



CITY OF GROSSE POINTE WOODS

REGULAR CITY COUNCIL MEETING AGENDA

Monday, December 18, 2023 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

A. Administrative Memo: December 14, 2023

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. ACCEPTANCE OF AGENDA

6. CONSENT AGENDA

A. Re-Appointments

1. Citizen/Council Re-Appointments to Commissions and Boards
a) Memo 12/15/23 - Administrative Clerk

B. Approval of Minutes

1. Council 12/04/23
2. Committee-of-the-Whole 12/04/23 and 11/20/23
3. Citizens' Recreation Commission 11/14/23
4. Historical Commission 09/14/23
5. Tree Commission 11/01/23 with recommendation

C. Monthly Financial Report

1. November 2023

D. Bids/Proposals/Contracts

1. MIDC Grant Agreement FY 2023-2024 and Grosse Pointe Woods Indigent Defense/Independent Contractor Agreement for the Managed Assigned Counsel Coordinator Serving the 32F Municipal Court Agreement between the City and Michael P. Kavanaugh
a) Memo 12/13/23 - Assistant City Administrator
b) Proposed MIDC Grant Agreement FY 2023-2024
c) Proposed Independent Contractor Agreement for the Managed Assigned Counsel Coordinator Serving the 32F Municipal Court

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

- d) Certificate of Liability 12/11/23 - Michael P. Kavanaugh, LLC
- e) Certificates of Liability - Professional Liability Coverage*

*Approval contingent upon receipt of Professional Liability Coverage

2. Cross Connection Control Program

- a) Memo 11/29/23 - Director of Public Services
- b) Proposal 11/07/23 - HydroCorp, LLC
- c) Certificate of Liability 12/12/23 - HydroCorp, LLC
- d) Certificate of Liability 12/05/23 - City of Grosse Pointe Woods

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) City Engineers

- a) Vernier Rd. Water Main Replacement - Invoice No. 147364 - Proj. No. 0160-0446 - 11/29/23 - \$10,132.58.
- b) Hampton Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 147365 - Proj. No. 0160-0456 - 11/29/23 - \$363.45.
- c) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 147366 - Proj. No. 0160-0464 - 11/29/23 - \$22,418.43.
- d) 2023 Sewer CCTV Investigation - Invoice No. 147367 - Proj. No. 0160-0467 - 11/29/23 - \$487.35.
- e) 2023 Sewer Rehab Program - Invoice No. 147368 - Proj. No. 0160-0468 - 11/29/23 - \$2,156.55.
- f) 2023-2024 General Engineering - Invoice No. 147369 - Proj. No. 0160-0472 - 11/29/23 - \$1,298.94.
- g) Torrey Rd. Pump Station Generator - Invoice No. 147370 - Proj. No. 0160-0473 - 11/29/23 - \$27,840.00.
- h) 707 N. Renaud Plot Plan Review - Invoice No. 147565 - Proj. No. 0160-0474 - 12/06/23 - \$171.45.
- i) 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 6 - JB Contractors, Inc. - 12/06/23 - \$40,723.30.
- j) Roslyn Rd. Water Main & Resurfacing Project - Proj. No. 0160-0464 - Pay Estimate No. 3 - Pamar Enterprises, Inc. - 12/08/23 - \$528,238.80.

2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 21076 - November 2023 - 12/04/23 - \$12,326.62.

3. Keller Thoma - Legal Services - Invoice No. 125133 - November 2023 - 12/01/23 - \$175.00.

4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1080535 - November 2023 - 12/07/23 - \$2,990.00.

5. WCA Assessing - Assessing Services - Invoice No. 120123 - January 2024 - 12/01/23 - \$7,175.58.

6. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 146 - November 2023 - 12/04/23 - \$4,789.50.

7. PRESENTATION

A. Senior Center Millage - Prudence Cole-Klimisch (President of The Helm)

- 1) Senior Center Millage Presentation - 12/18/23
- 2) Newspaper Article 12/03/23 - Mitch Albom

8. NEW BUSINESS/PUBLIC COMMENT

9. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of December 18, 2023

- Item 1 **CALL TO ORDER**
Prerogative of the Mayor to call this meeting to order.
- Item 2 **ROLL CALL**
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 **PLEDGE OF ALLEGIANCE**
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 **RECOGNITION OF COMMISSION MEMBERS**
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 **ACCEPTANCE OF THE AGENDA**
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6 **CONSENT AGENDA**
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

A. Re-Appointments

1. **Citizen/Council Re-Appointments to Commissions and Boards**
 - a) Memo 12/15/23 – Administrative Clerk

B. Approval of Minutes

1. Council 12/04/23
2. Committee-of-the-Whole 12/04/23 and 11/20/23
3. Citizens' Recreation Commission 11/14/23
4. Historical Commission 09/14/23

5. Tree Commission 11/01/23 with recommendation*

*Recommendation requesting to increase budget to \$2000.00 due to increased expenses from improvements made to the Arbor Day program.

C. Monthly Financial Report

1. November 2023

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 - e) Certificates of Liability- Professional Liability Coverage*

*Approval contingent upon receipt of Professional Liability Coverage

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Item 7 PRESENTATION

Item 7A SENIOR CENTER MILLAGE – PRUDENCE COLE-KLIMISCH (PRESIDENT OF THE HELM)
Prerogative of the City Council to receive and place on file.

Item 8 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT
Upon the conclusion of the Closed Session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator

MEMO

TO: Paul Antolin
FROM: Elise Coyle
RE: Citizen/Council Re-Appointments to Commission and Boards
DATE: 12/15/23

Mayoral – shaded Council Appointment – unshaded

Commissions – Citizen Re-Appointments					
Appointed by	Authority	Commission	Name	Address	Term Expiration
Mayor	City Code Sec. 2-501; 3-yr staggered term, 15 members	Beautification Advisory Commission	Gloria Arslanian	22625 O'Connor, SCS	12/31/26
			Mary Casinelli	20085 Marford Ct., GPW	12/31/26
			Toni Feltman	597 Heather Ln, GPW	12/31/26
			Brianne Josefiak	2105 Stanhope St, GPW	12/31/26
			Glenn McCullough	1930 Country Club Dr., GPW	12/31/26
			Melissa Puppos	1804 Kenmore Dr., GPW	12/31/26
Mayor	By-Laws, 11 members, 3-yr staggered terms; Sec. 2-380	Community Tree Commission	Timothy Butler	703 Pear Tree Ln, GPW	12/31/26
			Maria Galbo	938 S. Renaud, GPW	12/31/26

Commissions – Citizen Re-Appointments

Appointed by	Authority	Commission	Name	Address	Term Expiration
			Paul Lechner	898 Anita, GPW	12/31/26
			Randy Rennpage	521 Roslyn, GPW	12/31/26
			VACANCY (2)		
Mayor	Council Resolution 8-20-79, By Laws, Sec. 2-494; 3-yr. staggered term, 11 members	Historical Commission	Shirley Hartert	1930 Lancaster Ave., GPW	12/31/26
			Stephanie Listman	979 Briarcliff, GPW	12/31/26
			Giles Wilborn	2110 Fleetwood Dr., GPW	12/31/26
			VACANCY (2)		
Mayor	City Code 2-406, 5-yr staggered term, 5 members	Local Officers' Compensation Commission	NONE		
Mayor	Section 2-441a City Charter, 3-yr. staggered term, 9 members	Planning Commission	George Bailey	1155 Hampton, GPW	12/31/26
			Michael Fuller	1230 N. Renaud, GPW	12/31/26
			Douglas Hamborsky	19982 Clairview Ct. E., GPW	12/31/26
Mayor	9 members, 7-general community-3-yr terms, 2-senior groups & community interest – 1 yr. terms	Senior Citizens' Commission	NONE		
Council	By-Laws; 9 members, 3-yr staggered terms	Citizens' Recreation Commission	Gib Heim	1219 Brys, GPW	12/31/26
			Barbara Janutol	1708 Aline, GPW	12/31/26

Commissions – Citizen Re-Appointments

Appointed by	Authority	Commission	Name	Address	Term Expiration
			Amanda Starkey	1748 Brys, GPW	12/31/26
Council	Section 3-13 City Charter	Election Commission	NONE		
Council	3-yr staggered term; 3 members Art. Of Inc 7/22/29	Building Authority Committee	Allen Dickinson	1782 Hollywood, GPW	12/31/26

Boards – Citizen Re-Appointments

Appointed by	Authority	Board	Name	Address	Term Expiration
Mayor	M.C.L. 125.1514, 3-7 members, 2-yr. staggered terms	Construction Board of Appeals	VACANCY (1)		
Mayor	City Code Sec. 44-230c	Downspout Board of Appeals	NONE		
Mayor	Section 2-286, City Code "Retirement System"	Pension Board	NONE		
Council	MCL 211.29 Sec. 28 (2) (3), 3-yr. staggered terms	Board of Review	VACANCY (1)		

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, DECEMBER 4, 2023, IN THE COUNCIL-
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:37 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

Also Present: City Administrator Schulte
City Attorney Walling
Treasurer/Comptroller Murphy
City Clerk Antolin
Director of Public Safety Kosanke

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Melinda Billingsley, Citizens' Recreation Commission
- Catherine Dumke, Senior Citizens' Commission
- Doug Hamborsky, Planning Commission

Motion by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Motion by Granger, seconded by Vaughn, that all items (6A-6C) on the **Consent Agenda** be approved as presented.

A. Approval of Minutes

1. Council 11/20/23
2. Zoning Board of Appeals 11/20/23*

*City Attorney Walling confirmed that the minutes were in proper form and also confirmed that City Attorney Tomlinson reviewed the minutes as well.

3. Planning Commission 10/24/23

**Approved all minutes on the consent agenda

B. Financial Report

1. FY 2023 Audit Report - Plante Moran
 - a. Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2023*
 - b. Financial Report Fiscal Year Ended June 30, 2023 - Municipal Court*

*Received and placed on file

C. Claims and Accounts

1. McKenna - Building/Planning Services
 - a. Invoice No. 21849-84 - Building Services - October 2023 - 11/21/23 - \$38,042.40.
 - b. Invoice No. 22-064-19 - Planning Services - October 2023 - 11/21/23 - \$1,340.00.
2. Plante Moran - Professional Services - Invoice No. 10121930 - 11/17/23 - \$3,900.00.

*Approved all invoices on the consent agenda

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Public Safety Director Kosanke provided background information and numerous accolades of Officer Kyle Seidel. The mayor asked the City Clerk to administer the Oath of Office to Kyle Seidel as Public Safety Sergeant of the Grosse Pointe Woods Public Safety Department.

Motion by McConaghy, seconded by Brown, regarding **Legal Proceedings: Christal Lint, Daniel Spies, and Edgar Rinke, Jr. v City of Grosse Pointe Woods**, that the City Council receive these Legal Proceedings and forward to the City Attorney for further processing.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn

No: None

Absent: None

Under New Business, no one wished to be heard.

Under Public Comment, the following individuals were heard:

- Richard Linnell, 2804 Orchard Lake Rd., Suite 203, Keego Harbor, MI – Addressed Zoning Board of Appeals on November 20, 2023 regarding North Renaud Rd.
- Christal Lint, 727 N. Renaud Rd. - Addressed Zoning Board of Appeals on November 20, 2023 regarding 707 North Renaud Rd.

Motion by Granger, seconded by Gafa, that the City Council recess the Regular City Council Meeting at 8:00 p.m. and convene in Closed Session, pursuant to MCL 15.268(e) to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation regarding DRSN Real Estate GP, LLC vs. City of Grosse Pointe Woods – Docket # 18-000573.

Motion carried by the following roll call vote:

Gafa: Yes

Granger: Yes

Koester: Yes

McConaghy: Yes

Vaughn: Yes

Bryant: Yes

Brown: Yes

City Council reconvened in regular session at 8:35 p.m.

Motion by Granger, seconded by Koester, to **adjourn tonight's meeting** at 8:35 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, DECEMBER 4, 2023, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

Mayor Bryant called the meeting to order at 7:02 p.m.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Walling
Treasurer/Comptroller Murphy
City Clerk Antolin
Joshua Yde, Plante Moran
Joshua Dunn, Plante Moran

Motion by Granger, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

The first item was to review the City's audit report as well as the audit of the Municipal court. Josh Yde provided an overview of the Financial Statements, Reports to City Council, the Annual Comprehensive Reports including the Municipal Court Audit, and an examination letter of the Federal Funds for the Fiscal Year Ended June 30, 2023.

Mr. Yde stated that this is Grosse Pointe Woods' 50th year for receiving the Government Finance Officers Association Award for quality financial reporting portraying the city's commitment to transparency and thanked the Treasurer/Comptroller and Administration for their collaboration with the audit.

An examination of the city's compliance requirement was conducted and showed that \$1.6 Million was received in ARPA funds and was spent in the Public Safety Department. The examination revealed that the funds were spent appropriately.

Mr. Yde discussed the end of audit letter. This letter is required to list any deviations and difficulties, and there were none. He stated that regarding the Pension/OPEB valuations the change of amortization period will help the city close the gap of the funding levels in the pension plan.

Next, Mr. Ydes provided an overview of the Annual Comprehensive Financial Report. He stated that there was an unmodified opinion on the financial statement, which is the highest level of assurance that the reported numbers are properly stated.

It was also stated that Total Revenue is approximately \$16.9 Million, up about 17%, mostly due to the ARPA Funding. In addition, Property Taxes went up 1.8% due to taxable values increasing about 5.2%.

A brief review and discussion ensued regarding assumption changes, Pension/OPEB Liability and legacy costs.

Mr. Yde answered questions from the Committee regarding construction code fees, OPEB Liability and cash revenue in relation to budgeting.

The Committee-of-the-Whole expressed appreciation to the Treasurer/Comptroller, Administration, and Plante Moran.

Discussion ensued regarding construction road projects and grants in regards to future budgeting.

There was a consensus of the Committee-of-the-Whole to place the FYE 2023 Audit Report on tonight's Council agenda.

Under New Business/Public Comment, no one wished to be heard.

Motion by Gafa, seconded by Granger, that the meeting of the Committee-of-the-Whole be adjourned at 7:30 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, NOVEMBER 20, 2023, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

Mayor Bryant called the meeting to order at 8:32 p.m.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, Koester, McConaghy, Vaughn
ABSENT: None

Also Present: City Administrator Schulte
Assistant City Administrator Como
City Attorney Tomlinson
Treasurer/Comptroller Murphy
City Clerk Antolin
Director of Public Services Kowalski
City Engineer Pangori
City Planner Wolf
McKenna Representative Jackson

Motion by Granger, seconded by Gafa, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

Motion by Granger, seconded by Vaughn, to receive and place on file the additional documents submitted regarding Front Yard Gardens.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, Koester, McConaghy, Vaughn
No: None
Absent: None

The purpose of tonight’s meeting was to address Front Yard Structure – Ordinance Revision. City Planner Wolf provided an overview of her memo dated November 20, 2023. She stated that the following are considered a “structure” currently exempt and permitted to be located within the front or side yard setbacks:

- Fence;
- Pole containing a basketball hoop;
- Flagpole;
- Light pole;
- Mailbox;
- Air conditioning condensing unit;
- Unenclosed outside porch.

At the September 26, 2023 Planning Commission meeting, the Commission recommended the following:

1. Mini-Libraries: To include in the exemptions, a free mini-library with no more than one per property, that is less than 5 feet in height and no more than 4 Square Feet in Total Area. This was based on examples from other communities and current mini-libraries in the city.
2. Raised Garden Bed: To preserve the community character and aesthetics of the City, it was recommended **not** to include raised planters within the exemptions. Without the inclusion, they are only permitted in the side yard and rear yard. This would not pertain to raised landscape borders that run along the front of residential structures or around trees in the front yard setback.

If the Committee-of-the-Whole desired to have additional consideration for raised garden beds in the front yard, the following were suggested:

1. Placement – allowing enough room between lot lines and leaving space to enter and exit vehicles. Keeping a certain distant from sidewalks for safety purposes.
2. Size – Set a specific size for all properties. Set an agreeable percentage of yardage and/or keeping a certain distance from existing buildings.

City Planner Wolf answered questions from the Committee regarding setback requirements, required materials, and permitting. In regards to mini-libraries, since it is a community service, it was suggested from the Committee that there should be no fee associated with the permit.

Since the 1948 Allard complaint regarding raised garden beds in the front yard is the only one known, the Committee stated that this is a neighborhood issue rather than a community-wide issue. There are hardly any communities that regulate this issue. There is a concern that, if the city is

forced to regulate this topic, the residents may not like the outcome. It was suggested that the neighbors should attempt to discuss and reach a compromise that is agreeable to both parties.

There was a consensus of the Committee-of-the-Whole, to revisit this topic and discuss within 60-90 days at a future meeting.

The Committee-of-the-Whole and Administration concurred that the Zoning ordinance should be revised to include mini-libraries to the list of exemptions of allowable structures in the front yard and to clarify the definition of “structure” in the Zoning ordinance. City Attorney Tomlinson will be working with City Planner Wolf, Councilmember Vaugh (Planning Commission Representative) and the Planning Commission to address these items.

Under New Business, no one wished to be heard.

Under Public Comment, the following individuals were heard:

- Meredith Magin, 1948 Allard Ave. – Front Yard Gardens
- Rebecca Moin, 1956 Allard Ave. – Front Yard Gardens
- Wilson Moin, 1956 Allard Ave. – Front Yard Gardens
- Nadia Anusbigian, 1953 Allard Ave. – Front Yard Gardens
- Kimberly Moin, 1956 Allard Ave. – Front Yard Gardens
- Nathaniel Janick, 1948 Allard Ave. – Front Yard Gardens
- Pam Crites, 1343 Anita St. – Front Yard Gardens

The individuals who spoke under Public Comment were willing to discuss the issue with each other in efforts to come up with a resolution, provided there is a mediator to facilitate the meeting.

Motion by Granger, seconded by Koester, that the meeting of the Committee-of-the-Whole be adjourned at 9:17 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission Approved December 12, 2023

Citizens' Recreation Commission Meeting Minutes
Meeting of the Citizens' Recreation Commission was held on November 14, 2023 at Grosse Pointe Woods, Michigan.

CALLED TO ORDER:

PRESENT:

Melinda Billingsley

Barb Janutol

Abby Klotz

Tony Rennpage

Amanda Starkey

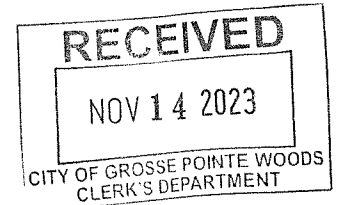
Dave Andrews

Lindsay Fratarolli

ABSENT:

Gib Heim

Amanda York



ALSO PRESENT: Angela Coletti-Brown

APPROVAL OF THE AGENDA:

Motion was made for acceptance of the agenda for November 14, 2023 by Fratarolli and seconded by Andrews.

Approval of motion:

Yes: Billingsley; Janutol; Klotz; Rennpage; Starkey; Fratarolli; Andrews

No: None

Absent: Heim; York

APPROVAL OF THE MINUTES:

Motion was made for the approval of minutes from Oct 10, 2023 by Abby Klotz and seconded by Fratarolli.

Approval of motion

Yes: Billingsley; Janutol; Klotz; Rennpage; Starkey; Fratarolli; Andrews

No: None

Absent: Heim; York

SUPERVISOR'S REPORT:

- Dog park licenses will change to \$50 per household (instead of \$20 per dog) with 3 day processing period.
- Polar Express sold out very quickly
- Senior Holiday Social sold out

COUNCIL REPORT:

- Lakefront Park will get 4 new aluminum bleachers to replace wooden ones
- Splash pad construction beginning winter, hoping for opening before memorial day
- City Plaza Dog Park grand opening tentative Dec 9 10am

OLD BUSINESS:

- WinterFest
 - DJ, photo booth, characters booked
 - Food trucks getting booked
 - GPPL contacted for activity,
 - Ford House will be contacted
 - Will contact Little League to offer the opportunity to sell smores kits

NEW BUSINESS:

- Snow Creation Contest: First snowfall through end of Feb.
- Andrews asked about update on disc golf: There is not enough space for a full 9 hole course, but city is looking at possibility of practice course

PUBLIC COMMENT:

- None

ADJOURNMENT:

Motion was made to adjourn the meeting by Dave Andrews and seconded by Klotz.

Approval of motion

Yes: Billingsley; Janutol; Klotz; Rennpage; Starkey; Fratarolli;
Andrews

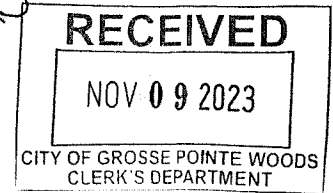
No: None

Absent: Heim; York

Meeting Adjourned at 7:36 pm.

Respectfully submitted by: Melinda Billingsley, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.

Commission Approved November 9, 2023



City of Grosse Pointe Woods
Historical Commission Minutes
September 14, 2023

I. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:43 p.m. by Chair Sean Murphy.

II. Roll Call

Present: Shirley Hartert, Suzanne Kent, Lynne Millies, Jim Motschall, Sean Murphy, Frank Romano, Becky Veitengruber

Also Present: Council Representative, Kenn Gafa

Excused: Stephanie Listman, Giles Wilborn

Guest: Rob Musial

III. Approval of Agenda

Motion by Hartert, seconded by Motschall, to approve the agenda for September 14, 2023. Ayes: all. Motion carried.

IV. Approval of Minutes

Motion by Motschall, seconded by Millies, to approve the June 8, 2023 minutes. Ayes: all. Motion carried.

V. Items

Treasurer's Report

Motschall reported that the Historical Commission balance is \$2,311.00. The Cook Schoolhouse balance is \$29,686.10

VI. Old Business

A. Memorial Day Review

-discussion of details and suggestions for next year

B. Challenge Coin Update

-300 coins were ordered, ideas for ways to share/distribute discussed

C. Cook School Open House

-October 7th, 5-7 pm to coincide with Fall Fest

VII. New Business

Kent shared an upcoming event planned by the Grosse Pointe Learning Collaborative

VIII. Call to Audience

-Guest Rob Musial introduced himself to the commission. Council Representative Gafa shared updates on city events and developments.

IX. Adjournment: The meeting adjourned at 9:07 p.m.

Respectfully submitted,
Becky Veitengruber, Secretary

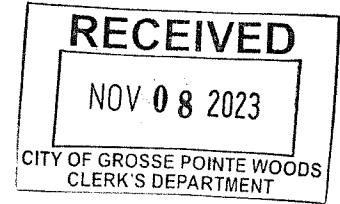
Commission Approved December 6, 2023

Minutes of the Grosse Pointe Woods Tree Commission Meeting November 1, 2023.

The meeting was called to order by Chairman P. Lechner at 7:30 p.m.

The following members were present:

Dave Andrews
Tim Butler
Maria Galbo
Laura Gaskin
Gary Lechner
Paul Lechner
Tim Madigan
Mary Ellen Meyering
Randy Rennpage



The following members were excused:

The following members were absent:

The following were also in attendance:

Motion by Andrews, seconded by Rennpage to approve the agenda for the meeting November 1, 2023 passed by the following vote:

Yes: 9 No: 0 Absent: 0

Motion by Madigan, seconded by Butler to approve the minutes for the meeting October 4, 2023 passed by the following vote:

Yes: 9 No: 0 Absent: 0

Treasurer's Report:

Randy Rennpage reported that our balance is \$4069.18 .The Memorial Tree fund balance is almost \$25,000. Rennpage continues to try to find someone who can explain what that balance is available for.

Old Business:

The 2024 budget was discussed. Madigan moved that we increase the requested budget to \$2000 in order to cover the increased expenses due to the improvements made to the Arbor Day program. The motion was seconded by G. P. Lechner. Correction approved by commission 12/6/23.

Yes: 9 No: 0 Absent: 0

The Fall planting program has been delayed while the City waits for one more bid. Andrews reported that Little League representatives attended the Recreation Commission meeting last month and requested the removal 40 trees from Ghesquire Park. This is in addition to the 66 trees that need to be removed from the groves at City Hall. We will invite DPW representatives to our next meeting to discuss these pressing issues.

We will be ordering 300 White Spruce trees for the Arbor Day School program. P. Lechner will invoice the City when he receives the bill. Gaskin moved that we order the tree plugs as discussed. Galbo seconded the motion.

Yes: 9 No: 0 Absent: 0

The Urban and Community Forestry Program grant request was written and filed thanks to a great effort from all involved.

Our Commission has two vacancies. We hope to receive biographical sketches from two candidates soon to fill those.

Andrews moved that we request that City Council pay for three Memorial Trees to honor our recently deceased members. Gaskin seconded.

Yes: 9 No: 0 Absent: 0

New Business:

Responsibilities for the 2024 year are as follows:

- Madigan will handle the Arbor Day plaques.
- Meyering and Galbo will spearhead the tree bagging.
- Butler will handle the Memorial Tree Ceremony: organizing the program and certificates, and reaching out to donors.
- Andrews will coordinate the school visits.
- G Lechner will oversee the Poster Contest

All should think about the Poster Contest theme for 2024 . We will discuss how to use potential grant at the December meeting.

Madigan agreed to plan a social event following the December meeting to build fellowship. Information will follow.

Council Representative Michael Koester was ill and unable to provide an update of current city business.

Motion to adjourn at 8:25 p.m. moved by Madigan, and seconded by Butler, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352

**City of Grosse Pointe Woods
CITY ADMINISTRATOR'S
FINANCIAL REPORT
(Section 4.7, City Charter)
November 2023**



**City Treasurer/Comptroller
Utility Billing/Accounting
Municipal Court/Violations
DPW
Parks & Recreation**

**City of Grosse Pointe Woods
CITY COMPTROLLER
Monthly Financial Report November 2023**

Purchase orders issued	25
Payrolls checks prepared	450
General/other checks prepared	335

**ACCOUNTING DEPARTMENT
Monthly Financial Report November 2023**

FOLLOWING REPORTS SUBMITTED HEREWITH:

- * ACCOUNTS PAYABLE CHECK REGISTER
- * INVESTMENTS BY FINANCIAL INSTITUTIONS ORDER
- * GENERAL FUND – DETAILED REVENUE COMPARED TO BUDGET

**CITY TREASURER
Monthly Financial Report November 2023**

INVESTMENTS:

- * One (1) investment was redeemed and one (1) investment was purchased.

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/02/2023	1	67859*#	AMAZON CAPITAL SERVICES	CITIZENS RECREATION	880.200	105		341.67
				OPERATING SUPPLIES	757.000	228		56.34
				OPERATING SUPPLIES	757.000	228		87.99
				OPER SUPPLY- LANDSCAPE	757.102	774		35.12
				OPER SUPPLY- LANDSCAPE	757.102	774		98.47
				OPERATING SUPPLIES	757.000	780		172.86
				OPERATING SUPPLIES	757.000	780		46.27
				COMMUNITY RELATIONS	880.000	780		39.87
				COMMUNITY RELATIONS	880.000	780		22.78
				COMMUNITY RELATIONS	880.000	780		35.68
				COMMUNITY RELATIONS	880.000	780		489.59
				SENIOR PROGRAMS	880.603	780		29.49
				CHECK 1 67859 TOTAL FOR FUND 101:				1,456.13
11/02/2023	1	67860	AMAZON WEB SERVICES, INC.	FY 2023-24 BACKUP STG & EC2	818.000	228		900.20
								900.20
11/02/2023	1	67861	AMWAY GRAND PLAZA HOTEL	ROOM CHARGE	958.001	305		537.00
				PARTIAL ROOM TAX	958.001	305		48.33
				VALET PARKING	958.001	305		60.00
				CHECK 1 67861 TOTAL FOR FUND 101:				645.33
11/02/2023	1	67862	ARBOR PRO TREE SERVICE	FY 2023-24 TREE REMOVAL SERVICES	818.000	523		300.00
								300.00
11/02/2023	1	67863#	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	305		266.00
				PHYSICAL EXAMS	835.100	441		88.00
				CHECK 1 67863 TOTAL FOR FUND 101:				354.00
11/02/2023	1	67864	AUTOMOTIVE COLOR SUPPLY INC	OPER SUPPLY- LANDSCAPE	757.102	774		13.74
11/02/2023	1	67865	AXON ENTERPRISE, INC.	TASER CARTRIDGES	757.000	310		13.74
								1,489.25
11/02/2023	1	67868	BS&A SOFTWARE	FY 2023-24 SUPPORT & SOFTWARE UPGRADE	818.000	228		1,489.25
								8,984.00
11/02/2023	1	67869	BSB COMMUNICATIONS INC.	CONTRACTUAL SERVICES	818.000	228		8,984.00
								87.50
11/02/2023	1	67871	CLEANNET OF GREATER MICHIGAN INC	FY 2023-24 JANITORIAL SVC - MUNI BLDGS	818.000	265		87.50
								2,300.00
11/02/2023	1	67872	MARLISE COLE	CONTRACTUAL SERVICES	818.000	780		2,300.00
								420.00
11/02/2023	1	67874	D&H WINDOW CLEANING, INC.	SEMI-ANNUAL WINDOW WASHING AT CITY HAL	818.000	265		420.00
								2,325.00
11/02/2023	1	67876	JILL DOUGHTY	CONTRACTUAL SERVICES	818.000	780		2,325.00
								630.00
								630.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/02/2023	1	67877*#	DTE ENERGY	1200 POLE ELECTRIC SEP 2023	921.000	594		103.40
				1200 POLE GAS SEP 2023	921.000	594		53.84
				CHECK 1 67877 TOTAL FOR FUND 101:				157.24
11/02/2023	1	67879	EASTSIDE GENERATOR SERVICE LLC	DPW GARAGE #3 - GENERATOR WIRING AND I	930.000	441		2,728.00
								2,728.00
11/02/2023	1	67883*#	EXWAY ELECTRIC	ELECTRICAL SUPPLIES	757.000	265		24.90
				ELECTRICAL SUPPLIES	757.000	265		199.80
				ELECTRICAL SUPPLIES	757.000	441		99.95
				ELECTRICAL SUPPLIES	757.000	441		87.90
				OPER SUPPLY- LANDSCAPE	757.102	774		23.05
				CHECK 1 67883 TOTAL FOR FUND 101:				435.60
11/02/2023	1	67885	CHRISTOPHER FOSTER	CLOTHING/UNIFORM ALLOWANCE	725.000	531		238.49
11/02/2023	1	67887	GREAT LAKES ELECTRONICS CORPORAT	ELECTRONICS RECYCLING PICKUP-AUG 2023	818.000	228		238.49
								596.02
11/02/2023	1	67888	GREAT LAKES PEST CONTROL CO., IN	PEST CONTROL SERVICES DPW	818.000	441		596.02
								80.00
11/02/2023	1	67892	LORETTA HALL	EQUIPMENT MAINT & REPAIR	930.000	441		80.00
								277.00
11/02/2023	1	67893	HAROLD J. LOVE, PLLC	PSYCHOLOGICAL TESTING	835.100	305		750.00
								750.00
11/02/2023	1	67895#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	757.000	228		172.39
				OPERATING SUPPLIES	757.000	441		66.16
				OPER SUPPLY- LANDSCAPE	757.102	774		279.00
				CHECK 1 67895 TOTAL FOR FUND 101:				517.55
11/02/2023	1	67896	KRISTIN HOMUTH	DAMAGE DEPOSIT P&R	295.000	000		200.00
11/02/2023	1	67899	IRON MOUNTAIN RECORDS	SHRED SERVICE	818.000	265		200.00
								80.89
								80.89
11/02/2023	1	67901	JAY'S SEPTIC TANK SERVICE	PORTA JOHN CLEAN OUT PER MONTH	818.102	774		133.00
				PORTA JOHN CLEAN OUT PER MONTH	818.102	774		306.00
				CHECK 1 67901 TOTAL FOR FUND 101:				439.00
11/02/2023	1	67903	JOHN KOSANKE -	ROUND-TRIP AIRFARE TO SAN DIEGO	958.001	305		917.80
				AIRPORT PARKING AT DETROIT METRO	958.001	305		84.00
				GROUND TRANSPORTATION IN SAN DIEGO -LY	958.001	305		36.88
				11 MEALS AT VARIOUS COSTS	958.001	305		213.37
				5 TIPS AT VARIOUS COSTS	958.001	305		15
				CHECK 1 67903 TOTAL FOR FUND 101:				1,267

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/02/2023	1	67905*#	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	265		9.75
				OPERATING SUPPLIES	757.000	265		220.70
				CHECK 1 67905 TOTAL FOR FUND 101:				230.45
11/02/2023	1	67907	MARSHALL LANDSCAPE INC	FY 2023-24 LAWN CARE	818.000	775		1,250.00
11/02/2023	1	67908	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		1,250.00
11/02/2023	1	67909	MICHIGAN ASSOC. OF MUNICIPAL CLE	2023 MAMC MASTERS ACDMY NOV 28-30 - RE	958.001	215		110.36
								525.00
								525.00
11/02/2023	1	67910	NORTHEAST SUPERINTENDENT'S ASSOC	MEMBERSHIP & DUES	958.000	441		100.00
				MEMBERSHIP & DUES	958.000	441		100.00
				CHECK 1 67910 TOTAL FOR FUND 101:				200.00
11/02/2023	1	67911	NU APPEARANCE MAINTENANCE, INC.	CODE VIOLATIONS	818.001	349		67.50
11/02/2023	1	67912	NICOLE PALERMO	ACTIVITY FEES - P&R	653.100	000		67.50
								40.00
11/02/2023	1	67913	PITNEY BOWES INC	MINOR EQUIPMENT	972.000	215		40.00
11/02/2023	1	67918	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL AT CITY HALL	818.000	265		180.51
11/02/2023	1	67919	SHARE CORPORATION	CLEANING MATERIALS & SUPPLIES - GROUND	757.102	774		167.00
11/02/2023	1	67927	MARYANNE THIBODEAU	CONTRACTUAL SERVICES	818.000	780		167.00
11/02/2023	1	67928	ROY THIBODEAU	CONTRACTUAL SERVICES	818.000	780		661.06
								630.00
								630.00
								315.00
								315.00
11/02/2023	1	67930#	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774		984.83
				JANITORIAL CLEANING & MAINT SUPPLIES	757.000	780		191.56
				JANITORIAL CLEANING & MAINT SUPPLIES	757.000	780		145.98
				CHECK 1 67930 TOTAL FOR FUND 101:				1,322.37
11/02/2023	1	67931	UPS	OPERATING SUPPLIES	757.000	228		6.04
								6.04
11/02/2023	1	67934*#	WOW BUSINESS	UTILITIES	921.000	211		597.35
				UTILITIES	921.000	349		796.46
				UTILITIES	921.000	594		1,154.87
				UTILITIES	921.000	774		517.70
				UTILITIES	921.000	775		125.98
				UTILITIES	921.000	775		119.47
				UTILITIES	921.000	780		676
				CHECK 1 67934 TOTAL FOR FUND 101:				3,988

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/02/2023	1	67935	JESSICA YASCOLT	DAMAGE DEPOSIT P&R	295.000	000		200.00
11/02/2023	1	67936	GEORGE YOUNG	COMMUNITY RELATIONS	880.000	780		200.00 160.00
11/09/2023	1	67937	ABEL ELECTRONICS INC.	MONTHLY MONITORING OF CAMERAS	930.000	310		160.00 310.00 310.00
11/09/2023	1	67939*#	ALLEMONS LANDSCAPE CENTER	EQUIPMENT MAINT & REPAIR	930.000	441		47.05 47.05
11/09/2023	1	67940#	AMAZON CAPITAL SERVICES	CITIZENS RECREATION	880.200	105		(35.50)
				OPERATING SUPPLY-ACTIVITY BLDG	757.000	774		99.96
				OPER SUPPLY- LANDSCAPE	757.102	774		179.08
				OPERATING SUPPLIES	757.000	780		90.70
				COMMUNITY RELATIONS	880.000	780		36.78
				SENIOR PROGRAMS	880.603	780		38.45
				CHECK 1 67940 TOTAL FOR FUND 101:				409.47
11/09/2023	1	67941	APEX SOFTWARE	CONTRACTUAL SERVICES	818.000	228		490.00 490.00
11/09/2023	1	67943*#	CINTAS CORP LOC #31	CITY HALL OFFICE MATS	818.000	265		97.45
				DPW OFFICE MATS	818.000	441		14.43
				DPW OFFICE MATS	818.000	441		14.43
				DPW OFFICE MATS	818.000	441		14.43
				DPW OFFICE MATS	818.000	441		14.43
				CHECK 1 67943 TOTAL FOR FUND 101:				155.17
11/09/2023	1	67944*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	310		46.00
				TRAINING	961.000	310		529.03
				OPERATING SUPPLIES	757.000	339		292.81
				CHECK 1 67944 TOTAL FOR FUND 101:				867.84
11/09/2023	1	67947	DELL MARKETING LP	FY 2023-24 SERVER & COMPUTER COMPONENT	757.000	228		63.08
				960GB 6GBS SERVER SSD	757.000	228		1,429.42
				CHECK 1 67947 TOTAL FOR FUND 101:				1,492.50
11/09/2023	1	67949	DTE ENERGY	MUN. STREET LGHT	926.000	594		47,069.87 47,069.87
11/09/2023	1	67950	DTE ENERGY	UTILITIES	921.000	594		1,409.93
				UTILITIES	921.000	594		578
				UTILITIES	921.000	594		24

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				CHECK 1 67950 TOTAL FOR FUND 101:				2,013.30
11/09/2023	1	67951*#	DTE ENERGY	UTILITIES	921.000	594		190.43
				UTILITIES	921.000	594		170.61
				CHECK 1 67951 TOTAL FOR FUND 101:				361.04
11/09/2023	1	67952	EDWARDS PLUMBING & HEATING	Permit Base Fee	479.000	000		75.00
				Water Heater	479.000	000		14.25
				CHECK 1 67952 TOTAL FOR FUND 101:				89.25
11/09/2023	1	67954*#	EXWAY ELECTRIC	ELECTRICAL SUPPLIES	757.000	441		495.25
								495.25
11/09/2023	1	67956*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	265		39.05
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	441		532.46
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	774		86.25
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.102	774		993.58
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.104	774		70.14
				FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	775		138.60
				CHECK 1 67956 TOTAL FOR FUND 101:				1,860.08
11/09/2023	1	67957	GOOSE POINTE, LLC	CONTRACT SVSC-PK MAINT	818.102	774		420.00
								420.00
11/09/2023	1	67958#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	441		148.67
				MISC. SUPPLIES AND EQUIPMENT	757.102	774		49.29
				CHECK 1 67958 TOTAL FOR FUND 101:				197.96
11/09/2023	1	67959*#	GROSSE POINTE NEWS	ELECTIONS SUPPLIES	731.000	215		155.40
				ELECTIONS SUPPLIES	731.000	215		43.16
				CHECK 1 67959 TOTAL FOR FUND 101:				198.56
11/09/2023	1	67963	MARY HADDAD	SWIM LESSONS	653.200	000		50.00
				SWIM LESSONS	653.200	000		50.00
				CHECK 1 67963 TOTAL FOR FUND 101:				100.00
11/09/2023	1	67965	K & S VENTURES INC	FY 2023-24 HEATING & COOLING MAINTENAN	818.000	265		530
				FY 2023-24 HEATING & COOLING MAINTENAN	818.000	265		237

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CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				FY 2023-24 HEATING & COOLING MAINTENAN	818.000	265		245.00
				FY 2023-24 HEATING & COOLING MAINTENAN	818.000	265		2,755.00
				CHECK 1 67965 TOTAL FOR FUND 101:				3,767.50
11/09/2023	1	67967	NEAL KAPOOR	TRAINING	961.000	310		375.34
11/09/2023	1	67968	KORE ESSENTIALS	CLOTHING - CITY SHARE	725.100	345		375.34 60.91
11/09/2023	1	67969	LAUNDRY IN THE D, INC.	MONTHLY PRISONER LAUNDRY EXPENSES	808.000	310		60.91 91.00
								91.00
11/09/2023	1	67970#	LEONARD BROS	CONTRACTUAL SERVICES	818.000	193		96.78
				OFF-SITE RECORDS & STORAGE RETRIEVAL	818.000	310		199.67
				CHECK 1 67970 TOTAL FOR FUND 101:				296.45
11/09/2023	1	67971*#	LOWE'S	OPERATING SUPPLIES	757.000	441		255.02
				EQUIPMENT MAINT & REPAIR	930.000	441		104.40
				OPERATING SUPPLIES	757.000	523		182.24
				OPERATING SUPPLY-ACTIVITY BLDG	757.000	774		87.64
				CHECK 1 67971 TOTAL FOR FUND 101:				629.30
11/09/2023	1	67972	LYLAS CATERING	DINNER FOR ELECTION WORKERS	731.000	215		550.00
11/09/2023	1	67973	KAILEY ELIZABETH MCLEOD	ACCRUED LIAB-COURT FEES	205.000	000		550.00 20.00
11/09/2023	1	67975	MOBILE COMMUNICATIONS AMERICA, I	BATTERIES FOR PREP RADIOS	851.000	305		20.00 1,528.75
11/09/2023	1	67976	NUCO2	CONTRACT SVCS-POOL MAINT	818.103	774		1,528.75 145.44
								145.44
11/09/2023	1	67977#	PURCHASE POWER	FY 2023-24 POSTAGE	757.000	193		825.00
				FY 2023-24 POSTAGE	728.000	211		825.00
				FY 2023-24 POSTAGE	757.000	286		825.00
				FY 2023-24 POSTAGE	728.000	349		825.00
				CHECK 1 67977 TOTAL FOR FUND 101:				3,300.00
11/09/2023	1	67979	SMOLYANOV HOME IMPROVEMENT	ROOFING RESIDENTIAL	478.000	000		276.25
11/09/2023	1	67980	STATE OF MICHIGAN	CONTRACTUAL SERVICES	818.000	305		276.25 60.00
11/09/2023	1	67981	STATE OF MICHIGAN	JUST TRNG FEES	806.000	286		60.00 3,193.00
11/09/2023	1	67982	UNITED FACILITY SUPPLIES, INC.	JANITORIAL CLEANING & MAINT SUPPLIES	757.106	774		3,193.00 972.30
								972.30
11/09/2023	1	67983*#	VERIZON WIRELESS	ADMIN	921.000	211		159.

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				OPERATING SUPPLIES	757.000	228		90.23
				MINOR EQUIPMENT	972.000	310		49.99
				PUBLIC SAFETY	921.000	349		495.32
				OPERATING SUPPLIES	757.000	371		90.23
				UTILITIES	921.000	594		137.14
				UTILITIES	921.000	594		53.07
				LFP	921.000	774		132.67
				CHECK 1 67983 TOTAL FOR FUND 101:				1,207.86
11/09/2023	1	67984	WAYNE COUNTY	JAIL FEES	808.000	286		420.00
11/09/2023	1	67985	WAYNE COUNTY	COURT FINES & COSTS	660.000	000		420.00 375.00
11/09/2023	1	67988	HILLARY AERTS	ELECTIONS SUPPLIES	731.000	215		375.00 200.00
11/09/2023	1	67989	AMY BAKOWSKI	ELECTIONS SUPPLIES	731.000	215		200.00 135.00
11/09/2023	1	67990	LISA BARTNIK	ELECTIONS SUPPLIES	731.000	215		135.00 162.00
11/09/2023	1	67991	CASSANDRA ANN BIRO	ELECTIONS SUPPLIES	731.000	215		162.00 135.00
11/09/2023	1	67992	RICHARD BROWN	ELECTIONS SUPPLIES	731.000	215		135.00 200.00
11/09/2023	1	67993	JUDITH BURKHARDT	ELECTIONS SUPPLIES	731.000	215		200.00 172.00
11/09/2023	1	67994	DONNA BURLESON	ELECTIONS SUPPLIES				172.00 ** VOIDED **
11/09/2023	1	67995	GREGORY CLARK	ELECTIONS SUPPLIES	731.000	215		0.00 162.00
11/09/2023	1	67996	KYLE CLOR	ELECTIONS SUPPLIES	731.000	215		162.00 225.00
11/09/2023	1	67997	RIANN CONNER	ELECTIONS SUPPLIES	731.000	215		225.00 200.00
11/09/2023	1	67998	KAREN DILLAMAN	ELECTIONS SUPPLIES	731.000	215		200.00 147.00
11/09/2023	1	67999	ARTHUR EISENBREY	ELECTIONS SUPPLIES	731.000	215		147.00 162.00
11/09/2023	1	68000	LOUISE EISENBREY	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68001	REGINALD EVANS	ELECTIONS SUPPLIES	731.000	215		162.00 50.00
11/09/2023	1	68002	JAMES FELDMAN	ELECTIONS SUPPLIES	731.000	215		50.00 50.00
11/09/2023	1	68003	RODRIGO FIGUEROA	ELECTIONS SUPPLIES	731.000	215		50.00 147.00
11/09/2023	1	68004	MARY GOERKE	ELECTIONS SUPPLIES	731.000	215		147.00 197.00
11/09/2023	1	68005	SAMUEL GOOSEN	ELECTIONS SUPPLIES	731.000	215		197.00 225.00
11/09/2023	1	68006	LORI GROSSO	ELECTIONS SUPPLIES	731.000	215		225.00 162.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/09/2023	1	68007	DENVER HIGLEY	ELECTIONS SUPPLIES	731.000	215		162.00 225.00
11/09/2023	1	68008	JOHN HOWES	ELECTIONS SUPPLIES	731.000	215		225.00 135.00
11/09/2023	1	68009	CYNTHIA IRELAND	ELECTIONS SUPPLIES	731.000	215		135.00 135.00
11/09/2023	1	68010	EDWARD KOHL	ELECTIONS SUPPLIES	731.000	215		135.00 147.00
11/09/2023	1	68011	CAROL KORDICH	ELECTIONS SUPPLIES	731.000	215		147.00 162.00
11/09/2023	1	68012	MICHAEL KRAMB	ELECTIONS SUPPLIES	731.000	215		162.00 225.00
11/09/2023	1	68013	TERESA W. LEFEVRE	ELECTIONS SUPPLIES	731.000	215		225.00 162.00
11/09/2023	1	68014	JUDITH LEO	ELECTIONS SUPPLIES	731.000	215		162.00 200.00
11/09/2023	1	68015	CAROL LUFBURROW	ELECTIONS SUPPLIES	731.000	215		200.00 200.00
11/09/2023	1	68016	JUDITH MASSERANG	ELECTIONS SUPPLIES	731.000	215		200.00 27.00
11/09/2023	1	68017	WILLIAM MCCARTHY	ELECTIONS SUPPLIES	731.000	215		27.00 27.00
11/09/2023	1	68018	CHRISTINA MIANO	ELECTIONS SUPPLIES	731.000	215		27.00 50.00
11/09/2023	1	68019	CYNTHIA MOKRAY	ELECTIONS SUPPLIES	731.000	215		50.00 200.00
11/09/2023	1	68020	SUSAN MORKUT	ELECTIONS SUPPLIES	731.000	215		200.00 147.00
11/09/2023	1	68021	JUDITH OLSON	ELECTIONS SUPPLIES	731.000	215		147.00 27.00
11/09/2023	1	68022	JOSEPHINE OTIOTIO	ELECTIONS SUPPLIES	731.000	215		27.00 162.00
11/09/2023	1	68023	ANTOINETTE PASIAK	ELECTIONS SUPPLIES	731.000	215		162.00 77.00
11/09/2023	1	68024	DAVID PERRY	ELECTIONS SUPPLIES	731.000	215		77.00 135.00
11/09/2023	1	68025	JEAN PFAENDTNER	ELECTIONS SUPPLIES	731.000	215		135.00 162.00
11/09/2023	1	68026	JOHANNA PIZZO	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68027	JANICE PRIMO	ELECTIONS SUPPLIES	731.000	215		162.00 147.00
11/09/2023	1	68028	WILLIAM RADTKE	ELECTIONS SUPPLIES	731.000	215		147.00 162.00
11/09/2023	1	68029	KATHLEEN ROMANO	ELECTIONS SUPPLIES	731.000	215		162.00 172.00
11/09/2023	1	68030	JANE ROUSSEAU	ELECTIONS SUPPLIES	731.000	215		172.00 162.00
11/09/2023	1	68031	LAURENCE SALIVE	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68032	KELLY SEAGRAM	ELECTIONS SUPPLIES	731.000	215		162.00 50.00
11/09/2023	1	68033	MARGARET STEPHENSON	ELECTIONS SUPPLIES	731.000	215		50.00 162.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/09/2023	1	68034	MARK STEPHENSON	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68035	SUSAN STEWART	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68036	GLEN TALLAREK	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68037	SANDRA THERSSEN	ELECTIONS SUPPLIES	731.000	215		162.00 162.00
11/09/2023	1	68038	ROY THIBODEAU	ELECTIONS SUPPLIES	731.000	215		162.00 225.00
11/09/2023	1	68039	DAWN TOCCO	ELECTIONS SUPPLIES	731.000	215		225.00 77.00
11/09/2023	1	68040	DAVID VERSICAL	ELECTIONS SUPPLIES	731.000	215		77.00 147.00
11/09/2023	1	68041	SEAN WALSH	ELECTIONS SUPPLIES	731.000	215		147.00 225.00
11/09/2023	1	68042	MELISSA ZWICKER	ELECTIONS SUPPLIES	731.000	215		225.00 147.00
								147.00
11/16/2023	1	68043#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	310		93.50
				OPERATING SUPPLIES	757.000	310		59.90
				OPERATING SUPPLIES	757.000	326		18.68
				OPERATING SUPPLIES	757.000	326		105.74
				OPER SUPPLY- LANDSCAPE	757.102	774		130.00
				COMMUNITY RELATIONS	880.000	780		87.96
				COMMUNITY RELATIONS	880.000	780		123.62
				COMMUNITY RELATIONS	880.000	780		155.91
				COMMUNITY RELATIONS	880.000	780		71.97
				SENIOR PROGRAMS	880.603	780		85.71
				CHECK 1 68043 TOTAL FOR FUND 101:				932.99
11/16/2023	1	68044*#	ANDERSON ECKSTEIN	FY 2022-23 GENERAL ENGINEERING	818.000	265		248.70
				FY 2022-23 GENERAL ENGINEERING	818.000	441		248.70
				CHECK 1 68044 TOTAL FOR FUND 101:				497.40
11/16/2023	1	68045	JEFF BRICKMAN	CITIZENS RECREATION	880.200	105		100.00
11/16/2023	1	68046	BS&A SOFTWARE	TRAINING & SEMINARS	958.001	193		100.00 300.00
11/16/2023	1	68047	C&G PUBLISHING, INC.	GP TIMES 1/4 AD MASTER PLAN OPEN HOUSE	967.100	101		300.00 598.00
11/16/2023	1	68048	CAROUSEL INDUSTRIES OF NORTH	OPERATING SUPPLIES	757.000	228		598.00 146.25
								146.25
11/16/2023	1	68049#	CDW GOVERNMENT INC	FY 2023-24 IT SUPPLIES	757.000	228		46.55
				FY 2023-24 IT SUPPLIES	757.000	228		20.37

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				FY 2023-24 IT SUPPLIES	757.000	228		37.70
				FY 2023-24 IT SUPPLIES	757.000	228		(122.55)
				EQUIPMENT MAINT & REPAIR	930.000	228		(131.26)
				BROTHER RECEIPT PRINTER	972.000	310		660.00
				BROTHER POWER ADAPTER	972.000	310		54.58
				STARTECH WALL MOUNT	930.000	441		79.59
				SAMSUNG 32' CLASS LED TV	930.000	441		218.49
				CHECK 1 68049 TOTAL FOR FUND 101:				863.94
11/16/2023	1	68050*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	211		298.25
				UTILITIES	921.000	349		411.11
				UTILITIES	921.000	594		277.18
				UTILITIES	921.000	594		96.73
				UTILITIES	921.000	780		405.19
				CHECK 1 68050 TOTAL FOR FUND 101:				1,488.46
11/16/2023	1	68051	CONSUMERS ENERGY	UTILITIES	921.000	774		115.77
				UTILITIES	921.000	774		135.74
				UTILITIES	921.000	774		378.63
				UTILITIES	921.000	774		39.22
				CHECK 1 68051 TOTAL FOR FUND 101:				669.36
11/16/2023	1	68052	ELISE COYLE	ELECTIONS SUPPLIES	731.000	215		193.58
								193.58
11/16/2023	1	68053*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		194.03
					717.000	229		1.77
					717.000	345		540.15
					717.000	531		17.60
					717.000	795		46.93
				CHECK 1 68053 TOTAL FOR FUND 101:				800.48
11/16/2023	1	68054*#	DELTA DENTAL	RETIREE DENTAL	717.000	209		1,426.68
					717.000	229		13.02
					717.000	345		3,971.59
					717.000	531		129.40
					717.000	795		345.07
				CHECK 1 68054 TOTAL FOR FUND 101:				5,885.76

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Fund: 101 GENERAL FUND								
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	172		8.15
				HOSP/DENTAL/OPTICAL	719.000	193		12.17
				HOSP/DENTAL/OPTICAL	719.000	215		24.40
				HOSP/DENTAL/OPTICAL	719.000	229		16.25
				HOSP/DENTAL/OPTICAL	719.000	286		12.17
				HOSP/DENTAL/OPTICAL	719.000	345		268.15
				HOSP/DENTAL/OPTICAL	719.000	531		64.20
				HOSP/DENTAL/OPTICAL	719.000	795		7.29
				CHECK 1 68055 TOTAL FOR FUND 101:				
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	172		59.94
				HOSP/DENTAL/OPTICAL	719.000	193		89.52
				HOSP/DENTAL/OPTICAL	719.000	215		179.42
				HOSP/DENTAL/OPTICAL	719.000	229		119.48
				HOSP/DENTAL/OPTICAL	719.000	286		89.52
				HOSP/DENTAL/OPTICAL	719.000	345		1,971.70
				HOSP/DENTAL/OPTICAL	719.000	531		472.03
				HOSP/DENTAL/OPTICAL	719.000	795		53.63
				CHECK 1 68056 TOTAL FOR FUND 101:				
11/16/2023	1	68057#	DTE ENERGY	UTILITIES	921.000	775		75.36
				UTILITIES	921.000	775		16.46
				UTILITIES	921.000	780		55.19
				CHECK 1 68057 TOTAL FOR FUND 101:				
11/16/2023	1	68058#	DTE ENERGY	UTILITIES	921.000	349		154.93
				UTILITIES	921.000	775		79.78
				UTILITIES	921.000	780		50.06
				CHECK 1 68058 TOTAL FOR FUND 101:				
11/16/2023	1	68060	EQUATURE	VOIP LICENSES	818.000	310		2,630.00
11/16/2023	1	68061	FIREPROOF AUTHENTICS	UNIFORMS FOR LFP GATE GUARDS	757.107	774		2,630.00 715.00
11/16/2023	1	68062	CHRISTOPHER FOSTER	OPERATING SUPPLIES	757.000	441		715.00 25.00
11/16/2023	1	68064	GIFFELS-WEBSTER ENGINEERS, INC.	MASTER PLAN UPDATE - PHASE 2	818.000	371		25.00 4,625.00
11/16/2023	1	68065	DUNCAN GILL	MILEAGE TO-FROM HOME TO CAMP GRAYLING	961.000	310		4,625.00 277.3

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Fund: 101 GENERAL FUND								
				MILEAGE TO-FROM CATC TO CAMP GRAYLING	961.000	310		107.42
				MILEAGE TO-FROM MARKSMENSHIP TRAINING	961.000	310		52.40
				MEAL - PER DIEM RATE	961.000	310		65.00
				CHECK 1 68065 TOTAL FOR FUND 101:				502.54
11/16/2023	1	68067	GREAT DANE HTG & A/C	PERMIT BASE FEE	480.000	000		75.00
				APPLIANCE FURNACE CIRCUIT	480.000	000		15.00
				A/C RESIDENTIAL	480.000	000		45.00
				PERMIT BASE FEE	484.000	000		75.00
				GAS/OIL BURNER	484.000	000		30.00
				AC 5 HP AND UNDER	484.000	000		30.00
				HUMIDIFIER	484.000	000		20.00
				CHECK 1 68067 TOTAL FOR FUND 101:				290.00
11/16/2023	1	68068	GROSSE POINTE NEWS	NEWSPAPER PUBLICATION FY 23-24	903.000	215		138.75
				NEWSPAPER PUBLICATION FY 23-24	903.000	215		138.75
				NEWSPAPER PUBLICATION FY 23-24	903.000	215		138.75
				CHECK 1 68068 TOTAL FOR FUND 101:				416.25
11/16/2023	1	68070	HADLEY HOME IMPROVEMENT, INC.	ROOF REPLACMENT	818.110	774		12,663.00
11/16/2023	1	68071	HALLAHAN & ASSOCIATES PC	LEGAL/OUTSIDE CONSULTANTS- MTT	801.300	266		12,663.00 1,533.12
								1,533.12
11/16/2023	1	68075	K & S VENTURES INC	FY 2023-24 HEATING & COOLING MAINTENAN	818.104	774		885.25
				HEATER FOR LFP FILTER ROOM	931.000	774		3,445.00
				CHECK 1 68075 TOTAL FOR FUND 101:				4,330.25
11/16/2023	1	68077	KELLER THOMA	LABOR CONSULTANT	810.000	266		175.00
11/16/2023	1	68080	MACQUEEN EMERGENCY	19 MSA AIR PACK HARNESSSES	930.000	339		175.00 1,595.00
								1,595.00
11/16/2023	1	68081*#	MADISON ELECTRIC	EQUIPMENT MAINT & REPAIR	930.000	441		87.84
								87.84
11/16/2023	1	68082	MARCO TECHNOLOGIES, LLC	EQUIPMENT MAINT & REPAIR	930.000	228		211.84
				EQUIPMENT MAINT & REPAIR	930.000	228		205.88
				EQUIPMENT MAINT & REPAIR	930.000	228		78.46
				CHECK 1 68082 TOTAL FOR FUND 101:				496.18
11/16/2023	1	68083	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		110.
								110.

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Fund: 101 GENERAL FUND								
11/16/2023	1	68084	JOHN W. MCGRAIL	COMMUNITY RELATIONS	880.000	780		450.00
								450.00
11/16/2023	1	68085#	MCKENNA ASSOCIATES INC	ESCROW	283.000	000		400.00
				FY 23-24 PLANNING/ZONING SERVICES	818.000	371		2,229.50
				FY 23-24 BUILDING DEPARTMENT SERVICES	818.000	371		40,186.27
				CHECK 1 68085 TOTAL FOR FUND 101:				42,815.77
11/16/2023	1	68087	NORTHEAST SUPERINTENDENT'S ASSOC	MEMBERSHIP & DUES	958.000	172		100.00
11/16/2023	1	68088	OVERHEAD DOOR WEST COMMERCIAL, I	EQUIPMENT MAINT & REPAIR	930.000	305		100.00
								480.00
								480.00
11/16/2023	1	68089*#	PARK WAREHOUSE LLC	BLEACHERS & SHIPPING	977.000	774		20,000.00
								20,000.00
11/16/2023	1	68090*#	PLANTE & MORAN	COMPTROLLER SERVICES	818.000	193		11,215.00
				CONTRACTUAL	818.000	286		4,300.00
				CHECK 1 68090 TOTAL FOR FUND 101:				15,515.00
11/16/2023	1	68091#	PRINT XPRESS	COMMUNITY RELATIONS	880.000	101		71.00
				COMMUNITY RELATIONS	880.000	780		100.25
				CHECK 1 68091 TOTAL FOR FUND 101:				171.25
11/16/2023	1	68092	ROSATI, SCHULTZ, JOPPICH &	LEGAL FEES-GEN'L CITY	801.000	266		4,771.80
								4,771.80
11/16/2023	1	68097#	STAPLES BUSINESS CREDIT	FY 2023-24 OFFICE SUPPLIES	757.000	193		27.12
				FY 2023-24 OFFICE SUPPLIES	728.000	211		42.14
				FY 2023-24 OFFICE SUPPLIES	728.000	211		5.20
				FY 2023-24 OFFICE SUPPLIES	728.000	211		301.20
				FY 2023-24 OFFICE SUPPLIES	728.000	211		38.04
				ELECTIONS SUPPLIES	731.000	215		22.65
				ELECTIONS SUPPLIES	731.000	215		26.51
				FY 2023-24 OFFICE SUPPLIES	757.000	215		71.00
				FY 2023-24 OFFICE SUPPLIES	757.000	286		5.18
				CHECK 1 68097 TOTAL FOR FUND 101:				539.04
11/16/2023	1	68099	VANS PINES NURSERY INC	300 ARBOR DAY TREES	880.700	105		364.01
11/16/2023	1	68100	WAYNE COUNTY APPRAISAL, LLC	FY 2023-24 ASSESSING SERVICES	818.000	257		364.01
								7,175.58
								7,175.58
11/16/2023	1	68101	YORK, DOLAN & TOMLINSON, P.C.	LEGAL FEES-GEN'L CITY	801.000	266		837.00
				LEGAL COUNSEL-COURT	801.100	266		1,736.00

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Fund: 101 GENERAL FUND								
				LEGAL COUNSEL-BLDG & PLANNING	801.200	266		1,379.50
				CHECK 1 68101 TOTAL FOR FUND 101:				3,952.50
11/22/2023	1	68102	AERO FILTER, INC.	OPERATING SUPPLIES	757.000	441		473.85
								473.85
11/22/2023	1	68103*#	ANDERSON ECKSTEIN	FY 2022-23 GENERAL ENGINEERING	818.000	265		568.30
				FY 2022-23 GENERAL ENGINEERING	818.000	441		568.30
				CHECK 1 68103 TOTAL FOR FUND 101:				1,136.60
11/22/2023	1	68105#	ASCENSION MI EMPLOYER SOLUTIONS	PHYSICAL EXAMS	835.100	305		203.00
				PHYSICAL EXAMS	835.100	441		108.00
				PHYSICAL EXAMS	835.100	441		88.00
				PHYSICAL EXAMS	835.100	441		88.00
				CHECK 1 68105 TOTAL FOR FUND 101:				487.00
11/22/2023	1	68106*#	AT&T MOBILITY LLC	OPERATING SUPPLIES	757.000	228		82.25
								82.25
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI	RETIREE HEALTH CARE	717.000	209		3,206.78
					717.000	229		29.27
					717.000	345		8,927.03
					717.000	531		290.86
					717.000	795		775.63
				CHECK 1 68107 TOTAL FOR FUND 101:				13,229.57
11/22/2023	1	68108	CARE'S WORK LIFE SOLUTIONS	QTR EAP SERVICES	881.000	101		828.00
11/22/2023	1	68109	CDW GOVERNMENT INC	ADOBE RENEWAL 2023	818.000	228		828.00
								2,995.45
								2,995.45
11/22/2023	1	68110#	CHARLES SCHWAB & CO., INC.	MEDICARE REIMBURSEMENT	722.100	209		585.08
				MEDICARE REIMBURSEMENT	722.100	345		4,389.00
				MEDICARE REIMBURSEMENT	722.100	531		1,243.52
				CHECK 1 68110 TOTAL FOR FUND 101:				6,217.60
11/22/2023	1	68111	CONSUMERS ENERGY	UTILITIES	921.000	774		439.18
11/22/2023	1	68113	RONALD CORRIGAN	DAMAGE DEPOSIT P&R	295.000	000		439.18
								200.00
								200.00
11/22/2023	1	68115#	DTE ENERGY	1200 POLE ELECTRIC OCT 2023	921.000	594		133.67
				1200 POLE GAS OCT 2023	921.000	594		67.42

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				UTILITIES	921.000	594		18.04
				UTILITIES	921.000	774		1,153.78
				UTILITIES	921.000	774		467.75
				UTILITIES	921.000	774		84.18
				UTILITIES	921.000	774		978.34
				UTILITIES	921.000	775		233.30
				CHECK 1 68115 TOTAL FOR FUND 101:				3,136.11
11/22/2023	1	68116	EVANGELINE SPECIALTIES & ESCO SI	3' TEARDROP SNOWFLAKES	930.000	441		2,329.24
				SHIPPING	930.000	441		223.04
				CHECK 1 68116 TOTAL FOR FUND 101:				2,552.28
11/22/2023	1	68117	EXWAY ELECTRIC	ELECTRICAL SUPPLIES	757.000	265		107.40
				ELECTRICAL SUPPLIES	757.000	265		79.60
				CHECK 1 68117 TOTAL FOR FUND 101:				187.00
11/22/2023	1	68118	FIREPROOF AUTHENTICS	OPER SUPPLY-MISC	757.107	774		426.00
11/22/2023	1	68119	GIFFELS-WEBSTER ENGINEERS, INC.	MASTER PLAN UPDATE - PHASE 2	818.000	371		426.00 4,625.00 4,625.00
11/22/2023	1	68120#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	265		23.17
				MISC. SUPPLIES AND EQUIPMENT	757.000	441		37.31
				CHECK 1 68120 TOTAL FOR FUND 101:				60.48
11/22/2023	1	68124	INTERNATIONAL ASSOCIATION	MEMBERSHIP & DUES	958.000	305		190.00
11/22/2023	1	68126	INTERNATIONAL CONTROLS & EQUIPME	OPERATING SUPPLIES	757.000	265		190.00 25.98
11/22/2023	1	68128	JAY'S SEPTIC TANK SERVICE	PORTA JOHN CLEAN OUT PER MONTH	818.102	774		25.98 153.00
11/22/2023	1	68130	KCI	ASSESSMENT/TAX ROLL PREP	831.000	257		153.00 36.10
11/22/2023	1	68131	LEXISNEXIS RISK DATA MGT, LLC	MONTHLY SEARCH & CONTRACT FEES	818.000	310		36.10 91.00
								91.00
11/22/2023	1	68133	MARCO	CONTRACTUAL SERVICES	818.000	228		342.97
				EQUIPMENT MAINT & REPAIR	930.000	228		76.49
				CHECK 1 68133 TOTAL FOR FUND 101:				419.46
11/22/2023	1	68135	MCMASTER-CARR	EQUIPMENT MAINT & REPAIR	930.000	441		119.35
11/22/2023	1	68137	POINTE ALARM LLC	TELEVISION MONITORING	818.000	775		119.35 737.00 737.00

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/22/2023	1	68140	SEDGWICK	INSURANCE	955.000	211		350.00
11/22/2023	1	68141	SLY DOG PRODUCTIONS	COMMUNITY RELATIONS	880.000	780		350.00 325.00
11/22/2023	1	68142	WINSTON SPENCER	DAMAGE DEPOSIT P&R	295.000	000		325.00 200.00 200.00
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	172		99.82
				LIFE & LTD INSURANCE	720.000	193		99.82
				LIFE & LTD INSURANCE	720.000	215		99.82
				LIFE & LTD INSURANCE	720.000	229		99.82
				LIFE & LTD INSURANCE	720.000	286		85.56
				LIFE & LTD INSURANCE	720.000	345		413.53
				LIFE & LTD INSURANCE	720.000	531		128.34
				LIFE & LTD INSURANCE	720.000	795		99.82
				CHECK 1 68143 TOTAL FOR FUND 101:				1,126.53
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	209		10.75
				RETIREE HEALTH CARE & LIFE INS	717.000	345		1.25
				RETIREE HEALTH CARE & LIFE INS	717.000	531		0.90
				RETIREE HEALTH CARE & LIFE INS	717.000	795		0.90
				CHECK 1 68144 TOTAL FOR FUND 101:				13.80
11/22/2023	1	68145	SUB-AQUATICS, INC.	SCBA - SEMI-ANNUAL MAINTENANCE	818.000	339		872.88
11/22/2023	1	68150	TRIPLE F FACILITY SERVICES	CLEANING CITY HALL BATHROOMS	818.000	265		872.88 800.00
11/22/2023	1	68152	WAYNE COUNTY APPRAISAL, LLC	FY 2023-24 ASSESSING SERVICES	818.000	257		800.00 7,175.58
11/22/2023	1	68153	WOW BUSINESS	UTILITIES	921.000	775		7,175.58 135.98 135.98
11/30/2023	1	68155#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	228		113.78
				OPERATING SUPPLIES	757.000	265		203.74
				OFFICE SUPPLIES	728.000	349		24.38
				OFFICE SUPPLIES	728.000	349		27.38
				OFFICE SUPPLIES	728.000	349		(24.38)
				OPERATING SUPPLIES	757.000	441		33.98
				COMMUNITY RELATIONS	880.000	780		30.98
				COMMUNITY RELATIONS	880.000	780		320.27
				COMMUNITY RELATIONS	880.000	780		79.25
				COMMUNITY RELATIONS	880.000	780		162.98
				COMMUNITY RELATIONS	880.000	780		206.58
				SENIOR PROGRAMS	880.603	780		58

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				SENIOR PROGRAMS	880.603	780		216.86
				SENIOR PROGRAMS	880.603	780		35.81
				CHECK 1 68155 TOTAL FOR FUND 101:				1,489.99
11/30/2023	1	68156	AMERICAN MESSAGING	UTILITIES	921.000	349		116.27
11/30/2023	1	68157	ASSOCIATION OF WAYNE COUNTY CLER	MEMBERSHIP & DUES	958.000	215		116.27 200.00
11/30/2023	1	68158	DEVIN BOYCE	CLOTHING/UNIFORM ALLOWANCE	725.000	531		200.00 116.60
								116.60
11/30/2023	1	68160*#	CINTAS CORP LOC #31	DPW OFFICE MATS	818.000	441		14.43
				DPW OFFICE MATS	818.000	441		14.43
				DPW OFFICE MATS	818.000	441		14.43
				CHECK 1 68160 TOTAL FOR FUND 101:				43.29
11/30/2023	1	68162*#	COOL THREADS EMBROIDERY	MISCELLANEOUS EQUIPMENT	757.000	326		125.98
				MISCELLANEOUS EQUIPMENT	725.100	345		251.96
				CHECK 1 68162 TOTAL FOR FUND 101:				377.94
11/30/2023	1	68166*#	DTE ENERGY		921.000	211		2,254.16
					921.000	349		3,107.08
				UTILITIES	921.000	594		24.87
					921.000	780		731.08
				CHECK 1 68166 TOTAL FOR FUND 101:				6,117.19
11/30/2023	1	68167#	DTE ENERGY		921.000	211		559.07
					921.000	349		770.02
					921.000	780		181.18
				CHECK 1 68167 TOTAL FOR FUND 101:				1,510.27
11/30/2023	1	68168#	EMCURA OCC. MED.	TB TESTING	818.000	305		1,240.00
				RESPIRATORY MEDICAL CLEARANCE TESTING	818.000	339		1,120.00
				CHECK 1 68168 TOTAL FOR FUND 101:				2,360.00
11/30/2023	1	68169	ESO SOLUTIONS, INC.	FIRE INCIDENTS RENEWAL	818.000	339		1,024.85
11/30/2023	1	68172	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.102	774		1,024.85 55.14
11/30/2023	1	68173	GROSSE POINTE ANIMAL ADOPTION SO	ANIMAL COLLECTION FEES	832.000	326		55 424
								424

CHECK DISBURSEMENT REPORT FOR CITY OF GROSSE POINTE WOODS
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
11/30/2023	1	68175*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	757.000	265		47.73
				OPER SUPPLY- LANDSCAPE	757.102	774		449.00
				CHECK 1 68175 TOTAL FOR FUND 101:				496.73
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	209		3,925.88
				RETIREE HEALTH CARE & LIFE INS	717.000	229		35.83
				RETIREE HEALTH CARE & LIFE INS	717.000	345		10,926.61
				RETIREE HEALTH CARE & LIFE INS	717.000	531		356.08
				RETIREE HEALTH CARE & LIFE INS	717.000	795		951.79
				CHECK 1 68176 TOTAL FOR FUND 101:				16,196.19
11/30/2023	1	68177*#	IRON MOUNTAIN RECORDS	SHRED SERVICE	818.000	265		81.04
11/30/2023	1	68178	DANIEL KILBERG	ACTIVITY FEES - P&R	653.100	000		81.04
11/30/2023	1	68179	MARCHIORI CATERING	LUNCH ORDERS	880.603	780		70.00
11/30/2023	1	68180	JEFFRY MARTEL	TRAINING & SEMINARS	958.001	305		505.00
11/30/2023	1	68181	RACHELLE A. MATOUK	CONTRACTUAL	818.000	286		12.36
11/30/2023	1	68182	CHRIS MORKUT	CLOTHING/UNIFORM ALLOWANCE	725.000	531		110.36
11/30/2023	1	68183	NUCO2	CONTRACT SVCS-POL MAINT	818.103	774		170.93
11/30/2023	1	68184	MICHAEL PADESKY	ACTIVITY FEES - P&R	653.100	000		145.44
								50.00
11/30/2023	1	68185	PENCHURA, L.L.C.	CHENE-TROMBLEY PARK - REPLACEMENT PART	757.000	775		480.80
				FREIGHT	757.000	775		125.00
				CHECK 1 68185 TOTAL FOR FUND 101:				605.80
11/30/2023	1	68186	PRINT XPRESS	OFFICE SUPPLIES	728.000	349		158.00
11/30/2023	1	68189	SHARE CORPORATION	OPER SUPPLY- LANDSCAPE	757.102	774		158.00
11/30/2023	1	68190	STATE OF MICHIGAN	OPER SUPPLY - LIFEGUARD	757.103	774		243.99
11/30/2023	1	68192	TIMOTHY WOFFORD	CLOTHING/UNIFORM ALLOWANCE	725.000	531		243.99
								324.00
11/30/2023	1	68193*#	WOW BUSINESS	UTILITIES	921.000	211		259.80
				UTILITIES	921.000	349		259.80
				UTILITIES	921.000	594		598.25
				UTILITIES	921.000	774		797.66
								1,156.00
								518.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 101 GENERAL FUND								
				UTILITIES	921.000	775		119.65
				UTILITIES	921.000	780		678.01
				CHECK 1 68193 TOTAL FOR FUND 101:				3,868.66
				Total for fund 101 GENERAL FUND				349,587.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 202 MAJOR STREET FUND								
11/02/2023	1	67873*	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		108.00
				UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		228.42
				CHECK 1 67873 TOTAL FOR FUND 202:				336.42
11/02/2023	1	67932*	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		549.00
								549.00
11/09/2023	1	67938*#	ALL SEASONS OUTDOOR EQUIPMENT	VEHICLE PARTS AND/OR EQUIPMENT	757.000	463		10.26
								10.26
11/09/2023	1	67954*#	EXWAY ELECTRIC	OPERATING SUPPLIES	757.000	474		22.90
								22.90
11/09/2023	1	67987*#	JB CONTRACTORS, INC.	2022 SIDEWALK REPAIR PROGRAM	976.100	451		8,147.22
								8,147.22
11/16/2023	1	68044*#	ANDERSON ECKSTEIN	AEW CONSTRUCTION ENGINEERING - HAMPTON	977.803	451		2,212.62
								2,212.62
11/16/2023	1	68053*#	DELTA DENTAL		717.000	529		66.30
								66.30
11/16/2023	1	68054*#	DELTA DENTAL		717.000	529		487.50
								487.50
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		13.41
								13.41
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		98.59
								98.59
11/16/2023	1	68073	JEM INDUSTRIES INC	CLOTHING/UNIFORM ALLOWANCE	725.000	529		231.96
								231.96
11/16/2023	1	68090*#	PLANTE & MORAN	MAJOR STREETS SERVICES	818.000	530		2,425.00
								2,425.00
11/22/2023	1	68103*#	ANDERSON ECKSTEIN	AEW FEES - SIDEWALK PROGRAM	976.100	451		274.80
				AEW CONSTRUCTION ENGINEERING - HAMPTON	977.803	451		692.38
				CHECK 1 68103 TOTAL FOR FUND 202:				967.18
11/22/2023	1	68104	ANDERSON ECKSTEIN	AEW FEES - DESIGN	974.803	451		19,500.00
				ADDITIONAL DESIGN FUNDS	974.803	451		10,500.00
				CHECK 1 68104 TOTAL FOR FUND 202:				30,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 202 MAJOR STREET FUND								
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	529		1,095.76
11/22/2023	1	68132	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	474		1,095.76 379.80
11/22/2023	1	68134	MARSHALL LANDSCAPE INC	FY 2023-24 LAWN CARE	818.000	463		379.80 1,135.00
11/22/2023	1	68136*#	PAMAR ENTERPRISES, INC.	HAMPTON WATER MAIN AND RESURFACING PRO	977.804	451		1,135.00 8,629.48
11/22/2023	1	68139*#	SABISTON BUILDERS SUPPLY, INC	BLDG MATERIALS & SUPPLIES FOR REPAIRS	757.000	463		8,629.48 70.00
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	529		70.00 57.04
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	529		57.04 0.90
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	529		0.90 1,341.47
Total for fund 202 MAJOR STREET FUND								1,341.47 58,277.81

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 203 LOCAL STREET FUND								
11/02/2023	1	67873*	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		297.65
11/02/2023	1	67882	EWING IRRIGATION PRODUCTS INC.	MAINT SUPPLIES & PARTS	757.000	463		297.65 139.52 139.52
11/02/2023	1	67921*#	SITEONE LANDSCAPE SUPPLY, LLC	MAINT SUPPLIES & PARTS	757.000	463		376.84 376.84
11/02/2023	1	67932*	WEINGARTZ SUPPLY CO	SUPPLIES FOR GROUNDS MAINTENANCE	757.000	463		452.94 452.94
11/09/2023	1	67938*#	ALL SEASONS OUTDOOR EQUIPMENT	VEHICLE PARTS AND/OR EQUIPMENT	757.000	463		10.35 10.35
11/09/2023	1	67945*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYE	725.000	529		386.94 386.94
11/09/2023	1	67987*#	JB CONTRACTORS, INC.	2022 SIDEWALK REPAIR PROGRAM	976.100	451		20,368.05 20,368.05
11/16/2023	1	68044*#	ANDERSON ECKSTEIN	AEW FEES - ROSLYN RESURFACING	977.803	451		947.18 947.18
11/16/2023	1	68053*#	DELTA DENTAL		717.000	529		75.15 75.15
11/16/2023	1	68054*#	DELTA DENTAL		717.000	529		552.61 552.61
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		19.09 19.09
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		140.39 140.39
11/16/2023	1	68090*#	PLANTE & MORAN	LOCAL STREETS SERVICES	818.000	530		2,425.00 2,425.00
11/22/2023	1	68103*#	ANDERSON ECKSTEIN	AEW FEES - SIDEWALK PROGRAM	976.100	451		686.99
				AEW FEES - ROSLYN RESURFACING	977.803	451		2,645.70
				CHECK 1 68103 TOTAL FOR FUND 203:				3,332.69
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	529		1,242.10
11/22/2023	1	68129	JEM INDUSTRIES INC	CLOTHING/UNIFORM ALLOWANCE	725.000	529		1,242.10 343.93 343.93
11/22/2023	1	68136*#	PAMAR ENTERPRISES, INC.	ROSLYN WATER MAIN AND RESURFACING PROJ	977.804	451		129,982

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 203 LOCAL STREET FUND								129,982.73
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	529		57.04
								57.04
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	529		0.90
								0.90
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	529		1,520.63
								1,520.63
				Total for fund 203 LOCAL STREET FUND				162,671.73

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 213 PARKWAY BEAUTIFICATION								
11/02/2023	1	67914	PRINT XPRESS	BEAUTIFICATION COMMISSION	880.310	803		81.62
								81.62
11/09/2023	1	67959*#	GROSSE POINTE NEWS	CEC 2023 THANK YOU AD	880.130	803		577.25
11/16/2023	1	68079	RENEE LANDUYT	BEAUTIFICATION COMMISSION	880.310	803		577.25
								300.00
								300.00
				Total for fund 213 PARKWAY BEAUTIFICATION				958.87

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 226 SOLID WASTE/DISPOSAL								
11/02/2023	1	67886	GFL ENVIRONMENTAL USA	FY 2023-24 SOLID WASTE PICKUP	818.000	528		99,316.23
								99,316.23
11/02/2023	1	67890	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		850.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		325.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		1,250.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		3,325.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		325.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		2,730.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		3,420.00
				CHECK 1 67890 TOTAL FOR FUND 226:				12,225.00
11/09/2023	1	67960	GROSSE POINTES-CLINTON	FY 2023-24 REFUSE DISPOSAL FEES	818.000	528		22,677.02
								22,677.02
11/09/2023	1	67961*#	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		650.00
								650.00
11/16/2023	1	68053*#	DELTA DENTAL		717.000	529		28.22
								28.22
11/16/2023	1	68054*#	DELTA DENTAL		717.000	529		207.53
								207.53
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		12.98
								12.98
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	529		95.43
								95.43
11/16/2023	1	68063	GFL ENVIRONMENTAL USA	FY 2023-24 SOLID WASTE PICKUP	818.000	528		12,108.54
								12,108.54
11/16/2023	1	68069	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		325.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		2,520.00
				CHECK 1 68069 TOTAL FOR FUND 226:				2,845.00
11/16/2023	1	68072	INDIAN SUMMER RECYCLING	FY 2023-24 YARD WASTE DISPOSAL	818.000	528		4,013.27
								4,013.27
11/16/2023	1	68090*#	PLANTE & MORAN	SOLID WASTE SERVICES	818.000	528		2,214.00
								2,214.00
11/16/2023	1	68096	SILVER LINING TIRE RECYCLING LLC	DISPOSAL OF OLD TIRES	818.000	528		571.00
								571.00
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	529		466.47
								466.47
11/22/2023	1	68122	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		210.00
								210.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 226 SOLID WASTE/DISPOSAL								
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	529		14.26
								14.26
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	529		0.36
11/30/2023	1	68171	GFL ENVIRONMENTAL USA	FY 2023-24 SOLID WASTE PICKUP	818.000	528		99,316.23
								99,316.23
11/30/2023	1	68174	GROSSO TRUCKING & SUPPLY CO	FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		4,875.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		325.00
				FY 2023-24 TRUCKING SERVICES-SOLID WAS	818.000	528		5,460.00
				CHECK 1 68174 TOTAL FOR FUND 226:				10,660.00
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	529		571.08
								571.08
11/30/2023	1	68177*#	IRON MOUNTAIN RECORDS	DROP OFF DAYS	818.000	528		2,838.15
								2,838.15
				Total for fund 226 SOLID WASTE/DISPOSAL				271,040.77

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Fund: 260 SOM MIDC GRANT								
11/02/2023	1	67894	J.A. HLYWA, P.C.	COURT APPOINTED ATTORNEY	801.400	286		360.00
11/02/2023	1	67917	JAMES B ROONEY	COURT APPOINTED ATTORNEY	801.400	286		360.00 110.00
11/02/2023	1	67925	GENEVIEVE TAYLOR, PLLC	COURT APPOINTED ATTORNEY	801.400	286		110.00 180.00
11/02/2023	1	67933	DAVID WORDEN PLLC	COURT APPOINTED ATTORNEY	801.400	286		180.00 450.00
11/09/2023	1	67946	JAMES E. CZARNECKI II	COURT APPOINTED ATTORNEY	801.400	286		450.00 510.00
11/09/2023	1	67974	MIHELICH & KAVANAUGH PLC	COURT APPOINTED ATTORNEY	801.400	286		510.00 2,112.00
11/16/2023	1	68074	JOSEPH LAW OFFICES, PLC	COURT APPOINTED ATTORNEY	801.400	286		2,112.00 180.00 180.00
11/22/2023	1	68148	GENEVIEVE TAYLOR, PLLC	COURT APPOINTED ATTORNEY	801.400	286		480.00
				COURT APPOINTED ATTORNEY	801.400	286		420.00
				CHECK 1 68148 TOTAL FOR FUND 260:				900.00
				Total for fund 260 SOM MIDC GRANT				4,802.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 261 911 EMERGENCY SERVICE								
11/16/2023	1	68053*#	DELTA DENTAL		717.000	603		8.19
								8.19
11/16/2023	1	68054*#	DELTA DENTAL		717.000	603		60.22
								60.22
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	603		135.37
								135.37
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	603		0.36
								0.36
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	603		165.72
								165.72
				Total for fund 261 911 EMERGENCY SERVICE				369.86

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 365 GROSSE GRATIOT DRAIN FUND								
11/16/2023	1	68090*#	PLANTE & MORAN	GROSSE GRATIOT SERVICES	818.000	907		4,622.00
Total for fund 365 GROSSE GRATIOT DRAIN FUND								4,622.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 401 MUNICIPAL IMPRV FUND								
11/02/2023	1	67878	EASTSIDE CANVAS, LLC	CHENE-TROMBLEY PARK - SAILS FOR SUN SH	977.104	902		3,293.45
								3,293.45
11/02/2023	1	67883*#	EXWAY ELECTRIC	IMPROVEMENT-PKS & RE	977.104	902		112.84
				IMPROVEMENT-PKS & RE	977.104	902		287.80
				CHECK 1 67883 TOTAL FOR FUND 401:				400.64
11/09/2023	1	67961*#	GROSSO TRUCKING & SUPPLY CO	CHENE-TROMBLEY PARK - STONE	977.104	902		1,650.00
								1,650.00
11/16/2023	1	68044*#	ANDERSON ECKSTEIN	AEW DESIGN FEES	977.104	902		457.20
11/16/2023	1	68078	KIMBERLY FENCE & SUPPLY	CITY HALL DOG PARK FENCE	977.104	902		11,263.15
								11,263.15
11/16/2023	1	68086	NATIONWIDE CONSTRUCTION GROUP	CHENE-TROMBLEY PARK - FENCING TOT LOT	977.104	902		10,306.00
				CHENE-TROMBLEY PARK - FENCING GATE	977.104	902		6,360.00
				CHENE-TROMBLEY PARK - FENCING SIGN	977.104	902		10,300.00
				CHENE-TROMBLEY PARK - FENCING PARK	977.104	902		26,155.00
				CHECK 1 68086 TOTAL FOR FUND 401:				53,121.00
11/16/2023	1	68089*#	PARK WAREHOUSE LLC	BLEACHERS	977.104	902		6,451.40
11/22/2023	1	68125	INTERNATIONAL BRONZE PLAQUE CO.	CHENE-TROMBLEY PARK - ROCK PLAQUES	977.104	902		1,995.00
								1,995.00
11/22/2023	1	68139*#	SABISTON BUILDERS SUPPLY, INC	CHENE-TROMBLEY PARK - SAND	977.104	902		170.00
				CHENE-TROMBLEY PARK - SAND	977.104	902		170.00
				CHENE-TROMBLEY PARK - SAND	977.104	902		170.00
				CHECK 1 68139 TOTAL FOR FUND 401:				510.00
				Total for fund 401 MUNICIPAL IMPRV FUND				79,141.84

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Fund: 585 PARKING FUND								
11/02/2023	1	67920	THE SHERWIN-WILLIAMS COMPANY	OPERATING SUPPLIES	757.000	571		169.95
								169.95
11/09/2023	1	67944*#	CITY OF GROSSE POINTE WOODS	OPERATING SUPPLIES	757.000	571		5.25
								5.25
11/09/2023	1	67956*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	571		58.38
								58.38
11/16/2023	1	68053*#	DELTA DENTAL		717.000	572		19.37
								19.37
11/16/2023	1	68054*#	DELTA DENTAL		717.000	572		142.42
								142.42
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	572		4.08
								4.08
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	572		29.97
								29.97
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	572		320.13
								320.13
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	572		28.52
								28.52
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	572		0.36
								0.36
11/30/2023	1	68162*#	COOL THREADS EMBROIDERY	MISCELLANEOUS EQUIPMENT	757.000	571		550.00
								550.00
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	572		391.92
								391.92
				Total for fund 585 PARKING FUND				1,720.35

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 592 WATER / SEWER FUND								
11/02/2023	1	67859*#	AMAZON CAPITAL SERVICES	OPERATING SUPPLIES	757.000	537		239.98
11/02/2023	1	67866	BADGER METER INC	FY 2023-24 BADGER METER BEACON SOFTWARE	818.000	536		239.98 45.39
11/02/2023	1	67877*#	DTE ENERGY	UTILITIES	921.000	542		45.39 864.43
11/02/2023	1	67881	ETNA SUPPLY	WATER AND SEWER PARTS	757.000	537		864.43 878.84
11/02/2023	1	67884	FERGUSON ENTERPRISES LLC #3326	WATER & SEWER SUPPLIES	757.000	537		878.84 429.07
11/02/2023	1	67889	GREAT LAKES WATER AUTHORITY	WATER SERVICE	920.000	537		429.07 54,915.68
				DWSD WATER FIXED CHARGES	920.100	537		73,700.00
				CHECK 1 67889 TOTAL FOR FUND 592:				128,615.68
11/02/2023	1	67897	HYDROCORP	CROSS CONNECTION PROGRAM	975.395	537		717.00
11/02/2023	1	67900	JACK DOHENY COMPANY	SEWER JET #15 RUBBER HOSE	757.000	537		717.00 1,004.61
11/02/2023	1	67905*#	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	542		1,004.61 38.98
11/02/2023	1	67921*#	SITEONE LANDSCAPE SUPPLY, LLC	MAINT SUPPLIES & PARTS	757.000	537		38.98 162.87
11/02/2023	1	67922	SOUTHEAST MACOMB SANITARY DISTRICT	WC SEWER EXCESS FIXED CHARGES	920.102	537		162.87 163,994.94
				WC SEWER EXCESS FIXED CHARGES	920.102	537		163,994.94
				CHECK 1 67922 TOTAL FOR FUND 592:				327,989.88
11/02/2023	1	67924	STATE OF MICHIGAN	PUBLIC WATER SUPPLY ANNUAL FEE	818.000	536		7,078.43
11/02/2023	1	67934*#	WOW BUSINESS	UTILITIES	921.000	542		7,078.43 119.47
11/09/2023	1	67945*#	CONTRACTORS CLOTHING CO.	UNIFORMS FOR TPOAM DPW AND LFP EMPLOYEES	725.000	545		119.47 485.89
11/09/2023	1	67948	DOXIM INC.	FY 2023-24 WATER BILL POSTAGE	757.000	538		485.89 319.51
				FY 2023-24 WATER BILLING MONTHLY MAIL	818.000	538		385.35
				CHECK 1 67948 TOTAL FOR FUND 592:				704.86
11/09/2023	1	67951*#	DTE ENERGY	UTILITIES	921.000	542		141.47
11/09/2023	1	67953	EJ USA, INC.	FY 2023-24 WATER & SEWER SUPPLIES	757.000	537		141.47 470.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 592 WATER / SEWER FUND								
								470.60
11/09/2023	1	67956*#	GILBERTS PRO HARDWARE	FY 2023-24 MINOR OPERATING SUPPLIES AL	757.000	537		148.25
11/09/2023	1	67962	GUNNERS METERS & PARTS	WATER & SEWER PARTS	757.000	537		148.25 1,160.00
								1,160.00
11/09/2023	1	67971*#	LOWE'S	OPERATING SUPPLIES	757.000	537		144.49
								144.49
11/09/2023	1	67983*#	VERIZON WIRELESS	UTILITIES	921.000	542		43.31
				UTILITIES	921.000	542		44.22
				CHECK 1 67983 TOTAL FOR FUND 592:				87.53
11/09/2023	1	67986	ZEE COMPANY	MONTHLY WATER TREATMENT CONTRACT	818.000	536		240.00
								240.00
11/09/2023	1	67987*#	JB CONTRACTORS, INC.	2022 SIDEWALK REPAIR PROGRAM	976.100	537		12,220.83
								12,220.83
11/16/2023	1	68044*#	ANDERSON ECKSTEIN	AEW FEES FOR SEWER SYSTEM EVALUATION S	818.000	537		1,067.40
				FY 2022-23 GENERAL ENGINEERING	818.000	537		248.70
				AEW FEES	975.004	537		3,203.23
				AEW DESIGN FEES - SEWER LINING PROGRAM	976.001	537		1,478.79
				AEW CONSTRUCTION ENGINEERING - VERNIER	977.310	537		8,322.27
				AEW CONSTRUCTION ENGINEERING - HAMPTON	977.310	537		5,982.26
				AEW DESIGN FEES - ROSLYN RESURFACING	977.310	537		2,841.52
				CHECK 1 68044 TOTAL FOR FUND 592:				23,144.17
11/16/2023	1	68050*#	CITY OF GROSSE POINTE WOODS	UTILITIES	921.000	542		287.96
								287.96
11/16/2023	1	68053*#	DELTA DENTAL		717.000	545		79.80
								79.80
11/16/2023	1	68054*#	DELTA DENTAL		717.000	545		586.79
								586.79
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545		52.83
								52.83
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	545		388.42
11/16/2023	1	68059	EMBREE SIGN CO.	WATER TOWER SIGN	818.000	537		388.42 3,473.00
								3,473.00
11/16/2023	1	68066*#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	757.000	537		67.

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Fund: 592 WATER / SEWER FUND								
				MISC. SUPPLIES AND EQUIPMENT	757.000	537		15.77
				CHECK 1 68066 TOTAL FOR FUND 592:				83.32
11/16/2023	1	68081*#	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	537		62.64
								62.64
11/16/2023	1	68090*#	PLANTE & MORAN	WATER SERVICES	818.000	536		3,734.00
								3,734.00
11/22/2023	1	68103*#	ANDERSON ECKSTEIN	FY 2022-23 GENERAL ENGINEERING	818.000	537		568.30
				AEW DESIGN FEES - SEWER LINING PROGRAM	976.001	537		3,235.88
				AEW FEES - SIDEWALK PROGRAM	976.100	537		412.19
				AEW CONSTRUCTION ENGINEERING - VERNIER	977.310	537		10,152.45
				AEW CONSTRUCTION ENGINEERING - HAMPTON	977.310	537		1,871.98
				AEW FEES - ROSLYN RESURFACING	977.310	537		5,614.64
				AEW DESIGN FEES - ROSLYN RESURFACING	977.310	537		2,322.45
				AEW DESIGN FEES - TRPS CIP	818.000	542		46,400.00
				CHECK 1 68103 TOTAL FOR FUND 592:				70,577.89
11/22/2023	1	68106*#	AT&T MOBILITY LLC	UTILITIES	921.000	542		82.25
								82.25
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	545		1,318.93
11/22/2023	1	68112	CORBY ENERGY SERVICES, INC.	2023 SEWER CLEANING AND CCTV INVESTIGA	975.005	537		1,318.93
								54,090.70
11/22/2023	1	68121	GREAT LAKES WATER AUTHORITY	DWSD IWC CHARGES	920.103	537		54,090.70
								3,063.06
11/22/2023	1	68123	INSITUFORM TECHNOLOGIES USA, LLC	2023 SEWER REHABILITATION PROGRAM CONS	976.002	537		3,063.06
								67,327.62
								67,327.62
11/22/2023	1	68136*#	PAMAR ENTERPRISES, INC.	ROSLYN WATER MAIN AND RESURFACING PROJ	977.300	537		389,948.17
				HAMPTON WATER MAIN AND RESURFACING PRO	977.300	537		16,026.17
				CHECK 1 68136 TOTAL FOR FUND 592:				405,974.34
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	545		114.08
								114.08
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	545		0.90
11/22/2023	1	68149	TRAVIS COFFEE SHOP	OPERATING SUPPLIES	757.000	537		0.90
								50.05
11/22/2023	1	68151	UPS	CONTRACTUAL SERVICES	818.000	536		50.05
								11.11
								11.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 592 WATER / SEWER FUND								
11/30/2023	1	68164	DOXIM INC.	FY 2023-24 WATER BILL POSTAGE	757.000	538		221.45
				FY 2023-24 WATER BILLING MONTHLY MAIL	818.000	538		363.82
				CHECK 1 68164 TOTAL FOR FUND 592:				585.27
11/30/2023	1	68165	DOXIM INC.	FY 2023-24 WATER BILL POSTAGE	757.000	538		1,500.00
								1,500.00
11/30/2023	1	68166*#	DTE ENERGY	UTILITIES	921.000	542		720.60
11/30/2023	1	68170	FOUR SEASONS ROOFING AND SHEET	CONTRACTUAL SERVICES	818.000	542		720.60
								79.00
11/30/2023	1	68175*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	757.000	537		199.00
								199.00
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	545		1,614.69
								1,614.69
11/30/2023	1	68193*#	WOW BUSINESS	UTILITIES	921.000	542		119.65
				Total for fund 592 WATER / SEWER FUND				119.65
								1,123,311.69

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Fund: 594 BOAT DOCK FUND								
11/02/2023	1	67875	NADIA DAVIS	DOCKING FEES	651.002	000		100.00
11/29/2023	1	68154	ON POINTE CONTRACTING, LLC	FLOATING DOCKS AND REPAIRS	757.000	785		7,308.00
Total for fund 594 BOAT DOCK FUND								7,408.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND								
11/02/2023	1	67867	BELL EQUIPMENT COMPANY	FY 2023-24 AUTO EQUIP & TRUCK PARTS	939.100	534		613.61
				FY 2023-24 AUTO EQUIP & TRUCK PARTS	939.100	534		2,138.39
				CHECK 1 67867 TOTAL FOR FUND 661:				2,752.00
11/02/2023	1	67870	BUCK'S OIL CO., INC.	GAS & OIL - ALL DEPTS	939.500	534		25.00
11/02/2023	1	67880	ED RINKE CHEVROLET	AUTO & TRUCK PARTS	939.100	534		25.00 579.90
11/02/2023	1	67891	GROUNDWATER & ENVIRONMENTAL	SITE ASSESSMENT - UNDERGROUNG FUEL TAN	977.200	901		579.90 1,089.50
								1,089.50
11/02/2023	1	67898	INTERSTATE BILLING SERVICES, INC	P&R - 5 GATOR PARTS	939.300	534		698.11
				VEHICLE MAINTENANCE - P&R	939.300	534		20.03
				CHECK 1 67898 TOTAL FOR FUND 661:				718.14
11/02/2023	1	67902	JOE'S TRAILER SALES	VEHICLE MAINTENANCE - DPW	939.100	534		174.81
11/02/2023	1	67904	LESLIE TIRE	DPW #12 AND 36 TIRES	939.100	534		174.81 610.00
								610.00
11/02/2023	1	67905*#	MADISON ELECTRIC	OPERATING SUPPLIES	757.000	534		147.75
								147.75
11/02/2023	1	67906	MAJIK GRAPHICS INC	INSTALLATION OF GRAPHICS - 2023 TAHOE	977.349	901		768.00
				STRIPPING OF OLD GRAPHICS	977.349	901		145.00
				TRIP CHARGE	977.349	901		115.00
				CHECK 1 67906 TOTAL FOR FUND 661:				1,028.00
11/02/2023	1	67915	PTSOLUTIONS	OPERATING SUPPLIES	757.000	534		305.76
11/02/2023	1	67916	RKA PETROLEUM COMPANIES, INC.	FY 2023-24 FUEL PURCHASE	939.500	534		305.76 4,294.33
								4,294.33
11/02/2023	1	67923	SPINA ELECTRIC CO.	OPERATING SUPPLIES	757.000	534		400.00
				OPERATING SUPPLIES	757.000	534		40.00
				CHECK 1 67923 TOTAL FOR FUND 661:				440.00
11/02/2023	1	67926	TERMINAL SUPPLY CO	VEHICLE MAINTENANCE - DPW	939.100	534		357.30
11/02/2023	1	67929	TIRE WHOLESALERS COMPANY, INC.	TIRES	939.300	534		357.30 229.60
								229.60
11/09/2023	1	67938*#	ALL SEASONS OUTDOOR EQUIPMENT	PARK SCAG 61" TURF TIGER RIDING - SEAT	939.300	534		894.00
								894.00
11/09/2023	1	67939*#	ALLEMONS LANDSCAPE CENTER	VEHICLE SUPPLIES-PROPANE	939.100	534		12.00
								12.00

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Fund: 661 MTR VEH & EQUIPMENT FUND								
11/09/2023	1	67942	BLUE WATER INDUSTRIAL PRODUCTS	OXYGEN, ACETYLENE & PROPANE MECHANICS	939.100	534		132.00
								132.00
11/09/2023	1	67943*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535		21.46
				MECHANICS UNIFORMS	725.000	535		26.50
				MECHANICS UNIFORMS	725.000	535		26.50
				MECHANICS UNIFORMS	725.000	535		10.73
				CHECK 1 67943 TOTAL FOR FUND 661:				85.19
11/09/2023	1	67955	GEORGE'S DISCOUNT AUTO	FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.100	534		2,343.61
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.200	534		1,129.43
				FY 2023-24 AUTO & TRUCK PARTS & SUPPLI	939.300	534		133.26
				CHECK 1 67955 TOTAL FOR FUND 661:				3,606.30
11/09/2023	1	67964	INTERSTATE BILLING SERVICES, INC	FY 2023-24 PARTS & EQUIPMENT DPW & PAR	939.100	534		17.00
				FY 2023-24 PARTS & EQUIPMENT DPW & PAR	939.100	534		536.58
				FY 2023-24 PARTS & EQUIPMENT DPW & PAR	939.100	534		255.64
				CHECK 1 67964 TOTAL FOR FUND 661:				809.22
11/09/2023	1	67966	K/E ELECTRIC SUPPLY CORP.	OPERATING SUPPLIES	757.000	534		74.79
11/09/2023	1	67978	RKA PETROLEUM COMPANIES, INC.	FY 2023-24 FUEL PURCHASE	939.500	534		74.79
								3,382.42
								3,382.42
11/16/2023	1	68053*#	DELTA DENTAL		717.000	535		29.33
								29.33
11/16/2023	1	68054*#	DELTA DENTAL		717.000	535		215.67
								215.67
11/16/2023	1	68055*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		21.13
								21.13
11/16/2023	1	68056*#	DELTA DENTAL	HOSP/DENTAL/OPTICAL	719.000	535		155.37
								155.37
11/16/2023	1	68066*#	GRAINGER	MISC. SUPPLIES AND EQUIPMENT	939.100	534		643.14
11/16/2023	1	68076	K/E ELECTRIC SUPPLY CORP.	OPERATING SUPPLIES	757.000	534		643.14
								222.36
								222.36
11/16/2023	1	68090*#	PLANTE & MORAN	VEHICLE SERVICES	818.000	534		1,010.00
11/16/2023	1	68093	RUSS MILNE FORD, INC.	VEHICLE MAINTENANCE - DPW	939.100	534		1,010.00
								138.00
11/16/2023	1	68095	SHARE CORPORATION	OPERATING SUPPLIES	757.000	534		138.00
								249.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 661 MTR VEH & EQUIPMENT FUND								
11/16/2023	1	68098	ULINE	VEHICLE MAINTENANCE - PS	939.200	534		249.94 87.24 87.24
11/22/2023	1	68107*#	BLUE CROSS BLUE SHIELD OF MI		717.000	535		484.77
11/22/2023	1	68114	CUMMINS SALES AND SERVICE	OPERATING SUPPLIES	757.000	534		484.77 86.58
11/22/2023	1	68127	INTERSTATE BILLING SERVICES, INC	FY 2023-24 PARTS & EQUIPMENT DPW & PAR	939.100	534		86.58 567.66
11/22/2023	1	68138	RUSS MILNE FORD, INC.	VEHICLE MAINTENANCE - DPW	939.100	534		567.66 47.13 47.13
11/22/2023	1	68143*#	STANDARD INSURANCE COMPANY RC	LIFE & LTD INSURANCE	720.000	535		28.52 28.52
11/22/2023	1	68144*#	STANDARD INSURANCE COMPANY RC	RETIREE HEALTH CARE & LIFE INS	717.000	535		0.36
11/22/2023	1	68146	SUBURBAN BOLT & SUPPLY	NUTS AND BOLTS	939.100	534		0.36 2.84
11/22/2023	1	68147	SYN-TECH SYSTEMS, INC.	OPERATING SUPPLIES	757.000	534		2.84 329.50
11/30/2023	1	68159	CCI DRIVELINE ENGINEERING &	VEHICLE MAINTENANCE - DPW	939.100	534		329.50 55.02 55.02
11/30/2023	1	68160*#	CINTAS CORP LOC #31	MECHANICS UNIFORMS	725.000	535		26.50
				MECHANICS UNIFORMS	725.000	535		21.56
				MECHANICS UNIFORMS	725.000	535		22.32
				CHECK 1 68160 TOTAL FOR FUND 661:				70.38
11/30/2023	1	68161	CINTAS FIRE 636525	FIRE EXTINGUISHER MAINTENANCE	818.000	534		1,930.99
11/30/2023	1	68163	CUMMINS SALES AND SERVICE	VEHICLE MAINTENANCE - DPW	939.100	534		1,930.99 74.23 74.23
11/30/2023	1	68176*#	HUMANA INSURANCE CO.	RETIREE HEALTH CARE & LIFE INS	717.000	535		593.47 593.47
11/30/2023	1	68187	RKA PETROLEUM COMPANIES, INC.	FY 2023-24 FUEL PURCHASE	939.500	534		6,692.64
				FY 2023-24 FUEL PURCHASE	939.500	534		3,575.21
				CHECK 1 68187 TOTAL FOR FUND 661:				10,267.85
11/30/2023	1	68188	ROY O'BRIEN INC	AUTO SERVICES & PARTS	939.200	534		209.68
11/30/2023	1	68191	SYN-TECH SYSTEMS, INC.	FUELMaster LIMITED MAINTENANCE PLAN	818.000	534		209.68 550.00
				Total for fund 661 MTR VEH & EQUIPMENT FUND				550.00 39,820.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Project	Amount
Fund: 677 WORKERS COMP FUND								
11/16/2023	1	68090*#	PLANTE & MORAN	WORK COMP. SERVICES	818.000	210		2,425.00
11/16/2023	1	68094	SEDGWICK CLAIMS MANAGEMENT	INSURANCE PREM.	955.000	210		2,425.00
				Total for fund 677 WORKERS COMP FUND				5,822.75
								8,247.75
TOTAL - ALL FUNDS								2,111,981.15

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

SM 12/12/23

City of Grosse Pointe Woods
Investments as of November 30, 2023

Investment	General Fund #101	Cable Fund #214	Parking Fund #585	Water/Sewer #592	Workers Comp #677	Motor Vehicle Fund #661	Total	% of Total
Federal Home Loan BKS	\$250,000	\$250,000		\$950,000			\$1,450,000	10.33%
Federal Home Loan Mortgage	\$250,000			\$450,000			\$700,000	4.99%
Federal Farm CR BKS	\$750,000			\$1,250,000			\$2,000,000	14.24%
Federal Nat'l Mtg Assn				\$250,000			\$250,000	1.78%
Bank of America - CD	\$200,000						\$200,000	1.42%
Farmers St Bk - CD	\$250,000						\$250,000	1.78%
First Nat'l Bank East Lansing, MI - CD	\$250,000						\$250,000	1.78%
Flagstar Bk - CD	\$200,000						\$200,000	1.42%
PMorgan Chase Bk - CD	\$245,000						\$245,000	1.74%
Wells Fargo - CD	\$200,000			\$200,000			\$400,000	2.85%
WABC*	\$282,857			\$1,117,716	\$115,600	\$388,751	\$1,904,925	13.57%
Wilmington Bank*				\$546,399			\$546,399	3.89%
Comerica Bk Dallas - Comerica CD		\$250,000					\$250,000	1.78%
Federal Home Loan Bank-Comerica	\$250,000		\$500,000	\$750,000		\$245,000	\$1,745,000	12.43%
Federal Home Loan Mortgage - Comerica	\$1,100,000			\$1,250,000			\$2,350,000	16.74%
Federal Farm CR BKS - Comerica	\$400,000						\$400,000	2.85%
First Nat'l Bank East Lansing, MI - CD	\$200,000						\$200,000	1.42%
PMorgan Chase Bk - Comerica CD	\$450,000						\$450,000	3.20%
Michigan St Hsg Dev - Comerica	\$250,000						\$250,000	1.78%
TOTAL	\$5,527,857	\$500,000	\$500,000	\$6,764,115	\$115,600	\$633,751	\$14,041,324	
Total Invested w/Multi Bank							\$5,945,000	

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
000		16,729,702.00	12,657,609.50	225,530.04	4,072,092.50	75.66
931 - TRANSFER IN		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	75.30
101 - CITY COUNCIL		76,048.00	18,949.04	4,256.98	57,098.96	24.92
105 - COMMISSIONS		24,911.00	5,242.45	947.55	19,668.55	21.04
172 - ADMINISTRATION		376,692.00	146,657.73	35,478.03	230,034.27	38.93
193 - CITY COMPTROLLER		510,257.00	228,482.16	52,889.92	281,774.84	44.78
209 - ADMIN-FRINGE BENEFITS		242,700.00	117,605.22	19,897.22	125,094.78	48.46
211 - OVERHEAD		136,467.00	29,977.31	7,085.82	106,489.69	21.97
215 - CITY CLERK/ELECTIONS		486,648.00	215,325.92	49,105.50	271,322.08	44.25
228 - MIS		465,022.00	229,319.89	33,557.50	235,702.11	49.31
229 - MIS FRINGE BENEFITS		41,147.00	29,016.07	4,344.26	12,130.93	70.52
257 - CITY ASSESSOR		122,436.00	44,653.36	14,387.26	77,782.64	36.47
265 - CITY HALL & GROUNDS		292,264.00	83,508.41	18,995.52	208,755.59	28.57
266 - CITY ATTORNEY		265,000.00	39,210.25	10,432.42	225,789.75	14.80
286 - COURT EXPENDITURES		428,791.00	178,671.08	38,391.63	250,119.92	41.67
305 - PUB SAF-ADMIN		337,729.00	116,821.07	32,297.51	220,907.93	34.59
310 - POLICE SERVICES		4,490,344.00	1,746,588.31	470,216.70	2,743,755.69	38.90
326 - SUPPORT SERVICES		151,589.00	42,039.62	17,595.32	109,549.38	27.73
339 - FIRE SERV/SAFETY INS		82,155.00	12,393.60	5,055.54	69,761.40	15.09
345 - PUB-SAF FRINGES		1,849,695.00	977,040.75	130,137.22	872,654.25	52.82
349 - OVERHEAD		226,115.00	44,625.71	6,930.27	181,489.29	19.74
371 - BUILDING INSPECTIONS		586,500.00	163,860.49	51,756.00	422,639.51	27.94
441 - PUBLIC WORKS-ADMIN		141,309.00	46,552.99	15,609.94	94,756.01	32.94
463 - ROUTINE MAINTENANCE		359,558.00	168,751.09	107,694.77	190,806.91	46.93
523 - FORESTRY SERVICES		280,191.00	25,312.90	5,246.39	254,878.10	9.03
531 - PUB WKS-FRINGE		344,467.00	254,738.24	20,285.71	89,728.76	73.95
594 - OVERHEAD		639,624.00	207,704.83	51,565.81	431,919.17	32.47
752 - PARKS & REC-ADMIN		18,331.00	6,380.04	1,462.33	11,950.96	34.80
774 - LFP EXPENDITURES		1,528,372.00	737,314.84	108,492.96	791,057.16	48.24
775 - CITY PARKS		87,818.00	95,313.26	9,604.61	(7,495.26)	108.53
780 - COMMUNITY CENTER		221,669.00	75,750.42	11,952.46	145,918.58	34.17
795 - PARKS & REC FRINGE		105,450.00	66,256.11	6,504.42	39,193.89	62.83
799 - OVERHEAD		16,860.00	868.00	0.00	15,992.00	5.15
967 - TRANSFERS OUT ADMIN.		483,757.00	417,863.00	200,000.00	65,894.00	86.38
968 - TRANSFER OUT DPS		261,071.00	8,565.00	0.00	252,506.00	3.28
969 - TRANSFER OUT DPW		663,465.00	9,095.00	4,000.00	654,370.00	1.37
970 - TRANSFERS OUT PARKS/RECR.		465,250.00	0.00	0.00	465,250.00	0.00
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	39.21
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	75.30
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	39.21
NET OF REVENUES & EXPENDITURES		0.00	6,067,155.34	(1,320,647.53)	(6,067,155.34)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	11/30/2023 (ABNORMAL)	MONTH 11/30/2023	(DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.000	OPERATING LEVY	11,133,641.00		10,899,724.24	23,554.45		233,916.76	97.90
101-000-402.001	MTT PROPERTY TAX REFUND	0.00		0.00	0.00		0.00	0.00
101-000-402.002	PPT LOSS DISTRIBUTION	0.00		0.00	0.00		0.00	0.00
101-000-404.000	ACT 359 - PR	49,959.00		48,872.83	105.60		1,086.17	97.83
101-000-411.000	DELQ TAXES	20,000.00		10,650.68	79.34		9,349.32	53.25
101-000-432.000	PILOT	30,000.00		8,517.20	0.00		21,482.80	28.39
101-000-445.000	INTEREST & PENALTY	45,000.00		43,044.37	3,118.76		1,955.63	95.65
101-000-447.000	SUMMER ADMIN FEE	255,000.00		288,204.80	601.63		(33,204.80)	113.02
101-000-447.100	WINTER ADMIN FEE	175,000.00		24.59	0.00		174,975.41	0.01
101-000-477.000	CABLE FRANCHISE FEE	325,000.00		75,536.67	63,122.54		249,463.33	23.24
101-000-477.100	AT&T LICENSE AGREEMENT	55,000.00		19,520.68	0.00		35,479.32	35.49
101-000-478.000	BUILDERS LIC/PERM	336,000.00		125,906.25	14,443.75		210,093.75	37.47
101-000-479.000	PLUMBERS LIC/PERM	47,800.00		19,790.75	2,874.75		28,009.25	41.40
101-000-480.000	ELECTRICAL LIC/PERM	80,000.00		36,074.20	4,311.00		43,925.80	45.09
101-000-481.000	PROPERTY MAINTENANCE PERMIT	80,000.00		40,875.00	8,700.00		39,125.00	51.09
101-000-482.000	PROPERTY MAINTENANCE FEE	5,000.00		2,384.75	0.00		2,615.25	47.70
101-000-483.000	FORECLOSURE ORDINANCE FEES	1,000.00		200.00	0.00		800.00	20.00
101-000-484.000	MECHANICAL PERMIT	70,000.00		28,864.25	3,885.00		41,135.75	41.23
101-000-485.000	ANIMAL LICENSES	4,000.00		845.00	152.00		3,155.00	21.13
101-000-486.000	BICYCLE LICENSES	0.00		1.00	0.00		(1.00)	100.00
101-000-487.000	SITE PLAN REVIEW FEE	0.00		1,237.00	0.00		(1,237.00)	100.00
101-000-491.000	TREE TRIM LICENSES	0.00		0.00	0.00		0.00	0.00
101-000-500.100	MISC PERMIT REVENUE	1,200.00		0.00	0.00		1,200.00	0.00
101-000-511.000	ARPA FUNDS #21.027	0.00		0.00	0.00		0.00	0.00
101-000-512.000	STATE OF MI-CARES/COVID	0.00		0.00	0.00		0.00	0.00
101-000-528.000	FEDERAL GRANT REVENUE	0.00		0.00	0.00		0.00	0.00
101-000-543.010	PS GPPS SRO GRANT	136,506.00		20,421.45	10,711.63		116,084.55	14.96
101-000-543.200	STATE OF MI - PS RECEIPTS	0.00		0.00	0.00		0.00	0.00
101-000-548.100	TREE GRANT	0.00		0.00	0.00		0.00	0.00
101-000-549.000	FIRE GRANT	0.00		0.00	0.00		0.00	0.00
101-000-568.000	STATE LIQUOR LIC	9,500.00		10,160.70	13.75		(660.70)	106.95
101-000-569.900	ST OF MI-ELECTION REIMBURSEMENT	0.00		3,786.93	0.00		(3,786.93)	100.00
101-000-573.000	SOM-LOCAL COMMUNITY STABILIZATION AUTH	50,000.00		60,721.03	0.00		(10,721.03)	121.44
101-000-574.000	STATE SHARE REV-CONS	1,804,838.00		331,597.00	0.00		1,473,241.00	18.37
101-000-574.001	STATE SHARE REV-CVTRS	266,498.00		40,240.00	0.00		226,258.00	15.10
101-000-585.000	SCHOOL ELECTIONS	0.00		0.00	0.00		0.00	0.00
101-000-586.000	SMART GRANTS	19,183.00		0.00	0.00		19,183.00	0.00
101-000-590.000	GROSSE POINTE CHAMBER FOUNDATION	0.00		0.00	0.00		0.00	0.00
101-000-611.000	REIMBURSE COURT APPTD ATTY FEES	2,000.00		190.00	15.00		1,810.00	9.50
101-000-621.000	PROBATION FEES	10,000.00		763.00	240.00		9,237.00	7.63
101-000-629.000	GPS DISPATCH SERVICES	75,850.00		32,085.50	0.00		43,764.50	42.30
101-000-642.000	LFP VENDING SALES	1,000.00		164.67	0.00		835.33	16.47
101-000-642.010	LAKE FRONT PARK MERCHANDISE	1,500.00		2,030.00	0.00		(530.00)	135.33
101-000-642.020	CONSESSION STAND REVENUE	2,900.00		920.00	40.00		1,980.00	31.72
101-000-646.000	COMMUNITY CENTER REVENUE	13,325.00		7,080.00	1,625.00		6,245.00	53.13
101-000-653.000	ACTIVITY FEES	150.00		280.00	10.00		(130.00)	186.67
101-000-653.100	ACTIVITY FEES - P&R	24,460.00		17,243.00	11,245.00		7,217.00	70.49
101-000-653.105	ACTIVITY FEES - MINI GOLF	5,550.00		3,590.00	0.00		1,960.00	64.68
101-000-653.110	ACTIVITY FEES - GPW SENIORS	3,600.00		4,845.00	1,575.00		(1,245.00)	134.58
101-000-653.120	ACTIVITY FEES - COMM CENTER	3,600.00		0.00	0.00		3,600.00	0.00
101-000-653.130	ACTIVITY FEES - MISC	0.00		0.00	0.00		0.00	0.00
101-000-653.200	SWIM LESSONS	20,000.00		8,569.00	(100.00)		11,431.00	42.18
101-000-653.210	TEAMS - SWIM	28,870.00		4,158.00	0.00		24,712.00	14.40

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-653.211	LFSA SPONSORS	0.00	0.00	0.00	0.00	0.00
101-000-653.220	ARC - MISC	0.00	0.00	0.00	0.00	0.00
101-000-653.230	ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
101-000-653.240	CHILD CLASSES	1,000.00	15.00	0.00	985.00	1.50
101-000-653.260	HOB NOBBIN EVENT	0.00	20.00	0.00	(20.00)	100.00
101-000-653.270	TENNIS	27,200.00	12,906.00	67.00	14,294.00	47.45
101-000-653.310	CC PROGRAM - ADULT	29,980.00	16,627.00	3,085.00	13,353.00	55.46
101-000-653.320	CC PROGRAMS - CHILD	0.00	0.00	0.00	0.00	0.00
101-000-653.340	CC PROGRAMS - SENIOR	7,107.00	2,164.00	97.00	4,943.00	30.45
101-000-653.350	CC PROGRAMS - TRIPS	5,000.00	1,065.00	0.00	3,935.00	21.30
101-000-653.400	ACTIVITY FEES - GAZEBO RENTAL	9,500.00	950.00	0.00	8,550.00	10.00
101-000-653.410	ACTIVITY FEES- PAVILION RENTAL	0.00	2,700.00	0.00	(2,700.00)	100.00
101-000-653.420	ACTIVITY FEES - TENT RENTAL	0.00	2,000.00	0.00	(2,000.00)	100.00
101-000-656.000	VIOLATIONS	35,000.00	8,665.00	1,321.00	26,335.00	24.76
101-000-657.000	CODE VIOLATIONS -BLDG DEPT	3,000.00	17,619.72	81.00	(14,619.72)	587.32
101-000-660.000	COURT FINES & COSTS	175,000.00	80,281.44	12,640.00	94,718.56	45.88
101-000-660.010	O.U.I.L. REIMBURSEMT	25,000.00	6,270.00	1,047.00	18,730.00	25.08
101-000-665.000	INTEREST INCOME	25,000.00	197,852.94	45,700.19	(172,852.94)	791.41
101-000-669.030	GAIN ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-676.000	WORKERS COMP - REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.010	NAVITUS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-000-677.060	REIMBURSE PENSION ADMIN FEE	14,000.00	0.00	0.00	14,000.00	0.00
101-000-677.070	REIMB PARKING LOT SERVICES	14,000.00	3,925.81	0.00	10,074.19	28.04
101-000-677.080	REIMBURSEMENT - HEALTHCARE	0.00	6,055.52	1,265.52	(6,055.52)	100.00
101-000-677.090	RETIREE DRUG SUBSIDY	0.00	325.71	0.00	(325.71)	100.00
101-000-677.100	INSURANCE HARD CAP	0.00	0.00	0.00	0.00	0.00
101-000-679.000	PROCEEDS-ATT CELL	0.00	0.00	0.00	0.00	0.00
101-000-682.000	GPF-PROVENCAL	40,000.00	40,000.00	0.00	0.00	100.00
101-000-683.000	OTHER INCOME	10,000.00	44,152.20	2,262.68	(34,152.20)	441.52
101-000-683.010	MISC. PUBLIC SAFETY RECEIPTS	15,000.00	10,259.62	6,296.26	4,740.38	68.40
101-000-683.020	MEDSTAR LEASE	0.00	0.00	0.00	0.00	0.00
101-000-683.030	AWARE-PS	0.00	0.00	0.00	0.00	0.00
101-000-683.040	VEHICLE SALVAGE TITLE FEES	0.00	0.00	0.00	0.00	0.00
101-000-683.050	POLICE IMPOUND FEES	5,000.00	1,960.00	665.00	3,040.00	39.20
101-000-683.060	CITY CLERK MISC. RECEIPTS	4,000.00	2,067.72	683.19	1,932.28	51.69
101-000-683.070	ASSESSING MISC RECEIPTS	0.00	0.00	0.00	0.00	0.00
101-000-683.080	OTHER INCOME - ADMIN	0.00	0.00	0.00	0.00	0.00
101-000-685.000	NATIONAL OPIOID SETTLEMENT	0.00	0.00	0.00	0.00	0.00
101-000-689.000	OVER/UNDER	100.00	607.28	(5.00)	(507.28)	607.28
101-000-692.100	TRF F/PRIOR YR RES	1,091,885.00	0.00	0.00	1,091,885.00	0.00
101-000-698.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		16,729,702.00	12,657,609.50	225,530.04	4,072,092.50	75.66
Dept 931 - TRANSFER IN						
101-931-699.203	TRF F/LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
101-931-699.210	TRF F/AMBULANCE	0.00	0.00	0.00	0.00	0.00
101-931-699.213	TRANSFER FROM PARKWAY BEAUT.	0.00	0.00	0.00	0.00	0.00
101-931-699.226	TRANSFER FROM SOLID WASTE	50,000.00	0.00	0.00	50,000.00	0.00
101-931-699.245	TRF F/BLOCK GRANT	0.00	0.00	0.00	0.00	0.00
101-931-699.401	TRF F/MUNICIPAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-931-699.420	TRANS F/ CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-931-699.585	TRANSFER F/PARKING	0.00	0.00	0.00	0.00	0.00
101-931-699.592	TRF WATER/SEWER	25,000.00	0.00	0.00	25,000.00	0.00
101-931-699.594	TRF F/BOAT DOCKS	5,000.00	0.00	0.00	5,000.00	0.00
101-931-699.598	TRF F/COMMODITY SALE	0.00	0.00	0.00	0.00	0.00
101-931-699.661	TRANSF F/MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
Total Dept 931 - TRANSFER IN		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	75.30
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-702.000	SALARIES & WAGES	28,500.00	10,312.50	2,062.50	18,187.50	36.18
101-101-715.000	SOCIAL SECURITY	2,180.00	788.90	157.80	1,391.10	36.19
101-101-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-101-757.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-101-880.000	COMMUNITY RELATIONS	4,550.00	1,164.00	71.00	3,386.00	25.58
101-101-881.000	EMPLOYEE RELATIONS	15,000.00	1,656.00	828.00	13,344.00	11.04
101-101-958.000	MEMBERSHIP & DUES	14,818.00	3,868.00	0.00	10,950.00	26.10
101-101-958.001	TRAINING & SEMINARS	2,500.00	0.00	0.00	2,500.00	0.00
101-101-967.100	SPECIAL PROJECTS	8,000.00	1,159.64	1,137.68	6,840.36	14.50
Total Dept 101 - CITY COUNCIL		76,048.00	18,949.04	4,256.98	57,098.96	24.92
Dept 105 - COMMISSIONS						
101-105-880.100	BEAUTIFICATION COMM	3,200.00	30.00	0.00	3,170.00	0.94
101-105-880.200	CITIZENS RECREATION	12,000.00	2,498.86	583.54	9,501.14	20.82
101-105-880.300	HISTORICAL COMM	2,311.00	0.00	0.00	2,311.00	0.00
101-105-880.500	PLANNING COMM	3,000.00	740.45	0.00	2,259.55	24.68
101-105-880.600	SENIOR CIT COMM	3,000.00	1,609.13	0.00	1,390.87	53.64
101-105-880.700	TREE ADV. COMM	1,400.00	364.01	364.01	1,035.99	26.00
Total Dept 105 - COMMISSIONS		24,911.00	5,242.45	947.55	19,668.55	21.04
Dept 172 - ADMINISTRATION						
101-172-702.000	SALARIES & WAGES	243,259.00	92,400.50	26,533.61	150,858.50	37.98
101-172-710.999	SICK/VAC PAY	10,000.00	0.00	0.00	10,000.00	0.00
101-172-715.000	SOCIAL SECURITY	19,374.00	7,198.07	2,066.71	12,175.93	37.15
101-172-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	750.00	150.00	1,050.00	41.67
101-172-718.000	H.S.A.	2,000.00	0.00	0.00	2,000.00	0.00
101-172-719.000	HOSP/DENTAL/OPTICAL	19,500.00	12,957.24	2,045.17	6,542.76	66.45
101-172-720.000	LIFE & LTD INSURANCE	960.00	595.22	99.82	364.78	62.00
101-172-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
101-172-722.000	RETIREMENT	38,117.00	15,769.41	4,482.72	22,347.59	41.37
101-172-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-172-723.000	SUPPLEMENTAL ANNUITY	10,993.00	10,993.00	0.00	0.00	100.00
101-172-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172-757.000	OPERATING SUPPLIES	5,500.00	155.29	0.00	5,344.71	2.00
101-172-818.000	CONTRACTUAL SERVICES	16,339.00	3,339.00	0.00	13,000.00	20.00
101-172-930.000	EQUIPMENT MAINT & REPAIR	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-172-958.000	MEMBERSHIP & DUES	1,750.00	100.00	100.00	1,650.00	5.71
101-172-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
101-172-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-172-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - ADMINISTRATION		376,692.00	146,657.73	35,478.03	230,034.27	38.93
Dept 193 - CITY COMPTROLLER						
101-193-702.000	SALARIES & WAGES	261,161.00	95,566.97	27,108.65	165,594.03	36.59
101-193-709.000	OVERTIME FINANCE STAFF	750.00	8.41	0.00	741.59	1.12
101-193-710.999	SICK/VAC PAY	10,000.00	0.00	0.00	10,000.00	0.00
101-193-715.000	SOCIAL SECURITY	20,801.00	7,186.95	2,038.46	13,614.05	34.55
101-193-717.000	RETIREE HEALTH CARE & LIFE INS	4,500.00	1,874.96	374.99	2,625.04	41.67
101-193-718.000	H.S.A.	3,000.00	0.00	0.00	3,000.00	0.00
101-193-719.000	HOSP/DENTAL/OPTICAL	30,750.00	19,350.63	3,054.31	11,399.37	62.93
101-193-720.000	LIFE & LTD INSURANCE	1,003.00	595.22	99.82	407.78	59.34
101-193-721.000	WORKERS COMP	2,850.00	2,850.00	0.00	0.00	100.00
101-193-722.000	RETIREMENT	65,363.00	26,805.86	7,619.79	38,557.14	41.01
101-193-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-193-723.000	SUPPLEMENTAL ANNUITY	25,319.00	25,319.00	0.00	0.00	100.00
101-193-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-193-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-193-757.000	OPERATING SUPPLIES	14,750.00	8,622.26	852.12	6,127.74	58.46
101-193-757.100	OPER SUPP-TAX PREP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-193-818.000	CONTRACTUAL SERVICES	59,545.00	39,871.90	11,311.78	19,673.10	66.96
101-193-930.000	EQUIPMENT MAINT & REPAIR	1,500.00	0.00	0.00	1,500.00	0.00
101-193-958.000	MEMBERSHIP & DUES	1,365.00	130.00	130.00	1,235.00	9.52
101-193-958.001	TRAINING & SEMINARS	3,850.00	300.00	300.00	3,550.00	7.79
101-193-960.000	EDUCATION-TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-193-972.000	MINOR EQUIP	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 193 - CITY COMPTROLLER		510,257.00	228,482.16	52,889.92	281,774.84	44.78
Dept 209 - ADMIN-FRINGE BENEFITS						
101-209-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-209-717.000	RETIREE HEALTH CARE & LIFE INS	231,000.00	114,679.82	19,312.14	116,320.18	49.64
101-209-722.100	MEDICARE REIMBURSEMENT	8,000.00	2,925.40	585.08	5,074.60	36.57
101-209-724.200	MESC INSURANCE	3,700.00	0.00	0.00	3,700.00	0.00
101-209-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 209 - ADMIN-FRINGE BENEFITS		242,700.00	117,605.22	19,897.22	125,094.78	48.46
Dept 211 - OVERHEAD						
101-211-725.300	COBRA-EMPLOYEE HEALTHCARE	0.00	0.00	0.00	0.00	0.00
101-211-728.000	OFFICE SUPPLIES	18,000.00	4,358.37	1,211.58	13,641.63	24.21
101-211-815.000	FLOOD REPAIRS	0.00	0.00	0.00	0.00	0.00
101-211-818.000	CONTRACTUAL SERVICES	8,400.00	0.00	0.00	8,400.00	0.00
101-211-921.000	UTILITIES	55,000.00	14,688.62	3,868.94	40,311.38	26.71
101-211-955.000	INSURANCE	34,567.00	1,764.00	350.00	32,803.00	5.12
101-211-958.000	FEES & CHARGES	20,500.00	9,166.32	1,655.30	11,333.68	44.74

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-211-960.100	LOSS ON MKT VALUE	0.00	0.00	0.00	0.00	0.00
Total Dept 211 - OVERHEAD		136,467.00	29,977.31	7,085.82	106,489.69	21.97
Dept 215 - CITY CLERK/ELECTIONS						
101-215-702.000	SALARIES & WAGES	167,886.00	67,802.21	19,261.87	100,083.79	40.39
101-215-702.809	WAGES- SEASONAL OFFICE	30,000.00	6,032.00	2,749.50	23,968.00	20.11
101-215-709.000	OVERTIME-CLERK STAFF	5,448.00	1,908.20	1,285.15	3,539.80	35.03
101-215-710.999	SICK/VAC PAY	3,500.00	0.00	0.00	3,500.00	0.00
101-215-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
101-215-715.000	SOCIAL SECURITY	15,823.00	5,514.66	1,746.49	10,308.34	34.85
101-215-717.000	RETIREE HEALTH CARE & LIFE INS	5,400.00	2,250.00	450.00	3,150.00	41.67
101-215-718.000	H.S.A.	6,000.00	0.00	0.00	6,000.00	0.00
101-215-719.000	HOSP/DENTAL/OPTICAL	49,500.00	38,786.47	6,122.06	10,713.53	78.36
101-215-720.000	LIFE & LTD INSURANCE	910.00	595.23	99.82	314.77	65.41
101-215-721.000	WORKERS COMP	2,400.00	2,400.00	0.00	0.00	100.00
101-215-722.000	RETIREMENT	53,874.00	22,370.11	6,593.55	31,503.89	41.52
101-215-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-215-723.000	SUPPLEMENTAL ANNUITY	20,868.00	20,868.00	0.00	0.00	100.00
101-215-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-215-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-215-731.000	ELECTIONS SUPPLIES	84,086.00	20,913.53	9,334.30	63,172.47	24.87
101-215-757.000	OPERATING SUPPLIES	5,098.00	206.29	141.00	4,891.71	4.05
101-215-818.000	CONTRACTUAL SERVICES	9,850.00	8,959.96	0.00	890.04	90.96
101-215-903.000	LEGAL NOTICES	4,500.00	1,230.25	416.25	3,269.75	27.34
101-215-930.000	EQUIPMENT MAINT & REPAIR	14,010.00	13,515.00	0.00	495.00	96.47
101-215-958.000	MEMBERSHIP & DUES	995.00	200.00	200.00	795.00	20.10
101-215-958.001	TRAINING & SEMINARS	4,900.00	969.66	525.00	3,930.34	19.79
101-215-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-215-972.000	MINOR EQUIPMENT	1,600.00	804.35	180.51	795.65	50.27
Total Dept 215 - CITY CLERK/ELECTIONS		486,648.00	215,325.92	49,105.50	271,322.08	44.25
Dept 228 - MIS						
101-228-702.000	SALARIES & WAGES	156,319.00	63,438.61	18,031.80	92,880.39	40.58
101-228-710.999	SICK/VAC PAY	7,000.00	2,787.54	0.00	4,212.46	39.82
101-228-715.000	SOCIAL SECURITY	12,494.00	4,906.70	1,334.09	7,587.30	39.27
101-228-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	750.00	150.00	1,050.00	41.67
101-228-722.000	RETIREMENT	50,163.00	20,357.44	5,786.40	29,805.56	40.58
101-228-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-228-723.000	SUPPLEMENTAL ANNUITY	19,431.00	19,431.00	0.00	0.00	100.00
101-228-757.000	OPERATING SUPPLIES	49,150.00	28,351.10	2,224.27	20,798.90	57.68
101-228-818.000	CONTRACTUAL SERVICES	88,465.00	43,006.70	5,589.53	45,458.30	48.61
101-228-930.000	EQUIPMENT MAINT & REPAIR	46,900.00	19,095.63	441.41	27,804.37	40.72
101-228-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-228-958.001	TRAINING & SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
101-228-972.000	MINOR EQUIPMENT	1,300.00	1,009.70	0.00	290.30	77.67
101-228-972.349	MINOR EQUIP PUB SAF	3,900.00	3,357.59	0.00	542.41	86.09
101-228-972.599	MINOR EQUIP PUB WKS	5,000.00	4,251.67	0.00	748.33	85.03
101-228-972.799	MINOR EQUIP PARKS	5,000.00	4,251.67	0.00	748.33	85.03
101-228-977.000	EQUIPMENT	12,500.00	12,305.14	0.00	194.86	98.03

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDDGT USED
		AMENDED BUDGET	11/30/2023 (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
101-228-977.299	EQUIPMENT - GENL GOVERNMENT	2,600.00	2,019.40	0.00	580.60	77.67
Total Dept 228 - MIS		465,022.00	229,319.89	33,557.50	235,702.11	49.31
Dept 229 - MIS FRINGE BENEFITS						
101-229-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-229-717.000	RETIREE HEALTH CARE & LIFE INS	2,000.00	991.61	167.55	1,008.39	49.58
101-229-718.000	H.S.A.	3,700.00	0.00	0.00	3,700.00	0.00
101-229-719.000	HOSP/DENTAL/OPTICAL	33,000.00	25,829.24	4,076.89	7,170.76	78.27
101-229-720.000	LIFE & LTD INSURANCE	847.00	595.22	99.82	251.78	70.27
101-229-721.000	WORKERS COMP	1,600.00	1,600.00	0.00	0.00	100.00
101-229-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 229 - MIS FRINGE BENEFITS		41,147.00	29,016.07	4,344.26	12,130.93	70.52
Dept 257 - CITY ASSESSOR						
101-257-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-257-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-257-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-257-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-257-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-257-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-257-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-257-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-257-757.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	85,086.00	42,027.24	14,351.16	43,058.76	49.39
101-257-831.000	ASSESSMENT/TAX ROLL PREP	26,850.00	2,626.12	36.10	24,223.88	9.78
101-257-831.200	PRIOR YR TAX REFUNDS	10,000.00	0.00	0.00	10,000.00	0.00
101-257-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-257-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		122,436.00	44,653.36	14,387.26	77,782.64	36.47
Dept 265 - CITY HALL & GROUNDS						
101-265-702.000	SALARIES & WAGES	109,953.00	23,943.74	2,540.04	86,009.26	21.78
101-265-702.801	P & R WAGES PART-TIME UNION	0.00	0.00	0.00	0.00	0.00
101-265-709.000	OVERTIME-CH & GROUNDS	16,125.00	10,926.93	3,027.60	5,198.07	67.76
101-265-715.000	SOCIAL SECURITY	9,645.00	2,507.56	401.04	7,137.44	26.00
101-265-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	756.67	52.98	1,043.33	42.04
101-265-722.000	RETIREMENT	35,541.00	11,189.90	1,786.61	24,351.10	31.48
101-265-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-265-757.000	OPERATING SUPPLIES	15,000.00	2,214.15	751.37	12,785.85	14.76
101-265-818.000	CONTRACTUAL SERVICES	94,200.00	31,969.46	10,435.88	62,230.54	33.94
101-265-930.000	EQUIPMENT MAINT & REPAIR	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 265 - CITY HALL & GROUNDS		292,264.00	83,508.41	18,995.52	208,755.59	28.57

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 266 - CITY ATTORNEY						
101-266-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-266-801.000	LEGAL FEES-GEN'L CITY	75,000.00	17,391.50	5,608.80	57,608.50	23.19
101-266-801.100	LEGAL COUNSEL-COURT	40,000.00	10,586.50	1,736.00	29,413.50	26.47
101-266-801.200	LEGAL COUNSEL-BLDG & PLANNING	10,000.00	3,859.50	1,379.50	6,140.50	38.60
101-266-801.300	LEGAL/OUTSIDE CONSULTANTS- MTT	40,000.00	6,716.50	1,533.12	33,283.50	16.79
101-266-801.301	MTT-APPRAISALS & OTHER CONSULTANTS	30,000.00	0.00	0.00	30,000.00	0.00
101-266-810.000	LABOR CONSULTANT	35,000.00	656.25	175.00	34,343.75	1.88
101-266-812.000	CLAIMS/OUTSIDE COUNSEL	35,000.00	0.00	0.00	35,000.00	0.00
101-266-955.300	EXPENSES	0.00	0.00	0.00	0.00	0.00
101-266-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-266-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
Total Dept 266 - CITY ATTORNEY		265,000.00	39,210.25	10,432.42	225,789.75	14.80
Dept 286 - COURT EXPENDITURES						
101-286-702.000	SALARIES & WAGES	169,725.00	65,065.83	17,407.37	104,659.17	38.34
101-286-705.000	PSO COURT OVERTIME	11,000.00	6,588.55	2,136.78	4,411.45	59.90
101-286-709.000	OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
101-286-710.999	SICK/VAC PAY	7,500.00	1,208.25	0.00	6,291.75	16.11
101-286-715.000	SOCIAL SECURITY	13,794.00	5,060.03	1,331.59	8,733.97	36.68
101-286-717.000	RETIREE HEALTH CARE & LIFE INS	2,700.00	1,125.02	225.01	1,574.98	41.67
101-286-718.000	H.S.A.	2,700.00	0.00	0.00	2,700.00	0.00
101-286-719.000	HOSP/DENTAL/OPTICAL	26,250.00	19,350.63	3,054.31	6,899.37	73.72
101-286-720.000	LIFE & LTD INSURANCE	533.00	510.20	85.56	22.80	95.72
101-286-721.000	WORKERS COMP	3,200.00	3,200.00	0.00	0.00	100.00
101-286-722.000	RETIREMENT	35,384.00	16,681.26	4,816.30	18,702.74	47.14
101-286-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-286-723.000	SUPPLEMENTAL ANNUITY	13,706.00	13,706.00	0.00	0.00	100.00
101-286-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-286-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-286-757.000	OPERATING SUPPLIES	30,664.00	17,973.42	830.18	12,690.58	58.61
101-286-801.400	COURT APPOINTED ATTORNEY	0.00	0.00	0.00	0.00	0.00
101-286-805.000	PROBATION FEES	0.00	0.00	0.00	0.00	0.00
101-286-806.000	SOM TRANSMITTAL FEES	50,000.00	14,398.69	3,193.00	35,601.31	28.80
101-286-807.000	WITNESS FEES	500.00	0.00	0.00	500.00	0.00
101-286-808.000	JAIL FEES	10,000.00	1,365.00	420.00	8,635.00	13.65
101-286-818.000	CONTRACTUAL	39,610.00	10,721.24	4,631.08	28,888.76	27.07
101-286-930.000	EQUIPMENT MAINT & REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
101-286-958.000	MEMBERSHIP & DUES	1,025.00	200.00	0.00	825.00	19.51
101-286-958.001	TRAINING & SEMINARS	6,000.00	1,516.96	260.45	4,483.04	25.28
101-286-960.000	EDUCATION-TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-286-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 286 - COURT EXPENDITURES		428,791.00	178,671.08	38,391.63	250,119.92	41.67
Dept 305 - PUB SAF-ADMIN						
101-305-702.000	SALARIES & WAGES	183,072.00	72,428.02	20,484.35	110,643.98	39.56
101-305-709.000	OVERTIME	600.00	0.00	0.00	600.00	0.00
101-305-715.000	SOCIAL SECURITY	14,051.00	5,639.44	1,595.09	8,411.56	40.00
101-305-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	1,500.00	300.00	2,100.00	41.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-305-722.000	RETIREMENT	23,066.00	9,418.12	2,675.20	13,647.88	40.83
101-305-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-305-818.000	CONTRACTUAL SERVICES	44,653.00	11,002.35	1,300.00	33,650.65	24.64
101-305-835.100	PRE-EMPLOYMENT TESTING	9,900.00	2,716.86	1,219.00	7,183.14	27.44
101-305-851.000	RADIO MAINTENANCE	33,567.00	1,528.75	1,528.75	32,038.25	4.55
101-305-930.000	EQUIPMENT MAINT & REPAIR	4,500.00	1,292.55	480.00	3,207.45	28.72
101-305-958.000	MEMBERSHIP & DUES	7,420.00	2,966.84	190.00	4,453.16	39.98
101-305-958.001	TRAINING & SEMINARS	13,300.00	8,328.14	2,525.12	4,971.86	62.62
Total Dept 305 - PUB SAF-ADMIN		337,729.00	116,821.07	32,297.51	220,907.93	34.59
Dept 310 - POLICE SERVICES						
101-310-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-310-702.100	SAL & WAGES - LT	322,467.00	127,885.91	36,630.96	194,581.09	39.66
101-310-702.200	SAL & WAGES - SGT	600,958.00	214,296.63	58,033.74	386,661.37	35.66
101-310-702.400	SAL & WAGES - PSO	1,758,980.00	662,874.56	188,865.20	1,096,105.44	37.69
101-310-702.500	SAL & WAGES DISPATCH	240,300.00	87,233.13	24,568.53	153,066.87	36.30
101-310-702.600	SAL & WAGES-SECRETARY/CLERICAL	77,244.00	29,076.66	8,442.15	48,167.34	37.64
101-310-709.100	OVERTIME - LT	17,000.00	20,072.41	1,662.27	(3,072.41)	118.07
101-310-709.200	OVERTIME - SGT	40,000.00	33,843.17	10,117.13	6,156.83	84.61
101-310-709.400	OVERTIME - PSO	95,000.00	62,589.71	10,779.53	32,410.29	65.88
101-310-709.500	OVERTIME - DISPATCH	15,000.00	11,244.82	924.19	3,755.18	74.97
101-310-709.600	OVERTIME-SECRETARY/CLERICAL	300.00	0.00	0.00	300.00	0.00
101-310-715.000	SOCIAL SECURITY	69,381.00	26,478.22	7,142.82	42,902.78	38.16
101-310-717.000	RETIREE HEALTH CARE & LIFE INS	34,200.00	12,750.00	2,550.00	21,450.00	37.28
101-310-722.000	RETIREMENT	1,046,925.00	417,985.15	113,168.38	628,939.85	39.93
101-310-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-310-757.000	OPERATING SUPPLIES	47,764.00	12,251.53	1,688.65	35,512.47	25.65
101-310-808.000	JAIL FEES	9,200.00	2,652.92	91.00	6,547.08	28.84
101-310-818.000	CONTRACTUAL SERVICES	46,412.00	9,972.53	3,070.67	36,439.47	21.49
101-310-930.000	EQUIPMENT MAINT & REPAIR	19,680.00	2,908.92	310.00	16,771.08	14.78
101-310-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-310-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-310-961.000	TRAINING	34,235.00	1,583.04	1,406.91	32,651.96	4.62
101-310-972.000	MINOR EQUIPMENT	15,298.00	10,889.00	764.57	4,409.00	71.18
Total Dept 310 - POLICE SERVICES		4,490,344.00	1,746,588.31	470,216.70	2,743,755.69	38.90
Dept 326 - SUPPORT SERVICES						
101-326-702.000	SALARIES & WAGES	126,000.00	34,553.04	15,718.00	91,446.96	27.42
101-326-715.000	SOCIAL SECURITY	9,639.00	2,643.30	1,202.42	6,995.70	27.42
101-326-757.000	OPERATING SUPPLIES	11,580.00	3,694.78	250.40	7,885.22	31.91
101-326-831.100	K-9 DIVISION	0.00	0.00	0.00	0.00	0.00
101-326-832.000	ANIMAL COLLECTION	3,000.00	1,148.50	424.50	1,851.50	38.28
101-326-972.000	MINOR EQUIPMENT	1,370.00	0.00	0.00	1,370.00	0.00
Total Dept 326 - SUPPORT SERVICES		151,589.00	42,039.62	17,595.32	109,549.38	27.73
Dept 339 - FIRE SERV/SAFETY INS						
101-339-757.000	OPERATING SUPPLIES	29,810.00	1,647.81	292.81	28,162.19	51.7

PERIOD ENDING 11/30/2023

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-339-818.000	CONTRACTUAL SERVICES	8,725.00	4,158.75	3,017.73	4,566.25	47.66
101-339-930.000	EQUIPMENT MAINT & REPAIR	9,750.00	2,659.64	1,595.00	7,090.36	27.28
101-339-961.000	TRAINING	18,870.00	3,927.40	150.00	14,942.60	20.81
101-339-972.000	MINOR EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 339 - FIRE SERV/SAFETY INS		82,155.00	12,393.60	5,055.54	69,761.40	15.09
Dept 345 - PUB-SAF FRINGES						
101-345-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-345-710.999	SICK/VAC PAY	125,000.00	42,568.69	4,871.14	82,431.31	34.05
101-345-711.000	LONGEVITY/COLA	17,100.00	666.67	0.00	16,433.33	3.90
101-345-713.000	HOLIDAY PAY	95,016.00	364.99	0.00	94,651.01	0.38
101-345-715.000	SOCIAL SECURITY	3,500.00	595.58	70.64	2,904.42	17.02
101-345-717.000	RETIREE HEALTH CARE & LIFE INS	631,000.00	311,856.46	52,592.08	319,143.54	49.42
101-345-718.000	H.S.A.	70,000.00	212.50	212.50	69,787.50	0.30
101-345-719.000	HOSP/DENTAL/OPTICAL	589,500.00	427,079.90	67,275.46	162,420.10	72.45
101-345-720.000	LIFE & LTD INSURANCE	7,270.00	2,465.92	413.53	4,804.08	33.92
101-345-721.000	WORKERS COMP	116,985.00	116,985.00	0.00	0.00	100.00
101-345-722.000	RETIREMENT	38,434.00	353.86	0.00	38,080.14	0.92
101-345-722.100	MEDICARE REIMBURSEMENT	60,000.00	21,945.00	4,389.00	38,055.00	36.58
101-345-723.000	SUPPLEMENTAL ANNUITY	49,590.00	49,590.00	0.00	0.00	100.00
101-345-725.000	CLOTHING/UNIFORM ALLOWANCE	34,100.00	912.70	0.00	33,187.30	2.68
101-345-725.100	CLOTHING - CITY SHARE	8,200.00	1,443.48	312.87	6,756.52	17.60
101-345-725.200	MESC INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-345-960.000	EDUCATION-TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 345 - PUB-SAF FRINGES		1,849,695.00	977,040.75	130,137.22	872,654.25	52.82
Dept 349 - OVERHEAD						
101-349-728.000	OFFICE SUPPLIES	10,550.00	2,395.34	1,010.38	8,154.66	22.70
101-349-818.000	CONTRACTUAL SERVICES	65,051.00	14,821.38	0.00	50,229.62	22.78
101-349-818.001	CODE VIOLATIONS	20,000.00	1,413.75	67.50	18,586.25	7.07
101-349-921.000	UTILITIES	70,000.00	22,282.24	5,852.39	47,717.76	31.83
101-349-955.000	INSURANCE	60,514.00	3,713.00	0.00	56,801.00	6.14
Total Dept 349 - OVERHEAD		226,115.00	44,625.71	6,930.27	181,489.29	19.74
Dept 371 - BUILDING INSPECTIONS						
101-371-702.000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
101-371-709.000	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-371-710.999	SICK/VAC PAY	0.00	0.00	0.00	0.00	0.00
101-371-711.000	LONGEVITY/COLA	0.00	0.00	0.00	0.00	0.00
101-371-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-371-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-371-718.000	H.S.A.	0.00	0.00	0.00	0.00	0.00
101-371-719.000	HOSP/DENTAL/OPTICAL	0.00	0.00	0.00	0.00	0.00
101-371-720.000	LIFE & LTD INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-721.000	WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-371-722.000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
101-371-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-371-723.000	SUPPLEMENTAL ANNUITY	0.00	0.00	0.00	0.00	0.00
101-371-725.000	CLOTHING/UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00
101-371-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-371-757.000	OPERATING SUPPLIES	2,500.00	360.88	90.23	2,139.12	14.44
101-371-818.000	CONTRACTUAL	584,000.00	163,499.61	51,665.77	420,500.39	28.00
101-371-818.001	CODE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
101-371-958.000	MEMBERSHIP & DUES	0.00	0.00	0.00	0.00	0.00
101-371-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
101-371-960.000	EDUCATION-TRAINING	0.00	0.00	0.00	0.00	0.00
101-371-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 371 - BUILDING INSPECTIONS		586,500.00	163,860.49	51,756.00	422,639.51	27.94
Dept 441 - PUBLIC WORKS-ADMIN						
101-441-702.000	SALARIES & WAGES	20,888.00	10,486.04	4,410.46	10,401.96	50.20
101-441-715.000	SOCIAL SECURITY	1,598.00	763.30	326.37	834.70	47.77
101-441-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	299.99	59.99	420.01	41.67
101-441-722.000	RETIREMENT	6,703.00	2,723.34	773.56	3,979.66	40.63
101-441-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-441-757.000	OPERATING SUPPLIES	11,000.00	6,319.63	2,255.55	4,680.37	57.45
101-441-818.000	CONTRACTUAL SERVICES	38,800.00	5,752.49	998.01	33,047.51	14.83
101-441-835.100	PRE-EMPLOYMENT TESTING	2,700.00	744.00	372.00	1,956.00	27.56
101-441-851.000	RADIO MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441-930.000	EQUIPMENT MAINT & REPAIR	57,800.00	19,264.20	6,214.00	38,535.80	33.33
101-441-958.000	MEMBERSHIP & DUES	1,100.00	200.00	200.00	900.00	18.18
Total Dept 441 - PUBLIC WORKS-ADMIN		141,309.00	46,552.99	15,609.94	94,756.01	32.94
Dept 463 - ROUTINE MAINTENANCE						
101-463-702.000	SALARIES & WAGES	230,852.00	85,940.89	49,381.38	144,911.11	37.23
101-463-709.000	OVERTIME	27,500.00	32,822.02	26,744.20	(5,322.02)	119.35
101-463-715.000	SOCIAL SECURITY	19,764.00	8,693.38	5,603.25	11,070.62	43.99
101-463-717.000	RETIREE HEALTH CARE & LIFE INS	7,200.00	3,183.91	1,537.24	4,016.09	44.22
101-463-722.000	RETIREMENT	74,242.00	38,110.89	24,428.70	36,131.11	51.33
Total Dept 463 - ROUTINE MAINTENANCE		359,558.00	168,751.09	107,694.77	190,806.91	46.93
Dept 523 - FORESTRY SERVICES						
101-523-702.000	SALARIES & WAGES	161,345.00	10,310.18	3,322.92	151,034.82	6.39
101-523-709.000	OVERTIME	4,000.00	37.79	37.79	3,962.21	0.94
101-523-715.000	SOCIAL SECURITY	12,649.00	751.38	245.01	11,897.62	5.94
101-523-717.000	RETIREE HEALTH CARE & LIFE INS	3,600.00	360.71	79.98	3,239.29	10.02
101-523-722.000	RETIREMENT	52,097.00	3,320.60	1,078.45	48,776.40	6.37
101-523-757.000	OPERATING SUPPLIES	6,500.00	182.24	182.24	6,317.76	2.80
101-523-818.000	CONTRACTUAL SERVICES	40,000.00	10,350.00	300.00	29,650.00	25.88
Total Dept 523 - FORESTRY SERVICES		280,191.00	25,312.90	5,246.39	254,878.10	9.03
Dept 531 - PUB WKS-FRINGE						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-531-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-531-710.999	SICK/VAC PAY	15,000.00	10,411.32	0.00	4,588.68	69.41
101-531-711.000	LONGEVITY/COLA	3,300.00	625.00	0.00	2,675.00	18.94
101-531-715.000	SOCIAL SECURITY	1,400.00	844.28	0.00	555.72	60.31
101-531-717.000	RETIREE HEALTH CARE & LIFE INS	20,300.00	10,004.84	1,688.94	10,295.16	49.28
101-531-718.000	H.S.A.	16,200.00	970.86	333.34	15,229.14	5.99
101-531-719.000	HOSP/DENTAL/OPTICAL	136,350.00	102,038.22	16,105.75	34,311.78	74.84
101-531-720.000	LIFE & LTD INSURANCE	1,518.00	765.30	128.34	752.70	50.42
101-531-721.000	WORKERS COMP	52,500.00	52,500.00	0.00	0.00	100.00
101-531-722.000	RETIREMENT	0.00	119.36	0.00	(119.36)	100.00
101-531-722.100	MEDICARE REIMBURSEMENT	17,000.00	6,217.60	1,243.52	10,782.40	36.57
101-531-723.000	SUPPLEMENTAL ANNUITY	65,299.00	65,299.00	0.00	0.00	100.00
101-531-725.000	CLOTHING/UNIFORM ALLOWANCE	10,500.00	4,942.46	785.82	5,557.54	47.07
101-531-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
101-531-960.000	EDUCATION-TRAINING	5,100.00	0.00	0.00	5,100.00	0.00
Total Dept 531 - PUB WKS-FRIDGE		344,467.00	254,738.24	20,285.71	89,728.76	73.95
Dept 594 - OVERHEAD						
101-594-728.000	OFFICE SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-594-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-594-921.000	UTILITIES	80,000.00	20,428.80	4,495.94	59,571.20	25.54
101-594-926.000	MUN. STREET LGHT	540,000.00	185,904.85	47,069.87	354,095.15	34.43
101-594-955.000	INSURANCE	17,124.00	1,371.18	0.00	15,752.82	8.01
Total Dept 594 - OVERHEAD		639,624.00	207,704.83	51,565.81	431,919.17	32.47
Dept 752 - PARKS & REC-ADMIN						
101-752-702.000	SALARIES & WAGES	9,092.00	3,693.93	1,049.26	5,398.07	40.63
101-752-715.000	SOCIAL SECURITY	696.00	268.92	76.38	427.08	38.64
101-752-717.000	RETIREE HEALTH CARE & LIFE INS	0.00	0.00	0.00	0.00	0.00
101-752-722.000	RETIREMENT	2,918.00	1,185.32	336.69	1,732.68	40.62
101-752-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-752-757.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-752-958.000	MEMBERSHIP & DUES	4,625.00	1,231.87	0.00	3,393.13	26.64
Total Dept 752 - PARKS & REC-ADMIN		18,331.00	6,380.04	1,462.33	11,950.96	34.80
Dept 774 - LFP EXPENDITURES						
101-774-702.000	SALARIES & WAGES	114,461.00	47,672.56	12,795.73	66,788.44	41.65
101-774-702.801	P & R WAGES PART-TIME UNION	144,385.00	62,200.26	19,638.70	82,184.74	43.08
101-774-702.802	P & R WAGES P/T GATE & OFFICE	105,883.00	27,429.22	9,376.26	78,453.78	25.91
101-774-702.803	P & R P/T - ACTIVITIES BLDG	78,988.00	20,203.54	5,969.69	58,784.46	25.58
101-774-702.804	P & R WAGES SEASON -MGT	44,614.00	35,824.15	0.00	8,789.85	80.30
101-774-702.805	P & R WAGES SEASON - LIFEGUARD	148,887.00	112,789.11	0.00	36,097.89	75.75
101-774-702.806	P & R WAGES SEASON INSTRUCT-CO	49,338.00	20,541.36	0.00	28,796.64	41.63
101-774-702.807	P & R WAGES SEASON BH & BRIDGE	0.00	0.00	0.00	0.00	0.00
101-774-702.808	WAGES- SEASONAL MAINTENANCE	47,490.00	16,622.52	2,850.00	30,867.48	35.00
101-774-702.809	WAGES- SEASONAL OFFICE	11,988.00	3,501.32	0.00	8,486.68	29.00
101-774-702.811	P & R WAGES SPECIAL EVENT ASST	3,103.00	179.60	179.60	2,923.40	5.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-774-702.812	P & R WAGES- WATERSLIDE ATTENDANTS	9,986.00	6,717.34	0.00	3,268.66	67.27
101-774-709.000	OVERTIME-LFP-DPW	18,000.00	15,763.62	1,344.70	2,236.38	87.58
101-774-715.000	SOCIAL SECURITY	59,450.00	27,824.96	3,963.02	31,625.04	46.80
101-774-717.000	RETIREE HEALTH CARE & LIFE INS	1,800.00	909.43	150.00	890.57	50.52
101-774-722.000	RETIREMENT	33,582.00	16,089.47	3,640.32	17,492.53	47.91
101-774-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-774-757.000	OPERATING SUPPLY-ACTIVITY BLDG	8,112.00	865.48	273.85	7,246.52	10.67
101-774-757.101	OPER SUPP-CONCESSION STAND	5,000.00	0.00	0.00	5,000.00	0.00
101-774-757.102	OPER SUPPLY- LANDSCAPE	27,400.00	11,621.13	3,196.78	15,778.87	42.41
101-774-757.103	OPER SUPPLY - LIFE GUARD	11,250.00	1,743.49	324.00	9,506.51	15.50
101-774-757.104	OPER SUPPLY - POOL MAINT	20,700.00	2,444.61	70.14	18,255.39	11.81
101-774-757.105	OPER SUPPLY-POOL CHEMICAL	55,095.00	23,444.11	0.00	31,650.89	42.55
101-774-757.106	OPER SUPPLY-JANITOR SUPPLIES	16,850.00	8,661.16	972.30	8,188.84	51.40
101-774-757.107	OPER SUPPLY-MISC	5,150.00	1,999.45	1,141.00	3,150.55	38.82
101-774-757.108	OPER SUPPLY - MINI GOLF	0.00	0.00	0.00	0.00	0.00
101-774-757.109	SWIM TEAM MERCHANDISE	0.00	0.00	0.00	0.00	0.00
101-774-757.110	LFP VENDING EXPENSES	0.00	0.00	0.00	0.00	0.00
101-774-818.000	CONTRACTUAL SERVICES-ACT BLDG	7,700.00	775.20	0.00	6,924.80	10.07
101-774-818.101	CONTRACT SVCS-CONSESIONS	1,500.00	325.00	0.00	1,175.00	21.67
101-774-818.102	CONTRACT SVSC-PK MAINT	50,000.00	33,184.88	879.00	16,815.12	66.37
101-774-818.103	CONTRACT SVCS-POOL MAINT	18,580.00	5,391.32	290.88	13,188.68	29.02
101-774-818.104	CONTRACT SVCS-BATH HOUSE	38,555.00	10,321.02	885.25	28,233.98	26.77
101-774-818.105	CONTRACT SVCS-SWIM TEAM	11,225.00	5,569.20	0.00	5,655.80	49.61
101-774-818.106	CONTRACT SVCS-RED CROSS	5,000.00	2,684.00	0.00	2,316.00	53.68
101-774-818.107	CONTRACT SVCS-TENNIS	24,800.00	17,432.00	0.00	7,368.00	70.29
101-774-818.108	CONTRACT SVC-ENRICHMENT	0.00	0.00	0.00	0.00	0.00
101-774-818.109	CONTRACT SVCS-ADULT CLASSES	0.00	0.00	0.00	0.00	0.00
101-774-818.110	CONTRACT SVCS-MISC	19,000.00	12,663.00	12,663.00	6,337.00	66.65
101-774-921.000	UTILITIES	156,000.00	55,804.34	4,443.74	100,195.66	35.77
101-774-930.000	EQUIPMENT MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00
101-774-931.000	MISC PARK/POOL REPAIR	30,000.00	6,608.84	3,445.00	23,391.16	22.03
101-774-955.100	PROPERTY TAXES	93,000.00	90,431.23	0.00	2,568.77	97.24
101-774-972.000	MINOR EQUIPMENT	30,000.00	11,076.92	0.00	18,923.08	36.92
101-774-977.000	EQUIPMENT	21,500.00	20,000.00	20,000.00	1,500.00	93.02
101-774-977.100	RADIO SYSTEM	0.00	0.00	0.00	0.00	0.00
Total Dept 774 - LFP EXPENDITURES		1,528,372.00	737,314.84	108,492.96	791,057.16	48.24
Dept 775 - CITY PARKS						
101-775-702.000	SALARIES & WAGES	23,453.00	34,605.25	3,511.82	(11,152.25)	147.55
101-775-709.000	OVERTIME	10,000.00	21,437.04	944.27	(11,437.04)	214.37
101-775-709.200	OVERTIME - DPW @ P&R	0.00	0.00	0.00	0.00	0.00
101-775-715.000	SOCIAL SECURITY	2,559.00	4,058.14	323.13	(1,499.14)	158.58
101-775-717.000	RETIREE HEALTH CARE & LIFE INS	720.00	1,149.04	2.54	(429.04)	159.59
101-775-722.000	RETIREMENT	11,056.00	18,016.54	1,429.98	(6,960.54)	162.96
101-775-722.100	MEDICARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-775-757.000	OPERATING SUPPLIES	17,050.00	7,647.84	744.40	9,402.16	44.86
101-775-818.000	CONTRACTUAL SERVICES	19,980.00	6,715.89	1,987.94	13,264.11	33.61
101-775-921.000	UTILITIES	3,000.00	1,683.52	660.53	1,316.48	56.12
Total Dept 775 - CITY PARKS		87,818.00	95,313.26	9,604.61	(7,495.26)	108.82

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

3L NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
						USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 780 - COMMUNITY CENTER						
101-780-702.000	SALARIES & WAGES	68,528.00	18,355.58	2,451.58	50,172.42	26.79
101-780-715.000	SOCIAL SECURITY	5,242.00	1,404.19	187.55	3,837.81	26.79
101-780-721.000	WORKERS COMP	2,000.00	2,000.00	0.00	0.00	100.00
101-780-757.000	OPERATING SUPPLIES	10,950.00	2,257.44	723.29	8,692.56	20.62
101-780-818.000	CONTRACTUAL SERVICES	28,515.00	7,280.00	1,995.00	21,235.00	25.53
101-780-880.000	COMMUNITY RELATIONS	37,700.00	18,176.25	2,500.16	19,523.75	48.21
101-780-880.603	SENIOR PROGRAMS	47,684.00	18,236.27	1,994.17	29,447.73	38.24
101-780-921.000	UTILITIES	15,000.00	8,040.69	2,100.71	6,959.31	53.60
101-780-930.000	EQUIPMENT MAINT & REPAIR	5,000.00	0.00	0.00	5,000.00	0.00
101-780-958.000	MEMBERSHIP & DUES	1,050.00	0.00	0.00	1,050.00	0.00
101-780-958.001	TRAINING & SEMINARS	0.00	0.00	0.00	0.00	0.00
101-780-972.000	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-780-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 780 - COMMUNITY CENTER		221,669.00	75,750.42	11,952.46	145,918.58	34.17
Dept 795 - PARKS & REC FRINGE						
101-795-703.000	BS&A MOCK SALARY EXPENSE	0.00	0.00	0.00	0.00	0.00
101-795-710.999	SICK/VAC PAY	3,000.00	0.00	0.00	3,000.00	0.00
101-795-715.000	SOCIAL SECURITY	230.00	0.00	0.00	230.00	0.00
101-795-717.000	RETIREE HEALTH CARE & LIFE INS	55,000.00	27,127.55	4,574.71	27,872.45	49.32
101-795-718.000	H.S.A.	1,800.00	0.00	0.00	1,800.00	0.00
101-795-719.000	HOSP/DENTAL/OPTICAL	17,850.00	11,593.32	1,829.89	6,256.68	64.95
101-795-720.000	LIFE & LTD INSURANCE	630.00	595.24	99.82	34.76	94.48
101-795-721.000	WORKERS COMP	12,000.00	12,000.00	0.00	0.00	100.00
101-795-723.000	SUPPLEMENTAL ANNUITY	14,940.00	14,940.00	0.00	0.00	100.00
101-795-725.200	MESC INSURANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - PARKS & REC FRINGE		105,450.00	66,256.11	6,504.42	39,193.89	62.83
Dept 799 - OVERHEAD						
101-799-955.000	INSURANCE	16,860.00	868.00	0.00	15,992.00	5.15
Total Dept 799 - OVERHEAD		16,860.00	868.00	0.00	15,992.00	5.15
Dept 967 - TRANSFERS OUT ADMIN.						
101-967-995.203	TRANSFER TO LOCAL ROAD	0.00	0.00	0.00	0.00	0.00
101-967-995.226	TRANSFER TO SOLID WASTE	0.00	0.00	0.00	0.00	0.00
101-967-995.245	TRANSFER TO GRANT FUND	0.00	0.00	0.00	0.00	0.00
101-967-995.260	TRF TO SOM MIDC GRANT	3,175.00	0.00	0.00	3,175.00	0.00
101-967-995.304	TRF TO ROAD BOND FUND FUND	0.00	0.00	0.00	0.00	0.00
101-967-995.307	TRANSFER TO CAP IMPROVEMENT DEBT	217,863.00	217,863.00	0.00	0.00	100.00
101-967-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-967-995.661	TRF TO MOTOR VEHICLE	10,000.00	0.00	0.00	10,000.00	0.00
101-967-995.677	TRANSFER TO WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
101-967-995.731	TRANSFER TO PENSION FUND	52,719.00	0.00	0.00	52,719.00	0.00
101-967-995.737	TRANSFER TO OPEB	200,000.00	200,000.00	200,000.00	0.00	100.00
Total Dept 967 - TRANSFERS OUT ADMIN.		483,757.00	417,863.00	200,000.00	65,894.00	86.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 968 - TRANSFER OUT DPS						
101-968-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-968-995.401	TRF TO MUNICIPAL IMPROVEMENT	10,965.00	965.00	0.00	10,000.00	8.80
101-968-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-968-995.661	TRF TO MOTOR VEHICLE	250,106.00	7,600.00	0.00	242,506.00	3.04
Total Dept 968 - TRANSFER OUT DPS		261,071.00	8,565.00	0.00	252,506.00	3.28
Dept 969 - TRANSFER OUT DPW						
101-969-995.202	TRANSF TO MAJ ST FD	0.00	0.00	0.00	0.00	0.00
101-969-995.203	TRANSF TO LOC ST FD	494,665.00	5,095.00	0.00	489,570.00	1.03
101-969-995.261	TRF TO 911 FUND	0.00	0.00	0.00	0.00	0.00
101-969-995.401	TRF TO MUNICIPAL IMPROVEMENT	18,800.00	4,000.00	4,000.00	14,800.00	21.28
101-969-995.420	TRF TO CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-969-995.585	TRANS TO PARKING	0.00	0.00	0.00	0.00	0.00
101-969-995.661	TRF TO MOTOR VEHICLE	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 969 - TRANSFER OUT DPW		663,465.00	9,095.00	4,000.00	654,370.00	1.37
Dept 970 - TRANSFERS OUT PARKS/RECR.						
101-970-995.401	TRF TO MUNICIPAL IMPROVEMENT	450,250.00	0.00	0.00	450,250.00	0.00
101-970-995.661	TRF TO MOTOR VEHICLE	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 970 - TRANSFERS OUT PARKS/RECR.		465,250.00	0.00	0.00	465,250.00	0.00
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	39.21
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	75.30
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	39.21
NET OF REVENUES & EXPENDITURES		0.00	6,067,155.34	(1,320,647.53)	(6,067,155.34)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF GROSSE POINTE WOODS
PERIOD ENDING 11/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

LINE NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	YTD BALANCE 11/30/2022 NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
Fund 101 - GENERAL FUND								
000		16,729,702.00	12,657,609.50	225,530.04	4,072,092.50	11,866,300.23	75.66	73.29
931 - TRANSFER IN		80,000.00	0.00	0.00	80,000.00	0.00	0.00	0.00
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	11,866,300.23	75.30	72.93
101 - CITY COUNCIL		76,048.00	18,949.04	4,256.98	57,098.96	20,403.16	24.92	28.82
105 - COMMISSIONS		24,911.00	5,242.45	947.55	19,668.55	1,930.42	21.04	10.91
172 - ADMINISTRATION		376,692.00	146,657.73	35,478.03	230,034.27	130,690.56	38.93	35.79
193 - CITY COMPTROLLER		510,257.00	228,482.16	52,889.92	281,774.84	205,140.16	44.78	41.47
209 - ADMIN-FRINGE BENEFITS		242,700.00	117,605.22	19,897.22	125,094.78	104,649.60	48.46	41.89
211 - OVERHEAD		136,467.00	29,977.31	7,085.82	106,489.69	28,197.00	21.97	20.58
215 - CITY CLERK/ELECTIONS		486,648.00	215,325.92	49,105.50	271,322.08	213,291.93	44.25	44.66
228 - MIS		465,022.00	229,319.89	33,557.50	235,702.11	220,231.39	49.31	44.55
229 - MIS FRINGE BENEFITS		41,147.00	29,016.07	4,344.26	12,130.93	17,861.54	70.52	46.14
257 - CITY ASSESSOR		122,436.00	44,653.36	14,387.26	77,782.64	42,901.33	36.47	35.33
265 - CITY HALL & GROUNDS		292,264.00	83,508.41	18,995.52	208,755.59	102,654.81	28.57	36.78
266 - CITY ATTORNEY		265,000.00	39,210.25	10,432.42	225,789.75	66,390.73	14.80	24.23
286 - COURT EXPENDITURES		428,791.00	178,671.08	38,391.63	250,119.92	161,565.38	41.67	33.45
305 - PUB SAF-ADMIN		337,729.00	116,821.07	32,297.51	220,907.93	126,427.95	34.59	35.23
310 - POLICE SERVICES		4,490,344.00	1,746,588.31	470,216.70	2,743,755.69	1,681,607.60	38.90	38.22
326 - SUPPORT SERVICES		151,589.00	42,039.62	17,595.32	109,549.38	43,010.73	27.73	25.28
339 - FIRE SERV/SAFETY INS		82,155.00	12,393.60	5,055.54	69,761.40	12,494.43	15.09	22.18
345 - PUB-SAF FRINGES		1,849,695.00	977,040.75	130,137.22	872,654.25	730,549.77	52.82	43.29
349 - OVERHEAD		226,115.00	44,625.71	6,930.27	181,489.29	26,595.74	19.74	15.00
371 - BUILDING INSPECTIONS		586,500.00	163,860.49	51,756.00	422,639.51	372,272.15	27.94	54.56
441 - PUBLIC WORKS-ADMIN		141,309.00	46,552.99	15,609.94	94,756.01	44,712.26	32.94	33.40
463 - ROUTINE MAINTENANCE		359,558.00	168,751.09	107,694.77	190,806.91	148,895.05	46.93	40.10
523 - FORESTRY SERVICES		280,191.00	25,312.90	5,246.39	254,878.10	99,756.57	9.03	36.49
531 - PUB WKS-FRINGE		344,467.00	254,738.24	20,285.71	89,728.76	139,859.34	73.95	50.87
594 - OVERHEAD		639,624.00	207,704.83	51,565.81	431,919.17	192,264.19	32.47	30.13
752 - PARKS & REC-ADMIN		18,331.00	6,380.04	1,462.33	11,950.96	6,212.41	34.80	32.54
774 - LFP EXPENDITURES		1,528,372.00	737,314.84	108,492.96	791,057.16	678,197.39	48.24	46.14
775 - CITY PARKS		87,818.00	95,313.26	9,604.61	(7,495.26)	36,336.04	108.53	40.53
780 - COMMUNITY CENTER		221,669.00	75,750.42	11,952.46	145,918.58	98,382.62	34.17	41.83
795 - PARKS & REC FRINGE		105,450.00	66,256.11	6,504.42	39,193.89	55,580.12	62.83	53.09
799 - OVERHEAD		16,860.00	868.00	0.00	15,992.00	0.00	5.15	0.00
967 - TRANSFERS OUT ADMIN.		483,757.00	417,863.00	200,000.00	65,894.00	220,238.00	86.38	50.81
968 - TRANSFER OUT DPS		261,071.00	8,565.00	0.00	252,506.00	0.00	3.28	0.00
969 - TRANSFER OUT DPW		663,465.00	9,095.00	4,000.00	654,370.00	0.00	1.37	0.00
970 - TRANSFERS OUT PARKS/RECR.		465,250.00	0.00	0.00	465,250.00	0.00	0.00	0.00
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	6,029,300.37	39.21	37.06
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		16,809,702.00	12,657,609.50	225,530.04	4,152,092.50	11,866,300.23	75.30	72.93
TOTAL EXPENDITURES		16,809,702.00	6,590,454.16	1,546,177.57	10,219,247.84	6,029,300.37	39.21	37.06
NET OF REVENUES & EXPENDITURES		0.00	6,067,155.34	(1,320,647.53)	(6,067,155.34)	5,836,999.86	100.00	583,699.9

**MONTHLY FINANCIAL REPORT
GROSSE POINTE WOODS MUNICIPAL COURT**

TO: City Administrator Frank Shulte
Municipal Judge Theodore A. Metry

FROM: Court Clerk Beth Miro

RE: Court Revenue and activity for November 2023

COURT REVENUES:	Nov-22	Nov-23	Monthly Variance	Fiscal Year to Date 22/23	Fiscal Year to Date 23/24	Fiscal Year to Date Variance
Total Parking	\$14,427.50	\$11,745.00	-\$2,682.50	\$74,521.00	\$93,015.17	\$18,494.17
Overpayment	\$182.00	\$21.00	-\$161.00	\$364.00	\$443.00	\$79.00
OUIL Reimbursement	\$97.58	\$17.00	-\$80.58	\$865.95	\$458.00	-\$407.95
Cost To Compel	\$774.56	\$1,015.00	\$240.44	\$4,318.44	\$5,567.00	\$1,248.56
Total Court Costs	\$1,175.00	\$1,281.00	\$106.00	\$6,219.50	\$7,465.00	\$1,245.50
Penal Fine-Library Fund	\$270.00	\$105.00	-\$165.00	\$1,166.50	\$1,275.00	\$108.50
Total Moving	\$9,441.00	\$11,952.50	\$2,511.50	\$48,801.40	\$74,971.94	\$26,170.54
Court Appt Atty Reimbursement			\$0.00	\$55.00	\$175.00	\$120.00
Miscellaneous	\$606.50	\$581.50	-\$25.00	\$5,067.50	\$4,901.50	-\$166.00
Total Probation	\$424.00	\$360.00	-\$64.00	\$4,273.00	\$883.00	-\$3,390.00
TOTAL	\$27,398.14	\$27,078.00	-\$320.14	\$145,652.29	\$189,154.61	\$43,502.32

**CITY OF GROSSE POINTE WOODS-DEPT OF PUBLIC WORKS
MONTHLY REPORT - WATER MAINS ONLY**

DATE - NOVEMBER, 2023

MAN HOURS - DPW

TOTAL NUMBER REGULAR HOURS

8

TOTAL COST OF REGULAR HOURS

\$317.68

TOTAL NUMBER OVERTIME HOURS

59

TOTAL COST OF OVERTIME HOURS

\$3,588.38

TOTAL NUMBER DOUBLETIME HOURS

TOTAL COST OF DOUBLETIME HOURS

MATERIALS

TOTAL COST OF MATERIALS

\$1,330.80

EQUIPMENT HOURS

TOTAL NUMBER OF HOURS

74

TOTAL COST OF EQUIPMENT

\$4,765.52

TOTAL COST OF REPAIRS FOR THE MONTH

TOTAL COST OF REPAIRS

\$10,002.38

NUMBER OF WATER MAIN BREAKS

3

DEPARTMENT OF PUBLIC WORKS

NOVEMBER, 2023

MAINTENANCE REPORT

SUBJECT	TASK	TOTAL HOURS
Building & Grounds	Torrey Rd Pump Station	88
	Bags to City Hall	24
	City Hall/Public Safety/Community Center/Court	12
	Cook School	
	Electrical	
	DPW	76
	Miscellaneous	
Equipment & Garage	Service Equipment	352
	Parts Chaser	
	Clean/Paint	
	Miscellaneous	
Forestry	Trimmed/Elevated/Removed	
	Stumps/Clean Up	
	Wind Storm Damage Clean Up	
	Trees Planted	
	Miscellaneous	
Street Maintenance	Cut Grass	132
	Flowers/Flower Beds/Shrubs	
	Spray For Weeds	
	Leaf Hours	1,120
	Clean Islands/Parking Lots	
	Asphalt Patch - Cold	8
	Street Sweeping	96
	Street Paint	
	Repair Sod Damage/Square for Sod	
	Wood Chipping	96
	Edging	
	Concrete	
	Christmas Lights	340
	Snow Plowing: Miles: Hrs.	
	Sidewalk Plow Hours	
	Street Salting - Loads: Miles: Hrs.	16
	City Hall/ School Crossings	32
	Clear Parking Meter/Hydrants	
	Miscellaneous	
Elections	Set Up/Tear Down	32
Signs	New Signs- New Posts-Repairs	
Wtr/Wtr Transmission	Meters: Service/Sprinkler System/Shut Offs	
	Sprinkler Winterize/Repairs	40
	Fire Hydrant Service/Repair	120
	Water Main Break	56
	Water Service Line / Inspections	
	Stop Box	

	Reservoir	
	Miscellaneous / Miss Dig	156
Sewers/Catch Basins	Sewer Repairs/Sinkholes/Drain Tap/Catch Basins	
	Manholes: Locate/Expose/Raise	
	Sewer Jetting	16
	Vac-All Basins	
	Miscellaneous	
Parking Meters	Collect Coins	
	Repairs	
	Miscellaneous	
Parks & Recreation	Lake Front Park	
	Other City Parks	
	Ice Rinks	
	Miscellaneous	32
	Total Hours for	2,844

Balance Register

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Summary - Registrations (Courses)

Title	Revenue Acct#	Revenue	Void / CC Refunds	Total
Fitness Classes				
Community Center	101.000.653.310	\$19.00	\$0.00	\$19.00
Totals For Fitness Classes		\$19.00	\$0.00	\$19.00
Senior Programs				
Movies	101.000.653.340	\$440.00	(\$58.00)	\$382.00
Totals For Senior Programs		\$440.00	(\$58.00)	\$382.00
Special Events				
Community Center	101.000.653.110	\$1,125.00	\$0.00	\$1,125.00
Totals For Special Events		\$1,125.00	\$0.00	\$1,125.00
Grand Totals		\$1,584.00	(\$58.00)	\$1,526.00

Balance Register

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Summary - Memberships

Item	Revenue Acct#	New Revenue	Renew Revenue	Void / CC Refund	Total	# Of New	# Of Renew
Caregiver Pass Family	101.000.642.020	\$20.00	\$0.00	\$0.00	\$20.00	2	0
Fitness Class Single	101.000.653.310	\$141.00	\$2,311.00	\$0.00	\$2,452.00	6	54
REPLACEMENT PP 23-25 Single	101.000.642.020	\$20.00	\$0.00	\$0.00	\$20.00	1	0
Special Visitor Pass Single	101.000.653.000	\$0.00	\$10.00	\$0.00	\$10.00	0	1
Grand Totals		\$181.00	\$2,321.00	\$0.00	\$2,502.00	9	55

Balance Register

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Summary - Merchandise Sales

Description	Revenue Acct#	Qty Sold	Qty Refunded	Revenue	Void / CC Refund	Total
Bounced check	101.000.683.000	0	0	\$30.00	\$0.00	\$30.00
Polar Express - Dec. 1, 5:30 p.m. FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express - Dec. 1, 6:00 p.m. FRIDAY, 2023	101.000.653.100	0	0	\$210.00	\$0.00	\$210.00
Polar Express - Dec. 1, 6:30 p.m. FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express - Dec. 1, 7:00 p.m. FRIDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express - Dec. 1, 7:30 p.m. FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express - Dec. 2, 5:30 p.m. SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express - Dec. 2, 6:00 p.m. SATURDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express - Dec. 2, 6:30 p.m. SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express - Dec. 2, 7:00 p.m. SATURDAY, 2023	101.000.653.100	0	0	\$200.00	\$0.00	\$200.00
Polar Express - Dec. 2, 7:30 p.m. SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 10, 5:30 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$190.00	\$0.00	\$190.00
Polar Express- Dec. 10, 6:00 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$200.00	\$0.00	\$200.00
Polar Express- Dec. 10, 6:30 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 10, 7:00 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 10, 7:30 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 14, 5:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 14, 6:00 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 14, 6:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 14, 7:00 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 14, 7:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 15, 5:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 15, 6:00 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 15, 6:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 15, 7:00 p.m., FRIDAY, 2023	101.000.653.100	1	0	\$245.00	\$0.00	\$245.00
Polar Express- Dec. 15, 7:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 16, 5:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 16, 6:00 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 16, 6:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 16, 7:00 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 16, 7:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 3, 5:30 p.m., SUNDAY, 2023	101.000.653.100	4	0	\$230.00	\$0.00	\$230.00
Polar Express- Dec. 3, 6:00 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 3, 6:30 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 3, 7:00 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 3, 7:30 p.m., SUNDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00

Balance Register

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Summary - Merchandise Sales

Description	Revenue Acct#	Qty Sold	Qty Refunded	Revenue	Void / CC Refund	Total
Polar Express- Dec. 7, 5:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$170.00	\$0.00	\$170.00
Polar Express- Dec. 7, 6:00 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 7, 6:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 7, 7:00 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 7, 7:30 p.m., THURSDAY, 2023	101.000.653.100	0	0	\$160.00	\$0.00	\$160.00
Polar Express- Dec. 8, 5:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 8, 6:00 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 8, 6:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$220.00	\$0.00	\$220.00
Polar Express- Dec. 8, 7:00 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 8, 7:30 p.m., FRIDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 9, 5:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$180.00	\$0.00	\$180.00
Polar Express- Dec. 9, 6:00 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 9, 6:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$280.00	\$0.00	\$280.00
Polar Express- Dec. 9, 7:00 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Polar Express- Dec. 9, 7:30 p.m., SATURDAY, 2023	101.000.653.100	0	0	\$240.00	\$0.00	\$240.00
Reimbursement Senior Grand Experience	101-780-822.000	2	0	\$1,262.00	\$0.00	\$1,262.00
Supply Reimbursement	101-780-880.000	0	0	\$255.00	\$0.00	\$255.00
Winter Boat Storage	594.000.651.003	1	1	\$323.00	(\$323.00)	\$0.00
Grand Totals				\$13,325.00	(\$323.00)	\$13,002.00

Balance Register

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Summary - Facility Rentals

Title	Revenue Acct#	Revenue	Void / CC Refund	Total
Optional Rates				
Serving alcohol	101.000.646.000	\$250.00	\$0.00	\$250.00
Totals For Optional Rates		\$250.00	\$0.00	\$250.00
Room Rates				
Garden Room	101.000.646.000	\$300.00	\$0.00	\$300.00
Park Room	101.000.646.000	\$1,075.00	\$0.00	\$1,075.00
Totals For Room Rates		\$1,375.00	\$0.00	\$1,375.00
Security Deposits				
Security Deposit-CC	101.000.295.000	\$800.00	\$0.00	\$800.00
Totals For Security Deposits		\$800.00	\$0.00	\$800.00
Grand Total		\$2,425.00	\$0.00	\$2,425.00

Balance Register

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Revenue Account Summary

Revenue Account#	Revenue	Void / CC Refund	Receipt Total	Cash	Check	Cash & Check Total	Credit Card	ACH	Acct Credit	Other
101.000.295.000	\$800.00	\$0.00	\$800.00	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00
101.000.642.020	\$40.00	\$0.00	\$40.00	\$30.00	\$0.00	\$30.00	\$10.00	\$0.00	\$0.00	\$0.00
101.000.646.000	\$1,625.00	\$0.00	\$1,625.00	\$225.00	\$1,200.00	\$1,425.00	\$200.00	\$0.00	\$0.00	\$0.00
101.000.653.000	\$10.00	\$0.00	\$10.00	\$10.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
101.000.653.100	\$11,455.00	\$0.00	\$11,455.00	\$478.00	\$4,627.00	\$5,105.00	\$6,350.00	\$0.00	\$0.00	\$0.00
101.000.653.110	\$1,125.00	\$0.00	\$1,125.00	\$80.00	\$975.00	\$1,055.00	\$70.00	\$0.00	\$0.00	\$0.00
101.000.653.310	\$2,471.00	\$0.00	\$2,471.00	\$846.00	\$880.00	\$1,726.00	\$745.00	\$0.00	\$0.00	\$0.00
101.000.653.340	\$440.00	(\$58.00)	\$382.00	\$56.00	\$306.00	\$362.00	\$78.00	\$0.00	(\$58.00)	\$0.00
101.000.683.000	\$30.00	\$0.00	\$30.00	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00
101-780-822.000	\$1,262.00	\$0.00	\$1,262.00	\$0.00	\$1,262.00	\$1,262.00	\$0.00	\$0.00	\$0.00	\$0.00
101-780-880.000	\$255.00	\$0.00	\$255.00	\$0.00	\$255.00	\$255.00	\$0.00	\$0.00	\$0.00	\$0.00
594.000.651.002	\$22,834.00	\$0.00	\$22,834.00	\$1,618.00	\$18,500.00	\$20,118.00	\$2,381.00	\$0.00	\$335.00	\$0.00
594.000.651.003	\$4,336.00	(\$323.00)	\$4,013.00	\$0.00	\$2,696.00	\$2,696.00	\$1,317.00	\$0.00	\$0.00	\$0.00
Grand Totals	\$46,683.00	(\$381.00)	\$46,302.00	\$3,373.00	\$31,101.00	\$34,474.00	\$11,551.00	\$0.00	\$277.00	\$0.00

Refunds - Check Request

Revenue Account#	Refund Total
101.000.295.000	(\$545.00)
101.000.653.100	(\$120.00)
Grand Total	(\$665.00)




CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: December 13, 2023

To: Mayor and City Council

From: Susan Como, Assistant City Administrator 

CC: Shawn Murphy, Deputy Treasurer/Comptroller
Beth Miro, Municipal Court Clerk
Honorable Judge Theodore Metry

Subject: MIDC Grant Agreement FY 2023-2024 and the Grosse Pointe Woods Indigent Defense/Independent Contractor Agreement for the Managed Assigned Counsel Coordinator Serving the 32F Municipal Court Agreement between the City and Michael P. Kavanaugh

The Michigan Indigent Defense Council (MIDC) is the regulatory body in charge of funding the public defender system within Michigan. The city's authorized annual FY budget for the grant period is October 1, 2023 through September 30, 2024 is the following:

GRANT PERIOD

October 1, 2023 – September 30, 2024

TOTAL AUTHORIZED BUDGET

FY 2023-2024 State Grant Contribution	\$57,740.00
FY 2023-2024 Local Share Contribution	\$ 54,564.51
	\$ 3,175.49

Attached is the signed *Grant Between the State of Michigan – Michigan Indigent Defense Commission (MIDC) Department of Licensing and Regulatory Affairs (LARA) and City of Grosse Pointe Woods* committing to the local share contribution listed above (\$3,175.49) for FY 2023-2024. Please note that unexpended FY 2022-2023 funds will be applied against the FY 2023-2024 grant amount.

Also attached is the City of Grosse Pointe Woods Indigent Defense/Independent Contractor Agreement for the Managed Assigned Counsel Coordinator Serving the 32F Municipal Court Agreement between the City and Michael P. Kavanaugh that has been reviewed and approved by City Attorney Tim Tomlinson for council's recommendation and approval authorizing the City Administrator to sign.

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
City of Grosse Pointe Woods

GRANTEE/ADDRESS:

Name: Frank Schulte
Title: City Manager
Address: 20025 Mack, Grosse Pointe Woods, MI 48236
Phone: (313) 343-2445 x 204

GRANTOR/ADDRESS:

Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
611 W. Ottawa St.
Lansing, MI 48933
(517) 657-3060

GRANT PERIOD:

From: 10/01/2023 to 09/30/2024

TOTAL AUTHORIZED BUDGET: \$57,740.00

State Grant Contribution:	\$54,564.51
Local Share Contribution:	\$3,175.49

ACCOUNTING DETAIL: Accounting Template No.: 6411113T032

SIGMA Vendor Code: CV0048381

GRANT

This is Grant # E20240029-00 between the Michigan Indigent Defense Commission (Grantor), and City of Grosse Pointe Woods (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The purpose of this Grant is to provide funding to assist the Grantee (also referred to as local funding unit) to comply with the Compliance Plan and Cost Analysis approved by the MIDC for the provision of indigent criminal defense services through the minimum standards approved by LARA and the process described in the Michigan Indigent Defense Commission Act (MIDC Act). The funding for this grant is contingent upon an appropriation by the Legislature that is signed by the Governor. Consistent with the MIDC Act, in the event that the funds appropriated apply to less than all of the minimum standards, the funding unit will not be required to fully comply with all of the minimum standards. In the event that an appropriation is insufficient to fully fund this grant, the amount of the grant will be reduced by the Grantor and the funding unit will not be required to fully comply with the minimum standards the original approved grant was designed to allow.

1.1 Definitions

- A. Budget means the detailed statement of estimated costs approved as the Grantee's Cost Analysis and required to implement the Compliance Plan.
- B. Budget Category means the aggregate of all funds in each of the high-level categories within the approved Cost Analysis.
- C. Compliance Plan or Plan is the plan submitted by the local funding unit and approved by the MIDC that specifically addresses how the Grantee shall meet the approved minimum standards established by the MIDC.
- D. Cost Analysis is a statement of the types of expenditures and funding necessary to bring Grantee's indigent defense system into compliance with the approved minimum standards established by the MIDC, including a statement of the funds in excess of the Grantee's local share as defined under the MIDC Act and as outlined in the Compliance Plan.
- E. MIDC Act means the Michigan Indigent Defense Commission Act, Public Act 93 of 2013, MCL 780.991 et seq., as amended, enacted for the purpose of creating the Michigan Indigent Defense Commission and creating minimum standards for the local delivery of indigent criminal defense services that meet the constitutional requirements for the effective assistance of counsel.
- F. Subgrantee means a governmental agency or other legal entity to which an MIDC subgrant is awarded by the Grantee. Attorneys representing indigent defendants, including both public defenders and attorneys contracted to represent indigent defendants, public defender office employees, judges, magistrates, court personnel, and professional service contract vendors shall not be considered subgrantees.
- G. "Substantial Change" to a Compliance Plan is a change to the Plan or Cost Analysis that alters the method of meeting the objectives of the standard(s) in the approved Plan.

1.2 Statement of Work

The Grantee agrees to undertake, perform, and complete the services described in its approved Compliance Plan and in accordance with the MIDC Act, specifically all approved MIDC Standards. The Parties to this Agreement enter into this Agreement to facilitate the process described in the MIDC Act, which controls or supersedes any terms of this Agreement. Consistent with the Act and when applicable, an indigent criminal defense system shall comply with the terms of this Agreement in bringing its system into compliance with the minimum standards established by the MIDC within 180 days after receiving funds from the MIDC. Grantee may exceed 180 days for compliance with a specific item needed to meet minimum standards as set forth in the Act. Grantee's Compliance Plan, as submitted and approved by the MIDC, addresses the prescribed methods Grantee has chosen to provide indigent criminal defense services pursuant to MCL 780.993(3). Any substantial changes to the work described in the Compliance Plan must be submitted to the MIDC for approval as set forth in this Agreement prior to any changes being implemented. All provisions and requirements of this Agreement shall apply to any agreements the Grantee may enter into in furtherance of its obligations under this Agreement and Grantee shall be responsible for the performance of any Subgrantee work, as defined in subsection 1.1.

1.3 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, without the prior written consent of the MIDC.
- C. The Grantee agrees that all funds are to be spent as detailed in the Budget, unless a budget adjustment request is approved. See section 1.3(E).
- D. Grantee will maintain a restricted fund within their Local Chart of Accounts for the sole purpose of accounting for the expenses and revenue sources for operation of this grant and the local adult indigent defense system.
- E. All requests for a budget adjustment or substantial changes to the Grantee's Compliance Plan will be submitted quarterly with the Grantee's quarterly report. MIDC staff shall respond to a request in writing within 30 days of receipt.
 - 1) Budget adjustments less than or equal to 5% of the Budget Category total, including adjustments between Budget Categories, do not require approval by MIDC staff, but must be reported quarterly in the next financial status report.
 - 2) A Budget adjustment involving greater than 5% of the aggregate of all funding within a Budget Category requires prior written approval by MIDC Staff and must be reported to the MIDC as soon after the Grantee is aware of the necessity of the Budget adjustment and reported in the Grantee's quarterly report.
 - 3) Any substantial change to a Compliance Plan requires prior approval by MIDC staff and MIDC Commission.

1.4 Payment Schedule

The maximum amount of grant assistance approved is \$54,564.51 (Fifty Four Thousand Five Hundred Sixty Four and 51/100)

Grantee must report and certify to Grantor by October 31st of each year the balance of any unexpended indigent defense grant funds from the prior fiscal year grant plus any interest earned on the advancement of the state grant funds in the previous fiscal year. Any funds from the previous fiscal year contained in an approved extension of the previous fiscal year's grant for projects that will be completed after September 30, 2023, will be carried over into the current fiscal year and shall not be considered unexpended funds, nor be included in the balance of unexpended funds. The current fiscal year indigent defense grant funds advanced will be reduced by the amount of unexpended funds from the prior fiscal year's grant by reducing the 2nd and 3rd disbursement equally. The maximum amount of grant assistance approved includes the unexpended funds reported from the previous fiscal year.

An initial advance of 25% of the State Grant shall be made to the Grantee upon receipt by the Grantor of a signed Agreement. The Grantor shall make subsequent disbursements of up to 25% of the total state grant amount in accordance with the following schedule:

Initial Advance of 25% of total grant – Within 15 days of receipt of executed agreement

25% disbursement – January 15, 2024

25% disbursement – April 15, 2024

25% disbursement – July 15, 2024 (final payment)

The above schedule of disbursement of funds is contingent upon receipt of quarterly reporting as addressed in this section and section 1.5 of this document. Any disputed matters shall not cause delay in remitting any disbursements or in issuing a grant contract and funds for the next fiscal year. Disputed matters shall be acted on independently from undisputed matters. The financial status report (FSR) report must be submitted on the form provided by the MIDC/LARA and indicate:

Grant funds received to date;

Expenditures for the reporting period by budget category; and;

Cumulative expenditures to date by budget category;

The quarterly FSR must be supported and accompanied by documentation of those grant funded expenditures incurred for the reporting period, including but not limited to:

- The general ledger for the restricted local indigent defense fund, including a detailed expenditure report with all expenditure detail within the budget categories, which must include documentation of payments to contract attorneys either by individual invoice or by report of payments made, by attorney;

- All invoices related to experts and investigators;
- All invoices related to construction; and
- Personnel detail including full-time equivalency of any grant funded positions, including total compensation for that position;

Invoices are to be provided by contract or non-employee Managed Assigned Counsel Administrators and for all contract attorneys providing direct service representation in the manner or rate in which the service is approved in the cost analysis for the indigent defense system, to track time in hourly increments where hourly rates are provided and provide specific details regarding the services performed for the billing period.

Upon request, Grantee shall provide the MIDC with additional documentation/verification of expenditures under the grant within 30 days of the making of the request. Any additional documentation/verification of expenditures shall not delay issuance of a grant contract or grant disbursements. Grantee's documentation of expenditures shall be maintained according to record retention policies for audit purposes in order to comply with this Agreement. Grantee will be held to the full contribution of the Local Share within the original one-year grant period.

The quarterly FSR and standards compliance report as addressed in Section 1.5, shall be provided in accordance with the following schedule:

Initial FSR and compliance report for 10/1/23 - 12/31/23 – January 31, 2024

2nd FSR and compliance report for 1/1/24 - 3/31/24 – April 30, 2024

3rd FSR and compliance report for 4/1/24 - 6/30/24 – July 31, 2024

Final FSR and compliance report for 7/1/24 - 9/30/24 – October 31, 2024

1.5 Monitoring and Reporting Program Performance

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work is being accomplished.
- B. **Quarterly Reports.** The Grantee shall submit to the Grantor quarterly program reports on compliance with the minimum standards and participate in follow up and evaluation activities. Compliance reports include narrative responses containing a description of the Grantee's compliance with all approved MIDC Standards, identifying problems or delays, actual, real or anticipated and any significant deviation from the approved Compliance Plan. Grantee will use its best efforts to provide data relevant to assessing compliance as contained in the compliance reporting template requested by MIDC. If Grantee is unable to provide the information requested by the report, Grantee will demonstrate in writing the steps taken to assess what information is currently available and how to retrieve it. Grantee also agrees to work with MIDC research staff to seek additional options or ideas for the collection and retrieval of this information.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for substantial changes to the compliance plan from Grantor.

2.2 Delegation

Grantee must notify the MIDC at least 90 calendar days before any proposed delegation with reasonable detail about Subgrantee and the nature and scope of the activities delegated. If any obligations under this Grant are delegated, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant activities; (b) make all payments to the Subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with Subgrantee. Grantee remains responsible for the completion of the Grant activities and compliance with the terms of this Grant.

2.3 Program Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be recorded in the Grantee's restricted indigent defense fund and included in the quarterly FSRs. The grant award shall not be increased by the amount of interest earned. Any grant funds attributable to interest and not spent at the end of the grant period shall be returned to the State or included in future grant awards from the MIDC consistent with MCL 780.993(15).

2.4 Share-in-savings

Grantor expects to share in any cost savings realized by Grantee in proportion of the grant funds to the local share.

2.5 Purchase of Equipment

The purchase of equipment must be made pursuant to Grantee's established purchasing policy and if not specifically listed in the Budget, Grantee must have prior written approval of Grantor. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by Grantee unless otherwise specified at the time of approval.

2.6 Accounting

Grantee must establish and maintain a restricted indigent defense fund in its local chart of accounts to record all transactions related to the Grant. The restricted fund will not lapse to the local general fund at the close of Grantee's fiscal year. Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. Grantee's overall financial management system must ensure effective control over and accountability for all indigent defense funds received. Where the Grantee uses a nonprofit entity to provide indigent defense services as contemplated in its compliance plan and cost analysis, the Grantee shall ensure that the contract or agreement defining the nonprofit entities relationship allows for reasonable access, in its sole discretion, to financial records for monitoring by the Grantee and its representatives. Accounting records must be supported by source documentation of expenditures including, but not limited to, balance sheets, general

ledgers, payroll documents, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.7 Records Maintenance, Inspection, Examination, and Audit

Grantor or its designee may audit Grantee and the restricted indigent defense fund account to verify compliance with this Grant. Grantee must retain and provide to Grantor or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, Grantor and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors have occurred, the amount in error must be reflected as a credit or debit on subsequent disbursements until the amount is paid or refunded. Any remaining balance must be reported by Grantee to Grantor by October 31 of each year as required under the MIDC Act.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

2.8 Competitive Bidding

Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition, consistent with Grantee's purchasing policies. Sole source contracts should be negotiated to the extent that such negotiation is possible. Attorney contracts for representation of indigent or partially indigent defendants, and contracts for managed assigned counsel coordinators, are exempt from a competitive bid process but must meet standard internal procurement policies, as applicable.

3.0 Liability

The State is not liable for any costs incurred by Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the total grant amount.

3.1 Safety

Grantee and all subgrantees are responsible for ensuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. Grantee and every subgrantee are responsible for compliance with all federal, state, and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.2 Indemnification

Each party to the Grant must seek its own legal representation and bear its own legal costs; including judgments, in any litigation which may arise from the performance of this Grant and/or Agreement. It is specifically understood and agreed that neither party will indemnify the other party in any such litigation.

3.3 Failure to Comply and Termination

A. Failure to comply with duties and obligations under the grant program as set forth in Public Act 93 of 2013, as amended, is subject to the procedures contained in sections 15 and 17 of the Act.

B. Termination for Convenience

Grantor may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If Grantor terminates this Grant for convenience, Grantor will pay all reasonable costs for approved Grant responsibilities. If the parties cannot agree to the cost to be paid by the Grantor, the parties shall attempt to resolve the dispute by mediation pursuant to MCL 780.995. Grantee's duty to comply with MIDC standards is limited to funding covering the cost of compliance as set forth in the Act.

3.4 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify Grantor of any violation or potential violation of this Section. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

3.5 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 to 37.2804, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.6 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.7 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or act of God that are beyond its control and without its fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees except where the MIDC determines that an unforeseeable condition prohibits timely compliance pursuant to MCL 780.993, Sec. 13(11).

4.0 Certification Regarding Debarment

Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or state department or agency. If Grantee is unable to certify to any portion of this statement, Grantee shall attach an explanation to this Agreement.

4.1 Illegal Influence

Grantee certifies, to the best of its knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Grantee certifies, to the best of its knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any state agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state

loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.2 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles. All claims relating to, or arising out of, this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved as outlined in Sec. 15 of PA93 of 2013, as amended.

4.3 Disclosure of Litigation, or Other Proceeding

Grantee must notify Grantor within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively Proceeding) that arises during the term of the Grant against a public defender office, an attorney employed by a public defender office, or an attorney contracted to perform indigent defense functions funded by the Grantee that involves: (a) a criminal Proceeding; (b) a civil Proceeding involving a claim that, after consideration of Grantee's insurance coverages, would adversely affect Grantee's viability; (c) a civil Proceeding involving a governmental or public entity's claim or written allegation of fraud related to performance of the Grant; or (d) a Proceeding challenging any license that an attorney practicing on behalf of a public defender office or an attorney practicing pursuant to a contract to perform indigent defense functions for Grantee is required to possess in order to perform under this Grant.

4.4 Assignment

Grantee may not assign this Grant to any other party without the prior approval of Grantor. Upon notice to Grantee, Grantor, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If Grantor determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform its obligations under the Grant.

4.5 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant activities. Pursuant to the MIDC Act, the MIDC shall promulgate policies necessary to carry out its powers and duties. The MIDC may also provide guides, instructions, informational pamphlets for the purpose of providing guidance and information with regard to the Grant and MIDC policies. This Agreement supersedes all terms of MIDC policies, guides, instructions, informational pamphlets and any other explanatory material that is in conflict with the Agreement. This Agreement may not be amended except by a signed written agreement between the parties.

4.6 Grantee Relationship

Grantee assumes all rights, obligations, and liabilities set forth in this Grant. Grantee, its employees, and its agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee,

and not Grantor or the State of Michigan, is responsible for the payment of wages, benefits, and taxes of Grantee's employees. Prior performance does not modify Grantee's status as an independent grantee.

4.7 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with section 15 of Public Act 93 of 2013. The dispute will be referred to the parties' respective representatives or program managers. Such referral must include a description of the issues and all supporting documentation. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance or performance would require Grantee to spend in excess of the Local Share as defined by MCL 780.983(h).

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

Signature:

Date:

,
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Signature:

Date:

,
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
State of Michigan

Signature:

Frank Schulte

Representative: Frank Schulte, City Manager

Date: 11/29/2023

Funding Unit: City of Grosse Pointe Woods

GRANT NO. E20240029-00

CITY OF GROSSE POINTE WOODS

INDIGENT DEFENSE

INDEPENDENT CONTRACTOR AGREEMENT FOR THE MANAGED ASSIGNED COUNSEL COORDINATOR SERVING THE 32^F MUNICIPAL COURT

This Agreement is made on the date as set forth by the undersigned and between the CITY OF GROSSE POINTE WOODS, whose address is 20025 Mack Plaza Drive, Grosse Pointe Woods, MI 48236, hereinafter referred to as the "City" and Michael P. Kavanaugh, the Managed Assigned Counsel Coordinator, whose address is 17200 E. 10 Mile Rd., Ste. 100, Eastpointe, MI 48021, hereinafter referred to as "Managed Assigned Counsel Coordinator," or "MACC."

1. **Services to be Performed** - The Managed Assigned Counsel Coordinator agrees to administer the City's indigent criminal defense programs - See Exhibit A for Managed Assigned Counsel Administrator Scope of Services. The MACC shall permit the City to have full access to records thereto during the progress of the services being performed. All questions which may arise concerning the quality and acceptability of work, manner of performance and rate of progress of the work shall be decided by the City.
2. **Payment** - In consideration for the services to be performed by the MACC, the City agrees to payment terms at the hourly rate of \$120/hour, on a monthly basis and not to exceed \$15,000.00 annually, based on the State Fiscal Year beginning October 1st and ending September 30th, unless the instant contract is earlier terminated.

The MACC shall be paid within thirty (30) days after he submits a monthly invoice to City of Grosse Pointe Woods. The invoice must include an invoice number, dates covered by the invoice, and a summary of the work performed including actual hours worked.

3. **Expenses** – The MACC shall be responsible for all expenses incurred while performing services under this Agreement, including but not limited to, automobile, truck or other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; fuel; phone; and any other compensation paid to employees or subcontractors.
4. **Vehicle and Equipment** – The MACC will furnish all vehicles, equipment, tools, and materials used to provide the services required by this Agreement. MACC will not require the City to rent or purchase any equipment, product, or service as a condition of entering into this Agreement.

5. **Independent Contractor Status** – The MACC is an independent contractor and neither the MACC nor the MACC’s employees or subcontractors, if any, shall be deemed City employees. In his capacity as independent contractor, the MACC agrees as follows:
- a) This agreement with the City is not exclusive, and the MACC has the right to perform services for others during the term of this Agreement, provided such service does not impair or delay his ability to perform obligations to the City under this Agreement.
 - b) The MACC has the right to control and direct the means, manner and method by which the services required by this Agreement will be performed, provided such services under this Agreement are timely and compliant with all laws, Michigan Court Rules, and Michigan Indigent Defense Commission Standards.
 - c) The MACC, upon notice and approval by the City, has the right to have assistants as subcontractors or to use employees to provide the services required by this Agreement provided that such subcontractors and/or employees are properly licensed and/or qualified to perform the services outlined in this agreement (see paragraph 1).
 - d) Neither the MACC nor the MACC’s employees or subcontractors shall be required to wear any uniforms provided by the City.
 - e) The services required by this Agreement shall be performed by the MACC, MACC’s employees or subcontractors and the City shall not hire, supervise or pay any of the MACC’s employees or subcontractors for services under this Agreement. (Subject to 5c above).
 - f) Neither the MACC nor the MACC’s employees or subcontractors shall receive training from the City in the professional skills necessary to perform the services required by this Agreement.
 - g) Neither the MACC nor the MACC’s employees or subcontractors shall be required by the City to devote full time to the performance of the services required by this Agreement. However, the MACC agrees that the services provided under this Agreement will be performed in a timely and professional manner.
 - h) This Agreement does not apply to any work or job performed by the MACC, the MACC’s employees or subcontractors for any other governmental entity, corporation, partnership, business venture or self-employment opportunity and

shall not be construed as any partnership or joint venture, but instead is merely a contract for services rendered to the City.

6. **Business Licenses, Permits, and Certificates** – The MACC represents and warrants that he and his employees and subcontractors, if any, will comply with all federal, state, and local laws requiring driver's and other licenses, business permits, and certificates required to carry out the services to be performed under this Agreement. The MACC must maintain membership at all times with the State Bar of Michigan as an active attorney and shall solely be responsible for the payment of his dues as an active attorney. In the event that the MACC shall no longer be an active member of the State Bar of Michigan by becoming an inactive or emeritus member, or if the MACC's license to practice law is revoked or disbarred, this Agreement shall immediately terminate. In the event that the MACC's license to practice law becomes suspended, for any reason other than for the failure to pay membership dues on a timely basis, any sums due and owing to the MACC for services rendered shall be withheld until such time as confirmation of the reinstatement of the license to practice law is provided to the City Administrator.
7. **State and Federal Income Taxes** – The City will not withhold FICA (Social Security and Medicare taxes) from the MACC's payments or make FICA payments on the MACC's behalf or on behalf of the MACC's employees or subcontractors, or make state or federal unemployment compensation contributions on the MACC's behalf or on behalf of the MACC's employees or subcontractors, or withhold state or federal income tax from the MACC's payments on the MACC's behalf or on behalf of the MACC's employees or subcontractors.
8. **Fringe Benefits** – The MACC understands that neither the MACC's nor MACC's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of the City.
9. **Unemployment Compensation** – The City shall make no state or federal unemployment compensation payments on behalf of MACC or MACC's employees or subcontractors, if any. Neither MACC, nor MACC's employees or subcontractors, if any, will be entitled to these benefits in connection with work performed under this Agreement.
10. **Workers' Compensation** – The City shall not obtain workers' compensation insurance on behalf of the MACC or the MACC's employees or subcontractors, if any. If the MACC hires employees to perform any work under this Agreement pursuant to approval by the City, the MACC will be solely responsible for any workers' compensation insurance to the extent required by law and the MACC will provide the City of Grosse Pointe Woods with a certificate of workers' compensation insurance before the employees begin the work. Similarly, if the MACC hires

subcontractors to perform any work under this Agreement subject to approval by the City, the MACC will ensure the subcontractors have workers' compensation insurance to the extent required by law.

11. **Insurance** – The City shall not provide insurance coverage of any kind for MACC, MACC's employees or approved subcontractors. The MACC further agrees that it shall not commence work under this contract until it has obtained insurance required under this contract (Exhibit B) and the MACC agrees that such insurance shall remain in full force and effect during the entire life of this contract. All coverage shall be with insurance companies licensed and conducting business in the State of Michigan and acceptable to the City of Grosse Pointe Woods. The insurance requirements listed in attached Exhibit B should not be interpreted to limit the liability of the MACC. All deductibles are the responsibility of the MACC.

The policies and coverages as required in Exhibit B, excluding Workers' Compensation Insurance, if applicable, shall include an endorsement stating the following: Additional Insured: The City of Grosse Pointe Woods, all elected and appointed officers, all employees, volunteers and agents. It is understood and agreed by having the City and previously listed individuals as additional insured, coverage afforded is considered primary and any other insurance the City and previously listed individuals may have in effect shall be considered secondary and/or excess.

Before commencing any work, the MACC shall provide the City with proof of all insurance required in Exhibit B. Additionally, before any approved subcontractor commences work, the MACC shall provide the City with proof of the above referenced subcontractor's insurance.

12. **Indemnification** –

- a) The MACC agrees to defend and hold harmless the City of Grosse Pointe Woods and its agents and employees against and from liabilities, obligations, claims, costs, and expenses (including without limitation, fees and expenses of attorneys and court costs) which may be imposed upon, incurred by or asserted against the City of Grosse Pointe Woods, its agents and/or employees, as a result of, and to the extent of, the MACC's and/or its employees', personnel's, or agents' negligent professional act, error or omission in the performance of the Services hereunder or breach of this Contract, or any claim for any infringement upon any patent, copyright, trade secret, or trademark resulting from the performance of the Services.

In the event that any action or proceeding arising out of such liabilities, obligations, and claims as set forth in 12a (above) shall be brought against the City of Grosse Pointe Woods, or its agents, officers or employees, by reason of any claim covered

hereunder, the MACC will, at its sole cost and expense, resist or defend the same.

- b) These indemnification provisions shall survive the expiration or termination of this Contract.
13. **Compliance with Laws** – In the performance of this Contract, the MACC shall comply with all applicable laws, regulations, Michigan Indigent Defense Standards, ordinances, and codes whether or not such laws, regulations, ordinances and codes are specifically mentioned herein, and the MACC shall hold the City harmless with respect to any claim or liability arising from any violation of the same by the MACC, his subcontractors, and employees, if any.
14. **Modifying the Agreement** – This Agreement may not be modified except by amendment reduced to writing and signed by the City and the MACC.
15. **Term of Agreement** – This Agreement will become effective as of the date this Agreement is signed by both parties and shall end on September 30, 2024.
16. **Termination** – The City shall be entitled to terminate the Agreement if the MACC is in default under this Agreement. The City shall issue to MACC a Notice of Default within a timely manner of such breach of this Agreement. Said default would occur if the MACC fails to comply with any provision of this Agreement or commits misfeasance, malfeasance, or nonfeasance in their performance of the duties under this Agreement. Upon receipt of the Notice of Default, the MACC shall have fifteen (15) days to cure the breach. If the breach is not cured within fifteen (15) days, the City shall be entitled to terminate this Agreement immediately thereafter. Should termination occur, the City shall be obligated to compensate the MACC for services already earned under this Agreement.
- Other than as provided above, both parties shall be entitled to terminate this Agreement if either party gives the other party sixty (60) days written notice in the event they desire to terminate this Agreement.
17. **Termination Due to Lack of State of Michigan Appropriated Funding** – The MACC agrees and understands that the termination of State of Michigan funding shall result in the termination and cancellation of the existing contract.
18. **Third Party Beneficiaries** – There are no third party beneficiaries to this Agreement, and nothing expressed or referred to in this Agreement will be construed to give any person or entity other than the parties to this Agreement any legal or equitable right, remedy, or claim under or with respect to this Agreement or any provision of this Agreement. This Agreement and all of its provisions and conditions are for the sole

and exclusive benefit of the parties named.

19. **Binding Effect** – This agreement shall become effective when signed by all parties and shall be binding on the parties, their successors and assigns.
20. **Entire Agreement** – This Agreement sets forth the entire understanding between the MACC and the City with respect to the subject matter of this Agreement, and supersedes any other undertakings and agreements, whether oral or in writing, previously entered into by them with respect to the MACC's duties. MACC represents that, in executing this Agreement, the MACC does not rely on and has not relied upon any representation or statement not set forth in this Agreement made by the City with regard to the subject matter or effect of this Agreement or otherwise.
21. **Waiver** – The City's failure to exercise, or delay in exercising, any power or right under this Agreement, with the exception of the provisions set out in Section 15. Termination shall not operate as a waiver, nor shall any single or partial exercise of any such right or power preclude any other or further exercise thereof or the exercise of remedies otherwise available in equity or at law.
22. **Severability of Provisions** – Each provision in this Agreement is separate. If any provisions of this Agreement are ever held by a court to be unreasonable, the parties agree that this Agreement shall be enforced to the extent it is deemed to be reasonable with making this Agreement, as modified, legal and enforceable under applicable laws, and the balance of this Agreement shall not be affected, the balance being construed as severable and independent.
23. **No Assignment** – Neither party may assign this Agreement without the prior written consent of the other party.
24. **Section Headings** – Section headings in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.
25. **Governing Law** – This Agreement shall be governed by the laws of the State of Michigan.
26. **Notice** – All written notices pursuant to this Agreement shall be provided to the parties as follows:

The City:
Treasurer/Controller
20025 Mack Plaza Drive
Grosse Pointe Woods, MI 48236

Managed Assigned Counsel Coordinator:
Michael P. Kavanaugh 17200 E. 10 Mile Rd.
Ste. 100
Eastpointe, MI 48021

Approved for Signature

City of Grosse Pointe Woods:

Timothy D. Tomlinson
City Attorney

Date: _____

By: Frank Schulte
City Administrator

DATE

By: Michael P. Kavanaugh
Mihelich & Kavanaugh, PLC

DATE

EXHIBIT A

1. Purpose

The City of Grosse Pointe Woods is hiring for the role of Managed Assigned Counsel Coordinator for indigent defense cases at the 32F Municipal Court. Under direction of the City Administrator, the selected person will be responsible for all administrative tasks associated with continuing compliance requirements as promulgated by the Michigan Indigent Defense Commission.

The respondent will be expected to enter into a contract with and provide proof of insurance acceptable to the City of Grosse Pointe Woods. The contract will be for a one-year period with options to renew for up to 3 additional one-year periods dependent on funding from the MIDC.

2. Background Information

In 2013, the State of Michigan adopted the Michigan Indigent Defense Commission Act (PA 93 of 2013). Among other things, the Act established a commission (MIDC) to develop and adopt standards for the provision of defense services to indigent defendants. The funding units of the various district and circuit courts are charged with implementing the new standards. The City of Grosse Pointe Woods is the funding unit of the 32F Municipal Court.

In May 2017, the MIDC approved the first four standards related to the provision of indigent defense as follows:

- Standard 1 - Education and Training for Defense Counsel
- Standard 2 - Initial Interview
- Standard 3 - Investigation and Experts
- Standard 4 - Counsel at First Appearance and Other Critical Stages

Funding units were given 180 days after receiving funds from the MIDC to attain compliance with the minimum standards established by the MIDC.

In October 2020, LARA approved the fifth standard as follows:

- Standard 5 - Independence from the Judiciary

Funding units were given 180 days from the date of the signed order to submit compliance plans to the MIDC pursuant to MCL 780.993(3).

3. Scope of Work

To comply with the above standards, the City has proposed to utilize a managed assigned counsel coordinator (MACC) service model. This model utilizes a lead attorney to coordinate the provision of services. As provided in further detail below, the MACC's responsibilities would include:

Attorney Management

- Recruiting and maintaining a list of attorneys that meet the minimum qualifications, including training requirements, to provide indigent defense for the 32F Municipal Court.
- Ensure that court appointed attorneys meet MIDC minimum qualifications and adhere to training requirements.
- Schedule all attorneys to provide coverage for in-custody, scheduled and walk-in arraignments and all misdemeanor cases on the judges' dockets.
- On a weekly basis, the MACC shall provide to the 32F Municipal Court a schedule of all attorneys scheduled to be in attendance during that week.
- Ensure that attorneys represent defendants for arraignment dockets as needed and/or to fill in for absent attorneys.
- Track initial interviews between court appointed attorneys and in-custody and out-of-custody defendants.
- Monitor assigned cases and evaluate performance of assigned attorneys.
- Prepare MIDC quarterly compliance reports utilizing existing templates and spreadsheets.
- Review and approve requests for expert witnesses and investigators for reasonableness and necessity.
- Review and approve payment vouchers from attorneys, expert witnesses and investigators.
- Perform other MIDC-related tasks as needed.

Arraignments- The 32F Municipal Court provides in-custody arraignments, as well as walk-in and scheduled arraignments on court days.

In-Custody Arraignments - Defendants participate in arraignments via Polycom; attorneys will be present in court to participate. Arraignment attorneys are required to meet with each defendant prior to proceedings. A mobile Polycom unit is provided at the court for this purpose.

Scheduled and Walk-in Arraignments - Attorneys will be present with defendants in court. Arraignment attorneys are required to meet with each defendant prior to proceedings.

Indigent Defense Case Management- The MACC will be responsible for assigning cases to attorneys, post-arraignment, and ensuring adequate representation for defendants.

Initial Interviews - The purpose of the initial interview is to: (1) establish the best possible relationship with the indigent client; (2) review charges; (3) determine whether a motion for pretrial release is appropriate; (4) determine the need to start-up any immediate investigations;

(5) determine any immediate mental or physical health needs or need for foreign language interpreter assistance; and (6) advise that clients should not discuss the circumstances of the arrest or allegations with cellmates, law enforcement, family or anybody else without counsel present.

In-Custody - Assigned attorneys are responsible for meeting with in-custody defendants within three business days of appointment.

Out-of Custody - The MIDC recognizes that counsel cannot ensure communication prior to court with an out of custody indigent client. For out of custody clients the standard instead requires the attorney to notify clients of the need for a prompt interview. Assigned attorneys must initiate contact with out-of- custody defendants within three business days of appointment.

Representation - Assigned attorneys are responsible for representing defendants at pre-trial proceedings, during plea negotiations, and at other critical stages, whether in court or out of court.

Experts and Investigators - Attorneys are responsible for submitting requests for experts and investigators to the MACC for review and approval.

The MACC shall be responsible for monitoring adherence to compliance standards and performance of assigned attorneys, making corrections as necessary.

Administrative Duties - The MACC will be responsible for completing administrative duties related to the ongoing operation of Indigent Defense.

Recruitment and Scheduling of Attorneys - The MACC is responsible for maintaining a list of selected attorneys to provide indigent defense and for ensuring those attorneys meet the minimum requirements for providing indigent defense. The MACC shall create and manage a schedule for arraignment attorneys and maintain records of each attorney's qualifications. The MACC shall track and assign attorneys to cases wherein there is a request for attorney in any proceeding following arraignment and shall assign an attorney to each case.

Reporting - The MACC shall be responsible for tracking, compiling, and reporting necessary compliance data in accordance with MIDC requirements on a quarterly basis. The content of the quarterly reports is subject to change based upon requirements from the MIDC, the State of Michigan, LARA and the City of Grosse Pointe Woods. Complete copies of each report shall be forwarded to the City Administrator of Grosse Pointe Woods within 3 business days of the submission of the report(s) to MIDC.

Other Administrative Duties - The MACC shall be responsible for reviewing and approving vouchers/invoices for payment to assigned attorneys, experts, and investigators. Approved vouchers shall be timely submitted to the City for processing. Other administrative duties as may be necessary to operate the indigent defense system.

4. **Required Minimum Qualifications**: The Managed Assigned Counsel Coordinator (MACC) must have the following qualifications:

- Juris Doctorate degree and license to practice law in the State of Michigan
- Member in good standing with the Michigan Bar Association
- Valid Michigan Vehicle Operator's License
- Completion of educational requirements as deemed mandatory by the Michigan Indigent Defense Commission.
- Demonstrable knowledge of laws, legal codes, court procedures, precedents, legal practices, and documents used and processed in the 32F Municipal Court.
- History of dealing calmly and effectively with high stress situations (for example, tight deadlines, hostile individuals, emergency situations).
- Hi-level ability in writing, reading, mathematical principles; proficient computer skills- Microsoft Office Suite, Outlook.

5. **Preferred Qualifications:**

The preferences listed below are representative of the knowledge, skills, abilities, and qualifications necessary to effectively perform the essential functions of the MACC:

- Thorough knowledge of the principles and practices of State of Michigan criminal law and public defense processes and procedures.
- Experience in the practice of criminal defense or the equivalent.
- Experience in the practice of indigent defense.
- Skill in assembling and analyzing data, preparing comprehensive and accurate reports, and formulating policy and service recommendations.

EXHIBIT B

Insurance Requirements - The Contractor, and any and all their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and permitted to conduct business in the State of Michigan and acceptable to City of Grosse Pointe Woods. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIRs are the responsibility of the Contractor.

The Contractor shall procure and maintain the following insurance coverage:

1. Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include, but not limited to, the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Explosion, Collapse, and Underground, if applicable.
3. Automobile Liability including Michigan No-Fault Coverages. Coverage shall include all vehicles used while performing services on behalf of the City of Grosse Pointe Woods and 32F Municipal Court.
4. Additional Insured: Policy(ies) and coverages as described above, excluding Workers' Compensation Insurance, shall include an endorsement stating the following shall be Additional Insureds: The City of Grosse Pointe Woods, the 32F Municipal Court, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Grosse Pointe Woods as additional insured, coverage afforded is considered to be primary and any other insurance the City of Grosse Pointe Woods may have in effect shall be considered secondary and/or excess.
5. Professional Liability in an amount not less than \$500,000 per occurrence and aggregate. If this policy is claims made form, then the contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 years after the termination of this contract.
6. Cancellation Notice: Policy(ies) , as described above, shall be endorsed to state the following: It is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or

Material Change shall be sent to: (City of Grosse Pointe Woods. Attention: Treasurer/Controller, 20025 Mack Plaza Drive, Grosse Pointe Woods, Michigan 48236).

7. Proof of Insurance Coverage: The Contractor shall provide the City of Grosse Pointe Woods, at the time the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies). If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies), including but not limited to additional insured and primary/non-contributory coverage.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates, endorsements, and/or policies to City of Grosse Pointe Woods at least ten (10) days prior to the expiration date.

1. INDEMNIFICATION CLAUSE

The Contractor shall indemnify and save harmless the City of Grosse Pointe Woods for and from all claims, demands, payments, suits, actions, recoveries, and judgments; of every name and description, brought or recovered against them or to property received or sustained by any person or persons whomsoever by reason of any action or omission of the said Contractor, his agents, servants, or his contractors in the performance of said Work, or by or in consequence of any negligence or carelessness in connection with the same or on account of the death of or injuries to persons who shall be engaged in or about the work to be performed under this Contract; and on account of liability or obligation imposed directly or indirectly upon the City of Grosse Pointe Woods by reasons of any law of the State or the United States, now existing or which shall hereafter be enacted, imposing any liability or obligation, or providing for compensation to any person or persons on account of or arising from the death of, or injuries to employees. Said Contractor shall pay, settle, compromise and procure the discharge of any and all such claims and all such losses, damages, expenses, liabilities, and obligations, and shall defend at his own cost and expense any and all claims, demands, suits and actions made or brought against the City of Grosse Pointe Woods, and all Additional Named Insured, for or upon any such claim. In case the said Contractor shall fail, neglect, or refuse to comply with any of the provisions of this paragraph, the City of Grosse Pointe Woods may, in order to protect itself, and all Additional Named Assureds, from liability, defend any such claim, demand, suits or action and pay, settle, compromise, and procure the discharge thereof, in which case the said Contractor shall repay the City of Grosse Pointe Woods any and all such loss, damage and expense, including attorney's fees paid, suffered or incurred by the City of Grosse Pointe Woods, and all Additional Named Insureds, in so doing. So much of the monies due, or to become due, to said Contractor under this agreement as shall be deemed necessary by the City of Grosse Pointe Woods, shall or may be retained by the City of Grosse Pointe Woods until every and all such claims, demands, suits,

actions, recoveries, judgments, liabilities and obligations have been settled and discharged and evidence to that effect furnished the City of Grosse Pointe Woods, or the City of Grosse Pointe Woods may collect the same, in whole or in part, in any lawful manner from said Contractor. The Contractor shall provide adequate insurance until his work is completed, with a reasonable insurance company which meets with the approval of the City of Grosse Pointe Woods, covering liability to the public for loss resulting from injury to persons or damage to property arising out of or caused by his operations, acts, or omissions, or those of his subcontractors, agents, or employees in procuring work for the City of Grosse Pointe Woods. Such insurance coverage shall be in such amounts as are provided in public liability and property damage section herein, provided, however, that such insurance coverage shall include an endorsement providing that the contractual exclusion shall be removed or in the alternative, contractual insurance shall be afforded. If the former, such endorsement shall contain specific language as follows:

"It is hereby agreed that the contractual exclusion does not apply to the contract entered into between the insured and the City of Grosse Pointe Woods, and each Additional Named Insured as their interest may appear for the project work. Such insurance coverage shall also contain an endorsement guaranteeing that thirty (30) days' notice to the City of Grosse Pointe Woods and each Additional Named Insured, shall be given in writing prior to the cancellation of, or change in any such insurance."



MIHEL-1

OP ID: AC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis-Vandenbossche Agency 51180 Bedford St New Baltimore, MI 48047 John Vandenbossche	586-775-1312 <i>✓ OK! T.A. 12/11/23</i>	CONTACT NAME: Ashley Cooper PHONE (A/C, No, Ext): 586-775-1312 FAX (A/C, No): 586-776-4601 E-MAIL ADDRESS: acooper@dvainsurance.com
INSURED Kavanaugh, Michael P Llc Mihelich & Kavanaugh Michael P Kavanaugh LLC DBA 17200 E 10 Mile Rd, Ste 100 Eastpointe, MI 48021		INSURER(S) AFFORDING COVERAGE INSURER A: Frankenmuth Mutual Insurance A INSURER B: Allmerica Fin Benefit Ins A INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 13986 ✓ 41840 ✓

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	✓ Y		6668014	12/13/2023	12/13/2024 ✓	EACH OCCURRENCE \$ 1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		6668014	12/13/2023	12/13/2024 ✓	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		W2B7591291	08/11/2023	08/11/2024 ✓	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 ✓ E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 PROPERTY 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Grosse Pointe Woods, the 32F Municipal Court, all elected & appointed officials, all employees and volunteers, agents, all boards, commissions and/or authorities and board members, including employees & volunteers thereof are additional insured with respect to general liability on a primary basis. 10 day notice of cancellation applies. ✓

CERTIFICATE HOLDER

CANCELLATION

CITYGR2 City of Grosse Pointe Woods ✓ 20025 Mack Plaza Grosse Pointe Woods, MI 48236	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE John Vandenbossche
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MEMO 23-29

TO: Frank Schulte, City Administrator
FROM: James Kowalski, Director of Public Services *J.K.*
DATE: November 29, 2023
SUBJECT: Cross Connection Control Program

In order to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE), formerly Michigan Department of Environmental Quality (MDEQ), Safe Drinking Water Act 1976 PA399 and Administrative Rule, rule number R325.11401-R325.11407 as amended pertaining to Municipal Cross Connection Control Programs, the established program must be maintained by Grosse Pointe Woods and should consist of ongoing enforcement, awareness, education and training.

Based upon a review of the Cross Connection Control Program status, HydroCorp has prepared a proposal to meet the specific Cross Connection Control Program needs of Grosse Pointe Woods and to continue to assist the City with the Cross Connection Control Program regulations and compliance for public water systems.

Attached is a two-year proposal with the option of yearly renewals after two years at a price which includes an inflationary adjustment equal to the Consumer Price Index, reviewed by City Attorney Debra Walling, based upon completing 80 inspections each year consisting of compliance inspections and re-inspections of our individual commercial, institutional facilities and miscellaneous water users on an annual basis for the next two years. HydroCorp is the only Michigan company who offers this specialized service and their performance over the last nine years has been satisfactory.

Therefore, I recommend that a new two-year contract be entered into with HydroCorp, 5700 Crooks Road, Suite 100, Troy, MI 48098, to continue the City's Cross Connection Control Program. The contract will include 160 inspections performed over the next two years, 80 inspections per year, at a cost of \$845 per month totaling \$4,225.00 for the remainder of the 2023/24 fiscal year. The annual expense will be \$10,140.00 for the 2024/25 and \$5,915.00 for the 2025/26 fiscal year through January 31, 2026. The two-year contract will total \$20,280.00 for the period February 1, 2024 through January 31, 2026.

This is a budgeted item included in Water/Sewer account no. 592-537-975.395. The increase will require a budget amendment transfer from account no. 592-000-692.000, Transfer from prior year Reserve Fund Balance in the amount of \$544.00 into the Water/Sewer account no. 592-537-975.395.

If you have any questions concerning this matter please contact me.

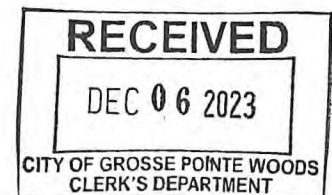
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

Frank Schulte

Frank Schulte, City Administrator

12-5-23

Date



Fund Certification:

Account numbers and amounts have been verified as presented.

Shawn Murphy

Shawn Murphy, Treasurer/Comptroller

12-6-23

Date

PROPOSAL

DEVELOPED FOR

James Kowalski

City of Grosse Pointe Woods

1200 Parkway

Grosse Pointe Woods, MI 48236

November 7, 2023

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDROCORP™

THE SAFE WATER AUTHORITY™

CROSS-CONNECTION
CONTROL / BACKFLOW
PREVENTION

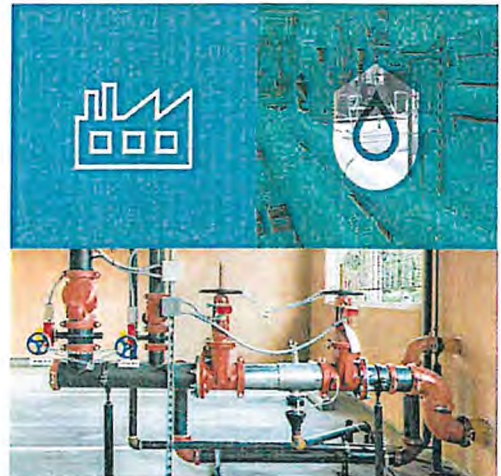
WATER SYSTEM
SURVEYS / AUDITS

PIPE SYSTEM MAPPING
AND LABELING

WATER SAMPLING
AND ANALYSIS / RISK
ASSESSMENTS

PROGRAM
AND PROJECT
MANAGEMENT

COMPLIANCE
ASSISTANCE /
DOCUMENTATION



MICHIGAN CORPORATE OFFICE
5700 Crooks Road, Suite 100
Troy, MI 48098
800.690.6651 TOLL FREE
248.250.5000 PHONE
248.786.1788 FAX GENERAL
info@hydrocorpinc.com EMAIL

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PROFESSIONAL SERVICE AGREEMENT 4-10

QUALIFICATIONS 11

SCOPE OF WORK

Based on our conversations, HydroCorp™ will provide the following services to the City of Grosse Pointe Woods. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City of Grosse Pointe Woods with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the City of Grosse Pointe Woods and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

1. Annually, perform a minimum of 80 initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the City of Grosse Pointe Woods served by the public water supply for cross-connections. Inspections will be conducted in accordance with the EGLE Water Bureau Cross Connection Control regulations.
2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.
3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results, and general customer service and program education inquiries.
4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.
5. Submit comprehensive management reports on a quarterly basis.
6. Conduct an annual review meeting to discuss the overall program status and recommendations.
7. Provide up to six- (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers (i.e., combination) per facility as required in order to place a facility into immediate compliance at the time of inspection.
8. Prepare the annual State of Michigan EGLE Water Bureau Cross Connection Report.
9. Assist the City of Grosse Pointe Woods with a community-wide public relations program, including general awareness brochures and customized website cross-connection control program overview content and resources.
10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

Monthly Amount: \$ 845.00	Annual Amount: \$ 10,140.00	Contract Total: \$ 20,280.00
----------------------------------	------------------------------------	-------------------------------------

Contract Amount is based upon a 24-month period. HydroCorp will invoice in 24 equal amounts of \$ 845.00.

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this DATE by and between the City of Grosse Pointe Woods, organized and existing under the laws of the State of Michigan, referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross-connection control program inspection, reporting, and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross-connection control program management to the Utility, and the Utility desires to engage HydroCorp to act as its independent contractor in its cross-connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquiries, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 PROGRAM REVIEW/PROGRAM START UP MEETING. HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.



- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

2.2 INSPECTIONS. HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Department of Environment, Great Lakes and Energy Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross-connections. The degree of hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (one or five year re-inspection cycle, as agreed to by the parties).

2.3 INSPECTION SCHEDULE. HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 PROGRAM DATA. HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections.
- Notify users of inspections, backflow device installation and testing requirements if applicable.
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain the program to comply with all EGLE regulations.

2.5 MANAGEMENT REPORTS. HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location, and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE. HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures, and reference standards.
- Penalties for noncompliance.



- 2.7 **VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 **PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program, including general awareness brochures and website cross-connection control program content.
- 2.9 **SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website, or email for the contract period.
- 2.10 **FACILITY TYPES.** The facility types included in the program are as follows:
- Industrial
 - Institutional
 - Commercial
 - Miscellaneous Water users
 - Multifamily
- Complex Facilities.** Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. (HydroCorp typically allows a maximum of up to three (3) hours of inspection time per facility.) An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities, and the results submitted to the Utility to help verify program compliance.
- 2.11 **INSPECTION TERMS.** HydroCorp will perform a minimum of 160 inspections over a two-year contract period. The total inspections include all initial inspections, compliance, and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 **COMPLIANCE WITH DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE).** HydroCorp will assist in compliance with EGLE and Michigan Plumbing Code cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.
- 2.13 **POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.
- 2.14 **INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number if applicable.
- 2.15 **DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 **ANNUAL YEAR-END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss the overall program status and specific program recommendations.
- 2.17 **CROSS-CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately 160 cross-connection control educational brochures for the duration of the Agreement.
- 2.18 **INSURANCE.** HydroCorp will provide all required copies of general liability, workers' compensation, and errors and omissions insurance naming the Utility as an additional insured if required.



ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format, such as Microsoft Excel, etc., is required. An additional one-time fee to manually enter the facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact, and corrected addresses will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high-quality image format for printing.)

ARTICLE IV. Term, Compensation, and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on DATE, and end two- (2) years from such date unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.2 RENEWAL.** Upon the expiration of this two-year agreement, unless either party provides written notice of termination not less than 60 days prior to the expiration of the initial term (or any such renewal term) this agreement will automatically renew in (1) year term increments. Inflationary adjustments to each renewal term will be equal to the annual Consumer Price Index as measured in the Utilities local/regional area at the time of renewal.
- 4.3 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.4 BASE COMPENSATION.** The Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, **\$845.00 per month, \$10,140.00 annually, for a two-year contract total of \$20,280.00.** Completed inspections shall consist of all initial inspections, re-inspections, and compliance inspections as defined in section 2.2.



- 4.5 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.
- 4.6 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.7 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Freedom of Information Act. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected, or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Freedom of Information Act and compliance regarding records related to this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Freedom of Information Act.
- 4.8 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.9 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 LIMITATION OF LIABILITY.** HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.



5.3 HYDROCORP INSURANCE. HydroCorp currently maintains the following insurance coverage's and limits:

	<u>Occurrence</u>	<u>Aggregate</u>
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker's Compensation/ Employer's Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

- 5.4 UTILITY INSURANCE.** The Utility will maintain liability insurance on an all-risk basis and including extended coverage for matters set forth in this Agreement.
- 5.5 RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.
- 5.6 ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.
- 5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.
- 5.8 WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.
- 5.9 ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.
- 5.10 FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.
- 5.11 AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.
- 5.12 GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any dispute between the parties, with both parties' consent, may be settled by arbitration in accordance with the applicable rules of the American Arbitration Association, Any



arbitration award or determination shall be final and binding and any court of competent jurisdiction may enter a judgment on such award which shall be enforceable in the same manner as any other judgment of the such court. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

5.13 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 NOTICES. All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:

HydroCorp
c/o Mark Martin
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5005

If to Utility:

City of Grosse Pointe Woods
c/o James Kowalski
1200 Parkway
Grosse Pointe Woods, MI 48236
(313) 363-1257

5.15 SEVERABILITY. Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Grosse Pointe Woods

By:
Title:

HydroCorp



By: Paul M. Patterson
Its: Senior Vice President



Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections *annually*.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
RBN & Associates, Inc.
303 E Wacker Dr
Suite 650
Chicago IL 60601

CONTACT NAME: Telisa Gibson

PHONE (A/C, No, Ext): 312-856-9400

FAX (A/C, No): 312-856-9425

E-MAIL ADDRESS: tgibson@rbninsurance.com

INSURED
HydroCorp, LLC
HydroSoft, LLC
Florida HydroCorp, Inc
5700 Crooks Road, Suite 100
Troy MI 48098

HYDRDES-01

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Travelers Indemnity Co. A++

✓ 25658

INSURER B: Travelers Prop Cas Co of Amer A++

✓ 25674

INSURER C: Travelers Casualty & Surety Co of America A++

✓ 19038

INSURER D: Twin City Fire Insurance Co. A+

✓ 29459

INSURER E: ARCH SPECIAITY INS CO A+

✓ 21199

INSURER F: St. Paul Travelers

COVERAGES

CERTIFICATE NUMBER: 47009294

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6602W649777	12/15/2023	12/15/2024	EACH OCCURRENCE \$1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
F	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA2W651552	12/15/2023	12/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 ✓ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP2W652616	12/15/2023	12/15/2024	EACH OCCURRENCE \$5,000,000 ✓ AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UBW651969	12/15/2023	12/15/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 ✓ E.L. DISEASE - EA EMPLOYEE \$1,000,000 ✓ E.L. DISEASE - POLICY LIMIT \$1,000,000 ✓
D E	Crime Cyber E & O/Pollution Liability			83KB0486036-23 C-4LPY-053219-CYBER-2023	11/4/2023 12/15/2023	12/15/2024 12/15/2024	Limit Limit/Aggregate PLEASE SEE BELOW 2,000,000 2,000,000 FOR LIMITS ✓

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional (E & O) & Pollution Liability
Carrier: Underwriters at Lloyds
Effective 12/15/2023 Expiration 12/15/2024
Policy number: ANE1010955.23
Each Limit: 2,000,000
Aggregate Limit: 2,000,000

City of Grosse Pointe Woods is included as additional insured for general liability as required by written contract with respects to work performed by the named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Grosse Pointe Woods ✓
20025 Mack Plaza
Grosse Pointe Woods MI 48236

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



GROSS-1

OP ID: JJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nickel & Saph, Inc. P. O. Box 46907 Mt. Clemens, MI 48046-6907 John N. Johnson	586-463-4573	CONTACT NAME: John N. Johnson PHONE (A/C, No, Ext): 586-463-4573 FAX (A/C, No): 586-463-3135 E-MAIL ADDRESS: John@nickelsaph.com
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Argonaut Insurance Co.		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED City of Grosse Pointe Woods Frank Schulte 20025 Mack Plaza Drive Grosse Pointe Woods, MI 48236	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		PE-4643464-01	04/19/2023	04/19/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ Included
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X		BA-4643464-01	04/19/2023	04/19/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	X		UMB-4643464-01	04/19/2023	04/19/2024	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following certificate holder is considered an additional insured with respects to the 2024 Annual Permit Package #A-24054 Which authorizes the Municipality to Occupy Wayne County road right-of-way for purpose of inspection, repair and routine maintenance for facilities which are under its jurisdiction.

CERTIFICATE HOLDER

CANCELLATION

Wayne County Department of
Public Services
Attn: Anthony Amaro
33809 Michigan Avenue
Wayne, MI 48184

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
John N. Johnson



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

November 29, 2023
Project No: 0160-0446-0
Invoice No: 147364

Project 0160-0446-0 VERNIER ROAD WATER MAIN REPLACEMENT
PURCHASE ORDER #21-46704 - \$217,000.00
FOR: CONTRACT ADMINISTRATION & CONSTRUCTION OBSERVATION
Professional Services from October 23, 2023 to November 19, 2023
Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
ENGINEERING AIDE III	1.00	77.70	77.70
ENGINEERING AIDE I	1.80	62.10	111.78
CONSTRUCTION OBSERVATION			
GRADUATE ENG/SUR/ARC	98.00	92.70	9,084.60
Totals	100.80		9,274.08
Total Labor			9,274.08

Consultants

REIMBURSABLE CONSULTANT EXPENSE			
10/31/2023 G2 CONSULTING	Invoice# 233103	858.50	
Total Consultants		858.50	858.50

Billing Limits

	Current	Prior	To-Date
Total Billings	10,132.58	90,617.37	100,749.95
Limit			217,000.00
Remaining			116,250.05

Total this Invoice \$10,132.58

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 46704
592-537-977.310
OK - J.K.
SM 12/13/23
H 12-13-23

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 233103
 Invoice Date: October 19, 2023
 Page Number: 1

Voice: 248.680.0400
 Fax: 248.680.9745

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0446	230769	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	November 18, 2023		

Quantity	Description	Unit Price	Amount
6.00	Engineering Technician, Regular Hours, each	71.00	426.00
1.50	Engineering Technician - Cylinder Pick-Up on 9/14/23	71.00	106.50
1.00	Project Manager, per hour	162.00	162.00
1.00	Administrative Assistant, per hour	62.00	62.00
6.00	Compressive Strength Test Cylinders, each	17.00	102.00
	Vernier Road Watermain Replacement, Grosse Pointe, Michigan - Quality Control Observation and Testing Services on 9/8/23 and 9/13/23		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 858.50

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
www.aewinc.com p(586)726-1234

INVOICE

November 29, 2023

Project No: 0160-0456-0

Invoice No: 147365

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0456-0 HAMPTON RD WATERMAIN & RESURF(MACK/MARTE

PURCHASE ORDER #22-47265 - \$436,920.00

FOR: CONTRACT ADMIN. & CONSTRUCTION OBSERVATION

Professional Services from October 23, 2023 to November 19, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	1.00	114.30	114.30
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	1.50	114.30	171.45
ENGINEERING AIDE III	1.00	77.70	77.70
Totals	3.50		363.45
Total Labor			363.45

Billing Limits	Current	Prior	To-Date
Total Billings	363.45	220,894.08	221,257.53
Limit			436,920.00
Remaining			215,662.47

Total this Invoice \$363.45

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 47265
202-451-977.803 \$ 98.13
592-537-977.310 \$ 265.32
OK-J.K.
SM 12/13/23
FB 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

November 29, 2023

Project No: 0160-0464-0

Invoice No: 147366

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0464-0 ROSLYN RD WATERMAIN & RESURF(MACK/MARTER

PURCHASE ORDER #23-47805 - \$480,000.00

FOR: CONSTRUCTION ADMIN. & CONSTRUCTION OBSERVATION

Professional Services from October 23, 2023 to November 19, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER	4.80	114.30	548.64
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	19.70	114.30	2,251.71
TEAM LEADER	2.00	92.70	185.40
ENGINEERING AIDE III	2.20	77.70	170.94
ENGINEERING AIDE I	1.50	62.10	93.15
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	246.40	77.70	19,145.28
GIS UPDATES			
ENGINEERING AIDE III	.30	77.70	23.31
Totals	276.90		22,418.43
Total Labor			22,418.43
Total this Invoice			\$22,418.43

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 47805
203-451-977.803 \$5,604.61
592-537-977.310 \$16,813.82
OK - J.K.
SM 12/13/23
FS 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

November 29, 2023

Project No: 0160-0467-0

Invoice No: 147367

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0467-0 2023 SEWER CCTV INVESTIGATION

PURCHASE ORDER #23-47812 - \$16,667.00

FOR: CONSTRUCTION ADMIN.

Professional Services from October 23, 2023 to November 19, 2023

Fee

Construction Cost	65,087.50		
Fee Percentage	9.00		
Total Fee	5,857.88		
Percent Complete	50.00	Total Earned	2,928.94
		Previous Fee Billing	2,928.94
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	4.00	92.70	370.80
ENGINEERING AIDE III	1.50	77.70	116.55
Totals	5.50		487.35
Total Labor			487.35

Billing Limits	Current	Prior	To-Date
Total Billings	487.35	9,343.99	9,831.34
Limit			16,667.00
Remaining			6,835.66
		Total this Invoice	\$487.35

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 47812
592-537-975.004
OK - J.K.
SM 12/13/23
ES 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

November 29, 2023
Project No: 0160-0468-0
Invoice No: 147368

Project 0160-0468-0 2023 SEWER REHAB PROGRAM
PURCHASE ORDER #23-47946 - \$33,333.00
FOR: CONSTRUCTION ADMIN.

Professional Services from October 23, 2023 to November 19, 2023

Fee

Construction Cost	138,692.40		
Fee Percentage	8.75		
Total Fee	12,135.59		
Percent Complete	50.00	Total Earned	6,067.79
		Previous Fee Billing	6,067.79
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
TEAM LEADER	3.50	92.70	324.45
ENGINEERING AIDE III	1.00	77.70	77.70
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE II	25.50	68.80	1,754.40
Totals	30.00		2,156.55
Total Labor			2,156.55

Billing Limits	Current	Prior	To-Date
Total Billings	2,156.55	13,197.10	15,353.65
Limit			33,333.00
Remaining			17,979.35
Total this Invoice			\$2,156.55

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

P047946
592-537-976.001
OK-J.K.
SM 12/13/23
FS 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

November 29, 2023

Project No: 0160-0472-0

Invoice No: 147369

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0472-0 2023-2024 GENERAL ENGINEERING

PURCHASE ORDER #23-47692 - \$41,000.00

Professional Services from October 23, 2023 to November 19, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	.50	114.30	57.15
LOCKWOOD, SCOTT	.50	114.30	57.15
694 Peach Tree Grading			
GENERAL			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.00	114.30	114.30
Coordinating/scheduling construction budgeting meetings, discussing projects to consider for meeting including walking paths, corr. re: land area at DPW for F. Schulte			
WILBERDING, ROSS	1.00	114.30	114.30
Corr. re: project closeouts for open contracts. Scheduling next FY construction meetings. Discussing Clairview Ct sewer repair with J. Kowalski, F. Varicalli.			
WILBERDING, ROSS	.50	114.30	57.15
Discussing ITA for 2024' SRFs			
DATABASE			
GRADUATE ENG/SUR/ARC			
MASTRACCO, STEFANIA	.50	92.70	46.35
Restored database from 11/6/2023 backup and published in SQL for parcel data restore per Jeanne Duffy at GPW's request.			
GIS UPDATES			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	2.00	92.70	185.40
Addition of CCTV review point and line recommendation layers to Portal			
MILLER, JEFFREY	1.00	92.70	92.70
Restore of deleted water service material parcel/attachment			
MILLER, JEFFREY	.50	92.70	46.35
Troubleshooting of printing issue in Notification App			
MILLER, JEFFREY	.50	92.70	46.35
Updates to water service inspection data/app			
ENGINEERING AIDE III			
KOWALCHICK, ANTHONY	2.50	77.70	194.25
add all sewer rehab recommendations			
KOWALCHICK, ANTHONY	.20	77.70	15.54
add watermain break to GIS			
KOWALCHICK, ANTHONY	2.00	77.70	155.40
creat overall recommendation list for GPW, start to transfer to GIS			

Project	0160-0472-0	2023-2024 GENERAL ENGINEERING	Invoice	147369
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SVOBODA, JOSEPH	1.50	77.70	116.55	
created aerial image map of the DPW lot north section				
Totals	14.20		1,298.94	
Total Labor				1,298.94

Billing Limits	Current	Prior	To-Date	
Total Billings	1,298.94	4,121.37	5,420.31	
Limit			41,000.00	
Remaining			35,579.69	
		Total this Invoice		\$1,298.94

Outstanding Invoices

Number	Date	Balance
146776	10/23/2023	23.31
Total		23.31

pd 10/5/23

PO 47692
 #101-265-818.000 \$114.30
 #101-441-818.000 \$114.30
 #592-537-818.000 \$114.30
 #592-537-977.000 \$956.04

OK - J.H.

sm 12/13/23

ES 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

November 29, 2023
Project No: 0160-0473-0
Invoice No: 147370

Project 0160-0473-0 TORREY ROAD PUMP STATION GENERATOR
PURCHASE ORDER #23-48021 - \$110,000.00
Professional Services from October 23, 2023 to November 19, 2023

Fee

Construction Cost	1,600,000.00
Fee Percentage	5.80
Total Fee	92,800.00

Percent Complete	80.00	Total Earned	74,240.00
		Previous Fee Billing	46,400.00
		Current Fee Billing	27,840.00
		Total Fee	27,840.00

Billing Limits	Current	Prior	To-Date
Total Billings	27,840.00	46,400.00	74,240.00
Limit			110,000.00
Remaining			35,760.00

Total this Invoice \$27,840.00

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

PO 48021
#592-542-818.000
OK-J.K.
SM 12/13/23
B 12-13-23

Torrey Road Pump Station Generator
 AEW Project No. 0160-0473
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGROET, JEFFREY	1	CAD Oversight
ARLOW, JASON	1	Architectural Oversight
CARPENTER, AARON	18	Survey
DAVIS, ELIZABETH	6.7	Architectural Design
DE OLIVEIRA, ROSANA	8.9	CAD
DEMPSEY, ALYSSA	8.5	Architectural Design
DUTCHER, NICOLE	4	Architectural Design
GAYESKI JR., JOSEPH	5	Survey Oversight, Project Setup
HUTEK, JERRY	12.5	Survey
KELLEY, SCOTT	35	Architectural Design
LOCKWOOD, SCOTT	15.3	Oversight
SELENO, RICHARD	8.5	Survey
TRUAX, MICHAEL	1	Survey Oversight
WILBERDING, ROSS	32	Project Management
WILSON, COLLIN	3	Survey
ZAUEL, KEVIN	6	Structural Design
	166.4	

Subconsultants	Amount	Description
	15,000	Peter Basso Associates, Inc.
	15,000	Peter Basso Associates, Inc.
	30,000	



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

CITY OF GROSSE POINTE WOODS
ACCOUNTS PAYABLE
20025 MACK AVENUE
GROSSE POINTE WOODS, MI 48236-2397

December 6, 2023

Project No: 0160-0474-0
Invoice No: 147565

Project 0160-0474-0 707 N. RENAUD PLOT PLAN REVIEW

Professional Services from September 25, 2023 to November 19, 2023

Professional Personnel

	Hours	Rate	Amount	
MEETINGS				
PRINCIPAL ENGINEER	.50	114.30	57.15	
ENGINEERING PLAN REVIEW				
PRINCIPAL ENGINEER	1.00	114.30	114.30	
Totals	1.50		171.45	
Total Labor				171.45
		Total this Invoice		\$171.45

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DEC 14 2023
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

P047692
101-265-818.000
OK - J.K.
SM 12/13/23
FS 12-13-23



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

December 6, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

RECEIVED

DEC 12 2023

Reference: 2022 Sidewalk Repair Program
City of Grosse Pointe Woods
AEW Project No. 0160-0452

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 6 for the above referenced project. For work performed through December 3, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$40,723.30** to JB Contractors, Inc., 2933 Military Street, Detroit, Michigan 48209.

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Frank D. Varicalli
C4D17CC8031F4D4...

Frank D. Varicalli
Infrastructure Rehab Group Lead

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Bruce Abbott, JB Contractors, Inc.
Ross T. Wilberding, AEW, Inc.

PO 47296

#202-451-976.100 \$ 7,744.67

#203-451-976.100 \$ 19,361.64

#592-537-976.100 \$ 11,616.99

#592-537-818.000 \$ 2,000.00

OK - J.K.

SM 12/7/23

FS 12-7-23



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/6/2023 7:13 AM

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
6	12/3/2023	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor JB Contractors Inc. 2933 Military Street Detroit MI 48209	
Comments Current Contract Amount: \$188,600.00 % Completed: 104%				

Item Usage Summary

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Surface Restoration, Seeding	Syd	8167011	0080	0080	00	000	204.000	1.00	\$204.00
Sidewalk, Conc, 4 inch	Sft	8030044	0055	0055	00	000	5,701.150	6.00	\$34,206.90
Sidewalk, Rem	Syd	2040055	0010	0010	00	000	94.120	20.00	\$1,882.40
Subtotal for Category 0000:									\$36,293.30
Subtotal for Project 0160-0452:									\$36,293.30
Total Estimated Item Payment:									\$36,293.30

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0452, 2022 Sidewalk Repair Program District 8	0006	\$36,293.30	\$0.00	\$36,293.30
Voucher Total:				\$36,293.30



Construction Pay Estimate Report

Anderson, Ecksteln and Westrick, Inc.

12/6/2023 7:13 AM

FieldManager 5.3c

Summary

Current Voucher Total:	\$36,293.30	Earnings to date:	\$197,000.00
-Current Retainage:	(\$4,430.00)	- Retainage to date:	\$5,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$40,723.30	Net Earnings to date:	\$192,000.00
		- Payments to date:	\$151,276.70
		Net Earnings this period:	\$40,723.30

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:

Frank D. Varicalli

12/06/2023

Frank D Varicalli, AEW, Inc.

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 6

Anderson, Eckstein and Westrick, Inc.

12/6/2023 7:13 AM

FieldManager 5.3c

Contract: .0160-0452, 2022 Sidewalk Repair Program District 8

Project: 0160-0452, 2022 Sidewalk Repair Program District 8

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Bonds, Insurance and Initial Set-Up Expense (3% Max)	1027051		1.000 LS		1.000	1.000	100%	5,000.00000	\$5,000.00
0010	Sidewalk, Rem	2040055	1,970.000	Syd	94.120	1,978.430	1,978.430	100%	20.00000	\$39,568.60
0015	_ Subgrade Undercutting, Modified	2057021	40.000	Cyd		9.560	9.560	24%	40.00000	\$382.40
0020	Maintenance Gravel, LM	3060021	50.000	Cyd		53.000	53.000	106%	35.00000	\$1,855.00
0025	_ External Structure Wrap, 18 inch	4027050	3.000	Ea		0.000			800.00000	
0030	Dr Structure Cover, Adj, Case 1, Modified	4030004	3.000	Ea		10.000	10.000	333%	250.00000	\$2,500.00
0035	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			250.00000	
0040	Dr Structure, Adj, Add Depth	4030280	10.000	Ft		0.000			250.00000	
0045	_ Dr Structure Frame and Cover, Gate Well	4037050	1.000	Ea		0.000			800.00000	
0050	_ Dr Structure Frame and Cover, Manhole	4037050	2.000	Ea		0.000			800.00000	
0055	Sidewalk, Conc, 4 inch	8030044	15,500.000	Sft	5,701.150	16,412.000	16,412.000	106%	6.00000	\$98,472.00
0060	Sidewalk, Conc, 6 inch	8030046	1,500.000	Sft		1,394.000	1,394.000	93%	7.00000	\$9,758.00
0065	Sidewalk, Conc, 8 inch	8030048	500.000	Sft		0.000			8.50000	
0070	_ Sidewalk Ramp, Conc, 4 inch	8037010	250.000	Sft		0.000			10.00000	
0075	_ Traffic Control and Maintenance	8127051	1.000	LS		1.000	1.000	100%	7,000.00000	\$7,000.00
0080	_ Surface Restoration, Seeding	8167011	300.000	Syd	204.000	364.000	364.000	121%	1.00000	\$364.00
0085	_ Trimming Tree Roots	8167050	100.000	Ea		214.000	214.000	214%	150.00000	\$32,100.00

Subtotal for Category 0000: 197000.00

Subtotal for Project 0160-0452: 197000.00

Percentage of Contract Completed(curr): 104%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$36,293.30

Total Amount Earned To Date: \$197,000.00

Contract: .0160-0452

Estimate: 6

Page 1 of 1



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

December 8, 2023

Shawn Murphy, Deputy Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Roslyn Rd Water Main & Resurfacing Project
City of Grosse Pointe
AEW Project No. 0160-0464

RECEIVED

DEC 14 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 3 for the above referenced project. For work performed through December 3, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$528,238.80** to Pamar Enterprises, Inc., 31604 Pamar Ct, New Haven, MI 48048

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Ross T. Wilberding
205B23CECB0242B...

Ross T. Wilberding, PE
Project Manager

PO47945
203-454977.804 \$ 132,059.70
592-537-977.300 \$ 396,179.10
ok - J.K.

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Matt Biscorner, Pamar Enterprises, Inc.

SM 12/13/23

FS 12-13-23



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/8/2023 10:11 AM

FieldManager 5.3c

Contract: .0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Estimate No.	Estimate Date	Entered By	Estimate Type	Managing Office
3	12/3/2023	Michelle Ankawi	Semi-Monthly	Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed		Construction Started Date	Prime Contractor	
		8/18/2023	Pamar Enterprises, Inc. 31604 Pamar Court New Haven MI 48048	
Comments				
Current Contract Amount: \$2,524,727.75				
% Completed: 49%				

Item Usage Summary

Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)
Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Reimbursed Permit Fees	Dlr	1077060	0005	0005	00	000	1,080.000	1.00	\$1,080.00
Mobilization, Max \$55,000	LS	1100001	0010	0010	00	000	0.500	55,000.00	\$27,500.00
_ Post-TV Sewer Laterals	Ea	4027050	0120	0120	00	000	68.000	195.00	\$13,260.00
_ Sanitary Lead Repair	Ea	4027050	0130	0130	00	000	3.000	750.00	\$2,250.00
_ Traffic Control, Minor Street	LS	8127051	0300	0300	00	000	0.250	48,000.00	\$12,000.00
Gate Valve, 8 inch	Ea	8230062	0330	0330	00	000	1.000	5,000.00	\$5,000.00
Gate Well, Rem	Ea	8230076	0340	0340	00	000	1.000	200.00	\$200.00
Hydrant, Rem	Ea	8230091	0345	0345	00	000	4.000	550.00	\$2,200.00
Water Main, DI, 8 inch, Tr Det G	Fl	8230156	0355	0355	00	000	22.000	280.00	\$6,160.00
Gate Well, 60 inch dia	Ea	8230360	0370	0370	00	000	1.000	5,000.00	\$5,000.00
_ Water Main, HDPE, DR 11, 8 inch, Pipe Bu rst	Fl	8237001	0385	0385	00	000	1,141.900	280.00	\$319,732.00
_ Fire Hydrant Assembly	Ea	8237050	0390	0390	00	000	4.000	11,500.00	\$46,000.00
_ Gate Well Cover, GPW	Ea	8237050	0395	0395	00	000	2.000	500.00	\$1,000.00
_ Water Main Connection, 8 inch	Ea	8237050	0410	0410	00	000	1.000	7,500.00	\$7,500.00
_ Water Serv, Modified	Ea	8237050	0415	0415	00	000	135.000	550.00	\$74,250.00
_ Water Serv, Special	Ea	8237050	0420	0420	00	000	1.000	8,800.00	\$8,800.00
_ Temporary Water Service	LS	8237051	0425	0425	00	000	1.000	55,000.00	\$55,000.00
Subtotal for Category 0000:									\$586,932.00
Subtotal for Project 0160-0464:									\$586,932.00
Total Estimated Item Payment:									\$586,932.00



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

12/8/2023 10:11 AM

FieldManager 5.3c

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

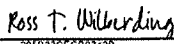
Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)	0003	\$586,932.00	\$0.00	\$586,932.00
Voucher Total:				\$586,932.00

Summary

Current Voucher Total:	\$586,932.00	Earnings to date:	\$1,228,653.00
-Current Retainage:	\$58,693.20	- Retainage to date:	\$122,865.30
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$528,238.80	Net Earnings to date:	\$1,105,787.70
		- Payments to date:	\$577,548.90
		Net Earnings this period:	\$528,238.80

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:

 205933CEC802420
 Ross T. Wilberding

12/08/2023

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/8/2023 10:11 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1077060	2,500.000	Dlr	1,080.000	1,080.000	1,080.000	43%	1.00000	\$1,080.00
0010	Mobilization, Max \$55,000	1100001	1.000	LS	0.500	1.000	1.000	100%	55,000.00000	\$55,000.00
0015	Tree, Rem, 19 inch to 36 inch	2020002	2.000	Ea		10.000	10.000	500%	2,200.00000	\$22,000.00
0020	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea		1.000	1.000	100%	3,500.00000	\$3,500.00
0025	Tree, Rem, 6 inch to 18 inch	2020004	34.000	Ea		29.000	29.000	85%	350.00000	\$10,150.00
0030	Dr Structure, Abandon	2030010	1.000	Ea		0.000			350.00000	
0035	Dr Structure, Rem	2030011	24.000	Ea		0.000			650.00000	
0040	Sewer, Rem, Less than 24 inch	2030015	508.000	Ft		0.000			15.00000	
0045	Curb and Gutter, Rem	2040020	4,200.000	Ft		0.000			10.00000	
0050	Pavt, Rem	2040050	350.000	Syd		0.000			18.00000	
0055	Sidewalk, Rem	2040055	665.000	Syd		0.000			16.00000	
0060	Exploratory Investigation, Vertical	2040080	350.000	Fl		0.000			65.00000	
0065	_ Driveway, Rem	2047011	1,120.000	Syd		0.000			17.00000	
0070	_ Subgrade Undercutting, Modified	2057021	250.000	Cyd		0.000			55.00000	
0075	_ Subgrade Undercutting, Special	2057021	125.000	Cyd		0.000			55.00000	
0080	Ero Con, Inlet Protection, Fabric Drop	2080020	24.000	Ea		0.000			65.00000	
0085	Aggregate Base	3020001	250.000	Ton		0.000			50.00000	
0090	Aggregate Base, 6 inch	3020016	1,550.000	Syd		0.000			13.00000	
0095	Aggregate Base, 11 inch	3020028	600.000	Syd		0.000			20.00000	
0100	Aggregate Base, Conditioning	3020050	100.000	Syd		0.000			2.00000	
0105	Maintenance Gravel	3060020	600.000	Ton		0.000			10.00000	
0110	_ Trenching, Modified	3077002	42.000	Sta		0.000			500.00000	
0115	Sewer, CI IV, 12 inch, Tr Det B	4020987	550.000	Ft		0.000			182.00000	
0120	_ Post-TV Sewer Laterals	4027050	1.000	Ea	68.000	68.000	68.000	6800%	195.00000	\$13,260.00
0125	_ Pre-TV Sewer Laterals	4027050	65.000	Ea		9.000	9.000	14%	195.00000	\$1,755.00
0130	_ Sanitary Lead Repair	4027050	7.000	Ea	3.000	4.000	4.000	57%	750.00000	\$3,000.00
0135	_ Sewer Bulkhead, 10 inch	4027050	1.000	Ea		0.000			250.00000	
0140	Dr Structure Cover, Adj, Case 1	4030005	12.000	Ea		0.000			800.00000	
0145	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		0.000			750.00000	

Contract: .0160-0464

Estimate: 3

Page 1 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/8/2023 10:11 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	Dr Structure, 24 inch dia	4030200	12.000	Ea		0.000			3,200.00000	
0155	Dr Structure, 48 Inch dia	4030210	12.000	Ea		0.000			4,500.00000	
0160	Dr Structure, Tap, 12 inch	4030312	12.000	Ea		0.000			550.00000	
0165	_ Catch Basin Cover, Restricted, GPW	4037050	24.000	Ea		0.000			600.00000	
0170	_ Combined Manhole Cover, GPW	4037050	12.000	Ea		0.000			600.00000	
0175	_ Dr Structure Trap, 12 inch	4037050	12.000	Ea		0.000			700.00000	
0180	_ External Structure Wrap, 18 inch	4037050	36.000	Ea		0.000			550.00000	
0185	Underdrain, Subgrade, 4 inch	4040071	480.000	Ft		0.000			18.00000	
0190	_ Pop-Up Emitter, Storm Drain, Residential	4047050	2.000	Ea		0.000			350.00000	
0195	Pavt, Cleaning	5010001	1.000	LS		0.000			500.00000	
0200	HMA Surface, Rem	5010005	2,000.000	Syd		0.000			3.50000	
0205	Hand Patching	5010025	400.000	Ton		0.000			225.00000	
0210	HMA, 4EML	5012025	25.000	Ton		0.000			119.45000	
0215	HMA, 5EML	5012037	1,250.000	Ton		0.000			123.85000	
0220	_ Cold Milling Pavt	5017011	3,300.000	Syd		0.000			3.75000	
0225	_ Cold Milling Pavt, Modified	5017011	5,700.000	Syd		0.000			4.17000	
0230	_ Geosynthetic Paving Fabric	5017011	9,000.000	Syd		0.000			4.17000	
0235	_ HMA, 4EML, Wedge Cse	5017031	240.000	Ton		0.000			190.00000	
0240	_ Curb and Gutter, Conc Base Cse	6027021	125.000	Cyd		0.000			416.00000	
0245	_ Driveway, Nonreinf Conc, 6 inch, Modified	8017011	1,050.000	Syd		0.000			57.00000	
0250	_ Driveway, Nonreinf Conc, 8 inch, Modified	8017011	70.000	Syd		0.000			68.00000	
0255	Driveway Opening, Conc, Det M	8020050	58.000	Ft		0.000			35.00000	
0260	_ Curb and Gutter, Conc, Det F2, Modified	8027001	4,200.000	Ft		0.000			25.00000	
0265	Detectable Warning Surface	8030010	80.000	Ft		0.000			90.00000	
0270	Curb Ramp Opening, Conc	8030030	96.000	Ft		0.000			65.00000	
0275	Sidewalk, Conc, 4 inch	8030044	3,000.000	Sft		0.000			6.00000	
0280	Sidewalk, Conc, 6 inch	8030046	1,500.000	Sft		0.000			7.00000	

Contract: .0160-0464

Estimate: 3

Page 2 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/8/2023 10:11 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0285	Sidewalk, Conc, 8 inch	8030048	50.000	Sft		0.000			8.00000	
0290	Curb Ramp, Conc, 4 inch	8032001	850.000	Sft		0.000			26.00000	
0295	_ Curb Ramp, Conc, 8 Inch	8037010	560.000	Sft		0.000			28.00000	
0300	_ Traffic Control, Minor Street	8127051	1.000	LS	0.250	0.250	0.250	25%	48,000.00000	\$12,000.00
0305	_ Proposed Trees	8157050	37.000	Ea		0.000			500.00000	
0310	Sodding	8160055	3,600.000	Syd		0.000			5.00000	
0315	Topsoil Surface, Furn, 3 inch	8160061	3,600.000	Syd		0.000			6.00000	
0320	Water, Sodding/Seeding	8160090	30.000	Unit		0.000			15.00000	
0325	_ Staking First Row of Sod	8167001	4,000.000	Ft		0.000			2.00000	
0330	Gate Valve, 8 inch	8230062	2.000	Ea	1.000	2.000	2.000	100%	5,000.00000	\$10,000.00
0335	Gate Well, Abandon	8230075	1.000	Ea		0.000			150.00000	
0340	Gate Well, Rem	8230076	2.000	Ea	1.000	2.000	2.000	100%	200.00000	\$400.00
0345	Hydrant, Rem	8230091	6.000	Ea	4.000	6.000	6.000	100%	550.00000	\$3,300.00
0350	Water Main, 8 inch, Cut and Plug	8230132	1.000	Ea		0.000			550.00000	
0355	Water Main, DI, 8 inch, Tr Det G	8230156	1.000	Ft	22.000	42.000	42.000	4200%	280.00000	\$11,760.00
0360	Water Serv	8230240	1.000	Ea		0.000			1,500.00000	
0365	Water Serv, Long	8230245	1.000	Ea		0.000			2,800.00000	
0370	Gate Well, 60 inch dia	8230360	2.000	Ea	1.000	2.000	2.000	100%	5,000.00000	\$10,000.00
0375	Water Shutoff, Adj, Case 2	8230422	1.000	Ea		0.000			250.00000	
0380	_ Irrigation Pipe	8237001	2,800.000	Ft		0.000			6.50000	
0385	_ Water Main, HDPE, DR 11, 8 inch, Pipe Bu rst	8237001	3,020.000	Ft	1,141.900	2,987.600	2,987.600	99%	280.00000	\$836,528.00
0390	_ Fire Hydrant Assembly	8237050	6.000	Ea	4.000	6.000	6.000	100%	11,500.00000	\$69,000.00
0395	_ Gate Well Cover, GPW	8237050	2.000	Ea	2.000	2.000	2.000	100%	500.00000	\$1,000.00
0400	_ Sprinkler Head	8237050	280.000	Ea		0.000			95.00000	
0405	_ Sprinkler Head, Adj	8237050	35.000	Ea		0.000			50.00000	
0410	_ Water Main Connection, 8 inch	8237050	2.000	Ea	1.000	2.000	2.000	100%	7,500.00000	\$15,000.00
0415	_ Water Serv, Modified	8237050	142.000	Ea	135.000	139.000	139.000	98%	550.00000	\$76,450.00
0420	_ Water Serv, Special	8237050	1.000	Ea	1.000	2.000	2.000	200%	8,800.00000	\$17,600.00

Contract: .0160-0464

Estimate: 3

Page 3 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/8/2023 10:11 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0464, Roslyn WM & HMA Resurfacing (Marter-Mack)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0425	_ Temporary Water Service	8237051		1.000 LS	1.000	1.000	1.000	100%	55,000.00000	\$55,000.00
0430	_ Audio Visual Record of Construction Area	8507051		1.000 LS		1.000	1.000	100%	870.00000	\$870.00
0435	_ Rubbish Pickup	8507051		1.000 LS		0.000			100.00000	

Subtotal for Category 0000: 1228653.00Subtotal for Project 0160-0464: 1228653.00

Percentage of Contract Completed(curr): 49%
 (total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$586,932.00Total Amount Earned To Date: \$1,228,653.00

Contract: 0160-0464

Estimate: 3

Page 4 of 4

Hallahan & Associates, P.C.

Attorneys at Law
 1750 S. Telegraph Road, Suite 202
 Bloomfield Hills, Michigan 48302-0179
 (248) 731-3089

RECEIVED**DEC 12 2023**

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Email

December 4, 2023

City of Grosse Pointe Woods
 c/o WCA Assessing
 Aaron P. Powers, MMAO, Managing Director
 38110 Executive
 Westland, MI 48185

Please include Invoice No.
 with your payment

Invoice No. 21076

\$12,326.62**Professional services rendered through November 30, 2023**

		Hours	Amount
DRSN Real Estate GP LLC - 18-000573			
11/07/23	LMH Telephone conference with Frank Schulte.	0.10	19.16
11/09/23	LMH Review of settlement offer with documentation; communicate with Seth O'Loughlin; communicate with opposing counsel.	0.80	153.31
11/10/23	KMM Prepare and revise Respondent's supplemental responses to Petitioner's post-valuation discovery requests; in-firm discussion with S. O'Loughlin regarding Respondent's appraiser work file.	0.90	172.48
	LMH Communicate with Seth O'Loughlin regarding appraisals; fact investigation regarding prior Opinion and filing a Motion in Limine.	0.90	172.48
	SAO Begin in depth review of Petitioner's appraisal report to begin preparing for trial; discuss in firm and with appraiser.	4.20	804.89
11/13/23	SAO Continue reviewing petitioner's appraisal report.	1.90	364.12
	KMM In-firm discussion with S. O'Loughlin regarding Respondent's supplemental discovery responses and exhibits for hearing.	0.20	38.33
	LMH Communicate with John Widmer.	0.40	76.66
11/14/23	KMM Finalized and served Respondent's supplemental responses to Petitioner's Second Set of Post-Valuation Discovery Requests.	0.30	57.49
11/15/23	KMM Communicate with opposing counsel regarding Respondent's responses to Petitioner's post-valuation discovery requests.	0.20	38.33
	SAO Prepare for hearing; complete appraisal reviews, begin framing trial strategy around similarities and differences.	6.20	1,188.17
	LMH Telephone conference with Aaron Powers.	0.20	38.33
11/16/23	SAO Prepare comparative appraisal analysis to determine effective trial strategy; continue framing arguments and begin assembling exhibits.	4.80	919.87
11/17/23	SAO Prepare for trial, continue preparing exhibits and organizing trial framework; communicate with L. Hallahan; telephone call with client, telephone call with appraiser, continue preparing exhibits.	4.80	919.87
	LMH Telephone conference with Eric Dunlap; communicate with Seth O'Loughlin regarding motion in limine; telephone conference with Aaron Powers.	0.50	95.82
11/20/23	SAO Prepare and draft prehearing statement, proof of service; number exhibits; telephone call with opposing counsel; address confidentiality issue in exhibits.	2.60	498.26
	LMH Review/analyze Exhibit list; communicate with Seth O'Loughlin.	0.50	95.82
11/21/23	LMH Trial preparation issues.	1.10	210.80
	SAO Prepare exhibits and exhibit list for filing.	2.10	402.44
11/22/23	LMH Communicate with Seth O'Loughlin; review of Petitioner's exhibit list; review of Petitioner's exhibits.	0.90	172.48
11/27/23	LMH Telephone conference with Eric Dunlap; communicate with Seth O'Loughlin; review of Petitioner's revised appraisal.	1.10	210.80
	SAO Prepare for trial, begin drafting direct of J. Widmer; review supplemental report from Petitioner; discuss permit issue with client; begin preparing exhibits for hearing.	7.10	1,360.64

		Hours	Amount
11/28/23	LMH Telephone conference with Eric Dunlap (x2); communicate with Seth O'Loughlin; review and supplement Motion For Immediate Consideration; Motion In Limine; review of email from Deb Walling and prepare response thereto.	2.10	402.44
	KMM Revise Respondent's Motion in limine; in-firm discussion with S. O'Loughlin.	0.50	95.82
	SAO Prepare for trial; complete first draft of Widmer direct, communicate with L. Hallahan; begin framing cross, draft motion in limine and file, communicate with E. Dunlap, review Petitioner's exhibits and create objection sheet for hearing.	7.80	1,494.79
11/29/23	LMH Telephone conference with Eric Dunlap (x2); prepare email to client regarding trial and settlement; communicate with Seth O'Loughlin; discuss trial issues; trial preparation.	1.80	344.95
	SAO Prepare for trial, complete framing of cross and begin drafting; assemble necessary rebuttal exhibits; prepare analysis for client; review settlement posture emails; discuss case with L. Hallahan.	7.60	1,456.46
11/30/23	SAO Communicate in firm regarding trial preparation; assemble exhibits; communicate with appraiser.	1.80	344.95
	LMH Communicate with Seth O'Loughlin regarding trial issues.	0.40	76.66
Subtotal:		63.80	12,226.62
Subtotal of charges			\$12,226.62
Professional services rendered		63.80	\$12,226.62

Timekeeper Summary		Hours	Rate
Name			
Laura M. Hallahan		10.80	191.64
Kelsea M. Melcher		2.10	191.64
Seth A. O'Loughlin		50.90	191.64

Expenses/Costs:

DRSN Real Estate GP LLC - 18-000573

11/28/23	Motion fee - e-filled, motion for Immediate consideration, motion in limine.	100.00
Subtotal:		100.00

Total additional charges \$100.00

Total amount of this bill \$12,326.62

Previous balance \$1,533.12

Accounts receivable transactions

11/20/2023	Payment received from City of Grosse Pointe Woods. Check No. 068071.	(\$1,533.12)
Total payments and adjustments		(\$1,533.12)

AMOUNT DUE \$12,326.62

101266801.300

Sm 12/5/23

ES 12-5-23

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Attention: Frank Schulte, City Administrator

December 01, 2023
Client: 000896
Matter: 000000
Invoice #: 125133

Page: 1

RE: GENERAL MATTERS

RECEIVED

DEC 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

For Professional Services Rendered through November 30, 2023

DATE	ATTY	DESCRIPTION	HOURS
11/17/2023	GSR	Correspondence with Director Kosanke regarding employee matter.	0.25
11/20/2023	GSR	Telephone call to Director Kosanke regarding employee matter.	0.50
11/27/2023	GSR	Correspondence with Director Kosanke regarding grievance.	0.25
Total Services			\$175.00

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	1.00	\$175.00	\$175.00

101246810.00

SM 12/12/23

Total Amount Due

\$175.00

FJ 12-12-23

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

December 7, 2023

City of Grosse Pointe Woods
Attn: Frank Schulte, City Administrator
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

Invoice # 1080535

In Reference To: General Counsel

Professional Services Rendered Through November 30, 2023

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>		
11/17/2023 DAW Receipt/review correspondence from Clerk with Agenda and Packet for Council and Zoning Board of Appeals meetings on 11/20/23	0.40 \$145.00/hr	58.00
SUBTOTAL:	[0.40	58.00]
<u>General Administration</u>		
11/2/2023 DAW Receipt/review correspondence from Ms. Lint (4) and from Attorney Tomlinson regarding 707 N. Renaud and the Zoning Board of Appeals hearing on 11/20/23; Receipt/review correspondence from City Administrator to Ms. Lint	0.50 \$145.00/hr	72.50
11/3/2023 DAW Receipt/review of multiple correspondence between Ms. Lint and Attorney Tomlinson regarding applicable notice provisions for the upcoming Zoning Board of Appeals meeting; Correspondence to Attorney Tomlinson	0.40 \$145.00/hr	58.00

RECEIVED

DEC 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
11/3/2023	DAW Receipt/review correspondence from Department of Public Works with 9 annual permits from Wayne County to review and approve; Review all documents; Correspondence in response	1.30 \$145.00/hr	188.50
	DAW Research standards and case law and draft factors and potential considerations for Zoning Board of Appeals consideration regarding 707 N. Renaud; Correspondence to Attorney Tomlinson with draft	2.70 \$145.00/hr	391.50
11/7/2023	CAR Receipt/review correspondence from auditor regarding updates to audit report; Correspondence to auditor	0.30 \$155.00/hr	46.50
11/8/2023	DAW Receipt/review correspondence from City Administrator regarding election results	0.10 \$145.00/hr	14.50
	DAW Receipt/review of correspondence among Ms. Lint, Clerk and Attorney Tomlinson regarding Freedom of Information Act response on flash drive	0.20 \$145.00/hr	29.00
11/9/2023	DAW Receipt/review of two correspondences from Ms. Lint to Clerk regarding outstanding Freedom of Information Act requests	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk with agenda and packet for 11/13/23 Council meeting	0.30 \$145.00/hr	43.50
	DAW Receipt/review of multiple correspondence between Clerk and Ms. Lint	0.20 \$145.00/hr	29.00
11/10/2023	DAW Receipt/review of multiple correspondences between Ms. Lint and City Clerk regarding Freedom of Information Act request for Zoning Board of Appeals materials and other pending Freedom of Information Act requests	0.30 \$145.00/hr	43.50
11/13/2023	DAW Receipt/review correspondence from Ms. Lint regarding Zoning Board of Appeals agenda	0.20 \$145.00/hr	29.00
11/15/2023	DAW Receipt/review correspondence from Clerk and from Attorney Tomlinson regarding Freedom of Information Act redactions of Zoning Board of Appeals	0.30 \$145.00/hr	43.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	applications		
11/21/2023	DAW Receipt/review correspondence from Clerk and from Insurance Agent regarding claim submitted by Susan Coppa for tire replacement due to construction on Rosalyn Street	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Clerk with summary of Council action on November 20, 2023	0.30 \$145.00/hr	43.50
11/22/2023	DAW Receipt/review of two correspondences from Public Works with Hydro Corp contract for review; Review proposed and previous contract; Correspondence in response to Public Works	0.90 \$145.00/hr	130.50
	DAW Receipt/review correspondence from Insurance Agent regarding claim adjuster for Ms. Coppa's claim	0.20 \$145.00/hr	29.00
11/27/2023	DAW Telephone conference with City Administrator regarding construction noise issues	0.10 \$145.00/hr	14.50
11/28/2023	DAW Receipt/review correspondence from City Administrator with draft letter to Brian Abner Culinary; Receipt/review correspondence from Attorney Tomlinson regarding the draft letter	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Assistant City Administrator regarding complaints about an establishment licensed by the Michigan Liquor Control Commission; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Clerk with summary of 6/13/23 Council Meeting	0.30 \$145.00/hr	43.50
	DAW Telephone conference with City Administrator and Assistant City Administrator regarding Michigan Liquor Control Commission establishment	0.60 \$145.00/hr	87.00
11/29/2023	DAW Receipt/review of correspondence from Clerk with draft minutes from 11/20 Zoning Board of Appeals meeting for review; Correspondence to Clerk;	0.40 \$145.00/hr	58.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	Receipt/review correspondence from Attorney Tomlinson		
11/29/2023	DAW Receipt/review correspondence from Clerk with revised minutes of the Zoning Board of Appeals meeting on 11/20/23; Compare to previous draft	0.40 \$145.00/hr	58.00
11/30/2023	DAW Receipt/review correspondence from Attorney Hallahan answering questions raised by the DRSN status report	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from City Administrator regarding Zoning Board of Appeals minutes	0.20 \$145.00/hr	29.00
	DAW Telephone conference with Assistant City Administrator regarding correction of minutes and use of qualified voter file	0.70 \$145.00/hr	101.50
	SUBTOTAL:	[12.30	1,786.50]
	<u>Litigation</u>		
11/3/2023	JES Review proposed settlement with McKinsey & Company; Prepare letter explaining the settlement; Correspondence to and from F. Schulte regarding settlement	0.50 \$145.00/hr	72.50
11/17/2023	DAW Receipt/review of two correspondences and voicemail from Attorney Linnell requesting acceptance of service for the Lint, et al. vs. GPW, et al lawsuit; Correspondence in response	0.50 \$145.00/hr	72.50
11/21/2023	DAW Receipt/review of Complaint and exhibits in the Lint, et al vs. GPW, et al matter; Correspondence to City Administrator	0.90 \$145.00/hr	130.50
11/22/2023	DAW Correspondence to Assistant City Administrator and Clerk regarding insurance coverage regarding Lint v GPW	0.30 \$145.00/hr	43.50

			<u>Hrs/Rate</u>	<u>Amount</u>
11/26/2023	DAW	Receipt/review correspondence from City Administrator; Correspondence in response regarding Lint v GPW	0.30 \$145.00/hr	43.50
11/27/2023	JES	Correspondence to and from F. Schulte regarding PFAS settlements	0.20 \$145.00/hr	29.00
	DAW	Receipt/review correspondence from Clerk with correspondence from Ms. Lint in the Lint v GPW matter	0.20 \$145.00/hr	29.00
	DAW	Telephone conference with City Administrator, Assistant City Administrator and Clerk regarding correspondence from Ms. Lint regarding Zoning Board of Appeals minutes in the Lint v GPW matter	0.30 \$145.00/hr	43.50
	DAW	Correspondence to Plaintiff's attorney regarding Plaintiff Lint directing communication through him to me in the Lint v GPW matter	0.40 \$145.00/hr	58.00
	DAW	Research and correspondence to City Administrator regarding construction noise and general noise ordinances in the Lint v GPW matter	1.20 \$145.00/hr	174.00
	JES	Receipt/review 3M PFAS settlement notice received from Settlement Administrator	0.10 \$145.00/hr	14.50
	JES	Receipt/review DuPont PFAS settlement notice received from Settlement Administrator	0.10 \$145.00/hr	14.50
11/28/2023	DAW	Telephone conference with Assessor and City Administrator regarding status of DRSN Real Estate Group, LLC v GPW	0.30 \$145.00/hr	43.50
	DAW	Correspondence to outside counsel on all pending litigation to request updates for the semi-annual litigation status report to City Council (4)	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Attorney Conn regarding working on update; Correspondence in response	0.20 \$145.00/hr	29.00

			<u>Hrs/Rate</u>	<u>Amount</u>
11/28/2023	DAW	Receipt/review correspondence from Attorney Hallahan regarding working on update; Correspondence in response	0.20 \$145.00/hr	29.00
	JES	Receipt/review and response to correspondence from F. Schulte regarding meeting to discuss PFAS settlements	0.10 \$145.00/hr	14.50
11/29/2023	DAW	Receipt/review correspondence from Attorney Hallahan regarding status of DRSN v GPW for semi-annual litigation report; Correspondence in response with questions	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Assessor with information for the semi-annual litigation report; Correspondence in response	0.30 \$145.00/hr	43.50
11/30/2023	JES	Receipt/review and response to correspondence from S. Como regarding correspondence from GLWA regarding PFAS settlements	0.20 \$145.00/hr	29.00
	JES	Research and review Integrated Water System Guidance	0.40 \$145.00/hr	58.00
	JES	Correspondence to S. Como, F. Schulte, J. Kowalski, S. Murphy regarding Integrated Water System Guidance on wholesaler and retailer allocations	0.10 \$145.00/hr	14.50
	SUBTOTAL:		[7.60	1,102.00]
	<u>Michigan Tax Tribunal</u>			
11/21/2023	DAW	Receipt/review of correspondence regarding upcoming trial from Assessor; Correspondence in response to meeting request	0.30 \$145.00/hr	43.50
	SUBTOTAL:		[0.30	43.50]
	For professional services rendered		20.60	\$2,990.00

	<u>Amount</u>
Previous balance	\$4,771.80
11/16/2023 Payment - thank you. Check No. 68092	(\$4,771.80)
Balance due	<u>\$2,990.00</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary		
Name	Hours	Rate
Carol A. Rosati, Shareholder	0.30	155.00
Debra A. Walling, Associate	18.60	145.00
Joellen Shortley, Associate	1.70	145.00

101266801.300. \$43.50
 101266801.000 2946.50

SM 12/8/23
 FS 12-8-23



December 1, 2023

Invoice 120123

City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236


RE: January 2024 Services

For contract assessing services rendered:

Contract Fee (\$86,107 ÷ 12)..... \$ 7,175.58

TOTAL AMOUNT DUE \$ 7,175.58

Respectfully submitted,


Lynette Hobyak
Business Manager

101-251-818.00

SM 12/4/23

FR 12-4-23

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

RECEIVED

DEC 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

York, Dolan & Tomlinson, P.C.

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

INVOICE

Invoice # 146
Date: 12/04/2023
Due On: 01/03/2024

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

00003-City of Grosse Pointe Woods

Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	11/02/2023	707 Renaud - Rec and Rev (4) emails; Review ZBA notice requirements; Reply email	1.00	\$155.00	\$155.00
Service	11/03/2023	707 Renaud - Rec and Rev email from Lint; Reply email	0.20	\$155.00	\$31.00
Service	11/08/2023	707 Renaud - Rec and Rev email w/ video and statement	0.20	\$155.00	\$31.00
Service	11/15/2023	707 Renaud - Rec and Rev (4) emails; Rec and Rev Planner analysis; Reply email; Review final Planner documents; Email Como; TC w/ Como; Rec and Rev AEW Memo	2.00	\$155.00	\$310.00
Service	11/15/2023	TC w/ Mollie	0.20	\$155.00	\$31.00
Service	11/20/2023	Rec and Rev (3) emails re: Lint lawsuit	0.30	\$155.00	\$46.50
Service	11/20/2023	707 Renaud - Review and revise memo to ZBA; Dictate; Rec and Rev (3) letters in favor; Rec and Rev lawsuit; TC w/ Admin.	1.50	\$155.00	\$232.50
Service	11/27/2023	TC w/ building re: ZBA; Rec and rev (2) emails	0.30	\$155.00	\$46.50
Service	11/28/2023	Review Abner corresp.; Review ordinances; Reply email	0.40	\$155.00	\$62.00
Service	11/29/2023	Prepare and attend PC meeting	1.70	\$155.00	\$263.50
Subtotal					\$1,209.00

00008-City of Grosse Pointe Woods

Prosecutions

RECEIVED

DEC 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Type	Date	Notes	Quantity	Rate	Total
Service	11/01/2023	Prepare and attend municipal prosecutions	2.40	\$155.00	\$372.00
Service	11/01/2023	P v Nelson - Review; Email Dunn	0.30	\$155.00	\$46.50
Service	11/02/2023	P v Anderson - Rec and Rev Discovery	0.50	\$155.00	\$77.50
Service	11/02/2023	P v Luchtman - Rec and Rev email w/ Demand for Discovery; Email DPS	0.40	\$155.00	\$62.00
Service	11/02/2023	Rec and Rev email w/ Incident report from DB; TC w/ DB; Reply email	0.60	\$155.00	\$93.00
Service	11/04/2023	TC w/ DB	0.20	\$155.00	\$31.00
Service	11/06/2023	Rec and Rev email re: Watts garnishment; Email Miro; Reply email	0.30	\$155.00	\$46.50
Service	11/06/2023	P v Galik - TC w/ victim	0.20	\$155.00	\$31.00
Service	11/08/2023	P v Cooper - Rec and Rev email; Reply email	0.20	\$155.00	\$31.00
Service	11/08/2023	P v White - Rec and Rev email w incident report and screenshots w/ request for S/C; Reply email	0.60	\$155.00	\$93.00
Service	11/09/2023	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	11/14/2023	P v Luchtman - TC w/ DB	0.20	\$155.00	\$31.00
Service	11/15/2023	Prepare and attend municipal prosecutions	2.00	\$155.00	\$310.00
Service	11/15/2023	P v Anderson - Email victim re: video	0.20	\$155.00	\$31.00
Service	11/15/2023	P v Luchtman - Conf. w/ DB	0.20	\$155.00	\$31.00
Service	11/20/2023	Rec and Rev Lint email re: cameras	0.20	\$155.00	\$31.00
Service	11/20/2023	P v Anderson - Rec and Rev email re: video; Email DB	0.20	\$155.00	\$31.00
Service	11/20/2023	P v Luchtman - Rec and Rev email from D's atty.; Email DB	0.20	\$155.00	\$31.00
Service	11/20/2023	P v McMillan - Rec and Rev Motion to set aside conviction	0.50	\$155.00	\$77.50
Service	11/21/2023	Rec and Rev email from court	0.20	\$155.00	\$31.00
Service	11/25/2023	P v Kaiser - Rec and Rev email w/ incident report and request for S/C; TC w/ DB	0.70	\$155.00	\$108.50
Service	11/28/2023	P v Luchtman - Rec and Rev email from D's atty; Reply email; Rec and Rev email from victim; Reply email	0.40	\$155.00	\$62.00
Service	11/28/2023	P v Galik - Rec and Rev email from D's atty; Reply email	0.20	\$155.00	\$31.00
Service	11/29/2023	Prepare and attend municipal prosecutions	1.90	\$155.00	\$294.50

Subtotal \$2,015.00

00049-City of Grosse Pointe Woods

General

Type	Date	Notes	Quantity	Rate	Total
Service	11/06/2023	Rec and Rev (4) emails re: Lint FOIAs	0.50	\$155.00	\$77.50
Service	11/06/2023	Review FOIA response	0.50	\$155.00	\$77.50
Service	11/13/2023	Gaiter v GPW - Rec and Rev email; Email Admin.; Rec and Rev Reply email; Email P's atty.	0.30	\$155.00	\$46.50
Service	11/13/2023	Rec and Rev email w/ MACC Agreement	1.00	\$155.00	\$155.00
Service	11/14/2023	Prepare and attend City Council meeting	1.60	\$155.00	\$248.00
Service	11/14/2023	Review and redact Lint FOIA	1.50	\$155.00	\$232.50
Service	11/15/2023	Rec and Rev (2) emails re: MACC Contract	0.20	\$155.00	\$31.00
Service	11/20/2023	Rec and Rev email re: Lint FOIA re: McKenna report	0.20	\$155.00	\$31.00
Service	11/20/2023	Prepare and attend City Council Meeting	3.00	\$155.00	\$465.00
Service	11/28/2023	Rec and Rev email from DPS re: IA investigation - Border Patrol; Review records; Reply email	0.70	\$155.00	\$108.50
Service	11/29/2023	Rec and Rev ZBA minutes; Reply email	0.30	\$155.00	\$46.50
Service	11/29/2023	Rec and Rev (2) emails re: Lint FOIA; Reply email	0.30	\$155.00	\$46.50
			Subtotal		\$1,565.50
101266801.200			\$1209.00		
101266801.100			2015.00		
101266801.000			1565.50		
			Total		\$4,789.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
146	01/03/2024	\$4,789.50	\$0.00	\$4,789.50
			Outstanding Balance	\$4,789.50

SM 12/4/23
FIS 12-4-23

Invoice # 146 - 12/04/2023

Total Amount Outstanding **\$4,789.50**

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.

Senior Center Millage Grosse Pointe Woods City Council

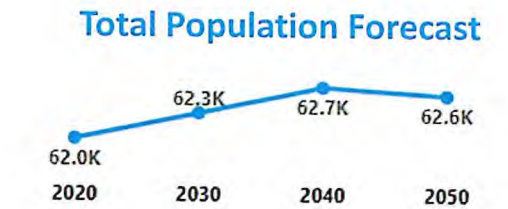
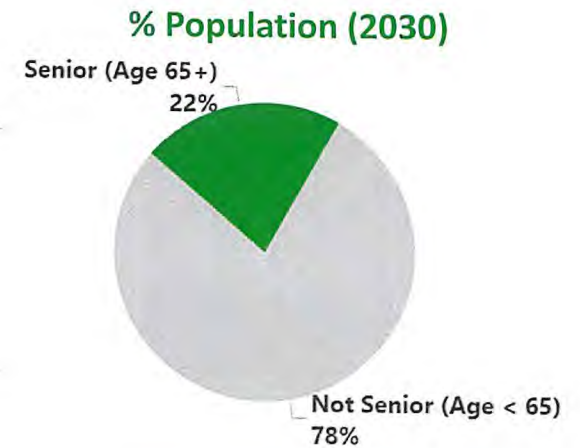
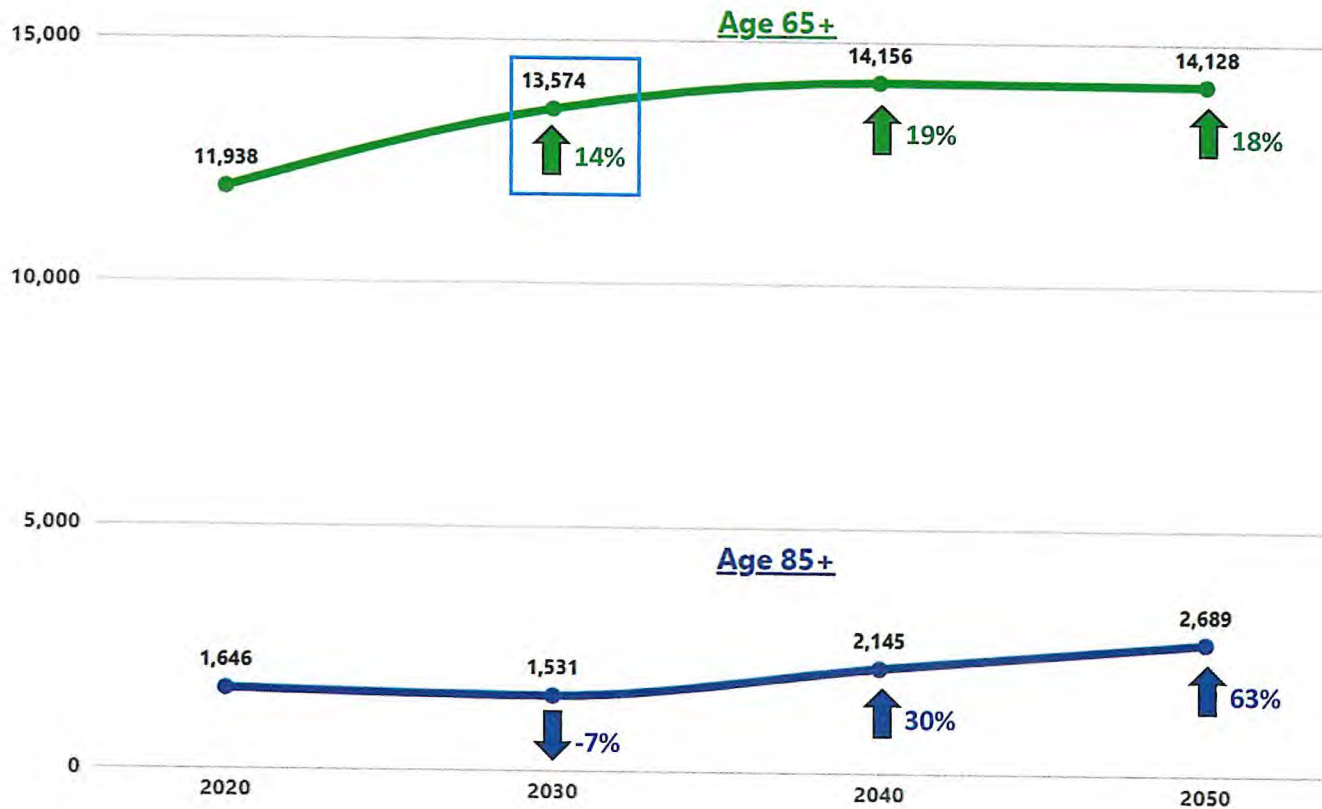
December 18, 2023

SEMCOG Senior Population Forecast

Data from SEMCOG 2050 Regional Forecast

SEMCOG Senior Population Forecast

All Six Communities

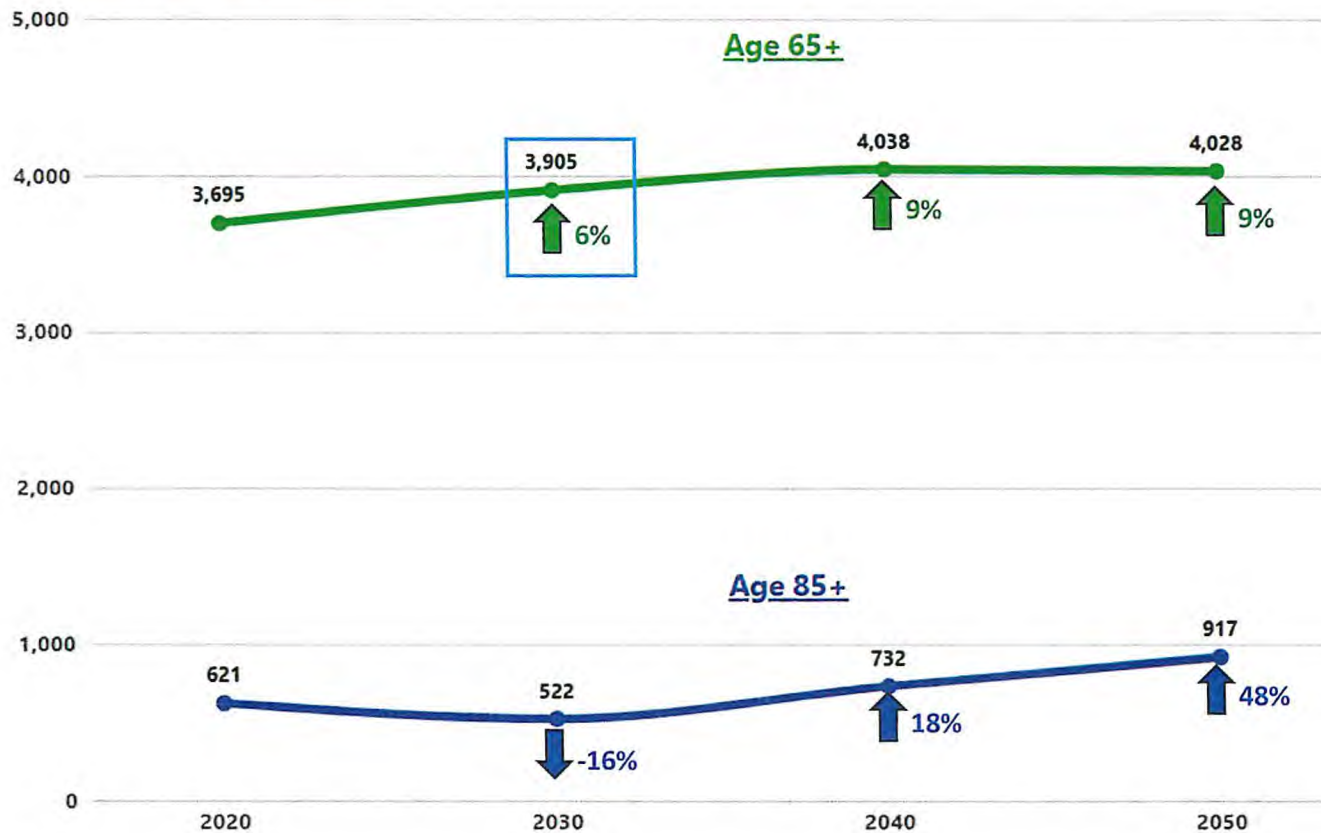


Notes:

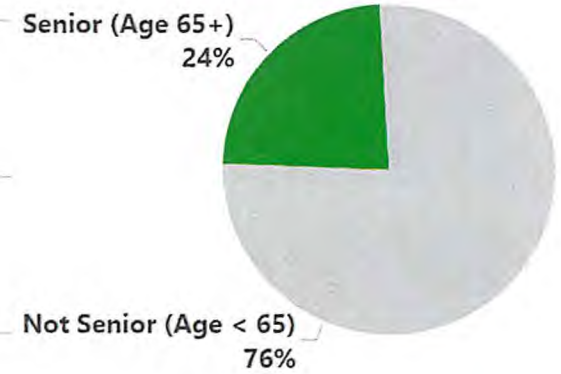
- Age 65+ includes Age 85+
- All percentages compared to 2020
- Data: SEMCOG 2050 Regional Forecast

SEMCOG Senior Population Forecast

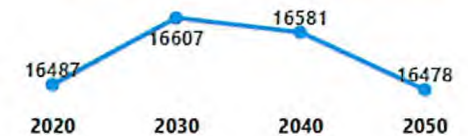
Grosse Pointe Woods



% Population (2030)



Total Population Forecast



Notes:

- Age 65+ includes Age 85+
- All percentages compared to 2020
- Data: SEMCOG 2050 Regional Forecast

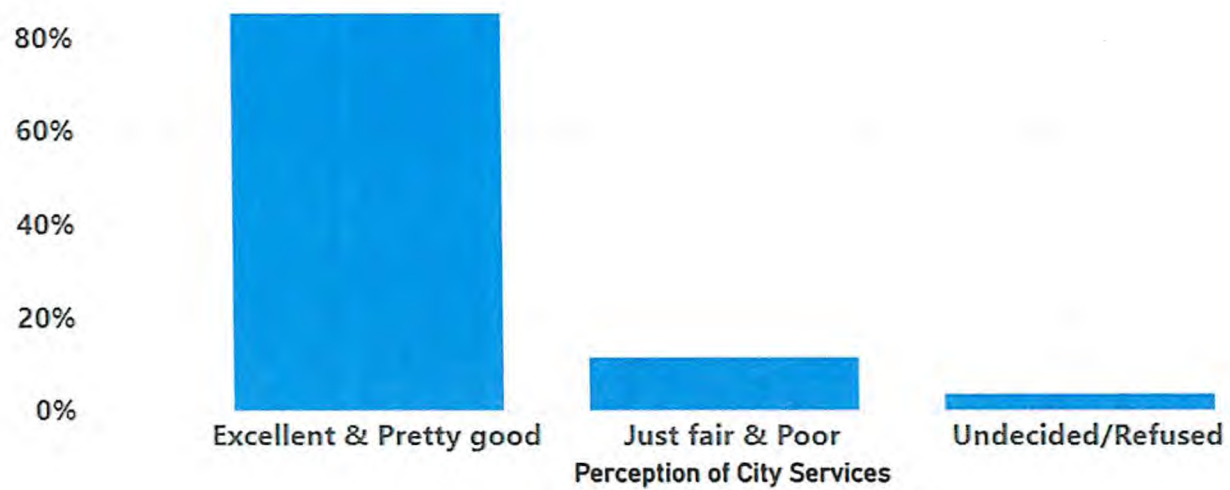
12/12/2023

4

Perception of City Services

City Services

Grosse Pointe Woods



Millage Vote Intention

Millage Vote Intention

All Six Communities

Age Ranges
Aggregated

A. Yes / Lean toward Yes

B. No / Lean toward No

61%

29%

Age Ranges
Separated

18 to 34 years (1989 to 2005)

35 to 49 years (1974 to 1988)

50 to 64 years (1959 - 1973)

65 and over (1958 and before)

7%

2%

5%

16%

4%

6%

19%

1%

11%

20%

3%

7%

Millage Vote Intention ● A. Yes /Lean toward Yes ● B. Undecided/Refused ● C. No / Lean Toward No

Age Ranges
Aggregated

A. Yes / Lean toward Yes

59%

B. No / Lean toward No

34%

Age Ranges
Separated

18 to 34 years (1989 to 2005)

5%

1%

4%

35 to 49 years (1974 to 1988)

19%

2%

9%

50 to 64 years (1959 - 1973)

17%

1%

15%

65 and over (1958 and before)

18%

3%

6%

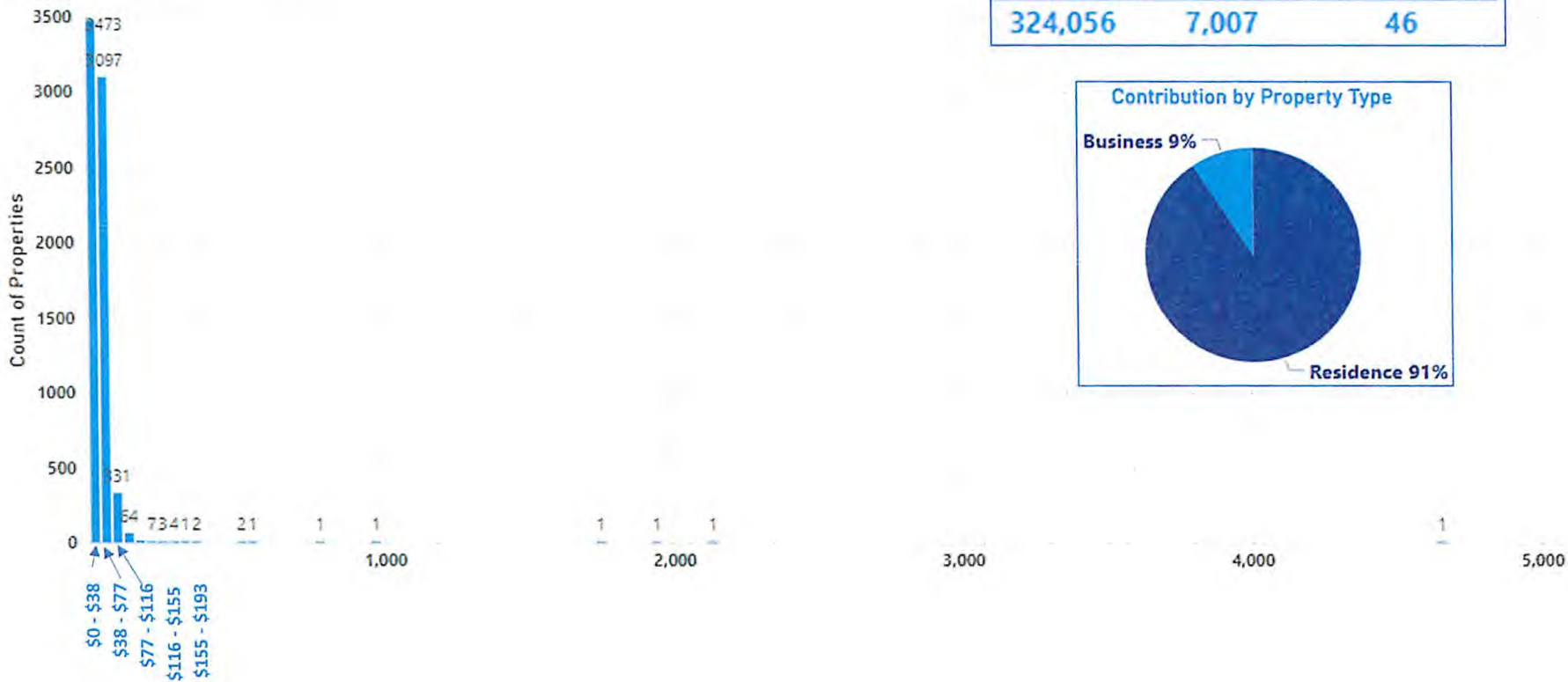
Millage Vote Intention ● A. Yes /Lean toward Yes ● B. Undecided/Refused ● C. No / Lean Toward No

Senior Center Millage Impact

Source

- Wayne County 2022 Apportionment
- Macomb County 2022 Apportionment
- Wayne County 2023 Property Assessment (SEV) records

Estimated Senior Millage Tax Impact Grosse Pointe Woods



Thank You

Detroit Free Press

Mitch Albom: Suicide spikes amongst our oldest. Are we making matters worse?



Mitch Albom

Detroit Free Press

Published 12:00 a.m. ET Dec. 3, 2023 | Updated 7:51 a.m. ET Dec. 3, 2023

In their hysterical comedy routine from many years ago, Carl Reiner asks Mel Brooks — who is playing the part of a 2,000-year-old man — the secret to his long life.

“Will to live,” Brooks answers.

“Ah, yes,” Reiner replies. “The will to live —”

“Not THE will to live,” Brooks shouts. “DOCTOR ToLive. Doctor William TOLIVE! The man’s a genius!”

If only it were that easy.

Suicides in the U.S. reached an all-time high last year. Did you know that? And what group led the way? What category of Americans most lost their will to live?

Perhaps you guessed young people — as I did. Perhaps you figured the alienation of teenage and college years, the grim bullying of social media, and wars, economy and climate change all might contribute to some young people feeling they can’t go on with life, right?

Wrong.

The suicide numbers have actually gone *down* when it comes to teenagers and young adults.

The group that leads the way?

Old men. Particularly old white men. If that sounds like a pejorative — old white men — well, perhaps that's part of the problem.

Why are we doing this to our seniors?

According to the Center for Disease Control and Prevention, the suicide rate for men over 75 was about twice as high as for men between 15-24. Men 85 and older had the highest rate of all ages.

And elderly white males had the highest percentage of any ethnic and gender group.

Shouldn't we be curious about that?

Experts have spent time analyzing the data. Some suggest that older white males lack the coping mechanisms for dealing with declining health. Some claim older white men are more used to keeping their feelings hidden about such things.

Some point to the fact that the majority of American suicides are by firearm, and older white men are more likely than other groups to have guns and be willing to use them.

All these factors are likely true to some degree. But what I'm not reading in these explanations is anything about how American society treats its elderly.

And I think we're missing something important.

In her noted book, "Breaking the Age Code: How Your Beliefs About Aging Determine How Long & Well You Will Live," Dr. Rebecca Levy makes notable

comparisons between how old people are treated in America versus how they are treated in Japan, where longevity is amongst the highest in the world.

In Japan, she points out, to be old is an honor. The elderly are celebrated — and not just with excessive candles on a birthday cake. They are honored. Revered. Their wisdom is welcomed. There is even a national holiday that translates to “Respect for the Aged Day.” Old people are encouraged to contribute, to make art, to be physically fit, to fall in love.



Compare that to America, where youth is worshipped and aging is something to fight as long as possible. Hide wrinkles. Hide gray hair. Seek treatments and surgeries to disguise your advancing years. Act young. Use social media. Listen to today's music.

It's no surprise that in the movie “Barbie,” the moment that caught many critics' attention was when the gorgeous doll that is eternally young enters the real world and, for the first time, sees an old woman whose face is wrinkled.

“You're beautiful,” young Barbie says, gawking.

The director was making a statement.

Unless it's your own grandparents — for which everyone seems to make an exception — we treat the elderly in America with indifference or intolerance. We complain that they slow things down. We joke that they can't keep up with technology. We all but ignore them with advertising and programming. We mock them with expressions like “OK, Boomer” or “Get Off My Lawn Guy.”

And we use the phrase “old white men” as an insult.

No wonder some slow-moving, 85-year-old American males don't feel very hopeful about their place in society.

How we *all* could help

There is a definite connection between how a society treats its members and how they feel about themselves. As Levy writes: “In study after study ... I found that older people with more positive perceptions of aging performed better (on tests); were more likely to recover from severe disability; they remembered better; they walked faster, and they even lived longer.”

In other words, if you feel your culture values you, you are more likely to value yourself. And the more positively you feel about your aging, the longer you are likely to live.

So perhaps we should reevaluate how we treat elderly people in this country. We should eliminate mocking portraits of doddering old men and women as swiftly as we now eliminate stereotypes of Black people, Asian people or LGBTQ+ people.

We should consider phrases that insult older people — like “old white men” — as hateful as those that insult ethnic or gender groups.

And we should find ways to honor our elderly that don't feel condescending, forced or pathetic. To do that, we have to believe in our hearts that growing old is a gift, and that our senior years are something to aspire to, not avoid.

Mel Brooks had it right. It's will to live that will keep you going. But the "doctor" has to be inside us, and his prescription has to be hope. We would all rally to save the lives of our youngest citizens. Why shouldn't we do the same for our oldest?

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Suicide prevention help

If you or someone you know is struggling or in crisis, you can contact 988 Lifeline by calling or texting 988 or chat at 988lifeline.org. You also can call 911, go to the nearest emergency room. The National Institute of Mental Health, a federal agency, also notes warning signs and risk factors.