



CITY OF GROSSE POINTE WOODS
REGULAR CITY COUNCIL MEETING AGENDA
Monday, September 18, 2023 at 7:00 PM

*Robert E. Novitke Municipal Center - Council Chambers/Municipal Court,
20025 Mack Plaza, Grosse Pointe Woods, MI 48236
(313) 343-2440*

1. CALL TO ORDER

[A.](#) Administrative Memo: September 14, 2023

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. RECOGNITION OF COMMISSION MEMBERS

5. CONSENT AGENDA

A. Approval of Minutes

- [1.](#) Council 09/11/23
- [2.](#) Committee-of-the-Whole 09/11/23
- [3.](#) Historical Commission 05/11/23
- [4.](#) Tree Commission 06/07/23

B. Bids/Proposals/Contracts

- [1.](#) CLEMIS Agreement for I.T. Services
 - a. Memo 09/11/23 - Director of Public Safety
 - b. Proposed Agreement
- [2.](#) FY 2023/2024 General Liability & Property Insurance
 - a. Memo 09/05/23 - City Administrator
 - b. HCA Asset Management Report 07/17/23
 - c. Committee-of-the-Whole Minutes Excerpt 09/11/23
- [3.](#) AEW Fees for Torrey Road Pump Station Generator
 - a. Memo 09/12/23 - Director of Public Services
 - b. Design engineering Fees - City engineer
 - c. Concept Design Narrative - Peter Basso Associates
 - d. Committee-of-the-Whole Minutes Excerpt 09/11/23

C. Claims and Accounts

- [1.](#) Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice# 0145784 - Proj.# 0160-0446 - 09/06/23 - \$12,833.58.
 - b. 2022 Misc. concrete Repair Program - Invoice# 0145785 - Proj.# 0160-0450 -

cc: Council - 7
City Administrator
City Attorney

Treasurer/Comptroller
City Clerk
Email Group/Media

Assistant City Administrator
Post - 4

09/06/23 - \$985.79.

c. Vernier & Mack Ave. Intersection Improvement - Invoice# 0145786 - Proj.# 0160-0455 - 09/06/23 - \$10,062.50.

d. Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145787 - Proj.# 0160-0456 - 09/06/23 - \$20,624.44.

e. Roslyn Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145788 - Proj.# 0160-0464 - 09/06/23 - \$74,858.20.

f. 2023 Sewer CCTV Investigation - Invoice# 0145789 - Proj.# 0160-0467 - 09/06/23 - \$1,347.20.

g. 2023 Sidewalk Repair Program - Invoice# 0145791 - Proj.# 0160-0470 - 09/06/23 - \$437.85.

h. 2023 Sidewalk Grinding Program - Invoice# 0145792 - Proj.# 0160-0471 - 09/06/23 - \$400.05.

i. 2023/2024 General Engineering - Invoice# 0145793 - Proj.# 0160-0472 - 09/06/23 - \$617.85.

j. Hampton Rd. Water Main & Resurfacing Project - Proj.# 0160-0456 - Pay Estimate No. 4 - Pamar Enterprises, Inc. - 09/11/23 - \$478,496.82.

2. Hallahan & Associates, P.C. - Professional Services - Invoice# 20873 - August 2023 - 09/05/23 - \$967.28.

3. Keller Thoma - Legal Services - Invoice# 124623 - August 2023 - 09/01/23 - \$43.75.

4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice# 1080068 - August 2023 - 09/13/23 - \$2,601.45.

5. WCA Assessing - Assessing Services - Invoice# 091123 - October 2023 - 09/11/23 - \$7,175.58.

6. York, Dolan & Tomlinson - Legal Services - Invoice# 122 - August 2023 - 09/05/23 - \$5,936.50.

6. ACCEPTANCE OF AGENDA

7. NEW BUSINESS/PUBLIC COMMENT

8. ADJOURNMENT

**Paul P. Antolin, MiPMC
City Clerk**

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT)
POSTED AND COPIES GIVEN TO NEWSPAPERS**

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to a meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or call the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2440 or Telecommunications Device for the Deaf (TDD) 313 343-9249

***** NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD THE COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST. *****

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of September 18, 2023

- Item 1 CALL TO ORDER
Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA
All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items (5A-5C) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 09/11/23
2. Committee-of-the-Whole 09/11/23
3. Historical Commission 05/11/23
4. Tree Commission 06/07/23

B. Bids/Proposals/Contracts

1. CLEMIS Agreement for I.T. Services
 - a. Memo 09/11/23 - Director of Public Safety
 - b. Proposed Agreement
2. FY 2023/2024 General Liability & Property Insurance
 - a. Memo 09/05/23 - City Administrator

- b. HCA Asset Management Report 07/17/23
 - c. Committee-of-the-Whole Minutes Excerpt 09/11/23
3. AEW Fees for Torrey Road Pump Station Generator
- a. Memo 09/12/23 - Director of Public Services
 - b. Design engineering Fees - City engineer
 - c. Concept Design Narrative - Peter Basso Associates
 - d. Committee-of-the-Whole Minutes Excerpt 09/11/23

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 - a. Vernier Rd. Water Main Replacement - Invoice# 0145784 - Proj.# 0160-0446 - 09/06/23 - \$12,833.58.
 - b. 2022 Misc. concrete Repair Program - Invoice# 0145785 - Proj.# 0160-0450 - 09/06/23 - \$985.79.
 - c. Vernier & Mack Ave. Intersection Improvement - Invoice# 0145786 - Proj.# 0160-0455 - 09/06/23 - \$10,062.50.
 - d. Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145787 - Proj.# 0160-0456 - 09/06/23 - \$20,624.44.
 - e. Roslyn Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145788 - Proj.# 0160-0464 - 09/06/23 - \$74,858.20.
 - f. 2023 Sewer CCTV Investigation - Invoice# 0145789 - Proj.# 0160-0467 - 09/06/23 - \$1,347.20.
 - g. 2023 Sidewalk Repair Program - Invoice# 0145791 - Proj.# 0160-0470 - 09/06/23 - \$437.85.
 - h. 2023 Sidewalk Grinding Program - Invoice# 0145792 - Proj.# 0160-0471 - 09/06/23 - \$400.05.
 - i. 2023/2024 General Engineering - Invoice# 0145793 - Proj.# 0160-0472 - 09/06/23 - \$617.85.
 - j. Hampton Rd. Water Main & Resurfacing Project - Proj.# 0160-0456 - Pay Estimate No. 4 - Pamar Enterprises, Inc. - 09/11/23 - \$478,496.82.
2. Hallahan & Associates, P.C. - Professional Services - Invoice# 20873 - August 2023 - 09/05/23 - \$967.28.
3. Keller Thoma - Legal Services - Invoice# 124623 - August 2023 - 09/01/23 - \$43.75.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – Legal Services – Invoice# 1080068 – August 2023 – 09/13/23 - \$2,601.45.
5. WCA Assessing - Assessing Services - Invoice# 091123 - October 2023 - 09/11/23 - \$7,175.58.
6. York, Dolan & Tomlinson - Legal Services - Invoice# 122 - August 2023 - 09/05/23 - \$5,936.50.

Item 6

ACCEPTANCE OF THE AGENDA

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

- Item 7 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 8 ADJOURNMENT
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator

MINUTES OF THE RESCHEDULED CITY COUNCIL MEETING OF THE CITY OF GROSSE
POINTE WOODS HELD ON MONDAY, SEPTEMBER 11, 2023, IN THE COUNCIL-
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, McConaghy, Vaughn
ABSENT: Koester

Also Present: City Administrator Schulte
City Attorney Walling
City Clerk Antolin
Director of Public Services Kowalski
City Engineer Wilberding
John Johnson, Nickel & Staph, Insurance Representative

Motion by Gafa, seconded by McConaghy, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Mike Fuller, Planning Commission

Motion by Granger, seconded by Vaughn, that all items on the **Consent Agenda be approved as presented.**

A. Re-Appointments

1. Local Officers Compensation Commission (Mayor)
 - a. David A. Reed - Term to expire - 09/30/28
2. Downspout Board of Appeals (Mayor)
 - a. Scott Lockwood - Term to expire - 09/30/26

B. Approval of Minutes

1. Council 08/21/23
2. Beautification Advisory Commission 06/14/23 with recommendations
3. Public Relations Committee 08/24/23
4. Senior Citizens' Commission 05/19/23
5. Zoning Board of Appeals 08/21/23

D. Bids/Proposals/Contracts

1. Department of Public Works - Camera Monitoring System
 - a. Memo 08/29/23 - Director of Public Services
 - b. Quote AAQ10752 - 08/11/23 - Pointe Alarm

*City Council approved the purchase and installation of a camera monitoring system in the amount not to exceed \$13,500.00 with a recurring monthly charge of \$89.94 for camera maintenance and software from PointeAlarm, funds to be taken from the DPW Equipment Maintenance and Repairs Account No. 101-441-930.000.

2. Grosse Pointe Santa Claus Parade – November 24, 2023
 - a. Christmas in Toyland – Sponsorship Form

*City Council authorized an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as a Jack-in-the-Box Sponsor, as done in previous years, funds to be taken from Council Community Relations Account No. 101-101-880.000.

E. Proclamation

1. Constitution Week (September 17 - 23)

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice No. 0145468 - Proj. No. 0160-0446 - 08/17/23 - \$1,383.75.
 - b. 2022 Misc. Concrete Repair Program - Invoice No. 0145469 - Proj. No.

- 0160-0450 - 08/17/23 - \$23,430.01.
- c. 2022 Sewer CCTV Investigation - Invoice No. 0145470 - Proj. No. 0160-0453 - 08/17/23 - \$502.35.
 - d. 2022 Sewer Rehab by Full Length CIPP Lin - Invoice No. 0145471 - Proj. No. 0160-00454 - 08/17/23 - \$106.46.
 - e. Vernier & Mack Ave. Intersection Improve. - Invoice No. 0145474 - Proj. No. 0160-0455 - 08/17/23 - \$70,437.50.
 - f. Hampton Rd. Water Main & Resurf (Mack/Marte) - Invoice No. 0145475 - Proj. No. 0160-0456 - 08/17/23 - \$27,849.12.
 - g. Torrey Rd. Pump Station Cap Improve. Plan - Invoice No. 0145476 - Proj. No. 0160-0457 - 08/17/23 - \$3,500.00.
 - h. SRF Project Plan Preparation - Invoice No. 0145477 - Proj. No. 0160-0462 - 08/17/23 - \$16,521.84.
 - i. Roslyn Rd. Water Main & Resurf (Mack/Marter) - Invoice No. 0145478 - Proj. No. 0160-0464 - 08/17/23 - \$70,692.38.
 - j. Lake Front Park Splash Pad - Invoice No. 0145479 - Proj. No. 0160-0465 - 08/17/23 - \$3,135.60.
 - k. 2023 Misc. Concrete Repair Program - Invoice No. 0145480 - Proj. No. 0160-0466 - 08/17/23 - \$12,561.37.
 - l. 2023 Sewer CCTV Investigation - Invoice No. 0145481 - Proj. No. 0160-0467 - 08/17/23 - \$4,793.56.
 - m. 2023 Sewer Rehab Program - Invoice No. 0145482 - Proj. No. 0160-0468 - 08/17/23 - \$8,482.43.
 - n. 2023 Sidewalk Repair Program - Invoice No. 0145483 - Proj. No. 0160-0470 - 08/17/23 - \$1,551.40.
 - o. 2023-2024 General Engineering - Invoice No. 0145746 - Proj. No. 0160-0472 - 08/22/23 - \$1,005.90.
 - p. Sewer System Evaluation - Proj. No. 0160-0449 - Final Payment - Motor City Electric Technologies - 08/25/23 - \$85,314.00.
2. Giffels-Webster - Professional Services - Invoice No. 129554 - Proj. No. 2034600 - 08/22/23 - \$1,812.50.
3. McKenna - Building/Planning Services
- a. Invoice No. 21849-79 - Building Services - July 2023 - 08/14/23 - \$37,656.50.
 - b. Invoice No. 22-064-15 - Planning Services - July 2023 - 08/30/23 - \$2,656.25.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

Mayor Bryant re-read the Patriot Day/National Day of Service and Remembrance proclamation and read aloud the proclamation regarding Constitution Week along with the Preamble of the Constitution. The mayor encouraged all to read the Constitution.

Motion by McConaghy, seconded by Gafa, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

Under New Business/Public Comment, the following individual was heard:

- Councilmember Granger provided a reminder regarding the Senior Summer Picnic at the Lakefront Park Bath House on Wednesday, September 13 from 11:00 a.m. – 2:00 p.m.

Motion by Granger, seconded by Vaughn, to **adjourn tonight's meeting** at 7:12 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

MINUTES OF THE MEETING OF THE COMMITTEE-OF-THE-WHOLE OF THE CITY OF GROSSE POINTE WOODS HELD ON MONDAY, SEPTEMBER 11, 2023, IN THE COUNCIL CHAMBERS/COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA DR., GROSSE POINTE WOODS, MICHIGAN.

Mayor Bryant called the meeting to order at 7:15 p.m.

PRESENT: Mayor Bryant
Council Members: Brown, Gafa, Granger, McConaghy, Vaughn
ABSENT: Koester

Also Present: City Administrator Schulte
City Attorney Walling
City Clerk Antolin
Director of Public Services Kowalski
City Engineer Wilberding
John Johnson, Nickel & Staph Insurance Representative

Motion by Gafa, seconded by McConaghy, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

Motion by Granger, seconded by Vaughn, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

The first item addressed was regarding **FY 2023/2024 General Liability & Property Insurance**. City Administrator Schulte stated that an evaluation of real property values of all city properties was completed by HCA Asset Management. It was reported that there was an additional \$20,000,000.00 in real property values.

It was recommended to move forward with blanket coverage and replacement costs of an additional \$22,379.00 annually for the new property values listed. The blanket coverage will allow full replacement amount when a claim is made. The current policy is 90% co-insurance due to the fact the buildings were undervalued. The prorated cost for the remainder of the FY 2023-2024 policy is not to exceed \$13,060.00.

Nickel & Steph Insurance representative, John Johnson, stated that the reason the evaluation was performed was that City Administrator Schulte noticed several properties not included on the original list of insurance-covered properties.

The Committee-of-the-Whole was satisfied with tonight's proposal, but requested that the city shop around for more competitive policies in the next year.

There was a brief discussion regarding coverages of the following topics:

- Parking Lot
- Weather damages, specifically wind damage
- Chene/Trombley playground equipment

There was a consensus of the Committee-of-the-Whole to bring this item to the next City Council meeting for approval.

The next item discussed was regarding **Torrey Rd. Pump Station Generator.**

Motion Granger, seconded by Gafa, that the Electrical Site Plan for the proposed generator submitted by AEW, be received and placed on file.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn

No: None

Absent: Koester

Director of Public Services Kowalski stated that due to an increase of unpredictable storms, the city requested AEW to provide costs of installing a backup generator in the event of a power outage at the Torrey Rd. Pump Station.

City Engineer Wilberding stated that AEW hired Peter Basso Associates, Inc. to provide an evaluation and recommendation for the electrical system to install the generator.

Peter Basso Associates, Inc. provided a report with recommendations. It was stated that lead time is anywhere between 60 – 80 weeks giving an estimated installation of sometime in 2025.

The total cost of the project is \$2,080,000.00 with funds to be taken from the Water/Sewer Fund. There is currently \$7,000,000.00 in the Water/Sewer Fund. The estimated cost for design engineering would be \$110,000.00 to facilitate timely construction schedules. This is not a budgeted item in the FY 2023/2024 budget and would require a budget amendment and transfer from the Water/Sewer fund.

Discussion ensued regarding the following topic:

- 480V/4800V Motor/Transformer
- Warranty
- Noise Level/Environmental impacts
- Motor Replacement
- Maintenance cycles

There was a consensus of the Committee-of-the-Whole to move forward for Council's approval.

Motion by Gafa, seconded by Brown, that the Committee-of-the-Whole concur with Director of Public Services Kowalski's recommendation and bring this item to the next Council meeting for approval.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn

No: None

Absent: Koester

Under New Business, the following individuals were heard:

- Councilmember Granger requested an update on the Roslyn Rd. Project. City Engineer Wilberding stated that permits were submitted to EGLE but still awaiting a response. Projects may be on hold because the construction season is coming close to an end.
- Councilmember Vaughn commended City Administration and staff for having enough funds for the generator project at Torrey Rd. Pump Station.

Motion by Granger, seconded by Vaughn, that the meeting of the Committee-of-the-Whole be adjourned at 7:44 p.m. PASSED UNANIMOUSLY.

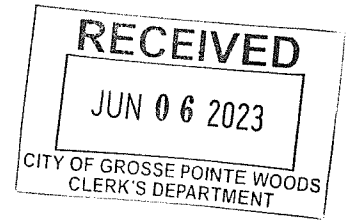
Respectfully submitted,

Paul P. Antolin
City Clerk

Arthur W. Bryant
Mayor

Commission approved June 8, 2023

City of Grosse Pointe Woods
Historical Commission Minutes
May 11, 2023



I. Call to Order

The regular meeting of the Grosse Pointe Woods Historical Commission was called to order at 7:43 p.m. by Chair Sean Murphy.

II. Roll Call

Present: Shirley Hartert, Suzanne Kent, Stephanie Listman, Lynne Millies, Jim Motschall, Sean Murphy, Becky Veitengruber, Giles Wilborn.

Excused: Frank Romano

Also Present: Council Representative Kenneth Gafa.

III. Approval of Agenda

Motion by Hartert, seconded by Listman, to approve the agenda for May 11, 2023. Ayes: all.

Motion carried.

IV. Approval of Minutes

Motion by Motschall, seconded by Hartert, to approve the April 13, 2023 minutes. Ayes: all.

Motion carried.

V. Items

Treasurer's Report

Motschall reported that the Historical Commission balance is \$1,566.00. The Cook Schoolhouse balance is \$30,563.05.

Motion by Motschall to pay Hotz Catering and Rental \$432.00 for chair rental for Memorial Day, seconded by Kent. Ayes: all. Motion carried.

VI. Old Business

A. Memorial Day

Listman discussed items on the checklist pertaining to the upcoming ceremony.

B. Web Update

Kent reported she will share Chronology photos with the city.

C. Challenge Coin

Presented by Motschall, shared and discussed with commission.

D. Cook Schoolhouse

Open House: Saturday May 13, noon-2:00 p.m. Kent, Listman, Millies, and Veitengruber hosting

VII. New Business

No new business at this time.

VIII. Call to Audience

- A. Council Representative Gafa briefed the Commission on various activities, meetings, and improvements taking place in the city.

IX. Adjournment: The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Becky Veitengruber, Secretary

The next meeting of the Grosse Pointe Woods Historical Commission will take place at the Cook Schoolhouse, 20025 Mack Ave., Grosse Pointe Woods, MI on June 8, 2023 at 7:30 p.m.

Commission Approved September 6, 2023

Minutes of the Grosse Pointe Woods Tree Commission Meeting June 7, 2023.

The meeting was called to order by Chairman Lechner at 7:31 p.m.

The following members were present:

Dave Andrews
Maria Galbo
Laura Gaskin
Gary Lechner
Paul Lechner
Tim Madigan
Mary Ellen Meyering
Randy Rennpage

The following members were excused:

Tim Butler

The following members were absent:

Ted Colborn
Peter Groschner

The following were also in attendance:

Michael Koester, City Council Representative

Motion by Madigan, seconded by Galbo to approve the agenda for the meeting June 7, 2023

passed by the following vote:

Yes: 8 No: 0 Absent: 3

Motion by Madigan, seconded by Andrews to approve the minutes for the meeting May 3, 2023

passed by the following vote:

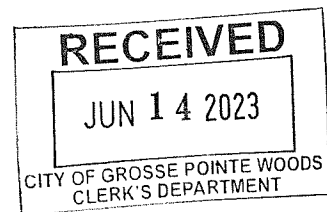
Yes: 8 No: 0 Absent: 3

Treasurer's Report:

Randy Rennpage reported that our balance is (\$66.84). Randy will look into how we need to go about adjusting our budget for next year and request a larger budget in the new year for the following fiscal year.

Old Business:

The Tree City USA application was received. The flag will be presented to the City when it is received. The poster winners were honored at the June 5 City Council meeting. All five winners



were present as well as the Grosse Pointe Times. All were very pleased to be honored and proud of their new shirts!

The Memorial Tree subcommittee reported on their discussion of needs regarding the Memorial trees. 66 Memorial trees in front of City Hall need replacing due to disease. A motion was made by Madigan and seconded by Rennpage to raise the fee for a Memorial tree to \$500. The motion passed by the following vote:

Yes: 8 No: 0 Absent: 3

New Business:

Lawrence Sobson of the DNR pointed out that the number one issue with tree health in the City is the girdling of roots due to poor planting. He stated that the City and its contractors should use the USDA planting guide to avoid mistakes such as improper mulching. He would like to see this as an ordinance, or at least adopted as policy for planting by contractors for the City.

There was a motion to suspend meeting in July and August made by Gaskin, and seconded by Rennpage. The motion passed by the following vote:

Yes: 8 No: 0 Absent: 3

As Council Representative Michael Koester provided an update of current city business.

Motion to adjourn at 8:27 p.m. moved by Andrews, and seconded by Madigan, was unanimous.

Submitted by: Mary Ellen Meyering Office Held: Secretary Cell: 313 505 2352



**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**

Date: September 11, 2023
To: Frank Schulte, City Administrator *F.S.*
From: *John G. Kosanke* John G. Kosanke, Director of Public Safety
Subject: CLEMIS Agreement for I.T. Services

RECEIVED
SEP 12 2023
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

The Department of Public Safety is requesting that the City of Grosse Pointe Woods sign and enter into a new agreement with the unit of Oakland County for Information Technology Services for Public Body known as CLEMIS. The agreement is more comprehensive and up-to-date than previous agreements with Oakland County and is pursuant to Michigan law.

CLEMIS is an acronym for Courts and Law Enforcement Management Information Systems. CLEMIS has evolved from a batch-reporting system to a sophisticated county-side database through the active participation of county and local law enforcement agencies. CLEMIS currently supports the following services and systems: computer-aided dispatch (CAD) with geographical information system (GIS) support, mobile/MDC data communications, a records management system (RMS), prisoner processing (electronic fingerprinting and mugshot systems), and personalized training services combined with a professionally staffed 24-hour help desk.

CLEMIS users are billed at different rates according to the number of their active users and sworn officers. Grosse Pointe Woods is considered a 2.5 tier agency with a current annual cost of \$18,846.00. The cost is based on 30 full-time employees and 9 mobile data computers. I am recommending that City Council authorize the use of funds from 101-305-818.000 (Contractual Services – Public Safety Administration) for the cost. An open purchase order for Oakland County CLEMIS was already approved by City Council at the beginning of the current fiscal year.

The attached agreement will remain in place for five (5) years from the date it is completely executed by all parties or until cancelled or terminated by any of the parties pursuant to the terms of the agreement. The agreement has been reviewed by City Attorney Debra A. Walling. I recommend that the agreement be approved and signed by the City Administrator.

**AGREEMENT FOR I.T. SERVICES BETWEEN
OAKLAND COUNTY AND
CITY OF GROSSE POINTE WOODS**

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the City of Grosse Pointe Woods ("Public Body") 20025 Mack Plaza, Grosse Pointe Woods, MI 48236. County and Public Body may also be referred to jointly as "Parties".

PURPOSE OF AGREEMENT. County and Public Body enter into this Agreement for the purpose of providing Information Technology Services ("I.T. Services") for Public Body pursuant to Michigan law.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows.
 - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
 - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - 1.3. **"Confidential Information"** means all information and data that the County is required or permitted by law to keep confidential including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of the County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to a violation of the Michigan anti-terrorisms act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
 - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.

- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Public Body** means the City of Grosse Pointe Woods which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain I.T. Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who have access to the I.T. Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **I.T. Services** means the following individual I.T. Services provided by County's Department of Information Technology, if applicable:
 - 1.9.1. **Online Payments** mean the ability to accept payment of monies owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or electronic debit of a checking account.
 - 1.9.2. **Over The Counter Payments** means the ability to accept payment of monies owed to Public Body initiated via a credit card reader attached to an on-premise computer with access to a website maintained by County using a credit card or a debit card that functions as a credit card.
 - 1.9.3. **Pay Local Taxes** means the ability to accept payment of local property taxes owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or an electronic debit of a checking account. (Does not apply to Public Bodies outside of Oakland County).
 - 1.9.4. **Jury Management System** means a subscription based software that facilitates the selection and communication with potential and selected individuals who may serve as jurors.
 - 1.9.5. **Collaborative Asset Management System ("CAMS")** means providing for the collaborative use of information related to public assets, such as water, sanitary sewer, and/or storm sewer infrastructure, that is managed by various governmental entities participating in the CAMS within the County of Oakland in order to promote the effective maintenance and care of these assets.
 - 1.9.6. **Remedial Support Services** means providing Public Body assistance with diagnosis and configuration of Public Body owned system components.

- 1.9.7. **Data Center Use & Services** means providing space for Public Body’s equipment in County’s Data Center and access to electrical power and backup power.
- 1.9.8. **Oaknet Connectivity** means use of communication lines and network equipment maintained by County for the transmission of digital information whether leased or owned by County.
- 1.9.9. **Internet Service** means access to the Internet from Public Body's work stations. Access from the Internet to Public Body's applications, whether at County or at Public Body (hosting), is not included.
- 1.9.10. **CLEMIS** means the Court and Law Enforcement Management Information System, an information management system comprised of specific software applications (CLEMIS Applications) operated and maintained by the CLEMIS Division of County.
- 1.9.11. **ArcGIS Online** means the ability to access a web based, collaborative Geographic Information System (GIS) that allows users having an ArcGIS Online (AGO) Named User account to create and share maps, applications (apps), layers, analytics, and data in Environmental Systems Research Institute, Inc.’s (“ESRI”) secure cloud.
- 1.9.12. **Data Sharing** means the ability for the Public Body to utilize Access Oakland Products and data owned and maintained by the County on or in relation to its Geographic Information System (GIS).
- 1.9.13. **Pictometry Licensed Products** means the ability to use a Geographic Information System (GIS) solution that allows authorized users to access Pictometry-hosted high-resolution, orthogonal and oblique imagery.
- 1.9.14. **Security Best Practices Advice** means providing information on tools that may be used to enhance network security posture.
- 1.10. **Service Center** means the location of technical support and information provided by County's Department of Information Technology.
- 1.11. **Exhibits** mean the following descriptions of I.T. Services which are governed by this Agreement only if they are attached to this Agreement and selected below or added at a later date by a formal amendment to this Agreement:
 - Exhibit I: Online Payments
 - Exhibit II: Over The Counter Payments
 - Exhibit III: Pay Local Taxes
 - Exhibit IV: Jury Management System
 - Exhibit V: Collaborative Asset Management System (CAMS)
 - Exhibit VI: Remedial Support Services
 - Exhibit VII: Data Center Use and Services
 - Exhibit VIII: Oaknet Connectivity
 - Exhibit IX: Internet Service
 - Exhibit X: CLEMIS
 - Exhibit XI: ArcGIS Online

Exhibit XII: Data Sharing

Exhibit XIII: Pictometry Licensed Products

Exhibit XIV: Security Best Practice Advice

2. COUNTY RESPONSIBILITIES.

- 2.1. County, through its Department of Information Technology, shall provide the I.T. Services selected above which are attached and incorporated into this Agreement.
- 2.2. County shall support the I.T. Services as follows:
 - 2.2.1. **Access.** County will provide secure access to I.T. Services for use on hardware provided by Public Body as part of its own computer system or as otherwise provided in an Exhibit to this Agreement.
 - 2.2.2. **Maintenance and Availability.** County will provide maintenance to its computer system to ensure that the I.T. Services are functional, operational, and work for intended purposes. Such maintenance to County's system will include "bug" fixes, patches, and upgrades, such as software, hardware, database and network upgrades. The impact of patches and/or upgrades to the applications will be thoroughly evaluated by County and communicated to Public Body through their Points of Contact prior to implementation in Public Body's production environment. County will reserve scheduled maintenance windows to perform these work activities. These maintenance windows will be outlined specifically for each application in the attached Exhibits.
 - 2.2.2.1. If changes to scheduled maintenance windows or if additional maintenance times are required, County will give as much lead time as possible.
 - 2.2.2.2. During maintenance windows, access to the application may be restricted by County without specific prior notification.
- 2.3. County may deny access to I.T. Services so that critical unscheduled maintenance (i.e. break-fixes) may be performed. County will make prompt and reasonable efforts to minimize unscheduled application downtime. County will notify the Points of Contact about such interruptions with as much lead time as possible.
- 2.4. **Backup and Disaster Recovery.**
 - 2.4.1. County will perform periodic backups of I.T. Services hosted on County's computer system. Copies of scheduled backups will be placed offsite for disaster recovery purposes.
 - 2.4.2. County will maintain a disaster recovery process that will be used to recover applications during a disaster or failure of County's computer system.
- 2.5. **Auditing.** County may conduct scheduled and unscheduled audits or scans to ensure the integrity of County's data and County's compliance with Federal, State and local laws and industry standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI DSS.)

- 2.5.1. In order to limit possibility of data theft and scope of audit requirements, County will not store credit card account numbers. County is only responsible for credit card data only during the time of transmission to payment processor.
- 2.6. **Training and Information Resources.** County may provide training on use of the I.T. Services on an as-needed basis or as set forth in an Exhibit to this Agreement.
- 2.7. **Service Center.** I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number, e-mail or website provided below. The Service Center is staffed to provide support during County’s normal business hours of 8:30 a.m. to 5:00 p.m., EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County’s normal business hours may not be responded to until the resumption of County’s normal business hours.

Service Center Phone Number	248-858-8812
Service Center Email Address	servicecenter@oakgov.com
Service Center Website	https://sc.oakgov.com

- 2.8. County may access, use and disclose transaction information and any content to comply with the law such as a subpoena, Court Order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body’s Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by the Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body’s data to other entities for reasons other than in response to legal process.
- 2.9. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. The County will provide Public Body with access to these terms and conditions. County will provide notice when it becomes aware of changes to the terms and conditions of these agreements that are applicable to Public Body.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. Public Body shall immediately notify County of any unauthorized use of the I.T. Services and any breach of security of the I.T. Services. Public Body shall cooperate with County in all investigations involving the potential misuse of County’s computer system or data.
- 3.2. Public Body is the owner of all data provided by Public Body and is responsible to provide all initial data identified in the attached Exhibits, in a format acceptable to County, and, for the CLEMIS Exhibit, as required by applicable statute, regulation, or administrative rule. Public Body is responsible for ensuring the accuracy and currency of data contained within its applications.
- 3.3. Public Body shall follow County’s I.T. Services requirements as described on County’s website. Public Body shall comply with County’s minimum standards for each Internet browser used by Public Body to access I.T. Services as set forth in an Exhibit(s) to this Agreement. Public Body shall meet any changes to these minimum standards that County may reasonably update from time to time.

- 3.4. Public Body shall not interfere with or disrupt the I.T. Services provided herein or networks connected with the I.T. Services.
- 3.5. Public Body requires that each Public Body Employee with access to I.T. Services shall:
 - 3.5.1. Utilize an antivirus software package/system on their equipment and keep same updated in a reasonable manner.
 - 3.5.2. Have a unique User ID and password that will be removed upon termination of Public Body Employee's employment or association with Public Body.
 - 3.5.3. Maintain the most reasonably current operating system patches on all equipment accessing the I.T. Services.
- 3.6. If authorized by County, Public Body may extend I.T. Services to other entities which are created by or primarily funded by state or local authority. If County authorizes Public Body to provide access to any I.T. Services to other entities, Public Body shall require those entities to agree to utilize an antivirus software package/system on computers accessing the I.T. Services and to assign users of the I.T. Services a unique User ID and password that will be terminated when a user is no longer associated with the entity. Public Body must require an entity receiving I.T. Services under this Section, to agree in writing to comply with the terms and conditions of this Agreement and to provide County with a copy of this writing.
- 3.7. For each I.T. Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
 - 3.7.1. Direct coordination and interaction with County staff.
 - 3.7.2. Communication with general public supported by Public Body.
 - 3.7.3. Following County's procedures to report an application incident.
 - 3.7.4. If required by County, attend training classes provided by County either online or at County's Information Technology Building in Waterford, Michigan or other suitable location determined by County.
 - 3.7.5. Providing initial support services to Public Body users prior to logging a Service Center incident with County.
 - 3.7.6. Requesting security changes and technical support from the Service Center.
 - 3.7.7. Testing Applications in conjunction with County, at the times and locations mutually agreed upon by County and Public Body.
 - 3.7.8. To report a service incident to the Service Center, one of Public Body's Points of Contact shall provide the following information:
 - 3.7.8.1. Contact Name
 - 3.7.8.2. Telephone Number
 - 3.7.8.3. Email Address
 - 3.7.8.4. Public Body Name
 - 3.7.8.5. Application and, if possible, the specific module with which the incident is associated.

- 3.7.8.6. Exact nature of the problem or function including any error message that appeared on the computer screen.
- 3.7.8.7. Any action the Points of Contact or user has taken to resolve the matter.
- 3.8. Public Body may track the status of the incident by calling the Service Center and providing the Incident Number.
- 3.9. Public Body shall respond to Freedom of Information Act Requests relating to Public Body's data.
- 3.10. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body may follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

4. **DURATION OF INTERLOCAL AGREEMENT.**

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a Court, a signature from the Chief Judge of the Court shall evidence approval by the Public Body, providing a resolution and minutes does not apply. If the Public Body is the State of Michigan, approval and signature shall be as provided by law.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreements to add Exhibits that were previously approved by the Board of Commissioners but are requested by Public Body after the execution of the Agreement. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

5. **PAYMENTS.**

- 5.1. I.T. Services shall be provided to Public Body at the rates specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, Court Order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's data or information that is electronically stored by County relating to I.T. Services the Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such data or information. County may waive this requirement in its sole discretion.
- 5.3. County shall provide Public Body with a detailed invoice/explanation of County's costs for I.T. Services provided herein and/or a statement describing any amounts owed to County.

Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurer – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.

- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.

6. ASSURANCES.

- 6.1. Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 6.4. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse by its Public Body Employees of the I.T. Services provided herein.
- 6.5. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party

have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

- 6.7. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

7. USE OF CONFIDENTIAL INFORMATION

7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to the County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information which can establish by legally sufficient evidence: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.

- 7.2. Within five (5) business days' receipt of a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

8. DISCLAIMER OR WARRANTIES.

- 8.1. The I.T. Services are provided on an "as is" and "as available" basis. County expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.
- 8.2. County makes no warranty that (i) the I.T. Services will meet Public Body's requirements; (ii) the I.T. Services will be uninterrupted, timely, secure or error-free; nor (iii) the results that may be obtained by the I.T. Services will be accurate or reliable.
- 8.3. Any material or data downloaded or otherwise obtained through the use of the I.T. Services is accessed at Public Body's discretion and risk. Public Body will be solely responsible for any damage to its computer system or loss of data that results from downloading of any material.

9. **LIMITATION OF LIABILITY.** In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.

10. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Chief Information Officer of Information Technology and Public Body's Agreement Administrator for possible resolution. County's Chief Information Officer of Information Technology and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the

dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

11. **TERMINATION OR CANCELLATION OF AGREEMENT.**

- 11.1. Either Party may terminate or cancel this entire Agreement or any one of the I.T. Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.
- 11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.
- 11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Chief Information Officer of Information Technology.

12. **SUSPENSION OF SERVICES.** County, through its Chief Information Officer of Information Technology, may immediately suspend I.T. Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the I.T. Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend I.T. Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if I.T. Services are suspended under this Section.

13. **DELEGATION OR ASSIGNMENT.** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

14. **NO EMPLOYEE-EMPLOYER RELATIONSHIP.** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body.

15. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.

16. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

17. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

18. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms of and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms in the Exhibits or other documents that comprise this Agreement.

19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
- 21.1. If Notice is sent to County, it shall be addressed and sent to: Chief Information Officer, Oakland County Department of Information Technology, 1200 North Telegraph Road, Pontiac, Michigan, 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.
- 21.2. If Notice is sent to Public Body, it shall be addressed to: City Administrator Frank Schulte, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236.
- 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **ENTIRE AGREEMENT.**
- 23.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Services described in the attached Exhibits. With regard to those Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 23.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Frank Schulte hereby acknowledges that he/she has been authorized by a resolution of the City of Grosse Pointe Woods, a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: _____
Frank Schulte
City Administrator

DATE: _____

WITNESSED: _____

DATE: _____

AGREEMENT
ADMINISTRATOR: _____
(IF APPLICABLE)

DATE: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____
Oakland County Board of Commissioners
County of Oakland

DATE: _____

EXHIBIT VIII
I.T. SERVICES AGREEMENT
OAKNET CONNECTIVITY

INTRODUCTION

The I.T. Service described in this Exhibit (OakNet Connectivity) will provide network transport services to government agencies for the purpose of accessing applications and ISP services provided by Oakland County.

1.0 COUNTY RESPONSIBILITIES

- 1.1 County shall provide, install, and maintain the network equipment and cable necessary to deliver the I.T. Service of OakNet Connectivity, which will allow Public Body to connect to the County's network (OakNet) at Public Body's facilities and workstations. OakNet Connectivity permits Public Body to access I.T. Services that County has made available to Public Body.
- 1.2 County shall provide Public Body with a private IP address range, subnet mask, and gateway address for use by Public Body in configuring its internal network and to enable use of this I.T. Service.
- 1.3 County shall provide a single port by which Public Body may connect its internal network to OakNet
- 1.4 County shall use reasonable means to provide the I.T. Service for the transmission of information 24 hours a day, 7 days a week.
- 1.5 County and authorized Vendors shall present identification to Public Body for physical access to the OakNet Connectivity equipment for emergency service and scheduled maintenance.
- 1.6 To the extent practicable, County shall notify Public Body sixty (60) days in advance of pending changes in its contract with its third party connection provider(s). If the County's connection provider(s) is increasing costs, County shall provide Public Body with sufficient information to determine if it wishes to continue receiving this I.T. Service.

2.0 PUBLIC BODY RESPONSIBILITIES

- 2.1 Public Body shall provide adequate space and electrical power for the County to place equipment, an equipment cabinet, and cable.
- 2.2 Public Body shall promptly provide County staff and authorized third party with physical access to County equipment for emergency service and scheduled maintenance.
- 2.3 Public Body shall not mount any equipment in the County's equipment cabinet.
- 2.4 Public Body shall be responsible for configuring and maintaining Public Body's internal network equipment and cabling. Internal network equipment shall include cables connecting Public Body and County equipment.
- 2.5 Public Body shall configure Public Body workstations and other equipment to operate properly on the internal network, including assignment/configuration of the

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local IP addresses, Network Address Translation (NAT), or Domain Name Services (DNS) and as required to access this I.T. Service.

- 2.6 If Public Body terminates this I.T. Service, Public Body shall pay any charges related to early termination of third party communication services provided by County on behalf of Public Body.
- 2.7 Public Body shall be responsible for all costs associated with the relocation, reconfiguration or removal of County equipment and cable, when any of these changes are initiated by or at the request of Public Body, for any reason, including but not limited to relocation of municipal offices, construction, renovation, and discontinuance of services.
- 2.8 Public Body shall not attempt to access, configure, power cycle or connect to any County equipment unless specifically directed to do so by authorized County Department of Information Technology personnel or third party authorized by County.

3.0 SUPPORT

The I.T. Service will be supported by County's Information Technology (I.T.) Department as described in the Agreement.

4.0 SERVICE AND SUPPORT COSTS

County will invoice Public Body monthly for the cost of the communication lines. These charges will be based upon the rates set by the County's connection provider. County may choose to waive any fees for qualified law enforcement departments and for Public Bodies located within Oakland County.

5.0 LICENSE USE AND ACCESS

- 5.1 County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

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CLEMIS

INTRODUCTION.

The Courts and Law Enforcement Management Information System (known as “CLEMIS”) is a multi-faceted, regional public safety information management system, operated and maintained by the Oakland County Department of Information Technology, CLEMIS Division. CLEMIS is comprised of many software applications.

CLEMIS was created in 1968 to address the inability of criminal justice/public safety agencies to electronically share data in a timely manner. The purpose of CLEMIS is to provide innovative technology and related services to criminal justice/public safety agencies to enable them to share data and to improve the delivery of criminal justice/public safety services. Public Bodies that use CLEMIS have realized lower costs and improved efficiency in providing criminal justice/public safety services. These benefits allow first responders additional time to serve and protect citizens.

The Parties agree to the following terms and conditions:

1. **DEFINITIONS.** The following words and expressions used throughout this Exhibit, whether used in the singular or plural, shall be defined and interpreted as follows.
 - 1.1. **CLEMIS** is the Court and Law Enforcement Management Information System, an information management system, comprised of CLEMIS Applications operated and maintained by the CLEMIS Division with recommendations and counsel from the CLEMIS Advisory Committee.
 - 1.2. **CLEMIS Advisory Committee (formerly known as the CLEMIS Advisory or Policy Board)** is an advisory committee that leads the CLEMIS Consortium and that provides recommendations and counsel to the CLEMIS Division regarding the operation and maintenance of CLEMIS.
 - 1.3. **CLEMIS Applications** are the specific software applications that comprise CLEMIS. These software applications are listed and described on the CLEMIS Website and are included in the definition of I.T. Services under this Agreement.
 - 1.4. **CLEMIS Consortium** is a non-legal entity comprised of all CLEMIS Members. Its purpose is to empower criminal justice/public safety agencies to maximize the use of collected data, to enhance daily operations and engage in comprehensive planning. The Consortium is led by the CLEMIS Advisory Committee.
 - 1.5. **CLEMIS Division** is the division in the Oakland County Department of Information Technology responsible for the operation and maintenance of CLEMIS.
 - 1.6. **CLEMIS Fee** is the sum of costs for use of CLEMIS, CLEMIS Applications, and services provided by the CLEMIS Division. These costs are listed and itemized on the CLEMIS Website.
 - 1.7. **CLEMIS Member** means the Public Body that executes this Exhibit and compiles with this Agreement.

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- 1.8. **CLEMIS Website** is the portion of the County’s website dedicated to CLEMIS located at www.oakgov.com/clemis or www.clemis.org.
- 1.9. **Criminal Justice Information Services (“CJIS”) Security Policy** is the effective security policy approved by the CJIS Advisory Policy Board setting forth security requirements, guidelines, and agreements for protecting transmission, access, storage, use, generation of, and sources of Criminal Justice Information (“CJI”) as defined in the CJIS Security Policy.
- 1.10. **Fire Records Management System (“FRMS”)** is a CLEMIS Application that provides an integrated technology system to participating fire departments, which is further described on the CLEMIS Website.

2. CLEMIS DIVISION RESPONSIBILITIES.

- 2.1. **Provision of CLEMIS Applications.** County shall provide Public Body with access to CLEMIS and the specific CLEMIS Applications and services marked on Addendum A, which may be changed from time to time. Addendum A is fully incorporated into this Agreement. Notwithstanding any provision in this Agreement, Addendum A and any changes thereto shall be signed by the CLEMIS Division Manager on behalf of County and the authorized representative as designated on Addendum A on behalf of Public Body. The operational descriptions of the CLEMIS Applications and services are set forth on the CLEMIS Website.
- 2.2. **Compliance with Laws, Rules, Regulations, and Policies.** County shall comply with all applicable laws, rules, and regulations and the CJIS Security Policy in the delivery, operation, and maintenance of CLEMIS Applications and in the transmission, access, storage, and use of data through or in CLEMIS Applications.
- 2.3. **No Verification of Data.** County does not verify or review data entered into and stored in CLEMIS for accuracy.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. **Execution of Exhibit VIII.** Unless approved in writing by the CLEMIS Division, Public Body must execute Exhibit VIII to this Agreement (OakNet Connectivity) to provide connectivity for the use and operation of CLEMIS Applications. If Public Body receives approval from the CLEMIS Division not to use OakNet, such approval will be marked on Addendum A.
- 3.2. **Execution of Management Control Agreement.** Public Body shall execute a Management Control Agreement with County as required by and consistent with the CJIS Security Policy, which may be amended from time to time. The Management Control Agreement shall be executed by the persons authorized to sign Addendum A.
- 3.3. **Compliance with Laws, Rules, Regulations, and Policies.** Public Body and Public Body Employees shall comply with the CJIS Security Policy and all applicable laws, rules, and

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regulations when using CLEMIS and when generating, entering, and using data that is stored in CLEMIS.

- 3.4. **Access to CLEMIS.** Only Public Body Employees authorized by Public Body may access and use CLEMIS. Public Body shall keep a list of Public Body Employees authorized to access and use CLEMIS. Public Body shall review this list at least quarterly to ensure its accuracy. Upon written request of County, Public Body shall provide this list to County. Public Body shall not allow any individuals, who are not on this list, to access and use CLEMIS.
- 3.5. **Security/Background Checks.** Public Body shall provide for and pay for security/background checks for all Public Body Employees who access and use CLEMIS, as required by the CJIS Security Policy and any other applicable law, rule, and regulation.
- 3.6. **Data Entry.** Public Body is solely responsible for entering all data that is required by any CLEMIS Applications into CLEMIS.
- 3.7. **Data Ownership.** All data entered into CLEMIS by Public Body shall be and shall remain the data of Public Body.
- 3.8. **Data Accuracy.** Public Body is solely responsible for ensuring that all data entered into and stored in CLEMIS is accurate and complete. Accurate and complete means that the data does not contain erroneous information. Public Body shall immediately correct erroneous information upon discovery of error. To ensure accurate and complete data, Public Body shall conduct regular and systemic audits to minimize the possibility of generating, transmitting, and storing erroneous information.
- 3.9. **Data Update/Expungement/Redaction.** Public Body is solely responsible for updating, expunging, correcting, record locking, or redacting Public Body's data entered into or stored in CLEMIS, as required by law, rule, regulation, court order, or the CJIS Security Policy.
- 3.10. **Access to Public Body Facilities.** Public Body shall allow County employees access to Public Body facilities for maintenance of CLEMIS and to audit Public Body's use of CLEMIS.
- 3.11. **Provision of Hardware/Equipment.** The hardware/equipment needed to access and use CLEMIS shall be purchased, maintained, repaired and replaced by Public Body, unless otherwise agreed, in writing, by the Parties. The hardware/equipment shall meet the specifications and requirements set forth by the CLEMIS Division.
- 3.12. **Changes or Alternations to Public Body Facilities.** If Public Body is required to or decides to make changes or alternations to its facilities/buildings for any reason, then Public Body is responsible for all costs and expenses associated with moving or relocating hardware/equipment used to access CLEMIS or with moving or relocating the medium/connectivity, e.g., fiber, wireless connections, ISDN Lines, T1 Lines, etc., used to access CLEMIS.

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- 3.13. **E-Mail Address.** Public Body shall create and monitor a generic CLEMIS email address. The CLEMIS Division will provide Public Body instructions on how to create this email address. This email address will be the main point of contact for scheduled maintenance, outages, alerts, etc.
- 3.14. **Cooperation.** Public Body shall fully cooperate with County concerning the performance of this Agreement.
4. **PROVISION OF PUBLIC BODY DATA TO PUBLIC BODY OR THIRD PARTIES.**
- 4.1. **Request by Public Body for Public Body Data.** Public Body may request in writing that County provide a copy of portions of Public Body’s data to Public Body. County will provide such data in a format and time period determined by County but will use its best efforts to provide the data in the format and time period requested by Public Body.
- 4.2. **Third Party Requests to County for Public Body Data.**
- 4.2.1. **Michigan Freedom of Information Act Requests.** County will respond pursuant to applicable law, to Michigan Freedom of Information Act (“FOIA”) requests addressed and received by County, Subject to applicable law, if County receives a request for Public Body’s data possessed by County, County will provide written notice to the requesting person identifying the Public Body and stating that the requesting person shall submit their request to the Public Body. Public Body shall be responsible for responding to all FOIA requests received by the Public Body.
- 4.2.2. **Other Legal Requests (Excluding FOIA Requests) to County for Public Body Data.** County will respond pursuant to applicable law to any subpoena, court order, or other legal request addressed to and received by County for Public Body’s data possessed by County. Before responding to said legal request, County will use commercially reasonable efforts to inform Public Body of the request for the purpose of providing Public Body an opportunity to contest the legal request and/or to provide County with information that could impact County’s response to the legal request. For the avoidance of doubt, this paragraph 4.2.2. does not apply to FOIA requests, which are governed by paragraph 4.2.1. (above).
- 4.2.3. Section 4.2 only applies to Public Body’s data possessed by County for the purposes of providing services under Exhibit X (CLEMIS) and not to any other exhibit. Additionally, this section 4.2 does not apply to the CLEMIS Crash Purchase Application, which is governed by section 6 (below).
- 4.3. **Continuous Access to Public Body Data by Third Parties.**
- 4.3.1. In Addendum A, Public Body may request that County provide continuous access to Public Body’s data to a third party. Addendum A shall identify the

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third party and shall set forth any specific instructions regarding the provision of such data to the third party. The County shall determine the manner in which to provide access to Public Body's data.

- 4.3.2. County shall provide and shall continue to provide access to Public Body's data to the third party identified in Addendum A, until Public Body provides written notice to the CLEMIS Manager to stop or change such access. The written notice shall contain the date on which access to Public Body's data shall stop. Upon receipt of this notice, County shall promptly stop the third party's access to Public Body's data and shall use its best efforts to stop third party access to Public Body's data on the date requested by Public Body.
- 4.3.3. In order to effectuate the third party's continuous access to Public Body's data, County will require the third party to execute an agreement with County to govern delivery and/or access to Public Body's data. The CLEMIS Manager is authorized to sign this agreement on behalf of County.
- 4.4. **Providing Public Body Data to Third Parties.** Except as otherwise provided in this Exhibit, the Agreement, or as directed in Addendum A, County will not provide Public Body's data to a third party. Notwithstanding any other provision, County shall provide Public Body's data to related Mugshots, Livescan, Michigan Incident Crime Reporting, and Crash/UD-10 traffic crash reports to the Michigan State Police. County may provide Public Body's data to County contractors and vendors for the purposes of providing services to Public Body, the County, and/or for improving CLEMIS Applications and services.
- 4.5. **Costs for Providing Public Body Data.** If County incurs any costs in providing Public Body's data to a third party or to Public Body, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 4.6. **Protected Health Information.** If the data, to be provided to a third party, is Protected Health Information" or "PHI" (defined in 45 CFR 160.103) under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act ("HITECH Amendment"), then County and Public Body shall execute a Business Associate Agreement.
- 4.7. **County not Responsible for Third Party Use of Data.** Public Body acknowledges and agrees that if it requests County to provide access to Public Body's data to a third party, County shall not be responsible for any actions of the third party and the third party's use of Public Body's data.

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4.8. **Sharing Data with other CLEMIS Members.** Public Body acknowledges and agrees that County may share Public Body's data with other CLEMIS members upon the recommendation and counsel of the CLEMIS Advisory Committee.

5. **FINANCIAL RESPONSIBILITIES—CLEMIS FEE**

5.1. **Payment of CLEMIS Fee.** Public Body shall pay the CLEMIS Fee to County for the CLEMIS Applications and services, which are marked on Addendum A. The amount of the CLEMIS fee and the costs that comprise the CLEMIS Fee are listed and itemized on the CLEMIS Website. The CLEMIS Division shall invoice Public Body on a quarterly basis for the CLEMIS Fee, unless otherwise specified. Public Body shall pay the invoice at the location and within the time period stated in the Agreement.

5.2. **Establishment of CLEMIS Fee.** The CLEMIS Division upon the recommendation and counsel of the CLEMIS Advisory Committee shall establish the CLEMIS Fee. The CLEMIS Fee shall be posted on the CLEMIS website and may be obtained from the CLEMIS Division.

5.3. **Review of CLEMIS Fee.** The CLEMIS Division and the CLEMIS Advisory Committee shall annually review the CLEMIS FEE.

5.4. **CLEMIS and FRMS Funds.** County has established and shall continue to have separate enterprise funds within the County budget for revenues, expenses, and operations of CLEMIS (hereinafter “CLEMIS Fund and FRMS Fund”).

5.5. **Deposit of CLEMIS Fee.** All monies paid by Public Body to County pursuant to this Exhibit shall be deposited into the CLEMIS Fund or FRMS Fund, as applicable. Only revenues and expenses stemming from CLEMIS operations and maintenance are recorded in the CLEMIS Fund and FRMS Fund; no other County revenues and expenses are recorded in these Funds. Any equity in the CLEMIS Fund and FRMS Fund at the end of the County’s fiscal year shall be rolled into the CLEMIS Fund and FRMS Fund for the next fiscal year. Surplus/equity in the CLEMIS Fund and FRMS Fund can only be used for CLEMIS operations and maintenance and not for the general operations of County or Public Body. Any County general fund contributions (transfers) to the CLEMIS Fund and FRMS Fund are strictly based on availability and official appropriation by County and cannot be deemed permanent on-going contributions.

5.6. **Financial Statement for CLEMIS and FRMS Funds.** The County Fiscal Services Division shall prepare financial statements for the CLEMIS Fund and FRMS Fund on a quarterly basis. These financial statements will be posted on the CLEMIS Website on a quarterly and year-end basis. The County Director of Management and Budget or his/her designee shall report the condition of the CLEMIS Fund and FRMS Fund to the CLEMIS Advisory Committee, on a quarterly basis.

5.7. **Refund of CLEMIS Fee for Operational Problems.** Subject to Section 18 (Force Majeure) of the Agreement, if any CLEMIS Applications are not operational for more than

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fourteen (14) consecutive calendar days, County shall refund the CLEMIS Fee, already paid by Public Body, for the days that the CLEMIS Applications were not operational.

6. **COUNTY/PUBLIC BODY RESPONSIBILITIES FOR CLEMIS CITATION PAYMENT APPLICATION AND CLEMIS CRASH PURCHASE APPLICATION.** If a Public Body uses the CLEMIS Citation Payment Application (hereinafter “Payment Application”) and/or the CLEMIS Crash Purchase Application (hereinafter “Purchase Application”), then the following terms and conditions apply:

- 6.1. **Placement of URL.** Public Body shall be responsible for placing the Payment Application and the Purchase Application URLs on its website; the URLs shall be provided by County. Public Body shall include this URL in printed or electronic communications to the general public regarding the Payment Application and the Purchase Application.
- 6.2. **Questions Regarding Payment of Tickets/Citations/Parking Tickets and Purchase of Crash/Accident Reports.** County shall refer all questions that County receives to Public Body regarding the payment of citations/tickets/parking tickets and the purchase of crash/accident reports and regarding the amount of monies owed to Public Body.
- 6.3. **Security of Data.** County shall secure and protect data received through the Payment Application and Purchase Application (including credit card information) according to law, County’s contractual obligations, and reasonable business standards and practices.
- 6.4. **No Interference with Contract.** Third-party service providers such as PayPal Inc. and Elavon, Inc. are required for the operation of the Payment Application and Purchase Application. Neither Public Body nor Public Body Employees shall act or fail to act, either directly or indirectly, in a manner to cause any purported breach in any term or condition in any agreement between County and such third party.
- 6.5. **Enhanced Access Fee.** Persons or entities paying citations/tickets/parking tickets through the Payment Application or purchasing crash/accident reports through the Purchase Application shall be charged an Enhanced Access Fee, in addition to the monies owed to Public Body.
- 6.6. **Payment Transaction for Payment Application.** When using the Payment Application, a person or entity paying a citation/ticket/parking ticket will authorize two transactions, at the time of payment: (1) one transaction for payment of monies owed to Public Body/Court and (2) one transaction for payment of the Enhanced Access Fee. The funds for the payment to Public Body/Court will be directed to the depository account designated and/or owned by Public Body/Court. The funds for the Enhanced Access Fee will be directed to a depository account designated and owned by County.
- 6.7. **Amount of Enhanced Access Fee for Payment Application.** The Enhanced Access Fee charged to persons/entities paying citations/tickets/parking tickets through the Payment Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 07121 and as subsequently amended by the

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Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for each citation/ticket paid through the Payment Application. Given the small amount of the Enhanced Access Fee for parking tickets, Public Body shall receive no portion of the Enhanced Access Fee collected for parking tickets paid through the Payment Application.

- 6.8. **Amount of Enhanced Access Fee for Purchase Application.** The Enhanced Access Fee charged to persons/entities purchasing crash/accident reports through the Purchase Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 09182 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for the purchase of each crash/accident report through the Payment Application.
- 6.9. **Amount of Fee for Crash/Accident Report.** Public Body shall set the fee for the purchase of the crash/accident report through the Purchase Application. The amount of this fee shall be listed in Addendum A.
- 6.10. **Distribution of Enhanced Access Fees and Fees for Crash/Accident Reports.** Public Body's portion of the Enhanced Access Fees, set forth in this Exhibit, and the fee for the crash/accident reports, set forth in Addendum A, shall be disbursed to Public Body pursuant to its written instructions. Public Body shall provide the written instructions, required by this section to CLEMIS Division.
- 6.11. **Obligations and Responsibilities if Public Body is a Court.**
- 6.11.1. **Access to Website.** If Public Body is a Court, then County shall provide access to a password protected website where Public Body/Court can issue credits or refunds and view daily, weekly, and monthly transactions processed through the Payment Application.
- 6.11.2. **Contract for Credit Card Processing.** If Public Body is a Court, then County shall establish, maintain, and pay for a separate contract for credit card processing services with the entities currently providing credit card processing services for County, i.e., PayPal Inc. and Elavon, Inc.
- 6.11.3. **Separate Depository Bank Account.** If Public Body is a Court, then it shall maintain a corresponding depository bank account, with a depository financial institution acceptable to County, for the receipt of monies owed to Public Body/Court. Public Body/Court shall provide County with all necessary bank account numbers and routing number to give effect to this requirement.
7. **CLEMIS ADVISORY COMMITTEE.**
- 7.1. **Establishment and Purpose of CLEMIS Advisory Committee.** The CLEMIS Advisory Committee was established to obtain advice and guidance from CLEMIS Members

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concerning policy, technical, and operational questions for CLEMIS Applications. The purpose behind the CLEMIS Advisory Committee is to allow CLEMIS Members to provide input regarding the operation and management of CLEMIS. The CLEMIS Advisory Committee leads the CLEMIS Consortium and provides recommendations and counsel to the CLEMIS Division regarding the operation, maintenance, and budget for CLEMIS (including suggested security policies, development/operation/modifications to CLEMIS Applications, and actions regarding misuse of CLEMIS).

- 7.2. **Composition of CLEMIS Advisory Committee.** The composition of the CLEMIS Advisory Committee is posted on the CLEMIS Website.
- 7.3. **CLEMIS Advisory Committee Meetings.** The CLEMIS Advisory Committee meets at least four (4) times per year. CLEMIS Members are encouraged to attend.
- 7.4. **CLEMIS Advisory Committee Officers.** Every July, the CLEMIS Advisory Committee shall elect a Chairperson by majority vote. The Chairperson shall select and appoint a Co-Chairperson. The CLEMIS Division Manager shall serve as Executive Secretary to the CLEMIS Advisory Committee. The Executive Secretary shall prepare the agenda for CLEMIS Advisory Committee meetings. Prior to each meeting, the Chairperson and the Executive Secretary shall review the contents of each agenda.
- 7.5. **CLEMIS Advisory Committee—Subcommittees.** The CLEMIS Advisory Committee may create subcommittees as it deems appropriate. The subcommittees and their composition and responsibilities shall be posted on the CLEMIS Website. The CLEMIS Advisory Committee Chairperson shall appoint the chairpersons of the subcommittees, except for the Chairperson of the Strategic Planning subcommittee, whose Chairperson is the current President of Oakland County Chiefs of Police Association and except for the Chairperson of Fire Governance whose Chairperson is elected by the Fire Governance Committee members.
8. **TRAINING.** Public Body shall require all Public Employees who use or access CLEMIS to attend training classes required by the CLEMIS Division. The format of the training classes will be at the discretion of the CLEMIS Division, e.g., train the trainer, classroom training, or on-line/remote training. If the training classes are held at County facilities or held in an on-line/remote format, then such training classes are at no cost to Public Body or Public Employees. If the training classes are held at non-County facilities, there may be a charge to Public Body based on time, materials, and location of training classes.
9. **SUPPORT AND MAINTENANCE SERVICES.** County shall maintain and support the CLEMIS Applications. The CLEMIS Fee includes the costs for support and maintenance services for the CLEMIS Applications and other services provided by the CLEMIS Division, unless otherwise indicated on Addendum A. When providing support and maintenance services for CLEMIS, County has the authority to prioritize its resources, including, but not limited to, the order in which calls for support or maintenance will be resolved and allocation of time of its employees, agents, subcontractors, and equipment.

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10. **OBLIGATIONS & RESPONSIBILITIES UPON TERMINATION/CANCELLATION.**

- 10.1. **Use of CLEMIS & CLEMIS Applications.** Upon the effective date of termination or cancellation of this Exhibit, Public Body shall stop using CLEMIS and CLEMIS Applications and it shall not have access to CLEMIS and CLEMIS Applications.
- 10.2. **Use and Access to Public Body's Data.** Upon the effective date of termination or cancellation of this Exhibit, Public Body's data shall not be useable by or accessible to any other CLEMIS Member.
- 10.3. **Transition of Data upon Termination/Cancellation.** Upon termination or cancellation of this Agreement, CLEMIS shall provide a copy of Public Body's data to Public Body in an electronic format and a time period determined by County. Upon written confirmation from Public Body that it received its data, County will purge Public Body's data from CLEMIS and any disaster recovery sites. If County incurs any costs in copying Public Body's data, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 10.4. **Obligation to Pay CLEMIS Fee Upon Termination/Cancellation.** Public Body's obligation to pay the CLEMIS Fee shall stop on the effective date of termination or cancellation. If the termination or cancellation date is other than the end of a quarter, any CLEMIS Fee, paid in advance to County, shall be refunded to Public Body on a pro-rated daily basis for the time period that Public Body paid in advance.

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ADDENDUM A

I. CLEMIS CATEGORIES / TIERS

Public Body shall receive the CLEMIS Applications and services associated with the category/tier selected below. The CLEMIS Website describes each category/tier listed below, describes the CLEMIS Applications that are received with a particular category/tier, and lists the cost for the below categories. As used in this Addendum "FTE" means Full-Time Equivalents (Sworn Officers).

Tier 1

16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's

Tier 2

16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's

Tier 2.5

16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's

Tier 3

16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's

Tier 4 Rescinded

Tier 5 Rescinded

Tier 6 (eCLEMIS)

19 or more FTE's 6 – 15 FTE's 1 – 5 FTE's

Tier 7 Public Safety Answering Point (PSAP)/Central Dispatch Center

Tier 8 Jail Management (outside Oakland County)

Federal Departments, Offices, or Agencies Inquiry Only in the State of Michigan (does not contribute any data)

District Court in Oakland County (excluding 52nd District Courts)

Pays CLEMIS Fee: received ticket data load and CLEMIS Citation Payment Application is optional.

Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application.

District Court outside Oakland County

Pays CLEMIS Fee: receives ticket data load and CLEMIS Citation Payment Application is optional.

Does not Pay CLEMIS Fee: receives ticket data load and must exclusively user CLEMIS Citation Payment application.

Circuit Court (outside Oakland County, does not contribute any data)

- Prosecutor Office** (outside Oakland County, does not contribute any data)
- FRMS/CFIRS Participant** (Fire Records Management System)

II. Additional CLEMIS Applications

Public Body may select and shall receive any of the CLEMIS Applications, selected below, for a separate cost. The cost for the CLEMIS Applications is set forth on the CLEMIS Website.

Mobile Data Computers ("MDC")

- WITH** County provided wireless
- WITHOUT** County provided wireless
- CAD Only WITHOUT** County provided wireless

Livescan

- WITH** printer
- WITHOUT** printer

Mugshot

- Capture Station and Investigative
- Investigative Only

Jail Management

- CLEMIS Member located in Oakland County
- CLEMIS Member located outside Oakland County

OakVideo (CLEMIS Member located outside Oakland County)

Crime Mapping Application

Vendor Name: Central Square

Address: 5160 Carroll Canyon Rd, San Diego, CA 92121

Contact: Brenda Taylor Phone: 563-387-4833

Email: Brenda.taylor@centralsquare.com

CLEMIS Public Crime Search

CLEMIS Public Crime Search is a public access site and application created by CLEMIS and Esri, that shares and publishes crime data of participating CLEMIS members on a public webpage and application and allows the public to sign up for email crime alert notifications. By selecting this application, the Public Body authorizes CLEMIS to share and publish Public Body's crime data with the public, on the CLEMIS Public Crime Search application and webpage and authorizes the public to sign up for email crime alert notifications. The Public Body authorizes CLEMIS to publicly share, publish, and provide notifications for the following crime types: Assaults, Arsons, Burglary, Disorderly Conduct, Disturbing the Peace, DUI, Drug/Narcotics, Crimes, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft/Larceny, Theft from Vehicle, Vandalism and Weapons Law Crimes.

Pawn Application

Fire Records Management System In Oakland County

Phase I

Phase II

Fire Records Management System Outside Oakland County

Police, Fire and/or Public Safety Department Data Extract

In Oakland County

Outside Oakland County

Vendor Name: _____

Address: _____

Contact: _____ Phone: _____

Email: _____

Crash Report Payment Amount: _____ \$7.00

Enhanced Access Fee Disbursement Instructions

Disbursement when Requested

Disbursement Quarterly

Make Check Payable to: City of Grosse Pointe Woods

OPT-IN Exhibit VIII (OakNet Connectivity) OakNet connectivity is needed

COUNTY: : _____

CLEMIS Division Manager

Date

PUBLIC BODY:

Title/Name: _____

Signature: _____

Date

(to be completed by Public Body)



CITY OF GROSSE POINTE WOODS

Memorandum

DATE: September 5, 2023
TO: Mayor and City Council
FROM: Frank Schulte, City Administrator
SUBJECT: Updated FY 2023/24 General Liability & Property Insurance

RECEIVED

SEP 05 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

As presented at March 9, 2023 city council meeting, Nickel & Saph, Inc. has concluded the onsite inspections and valuation services of all city properties. Attached is the report, which was conducted by an independent appraisal company, HCA Asset Management. The report was completed to receive an opinion of the replacement cost for buildings/structures and contents.

The new values listed for the city buildings are for replacement cost with blanket coverage. Blanket coverage allows the city to get the full replacement amount when a claim is made. For example, if a building is damaged and the value placed on it is \$1 million, but the repair cost totals 1.2 million then the city would receive an additional \$200,000 by having the blanket coverage.

The city's current property insurance coverage is 90% co-insurance due to the fact the buildings were undervalued. The co-insurance amount received on a claim would be 90% of the property value. If a repair is \$1 million then the city would only receive \$900,000.

It is administration's recommendation that city council approve adding replacement insurance with blanket coverage utilizing the new appraisal valuations of the city's building properties and contents provided by HCA Asset Management, increasing the property and liability premium from \$20,089 to \$42,468 resulting in an increase of \$22,379 annually. In addition, that city council approve the prorated cost for the remainder of the FY 2023/24 policy in an amount not to exceed \$13,060 and continue to have Nickel & Saph, Inc. Insurance Agency, P.O. Box 46907, Mt. Clemens, MI 48046 be the city's general liability and property insurance provider.

This is not a budgeted item in FY 2023/24 and will require a budget amendment from the following accounts:

Table with 3 columns: ACCOUNT NUMBER, GENERAL FUND/MAJOR STREETS/LOCAL STREETS/SOLID WASTE/911 EMERGENCY/PARKING/WATER/SEWER/BOAT DOCK/MOTOR VEHICLE, and AMOUNT. Total amount is 13,060.00.

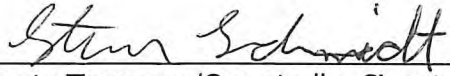
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



City Administrator Signature

Fund Certification:

I hereby certify that funds are available and the account numbers have been verified.



Deputy Treasurer/Comptroller Signature



July 17, 2023

John Johnson
Nickel & Saph, Inc. Insurance Agency
44 Macomb Place
Mt. Clemens, MI

Dear Mr. Johnson:

Our firm has performed onsite inspections and valuation services for the Grosse Pointe Woods. We are pleased to submit our restricted appraisal report for certain property of interest to Nickel & Saph, an insurance agency operating in the state of Michigan.

I. Purpose/Intended Use:

The sole purpose of our appraisal was to express our opinion of the replacement cost for insurance purposes. This report and the opinions of value expressed herein should be utilized for no other purpose. The intended use of the appraisal is to provide value conclusions that will assist in maintaining proper and supportable insurance to value, insurance placement, proof of loss documentation, and collection of important underwriting data as it relates to their property insurance reporting requirements. Neither this report nor its contents are to be referenced in any public documentation or redistributed to any third party without the express written consent of HCA Asset Management. The information contained in the reports are specific to your needs as the intended user and HCA is not responsible for any unauthorized use.

The submitted reports have been understood as “restricted appraisal reports” and are prepared under USPAP Standards Rule 8-2b-i through xii and Advisory Opinion 11 (updated as of the 2020-2021 edition). The criterion for this type of report has been achieved in the certificate letter of the report. Individualized detailed valuation backup will be provided upon request of the client or in the event of any future judicial proceedings. The rationale for how the appraiser arrived at the opinions and conclusions set forth in the report may not be understood properly without additional information contained in the appraiser’s work file.

Replacement Cost (RC) is the cost to construct or replace, at one time, an entire building of equal quality and utility. Modern materials and current methods, designs, and layouts are used for replacement. Replacement Cost does not take into consideration improvements necessary to conform to changes in building codes, demolition, debris removal, site accessibility or site work, reuse of building components or services, overtime, bonuses for labor, soft costs, extraordinary fees, premiums for materials, or other contingencies. For insurance purposes, the prices used for labor, materials, overhead, profit and fees are those in effect as of the date of our appraisal.

It is important to review these definitions as stated in the current insurance policy language for accuracy and consistency. In the event of a partial loss, the amount of loss may be based on repair and renovation costs that are proportionately higher than the provided values for entire property, as defined herein.

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Exclusion is a provision in an insurance contract describing property or types of property not covered by the contract. Typical exclusions segregated from our valuation conclusions are as follows: 1) Site Preparation; 2) Footings and Foundations (below the lowest occupied level); and, 3) Underground Portions of Plumbing.

II. Scope and Methodology:

HCA has conducted a field inventory of certain property owned and designated by the insured. For each building, HCA has provided a detail Building Report. A complete listing of properties appraised by our staff is included with the Summary & Detail Report formats accompanying this letter.

Our valuation report includes:

- Buildings / Structures
- Moveable Machinery & Equipment/Contents (based on modeling/tally techniques)
- Insurable Property in the Open

Excluded from the scope of our service were the following:

- Land/Landscaping
- Licensed Vehicles
- Mobile Property (unlicensed rolling stock)
- Infrastructure assets
- Intangible assets
- Property in the open not typically covered by insurance
- Consumable supplies and spare parts; inventory items not included in project scope
- Leased property and personal property of others (except that property identified by the client as to be included for responsibility of insurance purposes)
- Architectural drawings and records

Buildings/Structures:

Each building subject to our appraisal (refer to proposal) has been physically inspected. Square footage for each building was generated based on a review of blueprints, by physically measuring each building or by using existing documentation (i.e. CAD information; as-built plans, facilities information) and then verifying the data provided. Major construction components and building elements were identified and valued as part of the overall structure. Building plans/notes and photographs were prepared for each site to become part of our proof of loss documentation, in addition to assisting with the valuation efforts.

Furniture, Machinery and Moveable Equipment:

This category is often referred to as “Personal Property” or “Contents” in the insurance industry. HCA did not perform a detailed physical inventory of machinery and equipment assets.

For insurance purposes, contents were either tallied and grouped by building to develop reasonable estimates of Replacement Cost, or the costs have been “modeled” based on similar properties previously appraised by our staff (estimated based on a standard cost per square foot). For larger, newly constructed locations, contents may also have been estimated

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based on a combination of original cost documentation provided by the insured. Based on the accepted scope of our engagement, these results should not be used for more detailed proof-of-loss documentation.

Insurable Property In The Open:

At the locations appraised, our staff recorded and valued all insurable property in the open. These assets are generally described as improvements to the real estate which are not otherwise physically attached to the buildings appraised, and which are agreed upon as insurable. Items such as lighting and fencing were valued, and the resulting values have been reported separately.

III. Three Approaches to Value:

The appraisal industry supports three recognized approaches to value (Cost, Sales Comparison and Income Approaches). As stated under USPAP Standards Rule 7.4, the appraiser has considered each approach to value and has decided which were applicable to the current project scope and intended use. The three approaches, as defined by the American Society of Appraisers are:

Cost Approach – This approach is based on the proposition that the informed purchaser would pay no more for a property than the cost of producing a substitute property with the same utility as the subject property. It considers that the maximum value of a property to a knowledgeable buyer would be the amount currently required to construct or purchase a new asset of equal utility. When the subject asset is not new, the current cost new for the subject must be adjusted for all forms of depreciation and obsolescence as of the effective date of the appraisal. **For Insurance Appraisal purposes, this is the most appropriate approach to valuing assets, and the one utilized by our staff for this engagement.**

Sales Comparison Approach – This approach involves the comparison of comparable recent sales (or offerings) of similar assets to the subject. If the comparable sales are not exactly like the subject, adjustments must be made to the price of the comparable sales (or offerings). The adjustments may be either up or down in order to estimate what the comparable would have sold for if it had the same characteristics as the subject. This approach leads to an indication of the most probable selling price for the assets being appraised.

Income Approach – This approach considers value in relation to the present worth of future benefits derived from ownership and is usually measured through the capitalization of a specific level of income.

The most reliable data available for the type of assets included in the scope of our appraisal includes historical cost and replacement cost information. Sources for this information include, but are not limited to client historical costs, purchase orders, recent contracts, files, databases, past inventories, manufacturers' suggested retail price lists, manufacturers price quotes, bluebooks, industry price guides and retail equipment catalogs. It has been

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established that the Cost Approach is the most relative and appropriate for insurance purposes. For this reason, we decided to employ the Cost Approach.

V. Summary

The appraisal report includes the following documents:

- This letter and attached Certification, summarizing our procedures and methodology;
- Tables indicating the coding and physical addresses for the locations inspected and valued;
- The attached appraisal reports (summary and detail) outlining our findings;
- A statement outlining our appraisal assumptions and conditions that limit use of the appraisal.

Exclusions have been calculated according to our experience with property that is typically excluded for insurance purposes. We accept no responsibility of liability for the excluded property. It is our recommendation that you consult with your insurance representatives so that these figures may be compared to those in your current coverage. It is recommended that a new inspection be conducted every five years to meet current insurance appraisal practices.

For insurance purposes, it is our opinion that for the effective date of July 17th, 2023, the estimates of values are as follows:

	Replacement Cost
Buildings:	\$33,506,700
Contents:	\$3,363,900
Property in the Open:	\$3,174,500
Total for Locations Appraised:	<u>\$40,045,100</u>

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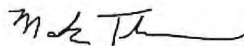
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VI. Appraisal Certification

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct. I have not knowingly misrepresented any facts or information that would have an impact on my calculations or conclusions of value.
- The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within a three-year period immediately preceding acceptance of this assignment.
- I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest with respect to the parties involved.
- I have no bias with respect to any property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- I have made a personal inspection of the properties that are the subject of this report (where applicable under the scope of services).
- Analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice (updated annually).
- No one provided significant property appraisal assistance to the person signing this certification. (If there are exceptions, the name of each individual providing significant mass appraisal assistance must be stated).

Respectfully Submitted,
HCA Asset Management, LLC



Mark Thomson
Responsible Appraiser

VII. Assumptions & Limiting Conditions

1. It is assumed that the utilization of the improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report. No survey has been offered or ordered in connection with the service.
2. Building areas discussed have been calculated in accordance with standards developed by the American Institute of Architects as included in AIA Document D101 "Methods of Calculating Areas and Volumes of Buildings".
3. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render them more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
4. All engineering and architecture utilized by our staff is assumed to be correct.
5. We have assumed that the property is free from insect infestation, dry rot, and fungus growth. The mechanical systems, heating system, piping, plumbing, and other building service equipment have not been specifically tested, but are assumed to be in good working order and adequate for the buildings, unless specifically cited otherwise.
6. It is assumed that all applicable zoning and land use regulations have been complied with, unless nonconformity has been stated, defined, and considered in the appraisal report.
7. It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, or national government or private entity or organization have been, or can be obtained or renewed for any use on which the value estimate contained in this report is based.
8. It is assumed that there is full compliance with all applicable federal, state, and local environmental regulations and laws unless noncompliance is stated, defined, and considered in the appraisal report.
9. It is assumed that there are no hazardous substances on the subject property or on surrounding properties that would potentially adversely affect the value of the subject property. The analyses and value conclusions in this appraisal report are null and void should any such hazardous materials be discovered. We possess no expertise or qualifications for identifying hazardous materials. We assume no responsibility for investigating or arranging for competent engineering studies of the property to identify such hazardous materials.
10. The information furnished by others is believed to be reliable and has been confirmed with public records or a knowledgeable party when possible. However, no warranty is given for its accuracy.
11. All assets shown on any data files, maps, blueprints or inventory lists provided by the client are assumed to be owned, operated, and maintained by the client with no shared interest by another entity. No land surveys, title searches, or legal determination of ownership has been conducted.

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12. Any blueprints, maps or plans provided to HCA are assumed to be “as-built”.
13. Our appraisal is valid only for the function, which is stated herein. Any other use of, or reliance upon this report by you or third parties is invalid.
14. If physical inspection of the property was made, the inspection was conducted by appraisers familiar with general real property and building construction. HCA is not responsible for the structural integrity of the property or its conformity to building construction code requirements or safety concerns.
15. No person other than those identified (and the Insured) had any significant professional input on the valuation process. Unless previously stated, no subcontractors or outsourcing were utilized in the derivation of the values provided in the report.
16. HCA reserves the right to make adjustments to our opinions of value as deemed necessary.
17. Property areas, dimensions, and descriptions used in this analysis have been provided for identification purposes only and are not to be used for any other purpose including legal documentation.
18. Possession of this report or any copies does not carry any right of redistribution or publication. No portion of this report may be shared with any third parties through prospectus, advertising, public publication, news, or any other means of communication (including email/internet) without the prior written consent of HCA Asset Management, LLC.

We have acted as an independent contractor and have no personal interest, either present or contemplated, in the subject property. We certify that no fee received, or to be received, or the employment of our services, is in any way contingent upon the opinion reported. HCA will maintain and house copies of our work file, all relative correspondence, and the final reports and database(s) for a period not less than five years after preparation or at least two years after final disposition of any judicial proceeding in which the appraiser provided testimony related to the assignment, whichever period expires last. This policy is outlined in accordance with the American Society of Appraisers and the Uniform Standards of Professional Appraisal Practice (USPAP).

NATURAL DISASTER DISCLAIMER

Recovery and reconstruction from widespread natural disasters such as pandemic, wildfire, hurricane, earthquake, tornado or flood often create abnormal shortages of labor and materials typically resulting in significant price increases compared to conditions prior to the event. These increases, while temporary, may last for a year or more before returning to normal market conditions.

The values as reported herein are estimated based on normal market conditions and are considered appropriate for the stated purpose of this report (insurance coverage). Some or all of the estimated values as reported herein may be inadequate for reconstruction or repair in periods after a widespread natural disaster.

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HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Location Table

Entity	Site	Address	Building	Pg. Ref.
001	Grosse Pointe Woods			
	001 City Hall	20025 MACK PLAZA, GROSSE POINTE WOODS, MI 48236		
			001 City Hall/Community Center/Public Safety/Garage	1
			002 Public Safety Garage/Detective Building	2
			003 Cook School	3
			004 Restroom Ghesquere	4
			005 Concession and Restroom	5
			006 Babe Ruth Shed	6
			007 Playscape	7
			008 PITO/Lights/ Ice Rink/ Magic Square/ Tables, Fences	8
	002 Public Works	1200 PARKWAY, GROSSE POINTE WOODS, MI 48236		
			001 Bag Barn	9
			002 DPW Office/ Mechanics Garage/ Garage 2	10
			003 Salt Barn	11
			004 Garage 3	12
			005 City Reservoir/ Pumps/ Electrical	13
			006 Shed (Cold Storage)	14
			007 Water Sewer Garage	15
			ADD001 PUMP HOUSE	16
			ADD002 PITO	17
	003 Lake Front Park	23000 JEFFERSON AVE, ST CLAIR SHORES, MI 48080		
			001 Bath House	18
			002 Water Meter Shed	19
			003 Concession and Restroom	20
			005 Gazebo 1	21
			006 Activity Center	22
			007 Old Concession Stand/Storage	23
			008 PITO/ Tennis Courts (10)/Tables/ BBQ/Paddle Court/ Playscape/ Mini Golf	24
			009 Marina and Docks	25
			010 Gate House	26
			011 Pavilion 1	27



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Location Table

Entity	Site	Address	Building	Pg. Ref.
001	Grosse Pointe Woods			
	003 Lake Front Park	23000 JEFFERSON AVE, ST CLAIR SHORES, MI 48080		
			012 Maintenance Garage	28
			ADD001 PAVILION 2	29
			ADD003 PAVILION 3	30
			ADD004 PAVILION 4	31
			ADD005 POOL	32
			ADD006 GAZEBO 2	33
			ADD007 GAZEBO 3	34
			ADD008 GAZEBO 4	35
			ADD009 FILTER BUILDING	36
	004 Torrey Road Pump Station	1266 TORREY ROAD, GROSSE POINTE WOODS, MI 48236		
			001 Torrey Road Pump Station	37
			ADD001 PROPERTY IN THE OPEN	38



Insurance Summary Report - RCV

Nickel and Saph- Grosse Pointe Woods 2023 - Default

Grosse Pointe Woods

As of Date: 6/7/2023		Replacement Cost (RC)								
SITE:	001	City Hall	Year Built	ISO Class	No. Of Stories	Square Footage	Building (Less Exclusions)	Contents	Property In The Open	Total
	BLDG: 001	City Hall/Community Center/Public Safety/Garage 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1971	4	1	43,962	\$8,509,700	\$2,314,300	\$0	\$10,824,000
	BLDG: 002	Public Safety Garage/Detective Building 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1963	4	1	3,616	\$654,100	\$43,400	\$0	\$697,500
	BLDG: 003	Cook School 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1890	2	1	2,004	\$314,800	\$35,200	\$0	\$350,000
	BLDG: 004	Restroom Ghesquere 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1970	2	1	520	\$137,800	\$5,200	\$0	\$143,000
	BLDG: 005	Concession and Restroom 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1890	1	2	1,013	\$155,500	\$5,500	\$0	\$161,000
	BLDG: 006	Babe Ruth Shed 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1970	1	1	240	\$12,000	\$0	\$0	\$12,000
	BLDG: 007	Playscape 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1970	0	1	0	\$0	\$0	\$138,000	\$138,000
	BLDG: 008	PITO/Lights/ Ice Rink/ Magic Square/ Tables, Fences 20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	1970	0	1	0	\$0	\$0	\$782,000	\$782,000
Site Totals:							\$9,783,900	\$2,403,600	\$920,000	\$13,107,500



Insurance Summary Report - RCV

Nickel and Saph- Grosse Pointe Woods 2023 - Default

Grosse Pointe Woods

As of Date: 6/7/2023

						----- Replacement Cost (RC) -----				
SITE:	002	Public Works	Year Built	ISO Class	No. Of Stories	Square Footage	Building (Less Exclusions)	Contents Property In The Open	Total	
	BLDG: 001	Bag Barn 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1970	1	1	1,950	\$251,000	\$19,500	\$0	\$270,500
	BLDG: 002	DPW Office/ Mechanics Garage/ Garage 2 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1963	4	1	16,680	\$2,784,800	\$503,600	\$0	\$3,288,400
	BLDG: 003	Salt Barn 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1973	1	1	2,880	\$166,400	\$0	\$0	\$166,400
	BLDG: 004	Garage 3 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1963	3	1	7,380	\$610,600	\$36,900	\$0	\$647,500
	BLDG: 005	City Reservoir/ Pumps/ Electrical 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	2010	6	1	0	\$1,436,800	\$0	\$0	\$1,436,800
	BLDG: 006	Shed (Cold Storage) 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1970	1	1	255	\$8,100	\$3,900	\$0	\$12,000
	BLDG: 007	Water Sewer Garage 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	2022	1	1	3,100	\$381,900	\$51,200	\$0	\$433,100
	BLDG: ADD001	PUMP HOUSE 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	2010	3	1	690	\$1,155,000	\$0	\$0	\$1,155,000
	BLDG: ADD002	PITO 1200 PARKWAY GROSSE POINTE WOODS, MI 48236	1973	0	1	0	\$0	\$0	\$201,900	\$201,900
Site Totals:							\$6,794,600	\$615,100	\$201,900	\$7,611,600



Insurance Summary Report - RCV

Nickel and Saph- Grosse Pointe Woods 2023 - Default

Grosse Pointe Woods

As of Date: 6/7/2023		Replacement Cost (RC)							
SITE:		Year Built	ISO Class	No. Of Stories	Square Footage	Building (Less Exclusions)	Contents	Property In The Open	Total
003	Lake Front Park								
BLDG: 001	Bath House 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	2	1 & 2	11,107	\$3,076,300	\$55,600	\$0	\$3,131,900
BLDG: 002	Water Meter Shed 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	1	1	150	\$11,300	\$0	\$0	\$11,300
BLDG: 003	Concession and Restroom 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	2	1	1,083	\$399,900	\$5,000	\$0	\$404,900
BLDG: 005	Gazebo 1 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	1	1	121	\$19,100	\$0	\$0	\$19,100
BLDG: 006	Activity Center 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1999	2	1 & 2	8,714	\$2,669,600	\$154,600	\$0	\$2,824,200
BLDG: 007	Old Concession Stand/Storage 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	2	1	600	\$54,500	\$6,000	\$0	\$60,500
BLDG: 008	PITO/ Tennis Courts (10)/Tables/ BBQ/Paddle Court/ Playscape/ Mini Golf 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	0	1	0	\$0	\$0	\$2,038,200	\$2,038,200
BLDG: 009	Marina and Docks 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	1970	0	1	0	\$823,400	\$0	\$0	\$823,400
BLDG: 010	Gate House 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	2000	2	1	201	\$98,000	\$5,100	\$0	\$103,100
BLDG: 011	Pavilion 1	1990	1	1	2,057	\$208,400	\$0	\$0	\$208,400



Insurance Summary Report - RCV

Nickel and Saph- Grosse Pointe Woods 2023 - Default

Grosse Pointe Woods

As of Date: 6/7/2023		Replacement Cost (RC)							
SITE:		Year Built	ISO Class	No. Of Stories	Square Footage	Building (Less Exclusions)	Contents	Property In The Open	Total
003	Lake Front Park								
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: 012	Maintenance Garage	2000	2	1	1,260	\$114,300	\$18,900	\$0	\$133,200
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD001	PAVILION 2	1990	1	1	192	\$14,900	\$0	\$0	\$14,900
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD003	PAVILION 3	1990	3	1	198	\$18,800	\$0	\$0	\$18,800
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD004	PAVILION 4	1990	3	1	440	\$47,700	\$0	\$0	\$47,700
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD005	POOL	1970	6	1	35,655	\$4,730,700	\$0	\$0	\$4,730,700
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD006	GAZEBO 2	1998	1	1	309	\$48,800	\$0	\$0	\$48,800
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD007	GAZEBO 3	1998	1	1	121	\$19,100	\$0	\$0	\$19,100
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD008	GAZEBO 4	1998	1	1	309	\$48,800	\$0	\$0	\$48,800
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								
BLDG: ADD009	FILTER BUILDING	1970	4	1	2,400	\$180,300	\$0	\$0	\$180,300
	23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080								



Insurance Summary Report - RCV

Nickel and Saph- Grosse Pointe Woods 2023 - Default

Grosse Pointe Woods

As of Date: 6/7/2023		Replacement Cost (RC)							
		Year Built	ISO Class	No. Of Stories	Square Footage	Building (Less Exclusions)	Contents	Property In The Open	Total
Site Totals:						\$12,583,900	\$245,200	\$2,038,200	\$14,867,300
SITE: 004	Torrey Road Pump Station								
BLDG: 001	Torrey Road Pump Station 1266 TORREY ROAD GROSSE POINTE WOODS, MI 48236	1940	4	1	3,130	\$3,566,700	\$100,000	\$0	\$3,666,700
BLDG: ADD001	PROPERTY IN THE OPEN 1266 TORREY ROAD GROSSE POINTE WOODS, MI 48236	1940	0	1	0	\$0	\$0	\$14,400	\$14,400
Site Totals:						\$3,566,700	\$100,000	\$14,400	\$3,681,100
Report Totals:						\$32,729,100	\$3,363,900	\$3,174,500	\$39,267,500



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY:	001	Grosse Pointe Woods	ISO CONSTRUCTION CLASS:	MASONRY NONCOMBUST.
SITE:	001	City Hall	FRAMING:	STEEL
BUILDING:	001	City Hall/Community Center/Public Safety/Garage	DATE OF CONSTRUCTION:	1971
ADDRESS:	20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236		ADDITIONS (YES-YR. OR NO):	0
OCCUPANCY:	CITY HALL		RENOVATIONS (YES-YR OR NO):	2021-2023
FIRE PROTECTION AND SAFETY:	AUTO FIRE PROTECTION/ALARM SYS. EMERGENCY BACK-UP GENERATOR EMERGENCY LIGHTING EXIT LIGHTING FIRE EXTINGUISHERS INTRUSION SYSTEM SECURITY CAMERAS SPRINKLER SYSTEM - PARTIAL 20%		NUMBER OF STORIES:	1
SPRINKLERED (YES-% OR NO):	20%		GROSS/BASEMENT SF:	43,962 / 21996
FOUNDATION:	CONCRETE SLAB CONCRETE WALLS		LATITUDE/LONGITUDE:	N42° 25.92411' W82° 54.57394'

EXTERIOR WALLS:	BRICK ON MASONRY
ROOFING:	ASPHALT SHINGLE
PARTITION WALLS:	CERAMIC TILE CONCRETE BLOCK DRYWALL ON STUD
CEILING:	ACOUSTICAL TILE DRYWALL NONE/EXPOSED DECK
BUILDING SERVICES:	AIRCONDITIONING-ROOF TOP ELECTRIC HEATING - CENTRAL HOT WATER HEATING / AC-HEAT PUMP PLUMBING VENTILATION
FLOORING:	CARPETING CERAMIC TILE CONCRETE/W SEALER VINYL TILE
BUILDING FEATURES:	AUTOMATIC DOOR OPENERS BUILT-IN CABINETS & SHELVING BUILT-IN LOCKERS COVERED ENTRANCE WAY COVERED WALKWAY OVERHEAD/BAY DOORS



BUILDING	
REPLACEMENT COST NEW (RC):	\$8,810,900
EXCLUSION AMOUNT:	\$301,200
RC MINUS EXCLUSIONS:	\$8,509,700
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$2,314,300
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$2,314,300

BUILDING NOTES: SINGLE STORY BUILDING WITH FULL BASEMENT. BUILDING INCLUDES: A 200KW BACKUP GENERATOR (NEW 2021), A RECORDS VAULT, COVERED ENTRANCES, CITY HALL OFFICES, PUBLIC SAFETY OFFICES/GARAGE, AND COMMUNITY CENTER. RENOVATIONS BETWEEN 2021 AND 2023 INCLUDE: A NEW ROOF, INTERNAL OFFICE REMODELING, NEW HVAC/CHILLER/BOILER, A PLYMOVENT SYSTEM, NEW ELECTRIC, AND A NEW GENERATOR. CONTENTS INCLUDE: OFFICE FURNITURE/EQUIPMENT, PUBLIC SAFETY EQUIPMENT, AND COMMUNITY CENTER EQUIPMENT.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
SITE: 001 City Hall
BUILDING: 002 Public Safety Garage/Detective Building
ADDRESS: 20025 MACK PLAZA
 GROSSE POINTE WOODS, MI 48236
OCCUPANCY: GARAGE
FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS
 INTRUSION SYSTEM
 SECURITY CAMERAS

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: BRICK ON MASONRY
 VINYL SIDING

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: BRICK
 CONCRETE BLOCK

CEILING: DRYWALL

BUILDING SERVICES: AIRCONDITIONING-CENTRAL
 ELECTRIC
 HEATING - FORCED WARM AIR
 PLUMBING

FLOORING: CARPETING
 CONCRETE SLAB
 VINYL TILE

BUILDING FEATURES: AUTOMATIC DOOR OPENERS
 BUILT-IN CABINETS & SHELVING
 BUILT-IN LOCKERS
 OVERHEAD/BAY DOORS

ISO CONSTRUCTION CLASS: MASONRY NONCOMBUST.
FRAMING: STEEL
DATE OF CONSTRUCTION: 1963
ADDITIONS (YES-YR. OR NO): 0
RENOVATIONS (YES-YR OR NO): 2020, 2022
NUMBER OF STORIES: 1
GROSS/BASEMENT SF: 3,616 / NO

LATITUDE/LONGITUDE: N42° 25.89282' W82° 54.60414'



BUILDING	
REPLACEMENT COST NEW (RC):	\$670,700
EXCLUSION AMOUNT:	\$16,600
RC MINUS EXCLUSIONS:	\$654,100
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$43,400
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$43,400

BUILDING NOTES: SINGLE STORY PUBLIC SAFETY GARAGE AND DETECTIVE BUILDING. BUILDING INCLUDES: GARAGE SPACE, OFFICE SPACE, A KITCHEN, LAUNDRY, AND EXERCISE SPACE. CONTENTS INCLUDE: OFFICE FURNITURE/EQUIPMENT, GYM EQUIPMENT, LAUNDRY APPLIANCES, AND KITCHEN APPLIANCES. A NEW FURNACE WAS INSTALLED IN 2022 AND A NEW A/C UNIT WAS INSTALLED IN 2020.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 001 City Hall
 BUILDING: 003 Cook School
 ADDRESS: 20025 MACK PLAZA
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: MUSEUM
 FIRE PROTECTION AND SAFETY: EMERGENCY LIGHTING
 EXIT LIGHTING
 FIRE EXTINGUISHERS

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 1890
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 1970, 1990, 2008
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 2,004 / 1002
 LATITUDE/LONGITUDE: N42° 25.99372' W82° 54.61867'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: SOLID BRICK EXTERIOR
 WOOD SIDING

ROOFING: WOOD

PARTITION WALLS: BRICK
 DRYWALL ON STUD
 WOOD PANELING ON STUD

CEILING: DRYWALL
 NONE/EXPOSED DECK

BUILDING SERVICES: AIRCONDITIONING-CENTRAL
 ELECTRIC
 HEATING - FORCED WARM AIR
 PLUMBING

FLOORING: CONCRETE/W SEALER
 VINYL TILE
 WOOD

BUILDING FEATURES: BUILT-IN CABINETS & SHELVING
 COVERED ENTRANCE WAY
 ROOFTOP STRUCTURE



BUILDING

REPLACEMENT COST NEW (RC): \$321,600
 EXCLUSION AMOUNT: \$6,800
 RC MINUS EXCLUSIONS: \$314,800
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$35,200
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$35,200

BUILDING NOTES: SINGLE STORY SCHOOL HOUSE. BUILDING INCLUDES: MAIN CLASS AREA, STORAGE AREA, ATTIC, AND FULL BASEMENT. CONTENTS INCLUDE: FURNITURE AND STORAGE. NEW ELECTRIC WAS INSTALLED IN 2008 WHEN THE SCHOOL WAS RELOCATED TO ITS CURRENT LOCATION.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 001 City Hall
 BUILDING: 004 Restroom Ghesquere
 ADDRESS: 20025 MACK PLAZA
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: RESTROOMS
 FIRE PROTECTION AND SAFETY: NONE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: BRICK ON MASONRY
 VINYL SIDING
 ROOFING: ASPHALT SHINGLE
 PARTITION WALLS: CONCRETE BLOCK
 CEILING: DRYWALL
 NONE/EXPOSED DECK
 WOOD
 BUILDING SERVICES: ELECTRIC
 HEATING - FORCED WARM AIR
 PLUMBING
 FLOORING: CONCRETE/W SEALER
 BUILDING FEATURES: CANOPY

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2010
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 520 / NO
 LATITUDE/LONGITUDE: N42° 25.98376' W82° 54.78750'



BUILDING	
REPLACEMENT COST NEW (RC):	\$140,900
EXCLUSION AMOUNT:	\$3,100
RC MINUS EXCLUSIONS:	\$137,800
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$5,200
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$5,200

BUILDING NOTES: SINGLE STORY RESTROOM BUILDING. BUILDING INCLUDES: MEN'S AND WOMEN'S RESTROOMS AS WELL AS A SMALL STORAGE SPACE. CONTENTS INCLUDE: MAINTENANCE EQUIPMENT AND BATHROOM SUPPLIES. A NEW ROOF WAS INSTALLED IN 2010.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY:	001	Grosse Pointe Woods
SITE:	001	City Hall
BUILDING:	005	Concession and Restroom
ADDRESS:	20025 MACK PLAZA GROSSE POINTE WOODS, MI 48236	
OCCUPANCY:	CONCESSION STAND	
FIRE PROTECTION AND SAFETY:	EMERGENCY LIGHTING EXIT LIGHTING FIRE EXTINGUISHERS INTRUSION SYSTEM SECURITY CAMERAS	
SPRINKLERED (YES-% OR NO):	NO	
FOUNDATION:	CONCRETE FOOTING CONCRETE SLAB	
EXTERIOR WALLS:	SOLID BRICK EXTERIOR WOOD SIDING	
ROOFING:	ASPHALT SHINGLE	
PARTITION WALLS:	DRYWALL ON STUD	
CEILING:	DRYWALL	
BUILDING SERVICES:	ELECTRIC HEATING - FORCED WARM AIR HEATING - RADIANT PLUMBING	
FLOORING:	CARPETING CONCRETE SLAB WOOD	
BUILDING FEATURES:	BUILT-IN CABINETS & SHELVING	

ISO CONSTRUCTION CLASS:	FRAME / COMBUSTIBLE
FRAMING:	WOOD
DATE OF CONSTRUCTION:	1890
ADDITIONS (YES-YR. OR NO):	0
RENOVATIONS (YES-YR OR NO):	2020
NUMBER OF STORIES:	2
GROSS/BASEMENT SF:	1,013 / NO
LATITUDE/LONGITUDE:	N42° 25.96862' W82° 54.69519'



<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$159,500
EXCLUSION AMOUNT:	\$4,000
RC MINUS EXCLUSIONS:	\$155,500
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$5,500
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$5,500

BUILDING NOTES: TWO STORY CONCESSION BUILDING. BUILDING INCLUDES: RESTROOMS, CONCESSIONS, AND AN ANNOUNCERS BOOTH ON THE SECOND FLOOR. BUILDING WAS MAINLY EMPTY AT TIME OF APPRAISAL. THE BUILDING WAS REMODELED IN 2020 INCLUDING A NEW ROOF.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 001 City Hall
 BUILDING: 006 Babe Ruth Shed
 ADDRESS: 20025 MACK PLAZA
 GROSE POINTE WOODS, MI 48236
 OCCUPANCY: STORAGE BLDG/SHED
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 240 / NO

LATITUDE/LONGITUDE: N42° 26.03134' W82° 54.81017'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: WOOD SIDING

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: NONE

FLOORING: CONCRETE SLAB



BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

BUILDING

REPLACEMENT COST NEW (RC): \$12,300
 EXCLUSION AMOUNT: \$300
 RC MINUS EXCLUSIONS: \$12,000
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: SINGLE STORY STORAGE SHED. CONTENTS NOT OWNED BY THE CITY AND HAVE BEEN EXCLUDED FROM THE APPRAISED VALUE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 001 City Hall
 BUILDING: 007 Playscape
 ADDRESS: 20025 MACK PLAZA
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: SECURITY CAMERAS

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2000
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO

LATITUDE/LONGITUDE: N42° 25.99184' W82° 54.75316'

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE

EXTERIOR WALLS: NOT APPLICABLE

ROOFING: NOT APPLICABLE

PARTITION WALLS: NOT APPLICABLE

CEILING: NOT APPLICABLE

BUILDING SERVICES: NONE

FLOORING: NOT APPLICABLE

BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW



BUILDING

REPLACEMENT COST NEW (RC): \$0
 EXCLUSION AMOUNT: \$0
 RC MINUS EXCLUSIONS: \$0
 PROPERTY IN THE OPEN: \$138,000

PERSONAL PROPERTY:

CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: PROPERTY IN THE OPEN INCLUDES: A LARGE PLAY SET WITH A GAZEBO SHELTER, A MEDIUM PLAY SET, AND SWINGS.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 001 City Hall
 BUILDING: 008 PITO/Lights/ Ice Rink/ Magic Square/ Tables, Fences
 ADDRESS: 20025 MACK PLAZA
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: SECURITY CAMERAS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE
 EXTERIOR WALLS: NOT APPLICABLE
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: NONE
 FLOORING: NOT APPLICABLE
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO
 LATITUDE/LONGITUDE: N42° 25.90114' W82° 54.65549'



BUILDING	
REPLACEMENT COST NEW (RC):	\$0
EXCLUSION AMOUNT:	\$0
RC MINUS EXCLUSIONS:	\$0
PROPERTY IN THE OPEN:	\$782,000
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: PROPERTY IN THE OPEN INCLUDES: LIGHTING, FENCING, HOCKEY BOARDS, TRASH RECEPTACLES, BENCHES, PICNIC TABLES, A CLOCK, BIKE RACKS, PLANTERS, FLAGPOLES, RAILINGS, DRINKING FOUNTAINS, SOCCER GOALS, BASEBALL DUGOUTS, BASEBALL BATTING CAGES, BASEBALL SCOREBOARDS, AND SIGNAGE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001	Grosse Pointe Woods	ISO CONSTRUCTION CLASS:	FRAME / COMBUSTIBLE
SITE: 002	Public Works	FRAMING:	WOOD
BUILDING: 001	Bag Barn	DATE OF CONSTRUCTION:	1970
ADDRESS:	1200 PARKWAY GROSSE POINTE WOODS, MI 48236	ADDITIONS (YES-YR. OR NO):	0
OCCUPANCY:	STORAGE BLDG/SHED	RENOVATIONS (YES-YR OR NO):	2021
FIRE PROTECTION AND SAFETY:	FIRE EXTINGUISHERS	NUMBER OF STORIES:	1
		GROSS/BASEMENT SF:	1,950 / NO
		LATITUDE/LONGITUDE:	N42° 26.99709' W82° 53.48066'
SPRINKLERED (YES-% OR NO):	NO		
FOUNDATION:	CONCRETE FOOTING CONCRETE SLAB		

EXTERIOR WALLS:	METAL SIDING ON STUD/GIRT
ROOFING:	METAL
PARTITION WALLS:	METAL PANEL ON STUD/GIRT
CEILING:	NONE/EXPOSED DECK
BUILDING SERVICES:	ELECTRIC
FLOORING:	CONCRETE/W SEALER



BUILDING FEATURES:	BUILT-IN CABINETS & SHELVING CANOPY OVERHEAD/BAY DOORS
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<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$255,500
EXCLUSION AMOUNT:	\$4,500
RC MINUS EXCLUSIONS:	\$251,000
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$19,500
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$19,500

BUILDING NOTES: SINGLE STORY STORAGE GARAGE. BUILDING INCLUDES: A CANOPY AND BAY DOORS. CONTENTS INCLUDE: A SMALL AMOUNT OF TOOL AND PUBLIC WORKS EQUIPMENT. THE BUILDING WAS PAINTED IN 2021.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 002 DPW Office/ Mechanics Garage/ Garage 2
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PUBLIC WORKS BUILDING
 FIRE PROTECTION AND SAFETY: EMERGENCY BACK-UP GENERATOR
 EMERGENCY LIGHTING
 EXIT LIGHTING
 FIRE EXTINGUISHERS
 INTRUSION SYSTEM
 SECURITY CAMERAS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE BLOCK
 CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: BRICK ON MASONRY
 METAL SIDING ON STUD/GIRT
 ROOFING: METAL
 SINGLE PLY MEMBRANE
 PARTITION WALLS: BRICK
 CONCRETE BLOCK
 DRYWALL ON STUD
 CEILING: ACOUSTICAL TILE
 NONE/EXPOSED DECK
 BUILDING SERVICES: AIRCONDITIONING-ROOF TOP
 ELECTRIC
 HEATING - FORCED WARM AIR
 HEATING - UNIT
 PLUMBING
 FLOORING: CONCRETE/W SEALER
 VINYL TILE
 BUILDING FEATURES: BUILT-IN LOCKERS
 COVERED ENTRANCE WAY
 CRANE/HOIST - CEILING MTD
 MEZZANINE
 UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: MASONRY NONCOMBUST.
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1963
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 16,680 / NO
 LATITUDE/LONGITUDE: N42° 26.99063' W82° 53.48949'



BUILDING	
REPLACEMENT COST NEW (RC):	\$2,877,000
EXCLUSION AMOUNT:	\$92,200
RC MINUS EXCLUSIONS:	\$2,784,800
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$503,600
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$503,600

BUILDING NOTES: SINGLE STORY PUBLIC WORKS GARAGE AND OFFICE. BUILDING INCLUDES: A 60KW BACKUP GENERATOR, MEZZANINES, AUTO LIFTS, AN EXHAUST SYSTEM WITH 4 DROPS, OFFICE SPACE, AND GARAGE SPACE. CONTENTS INCLUDE: OFFICE FURNITURE/EQUIPMENT, AUTO REPAIR EQUIPMENT, SIGN STORAGE, TOOLS, IT EQUIPMENT, AND MISCELLANEOUS PUBLIC WORKS STORAGE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 003 Salt Barn
 ADDRESS: 1200 PARKWAY
 GROSE POINTE WOODS, MI 48236
 OCCUPANCY: SAND/SALT STORAGE
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1973
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 2,880 / NO
 LATITUDE/LONGITUDE: N42° 27.01158' W82° 53.46966'

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING

EXTERIOR WALLS: METAL SIDING ON STUD/GIRT

ROOFING: METAL

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: ELECTRIC

FLOORING: NONE

BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW



<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$170,700
EXCLUSION AMOUNT:	\$4,300
RC MINUS EXCLUSIONS:	\$166,400
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY SALT STORAGE SHED. BUILDING INCLUDE: BAY DOORS. NO CONTENTS IN THIS BUILDING AT THE TIME OF THE APPRAISAL.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 004 Garage 3
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: GARAGE
 FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS

ISO CONSTRUCTION CLASS: NONCOMBUSTIBLE
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1963
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 7,380 / NO

LATITUDE/LONGITUDE: N42° 27.01901' W82° 53.47209'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: BRICK ON MASONRY
 METAL SIDING ON STUD/GIRT

ROOFING: METAL

PARTITION WALLS: CONCRETE BLOCK
 METAL PANEL ON STUD/GIRT

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: ELECTRIC
 HEATING - UNIT
 PLUMBING

FLOORING: CONCRETE SLAB

BUILDING FEATURES: OVERHEAD/BAY DOORS
 SKYLIGHTS



BUILDING

REPLACEMENT COST NEW (RC): \$630,600
 EXCLUSION AMOUNT: \$20,000
 RC MINUS EXCLUSIONS: \$610,600
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$36,900
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$36,900

BUILDING NOTES: SINGLE STORY GARAGE. BUILDING INCLUDES VEHICLE STORAGE SPACE, FABRICATION SPACE, AND STORAGE SPACE. CONTENTS INCLUDE: MINIMAL PUBLIC WORKS TOOLS AND SOME FABRICATION TOOLS.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 005 City Reservoir/ Pumps/ Electrical
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: STORAGE TANKS
 FIRE PROTECTION AND SAFETY: NONE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE SLAB
 CONCRETE WALLS
 EXTERIOR WALLS: BRICK ON MASONRY
 CONCRETE -REINFORCED/POURED
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: ELECTRIC
 PLUMBING
 FLOORING: NOT APPLICABLE
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: FIRE RESISTIVE
 FRAMING: REINFORCED CONCRETE
 DATE OF CONSTRUCTION: 2010
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO
 LATITUDE/LONGITUDE: N42° 27.03245' W82° 53.47421'



BUILDING	
REPLACEMENT COST NEW (RC):	\$1,436,800
EXCLUSION AMOUNT:	\$0
RC MINUS EXCLUSIONS:	\$1,436,800
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: CEMENT STORAGE TANK WITH HEIGHT OF 35 FEET, DIAMETER OF 50 FEET, AND CAPACITY OF 500,000 GALLONS. PUMP HOUSE AND PUMPS APPRAISED SEPARATELY AND HAVE BEEN EXCLUDED FROM THIS APPRAISED VALUE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 006 Shed (Cold Storage)
 ADDRESS: 1200 PARKWAY
 GROSE POINTE WOODS, MI 48236
 OCCUPANCY: STORAGE BLDG/SHED
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 255 / NO

LATITUDE/LONGITUDE: N42° 26.99446' W82° 53.49079'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: METAL SIDING ON STUD/GIRT

ROOFING: METAL

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: NONE

FLOORING: CONCRETE/W SEALER

BUILDING FEATURES: BUILT-IN CABINETS & SHELVING



BUILDING

REPLACEMENT COST NEW (RC): \$8,300
 EXCLUSION AMOUNT: \$200
 RC MINUS EXCLUSIONS: \$8,100
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$3,900
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$3,900

BUILDING NOTES: SINGLE STORY COLD STORAGE SHED. BUILDING INCLUDES: STORAGE SPACE. CONTENTS INCLUDE: LAWN AND SNOW MAINTENANCE EQUIPMENT.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: 007 Water Sewer Garage
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: GARAGE
 FIRE PROTECTION AND SAFETY: EMERGENCY BACK-UP GENERATOR
 EMERGENCY LIGHTING
 EXIT LIGHTING
 FIRE EXTINGUISHERS

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 2022
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 3,100 / NO
 LATITUDE/LONGITUDE: N42° 26.98367' W82° 53.51225'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: METAL SIDING ON STUD/GIRT

ROOFING: METAL

PARTITION WALLS: NONE

CEILING: METAL PANEL

BUILDING SERVICES: ELECTRIC
 HEATING - RADIANT
 PLUMBING

FLOORING: CONCRETE/W SEALER

BUILDING FEATURES: AUTOMATIC DOOR OPENERS
 OVERHEAD/BAY DOORS



BUILDING

REPLACEMENT COST NEW (RC): \$391,200
 EXCLUSION AMOUNT: \$9,300
 RC MINUS EXCLUSIONS: \$381,900
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$51,200
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$51,200

BUILDING NOTES: SINGLE STORY VEHICLE STORAGE GARAGE. FEATURES INCLUDE: OVERHEAD DOORS, VEHICLE STORAGE, AND PARTS STORAGE. CONTENTS INCLUDE: MINOR PARTS STORAGE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: ADD001 PUMP HOUSE
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PUMP HOUSE
 FIRE PROTECTION AND SAFETY: EMERGENCY BACK-UP GENERATOR
 EMERGENCY LIGHTING
 EXIT LIGHTING
 FIRE EXTINGUISHERS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: STUCCO ON STUD
 ROOFING: ASPHALT SHINGLE
 PARTITION WALLS: PREFAB PANELS ON STUDS
 CEILING: VINYL PANEL
 BUILDING SERVICES: ELECTRIC
 HEATING / AC-HEAT PUMP
 PLUMBING
 FLOORING: CONCRETE/W SEALER
 BUILDING FEATURES: CRANE/HOIST - CEILING MTD

ISO CONSTRUCTION CLASS: NONCOMBUSTIBLE
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 2010
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 690 / NO
 LATITUDE/LONGITUDE: N42° 27.03248' W82° 53.48045'



BUILDING	
REPLACEMENT COST NEW (RC):	\$1,166,300
EXCLUSION AMOUNT:	\$11,300
RC MINUS EXCLUSIONS:	\$1,155,000
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY PUMP HOUSE. BUILDING INCLUDES: A 250KW EMERGENCY BACKUP GENERATOR, A 1-TON HOIST, PUMP SPACE, AND GENERATOR SPACE. PROCESS EQUIPMENT INCLUDES: (3) 100HP PUMPS WITH VFD'S, CONTROLS, TELEMETRY, A TRANSFER SWITCH, A CHLORINE ANALYZER, A FLOW METER, AND PROCESS PIPING.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 002 Public Works
 BUILDING: ADD002 PITO
 ADDRESS: 1200 PARKWAY
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: NOT APPLICABLE

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1973
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO

LATITUDE/LONGITUDE: N42° 26.98907' W82° 53.48947'

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE

EXTERIOR WALLS: NOT APPLICABLE

ROOFING: NOT APPLICABLE

PARTITION WALLS: NOT APPLICABLE

CEILING: NOT APPLICABLE

BUILDING SERVICES: NONE

FLOORING: NOT APPLICABLE



BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

BUILDING

REPLACEMENT COST NEW (RC): \$0
 EXCLUSION AMOUNT: \$0
 RC MINUS EXCLUSIONS: \$0
 PROPERTY IN THE OPEN: \$201,900

PERSONAL PROPERTY:

CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: PROPERTY IN THE OPEN INCLUDES: PERIMETER FENCING, BOLLARDS, A FLAGPOLE, A PICNIC TABLE, (1) 5000 GALLON DIESEL TANK, AND (1) 5000 GALLON REGULAR FUEL TANK.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY:	001	Grosse Pointe Woods	ISO CONSTRUCTION CLASS:	JOISTED MASONRY
SITE:	003	Lake Front Park	FRAMING:	JOISTED MASONRY
BUILDING:	001	Bath House	DATE OF CONSTRUCTION:	1970
ADDRESS:		23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080	ADDITIONS (YES-YR. OR NO):	0
OCCUPANCY:		PARK FACILITY	RENOVATIONS (YES-YR OR NO):	2019
FIRE PROTECTION AND SAFETY:		EMERGENCY LIGHTING EXIT LIGHTING FIRE EXTINGUISHERS INTRUSION SYSTEM SECURITY CAMERAS	NUMBER OF STORIES:	1 & 2
			GROSS/BASEMENT SF:	11,107 / NO
			LATITUDE/LONGITUDE:	N42° 27.43131' W82° 52.72271'
SPRINKLERED (YES-% OR NO):		NO		
FOUNDATION:		CONCRETE FOOTING CONCRETE SLAB		

EXTERIOR WALLS:	BRICK ON MASONRY
ROOFING:	ASPHALT SHINGLE SINGLE PLY MEMBRANE
PARTITION WALLS:	BRICK CONCRETE BLOCK
CEILING:	DRYWALL NONE/EXPOSED DECK
BUILDING SERVICES:	AIRCONDITIONING-CENTRAL ELECTRIC HEATING - FORCED WARM AIR PLUMBING
FLOORING:	CERAMIC TILE CONCRETE/W SEALER
BUILDING FEATURES:	BUILT-IN CABINETS & SHELVING BUILT-IN LOCKERS COVERED ENTRANCE WAY COVERED WALKWAY



BUILDING	
REPLACEMENT COST NEW (RC):	\$3,173,200
EXCLUSION AMOUNT:	\$96,900
RC MINUS EXCLUSIONS:	\$3,076,300
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$55,600
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$55,600

BUILDING NOTES: ONE AND TWO STORY BATH HOUSE. BUILDING INCLUDES: LOBBY AREA, MEN'S AND WOMEN'S LOCKER ROOMS, KITCHEN AREA, OFFICE SPACE, MECHANICAL ROOM, AND STORAGE AREAS. CONTENTS INCLUDE: OFFICE FURNITURE/EQUIPMENT, POOL FURNITURE/EQUIPMENT, AND KITCHEN APPLIANCES. A NEW ROOF WAS INSTALLED IN 2019. THE FILTER ROOM IS INCLUDED WITH THE POOL APPRAISAL (ADD009). THE WATER SLIDE IS INCLUDED WITH PROPERTY IN THE OPEN (008).



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 002 Water Meter Shed

ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080

OCCUPANCY: STORAGE BLDG/SHED

FIRE PROTECTION AND SAFETY: NONE

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: WOOD SIDING

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: NONE

CEILING: UNIQUE - SEE NARRATIVE BELOW

BUILDING SERVICES: ELECTRIC
 PLUMBING

FLOORING: CONCRETE/W SEALER

BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2002
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 150 / NO

LATITUDE/LONGITUDE: N42° 27.53759' W82° 52.85703'



BUILDING	
REPLACEMENT COST NEW (RC):	\$11,600
EXCLUSION AMOUNT:	\$300
RC MINUS EXCLUSIONS:	\$11,300
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY WATER METER SHED. NO CONTENTS AT TIME OF APPRAISAL.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 003 Concession and Restroom
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: RESTROOMS
 FIRE PROTECTION AND SAFETY: EMERGENCY LIGHTING
 FIRE EXTINGUISHERS

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2005
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 1,083 / NO

LATITUDE/LONGITUDE: N42° 27.48662' W82° 52.72634'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: BRICK ON MASONRY

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: CERAMIC TILE
 DRYWALL ON STUD
 NONE

CEILING: DRYWALL

BUILDING SERVICES: ELECTRIC
 HEATING - FORCED WARM AIR
 PLUMBING

FLOORING: CONCRETE/W SEALER

BUILDING FEATURES: BUILT-IN CABINETS & SHELVING
 COVERED ENTRANCE WAY
 COVERED WALKWAY



BUILDING

REPLACEMENT COST NEW (RC): \$409,100
 EXCLUSION AMOUNT: \$9,200
 RC MINUS EXCLUSIONS: \$399,900
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$5,000
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$5,000

BUILDING NOTES: SINGLE STORY RESTROOM AND CONCESSION STAND CONNECTED BY A COVERED WALKWAY. BUILDING INCLUDES: CONCESSION SPACE, MEN'S RESTROOMS, WOMEN'S RESTROOMS, AND STORAGE SPACE. CONTENTS INCLUDE: SOME CONCESSIONS EQUIPMENT. THE ROOF WAS REPLACED IN APPROXIMATELY 2005.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 005 Gazebo 1
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2021
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 121 / NO

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING

LATITUDE/LONGITUDE: N42° 27.60288' W82° 52.53010'

EXTERIOR WALLS: NONE
 ROOFING: ASPHALT SHINGLE
 PARTITION WALLS: NONE
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: ELECTRIC
 FLOORING: WOOD



BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$19,500
EXCLUSION AMOUNT:	\$400
RC MINUS EXCLUSIONS:	\$19,100
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: OPEN AIR GAZEBO WITH ELECTRIC. ROOF WAS REPLACED IN 2021. APPRAISAL IS FOR GAZEBO 1 ONLY. GAZEBOS 2 THROUGH 4 HAVE BEEN APPRAISED SEPARATELY.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

<p>ENTITY: 001 Grosse Pointe Woods</p> <p>SITE: 003 Lake Front Park</p> <p>BUILDING: 006 Activity Center</p> <p>ADDRESS: 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080</p> <p>OCCUPANCY: PARK FACILITY</p> <p>FIRE PROTECTION AND SAFETY: AUTO FIRE PROTECTION/ALARM SYS. EMERGENCY LIGHTING EXIT LIGHTING FIRE EXTINGUISHERS INTRUSION SYSTEM SECURITY CAMERAS</p> <p>SPRINKLERED (YES-% OR NO): NO</p> <p>FOUNDATION: CONCRETE FOOTING CONCRETE SLAB</p> <p>EXTERIOR WALLS: BRICK ON MASONRY GLASS CURTAIN</p> <p>ROOFING: ASPHALT SHINGLE</p> <p>PARTITION WALLS: BRICK CONCRETE BLOCK DRYWALL ON STUD</p> <p>CEILING: ACOUSTICAL TILE</p> <p>BUILDING SERVICES: AIRCONDITIONING-CENTRAL ELECTRIC HEATING - FORCED WARM AIR PLUMBING</p> <p>FLOORING: CARPETING RUBBERIZED FLOORING VINYL TILE WOOD</p> <p>BUILDING FEATURES: BUILT-IN CABINETS & SHELVING FIREPLACE</p>	<p>ISO CONSTRUCTION CLASS: JOISTED MASONRY</p> <p>FRAMING: JOISTED MASONRY</p> <p>DATE OF CONSTRUCTION: 1999</p> <p>ADDITIONS (YES-YR. OR NO): 0</p> <p>RENOVATIONS (YES-YR OR NO): 0</p> <p>NUMBER OF STORIES: 1 & 2</p> <p>GROSS/BASEMENT SF: 8,714 / NO</p> <p>LATITUDE/LONGITUDE: N42° 27.54528' W82° 52.57520'</p>
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<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$2,757,300
EXCLUSION AMOUNT:	\$87,700
RC MINUS EXCLUSIONS:	\$2,669,600
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$154,600
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$154,600

BUILDING NOTES: ONE AND TWO STORY ACTIVITY CENTER. BUILDING INCLUDES: OFFICE SPACE, LOBBY SPACE, RACQUETBALL COURTS, BASKETBALL COURTS, AND RECREATION SPACE. CONTENTS INCLUDE: RECREATION EQUIPMENT AND OFFICE EQUIPMENT.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 007 Old Concession Stand/Storage
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: STORAGE BLDG/SHED
 FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2009
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 600 / NO

LATITUDE/LONGITUDE: N42° 27.51663' W82° 52.72208'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: BRICK ON MASONRY
 WOOD SIDING

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: CONCRETE BLOCK

CEILING: ACOUSTICAL TILE

BUILDING SERVICES: ELECTRIC
 HEATING - UNIT

FLOORING: CONCRETE/W SEALER
 RUBBERIZED FLOORING

BUILDING FEATURES: CANOPY



BUILDING

REPLACEMENT COST NEW (RC): \$55,700
 EXCLUSION AMOUNT: \$1,200
 RC MINUS EXCLUSIONS: \$54,500
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$6,000
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$6,000

BUILDING NOTES: SINGLE STORY STORAGE SHED PREVIOUSLY USED AS CONCESSION STAND - VALUE REFLECTS CURRENT USE. BUILDING INCLUDES: STORAGE SPACE. CONTENTS INCLUDE: LAWN MAINTENANCE EQUIPMENT. A NEW ROOF WAS INSTALLED IN 2009.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 008 PITO/ Tennis Courts (10)/Tables/ BBQ/Paddle Court/ Playscape/ Mini Golf
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: NOT APPLICABLE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE
 EXTERIOR WALLS: NOT APPLICABLE
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: NONE
 FLOORING: NOT APPLICABLE
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO
 LATITUDE/LONGITUDE: N42° 27.50383' W82° 52.63168'



BUILDING	
REPLACEMENT COST NEW (RC):	\$0
EXCLUSION AMOUNT:	\$0
RC MINUS EXCLUSIONS:	\$0
PROPERTY IN THE OPEN:	\$2,038,200
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: PROPERTY IN THE OPEN INCLUDES: FENCING, RAILING, POOL LIGHTING, PARKING LIGHTING, TENNIS COURT LIGHTING, PATHWAY LIGHTING, PLAYGROUND EQUIPMENT, TENNIS NETS, BASKETBALL HOOPS, PICKLE BALL NETS, PADDLE BALL COURTS, FLAGPOLES, POOL CHAIRS/UMBRELLAS, POOL DIVING BOARDS, POOL STAIRS, POOL LIFEGUARD STANDS, MINI GOLF SURFACES, BARBECUES, TRASH RECEPTACLES, TRASH ENCLOSURES, PORT-A-POTTY ENCLOSURES, AND WORKOUT STATIONS.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 009 Marina and Docks
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: NOT APPLICABLE

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE

LATITUDE/LONGITUDE: N42° 27.45401' W82° 52.68751'

EXTERIOR WALLS: NOT APPLICABLE
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: NONE
 FLOORING: NOT APPLICABLE



BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

BUILDING	
REPLACEMENT COST NEW (RC):	\$823,400
EXCLUSION AMOUNT:	\$0
RC MINUS EXCLUSIONS:	\$823,400
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: MARINA DOCKS AND BOAT STORAGE INCLUDING: (115) SLIPS, (23) FLOATING DOCKS, (11) DRY DOCKS, AND KAYAK STORAGE FOR (96) BOATS.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 010 Gate House
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: OFFICE
 FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS
 INTRUSION SYSTEM
 SECURITY CAMERAS

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 2000
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 201 / NO

LATITUDE/LONGITUDE: N42° 27.52296' W82° 52.84522'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: NATIVE STONE ON MASONRY

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: CONCRETE BLOCK

CEILING: WOOD

BUILDING SERVICES: AIRCONDITIONING-UNIT
 ELECTRIC
 HEATING - UNIT
 PLUMBING

FLOORING: CERAMIC TILE

BUILDING FEATURES: BUILT-IN CABINETS & SHELVING
 COVERED ENTRANCE WAY



BUILDING

REPLACEMENT COST NEW (RC): \$100,500
 EXCLUSION AMOUNT: \$2,500
 RC MINUS EXCLUSIONS: \$98,000
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$5,100
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$5,100

BUILDING NOTES: SINGLE STORY GATE HOUSE. BUILDING INCLUDES: A COVERED ENTRANCE AND OPEN SPACE INSIDE. CONTENTS INCLUDE: IT EQUIPMENT AND FURNITURE.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

<p>ENTITY: 001 Grosse Pointe Woods</p> <p>SITE: 003 Lake Front Park</p> <p>BUILDING: 011 Pavilion 1</p> <p>ADDRESS: 23000 JEFFERSON AVE ST CLAIR SHORES, MI 48080</p> <p>OCCUPANCY: PAVILION - OPEN</p> <p>FIRE PROTECTION AND SAFETY: NONE</p> <p>SPRINKLERED (YES-% OR NO): NO</p> <p>FOUNDATION: CONCRETE FOOTING CONCRETE SLAB</p> <p>EXTERIOR WALLS: NONE</p> <p>ROOFING: ASPHALT SHINGLE</p> <p>PARTITION WALLS: NONE</p> <p>CEILING: NONE/EXPOSED DECK</p> <p>BUILDING SERVICES: ELECTRIC</p> <p>FLOORING: CONCRETE SLAB</p> <p>BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW</p>	<p>ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE</p> <p>FRAMING: WOOD</p> <p>DATE OF CONSTRUCTION: 1990</p> <p>ADDITIONS (YES-YR. OR NO): 0</p> <p>RENOVATIONS (YES-YR OR NO): 0</p> <p>NUMBER OF STORIES: 1</p> <p>GROSS/BASEMENT SF: 2,057 / NO</p> <p>LATITUDE/LONGITUDE: N42° 27.42088' W82° 52.61010'</p>
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<u>BUILDING</u>	
REPLACEMENT COST NEW (RC):	\$212,700
EXCLUSION AMOUNT:	\$4,300
RC MINUS EXCLUSIONS:	\$208,400
PROPERTY IN THE OPEN:	\$0
<u>PERSONAL PROPERTY:</u>	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY OPEN AIR PAVILION WITH ATTACHED FIRE PIT PAVILION. APPRAISED VALUE INCLUDES PAVILION 1 ONLY. PAVILION'S 2 THROUGH 4 HAVE BEEN APPRAISED SEPARATELY.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: 012 Maintenance Garage
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: GARAGE
 FIRE PROTECTION AND SAFETY: EMERGENCY LIGHTING
 EXIT LIGHTING
 FIRE EXTINGUISHERS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: BRICK ON MASONRY
 ROOFING: ASPHALT SHINGLE
 PARTITION WALLS: CONCRETE BLOCK
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: ELECTRIC
 HEATING - UNIT
 PLUMBING
 FLOORING: CONCRETE/W SEALER
 BUILDING FEATURES: CRANE/HOIST - CEILING MTD
 OVERHEAD/BAY DOORS

ISO CONSTRUCTION CLASS: JOISTED MASONRY
 FRAMING: JOISTED MASONRY
 DATE OF CONSTRUCTION: 2000
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 1,260 / NO
 LATITUDE/LONGITUDE: N42° 27.55115' W82° 52.54131'



BUILDING	
REPLACEMENT COST NEW (RC):	\$117,200
EXCLUSION AMOUNT:	\$2,900
RC MINUS EXCLUSIONS:	\$114,300
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$18,900
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$18,900

BUILDING NOTES: SINGLE STORY MAINTENANCE GARAGE. BUILDING INCLUDES: OVERHEAD DOORS AND LAWN MAINTENANCE STORAGE. CONTENTS INCLUDE: LAWN MAINTENANCE EQUIPMENT.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD001 PAVILION 2
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1990
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 192 / NO

SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

LATITUDE/LONGITUDE: N42° 27.37088' W82° 52.65210'

EXTERIOR WALLS: NONE



ROOFING: ASPHALT SHINGLE

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: NONE

FLOORING: CONCRETE SLAB

BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

BUILDING	
REPLACEMENT COST NEW (RC):	\$15,300
EXCLUSION AMOUNT:	\$400
RC MINUS EXCLUSIONS:	\$14,900
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY OPEN AIR PAVILION.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD003 PAVILION 3
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: NONCOMBUSTIBLE
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1990
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 198 / NO

LATITUDE/LONGITUDE: N42° 27.44588' W82° 52.68210'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: NONE

ROOFING: METAL

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: NONE

FLOORING: CONCRETE SLAB



BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

BUILDING

REPLACEMENT COST NEW (RC): \$19,200
 EXCLUSION AMOUNT: \$400
 RC MINUS EXCLUSIONS: \$18,800
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: SINGLE STORY OPEN AIR PAVILION.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD004 PAVILION 4
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: NONE
 ROOFING: METAL
 PARTITION WALLS: NONE
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: NONE
 FLOORING: CONCRETE SLAB
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: NONCOMBUSTIBLE
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1990
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 440 / NO
 LATITUDE/LONGITUDE: N42° 27.49088' W82° 52.74410'



BUILDING	
REPLACEMENT COST NEW (RC):	\$48,700
EXCLUSION AMOUNT:	\$1,000
RC MINUS EXCLUSIONS:	\$47,700
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY OPEN AIR PAVILION.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD005 POOL
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: SWIMMING POOLS
 FIRE PROTECTION AND SAFETY: NONE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE SLAB
 CONCRETE WALLS
 EXTERIOR WALLS: CONCRETE -REINFORCED/POURED
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: ELECTRIC
 PLUMBING
 FLOORING: NOT APPLICABLE
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: FIRE RESISTIVE
 FRAMING: REINFORCED CONCRETE
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 35,655 / NO
 LATITUDE/LONGITUDE: N42° 27.40131' W82° 52.72271'



BUILDING	
REPLACEMENT COST NEW (RC):	\$4,730,700
EXCLUSION AMOUNT:	\$0
RC MINUS EXCLUSIONS:	\$4,730,700
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: IN-GROUND POOL THAT INCLUDES: MAIN POOL, DIVING POOL, KIDS SPLASH POOL, AND KIDS POOL. APPRAISED VALUE INCLUDES POOL FILTER EQUIPMENT AND PUMPS.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD006 GAZEBO 2
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1998
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2021
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 309 / NO

LATITUDE/LONGITUDE: N42° 27.58288' W82° 52.51010'

SPRINKLERED (YES-% OR NO): NO

FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB

EXTERIOR WALLS: NONE

ROOFING: ASPHALT SHINGLE

PARTITION WALLS: NONE

CEILING: NONE/EXPOSED DECK

BUILDING SERVICES: ELECTRIC

FLOORING: CONCRETE SLAB

BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW



BUILDING

REPLACEMENT COST NEW (RC): \$49,800
 EXCLUSION AMOUNT: \$1,000
 RC MINUS EXCLUSIONS: \$48,800
 PROPERTY IN THE OPEN: \$0

PERSONAL PROPERTY:

CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: SINGLE STORY OPEN AIR GAZEBO WITH ELECTRIC. THE ROOF WAS REPLACED IN 2021.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD007 GAZEBO 3
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PAVILION - OPEN
 FIRE PROTECTION AND SAFETY: NONE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE FOOTING
 CONCRETE SLAB
 EXTERIOR WALLS: NONE
 ROOFING: ASPHALT SHINGLE
 PARTITION WALLS: NONE
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: ELECTRIC
 FLOORING: CONCRETE SLAB
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: FRAME / COMBUSTIBLE
 FRAMING: WOOD
 DATE OF CONSTRUCTION: 1998
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2021
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 121 / NO
 LATITUDE/LONGITUDE: N42° 27.56288' W82° 52.50010'



BUILDING	
REPLACEMENT COST NEW (RC):	\$19,500
EXCLUSION AMOUNT:	\$400
RC MINUS EXCLUSIONS:	\$19,100
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY OPEN AIR GAZEBO WITH ELECTRIC. ROOF WAS REPLACED IN 2021.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023

Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001	Grosse Pointe Woods	ISO CONSTRUCTION CLASS:	FRAME / COMBUSTIBLE
SITE: 003	Lake Front Park	FRAMING:	WOOD
BUILDING: ADD008	GAZEBO 4	DATE OF CONSTRUCTION:	1998
ADDRESS:	23000 JEFFERSON AVE	ADDITIONS (YES-YR. OR NO):	0
	ST CLAIR SHORES, MI 48080	RENOVATIONS (YES-YR OR NO):	0
OCCUPANCY:	PAVILION - OPEN	NUMBER OF STORIES:	1
FIRE PROTECTION AND SAFETY:	NONE	GROSS/BASEMENT SF:	309 / NO
SPRINKLERED (YES-% OR NO):	NO	LATITUDE/LONGITUDE:	N42° 27.49933' W82° 52.70895'
FOUNDATION:	CONCRETE FOOTING CONCRETE SLAB		

EXTERIOR WALLS:	NONE
ROOFING:	ASPHALT SHINGLE
PARTITION WALLS:	NONE
CEILING:	NONE/EXPOSED DECK
BUILDING SERVICES:	ELECTRIC
FLOORING:	WOOD



BUILDING FEATURES:	UNIQUE - SEE NARRATIVE BELOW	BUILDING	
		REPLACEMENT COST NEW (RC):	\$49,800
		EXCLUSION AMOUNT:	\$1,000
		RC MINUS EXCLUSIONS:	\$48,800
		PROPERTY IN THE OPEN:	\$0
		PERSONAL PROPERTY:	
		CONTENT VALUE:	\$0
		EDP:	\$0
		PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY OPEN AIR GAZEBO.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 003 Lake Front Park
 BUILDING: ADD009 FILTER BUILDING
 ADDRESS: 23000 JEFFERSON AVE
 ST CLAIR SHORES, MI 48080
 OCCUPANCY: PARK FACILITY
 FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE BLOCK
 CONCRETE SLAB
 EXTERIOR WALLS: CONCRETE BLOCK
 ROOFING: SINGLE PLY MEMBRANE
 PARTITION WALLS: NONE
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: ELECTRIC
 PLUMBING
 FLOORING: CONCRETE SLAB
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: MASONRY NONCOMBUST.
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1970
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 2013
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 2,400 / NO
 LATITUDE/LONGITUDE: N42° 27.41131' W82° 52.66271'



BUILDING	
REPLACEMENT COST NEW (RC):	\$185,000
EXCLUSION AMOUNT:	\$4,700
RC MINUS EXCLUSIONS:	\$180,300
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$0
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$0

BUILDING NOTES: SINGLE STORY FILTER BUILDING. CONTENTS EXCLUDE THE FILTER EQUIPMENT FOR THE POOL WHICH HAVE BEEN APPRAISED WITH THE PRICE OF THE POOL. A NEW ROOF WAS INSTALLED IN 2013.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 004 Torrey Road Pump Station
 BUILDING: 001 Torrey Road Pump Station
 ADDRESS: 1266 TORREY ROAD
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PUMP STATION
 FIRE PROTECTION AND SAFETY: FIRE EXTINGUISHERS
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: CONCRETE SLAB
 CONCRETE WALLS
 EXTERIOR WALLS: BRICK ON MASONRY
 CONCRETE PANEL-PRECAST
 ROOFING: ASPHALT SHINGLE
 SINGLE PLY MEMBRANE
 PARTITION WALLS: BRICK
 CERAMIC TILE
 CEILING: NONE/EXPOSED DECK
 BUILDING SERVICES: ELECTRIC
 HEATING - UNIT
 PLUMBING
 VENTILATION
 FLOORING: BRICK
 CONCRETE/W SEALER
 BUILDING FEATURES: COVERED ENTRANCE WAY
 CRANE/HOIST - CEILING MTD

ISO CONSTRUCTION CLASS: MASONRY NONCOMBUST.
 FRAMING: STEEL
 DATE OF CONSTRUCTION: 1940
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 1976
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 3,130 / 1782
 LATITUDE/LONGITUDE: N42° 25.70132' W82° 54.14450'



BUILDING	
REPLACEMENT COST NEW (RC):	\$3,656,200
EXCLUSION AMOUNT:	\$89,500
RC MINUS EXCLUSIONS:	\$3,566,700
PROPERTY IN THE OPEN:	\$0
PERSONAL PROPERTY:	
CONTENT VALUE:	\$100,000
EDP:	\$0
PERSONAL PROPERTY TOTAL:	\$100,000

BUILDING NOTES: SINGLE STORY PUMP HOUSE WITH (3) LOWER LEVELS. BUILDING INCLUDES: A PUMP HOUSE, A WATER INTAKE TANK, A WATER VAULT, AND A WATER CHAMBER. CONTENTS INCLUDE: OFFICE EQUIPMENT/FURNITURE AND LAB EQUIPMENT. PROCESS EQUIPMENT INCLUDES: (1) 200HP PUMP WITH SOFT STARTERS, (2) 400HP PUMPS WITH SOFT STARTERS, (2) 30HP PUMPS, AND (2) 45HP PUMPS, AND MCC PANEL, TELEMETRY, CONTROLS, AND PROCESS PIPING.



HCA Asset Management, LLC
Nickel and Saph- Grosse Pointe Woods 2023
Insurance Detail Report

As of date: 6/7/2023

ENTITY: 001 Grosse Pointe Woods
 SITE: 004 Torrey Road Pump Station
 BUILDING: ADD001 PROPERTY IN THE OPEN
 ADDRESS: 1266 TORREY ROAD
 GROSSE POINTE WOODS, MI 48236
 OCCUPANCY: PROPERTY IN THE OPEN
 FIRE PROTECTION AND SAFETY: NOT APPLICABLE
 SPRINKLERED (YES-% OR NO): NO
 FOUNDATION: NOT APPLICABLE
 EXTERIOR WALLS: NOT APPLICABLE
 ROOFING: NOT APPLICABLE
 PARTITION WALLS: NOT APPLICABLE
 CEILING: NOT APPLICABLE
 BUILDING SERVICES: NONE
 FLOORING: NOT APPLICABLE
 BUILDING FEATURES: UNIQUE - SEE NARRATIVE BELOW

ISO CONSTRUCTION CLASS: NOT APPLICABLE
 FRAMING: NOT APPLICABLE
 DATE OF CONSTRUCTION: 1940
 ADDITIONS (YES-YR. OR NO): 0
 RENOVATIONS (YES-YR OR NO): 0
 NUMBER OF STORIES: 1
 GROSS/BASEMENT SF: 0 / NO
 LATITUDE/LONGITUDE: N42° 25.70125' W82° 54.14440'



BUILDING
 REPLACEMENT COST NEW (RC): \$0
 EXCLUSION AMOUNT: \$0
 RC MINUS EXCLUSIONS: \$0
 PROPERTY IN THE OPEN: \$14,400
PERSONAL PROPERTY:
 CONTENT VALUE: \$0
 EDP: \$0
 PERSONAL PROPERTY TOTAL: \$0

BUILDING NOTES: PROPERTY IN THE OPEN INCLUDES: PERIMETER FENCING AND A FLAGPOLE.



Statement of Values for:
 Instructions: Submit complete information for each building, highlighting any changes

Name of Entity City of Grosse Pointe Woods

Information for the Columns below (in bold red) is required for quotation.

Loc#	Bldg#	Agg#	Occupancy	Address	City	State	Zip	Values			Valuation	Construction	Protection Class	Year Built	Sq. Ft.	ITV \$ / Sq. Ft.	Stories	Bldg Updates - Year				Sprinklered ? (Y / N) %		Alarm? (Y / N)	
								Building	Contents	Total								Roof	Wiring	Plumbing	Heating	Fire/Smoke	Entry/Burglar		
1	1		City Hall, Community Center Public Safety Offices & Garage	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 8,509,700	\$ 2,314,300	\$ 10,824,000	RC	Masonry Non-Combustible	1971	43962	194	1					Yes				
1	2		Detective Building	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 654,100	\$ 43,400	\$ 697,500	RC	Masonry Non-Combustible	1963	3616	181	1					Yes				
1	3		Cook School	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 314,800	\$ 35,200	\$ 350,000	RC	Joisted Masonry	1890	2004	157	1					Yes				
1	4		Restroom Ghesquere Concession & Restrooms	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 137,800	\$ 5,200	\$ 143,000	RC	Joisted Masonry	1970	520	265	1					No	NO			
1	5		Ghesquere	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 155,500	\$ 5,500	\$ 161,000	RC	Frame	1890	1013	154	1					No	NO			
1	6		Babe Ruth Shed	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ 12,000	\$ -	\$ 12,000	RC	Frame	1970	240	50	1					No	NO			
1	7		Playscape PIO, Lights, Ice rink, Magic Square,	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ -	\$ 138,000	\$ 138,000	RC	Frame	1970												
1	8		Tables, Fences	20025 Mack Plaza	City of Grosse Pointe Woods	MI	48236	\$ -	\$ 782,000	\$ 782,000	RC	Joisted Masonry	1970												
2	1		Bag Barn DPW Offices, Mechanics Garage,	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 251,000	\$ 19,500	\$ 270,500	RC	Frame	1970	1950	129	1					No	NO			
2	2		Garage 2	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 2,784,800	\$ 503,600	\$ 3,288,400	RC	Masonry Non-Combustible	1963	16680	167	1					No	NO			
2	3		Salt Barn	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 166,400	\$ -	\$ 166,400	RC	Frame	1973	2880	58	1					No	NO			
2	4		Garage #3 (Heavy Equipment)	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 610,600	\$ 36,900	\$ 647,500	RC	Joisted Masonry	1963	7380	83	1					No	NO			
2	5		City Reservoir, Pumps and Electrical	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 1,436,800	\$ -	\$ 1,436,800	RC	Non-Combustible	2010	0	0	1					No	NO			
2	6		Shed (Cold Storage)	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 8,100	\$ 3,900	\$ 12,000	RC	Frame	1970	255	32	1					No	NO			
2	7		Water Sewer Garage	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 381,900	\$ 51,200	\$ 433,100	RC	Frame	2022	3100		1									
2	8		Pump House (newly added) PIO (newly added) Fencing, Bollards	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ 1,155,000	\$ -	\$ 1,155,000	RC	Non-Combustible	2010	690		1									
2	9		5000 Gallon Diesel Tank	1200 Parkway	City of Grosse Pointe Woods	MI	48236	\$ -	\$ 201,900	\$ 201,900	RC	Frame	1973	0											
3	1		Bath House	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 3,076,300	\$ 55,600	\$ 3,131,900	RC	Frame	1970	11107	277	2					No	NO			
3	2		Water Meter Shed	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 11,300	\$ -	\$ 11,300	RC	Frame	1970	150	75	1					No	NO			
3	3		Concession Stand, Restrooms	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 399,900	\$ 5,000	\$ 404,900	RC	Frame	1970	1083	369	1					No	NO			
3	4		Activity Center	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 2,669,600	\$ 154,600	\$ 2,824,200	RC	Joisted Masonry	1999	8714	306	2					No	NO			
3	5		Old Concession Stand/Storage PIO Tennis Courts (10)	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 54,500	\$ 6,000	\$ 60,500	RC	Joisted Masonry	1970	600	91	1					No	NO			
3	6		Tables and BBQ's, Paddle Court																						
3	7		Playscape, Mini Golf Course	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ -	\$ 2,038,200	\$ 2,038,200	RC		1970	0											
3	8		Marina and Docks	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 823,400	\$ -	\$ 823,400	RC		1970	0											
3	9		Gate House	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 98,000	\$ 5,100	\$ 103,100	RC	Joisted Masonry	2000	0	0										
3	10		Maintenance Garage	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 114,300	\$ 18,900	\$ 133,200	RC	Joisted Masonry	2000	1260											
3	11		Pavilion 1	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 208,400	\$ -	\$ 208,400	RC	Frame	1990	2057											
3	12		Pavilion 2	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 14,900	\$ -	\$ 14,900	RC	Frame	1900	192											
3	13		Pavilion 3	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 18,800	\$ -	\$ 18,800	RC	Non-Combustible	1990	198											
3	14		Pavilion 4	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 47,700	\$ -	\$ 47,700	RC	Non-Combustible	1990	440											
3	15		Pool	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 4,730,700	\$ -	\$ 4,730,700	RC	Masonry Non-Combustible	1970	35655											
3	16		Gazebo 1	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 19,100	\$ -	\$ 19,100	RC	Frame	1998	121	158	1					No	NO			
3	17		Gazebo 2	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 48,800	\$ -	\$ 48,800	RC	Frame	1998	309											
3	18		Gazebo 3	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 19,100	\$ -	\$ 19,100	RC	Frame	1998	121											
3	19		Gazebo 4	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 48,800	\$ -	\$ 48,800	RC	Frame	1998	309											
3	20		Filter Building	23000 Jefferson Ave	St. Clair Shores	MI	48080	\$ 180,300	\$ -	\$ 180,300	RC	Non-Combustible	1970	2400											
4	1		Torrey Road Pump Station	1266 Torrey Road	City of Grosse Pointe Woods	MI	48236	\$ 3,566,700	\$ 100,000	\$ 3,666,700	RC	Masonry Non-Combustible	1940	3130											
4	2		PIO Fencing and Flagpole	1266 Torrey Road	City of Grosse Pointe Woods	MI	48236	\$ -	\$ 14,400	\$ 14,400	RC	Non-Combustible	1940	0											
								\$32,729,100	\$6,538,400	\$39,267,500															

The first item addressed was regarding **FY 2023/2024 General Liability & Property Insurance**. City Administrator Schulte stated that an evaluation of real property values of all city properties was completed by HCA Asset Management. It was reported that there was an additional \$20,000,000.00 in real property values.

It was recommended to move forward with blanket coverage and replacement costs of an additional \$22,379.00 annually for the new property values listed. The blanket coverage will allow full replacement amount when a claim is made. The current policy is 90% co-insurance due to the fact the buildings were undervalued. The prorated cost for the remainder of the FY 2023-2024 policy is not to exceed \$13,060.00.

Nickel & Steph Insurance representative, John Johnson, stated that the reason the evaluation was performed was that City Administrator Schulte noticed several properties not included on the original list of insurance-covered properties.

The Committee-of-the-Whole was satisfied with tonight's proposal, but requested that the city shop around for more competitive policies in the next year.

There was a brief discussion regarding coverages of the following topics:

- Parking Lot
- Weather damages, specifically wind damage
- Chene/Trombley playground equipment

There was a consensus of the Committee-of-the-Whole to bring this item to the next City Council meeting for approval.

MEMO 23-23

TO: Frank Schulte, City Administrator

FROM: James Kowalski, Director of Public Services



DATE: September 12, 2023

SUBJECT: Recommendation – AEW Fees for Torrey Road Pump Station Generator

On April 17, 2023 the City applied for the Clean Water State Revolving Fund (CWSRF) program for improvements to Torrey Road Pump Station including a backup generator in the event of a power outage, which the City was denied. Due to the increasing storms in the area, I requested AEW to provide costs to move forward with installing a backup generator at Torrey Road Pump Station.

AEW provided the costs of construction and engineering to install the generator below.

Project Description	Total Cost	Construction	Construction Engineering	Design Engineering
Torrey Road Pump Station Generator	\$2,080,000.00	\$1,880,000.00	\$90,000.00	\$110,000.00

To move forward with the above project, I am recommending that council approve funds for soliciting bids and design engineering that will be provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$110,000.

This is not a budgeted item in the Fiscal Year 2023/2024 budget and would require a budget amendment and transfer from the water/sewer fund balance account no. 592-000-697.000 into the Torrey Road Contractual Services account no. 592-542-818.000.

Please contact me if you have any questions regarding this matter.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.



Frank Schulte, City Administrator

9-12-23
Date

Fund Certification:

Account numbers and amounts have been verified as presented.



Steven Schmidt, Deputy Treasurer/Comptroller

9-13-23
Date

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 1, 2023

Jim Kowalski, Director of Public Services
City of Grosse Pointe Woods
1200 Parkway Drive
Grosse Pointe Woods, MI 48236

Reference: Design Engineering Fees
Torrey Road Pump Station Generator

Dear Mr. Kowalski:

It is our understanding the City would like to install a generator at the Torrey Road Pump Station. A cost estimate as well as a letter from our subconsultant (Peter Basso Associates) detailing the proposed work is attached. Following is a breakdown of costs for this project.

Project Description	Total Cost	Construction	Const Eng	Design Eng
Torrey Road Pump Station Generator	\$2,080,000	\$1,880,000	\$90,000	\$110,000

In order to facilitate timely construction schedules for this project, we recommend authorization of the Design Engineering cost shown above. Please contact me with any questions or comments.

Sincerely,

Scott Lockwood, PE, Exec. Vice President



ANDERSON, ECKSTEIN & WESTRICK, INC.
 51301 Schoenherr Road
 Shelby Township, MI 48315
 Phone: 586-726-1234
 Fax No: 586-726-8780

PRELIMINARY ESTIMATE

AEW PROJECT NO. 0160-0473

PROJECT: Torrey Road Pump Station
 Generator
OWNER: City of Grosse Pointe Woods
PREPARED BY: Scott Lockwood/PBA
DATE: September 1, 2023
CHECKED BY: Ross Wilberding
DATE: September 1, 2023

WORK ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Bonds, Insurance and Mobilization Expense - (Max. 3%)	1	LSUM	50,000.00	50,000.00
Generator, Switchgear and Transformer (PBA 6/30/23)	1	LSUM	1,300,000.00	1,300,000.00
DTE Allowance	1	LSUM	200,000.00	200,000.00
SCADA	1	LSUM	10,000.00	10,000.00
Site Work	1	LSUM	150,000.00	150,000.00
Contingency - 10%				170,000.00
			Construction Subtotal	1,880,000.00
Design Engineering Fee (6%)				110,000.00
Contract Administration & Construction Observation (5%)				90,000.00
			TOTAL PROJECT COST	<u>2,080,000.00</u>

General Notes

This estimate includes all work required to install a generator and switch gear as outlined in the PBA letter dated June 30, 2023. It is anticipated there will be future projects to address other improvements as identified in the Capital Improvement Plan

February 24, 2023
Revised June 30, 2023

Grosse Pointe Woods
Torrey Road Pump Station Electrical Upgrades
Concept Design Narrative

INTRODUCTION AND BACKGROUND

Peter Basso Associates, Inc. has been commissioned to engineer standby generation for the Torrey Road Pump Station.

The pump station is served by two independent 4800V circuits from DTE Energy. The normal feed (PL191T) is routed to the pump station through underground ductbank. The alternate feed (PL36) is from an overhead line circuit.

Each feed terminates in a primary switchgear line-up to a load break switch. The load break switches are motor operated and controlled by an automatic transfer controller so that they will automatically switch from the normal feed to the alternate feed upon failure of the normal feed. The control components in this equipment appear to have been upgraded at some point – possibly 18-20 years ago. Given the age and style of this equipment, replacement is recommended.

The 4800V service provides power to the three main vertical axis turbine pumps and stepdown transformers that provide 240V service for the pump house general service.

- Pump P-1 is driven by a 200 HP, 4800V motor
- Pump P-2 is driven by a 400 HP, 4800V motor
- Pump P-3 is driven by a 400 HP, 4800V motor
- House power is provided by a 75 KVA transformer bank (3x25KVA single phase transformers)

Each of the main pump motors is fed by a medium voltage starter. Pump P-1 is a full voltage (across the line) starter, while P-2 and P-3 are wound rotor motors equipped with reduced voltage secondary resistance starters. The secondary resistors and the contactors that control them are housed in separate cabinets located across from (and oriented perpendicular to) the medium voltage starters.

The pump motors are late 1940's vintage. However, they have been regularly (and recently) tested and seem to remain in serviceable condition.

The starters are Westinghouse Amp Guard series, upgraded in the late 1980's. The cabinets appear to be in good condition and they have also been tested and determined to be in serviceable condition. However, they are the first generation of that design for that style of equipment and both the contactor mechanism and motor protective relays are obsolete. These can be retrofit in place with updated components and this is recommended.

Although we would typically consider equipment that old obsolete and past service life expectancy, the motors continue to operate and test out. There are factors that have likely contributed to the equipment lasting, including:

- It is likely that the total runtime of the pump motors is relatively low.

Grosse Pointe Woods
Torrey Road Pump Station Electrical Upgrades
Concept Design Narrative

- The motors from that era were designed in a very robust fashion, meaning that the thermal stress placed on motor insulation is unlikely to approach the design conditions.
- Similarly, it is expected that the number of starts imposed on each medium voltage motor starter is relatively low as well.

Given that the frequency of heavy storm events has been increasing over the past several years and the age of the equipment, it may be prudent to allocate capital improvement funds to either replace the motors or rewind the existing motors in the next 5-10 years. Replacement of the 3 main pump motors will require a cost/benefit analysis to determine if maintaining 4800V motors and controllers is the best option or if 480V motors and soft-start controllers (and associated transformation required) will provide a cost benefit.

In discussions with field service technicians that have years of experience with these style and age of motors, they have suggested that we strongly consider leaving the motors in service as long as they continue to function. They can be rewound as/when needed to remain serviceable at a fraction of the cost of a new motor.

Regardless of whether the motors and controllers remain 4800V or are switched to 480V, the standby generator and transformer proposed in this study will support either condition.

RECOMMENDATIONS

Incoming Primary Switchgear:

The existing primary switchgear, which consists of motor operator mechanical switching mechanisms, has been in service for quite some time. In general, load break switching mechanisms are rated for a limited number of operations under load (10-15) and generally fail when attempting to re-close after being open. With automatic motor operated operation, this problem is exacerbated as a significant reliability concern. Since a significant investment is contemplated to improve reliability, it is prudent to replace this equipment with new switchgear to ensure that redundant utility services remain the first line of defense.

New switchgear is recommended to be Metal Enclosed Vacuum Circuit Interrupter switchgear which is rated for thousands of operations and is considered much more robust and reliable. Furthermore, this switchgear with the addition of a Generator breaker will function as the automatic transfer switch that will allow the generator to start and be brought on-line in the event both utility sources are lost.

Due to the physical limitations in the switchgear room, we are recommending the switchgear be installed outdoors in a weatherproof (NEMA 3R) structure.

Generator Capacity:

It is recommended to provide a generator sized to serve the capacity of the full pump station operation. The generator must support a running load of right around 900 KW (1125 KVA) with an alternator that will support the starting currents of the motor. Since the in-rush currents are limited by the secondary resistance, wound rotor starters, an oversized alternator is not necessary.

We recommend a 1250KW, standby rated generator. This will allow for continuous operation of all the pumps over a 24-hour period and provide adequate overhead for motor starting and potential spare capacity.

There are two options we have considered; generate at 4800V or generate at 480V and provide a transformer to step up to 4800V. Based on feedback from the manufacturer's representative, a 480V generator paired with a transformer will be the most cost effective and will have significant difference in lead time.

Grosse Pointe Woods
Torrey Road Pump Station Electrical Upgrades
Concept Design Narrative

Another benefit to this approach is that if the motors are replaced with 480V equipment in the future, the transformer can be re-purposed to supply the motors and the generator can supply alternate power via a 480V transfer switch.

See the attached one-line diagram for the proposed configuration.

Generator Fuel:

Due to the size of the generator, a diesel engine generator is recommended. Diesel will be the most cost-effective option and is generally the choice for large generators.

If the City desires natural gas, the cost premium for the generator will be about \$250,000 and extension of gas service to support the pressure and flow needed for this level of generation will need to be explored, including any cost from the utility company.

Transfer Switch:

The output of the generator/transformer will feed the alternate source side of a medium voltage transfer switch. The "normal source" will come from the utility service and the load of the transfer switch will be the existing 4800V distribution/motor starter line-up.

Since we are recommending new incoming switchgear, the automatic transfer operations associated with the generator will be integrated into this new switchgear.

Transformer:

The transformer recommended is an outdoor, FR3 liquid filled pad mounted, 65DegC rise, 1750 KVA, dual wound 13.2/4800V – 480V.

Grosse Pointe Woods
 Torrey Road Pump Station Electrical Upgrades
 Concept Design Narrative

PRELIMINARY BUDGETARY CONSIDERATIONS

Generator Installation:

The following estimate is based on leaving the existing motors and controllers. The following material costs were solicited from manufacturer's representatives and the associate labor costs are high level estimates. Actual costs for both material and labor are quite variable in the current bidding climate and these values should be considered budgetary only.

<u>Item</u>	<u>Material</u>	<u>Labor/Incidentals</u>
Generator (Diesel)	\$450,000	\$70,000
MV ATS/DTE Switchgear	\$450,000	\$40,000
Transformer	\$125,000	\$50,000
Switchgear Modifications	\$15,000	\$12,000
Conduit and Wire/cable	\$35,000	\$60,000
Subtotal	\$1,075,000	\$232,000

Total Budgetary Cost: \$1,300,000, not including contingency
 Increase budget by \$450,000 for natural gas generator option.

Furthermore, there may likely be a DTE Cost component. We recommend carrying an allowance of \$200,000 for DTE services to pull new cables to the facility and coordinate shutdowns.

Motor Replacement:

If the City is considering replacing the main pump motors, we received the following budget information for 480V motors (we were unable to find a source for 4800V motors as of the writing of this report). This cost would be in addition to the work indicated above (which would be modified slightly, but effectively the same budgetary impact).

<u>Item</u>	<u>Material</u>	<u>Labor/Incidentals</u>
400HP Motors	\$45,000 each, \$90,000 Total	\$40,000
200HP Motor	\$32,000	\$15,000
400 HP Starter/Drive	\$55,000 each, \$110,000 Total	\$50,000
200 HP Starter/Drive	\$26,000	\$15,000
New LV Switchboard	\$35,000	\$15,000
Conduit and Wire	\$50,000	\$60,000
Demolition		\$25,000
Subtotal	\$343,000	\$220,000

Total Budgetary Cost: \$563,000, not including contingency

Once the project is committed to, in general, we recommend issuing progress engineering drawings to a qualified CM for budgetary pricing, and we recommend carrying a significant project contingency due to the age of the pump station and the lack of existing as-built information.

The next item discussed was regarding **Torrey Rd. Pump Station Generator**.

Motion Granger, seconded by Gafa, that the Electrical Site Plan for the proposed generator submitted by AEW, be received and placed on file.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester

Director of Public Services Kowalski stated that due to an increase of unpredictable storms, the city requested AEW to provide costs of installing a backup generator in the event of a power outage at the Torrey Rd. Pump Station.

City Engineer Wilberding stated that AEW hired Peter Basso Associates, Inc. to provide an evaluation and recommendation for the electrical system to install the generator.

Peter Basso Associates, Inc. provided a report with recommendations. It was stated that lead time is anywhere between 60 – 80 weeks giving an estimated installation of sometime in 2025.

The total cost of the project is \$2,080,000.00 with funds to be taken from the Water/Sewer Fund. There is currently \$7,000,000.00 in the Water/Sewer Fund. The estimated cost for design engineering would be \$110,000.00 to facilitate timely construction schedules. This is not a budgeted item in the FY 2023/2024 budget and would require a budget amendment and transfer from the Water/Sewer fund.

Discussion ensued regarding the following topic:

- 480V/4800V Motor/Transformer
- Warranty
- Noise Level/Environmental impacts
- Motor Replacement
- Maintenance cycles

There was a consensus of the Committee-of-the-Whole to move forward for Council's approval.

Motion by Gafa, seconded by Brown, that the Committee-of-the-Whole concur with Director of Public Services Kowalski's recommendation and bring this item to the next Council meeting for approval.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn
No: None
Absent: Koester



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023
 Project No: 0160-0446-0
 Invoice No: 0145784

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0446-0 VERNIER ROAD WATER MAIN REPLACEMENT
 PURCHASE ORDER #21-46704 - \$217,000.00
 FOR: CONTRACT ADMINISTRATION & CONSTRUCTION OBSERVATION
Professional Services from July 31, 2023 to August 27, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	4.00	114.30	457.20	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	7.00	114.30	800.10	
ENGINEERING AIDE III	2.40	77.70	186.48	
CONSTRUCTION OBSERVATION				
GRADUATE ENG/SUR/ARC	117.00	92.70	10,845.90	
ENGINEERING AIDE III	7.00	77.70	543.90	
Totals	137.40		12,833.58	
Total Labor				12,833.58

Billing Limits	Current	Prior	To-Date	
Total Billings	12,833.58	59,309.07	72,142.65	
Limit			217,000.00	
Remaining			144,857.35	
		Total this Invoice		\$12,833.58

Outstanding Invoices

Number	Date	Balance
0145468	8/17/2023	1,383.75
Total		1,383.75

RECEIVED
 SEP 13 2023
 CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 21-46704
 #592-537-977.310
 ok - J.K
 SS
 FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023
 Project No: 0160-0450-0
 Invoice No: 0145785

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0450-0 2022 MISC CONCRETE REPAIR PROGRAM
 PURCHASE ORDER #22-47268 - \$104,000.00
 FOR: CONTRACT ADMIN. & GIS UPDATES
Professional Services from July 31, 2023 to August 27, 2023

Professional Personnel

	Hours	Rate	Amount	
CONTRACT ADMINISTRATION				
TEAM LEADER	.50	92.70	46.35	
ENGINEERING AIDE III	.70	77.70	54.39	
ENGINEERING AIDE I	.50	62.10	31.05	
Totals	1.70		131.79	
Total Labor				131.79

Reimbursable Expenses

REIMB. MISC. EXPENSE				
8/8/2023	G2 CONSULTING GROUP	Invoice# 231781	854.00	
	Total Reimbursables		854.00	854.00

Billing Limits

	Current	Prior	To-Date	
Total Billings	985.79	82,426.68	83,412.47	
Limit			104,000.00	
Remaining			20,587.53	
		Total this Invoice		\$985.79

Outstanding Invoices

Number	Date	Balance
0145469	8/17/2023	23,430.01
Total		23,430.01

P022-47268
 #202-451-974.201 \$19.72
 #203-451-974.201 \$364.74
 #585-571-978.300 \$78.86
 #592-537-975.401 \$522.47

OK-J.K.
 SS
 FS

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

G2 Consulting Group, LLC
1866 Woodslee Street
Troy, MI 48083

INVOICE

Invoice Number: 231781
 Invoice Date: June 30, 2023
 Page Number: 1

Voice: 248.680.0400
 Fax: 248.680.9745

Bill To: Accounts Payable
 Anderson, Eckstein & Westrick
 51301 Schoenherr Road
 Shelby Township, MI 48315

Customer ID	Purchase Order No.	G2 Project No.	
AEW001	AEW No. 0160-0450	220773	
Payment Terms	Due Date	Ship Date	Shipping Method
Net 30 Days	July 30, 2023		

Quantity	Description	Unit Price	Amount
5.50	Engineering Technician, Regular Hours, each	68.00	374.00
1.50	Engineering Technician, Regular Hours - Cylinder Pick-Up on 6/8/23	68.00	102.00
1.00	Project Manager, per hour	156.00	156.00
0.50	Administrative Assistant, per hour	60.00	30.00
12.00	Compressive Strength Test Cylinders, each	16.00	192.00
	GPW Concrete Repair, Grosse Pointe Woods, Michigan - Quality Control Observation and Testing Services on 6/5/23 and 6/7/23		
	Client Contact: Brad Smith		

Total Invoice Amount \$ 854.00

If you have any questions concerning this invoice, call Mark W. Smolinski, (248) 680-0400. Client agrees to pay a charge of 1.5 percent per month on accounts past due 30 days from invoice date.

Make all checks payable to: G2 Consulting Group, LLC.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023
 Project No: 0160-0455-0
 Invoice No: 0145786

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0455-0 VERNIER & MACK AVE INTERSECTION IMPROVE.
 PURCHASE ORDER #23-47808 - \$100,000.00
Professional Services from July 31, 2023 to August 27, 2023

Fee

Construction Cost 1,750,000.00
 Fee Percentage 5.75
 Total Fee 100,625.00

Percent Complete 80.00 Total Earned 80,500.00
 Previous Fee Billing 70,437.50
 Current Fee Billing 10,062.50
Total Fee 10,062.50

Billing Limits

	Current	Prior	To-Date
Total Billings	10,062.50	70,437.50	80,500.00
Limit			100,000.00
Remaining			19,500.00

Total this Invoice \$10,062.50

Outstanding Invoices

Number	Date	Balance
0145474	8/17/2023	70,437.50
Total		70,437.50

PO 23-47808
 #202-451-974.803
 OK-J.K
 SS
 FS

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Mack & Vernier Intersection Improvements
 AEW Project No. 0160-0455
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	2.7	CAD Oversight
ANGER, SCOTT	70.5	Survey
BIGELOW, JUSTICE	4	Survey
BIRKETT, CHRISTOPHER	9.5	Survey
BOVE, JULIA	19	Design
DE OLIVEIRA, ROSANA	52.4	CAD
DELAPAZ, CARLIE	258	Design, Traffic
DUCKWITZ, KEVIN	3.5	Survey
GAYESKI JR., JOSEPH	14.5	Survey Oversight, Project Setup
KAFERLE, JARED	7	Survey
KAFERLE, KATHLEEN	0.4	Admin
KEKHWA, DANNY	66.2	Admin
KOWALCHICK, ANTHONY	3	GIS
LOCKWOOD, SCOTT	40.8	Oversight
LUTFI, MOHAMMED	136	Design, Traffic
RICKARD, EMILY	62.8	CAD
PIOTROWSKI, KEVIN	7.5	CAD
SHERMAN, JAMES	4	Survey
SOMMERS, DAVID	50	Admin
STRICKER, CALVIN	32	Design, Traffic
SWITZER, BRIDGET	0.5	Admin
TINSLEY, ZACHRAY	12	Traffic
TRUAX, MICHAEL	45.5	Survey Oversight
VIGNERON, MICHAEL	26.3	Design Oversight
WILBERDING, ROSS	106	Design/Oversight
	1034.1	

Expenses	Amount	Description
	10305	Geotechnical Investigation & Report
	10305	



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

September 6, 2023
 Project No: 0160-0456-0
 Invoice No: 0145787

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

SEP 13 2023

Project 0160-0456-0 HAMPTON RD WATERMAIN & RESURF(MACK/MARTE)
 PURCHASE ORDER #22-47265 - \$436,920.00
 FOR: CONTRACT ADMIN. & CONSTRUCTION OBSERVATION
Professional Services from July 31, 2023 to August 27, 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Personnel

	Hours	Rate	Amount	
CONSTRUCTION STAKEOUT				
TEAM LEADER	1.00	92.70	92.70	
RECORD PLANS				
TEAM LEADER	1.00	92.70	92.70	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	6.00	114.30	685.80	
CONTRACT ADMINISTRATION				
LICENSED ENG/SUR/ARC	24.20	114.30	2,766.06	
TEAM LEADER	1.00	92.70	92.70	
ENGINEERING AIDE III	5.30	77.70	411.81	
ENGINEERING AIDE I	2.30	62.10	142.83	
CONSTRUCTION OBSERVATION				
ENGINEERING AIDE III	129.70	77.70	10,077.69	
ENGINEERING AIDE TRAINEE	13.00	44.90	583.70	
Totals	183.50		14,945.99	
Total Labor				14,945.99

Unit Billing

3 PERSON CREW-CONSTRUCTION STAKEOUT	5.0 HOURS @ 183.00	915.00	
3 PERSON CREW-CONSTRUCTION STAKEOUT	19.5 HOURS @ 188.10	3,667.95	
2 PERSON CREW-BUILDING LAYOUT	3.0 HOURS @ 156.50	469.50	
2 PERSON CREW-RECORD PLAN	4.0 HOURS @ 156.50	626.00	
Total Units		5,678.45	5,678.45

Billing Limits

	Current	Prior	To-Date
Total Billings	20,624.44	189,510.40	210,134.84
Limit			436,920.00
Remaining			226,785.16

Total this Invoice \$20,624.44

Outstanding Invoices

Number	Date	Balance
0145475	8/17/2023	27,849.12
Total		27,849.12

P022-47265
 #202-451-977.803 \$5,568.60
 #592-537-977.310 \$15,055.84
 ok- J.K SS FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023
 Project No: 0160-0464-0
 Invoice No: 0145788

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0464-0 ROSLYN RD WATERMAIN & RESURF(MACK/MARTER)
 PURCHASE ORDER #23-47805 - \$480,000.00

Professional Services from July 31, 2023 to August 27, 2023

Fee

Construction Cost 2,524,727.75
 Fee Percentage 5.60
 Total Fee 141,384.75

Percent Complete 100.00 Total Earned 141,384.75
 Previous Fee Billing 70,692.38
 Current Fee Billing 70,692.37
Total Fee 70,692.37

Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
LICENSED ENG/SUR/ARC	18.50	114.30	2,114.55
ENGINEERING AIDE III	.20	77.70	15.54
CONSTRUCTION OBSERVATION			
ENGINEERING AIDE III	26.20	77.70	2,035.74
Totals	44.90		4,165.83
Total Labor			4,165.83

Billing Limits	Current	Prior	To-Date
Total Billings	74,858.20	70,692.38	145,550.58
Limit			480,000.00
Remaining			334,449.42
		Total this Invoice	\$74,858.20

Outstanding Invoices

Number	Date	Balance
0145478	8/17/2023	70,692.38
Total		70,692.38

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SEP 13 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 23-47805
 #203-451-977.803 \$ 18,714.55
 #592-537-977.310 \$ 56,143.65
 ok - J.K.
 G.S. F.S.

Roslyn Rd Water Main & Resurfacing (Mack to Marter)
 AEW Project No. 0160-0464
 Summary of Time Spent for Design, Specification, Bidding
 and Subconsultant Fees

Name	Hours	Description
ALLEGOET, JEFFREY	0.5	CAD Oversight
BICKHAM, BRENDA	2	Admin
BIRKETT, CHRISTOPHER	6.5	Survey
BOVE, JULIA	75	Design
BROWN, GREGORY	24.2	Construction Observation
CARPENTER, AARON	56.5	Survey
DE OLIVEIRA, ROSANA	43.5	CAD
DUBAY, GAIL	1	Admin
GAYESKI JR., JOSEPH	19.5	Survey Oversight, Project Setup
KAFERLE, KATHLEEN	1.1	Admin
KEHRER, SCOTT	3.5	Survey
KOWALCHICK, ANTHONY	3.7	GIS
LAGODNA, CARL	11.5	Survey
LOCKWOOD, SCOTT	18.3	Oversight
MARCUS, PATRICK	1	Design
MASSEY, BRANDON	25	Survey
MILLER, THOMAS	0.2	Construction Administration
PIOTROWSKI, KEVIN	156.4	CAD
SELENO, RICHARD	34.5	Survey
SOMMERS, DAVID	2	Construction Observation
TRUAX, MICHAEL	21	Survey Oversight
WALKER, COLLIN	25	Survey
WILBERDING, ROSS	82	Design
	613.9	



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INVOICE

September 6, 2023

Project No: 0160-0467-0

Invoice No: 0145789

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0467-0 2023 SEWER CCTV INVESTIGATION
 PURCHASE ORDER #23-47812 - \$16,667.00
 FOR: DESIGN & CONSTRUCTION ADMIN.

RECEIVED

SEP 13 2023

Professional Services from July 31, 2023 to August 27, 2023

Fee

Construction Cost 65,087.50
 Fee Percentage 9.00
 Total Fee 5,857.88

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Percent Complete	50.00	Total Earned	2,928.94
		Previous Fee Billing	2,928.94
		Current Fee Billing	0.00
		Total Fee	0.00

Professional Personnel

	Hours	Rate	Amount
PRINTS			
ENGINEERING AIDE II	1.40	68.80	96.32
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	.50	114.30	57.15
GRADUATE ENG/SUR/ARC	4.50	92.70	417.15
TEAM LEADER	5.00	92.70	463.50
ENGINEERING AIDE III	.50	77.70	38.85
ENGINEERING AIDE I	.30	62.10	18.63
GIS UPDATES			
GRADUATE ENG/SUR/ARC	1.50	92.70	139.05
ENGINEERING AIDE III	1.50	77.70	116.55
Totals	15.20		1,347.20
Total Labor			1,347.20

Billing Limits

	Current	Prior	To-Date
Total Billings	1,347.20	4,793.56	6,140.76
Limit			16,667.00
Remaining			10,526.24

Total this Invoice \$1,347.20

Outstanding Invoices

Number	Date	Balance
0145481	8/17/2023	4,793.56
Total		4,793.56

PO 23-47812
 #592-537-975-004
 OK - J.K.
 S.S.
 F.S.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
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INVOICE

September 6, 2023
 Project No: 0160-0470-0
 Invoice No: 0145791

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

RECEIVED

SEP 13 2023

Project 0160-0470-0 2023 SIDEWALK REPAIR PROGRAM
 PURCHASE ORDER #23-47839 - \$5,000.00
 FOR: DESIGN & CONSTRUCTION ADMIN.

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Services from July 31, 2023 to August 27, 2023
Professional Personnel

	Hours	Rate	Amount
CONTRACT ADMINISTRATION			
PRINCIPAL ENGINEER	2.00	114.30	228.60
TEAM LEADER	1.00	92.70	92.70
GIS UPDATES			
ENGINEERING AIDE III	1.50	77.70	116.55
Totals	4.50		437.85
Total Labor			437.85

Billing Limits	Current	Prior	To-Date
Total Billings	437.85	1,551.40	1,989.25
Limit			5,000.00
Remaining			3,010.75

Total this Invoice \$437.85

Outstanding Invoices

Number	Date	Balance
0145483	8/17/2023	1,551.40
Total		1,551.40

PO 23-47839
 # 202-451-976.100 \$ 87.56
 # 203-451-976.100 \$ 218.93
 # 592-537-976.100 \$ 131.36
 ok - J.K.
 SS
 FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023
 Project No: 0160-0471-0
 Invoice No: 0145792

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0471-0 2023 SIDEWALK GRINDING PROGRAM
 PURCHASE ORDER #23-47807

Professional Services from July 31, 2023 to August 27, 2023

Professional Personnel

	Hours	Rate	Amount	
RESEARCH/REVIEW				
PRINCIPAL ENGINEER	1.00	114.30	114.30	
UTILITIES				
LICENSED ENG/SUR/ARC	1.00	114.30	114.30	
MEETINGS				
LICENSED ENG/SUR/ARC	1.50	114.30	171.45	
Totals	3.50		400.05	
Total Labor				400.05

Billing Limits	Current	Prior	To-Date	
Total Billings	400.05	0.00	400.05	
Limit			3,000.00	
Remaining			2,599.95	
		Total this Invoice		\$400.05

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 23-47807
 # 202-451-976.100 \$ 80.00
 # 203-451-976.100 \$ 200.03
 # 592-537-976.100 \$ 120.02
 OK - J.K.
 SS
 FS



ANDERSON, ECKSTEIN & WESTRICK, INC.
 CIVIL ENGINEERS SURVEYORS ARCHITECTS
 51301 SCHOENHERR RD. SHELBY TOWNSHIP, MI 48315
 www.aewinc.com p(586)726-1234

INVOICE

September 6, 2023

Project No: 0160-0472-0

Invoice No: 0145793

CITY OF GROSSE POINTE WOODS
 ACCOUNTS PAYABLE
 20025 MACK AVENUE
 GROSSE POINTE WOODS, MI 48236-2397

Project 0160-0472-0 2023-2024 GENERAL ENGINEERING
 PURCHASE ORDER #23-47692

Professional Services from July 31, 2023 to August 27, 2023

Professional Personnel

	Hours	Rate	Amount
RESEARCH/REVIEW			
PRINCIPAL ENGINEER			
LOCKWOOD, SCOTT	1.00	114.30	114.30
General engineering and updates			
GENERAL			
LICENSED ENG/SUR/ARC			
WILBERDING, ROSS	1.50	114.30	171.45
Meeting to come up with GPW E-contract book process. Preparing agenda for monthly engineering meeting			
WILBERDING, ROSS	2.50	114.30	285.75
Monthly Engineering Meeting. Driving to do spot checking PASER ratings with J. Kowalski			
GRADUATE ENG/SUR/ARC			
MILLER, JEFFREY	.50	92.70	46.35
Review of potential mismatched sewer videos on S. Renaud St			
Totals	5.50		617.85
Total Labor			617.85

Billing Limits	Current	Prior	To-Date
Total Billings	617.85	1,005.90	1,623.75
Limit			41,000.00
Remaining			39,376.25

Total this Invoice \$617.85

Outstanding Invoices

Number	Date	Balance
0145746	8/22/2023	1,005.90
Total		1,005.90

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

PO 47692
 #101-265-818.000 \$ 205.95
 #101-441-818.000 \$ 205.95
 #592-537-818.000 \$ 205.95
 ok - J.K SS FS



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

September 11, 2023

Shawn Murphy, Controller
City of Grosse Pointe Woods
20025 Mack Avenue
Grosse Pointe Woods, Michigan 48236-2397

Reference: Hampton Rd Water Main & Resurfacing Project
Mack to Marter
City of Grosse Pointe Woods
AEW Project No. 0160-0456

Dear Mrs. Murphy:

Enclosed please find Construction Pay Estimate No. 4 for the above referenced project. For work performed through September 3, 2023 we recommend issuing payment for the **Net Earnings this Period (see Page 2)** in the amount of **\$478,496.82** to Pamar Enterprises, Inc., 31604 Pamar Court, New Haven, MI 48048

If you have questions or require additional information, please contact our office.

Sincerely,

DocuSigned by:
Ross T. Wilberding
205B23CECB0242B...

Ross T. Wilberding
Project Manager

cc: Frank Schulte, City Administrator
Jim Kowalski, Director of Public Services
Jeanne Duffy, Grosse Pointe Woods
Susan Como, Assistant City Administrator
Matt Biscorner, Pamar Enterprises, Inc.

PO 47569
#202-451-977.804 \$ 167,473.88
#592-537-977.300 \$ 311,022.94

ok - J.K.
SS
FS

RECEIVED

SEP 13 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/11/2023 8:51 AM

FieldManager 5.3c

Contract: .0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Estimate No. 4	Estimate Date 9/3/2023	Entered By Michelle Ankawi	Estimate Type Semi-Monthly	Managing Office Anderson, Eckstein and Westrick, Inc.
All Contract Work Completed	Construction Started Date	Prime Contractor Pamar Enterprises, Inc. 31604 Pamar Court New Haven MI 48048		
Comments Current Contract Amount: \$1,626,132.00 % Completed: 91%				

Item Usage Summary

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
_ Cold Milling Pavt	Syd	5017011	0220	0220	00	000	3,689.180	3.75	\$13,834.43
_ Geosynthetic Paving Fabric	Syd	5017011	0225	0225	00	000	8,133.060	4.17	\$33,914.86
_ Irrigation Pipe	Ft	8237001	0365	0365	00	000	373.000	6.50	\$2,424.50
_ Pop-Up Emitter, Storm Drain, Residential	Ea	4047050	0190	0190	00	000	2.000	350.00	\$700.00
_ Rubbish Pickup	LS	8507051	0420	0420	00	000	1.000	100.00	\$100.00
_ Sprinkler Head	Ea	8237050	0385	0385	00	000	72.000	95.00	\$6,840.00
_ Staking First Row of Sod	Ft	8167001	0310	0310	00	000	2,888.000	2.00	\$5,776.00
_ Traffic Control, Minor Street	LS	8127051	0285	0285	00	000	0.500	48,000.00	\$24,000.00
Aggregate Base, Conditioning	Syd	3020050	0100	0100	00	000	4,881.840	2.00	\$9,763.68
Curb and Gutter, Rem	Ft	2040020	0045	0045	00	000	3,577.000	10.00	\$35,770.00
Dr Structure, 24 inch dia	Ea	4030200	0150	0150	00	000	2.000	3,200.00	\$6,400.00
HMA, 4EML	Ton	5012025	0210	0210	00	000	800.160	119.45	\$95,579.11
HMA, 5EML	Ton	5012037	0215	0215	00	000	1,057.000	123.85	\$130,909.45
Sodding	Syd	8160055	0295	0295	00	000	2,175.560	5.00	\$10,877.80
Topsoil Surface, Furn, 3 inch	Syd	8160061	0300	0300	00	000	2,175.560	6.00	\$13,053.36
Subtotal for Category 0000:									\$389,943.19
Subtotal for Project 0160-0456:									\$389,943.19
Total Estimated Item Payment:									\$389,943.19



Construction Pay Estimate Report

Anderson, Eckstein and Westrick, Inc.

9/11/2023 8:51 AM

FieldManager 5.3c

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	SITE NUMBERS SHOULD BE CODED 00	Completion Date		\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)	0004	\$389,943.19	\$0.00	\$389,943.19
Voucher Total:				\$389,943.19

Summary

Current Voucher Total:	\$389,943.19	Earnings to date:	\$1,475,479.40
-Current Retainage:	(\$88,553.63)	- Retainage to date:	\$20,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$478,496.82	Net Earnings to date:	\$1,455,479.40
		- Payments to date:	\$976,982.58
		Net Earnings this period:	\$478,496.82

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document.

DocuSigned by:

205823CEC802428

Ross Wilberding, P.E.

09/11/2023

(Date)



Construction Pay Estimate Amount Balance Report

Estimate: 4

9/11/2023 8:51 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Contract: .0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0005	_ Reimbursed Permit Fees	1077060	1,500.000	Dir		1,880.000	1,880.000	125%	1.00000	\$1,880.00
0010	Mobilization, Max \$55,000	1100001	1.000	LS		1.000	1.000	100%	55,000.00000	\$55,000.00
0015	Tree, Rem, 19 inch to 36 inch	2020002	2.000	Ea		8.000	8.000	400%	2,200.00000	\$17,600.00
0020	Tree, Rem, 37 inch or Larger	2020003	1.000	Ea		0.000			3,500.00000	
0025	Tree, Rem, 6 inch to 18 inch	2020004	23.000	Ea		15.000	15.000	65%	350.00000	\$5,250.00
0030	Dr Structure, Abandon	2030010	1.000	Ea		0.000			350.00000	
0035	Dr Structure, Rem	2030011	24.000	Ea		23.000	23.000	96%	650.00000	\$14,950.00
0040	Sewer, Rem, Less than 24 inch	2030015	432.000	Ft		370.500	370.500	86%	15.00000	\$5,557.50
0045	Curb and Gutter, Rem	2040020	3,700.000	Ft	3,577.000	3,577.000	3,577.000	97%	10.00000	\$35,770.00
0050	Pavt, Rem	2040050	207.000	Syd		165.310	165.310	80%	18.00000	\$2,975.58
0055	Sidewalk, Rem	2040055	430.000	Syd		108.330	108.330	25%	16.00000	\$1,733.28
0060	Exploratory Investigation, Vertical	2040080	16.000	Ft		0.000			65.00000	
0065	_ Driveway, Rem	2047011	800.000	Syd		706.440	706.440	88%	17.00000	\$12,009.48
0070	_ Subgrade Undercutting, Modified	2057021	200.000	Cyd		0.000			55.00000	
0075	_ Subgrade Undercutting, Special	2057021	100.000	Cyd		0.000			55.00000	
0080	Ero Con, Inlet Protection, Fabric Drop	2080020	28.000	Ea		25.000	25.000	89%	65.00000	\$1,625.00
0085	Aggregate Base	3020001	500.000	Ton		0.000			50.00000	
0090	Aggregate Base, 6 inch	3020016	1,100.000	Syd		993.650	993.650	90%	13.00000	\$12,917.45
0095	Aggregate Base, 11 inch	3020028	625.000	Syd		505.670	505.670	81%	20.00000	\$10,113.40
0100	Aggregate Base, Conditioning	3020050	5,000.000	Syd	4,881.840	4,881.840	4,881.840	98%	2.00000	\$9,763.68
0105	Maintenance Gravel	3060020	250.000	Ton		0.000			10.00000	
0110	_ Trenching, Modified	3077002	38.000	Sta		35.770	35.770	94%	500.00000	\$17,885.00
0115	Sewer, CI IV, 12 inch, Tr Det B	4020987	431.000	Ft		447.000	447.000	104%	182.00000	\$81,354.00
0120	_ Post-TV Sewer Laterals	4027050	62.000	Ea		0.000			195.00000	
0125	_ Pre-TV Sewer Laterals	4027050	62.000	Ea		62.000	62.000	100%	195.00000	\$12,090.00
0130	_ Sanitary Lead Repair	4027050	0.000	Ea		1.000	1.000		750.00000	\$750.00
0135	_ Sewer Bulkhead, 10 inch	4027050	1.000	Ea		19.000	19.000	1900%	250.00000	\$4,750.00
0140	Dr Structure Cover, Adj, Case 1	4030005	19.000	Ea		5.000	5.000	26%	800.00000	\$4,000.00
0145	Dr Structure Cover, Adj, Case 2	4030006	1.000	Ea		1.000	1.000	100%	750.00000	\$750.00

Contract: .0160-0456

Estimate: 4

Page 1 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick, Inc.

9/11/2023 8:51 AM

FieldManager 5.3c

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0150	Dr Structure, 24 inch dia	4030200	20.000	Ea	2.000	18.000	18.000	90%	3,200.00000	\$57,600.00
0155	Dr Structure, 48 inch dia	4030210	8.000	Ea		8.000	8.000	100%	4,500.00000	\$36,000.00
0160	Dr Structure, Tap, 12 inch	4030312	18.000	Ea		15.000	15.000	83%	550.00000	\$8,250.00
0165	_ Catch Basin Cover, Restricted, GPW	4037050	27.000	Ea		25.000	25.000	93%	600.00000	\$15,000.00
0170	_ Combined Manhole Cover, GPW	4037050	20.000	Ea		4.000	4.000	20%	600.00000	\$2,400.00
0175	_ Dr Structure Trap, 12 inch	4037050	19.000	Ea		11.000	11.000	58%	700.00000	\$7,700.00
0180	_ External Structure Wrap, 18 inch	4037050	47.000	Ea		9.000	9.000	19%	550.00000	\$4,950.00
0185	Underdrain, Subgrade, 4 inch	4040071	540.000	Ft		348.000	348.000	64%	18.00000	\$6,264.00
0190	_ Pop-Up Emitter, Storm Drain, Residential	4047050	2.000	Ea	2.000	2.000	2.000	100%	350.00000	\$700.00
0195	Pavt, Cleaning	5010001	1.000	LS		0.000			500.00000	
0200	HMA Surface, Rem	5010005	5,400.000	Syd		5,184.300	5,184.300	96%	3.50000	\$18,145.05
0205	Hand Patching	5010025	20.000	Ton		0.000			225.00000	
0210	HMA, 4EML	5012025	830.000	Ton	800.160	800.160	800.160	96%	119.45000	\$95,579.11
0215	HMA, 5EML	5012037	975.000	Ton	1,057.000	1,057.000	1,057.000	108%	123.85000	\$130,909.45
0220	_ Cold Milling Pavt	5017011	3,900.000	Syd	3,689.180	3,689.180	3,689.180	95%	3.75000	\$13,834.43
0225	_ Geosynthetic Paving Fabric	5017011	8,750.000	Syd	8,133.060	8,133.060	8,133.060	93%	4.17000	\$33,914.86
0230	_ Driveway, Nonreinf Conc, 6 inch, Modified	8017011	900.000	Syd		842.120	842.120	94%	57.00000	\$48,000.84
0235	_ Driveway, Nonreinf Conc, 8 inch, Modified	8017011	60.000	Syd		35.590	35.590	59%	68.00000	\$2,420.12
0240	Driveway Opening, Conc, Det M	8020050	86.000	Ft		96.000	96.000	112%	35.00000	\$3,360.00
0245	_ Curb and Gutter, Conc, Det F2, Modified	8027001	3,600.000	Ft		3,504.400	3,504.400	97%	25.00000	\$87,610.00
0250	Detectable Warning Surface	8030010	70.000	Ft		70.000	70.000	100%	90.00000	\$6,300.00
0255	Curb Ramp Opening, Conc	8030030	84.000	Ft		0.000			65.00000	
0260	Sidewalk, Conc, 4 inch	8030044	2,125.000	Sft		1,627.200	1,627.200	77%	6.00000	\$9,763.20
0265	Sidewalk, Conc, 6 inch	8030046	400.000	Sft		82.800	82.800	21%	7.00000	\$579.60
0270	Sidewalk, Conc, 8 inch	8030048	45.000	Sft		0.000			8.00000	
0275	Curb Ramp, Conc, 4 inch	8032001	650.000	Sft		736.950	736.950	113%	26.00000	\$19,160.70
0280	_ Curb Ramp, Conc, 8 Inch	8037010	650.000	Sft		714.020	714.020	110%	28.00000	\$19,992.56

Contract: .0160-0456

Estimate: 4

Page 2 of 4



Construction Pay Estimate Amount Balance Report

Estimate: 4

Anderson, Eckstein and Westrick, Inc.

9/11/2023 8:51 AM

FieldManager 5.3c

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0285	_ Traffic Control, Minor Street	8127051	1.000	LS	0.500	1.000	1.000	100%	48,000.00000	\$48,000.00
0290	_ Proposed Trees	8157050	25.000	Ea		0.000			500.00000	
0295	Sodding	8160055	2,800.000	Syd	2,175.560	2,175.560	2,175.560	78%	5.00000	\$10,877.80
0300	Topsoil Surface, Furn, 3 inch	8160061	2,800.000	Syd	2,175.560	2,175.560	2,175.560	78%	6.00000	\$13,053.36
0305	Water, Sodding/Seeding	8160090	55.000	Unit		0.000			15.00000	
0310	_ Staking First Row of Sod	8167001	3,000.000	Ft	2,888.000	2,888.000	2,888.000	96%	2.00000	\$5,776.00
0315	Gate Valve, 8 inch	8230062	0.000	Ea		0.000			5,000.00000	
0320	Gate Well, Abandon	8230075	0.000	Ea		0.000			150.00000	
0325	Gate Well, Rem	8230076	0.000	Ea		0.000			200.00000	
0330	Hydrant, Rem	8230091	0.000	Ea		0.000			550.00000	
0335	Water Main, 8 inch, Cut and Plug	8230132	0.000	Ea		0.000			550.00000	
0340	Water Main, DI, 8 inch, Tr Det G	8230156	0.000	Ft		0.000			280.00000	
0345	Water Serv	8230240	2.000	Ea		1.000	1.000	50%	1,500.00000	\$1,500.00
0350	Water Serv, Long	8230245	0.000	Ea		1.000	1.000		2,800.00000	\$2,800.00
0355	Gate Well, 60 inch dia	8230360	0.000	Ea		0.000			5,000.00000	
0360	Water Shutoff, Adj, Case 2	8230422	0.000	Ea		0.000			250.00000	
0365	_ Irrigation Pipe	8237001	400.000	Ft	373.000	373.000	373.000	93%	6.50000	\$2,424.50
0370	_ Water Main, HDPE, DR 11, 8 inch, Pipe Bu rst	8237001	0.000	Ft		0.000			280.00000	
0375	_ Fire Hydrant Assembly	8237050	0.000	Ea		0.000			11,500.00000	
0380	_ Gate Well Cover, GPW	8237050	0.000	Ea		0.000			500.00000	
0385	_ Sprinkler Head	8237050	40.000	Ea	72.000	72.000	72.000	180%	95.00000	\$6,840.00
0390	_ Sprinkler Head, Adj	8237050	5.000	Ea		0.000			50.00000	
0395	_ Water Main Connection, 8 inch	8237050	1.000	Ea		1.000	1.000	100%	7,500.00000	\$7,500.00
0400	_ Water Serv, Modified	8237050	0.000	Ea		0.000			550.00000	
0405	_ Water Serv, Special	8237050	2.000	Ea		2.000	2.000	100%	8,800.00000	\$17,600.00
0410	_ Temporary Water Service	8237051	1.000	LS		1.000	1.000	100%	55,000.00000	\$55,000.00
0415	_ Audio Visual Record of Construction Area	8507051	1.000	LS		1.000	1.000	100%	870.00000	\$870.00
0420	_ Rubbish Pickup	8507051	1.000	LS	1.000	1.000	1.000	100%	100.00000	\$100.00



Construction Pay Estimate Amount Balance Report

Estimate: 4

9/11/2023 8:51 AM

Anderson, Eckstein and Westrick, Inc.

FieldManager 5.3c

Project: 0160-0456, Hampton WM & HMA Resurfacing (Mack-Marter)

Category: 0000,

Prop. Line	Item Description	Item Code	Authorized Qty.	Unit	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
0425	_ Cost Adjustment for Water Main Scope Reduction	1027051	1.000	LS		1.000	1.000	100%	178,479.45000	\$178,479.45
0430	_ Sanitary Lateral Repair	4027050	15.000	Ea		15.000	15.000	100%	12,500.00000	\$187,500.00
Subtotal for Category 0000:										<u>1475479.40</u>
Subtotal for Project 0160-0456:										<u>1475479.40</u>

Percentage of Contract Completed(curr): 91%
(total earned to date / total of all authorized work)

Total Amount Earned This Estimate: \$389,943.19

Total Amount Earned To Date: \$1,475,479.40

Hallahan & Associates, P.C.
Attorneys at Law
1750 S. Telegraph Road, Suite 202
Bloomfield Hills, Michigan 48302-0179
(248) 731-3089

City of Grosse Pointe Woods
c/o WCA Assessing
38110 Executive Drive
Westland, MI 48185

SUMMARY OF PROFESSIONAL SERVICES

Dates Involved: August 1-31, 2023

Invoice Number: 20873

Timekeeper Summary:

Name	Hours	Rate	Fees
Laura M. Hallahan	0.5	\$182.51	\$ 91.25
Seth A. O'Loughlin	3.4	\$182.51	\$ 620.52
Kelsea M. Melcher	1.4	\$182.51	\$ 255.51
Total	5.3		\$ 967.28

Expenses: \$ 0.00

Amount of This Invoice: \$ 967.28

Previous Balance \$ 0.00

Amount Due: \$ 967.28

RECEIVED

SEP 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

SS 9/11/2023
101-266-901,300
FS 9-11-23

Hallahan & Associates, P.C.

Attorneys at Law
 1750 S. Telegraph Road, Suite 202
 Bloomfield Hills, Michigan 48302-0179
 (248) 731-3089

Email

September 5, 2023

City of Grosse Pointe Woods
 c/o WCA Assessing
 Aaron P. Powers, MMAO, Managing Director
 38110 Executive
 Westland, MI 48185

Please include Invoice No.
 with your payment
 Invoice No. 20873
\$967.28

Professional services rendered through August 31, 2023

		<u>Hours</u>	<u>Amount</u>
<u>DRSN Real Estate GP LLC - 18-000673</u>			
08/14/23	LMH		
	SAO	0.30	54.75
		0.40	73.00
08/22/23	SAO	0.10	18.25
08/28/23	SAO	1.70	310.27
	LMH	0.20	36.50
	Subtotal:	<u>2.70</u>	<u>492.77</u>
<u>DRSN Real Estate GP LLC - 21-001599</u>			
08/08/23	SAO	0.40	73.00
08/10/23	SAO	0.40	73.00
08/14/23	KMM	1.30	237.26
08/17/23	SAO	0.10	18.25
08/29/23	SAO	0.20	36.50
08/31/23	SAO	0.10	18.25
	KMM	0.10	18.25
	Subtotal:	<u>2.60</u>	<u>474.51</u>
	Subtotal of charges		<u>\$967.28</u>
	Professional services rendered	5.30	\$967.28

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Laura M. Hallahan	0.50	182.51
Kelsea M. Melcher	1.40	182.51
Seth A. O'Loughlin	3.40	182.51

Previous balance

\$1,236.29

	<u>Amount</u>
Accounts receivable transactions	
8/28/2023 Payment received from City of Grosse Pointe Woods. Check No. 067277.	<u>(\$1,236.29)</u>
Total payments and adjustments	<u>(\$1,236.29)</u>
AMOUNT DUE	<u><u>\$967.28</u></u>

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Frank Schulte, City Administrator

September 01, 2023
Client: 000896
Matter: 000000
Invoice #: 124623

REGARDING: GENERAL MATTERS

For professional services rendered and expenses incurred relative to the above matter:

TOTAL \$43.75

SS 9/11/2023
101-266-810.000
FI 9-11-23

RECEIVED

SEP 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

KELLER THOMA
A PROFESSIONAL CORPORATION

COUNSELORS AT LAW
26555 EVERGREEN
SUITE 550
SOUTHFIELD, MICHIGAN 48076
313.965.7610
FAX 313.965.4480
www.kellerthoma.com

FEDERAL I.D. 38-1996878

CITY OF GROSSE POINTE WOODS
20025 Mack Plaza
Grosse Pointe Woods, MI 48236
Attention: Frank Schulte, City Administrator

September 01, 2023
Client: 000896
Matter: 000000
Invoice #: 124623

Page: 1

RE: GENERAL MATTERS

For Professional Services Rendered through August 31, 2023

DATE	ATTY	DESCRIPTION	HOURS
8/8/2023	GSR	Attention to review of dispatch MOU.	0.25
Total Services			\$43.75

ATTORNEY	HOURS	RATE	AMOUNT
GSR GOURI SASHITAL	0.25	\$175.00	\$43.75

Total Amount Due \$43.75

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
 27555 Executive Drive, Suite 250
 Farmington Hills, MI 48331
 (248) 489-4100 Tax ID# 38-3107356

September 13, 2023

City of Grosse Pointe Woods
 Attn: Frank Schulte, City Administrator
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

Invoice # 1080068

RECEIVED

In Reference To: General Counsel

SEP 14 2023

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

Professional Services Rendered Through August 31, 2023

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>			
8/15/2023	DAW Receipt/review correspondence from Clerk with summary of 8/7/23 Council and Committee of the Whole meetings	0.60 \$145.00/hr	87.00
8/16/2023	DAW Receipt/review correspondence from Council member (2); Correspondence in response; Receipt/review correspondence from Attorney Tomlinson; Receipt/review correspondence (5) from Attorney Gilezan; Receipt/review correspondence (2) from City Administrator regarding environmental consultants (2)	0.80 \$145.00/hr	116.00
	DAW Receipt/review correspondence from City Administrator to City Council regarding status of 20948 Mack Avenue - Indian Village Dry Cleaners	0.20 \$145.00/hr	29.00
8/18/2023	DAW Receipt/review of correspondence with agendas and packets for 8/21/23 City Council and Zoning Board of Appeals meetings	0.70 \$145.00/hr	101.50
8/21/2023	DAW Attend Council meeting and Zoning Board of Appeals meeting	0.70 \$145.00/hr	101.50

101-266-401.000
 SS 9/14/23
 FS

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
SUBTOTAL:		[3.00	435.00]
<u>General Administration</u>			
8/1/2023	DAW Continued research and draft memo for City Council regarding 20948 Mack Ave.; Correspondence to City Administrator	2.60 \$145.00/hr	377.00
8/2/2023	DAW Receipt/review of multiple correspondence regarding Council memo for 20948 Mack Ave; Create 1 pdf document and send to City Administrator	0.30 \$145.00/hr	43.50
8/3/2023	DAW Receipt/review of correspondence between School and Public Safety Director with executed SRO Agreement	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk with a Freedom of Information Act request and two police reports for review; Review documents and respond to Clerk	0.90 \$145.00/hr	130.50
	DAW Telephone conference from City Clerk regarding 7/24 Council meeting minutes	0.30 \$145.00/hr	43.50
8/8/2023	DAW Receipt/review correspondence from City Administrator and Attorney Tomlinson and Wayne County Treasurer regarding extension from Wayne County Treasurer until August 22 for the purchase of 20948 Mack Avenue and owner's refusal for environmental testing	0.30 \$145.00/hr	43.50
8/10/2023	DAW Receipt/review of correspondence to and from Assistant Deputy Wayne County Treasurer regarding right of first refusal for 20948 Mack Avenue	0.20 \$145.00/hr	29.00
8/15/2023	DAW Receipt/review of correspondence regarding uncut grass complaint at 1151 Anita	0.10 \$145.00/hr	14.50
	DAW Receipt/review of multiple correspondence between Attorney Tomlinson and Wayne County Treasurer	0.30 \$145.00/hr	43.50

		<u>Hrs/Rate</u>	<u>Amount</u>
8/15/2023	DAW Receipt/review correspondence from Engineer with Roslyn Road Water Main and Resurfacing Contract for review; Review Council Minutes for approval; Review and approve contract	0.50 \$145.00/hr	72.50
8/16/2023	DAW Receipt/review correspondence from City Administrator regarding Legacy Oaks' extended building permit	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk and from insurance agent regarding claims for trip and fall at 20148 Mack Avenue and property damages at 1487 S. Renaud	0.20 \$145.00/hr	29.00
	DAW Receipt/review of correspondence and completed contract for Roslyn Road Water Main and Resurfacing Project	0.10 \$145.00/hr	14.50
8/18/2023	DAW Receipt/review correspondence from Engineer with completed Roslyn Road Water Main and Resurfacing Contract	0.10 \$145.00/hr	14.50
8/22/2023	DAW Receipt/review correspondence from City Administrator and from a resident concerning open access to all of the parks in the Grosse Pointes; Draft response; Send to Assistant City Administrator for review	1.00 \$145.00/hr	145.00
	DAW Receipt/review correspondence from Clerk with summary of meetings on 8/21	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Assistant City Administrator regarding letter from a citizen regarding open park passes; Edit proposed letter; Correspondence in response	0.30 \$145.00/hr	43.50
8/24/2023	DAW Receipt/review correspondence from Attorney Tomlinson to Wayne County Treasurer regarding waiver of first right of refusal on Dry Cleaners property; Receipt/review correspondence from Wayne	0.30 \$145.00/hr	43.50

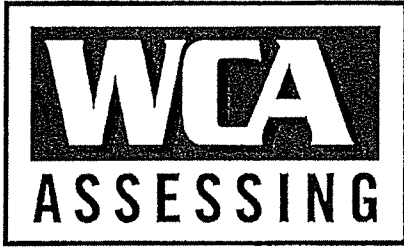
			<u>Hrs/Rate</u>	<u>Amount</u>
		County Treasurer regarding taxpayer must pay taxes by Monday, 8/28		
8/24/2023	DAW	Receipt/review correspondence from Assistant City Administrator with email thread for review; Correspondence regarding discussion tomorrow	0.40 \$145.00/hr	58.00
8/25/2023	DAW	Receipt/review correspondence from auditor; Response due between September 5-11	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Assistant City Administrator with link to Harper Woods' marijuana information; Review information	0.40 \$145.00/hr	58.00
	DAW	Telephone conference with Assistant City Administrator regarding marijuana establishments in Harper Woods	0.40 \$145.00/hr	58.00
	DAW	Research the Michigan Regulation and Taxation of Marijuana Act and Home Rule Cities Act; Correspondence to Assistant City Administrator	1.50 \$145.00/hr	217.50
8/29/2023	CAR	Preparation of Audit Report	0.20 \$155.00/hr	31.00
	DAW	Receipt/review correspondence from City Administrator to City Council regarding status of 20948 Mack Avenue	0.20 \$145.00/hr	29.00
	DAW	Receipt/review of correspondence regarding status and potential settlement of the Brys v GPW lawsuit	0.30 \$145.00/hr	43.50
8/31/2023	DAW	Receipt/review correspondence from Clerk and from Council member Vaughn regarding availability for an Election Commission meeting; Correspondence in response	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Public Safety Director with CLEMIS Agreement (27 pages) for review; Review Agreement; Correspondence to Public	1.50 \$145.00/hr	217.50

	<u>Hrs/Rate</u>	<u>Amount</u>
Safety Director		
SUBTOTAL:	[13.60	1,974.00]
<u>Litigation</u>		
8/30/2023 DAW Receipt/review of correspondence and Michigan Tax Tribunal Order Partially Granting Reconsideration in the DRSN Real Estate v GPW matter	0.60 \$145.00/hr	87.00
DAW Receipt/review correspondence from Attorney Lovell and telephone conference with Attorney Lovell regarding change in settlement position and status regarding Daniel Brys v City of Grosse Pointe Woods	0.40 \$145.00/hr	58.00
SUBTOTAL:	[1.00	145.00]
For professional services rendered	17.60	\$2,554.00
Additional charges:		
	<u>Qty/Price</u>	
<u>City Council</u>		
8/21/2023 Attorney Mileage - Council Meeting [D. Walling]	73 0.65	47.45
SUBTOTAL:		[47.45]
Total costs		\$47.45
Total amount of this bill		\$2,601.45
Previous balance		\$5,813.90
8/24/2023 Payment - thank you. Check No. 67296		(\$5,813.90)

	<u>Amount</u>
Balance due	<u>\$2,601.45</u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary			
<u>Name</u>	<u>Hours</u>	<u>Rate</u>	
Carol A. Rosati, Shareholder	0.20	155.00	
Debra A. Walling, Associate	17.40	145.00	



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SEP 13 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

September 11, 2023

Invoice 091123

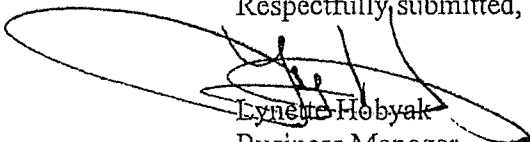
City of Grosse Pointe Woods
Accounts Payable
20025 Mack
Grosse Pointe Woods, MI 48236

RE: October 2023 Services

For contract assessing services rendered:
Contract Fee (\$86,107 ÷ 12)..... \$ 7,175.58

TOTAL AMOUNT DUE \$ 7,175.58

Respectfully submitted,


Lynette Hobyak
Business Manager

38110 N. Executive Drive, Suite 100
Westland, MI 48185

734-595-7727 Office
734-595-7736 Fax

SS 9/11/2023

101-257-8100: 000

AS 9-12-23

YORK, DOLAN & TOMLINSON, P.C.
Attorneys and Counselors at law
22600 Hall Road, Suite 205
Clinton Township, Michigan 48036
586-263-5060
Fax 586-263-4763

John A. Dolan (jdolan@yorkdolanlaw.com)
Timothy D. Tomlinson (ttomlinson@yorkdolanlaw.com)
Linda M. McGrail (lmcgrail@yorkdolanlaw.com)

Fred A. York (1930-1989)

September 5, 2023

Via Email (fschulte@gpwmi.us)
Mr. Frank Schulte, City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

RE: YORK, DOLAN & TOMLINSON, P.C. – LEGAL BILLING

Dear Mr. Schulte:

Enclosed is our statement for legal services rendered for the month of August, 2023. If you have any questions regarding same, please do not hesitate to contact us. We remain,

Very truly yours,

YORK, DOLAN & TOMLINSON, P.C.

Timothy D. Tomlinson

Timothy D. Tomlinson

Enclosure

cc: Sue Como, Via Email (scomo@gpwmi.us) w/Enclosure
Shawn Murphy, Via Email (smurphy@gpwmi.us) w/Enclosure
Sean Schmidt, Via Email (sschmidt@gpwmi.us) w/ Enclosure

RECEIVED

SEP 12 2023

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

FI 9-6-23

SS 9/6/2023

101-266-801.200	\$1,147.00
101-266-801.100	\$4,061.00
101-266-801.000	\$724.50
	<u>5,936.50</u>

York, Dolan & Tomlinson, P.C.

INVOICE

22600 Hall Road, Ste. 205
Clinton Township, MI 48036

Invoice # 122
Date: 09/05/2023
Due On: 10/05/2023

City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

00003-City of Grosse Pointe Woods

Planning and Zoning

Type	Date	Notes	Quantity	Rate	Total
Service	08/02/2023	Rec and Rev Walling corresp re: forfeiture; Reply email	0.20	\$155.00	\$31.00
Service	08/04/2023	TC w/ Schulte re: commercial parking	0.20	\$155.00	\$31.00
Service	08/07/2023	Rec and Rev (4) emails re: forfeited property; Reply email	0.40	\$155.00	\$62.00
Service	08/07/2023	TC re: Legacy Oaks; Rec and Rev email from Building	0.20	\$155.00	\$31.00
Service	08/07/2023	Review email from McKenna re: murals; Research; Reply email	1.30	\$155.00	\$201.50
Service	08/08/2023	Prepare and attend City Council mtg.	2.50	\$155.00	\$387.50
Service	08/08/2023	Review; Email Wayne County re: forfeited property	0.30	\$155.00	\$46.50
Service	08/08/2023	Rec and rev email from McKenna re: murals; Reply email	0.30	\$155.00	\$46.50
Service	08/17/2023	TC w/ Clerk re: ZBA	0.30	\$155.00	\$46.50
Service	08/21/2023	TC w/ Schulte re: ZBA	0.20	\$155.00	\$31.00
Service	08/22/2023	Prepare and attend PC meeting	1.50	\$155.00	\$232.50
				Subtotal	\$1,147.00

00008-City of Grosse Pointe Woods

Prosecutions

Type	Date	Notes	Quantity	Rate	Total
Service	08/01/2023	P v Akild - Rec and Rev email w/ sip and order to	0.30	\$155.00	\$46.50

		adjourn; Reply email			
Service	08/02/2023	Prepare and attend municipal prosecutions	2.60	\$155.00	\$403.00
Service	08/04/2023	P v Richmond - Rec and Rev email w/ Order Returning Firearm; Reply email	0.30	\$155.00	\$46.50
Service	08/07/2023	P v Liagre - Rec and Rev email from DPS w/ subpoena; Reply email	0.20	\$155.00	\$31.00
Service	08/09/2023	P v Lugg - Rec and Rev email w/ incident report and request for S/C; Reply email	0.80	\$155.00	\$124.00
Service	08/11/2023	P v Atilda - Rec and Rev email from D's atty; Reply email; Email Code Enforcement	0.40	\$155.00	\$62.00
Service	08/11/2023	Rec and rev email from Court	0.20	\$155.00	\$31.00
Service	08/14/2023	P v Nelson - Research; Dictate Answer and Brief in Opposition to Dismissal	2.40	\$155.00	\$372.00
Service	08/15/2023	P v Nelson - Review and Revise Brief; Research; Dictate	1.60	\$155.00	\$248.00
Service	08/15/2023	P v Howard - Rec and Rev email w/ corresp.	0.20	\$155.00	\$31.00
Service	08/16/2023	Prepare and attend municipal prosecutions	3.30	\$155.00	\$511.50
Service	08/16/2023	P v Nelson - Revise Brief; Prepare exhibits and POS; File w/ court; Email attorneys	1.00	\$155.00	\$155.00
Service	08/16/2023	P v Galik - Research; TC w/ Reed	0.50	\$155.00	\$77.50
Service	08/17/2023	TC w/ Schulte re: Laurie	0.20	\$155.00	\$31.00
Service	08/21/2023	Rec and Rev email from Diehl re: record request; Reply email	0.30	\$155.00	\$46.50
Service	08/21/2023	P v Waller - Rec and Rev email w/ Demand for Discovery; Email DPS	0.40	\$155.00	\$62.00
Service	08/22/2023	P v Nemeth - Rec and Rev Discovery documents and videos	0:80	\$155.00	\$124.00
Service	08/23/2023	P v Liagre - Rec and Rev Discovery materials and videos	1.00	\$155.00	\$155.00
Service	08/24/2023	P v Webber - Review discovery and video	0.50	\$155.00	\$77.50
Service	08/24/2023	TC w/ Schulte; Email County	0.30	\$155.00	\$46.50
Service	08/24/2023	P v Heiteman - Rec and Rev email from D's atty.	0.20	\$155.00	\$31.00
Service	08/25/2023	P v Korp - TC w/ DB; Rec and Rev email w/ incident report and request for S/C	0.80	\$155.00	\$124.00
Service	08/27/2023	P v Palac - Rec and Rev email w/ incident report and request for S/C; Reply email	0.80	\$155.00	\$124.00

Service	08/28/2023	P v Thiel - Prepare and attend hearing at 32A District Court	2.00	\$155.00	\$310.00
Service	08/28/2023	P v Smith - TC to D's atty.	0.20	\$155.00	\$31.00
Service	08/28/2023	Rec and Rev email from Court	0.20	\$155.00	\$31.00
Service	08/28/2023	P v Smith - (2) TC w/ D's atty; Prepare stip and order to adjourn; Email D's atty.; Rec and Rev Demand for Discovery; Emal DPS	1.40	\$155.00	\$217.00
Service	08/29/2023	P v Relich - Review file; TC w/ D's atty.	0.40	\$155.00	\$62.00
Service	08/29/2023	P v Nelson - TC w/ Atty. Draper	0.30	\$155.00	\$46.50
Service	08/30/2023	Prepare and attend municipal prosecutions	1.90	\$155.00	\$294.50
Service	08/31/2023	P v Smith - Rec and Rev Discovery materials and video	0.70	\$155.00	\$108.50
				Subtotal	\$4,061.00

00049-City of Grosse Pointe Woods

General

Type	Date	Notes	Quantity	Rate	Total
Service	08/08/2023	Rec and Rev email re: Star of the Sea LCC application; Research; Reply email	0.50	\$155.00	\$77.50
Service	08/08/2023	Rec and Rev email from Wayne County; Reply email	0.20	\$155.00	\$31.00
Service	08/08/2023	TC w/ Schulte	0.20	\$155.00	\$31.00
Service	08/09/2023	Rec and Rev (2) emails from Schulte re: forfeiture; Reply email	0.20	\$155.00	\$31.00
Service	08/09/2023	Rec and Rev email re: records request; Reply email	0.20	\$155.00	\$31.00
Service	08/09/2023	Conference call w/ Administration; TC to Wayne County	0.70	\$155.00	\$108.50
Service	08/10/2023	Rec and rev email from Grant; Rec and Rev email from Schulte; TC to Wayne County; Email from Wayne County; Reply email	1.00	\$155.00	\$155.00
Service	08/14/2023	TC w/ Wayne County re: property forfeiture; TC w/ Shulte	0.40	\$155.00	\$62.00
Service	08/16/2023	Rec and Rev (2) emails re: forfeiture	0.30	\$155.00	\$46.50
Service	08/30/2023	Rec and Rev email w/ corresp. re: audit; Dictate audit corresp.	1.00	\$155.00	\$155.00
				Subtotal	\$728.50

Total **\$5,936.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
122	10/05/2023	\$5,936.50	\$0.00	\$5,936.50
			Outstanding Balance	\$5,936.50
			Total Amount Outstanding	\$5,936.50

Please make all amounts payable to: York, Dolan & Tomlinson, P.C.

Please pay within 30 days.