100.00	25.00
		Made corrections to minutes of the Grosse Pointe Woods Planning Commission meeting on December 13, 2022.			
		12/19/2022	1.25	100.00	125.00
		Preparation and follow-up for City Council meeting on December 19, 2022.			
		12/28/2022	.25	100.00	25.00
		Emails to City Administrator regarding the Planning Commission's Annual Planning Report.			
		12/29/2022	3.00	100.00	300.00
		Preparation of Annual Planning Report for Planning Commission submission to City Council. Prepared a Zoning Verification Letter for an applicant regarding 21401 Mack Ave.			
Assistant Planner		12/5/2022	2.00	85.00	170.00
		Create social district map.			
		12/19/2022	2.00	85.00	170.00
		Prepare for and attend the December 19, 2022 City Council Meeting.			
		12/5/2022	2.00	85.00	170.00
		Draft November 22, 2022 Planning Commission meeting minutes.			
		12/7/2022	.75	85.00	63.75
		Prepare and send out December 13, 2022 Planning Commission agenda packet.			
		12/8/2022	.75	85.00	63.75
		Phone call communication with City Clerk to revise and finalize planning commission agenda and packet.			
		12/15/2022	3.50	85.00	297.50
		Draft December 13, 2022 Planning Commission meeting minutes.			
		Total			\$4,172.50
			Invoice Total		\$4,172.50

THANK YOU. Please remit to above address and indicate project number on voucher.

101371818000

Sm 1/31/23

FS. 1-21-23

York, Dolan & Tomlinson, P.C.

INVOICE

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

Invoice # 64
Date: 02/01/2023
Due On: 03/03/2023

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RECEIVED

FEB 01 2023

00003-City of Grosse Pointe Woods

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	01/04/2023	TC w/ Schulte re: Legacy Oaks	0.20	\$155.00	\$31.00
Service	01/05/2023	Rec and Rev email from Schulte re: Legacy Oaks	0.20	\$155.00	\$31.00
Service	01/13/2023	Rec an Rev email w/ attachments re: 471 Oxford; Open file	0.40	\$155.00	\$62.00
Service	01/16/2023	Rec and Rev email from Clerk; Reply email	0.20	\$155.00	\$31.00
Service	01/21/2023	471 Oxford - Research; Dictate correspondence to property owner	1.00	\$155.00	\$155.00
Service	01/24/2023	TC w/ Schulte re: Legacy Oaks and Anita parking lot	0.30	\$155.00	\$46.50
Service	01/24/2023	Rec and Rev email from Schulte re: Legacy Oaks building reports; Dictate corresp. to L. Scott	0.80	\$155.00	\$124.00
Service	01/25/2023	Rev and revise Legacy Oaks corresp.; Email	0.30	\$155.00	\$46.50
Service	01/26/2023	Rec and Rev email re: Legacy Oaks	0.20	\$155.00	\$31.00
Service	01/27/2023	471 Oxford - Rec and Rev email; Reply email	0.20	\$155.00	\$31.00
Subtotal					\$589.00

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	01/03/2023	P v Sarniya - Rec and Rev (2) emails form D's atty.; Reply email	0.20	\$155.00	\$31.00

Invoice # 64 - 02/01/2023

Service	01/04/2023	P v Paquette - Rec and Rev Incident report w/ S/C request; Reply email	0.70	\$155.00	\$108.50
Service	01/04/2023	P v Koziarz - Rec and Rev (2) incident reports and video w/ S/C request; Reply email	1.20	\$155.00	\$186.00
Service	01/04/2023	Prepare and attend prosecutions	2.40	\$155.00	\$372.00
Service	01/06/2023	P v Martin - Rec and Rev Motion to Set Aside Conviction; Open file	0.50	\$155.00	\$77.50
Service	01/06/2023	P v Gray - Rec and Rev Motion to Set Aside Conviction; Open file	0.50	\$155.00	\$77.50
Service	01/10/2023	P v Whipkey - Rec and Rev Incident report w/ S/C request; Reply email	0.80	\$155.00	\$124.00
Service	01/11/2023	Prepare and attend prosecutions	3.20	\$155.00	\$496.00
Service	01/12/2023	P v Hasan - TC w/ DB; Rec and Rev email w/incident report and request for S/C; Reply email	0.80	\$155.00	\$124.00
Service	01/13/2023	P v Guido - TC w/ D	0.20	\$155.00	\$31.00
Service	01/21/2023	P v Jones - Rec and Rev Application to set aside conviction; Open file	0.50	\$155.00	\$77.50
Service	01/25/2023	Prepare and attend prosecutions	2.50	\$155.00	\$387.50
Service	01/26/2023	P v Koziarz - Rec and rev email w/ demand for discovery; Email DPS	0.30	\$155.00	\$46.50
Service	01/26/2023	TC w/ Wazak re: Noise nuisance	0.20	\$155.00	\$31.00
Service	01/27/2023	Rec and Rev email from Court	0.20	\$155.00	\$31.00

Subtotal \$2,201.00

101264 801,200 \$589.00
 101264 801,100 \$2201.00
 F/S 2-1-23 SM 2/1/23

Total \$2,790.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
64	03/03/2023	\$2,790.00	\$0.00	\$2,790.00
Outstanding Balance				\$2,790.00
Total Amount Outstanding				\$2,790.00

Invoice # 64 - 02/01/2023

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.



CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: February 1, 2023

To: Mayor and City Council

From: Frank Schulte, City Administrator FS

Subject: Safe Routes School Grant

In April 2022, administration met with council and the planning commission to highlight the Mack and Vernier intersection improvements. At that time, it was consensus of both entities to move forward with this project. In addition, administration met with the Grosse Pointe Schools systems to show the plans for Mack and Vernier intersection improvements. Grosse Pointe Woods was provided a letter of support for this project from the Grosse Pointe School System.

The city has received an MDOT Federal safety grant for \$720,000. Additionally, the city is currently awaiting on approval for ARPA funds from Wayne County, for a total of \$660,000.

On January 25, 2023, the city met with the Grosse Pointe Schools and the Grant Administrator for the State of Michigan Safe Routes to Schools Program. It is the intent of the schools to submit a grant application for the next available date, of February 22, 2023. Since the work takes place in City right of way, the State requires the City to be the responsible agency for the proposed improvements. If successful, there is as potential of \$600,000 available in grant funding (\$300,000 per school for both Mason and Parcels) with no required match. In order to conform to State requirements, a resolution from the City must accompany the application.

It is administration recommendation to have council approve the resolution and request the Grosse Pointe School System to apply for the Safe Routes School Grant for the Mack and Vernier intersection improvements.



MEMORANDUM

TO: Frank Schulte, City Administrator

FROM: Scott Lockwood, PE

DATE: 1/31/2023

SUBJECT: **Mack and Vernier Intersection Improvements**
Safe Routes to Schools Grant Submittal

Per our recent meeting on January 25, 2023 with the Grosse Pointe Schools and the Grant Administrator for the State of Michigan Safe Routes to Schools Program, it is the intent of the Schools to submit a grant application for the next available date which is February 22, 2023. Since the work takes place in City right of way, the State requires the City to be the responsible agency for the proposed improvements. If successful, there is as much as \$600,000 available in grant funding (\$300,000 per school for both Mason and Parcels) with no required match.

In order to conform with State requirements a resolution from the City must accompany the application. Following are the requirements of the resolution as outlined by the State. We have included the proposed project name in red, but that may be modified if the City prefers. We suggest this item be included on the next available Council agenda. Please contact me with any questions or comments.

- Resolutions from Act 51 Agencies should include:
 - Name the project **Safety Improvements to Vernier, Mack and Sunningdale Drive**
 - Pass with majority vote
 - Specify concurrence of the body in support of the proposed projects
 - The following language:
 1. *Authorizes a specific employee, official, or agent to:*
 - *act as agent/representative on behalf of the applicant agency during project development*
 - *request SRTS funding*
 - *sign a project agreement (contract) upon receipt of a funding award*
 2. *Commit to being responsible for engineering for design and construction, permit fees, administration costs, potential cost overruns, and any non-participating items, etc., and*
 3. *Commit to owning/operating the facility constructed with SRTS funding and funding/implementing a maintenance plan/program in perpetuity or causing operations and maintenance to occur.*

M:\0160\0160-0455\Gen\Letters\SRTS Resolution Request.docx

CERTIFIED RESOLUTION

A regular meeting of the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan (the “City”), was held on February 6, 2023, at 7:00 o’clock p.m., Eastern Standard Time.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

The following preamble and resolution were offered by Council Member _____, and seconded by Council Member _____:

WHEREAS: The City supports the Safety Improvements to Vernier, Mack and Sunningdale Drive Project (“the Project”), and

WHEREAS: The City Administration has met with the City Council, the City Planning Commission, and the Grosse Pointe School Systems to review and discuss the Project, and

WHEREAS: The Grosse Pointe School System intends to submit this Project for grant funding consideration to the Grant Administrator for the State of Michigan Safe Routes to School Program, and

WHEREAS: The Grosse Pointe School System has provided a letter of support for the Project; now therefore be it

RESOLVED: That the City Council supports the Safety Improvements to Vernier, Mack and Sunningdale Drive Project; be it further

RESOLVED: That the City Council hereby requests funding for the Project from the State of Michigan Safe Routes to School Program; be it further

RESOLVED: That the City commits to being responsible for engineering for design and construction, permit fees, administration costs, potential cost overruns, and any non-participating items; be it further

RESOLVED: That the City commits to owning and operating the improvements constructed with State of Michigan Safe Routes to School Program funds and to funding/implementing a maintenance plan/program in perpetuity or causing operations and maintenance to occur; be it further

RESOLVED: That the City Administrator is authorized to act as the City’s agent/representative during project development, to request funding for this Project from the State of Michigan Safe

Routes to School Program, and to sign a project agreement or contract upon receipt of a funding award; be it further

RESOLVED: That this resolution is given immediate effect.

AYES:
NAYS:
ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Paul P. Antolin, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council on February 6, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be, or have been, made available as required by said Act.

Paul P. Antolin, City Clerk
February 2, 2023