



CITY OF GROSSE POINTE WOODS
***REVISED* REGULAR CITY COUNCIL MEETING**
AGENDA

Monday, June 16, 2025 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

[A.](#) Administrative Memo: June 12, 2025

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. ACCEPTANCE OF AGENDA

6. CONSENT AGENDA

A. Approval of Minutes

[1.](#) Council 06/02/25

B. Commission Minutes Received and Placed on File

[1.](#) Election Commission 10/14/24

[2.](#) Historical Commission 03/13/25, 04/10/25

C. Monthly Financial Report

[1.](#) May 2025

D. Bids/Proposals/Contracts

[1.](#) Trucking Services - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Agreement
- c) Quote 03/25/25 - Grosso Trucking & Supply Co.
- d) Certificate of Insurance

[2.](#) Tree Removal Contract for 2025/2026 - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski
- b) Proposed Contract
- c) Quote 05/25/25 - James Bonahoom, Arbor Pro Tree Service, Inc.
- d) Certificate of Insurance

[3.](#) Landscape Services - Recommendation

- a) Memo 05/30/25 - Director of Public Services Kowalski

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

- b) Proposed Contract
- c) Quote 03/28/25 - Marshall Landscape Inc.
- d) Certificate of Insurance
- 4. Road Salt 2025/2026 Season - Recommendation
 - a) Memo 05/30/25 - Director of Public Services Kowalski
 - b) Proposed Contract: Addendum Notice No. 1 for Contract No. FH-22-23-2388
 - c) Email 04/17/25 with Year 3 Pricing - Michelle Aranowski
- 5. Vendors with Expenses Over \$20,000
 - a) Memo 06/05/25 - Treasurer/Comptroller Schmidt
 - b) Listing of Open Purchase Orders over \$20,000 for Fiscal Year 2025-2026
- 6. Fiscal Year End 2024-2025 Budget Amendments
 - a) Memo 06/10/25 - Treasurer/Comptroller Schmidt - City Administrator Schulte
 - b) List of Accounts for FYE 2024-2025 Budget Amendments
- 7. Unpaid Invoices
 - a) Memo 06/16/25 - Treasurer/Comptroller Schmidt
 - b) Landscaping & Cross Connection Invoices - Summer 2025 Tax Roll
- 8. Revised 2025 Tax Rate Request - Form L-4029
 - a) Proposed Revised 2025 Tax Rate Request Form L-4029
- 9. Janitorial Services for Municipal Buildings
 - a) Memo 06/03/25 - Director of Public Services Kowalski
 - b) BID Opening Documents
 - c) Proposed Janitorial Services Contract - Zeppelin Cleaning Services
 - d) Certificate of Insurance
 - e) Janitorial Service Bond
- 10. Water Meter Reader Replacement
 - a) Memo 06/05/25 - Director of Public Services Kowalski
- 11. Commit Fund Balance for Construction Projects and Equipment Purchases
 - a) Memo 06/16/25 - Treasurer/Comptroller Schmidt
 - b) FYE 2024-2025 Fund Balance Commitments
- 12. Lucas Device - Anonymous Donation
 - a) Memo 06/11/25 - Director of Public Safety Kosanke
- 13. SMART Municipal and Community Credits Transfer to Pointe Area Assisted Transportation Services (PAATS)
 - a) Memo 06/12/25 - Assistant City Administrator Como
- E. Proclamation**
 - 1. Juneteenth (June 19)
- F. Resolution**
 - 1. Resolution Assigning Polling Site Locations for Newly Consolidated Precincts
 - a) Proposed Resolution
 - b) Proposed Facility Use Agreement - St. Michael's Episcopal Church

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing - Proj. No. 0160-0480 - Payment Invoice 02 - Al's Asphalt Paving Co. - 06/03/25 - \$232,903.23.
 - b) Ghesquiere Park Walking Path - Proj. No. 0160-0482 - Payment Invoice 02 - Warren Contractors & Development Inc. - 06/03/25 - \$161,467.95.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-109 - Building Services - April 2025 - 05/23/25 - \$59,859.22.
 - b) Invoice No. 22-064-41 - Planning Services - April 2025 - 05/15/25 - \$4,002.50.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1083615 - May 2025 - 06/11/25 - \$5,802.70.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 300 - May 2025 - 06/02/25 - \$2,991.50.

7. COMMUNICATIONS

- A. Resignation - Planning Commission - Mollie Mackinnon
1) Email 05/27/25 - Mollie Mackinnon

8. ORDINANCE

- A. Second Reading: Ordinance Amendment To Consolidate Six (6) Voting Precincts Into Three (3) Voting Precincts
1) Council Minutes Excerpt 05/19/25
2) Election Commission Minutes Excerpt 05/19/25 with recommendation
3) Memo 05/16/25 - City Clerk Antolin
4) Current Precinct Map
5) Proposed New Precinct Maps (3) with Consolidations
6) Proposed Ordinance Amendment - (Edited Copy)
7) Proposed Ordinance Amendment - (Clean Copy)
8) Affidavit of Legal Publication

9. NEW BUSINESS/PUBLIC COMMENT - *Each member of the public shall receive up to three (3) minutes for their comments.

10. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse

Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of June 16, 2025

Item 1 **CALL TO ORDER**

Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6G) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 06/02/25

B. Commission Minutes Received and Placed on File

1. Election Commission 10/14/24*

*Recommendations have been addressed at the 10/21/24 Council Meeting.

2. Historical Commission 03/13/25, 04/10/25

C. Monthly Financial Report

1. May 2025

D. Bids/Proposals/Contracts

1. Trucking Services - Recommendation
 - a) Memo 05/30/25 - Director of Public Services Kowalski
 - b) Proposed Agreement
 - c) Quote 03/25/25 - Grosso Trucking & Supply Co.
 - d) Certificate of Insurance
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 - b) Proposed Contract
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 - c) Quote 03/28/25 - Marshall Landscape Inc.
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 - a) Memo 06/05/25 - Treasurer/Comptroller Schmidt
 - b) Listing of Open Purchase Orders over \$20,000 for Fiscal Year 2025-2026
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 - a) Memo 06/10/25 - Treasurer/Comptroller Schmidt - City Administrator Schulte
 - b) List of Accounts for FYE 2024-2025 Budget Amendments
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 - a) Memo 06/16/25 - Treasurer/Comptroller Schmidt
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 - a) Proposed Revised 2025 Tax Rate Request Form L-4029
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 - b) FYE 2024-2025 Fund Balance Commitments
12. Lucas Device - Anonymous Donation
 - a) Memo 06/11/25 - Director of Public Safety Kosanke
13. SMART Municipal and Community Credits Transfer to Pointe Area Assisted Transportation Services (PAATS)
 - a) Memo 06/12/25 – Assistant City Administrator Como

E. Proclamation

1. Juneteenth (June 19)

F. Resolution

1. Resolution Assigning Polling Site Locations for Newly Consolidated Precincts*
 - a) Proposed Resolution
 - b) Proposed Facility Use Agreement – St. Michael’s Episcopal Church

*Adoption of this resolution is contingent upon the approval of the second reading of the ordinance amendment regarding the precinct consolidation for Item 8A.

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing - Proj. No. 0160-0480 - Payment Invoice 02 - Al's Asphalt Paving Co. - 06/03/25 - \$232,903.23.
 - b) Ghesquiere Park Walking Path - Proj. No. 0160-0482 - Payment Invoice 02 - Warren Contractors & Development Inc. - 06/03/25 - \$161,467.95.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-109 - Building Services - April 2025 - 05/23/25 - \$59,859.22.
 - b) Invoice No. 22-064-41 - Planning Services - April 2025 - 05/15/25 - \$4,002.50.
3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – Legal Services – Invoice No. 1083615 – May 2025 – 06/11/25 - \$5,802.70.
4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 300 - May 2025 - 06/02/25 - \$2,991.50.

Prerogative of the Mayor to read aloud the proclamation regarding Juneteenth (June 19).

Item 7 COMMUNICATION

Item 7A RESIGNATION – PLANNING COMMISSION – MOLLIE MACKINNON

Prerogative of the Mayor to accept the resignation of Mollie Mackinnon from the Planning Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Mackinnon.

Item 8 ORDINANCE

Item 8A SECOND READING: ORDINANCE AMENDMENT TO CONSOLIDATE SIX (6) VOTING PRECINCTS INTO THREE (3) VOTING PRECINCTS

Prerogative of the City Council to approve this ordinance amendment to consolidate six (6) voting precincts into three (3) voting precincts as presented and make it effective 10 days after its enactment.

Item 9 NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 10 ADJOURNMENT

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte", written in a cursive style.

Frank Schulte
City Administrator

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, JUNE 2, 2025, IN THE COUNCIL-COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Motschall
ABSENT: None

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Walling
City Treasurer/Comptroller Schmidt
Confidential Assistant Miotto

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission members were in attendance:

- Catherine Dumke, Senior Citizens' Commission
- James McNelis, Planning Commission
- Dave Bryk, Historical Commission
- Mary Ellen Meyering, Tree Commission
- Maria Galbo, Tree Commission
- Kate Colborn, Tree Commission
- Gary Lechner, Tree Commission
- Stevan Skorupski, Tree Commission
- Laura Gaskin, Tree Commission
- Paul Lechner, Tree Commission

Motion by McConaghy, seconded by Motschall, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall
No: None
Absent: None

Motion by Granger, seconded by Koester, that all items (6A-6F) on the consent agenda be approved as presented.

A. Approval of Minutes

1. Council 05/19/25
2. Committee-of-the-Whole 05/05/25, 05/19/25

B. Commission Minutes Received and Placed on File

1. Beautification Advisory Commission 04/09/25
2. Planning Commission 04/22/25*

*The recommendation to City Council regarding the rezoning of 20160 Mack Avenue was addressed at the 04/28/25 Council meeting.

C. Bids/Proposals/Contracts

1. Capitalization Threshold Increase
 - a) Memo 06/02/25 - Treasurer/Comptroller Schmidt
2. Non-Union Employees
 - a) Memo 06/02/25 - City Administrator Schulte - Treasurer/Comptroller Schmidt
3. Workers' Compensation Fund
 - a) Memo 06/02/25 - Treasurer/Comptroller Schmidt

D. Proclamation

1. National Gun Violence Awareness Day (June 6)

E. Resolution

1. FY 2025-2026 Industrial Waste Control (IWC) Charges
 - a) Memo 06/02/25 - City Administrator - Treasurer/Comptroller Schmidt
 - b) Fee Schedule
 - c) Proposed Resolution

F. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) GP Schools (Mason & North) Plan Review - Invoice No. 152749 - Proj. No. 0160-0487 - 08/20/24 - \$4,000.00.
 - b) Ghesquiere & Lakefront Park Bldg. Renovations - Invoice No. 157815 - Proj. No. 0160-0479 - 05/12/25 - \$1,333.30.
 - c) Sewer System Evaluation - Invoice No. 157863 - Proj. No. 0160-0449 - 05/12/25 - \$3,102.57.
 - d) Vernier & Mack Ave. Intersection Improve. - Invoice No. 157864 - Proj. No. 0160-0455 - 05/12/25 - \$25,527.32.
 - e) Torrey Rd. Pump Station Cap. Improve. Plan - Invoice No. 157867 - Proj. No. 0160-0457 - 05/12/25 - \$270.18.

- f) LFP Boat Launch Parking Lot - Invoice No. 157870 - Proj. No. 0160-0480 - 05/12/25 - \$15,359.60.
 - g) Ghesquiere Park Walking Path - Invoice No. 157871 - Proj. No. 0160-0482 - 05/12/25 - \$15,963.96.
 - h) 2024-2025 General Engineering - Invoice No. 157884 - Proj. No. 0160-0484 - 05/12/25 - \$1,642.74.
 - i) Lake Front Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 01 - In-Line Construction - 05/23/25 - \$9,716.00.
- 2. IBEX - Insurance Services - Renewal Policy (Effective 07/01/25) - Invoice No. 124 - 05/27/25 - \$71,926.00.
 - 3. WCA Assessing - Assessing Services - Invoice No. 051925 - June 2025 - 05/19/25 - \$7,534.41.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall
No: None
Absent: None

Mayor Bryant and Council Members read aloud the proclamation regarding Gun Violence Awareness Day (June 6).

Laura Gaskin and Maria Galbo, of the Tree Commission, provided an overview of the city receiving the Tree City USA award, for the 47th year and presented the Tree City USA flag. On behalf of the Tree Commission, Mr. Lechner, presented the winners of the Arbor Day Poster Contest as follows:

- Alex J.– Ferry Elementary School
- Elsie K.– Mason Elementary School
- Francesca W. – Monteith Elementary School (unable to attend)
- David S. – Our Lady Star of the Sea
- Ava D. – University Liggett School

Ms. Colburn, Tree Commission, presented each winner with a commemorative quarter, a tradition started by her late husband, and former Tree Commission member, Ted Colborn.

Under New Business, the following were heard:

- Council Member Motschall thanked the Historical Commission, the Director of Public Services, and the DPW team for the wonderful job they did with the Honor Circle for Memorial Day.
- Mayor Bryant praised the June 1 “Crusin’ Through the Woods” Family Fun Ride and said the weather was great and it was a great event.

Under Public Comment, the following were heard:

- Ghassan Elian, on Coventry, was disappointed there was no prayer at the Memorial Day Honor Circle.
- Joe Lombardo, LFP employee, provided information on non-residents using the park.
- Judith Burkhardt thanked Council for the proclamation that recognizes June 6 as a National Day of Remembrance for gun victims. There will be a silent vigil at City Hall on Friday, June 6, 4-5 pm.
- Mary Fraser, mother of Brian Fraser, thanked the city for taking a leadership role in allowing them to stand together.
- Michelle White, local leader for Wear Orange & Mom’s Demand Action, thanked the city for their support.

Motion by Motschall, seconded by Koester, to **adjourn tonight’s meeting** at 7:28 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Gretchen Miotto
Confidential Assistant to City Clerk

Arthur W. Bryant
Mayor

Approved by Commission 5/19/25

ELECTION COMMISSION
10-14-24

MINUTES OF THE ELECTION COMMISSION MEETING – PUBLIC ACCURACY TEST OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, OCTOBER 14, 2024, IN THE LOWER LEVEL ABSENT VOTER OFFICE OF THE MUNICIPAL BUILDING, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

The Chair called the meeting to order at 1:02 PM.

Roll Call: Chair/City Clerk Antolin
 City Attorney Walling
 Council Representative Brown

Absent: None

Motion by Brown, seconded by Walling, that all items on the agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

Motion by Walling, seconded by Brown, that the minutes of the Election Commission meeting held on July 18, 2024, be approved as presented.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

Motion by Brown, seconded by Walling, regarding **Certification of Election Inspectors and Receiving Boards and Rates of Pay** for the November 5, 2024, General Election, that the Election Commission approve the Certification of Election Inspectors and recommend that City Council approve the rates of pay as presented.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

The Chair proposed the pay increase of the Absent Voter Staff Office from \$13/Hr. to \$15/Hr. with an annual pay increase of \$.25 at the start of each fiscal year on July 1.

Motion by Brown, seconded by Walling, that the election commission concur with the Chair's recommendation to increase pay of the Absent Voter Office Seasonal Staff from \$13/Hr. to \$15/Hr. with an annual pay increase of \$.25 at the start of each fiscal year on July 1.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

Chair Antolin commenced the Public Accuracy Test for the November 5, 2024, General Election utilizing the test deck for Precinct No. 5. Deputy Clerk Miotto conducted the Public Accuracy Test. After running the test deck and comparing the results tape against the chart of predetermined results, the testing was declared accurate.

Motion by Walling, seconded by Brown, that the results of today's Public Accuracy Test for the November 5, 2024, General Election be accepted.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

Motion by Brown, seconded by Walling, that the Election Commission receive and place on file the document from the Michigan Attorney General regarding safeguarding the election process.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

With the passing of Proposal 2022-2, a brief discussion ensued regarding possible relocation of polling sites and the consolidation of precincts for future elections.

Under New Business the following individual was heard:

- Chair Antolin provided a reminder that early voting will begin on Saturday, October 26 for nine consecutive days at the Community Center in the Garden Room from 8:30 a.m. to 4:30 p.m.
- Chair Antolin provided a reminder that the Absent Voter Counting Board (AVCB) will be conducting preprocessing on Friday and Saturday (November 1 and 2) from 9:00 a.m. to 4:00 p.m.

Under Public Comment, no one wished to be heard.

Motion by Brown, seconded by Walling, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Antolin, Brown, Walling
No: None
Absent: None

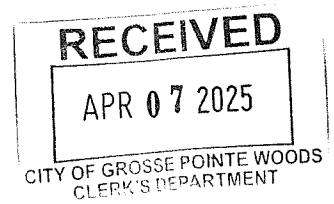
Motion by Brown, seconded by Walling, that the meeting be adjourned at 1:53 p.m.
PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
Chair/City Clerk

Commission Approved May 8, 2025

City of Grosse Pointe Woods
Historical Commission Minutes
March 13, 2025



I. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:37 p.m. by Chair Sean Murphy.

II. Roll Call

Present: David Bryk, Colleen D'Agostino, Shirley Hartert, Suzanne Kent, Stephanie Listman, Lynne Millies, Sean Murphy, Becky Veitengruber, Giles Wilborn

Also Present: City Council Representatives, Kenn Gafa and Jim Motschall; GPW resident, Krystle English

III. Approval of Agenda

Motion by Hartert, seconded by D'Agostini, to approve the agenda for March 13, 2025. Ayes: all. Motion carried.

IV. Approval of Minutes

Due to lack of quorum at the February 13, 2025 meeting, there are not minutes to approve.

Motion by Veitengruber, seconded by Listman, to amend the minutes for November 14, 2024, deleting Item IV. Approval of Minutes for October 10, 2024. (No such meeting occurred on October 10, 2024.) Ayes: all. Motion carried.

V. Items

A. Treasurer's Report

Hartert reported that the Historical Commission balance is \$5.00. Budget request for commission is \$2,797.00. The Cook Schoolhouse balance is \$8,136.10

Motion by Listman seconded by Kent, to accept the budget for 2025/2026 as presented. Ayes: all. Motion carried.

VI. Old Business

A. Cook School

1. a. May 10th: Open House to coincide with Flower Day. Noon-2 pm. Bryk, D'Agostini, Listman, Millies, Veitengruber will host.
- b. October 4th: Open House 5-7 pm. Kent, Listman, Murphy, Hartert will host.

B. Annual Report

Kent and Murphy have updated the report to include 2024.

C. Memorial Day 2025

Listman provided updates and duties/needs were discussed. Kent shared program draft.

VII. New Business

Election of Officers:

Nomination by Veitengruber, seconded by Listman, to re-elect Murphy as chairperson. Accepted by Murphy. Ayes: all. Motion carried.

Nomination by Millies, seconded by Veitengruber, to re-elect Listman as vice-chairperson. Accepted by Listman. Ayes: all. Motion carried.

Nomination by Murphy, seconded by Kent, to re-elect Hartert as treasurer. Accepted by Hartert. Ayes: all. Motion carried.

Nomination by Listman, seconded by D'Agostini to re-elect Veitengruber as secretary. Accepted by Veitengruber. Ayes: all. Motion carried.

VIII. Call to Audience

City Council Representative Kenn Gafa provided city updates and announced City Council Representative Jim Motschall will be the commission's representative, moving forward.

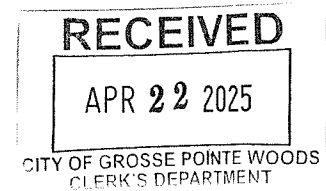
IX. Adjournment: The meeting adjourned at 8:44 p.m.

Respectfully submitted,
Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place at the Cook Schoolhouse, 20025 Mack Ave., Grosse Pointe Woods, MI on April 10, 2025 at 7:30 p.m.

Commission Approved May 8, 2025

City of Grosse Pointe Woods
Historical Commission Minutes
April 10, 2025



I. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:44 p.m. by Chair Sean Murphy.

II. Roll Call

Present: David Bryk, Colleen D'Agostino, Suzanne Kent, Lynne Millies, Sean Murphy, Becky Veitengruber, Giles Wilborn

Excused: Stephanie Listman, Shirley Hartert

Also Present: City Council Representative Jim Motschall; GPW resident, Krystle English

III. Approval of Agenda

Motion by Veitengruber, seconded by Kent, to approve the agenda for April 10, 2025. Ayes: all. Motion carried.

IV. Approval of Minutes

A. Request was made by some commission members to table the approval of March 13, 2025 minutes, until our next meeting in May.

B. Motion by Kent, seconded by Millies to approve the September 12, 2024 minutes. Ayes: all. Motion carried.

V. Items

Treasurer's Report

Murphy reported that the Historical Commission balance is \$1,335.00. The Cook Schoolhouse balance is \$8,286.10

VI. Old Business

A. Cook School

1. a. May 10th: Open House to coincide with Flower Day. Noon-2 pm. Bryk, D'Agostini, Listman, Millies, Veitengruber will host.

B. Annual Report

Ongoing

C. Memorial Day 2025

Details and updates for the event were discussed.

VII. New Business

None

VIII. Call to Audience

City Council Representative Jim Motschall shared city updates.

IX. Adjournment: The meeting adjourned at 8:46 p.m.

Respectfully submitted,
Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place at the Cook Schoolhouse, 20025 Mack Ave., Grosse Pointe Woods, MI on May 8, 2025 at 7:30 p.m.

**City of Grosse Pointe Woods
CITY ADMINISTRATOR'S
FINANCIAL REPORT**

(Section 4.7, City Charter)

MAY 2025



**City Treasurer/Comptroller
Utility Billing/Accounting
Municipal Court/Violations
DPW
Parks & Recreation**

**City of Grosse Pointe Woods
CITY COMPTROLLER
Monthly Financial Report May 2025**

Purchase orders issued	35
Payrolls checks prepared	313
General/other checks prepared	239

**ACCOUNTING DEPARTMENT
Monthly Financial Report May 2025**

FOLLOWING REPORTS SUBMITTED HEREWITH:

- * ACCOUNTS PAYABLE CHECK REGISTER
- * INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- * GENERAL FUND – DETAILED REVENUE COMPARED TO BUDGET

**CITY TREASURER
Monthly Financial Report May 2025**

INVESTMENTS:

- * Two (2) investments matured and two (2) investment was reinvested.

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/01/2025	1	72435#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	228	269.99
				OPERATING SUPPLIES	757.000	310	55.96
				OPERATING SUPPLIES	757.000	310	22.90
				CHECK 1 72435 TOTAL FOR FUND 101:			348.85
05/01/2025	1	72436	ANCHORTEX CORPORATION	PRISONER COVERALLS - RED KAP TWILL	808.000	310	739.00
05/01/2025	1	72437	ANDERSON ECKSTEIN & WESTRICK INC	PARCELLS MIDDLE SCHOOL	283.000	000	4,426.00
				MONTEITH ELEMENTARY	283.000	000	4,540.50
				CHECK 1 72437 TOTAL FOR FUND 101:			8,966.50
05/01/2025	1	72438#	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	209	564.35
				MEDICARE REIMBURSEMENT	722.100	345	4,233.49
				MEDICARE REIMBURSEMENT	722.100	531	1,199.46
				CHECK 1 72438 TOTAL FOR FUND 101:			5,997.30
05/01/2025	1	72439*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265	103.09
				CITY HALL OFFICE MATS	818.000	265	103.09
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				CHECK 1 72439 TOTAL FOR FUND 101:			250.85
05/01/2025	1	72440	CLEANNET OF GREATER MICHIGAN INC	FY 2024-25 JANITORIAL SVC - MUNI BLDG	818.000	780	2,300.00
05/01/2025	1	72441	LEAH CRAWFORD	ACCRUED LIAB-COURT FEES	205.000	000	453.00
05/01/2025	1	72443	DOXIM INC.	PREPAID POSTAGE FOR SUMMER TAXES	123.000	000	4,631.40
05/01/2025	1	72444*#	DTE ENERGY		921.000	211	2,031.80
					921.000	349	2,800.60
					921.000	780	658.96
				CHECK 1 72444 TOTAL FOR FUND 101:			5,491.36
05/01/2025	1	72445#	DTE ENERGY		921.000	211	701.16

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/01/2025	1	72447	EMBASSY SUITES BY HILTON GRAPEVIL	CHECK 1 72445 TOTAL FOR FUND 101:	921.000	349	966.47
			NIGHTS IN HOTEL - GOVERNMENT RATE		921.000	780	227.40
			STATE TAX				1,895.03
			CITY TAX				
			MANDATORY CHARGE				
			TAX & RECOVERY FEES				
			CHECK 1 72447 TOTAL FOR FUND 101:				1,362.37
05/01/2025	1	72448	ENVIROAIR CONSULTANTS, INC.	RESPIRATOR MASK TESTING & REPAIRS	930.000	339	70.00
05/01/2025	1	72449	EXPERT CARPET CLEANING, INC.	CARPET CLEANING MUNICIPAL COMPLEX	818.000	441	3,400.00
05/01/2025	1	72451*#	GROSSO TRUCKING & SUPPLY CO	GHSQUIERE SOFTBALL DIAMOND SAND	972.000	775	1,320.00
05/01/2025	1	72454	INTERSTATE SECURITY INC.	CONTRACTUAL SERVICES	818.000	228	72.00
05/01/2025	1	72456	KALAHARI RESORTS & CONVENTIONS	HOTEL ROOM CHARGE	961.000	310	645.00
			NON-EXEMPT PORTION OF TAX AT 7 %		961.000	310	45.15
			HOTEL NIGHTS		961.000	310	645.00
			NON-EXEMPT PORTION OF HOTEL TAX		961.000	310	45.15
			CHECK 1 72456 TOTAL FOR FUND 101:				1,380.30
05/01/2025	1	72457	KELLER THOMA	LABOR CONSULTANT	810.000	266	393.75
05/01/2025	1	72458	LANDSCAPE SOURCE	9 CITY TREE REPLACEMENTS - 2"	757.000	523	1,549.00
05/01/2025	1	72459	MARSHALL LANDSCAPE INC	FY 2024-25 LAWN CARE	818.102	774	600.00
				FY 2024-25 LAWN CARE	818.102	774	775.00
			CHECK 1 72459 TOTAL FOR FUND 101:				1,375.00
05/01/2025	1	72460	VINCENT MCFOLLEY	DAMAGE DEPOSIT P&R			** VOIDED **
05/01/2025	1	72461	MCKENNA ASSOCIATES INC	PLANNING/ZONING/SOCIAL DISTRICT SERVI	818.000	371	3,395.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/01/2025	1	72463	PITNEY BOWES INC	FY 24-25 BUILDING DEPARTMENT SERVICES	818.000	371	52,927.60
				CHECK 1 72461 TOTAL FOR FUND 101:			56,322.60
05/01/2025	1	72466	ROSATI, SCHULTZ, JOPPICH &	MINOR EQUIPMENT	972.000	215	180.51
				LEGAL FEES-GEN'L CITY	801.000	266	2,726.70
05/01/2025	1	72467	THE SHERWIN-WILLIAMS COMPANY	PAINT & SUPPLIES	757.000	441	73.45
				PAINT & SUPPLIES	757.000	441	79.14
				CHECK 1 72467 TOTAL FOR FUND 101:			152.59
05/01/2025	1	72469#	STAPLES BUSINESS CREDIT	OPERATING SUPPLIES	757.000	193	30.93
				FY 2024-25 OFFICE SUPPLIES	728.000	211	6.83
				CHECK 1 72469 TOTAL FOR FUND 101:			37.76
05/01/2025	1	72470	STATE OF MICHIGAN	JUST TRNG FEES	806.000	286	3,820.50
05/01/2025	1	72473	WAYNE COUNTY	COURT FINES & COSTS	660.000	000	20.00
05/01/2025	1	72474	WAYNE COUNTY APPRAISAL, LLC	FY 2024-25 ASSESSING SERVICES	818.000	257	7,534.41
05/01/2025	1	72476*#	WOW BUSINESS	UTILITIES	921.000	211	680.35
				UTILITIES	921.000	349	861.78
				UTILITIES	921.000	594	1,315.36
				UTILITIES	921.000	774	907.14
				UTILITIES	921.000	775	272.14
				UTILITIES	921.000	780	362.86
				CHECK 1 72476 TOTAL FOR FUND 101:			4,399.63
05/01/2025	1	72477	DEEPNET SECURITY LIMITED	25 LICENSES FOR MFA ON DUALSHIELD SER	818.000	228	2,337.50
05/01/2025	1	72478	K & S VENTURES INC	FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	411.25
05/01/2025	1	72479	WAYNE COUNTY	COURT FINES & COSTS	660.000	000	40.00
05/02/2025	1	72480	FUN WITH SPARKLES, LLC	SPRINGFEST - CLOWNS	880.200	105	785.00
05/02/2025	1	72481	MILES ADAMS	COLLEGE TUITION	960.000	345	1,500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/08/2025	1	72482*	AMAZON CAPITAL SERVICES	SPECIAL PROJECTS	967.100	101	23.48
				OPERATING SUPPLIES	757.000	228	31.98
				OPERATING SUPPLIES	757.000	310	37.76
				OPERATING SUPPLIES	757.000	775	139.98
				CHECK 1 72482 TOTAL FOR FUND 101:			233.20
05/08/2025	1	72483	AMAZON WEB SERVICES, INC.	FY 2024-25 BACKUP STG & EC2	818.000	228	1,000.68
05/08/2025	1	72486	AT&T MOBILITY LLC	CONTRACTUAL	818.000	286	36.43
05/08/2025	1	72492	CARR'S MOTORCOACH LLC	BUS TRIP FOR JULY (MARINE CITY)	123.000	000	1,098.65
05/08/2025	1	72493	KRISTIN CETLINSKI	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/08/2025	1	72495*	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	441	14.82
				OPERATING SUPPLIES	757.000	775	23.45
				CHECK 1 72495 TOTAL FOR FUND 101:			38.27
05/08/2025	1	72497	CMP DISTRIBUTORS, INC.	500 ROUNDS OF MARKING CARTRIDGES	757.000	326	420.26
				SHIPPING & HANDLING	757.000	326	11.00
				CHECK 1 72497 TOTAL FOR FUND 101:			431.26
05/08/2025	1	72499	STEFAN CROWN	CLOTHING/UNIFORM ALLOWANCE	725.000	531	300.00
05/08/2025	1	72502	DETROIT PRINCESS RIVERBOAT	DETROIT PRINCESS LUNCH CRUISE TICKETS	123.000	000	2,989.00
05/08/2025	1	72503	DEWOLF AND ASSOCIATES	TRAINING	961.000	310	445.00
05/08/2025	1	72504	DTE ENERGY	MUN. STREET LGHT	926.000	594	47,066.97
05/08/2025	1	72505	DTE ENERGY	UTILITIES	921.000	594	1,454.53
				UTILITIES	921.000	594	28.13
				CHECK 1 72505 TOTAL FOR FUND 101:			1,482.66
05/08/2025	1	72506*	DTE ENERGY	UTILITIES	921.000	594	504.82
05/08/2025	1	72507	JAZMYNE DURANT	DAMAGE DEPOSIT P&R	295.000	000	200.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/08/2025	1	72508	EMCURA OCC. MED.	RESPIRATORY MEDICAL CLEARANCE	818.000	339	450.00
05/08/2025	1	72510	TRESA GALLOWAY	DAMAGE DEPOSIT P&R	295.000	000	200.00
				COMMUNITY CENTER REVENUE	646.000	000	100.00
				COMMUNITY CENTER REVENUE	646.000	000	100.00
				CHECK 1 72510 TOTAL FOR FUND 101:			400.00
05/08/2025	1	72512	GROSSE POINTE ANIMAL ADOPTION SO	ANIMAL COLLECTION FEES	832.000	326	170.00
05/08/2025	1	72514	HEIDEL HOLDINGS, LLC	STAIRWELL AND PROBATION OFFICE LOCKS	757.000	228	3,700.00
				SERVICE CALL : (818.000	228	110.00
				LABOR TO INSTALL 2 LOCKS	818.000	228	550.00
				CHECK 1 72514 TOTAL FOR FUND 101:			4,360.00
05/08/2025	1	72515	HUNTINGTON NATIONAL BANK	FEES & CHARGES	958.000	211	500.00
05/08/2025	1	72518	IRON MOUNTAIN RECORDS	SHRED SERVICE	818.000	265	80.35
05/08/2025	1	72519	LAUNDRY IN THE D, INC.	MONTHLY PRISONER LAUNDRY EXPENSES	808.000	310	140.25
05/08/2025	1	72520#	LEONARD BROS DATA MANAGEMENT INC	CONTRACTUAL SERVICES	818.000	193	101.12
				OFF-SITE RECORDS & STORAGE RETRIEVAL	818.000	310	312.83
				CHECK 1 72520 TOTAL FOR FUND 101:			413.95
05/08/2025	1	72521	LEXISNEXIS MATTHEW BENDER	CONTRACTUAL	818.000	286	95.25
05/08/2025	1	72522	MCCOY MAINTENANCE	MONTHLY JAIL CELL CLEANING & BIO-HAZA	808.000	310	375.00
05/08/2025	1	72523	NU APPEARANCE MAINTENANCE, INC.	CODE VIOLATIONS	818.001	349	180.00
05/08/2025	1	72524	NUCO2	CONTRACT SVCS-POOL MAINT	818.103	774	231.67
				CONTRACT SVCS-POOL MAINT	818.103	774	231.67
				CONTRACT SVCS-POOL MAINT	818.103	774	241.67
				CHECK 1 72524 TOTAL FOR FUND 101:			705.01
05/08/2025	1	72525	OAKLAND COMMUNITY COLLEGE	TRAINING	961.000	310	1,800.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/08/2025	1	72527	PDQ/SMARTDEPLOY	PDQ PATCH MANAGEMENT AND INVENTORY RE	818.000	228	3,150.00
05/08/2025	1	72528	PITNEY BOWES INC	MINOR EQUIPMENT	972.000	215	443.33
05/08/2025	1	72530	PRIMARY ARMS, LLC	OPERATING SUPPLIES	757.000	326	139.95
05/08/2025	1	72531#	PURCHASE POWER	FY 2024-25 POSTAGE	757.000	193	625.00
				FY 2024-25 POSTAGE	728.000	211	575.00
				FY 2024-25 POSTAGE	757.000	286	625.00
				FY 2024-25 POSTAGE	728.000	349	625.00
				CHECK 1 72531 TOTAL FOR FUND 101:			2,450.00
05/08/2025	1	72532	JENNIFER RAU	CONTRACTUAL	818.000	286	137.12
05/08/2025	1	72534	SUSAN ROGGMAN	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/08/2025	1	72535	THE SHERWIN-WILLIAMS COMPANY	OPERATING SUPPLIES	757.000	775	157.07
05/08/2025	1	72538*#	VERIZON WIRELESS	CONTRACTUAL SERVICES	818.000	228	76.63
				UTILITIES	921.000	594	180.30
				CHECK 1 72538 TOTAL FOR FUND 101:			256.93
05/08/2025	1	72540	TIMOTHY WOFFORD	CLOTHING/UNIFORM ALLOWANCE	725.000	531	148.40
05/08/2025	1	72541	WOODS TROPHIES	OPERATING SUPPLIES	757.000	310	25.00
05/08/2025	1	72543	ZEPPELIN SERVICES INC	DPW OFFICES AND BATHROOM CLEANING	818.000	441	1,161.00
05/15/2025	1	72544	AMERICAN MESSAGING	UTILITIES	921.000	349	127.04
05/15/2025	1	72545	AQUATIC SOURCE, LLC	MISC. POOL EQUIPMENT	931.000	774	794.90
				MISC. POOL EQUIPMENT	931.000	774	2,941.10
				CHECK 1 72545 TOTAL FOR FUND 101:			3,736.00
05/15/2025	1	72546*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	211	271.33
				UTILITIES	921.000	349	374.00
				UTILITIES	921.000	594	160.35
				UTILITIES	921.000	594	88.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2025	1	72547	MARLISE COLE	CHECK 1 72546 TOTAL FOR FUND 101:			893.68
				CONTRACTUAL SERVICES	818.000	780	420.00
05/15/2025	1	72548	CONSUMERS ENERGY	UTILITIES	921.000	774	229.91
				UTILITIES	921.000	774	373.09
				UTILITIES	921.000	774	532.94
				UTILITIES	921.000	774	18.93
				CHECK 1 72548 TOTAL FOR FUND 101:			1,154.87
05/15/2025	1	72551	COOL THREADS EMBROIDERY	SMITH & WARREN BADGE	725.000	345	150.30
				CLASS A JACKET	725.000	345	378.99
				CLASS A PANTS	725.000	345	132.99
				CHECK 1 72551 TOTAL FOR FUND 101:			662.28
05/15/2025	1	72552	JILL DOUGHTY	CONTRACTUAL SERVICES	818.000	780	525.00
05/15/2025	1	72553#	DTE ENERGY	UTILITIES	921.000	594	646.13
				UTILITIES	921.000	775	86.94
				UTILITIES	921.000	775	19.24
				UTILITIES	921.000	780	31.34
				CHECK 1 72553 TOTAL FOR FUND 101:			783.65
05/15/2025	1	72554#	DTE ENERGY	UTILITIES	921.000	349	177.49
				UTILITIES	921.000	594	937.64
				UTILITIES	921.000	775	84.62
				UTILITIES	921.000	780	53.06
				CHECK 1 72554 TOTAL FOR FUND 101:			1,252.81
05/15/2025	1	72555	EXWAY ELECTRIC	OPERATING SUPPLIES	757.000	775	43.90
05/15/2025	1	72556	REBECCA FIORE	CONTRACTUAL SERVICES	818.000	780	70.00
05/15/2025	1	72558*#	GILBERTS PRO HARDWARE	FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	265	186.81
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	441	139.07
				FY 2024-25 MINOR OPERATING SUPPLIES A	757.102	774	1,549.07

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2025	1	72559	GOOSE POINTE, LLC	FY 2024-25 MINOR OPERATING SUPPLIES A	757.107	774	108.85
05/15/2025	1	72560	GROSSE POINTE NEWS	FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	775	35.13
				CHECK 1 72558 TOTAL FOR FUND 101:			2,018.93
05/15/2025	1	72559	GOOSE POINTE, LLC	CONTRACT SVSC-PK MAINT	818.102	774	460.00
05/15/2025	1	72560	GROSSE POINTE NEWS	LEGAL NOTICES	903.000	215	111.00
				LEGAL NOTICES	903.000	215	111.00
				LEGAL NOTICES	903.000	215	92.50
				LEGAL NOTICES	903.000	215	129.50
				CHECK 1 72560 TOTAL FOR FUND 101:			444.00
05/15/2025	1	72561	CAROL GUITHER	CONTRACTUAL SERVICES	818.000	780	35.00
05/15/2025	1	72564	JAY'S SEPTIC TANK SERVICE	PORTA JOHN CLEAN OUT PER MONTH	818.102	774	266.00
05/15/2025	1	72565	K & S VENTURES INC	FY 2024-25 HEATING & COOLING MAINTENA	818.000	265	387.50
05/15/2025	1	72566	LERETA LLC	OVER/UNDER	689.000	000	3,440.96
05/15/2025	1	72567*#	LOWE'S	OPERATING SUPPLIES	757.000	265	50.19
				OPERATING SUPPLIES	757.000	441	301.15
				OPERATING SUPPLIES	757.000	523	260.93
				OPERATING SUPPLIES	757.000	775	281.29
				GHEQUIERE BLEACHER BACKDROP	972.000	775	598.28
				OPERATING SUPPLIES	757.000	780	94.05
				CHECK 1 72567 TOTAL FOR FUND 101:			1,585.89
05/15/2025	1	72568	MACOMB COUNTY HEALTH DEPT	OPER SUPPLY - POOL MAINT	757.104	774	474.00
05/15/2025	1	72571	PRINT XPRESS	GENERIC BUSINESS CARDS	728.000	349	543.00
05/15/2025	1	72572	JENNIFER RAU	CONTRACTUAL	818.000	286	137.12
05/15/2025	1	72573	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL AT CITY HALL	818.000	265	167.00
05/15/2025	1	72574	STOP STICK LTD.	OPERATING SUPPLIES	757.000	310	287.00
05/15/2025	1	72576	MARYANNE THIBODEAU	CONTRACTUAL SERVICES	818.000	780	595.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/15/2025	1	72577	ROY THIBODEAU	CONTRACTUAL SERVICES	818.000	780	315.00
05/15/2025	1	72578	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774	608.96
05/15/2025	1	72579*	VERIZON WIRELESS	S. COMO INTERNATIONAL CHARGES	818.000	172	33.59
				ADMIN	921.000	211	170.44
				PUBLIC SAFETY	921.000	349	530.26
				UTILITIES	921.000	594	56.81
				LFP	921.000	774	142.03
				CHECK 1 72579 TOTAL FOR FUND 101:			933.13
05/15/2025	1	72580	RONALD WEHRMANN	SENIOR CIT COMM	880.600	105	50.00
05/15/2025	1	72581	TIMOTHY WOFFORD	CLOTHING/UNIFORM ALLOWANCE	725.000	531	151.60
05/15/2025	1	72582	ZEPPELIN SERVICES INC	CONTRACTUAL SERVICES	818.000	780	200.00
05/22/2025	1	72583	ACME PARTYWORKS	SPECIAL PROJECTS			** VOIDED **
05/22/2025	1	72584	ACME VENTILATION CLEANING, LLC	STEAM CLEAN GREASE EXHAUST SYSTEM	818.101	774	500.00
05/22/2025	1	72586	RENAE ALDRIDGE	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/22/2025	1	72587	ALLEMONS LANDSCAPE CENTER	OPERATING SUPPLIES	757.000	775	62.88
05/22/2025	1	72588#	AMAZON CAPITAL SERVICES	SPECIAL PROJECTS	967.100	101	36.51
				OPERATING SUPPLIES	757.000	228	21.21
				OPERATING SUPPLIES	757.000	441	63.24
				OPERATING SUPPLIES	757.000	775	55.69
				OPERATING SUPPLIES	757.000	780	25.17
				CHECK 1 72588 TOTAL FOR FUND 101:			201.82
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	FY 2024-25 GENERAL ENGINEERING	818.000	265	355.10
				FY 2024-25 GENERAL ENGINEERING	818.000	441	710.20
				CHECK 1 72589 TOTAL FOR FUND 101:			1,065.30
05/22/2025	1	72590*#	ANDERSON ECKSTEIN & WESTRICK INC	MONTIETH ELEMENTARY	283.000	000	4,540.50

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/22/2025	1	72591	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	441	95.00
05/22/2025	1	72592*#	AT&T MOBILITY LLC	CONTRACTUAL SERVICES	818.000	228	82.28
				UTILITIES	921.000	349	269.57
				CHECK 1 72592 TOTAL FOR FUND 101:			351.85
05/22/2025	1	72593	BERESFORD COMPANY	CLOUD ID CREDITS	757.000	310	700.00
05/22/2025	1	72595	MARILYN BIANCO	TENNIS	653.270	000	130.00
05/22/2025	1	72597	BURKE'S SPORT HAVEN INC	75TH ANNIVERSARY TSHIRTS	967.100	101	810.00
05/22/2025	1	72598	CDW GOVERNMENT INC	FY 2024-25 IT SUPPLIES	757.000	228	400.89
				FY 2024-25 IT SUPPLIES	757.000	228	37.99
				CHECK 1 72598 TOTAL FOR FUND 101:			438.88
05/22/2025	1	72599#	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	209	564.35
				MEDICARE REIMBURSEMENT	722.100	345	4,233.49
				MEDICARE REIMBURSEMENT	722.100	531	1,199.46
				CHECK 1 72599 TOTAL FOR FUND 101:			5,997.30
05/22/2025	1	72601	DEWOLF AND ASSOCIATES	FTO BASIC TRAINING - DARA	961.000	310	845.00
				FTO BASIC TRAINING - A. SMITH	961.000	310	845.00
				CHECK 1 72601 TOTAL FOR FUND 101:			1,690.00
05/22/2025	1	72602	DTE ENERGY	UTILITIES	921.000	594	28.13
05/22/2025	1	72604	TANIA GHANEM	CONTRACTUAL	818.000	286	175.00
05/22/2025	1	72605	CHRISTINA HARNING	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/22/2025	1	72606	BARBARA HAYES	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/22/2025	1	72609	INTERSTATE SECURITY INC.	CONTRACTUAL SERVICES	818.000	228	230.00
05/22/2025	1	72611	CHARLES JANSON	CLOTHING/UNIFORM ALLOWANCE	725.000	531	174.89
05/22/2025	1	72612	MARK JOHNSTON	DAMAGE DEPOSIT P&R	295.000	000	200.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/22/2025	1	72613*	JOS. KUTCHEY & SONS, LLC	FLOWERS - ELEVATED LIGHT POLE PLANTE	930.000	441	1,400.00
05/22/2025	1	72614	KELLER THOMA	LABOR CONSULTANT	810.000	266	612.50
05/22/2025	1	72615	DARLENE LOVELACE	TENNIS	653.270	000	130.00
05/22/2025	1	72616	MAJIK GRAPHICS INC	OPERATING SUPPLIES	757.000	775	174.00
05/22/2025	1	72617	MARCHIORI CATERING	MONTHLY LUNCH FOR SENIOR MOVIES	880.603	780	230.00
05/22/2025	1	72618	MARCO	CONTRACTUAL SERVICES	818.000	228	366.27
				EQUIPMENT MAINT & REPAIR	930.000	228	61.71
				CHECK 1 72618 TOTAL FOR FUND 101:			427.98
05/22/2025	1	72619	MARCO TECHNOLOGIES, LLC	CONTRACTUAL SERVICES	818.000	228	215.00
				EQUIPMENT MAINT & REPAIR	930.000	228	295.05
				EQUIPMENT MAINT & REPAIR	930.000	228	112.15
				CHECK 1 72619 TOTAL FOR FUND 101:			622.20
05/22/2025	1	72620	MARILYN MARKEY	DAMAGE DEPOSIT P&R			** VOIDED **
				COMMUNITY CENTER REVENUE			** VOIDED **
05/22/2025	1	72622*	NATIONWIDE CONSTRUCTION GROUP	SENIOR DIAMOND BACKSTOP	818.000	775	9,800.00
				DIAMONDS 2 AND 3 DUGOUT FENCE REPAIR	972.000	775	2,500.00
				CHECK 1 72622 TOTAL FOR FUND 101:			12,300.00
05/22/2025	1	72623#	ODP BUSINESS SOLUTIONS LLC	OPERATING SUPPLIES	757.000	193	79.19
				FY 2024-25 OFFICE SUPPLIES	728.000	211	412.62
				FY 2024-25 OFFICE SUPPLIES	728.000	211	22.20
				FY 2024-25 OFFICE SUPPLIES	728.000	211	8.34
				OFFICE SUPPLIES	728.000	594	35.14
				OFFICE SUPPLIES	728.000	594	4.80
				OFFICE SUPPLIES	728.000	594	13.48
				OFFICE SUPPLIES	728.000	594	222.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/22/2025	1	72624	OPTICS PLANET INC.	CHECK 1 72623 TOTAL FOR FUND 101:			797.80
				OPERATING SUPPLIES	757.000	326	199.97
05/22/2025	1	72625	ORKIN	PEST CONTROL SERVICES DPW	818.000	441	80.00
				PEST CONTROL SERVICES DPW	818.000	441	80.00
				PEST CONTROL SERVICES DPW	818.000	441	80.00
				CHECK 1 72625 TOTAL FOR FUND 101:			240.00
05/22/2025	1	72626*	POINTE ALARM LLC	DPW TV MAINTENANCE	818.000	441	89.94
				DOG PARK ACCESS MAINTENANCE	818.000	775	486.73
				GHEQUIERE PARK TELEVISION MONITORING	818.000	775	110.78
				CHENE TROMBLEY PARK TV MONITORING	818.000	775	750.10
				CHECK 1 72626 TOTAL FOR FUND 101:			1,437.55
05/22/2025	1	72627*	RELY-ON CONSTRUCTION	PAINTING OF WATERSLIDE SUPPORTS	931.000	774	5,800.00
05/22/2025	1	72628	ROSATI, SCHULTZ, JOPPICH &	LEGAL FEES-GEN'L CITY	801.000	266	3,843.20
05/22/2025	1	72630	SHARE CORPORATION	CLEANING MATERIALS & SUPPLIES - AB	757.000	774	449.67
				CLEANING MATERIALS & SUPPLIES - GROUND	757.102	774	167.10
				CHECK 1 72630 TOTAL FOR FUND 101:			616.77
05/22/2025	1	72632	TRIPLE F FACILITY SERVICES	SEMI-ANNUAL CLEAN OF TILE FLOORS/WALL	818.000	441	800.00
05/22/2025	1	72633	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774	608.96
05/22/2025	1	72635	SHELBY WILTSHIRE	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/22/2025	1	72636	STERLING WISE	DAMAGE DEPOSIT P&R	295.000	000	80.00
05/22/2025	1	72638	YORK, DOLAN & TOMLINSON, P.C.	LEGAL FEES-GEN'L CITY	801.000	266	1,651.49
				LEGAL COUNSEL-COURT	801.100	266	3,193.00
				LEGAL COUNSEL-BLDG & PLANNING	801.200	266	325.50
				CHECK 1 72638 TOTAL FOR FUND 101:			5,169.99

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/22/2025	1	72639	GEORGE YOUNG	COMMUNITY RELATIONS	880.000	780	100.00
				COMMUNITY RELATIONS	880.000	780	160.00
				CHECK 1 72639 TOTAL FOR FUND 101:			260.00
05/22/2025	1	72640	VINCENT MCFOLLEY	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/29/2025	1	72641	ANIXTER INC.	OPERATING SUPPLIES	757.000	228	67.24
05/29/2025	1	72642	CODY BIVINS	DAMAGE DEPOSIT P&R	295.000	000	200.00
05/29/2025	1	72643	BSB COMMUNICATIONS INC.	CONTRACTUAL SERVICES	818.000	228	87.50
05/29/2025	1	72644	BURKE'S SPORT HAVEN INC	OPERATING SUPPLIES	757.000	441	498.00
05/29/2025	1	72645*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265	103.09
				CITY HALL OFFICE MATS	818.000	265	103.09
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				DPW OFFICE MATS	818.000	441	14.89
				CHECK 1 72645 TOTAL FOR FUND 101:			265.74
05/29/2025	1	72646	CLINTON VALLEY PRODUCTS, LLC	GLASS BARRIER FOR THECOMMUNITY CENTER	930.000	780	4,550.00
05/29/2025	1	72648	ELISE COYLE	OPERATING SUPPLIES	757.000	265	5.30
05/29/2025	1	72649	JUSTIN CROOK	CLOTHING/UNIFORM ALLOWANCE	725.000	531	178.15
05/29/2025	1	72652*#	DTE ENERGY		921.000	211	2,519.88
					921.000	349	3,473.35
				1200 POLE ELECTRIC APR 2025	921.000	594	125.06
				1200 POLE GAS APR 2025	921.000	594	119.10
				UTILITIES	921.000	594	25.53
				UTILITIES	921.000	774	4,720.55
				UTILITIES	921.000	774	440.64
				UTILITIES	921.000	774	108.38
				UTILITIES	921.000	774	1,032.30
				UTILITIES	921.000	775	287.77
					921.000	780	817.26

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK 1 72652 TOTAL FOR FUND 101:							
							13,669.82
05/29/2025	1	72653#	DTE ENERGY		921.000	211	374.28
					921.000	349	515.89
					921.000	780	121.39
CHECK 1 72653 TOTAL FOR FUND 101:							1,011.56
05/29/2025	1	72654	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.102	774	15.96
05/29/2025	1	72660	MARSHALL LANDSCAPE INC	FY 2024-25 LAWN CARE	818.102	774	350.00
				FY 2024-25 LAWN CARE	818.102	774	625.00
CHECK 1 72660 TOTAL FOR FUND 101:							975.00
05/29/2025	1	72662	SEAN PATRICK MURPHY	COMMUNITY RELATIONS	880.000	780	160.00
05/29/2025	1	72663	PEAK TECHNOLOGIES, INC.	ONSITE SERVICE FOR 2 ID CARD PRINTERS	818.000	228	1,300.42
05/29/2025	1	72664	THEODORE REAUME	CLOTHING/UNIFORM ALLOWANCE	725.000	531	130.00
05/29/2025	1	72670	STAPLES BUSINESS CREDIT	FY 2024-25 OFFICE SUPPLIES	757.000	172	177.89
05/29/2025	1	72671	ANN MARKEY	DAMAGE DEPOSIT P&R	295.000	000	200.00
				COMMUNITY CENTER REVENUE	646.000	000	620.00
CHECK 1 72671 TOTAL FOR FUND 101:							820.00
Total for fund 101 GENERAL FUND							297,254.08

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
05/01/2025	1	72455*#	JAMES J. LEAMON LANDSCAPE DESIGN	2023 SIDEWALK REPAIR PROGRAM	976.100	451	4,542.54
				2023 SIDEWALK REPAIR PROGRAM	976.100	451	1,501.48
				CHECK 1 72455 TOTAL FOR FUND 202:			6,044.02
05/01/2025	1	72472	WAYNE COUNTY	CONTRACTUAL SERVICES	818.000	474	1,671.98
05/08/2025	1	72495*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	463	9.88
05/08/2025	1	72539*	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463	68.99
05/15/2025	1	72557*#	GEORGE'S DISCOUNT AUTO	OPERATING SUPPLIES	757.000	463	250.58
05/22/2025	1	72585*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	974.200	451	14,588.07
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	246.95
				ENGINEERING	974.201	451	235.18
				AEW FEES - CONSTRUCTION	974.803	451	4,633.46
				CHECK 1 72589 TOTAL FOR FUND 202:			5,115.59
				Total for fund 202 MAJOR STREET FUND			27,749.11

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
05/01/2025	1	72453	INTERSTATE BILLING SERVICES, INC	OPERATING SUPPLIES	757.000	463	236.42
05/01/2025	1	72455*#	JAMES J. LEAMON LANDSCAPE DESIGN	2023 SIDEWALK REPAIR PROGRAM	976.100	451	11,356.28
				2023 SIDEWALK REPAIR PROGRAM	976.100	451	3,753.71
				CHECK 1 72455 TOTAL FOR FUND 203:			15,109.99
05/08/2025	1	72495*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	463	24.68
05/08/2025	1	72498	CONTRACTORS CONNECTION	SUPPLIES FOR LOCAL STREET OPERATIONS	757.000	463	280.30
05/08/2025	1	72539*	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463	898.00
05/15/2025	1	72550	CONTRACTORS CONNECTION	SUPPLIES FOR LOCAL STREET OPERATIONS	757.000	463	244.85
05/15/2025	1	72557*#	GEORGE'S DISCOUNT AUTO	OPERATING SUPPLIES	757.000	463	99.90
05/15/2025	1	72558*#	GILBERTS PRO HARDWARE	FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	463	56.66
05/15/2025	1	72563	INTERSTATE BILLING SERVICES, INC	OPERATING SUPPLIES	757.000	463	7.08
				OPERATING SUPPLIES	757.000	463	126.61
				CHECK 1 72563 TOTAL FOR FUND 203:			133.69
05/22/2025	1	72585*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	974.200	451	14,588.08
				CONSTRUCTION	977.803	451	23,033.80
				CHECK 1 72585 TOTAL FOR FUND 203:			37,621.88
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	451	164.63
				ENGINEERING	974.201	451	705.55
				ENGINEERING	977.803	451	742.69
				CHECK 1 72589 TOTAL FOR FUND 203:			1,612.87
05/22/2025	1	72631	SITEONE LANDSCAPE SUPPLY, LLC	MAINT SUPPLIES & PARTS	757.000	463	143.51
				Total for fund 203 LOCAL STREET FUND			56,462.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 213 PARKWAY BEAUTIFICATION							
05/08/2025	1	72496	CITY OF GROSSE POINTE WOODS	PETTY CASH	004.000	000	400.00
05/22/2025	1	72613*#	JOS. KUTCHEY & SONS, LLC	FLOWERS - ELEVATED LIGHT POLE PLANTE	880.310	803	8,600.00
				BEAUTIFICATION COMMISSION	880.310	803	218.50
				CHECK 1 72613 TOTAL FOR FUND 213:			8,818.50
				Total for fund 213 PARKWAY BEAUTIFICATION			9,218.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 SOLID WASTE/DISPOSAL							
05/01/2025	1	72451*#	GROSSO TRUCKING & SUPPLY CO	TRUCKING DIRT	818.000	528	500.00
05/08/2025	1	72513	GROSSE POINTES-CLINTON	FY 2024-25 REFUSE DISPOSAL FEES	818.000	528	23,259.92
05/08/2025	1	72517	INDIAN SUMMER RECYCLING	FY 2024-25 YARD WASTE DISPOSAL	818.000	528	547.80
05/29/2025	1	72657	GROSSO TRUCKING & SUPPLY CO	TRUCKING COMPOST	818.000	528	975.00
				TRUCKING TOPSOIL	818.000	528	1,750.00
				TRUCKING YARD WASTE	818.000	528	1,400.00
				TRUCKING YARD WASTE	818.000	528	210.00
				TRUCKING DIRT	818.000	528	600.00
				TRUCKING 21A CONCRETE	818.000	528	1,750.00
				TRUCKING YARD WASTE	818.000	528	1,190.00
				TRUCKING DIRT	818.000	528	1,200.00
				CHECK 1 72657 TOTAL FOR FUND 226:			9,075.00
				Total for fund 226 SOLID WASTE/DISPOSAL			33,382.72

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 SOM MIDC GRANT							
05/01/2025	1	72471	GENEVIEVE TAYLOR, PLLC	COURT APPOINTED ATTORNEY	801.400	286	819.00
				COURT APPOINTED ATTORNEY	801.400	286	63.00
				COURT APPOINTED ATTORNEY	801.400	286	148.00
				CHECK 1 72471 TOTAL FOR FUND 260:			1,030.00
05/01/2025	1	72475	DAVID WORDEN PLLC	COURT APPOINTED ATTORNEY	801.400	286	176.00
05/15/2025	1	72562	J.A. HLYWA, P.C.	COURT APPOINTED ATTORNEY	801.400	286	535.50
05/15/2025	1	72570	PERNICANO LAW PLLC	COURT APPOINTED ATTORNEY	801.400	286	472.50
				COURT APPOINTED ATTORNEY	801.400	286	504.00
				CHECK 1 72570 TOTAL FOR FUND 260:			976.50
05/15/2025	1	72575	GENEVIEVE TAYLOR, PLLC	COURT APPOINTED ATTORNEY	801.400	286	211.00
05/22/2025	1	72600	JEFFREY R. DAVIS, P.C.	COURT APPOINTED ATTORNEY	801.400	286	283.50
				COURT APPOINTED ATTORNEY	801.400	286	189.00
				COURT APPOINTED ATTORNEY	801.400	286	535.50
				CHECK 1 72600 TOTAL FOR FUND 260:			1,008.00
05/22/2025	1	72607	J.A. HLYWA, P.C.	COURT APPOINTED ATTORNEY	801.400	286	176.00
05/22/2025	1	72621	MIHELICH & KAVANAUGH, PLC	COURT APPOINTED ATTORNEY	801.400	286	2,205.00
05/22/2025	1	72637	DAVID WORDEN PLLC	COURT APPOINTED ATTORNEY	801.400	286	211.00
				Total for fund 260 SOM MIDC GRANT			6,529.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 284 OPIOID SETTLEMENT FUND							
05/22/2025	1	72629	ROTARY ACTION GROUP	BOTTLES FOR DRUG KIOSK	757.000	320	1,485.00
				Total for fund 284 OPIOID SETTLEMENT FUND			1,485.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 401 MUNICIPAL IMPRV FUND							
05/01/2025	1	72462	PENCHURA, L.L.C.	HANDICAP ACCESSIBLE FRIENDSHIP SWING	674.020	000	28,020.56
05/08/2025	1	72485	ANDERSON ECKSTEIN & WESTRICK INC	AEW DESIGN FEES - LFP CONCESSION STAN	977.104	902	1,039.50
				CONSTRUCTION ENGINEERING AND ARCHITEC	977.104	902	2,696.75
				CHECK 1 72485 TOTAL FOR FUND 401:			3,736.25
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	977.104	902	1,453.08
05/22/2025	1	72590*#	ANDERSON ECKSTEIN & WESTRICK INC	CONSTRUCTION ENGINEERING AND ARCHITEC	977.104	902	1,999.95
05/22/2025	1	72622*#	NATIONWIDE CONSTRUCTION GROUP	DIAMONDS 1-4 FENCING	977.104	902	85,769.00
				SENIOR DIAMOND FENCING	977.104	902	13,450.00
				CHECK 1 72622 TOTAL FOR FUND 401:			99,219.00
05/22/2025	1	72627*#	RELY-ON CONSTRUCTION	PAINT BACKSTOPS (BLACK)	977.104	902	8,750.00
05/22/2025	1	72634	WARREN CONTRACTORS & DEVELOPMENT	CONSTRUCTION	977.104	902	85,729.95
				Total for fund 401 MUNICIPAL IMPRV FUND			228,908.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 585 PARKING FUND							
05/08/2025	1	72482*#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	571	131.61
05/08/2025	1	72538*#	VERIZON WIRELESS	OPERATING SUPPLIES	757.000	571	604.96
				CONTRACTUAL SERVICES	818.000	571	157.77
				CHECK 1 72538 TOTAL FOR FUND 585:			<u>762.73</u>
05/22/2025	1	72585*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	977.000	571	50,674.37
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	978.300	571	2,418.20
				Total for fund 585 PARKING FUND			53,986.91

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND							
05/01/2025	1	72434	ALLEMONS LANDSCAPE CENTER	OPERATING SUPPLIES	757.000	537	136.00
05/01/2025	1	72442	DOXIM INC.	FY 2024-25 WATER BILL POSTAGE	757.000	538	453.10
				FY 2024-25 WATER BILLING MONTHLY MAIL	818.000	538	409.01
				CHECK 1 72442 TOTAL FOR FUND 592:			862.11
05/01/2025	1	72444*#	DTE ENERGY	UTILITIES	921.000	542	2,035.03
05/01/2025	1	72450	GREAT LAKES WATER AUTHORITY	WATER SERVICE	920.000	537	35,454.04
				DWSD WATER FIXED CHARGES	920.100	537	75,100.00
				CHECK 1 72450 TOTAL FOR FUND 592:			110,554.04
05/01/2025	1	72455*#	JAMES J. LEAMON LANDSCAPE DESIGN	2023 SIDEWALK REPAIR PROGRAM	976.100	537	6,813.77
				2023 SIDEWALK REPAIR PROGRAM	976.100	537	2,252.22
				CHECK 1 72455 TOTAL FOR FUND 592:			9,065.99
05/01/2025	1	72468	KEITH SHERWOOD	TRAINING & SEMINARS	958.001	536	56.84
05/01/2025	1	72476*#	WOW BUSINESS	UTILITIES	921.000	542	136.07
05/08/2025	1	72487	ATA NATIONAL TITLE GROUP	50-METER CHARGE	033.000	000	67.15
05/08/2025	1	72488	BADGER METER, INC	FY 2024-25 METER SUPPLIES	757.000	537	1,114.50
05/08/2025	1	72490	CAPITAL TITLE	50-METER CHARGE	033.000	000	4.65
				10-WATER	033.000	000	2.61
				30-CAP IMPROVEMENT	033.000	000	2.22
				20-SEWER	033.000	000	1.90
				70-BILLING EXPENSE	033.000	000	0.21
				CHECK 1 72490 TOTAL FOR FUND 592:			11.59
05/08/2025	1	72491	CARLSON, SIGRID J	50-METER CHARGE	033.000	000	96.75
				30-CAP IMPROVEMENT	033.000	000	46.15
				70-BILLING EXPENSE	033.000	000	4.40

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND							
05/08/2025	1	72494	CHIRCO TITLE	CHECK 1 72491 TOTAL FOR FUND 592:			147.30
				50-METER CHARGE	033.000	000	7.54
				30-CAP IMPROVEMENT	033.000	000	2.94
				40-COMMERCIAL METER	033.000	000	1.40
				70-BILLING EXPENSE	033.000	000	0.16
				CHECK 1 72494 TOTAL FOR FUND 592:			12.04
05/08/2025	1	72495*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	537	46.74
05/08/2025	1	72506*#	DTE ENERGY	UTILITIES	921.000	542	334.39
05/08/2025	1	72516	HYDROCORP	CROSS CONNECTION PROGRAM	975.395	537	845.00
05/08/2025	1	72529	POINTE ALARM LLC	TELEVISION MONITORING SYSTEM	818.000	542	955.06
				INSTALLATION OF TELEVISION MONITORING	974.000	542	5,873.00
				CHECK 1 72529 TOTAL FOR FUND 592:			6,828.06
05/08/2025	1	72536	SOUTHEAST MACOMB SANITARY DISTRI	WC SEWER EXCESS FIXED CHARGES	920.102	537	166,043.74
05/08/2025	1	72538*#	VERIZON WIRELESS	UTILITIES	921.000	542	36.06
05/08/2025	1	72542	ZEE COMPANY	MONTHLY WATER TREATMENT CONTRACT	818.000	536	240.00
05/15/2025	1	72546*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	542	295.01
05/15/2025	1	72549	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	545	166.13
05/15/2025	1	72558*#	GILBERTS PRO HARDWARE	FY 2024-25 MINOR OPERATING SUPPLIES A	757.000	537	116.77
05/15/2025	1	72567*#	LOWE'S	OPERATING SUPPLIES	757.000	537	571.28
05/15/2025	1	72569	MICROBAC LABORATORIES, INC.	DRINKING WATER TESTING UCMR 5	818.000	536	1,194.00
05/02/2025	1	72579*#	VERIZON WIRELESS	UTILITIES	921.000	542	47.34

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER / SEWER FUND							
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	AEW FEES FOR SEWER SYSTEM EVALUATION	818.000	537	711.90
				FY 2024-25 GENERAL ENGINEERING	818.000	537	355.10
				ENGINEERING	975.401	537	246.95
				FY 2024-25 GIS MAINTENANCE	977.000	537	681.10
				CHECK 1 72589 TOTAL FOR FUND 592:			1,995.05
05/22/2025	1	72590*#	ANDERSON ECKSTEIN & WESTRICK INC	FY 2024-25 WATER RATE STUDY	818.000	537	5,000.00
05/22/2025	1	72592*#	AT&T MOBILITY LLC	UTILITIES	921.000	542	82.28
05/22/2025	1	72603	FERGUSON ENTERPRISES LLC #3326	WATER & SEWER SUPPLIES	757.000	537	460.00
05/22/2025	1	72626*#	POINTE ALARM LLC	TELEVISION MONITORING SYSTEM	818.000	542	476.38
05/29/2025	1	72647	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOY	725.000	545	500.00
05/29/2025	1	72650	DOXIM INC.	FY 2024-25 WATER BILL POSTAGE	757.000	538	346.38
				FY 2024-25 WATER BILLING MONTHLY MAIL	818.000	538	385.81
				CHECK 1 72650 TOTAL FOR FUND 592:			732.19
05/29/2025	1	72651	DOXIM INC.	FY 2024-25 WATER BILL POSTAGE	757.000	538	1,500.00
05/29/2025	1	72652*#	DTE ENERGY	UTILITIES	921.000	542	1,554.53
05/29/2025	1	72656	GREAT LAKES WATER AUTHORITY	WATER SERVICE	920.000	537	36,280.26
				DWSD WATER FIXED CHARGES	920.100	537	75,100.00
				DWSD IWC CHARGES	920.103	537	3,139.68
				CHECK 1 72656 TOTAL FOR FUND 592:			114,519.94
				Total for fund 592 WATER / SEWER FUND			427,783.55

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 594 BOAT DOCK FUND							
05/01/2025	1	72464	JAMES POOLE	DOCKING FEES	651.002	000	1,035.00
05/08/2025	1	72484	JOHN AMENT	DOCKING FEES	651.002	000	690.00
05/08/2025	1	72537	RUSSELL VANHOUTEN	DOCKING FEES	651.002	000	345.00
05/22/2025	1	72585*#	AL'S ASPHALT PAVING CO.	CONSTRUCTION	977.200	785	50,674.37
05/22/2025	1	72589*#	ANDERSON ECKSTEIN & WESTRICK INC	ENGINEERING	974.201	785	849.64
05/22/2025	1	72594	BETH PLUMRIDGE	DOCKING FEES	651.002	000	150.00
Total for fund 594 BOAT DOCK FUND							53,744.01

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND							
05/01/2025	1	72433	ALL AUTOMOTIVE	CONTRACTUAL SERVICES	818.000	534	330.00
05/01/2025	1	72439*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535	23.07
				MECHANICS UNIFORMS	725.000	535	23.07
				MECHANICS UNIFORMS	725.000	535	23.07
				CHECK 1 72439 TOTAL FOR FUND 661:			69.21
05/01/2025	1	72446	ED RINKE CHEVROLET	VEHICLE MAINTENANCE - PS	939.200	534	69.45
05/01/2025	1	72452	INDUSTRIAL BROOM SERVICE	SWEEPER BROOMS & PARTS	939.100	534	228.00
05/01/2025	1	72465	RKA PETROLEUM COMPANIES, INC.	FY 2024-25 FUEL PURCHASE	939.500	534	4,573.14
05/08/2025	1	72489	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN, ACETYLENE & PROPANE MECHANICS	939.400	534	132.00
05/08/2025	1	72495*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	534	20.42
05/08/2025	1	72509	FIRST DUE EQUIPMENT SALES & REPA	VEHICLE MAINTENANCE - PS	939.200	534	296.25
05/08/2025	1	72511	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	939.100	534	62.11
05/08/2025	1	72526	OFFICIAL TOWING	VEHICLE MAINTENANCE - DPW	939.100	534	85.00
05/08/2025	1	72533	RKA PETROLEUM COMPANIES, INC.	FY 2024-25 FUEL PURCHASE	939.500	534	4,926.16
05/15/2025	1	72557*#	GEORGE'S DISCOUNT AUTO	OPERATING SUPPLIES	757.000	534	9.26
				AUTO & TRUCK PARTS & SUPPLIES	939.100	534	213.95
				VEHICLE MAINTENANCE - PS	939.200	534	266.18
				FY 2024-25 AUTO & TRUCK PARTS & SUPPL	939.300	534	383.62
				CLOTHING/UNIFORM ALLOWANCE	725.000	535	258.40
				CHECK 1 72557 TOTAL FOR FUND 661:			1,131.41
05/15/2025	1	72558*#	GILBERTS PRO HARDWARE	FY 2024-25 MINOR OPERATING SUPPLIES A	939.100	534	37.87
05/22/2025	1	72610	ITU INC.	VEHICLE PARTS	939.100	534	36.94
05/29/2025	1	72645*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535	23.07
				MECHANICS UNIFORMS	725.000	535	23.07

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 05/01/2025 - 05/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND							
05/29/2025	1	72655	GREAT LAKES BATTERY	MECHANICS UNIFORMS	725.000	535	23.07
05/29/2025	1	72658	INDUSTRIAL BROOM SERVICE	MECHANICS UNIFORMS	725.000	535	23.07
				CHECK 1 72645 TOTAL FOR FUND 661:			92.28
05/29/2025	1	72659	M TECH COMPANY	VEHICLE MAINTENANCE - P&R	939.300	534	339.90
05/29/2025	1	72661	MICHIGAN CAT	SWEPPER BROOMS & PARTS	939.100	534	228.00
05/29/2025	1	72659	M TECH COMPANY	FY 2024-25 AUTO EQUIP & TRUCK PARTS	939.100	534	202.05
05/29/2025	1	72661	MICHIGAN CAT	PARTS FOR EQUIPMENT REPAIRS	939.100	534	152.08
05/29/2025	1	72661	MICHIGAN CAT	PARTS FOR EQUIPMENT REPAIRS	939.100	534	288.20
				CHECK 1 72661 TOTAL FOR FUND 661:			440.28
05/29/2025	1	72665	RKA PETROLEUM COMPANIES, INC.	FY 2024-25 FUEL PURCHASE	939.500	534	4,332.08
05/29/2025	1	72667	SLIM'S ALIGNMENT SERVICE	VEHICLE MAINTENANCE - PS	939.200	534	105.00
				Total for fund 661 MTR VEH & EQUIPMENT FUND			17,737.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 677 WORKERS COMP FUND							
05/29/2025	1	72666	SEDGWICK CLAIMS MGMT SERVICES, I	PREPAID EXPENSE	123.000	000	6,117.50
Total for fund 677 WORKERS COMP FUND							6,117.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 678 MEDICAL CARE FUND							
05/08/2025	1	72500	DELTA DENTAL	DELTA DENTAL RETIREE	717.020	210	921.55
				DELTA DENTAL RETIREE	717.020	210	7,366.50
				CHECK 1 72500 TOTAL FOR FUND 678:			8,288.05
05/08/2025	1	72501	DELTA DENTAL	DENTAL	719.010	210	433.28
				DENTAL	719.010	210	3,463.50
				CHECK 1 72501 TOTAL FOR FUND 678:			3,896.78
05/22/2025	1	72596	BLUE CROSS BLUE SHIELD OF MI	MEDICARE ADVANTAGE RETIREE	717.010	210	21,034.45
05/22/2025	1	72608	HUMANA INSURANCE CO.	HUMANA RETIREE	717.030	210	25,647.43
05/29/2025	1	72668	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	210	1,440.41
05/29/2025	1	72669	STANDARD INSURANCE COMPANY RC	LIFE RETIREE	717.040	210	17.16
			TOTAL - ALL FUNDS	Total for fund 678 MEDICAL CARE FUND			60,324.28
							1,280,683.75

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Grosse Pointe Woods
Investments as of May 31, 2025

Investment	General Fund #101	Cable Fund #214	Parking Fund #585	Water/Sewer #592	Workers Comp #677	Motor Vehicle Fund #661	Total	% of Total
Federal Home Loan BKS	\$900,000	\$250,000		\$700,000			\$1,850,000	12.57%
Federal Home Loan Mortgage	\$750,000			\$1,200,000			\$1,950,000	13.25%
Federal Farm CR BKS	\$695,000			\$700,000			\$1,395,000	9.48%
Community Unity Bk - CD				\$250,000			\$250,000	1.70%
First Nat'l Bank East Lansing, MI - CD	\$250,000						\$250,000	1.70%
Sturgis Bk & Tr Co - CD				\$249,000			\$249,000	1.69%
CIBC*	\$298,344			\$1,190,528	\$126,939	\$422,365	\$2,038,175	13.85%
Huntington Bank*				\$568,619			\$568,619	3.86%
Federal Farm CR BKS - Comerica	\$1,095,000			\$250,000			\$1,345,000	9.14%
Federal Home Loan Bank-Comerica	\$115,000			\$500,000			\$615,000	4.18%
Federal Home Loan Mortgage - Comerica	\$755,000	\$250,000		\$525,000			\$1,530,000	10.40%
Federal Nat'l Mtg Assn - Comerica	\$930,000		\$500,000	\$750,000		\$245,000	\$2,425,000	16.48%
Macomb Cty Retiree Hlth Care	\$250,000						\$250,000	1.70%
TOTAL	\$6,038,344	\$500,000	\$500,000	\$6,883,147	\$126,939	\$667,365	\$14,715,794	
Total Invested w/Multi Bank							\$5,944,000	

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	05/31/2025	MONTH	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND										
000										
931	- TRANSFER IN	17,947,094.70	15,555,155.75			250,886.05		2,391,938.95		86.67
		80,000.00	80,000.00			0.00		0.00		100.00
TOTAL REVENUES										
		18,027,094.70	15,635,155.75			250,886.05		2,391,938.95		86.73
101	- CITY COUNCIL	95,704.00	70,314.86			6,453.70		25,389.14		73.47
105	- COMMISSIONS	33,267.00	19,152.69			835.00		14,114.31		57.57
172	- ADMINISTRATION	411,063.00	337,436.59			24,508.36		73,626.41		82.09
193	- CITY COMPTROLLER	543,710.00	414,117.45			25,306.55		129,592.55		76.17
209	- ADMIN-FRINGE BENEFITS	261,200.00	260,369.41			564.35		830.59		99.68
211	- OVERHEAD	139,557.55	112,522.67			7,453.00		27,034.88		80.63
215	- CITY CLERK/ELECTIONS	527,330.00	457,165.82			21,673.04		70,164.18		86.69
228	- MIS	494,150.00	384,681.17			27,687.93		109,468.83		77.85
229	- MIS FRINGE BENEFITS	50,365.00	50,365.00			0.00		0.00		100.00
257	- CITY ASSESSOR	116,693.00	94,545.36			0.00		22,147.64		81.02
265	- CITY HALL & GROUNDS	324,918.00	204,210.23			2,867.16		120,707.77		62.85
266	- CITY ATTORNEY	265,000.00	98,513.48			9,625.69		166,486.52		37.17
286	- COURT EXPENDITURES	455,071.00	329,678.72			22,328.01		125,392.28		72.45
305	- PUB SAF-ADMIN	337,766.12	280,086.78			17,677.30		57,679.34		82.92
310	- POLICE SERVICES	4,796,520.88	4,186,350.98			361,227.58		610,169.90		87.28
326	- SUPPORT SERVICES	171,825.00	137,689.67			14,231.65		34,135.33		80.13
339	- FIRE SERV/SAFETY INS	76,930.00	46,769.49			450.00		30,160.51		60.79
345	- PUB-SAF FRINGES	2,173,129.00	2,114,175.27			148,815.38		58,953.73		97.29
349	- OVERHEAD	244,381.86	203,632.68			9,625.13		40,749.18		83.33
371	- BUILDING INSPECTIONS	606,476.00	450,392.14			0.00		156,083.86		74.26
441	- PUBLIC WORKS-ADMIN	135,085.00	105,684.49			8,681.09		29,400.51		78.24
463	- ROUTINE MAINTENANCE	402,558.00	333,501.49			26,926.64		69,056.51		82.85
523	- FORESTRY SERVICES	310,778.00	92,042.17			3,600.80		218,735.83		29.62
531	- PUB WKS-FRINGE	362,172.00	348,286.85			2,282.50		13,885.15		96.17
594	- OVERHEAD	644,176.63	569,612.74			51,696.95		74,563.89		88.42
752	- PARKS & REC-ADMIN	19,366.00	9,326.44			771.72		10,039.56		48.16
774	- LFP EXPENDITURES	1,641,249.00	1,092,117.53			79,314.02		549,131.47		66.54
775	- CITY PARKS	144,131.00	257,103.86			29,188.94		(112,972.86)		178.38
780	- COMMUNITY CENTER	240,930.00	179,488.67			21,563.99		61,441.33		74.50
795	- PARKS & REC FRINGE	112,047.00	108,988.13			0.00		3,058.87		97.27
799	- OVERHEAD	21,342.62	21,342.62			0.00		0.00		100.00
967	- TRANSFERS OUT ADMIN.	437,633.00	428,412.99			0.00		9,220.01		97.89
968	- TRANSFER OUT DPS	460,569.04	460,569.04			0.00		0.00		100.00
969	- TRANSFER OUT DPW	160,000.00	160,000.00			0.00		0.00		100.00
970	- TRANSFERS OUT PARKS/RECR.	810,000.00	810,000.00			0.00		0.00		100.00
TOTAL EXPENDITURES										
		18,027,094.70	15,228,647.48			925,356.48		2,798,447.22		84.48
Fund 101 - GENERAL FUND:										
TOTAL REVENUES										
		18,027,094.70	15,635,155.75			250,886.05		2,391,938.95		86.73
TOTAL EXPENDITURES										
		18,027,094.70	15,228,647.48			925,356.48		2,798,447.22		84.48
NET OF REVENUES & EXPENDITURES										
		0.00	406,508.27			(674,470.43)		(406,508.27)		100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	INCREASE (DECREASE)	MONTH 05/31/2025	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-402.000	OPERATING LEVY	11,770,208.00	11,319,708.33		0.00	0.00	450,499.67	96.17	
101-000-402.001	MTT PROPERTY TAX REFUND	0.00	0.00		0.00	0.00	0.00	0.00	
101-000-402.002	PPT LOSS DISTRIBUTION	0.00	0.00		0.00	0.00	0.00	0.00	
101-000-404.000	ACT 359 - PR	50,000.00	48,044.64		1.50	4,163.45	1,955.36	96.09	
101-000-411.000	DELO TAXES	20,000.00	19,629.77		0.00		370.23	98.15	
101-000-432.000	PILOT	30,000.00	27,106.42		0.00		2,893.58	90.35	
101-000-445.000	INTEREST & PENALTY	45,000.00	58,661.60		0.00		(13,661.60)	130.36	
101-000-447.000	SUMMER ADMIN FEE	265,000.00	299,373.60		9.39		(34,373.60)	112.97	
101-000-447.100	WINTER ADMIN FEE	185,000.00	207,158.72		10.49		(22,158.72)	111.98	
101-000-477.000	CABLE FRANCHISE FEE	325,000.00	200,725.71		50,649.25		124,274.29	61.76	
101-000-477.100	AT&T LICENSE AGREEMENT	55,000.00	62,410.81		11,418.40		(7,410.81)	113.47	
101-000-478.000	BUILDERS LIC/PERM	362,880.00	419,318.00		46,617.00		(56,438.00)	115.55	
101-000-479.000	ELECTRICAL LIC/PERM	51,624.00	52,024.65		5,757.00		(400.65)	100.78	
101-000-480.000	PROPERTY MAINTENANCE PERMIT	86,400.00	81,896.60		9,267.00		4,503.40	94.79	
101-000-481.000	PROPERTY MAINTENANCE FEE	86,400.00	33,895.00		2,725.00		52,505.00	39.23	
101-000-482.000	FORECLOSURE ORDINANCE FEES	5,400.00	4,689.80		0.00		710.20	86.85	
101-000-484.000	MECHANICAL PERMIT	1,080.00	0.00		0.00		1,080.00	0.00	
101-000-485.000	ANIMAL LICENSES	75,600.00	62,294.00		8,467.00		13,306.00	82.40	
101-000-486.000	BICYCLE LICENSES	4,000.00	9,335.00		810.00		(5,335.00)	233.38	
101-000-487.000	SITE PLAN REVIEW FEE	0.00	6.00		1.00		(6.00)	100.00	
101-000-491.000	TREE TRIM LICENSES	0.00	7,782.10		1,175.00		(7,782.10)	100.00	
101-000-500.100	MISC PERMIT REVENUE	0.00	0.00		0.00		0.00	0.00	
101-000-511.000	ARPA FUNDS #21.027	1,200.00	750.00		0.00		450.00	62.50	
101-000-512.000	STATE OF MI-CARES/COVID	0.00	0.00		0.00		0.00	0.00	
101-000-528.000	FEDERAL GRANT REVENUE	0.00	0.00		0.00		0.00	0.00	
101-000-543.010	PS GPPS SRO GRANT	72,000.00	85,956.62		14,229.78		(13,956.62)	119.38	
101-000-543.030	STATE CPE GRANT	0.00	5,000.00		0.00		(5,000.00)	100.00	
101-000-543.100	FORFEITURE MONEY	0.00	0.00		0.00		0.00	0.00	
101-000-543.200	STATE OF MI - PS RECEIPTS	0.00	20,541.45		541.45		(20,541.45)	100.00	
101-000-548.100	TREE GRANT	0.00	0.00		0.00		0.00	0.00	
101-000-549.000	FIRE GRANT	0.00	0.00		0.00		0.00	0.00	
101-000-568.000	STATE LIQUOR LIC	9,500.00	5,016.55		1,744.60		4,483.45	52.81	
101-000-569.800	MSHDA GRANT	0.00	0.00		0.00		0.00	0.00	
101-000-569.900	ST OF MI-ELECTION REIMBURSEMENT	0.00	36,204.23		0.00		(36,204.23)	100.00	
101-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	50,000.00	72,132.52		16,161.73		(22,132.52)	144.27	
101-000-574.000	STATE SHARE REV-CONS	1,814,013.00	1,203,512.00		0.00		610,501.00	66.35	
101-000-574.001	STATE SHARE REV-CVTRS	263,081.00	162,480.00		0.00		100,601.00	61.76	
101-000-585.000	SCHOOL ELECTIONS	0.00	0.00		0.00		0.00	0.00	
101-000-586.000	SMART GRANTS	15,000.00	0.00		0.00		15,000.00	0.00	
101-000-590.000	GROSSE POINTE CHAMBER FOUNDATION	0.00	0.00		0.00		0.00	0.00	
101-000-611.000	REIMBURSE COURT APPTD ATTY FEES	2,000.00	1,889.00		0.00		0.00	0.00	
101-000-621.000	PROBATION FEES	10,000.00	4,082.00		292.00		111.00	94.45	
101-000-629.000	GPS DISPATCH SERVICES	91,567.00	68,675.25		0.00		5,918.00	40.82	
101-000-642.000	LFP VENDING SALES	1,000.00	93.17		0.00		22,891.75	75.00	
101-000-642.010	LAKE FRONT PARK MERCHANDISE	1,850.00	1,680.00		30.00		906.83	9.32	
101-000-642.020	CONSESSION STAND REVENUE	8,650.00	11,540.00		1,440.00		170.00	90.81	
101-000-646.000	COMMUNITY CENTER REVENUE	19,000.00	30,120.00		4,045.00		(2,890.00)	133.41	
101-000-653.000	ACTIVITY FEES	150.00	190.00		0.00		(11,120.00)	158.53	
101-000-653.100	ACTIVITY FEES - P&R	25,760.00	22,416.00		0.00		(40.00)	126.67	
101-000-653.105	ACTIVITY FEES - MINI GOLF	5,550.00	3,729.00		62.00		3,344.00	87.02	
101-000-653.106	GOLF SIMULATOR	0.00	0.00		0.00		1,821.00	67.19	
101-000-653.110	ACTIVITY FEES - GPW SENIORS	4,200.00	5,420.00		0.00		(1,220.00)	129.05	

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025 NORMAL (ABNORMAL)	05/31/2025 INCREASE (DECREASE)	MONTH 05/31/2025 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND									
Revenues									
101-000-653.120	ACTIVITY FEES - COMM CENTER	4,200.00		0.00	0.00	0.00	4,200.00	0.00	0.00
101-000-653.130	ACTIVITY FEES - MISC	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.200	SWIM LESSONS	22,000.00		12,827.00		5,445.00	9,173.00	58.30	58.30
101-000-653.210	TEAMS - SWIM	31,000.00		35,022.00		13,470.00	(4,022.00)	112.97	112.97
101-000-653.211	LFSA SPONSORS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.220	ARC - MISC	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.230	ADULT CLASSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.240	CHILD CLASSES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.260	HOB NOBBIN EVENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-653.270	TENNIS	29,000.00		20,000.00		3,580.00	9,000.00	68.97	68.97
101-000-653.310	CC PROGRAM - ADULT	29,980.00		38,162.00		3,584.00	(8,182.00)	127.29	127.29
101-000-653.320	CC PROGRAMS - CHILD	3,240.00		0.00	0.00	0.00	3,240.00	0.00	0.00
101-000-653.340	CC PROGRAMS - SENIOR	6,435.00		3,484.00		277.00	2,951.00	54.14	54.14
101-000-653.350	CC PROGRAMS - TRIPS	5,000.00		3,455.00		800.00	1,545.00	69.10	69.10
101-000-653.400	ACTIVITY FEES - GAZEBO RENTAL	12,000.00		3,900.00		300.00	8,100.00	32.50	32.50
101-000-653.410	ACTIVITY FEES- PAVILION RENTAL	0.00		7,500.00		1,650.00	(7,500.00)	100.00	100.00
101-000-653.420	ACTIVITY FEES - TENT RENTAL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-656.000	VIOLATIONS	30,000.00		17,832.83		1,164.83	12,167.17	59.44	59.44
101-000-657.000	CODE VIOLATIONS -BLDG DEPT	3,000.00		2,449.07		0.00	550.93	81.64	81.64
101-000-660.000	COURT FINES & COSTS	165,000.00		139,252.09		10,214.78	25,747.91	84.40	84.40
101-000-660.010	O.U.I.L. REIMBURSEMT	25,000.00		20,788.13		1,180.00	4,211.87	83.15	83.15
101-000-665.000	INTEREST INCOME	150,000.00		417,037.61		20,748.74	(267,037.61)	278.03	278.03
101-000-669.030	GAIN ON MKT VALUE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-673.000	SALE OF ASSETS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-674.020	DONATIONS	0.00		4,350.50		0.00	(4,350.50)	100.00	100.00
101-000-676.000	WORKERS COMP - REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-676.010	NAVITUS REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-677.060	REIMBURSE PENSION ADMIN FEE	14,000.00		14,000.00		0.00	0.00	0.00	0.00
101-000-677.070	REIMB PARKING LOT SERVICES	15,000.00		12,494.08		0.00	0.00	100.00	100.00
101-000-677.080	REIMBURSEMENT - HEALTHCARE	0.00		26,458.19		1,633.48	2,505.92	83.29	83.29
101-000-677.090	RETIREE DRUG SUBSIDY	0.00		0.00	0.00	0.00	(26,458.19)	100.00	100.00
101-000-677.100	INSURANCE HARD CAP	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-679.000	PROCEEDS-ATT CELL	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-682.000	GPF-PROVENCAL	40,000.00		40,000.00		0.00	0.00	0.00	0.00
101-000-683.000	OTHER INCOME	10,000.00		16,497.28		1,014.20	(6,497.28)	164.97	164.97
101-000-683.010	MISC. PUBLIC SAFETY RECEIPTS	15,000.00		17,413.18		540.96	(2,413.18)	116.09	116.09
101-000-683.020	MEDSTAR LEASE	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-683.030	AWARE-PS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-683.040	VEHICLE SALVAGE TITLE FEES	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-683.050	POLICE IMPOUND FEES	5,000.00		6,350.00		800.00	(1,350.00)	127.00	127.00
101-000-683.060	CITY CLERK MISC. RECEIPTS	4,000.00		44,245.52		30.00	(40,245.52)	1,106.14	1,106.14
101-000-683.070	ASSESSING MISC RECEIPTS	0.00		0.00	0.00	0.00	0.00	0.00	0.00
101-000-683.080	OTHER INCOME - ADMIN	0.00		262.50		0.00	(262.50)	100.00	100.00
101-000-689.000	OVER/UNDER	100.00		(4,113.77)		4,835.02	4,213.77	(4,113.7	(4,113.7
101-000-692.100	TRF F/PRIOR YR RES	1,515,026.70		0.00	0.00	0.00	1,515,026.70	0.00	0.00
101-000-698.000	INSURANCE PROCEEDS	0.00		0.00	0.00	0.00	0.00	0.00	0.00

Dept 931 - TRANSFER IN	
101-99.203	TRF F/LOCAL STREETS
101-99.210	TRF F/AMBULANCE
101-99.213	TRANSFER FROM PARKWAY BEAUT.

PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	05/31/2025	MONTH	INCREASE (DECREASE)		
Fund 101 - GENERAL FUND									
Revenues									
101-931-699.226	TRANSFER FROM SOLID WASTE	50,000.00		50,000.00		0.00		0.00	100.00
101-931-699.245	TRF F/BLOCK GRANT	0.00		0.00		0.00		0.00	0.00
101-931-699.401	TRF F/MUNICIPAL IMPROVEMENTS	0.00		0.00		0.00		0.00	0.00
101-931-699.420	TRANS F/ CAPITAL IMPROVEMENT	0.00		0.00		0.00		0.00	0.00
101-931-699.585	TRANSFER F/PARKING	0.00		0.00		0.00		0.00	0.00
101-931-699.592	TRF WATER/SEWER	25,000.00		25,000.00		0.00		0.00	100.00
101-931-699.594	TRF F/BOAT DOCKS	5,000.00		5,000.00		0.00		0.00	100.00
101-931-699.598	TRF F/COMMODITY SALE	0.00		0.00		0.00		0.00	0.00
101-931-699.661	TRANSF F/MOTOR VEHICLE	0.00		0.00		0.00		0.00	0.00
Total Dept 931 - TRANSFER IN		80,000.00		80,000.00		0.00		0.00	100.00
TOTAL REVENUES		18,027,094.70		15,635,155.75		250,886.05		2,391,938.95	86.73
Expenditures									
Dept 101 - CITY COUNCIL									
101-101-702.000	SALARIES & WAGES	28,500.00		24,875.00		2,375.00		3,625.00	87.28
101-101-715.000	SOCIAL SECURITY	2,180.00		1,903.00		181.71		277.00	87.29
101-101-721.000	WORKERS COMP	0.00		0.00		0.00		0.00	0.00
101-101-757.000	OPERATING SUPPLIES	700.00		370.70		0.00		329.30	52.96
101-101-880.000	COMMUNITY RELATIONS	4,550.00		2,608.00		780.00		1,942.00	57.32
101-101-881.000	EMPLOYEE RELATIONS	20,000.00		17,869.17		0.00		2,130.83	89.35
101-101-958.000	MEMBERSHIP & DUES	16,774.00		15,916.00		1,752.00		858.00	94.88
101-101-958.001	TRAINING & SEMINARS	3,000.00		0.00		0.00		3,000.00	0.00
101-101-967.100	SPECIAL PROJECTS	20,000.00		6,772.99		1,364.99		13,227.01	33.86
Total Dept 101 - CITY COUNCIL		95,704.00		70,314.86		6,453.70		25,389.14	73.47
Dept 105 - COMMISSIONS									
101-105-880.100	BEAUTIFICATION COMM	3,200.00		197.67		0.00		3,002.33	6.18
101-105-880.200	CITIZENS RECREATION	17,500.00		12,732.03		785.00		4,767.97	72.75
101-105-880.300	HISTORICAL COMM	2,542.00		1,207.00		0.00		1,335.00	47.48
101-105-880.500	PLANNING COMM	3,025.00		725.00		0.00		2,300.00	23.97
101-105-880.600	SENIOR CIT COMM	3,000.00		2,138.57		50.00		861.43	71.29
101-105-880.700	TREE ADV. COMM	4,000.00		2,152.42		0.00		1,847.58	53.81
Total Dept 105 - COMMISSIONS		33,267.00		19,152.69		835.00		14,114.31	57.57
Dept 172 - ADMINISTRATION									
101-172-702.000	SALARIES & WAGES	261,695.00		214,021.32		18,153.00		47,673.68	81.78
101-172-710.999	SICK/VAC PAY	10,000.00		8,909.68		904.62		1,090.32	89.10
101-172-715.000	SOCIAL SECURITY	20,785.00		17,621.31		1,486.02		3,163.69	84.78
101-172-717.000	RETIREE HEALTH CARE	1,800.00		1,650.00		150.00		150.00	91.67
101-172-718.000	H.S.A.	2,000.00		2,000.00		0.00		0.00	100.00
101-172-719.000	HOSP/DENTAL/OPTICAL	24,000.00		24,000.00		0.00		0.00	100.00
101-172-720.000	LIFE & LTD INSURANCE	968.00		968.00		0.00		0.00	100.00
101-172-721.000	WORKERS COMP	2,400.00		2,400.00		0.00		0.00	100.00
101-172-722.000	RETIREMENT	47,747.00		42,101.87		3,603.24		5,645.13	88.18
101-172-723.000	MEDICARE REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-172-723.000	SUPPLEMENTAL ANNUITY	11,212.00		11,212.00		0.00		0.00	100.00

PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	(ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
101-172-725.200	MESC INSURANCE	0.00		0.00		0.00		0.00		0.00
101-172-757.000	OPERATING SUPPLIES	5,500.00		1,285.01		177.89		4,214.99		23.36
101-172-818.000	CONTRACTUAL SERVICES	16,506.00		9,686.23		33.59		6,819.77		58.68
101-172-930.000	EQUIPMENT MAINT & REPAIR	200.00		0.00		0.00		200.00		0.00
101-172-958.000	MEMBERSHIP & DUES	1,750.00		644.00		0.00		1,106.00		36.80
101-172-958.001	TRAINING & SEMINARS	3,000.00		937.17		0.00		2,062.83		31.24
101-172-960.000	EDUCATION-TRAINING	1,500.00		0.00		0.00		1,500.00		0.00
101-172-977.000	EQUIPMENT	0.00		0.00		0.00		0.00		0.00
Total Dept 172 - ADMINISTRATION		411,063.00		337,436.59		24,508.36		73,626.41		82.09
Dept 193 - CITY COMPTROLLER										
101-193-702.000	SALARIES & WAGES	270,755.00		198,246.19		17,151.20		72,508.81		73.22
101-193-709.000	OVERTIME FINANCE STAFF	750.00		298.99		0.00		451.01		39.87
101-193-710.999	SICK/VAC PAY	10,000.00		2,456.06		0.00		7,543.94		24.56
101-193-715.000	SOCIAL SECURITY	21,535.00		15,294.53		1,276.05		6,240.47		71.02
101-193-717.000	RETIREE HEALTH CARE	4,500.00		4,125.09		375.02		374.91		91.67
101-193-718.000	H.S.A.	3,000.00		3,000.00		0.00		0.00		100.00
101-193-719.000	HOSP/DENTAL/OPTICAL	34,500.00		34,500.00		0.00		0.00		100.00
101-193-720.000	LIFE & LTD INSURANCE	995.00		995.00		0.00		0.00		100.00
101-193-721.000	WORKERS COMP	2,850.00		2,850.00		0.00		0.00		100.00
101-193-722.000	RETIREMENT	82,731.00		66,652.73		5,698.97		16,078.27		80.57
101-193-722.100	MEDICARE REIMBURSEMENT	0.00		0.00		0.00		0.00		0.00
101-193-723.000	SUPPLEMENTAL ANNUITY	25,005.00		25,005.00		0.00		0.00		100.00
101-193-725.000	CLOTHING/UNIFORM ALLOWANCE	150.00		108.33		0.00		41.67		72.22
101-193-725.200	MESC INSURANCE	0.00		0.00		0.00		0.00		0.00
101-193-757.000	OPERATING SUPPLIES	15,750.00		13,863.27		704.19		1,886.73		88.02
101-193-757.100	OPER SUPP-TAX PREP REIMBURSEMENT	0.00		0.00		0.00		0.00		0.00
101-193-818.000	CONTRACTUAL SERVICES	60,859.00		44,283.26		101.12		16,575.74		72.76
101-193-930.000	EQUIPMENT MAINT & REPAIR	1,500.00		0.00		0.00		1,500.00		0.00
101-193-958.000	MEMBERSHIP & DUES	1,230.00		939.00		0.00		291.00		76.34
101-193-958.001	TRAINING & SEMINARS	3,850.00		1,500.00		0.00		2,350.00		38.96
101-193-960.000	EDUCATION-TRAINING	2,000.00		0.00		0.00		2,000.00		0.00
101-193-972.000	MINOR EQUIP	1,750.00		0.00		0.00		1,750.00		0.00
Total Dept 193 - CITY COMPTROLLER		543,710.00		414,117.45		25,306.55		129,592.55		76.17
Dept 209 - ADMIN-FRinge BENEFITS										
101-209-703.000	BS&A MOCK SALARY EXPENSE	0.00		0.00		0.00		0.00		0.00
101-209-717.000	RETIREE HEALTH CARE	254,000.00		254,000.00		0.00		0.00		100.00
101-209-722.100	MEDICARE REIMBURSEMENT	7,200.00		6,369.41		564.35		830.59		88.46
101-209-724.200	MESC INSURANCE	0.00		0.00		0.00		0.00		0.00
101-209-725.200	MESC INSURANCE	0.00		0.00		0.00		0.00		0.00
Total Dept 209 - ADMIN-FRinge BENEFITS		261,200.00		260,369.41		564.35		830.59		99.68
Dept 211 - OVERHEAD										
101-211-725.300	COBRA-EMPLOYEE HEALTHCARE	0.00		0.00		0.00		0.00		0.00
101-211-728.000	OFFICE SUPPLIES	18,000.00		8,956.54		1,018.16		9,043.46		49.76
101-211-715.000	FLOOD REPAIRS	0.00		0.00		0.00		0.00		0.00

PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-211-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-211-921.000	UTILITIES	55,000.00	43,111.89	5,367.73	11,888.11	78.39	0.00	0.00	78.39
101-211-955.000	INSURANCE	44,057.55	44,057.55	0.00	0.00	100.00	0.00	0.00	100.00
101-211-958.000	FEES & CHARGES	22,500.00	16,396.69	1,067.11	6,103.31	72.87	0.00	0.00	72.87
101-211-960.100	LOSS ON MKT VALUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 211 - OVERHEAD		139,557.55	112,522.67	7,453.00	27,034.88	80.63			
Dept 215 - CITY CLERK/ELECTIONS									
101-215-702.000	SALARIES & WAGES	175,381.00	159,026.64	13,596.80	16,354.36	90.67			90.67
101-215-702.809	WAGES- SEASONAL OFFICE	30,000.00	14,158.09	0.00	15,841.91	47.19			47.19
101-215-709.000	OVERTIME-CLERK STAFF	6,732.00	5,968.60	129.46	763.40	88.66			88.66
101-215-710.999	SICK/VAC PAY	6,000.00	4,725.78	0.00	1,274.22	78.76			78.76
101-215-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00			0.00
101-215-715.000	SOCIAL SECURITY	16,686.00	13,361.86	967.00	3,324.14	80.08			80.08
101-215-717.000	RETIREE HEALTH CARE	5,400.00	4,950.00	450.00	450.00	91.67			91.67
101-215-718.000	H.S.A.	6,000.00	6,000.00	0.00	0.00	100.00			100.00
101-215-719.000	HOSP/DENTAL/OPTICAL	63,000.00	63,000.00	0.00	0.00	100.00			100.00
101-215-720.000	LIFE & LTD INSURANCE	919.00	919.00	0.00	0.00	100.00			100.00
101-215-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00			100.00
101-215-722.000	RETIREMENT	68,645.00	64,378.80	5,372.45	4,266.20	93.79			93.79
101-215-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00			0.00
101-215-723.000	SUPPLEMENTAL ANNUITY	20,748.00	20,748.00	0.00	0.00	100.00			100.00
101-215-725.000	CLOTHING/UNIFORM ALLOWANCE	100.00	100.00	0.00	0.00	100.00			100.00
101-215-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00			0.00
101-215-731.000	ELECTIONS SUPPLIES	84,086.00	62,034.78	0.00	22,051.22	73.78			73.78
101-215-757.000	OPERATING SUPPLIES	4,858.00	3,637.59	170.00	1,220.41	74.88			74.88
101-215-818.000	CONTRACTUAL SERVICES	9,960.00	9,363.46	0.00	596.54	94.01			94.01
101-215-903.000	LEGAL NOTICES	4,500.00	3,561.63	444.00	938.37	79.15			79.15
101-215-930.000	EQUIPMENT MAINT & REPAIR	14,180.00	13,515.00	0.00	665.00	95.31			95.31
101-215-958.000	MEMBERSHIP & DUES	785.00	780.00	0.00	5.00	99.36			99.36
101-215-958.001	TRAINING & SEMINARS	5,350.00	2,927.89	100.00	2,422.11	54.73			54.73
101-215-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00			0.00
101-215-972.000	MINOR EQUIPMENT	1,600.00	1,608.70	443.33	(8.70)	100.54			100.54
Total Dept 215 - CITY CLERK/ELECTIONS		527,330.00	457,165.82	21,673.04	70,164.18	86.69			
Dept 228 - MIS									
101-228-702.000	SALARIES & WAGES	161,663.00	133,505.37	12,432.72	28,157.63	82.58			82.58
101-228-710.999	SICK/VAC PAY	7,000.00	15,372.80	0.00	(8,372.80)	219.61			219.61
101-228-715.000	SOCIAL SECURITY	12,903.00	11,088.70	941.86	1,814.30	85.94			85.94
101-228-717.000	RETIREE HEALTH CARE	1,800.00	1,650.00	150.00	150.00	91.67			91.67
101-228-722.000	RETIREMENT	63,274.00	24,109.23	1,867.36	39,164.77	38.10			38.10
101-228-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00			0.00
101-228-723.000	SUPPLEMENTAL ANNUITY	19,125.00	19,125.00	0.00	0.00	100.00			100.00
101-228-757.000	OPERATING SUPPLIES	63,100.00	42,993.22	4,529.30	20,106.78	68.14			68.14
101-228-818.000	CONTRACTUAL SERVICES	87,485.00	73,854.09	7,297.78	13,630.91	84.42			84.42
101-228-930.000	EQUIPMENT MAINT & REPAIR	36,100.00	29,388.72	468.91	6,711.28	81.41			81.41
101-228-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00			0.00
101-228-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00			0.00
101-228-972.000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00			0.00

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	NORMAL	ABNORMAL	
Fund 101 - GENERAL FUND							
Expenditures							
101-228-972.349	MINOR EQUIP PUB SAF	1,400.00	1,231.14	0.00	168.86	87.94	
101-228-972.599	MINOR EQUIP PUB WKS	0.00	0.00	0.00	0.00	0.00	
101-228-972.799	MINOR EQUIP PARKS	0.00	0.00	0.00	0.00	0.00	
101-228-977.000	EQUIPMENT	34,500.00	29,900.62	0.00	4,599.38	86.67	
101-228-977.299	EQUIPMENT - GENL GOVERNMENT	2,800.00	2,462.28	0.00	337.72	87.94	
Total Dept 228 - MIS		494,150.00	384,681.17	27,687.93	109,468.83	77.85	
Dept 229 - MIS FRINGE BENEFITS							
101-229-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
101-229-717.000	RETIREE HEALTH CARE	2,200.00	2,200.00	0.00	0.00	100.00	
101-229-718.000	H.S.A.	3,700.00	3,700.00	0.00	0.00	100.00	
101-229-719.000	HOSP/DENTAL/OPTICAL	42,000.00	42,000.00	0.00	0.00	100.00	
101-229-720.000	LIFE & LTD INSURANCE	865.00	865.00	0.00	0.00	100.00	
101-229-721.000	WORKERS COMP	1,600.00	1,600.00	0.00	0.00	100.00	
101-229-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00	
Total Dept 229 - MIS FRINGE BENEFITS		50,365.00	50,365.00	0.00	0.00	100.00	
Dept 257 - CITY ASSESSOR							
101-257-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	
101-257-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00	
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	
101-257-717.000	RETIREE HEALTH CARE	0.00	0.00	0.00	0.00	0.00	
101-257-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00	
101-257-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00	
101-257-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00	
101-257-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00	
101-257-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00	
101-257-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	
101-257-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00	
101-257-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00	
101-257-757.000	OPERATING SUPPLIES	500.00	49.01	0.00	450.99	9.80	
101-257-818.000	CONTRACTUAL SERVICES	89,343.00	81,802.02	0.00	7,540.98	91.56	
101-257-831.000	ASSESSMENT/TAX ROLL PREP	26,850.00	12,694.33	0.00	14,155.67	47.28	
101-257-831.200	PRIOR YR TAX REFUNDS	0.00	0.00	0.00	0.00	0.00	
101-257-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00	
101-257-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00	
Total Dept 257 - CITY ASSESSOR		116,693.00	94,545.36	0.00	22,147.64	81.02	
Dept 265 - CITY HALL & GROUNDS							
101-265-702.000	SALARIES & WAGES	113,800.00	54,333.04	956.29	59,466.96	47.74	
101-265-702.801	P & R WAGES PART-TIME UNION	0.00	0.00	0.00	0.00	0.00	
101-265-709.000	OVERTIME-CH & GROUNDS	16,125.00	1,063.94	0.00	15,061.06	6.60	
101-265-715.000	SOCIAL SECURITY	9,939.00	4,826.01	64.22	5,112.99	48.56	
101-265-717.000	RETIREE HEALTH CARE	3,600.00	1,568.59	33.93	2,031.41	43.57	
101-265-722.000	RETIREMENT	44,854.00	26,421.26	374.29	18,432.74	58.91	
101-265-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	
101-265-722.100	OPERATING SUPPLIES	15,000.00	6,702.90	242.30	8,297.10	44.69	

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	05/31/2025	INCREASE (DECREASE)	MONTH		
Fund 101 - GENERAL FUND									
Expenditures									
101-265-818.000	CONTRACTUAL SERVICES	95,600.00		85,799.49		1,196.13		9,800.51	89.75
101-265-930.000	EQUIPMENT MAINT & REPAIR	26,000.00		23,495.00		0.00		2,505.00	90.37
Total Dept 265 - CITY HALL & GROUNDS		324,918.00		204,210.23		2,867.16		120,707.77	62.85
Dept 266 - CITY ATTORNEY									
101-266-719.000	HOSP/DENTAL/OPTICAL	0.00		0.00		0.00		0.00	0.00
101-266-801.000	LEGAL FEES-GEN'L CITY	75,000.00		46,809.94		5,494.69		28,190.06	62.41
101-266-801.100	LEGAL COUNSEL-COURT	40,000.00		23,250.00		3,193.00		16,750.00	58.13
101-266-801.200	LEGAL COUNSEL-BLDG & PLANNING	10,000.00		2,340.50		325.50		7,659.50	23.41
101-266-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000.00		20,143.04		0.00		19,856.96	50.36
101-266-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000.00		0.00		0.00		30,000.00	0.00
101-266-810.000	LABOR CONSULTANT	35,000.00		3,062.50		612.50		31,937.50	8.75
101-266-812.000	CLAIMS/OUTSIDE COUNSEL	35,000.00		2,907.50		0.00		32,092.50	8.31
101-266-955.300	EXPENSES	0.00		0.00		0.00		0.00	0.00
101-266-958.000	MEMBERSHIP & DUES	0.00		0.00		0.00		0.00	0.00
101-266-958.001	TRAINING & SEMINARS	0.00		0.00		0.00		0.00	0.00
Total Dept 266 - CITY ATTORNEY		265,000.00		98,513.48		9,625.69		166,486.52	37.17
Dept 286 - COURT EXPENDITURES									
101-286-702.000	SALARIES & WAGES	174,204.00		151,664.04		13,249.91		22,539.96	87.06
101-286-705.000	PSO COURT OVERTIME	11,000.00		9,099.42		329.91		1,900.58	82.72
101-286-709.000	OVERTIME	1,000.00		0.00		0.00		1,000.00	0.00
101-286-710.999	SICK/VAC PAY	7,500.00		5,777.19		0.00		1,722.81	77.03
101-286-715.000	SOCIAL SECURITY	14,136.00		11,997.46		992.70		2,138.54	84.87
101-286-717.000	RETIREE HEALTH CARE	2,700.00		2,475.08		225.01		224.92	91.67
101-286-718.000	H.S.A.	2,700.00		2,700.00		0.00		0.00	100.00
101-286-719.000	HOSP/DENTAL/OPTICAL	34,500.00		34,500.00		0.00		0.00	100.00
101-286-720.000	LIFE & LTD INSURANCE	528.00		528.00		0.00		0.00	100.00
101-286-721.000	WORKERS COMP	3,200.00		3,200.00		0.00		0.00	100.00
101-286-722.000	RETIREMENT	44,622.00		31,263.31		2,504.06		13,358.69	70.06
101-286-722.100	MEDICARE REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-286-723.000	SUPPLEMENTAL ANNUITY	13,706.00		13,487.00		0.00		219.00	98.40
101-286-725.000	CLOTHING/UNIFORM ALLOWANCE	100.00		100.00		0.00		0.00	100.00
101-286-725.200	MESC INSURANCE	0.00		0.00		0.00		0.00	0.00
101-286-757.000	OPERATING SUPPLIES	23,940.00		12,738.56		625.00		11,201.44	53.21
101-286-801.400	COURT APPOINTED ATTORNEY	0.00		0.00		0.00		0.00	0.00
101-286-805.000	PROBATION FEES	0.00		0.00		0.00		0.00	0.00
101-286-806.000	SOM TRANSMITTAL FEES	50,000.00		28,334.60		3,820.50		21,665.40	56.67
101-286-807.000	WITNESS FEES	500.00		0.00		0.00		500.00	0.00
101-286-808.000	JAIL FEES	10,000.00		420.00		0.00		9,580.00	4.20
101-286-818.000	CONTRACTUAL	39,810.00		8,914.06		580.92		30,895.94	22.39
101-286-930.000	EQUIPMENT MAINT & REPAIR	2,000.00		135.00		0.00		1,865.00	6.75
101-286-958.000	MEMBERSHIP & DUES	1,225.00		1,184.50		0.00		40.50	96.69
101-286-958.001	TRAINING & SEMINARS	6,200.00		1,461.00		0.00		4,739.00	23.56
101-286-960.000	EDUCATION-TRAINING	1,500.00		1,500.00		0.00		0.00	100.00
101-286-977.000	EQUIPMENT	10,000.00		8,199.50		0.00		1,800.50	82.00
Total t 286 - COURT EXPENDITURES		455,071.00		329,678.72		22,328.01		125,392.28	72.45

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Dept 305 - PUB SAF-ADMIN									
101-305-702.000	SALARIES & WAGES	188,303.00	165,194.49		14,156.12		23,108.51	87.73	
101-305-709.000	OVERTIME	600.00	21.45		0.00		578.55	3.58	
101-305-715.000	SOCIAL SECURITY	14,451.00	12,837.80		1,096.70		1,613.20	88.84	
101-305-717.000	RETIREE HEALTH CARE	3,600.00	3,228.92		300.00		371.08	89.69	
101-305-722.000	RETIREMENT	27,499.00	24,830.80		2,124.48		2,668.20	90.30	
101-305-722.100	MEDICARE REIMBURSEMENT	0.00	0.00		0.00		0.00	0.00	
101-305-818.000	CONTRACTUAL SERVICES	43,102.00	34,351.35		0.00		8,750.65	79.70	
101-305-835.100	PRE-EMPLOYMENT TESTING	9,900.00	4,227.00		0.00		5,673.00	42.70	
101-305-851.000	RADIO MAINTENANCE	31,608.00	23,099.40		0.00		8,508.60	73.08	
101-305-930.000	EQUIPMENT MAINT & REPAIR	4,118.12	905.25		0.00		3,212.87	21.98	
101-305-958.000	MEMBERSHIP & DUES	4,935.00	3,830.00		0.00		1,105.00	77.61	
101-305-958.001	TRAINING & SEMINARS	9,650.00	7,560.32		0.00		2,089.68	78.35	
Total Dept 305 - PUB SAF-ADMIN		337,766.12	280,086.78		17,677.30		57,679.34	82.92	
Dept 310 - POLICE SERVICES									
SALARIES & WAGES									
101-310-702.000	SAL & WAGES - LT	0.00	0.00		0.00		0.00	0.00	
101-310-702.100	SAL & WAGES - SGT	330,154.00	293,304.99		23,966.03		36,849.01	88.84	
101-310-702.200	SAL & WAGES - PSO	615,355.00	545,103.09		44,894.06		70,251.91	88.58	
101-310-702.400	SAL & WAGES DISPATCH	1,765,720.00	1,570,247.71		132,169.76		195,472.29	88.93	
101-310-702.500	SAL & WAGES SECRETARY/CLERICAL	216,322.00	171,785.98		12,152.76		44,536.02	79.41	
101-310-702.600	OVERTIME - LT	79,828.00	65,968.62		5,695.43		13,859.38	82.64	
101-310-709.100	OVERTIME - SGT	17,000.00	23,316.17		3,669.80		(6,316.17)	137.15	
101-310-709.200	OVERTIME - PSO	40,000.00	38,560.25		8,768.35		1,439.75	96.40	
101-310-709.400	OVERTIME - DISPATCH	95,000.00	104,636.41		13,384.21		(9,636.41)	110.14	
101-310-709.500	OVERTIME-SECRETARY/CLERICAL	15,000.00	9,429.76		1,313.62		5,570.24	62.87	
101-310-709.600	SOCIAL SECURITY	300.00	0.00		0.00		300.00	0.00	
101-310-715.000	RETIREE HEALTH CARE	65,501.00	56,426.15		4,720.92		9,074.85	86.15	
101-310-717.000	RETIREMENT	34,200.00	29,873.21		2,650.48		4,326.79	87.35	
101-310-722.000	MEDICARE REIMBURSEMENT	1,301,285.00	1,163,588.85		101,204.32		137,696.15	89.42	
101-310-722.100	OPERATING SUPPLIES	0.00	0.00		0.00		0.00	0.00	
101-310-757.000	JAIL FEES	59,158.79	28,475.58		1,049.76		30,683.21	48.13	
101-310-808.000	CONTRACTUAL SERVICES	9,200.00	6,017.27		515.25		3,182.73	65.41	
101-310-818.000	EQUIPMENT MAINT & REPAIR	49,131.00	36,480.95		312.83		12,650.05	74.25	
101-310-930.000	MEMBERSHIP & DUES	22,561.88	4,124.42		0.00		18,437.46	18.28	
101-310-958.000	EDUCATION-TRAINING	0.00	0.00		0.00		0.00	0.00	
101-310-960.000	TRAINING	0.00	0.00		0.00		0.00	0.00	
101-310-961.000	CPE TRAINING	35,200.00	19,657.62		4,760.00		15,542.38	55.85	
101-310-961.030	MINOR EQUIPMENT	0.00	0.00		0.00		0.00	0.00	
101-310-972.000		45,604.21	19,353.95		0.00		26,250.26	42.44	
Total Dept 310 - POLICE SERVICES		4,796,520.88	4,186,350.98		361,227.58		610,169.90	87.28	
Dept 326 - SUPPORT SERVICES									
SALARIES & WAGES									
101-326-702.000	SAL & WAGES	126,600.00	100,804.60		12,346.00		25,795.40	79.62	
101-326-715.000	SOCIAL SECURITY	9,685.00	7,705.46		944.47		1,979.54	79.56	
101-326-757.000	OPERATING SUPPLIES	12,940.00	11,796.70		771.18		1,143.30	91.16	
101-326-831.100	K-9 DIVISION	0.00	0.00		0.00		0.00	0.00	
101-326-832.000	ANIMAL COLLECTION	18,600.00	16,912.00		170.00		1,688.00	90.92	
101-326-832.001	MINOR EQUIPMENT	4,000.00	470.91		0.00		3,529.09	11.77	

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	MONTH 05/31/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE (ABNORMAL)			
Fund 101 - GENERAL FUND										
Expenditures										
Total Dept 326 - SUPPORT SERVICES		171,825.00	137,689.67	14,231.65	34,135.33	80.13				
Dept 339 - FIRE SERV/SAFETY INS										
101-339-757.000	OPERATING SUPPLIES	40,340.00	36,148.03	0.00	4,191.97	89.61				
101-339-818.000	CONTRACTUAL SERVICES	10,470.00	4,758.85	450.00	5,711.15	45.45				
101-339-930.000	EQUIPMENT MAINT & REPAIR	8,800.00	6,320.16	0.00	2,479.84	71.82				
101-339-961.000	TRAINING	13,670.00	(2,427.02)	0.00	16,097.02	(17.75)				
101-339-972.000	MINOR EQUIPMENT	3,650.00	1,969.47	0.00	1,680.53	53.96				
Total Dept 339 - FIRE SERV/SAFETY INS		76,930.00	46,769.49	450.00	30,160.51	60.79				
Dept 345 - PUB-SAF FRINGES										
101-345-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00				
101-345-710.999	SICK/VAC PAY	125,000.00	87,849.20	7,624.55	37,150.80	70.28				
101-345-711.000	LONGEVITY/COLA	16,900.00	16,900.00	0.00	0.00	100.00				
101-345-713.000	HOLIDAY PAY	97,556.00	96,202.99	93,871.17	1,353.01	98.61				
101-345-715.000	SOCIAL SECURITY	3,534.00	4,738.10	1,410.89	(1,204.10)	134.07				
101-345-717.000	RETIREE HEALTH CARE	690,000.00	690,049.52	49.52	(49.52)	100.01				
101-345-718.000	H.S.A.	70,000.00	65,983.33	0.00	4,016.67	94.26				
101-345-719.000	HOSP/DENTAL/OPTICAL	876,000.00	876,687.50	0.00	(687.50)	100.08				
101-345-720.000	LIFE & LTD INSURANCE	7,264.00	7,264.00	0.00	0.00	100.00				
101-345-721.000	WORKERS COMP	90,800.00	90,800.00	0.00	0.00	100.00				
101-345-722.000	RETIREMENT	48,088.00	47,519.54	39,463.48	568.46	98.82				
101-345-722.100	MEDICARE REIMBURSEMENT	57,000.00	47,780.67	4,233.49	9,219.33	83.83				
101-345-723.000	SUPPLEMENTAL ANNUITY	42,687.00	42,687.00	0.00	0.00	100.00				
101-345-725.000	CLOTHING/UNIFORM ALLOWANCE	36,100.00	32,053.52	662.28	4,046.48	88.79				
101-345-725.100	CLOTHING - CITY SHARE	8,200.00	6,159.90	0.00	2,040.10	75.12				
101-345-725.200	MESC INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00				
101-345-960.000	EDUCATION-TRAINING	3,000.00	1,500.00	1,500.00	1,500.00	50.00				
Total Dept 345 - PUB-SAF FRINGES		2,173,129.00	2,114,175.27	148,815.38	58,953.73	97.29				
Dept 349 - OVERHEAD										
101-349-728.000	OFFICE SUPPLIES	10,500.00	6,622.61	1,176.93	3,877.39	63.07				
101-349-818.000	CONTRACTUAL SERVICES	68,051.00	50,280.78	0.00	17,770.22	73.89				
101-349-818.001	CODE VIOLATIONS	20,000.00	5,077.50	180.00	14,922.50	25.39				
101-349-921.000	UTILITIES	70,000.00	65,821.35	8,268.20	4,178.65	94.03				
101-349-955.000	INSURANCE	75,830.86	75,830.44	0.00	0.42	100.00				
Total Dept 349 - OVERHEAD		244,381.86	203,632.68	9,625.13	40,749.18	83.33				
Dept 371 - BUILDING INSPECTIONS										
101-371-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00				
101-371-709.000	OVERTIME	0.00	0.00	0.00	0.00	0.00				
101-371-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00				
101-371-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00				
101-371-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00				
101-371-717.000	RETIREE HEALTH CARE	0.00	0.00	0.00	0.00	0.00				
101-371-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00				

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
101-371-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-757.000	OPERATING SUPPLIES	2,500.00	674.56	0.00	0.00	1,825.44	26.98	
101-371-818.000	CONTRACTUAL	603,976.00	449,717.58	0.00	0.00	154,258.42	74.46	
101-371-818.001	CODE VIOLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - BUILDING INSPECTIONS		606,476.00	450,392.14	0.00	0.00	156,083.86	74.26	
Dept 441 - PUBLIC WORKS-ADMIN								
101-441-702.000	SALARIES & WAGES	21,946.00	19,757.65	1,687.05	2,188.35	90.03		
101-441-715.000	SOCIAL SECURITY	1,679.00	1,391.79	115.63	287.21	82.89		
101-441-717.000	RETIREE HEALTH CARE	720.00	659.92	59.99	60.08	91.66		
101-441-722.000	RETIREMENT	8,590.00	7,708.55	660.35	881.45	89.74		
101-441-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00		
101-441-757.000	OPERATING SUPPLIES	15,000.00	9,576.16	1,357.48	5,423.84	63.84		
101-441-818.000	CONTRACTUAL SERVICES	58,500.00	47,031.86	3,305.59	11,468.14	80.40		
101-441-835.100	PRE-EMPLOYMENT TESTING	3,150.00	2,567.52	95.00	582.48	81.51		
101-441-851.000	RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00		
101-441-930.000	EQUIPMENT MAINT & REPAIR	24,300.00	15,871.04	1,400.00	8,428.96	65.31		
101-441-958.000	MEMBERSHIP & DUES	1,200.00	1,120.00	0.00	80.00	93.33		
Total Dept 441 - PUBLIC WORKS-ADMIN		135,085.00	105,684.49	8,681.09	29,400.51	78.24		
Dept 463 - ROUTINE MAINTENANCE								
101-463-702.000	SALARIES & WAGES	239,254.00	193,881.37	17,374.10	45,372.63	81.04		
101-463-709.000	OVERTIME	40,000.00	30,496.24	834.08	9,503.76	76.24		
101-463-715.000	SOCIAL SECURITY	21,363.00	16,220.35	1,298.11	5,142.65	75.93		
101-463-717.000	RETIREE HEALTH CARE	8,100.00	5,382.39	293.65	2,717.61	66.45		
101-463-722.000	RETIREMENT	93,841.00	87,521.14	7,126.70	6,319.86	93.27		
Total Dept 463 - ROUTINE MAINTENANCE		402,558.00	333,501.49	26,926.64	69,056.51	82.85		
Dept 523 - FORESTRY SERVICES								
101-523-702.000	SALARIES & WAGES	167,574.00	25,066.13	2,214.01	142,507.87	14.96		
101-523-709.000	OVERTIME	4,000.00	138.88	0.00	3,861.12	3.47		
101-523-715.000	SOCIAL SECURITY	13,125.00	1,794.20	151.51	11,330.80	13.67		
101-523-717.000	RETIREE HEALTH CARE	3,600.00	325.77	39.99	3,274.23	9.05		
101-523-722.000	RETIREMENT	65,979.00	9,801.04	866.57	56,177.96	14.85		
101-523-757.000	OPERATING SUPPLIES	6,500.00	4,955.15	328.72	1,544.85	76.23		
101-523-818.000	CONTRACTUAL SERVICES	50,000.00	49,961.00	0.00	39.00	99.92		

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)		
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 523 - FORESTRY SERVICES		310,778.00	92,042.17	3,600.80	218,735.83	29.62
Dept 531 - PUB WKS-FRINGS						
101-531-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-531-710.999	SICK/VAC PAY	15,000.00	10,003.44	0.00	4,996.56	66.69
101-531-711.000	LONGEVITY/COLA	2,300.00	2,300.00	0.00	0.00	100.00
101-531-715.000	SOCIAL SECURITY	1,323.00	958.72	0.00	364.28	72.47
101-531-717.000	RETIREE HEALTH CARE	23,000.00	23,000.00	0.00	0.00	100.00
101-531-718.000	H.S.A.	18,200.00	18,866.67	0.00	(666.67)	103.66
101-531-719.000	HOSP/DENTAL/OPTICAL	189,900.00	189,900.00	0.00	0.00	100.00
101-531-720.000	LIFE & LTD INSURANCE	1,520.00	1,520.00	0.00	0.00	100.00
101-531-721.000	WORKERS COMP	14,570.00	14,570.00	0.00	0.00	100.00
101-531-722.000	RETIREMENT	0.00	900.22	0.00	(900.22)	100.00
101-531-722.100	MEDICARE REIMBURSEMENT	16,300.00	13,537.52	1,199.46	2,762.48	83.05
101-531-723.000	SUPPLEMENTAL ANNUITY	64,459.00	64,458.00	0.00	1.00	100.00
101-531-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500.00	8,272.28	1,083.04	2,227.72	78.78
101-531-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-531-960.000	EDUCATION-TRAINING	5,100.00	0.00	0.00	5,100.00	0.00
Total Dept 531 - PUB WKS-FRINGS		362,172.00	348,286.85	2,282.50	13,885.15	96.17
Dept 594 - OVERHEAD						
101-594-728.000	OFFICE SUPPLIES	2,500.00	707.47	275.45	1,792.53	28.30
101-594-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-594-921.000	UTILITIES	80,000.00	64,325.45	4,354.53	15,674.55	80.41
101-594-926.000	MUN. STREET LGHT	540,000.00	482,903.19	47,066.97	57,096.81	89.43
101-594-955.000	INSURANCE	21,676.63	21,676.63	0.00	0.00	100.00
Total Dept 594 - OVERHEAD		644,176.63	569,612.74	51,696.95	74,563.89	88.42
Dept 752 - PARKS & REC-ADMIN						
101-752-702.000	SALARIES & WAGES	9,320.00	7,510.18	716.89	1,809.82	80.58
101-752-715.000	SOCIAL SECURITY	713.00	573.96	54.83	139.04	80.50
101-752-717.000	RETIREE HEALTH CARE	0.00	0.00	0.00	0.00	0.00
101-752-722.000	RETIREMENT	3,648.00	42.31	0.00	3,605.69	1.16
101-752-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-752-757.000	OPERATING SUPPLIES	1,000.00	169.99	0.00	830.01	17.00
101-752-958.000	MEMBERSHIP & DUES	4,685.00	1,030.00	0.00	3,655.00	21.99
Total Dept 752 - PARKS & REC-ADMIN		19,366.00	9,326.44	771.72	10,039.56	48.16
Dept 774 - LFP EXPENDITURES						
101-774-702.000	SALARIES & WAGES	88,817.00	105,878.10	16,778.39	(17,061.10)	119.21
101-774-702.801	P & R WAGES PART-TIME UNION	151,080.00	130,834.85	10,172.62	20,245.15	86.60
101-774-702.802	P & R WAGES P/T GATE & OFFICE	108,080.00	60,426.23	5,507.15	47,653.77	55.91
101-774-702.803	P & R P/T - ACTIVITIES BLDG	80,808.00	47,015.24	4,386.72	33,792.76	58.18
101-774-702.804	P & R WAGES SEASON -MGT	63,140.00	41,898.87	960.00	21,241.13	66.36
101-774-702.805	P & R WAGES SEASON - LIFE GUARD	153,468.00	100,042.40	1,089.00	53,425.60	65.19
101-774-702.806	P & R WAGES SEASON INSTRUCT-CO	55,777.00	23,145.88	823.50	32,631.12	41.50

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDTG
		AMENDED BUDGET	NORMAL	05/31/2025	ABNORMAL	MONTH	05/31/2025		
						INCREASE (DECREASE)			USED
Fund 101 - GENERAL FUND									
Expenditures									
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00		0.00		0.00	0.00	0.00	0.00
101-774-702.808	WAGES- SEASONAL MAINTENANCE	55,104.00		41,095.22		3,688.96	14,008.78	74.58	74.58
101-774-702.809	WAGES- SEASONAL OFFICE	14,876.00		6,723.46		50.50	8,152.54	45.20	45.20
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	3,163.00		1,646.00		0.00	1,517.00	52.04	52.04
101-774-702.812	P & R WAGES- WATERSLIDE ATTENDANTS	13,521.00		9,196.33		0.00	4,324.67	68.02	68.02
101-774-709.000	OVERTIME-LFP-DPW	21,000.00		8,967.84		645.13	12,032.16	42.70	42.70
101-774-715.000	SOCIAL SECURITY	61,876.00		41,219.09		3,268.65	20,656.91	66.62	66.62
101-774-717.000	RETIREE HEALTH CARE	1,800.00		2,413.41		638.22	(613.41)	134.08	134.08
101-774-722.000	RETIREMENT	40,548.00		44,664.90		6,819.52	(4,116.90)	110.15	110.15
101-774-722.100	MEDICARE REIMBURSEMENT	0.00		0.00		0.00	0.00	0.00	0.00
101-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	20,114.00		5,897.76		509.64	14,216.24	29.32	29.32
101-774-757.101	OPER SUPP-CONCESSION STAND	5,000.00		0.00		0.00	5,000.00	0.00	0.00
101-774-757.102	OPER SUPPLY- LANDSCAPE	29,900.00		14,460.57		1,732.13	15,439.43	48.36	48.36
101-774-757.103	OPER SUPPLY - LIFE GUARD	11,250.00		2,671.47		319.35	8,578.53	23.75	23.75
101-774-757.104	OPER SUPPLY - POOL MAINT	22,900.00		7,778.03		474.00	15,121.97	33.97	33.97
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	58,127.00		24,201.21		0.00	33,925.79	41.64	41.64
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	16,850.00		14,512.86		1,217.92	2,337.14	86.13	86.13
101-774-757.107	OPER SUPPLY-MISC	5,150.00		1,216.23		108.85	3,933.77	23.62	23.62
101-774-757.108	OPER SUPPLY - MINI GOLF	0.00		0.00		0.00	0.00	0.00	0.00
101-774-757.109	SWIM TEAM MERCHANDISE	6,025.00		1,752.00		0.00	4,273.00	29.08	29.08
101-774-757.110	LFP VENDING EXPENSES	0.00		0.00		0.00	0.00	0.00	0.00
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	7,700.00		5,006.63		82.99	2,693.37	65.02	65.02
101-774-818.101	CONTRACT SVCS-CONCESSIONS	1,740.00		1,732.88		500.00	7.12	99.59	99.59
101-774-818.102	CONTRACT SVSC-PK MAINT	70,000.00		47,516.00		1,701.00	22,484.00	67.88	67.88
101-774-818.103	CONTRACT SVCS-POOL MAINT	28,820.00		9,067.06		705.01	19,752.94	31.46	31.46
101-774-818.104	CONTRACT SVCS-BATH HOUSE	30,315.00		11,739.83		0.00	18,575.17	38.73	38.73
101-774-818.105	CONTRACT SVCS-SWIM TEAM	12,550.00		11,445.48		0.00	1,104.52	91.20	91.20
101-774-818.106	CONTRACT SVCS-RED CROSS	5,000.00		1,036.00		0.00	3,964.00	20.72	20.72
101-774-818.107	CONTRACT SVCS-TENNIS	24,800.00		16,052.13		0.00	8,747.87	64.73	64.73
101-774-818.108	CONTRACT SVC-ENRICHMENT	0.00		0.00		0.00	0.00	0.00	0.00
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	2,450.00		0.00		0.00	2,450.00	0.00	0.00
101-774-818.110	CONTRACT SVCS-MISC	9,000.00		3,500.00		0.00	5,500.00	38.89	38.89
101-774-921.000	UTILITIES	184,500.00		123,376.47		7,598.77	61,123.53	66.87	66.87
101-774-930.000	EQUIPMENT MAINT & REPAIR	0.00		0.00		0.00	0.00	0.00	0.00
101-774-931.000	MISC PARK/POOL REPAIR	30,000.00		22,418.63		9,536.00	7,581.37	74.73	74.73
101-774-955.100	PROPERTY TAXES	99,000.00		97,973.47		0.00	1,026.53	98.96	98.96
101-774-972.000	MINOR EQUIPMENT	30,000.00		3,595.00		0.00	26,405.00	11.98	11.98
101-774-977.000	EQUIPMENT	17,000.00		0.00		0.00	17,000.00	0.00	0.00
101-774-977.100	RADIO SYSTEM	0.00		0.00		0.00	0.00	0.00	0.00
Total Dept 774 - LFP EXPENDITURES		1,641,249.00		1,092,117.53		79,314.02	549,131.47	66.54	66.54
Dept 775 - CITY PARKS									
101-775-702.000	SALARIES & WAGES	23,559.00		105,691.44		5,474.50	(82,132.44)	448.62	448.62
101-775-709.000	OVERTIME	10,000.00		16,719.22		3,750.75	(6,719.22)	167.19	167.19
101-775-709.200	OVERTIME - DPW @ P&R	0.00		0.00		0.00	0.00	0.00	0.00
101-775-715.000	SOCIAL SECURITY	2,567.00		8,699.09		650.30	(6,132.09)	338.88	338.88
101-775-717.000	RETIREE HEALTH CARE	720.00		2,541.00		4.76	(1,821.00)	352.92	352.92
101-775-722.000	RETIREMENT	13,135.00		47,902.44		3,610.78	(34,767.44)	364.69	364.69
101-775-722.100	MEDICARE REIMBURSEMENT	0.00		0.00		0.00	0.00	0.00	0.00
101-775-722.101	OPERATING SUPPLIES	17,050.00		11,733.61		973.39	5,316.39	68.82	68.82
101-775-722.102	CONTRACTUAL SERVICES	34,100.00		28,143.71		11,147.61	5,956.29	82.53	82.53
101-775-722.103	UTILITIES	3,000.00		6,577.07		478.57	(3,577.07)	219.24	219.24

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET		05/31/2025	05/31/2025	MONTH	INCREASE (DECREASE)		
Fund 101 - GENERAL FUND									
Expenditures									
101-775-972.000	MINOR EQUIPMENT	20,000.00		9,868.78		3,098.28		10,131.22	49.34
101-775-977.000	EQUIPMENT	20,000.00		19,227.50		0.00		772.50	96.14
Total Dept 775 - CITY PARKS		144,131.00		257,103.86		29,188.94		(112,972.86)	178.38
Dept 780 - COMMUNITY CENTER									
101-780-702.000	SALARIES & WAGES	80,368.00		77,761.59		7,558.30		2,606.41	96.76
101-780-709.000	OVERTIME	0.00		0.00		0.00		0.00	0.00
101-780-710.999	SICK/VAC PAY	0.00		0.00		0.00		0.00	0.00
101-780-715.000	SOCIAL SECURITY	6,148.00		5,847.92		560.95		300.08	95.12
101-780-717.000	RETIREE HEALTH CARE	0.00		1,050.00		150.00		(1,050.00)	100.00
101-780-718.000	RETIREE HEALTH CARE	0.00		0.00		0.00		0.00	0.00
101-780-719.000	HOSP/DENTAL/OPTICAL	0.00		0.00		0.00		0.00	0.00
101-780-720.000	LIFE & LTD INSURANCE	0.00		0.00		0.00		0.00	0.00
101-780-721.000	WORKERS COMP	2,000.00		2,000.00		0.00		0.00	100.00
101-780-722.000	RETIREMENT	0.00		9,507.04		1,181.14		(9,507.04)	100.00
101-780-723.000	SUPPLEMENTAL ANNUITY	0.00		0.00		0.00		0.00	0.00
101-780-757.000	OPERATING SUPPLIES	10,950.00		4,152.57		133.00		6,797.43	37.92
101-780-818.000	CONTRACTUAL SERVICES	30,300.00		24,134.88		4,460.00		6,165.12	79.65
101-780-880.000	COMMUNITY RELATIONS	37,880.00		16,051.74		935.99		21,828.26	42.38
101-780-880.603	SENIOR PROGRAMS	47,684.00		18,043.69		352.60		29,640.31	37.84
101-780-921.000	UTILITIES	15,000.00		16,339.74		1,682.01		(1,339.74)	108.93
101-780-930.000	EQUIPMENT MAINT & REPAIR	9,550.00		4,550.00		4,550.00		5,000.00	47.64
101-780-958.000	MEMBERSHIP & DUES	1,050.00		49.50		0.00		1,000.50	4.71
101-780-958.001	TRAINING & SEMINARS	0.00		0.00		0.00		0.00	0.00
101-780-972.000	MINOR EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-780-977.000	EQUIPMENT	0.00		0.00		0.00		0.00	0.00
Total Dept 780 - COMMUNITY CENTER		240,930.00		179,488.67		21,563.99		61,441.33	74.50
Dept 795 - PARKS & REC FRINGE									
101-795-703.000	BS&A MOCK SALARY EXPENSE	0.00		0.00		0.00		0.00	0.00
101-795-710.999	SICK/VAC PAY	3,000.00		0.00		0.00		3,000.00	0.00
101-795-715.000	SOCIAL SECURITY	230.00		172.13		0.00		57.87	74.84
101-795-717.000	RETIREE HEALTH CARE	61,000.00		61,000.00		0.00		0.00	100.00
101-795-718.000	H.S.A.	1,800.00		1,800.00		0.00		0.00	100.00
101-795-719.000	HOSP/DENTAL/OPTICAL	21,900.00		21,900.00		0.00		0.00	100.00
101-795-720.000	LIFE & LTD INSURANCE	640.00		640.00		0.00		0.00	100.00
101-795-721.000	WORKERS COMP	9,080.00		9,080.00		0.00		0.00	100.00
101-795-723.000	SUPPLEMENTAL ANNUITY	14,397.00		14,396.00		0.00		1.00	99.99
101-795-725.200	MESC INSURANCE	0.00		0.00		0.00		0.00	0.00
Total Dept 795 - PARKS & REC FRINGE		112,047.00		108,988.13		0.00		3,058.87	97.27
Dept 799 - OVERHEAD									
101-799-955.000	INSURANCE	21,342.62		21,342.62		0.00		0.00	100.00
Total Dept 799 - OVERHEAD		21,342.62		21,342.62		0.00		0.00	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2025	05/31/2025	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND										
Expenditures										
Dept 967 - TRANSFERS OUT ADMIN.										
101-967-995.203	TRANSFER TO LOCAL ROAD	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.226	TRANSFER TO SOLID WASTE	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.245	TRANSFER TO GRANT FUND	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.260	TRF TO SOM MIDC GRANT	3,175.00		3,175.49		0.00		(0.49)	100.02	100.00
101-967-995.304	TRF TO ROAD BOND FUND	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.307	TRANSFER TO CAP IMPROVEMENT DEBT	215,238.00		215,237.50		0.00		0.50	100.00	100.00
101-967-995.420	TRF TO CAPITAL IMPROVEMENT	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.661	TRF TO MOTOR VEHICLE	10,000.00		10,000.00		0.00		0.00	100.00	100.00
101-967-995.677	TRANSFER TO WORKER'S COMP	0.00		0.00		0.00		0.00	0.00	0.00
101-967-995.731	TRANSFER TO PENSION FUND	9,220.00		0.00		0.00		9,220.00	0.00	0.00
101-967-995.737	TRANSFER TO OPEB	200,000.00		200,000.00		0.00		0.00	100.00	100.00
Total Dept 967 - TRANSFERS OUT ADMIN.		437,633.00		428,412.99		0.00		9,220.01	97.89	
Dept 968 - TRANSFER OUT DPS										
101-968-995.261	TRF TO 911 FUND	0.00		0.00		0.00		0.00	0.00	0.00
101-968-995.401	TRF TO MUNICIPAL IMPROVEMENT	231,710.04		231,710.04		0.00		0.00	100.00	100.00
101-968-995.420	TRF TO CAPITAL IMPROVEMENT	0.00		0.00		0.00		0.00	0.00	0.00
101-968-995.661	TRF TO MOTOR VEHICLE	228,859.00		228,859.00		0.00		0.00	100.00	100.00
Total Dept 968 - TRANSFER OUT DPS		460,569.04		460,569.04		0.00		0.00	100.00	
Dept 969 - TRANSFER OUT DPW										
101-969-995.202	TRANSF TO MAJ ST FD	0.00		0.00		0.00		0.00	0.00	0.00
101-969-995.203	TRANSF TO LOC ST FD	0.00		0.00		0.00		0.00	0.00	0.00
101-969-995.261	TRF TO 911 FUND	0.00		0.00		0.00		0.00	0.00	0.00
101-969-995.401	TRF TO MUNICIPAL IMPROVEMENT	10,000.00		10,000.00		0.00		0.00	100.00	100.00
101-969-995.420	TRF TO CAPITAL IMPROVEMENT	0.00		0.00		0.00		0.00	0.00	0.00
101-969-995.585	TRANS TO PARKING	0.00		0.00		0.00		0.00	0.00	0.00
101-969-995.661	TRF TO MOTOR VEHICLE	150,000.00		150,000.00		0.00		0.00	100.00	100.00
Total Dept 969 - TRANSFER OUT DPW		160,000.00		160,000.00		0.00		0.00	100.00	
Dept 970 - TRANSFERS OUT PARKS/RECR.										
101-970-995.401	TRF TO MUNICIPAL IMPROVEMENT	795,000.00		795,000.00		0.00		0.00	100.00	100.00
101-970-995.661	TRF TO MOTOR VEHICLE	15,000.00		15,000.00		0.00		0.00	100.00	100.00
Total Dept 970 - TRANSFERS OUT PARKS/RECR.		810,000.00		810,000.00		0.00		0.00	100.00	
TOTAL EXPENDITURES		18,027,094.70		15,228,647.48		925,356.48		2,798,447.22	84.48	
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		18,027,094.70		15,635,155.75		250,886.05		2,391,938.95	86.73	
TOTAL EXPENDITURES		18,027,094.70		15,228,647.48		925,356.48		2,798,447.22	84.48	
NET REVENUES & EXPENDITURES		0.00		406,508.27		(674,470.43)		(406,508.27)	100.00	

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
					NORMAL	(ABNORMAL)	

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 05/31/25	AVAILABLE BALANCE		YTD BALANCE		PREV YEAR		
		AMENDED BUDGET	NORM (ABNORM)		NORM (ABNORM)	% BDTG USED	05/31/2025	NORM (ABNORM)	% BDTG USED		
Fund 101 - GENERAL FUND											
000											
931 - TRANSFER IN		17,947,094.70	15,555,155.75	250,886.05	2,391,938.95	86.67	15,015,594.29	80,000.00	100.00	87.21	100.00
		80,000.00	80,000.00	0.00	0.00						
TOTAL REVENUES											
		18,027,094.70	15,635,155.75	250,886.05	2,391,938.95	86.73	15,095,594.29			87.27	
101 - CITY COUNCIL		95,704.00	70,314.86	6,453.70	25,389.14	73.47	60,264.66			79.25	
105 - COMMISSIONS		33,267.00	19,152.69	835.00	14,114.31	57.57	19,506.67			78.31	
172 - ADMINISTRATION		411,063.00	337,436.59	24,508.36	73,626.41	82.09	332,687.21			88.32	
193 - CITY COMPTROLLER		543,710.00	414,117.45	25,306.55	129,592.55	76.17	422,787.65			82.86	
209 - ADMIN-FRINGE BENEFITS		261,200.00	260,369.41	564.35	830.59	99.68	236,646.49			97.51	
211 - OVERHEAD		139,557.55	112,522.67	7,453.00	27,034.88	80.63	104,974.93			74.76	
215 - CITY CLERK/ELECTIONS		527,330.00	457,165.82	21,673.04	70,164.18	86.69	428,055.92			87.96	
228 - MIS		494,150.00	384,681.17	27,687.93	109,468.83	77.85	380,335.79			81.79	
229 - MIS FRINGE BENEFITS		50,365.00	50,365.00	0.00	0.00	100.00	59,731.25			145.17	
257 - CITY ASSESSOR		116,693.00	94,545.36	0.00	22,147.64	81.02	88,738.28			72.48	
265 - CITY HALL & GROUNDS		324,918.00	204,210.23	2,867.16	120,707.77	62.85	183,426.20			62.76	
266 - CITY ATTORNEY		265,000.00	98,513.48	9,625.69	166,486.52	37.17	183,126.86			69.10	
286 - COURT EXPENDITURES		455,071.00	329,678.72	22,328.01	125,392.28	72.45	350,441.06			81.73	
305 - PUB SAF-ADMIN		337,766.12	280,086.78	17,677.30	57,679.34	82.92	279,051.87			82.63	
310 - POLICE SERVICES		4,796,520.88	4,186,350.98	361,227.58	610,169.90	87.28	3,853,940.52			85.84	
326 - SUPPORT SERVICES		171,825.00	137,689.67	14,231.65	34,135.33	80.13	119,728.30			78.98	
339 - FIRE SERV/SAFETY INS		76,930.00	46,769.49	450.00	30,160.51	60.79	54,297.95			66.09	
345 - PUB-SAF FRINGES		2,173,129.00	2,114,175.27	148,815.38	58,953.73	97.29	2,084,108.95			109.29	
349 - OVERHEAD		244,381.86	203,632.68	9,625.13	40,749.18	83.33	183,501.99			82.44	
371 - BUILDING INSPECTIONS		606,476.00	450,392.14	0.00	156,083.86	74.26	401,676.59			68.49	
441 - PUBLIC WORKS-ADMIN		135,085.00	105,684.49	8,681.09	29,400.51	78.24	112,828.62			79.85	
463 - ROUTINE MAINTENANCE		402,558.00	333,501.49	26,926.64	69,056.51	82.85	305,443.47			84.95	
523 - FORESTRY SERVICES		310,778.00	92,042.17	3,600.80	218,735.83	29.62	77,369.72			27.61	
531 - PUB WKS-FRINGE		362,172.00	348,286.85	2,282.50	13,885.15	96.17	455,495.41			116.21	
594 - OVERHEAD		644,176.63	569,612.74	51,696.95	74,563.89	88.42	561,625.68			87.47	
752 - PARKS & REC-ADMIN		19,366.00	9,326.44	771.72	10,039.56	48.16	15,329.30			83.63	
774 - LFP EXPENDITURES		1,641,249.00	1,092,117.53	79,314.02	549,131.47	66.54	1,137,679.25			74.44	
775 - CITY PARKS		144,131.00	257,103.86	29,188.94	(112,972.86)	178.38	157,770.65			163.74	
780 - COMMUNITY CENTER		240,930.00	179,488.67	21,563.99	61,441.33	74.50	164,331.25			74.13	
795 - PARKS & REC FRINGE		112,047.00	108,988.13	0.00	3,058.87	97.27	113,194.74			107.34	
799 - OVERHEAD		21,342.62	21,342.62	0.00	0.00	100.00	18,791.51			100.00	
967 - TRANSFERS OUT ADMIN.		437,633.00	428,412.99	0.00	9,220.01	97.89	431,038.00			89.10	
968 - TRANSFER OUT DPS		460,569.04	460,569.04	0.00	0.00	100.00	282,068.57			100.00	
969 - TRANSFER OUT DPW		160,000.00	160,000.00	0.00	0.00	100.00	663,465.00			100.00	
970 - TRANSFERS OUT PARKS/RECR.		810,000.00	810,000.00	0.00	0.00	100.00	815,250.00			100.00	
TOTAL EXPENDITURES											
		18,027,094.70	15,228,647.48	925,356.48	2,798,447.22	84.48	15,138,710.31			87.52	
Fund 101 - GENERAL FUND:											
TOTAL REVENUES											
TOTAL EXPENDITURES											
NET OF REVENUES & EXPENDITURES											
		18,027,094.70	15,635,155.75	250,886.05	2,391,938.95	86.73	15,095,594.29			87.27	
		18,027,094.70	15,228,647.48	925,356.48	2,798,447.22	84.48	15,138,710.31			87.52	
		0.00	406,508.27	(674,470.43)	(406,508.27)	100.00	(43,116.02)			100.00	

**MONTHLY FINANCIAL REPORT
GROSSE POINTE WOODS MUNICIPAL COURT**

TO: City Administrator Frank Schulte
Municipal Judge Theodore A. Metry

FROM: Court Clerk Rachelle Matouk

RE: Court Revenue and activity for May, 2025

COURT REVENUES:	May-24	May-25	Monthly Variance	Fiscal Year to Date 23/24	Fiscal Year to Date 24/25	Fiscal Year to Date Variance
Total Parking	\$18,063.00	\$16,466.00	-\$1,597.00	\$198,736.20	\$165,299.51	-\$33,436.69
Overpayment	\$0.00	\$1.00	\$1.00	\$517.19	\$631.75	\$114.56
OUIL Reimbursement	\$0.00		\$0.00	\$1,656.45	\$1,824.15	\$167.70
Cost To Compel	\$3,079.00	\$1,390.00	-\$1,689.00	\$20,672.00	\$19,115.98	-\$1,556.02
Total Court Costs	\$2,237.00	\$1,079.83	-\$1,157.17	\$19,089.25	\$16,501.83	-\$2,587.42
Penal Fine-Library Fund	\$220.00	\$110.00	-\$110.00	\$2,180.00	\$850.00	-\$1,330.00
Total Moving	\$14,662.56	\$10,769.78	-\$3,892.78	\$168,375.97	\$133,963.09	-\$34,412.88
Court Appt Atty Reimbursement	\$0.00	\$0.00	\$0.00	\$350.00	\$250.00	-\$100.00
Miscellaneous	\$580.50	\$457.00	-\$123.50	\$8,069.50	\$8,019.00	-\$50.50
Total Probation	\$490.00	\$292.00	-\$198.00	\$4,591.00	\$4,082.00	-\$509.00
TOTAL	\$39,332.06	\$30,565.61	-\$8,766.45	\$424,237.56	\$350,537.31	-\$73,700.25

DEPARTMENT OF PUBLIC WORKS

MAY, 2025

MAINTENANCE REPORT

SUBJECT	TASK	TOTAL HOURS
Building & Grounds	Torrey Rd Pump Station	32
	City Hall/Public Safety/Community Center/Court	
	Cook School	
	Electrical	
	DPW	32
	Miscellaneous	56
Equipment & Garage	Service Equipment	304
	Parts Chaser	
	Clean/Paint	
	Miscellaneous	
Forestry	Trimmed/Elevated/Removed	
	Stumps/Clean Up	
	Wind Storm Damage Clean Up	
	Trees Planted	
	Miscellaneous	
Street Maintenance	Cut Grass	296
	Flowers/Flower Beds/Shrubs	328
	Mulch	
	Leaf Loads: Hrs.	
	Clean Islands/Parking Lots	
	Asphalt Patch	
	Street Sweeping Miles: 155 Hrs.	40
	Street Paint	
	Repair Sod Damage/Square for Sod	56
	Weeds	
	Wood Chipping	192
	Edging	56
	Concrete	
	Christmas Lights	
	Snow Plowing: Miles: Hrs.	
	Sidewalk Plow Hours	
	Street Salting - Loads: Miles: Hrs.	
	City Hall/ School Crossings	
	Miscellaneous	
Elections	Set Up/Tear Down	
Signs	New Signs- New Posts-Repairs	
Wtr/Wtr Transmission	Meters: Service/Sprinkler System/Shut Offs	208
	Fire Hydrant Service/Repair	
	Water Main Break	
	Water Service Line Inspections	
	Stop Box	
	Reservoir	
	Miscellaneous / Miss Dig	288

Sewers/Catch Basins	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	48
	Manholes: Locate/Expose/Raise	
	Sewer Jetting	
	Miscellaneous	
Parking Meters	Collect Coins	56
	Repairs	
	Miscellaneous	88
Parks & Recreation	Lake Front Park	320
	Lake Front Park - Docks	
	Other City Parks	
	Miscellaneous	
	Total Hours for	2,400

Balance Register

06/11/2025 10:50 AM

Summary - Registrations (Courses)

Title	Revenue Acct#	Revenue	Void / CC Refunds	Total
Aquatic Classes				
Level 1 - Ages 5 & up	101.000.653.200	\$605.00	\$0.00	\$605.00
Level 2 - Ages 5 & up	101.000.653.200	\$935.00	\$0.00	\$935.00
Level 3 - Ages 5 & up	101.000.653.200	\$550.00	\$0.00	\$550.00
Preschool - Ages 2-5	101.000.653.200	\$3,465.00	\$0.00	\$3,465.00
Totals For Aquatic Classes		\$5,555.00	\$0.00	\$5,555.00
Fitness Classes				
Community Center	101.000.653.310	\$12.00	\$0.00	\$12.00
Totals For Fitness Classes		\$12.00	\$0.00	\$12.00
Senior Programs				
Movies	101.000.653.340	\$297.00	\$0.00	\$297.00
Trips	101.000.653.350	\$812.00	\$0.00	\$812.00
Totals For Senior Programs		\$1,109.00	\$0.00	\$1,109.00
Special Events				
Lake Front Park	101.000.653.100	\$8.00	\$0.00	\$8.00
Totals For Special Events		\$8.00	\$0.00	\$8.00
Swim Team				
Woods Warriors	101.000.653.210	\$14,750.00	(\$905.00)	\$13,845.00
Totals For Swim Team		\$14,750.00	(\$905.00)	\$13,845.00
Synchronized Swimming				
Synchronized Swimming	101.000.653.210	\$540.00	\$0.00	\$540.00
Totals For Synchronized Swimming		\$540.00	\$0.00	\$540.00
Tennis & Pickleball Lessons				
Adult	101.000.653.270	\$4,210.00	(\$130.00)	\$4,080.00
Child	101.000.653.270	\$2,420.00	\$0.00	\$2,420.00
Totals For Tennis & Pickleball Lessons		\$6,630.00	(\$130.00)	\$6,500.00
Grand Totals		\$28,604.00	(\$1,035.00)	\$27,569.00



Balance Register

06/11/2025 10:50 AM

Summary - Memberships

Item	Revenue Acct#	New Revenue	Renew Revenue	Void / CC Refund	Total	# Of New	# Of Renew
2025 Dog Park Pass Family	101.000.642.020	\$540.00	\$440.00	\$0.00	\$980.00	1	11
Boat Launch Season Pass Single	594.000.651.001	\$80.00	\$400.00	(\$80.00)	\$400.00	0	5
Caregiver Pass Family	101.000.642.020	\$90.00	\$90.00	\$0.00	\$180.00	6	9
Fitness Class Single	101.000.653.310	\$195.00	\$3,625.00	\$0.00	\$3,820.00	2	79
Miniature Golf - 8 visits Single	101.000.653.105	\$20.00	\$90.00	\$0.00	\$110.00	2	9
REPLACEMENT PP 23-25 Single	101.000.642.020	\$400.00	\$0.00	\$0.00	\$400.00	16	0
Grand Totals		\$1,325.00	\$4,645.00	(\$80.00)	\$5,890.00	27	113



Balance Register

06/11/2025 10:50 AM

Summary - Merchandise Sales

Description	Revenue Acct#	Qty Sold	Qty Refunded	Revenue	Void / CC Refund	Total
Miniature Golf - \$2 per person	101.000.653.105	165	0	\$330.00	\$0.00	\$330.00
Replacement key fob	101.000.642.020	1	0	\$20.00	\$0.00	\$20.00
Swim Team Finals Shirts	101.000.642.010	0	0	\$30.00	\$0.00	\$30.00
Grand Totals				\$380.00	\$0.00	\$380.00



Balance Register

06/11/2025 10:50 AM

Summary - Facility Rentals

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
Optional Rates				
Coffee Urn	101.000.646.000	\$20.00	\$0.00	\$20.00
Projector System	101.000.646.000	\$150.00	\$0.00	\$150.00
Serving alcohol	101.000.646.000	\$150.00	\$0.00	\$150.00
Totals For Optional Rates		\$320.00	\$0.00	\$320.00
Room Rates				
All Rooms	101.000.646.000	\$1,290.00	\$0.00	\$1,290.00
Cook School House	101.000.646.000	\$475.00	\$0.00	\$475.00
Garden Room	101.000.646.000	\$955.00	\$0.00	\$955.00
Gazebo	101.000.653.400	\$400.00	(\$50.00)	\$350.00
Park Room	101.000.646.000	\$1,620.00	\$0.00	\$1,620.00
Pavilion	101.000.653.410	\$2,000.00	(\$75.00)	\$1,925.00
Totals For Room Rates		\$6,740.00	(\$125.00)	\$6,615.00
Security Deposits				
Security Deposit-CC	101.000.295.000	\$1,200.00	\$0.00	\$1,200.00
Totals For Security Deposits		\$1,200.00	\$0.00	\$1,200.00
Grand Total		\$8,260.00	(\$125.00)	\$8,135.00



Balance Register

06/11/2025 10:50 AM

Summary - Area Rentals

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
Dock Rentals				
Category 2	594.000.651.002	\$1,790.00	\$0.00	\$1,790.00
Category 3	594.000.651.002	\$8,463.00	\$0.00	\$8,463.00
Dry Dock	594.000.651.002	\$295.00	\$0.00	\$295.00
Floating Dock	594.000.651.002	\$766.00	\$0.00	\$766.00
Level 1: Bottom Rack	594.000.651.002	\$225.00	\$0.00	\$225.00
Level 2	594.000.651.002	\$150.00	\$0.00	\$150.00
Level 3	594.000.651.002	\$300.00	\$0.00	\$300.00
Level 4: Top Rack	594.000.651.002	\$375.00	\$0.00	\$375.00
Ramp - Cat. 3	594.000.651.002	\$2,385.00	\$0.00	\$2,385.00
Sailboat Lane - Cat. 1	594.000.651.002	\$543.00	\$0.00	\$543.00
Totals For Dock Rentals		\$15,292.00	\$0.00	\$15,292.00
Grand Total		\$15,292.00	\$0.00	\$15,292.00



Balance Register

06/11/2025 10:50 AM

Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	ACH	Acct Credit	Other
101.000.295.000	\$1,200.00	\$0.00	\$1,200.00	\$200.00	\$400.00	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00
101.000.642.010	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00
101.000.642.020	\$1,580.00	\$0.00	\$1,580.00	\$470.00	\$420.00	\$890.00	\$690.00	\$0.00	\$0.00	\$0.00
101.000.646.000	\$4,660.00	\$0.00	\$4,660.00	\$890.00	\$2,915.00	\$3,805.00	\$855.00	\$0.00	\$0.00	\$0.00
101.000.653.100	\$8.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00
101.000.653.105	\$440.00	\$0.00	\$440.00	\$362.00	\$0.00	\$362.00	\$78.00	\$0.00	\$0.00	\$0.00
101.000.653.200	\$5,555.00	\$0.00	\$5,555.00	\$55.00	\$0.00	\$55.00	\$5,500.00	\$0.00	\$0.00	\$0.00
101.000.653.210	\$15,290.00	(\$905.00)	\$14,385.00	\$340.00	\$320.00	\$660.00	\$14,055.00	\$0.00	(\$330.00)	\$0.00
101.000.653.270	\$6,630.00	(\$130.00)	\$6,500.00	\$0.00	\$460.00	\$460.00	\$6,040.00	\$0.00	\$0.00	\$0.00
101.000.653.310	\$3,832.00	\$0.00	\$3,832.00	\$1,352.00	\$1,471.00	\$2,823.00	\$1,009.00	\$0.00	\$0.00	\$0.00
101.000.653.340	\$297.00	\$0.00	\$297.00	\$124.00	\$43.00	\$167.00	\$84.00	\$0.00	\$46.00	\$0.00
101.000.653.350	\$812.00	\$0.00	\$812.00	\$363.00	\$212.00	\$575.00	\$225.00	\$0.00	\$12.00	\$0.00
101.000.653.400	\$400.00	(\$50.00)	\$350.00	\$50.00	\$100.00	\$150.00	\$250.00	\$0.00	(\$50.00)	\$0.00
101.000.653.410	\$2,000.00	(\$75.00)	\$1,925.00	\$300.00	\$450.00	\$750.00	\$1,125.00	\$0.00	\$50.00	\$0.00
594.000.651.001	\$480.00	(\$80.00)	\$400.00	\$0.00	\$160.00	\$160.00	\$320.00	\$0.00	(\$80.00)	\$0.00
594.000.651.002	\$15,292.00	\$0.00	\$15,292.00	\$815.00	\$9,332.00	\$10,147.00	\$5,065.00	\$0.00	\$80.00	\$0.00
Grand Totals	\$58,506.00	(\$1,240.00)	\$57,266.00	\$5,321.00	\$16,283.00	\$21,604.00	\$35,934.00	\$0.00	(\$272.00)	\$0.00

Refunds - Check Request

Revenue Account#	Refund Total
101.000.295.000	(\$2,080.00)
101.000.646.000	(\$820.00)
101.000.653.210	(\$305.00)
101.000.653.270	(\$130.00)
101.000.653.350	(\$45.00)
594.000.651.002	(\$1,185.00)
Grand Total	(\$4,565.00)



MEMO 25-13

RECEIVED

JUN 09 2025

CITY OF GROSSE POINTE WOODS
CLERK OF RECORDS DEPARTMENT

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *J.K.*

DATE: May 30, 2025

SUBJECT: Recommendation – Trucking Services

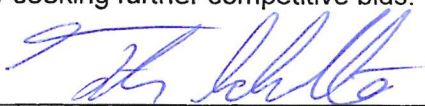
Grosso Trucking & Supply Co. has the current contract to provide trucking services for the City through June 30, 2025. Owner Steve Grosso has provided a quote for trucking pricing for the 2025/2026 fiscal year with a \$0.65 increase on trucking sand and a \$0.90 increase on trucking crushed concrete per yard because of material costs. The company is fully insured and bonded and has provided very good and reliable trucking services for the city since 2015. Grosso Trucking again requests an annual fee of \$2,500.00/year for leaving his loader in the DPW yard. His drivers load their trucks themselves at no additional cost to the city allowing DPW employees to work on other tasks.

Only one other bid for trucking services was received the last time a bid was mailed in 2011 and the prices not only exceeded Grosso Trucking's new prices but also included \$52,000/year for a loader plus \$45.00/hour for labor plus fuel with a 3% fuel surcharge. Grosso Trucking's employees also assist with clean up in the DPW yard. I do not believe any benefit would accrue to the city by seeking additional bids.

I recommend the city enter into a contract with Grosso Trucking & Supply Co., 10015 Marine City Hwy., Fair Haven, MI 48023 to continue to provide trucking and hauling services from July 1, 2025 through June 30, 2026. This is a budgeted item included in the 2025/26 budget in the amount of \$100,000.00 in Solid Waste/Disposal contractual services account 226-528-818.000. Attached is a copy of the proposed contract approved by the city attorney and used in prior years that will be effective from July 1, 2025 through June 30, 2026, as well as a current certificate of insurance.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.



Frank Schulte, City Administrator

6-9-25

Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Steven Schmidt, Treasurer/Comptroller

6/9/25

Date

GROSSO TRUCKING & SUPPLY CO. AGREEMENT

This agreement is entered into on this ____ day of _____, 2025 between the CITY OF GROSSE POINTE WOODS, a Municipal Corporation, of 20025 Mack Plaza, Grosse Pointe Woods, Michigan ("City"), and Grosso Trucking & Supply Co., 10015 Marine City Hwy., Fair Haven, Michigan 48023;

WHEREAS, Grosso Trucking & Supply Co. is engaged in hauling leaves/brush, scrap, concrete, wood chips, debris, dirt, and sand; and

WHEREAS, the City desires to utilize the services of Grosso Trucking & Supply Co. as an independent contractor:

THEREFORE, IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Award of Contract: Grosso Trucking & Supply Co. is hereby awarded a non-exclusive contract to perform hauling services for the City.
2. Term of Contract: This contract will cover the fiscal year beginning July 1, 2025 and continue through June 30, 2026.
3. Rates: Grosso Trucking & Supply Co. will perform hauling services as instructed by the City at the agreed sums of \$7.00 per yard for leaves/brush, \$7.00 per yard for removal of wood chips and clean concrete, \$10.00 per yard for excavation spoils, \$7.00 per yard for delivery of compost; \$13.65 per yard for sand in; \$18.40 for 21A crushed concrete in; and \$17.00 per yard for screened topsoil in.
4. Termination: Notwithstanding the term of this contract, this agreement may be terminated by either party with 30 days written notice to the other party for any reason.
5. Insurance: Grosso Trucking & Supply Co. will keep in full force and affect insurance coverage in accordance with the bid specifications dated April 7, 2011, and shall furnish proof of such insurance to the City of Grosse Pointe Woods.
6. Compliance with City Ordinances: Grosso Trucking & Supply Co. shall be required to comply with all city ordinances and pertinent state laws during the terms of this Agreement including, but not limited to, hours of operation.

7. City Indemnification: Grosso Trucking & Supply Co. agrees to indemnify and hold harmless the City from any actions, suits, debts, judgments, damages and/or claims arising out of Grosso Trucking & Supply Co.'s performance of this Agreement.
8. Incorporation of Bid Documents: The original bid documents including the notice to bidders dated April 7, 2011, specifications, insurance coverage, and the bid sheet are incorporated into this Agreement by reference. In the event of any inconsistencies between the bid documents and this Agreement, the Agreement controls.

WITNESS:

City of Grosse Pointe Woods

By:

Frank Schulte
City Administrator

Grosso Trucking & Supply Co.

By:

Steve Grosso
Owner

Grosso Trucking & Supply Co.
10015 Marine City Hwy.
Fair Haven, MI 48023
(586) 725-2935 • Fax: (586) 725-4153
Website www.grosso Trucks.com

3/25/25

City of Grosse Pointe Woods

Here are the prices for the 2025 season starting July 1, 2025

Trucking yard waste out \$7.00

Trucking Dirt out \$10.00

Trucking Compost \$7.00

Trucking Concrete out \$7.00

Trucking leaves out \$7.00

Sand \$13.65

Screened Topsoil \$17.50

21A Crushed Concrete \$18.40

If you have any questions please give me a call.

Thank you,

A handwritten signature in black ink, appearing to read 'Steve Grosso', written over a horizontal line.

Steve Grosso
Grosso Trucking



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Core Insurance Group LLC 50787 Corporate Dr Shelby Township MI 48315		CONTACT NAME: Brenda Boomer PHONE (A/C, No, Ext): (248) 847-2673 E-MAIL ADDRESS: brendab@coreinsured.com FAX (A/C, No):	
INSURED Grosso Trucking and Supply Company 10015 Marine City Hwy Ira MI 48023		INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers Ins. Co. <i>NR</i> INSURER B: Retailers Insurance Company <i>A</i> INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14508 RECEIVED JUN 03 2025 OFF OF GROSSE POINTE WOODS	

COVERAGES

CERTIFICATE NUMBER: 25/26 master cert

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> AI, WOS, PNC - CG855 <input checked="" type="checkbox"/> CG2037-BLKT GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			C0128091	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPIOP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> AI, WOS <input checked="" type="checkbox"/> PNC			V0106282	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			V0106282	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP00012220	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2000000 E.L. DISEASE - EA EMPLOYEE \$ 2000000 E.L. DISEASE - POLICY LIMIT \$ 2000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Grosse Pointe Woods, all employees, elected and appointed officials, boards and commissions and volunteers is included as additional insured as respects to general liability as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

The City of Grosse Pointe Woods 20025 Mack Plaza Dr Grosse Pointe Woods MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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MEMO 25-14

RECEIVED

JUN 09 2025

CITY OF GROSSE POINTE WOODS
POLICE DEPARTMENT

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *J.K.*

DATE: May 30, 2025

SUBJECT: Recommendation – Tree Removal Contract for 2025/2026

An "Invitation to Bid" for the removal of large city trees was posted on the Michigan Intergovernmental Trade Network (MITN) website on February 24, 2022. The information was also advertised in the Grosse Pointe News. The following bids were received at the bid opening on March 22, 2022.

COMPANY	12" to 19"	20" to 27"	28" to 35"	36" to 43"	Over 44"	Charge For Emergency Call-Out	Total tree removal Pricing
Arbor Pro Tree Service, Inc.	\$300.00	\$612.00	\$834.00	\$1,638.00	\$3,224.00	\$95.00 per man hour	\$6,703.00
MDL Tree Service	\$550.00	\$950.00	\$1,400.00	\$2,000.00	\$2,700.00	\$150.00 per man hour	\$7,750.00
LimbWalkers	\$400.00	\$850.00	\$3,000.00	\$3,450.00	\$4,000.00	\$500.00 per hour	\$12,200.00
TC Tree Service	\$750.00	\$1,500.00	\$2,000.00	\$3,200.00	\$3,800.00	\$2,500.00 / 4 hour minimum	\$13,750.00

Arbor Pro Tree Service, Inc. submitted the low bid in the amount of \$6,703.00 and was awarded the contract. Arbor Pro Tree Service, Inc. was awarded an extension of the contract for the 2024/2025 fiscal year with a 5% increase in the amount of \$7,038.15. Arbor Pro Tree Service, Inc. has offered to extend the 2023/2024 contract pricing with a 5% increase for fuel and equipment for fiscal year 2025/2026. The increase would bring the new bid amount to \$7,390.06, which is still lower than the bids received in 2022. Their work is satisfactory. I do not believe any benefit will accrue to the City to seek further competitive bids.

I recommend the city enter into a contract for city street tree removals from July 1, 2025 through June 30, 2026, with Arbor Pro Tree Service, Inc., 425 Barclay, Grosse Pointe Farms, MI 48236. This is a budgeted item included in the 2025/2026 budget in the amount of \$60,000.00 in account 101-523-818.000. Attached is a copy of the proposed contract approved by the city attorney and used in prior years that will be effective from July 1, 2025 through June 30, 2026, as well as a current certificate of insurance.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.

[Signature]
Frank Schulte, City Administrator

6-9-25
Date

Fund Certification:

Account numbers and amounts have been verified as presented.

[Signature]
Steven Schmidt, Treasurer/Comptroller

6/9/25
Date

TREE REMOVAL CONTRACT

THIS AGREEMENT is entered into this ____ day of _____, 2025, by and between the City of Grosse Pointe Woods, a Municipal Corporation, Wayne County, Michigan, ("City"), and Arbor Pro Tree Service, Inc., 425 Barclay, Grosse Pointe Farms, MI 48236 ("Contractor").

WHEREAS, the Contractor Arbor Pro Tree Service, Inc. has offered to extend the contract with an additional 5% increase for fuel and equipment for the period July 1, 2025 through June 30, 2026 from the contract from fiscal year 2024/2025 with the prices below for the removal of trees on City property within the City of Grosse Pointe Woods, in accordance with the instructions, specifications, and contract documents accepted by City Council on April 4, 2022, and

THEREFORE, IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Award of Contract: Arbor Pro Tree Service, Inc. is hereby awarded a non-exclusive contract to perform removal of city street trees.
2. Term of Contract: This contract will cover the fiscal year beginning July 1, 2025 and continue through June 30, 2026.
3. Rates: Arbor Pro Tree Service, Inc. will remove city street trees as instructed by the City at the agreed sums of \$330.75 for 12" to 19" diameter trees, \$674.73 for 20" to 27" diameter trees, \$919.49 for 28" to 35" diameter trees, \$1,805.90 for 36" to 43" diameter trees, and \$3,554.46 for over 44" diameter trees.
4. Termination: Notwithstanding the term of this contract, this agreement may be terminated by either party with 30 days written notice to the other party for any reason.
5. Insurance: Arbor Pro Tree Service, Inc. will keep in full force and affect insurance coverage in accordance with the bid specifications dated February 24, 2022 and shall add the City as an additional insured on its commercial general liability insurance. Arbor Tree shall furnish proof of such insurance to the City of Grosse Pointe Woods.
6. Compliance with City Ordinances: Arbor Pro Tree Service, Inc. shall be required to comply with all city ordinances and pertinent state laws during the terms of this Agreement including, but not limited to, hours of operation.
7. City Indemnification: Arbor Pro Tree Service, Inc. agrees to indemnify and hold harmless the City from any actions, suits, debts, judgments, damages and/or claims arising out of Arbor Pro Tree Service, Inc.'s performance of this Agreement.

8. Incorporation of Bid Documents: The original bid documents dated February 24, 2022, including the notice to bidders, specifications, insurance coverage, and the bid sheet are incorporated into this Agreement by reference. In the event of any inconsistencies between the bid documents and this Agreement, the Agreement controls.

Witnessed by:

CITY OF GROSSE POINTE WOODS, MI
A Municipal Corporation

BY: _____
Frank Schulte, City Administrator

ARBOR PRO TREE SERVICE, INC.
Contractor

BY: _____
James G. Bonahoom, Owner/President



...for Safe, Healthy
and Beautiful Trees

May 25th, 2025

Frank Schulte

City of Grosse Pointe Woods

Dear Frank

This correspondence is to advise yourself, (and any others interested), of our (my) intentions to continue our contract with an Increase of 5%.

Warm Regards,

James G. Bonahoom, Pres.

Arbor Pro Tree Service, Inc.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lakepointe Insurance Agency 25124 Jefferson Ave. St. Clair Shores MI 48081	CONTACT NAME: Jeannine Feeney PHONE (A/C, No. Ext): (586) 776-6990 FAX (A/C, No): (586) 776-7799 E-MAIL ADDRESS: jeannine@lakepointeinsurance.com
INSURED Arbor Pro Tree Service Inc 425 Barclay Grosse Pointe Farms MI 48236	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Insurance Company INSURER B: Trumbull Insurance Company INSURER C: Travelers INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL2553005020

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		35UUNSR2G2C	04/25/2025	04/25/2026	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			35UENOM4060	04/25/2025	04/25/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6KUB6R16901721	03/21/2025	03/21/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where required by written contract, the City of Grosse Pointe Woods, all employees, elected and appointed officials, boards, commissions and volunteers are included as Additional Insured with respect to the General Liability coverage and operations performed by the named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Grosse Pointe Woods Department of Public Works ✓ 20025 Mack Plaza Drive Grosse Pointe Woods MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

RECEIVED

JUN 09 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

MEMO 25-15

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *J.K.*
DATE: May 30, 2025
SUBJECT: Recommendation – Landscape Services

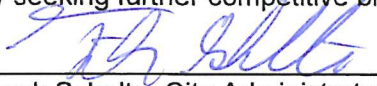
Marshall Landscape has been providing landscape services to the City of Grosse Pointe Woods for the past 27 years. They are fully insured and bonded and their work is satisfactory. Brett Marshall has provided pricing for another 3-year agreement for fiscal years 2025/2026, 2026/2027, and 2027/2028. The agreement will include all current turf fertilizing and pest management services at City Hall, on Mack Avenue, all city owned parks, and round up application as needed on various parking lots and sidewalks.

I recommend approval of a 3-year agreement with Marshall Landscape, Inc., 24343 Gibson Dr., Warren, MI 48089 to provide landscape services to the City in an amount of \$22,845.00 in fiscal years 2025/2026, 2026/2027, and 2027/2028. This is a budgeted item that will be included in each fiscal year budget in accounts 101-774-818.102 in the amount of \$4,000.00, 101-775-818.000 in the amount of \$2,520.00, 202-463-818.000 in the amount of \$7,525.00, and 585-561-818.000 in the amount of \$8,800.00.

Attached is a copy of the proposed contract approved by the city attorney and used in prior years that will be effective from July 1, 2025 through June 30, 2028, as well as a current certificate of insurance. I do not believe any benefit will accrue to the city by seeking additional bids.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.


Frank Schulte, City Administrator

6-9-25
Date

Fund Certification:

Account numbers and amounts have been verified as presented.


Steven Schmidt, Treasurer/Comptroller

6/9/25
Date

LANDSCAPE SERVICES CONTRACT

THIS AGREEMENT, is entered into this ____ day of _____, 2025, by and between the City of Grosse Pointe Woods, a Municipal Corporation, Wayne County, Michigan, (“City), and Marshall Landscape, Inc. (“Contractor”).

WITNESSETH:

WHEREAS, the City has accepted a written proposal from the Contractor to provide landscape services on City property within the City of Grosse Pointe Woods for a three-year period from July 1, 2025 through June 30, 2028, and the offer has been accepted by the City Council on _____,

NOW THEREFORE, in consideration of the mutual undertakings of the parties it is agreed by and between the parties as follows:

1. The contract documents consisting of the offer received from Marshall Landscape, Inc. dated March 28, 2025 (Ex. A), and the recommendation memo dated May 30, 2025 (Ex. B) approved by City Council on _____ (collectively referred to as “the contract documents”) shall be incorporated herein by reference, and shall become a part of this contract, and shall be binding upon both parties. The terms of this landscape services contract shall control in the event of any inconsistency between this contract and the documents incorporated by reference.

2. The Contractor agrees that it will, during the term of this contract or any extension, provide all turf fertilizing and pest management services in accordance with the contract and contract documents, past practice, and in compliance with all provisions of applicable Federal, State and local laws pertaining to the functions to be performed hereunder.

3. The City agrees that it will, upon satisfactory performance of the work as required, pay to the Contractor the amounts specified in its proposal, at the time provided in the contract documents.

4. This contract shall commence JULY 1, 2025 effective through JUNE 30, 2028.

5. The Contractor agrees to indemnify, defend and hold the City harmless from any and all claims or damages occasioned by, or arising out of, or in connection with, the performance of its duties hereunder, and agrees to secure and keep in force public liability insurance and property damage insurance, all as required by the contract documents. The Contractor is required to list the City of Grosse Pointe Woods as an additional insured.

6. In the event the Contractor shall fail, neglect or refuse to perform any and all of its duties under the contract, the City may perform such duties, and charge all costs incurred in connection therewith to the Contractor, and may deduct such costs from any monies due, or to become due to the Contractor. Such remedy shall be non-exclusive of any other remedies the City may have, and the exercise thereof shall be in addition to, and without prejudice to, whatever other rights the City may have against the Contractor in the event of a breach.

7. This contract and contract documents represents the entire agreement of the parties. Any modifications must be in writing.

Witnessed by:

CITY OF GROSSE POINTE WOODS, MI
A Municipal Corporation

BY: _____
Frank Schulte, City Administrator

MARSHALL LANDSCAPE, INC.
Contractor

BY: _____
Brett Marshall, Owner/President



24343 Gibson
Warren, MI 48089
www.marshalllandscape.com

(586) 427-6577 Macomb
(313) 885-7272 Wayne
(586) 427-6926 Fax



Turf Grass Services • Plant Health Care • Exterior Pest Control • Athletic Field Maintenance

City of Grosse Pointe Woods
James Kowalski
1200 Parkway Drive
Grosse Pointe Woods, MI 48236

March 28, 2025

Turf fertilization and pest control services for 2025-2027 Season

<u>Turf applications</u>	<u>Cost ea</u>	<u># app</u>	<u>Total</u>
Cul-de-sacs	\$575.00	1	575.00
Municipal Parks / Various areas	3,885.00	1	3,885.00
Mack Ave Islands	1,210.00	1	1,210.00
GPW Municipal offices, Vernier Road islands	725.00	2	1,450.00

Exterior nuisance pest control

Lakefront Park only Guardhouse/ gazebos/ picnic shelters	625.00	3	1,875.00
Grosse Pointe Woods Municipal building	350.00	3	1,050.00

Round-up Applications

Mack Ave Municipal parking lots, sidewalks, parking bays	2,200.00	3	6,600.00
Mack Ave Municipal mulch islands	2,200.00	2	4,400.00
Vernier Road fence line	600.00	3	1,800.00
Total Annual Cost			22,845.00



MARSLAN-08

FGJINAJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
World Insurance Associates, LLC
22440 Hall Rd
Clinton Township, MI 48036

CONTACT
NAME:
PHONE
(A/C, No, Ext): (586) 569-0440 FAX
(A/C, No): (586) 569-0384
E-MAIL
ADDRESS:

INSURED

Marshall Landscape Inc
24343 Gibson
Warren, MI 48089

INSURER(S) AFFORDING COVERAGE
INSURER A: Frankemuth Mutual Insurance Company 13986 ✓
INSURER B: Accident Fund National Insurance Company 12305 ✓
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		6704293	10/8/2024	10/8/2025	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 750,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6704292	10/8/2024	10/8/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6704293	10/8/2024	10/8/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A	100064188	10/8/2024	10/8/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Grosse Pointe Woods is Additional Insured with respect to operations performed by the named insured. ✓

CERTIFICATE HOLDER

City of Grosse Pointe Woods ✓
20025 Mack Ave
Grosse Pointe Woods, MI 48236

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

MEMO 25-16

RECEIVED

JUN 09 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services *g.k.*

DATE: May 30, 2025

SUBJECT: Recommendation – Road Salt 2025/2026 Season

On March 28, 2023, a two-year bid request for supplying road salt for the winter maintenance seasons was posted on the Michigan Intergovernmental Trade Network (MITN) website by the City of Farmington Hills for the Oakland County Road Commission on behalf of 26 cooperative participants, including the City of Grosse Pointe Woods.

Detroit Salt Company's bid overall came in lower for the two-year contract and offered an option of four additional one-year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

On April 17, 2025, the Detroit Salt Company renewed the agreement at the 3% increase, bringing the cost to \$58.28 per ton for early fill (before 10/1/2025) and \$62.59 per ton for late fill (after 10/1/2025) for the 2025/2026 winter season.

I am requesting that council approve the third year of the cooperative salt contract upon mutual consent between the City and Detroit Salt Company. We have committed to 1,000 tons for the upcoming 2025/2026 winter season. The City is required to take a minimum of 700 tons or can take a maximum of 1,300 tons.

I concur with the decision of the MITN/Oakland County Road Commission cooperative and recommend that we purchase road salt for the 2025/2026 winter maintenance season at a price of \$58.28 to \$62.59 per ton in an amount of \$81,367.00 from The Detroit Salt Company, 12841 Sanders Street, Detroit, MI 48217 for the maximum of 1,300 tons.

This is a budgeted item included in the 2025/26 budget in the Major Streets Winter Maintenance Operating Supplies account no. 202-478-757.000 in the amount of \$20,342.00 and in the Local Streets Winter Maintenance Operating Supplies account no. 203-478-757.000 000 in the amount of \$61,025.00.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



Frank Schulte, City Administrator

6-9-25

Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Steven Schmidt, Treasurer/Comptroller

6/9/25

Date



DEPARTMENT OF CENTRAL SERVICES

ADDENDUM NOTICE NO. 1
OF
CONTRACT NO. FH- 22-23-2388
ROCK SALT FOR SNOW & ICE CONTROL

NAME & ADDRESS OF VENDOR: Detroit Salt Company, L.C. 12841 Sanders Street Detroit, MI 48217 Contact-Jean Szatkowski 313.488.1891 jszatkowski@detroitsalt.com	CONTRACT TERM: Current-April 10, 2023 – April 9, 2025 Renewal Option 1- April 10, 2025 – April 9, 2026 Renewal Option 2- April 10, 2026 – April 9, 2027 Renewal Option 3- April 10, 2027 – April 9, 2028 Renewal Option 4- April 10, 2028 – April 9, 2029
TERMS: Net 30	BUYER: Michelle Aranowski, Director of Central Services (248) 871-2426 maranowski@fhgov.com
F.O.B.: Delivered	COOPERATIVE: Extension approved to all MITN Purchasing Cooperative Members

NATURE OF CHANGE(S):

The City of Farmington Hills agrees to extend the contract for Rock Salt for Snow & Ice Control with the listed contractor at an increase of 3% over the unit prices listed on said contract.

All other terms, conditions, specifications and pricing provisions remain unchanged.

AUTHORITY/REASON:

Requested by City of Farmington Hills, Original approval of agreement 04/10/2023, CMR #4-23-49

YEAR 3 PRICING

OAKLAND COUNTY: EARLY FILL \$/TON-\$59.28, LATE FILL \$/TON \$63.25

MACOMB COUNTY: EARLY FILL \$/TON-\$59.51, LATE FILL \$/TON \$63.50

WAYNE COUNTY: EARLY FILL \$/TON-\$58.62, LATE FILL \$/TON \$62.59

ACCEPTANCE/APPROVAL OF CONTRACT ADDENDUM 1

SIGNED: Steven M. Briggs
Steven M. Briggs (Apr 15, 2025 15:34 CDT)

PRINTED: Steven M. Briggs, VP of Sales and Marketing

DATE: 04/15/2025

Jeanne Duffy

From: Michelle Aranowski <MAranowski@fhgov.com>
Sent: Thursday, April 17, 2025 10:39 AM
To: Alek Mizikar; Bryan Babcock; Chelsea Rodgers; Craig Treppa; Derrick Schueller; Devin Adams; Don Rohraff; Ed Mlynczyk; Gary Harris; Gary McKinney; Gerry McCallum; Jason Dickinson; Jeanne Duffy; Jesse Sutton; Jill Nowak; Lisa Cummins; Martha Ritchie; Michael Way; Mike Slater; Motyka, Leah; Noah Mehalski; Pamela Bratschi; Paul Horen; Paul Vandamme; Paul Zelenak; Ray Krajewski; Robert Sacppaticci; Sean Young; Tim Skima; gkandah@livonia.gov; Erik Skurda; tzablocki@cityofclawson.com; syoung@berkleymich.net; Michael Greene; nhumphries@cityofsouthfield.com; Gary McKinney; jesse.sutton@southfieldk12.org; nahmida.chowdhury@southfieldk12.org; neil.eby@metroparks.com; crparker@romulusgov.com; kevin.yee@romi.gov; joseph.corace@southfieldk12.org; phillip.curran@southfieldk12.org
Cc: Nikki Lumpkin; Jean Szatkowski
Subject: Rock Salt, year 3, addendum #1 - is extended!
Attachments: MI MITN bid 2388 Addendum 1 Year 3 - signed.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Good news, Detroit Salt extended the agreement for another year! Attached is the addendum. Below are the updated quantities I have received, please confirm the number are correct, this is important as you will be responsible for that amount for the upcoming year.

Year 3 pricing

Oakland County: Early fill \$/ton-\$59.28, Late fill \$/ton \$63.25

Macomb County: Early fill \$/ton-\$59.51, Late fill \$/ton \$63.50

Wayne County: Early fill \$/ton-\$58.62, Late fill \$/ton \$62.59

Agency	Delivery Address	City/State	Estimated quantity (tons) April 2025- Apr 2026
Oakland County Agencies			
Berkley, City of	3238 Bacon	Berkley, MI 48072	1,200
Bloomfield Township	4200 Telegraph	Bloomfield, MI 48303	3,500
Clawson, City of	635 W. Elmwood	Clawson, MI 48017	1,200
Farmington Hills, City of	27245 Halsted	Farmington Hills, MI 48336	4,500
Lathrup Village	19101 Twelve Mile	Lathrup Village, MI 48076	200
Huron-Clinton Metroparks at:			
Kensington Metropark	2240 W. Buno Rd.	Milford, MI	400
Stony Creek Metropark	4250 26 Mile	Shelby Twp, MI	250
Hudson Mills Metropark	8801 N. Territorial Rd.	Dexter, MI	100

Indian Springs Metropark	5199 Indian Trail	White Lake, MI	50
Huron Meadows Metropark	8765 Hammel Rd.	Brighton, MI	50
Lake St. Clair Metropark	31300 Metro Parkway	Harrison Twp, MI	150
Willow Metropark	23140 Interloop Road	New Boston, MI	150
Orchard Lake, City of	3955 Orchard Lake Rd.	Orchard Lake, MI 48323	550
Rochester, City of	1141 Wilcox	Rochester, MI 48307	1,750
Rochester Hills, City of	511 E. Auburn Rd.	Rochester Hills, MI 48309	2,750
Royal Oak, City of	1600 N. Campbell	Royal Oak, MI 48067	3,850
Southfield DPW, City of	25501 Clara Lane	Southfield, MI	5,000
Southfield Public Schools	24661 Lahser	Southfield, MI 48033	800
Walled Lake, City of	1499 E. West Maple	Walled Lake, MI	450
Wixom, City of	2041 Charms Rd.	Wixom, MI 48393	900
Oakland County Total			27,800
Macomb County Agencies			
Centerline, City of	6685 E. 10 Mile Road	Centerline, MI 48015	650
Roseville, City of	29411 Calahan Street	Roseville, MI 48066	2,400
St. Clair Shores, City of	19700 Pleasant	St. Clair Shores 48080	2,100
Sterling Heights, City of	7200 18 Mile Road	Sterling Heights, MI 48311	5,500
Warren, City of	12801 Stephens	Warren, MI 48093	6,000
Macomb County Total			16,650
Wayne County Agencies			
Grosse Pointe Woods, City of	1200 Parkway Drive	Grosse Pointe Woods, MI 48236	1,000
Livonia, City of	12973 Farmington	Livonia, MI 48154	2,800
Romulus, City of	12600 Wayne Road	Romulus, MI 48174	2,200
Grosse Pointe Shores, Village	795 Lake Shore Road	Grosse Pointe Shores, MI 48236	150
Westland, City of	37137 Marquette	Westland, MI 48185	6,000
Wayne County Total			12,150

Michelle Aranowski

Director of Central Services

O: (248) 871-2426

Email: maranowski@fhgov.com



City of Farmington Hills | www.FHgov.com

31555 W. Eleven Mile Rd. | Farmington Hills, MI 48336





CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

RECEIVED

JUN 10 2025

CITY OF GROSSE POINTE WOODS
CLEARANCE DEPARTMENT

DATE: June 5, 2025

TO: Mayor and City Council

FROM: Steven Schmidt, Treasurer/Comptroller

SUBJECT: Vendors with expenses over \$20,000

In accordance with City Charter, I am providing a list of vendors with anticipated expenditures in excess of \$20,000 during FY 2025-2026. I respectfully request City Council's approval to issue open purchase orders to these vendors as detailed in the attached report.

Thank you.

Fund Certification:

I hereby certify that unencumbered funds are available for the above purchases, and that the account numbers have been verified.

Treasurer/Comptroller Signature

APPROVED FOR COUNCIL CONSIDERATION:

City Administrator Signature

City of Grosse Pointe Woods
Open Purchase Orders >= \$20,000
Fiscal Year 2025-2026

PO/Req Number	Vendor Name	Description	Department	Budget Line #	FY 2025-26 Breakdown Request	FY 2025-26 Total Request
25-48923	CDW GOVERNMENT INC	FY 2025-26 IT SUPPLIES	MIS	101-228-757.000	25,000.00	25,000.00
25-48925	000604 - BS&A SOFTWARE	FY 2025-26 BSA SUPPORT SOFTWARE MAINT	MIS	101-228-818.000	31,000.00	31,000.00
25-48942	003606 - AXON ENTERPRISE, INC.	FYE 2025-2026 - TASER CARTRIDGES BUNDLE	PUBLIC SAFETY	101-310-818.000	20,280.00	20,280.00
25-48943	1006757 - BERGER CHEVROLET, INC.	FYE 2025-2026 - PATROL CARS	PUBLIC SAFETY	661-901-977.349	108,794.00	108,794.00
25-48944	002660 - CANFIELD EQUIPMENT SERVICE, INC.	FYE 2025-2026 - UPFITTING FOR TWO NEW PATROL CARS	PUBLIC SAFETY	661-901-977.349	33,609.98	33,609.98
25-48945	003591 - CAROUSEL INDUSTRIES OF NORTH	FY 2025-2026 DISPATCH EQUIPMENT	PUBLIC SAFETY	101-310-972.000	33,609.98	33,609.98
25-48946	000524 - CITY OF GROSSE POINTE FARMS	FYE 2025-2025 - RADIO MAINTENANCE FEE	PUBLIC SAFETY	101-305-851.000	35,000.00	35,000.00
25-48947	1006630 - MACQUEEN	FYE 2025-2026 - FIRE GEAR PURCHASES	PUBLIC SAFETY	101-339-757.000	32,500.00	32,500.00
25-48948	001140 - MEDSTAR INC	FYE 2025-2026 - ADVANCED LIFE SUPPORT SERVICES	PUBLIC SAFETY	101-349-818.000	68,683.00	68,683.00
25-48949	000533 - OAKLAND COUNTY	FYE 2025-2026 - CLEMIS FEES & LEADS ONLINE	PUBLIC SAFETY	101-305-818.000	35,492.00	35,492.00
25-48950	003346 - RELY-ON CONSTRUCTION	PAINT & FLOORING; KITCHEN RENOVATION	PUBLIC SAFETY	401-902-977.102	19,750.00	19,750.00
25-48957	002451 - DOKIM INC.	FY 2025-26 TAX & UTILITY MAILING COSTS	FINANCE	401-902-977.102	21,500.00	41,250.00
				592-538-818.000	5,500.00	
				592-538-757.000	24,000.00	
				101-193-757.000	8,238.52	
25-48958	101509 - PURCHASE POWER	FY 2025-26 POSTAGE	FINANCE	101-257-831.000	6,970.46	44,708.98
				101-211-728.000	8,500.00	
				101-286-757.000	4,000.00	
				101-349-728.000	5,000.00	
				101-193-757.000	4,000.00	21,500.00
25-48970	000639 - ANDERSON ECKSTEIN	FY 2025-26 GIS MAINTENANCE	PUBLIC WORKS	592-537-977.000	21,000.00	21,000.00
25-48971	000639 - ANDERSON ECKSTEIN	FY 2025-26 GENERAL ENGINEERING	PUBLIC WORKS	101-441-818.000	10,000.00	
				101-265-818.000	25,000.00	
25-48972	100529 - JAMES J. LEAMON LANDSCAPE DESIGN	SIDEWALK REPAIR PROGRAM	PUBLIC WORKS	592-537-818.000	5,000.00	40,000.00
				202-451-976.100	20,000.00	
				203-451-976.100	30,000.00	
25-48973	000248 - BADGER METER INC	FY 2025-26 METER SUPPLIES, EQUIPMENT & ANNUAL FEES	PUBLIC WORKS	592-537-976.100	50,000.00	100,000.00
				592-537-757.000	10,000.00	
25-48974	002533 - CADILLAC ASPHALT, LLC	FY 2025-26 COLD PATCH STREET/WATER MAINS	PUBLIC WORKS	592-536-818.000	15,000.00	25,000.00
				202-463-757.000	4,000.00	
				203-463-757.000	12,000.00	
25-48975	090251 - FONTANA CONSTRUCTION INC	WATER MAIN & SEWER REPAIRS AND WATER SERVICE LINE REPLACEMENTS	PUBLIC WORKS	592-537-757.000	4,000.00	20,000.00
25-48976	000530 - GEORGE'S DISCOUNT AUTO	FY 2025-26 AUTO & TRUCK PARTS & SUPPLIES	PUBLIC WORKS	592-537-818.000	150,000.00	150,000.00
				661-534-939.100	30,000.00	
				661-534-939.200	16,000.00	
				661-534-939.300	3,500.00	
25-48977	000774 - GILBERTS PRO HARDWARE	MINOR OPERATING SUPPLIES ALL DEPTS.	PUBLIC WORKS	661-534-939.400	2,000.00	51,500.00
				101-441-757.000	2,000.00	
				101-265-757.000	2,800.00	
				101-774-757.000	2,000.00	
				101-774-757.101	200.00	
				101-774-757.102	12,000.00	
				101-774-757.104	4,000.00	
				101-774-757.107	500.00	
				101-775-757.000	400.00	
				203-463-757.000	500.00	
				585-571-757.000	300.00	
				592-537-757.000	1,500.00	
				592-542-757.000	1,000.00	
				594-785-757.000	2,500.00	
25-48978	1006957 - PRIORITY WASTE LLC	FY 2025-26 SOLID WASTE PICKUP	PUBLIC WORKS	661-534-939.100	500.00	30,200.00
25-48979	000065 - GROSSE POINTES-CLINTON	FY 2025-26 REFUSE DISPOSAL FEES	PUBLIC WORKS	226-528-818.000	1,312.657.00	1,312.657.00
				226-528-818.000	265,200.00	265,200.00

City of Grosse Pointe Woods
Open Purchase Orders >= \$20,000
Fiscal Year 2025-2026

PO/Req Number	Vendor Name	Description	Department	Budget Line #	FY 2025-26 Breakdown Request	FY 2025-26 Total Request
25-48980	000560 - INDIAN SUMMER RECYCLING	FY 2025-26 YARD WASTE DISPOSAL	PUBLIC WORKS	225-528-818.000	55,000.00	55,000.00
25-48981	000250 - K & S VENTURES INC	FY 2025-26 HEATING & COOLING MAINTENANCE	PUBLIC WORKS	101-441-818.000	3,000.00	
				101-565-818.000	19,000.00	
				101-774-818.000	1,500.00	
				101-774-818.104	3,000.00	
				101-774-931.000	3,000.00	
25-48982	1006564 - POINTE ALARM LLC	ENHANCED CLOSED-CIRCUIT TELEVISION MONITORING	PUBLIC WORKS	592-542-818.000	2,000.00	31,500.00
				101-775-818.000	8,916.00	
				101-775-818.000	4,200.00	
				101-441-818.000	1,200.00	
				101-775-818.000	3,120.00	
				592-542-818.000	5,800.00	23,236.00
25-48983	000098 - RKA PETROLEUM COMPANIES	FY 2025-26 FUEL PURCHASE	PUBLIC WORKS	661-534-935.500	115,000.00	115,000.00
25-48989	002646 - AQUATIC SOURCE, LLC	AQUATIC FACILITY SUPPLIES, MAIN, ETC.	PARKS	101-774-757.105	52,000.00	
				101-774-931.000	15,000.00	
25-48990	000772 - SAM'S CLUB MC/SYNCEB	POOL DECK & LIFEGUARD EQUIPMENT	PARKS	101-774-818.103	9,750.00	76,750.00
				101-774-757.103	3,500.00	
				101-774-757.107	1,500.00	
				101-774-818.105	2,000.00	
				101-780-757.000	3,500.00	
				101-780-880.603	8,500.00	
				101-780-880.000	10,000.00	29,000.00
					2,877,470.94	2,877,470.94



CITY OF GROSSE POINTE WOODS

Office of the Treasurer/Comptroller

Memorandum

DATE: June 10, 2025

TO: Mayor Bryant and City Council

FROM: Steven Schmidt, Treasurer/Comptroller
Frank Schulte, City Administrator

SUBJECT: Fiscal Year End 2024-2025 Budget Amendments

RECEIVED

JUN 10 2025

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

After reviewing the preliminary year-end financial statements, I recommend the following budget amendments for the General Fund, Major Street Fund, Local Street Fund, 911 Fund, Water and Sewer Fund, Boat Dock Fund, and Commodity Sale Fund. These changes do affect the Fund Balance in the Local Street Fund and the 911 Fund, but not in the other funds, for those funds we were able to increase revenue or reduce another expenditure to account for the overages.

The General Fund departments that require a budget amendment are Public Safety and City Parks Department. This is primarily due to an increase in retirement, overtime and work on the baseball fields at Ghesquiere Park.

The Special Revenue Funds of Major Street Fund, Local Street Fund and 911 Fund have an increase primarily due to increases in personnel related costs.

The Enterprise Funds of Parking Fund, Water and Sewer Fund, Boat Dock and Commodity Fund have an increase primarily due to increases in personnel related costs, bank fees and utilities.

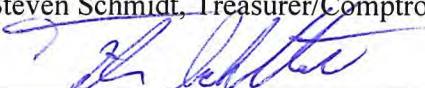
I respectfully request City Council to approve the following budget amendments:

General Fund	\$ 0
Major Street Fund	\$ 0
Local Street Fund	\$ 121,100
911 Fund	\$ 31,000
Water and Sewer Fund	\$ 0
Boat Dock Fund	\$ 15,000
Commodity Sale Fund	\$ 700

See the attached spreadsheet with details of the accounts and budget amendment amounts.

Thank you.


Steven Schmidt, Treasurer/Comptroller


Frank Schulte, City Administrator

City of Grosse Pointe Woods
FY 2024-2025 Year End Budget Amendments

Account Number	Department	Account Name	Increase/ (Decrease)
General Fund			
Expenses			
101-193-702.000	CONTROLLER	SALARIES & WAGES	(35,000.00)
101-265-702.000	CITY HALL/GROUNDS	SALARIES & WAGES	(35,000.00)
101-266-801.301	CITY ATTORNEY	MTT-APPRAISALS & OTHER CONSULTANTS	(20,000.00)
101-310-709.400	PUBLIC SAFETY	OVERTIME - PSO	46,500.00
101-310-722.000	PUBLIC SAFETY FRINGE	RETIREMENT	35,000.00
101-523-702.000	FORESTRY	SALARIES & WAGES	(125,000.00)
101-523-722.000	FORESTRY	RETIREMENT	(35,000.00)
101-775-702.000	CITY PARKS	SALARIES & WAGES	95,000.00
101-775-709.000	CITY PARKS	OVERTIME	15,000.00
101-775-715.000	CITY PARKS	SOCIAL SECURITY	8,000.00
101-775-722.000	CITY PARKS	RETIREMENT	45,000.00
101-775-921.000	CITY PARKS	UTILITIES	5,500.00
		TOTAL EXPENSE INCREASE	-
Major Street Fund			
Expenses			
202-478-702.000	WINTER MAINTENANCE	SALARIES & WAGES	(22,000.00)
202-523-702.000	FORESTRY SERVICES	SALARIES & WAGES	6,500.00
202-523-709.000	FORESTRY SERVICES	OVERTIME	7,500.00
202-523-722.000	FORESTRY SERVICES	RETIREMENT	5,000.00
202-530-958.000	ADMINISTRATION	FEES & CHARGES	3,000.00
		TOTAL EXPENSE INCREASE	-

Local Street Fund			
Revenue			
203-000-665.000		INTEREST INCOME	35,000.00
203-000-546.300		METRO ACT P.A.48	8,400.00
203-000-692.000		TRF PRIOR YR RESERVES	77,700.00
		TOTAL REVENUE INCREASE	121,100.00
Expenses			
203-463-702.000	ROUTINE MAINTENANCE	SALARIES & WAGES	85,000.00
203-463-715.000	ROUTINE MAINTENANCE	SOCIAL SECURITY	7,500.00
203-463-722.000	ROUTINE MAINTENANCE	RETIREMENT	30,000.00
203-474-702.000	TRAFFIC	SALARIES & WAGES	2,000.00
203-529-710.999	FRINGE	SICK/VAC PAY	(3,500.00)
203-478-702.000	WINTER MAINTENANCE	SALARIES & WAGES	(16,902.00)
203-478-709.000	WINTER MAINTENANCE	OVERTIME	(13,869.00)
203-478-715.000	WINTER MAINTENANCE	SOCIAL SECURITY	(2,572.00)
203-478-722.000	WINTER MAINTENANCE	RETIREMENT	(6,195.00)
203-478-757.000	WINTER MAINTENANCE	OPERATING SUPPLIES	(16,162.00)
203-523-702.000	FORESTRY	SALARIES & WAGES	40,000.00
203-523-709.000	FORESTRY	OVERTIME	6,000.00
203-523-722.000	FORESTRY	RETIREMENT	24,000.00
203-530-722.000	ADMINISTRATION	RETIREMENT	(14,200.00)
		TOTAL EXPENSE INCREASE	121,100.00
911 Fund			
Revenue			
261-000-692.000		TRF PRIOR YR RESERVES	31,000.00
		TOTAL REVENUE INCREASE	31,000.00

Expenses			
261-602-702.000	ADMINISTATON	SALARIES & WAGES	7,000.00
261-602-709.000	ADMINISTATON	OVERTIME	12,000.00
261-602-722.000	ADMINISTATON	RETIREMENT	12,000.00
		TOTAL EXPENSE INCREASE	31,000.00
Water and Sewer Fund			
Expenses			
592-536-812.000	ADMINISTATON	CLAIMS/OUTSIDE COUNSEL	(20,000.00)
592-542-921.000	STORM PUMPING	UTILITIES	20,000.00
		TOTAL EXPENSE INCREASE	-
Boat Dock Fund			
Revenue			
594-000-665.000		INTEREST INCOME	15,000.00
		TOTAL REVENUE INCREASE	15,000.00
Expenses			
594-785-702.000	ADMINISTATON	SALARIES & WAGES	15,000.00
		TOTAL EXPENSE INCREASE	15,000.00
Commodity Sales Fund			
Revenue			
598-000-665.000		INTEREST INCOME	700.00
		TOTAL REVENUE INCREASE	700.00
Expenses			
598-787-958.000	OPERATIONS & MAINTENANCE	FEES & CHARGES	700.00
		TOTAL EXPENSE INCREASE	700.00



CITY OF GROSSE POINTE WOODS
MEMORANDUM



Date: June 16, 2025

To: Mayor Bryant and City Council

From: Steven Schmidt, Treasurer/Comptroller

Re: Unpaid Invoices

Attached is a list of unpaid invoices for services rendered by the City to residential properties.

Grass Cutting/Property Maintenance	\$ 586.00
Cross Connection Fees	\$ 0.00
Total Unpaid Invoices	\$ 586.00

Staff has made several attempts to collect these fees but have been unsuccessful. I am requesting City Council to authorize the transfer of the unpaid invoices to the real property tax bills in July 2025.

Thank you.


Steven Schmidt, Treasurer/Comptroller

APPROVED FOR COUNCIL CONSIDERATION:


Frank Schulte City Administrator

LANDSCAPING & CROSS CONNECTION INVOICES - SUMMER 2025 TAX ROLL

Invoice #	Date Filed	Invoice Sent	Customer Name	Address	Street	PARCEL #	Service Provided	Amount	Due Date	Final Notice
W61722	9/10/2024	9/10/2024	BEHRAVESH-KOEGLER, SHAHIN	1447	SUNNINGDALE DR	010-01-0085-000	Grass Cut	\$117.00	10/14/2024	4/23/2025
W61723	9/10/2024	9/10/2024	Dicico, Ronald	20810	Marter Rd	006-99-0003-003	Grass cut	\$59.00	10/14/2024	4/23/2025
W61725	9/10/2024	9/10/2024	FORD, KATHY L (LIFE ESTATE)	2048	HUNT CLUB DR	007-03-0444-000	Grass cut	\$59.00	10/14/2024	4/23/2025
W61726	9/10/2024	9/10/2024	BEHRAVESH-KOEGLER, SHAHIN	1447	SUNNINGDALE DR	010-01-0085-000	Grass cut	\$117.00	10/14/2024	4/23/2025
W61948	10/2/2024	10/2/2024	BEHRAVESH-KOEGLER, SHAHIN	1447	SUNNINGDALE DR	010-01-0085-000	Grass cut	\$117.00	11/4/2024	4/23/2025
W61947	10/2/2024	10/2/2024	Simonds, Richard	1448	Vernier	005-02-0034-000	Grass Cut	\$117.00	11/4/2024	4/23/2025

TOTAL:

\$586.00

L-4025

Carefully read the instructions on page 2

Carefully read the instruction

2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025

956,313,103

For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

residence, Qualified Agricultural, Qualified Fo

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

[illegible]

Date _____

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.

Date _____

1

Date _____

1

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

****IMPORTANT:** See instructions on page 2 regarding where to find the mileage rate used in column (5)

<p>Local School District Use Only. Complete if requesting mileage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.</p>	
<p>Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)</p>	<p>Rate</p>
<p>For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal</p>	
<p>For Commercial Personal</p>	
<p>For all Other</p>	

MEMO 25-17

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *J.K.*
DATE: June 3, 2025
SUBJECT: Recommendation – Janitorial Services for Municipal Buildings

An "Invitation to Bid" for Janitorial Services for Municipal Buildings was advertised in the Grosse Pointe News and mailed to eleven companies. The following bids were received at the bid opening on June 3, 2025.

Zeppelin Cleaning Services	\$36,872.72 / year
Triple F Services	\$38,632.84 / year
CleanNet of Greater Michigan Inc.	\$39,500.00 / year
Anago of Metro Detroit	\$43,016.00 / year
Delta Home Cleaning	\$69,480.00 / year
Hudson's Make It A Palace LLC	\$113,600.00 / year
Jani King	\$69,480.00 / year

Zeppelin Cleaning Services submitted the low bid in the amount of \$36,872.72 per year. Their references have been checked and their work has been satisfactory in the communities listed.

Therefore, I am requesting Council approval of the 3-year contract for Janitorial Services for Municipal Buildings from July 1, 2025 through June 30, 2028, to Zeppelin Cleaning Services, 21210 Harper Avenue, St. Clair Shores, MI 48080 in the amount of \$36,872.72 in fiscal years 2025/2026, 2026/2027, and 2027/2028.

Attached is a copy of an updated contract, approved by the city attorney, as well as a current certificate of insurance. This is a budgeted item that will be included in each fiscal year budget in accounts 101-265-818.000 in the amount of \$19,884.72 and 101-774-818.104 in the amount of \$16,988.00.

Please contact me if you have any questions concerning this matter.

Recommend approval of the above stated and do not believe any benefit will accrue to the City by seeking further competitive bids. Approved for Council consideration.



Frank Schulte, City Administrator

6-10-25

Date

Fund Certification: Account numbers and amounts have been verified as presented.



Steven Schmidt, Treasurer/Comptroller

6/10/25

Date

JANITORIAL SERVICES FOR MUNICIPAL BIDS

June 3, 2025

10:00 a.m.

COMPANY	SIGNED BID YES -- NO	TOTAL AMOUNT	Corrected Total for Fiscal Year*
Hudson's Make It A Palace LLC	Yes	\$10,000.00	\$113,600.00
CleanNet	Yes	\$5,575.00	\$39,500.00
Triple F Services	Yes	\$5,978.57	\$38,632.84
Anago of Metro Detroit	Yes	\$6,262.00	\$43,016.00
Jani King	Yes	\$13,780.02	\$163,122.40
Delta Home Cleaning	Yes	\$9,790.00	\$69,480.00
Zeppelin Cleaning Svc.	Yes	\$5,904.06	\$36,872.72

*Corrected total includes 12 months of cleaning municipal complex and Cook Schoolhouse and 4 months of cleaning the aquatic facility women's locker room from Memorial Day to Labor Day
IN ATTENDANCE:



CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

May 14, 2025

INVITATION TO BID

Sealed bids will be received by the City of Grosse Pointe Woods at the office of the City Clerk, 20025 Mack Plaza, Grosse Pointe Woods, Michigan 48236 until **10:00 a.m. on Tuesday, June 3, 2025**, at which time and place bids will be publicly opened and read aloud for furnishing the following item as described herein:

JANITORIAL SERVICES FOR **CITY OF GROSSE POINTE WOODS MUNICIPAL BUILDINGS**

Bid sheets should be submitted in a sealed, opaque envelope bearing the following notation:

CITY CLERK
CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA
GROSSE POINTE WOODS, MI 48236-2397

CLEARLY MARKED "JANITORIAL SERVICES"

- A. All bids shall be submitted exclusive of any sales tax, excise tax, etc.
- B. The bidder shall list on a separate sheet of paper any variation from or exceptions to the conditions and specifications of this bid. This sheet shall be labeled "Exceptions to Bid Conditions and Specifications", and shall be attached to the bid.
- C. All bids must state delivery date or schedule proposed.
- D. All bids shall incorporate any requirements of the Michigan State laws and shall incorporate all safety equipment and standards in conformance with the latest regulations of the Occupational Safety and Health Administration (OSHA).

The City of Grosse Pointe Woods reserves the right to accept or reject any and all bids, to waive any informality in the bidding process or minor deviations from the specifications in a proposal and to accept any bid that deems itself in the best interest of the city.

SPECIFICATIONS JANITORIAL SERVICES FOR MUNICIPAL BUILDINGS

SCOPE OF WORK:

The City of Grosse Pointe Woods requests proposals for work to be performed as described in the detailed specifications that follow this section. The specifications are based upon the frequency of performing each janitorial function.

MATERIALS & EQUIPMENT:

Contractor will be required to furnish all equipment (i.e. Vacuums, mop bucket, brooms, sponges, cloths, toilet brushes, etc.).

The city will furnish all cleaners, paper towels, hand soap, toilet tissue, and deodorant toilet cakes to contractor upon request.

The contractor will not be permitted to use any cleaning, polishing or waxing products that are not first approved by the city. Cleaning compounds detrimental to vinyl or rubber tile, aluminum or wood must not be used. All products used must be of a non-hazardous material to the public. The use of bleach is prohibited. Material Safety Data Sheets (MSDS) of all chemicals used in municipal buildings will be on file with the city.

RESERVATIONS:

The city herein expressly reserves the following rights:

1. To reject any or all bids.
2. To waive any or all irregularities in bids submitted.
3. To consider the competency and responsibility of bidders and their proposed subcontractors in making the awards.
4. The city reserves the right to extend the contract with the existing contractor for additional periods, as long as service requirements and contract price remains the same.

INTERPRETATION OF PROPOSED CONTRACT DOCUMENTS:

If a bidder finds apparent discrepancies in, or omissions from, the work schedules or other documents, or is in doubt as to meanings, bidder shall at once notify the city, which will send written instructions to all bidders. For any questions regarding the contract contact Director James Kowalski at (313) 343-2460. Any bulletins or addenda so issued by the city are to be covered in the proposal, and in closing the contract, will become a part of the agreement.

EXAMINATION OF BUILDING AND CONDITIONS:

Before submitting a proposal, bidders should carefully examine the buildings and fully inform themselves as to all existing conditions and limitations. To schedule an appointment to examine the buildings, please call the Department of Public Works at (313) 343-2460.

FILLING IN BID FORMS:

Each bid shall be made on and in accordance with the form accompanying these instructions, and all blank spaces in the form shall be filled, in ink. Numbers shall be stated both in writing and figures and in case of discrepancy, the written version shall control. The signatures shall be in longhand and the completed form shall be without interlineations, alteration or erasure. **Bids shall be enclosed in a sealed envelope and directed to the city to the name and address given in the Notice to Bidder in an envelope clearly marked "Janitorial Services."**

MODIFICATION OF PROPOSAL:

No oral, telegraphic, telephone or email proposals or modifications will be considered.

AGREEMENT:

A contract will be required to be entered into by the successful bidder.

NAME OF BIDDER:

If the bidder is a corporation, the corporate name should appear on the bid, together with the state of incorporation, the address of its registered office, and the names of the president and secretary thereof.

If the bid is submitted by a partnership, or two or more persons engaged in a joint venture, the names, addresses and birth dates of all persons composing the partnership or engaged in the joint venture shall be disclosed. An individual, operating under an assumed business name, shall indicate that he/she is the sole owner and proprietor of the business using such name, providing name, address and birth date.

WORKING HOURS:

The City and contractor will establish a mutually convenient time for all janitorial work to be performed for the following days:

- Municipal Complex, including City Hall (*all offices*), Municipal Court, Community Center (*only restrooms*), and Public Safety common areas and restrooms – Wed and Fri [2 days] – after 5:00 PM.
- Public Safety offices and lock up area in the Municipal Complex and the detached Detective Bureau building (*including offices, kitchen and restrooms*) - Fri [1 day] – at 3:00 PM.
- Municipal Court offices (offices close at 4:30 PM). Absent Voter office (*located in basement*), and Information Technology office - Fri [1 day] – at 4:00 PM.
- Cook Schoolhouse and Community Center kitchen – Wed [1 day] – at 4:00 PM
- Aquatic Facility women's locker room and restrooms, including showers (located at 23000 E. Jefferson, St. Clair Shores) – Seasonally from opening day (Memorial Day) to closing (Labor Day) – Sun-Sat [7 days] – one female, five hours from 1:00 PM – 6:00 PM. **Please note July 1, 2025 will be first day for this contract and ending June 30, 2028.*

PAYMENT OF CONTRACT:

Payment will be made by the City of Grosse Pointe Woods within thirty (30) days of receipt of an invoice on a monthly basis.

EMPLOYEE LISTING:

The contractor will be required to furnish the city with a complete employee listing. Employee listing will be according to the facility where the employee will work. No new employees will work in a facility without prior notice being given to the city's representative.

Each member of the janitorial staff shall provide proof of their proper name to the City by a copy of either a Michigan driver's license and/or Michigan State ID card. The Department of Public Safety will investigate all potential staff members with a warrant and criminal history background check.

Upon a satisfactory background investigation, the janitorial staff member will be issued a City picture identification card to be worn at all times while in the building. Anyone not wearing the ID card will not be granted entry to the building.

INSURANCE:

The successful bidder shall provide to the City a copy of the Certificate of Insurance for the following:

- Liability insurance in the amount of \$1,000,000 combined limits, bodily injury, personal property and liability;
- Workers' compensation insurance as required by State statute;
- Fidelity bond in the sum of Ten Thousand (\$10,000) Dollars for bidder and each employee covering any loss through theft, conversion or misappropriation of the City's money, securities or property.

TERM:

Term is for three (3) years from July 1, 2025 to June 30, 2028 with option to extend for one additional year including the same terms and conditions at a cost to be negotiated at time of extension.

TERMINATION:

The contract may be terminated by either party upon forty-five (45) days' notice in writing by one party to the other party, such notice specifying the date said contract shall terminate.

At any time after the first 90 days of performance, if city finds contractor has not complied with the specifications, it shall give notice that the contract will terminate on a stated date to be not less than 20 nor more than 60 days from the date of notice. Such notice shall document deficiencies in such contract performance.

AREAS TO BE SERVICED:**Municipal Buildings at 20025 Mack Plaza**

The interior and exterior of the Municipal Buildings at 20025 Mack Plaza includes all first floor offices, conference, meeting rooms, receptions areas, general offices, lobbies, the Council-Court Room, halls and stairways, including the basement Absent Voter office, basement hallways, basement restrooms, Community Center kitchen and restrooms, the Cook Schoolhouse, and Public Safety Detective Bureau Office building, kitchen and restrooms. The following area is EXCLUDED: Public Safety Apparatus Room, basement pistol range, and Community Center meeting rooms.

Existing Floor Plan of the first floor and the basement of the municipal complex and the Cook Schoolhouse are attached hereto and made a part of the specifications as Exhibit A, B, C, & D to receive janitorial service:

First floor area of Municipal Complex (Exhibit A):	18,075 square feet
Basement floor area of Municipal Complex (Exhibit B):	7,748 square feet
Community Center <i>*only bathrooms and kitchen</i> (Exhibit A and C):	532 square feet
Cook Schoolhouse (Exhibit D):	1,150 square feet
Detective Bureau Offices	800 square feet

TOTAL SQUARE FEET:	28,305 square feet
---------------------------	---------------------------

Aquatic Facility at 23000 E. Jefferson, St. Clair Shores

Only the women's locker room, bathhouse, and restrooms in the Aquatic Facility at 23000 E. Jefferson in St. Clair Shores are to be cleaned. Existing Floor Plan is attached hereto and made a part of the specifications as Exhibit E to receive janitorial service:

Aquatic Facility (Exhibit E)	2,363 square feet
------------------------------	-------------------

SCHEDULE AND WORK TO BE ACCOMPLISHED:

WEDNESDAY AND FRIDAY AFTER 5:00 PM:

MUNICIPAL COMPLEX - INCLUDING CITY HALL (*ALL OFFICES*), COMMUNITY CENTER (*ONLY RESTROOMS*), MUNICIPAL COURT, AND PUBLIC SAFETY COMMON AREAS AND RESTROOMS

1. **Entrances, common areas, conference rooms, cubicles, kitchens (*Public Safety and City Hall Only*), and offices (*City Hall only*):**
 - Empty all trash receptacles and remove trash to dumpster.
 - Empty all shredding bins into garbage dumpster.
 - Vacuum all carpeting and mats.
 - Clean hard surface floors to remove debris and spillage.
 - Dust mop and wet mop hard floor surfaces.
 - Inspect and clean up building entrance areas.
 - Clean sinks, counters, chairs and tables in kitchen areas.
 - Restock paper towels, tissues, and hand soap in kitchen areas.
 - Check stairways for debris and clean when necessary.
 - Keep front lobby clean and wipe down counters.
2. **Restrooms:**
 - Restock hand towel, tissue, toilet paper and hand soap.
 - Remove trash and wipe down trash cans.
 - Clean mirrors, partitions, and doors.
 - Disinfect all counters and sinks.
 - Disinfect toilets and urinals.
 - Spot clean walls.
 - Wet mop and rinse all floors.

FRIDAY AT 3:00 PM:

PUBLIC SAFETY OFFICES AND LOCK UP AREA IN THE MUNICIPAL COMPLEX AND THE DETACHED DETECTIVE BUREAU BUILDING (*INCLUDING OFFICES, KITCHEN, AND RESTROOMS*)

1. **Offices, lock up area, and Detective Bureau Building common areas and kitchen:**
 - Empty all trash receptacles and remove trash to dumpster.
 - Empty all shredding bins into garbage dumpster.
 - Vacuum all carpeting and mats for debris.
 - Clean hard surface floors to remove debris and spillage.
 - Dust mop and wet mop hard floor surfaces.
 - Inspect and clean up building entrance areas.
 - Clean sinks, counters, chairs and tables in kitchen areas.
 - Restock paper towels, tissues, and hand soap in kitchen areas.
 - Keep front lobby clean and wipe down counters.
2. **Restrooms:**
 - Restock hand towel, tissue, toilet paper and hand soap.
 - Remove trash and wipe down trash cans.

- Clean mirrors, partitions, and doors.
- Disinfect all counters and sinks.
- Disinfect toilets and urinals.
- Spot clean walls.
- Wet mop and rinse all floors.

FRIDAY AT 4:00 PM:

MUNICIPAL COURT OFFICES (offices close at 4:30 PM), ABSENT VOTER OFFICE (*LOCATED IN BASEMENT*), AND INFORMATION TECHNOLOGY OFFICE

1. Offices:

- Empty all trash receptacles and remove trash to dumpster.
- Empty all shredding bins into garbage dumpster.
- Vacuum all carpeting and mats for debris.
- Clean hard surface floors to remove debris and spillage.
- Dust mop and wet mop hard floor surfaces.
- Inspect and clean up building entrance areas.

WEDNESDAY:

COOK SCHOOLHOUSE AND COMMUNITY CENTER KITCHEN

1. Common area (*Cook Schoolhouse only*) and kitchens:

- Empty all trash receptacles and remove trash to dumpster.
- Empty all shredding bins into garbage dumpster.
- Clean all mats for debris.
- Clean hard surface floors to remove debris and spillage.
- Dust mop and wet mop hard floor surfaces.
- Inspect and clean up building entrance areas.
- Clean sinks, counters, chairs and tables in kitchen areas.
- Restock paper towels, tissues, and hand soap in kitchen areas.

2. Restrooms (*Cook Schoolhouse only*):

- Restock hand towel, tissue, toilet paper and hand soap.
- Remove trash and wipe down trash cans.
- Clean mirrors, partitions, and doors.
- Disinfect all counters and sinks.
- Disinfect toilets and urinals.
- Spot clean walls.
- Wet mop and rinse all floors.

SUNDAY THROUGH SATURDAY * FROM MEMORIAL DAY TO LABOR DAY:

AQUATIC FACILITY WOMEN'S LOCKER ROOM, RESTROOMS, AND SHOWERS (LOCATED AT 23000 E. JEFFERSON, ST. CLAIR SHORES)

1. Locker room:

- Empty all trash receptacles and remove trash to dumpster.
- Clean hard surface floors to remove debris and spillage.
- Dust mop and wet mop hard floor surfaces.

2. Restrooms, including showers:

- Restock hand towel, tissue, toilet paper, and soap.
- Restock shampoo and soap in showers.
- Remove trash and wipe down trash cans.
- Clean mirrors, partitions, and doors.
- Disinfect all counters and sinks.
- Disinfect toilets.
- Clean shower drains (hair, etc.).
- Wipe shower dividers.
- Remove splash marks from around basins.
- Spot clean walls.
- Wet mop and rinse all floors.

MUTUAL UNDERSTANDING:

Janitor/supply closets, equipment and materials will be kept in a neat, clean and orderly condition at all times. Janitorial/supply closets are located in the Administrative men's restroom and ladies' restroom/lounge areas, Basement, and the Public Safety Apparatus Storage area – *see Exhibits A-E*.

It is understood by the contractor that the city will engage the services of outside vendors for the performance of the following services which the contractor may also quote:

- Interior wall washing annually;
- Interior and exterior window washing semi-annually;
- Resilient tile floor/strip/seal maintenance semi-annually;
- Carpet and mat cleaning quarterly;
- Ceramic tile washing semi-annually; and
- Window blind washing semi-annually.

BIDDER'S REFERENCE PAGE

(Submit with Bid)

The Contractor shall submit references for municipal or commercial building janitorial services, which the City can verify. Each reference shall be for work actually performed by the Bidder (subcontractor references are not applicable).

ALL REFERENCES WILL BE TREATED AS THE CONTRACTOR'S CONFIDENTIAL BUSINESS INFORMATION. Previous work for the City may be used as a reference. Complete each item for all 4 references.

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Owner/Agency:	
Address:	
Address:	
City, State, Zip	
Contact:	
Phone:	

Only contractors experienced in this type of work will be considered. Failure to provide sufficient verifiable references will result in rejection of this bid.

CITY OF GROSSE POINTE WOODS

IT IS UNDERSTOOD THAT THE CITY OF GROSSE POINTE WOODS IS A GOVERNMENTAL UNIT AND AS SUCH IS EXEMPT FROM THE PAYMENT OF ALL STATE AND FEDERAL TAXES APPLYING ON THE ABOVE MENTIONED EQUIPMENT, AND THE ABOVE PRICES THEREFORE DO NOT INCLUDE THIS AMOUNT.

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

BIDDERS ARE REQUESTED TO SUBMIT ALL AVAILABLE DATA AND DESCRIPTIVE LITERATURE COVERING THE EQUIPMENT PROPOSED TO BE FURNISHED.

THE UNDERSIGNED, by execution of this bid, certified that he is the _____ of the firm named as bidder in the bid; and that he signs the bid on behalf of the firm; and that he is authorized to execute the same in behalf of said firm.

NAME AND ADDRESS OF BIDDER:

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

SUBMITTED BY _____
(NAME) (TITLE)

(SIGNATURE)

TELEPHONE _____ FAX _____

DATE _____

CITY OF GROSSE POINTE WOODS

BID SHEET

THE UNDERSIGNED DECLARES THAT A CAREFUL EXAMINATION HAS BEEN MADE OF THE ITEM OF THE ACCOMPANYING SPECIFICATIONS INCLUDED IN THIS BID SHEET AND THE UNDERSIGNED UNDERSTANDS ALL OF THE REQUIREMENTS OF SAME. IT IS FURTHER UNDERSTOOD THAT THE UNDERSIGNED WILL CONTRACT TO DELIVER WITHIN THE SPECIFIED TIME, DATE, AFTER THE ISSUANCE OF THE CITY'S PURCHASE ORDER, ANY ITEMS AS CONTAINED IN THIS BID AND IN ACCORDANCE WITH SPECIFICATIONS; TO-WIT:

JANITORIAL SERVICES FOR MUNICIPAL BUILDINGS

MONTHLY MUNICIPAL COMPLEX - INCLUDING CITY HALL (*ALL OFFICES*), COMMUNITY CENTER (*ONLY RESTROOMS*), MUNICIPAL COURT, AND PUBLIC SAFETY COMMON AREAS AND RESTROOMS COST

\$ _____

MONTHLY PUBLIC SAFETY OFFICES AND LOCK UP AREA IN THE MUNICIPAL COMPLEX AND THE DETACHED DETECTIVE BUREAU BUILDING (*INCLUDING OFFICES, KITCHEN, AND RESTROOMS*) COST

\$ _____

MONTHLY MUNICIPAL COURT OFFICES, ABSENT VOTER OFFICE (*LOCATED IN BASEMENT*), AND INFORMATION TECHNOLOGY OFFICE COST

\$ _____

MONTHLY COOK SCHOOLHOUSE AND COMMUNITY CENTER KITCHEN COST

\$ _____

MONTHLY AQUATIC FACILITY WOMEN'S LOCKER ROOM, RESTROOMS, AND SHOWERS COST * *ONLY FROM MEMORIAL DAY TO LABOR DAY*

\$ _____

TOTAL COST PER MONTH

\$ _____

TOTAL COST IN WRITING

DELIVERY DATE _____

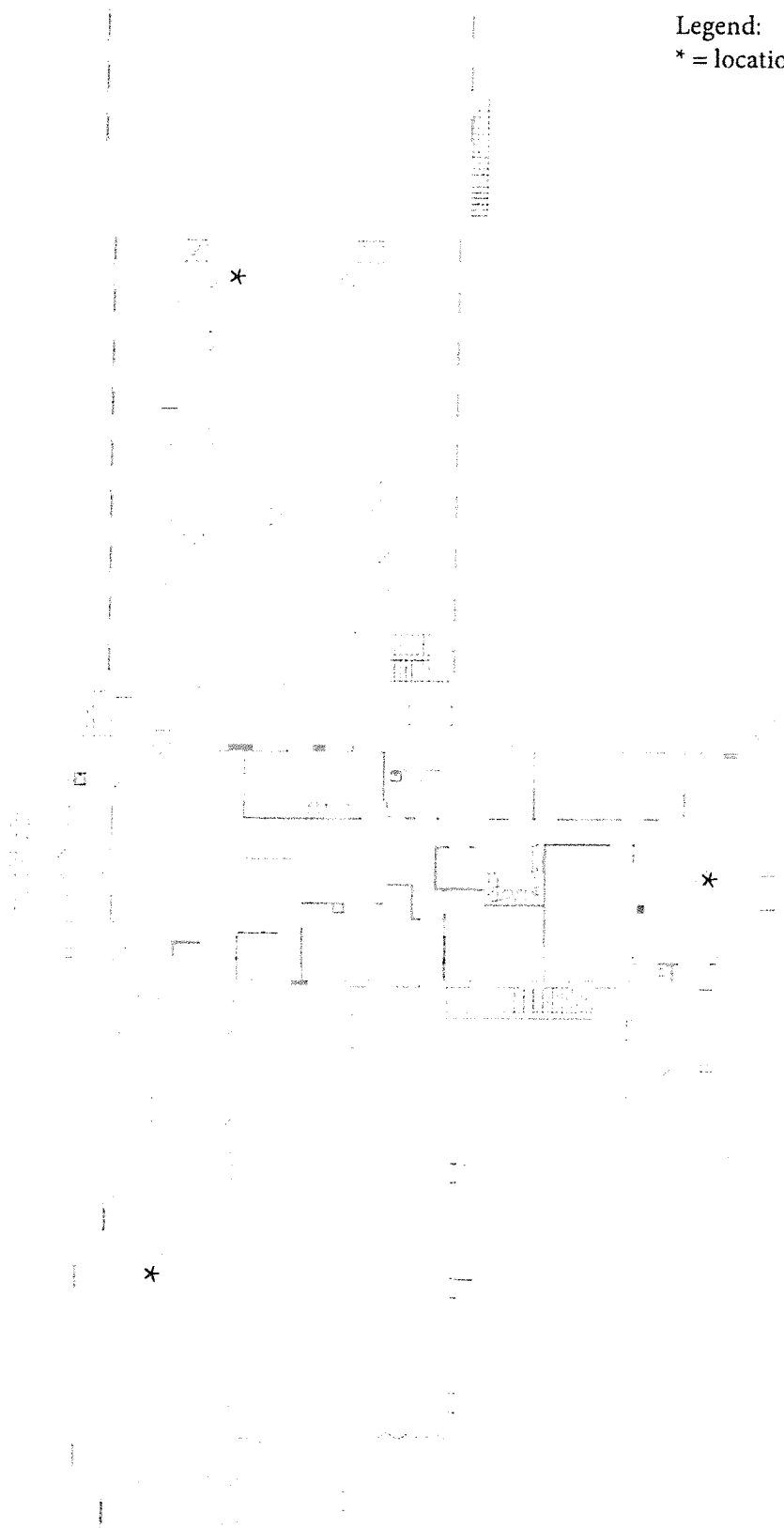
COMPANY NAME _____

CONTACT PERSON _____

TELEPHONE _____ FAX _____

Exhibit A

Legend:
* = location of janitorial closets for storage purposes



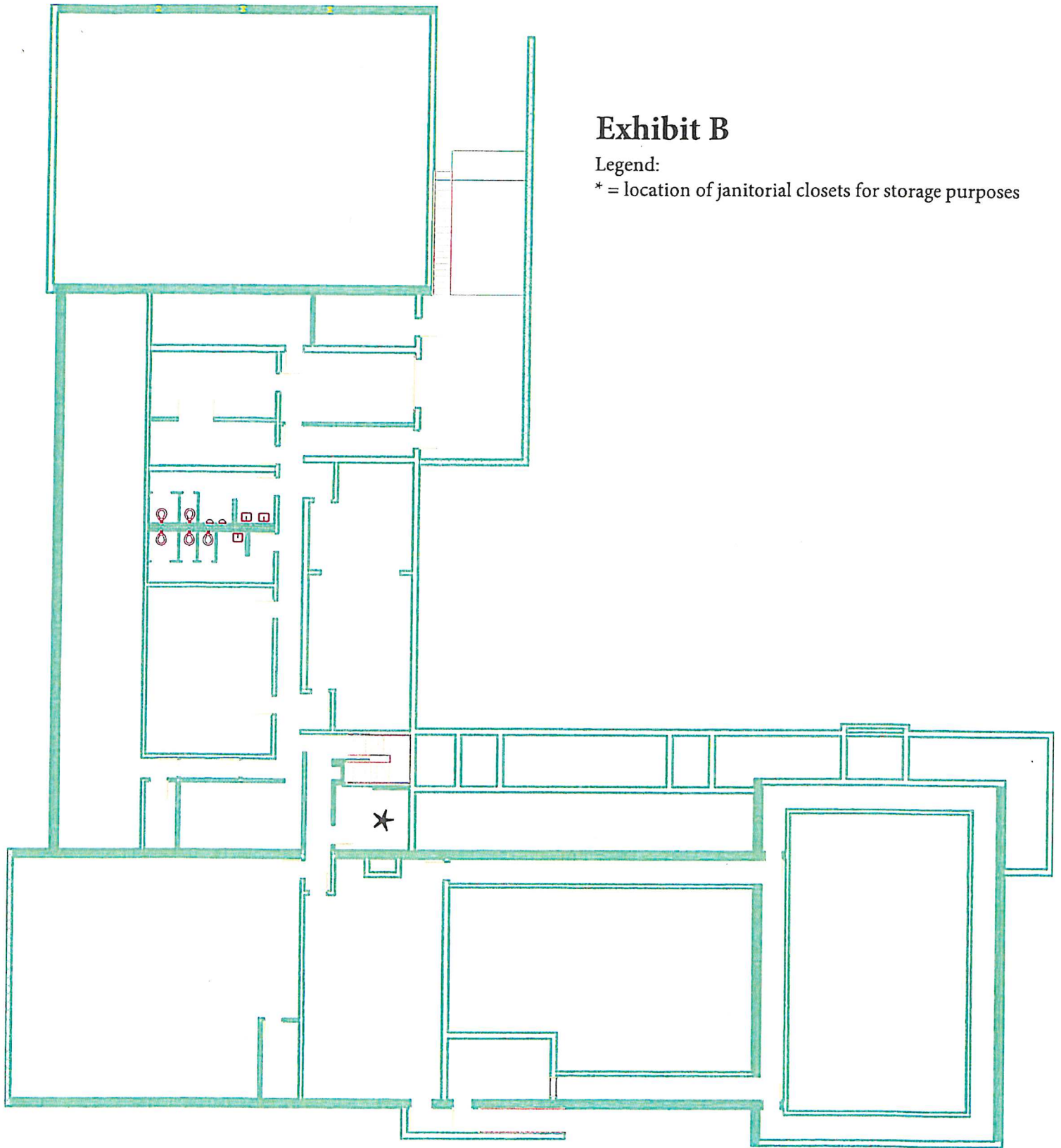


Exhibit C

(only cleaning bathrooms and kitchen)

Legend:

* = location of janitorial closets for storage purposes

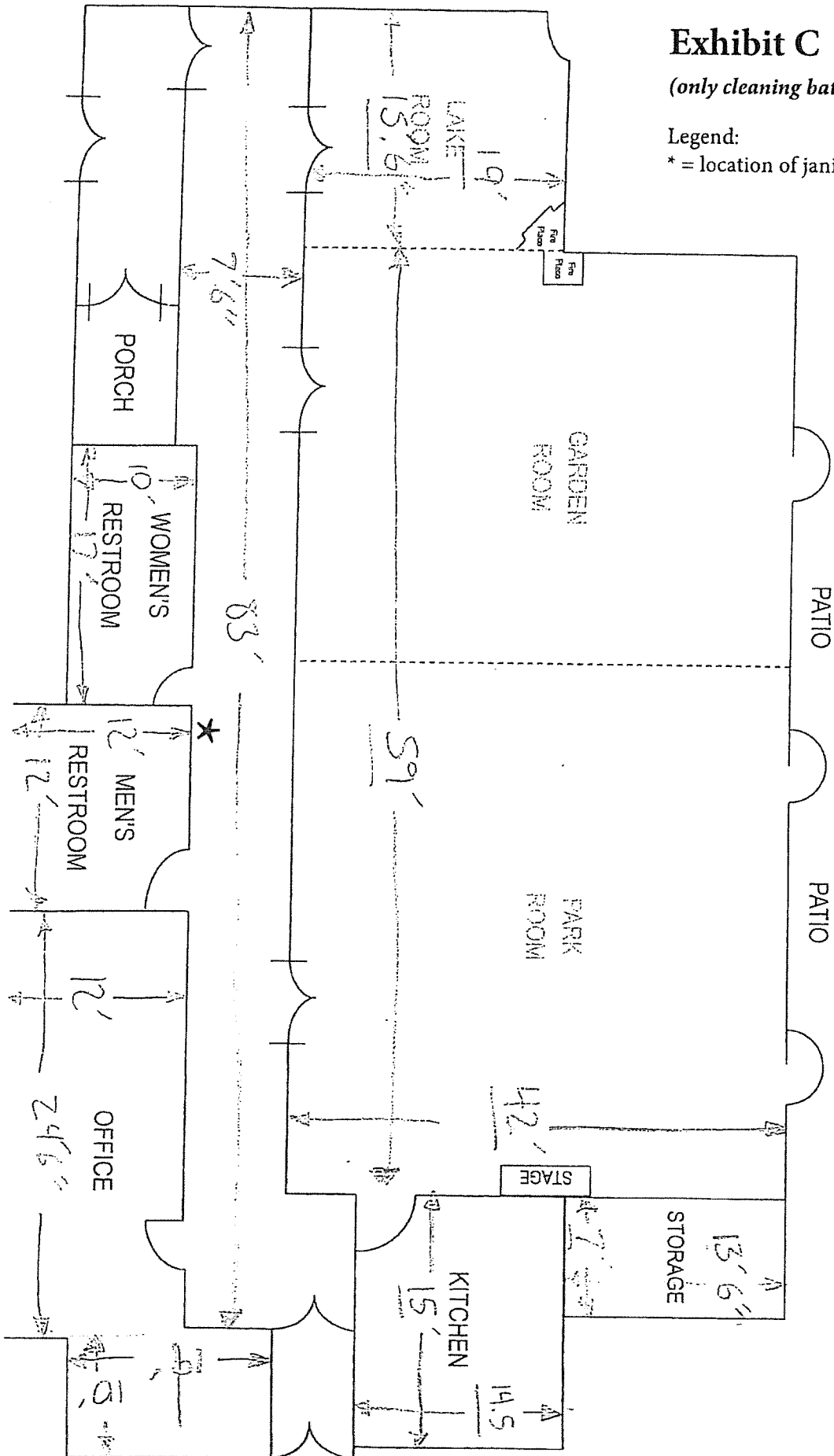


Exhibit D

Legend:

* = location of janitorial closets for storage purposes

COOK
SCHOOL
HOUSE

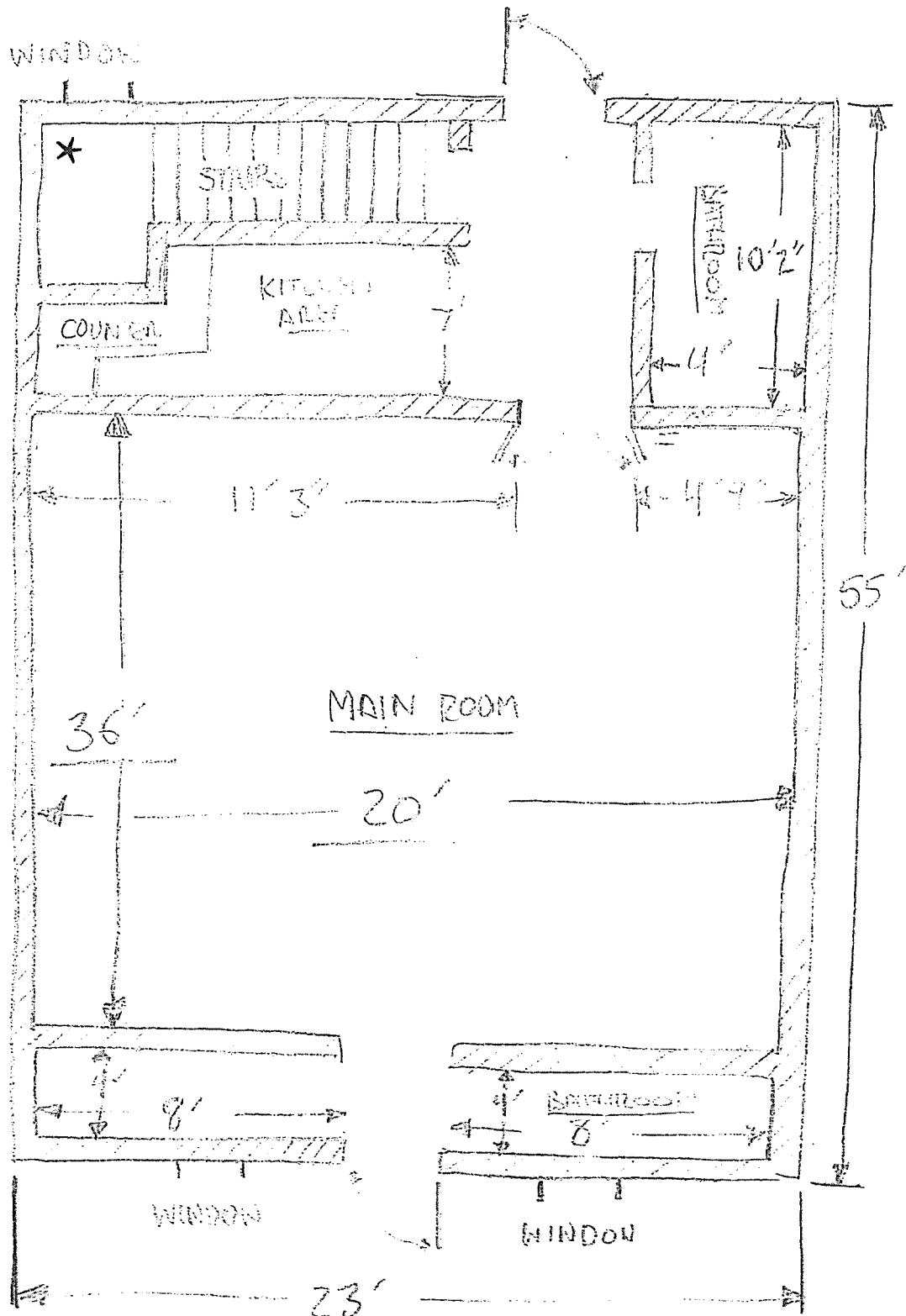
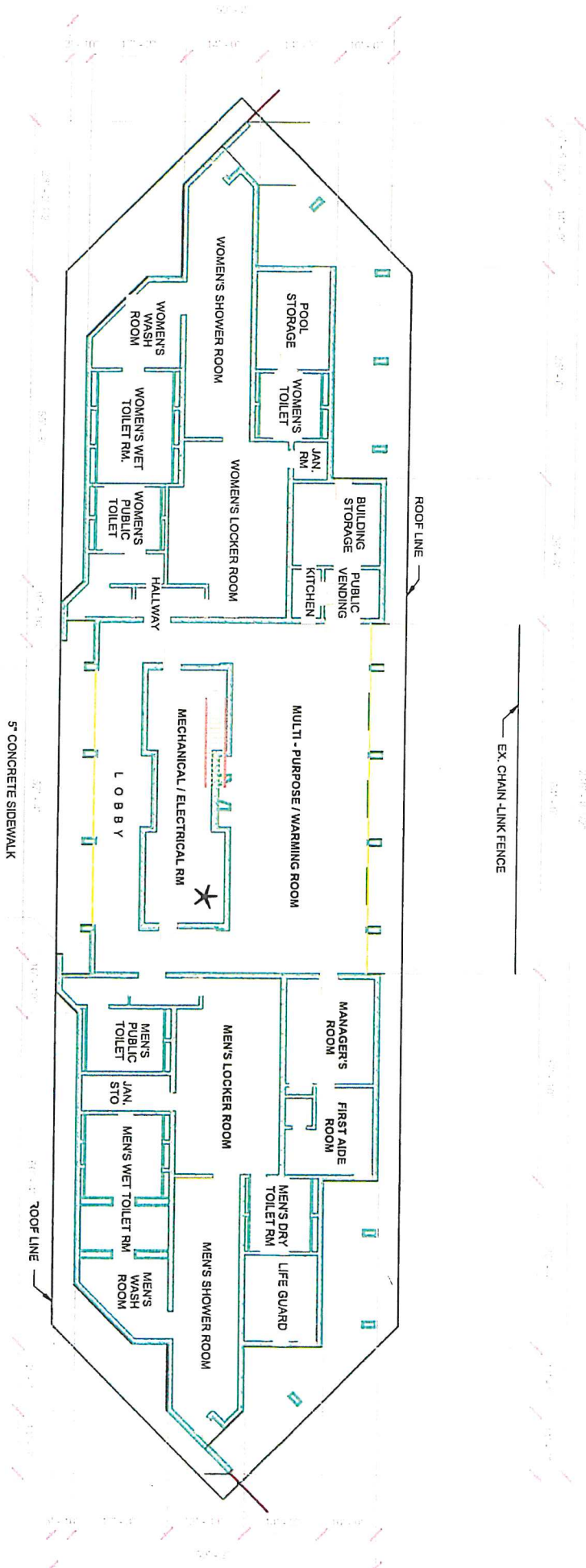


Exhibit E

Legend:

* = location of janitorial closets for storage purposes





JANITORIAL SERVICES PROPOSAL

Prepared For:
City of Grosse Pointe Woods

PREPARED BY:

Dorrie Brennan

Zeppelin Cleaning Services
21210 Harper Avenue
St Clair Shores, MI 48080

Date: May 28, 2025

City of Grosse Pointe Woods
Attn: City Clerk
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236 - 2397

Dear City of Grosse Pointe Woods Facilities Management:

I am writing to propose our Zeppelin Cleaning Services for professional commercial cleaning services for the City of Grosse Pointe Woods' municipal buildings, offices, and pool house. We are a locally owned and operated cleaning company with 18+ years of experience, dedicated to delivering exceptional, reliable, and customized cleaning solutions to meet the unique needs of our clients. In fact, we are already serving GPW in the DPW building and the Community Kitchen in the Mack Plaza.

At Zeppelin, we understand the importance of maintaining clean, safe, and welcoming environments for city employees, visitors, and residents. We offer the following services:

- **Daily/Weekly Cleaning:** Thorough cleaning of offices, restrooms, lobbies, and common areas, including dusting, vacuuming, and sanitizing high-touch surfaces.
- **Floor Care:** Stripping, waxing, and polishing hard floors, as well as carpet cleaning and maintenance.
- **Specialized Sanitization:** Deep cleaning and disinfection to ensure a hygienic environment, using eco-friendly and industry-approved products.
- **Flexible Scheduling:** Services tailored to your schedule, including after-hours cleaning to minimize disruption.
- **Custom Solutions:** Plans designed to meet the specific needs of each facility, with attention to budget and priorities.

Our team is fully trained, bonded, and insured, and we use state-of-the-art equipment and effective cleaning products to ensure top-quality results. We pride ourselves on reliability, attention to detail, and commitment to customer satisfaction. We have successfully served other municipalities in the region, such as Grosse Pointe Park and Grosse Pointe City.

Thank you for considering Zeppelin Cleaning Services. We look forward to the possibility of serving your community and contributing to the high standards of Grosse Pointe Woods.

Sincerely,
Dorrie Brennan, Sales Executive
Zeppelin Cleaning Services
313-409-7392 / dorrie@zepsservices.com

CUSTOMER EXPERIENCE

Before we introduce ourselves and explain how we can help you, it's important to describe what we aim to achieve through our partnership with you and your company.

Fewer Complaints, More Productivity

We often hear from our customers and potential clients that they're overwhelmed with work and don't have time to deal with janitorial issues. Zeppelin uses technology to ensure our cleaners are clocking in onsite and have access to a checklist of cleaning tasks for each room of your facility. This reduces any room for errors and ensures that you get a complete clean on each visit.

Peace of Mind, Reduced Anxiety

As with any vendor, you and your team must trust your janitorial company to deliver on their promises consistently. It's frustrating and stressful when a vendor's service is unreliable. We've implemented systems, such as having backup team members ready to step in when needed, to ensure work is carried out as expected, every time!

Clean Facility, Shared Values

The state of a facility speaks volumes about a company's values. Companies that strive for excellence across the board usually maintain clean and well-organized premises. We seek to align ourselves with companies that share our dedication to upholding high standards in the cleanliness and appearance of their buildings. Furthermore, considering your specific industry, we're committed to collaborating with your team to ensure strict adherence to your specific regulations and guidelines.

COMPANY HISTORY & OVERVIEW

Beginnings

Zeppelin Cleaning Services began its journey in 2007 when Chris Cooper established the company in Grosse Pointe, MI. Like many other cleaning and facility service startups, Zeppelin sprang from the entrepreneurial drive of its founder. Juggling his full-time job elsewhere, Chris initially cleaned buildings in the evenings until the venture expanded enough to sustain his family. Thus, Zeppelin Cleaning Services was born. Chris taught himself the cleaning business over time, with the help of a mentor and folks he met along the way. In 2019, Chris took on partners that allowed him to grow the business and the rest is history!



Expansion

Over the last several years, Chris has built out the company with an Operations Manager, HR and Staffing Specialist and a Sales Executive. The team of cleaners has grown from a handful to over one hundred. Zeppelin Cleaning Services strives to continue its growth in a responsible and sustainable manner.



100+
TEAM MEMBERS



150+
CUSTOMERS



140+
FACILITIES



17
YEARS IN BUSINESS

STAFFING PLAN

In this section, we outline our strategy for staffing your facility to efficiently tackle the assigned scope of services, address any concerns or requests from your staff, and conduct regular meetings with your team to oversee and improve service delivery at your facility.

Team Member Recruiting

Each team member goes through our comprehensive 4-step Hiring and Onboarding Process, ensuring they're well-suited for your facility's needs and that all necessary documents are gathered. Our 4-step Training Process then equips team members with the skills they need to work efficiently, effectively, and safely. This training is conducted in person and on site.

4-Step Recruiting, Hiring, Onboarding Process

Application - Prospective team members complete an electronic application via our applicant tracking system (ATS), which includes pre-qualification questions to streamline recruitment.

Interviews - Pre-qualified candidates undergo in-person interviews offering insight into the scale and scope of our janitorial program.

Screenings - Before receiving an offer, all applicants must pass a criminal background check.

Onboarding - Once an offer is accepted, our HR and Hiring Specialist assists in gathering the required employment documents. New hires receive information on company policies, benefits, etc.

4-Step Training Process

Orientation - New team members familiarize themselves with our culture and expectations, receive uniforms and necessary PPE, and are introduced to our employee engagement application, SWEPT.

Safety Training - They undergo comprehensive safety training, covering general safety topics and site-specific protocols.

Basic Cleaning Training - New hires learn proper cleaning techniques through video instruction and quizzes, focusing on restroom and work area cleaning tasks.

On-The-Job Training - During their first several cleans, new team members shadow a Shift Supervisor or Account Manager to familiarize themselves with the facility, cleaning supplies, tools, and workflows.

Team Member Retention

Opportunity for Advancement - We provide diverse pathways for career growth within our organization. Our President began his career as a cleaner!

Low Team Member-to-Supervisor Ratio - A pivotal approach to reducing turnover is ensuring regular interaction and support for team members. Therefore, we maintain a team member-to-supervisor ratio of 20:1 or less.

Market-Based Wages - We are committed to offering competitive wages to our cleaning team, matching or slightly exceeding market rates for janitorial positions.

PRICING DETAILS, ASSUMPTIONS AND CLARIFICATIONS

Monthly Price for Base Services – The proposed price is monthly. There are no additional add-on charges. If you or your team requests work to be performed outside the scope of work, such as increased task frequencies or including additional spaces/tasks, we will work with you to adjust the monthly price accordingly.

VCT Restoration Services – VCT restoration services (stripping and refinishing) are charged by the square foot. Please call for an estimate.

Carpet Cleaning, Tile/Grout Cleaning, Air Duct Cleaning, Dryer Vent Cleaning – all services available and estimates provided upon request.

Payment Terms – The pricing above assumes 15-day payment terms.

Cleaning Supplies – The proposed pricing includes all necessary cleaning supplies, including cleaning chemicals, cleaning rags, plastic gloves, brooms, mops, mop buckets, mop heads, etc.

Cleaning Equipment – The proposed pricing includes the cleaning equipment necessary to complete the scope of work, including mop buckets, mop heads, mop sticks, vacuums, rags, brute, caddy.

Consumable Supplies – The proposed pricing does not include the cost of consumable supplies, including toilet tissue, hand soap, hand towels, trash can liners, etc. If you are interested in Zeppelin providing your consumable products, please reach out for an estimate.

Annual Price Adjustment – To provide appropriate wage adjustments for our team, our pricing assumes annual price adjustments tied to an agreed-upon cost-of-living index.

SERVICE APPROACH

Although some facilities may have similar service traits, each possesses enough individuality to necessitate a tailored operational strategy. This strategy serves as the foundation for ensuring consistent service delivery. This section details work planning, quality metrics, and implementation planning.

Work Planning

Using information gathered during the walk through and other relevant documents like maps and drawings, we will create detailed work plans for each area that needs cleaning. These plans will include specific details for each space, such as:

Supplies and Tools - A thorough list of cleaning supplies (like chemicals and protective gear) and tools (such as mops and floor scrubbers) needed for the job.

Order of Tasks - A step-by-step guide outlining the order in which tasks should be completed based on the type of space being cleaned and the number of team members working on it.

Service Tips - Useful information to help the team work efficiently and achieve effective results.

Verification - Clear instructions on verifying that tasks have been completed satisfactorily and that all supplies and equipment have been properly removed from the space.

Quality Performance Metrics

We have two main ways of measuring how well our work is being done and whether your team is satisfied with it. The first is by getting feedback directly from you and your team, and the second is by assessing our performance. Here's how we collect and analyze these metrics:

Feedback requests – You will hear from the sales team and operations team requesting feedback on services. Zeppelin uses this feedback to adjust our services accordingly.

Site Visit Quality Inspections – A Field Supervisor will regularly visit your site and note their opinions on the quality of our work. If they find any areas that need improvement, we'll create actionable work tickets to address them.

Partnership Meetings

Partnership Meetings provide a formal setting for your facilities team and our leadership to discuss how the program is performing. Depending on the size and frequency of the account, we can schedule onsite meetings to review the success of the program.

BIDDER'S REFERENCE PAGE

(Submit with Bid)

The Contractor shall submit references for municipal or commercial building janitorial services, which the City can verify. Each reference shall be for work actually performed by the Bidder (subcontractor references are not applicable).

ALL REFERENCES WILL BE TREATED AS THE CONTRACTOR'S CONFIDENTIAL BUSINESS INFORMATION. Previous work for the City may be used as a reference. Complete each item for all 4 references.

Owner/Agency:	City of Grosse Pointe Park
Address:	15000 Mack Avenue
Address:	
City, State, Zip	Grosse Pointe MI 48230
Contact:	Lydia Williams OR Nick Sizeland
Phone:	313-822-4365

Owner/Agency:	City of Grosse Pointe
Address:	17147 Mawmee Avenue
Address:	
City, State, Zip	Grosse Pointe MI 48230
Contact:	Pete Randazzo
Phone:	313-417-1181

Owner/Agency:	Detroit Achievement Academy / Detroit Prep
Address:	7000 PATER Drive, Detroit MI 48235
Address:	8411 Sylvester Avenue, Detroit MI 48214
City, State, Zip	
Contact:	Alexa O'Brien, COO
Phone:	404-200-3588

Owner/Agency:	Detroit Tigers / Comerica Park
Address:	2100 Woodward Avenue
Address:	
City, State, Zip	Detroit MI 48201
Contact:	Mike Kiefer, operations
Phone:	734-748-3142

Only contractors experienced in this type of work will be considered. Failure to provide sufficient verifiable references will result in rejection of this bid.

CITY OF GROSSE POINTE WOODS

IT IS UNDERSTOOD THAT THE CITY OF GROSSE POINTE WOODS IS A GOVERNMENTAL UNIT AND AS SUCH IS EXEMPT FROM THE PAYMENT OF ALL STATE AND FEDERAL TAXES APPLYING ON THE ABOVE MENTIONED EQUIPMENT, AND THE ABOVE PRICES THEREFORE DO NOT INCLUDE THIS AMOUNT.

The bidder by execution of the proposal thereby declares that the bid is made without collusion with any other person, firm or corporation making any other bid, or who otherwise would make a bid, and agrees to furnish all bid items in strict accordance with all Federal Regulatory Measures.

All bids must be submitted on the city's bid sheet.

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid sheet and specifications, and that he understands and agrees to abide by each and all of the stipulations and requirements contained therein.

BIDDERS ARE REQUESTED TO SUBMIT ALL AVAILABLE DATA AND DESCRIPTIVE LITERATURE COVERING THE EQUIPMENT PROPOSED TO BE FURNISHED.

THE UNDERSIGNED, by execution of this bid, certified that he is the Sales executive of the firm named as bidder in the bid; and that he signs the bid on behalf of the firm; and that he is authorized to execute the same in behalf of said firm.

NAME AND ADDRESS OF BIDDER:

COMPANY NAME Zeppelin Cleaning Services

ADDRESS 21210 Harper Avenue

CITY St Clair Shores STATE MI ZIP 48080

SUBMITTED BY Dorrie Brennan - Sales Executive
(NAME) (TITLE)

Patti D. Brennan
(SIGNATURE)

TELEPHONE 313 409 7392 FAX _____

DATE 5/28/25

CITY OF GROSSE POINTE WOODS

BID SHEET

THE UNDERSIGNED DECLARES THAT A CAREFUL EXAMINATION HAS BEEN MADE OF THE ITEM OF THE ACCOMPANYING SPECIFICATIONS INCLUDED IN THIS BID SHEET AND THE UNDERSIGNED UNDERSTANDS ALL OF THE REQUIREMENTS OF SAME. IT IS FURTHER UNDERSTOOD THAT THE UNDERSIGNED WILL CONTRACT TO DELIVER WITHIN THE SPECIFIED TIME, DATE, AFTER THE ISSUANCE OF THE CITY'S PURCHASE ORDER, ANY ITEMS AS CONTAINED IN THIS BID AND IN ACCORDANCE WITH SPECIFICATIONS; TO-WIT:

JANITORIAL SERVICES FOR MUNICIPAL BUILDINGS

MONTHLY MUNICIPAL COMPLEX - INCLUDING CITY HALL (*ALL OFFICES*), COMMUNITY CENTER (*ONLY RESTROOMS*), MUNICIPAL COURT, AND PUBLIC SAFETY COMMON AREAS AND RESTROOMS COST

\$ 1,170.00

MONTHLY PUBLIC SAFETY OFFICES AND LOCK UP AREA IN THE MUNICIPAL COMPLEX AND THE DETACHED DETECTIVE BUREAU BUILDING (*INCLUDING OFFICES, KITCHEN, AND RESTROOMS*) COST

\$ 112.50

MONTHLY MUNICIPAL COURT OFFICES, ABSENT VOTER OFFICE (*LOCATED IN BASEMENT*), AND INFORMATION TECHNOLOGY OFFICE COST

\$ 151.66

MONTHLY COOK SCHOOLHOUSE AND COMMUNITY CENTER KITCHEN COST

\$ 172.90

MONTHLY AQUATIC FACILITY WOMEN'S LOCKER ROOM, RESTROOMS, AND SHOWERS COST * *ONLY FROM MEMORIAL DAY TO LABOR DAY*

\$ 4,247.00

TOTAL COST PER MONTH

\$ 1,657.06 → \$5,904.06
with pool house

TOTAL COST IN WRITING

DELIVERY DATE 5/28/25

COMPANY NAME Zeppelin Cleaning Services

CONTACT PERSON Dorrie Brennan

TELEPHONE 313 409 1392 FAX _____

Exceptions to Bid Conditions and Specifications

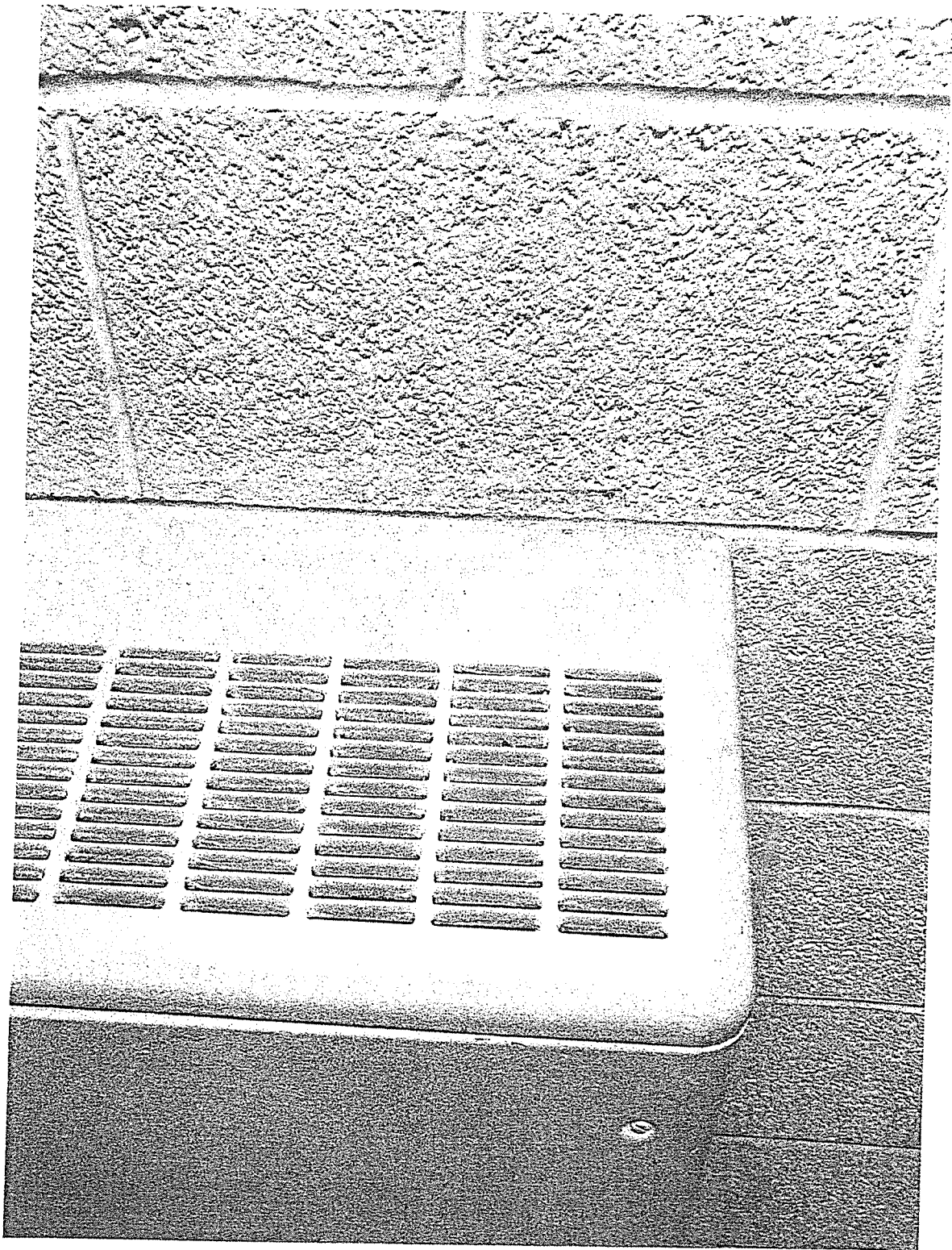
The RFP requires 5 hours per day, 7 days per week, for the summer months. To be more cost-effective, I would like to propose nightly cleaning, after hours. This would reduce costs significantly.

Women's Pool House	Cost per month
RFP Frequency (7x week, 1pm-6pm porter)	\$4,247.00
Suggested Frequency (7x week, after hours clean)	\$2,123.00
Savings	\$2,124.00

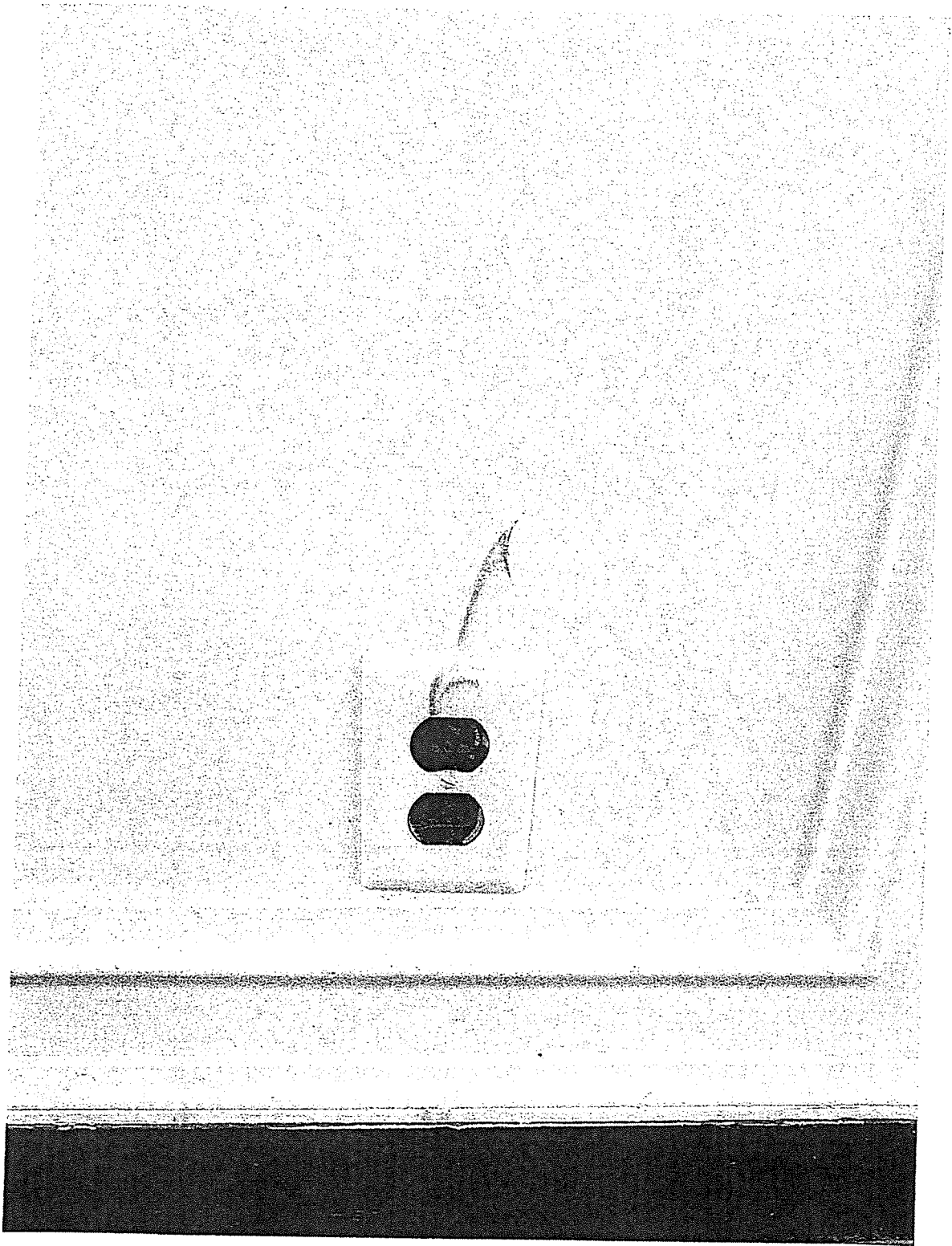
Knowing you have a maintenance staff that operates the pool and lifeguard staff, perhaps they could be responsible for picking up debris throughout the day and refilling dispensers. *If this is **not** agreeable, please know that Zeppelin Cleaning is happy to provide a porter for the 1pm-6pm window, daily.*

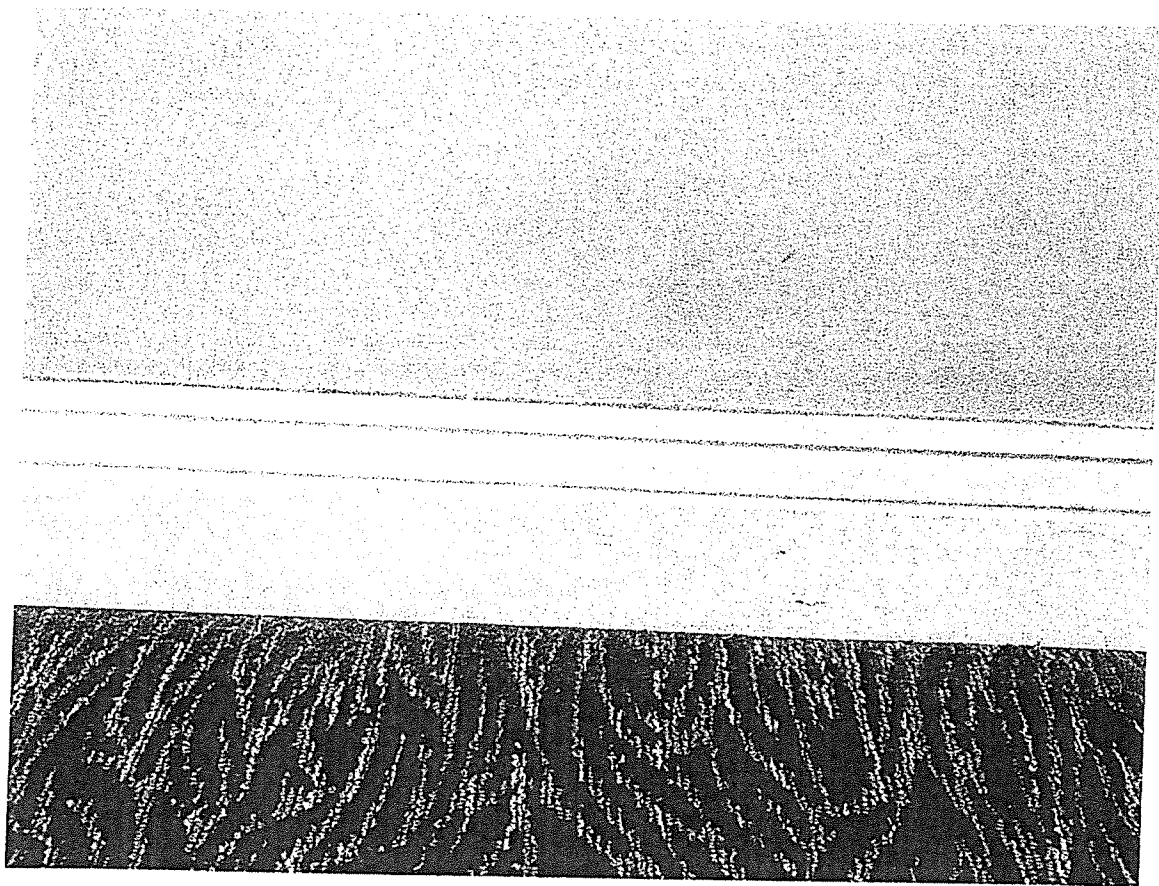
Areas of concern noted on walk through

Please see below for areas documented on the walk through that need more attention to detail and would be prioritized by the Zeppelin team.





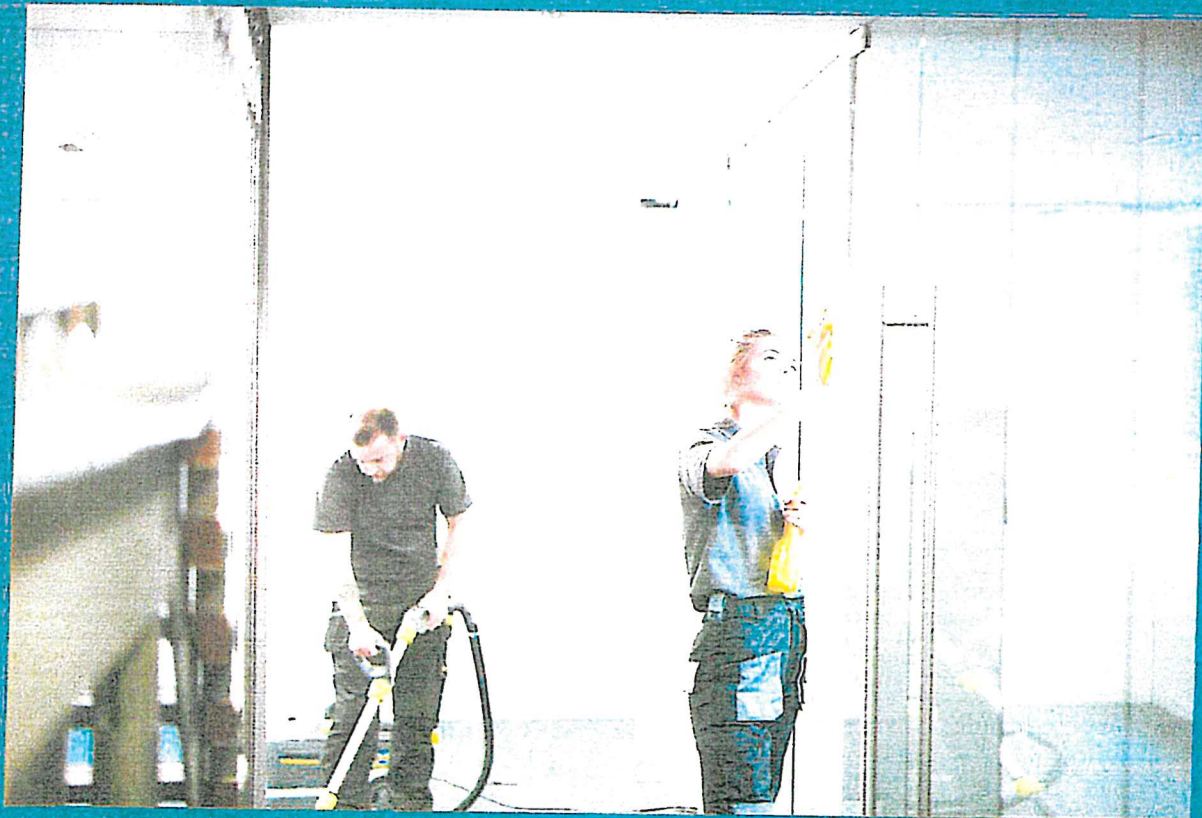




ZEPPELIN

CLEANING SERVICES

COMMERCIAL CLEANING



5.0 ★★★★★ 1,500+



5.0 ★★★★★ 450+

zepservices.com

dorrie@zepservices.com

(313) 409-7392

ABOUT ZEPPELIN

Zeppelin Cleaning Services was established in 2007. From the very beginning, Zeppelin has focused on value and quality with a "people first" philosophy. We proudly have 1,500+ 5-Star-Google Reviews, 400+ 5-Star- Facebook Reviews and are thankful to be recognized as one of the best in the business!

WHY CHOOSE ZEPPELIN?

- Reliable & Consistent services
- Bonded & Insured
- Worker's Compensation
- 24 hour on-call management
- Employees thoroughly trained on industry standards
- Personalized plans to fit your needs and budget
- Uninterrupted service - we NEVER miss a clean!
- Background checked employees



ZEPPELIN SERVICES

JANITORIAL SERVICES



- General cleaning (dusting, vacuuming, mopping, surface wiping)
- Restroom cleaning and sanitization
- Trash and recycling removal
- Kitchen and breakroom cleaning
- Entrance and lobby cleaning
- Floor care (sweeping, polishing)
- Night Crews and Day Porters

SPECIALTY SERVICES

- Air Duct Cleaning
- Tile and Grout Cleaning
- Stripping and Waxing of Floors
- Carpet Cleaning
- Upholstery Cleaning
- Dryer Vent Cleaning
- Water Damage Restoration



WHY HIRE ZEPPELIN?

JANITORIAL

1

Unwavering Attention to Detail

We pride ourselves on our thoroughness and commitment to leaving no detail overlooked.

2

Uninterrupted Service

We stand behind our service with a guarantee that we will never miss a scheduled clean.

3

Excellent Value

We offer competitive pricing for high-quality cleaning services, providing exceptional value for your investment.

4

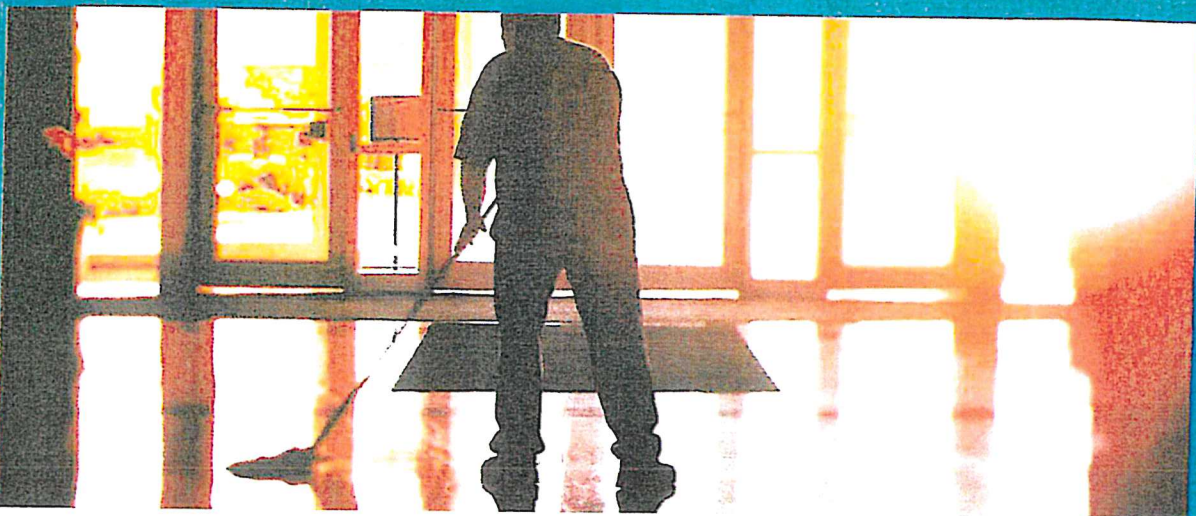
24/7 Customer Service

Our dedicated customer service team is available around the clock to address any questions or concerns promptly.

5

Improved environment for staff

Having professional cleaning allows staff to focus on the task at hand, increases productivity, reduces sick days and enhances overall morale.



WHAT OUR CUSTOMERS ARE SAYING

ZEPPELIN
CLEANING SERVICES

"Thank you for last week's cleanings. The ladies were here early and did a phenomenal job! The owners and the VP's made comments on how maintained the property looks. We appreciate you being able to accommodate us with the schedule changes to help with making this day a success. You are the Best!"

- Lasha, KMG Prestige

"Zep has consistently provided us with high-quality janitorial services and excellent customer service for the past four years. They have an amazing staff who are both reliable and responsive. I am thankful for all their hard work and allowing me to not worry about office cleanliness!"

-Chrissy, MI Cancer Specialists



"As a Director of Operations working in schools, partnering with Zeppelin has been one of the best decisions I have made in my professional career. Zeppelin is accountable, responsive, and the essence of what a true partnership is. Partnering with Zeppelin has afforded me, and the rest of the Crew, the bandwidth and capacity to focus on the many other responsibilities we as educators face; and, I am forever grateful for the partnership and work Zeppelin consistently builds and maintains."

-Elijah, Detroit Prep Charter School

TO LEARN MORE...

Dorrie Brennan, Sales
313-409-7392 mobile
313-731-2111 office
dorrie@zepservices.com

JANITORIAL SERVICES CONTRACT FOR
GROSSE POINTE WOODS MUNICIPAL BUILDINGS

THIS AGREEMENT is entered into this ____ day of _____, 2025, by and between the City of Grosse Pointe Woods, a Municipal Corporation, Wayne County, Michigan (“City”), and Zeppelin Cleaning Services, 21210 Harper Avenue, St. Clair Shores, Michigan (“Contractor”).

WITNESSETH:

WHEREAS, the Contractor has offered to extend pricing for the period July 1, 2025 through June 30, 2028 for janitorial services for the City of Grosse Pointe Woods Municipal Buildings in accordance with the instructions, specifications, and contract documents accepted by City Council on _____, including a provision that the City could extend the contract for additional periods as long as service requirements and the contract price remained the same;

NOW THEREFORE, in consideration of the mutual undertakings of the parties it is agreed by and between the parties as follows:

1. The “contract documents” defined as follows: this Contract, the Invitation to Bid dated May 14, 2025, the Specifications for Janitorial Services for the Municipal Building, the Bidder’s Reference Page, the Bid Sheet dated May 28, 2025, and the Certification of Bidder Form, shall be incorporated herein by reference, and shall become a part of this contract, and shall be binding upon both parties.
2. The Contractor agrees that it will, during the term of this contract or any extension, perform duties and provide janitorial services for the City of Grosse Pointe Woods Municipal Building in accordance with the contract documents, and in compliance with all provisions of applicable Federal, State and local laws pertaining to the functions to be performed hereunder.
3. The City agrees that it will, upon satisfactory performance of the work as required in the contract documents, pay the Contractor \$36,872.72 per annum as specified in its proposal. Payments will be made on a monthly basis within thirty (30) days of receipt of an invoice.
4. This contract shall have a term of three (3) years, commencing July 1, 2025 to June 30, 2028, or until terminated by either party giving not less than thirty (30) days advance written notice of termination.

5. The Contractor agrees to indemnify, defend and hold the City harmless from any and all claims or damages occasioned by, or arising out of, or in connection with, the performance of its duties hereunder, and agrees to secure and keep in force all insurance as required by the contract documents.
6. The Contractor shall file with the City a fidelity bond, which bond is incorporated herein by reference, and made a part of this contract.
7. The Contractor shall add the City as an additional insured on its commercial general liability insurance and shall furnish proof of such insurance to the City of Grosse Pointe Woods.
8. In the event the Contractor shall fail, neglect or refuse to perform any or all of its duties under the contract, the City may perform such duties, and charge all costs incurred in connection therewith to the Contractor, and may deduct such costs from any monies due, or to become due to the Contractor. Such remedy shall be non-exclusive of any other remedies the City may have, (including but not limited to termination of this contract) and the exercise thereof shall be in addition to, and without prejudice to, whatever other rights the City may have against the Contractor in the event of a breach.
9. It is the intent of the parties that the Contractor shall utilize on a consistent basis the same employees to perform the services in an effort to avoid any retraining or background investigations. The City shall be informed of any change in personnel seven days in advance.

CITY OF GROSSE POINTE WOODS, MI
A Municipal Corporation

Witnessed by:

By: _____
Frank Schulte, City Administrator

Zeppelin Cleaning Services
Contractor

By: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
InPro Insurance Group, Inc.
2095 E. Big Beaver Road, Suite 100
Troy MI 48063

CONTACT
NAME: InPro Insurance Group, Inc.

PHONE
(A/C, No., Ext.): 248-526-3260

FAX
(A/C, No.): 248-526-3261

E-MAIL
ADDRESS: certificates@inproagent.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Michigan Millers Mutual Ins Co A ✓/14508

INSURER B: Midwest Employers Casualty Co A+ ✓/23612

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Zeppelin Services Inc
21210 Harper Ave
Saint Clair Shores MI 48080

ZEPPE-01

COVERAGES

CERTIFICATE NUMBER: 2036642491

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	C0560482	7/11/2024	7/11/2025	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		V0516261	7/11/2024	7/11/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		L0305200	7/11/2024	7/11/2025	EACH OCCURRENCE \$ 4,000,000 ✓ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	ZEPPE-D	1/1/2025	12/31/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 ✓ E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Grosse Pointe Woods, all employees, elected and appointed officials, boards and commissions and volunteers is included as an additionally insured with respect to operations performed by the named insured

CERTIFICATE HOLDER

CANCELLATION

City of Grosse Pointe Woods
1200 Parkway Drive
Grosse Pointe Woods MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

WESTERN SURETY COMPANY • ONE OF AMERICA'S OLDEST BONDING COMPANIES



Western Surety Company

JANITORIAL SERVICE BOND Bond No. 65096878

In consideration of an agreed premium, Western Surety Company, a South Dakota corporation, hereby agrees to indemnify Zeppelin Services, Inc.

of 81 Kercheval Suite 300, Grosse Pointe Farms, MI 48236
(the "Obligee"), against loss of money or other property, real or personal, belonging to any and all subscribers (the "Subscriber") to its services, or in which the Subscriber has a pecuniary interest, or for which the Subscriber is legally liable, which the Subscriber shall sustain as the result of any fraudulent or dishonest act, as hereinafter defined, of an Employee or Employees of the Obligee acting alone or in collusion with others, and for which the Obligee is liable, the amount of indemnity on each of such Employees being Ten Thousand and 00/100
DOLLARS (\$10,000.00).

THE FOREGOING AGREEMENT IS SUBJECT TO THE FOLLOWING CONDITIONS AND LIMITATIONS:

TERM OF BOND:

SECTION 1. The term of this bond begins with the 5th day of June, 2020, at 12:00 o'clock night, standard time, at the address of the Obligee above given, and ends at 12:00 o'clock night, standard time, on the effective date of the cancellation of this bond in its entirety.

DISCOVERY PERIOD:

SECTION 2. Loss is covered under this bond only (a) if sustained through any act or acts committed by any Employee of Obligee while this bond is in force as to such Employee, and (b) if discovered prior to the expiration or sooner cancellation of this bond in its entirety as provided in Section 11, or from its cancellation or termination in its entirety in any other manner, whichever shall first happen.

DEFINITION OF EMPLOYEE:

SECTION 3. The word Employee or Employees, as used in this bond, shall be deemed to mean, respectively, one or more of the natural persons (except directors or trustees of the Obligee, if a corporation, who are not also officers or employees thereof in some other capacity) while in the regular service of the Obligee in the ordinary course of the Obligee's business during the term of this bond, and whom the Obligee compensates by salary or wages and has the right to govern and direct in the performance of such service, for whom a premium has been paid, and who are engaged in such service within any of the States of the United States of America, or within the District of Columbia, Puerto Rico, the Virgin Islands, or elsewhere for a limited period, but not to mean brokers, factors, commission merchants, consignees, contractors, or other agents or representatives of the same general character.

FRAUDULENT OR DISHONEST ACT:

SECTION 4. A FRAUDULENT OR DISHONEST ACT OF AN EMPLOYEE OF THE OBLIGEE SHALL MEAN AN ACT WHICH IS PUNISHABLE UNDER THE CRIMINAL CODE IN THE JURISDICTION WITHIN WHICH ACT OCCURRED, FOR WHICH SAID EMPLOYEE IS TRIED AND CONVICTED BY A COURT OF PROPER JURISDICTION.

MERGER OR CONSOLIDATION:

SECTION 5. If any natural persons shall be taken into the regular service of the Obligee through merger or consolidation with some other concern, the Obligee shall give the Surety written notice thereof and shall pay an additional premium on any increase in the number of Employees covered under this bond as a result of such merger or consolidation computed pro rata from the date of such merger or consolidation to the end of the current premium period.

NON-ACCUMULATION OF LIABILITY:

SECTION 6. Regardless of the number of years this bond shall continue in force and the number of premiums which shall be payable or paid, the liability of the Surety under this bond shall not be cumulative in amounts from year to year or from period to period.

LIMIT OF LIABILITY UNDER THIS BOND AND PRIOR INSURANCE:

SECTION 7. With respect to loss or losses caused by an Employee or which are chargeable to such Employee as provided in Section 4 and which occur partly under this bond and partly under other bonds or policies issued by the Surety to the Obligee or to any predecessor in interest of the Obligee and terminated or cancelled or allowed to expire and in which the period for discovery has not expired at the time any such loss or losses thereunder are discovered, the total liability of the Surety under this bond and under such other bonds or policies shall not exceed, in the aggregate, the amount carried under this bond on such loss or losses or the amount available to the Obligee under such other bonds or policies, as limited by the terms and conditions thereof, for any such loss or losses, if the latter amount be the larger.

DEDUCTIBLE:

SECTION 8. The Surety shall not be liable under this bond on account of any loss or losses through fraudulent or dishonest acts committed by any Employee of Obligee, unless the amount of such loss or losses, after deducting the net amount of all reimbursement and/or recovery, including any cash deposit taken by the Obligee, obtained or made by the Obligee or the Surety on account thereof, prior to payment by the Surety of such loss or losses, shall be in excess of ONE HUNDRED DOLLARS (\$100.00), and then for such excess only, but in no event for more than the amount of insurance carried on such Employee under this bond. If more than one Employee commits the fraudulent or dishonest act resulting in such loss or losses, said deductible amount shall apply to each Employee so involved.

Form 1375-9-2019

WESTERN SURETY COMPANY • ONE OF AMERICA'S OLDEST BONDING COMPANIES

SALVAGE:

SECTION 9. If the Oblige shall sustain any loss or losses covered by this bond which exceed the amount of coverage provided by this bond, the Oblige shall be entitled to all recoveries, except from suretyship, insurance, reinsurance, security or indemnity taken by or for the benefit of the Surety, by whomsoever made, on account of such loss or losses under this bond until fully reimbursed, less the actual cost of effecting the same; and less the amount of the deductible carried on the Employee causing such loss or losses; and any remainder shall be applied to the reimbursement of the Surety.

CANCELLATION AS TO ANY EMPLOYEE:

SECTION 10. This bond shall be deemed cancelled as to any Employee: (a) immediately upon discovery by the Oblige, or by any partner or officer thereof not in collusion with such Employee, of any fraudulent or dishonest act on the part of such Employee; or (b) at 12:00 o'clock night, standard time, upon the effective date specified in a written notice served upon the Oblige or sent by mail. Such date, if the notice be served, shall be not less than ten (10) days after such service, or, if sent by mail, not less than fifteen (15) days after the mailing. The mailing by Surety of notice, as aforesaid, to the Oblige at its principal office shall be sufficient proof of notice.

CANCELLATION AS TO BOND IN ITS ENTIRETY:

SECTION 11. This bond shall be deemed cancelled in its entirety at 12:00 o'clock night, standard time, upon the effective date specified in a written notice served by the Oblige upon the Surety or by the Surety upon the Oblige, or sent by mail. Such date, if the notice be served by the Surety, shall be not less than ten (10) days after such service, or if sent by the Surety by mail, not less than fifteen (15) days after the date of mailing. The mailing by the Surety of notice, as aforesaid, to the Oblige at its principal office shall be sufficient proof of notice. The Surety shall refund to the Oblige the unearned premium computed pro rata if this bond be cancelled at the instance of the Surety, or at short rates if cancelled or reduced at the instance of the Oblige.

PRIOR FRAUD, DISHONESTY OR CANCELLATION:

SECTION 12. No Employee, to the best of the knowledge of the Oblige, or of any partner or officer thereof not in collusion with such Employee, has committed any fraudulent or dishonest act in the service of the Oblige or otherwise. If prior to the issuance of this bond, any fidelity insurance in favor of the Oblige or any predecessor in interest of the Oblige and covering one or more of the Oblige's Employees shall have been cancelled as to any of such Employees by reason of (a) the discovery of any fraudulent or dishonest act on the part of such Employees, or (b) the giving of written notice of cancellation by the insurer issuing said fidelity insurance, whether the Surety or not, and if such Employees shall not have been reinstated under the coverage of said fidelity insurance or superseding fidelity insurance, the Surety shall not be liable under this bond on account of such Employees unless the Surety shall agree in writing to include such Employees within the coverage of this bond.

LOSS—NOTICE—PROOF—LEGAL PROCEEDINGS:

SECTION 13. At the earliest practical moment, and at all events not later than fifteen (15) days after discovery of any fraudulent or dishonest act on the part of any Employee by the Oblige, or by any partner or officer thereof not in collusion with such Employee, the Oblige shall give the Surety written notice thereof and within four (4) months after such discovery shall file with the Surety affirmative proof of loss, itemized and duly sworn to, and shall upon request of the Surety render every assistance, not pecuniary, to facilitate the investigation and adjustment of any loss. No suit to recover on account of loss under this bond shall be brought before the expiration of two (2) months from the filing of proof as aforesaid on account of such loss, nor after the expiration of twelve (12) months from the discovery as aforesaid of the fraudulent or dishonest act causing such loss. If any limitation in this bond for giving notice, filing claim or bringing suit is prohibited or made void by any law controlling the construction of this bond, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

TEMPORARY EMPLOYEES:

SECTION 14. The Oblige shall not at any time while this bond is in force direct any temporary employee(s) to any subscriber's premises unless such person(s) is/are accompanied by a foreman who is in the regular employ of the Oblige. For purposes of this restriction, any person who works less than the normal working hours established by his employer or otherwise fails to meet the definition of "Employee" above is considered a temporary employee.

EXCLUSIONS:

SECTION 15. This bond does not apply to loss that is an indirect result of any act or loss caused by or involving one (1) or more Employees, whether the result of a single act or series of acts, covered by this insurance including, but not limited to, loss resulting from:

- a. The Oblige's inability to realize income that would have been realized had there been no loss covered by this bond.
- b. Payment of damages of any type for which the Oblige is legally liable. Compensatory damages arising directly from a covered loss will be paid.
- c. Payment of costs, fees, or other expenses incurred by the Oblige in establishing either the existence or the amount of loss under this bond.

This bond does not apply to expenses related to any legal action.

OTHER INSURANCE:

SECTION 16. This bond does not apply to loss recoverable or recovered under other insurance or indemnity. However, if the limit of the other insurance or indemnity is insufficient to cover the entire amount of the loss, this bond will apply to that part of the loss, other than that falling within any Deductible Amount, not recoverable or recovered under the other insurance or indemnity, but not for more than the amount of indemnity as stated above.

DATED June 4th, 2020.

WESTERN SURETY COMPANY

By



Paul T. Bruffat, Vice President



Western Surety Company

R I D E R

It is hereby mutually agreed and understood by and between the Insured and _____
Western Surety Company _____,
that instead of as originally written:

The definition of Employee found in Section 3 of the bond be amended
to read as follows:

Owners/Officers are hereby excluded from the coverage of the bond.

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or
conditions of the _____ bond _____, except as hereinabove set forth.

This Rider becomes effective on the _____ 5th _____ day of _____ June _____, 2020, at
twelve and one minute o'clock a.m., standard time.

Attached to and forming part of _____ bond _____ No. _____ 65096878
issued by _____ Western Surety Company _____
to _____ Zeppelin Services, Inc. _____

Signed this _____ 4th _____ day of _____ June _____, 2020.

By _____

Paul T. Bruflat, Senior Vice President





PO Box 5077 Sioux Falls SD 57117-5077

1-800-331-6053
Fax 1-605-335-0357
www.cnasurety.com

TO THE INSURED:

Enclosed is the JANITORIAL SERVICES BOND you requested. **To protect you and your employees against unjustified allegations of dishonesty, the employee must be convicted before coverage will apply.**

You have taken the first step toward protecting your subscribers from potential losses due to dishonest acts of your employees. To more completely protect your subscribers, you should make sure your business has the following controls over employees when working at a third-party's place of business or home.

1. Thorough BACKGROUND AND REFERENCE CHECKS before hiring.
2. On-site SUPERVISION of employees.
3. Adequate CONTROL OVER KEYS AND BUILDING ACCESS.
4. Unannounced INSPECTIONS of employees at work site.

With these controls and a bond, the likelihood of a loss to your subscribers is substantially reduced.

Sincerely,

Paul T. Bruflat
Senior Vice President

Enclosure

MEMO 25-18

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *GJK*
DATE: June 5, 2025
SUBJECT: Water Meter Reader Replacement

The Department of Public Works has been working with Badger Meter, Inc. to replace all water meter reading devices (meter heads and transponders) throughout the city's residential home and commercial accounts. The current system is outdated and no longer will be supported in the next couple of years. The new readers are cellular and will not have to use repeater antennas, that are obsolete as well.

This project will be completed in three phases. The first phase is to purchase all the inventory of transponders at a cost of \$500,000.00. The total project will be approximately \$2,200,000.00.

Therefore, I am recommending that Council approve the purchase of inventory from Badger Meter, Inc., 4545 W. Brown Deer Road, P.O. Box 245036, Milwaukee, WI 53224 in the amount of \$500,000.00.

This is a budgeted item included in 2024/2025 fiscal year budget available in the Water/Sewer Equipment/Meters account no. 592-537-977.100.

If you have any questions concerning this matter please contact me.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



Frank Schulte, City Administrator

6-10-25

Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Steven Schmidt, Treasurer/Comptroller

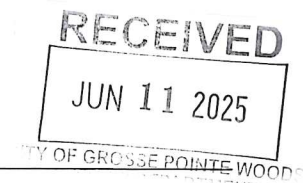
6/10/25

Date



CITY OF GROSSE POINTE WOODS
Office of the City Treasurer/Comptroller

Memorandum



DATE: June 16, 2025

TO: Mayor and City Council

FROM: Steven Schmidt, Treasurer/Comptroller

SUBJECT: Commit Fund Balance for Construction Projects and Equipment Purchases


The Governmental Accounting Standards Board (GASB 54) requires City Council action to "commit" or carry forward any budgeted expenses that are paid in the next fiscal year.

The attached spreadsheet details fiscal year 2024-2025 budget expenses that will be carried over into fiscal year 2025-2026.

I respectfully request City Council to commit Fund Balance in the following funds:

FUND		AMOUNT
101-GENERAL FUND		26,430.00
202-MAJOR ROADS		1,145,695.19
203-LOCAL ROADS		163,627.97
401-MUNICIPAL IMPROVEMENT		687,390.18
585-PARKING		191,380.51
592-WATER AND SEWER		2,399,235.78
594- BOAT DOCK		164,935.42
661-MOTOR VEHICLE		18,687.32
	TOTAL	4,797,382.37

Total Carryover at June 30, 2025 is \$4,797,382.37


Steven Schmidt
Treasurer/Comptroller

APPROVED FOR COUNCIL CONSIDERATION:


Frank Schulte
City Administrator Signature

City of Grosse Pointe Woods

Fiscal Year End 2024-2025 Fund Balance Commitments

Account #	PO Limit	Amount Paid	Balance Carry Forward	PO #	Date PO Obtained	Vendor	Description
661901977 200	\$ 159,606.40	\$ 142,417.08	\$ 17,189.32	20-45789	5/5/2020	GROUNDWATER & ENVIRONMENTAL SERVICE	UST LEAK MUSTA FUND
592537818 000	\$ 107,000.00	\$ 43,270.85	\$ 63,729.15	22-46947	3/3/2022	AEW	AEW FEES FOR SEWER SYSTEM EVALUATION STRATEGY AND BUDGET AEW PROJECT NO. 0160-0449
592542818 000	\$ 200,000.00	\$ 112,445.50	\$ -	23-48021	9/19/2023	AEW	DESIGN FEES FOR TORREY ROAD PUMP STATION GENERATOR AEW Project No. 0160-0473
592542818 000	\$ 200,000.00	\$ 112,445.50	\$ 87,554.50				CONSTRUCTION ENGINEERING FOR TORREY ROAD PUMP STATION GENERATOR
592542974 000	\$ 2,150,000.00	\$ 731,807.20	\$ 1,315,582.80	24-48157	1/24/2024	Rauhorn Electric, Inc.	TORREY ROAD PUMP STATION GENERATOR AEW Project No. 0160-0473
592542974 000			\$ 102,610.00				Contingency
592537978 300	\$ 42,125.00	\$ 36,935.26	\$ 5,189.74	24-48185	2/6/2024	AEW	AEW FEES FOR WATER SERVICE MATERIAL INVESTIGATION AEW PROJECT NO. 0160-0461 (CDSMI)
202451974 201	\$ 83,333.00	\$ 65,169.08	\$ 6,811.51	24-48437	7/1/2024	AEW	Concrete Pavement / Parking Repair Program Engineering - AEW Project No. 0160-0477
203451974 201			\$ 4,540.90				Concrete Pavement / Parking Repair Program Engineering
592537975 401			\$ 6,811.51				Concrete Pavement / Parking Repair Program Engineering
202451974 200	\$ 416,667.00	\$ 407,522.65	\$ 3,428.98	24-48438	7/1/2024	Mafiolio Cement Company	Concrete Pavement / Parking Repair Program AEW Project No. 0160-0477
203451974 200			\$ 2,286.29				Concrete Pavement / Parking Repair Program Engineering
592537975 400			\$ 3,429.08				Concrete Pavement / Parking Repair Program Engineering
661534939 100	\$ 1,498.00	\$ -	\$ 1,498.00	24-48555	7/9/2024	Century Industries	Soundstage Remote Controls
401902977 104	\$ 15,000.00	\$ 13,960.50	\$ 1,039.50	24-48613	8/15/2024	AEW	Design Engineering GHESQUIERE PARK RESTROOM RENOVATION
401902977 104	\$ 38,333.00	\$ 31,030.00	\$ 1,039.50	24-48614	8/15/2024	AEW	Design Engineering LAKE FRONT PARK CONCESSION STAND RENOVATION
401902977 104			\$ 6,263.50				Construction Engineering
202451975 300	\$ 41,667.00	\$ 11,251.94	\$ 10,036.86	24-48682	10/8/2024	Scodeller Construction	2024 Pavement Joint and Crack Sealing - AEW Project No. 0160-0476
203451975 300			\$ 20,378.20				2024 Pavement Joint and Crack Sealing
202451974 803	\$ 375,000.00	\$ 41,903.18	\$ 333,096.82	24-48747	12/23/2024	AEW	Design Engineering Mack and Vernier Intersection Improvements- AEW Project No. 0160-0455
202451974 201	\$ 106,499.00	\$ 23,847.58	\$ 3,867.24	25-48803	2/10/2025	AEW	Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing - AEW Project No. 0160-0480
203451974 201			\$ 11,601.73				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
203451977 803			\$ 12,755.86				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
585571978 300			\$ 40,435.84				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
594785974 201			\$ 13,990.75				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
202451974 200	\$ 610,966.80	\$ 153,558.09	\$ 43,453.78	25-48804	2/10/2025	Al's Asphalt Paving Co.	Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing - AEW Project No. 0160-0480
203451974 200			\$ 43,453.77				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
203451977 804			\$ 68,611.22				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
585571977 000			\$ 150,944.67				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
594785977 200			\$ 150,944.67				Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
401902977 104	\$ 60,000.00	\$ 20,971.23	\$ 39,028.77	25-48805	2/10/2025	AEW	Ghesquiere Park Walking Path - AEW Project No. 0160-0482
401902977 104	\$ 331,703.00	\$ 85,729.95	\$ 212,210.05	25-48806	2/10/2025	Warren Contractors & Development, Inc.	Ghesquiere Park Walking Path - AEW Project No. 0160-0482
401902977 104			\$ 33,763.00				Contingency
401902977 104	\$ 274,300.51	\$ 9,716.00	\$ 254,593.51	25-48852	3/17/2025	In-Line Construction	Lake Front Park Old Concession Stand Reno
401902977 104			\$ 10,000.00				Contingency
401902977 104	\$ 85,450.00	\$ -	\$ 85,450.00	25-48853	3/18/2025	Rely-On Construction	Ghesquiere Park Restroom Renovation
401902977 104	\$ 62,041.12	\$ 28,020.56	\$ 32,041.12	25-48855	3/18/2025	Penchura, LLC	Ghesquiere Park Handicap Accessible Friendship Swing
40100674 020			\$ 1,979.44				

City of Grosse Pointe Woods
Fiscal Year End 2024-2025 Fund Balance Commitments

Account #	PO Limit	Amount Paid	Balance Carry Forward	PO #	Date PO Obtained	Vendor	Description
592542974.000	\$ 9,900.00	\$ -	\$ 9,900.00	25-48860	3/27/2025	Nationwide Construction Group	Torrey Road - Replace Fencing
592542974.000	\$ 283,264.00	\$ -	\$ 273,264.00	25-48877	4/8/2025	Wesco Distribution Inc.	Torrey Road Pump Station Contactors and Motor Relays
592542974.000			\$ 10,000.00				Contingency
592542974.000	\$ 8,100.00	\$ -	\$ 8,100.00	25-48897	4/17/2025	Overhead Door West	Replace Torrey Road Front Doors
202451977.117	\$ 725,000.00	\$ -	\$ 535,767.69	25-48933	5/19/2025	MDOT	Mack & Vernier Intersection Improvement
202451977.117			\$ 189,232.31				Contingency
202451974.803	\$ 10,000.00	\$ -	\$ 10,000.00	25-48934	5/13/2025	Stucky Vitale	Mack and Vernier Design Engineering
202451977.117	\$ 10,000.00	\$ -	\$ 10,000.00	25-48956	5/21/2025	Stucky Vitale	Mack and Vernier Landscaping
592542974.000	\$ 6,340.00	\$ -	\$ 6,340.00	25-48961	5/22/2025	Nationwide Construction Group	Torrey Road - Install Gate Opener
101000283.000	\$ 15,600.00	\$ -	\$ 15,600.00	25-48988	6/5/2025	AEW	Survey Bournemouth and Sunningdale
592542974.000	\$ 6,725.00	\$ -	\$ 6,725.00	25-48993	6/10/2025	Tocco Mannino	Torrey Road - Landscaping
401902977.104	\$ 9,981.79	\$ -	\$ 9,981.79	25-48994	6/10/2025	TreeTop Products	Ghesquire Park - Benches and Waste Receptacles
592537977.100	\$ 500,000.00	\$ -	\$ 500,000.00	CC Approval 6/16/25	6/17/2025	Badger Meter	Meter Reader Replacement
101310757.000	\$ 9,714.20	\$ 2,434.20	\$ 7,280.00	24-48323	7/1/2024	CMP Distributors	Glock Weapons
101345725.000	\$ 4,900.00	\$ 1,350.00	\$ 3,550.00	24-48353	7/1/2024	On Duty Gear	Bulletproof Vest
	\$ 6,760,723.82	\$ 1,963,341.45	\$ 4,797,382.37				

101- General Fund	\$ 26,430.00
202- Major Roads	\$ 1,145,695.19
203- Local Roads	\$ 163,627.97
401- Municipal Improvement	\$ 687,390.18
585- Parking	\$ 191,380.51
592- Water and Sewer	\$ 2,399,235.78
594- Boat Dock	\$ 164,935.42
661- Motor Vehicle	\$ 18,687.32
Total	\$ 4,797,382.37



**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**

RECEIVED

JUN 11 2025

CITY OF GROSSE POINTE WOODS

Date: June 11th, 2025

To: City Administrator Frank Schulte

F.S.

From: John G. Kosanke, Director of Public Safety

John G. Kosanke

Subject: Lucas Device-Anonymous Donation

I have been contacted by an anonymous donor who wishes to gift a Lucas Device to our department. The Lucas Device uses automated high quality chest compressions for CPR which increases the chance of good patient outcomes. Public Safety Officers respond to all medical calls including CPR's.

This donation will benefit our officers and the community.

I am requesting council acknowledge and approve of the donation.



CITY OF GROSSE POINTE WOODS MEMORANDUM

DATE: June 12, 2025

TO: Mayor and City Council

RECEIVED

**CC: Frank Schulte, City Administrator
Steven Schmidt, Treasurer/Comptroller**

JUN 12 2025

FROM: Susan Como, Assistant City Administrator

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

**SUBJECT: SMART Municipal and Community Credits Transfer to Pointe Area
Assisted Transportation Services**

Each year, the Pointe Area Assisted Transportation Service (PAATS) incurs rising operational expenses due to inflation, while funding sources have minimally increased.

The other Grosse Pointe and Harper Woods communities allocate 100% of their annual Program Year (PY) SMART Municipal and Community Credits (MC & CC) to support PAATS.

Historically, the city has retained a portion of its MC & CC funding to support charter trips, capital improvements, and other transportation-related initiatives. However, due to a decline in participation, the number of charter trips has been reduced substantially over the past couple of years.

Currently, the city has \$45,569.48 in unexpended MC & CC funds from PY's 2022 thru 2025. After consultation with Mayor Art Bryant and City Administrator Frank Schulte, both are in agreement and supportive of transferring the entire balance to PAATS to help support the sustainability of services offered to our senior and disabled residents. Furthermore, they recommend the city allocate 100% of its PY SMART MC & CC funding to PAATS, aligning with the practices of neighboring communities.

As the city's PAATS Board Representative / Chairperson it is my recommendation, that city council transfer the \$45,569.48 balance in MC & CC funding that was originally allocated for charter trips, capital improvements, and other transportation-related initiatives to PAATS to help support the sustainability of services offered to our senior and disabled residents and authorize a letter to be sent to SMART stating such. In addition, moving forward the city allocate 100% of its PY SMART MC & CC to PAATS unless funding is needed for any city transportation needs.

CITY OF GROSSE POINTE WOODS
PROCLAMATION

WHEREAS, on June 19, 1865 when Major General Gordon Granger and some 2,000 Union troops reached Galveston Bay, Texas and informed more than 150,000 enslaved black people of their freedom by executive decree, this day became known by the newly freed people in Texas as “Juneteenth”. Juneteenth marks the United States second independence day.

WHEREAS, it has taken decades for many Americans to recognize Juneteenth it has long been celebrated by the African American community. Most Americans assumed the Emancipation Proclamation of 1863 legally freed all slaves. The reality was the proclamation wasn’t being implemented in places still under Confederate control. In 1862 the Union Army captured New Orleans and slave owners moved their slaves to the westernmost Confederate state of Texas. Those still in bondage were not free until June 19, 1865 – almost two and a half years past the Emancipation Proclamation issued by President Abraham Lincoln; and

WHEREAS, encouraged by advocates and the Congressional Black Caucus, the United States Congress swiftly passed the **Juneteenth National Independence Day Act** on June 16, 2021 and was signed by President Joseph Biden on June 17, 2021 making Juneteenth the 11th holiday recognized by the federal government. The holiday is also called “Freedom Day”, “Juneteenth Independence Day”, “Jubilee Day”, Black Independence Day” or “Emancipation Day”.

NOW, THEREFORE, I, ARTHUR W. BRYANT, Mayor of the City of Grosse Pointe Woods, Michigan, on behalf of the City Council, and all citizens of Grosse Pointe Woods, proclaim our honor in commemorating on this **JUNE 19, JUNETEENTH**. Our humble community celebrates the power and resilience of Black Americans and in the words of President Biden, “recommit ourselves to the work of equity, equality, and justice.”



Arthur W. Bryant
Mayor Arthur W. Bryant
June 16, 2025

CITY OF GROSSE POINTE WOODS

WAYNE COUNTY, MICHIGAN

RESOLUTION DESIGNATING VOTING LOCATIONS

At a regular meeting of the City Council of the City of Grosse Pointe Woods, Wayne County, Michigan, held on the 16th day of June, 2025, at 7:00 p.m.

PRESENT: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Motschall

ABSENT: None

The following resolution was offered by Councilmember _____ and seconded by Councilmember _____:

WHEREAS: The number of voting precincts in the City has been consolidated from six (6) to three (3) in response to the passage of Proposal 2022-2, which allows a geographic precinct to increase the active registered voters from 2,999 to 4,999 in each precinct, and

WHEREAS: The Grosse Pointe Public Schools indicated that voting can no longer take place in its facilities, unless the City has no other alternatives, so the City Administrator and City Clerk secured a substitute location, and

WHEREAS: After a change in polling place has been approved, the City Clerk must provide notice to all affected registered voters by sending an updated voter identification card or sending a separate notice by mail or other methods to reach registered voters, and

WHEREAS: After a change in polling place has been approved, the City Clerk must post signs at the old polling place instructing any voter who appears at the old location to appear at their new location to vote. These signs must include the address of the new polling place, and

WHEREAS: ARTICLE VI. ELECTIONS, Sec. 2-515 of the City Code states that the city council shall designate a polling place for each election precinct;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City of Grosse Pointe Woods City Council that the following voting locations are hereby approved:

- Precinct 1 – St. Michael’s Episcopal Church, 20475 Sunningdale Park
- Precinct 2 – GPW City Hall Community Center, 20025 Mack Plaza Drive
- Precinct 3 – GPW City Hall Community Center, 20025 Mack Plaza Drive

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

The resolution declared adopted.

Paul P. Antolin, City Clerk

CERTIFICATION

I, Paul P. Antolin, Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on June 16, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Paul P. Antolin, City Clerk

FACILITY USE AGREEMENT

WHEREAS, St. Michael's Episcopal Church (the "Church") located at 20475 Sunningdale Park Road, Grosse Pointe Woods, MI, and the City of Grosse Pointe Woods through actions by its City Council (the "City") have agreed to this Facility Use Agreement; and

WHEREAS, the Church has agreed to allow the City to use the Fellowship Center (Gym) for the purpose of temporarily holding an election on November 4, 2025, and other necessary activities related to Precinct 1 in accordance with the terms of this Agreement:

NOW THEREFORE it is hereby agreed between the parties as follows:

1. Permission to use facilities: The Church agrees to allow the City, its agents, employees, and related entities to use the church facilities for all purposes necessary to allow the City to comply with State Election Laws regarding establishing a precinct and for elections generally during the term of this Agreement.
2. Consideration: The City will pay to the Church the sum of Five Hundred (\$500.00) dollars for use of the facilities in conjunction with this Agreement.

The City agrees to remove all election equipment the day after the election on Wednesday, November 5, 2025.

3. Exclusive use of portion of the Church: The Church agrees and understands that the City has statutory duties under the Election Laws of the State of Michigan which will require exclusive use of the Fellowship Center (Gym) and use of the main entry and hallway on Election Day, and for set-up the day before the election.

The Church agrees that no other Church events will be scheduled in the Fellowship Center (Gym) location on Election Day. The Church will take the necessary steps to make adequate parking available on Election Day. The Church further agrees to perform regular maintenance on, and guarantee usability, of all electrical outlets and lighting.

4. Term: The agreement is in effect from the date it is signed. The parties agree and understand that, the following Election Day date is scheduled:

- **General Election, November 4, 2025.**

5. The Church agrees and understands that the use of the facilities shall be required by election officials the day prior to the election for set up and after the close of the polls on Election Day to break down and remove election equipment. The Church agrees that campaigners are permitted to campaign at the 100 foot line and beyond.
6. Injunctive Relief: The Church agrees and understands that due to the statutory duties of the City, the City is required to have use of the facilities on Election Day. Accordingly, the Church acknowledges that in the event of the anticipated breach of this Agreement, the Church stipulates to jurisdiction of the Wayne County Circuit Court for purposes of entering injunctive relief, including any necessary Ex Parte

Orders which may be necessary to allow the City of Grosse Pointe Woods to exercise its statutory duties regarding elections.

7. ADA Compliance: The Church agrees and understands that the City has a duty to provide voting facilities which are ADA compliant. Accordingly, the Church agrees to provide facilities that are accessible to all voters and are in compliance with ADA requirements.
8. Insurance and Indemnification: The City agrees to hold harmless the Church from any liability for damages to any person or property on Church property which is related to the performance of the City's responsibilities to provide a suitable location for the election. The City has general liability coverage in excess of \$5,000,000.00 for each occurrence and for general aggregate limits and in addition for each occurrence \$6,000,000.00 for specific and aggregate.
9. Notice: Either party may terminate this agreement based on a minimum 120 days prior written notice to the other party.
10. Liquidated Damages: The Church agrees and understands that the City has a statutory duty to provide election facilities. Accordingly, in the event that the Church willfully refuses to provide such facilities on Election Day in accordance with the terms of this agreement, then the Church agrees that the City's damages arising out of any willful breach of this contract are difficult to determine, and the Church stipulates to liquidated damages for willful breach of this agreement in the amount of \$1,000.00 per willful breach. In addition to liquidated damages, the City may seek relief from a Court of equity to enjoin further breach of any agreement. This provision does not limit the right of any party from seeking other relief or to recover any other damages for breach of any other terms or provisions of this agreement.
11. Entire Agreement: This agreement represents the entire agreement between the parties. Any modifications to this agreement must be in writing.

Dated: _____

CITY OF GROSSE POINTE WOODS

By: Frank Schulte

Its: City Administrator

Dated: _____

ST. MICHAEL'S EPISCOPAL CHURCH

By: Fr. Michael Bradley

Its: Rector



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

June 3, 2025

Steven Schmidt, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: **Payment Invoice 02**
Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing
City of Grosse Pointe Woods
AEW Project No. 0160-0480

Dear Mr. Schmidt:

Enclosed please find Construction Payment Invoice No. 02 for the above-referenced project. For work performed through May 25, 2025, we recommend issuing payment for the **Current Payment (see Page 3)** in the amount of **232,903.23** to Al's Asphalt Paving Co., 2550 Brest Road, Taylor, MI 48180.

If you have questions or require additional information, please contact our office.

Sincerely,

Signed by:
Ross T. Wilberding
205823CEC802428...

Ross T. Wilberding
Project Manager

PO 48864

#202-451-974.200 \$22,125.80

#203-451-974.200 \$22,125.81

#203-451-977.804 \$34,935.48

#585-571-977.000 \$76,858.07

#594-785-977.200 \$76,858.07

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Scott Lockwood, AEW, Inc.
Paul Antolin, Grosse Pointe Woods
David Gardner, Al's Asphalt Paving Co.

ok - J.K.
SS
FJ 6-5-25



Anderson, Eckstein & Westrick, Inc.

Payment Invoice

0160-0480

Description LFP Boat Launch Parking Lot

Payment Number 2

Pay Period 04/28/2025 to 05/25/2025

Prime Contractor Al's Asphalt Paving Co.
25500 Brest Rd.
Taylor, MI 48180

Payment Status Approved

Awarded Project Amount \$465,966.80

Authorized Amount \$546,841.80

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0002	1027060	Dlr	159.650	\$1.000	\$159.65
_: Reimbursed Permit Fees					
0004	2047011	Syd	6.100	\$33.000	\$201.30
_: Driveway, Rem					
0011	3020030	Syd	137.650	\$15.000	\$2,064.75
Aggregate Base, 12 inch					
0013	3080005	Syd	255.430	\$2.000	\$510.86
Geotextile, Separator					
0014	3087011	Syd	137.650	\$5.850	\$805.26
_: Geogrid					
0016	4037050	Ea	2.000	\$825.000	\$1,650.00
_: Catch Basin Cover, Restricted, GPW					
0018	5010001	LSUM	1.000	\$4,000.000	\$4,000.00
Pavt, Cleaning					
0020	5010020	Ft	275.800	\$15.000	\$4,137.00
Project Total:					\$225,841.15

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
	Pavt Joint and Crack Repr, Det 7				
0021	5010025	Ton	2.000	\$250.000	\$500.00
	Hand Patching				
0022	5012025	Ton	418.680	\$117.000	\$48,985.56
	HMA, 4EML				
0023	5012037	Ton	451.250	\$119.000	\$53,698.75
	HMA, 5EML				
0026	6020054	Syd	22.000	\$110.000	\$2,420.00
	Conc Pavt, Misc, Nonreinf, 8 inch				
0027	6030030	Ea	111.000	\$11.000	\$1,221.00
	Lane Tie, Epoxy Anchored				
0028	6030044	Syd	170.500	\$103.000	\$17,561.50
	Pavt Repr, Nonreinf Conc, 8 inch				
0029	6030080	Syd	170.400	\$17.000	\$2,896.80
	Pavt Repr, Rem				
0030	8010005	Syd	6.100	\$90.000	\$549.00
	Driveway, Nonreinf Conc, 6 inch				
0033	8110295	Ft	1,112.000	\$0.950	\$1,056.40
	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Yellow				
0034	8117001	Ft	90.000	\$6.000	\$540.00
	_: Pavt Mrkg, Waterborne, 12 inch, Crosswalk				
0035	8117050	Ea	28.000	\$88.000	\$2,464.00
	_: Parking Block, White				
0037	8160061	Syd	377.760	\$7.000	\$2,644.32
	Topsoil Surface, Furn, 3 inch				
0040	8507051	LSUM	0.500	\$800.000	\$400.00
	_: Rubbish Pickup				
0041	8507051	LSUM	0.500	\$7,000.000	\$3,500.00
	_: Traffic Control and Maintenance				
0060	5017051	LSUM	1.000	\$73,875.000	\$73,875.00
Project Total:					\$225,841.15

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
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_: Sailboat Lane

Section Total: \$225,841.15

Project Total: \$225,841.15

Summary

Current Approved Work:	\$225,841.15	Approved Work To Date:	\$396,461.92
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	-\$7,062.08	Retainage To Date:	\$10,000.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$232,903.23	Payments To Date:	\$386,461.92
Previous Payment:	\$153,558.69	Previous Payments To Date:	\$153,558.69

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

Signed by:

205823CEC80242B

06/03/2025

Ross T. Wilberding, PE

Date



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

June 3, 2025

Steven Schmidt, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Payment Invoice 02
Ghesquiere Park Walking Path
City of Grosse Pointe Woods
AEW Project No. 0160-0482

Dear Mr. Schmidt:

Enclosed please find Payment Invoice No. 02 for the above-referenced project. For work performed through May 25, 2025, we recommend issuing payment for the **Current Payment (see Page 2)** in the amount of **\$161,467.95** to Warren Contractors & Development Inc., 14979 Technology Drive, Shelby Township, MI 48315.

If you have questions or require additional information, please contact our office.

Sincerely,

Signed by:
Ross T. Wilberding
205823CEC802428...

Ross T. Wilberding
Project Manager

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Nick Cerullo, Warren Contractors & Development Inc.
Scott Lockwood, AEW, Inc.
Paul Antolin, Grosse Pointe Woods

P048806
401-902-977.104
ok - J.K.
SS
FS 6-5-25



Anderson, Eckstein & Westrick, Inc.

Payment Invoice

0160-0482

Description Ghesquiere Park Walking Path

Payment Number 2

Pay Period 04/28/2025 to 05/25/2025

Prime Contractor Warren Contractors & Development, Inc
14979 Technology Dr.
Shelby Township, MI 48315

Payment Status Approved

Awarded Project Amount \$297,940.00

Authorized Amount \$313,380.16

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0005	2027050	Ea	8.000	\$140.000	\$1,120.00
_: Tree Root, Grind					
0007	2050043	Cyd	33.670	\$115.000	\$3,872.05
Subgrade Undercutting, Type IV					
0008	2057002	Sta	19.790	\$2,650.000	\$52,443.50
_: Station Grading					
0011	3020020	Syd	2,267.900	\$15.000	\$34,018.50
Aggregate Base, 8 inch					
0014	5012025	Ton	481.680	\$177.000	\$85,257.36
HMA, 4EML					
0030	2047051	LSUM	1.000	-\$2,500.000	-\$2,500.00
_: HMA Credit					
0040	2047051	LSUM	0.660	-\$10,000.000	-\$6,600.00
_: Aggregate Base Credit					

Section Total: \$167,611.41

Project Total: \$167,611.41

Summary

Current Approved Work:	\$167,611.41	Approved Work To Date:	\$262,866.91
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$6,143.46	Retainage To Date:	\$15,669.01
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$161,467.95	Payments To Date:	\$247,197.90
Previous Payment:	\$85,729.95	Previous Payments To Date:	\$85,729.95

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

<p>Signed by:</p> <p><u>Ross T. Wilberding</u></p> <p>205823CEC00242B...</p>	<p><u>06/03/2025</u></p>
<p>Ross T. Wilberding, PE</p>	<p>Date</p>



MCKENNA

RECEIVED

JUN 10 2025

CITY OF GROSSE POINTE WOODS

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

May 23, 2025

Invoice No: 21849 - 109

Project 21849 Grosse Pointe Woods Building Services

Professional Services from April 1, 2025 to April 30, 2025

Building Department Services - 85% of Revenue

Contract Amount

Number of Permit Revenue	71,010.85
Fee Each	.85
Total Fee	60,359.22

Total Fee	\$60,359.22
------------------	--------------------

Vehicle Credit	(500.00)	
Total		(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Associate Planner		
	19.50	
	1.75	
Total		0.00

Invoice Total	\$59,859.22
----------------------	--------------------

THANK YOU. Please remit to above address and indicate project number on voucher.

PO 24-46310

SS

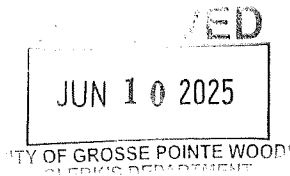
101-371818.000

FJ

5-29-25



MCKENNA



HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

May 15, 2025

Invoice No: 22-064 - 41

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from April 1, 2025 to April 30, 2025

Professional Hourly Services

	Hours	Rate	Amount
Associate Planner			
	9.00	90.00	810.00
Prepared for and attended 4/22 GPW Planning Commission Meeting.			
	2.75	90.00	247.50
Prepared Zoning Ordinance amendment files for GPW. Prepared for 4/22 PC meeting.			
	3.50	90.00	315.00
Prepared for and attended 4/7 GPW Committee of the Whole Meeting with PC and CC.			
	5.00	90.00	450.00
Prepared for and attended Meeting with 20160 Mack Avenue Architect and Neighbors.			
	.25	90.00	22.50
Prepared packet documents for COW meeting on 4/7.			
	9.50	90.00	855.00
Responded to Planning and Zoning Questions.			
	1.50	90.00	135.00
Draft review for 19483 Mack Avenue interior renovations and change of use.			
	.50	90.00	45.00
General consultation question regarding minor renovation site plan.			
	1.00	90.00	90.00
Draft review for interior renovations for 20507 Mack Avenue.			
Total			\$2,970.00

2025 Review Services

20710 Mack Ave (Daily Jam) - Projecting Sign Rev #1

	Hours	Rate	Amount
Associate Planner			
	1.25	90.00	112.50
Completed (projecting sign) Sign Review #1 for 20710 Mack Ave (Daily Jam).			
Total			\$112.50

19599 MACK Aven Sign (State Farm)

	Hours	Rate	Amount
Associate Planner			
		\$0.00	45.00
Prepared Sign Review #2 for 19599 Mack Avenue (State Farm sign).			
Total			\$45.00

21003-21011 Mack (Little Nest) - SPR #1

Site Plan Review - \$800 + \$75/acre

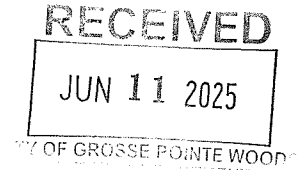
\$875.00

Invoice Total \$4,002.50

THANK YOU. Please remit to above address and indicate project number on voucher.

PO 24-48311
 SS 101- 371-818,000
 FS 3-24-25

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356



June 11, 2025

City of Grosse Pointe Woods
Attn: Frank Schulte, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1083615

In Reference To: General Counsel

Professional Services Rendered Through May 31, 2025

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>		
5/5/2025 DAW Attend City Council and Committee of the Whole meetings	0.70 \$145.00/hr	101.50
5/19/2025 DAW Attend Election Commission, City Council and Committee of the Whole meetings	3.80 \$145.00/hr	551.00
SUBTOTAL:	[4.50	652.50]
<u>Finance/Treasurer</u>		
5/18/2025 DAW Receipt/review correspondence from City Clerk with Election Commission meeting Agenda and packet, City Council Agenda and packet and Committee of the Whole Agenda and packet; Begin review of documents	0.80 \$145.00/hr	116.00
SUBTOTAL:	[0.80	116.00]
<u>General Administration</u>		
5/1/2025 DAW Telephone conference with City Clerk regarding	0.20	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	election precinct consolidation issues	\$145.00/hr	
5/1/2025	DAW Receipt/review correspondence from City Clerk with draft resolution to change the purchasing threshold; Review and edit; Correspondence in response with revised draft	0.50 \$145.00/hr	72.50
	DAW Review and edit proposed ballot question resolution and exhibits; Draft and propose edits to ballot question; Correspondence to City Administrator with resolution, exhibits, and proposed edits to ballot question	2.70 \$145.00/hr	391.50
	DAW Receipt/review correspondence from City Administrator regarding changes to memo and ballot question; Research charter amendments in 2021 and ordinance amendments in 2022; Review both documents; Correspondence to City Administrator with revised memo and resolution	1.90 \$145.00/hr	275.50
5/2/2025	DAW Receipt/review of two correspondences from City Clerk regarding ordinance adoption date for memo regarding ballot question; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Clerk with agenda prerogative statement regarding ballot question for review; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from City Clerk's office with agendas and packets for the 5/5/25 City Council and Committee of the Whole meetings; Review documents	0.40 \$145.00/hr	58.00
5/5/2025	DAW Receipt/review correspondence from George Elworth, Assistant Attorney General, regarding proposed ballot question for a charter amendment; Correspondence in response; Correspondence to City Administrator and City Clerk; Research regarding election results for Nov. 2021; Correspondence to Mr. Elworth; Correspondence to City Administrator and City Clerk with November 2021 election results; Receipt/review correspondence from City Clerk with certified results;	1.60 \$145.00/hr	232.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	Correspondence to Mr. Elworth with certified results; Receipt/review correspondence from Mr. Elworth acknowledging that both proposals were adopted in 2021; Correspondence to City Administrator and City Clerk		
5/5/2025	DAW Receipt/review correspondence from Assistant City Administrator regarding typographical error proposed correction in the McKenna/MSHDA contract; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Attorney Tomlinson with complaint from the ACLU, requesting assistance with the response	0.30 \$145.00/hr	43.50
	DAW Meeting with Attorney C. Young regarding Freedom of Information Act request and proposed redactions concerning LEIN information; Correspondence in response to City Clerk with advice how to respond to the Freedom of Information Act request	0.70 \$145.00/hr	101.50
	DAW Receipt/review correspondence from George Elworth with informal approval of the proposed resolution for a ballot question/City Charter amendment; Correspondence to City Administrator and City Clerk	0.40 \$145.00/hr	58.00
5/6/2025	DAW Receipt/review correspondence from Attorney Elworth with additional comments regarding timing of the proposed City Charter amendment	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Public Safety records regarding Freedom of Information Act request and LEIN information; correspondence in response	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Assistant City Administrator regarding a request to use a municipal parking lot for a video trailer birthday party; Research City Code for applicable provisions; Correspondence in response	1.10 \$145.00/hr	159.50

			<u>Hrs/Rate</u>	<u>Amount</u>
5/6/2025	DAW	Receipt/review correspondence from Administrative Clerk with a Summary of Council Action on 5/5/25	0.10 \$145.00/hr	14.50
	DAW	Receipt/review correspondence from Assistant Attorney General regarding People v Mack; Forward correspondence to Attorney Tomlinson	0.10 \$145.00/hr	14.50
5/7/2025	DAW	Receipt/review correspondence from City Clerk regarding scheduling an Election Commission meeting on 5/19; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from City Clerk with correspondence from Public Safety Records with questions concerning redacting LEIN information in Freedom of Information Act responses; Correspondence in response requesting additional information	0.40 \$145.00/hr	58.00
5/8/2025	DAW	Receipt/review correspondence from City Clerk regarding Election Commission meeting time on 5/19; Correspondence in response regarding drafting the required ordinance amendment and resolution	0.30 \$145.00/hr	43.50
5/9/2025	DAW	Receipt/review correspondence from City Clerk with proposed precinct boundaries and corresponding map; Begin ordinance amendment regarding precinct consolidation and resolution designating voting locations	0.80 \$145.00/hr	116.00
5/12/2025	DAW	Begin review of Lake Front Park Building Renovation Contract	0.30 \$145.00/hr	43.50
5/13/2025	DAW	Telephone conference with City Clerk regarding Public Hearing Notice with correct date and time, but incorrect day; Discuss process and contents of correction; Review correction notice	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Public Safety Director with sample letter authorizing enforcement of unleashed dogs, littering, and trespass ordinances on school property; Telephone conference to Public Safety Director to discuss; Review City Code for	1.10 \$145.00/hr	159.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	applicable violations; Draft revisions; Correspondence to Public Safety Director with revisions and ordinance provisions		
5/13/2025	DAW Telephone conference with City Clerk regarding additional issues with public notice for rezoning	0.20 \$145.00/hr	29.00
	DAW Continued review of contract for Lake Front Park Building Renovation (229 pages); Approve contract for signature	1.50 \$145.00/hr	217.50
	DAW Receipt/review correspondence from City Administrator to City Council regarding incorrect day on the public hearing notice for 20160 Mack Ave. with notice of correction attached	0.10 \$145.00/hr	14.50
	DAW Preparation of draft correspondence to Governor and to Attorney General to transmit the proposed charter amendment for review and approval for the November 4, 2025 election; Send both correspondences to City Clerk to put on his letterhead	1.20 \$145.00/hr	174.00
5/14/2025	DAW Preparation of draft ordinance amendment to consolidate 6 precincts to 3 precincts; Correspondence to City Clerk with draft and requesting information needed to draft the resolution which designates new polling locations	1.70 \$145.00/hr	246.50
5/15/2025	DAW Receipt/review correspondence from City Clerk with 5 documents pertinent to the proposed precinct consolidation; Review documents; Revise draft ordinance amendment per City Clerk's comments	0.80 \$145.00/hr	116.00
	DAW Receipt/review correspondence from Assistant Attorney General Elworth inquiring about the status of the proposed Charter amendment; Correspondence in response; Correspondence to City Clerk	0.50 \$145.00/hr	72.50
	DAW Receipt/review correspondence from City Clerk to Governor Whitmer and to Assistant Attorney General Elworth with City Council Resolution and exhibits	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
5/16/2025	DAW Receipt/review correspondence from City Clerk with correspondence from Governor Whitmer's office confirming receipt of proposed City Charter amendment	0.20 \$145.00/hr	29.00
	DAW Telephone conference with City Administrator regarding effective date of Purchasing threshold resolution	0.10 \$145.00/hr	14.50
	DAW Receipt/review correspondence from City Clerk with correspondence from Public Safety and training materials concerning non-disclosure of LEIN information pursuant to a Freedom of Information Act request; Review documents provided, MCL 28.214 (referenced in materials) and C.J.I.S. "LEIN Use, System & Security Policy"; Correspondence to Attorney Young with training materials (24 pages)	1.30 \$145.00/hr	188.50
5/18/2025	DAW Telephone conference with City Administrator regarding quorum needed for rezoning matter	0.10 \$145.00/hr	14.50
5/19/2025	DAW Continued review of rezoning backup for 20160 Mack Ave.; Correspondence to City Administrator and Planners regarding procedural requirements; Telephone conference from City Administrator and Planner; Edit pink document and send with correspondence to City Clerk and Planner; Receipt/review correspondence from City Clerk with proposed edit to the motion; Correspondence in response; Receipt/review correspondence from City Clerk with revised "pink" document; Review revision; Correspondence in response to City Clerk; Receipt/review correspondence from Planner regarding status of zoning ordinance and map amendment	2.30 \$145.00/hr	333.50
	DAW Preparation of draft proposed resolution setting voting locations for consideration after precinct consolidation; Correspondence to City Clerk with draft resolution	0.70 \$145.00/hr	101.50

		<u>Hrs/Rate</u>	<u>Amount</u>
5/21/2025	DAW Telephone conference from City Administrator and Assistant City Administrator regarding rezoning application at 20160 Mack Ave.; Multiple telephone conversations (3) with Planner; Receipt/review correspondence from Planner	0.90 \$145.00/hr	130.50
	DAW Receipt/review correspondence from Planner regarding 5/27/25 Planning Commission meeting; Receipt/review correspondence from City Administrator regarding 5/27/25 Planning Commission meeting; Correspondence in response	0.60 \$145.00/hr	87.00
5/22/2025	DAW Receipt/review of 2 correspondences from Planner with the Planning Commission Agenda and packet; Review documents for Planning Commission meeting on 5/27	1.00 \$145.00/hr	145.00
	DAW Telephone conference with City Administrator and Mayor regarding rezoning request	0.40 \$145.00/hr	58.00
	DAW Telephone conference with Planner regarding rezoning request; Telephone conference from City Administrator	0.40 \$145.00/hr	58.00
	DAW Correspondence to Attorney Tomlinson regarding Planning Commission meeting on 5/27; Receipt/review correspondence from Attorney Tomlinson; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW Receipt/review correspondence from Administrative Clerk with the Summary of Council action for the 5/19/25 Council meeting	0.20 \$145.00/hr	29.00
5/27/2025	DAW Telephone conference to Planner regarding Agenda and packet for 5/27/25 Planning Commission meeting; Attend Planning Commission meeting	1.80 \$145.00/hr	261.00
5/28/2025	DAW Telephone conference from City Clerk and City Administrator regarding Freedom of Information Act request; Receipt/review multiple correspondences regarding a request for information concerning	0.70 \$145.00/hr	101.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		Planning Commission members; Draft response to request		
5/28/2025	DAW	Receipt/review correspondence from City Clerk regarding Freedom of Information Act request being withdrawn	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from City Administrator regarding grant funding eligibility for improvements at the Cook Schoolhouse; Review documents provided; Research IRS 501(c)(3) information; Correspondence to City Administrator	0.80 \$145.00/hr	116.00
5/29/2025	DAW	Receipt/review correspondence from Clerk with claim for damage to freezer contents; Receipt/review correspondence from insurance agent regarding claim; Correspondence in response to insurance agent; Receipt/review correspondence from insurance agent and from City Clerk	0.50 \$145.00/hr	72.50
5/30/2025	DAW	Receipt/review correspondence from Administrative Clerk with Agenda and packet for the June 2, 2025 City Council meeting	0.30 \$145.00/hr	43.50
		SUBTOTAL:	[33.80	4,901.00]
		<u>Litigation</u>		
5/5/2025	MJZ	Seaman Complaint: Receipt/review correspondence from ACLU	0.20 \$155.00/hr	31.00
		SUBTOTAL:	[0.20	31.00]
		For professional services rendered	39.30	\$5,700.50
		Additional charges:		
			<u>Qty/Price</u>	

	<u>Qty/Price</u>	<u>Amount</u>
<u>City Council</u>		
5/5/2025 Attorney Mileage - Council Meeting [D. Walling]	73 0.70	51.10
5/19/2025 Attorney Mileage - Council meeting [D. Walling]	73 0.70	51.10
SUBTOTAL:		[102.20]
Total costs		\$102.20
Total amount of this bill		\$5,802.70
Previous balance		\$3,843.20
5/22/2025 Payment - thank you. Check No. 72628		(\$3,843.20)
Balance due		\$5,802.70

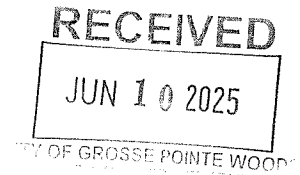
Please include your Invoice Number on your payment. Thank you.

Attorney Summary		
Name	Hours	Rate
Debra A. Walling, Associate	39.10	145.00
Matthew J. Zalewski, Shareholder	0.20	155.00

101-266-89.000

SS
FS 6-11-25

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Suite 205
Clinton Township, Michigan 48036
586-263-5060
Fax 586-263-4763



John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)
Linda M. McGrail (lmcgrail@yorkdolanlaw.com)

Fred A. York (1930-1989)

June 2, 2025

Via Email (fschulte@gpwmi.us)
Mr. Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: YORK, DOLAN & TOMLINSON, P.C. – LEGAL BILLING

Dear Mr. Schulte:

Enclosed is our statement for legal services rendered for the month of May, 2025. If you have any questions regarding same, please do not hesitate to contact us. We remain,

Very truly yours,

YORK, DOLAN & TOMLINSON, P.C.

Timothy D. Tomlinson
Timothy D. Tomlinson

Enclosure

cc: Sue Como, Via Email (scomo@gpwmi.us) w/Enclosure
Steven Schmidt, Via Email (sschmidt@gpwmi.us) w/Enclosure

York, Dolan & Tomlinson, P.C.

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

INVOICE

Invoice # 300
Date: 06/02/2025
Due On: 07/02/2025

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

00003-City of Grosse Pointe Woods

Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	05/19/2025	Rec and Rev (2) emails re: Peachtree	0.20	\$155.00	\$31.00
Subtotal					\$31.00

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	05/02/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	05/05/2025	Research sign ordinance challenge; Email Walling	1.40	\$155.00	\$217.00
Service	05/06/2025	P v Cooper - Prepare and attend oral argument - Wayne County Circuit	1.70	\$155.00	\$263.50
Service	05/07/2025	Prepare and attend municipal prosecutions	2.10	\$155.00	\$325.50
Service	05/08/2025	P v Thomas - TC w/ victim	0.50	\$155.00	\$77.50
Service	05/09/2025	TC w/ DPS re: assault case	0.20	\$155.00	\$31.00
Service	05/09/2025	P v Sossi - Rec and Rev email from DPS	0.20	\$155.00	\$31.00
Service	05/09/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	05/09/2025	P v Thuy-Do - Rec and Rev email w/ request for S/C; Review incident report; Reply email	0.70	\$155.00	\$108.50
Service	05/09/2025	P v Thomas - TC w/ ACO; Review ordinance re: quarantine	0.30	\$155.00	\$46.50

Service	05/12/2025	Rec and Rev email from AG	0.20	\$155.00	\$31.00
Service	05/13/2025	P v Thomas - TC w/ victim	0.20	\$155.00	\$31.00
Service	05/13/2025	P v Gula - Rec and Rev email from Collins	0.20	\$155.00	\$31.00
Service	05/14/2025	P v Tran - TC w/ victim	0.40	\$155.00	\$62.00
Service	05/14/2025	Prepare and attend municipal prosecutions	2.00	\$155.00	\$310.00
Service	05/16/2025	P v Young -Rec and Rev email from victim; Reply email	0.20	\$155.00	\$31.00
Service	05/27/2025	P v Williams - Rec and Rev incident report with request for W/C; Reply email	0.40	\$155.00	\$62.00
Service	05/27/2025	P v Bordato - Rec and Rev incident report with request for W/C; Reply email	0.40	\$155.00	\$62.00
Service	05/27/2025	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	05/27/2025	P v Spindler - TC w/ witness	0.20	\$155.00	\$31.00
Service	05/28/2025	Prepare and attend municipal prosecutions	2.70	\$155.00	\$418.50
				Subtotal	\$2,263.00

00049-City of Grosse Pointe Woods**General**

Type	Date	Notes	Quantity	Rate	Total
Service	05/02/2025	Rec and Rev email re: subpoena request; Reply email	0.20	\$155.00	\$31.00
Service	05/05/2025	Rec and Rev email from Ihrle; Prepare praecipe	0.30	\$155.00	\$46.50
Service	05/27/2025	Jacquert subpoena - Rec and Rev Defendant's Motion and Brief in Opposition to GPW Motion to Quash; Attend hearing	1.90	\$155.00	\$294.50
Service	05/29/2025	Rec and Rev Order; Review Documents for in camera review; Prepare title sheet	2.10	\$155.00	\$325.50
				Subtotal	\$697.50
				Total	\$2,991.50

Detailed Statement of Account**Current Invoice**

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
300	07/02/2025	\$2,991.50	\$0.00	\$2,991.50
Outstanding Balance				\$2,991.50
Total Amount Outstanding				\$2,991.50

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

101-266-801-200 \$31.00
101-266-801-100 \$2,263.00
101-266-801-000 \$697.50

SS
FR 6-2-25

From: Mollie Rose Barron <[REDACTED]>
Sent: Tuesday, May 27, 2025 9:13 PM
To:
Subject: Request for Resignation

CAUTION: This email originated from outside of the organization. DO NOT click links, open attachments or reply to this message unless you recognize the sender and know the content is safe:

Good Evening Commissioners,

I am sorry to say that I am requesting to resign from the Planning Commission. My family and work life have grown more demanding, and I do not feel that I am able to dedicate enough time as I would like to.

During my time on the Commission, I was impressed by each of you. I want to thank you for giving me the experience and opportunity, and I wish you all the best.

Sincerely,
Mollie Mackinnon

Motion by Granger, seconded by Koester, that the City Council concur with the City Clerk's recommendation to approve the ordinance amendment to consolidate six (6) voting precincts into three (3) voting precincts per the maps presented and set a date of June 16, 2025, for a second reading and final adoption.

Motion carried by the following vote:

Yes: Bryant, Granger, Koester, McConaghy, Motschall

No: None

Absent: Brown, Gafa

Discussion ensued regarding an ordinance amendment to consolidate six (6) precincts into three (3) precincts. City Attorney Walling commended City Clerk Antolin for the hard work put into this project and is familiar with the supporting documents to make a recommendation.

Motion by Walling, seconded by Antolin, regarding an **Ordinance Amendment to Consolidate Six (6) Voting Precincts into Three (3) Precincts** that the Election Commission recommend to City Council the approval of the ordinance amendment as presented.

Motion carried by the following vote:

Yes: Antolin, Walling
No: None
Absent: Brown

Under New Business the following individual was heard:

- City Clerk Antolin stated that if the ordinance amendment to consolidate the precincts is approved, a resolution will be presented designating any new polling site locations with any facility use agreements needed.

Under Public Comment, no one wished to be heard.

Motion by Walling, seconded by Antolin, that today's meeting minutes be immediately certified.

Motion carried by the following vote:

Yes: Antolin, Walling
No: None
Absent: Brown

CITY OF GROSSE POINTE WOODS

Office of the City Clerk

Memorandum

DATE: May 15, 2025
TO: Mayor and City Council
FROM: Paul Antolin, City Clerk
SUBJECT: Precinct Consolidations and Polling Site Locations

In November 2022, Proposal 2022-2 was passed which allows a geographic precinct to increase the active registered voters from 2,999 to 4,999. This proposal was mainly due to the increase in absentee voters and the implementation of early voting. The Clerk's Office is proposing to reduce the number of precincts from 6 to 3.

In the attached, you will see the current precinct map along with 3 maps with the proposed consolidated precincts. During the consolidation process, the Clerk's office applied as much logic and practicality to appropriately recreate the precinct boundaries. One important factor was to totally contain the newly redistricted State House District 12 (Currently Precinct 2) within the proposed Precinct 1. This will limit multiple ballot styles to only Precinct 1.

With the new precinct boundaries in place, the following are the voter counts per precinct:

- Precinct 1 – 4,608 Active Voters
- Precinct 2 – 4,241 Active Voters
- Precinct 3 – 4,432 Active Voters

There are also benefits along with the precinct consolidations including the following:

- *Cost Savings are realized due to reduction in election workers and equipment needed to operate polling locations
- *Response times will improve with fewer locations to visit.
- *Election preparation will be less tedious with fewer precincts

If approved, all voters will receive new Voter ID Cards and all households will receive notifications on any new polling locations.

Once the new precinct boundaries are approved, there will be a follow-up process to establish the polling site locations. Tentatively, the intent is to have the following locations as the polling sites:

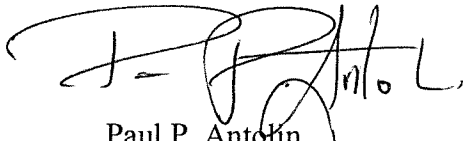
- Precinct 1 – St. Michael’s Episcopal Church, 20475 Sunningdale Park
- Precinct 2 – GPW City Hall Community Center, 20025 Mack Plaza Dr.
- Precinct 3 – GPW City Hall Community Center, 20025 Mack Plaza Dr.

These locations comply with all ADA requirements and provides adequate parking.

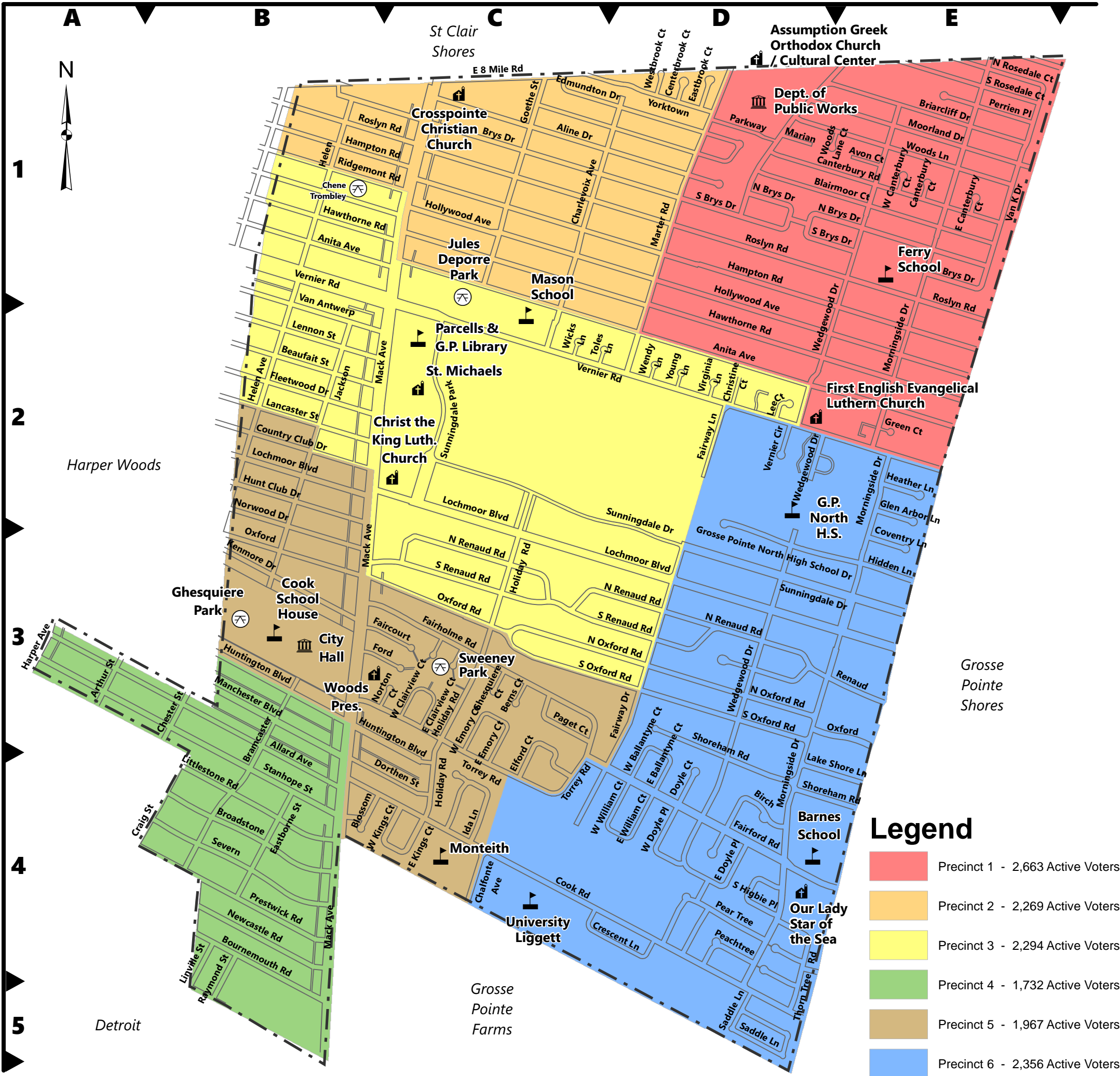
In order to remain compliant with state laws, an ordinance amendment will be required to consolidate the precincts and identify the new precinct boundaries.

Therefore, I am recommending City Council to approve the attached ordinance amendment to consolidate six (6) voting precincts into three (3) voting precincts and set a date of June 16, 2025, for a second reading and final adoption.

Thank you for your consideration.

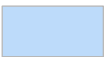
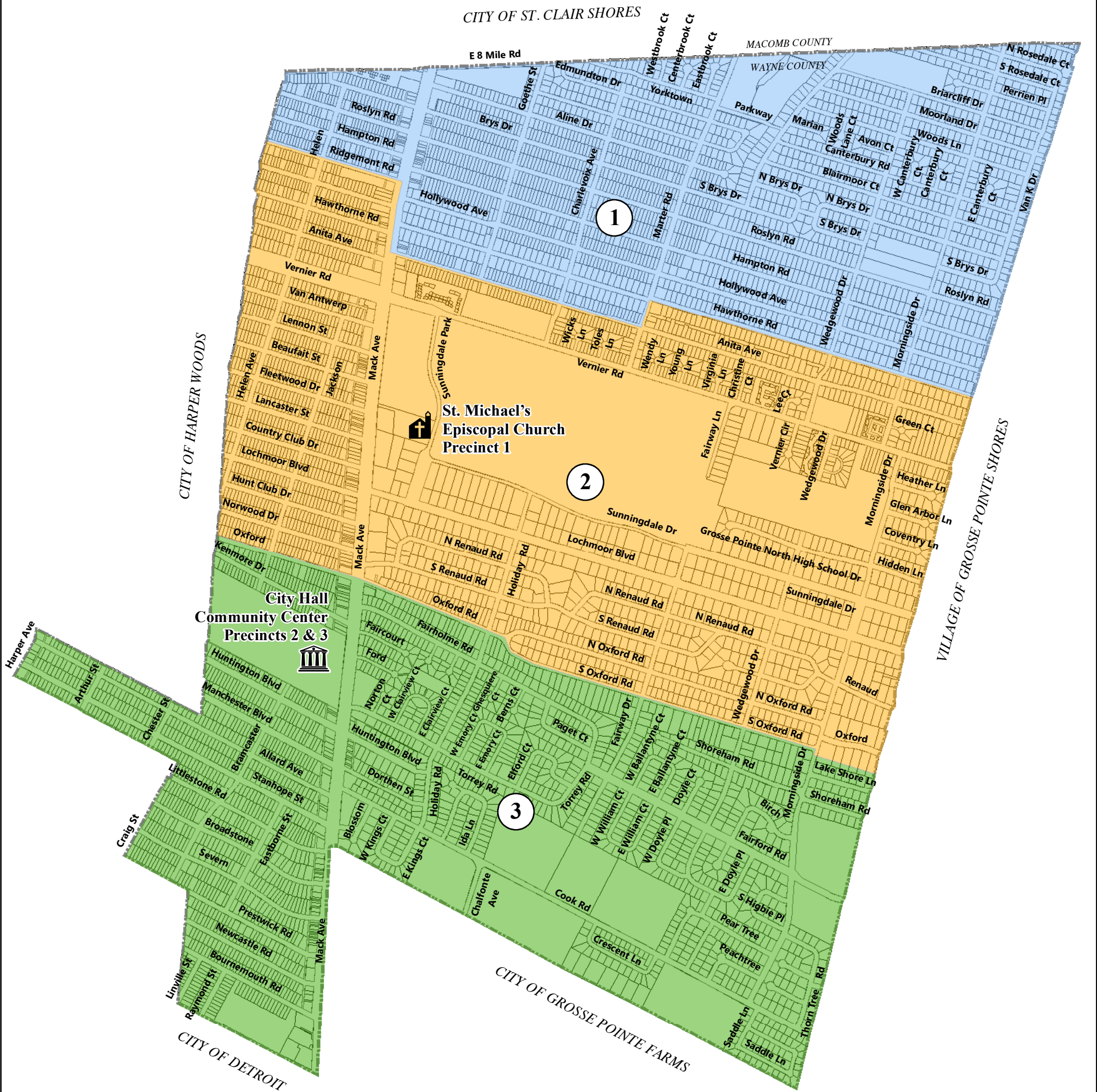
A handwritten signature in black ink, appearing to read 'Paul P. Antolin', with a stylized flourish at the end.

Paul P. Antolin
City Clerk



STREETS					
ALINE DR.	C1-D1	EASTBROOK CT.	D1	LEE CT.	D2
ALLARD	A3-B4	EDMUNDTON	C1-D1	LENNON	B2
ANITA	B1-E2	EDSHIRE LN.	D4	LESLIE	B4
ARTHUR	A3	EIGHT MILE RD.	B1-E1	LINVILLE	B4
AVON CT.	E1	ELFORD CT.	C4	LITTLESTONE	B4
BALLANTYNE CT. E-W	D4	EMORY CT. E-W.	C3	LOCHMOOR	B2-E3
BALTREE CT.	C3	FAIR CT.	B3	LOCHMOOR PL.	D2
BEAUFAIT	B2	FAIRFORD	C4-D4	MACK AVE.	B5-C1
BERNS CT.	C3	FAIRHOLME	B3-C3	MACK PLAZA DR.	B3
BIRCH LN.	D4	FAIRWAY	C4-D2	MANCHESTER	B3
BLAIRMoor CT.	C1-D1	FLEETWOOD	B2	MAPLE LN.	D2
BLOSSOM LN.	B4	FORD CT.	B3	MARFORD CT.	C3
BLOSSOM PL.	B4	Ghesquiere CT.	C3	MARIAN CT.	D1
BOURNEMOUTH	B4-B5	GLEN ARBOR LN.	E3	MARTER RD.	D1-D2
BRAMCASTER	B3-B4	GOETHE	C1	MONTAGUE LN.	D2
BRIARCLIFF	E1	GREEN CT.	E2	MOORLAND	D1-E1
BROADSTONE	B4	HAMPTON	B1-E2	MORNINGSIDE	D5-E1
Brys DR.	B1-D1	HARPER AVE.	A3	MORNINGSIDE LN.	D2
Brys DR. N-S.	D1-E2	HAWTHORNE	B1-E2	NEWCASTLE	B4
CANTERBURY	D1-E1	HEATHER LN.	E2	NORTON CT.	B3
CENTERBROOK CT.	D1	HELEN	B1-B2	NORWOOD	B2-B3
CHALFONTE AVE.	C4	HIDDEN LN.	D3-E3	O'MARA CT.	D4
CHARLEVOIX	C2-D1	HIGBIE N-S.	D4	OXFORD	B3-E4
CHESTER	A3	HOLIDAY	C2-C4	OXFORD N-S.	C3-D3
CHRISTINE CT.	D2	HOLLYWOOD	B1-E2	PAGET CT.	C3
CLAIRVIEW CT. E-W.	B3	HUNT CLUB DR.	B2	PARKWAY	D1
COOK RD.	B4-D5	HUNTINGTON	B3	PEACH TREE LN.	D4
COUNTRY CLUB	B2	IDA LN. E-W.	C4	PEAR TREE LN.	D4
COVENTRY LN.	E3	JACKSON	B2-B3	PERRIEN PL.	E1
CRESCENT LN.	C4	KENMORE	B3	PRESTWICK	B4
DEEPLANDS	D4	KINGS CT. E-W.	B4	RAYMOND	B4-B5
DORTHEN	B4	KINGSVILLE AVE.	B5	RENAUD	B3-E3
DOYLE PL. E-W	D4	LAKE SHORE	D4	RENAUD N-S.	C3-D3
EASTBOURNE	B4	LANCASTER	B2	RIDGEMONT	B1

CHURCHES	
CHRIST THE KING LUTH.	B2
FIRST ENG. EVAN. LUTH.	D2
CROSSPOINTE CHRISTIAN	C1
ST. MICHAELS	C2
STAR OF THE SEA	D4
WOODS PRESBYTERIAN	B3
CITY BUILDINGS	
CITY HALL	B3
DEPT. OF PUBLIC WORKS	D1
PARKS	
CHENE TROMBLEY	B1
Ghesquiere	B3
SWEENEY	C3
JULES DEPORRE	C1
SCHOOLS	
FERRY SCHOOL	E1
MASON SCHOOL	C2
PARCELLS & G.P. LIBRARY	C2
G.P. NORTH HIGH	D2
BARNES	D4
UNIVERSITY LIGGETT	C4
MONTEITH	C4
OUR LADY STAR OF THE SEA	D4



Precinct 1 - St. Michael's Episcopal Church
20475 Sunningdale Park
4,608 Active Voters



Precinct 2 - GPW City Hall Community Center
20025 Mack Plaza Dr.
4,241 Active Voters



Precinct 3 - GPW City Hall Community Center
20025 Mack Plaza Dr.
4,432 Active Voters



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CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 Schoenherr Rd Phone 586 726 1234
Shelby Township Michigan 48315 Fax 586 726 8760
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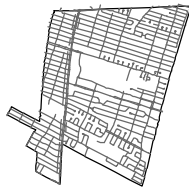
DATE PRINTED:
May 7, 2025
SCALE: NTS
PROJECT NO: 0160-0458

DATE CREATED: May 7, 2025
MAP DOCUMENT: VoterPrecinctMap.mxd
CREATED BY: JMM
CHECKED BY: GIS DEPT



City of Grosse Pointe Woods

Voter Precinct Map



REFERENCE SHEET NUMBER PAGE NAME

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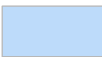
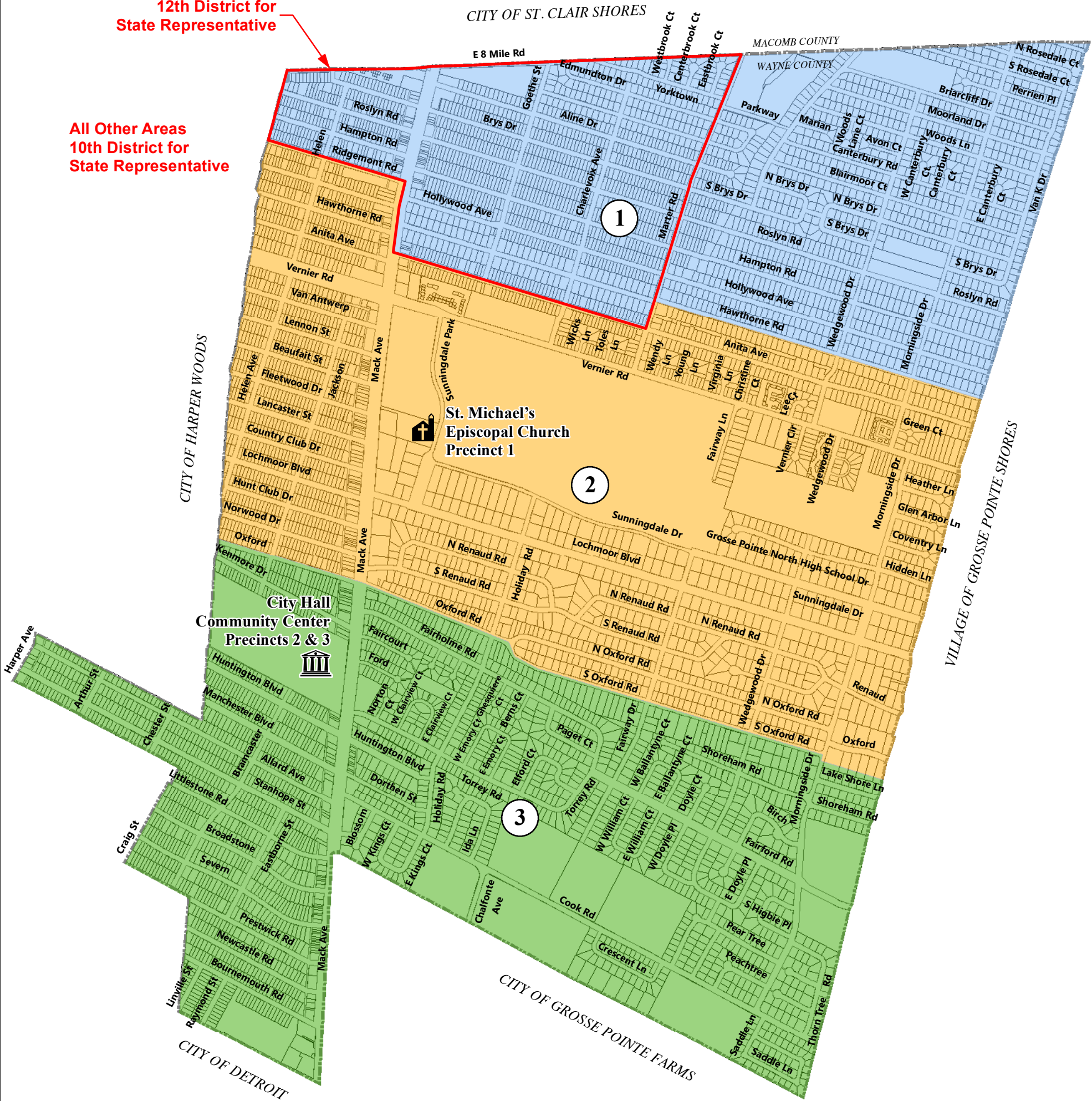
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12th District for
State Representative

All Other Areas
10th District for
State Representative



Precinct 1 - St. Michael's Episcopal Church
20475 Sunningdale Park
4,608 Active Voters



Precinct 2 - GPW City Hall Community Center
20025 Mack Plaza Dr.
4,241 Active Voters



Precinct 3 - GPW City Hall Community Center
20025 Mack Plaza Dr.
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51301 Schoenherr Rd Phone: 586.726.1234
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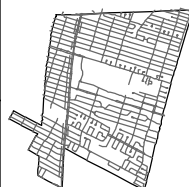
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City of Grosse Pointe Woods

Voter Precinct Map



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THIS INFORMATION.



STREETS			
ALINE DR.	C1-D1	EASTBROOK CT.	D1
ALLARD	A3-B4	EDMUNDTON	C1-D1
ANITA	B1-E2	EDSHIRE LN.	D4
ARTHUR	A3	EIGHT MILE RD.	B1-E1
AVON CT.	E1	ELFORD CT.	C4
BALLANTYNE CT. E-W	D4	EMORY CT. E-W.	C3
BALTREE CT.	C3	FAIR CT.	B3
BEAUFAIT	B2	FAIRFORD	C4-D4
BERNS CT.	C3	FAIRHOLME	B3-C3
BIRCH LN.	D4	FAIRWAY	C4-D2
BLAIRMoor CT.	C1-D1	FLEETWOOD	B2
BLOSSOM LN.	B4	FORD CT.	B3
BLOSSOM PL.	B4	Ghesquiere CT.	C3
BOURNEMOUTH	B4-B5	GLEN ARBOR LN.	E3
BRAMCASTER	B3-B4	GOETHE	C1
BRIARCLIFF	E1	GREEN CT.	E2
BROADSTONE	B4	HAMPTON	B1-E2
BRY'S DR.	B1-D1	HARPER AVE.	A3
BRY'S DR. N-S.	D1-E2	HAWTHORNE	B1-E2
CANTERBURY	D1-E1	HEATHER LN.	E2
CENTERBROOK CT.	D1	HELEN	B1-B2
CHALFONTE AVE.	C4	HIDDEN LN.	D3-E3
CHARLEVIOX	C2-D1	HIGBIE N-S.	D4
CHESTER	A3	HOLIDAY	C2-C4
CHRISTINE CT.	D2	HOLLYWOOD	B1-E2
CLAIRVIEW CT. E-W.	B3	HUNT CLUB DR.	B2
COOK RD.	B4-D5	HUNTINGTON	B3
COUNTRY CLUB	B2	IDA LN. E-W.	C4
COVENTRY LN.	E3	JACKSON	B2-B3
CRESCENT LN.	C4	KENMORE	B3
DEEPLANDS	D4	KINGS CT. E-W.	B4
DORTHEN	B4	KINGSVILLE AVE.	B5
DOYLE PL. E-W	D4	LAKE SHORE	D4
EASTBOURNE	B4	LANCASTER	B2

LEE CT.	D2	RIVER RD.	D1
LENNON	B2	ROBERT JOHN	E1
LESLIE	B4	ROSEDALE CT. N-S.	E1
LINVILLE	B4	ROSLYN	B1-E2
LITTLESTONE	B4	SADDLE LN. N-S.	D5
LOCHMOOR	B2-E3	SEVERN	A4-B4
LOCHMOOR PL.	D2	SHOREHAM	D3-D4
MACK AVE.	B5-C1	STANHOPE	A3-B4
MACK PLAZA DR.	B3	SUNNINGDALE	C2-E3
MANCHESTER	B3	SUNNINGDALE PK.	C2
MAPLE LN.	D2	THORN TREE	D5
MARFORD CT.	C3	TOLES LN.	C2
MARIAN CT.	D1	TORREY RD.	B3-C4
MARTER RD.	D1-D2	VAN ANTWERP	B2
MONTAGUE LN.	D2	VAN K DR.	E1-E2
MOORLAND	D1-E1	VERNIER RD.	B1-E2
MORNINGSIDE	D5-E1	VERNIER CIR.	D2
MORNINGSIDE LN.	D2	VIRGINIA LN.	D2
NEWCASTLE	B4	WEDGEWOOD	D2-E1
NORTON CT.	B3	WENDY LN.	D2
NORWOOD	B2-B3	WESTBROOK CT.	D1
O'MARA CT.	D4	WICKS LN.	C2
OXFORD	B3-E4	WILLIAM CT. E-W.	C4-D4
OXFORD N-S.	C3-D3	WOODS LN.	D1-E1
PAGET CT.	C3	WOODS LN. CT.	D1
PARKWAY	D1	W. DOYLE CT.	D4
PEACH TREE LN.	D4	YORKTOWN	C1-D1
PEAR TREE LN.	D4	YOUNG LN.	D2

VOTING PRECINCTS		
PCT. #1	ST MICHAEL'S EPISCOPAL CHURCH	C2
	20475 SUNNINGDALE PARK	
PCT. #2	CITY HALL COMMUNITY CENTER	B3
	20025 MACK PLAZA DR.	
PCT. #3	CITY HALL COMMUNITY CENTER	B3
	20025 MACK PLAZA DR.	
CHURCHES		
	CHRIST THE KING LUTH.	B2
	FIRST ENG. EVAN. LUTH.	D2
	CROSSPOINTE CHRISTIAN	C1
	ST. MICHAELS	C2
	STAR OF THE SEA	D4
	WOODS PRESBYTERIAN	B3
CITY BUILDINGS		
	CITY HALL	B3
	DEPT. OF PUBLIC WORKS	D1
PARKS		
	CHENE TROMBLEY	B1
	Ghesquiere	B3
	Sweeney	C3
	JULES DEPORRE	C1
SCHOOLS		
	FERRY SCHOOL	E1
	MASON SCHOOL	C2
	PARCELLS & G.P. LIBRARY	C2
	G.P. NORTH HIGH	D2
	BARNES	D4
	UNIVERSITY LIGGETT	
	MONTETH	
	OUR LADY STAR OF THE SEA	D4

ORDINANCE # _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION; ARTICLE VI. - ELECTIONS; SECTION 2-515, TO CONSOLIDATE SIX (6) VOTING PRECINCTS INTO THREE (3) VOTING PRECINCTS

THE CITY OF GROSSE POINTE WOODS ORDAINS:

Section 1. Ordinance Amendment.

Chapter 2, Administration; Article VI. - Elections; Section 2-515, is hereby amended to read as follows (new wording shown in bold; deletions shown by strike-through):

ARTICLE VI. - ELECTIONS

Sec. 2-515. - Boundaries; voting places.

The following shall constitute the election precincts in the city:

~~(1) Election precinct No. 1. A precinct described as that area bounded on the south by the centerline of Anita Avenue from Marter Road to Wedgewood Drive; thence south on the centerline of Wedgewood Drive and thence easterly on the centerline of Vernier Road commencing northerly to the city limits line; to the west on the centerline of Marter Road to the northerly city limits line.~~

~~(2) Election precinct No. 2. A precinct described as that area bounded by the northerly city limits line, commencing at Marter Road and going southerly on centerline of Marter Road to Anita Avenue; thence westerly on the centerline of Anita Avenue from Marter Road to Mack Avenue; thence northerly on the centerline of Mack Avenue to Ridgemont Avenue; thence west on the centerline of Ridgemont Avenue to the westerly city limits line.~~

~~(3) Election precinct No. 3. A precinct described as that area bounded on the north by the centerline of Ridgemont Avenue; thence south on the centerline of Mack Avenue; thence easterly on the centerline of Anita Avenue to Wedgewood Drive; thence southerly on the centerline of Wedgewood Drive to Vernier Road; thence westerly on the centerline of Vernier Road; thence southerly on the centerline of Fairway Drive; thence westerly on the centerline of South Oxford Road; thence westerly on the centerline of Oxford Road; thence northerly on the centerline of Mack Avenue; thence westerly on the centerline of Country Club; thence northerly on Jackson Avenue to Lancaster Avenue to the westerly city limits.~~

~~(4) Election precinct No. 4. A precinct described as that area bounded on the south by the southerly city limits line; on the west by the westerly city limits line; on the north by the centerline of Huntington Boulevard commencing at the westerly city limits line and continuing easterly to the centerline of Mack Avenue; thence southerly on the centerline of Mack Avenue to the southerly city limits line respectively.~~

(5) Election precinct No. 5. A precinct described as that area bounded by the northerly city limits line commencing easterly by the centerline of Lancaster Avenue to Jackson Avenue; thence southerly on the centerline of Jackson Avenue to Country Club Drive; thence easterly on the centerline of Country Club Drive to Mack Avenue; thence southerly on the centerline of Mack Avenue to Oxford Road; thence easterly on the centerline of Oxford Road to the centerline of South Oxford Road to Fairway Drive; thence southerly on the centerline of Fairway Drive to Fairford Road; thence westerly on the centerline of Fairford Road to Torrey Road; thence southerly on the centerline of Torrey Road to the easterly subdivision line of Torrey Woods No. 3 Subdivision (Liber 70, Page [27](#) of Plats), the easterly subdivision line of Edward Schultz Grosse Pointe Hunt Club Subdivision (Liber 71, Page 67 of Plats) and thence southerly by the centerline of Chalfonte Avenue to the southerly city limits line; thence commence westerly on the city limits line to the centerline of Mack Avenue going northerly to the centerline of Huntington Boulevard to the westerly city limits line.

(6) Election precinct No. 6. A precinct described as that area bounded on the south by the southerly city limits line; on the west by the centerline of Chalfonte Avenue, the easterly subdivision line of Edward Schultz Grosse Pointe Hunt Club Subdivision (Liber 71, Page 67 of Plats), the easterly subdivision of Torrey Woods No. 3 Subdivision (Liber 70, Page 25 of Plats); thence easterly on the centerline of Torrey Road; thence northerly on the centerline of Torrey Road; thence easterly on the centerline of Fairford Road; thence northerly on the centerline of Fairway Drive to Vernier Road; thence southerly on the centerline of Vernier Road to the southerly city limits line.

(1) Election precinct No. 1. A precinct described as that area bounded at the Northwest by the intersection of the Northern and Western city limit lines; thence proceeding East to the Eastern city limit lines; thence proceeding Southwest to the centerline of Hawthorne Road; thence proceeding Northwest along the centerline of Hawthorne Road to the centerline of Marter Road; thence proceeding Southwest to the centerline of Anita Avenue; thence proceeding Northwest along the centerline of Anita Avenue to the centerline of Mack Avenue; thence proceeding North to the centerline of Ridgemont Road; thence west to the Western city limit lines.

(2) Election precinct No. 2. A precinct described as that area bounded on the north by the rear yard property line of Hawthorne Road and the Wester city limit lines; thence east to the centerline of Mack Avenue, thence south on the centerline of Mack Avenue; thence easterly on the centerline of Anita Road; thence Northeast on the centerline of Marter Road; thence Southeast on the centerline of Hawthorne Road to the Eastern city limit lines; proceeding Southwest to the rear property line of Oxford Road, thence northwest on the center line of S Oxford Road to the western city limit line.

(3) Election precinct No. 3. A precinct described as that area bounded on the north by the centerline of Oxford Road commencing at the western city boundary, and continuing east long the center line of S. Oxford Road to the rear property line Oxford Road to the eastern boundary of the city limit; thence south to the southern city limit, thence northeast to Mack Avenue, thence south to the southern city limit lines; thence north following the western

city limit lines, to the intersection of the western city limits and the centerline of Oxford Road.

The city council shall designate a polling place for each election precinct, and shall give notice of the location of such polling places in accordance with the laws of the State of Michigan.

(Code 1975, § 1-8-1; Code 1997, § 2-461; Ord. No. 694, § 1, 1-15-1996; Ord. No. 892, § 1, 12-20-2021)

State Law reference— Election precincts, MCL 168.654 et seq.

.Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication as required by law.

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan, at a regular meeting of the City Council duly called and held on _____ day of _____, 2025.

Paul Antolin, City Clerk

First Reading:
Second Reading:
Published in GPN:
Adopted:
Effective:
Date Posted:

ORDINANCE # _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION; ARTICLE VI. - ELECTIONS; SECTION 2-515, TO CONSOLIDATE SIX (6) VOTING PRECINCTS INTO THREE (3) VOTING PRECINCTS

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ARTICLE VI. - ELECTIONS

Sec. 2-515. - Boundaries; voting places.

The following shall constitute the election precincts in the city:

(1) Election precinct No. 1. A precinct described as that area bounded at the Northwest by the intersection of the Northern and Western city limit lines; thence proceeding East to the Eastern city limit lines; thence proceeding Southwest to the centerline of Hawthorne Road; thence proceeding Northwest along the centerline of Hawthorne Road to the centerline of Marter Road; thence proceeding Southwest to the centerline of Anita Avenue; thence proceeding Northwest along the centerline of Anita Avenue to the centerline of Mack Avenue; thence proceeding North to the centerline of Ridgemont Road; thence west to the Western city limit lines.

(2) Election precinct No. 2. A precinct described as that area bounded on the north by the rear yard property line of Hawthorne Road and the Western city limit lines; thence east to the centerline of Mack Avenue, thence south on the centerline of Mack Avenue; thence easterly on the centerline of Anita Road; thence Northeast on the centerline of Marter Road; thence Southeast on the centerline of Hawthorne Road to the Eastern city limit lines; proceeding Southwest to the rear property line of Oxford Road, thence northwest on the center line of S Oxford Road to the western city limit line.

(3) Election precinct No. 3. A precinct described as that area bounded on the north by the centerline of Oxford Road commencing at the western city boundary, and continuing east long the center line of S. Oxford Road to the rear property line Oxford Road to the eastern boundary of the city limit; thence south to the southern city limit, thence northeast to Mack Avenue, thence south to the southern city limit lines; thence north following the western city limit lines, to the intersection of the western city limits and the centerline of Oxford Road.

The city council shall designate a polling place for each election precinct, and shall give notice of the location of such polling places in accordance with the laws of the State of Michigan.

(Code 1975, § 1-8-1; Code 1997, § 2-461; Ord. No. 694, § 1, 1-15-1996; Ord. No. 892, § 1, 12-20-2021)

State Law reference— Election precincts, MCL 168.654 et seq.

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Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication as required by law.

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Grosse Pointe Woods, County of Wayne, State of Michigan, at a regular meeting of the City Council duly called and held on _____ day of _____, 2025.

Paul Antolin, City Clerk

First Reading:
Second Reading:
Published in GPN:
Adopted:
Effective:
Date Posted:

RECEIVED

MAY 28 2025

AFFIDAVIT OF LEGAL PUBLICATION

CITY OF GROSSE POINTE WOODS

Grosse Pointe News

16980 Kercheval Pl
Grosse Pointe, Michigan 48230
(313)882-3500

COUNTY OF WAYNE
STATE OF MICHIGAN, SS.

Melanie Mahoney

being duly sworn deposes and says that attached advertisement of

CITY OF GROSSE POINTE WOODS

was duly published in accordance with instructions, in the GROSSE POINTE NEWS on
the following date: MAY 29, 2025

#3 PN ORD VOTING

and knows well the facts stated herein, and that she is the Administrative Assistant
of said newspaper.

Melanie Mahoney

City of Grosse Pointe Woods, Michigan

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council will be considering the following proposed Ordinance amendment for a second reading at its meeting scheduled for June 16, 2025 at 7:00 p.m. in the Council Chambers/Court Room of the Robert E. Novitke Municipal Center. The proposed Ordinance amendment is available for public inspection at the Municipal Center, 20025 Mack Plaza Dr., between 8:30 a.m. and 5:00 p.m., Monday through Friday. The Council meeting is open to the public. All interested persons are invited to attend.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF GROSSE POINTE WOODS, CHAPTER 2, ADMINISTRATION; ARTICLE VI. - ELECTIONS; SECTION 2-515, TO CONSOLIDATE SIX (6) VOTING PRECINCTS INTO THREE (3) VOTING PRECINCTS

Paul Antolin

Notary Public

K. Lindenfelter

KIERSTYN LINDENFELSER
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires January 22, 2031
Acting in the County of Wayne